



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

**Meeting Date:** 9/19/13  
**Agenda Item #:** R.1  
**Est. Start Time:** 9:30 am  
**Date Submitted:** 9/11/13

**Agenda Title:** **Board Briefing on Audit – Facilities Project Management: An Opportunity to Rebuild**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

**Requested Meeting Date:** September, 19, 2013 **Amount of Time Needed:** 30 minutes  
**Department:** Non Departmental **Division:** Auditors Office  
**Contact(s):** Judy Rosenberger  
**Phone:** 83320 **Ext.**  **I/O Address:** 503/601  
**Presenter(s):** Steve March ,Fran Davison, Jennifer McGuirk and Michael Bowers

### General Information

#### 1. What action are you requesting from the Board?

Board Briefing on Audit – Facilities Project Management

#### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

. Multnomah County's FY 2013 adopted capital budget for Facilities and Property Management (Facilities) included \$21.7 million for routine capital projects that involved the repair or maintenance of existing structures or systems. Facilities project managers manage approximately 200 routine projects each year. These projects take place primarily in the more than 70 County-owned properties and impact dozens of County programs. The large number of projects and the millions of dollars spent on them generate risks for the County and challenge its ability to manage public dollars and provide services without disruption. A primary purpose of project management is to reduce these risks. Our audit objectives were to identify impediments to achieving project goals and determine if Facilities project management is following best practices.

In recent years, Facilities has undergone many changes that have contributed to an environment with unclear standards and expectations. The current director has an opportunity to set a stable tone at the top, establish a shared vision and improve practices, including project management practices.

Project management staff appear to be dedicated and working in the best interests of the County, but don't have good systems to support their efforts. We found current project management practices to be inconsistent with best practices. We could not determine how well Facilities is meeting its project goals because documentation is fragmented, project management practices are inconsistent and there is no regular evaluation of how well projects met goals.

**3. Explain the fiscal impact (current year and ongoing).**

No fiscal impact.

**4. Explain any legal and/or policy issues involved.**

N/A - none

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A - none

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## Required Signature

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**Elected Official or  
Department/  
Agency Director:**



**Date:** 9/13/13