



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

## Board Clerk Use Only

Meeting Date: 6/13/13  
Agenda Item #: R.2  
Est. Start Time: 9:35 am  
Date Submitted: 5/29/13

**Agenda Title:** PUBLIC HEARING and Consideration of a RESOLUTION Establishing Fees and Charges for MCC Chapters 11.05 Land Use General Provisions, 11.15 Zoning, 11.45 Land Divisions, 37 Administration and Procedures, 38 Columbia River Gorge National Scenic Area and Repealing Resolution No. 2012-071.

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** June 13, 2013  
**Amount of Time Needed:** 5 minutes  
**Department:** Non-Departmental  
**Division:** Chair's Office  
**Contact(s):** Denise Kleim, Senior Business Operations Manager,  
City of Portland, Bureau of Development Services  
**Phone:** (503) 823-7338 **Ext.** \_\_\_\_\_ **I/O Address:** 299/5000/Kleim  
**Presenter(s):** Denise Kleim, Senior Business Operations Manager,  
City of Portland, Bureau of Development Services

## General Information

### 1. What action are you requesting from the Board?

Public Hearing and adopt resolution effective July 1, 2013, to increase land use services and sign permit inspection fees in the planning area serviced by the City of Portland under intergovernmental agreement and repealing Resolution No. 2012-071.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The City of Portland provides land use services and sign permit inspection services in certain areas of unincorporated Multnomah County under an IGA which stipulates that fees charged for those services must cover the full cost of their provision. The City of Portland is proposing an overall increase of 5% in land use services fees and an overall increase of 2.5% in sign permit inspection fees beginning July 1, 2013, in order to meet the cost recovery requirement.

The fee increase will also help pay for staff additions in order to respond to significant workload increases. From FY 2011-12 to FY 2012-13 (through March 31), land use applications increased by 31%.

BDS recognizes the impact that fee increases have on its customers. However, not increasing fees would have significant impact on both the bureau and our customers and stakeholders:

- Service levels would remain at unacceptably low levels, hindering development at a time when it's desperately needed.
- Bureau reserves would remain at relatively low levels, leaving BDS vulnerable if another recession were to occur.
- Cost recovery efforts would slip.

BDS is continuing a comprehensive approach focused on addressing service levels, funding, and staffing issues. Key elements of this effort include:

- Seeking efficiencies in bureau programs and services.
- Closely monitoring finances.
- Pursuing cost recovery for services through moderate fee increases.

**3. Explain the fiscal impact (current year and ongoing).**

The fee changes cover actual costs of services as required by the IGA.

**4. Explain any legal and/or policy issues involved.**

Complies with ORS 294.160.

**5. Explain any citizen and/or other government participation that has or will take place.**

The City has held and the County will hold a public hearing as required under ORS 294.160.

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## Required Signature

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Elected Official or  
Department/  
Agency Director:

Jenny Madkour /s/

Date: 5/29/13