

Home Rule Charter Commission Appropri-  
ation

4009

# MULTNOMAH COUNTY CHARTER REVIEW

COMMITTEE *Local*

ACCOUNT NAME (LAST) (FIRST) (MIDDLE)

ACCOUNT NO.

SIGNING REQUIREMENTS

- JOINT
- INDIVIDUAL
- CORPORATION
- PARTNERSHIP
- SOLE PROP.
- ESTATE
- TRUSTEE
- ASSOCIATION
- \_\_\_\_\_  
OTHER (Indicate)

SIGNATURE +

*[Handwritten signature]*  
*[Handwritten signature]*  
*[Handwritten signature]*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

\_\_\_\_\_ HOME PHONE \_\_\_\_\_

BUSINESS ADDRESS 401 Wilcox Building, 506 S. W. 6th

Portland, Oregon 97204 BUSINESS PHONE \_\_\_\_\_

REFER TO: \_\_\_\_\_ INITIAL DEPOSIT \$ \_\_\_\_\_

T.I.N. \_\_\_\_\_ OPENED BY: \_\_\_\_\_

MULTNOMAH COUNTY CHARTER REVIEW COMMITTEE  
NAME OF ORGANIZATION ACCT. NO.

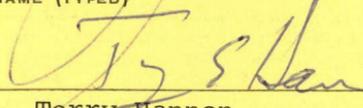
401 Wilcox Building  
ADDRESS DATE

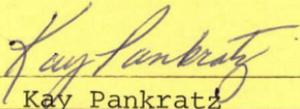
SPECIAL SIGNING INSTRUCTIONS TAXPAYER IDENT. NO.

AUTHORIZED SIGNATURES

PLEASE TYPE NAME AND TITLE UNDER SIGNATURE

  
SIGNATURE  
John R. Faust, Jr. Chairman  
NAME (TYPED) TITLE

  
SIGNATURE  
Terry Hannon Vice Chairman  
NAME (TYPED) TITLE

  
SIGNATURE  
Kay Pankratz Secretary-Treasurer  
NAME (TYPED) TITLE

SIGNATURE  
NAME (TYPED) TITLE

SIGNATURE  
NAME (TYPED) TITLE

SIGNATURE  
NAME (TYPED) TITLE

PHONE NO. REMARKS

DEPOSIT INTRODUCED BY OPENED BY

TO: **UNITED STATES NATIONAL BANK OF OREGON**

I, the undersigned, secretary of this unincorporated organization,

MULTNOMAH COUNTY CHARTER REVIEW COMMITTEE  
(NAME OF ORGANIZATION)  
do hereby certify that on JAN 16, 19 78, at a regularly called meeting of said organization, the persons whose names and titles appear on the reverse hereof were duly elected or appointed as officers (trustees), and that by virtue of authority vested in them by the constitution, bylaws, or

otherwise, they or any 2 of them is (are) empowered subject to special signing instructions, if any, appearing on the reverse hereof to withdraw money from any funds that this organization may have on deposit with Bank by issuing checks or signing orders therefor; and, on behalf of and for credit of this organization, to endorse and deposit in Bank all checks and other instruments payable to it, and to agree on behalf of this organization, and by signing on the reverse side hereof said individuals do so hereby agree, that all transactions between said contract as printed on this signature card, deposit slips and other forms; that said account is subject to Bank's service charges in effect at any time; that statements, cancelled vouchers, deposit slips and other entries may be mailed to this organization's address as shown on the Bank's records unless otherwise so instructed; that this organization will examine the statement of account, cancelled vouchers, deposit slips and other entries within 30 days after delivery or mailing date; and that this organization will notify the Bank in writing within 30 days of the delivery or mailing of any statement of account, cancelled vouchers, deposit slips and other entries will be considered correct for all purposes and this organization will hold the Bank, its officers and employees, harmless from any and all liability whatsoever. All prior authorizations are hereby superceded. This authority shall continue in force until notice to the contrary in writing, signed by the secretary of this organization, is filed at the Bank.

IN WITNESS WHEREOF, I hereunto set my hand and official seal this \_\_\_\_\_

day of FEB, 21, 19 78, and do hereby certify that the signatures appearing on the back hereof are the actual signatures of the persons designated acting in their official capacities on behalf of this organization.

SECRETARY\* Julie Keller Gottlieb

\*Another officer should certify when the secretary is among those authorized to sign on the account alone.

**ALL AUTHORIZED SIGNATURES MUST APPEAR ON REVERSE SIDE.**

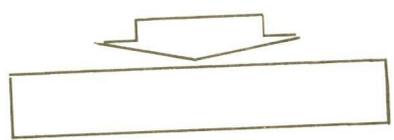
6-1399 6/76 ENV.S. 31-2539 & 31-328



UNITED STATES NATIONAL BANK OF OREGON

**NOTICE TO BANK OF TAXPAYER IDENTIFICATION NO.**  
(Social Security No. or Employer Identification No.)

DATE 2-21-78



- Checking Acct. No. 312388
- Savings Acct. No. \_\_\_\_\_
- Time Deposit No. \_\_\_\_\_

*Mult Co. Chapter  
Review Committee*

*This bank is required to maintain,  
for use by the Treasury Department,  
a list of customers who have not  
furnished a taxpayer identification  
number.*

PLEASE RETURN IN ENCLOSED BUSINESS REPLY ENVELOPE - THANK YOU

WAYNE I. COLLINS  
NEW ACCOUNTS OFFICER



**UNITED STATES NATIONAL  
BANK OF OREGON**  
A SUBSIDIARY OF U. S. BANCORP

MAIN OFFICE PORTLAND  
(503) 225-5123

HELEN ROSE VASSIL  
Personal Service Representative



**UNITED STATES  
NATIONAL BANK  
OF OREGON**

MAIN OFFICE PORTLAND  
225-6887

*FLIP OVER  
ON THE BACK  
SIDE TOO!*



For clear copy on both parts, please typewrite or print with ball point pen and press firmly  
(See Instructions on pages 2 and 4)

Form **SS-4** (Rev. 8-76)  
Department of the Treasury  
Internal Revenue Service

**Application for Employer Identification Number**  
(For use by employers and others as explained in the Instructions)

1 Name (True name as distinguished from trade name. If partnership, see Instructions on page 4)

2 Trade name, if any (Enter name under which business is operated, if different from item 1)

3 Social security number, if sole proprietor

4 Address of principal place of business (Number and street)

5 Ending month of accounting year

6 City and State

7 ZIP code

8 County of business location

9 Type of organization  Individual  Partnership  Other (specify)  
 Governmental  Nonprofit organization  Corporation  
(See Instr. on page 4) (See Instr. on page 4)

10 Date you acquired or started this business (Mo., day, year)

11 Reason for applying  Started new business  Purchased going business  Other (specify)

12 First date you paid or will pay wages for this business (Mo., day, year)

13 Nature of business (See Instructions on page 4)

14 Do you operate more than one place of business?  Yes  No

15 Peak number of employees expected in next 12 months (If none, enter "0") ▶ Nonagricultural Agricultural Household

16 If nature of business is manufacturing, state principal product and raw material used

17 To whom do you sell most of your products or services?  Business establishments  General public  Other (specify)

18 Have you ever applied for an identification number for this or any other business?  Yes  No

If "Yes," enter name and trade name (if any). Also enter the approximate date, city, and State where you first applied and previous number if known. ▶

Date Signature and title

Telephone number

Please leave blank ▶

Geo.

Ind.

Class

Size

Reas. for appl.

**Part I**

## Instructions (Continued)

be entered in item 1 and "Busy Bee Restaurant" in item 2. Enter the social security number in item 3, if you are a sole proprietor.

**Note.**—*If a corporation.*—Enter in item 1 the corporate name as set forth in its charter, or other legal document creating it.

*If a trust.*—Enter the name of the trust in item 1 and the name of the trustee in item 2.

*If an estate of a decedent, insolvent, etc.*—Enter the name of the estate in item 1 and the name of the administrator or other fiduciary in item 2.

*If a partnership.*—Enter the first name, middle initial, and last name of each partner in item 1. If you need more space, attach a list.

**Item 9.—Governmental.**—Check if organization is a State, county, school district, municipality, etc., or is related to such entities, for example: county hospital, city library, etc.

**Nonprofit organization (other than governmental).**—Check if organized for reli-

gious, charitable, scientific, literary, educational, humane, or fraternal purposes, etc. Generally, a nonprofit organization must file with the Internal Revenue Service an application for exemption from Federal income tax. Details on how to apply are contained in IRS Publication 557.

**Item 13.**—Describe the kind of business carried on by applicant in item 1. See examples below.

(a) **Governmental.**—State type of governmental organization, whether a State, county, school district, municipality, etc., or relationship to such entities, for example: county hospital, city library, etc.

(b) **Nonprofit (other than governmental).**—State whether organized for religious, charitable, scientific, literary, educational, or humane purposes and state the principal activity, for example: religious organization—hospital; charitable organization—home for the aged; etc.

(c) **Mining and quarrying.**—State the process and the principal product, for example: mining bituminous coal, contract

drilling for oil, quarrying dimension stone, etc.

(d) **Contract construction.**—State whether general contractor or special trade contractor and show type of work normally performed, for example: general contractor for residential buildings, electrical subcontractor, etc.

(e) **Trade.**—State the type of sale and the principal line of goods sold, for example: wholesale dairy products, manufacturer's representative for mining machinery, retail hardware, etc.

(f) **Manufacturing.**—State type of establishment operated, for example: sawmill, vegetable cannery, etc. In item 16, state the principal product manufactured and raw material used.

(g) **Other activities.**—State exact type of business operated, for example: advertising agency, farm, labor union, real estate agency, steam laundry, rental of coin-operated vending machines, investment club, trust, etc.

**Return both parts of this form to the Internal Revenue Service—your employer identification number will be mailed to you.**



For clear copy on both parts, please typewrite or print with ball point pen and press firmly  
(See Instructions on pages 2 and 4)

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2 Trade name, if any (Enter name under which business is operated, if different from item 1)				5 Ending month of accounting year	
4 Address of principal place of business (Number and street)				8 County of business location	
6 City and State			7 ZIP code		
9 Type of organization <input type="checkbox"/> Governmental (See Instr. on page 4)		<input type="checkbox"/> Individual <input checked="" type="checkbox"/> Nonprofit organization (See Instr. on page 4)		10 Date you acquired or started this business (Mo., day, year)	
<input type="checkbox"/> Started new business		<input type="checkbox"/> Purchased going business		12 First date you paid or will pay wages for this business (Mo., day, year)	
<input type="checkbox"/> Partnership		<input type="checkbox"/> Corporation		14 Do you operate more than one place of business? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Other (specify)		<input type="checkbox"/> Other (specify)		16 If nature of business is manufacturing, state principal product and raw material used	
11 Reason for applying					
13 Nature of business (See Instructions on page 4)					
15 Peak number of employees expected in next 12 months (If none, enter "0") ▶		Nonagricultural	Agricultural	Household	
17 To whom do you sell most of your products or services?					
<input type="checkbox"/> Business establishments		<input type="checkbox"/> General public		<input type="checkbox"/> Other (specify)	
18 Have you ever applied for an identification number for this or any other business? <input type="checkbox"/> Yes <input type="checkbox"/> No					
If "Yes," enter name and trade name (if any). Also enter the approximate date, city, and State where you first applied and previous number if known. ▶					
Date		Signature and title			Telephone number
Please leave blank ▶		Geo.	Ind.	Class	Size
Reas. for appl.					<b>Part I</b>

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# Home Rule Charter

November, 1977



**MULTNOMAH COUNTY**

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# PREAMBLE

We, the people of Multnomah County, Oregon, in recognition of the dual role of the county as a unit of local government and as an agency of the state, and in order to avail ourselves of local determination in county affairs to the fullest extent possible under the constitution and laws of the state, by this charter confer upon the county the following powers, subject it to the following restrictions, and prescribe for it the following procedures and governmental structure.

## Chapter I

# PRELIMINARY PROVISIONS

1.10 NAME. The name of the county as it operates under this charter shall continue to be Multnomah County.

1.20 NATURE. Under the charter, the county shall continue to be a body politic and corporate and an agency of the state.

1.30 BOUNDARIES. The boundaries of the county as it operates under the charter shall be its boundaries prescribed by or pursuant to the laws of the state.

1.40 COUNTY SEAT. The seat of government of the county as it operates under the charter shall continue to be in the city of Portland.

## Chapter II

# POWERS

2.10 GENERAL GRANT OF POWERS.

- (1) Except as this charter provides to the contrary, the county shall have authority over matters of county concern to the fullest extent granted or allowed by the constitutions and laws of the United States and the State of Oregon, as fully as though each particular power comprised in that general authority were specifically listed in the charter.
- (2) The charter shall be liberally construed, and each power of the county under the charter shall be construed as a continuing power unless the charter or the grant of the power indicates the contrary.

2.20 WHERE POWERS VESTED. Except as this charter or a state constitutional or statutory provision regarding the initiative and referendum provides to the contrary, the legislative power of the county shall be vested in and exercisable only by the board of county commissioners. Any other power of the county not vested by the charter elsewhere shall be vested in the board but may be delegated by it.

### Chapter III

## GOVERNING BODY

#### 3.10 MEMBERSHIP.

- (1) The governing body shall be a board of five full-time county commissioners, including a chairman.
- (2) The position of the chairman shall be Position No. 1, and the positions of the other members shall be respectively No. 2 through No. 5.
- (3) The commissioner serving as chairman of the commission as constituted immediately prior to the time this amendment becomes effective shall be deemed to be serving in Position No. 1 and shall hold the chairmanship and Position No. 1 through December 31, 1978.
- (4) The commissioners serving in Positions No. 2 and No. 4 of the commission as constituted immediately prior to the time this amendment becomes effective shall be deemed to hold Positions No. 2 and No. 4 respectively and shall hold those positions through December 31, 1980.
- (5) The commissioners serving in Positions No. 3 and No. 5 of the commission as constituted immediately prior to the time this amendment becomes effective shall be deemed to hold Positions No. 3 and No. 5 respectively and shall hold those positions through December 31, 1978.

#### 3.20 ELECTION. Except as this charter provides to the contrary,

- (1) each member of the board shall be nominated and elected from the county at large, by position;
- (2) at the general November election in 1978 and every fourth year thereafter a commissioner shall be elected to each odd-numbered position on the board;
- (3) at the general November election in 1980 and every fourth year thereafter a commissioner shall be elected to each even-numbered position on the board; and

- (4) at each of the elections, of the candidates for position on the board, the one who receives the highest number of votes cast for any candidate for that position shall be the one elected to it.

3.30 QUORUM. A majority of the board shall constitute a quorum for the transaction of board business, but a lesser number may meet and, in a manner prescribed by the rules of the board, compel the attendance of absent members.

3.40 CONCURRENCE REQUIRED FOR ACTION. Except as this charter provides to the contrary, the board may act only with the affirmative concurrence of a majority of its members.

### 3.50 MEETINGS.

- (1) The board shall adopt and publish rules for the conduct of its meetings and shall conduct the meetings in accordance with the rules.
- (2) The board shall schedule its regular meetings in accordance with the rules.
- (3) The chairman or three other board members may call special meetings of the board, provided each board member not issuing the call is sent notice of the call in accordance with the board's rules. No board action at a special meeting, except adoption of an emergency ordinance, shall have effect after the next regular board meeting unless ratified at the meeting.
- (4) Notice of the time and place of a board meeting, including an agenda of all action to be considered at the meeting, shall be posted in a conspicuous place in the county court house
  - (a) at least 72 hours immediately preceding the meeting, in case of a regular meeting, and
  - (b) at least 3 hours immediately preceding the meeting, in case of a special meeting.Copies of the notice shall be available at the courthouse to interested persons throughout the time that the notice is required to be posted. The board may, however, take action on an item not on the agenda if the board deems that an emergency requires the action and if all the members of the board who are present affirmatively concur in the action.
- (5) The board shall keep a journal of its proceedings. The journal shall be accessible to the public during regular office hours.

3.60 VICE-CHAIRMAN. At its first meeting each calendar year the board shall choose a vice-chairman from its members. He shall preside at board meetings whenever the chairman is absent therefrom and shall serve as chairman pro tem of the board when the chairman is incapacitated from serving as such, but his administrative acts as chairman pro tem shall have effect only if ratified by the other board members exclusive of the chairman.

3.70 ADVISORY BOARDS AND COMMISSIONS.

- (1) The board may by ordinance create such advisory county boards and commissions as in its judgment the interests of the county require.
- (2) Members of the boards and commissions shall be appointed by the board chairman with the approval of the board.

3.80 BOARD MEMBERS AND ADMINISTRATIVE PERSONNEL. No board member except the chairman may give orders to an administrative officer or employee of the county.

Chapter IV

COUNTY OFFICERS  
IN GENERAL

4.10 QUALIFICATIONS.

- (1) An elective officer of the county shall have been a qualified elector of the county for a year and a half immediately before becoming such an officer.
- (2) Before the electee or appointee to an elective office takes the office he shall furnish, for the faithful performance of his duties in the office, a corporate surety bond in the penal sum of \$25,000 or such greater sum as may be fixed by the board of county commissioners. The county shall pay the premium on the bond.

4.20 TERMS OF OFFICE. Except as this charter provides to the contrary, the term of office of a person elected to an elective county office

- (1) shall begin the first of the year immediately following his election to the office and
- (2) shall continue four years.

4.30 COMPENSATION. The compensation of all officers of the county shall be fixed by the board of county commissioners.

4.40 VACANCIES—CAUSES. An elective office of the county shall become vacant

- (1) upon the incumbent's
  - (a) death,
  - (b) adjudicated incompetence,
  - (c) conviction of a felony, other offense pertinent to his office, or unlawful destruction of public records,
  - (d) resignation from the office,
  - (e) recall from the office, or
  - (f) ceasing to possess the qualifications required for the office;
- (2) upon the failure of the person elected or appointed to the office to qualify for it within ten days after the time for his term of office to commence; or
- (3) in the case of a member of the board of county commissioners, upon his absence
  - (a) from the county for 30 consecutive days without the consent of the board or
  - (b) from board meetings for 60 consecutive days without like consent.

4.50 VACANCIES—FILLING.

- (1) The board of county commissioners shall promptly fill any vacancy in an elective office of the county.
- (2) If the office becomes vacant less than 21 months after the beginning of the term of office of the last person elected to the office
  - (a) the term of the appointee shall run until the beginning of the first odd-numbered year after the vacancy occurs and
  - (b) at the first general November election after the vacancy occurs, a person shall be elected to fill the vacancy for two years.

The board of county commissioners shall by ordinance prescribe one or more procedures by which candidates to fill such a vacancy may be nominated and elected for the two-year term.

- (3) If the office becomes vacant 21 months or more after the beginning of the term of office of the person last elected to the office, the term of office of the appointee shall be the remainder of the term of office of the electee.

## Chapter V

# ORDINANCES

5.10 LEGISLATIVE ACTION. All legislative action by the county shall be by ordinance.

5.20 ORDAINING CLAUSE. The ordaining clause for an ordinance of the county shall be, "Multnomah County ordains as follows."

### 5.30 ADOPTION

- (1) Except as this charter provides to the contrary with reference to emergency ordinances, before an ordinance is adopted it shall be read during regular meetings of the board on two different days at least six days apart.
- (2) The reading of an ordinance shall be full and distinct unless
  - (a) a copy of it is available for each person at the meeting who desires a copy and
  - (b) the board directs that the reading be by title only.
- (3) An ordinance to meet an emergency may be introduced, read once, and put on its final passage at a single board meeting by unanimous consent of all the board members present.

5.40 AUTHENTICATION. An ordinance adopted by the board shall, within three days of its adoption, be signed by the presiding officer of the board.

### 5.50 TIME OF EFFECT.

- (1) A nonemergency ordinance shall take effect on the thirtieth day after it is adopted, unless
  - (a) it prescribes a later date for it to take effect or
  - (b) it is referred to the voters of the county, in which event it shall take effect only upon receiving their approval.
- (2) An emergency ordinance may take effect immediately upon being adopted.

## Chapter VI

# ADMINISTRATION

6.10 CHIEF EXECUTIVE. The chairman of the board of county commissioners

- (1) shall be the chief executive officer of the county;

- (2) shall preside over meetings of the board and have a vote on each matter before the board;
- (3) may appoint and discharge administrative officers and employees of the county, except that his appointment of department heads shall be with the board's approval;
- (4) shall execute the policies of the board and the ordinances of the county; and
- (5) may delegate his administrative powers but shall retain full responsibility for the acts of his subordinates.

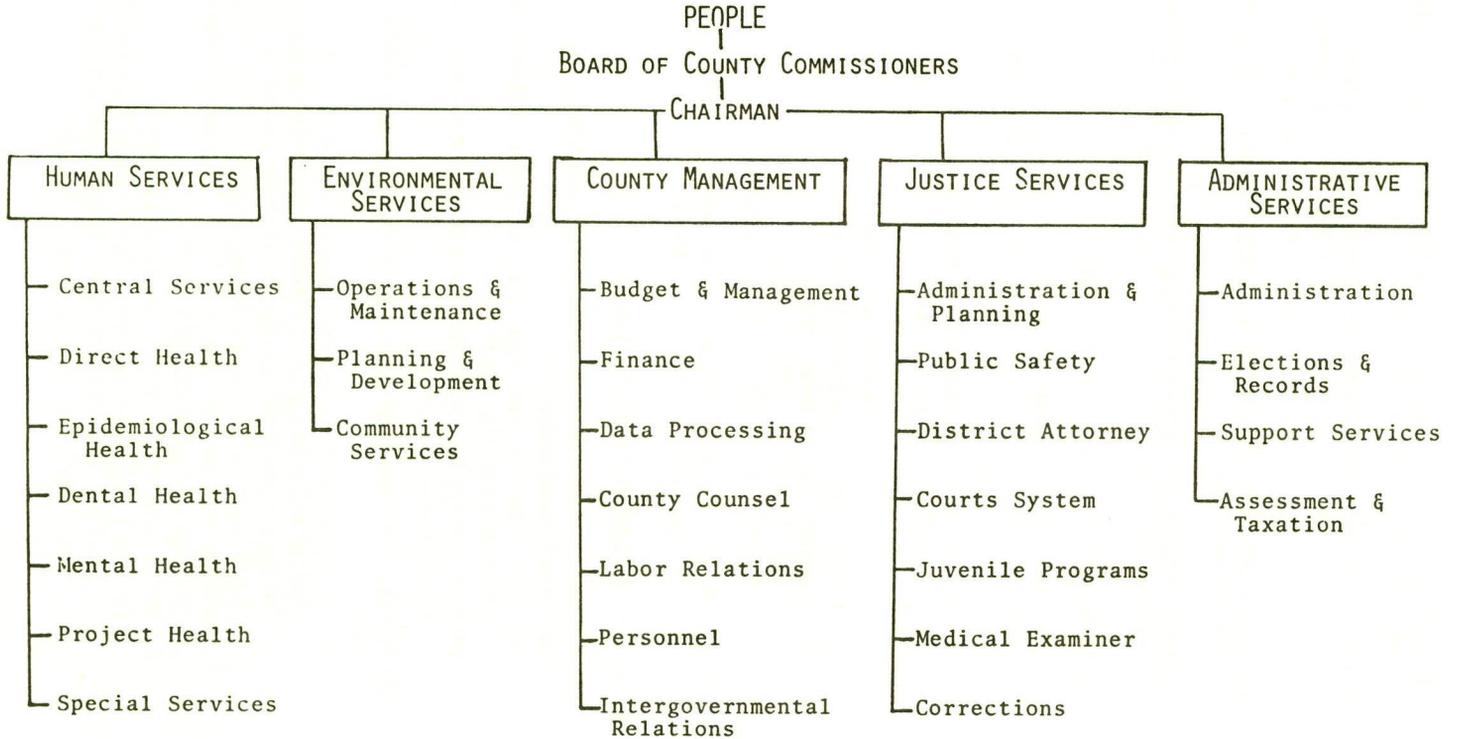
## 6.20 ADMINISTRATIVE DEPARTMENTS.

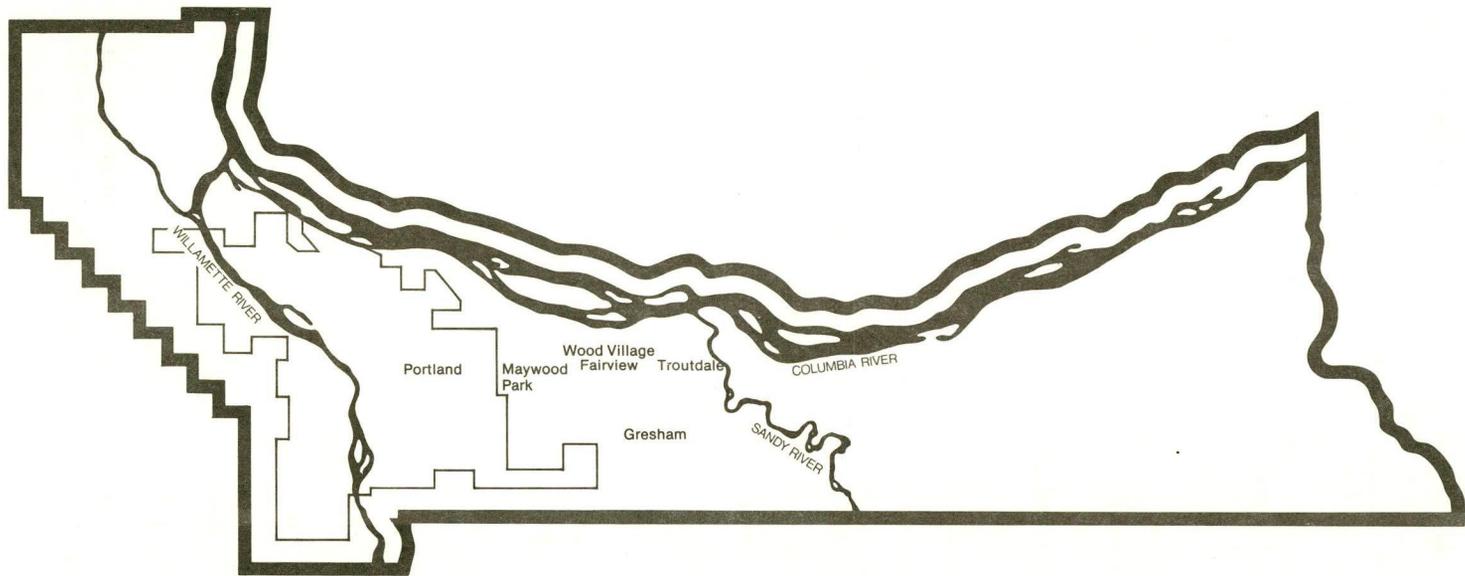
- (1) For purposes of county services and the administration of county affairs the following administrative departments are hereby established:
  - (a) A department of judicial administration.
  - (b) A department of public safety.
  - (c) A department of finance.
  - (d) A department of records and elections.
  - (e) A department of medical services.
  - (f) A department of public works.
  - (g) A department of public services.
  - (h) A department of administrative services.
- (2) The board of county commissioners shall set these departments in operation by January 1, 1968.

## 6.30 DEPARTMENTAL FUNCTIONS.

- (1) Except as this article provides to the contrary, the board of county commissioners
  - (a) shall prescribe the functions of each administrative department of the county and
  - (b) may change the functions of any of the departments from time to time.
- (2) For the first two years that the county operates under this charter
  - (a) the department of judicial administration shall have the clerical and ministerial functions prescribed by state law for the county clerk, district court clerk, sheriff, and constable with reference to administration of the courts, except the service and execution of court orders in criminal and quasi-criminal cases;
  - (b) the department of public safety shall have
    - (i) the functions of county officers under state law concerning law enforcement, except the service and execution of court orders in civil cases,

# MULTNOMAH COUNTY ORGANIZATION CHART





# MULTNOMAH COUNTY

- (ii) custody of persons charged with, or convicted of, violating law, and
- (iii) protection against disaster; and
- (c) the department of finance shall have, exclusive of the functions of the auditor prescribed by this charter, the functions prescribed by state law for the auditor, the treasurer, the assessor, and the sheriff as tax collector, as well as the functions of the county concerning management of its property.

6.40 DEPARTMENTAL CHANGES. With the affirmative concurrence of four or more commissioners, the board of county commissioners may

- (1) establish additional administrative departments,
- (2) abolish any such department,
- (3) combine two or more such departments into one, and
- (4) separate departments so combined,

except that for two years after this charter takes effect the board may not abolish or make any change in the functions of

- (1) the department of judicial administration,
- (2) the department of public safety, or
- (3) the department of finance.

## Chapter VII

# PERSONNEL

7.10 CLASSIFIED SERVICE. The classified service of the county shall consist of all positions in the government of the county except those of

- (1) elective officers,
- (2) their personal assistants and secretaries,
- (3) department heads, and
- (4) employees excluded by county ordinance and by the civil service commission hereinafter mentioned.

7.20 CIVIL SERVICE COMMISSION.

- (1) There shall be a civil service commission consisting of three members appointed by the board of county commissioners.

- (2) The term of office of each member of the commission shall be six years. Every two years the term of one member of the commission shall expire.
- (3) Each member of the commission shall be
  - (a) a citizen of the United States and
  - (b) a qualified elector of the county.
- (4) No member of the commission shall receive compensation for his services as such.
- (5) The commission shall
  - (a) make recommendations to the board regarding the personnel policy of the county and
  - (b) hear appeals from persons in the classified service regarding decisions of their superiors as to their status in the service of the county.
- (6) An appellate decision by the commission may not be appealed further if unanimous. If not unanimous, it may be further appealed to the board of county commissioners and the courts.

7.30 CIVIL SERVICE SYSTEM. The board of county commissioners shall, by ordinance and on the basis of recommendations by the civil service commission, prescribe the details of a civil service system for persons in the classified service of the county. The system shall afford them as much protection as the civil service laws of the state afford them immediately before this charter takes effect.

#### 7.40 RIGHTS AND DUTIES OF PERSONNEL.

- (1) The status of persons in the classified service shall, within the limitations of this charter,
  - (a) be based on merit and fitness and
  - (b) be governed by the civil service ordinance and rules promulgated thereunder.
- (2) No employee shall be refused employment or be discriminated against in any manner because of race, religion, color, or national origin.
- (3) Persons in the classified service shall be subject to the restrictions in the laws of the state concerning political activities of persons in county civil service.
- (4) Persons in the classified service who are promoted into the unclassified service shall retain their civil service status in the grade from which so promoted.

- (5) Persons in the classified service at the time this charter takes effect shall continue to have the fringe benefits that they have immediately before this charter takes effect.

7.50 RETIREMENT. The board of county commissioners shall provide a retirement system for all persons in the county service who desire retirement benefits in return for their services to the county. The system shall afford them rights at least the equivalent of the rights that they have under the retirement system applicable to them under state law as it applies immediately before this charter takes effect.

## Chapter VIII

# FINANCE

### 8.10 AUDITOR.

- (1) The office of county auditor is hereby established.
- (2) At the general November election in 1966 and at the general November election every four years thereafter an auditor shall be elected.
- (3) The auditor shall
  - (a) maintain a continuous audit of the financial affairs of the county,
  - (b) maintain a continuous internal audit of each administrative office and department of the county,
  - (c) report to the board of county commissioners all irregularities that he finds in the financial affairs of the county, and
  - (d) affix responsibility for the irregularities.
- (4) The board shall retain each report of the auditor as a public record for at least three years after receiving the report.

### 8.20 BONDED INDEBTEDNESS.

- (1) The board of county commissioners may issue and sell general obligation bonds only in accordance with state law.
- (2) The board may issue and sell revenue bonds only for purposes and in amounts authorized by the voters of the county.

## Chapter IX

# SERVICE DISTRICTS

9.10 AUTHORIZATION. Subject to the limitations of this chapter, the board of county commissioners may provide through county service districts, for the special benefit of persons and property there,

- (1) public water supply,
- (2) public fire protection, and
- (3) any service that the county may provide through such a district by authority of state law.

9.20 LIMITATION. The county

- (1) may provide sanitary service only through county service districts and
- (2) may not provide water or fire protection to the public in territory where that service is furnished by a city or a special district.

9.30 STATE LAW. The procedure for establishing, operating and dissolving a county service district and for changing its boundaries shall be the procedure prescribed for such action by state law.

## Chapter X

# PUBLIC IMPROVEMENTS

10.10 EXCEPTION. In this chapter the term "public improvement" does not include public improvements of a county service district.

10.20 PROCEDURE. Subject to the requirements of this chapter, the procedure for making, altering, vacating, or abandoning a public improvement of the county shall be governed by state law and, to the extent not so governed, by ordinances of the county.

10.30 FINANCING.

- (1) To the extent that the board of county commissioners finds that a public improvement of the county is a local improvement that specially benefits property, the cost of the improvement shall be defrayed by special assessments levied on the property specially benefited by the improvement.

- (2) To the extent that the board finds that a public improvement of the county benefits the county generally, the cost of the improvement may be defrayed by revenue from other county sources.
- (3) An order regarding such an improvement shall indicate the extent to which the cost of the action thus ordered is to be defrayed by special assessments on property specially benefited by the action and the extent to which the cost is to be defrayed by revenue from other sources.

10.40 REFERENDUM. Action by the board regarding a public improvement of the county shall be subject to the referendum in the same manner as legislative ordinances of the county.

10.50 REMONSTRANCE. Action by the board on a proposed public improvement

- (1) to be financed in whole or in part by special assessments and
- (2) not declared by all members of the board to be needed at once to meet an emergency

shall be suspended for six months upon remonstrance thereto by the owners of two-thirds of the land to be specially assessed for the improvement, provided written notice of the remonstrance is delivered to the board within fifteen days after the action is ordered. After the suspension the board may proceed with the action.

## Chapter XI ELECTIONS

11.10 NOMINATION AND ELECTION OF OFFICERS. Except as this charter provides to the contrary, the manner of nominating and electing county officers shall be the manner prescribed by state law for the nomination and election of county officers in general.

11.20 TIE VOTES. In the event of a tie vote for candidates for an elective office of the county, the successful candidate shall be determined by a public drawing of lots in a manner prescribed by the board of county commissioners.

11.30 INITIATIVE AND REFERENDUM.

- (1) Except as this charter or the ordinances of the county provide to the contrary, the voters of the county may exercise the ini-

tiative and referendum with reference to county propositions in the manner prescribed by state law.

- (2) In no event may more than 10 percent of the legal voters of the county be required to order the referendum or more than 15 percent be required to propose a measure by the initiative.

11.40 RECALL. An elective officer of the county may be recalled in the manner and with the effect prescribed by state law.

#### 11.50 CHARTER AMENDMENT AND REPEAL.

- (1) This charter may be amended or repealed by the voters of the county at
  - (a) a regular election or
  - (b) a special election called by the board of county commissioners.
- (2) An initiative petition to submit a charter amendment or repeal to the voters shall be filed with the department of records and elections at least 90 days before the election at which the measure is to come before the voters.
- (3) An ordinance to refer a charter amendment or repeal to the voters shall be enacted at least 60 days before the election at which the measure is to come before the voters.

### Chapter XII

## MISCELLANEOUS

12.10 EXISTING LEGISLATION. All legislation, rules, and regulations of the county or its governmental instrumentalities that are consistent with this charter and in force when it takes effect shall remain in effect until amended or repealed.

#### 12.20 SEPARABILITY.

- (1) If any provision of this charter is held invalid, the other provisions of the charter shall not be affected thereby.
- (2) If the application of the charter or any of its provisions to any person or circumstance is held invalid, the application of the charter or provision to other persons or circumstances shall not be affected thereby.

12.30 CHARTER REVIEW COMMITTEE. There shall be convened a Charter Review Committee for the purpose of making a comprehensive study of the Multnomah County Home Rule

Charter and, if the Committee chooses, submitting to the people of Multnomah County amendments to the Charter.

12.40 APPOINTMENT OF COMMITTEE MEMBERS. The Charter Review Committee shall be composed as follows:

- (1) The Committee shall have 16 members, who will choose their chairperson from among themselves and who shall have authority to establish their own procedures and organization.
- (2) The state senator and the two state representatives who represent residents in each state senate district located in Multnomah County shall, within 30 days after the adoption of this Section, appoint two electors to the Committee. If the three appointers from any senate district cannot agree on either or both of the two persons they are to appoint, any two of the three appointers may choose one or both of the persons to be appointed.
- (3) The two electors appointed from each senate district shall not be registered in the same political party.
- (4) The following persons are not eligible for appointment to the Committee: The state senators and representatives who represent districts located in Multnomah County at the time of the adoption of this Section and the Members of the Multnomah County Board of Commissioners including Commission Chairman serving at the time of adoption of this Section.
- (5) Any vacancy in the Committee shall be filled by the senator and representatives from the senate district from which the previous member was appointed, using the same method as used for the original appointment.

12.50 SCOPE OF COMMITTEE REVIEW.

- (1) Sixty days after the adoption of this Section, the Committee shall commence study of the Charter by all appropriate means including open hearings and meetings, the taking of testimony and interviewing witnesses.
- (2) The Committee shall specifically consider each of the following four issues:
  - (a) Whether or not there should be commissioners elected to the Multnomah County Board of Commissioners from single-member districts within Multnomah County, and, if so, the boundaries of such districts;
  - (b) Whether or not commissioners should be elected for two or four year terms;

- (c) The method for choosing the chairman of the Multnomah County Board of Commissioners;
  - (d) The method by which vacancies on the Board of County Commissioners should be filled.
- (3) The Committee may also consider any other issue relating to the Charter.

12.60 REPORT OF COMMITTEE. Seventy-five days prior to the general election of 1978, the Committee shall report to the people and to the Board of County Commissioners their findings, conclusions and recommendations including any amendments they propose to the Charter.

12.70 SUBMISSION OF AMENDMENTS TO THE PEOPLE. All amendments proposed by the Committee shall be submitted to the people of Multnomah County at the 1978 general election.

### Chapter XIII

## TRANSITION

13.10 TIME OF EFFECT. This charter shall take effect January 1, 1967, except that it shall take effect July 1, 1966, insofar as necessary for the election of a board of county commissioners and an auditor at the general November election in 1966.

### 13.20 COUNTY COMMISSIONERS.

- (1) The term of office of each county commissioner in office at the time this charter is adopted shall end January 1, 1967.
- (2) At the general November election in 1966 five persons shall be elected to the board of county commissioners
  - (a) At the election of the candidates for Position No. 1, the chairmanship, the one who receives the highest number of votes shall be elected for a four-year term to that position.
  - (b) At the election of the candidates for the other four positions on the board,
    - (i) the one who receives the highest number of votes shall be elected for a four-year term to Position No. 3;
    - (ii) the one who receives the second highest number of votes shall be elected for a four-year term to Position No. 5;
    - (iii) the one who receives the third highest number of votes shall be elected for a two-year term to Position No. 2; and

(iv) the one who receives the fourth highest number of votes shall be elected for a two-year term to Position No. 4.

(3) A candidate for election to the board in 1966 may be nominated by a petition signed by 250 or more legal voters of the county and filed with the county clerk on or before September 1, 1966. Nominations in 1966 for board positions other than the chairmanship shall not be for any particular position.

13.30 AUDITOR. A candidate for election to the office of auditor in 1966 may be nominated by a petition signed by 250 or more legal voters of the county and filed with the county clerk on or before September 1, 1966.

13.40 NOMINATING PETITIONS. A petition for nominating a candidate for election at the general November election in 1966 shall state that the candidate is a candidate for a political party or is a nonpartisan candidate. The ballot at the election shall indicate the party affiliation of each partisan candidate and shall identify each nonpartisan candidate as such.

13.50 CIVIL SERVICE COMMISSION. This charter shall not affect the terms of office of members of the county civil service commission who are such at the time the charter is adopted.

#### 13.60 OTHER OFFICERS.

(1) After January 1, 1967, and until the administrative departments that this charter establishes are set in operation, the board of county commissioners may continue in operation any office of the county that is in operation when the charter is adopted.

(2) The tenure in the service of the county of a county officer who is not mentioned in previous sections of this charter but who is in office at the time this charter is adopted shall be for such time after the effective date of the charter as the board determines.

(3) The functions of an officer thus continued in the service of the county shall be the functions of the position to which the board chairman appoints him.

**Board of County Commissioners  
606 County Courthouse, Portland, Oregon 97204**



FEB 16 REC'D

# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 606 COUNTY COURTHOUSE  
PORTLAND, OREGON 97204  
(503) 248-3308

COUNTY COMMISSIONERS  
DON CLARK, Chairman  
DAN MOSEE  
ALICE CORBETT  
DENNIS BUCHANAN  
MEL GORDON

February 14, 1978

Mr. John Faust  
Attorney at Law  
1408 Standard Plaza Bldg.  
Portland, Oregon 97204

Mr. Bruce Harder, Director  
Budget & Management Analysis  
426 SW Stark Street  
Portland, Oregon

Mrs. Kay Pankratz  
5946 NE 29th Avenue  
Portland, Oregon 97211

Finance Division ✓  
426 SW Stark Street  
Portland, Oregon

Dear Madam & Sir:

Be it remembered, that at a meeting of the Board of County Commissioners held February 14, 1978, the following action was taken:

Request that an additional appropriation be made from General Fund Contingency in the amount of \$25,000 to Nondepartmental, Special Appropriations, Professional Services, for purposes of providing the Multnomah County Home Rule Charter Commission with funds for clerical support and supplies, and such other items as set forth in its initial budget

) ) ) ) ) ) )

*amt*

*payee*

Upon motion of Commissioner Mosee, duly seconded by Commissioner Buchanan, it is unanimously

ORDERED that said request be approved and transfer made.

Yours very truly,

BOARD OF COUNTY COMMISSIONERS

By Diane Trudo  
Clerk of Board

✓	COMPTROLLER	ORDERED	
✓	FINANCE		
✓	ASSESSOR		
✓	TREASURER		
✓	ACC. & FIN. SVCS.		
✓	ACCOUNTS RECV. & PAY.		
✓	PAYROLL		

lv

cc: Julie Gottlieb  
Ed Capen

010575

MULTNOMAH COUNTY OREGON

REMITTANCE  
ADVISE

ISSUE DATE 02/17/78

B.U.C. NUMBER	AUTHORIZATION NUMBER	P.O. NUMBER	INVOICE NUMBER	INVOICE DATE	GROSS AMOUNT	DISCOUNT AMOUNT	NET AMOUNT
84800015	72203331		SPAPP	02/17/78			25,000.00
							25,000.00

D 54100