



MULTNOMAH COUNTY, OREGON

BOARD OF COMMISSIONERS

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ANY QUESTIONS? CALL BOARD CLERK DEB BOGSTAD @ 248-3277

Email: deborah.l.bogstad@co.multnomah.or.us

**INDIVIDUALS WITH DISABILITIES
MAY CALL THE BOARD CLERK AT
248-3277, OR MULTNOMAH COUNTY
TDD PHONE 248-5040, FOR
INFORMATION ON AVAILABLE
SERVICES AND ACCESSIBILITY.**

MAY 4, 5 & 6, 1999 BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

| | |
|---------|---|
| Pg 2 | 8:30 a.m. Tuesday Domestic Violence Budget/Policy Review Work Session |
| Pg 2 | 9:50 a.m. Tuesday District Attorney Budget/Policy Review Work Session |
| Pg 2 | 10:30 a.m. Tuesday Alcohol and Drug Treatment Facility Options Work Session |
| Pg 3 | 6:00 p.m. Tuesday Public Hearing on County Budget at Gresham Library |
| Pg 3 | 1:30 p.m. Wednesday Information and DSS Budget/Policy Review Work Session |
| Pg 4 | 9:30 a.m. Thursday JCJ RESULTS |
| Pg 6 | 9:50 a.m. Thursday Jail Resolutions |

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30
Friday, 10:00 PM, Channel 30
Sunday, 1:00 PM, Channel 30

Produced through Multnomah Community
Television

Tuesday, May 4, 1999 - 8:30 AM
Multnomah County Courthouse, Boardroom 602
1021 SW Fourth Avenue, Portland

BUDGET/POLICY WORK SESSION

WS-1 Budget/Policy Review Work Session on Domestic Violence Issues:

1. Overview of Current Intervention System, with Information from Governor's Council Survey, Chiquita Rollins (15 minutes)
 2. Information from Budget Forums, Beverly Stein (5 minutes)
 3. Add Packages (20 minutes)
 - a. Department of Community & Family Services: Culturally Specific Services and Prevention Services, Mary Li
 - b. District Attorney Gresham Program, Michael Schrunk
 - c. DCJ, Lana McKay, Bev Kite
 4. Future Planning (15 minutes)
 - a. County Process, Chiquita Rollins
 - b. Safe Start Grant, Chiquita Rollins
 5. Policy Issue of Whether Domestic Violence Funding Should be Part of the Public Safety Levy (15 minutes)
-

Tuesday, May 4, 1999 - 9:50 AM
Multnomah County Courthouse, Boardroom 602
1021 SW Fourth Avenue, Portland

BUDGET/POLICY WORK SESSION

WS-2 Budget/Policy Review Work Session on District Attorney's Budget:

1. District Attorney's Office Citizen Budget Advisory Committee Presentation by Dick Wegner, Chair (5 minutes)
 2. District Attorney's Budget, Issues and Opportunities, Michael Schrunk, Staff (35) minutes
-

Tuesday, May 4, 1999 - 10:30 AM
Multnomah County Courthouse, Boardroom 602
1021 SW Fourth Avenue, Portland

BUDGET/POLICY WORK SESSION

WS-3 Board Requested Work Session to Discuss Alcohol and Drug Treatment Facility Options with Juvenile and Adult Community Justice Director Elyse Clawson, Ginger Martin, Sheriff Dan Noelle, District Attorney Mike Schrunk, Judges Jim Ellis and Julie Frantz, Jim Hennings of the Public Defenders Office, a Representative of the Portland Alcohol and Drug Managers Association, and Invited Others. 90 MINUTES REQUESTED.

Tuesday, May 4, 1999 - 6:00 PM
Gresham Library First Floor Meeting Room
385 NW Miller, Gresham

BUDGET HEARING

PH-1 Public Hearing Inviting Citizens to Speak on Multnomah County's Proposed 1999-2000 Budget. Please Contact the Budget Office at 248-3883, Extension 22137 for a Copy of the Proposed Budget or Other Information.

Wednesday, May 5, 1999 - 1:30 PM
Multnomah County Courthouse, Boardroom 602
1021 SW Fourth Avenue, Portland

BUDGET/POLICY WORK SESSION

- WS-4 Budget/Policy Review Work Session on Information Services and the Department of Support Services Budget:
3. Support Services Citizen Budget Advisory Committee Presentation by Donald Dumont, Chair (10 minutes)
 4. Information Services Discussion (90 minutes)
 - a. Integrated Enterprise System
 - b. Decision Support System - Adult Justice Programs
 - c. Decision Support System - Human Services Programs
 - d. GIS
 - e. Local Public Safety Coordinating Council Budget, Suzanne Riles
 5. Department of Support Services Budget, Issues and Opportunities, Vickie Gates, Staff (45) minutes

Thursday, May 6, 1999 - 9:30 AM
Multnomah County Courthouse, Boardroom 602
1021 SW Fourth Avenue, Portland

REGULAR MEETING

CONSENT CALENDAR

SHERIFF'S OFFICE

- C-1 Intergovernmental Revenue Agreement 800869 with the City of Portland, Accepting Local Law Enforcement Block Grant Funds in the Amount of \$160,000 to Fund Overtime for County Corrections Employees

DEPARTMENT OF SUPPORT SERVICES

- C-2 Budget Modification DSS 11 Reclassifying Purchasing Supervisor to Purchasing Administrator and Purchasing Specialist 2 to Purchasing Supervisor

DEPARTMENT OF HEALTH

- C-3 Budget Modification HD 19 Approving an Increase of \$57,000 and .5 FTE in the Vector Control Budget Funded with New Contract Revenue
- C-4 Renewal of Intergovernmental Revenue Agreement 0010315 with the City of Portland for the Provision of Rodent and Mosquito Control Services in the City's Wastewater and Stormwater Collection System

DEPARTMENT OF JUVENILE AND ADULT COMMUNITY JUSTICE

- C-5 Amendment 2 to Intergovernmental Revenue Agreement 700757 with Washington County to Increase Funding by 3.5% and to Extend Provision of Juvenile Detention Services through June 30, 2000
- C-6 Budget Modification DCJ 99-13 Reclassifying 26 Information Services Staff Positions as a Result of the Information Technology (IT) Classification Study and the Department's Information Services Division Computer Services Unit Reorganization
- C-7 Budget Modification DCJ 99-17 Adding \$66,935 Oregon Traffic Safety Commission Federal Revenue to the Federal/State Budget
- C-8 Budget Modification DCJ 99-30 Reclassifying a .58 FTE Juvenile Counsel to a .58 FTE Juvenile Counseling Assistant and a 1.0 FTE Program Development Specialist to a 1.0 FTE Administrative Analyst in the Counseling/Court Services Division
- C-9 Budget Modification DCJ 99-31 Adding \$12,000 City of Portland Revenue to the Juvenile Services Payback Restitution Program for Student Crew Restitution Payments

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-10 Report the Hearings Officer Decision Regarding Approval of CU 8-98 and SEC 37-98 with Conditions to Establish a New Single Family Residence in the Commercial Forest Use Zoning District with Significant Environmental Concerns on Property Located at 36014 SE LUSTED ROAD
- C-11 Amendment 1 to Intergovernmental Agreement 300758 with the City of Portland, Extending the Timeline for the Multnomah County - Portland Compliance Project for Metro's 2040 Functional Plan Compliance Work to September 30, 1999
- C-12 Budget Modification DES 99-13 Reorganizing Personnel and Redirecting Budgeted Amounts for Additional HVAC Engineers and After Hours Dispatchers within the Facilities and Property Management Division Budget
- C-13 Budget Modification DES 99-14 Changing Position Classifications within the Appraisal Administration Section of the Property Valuation Division Budget

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

- C-14 Amendment 2 to Intergovernmental Revenue Agreement 9910334 with Oregon Mental Health and Developmental Disability Services Division, Funding Mental Health Services on a Capitated Basis for Children and Adults Enrolled in the Oregon Health Plan Medicaid Project
- C-15 Intergovernmental Revenue Agreement 9910394 with the Department of Human Resources, Adult and Family Services Division, Funding East County Housing Stabilization Pilot Program Services
- C-16 Intergovernmental Revenue Agreement 9910657 with the Department of Human Resources, Adult and Family Services Division, Funding Step Into Safety Project Services for Domestic Violence Survivors

PUBLIC CONTRACT REVIEW BOARD

- C-17 ORDER Exempting from the Formal Competitive RFP Process a Contract for the Purchase of the Instrument Recording and Indexing System (Index.Fee) from The Software Group

REGULAR AGENDA

PUBLIC COMMENT

- R-1 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

DEPARTMENT OF JUVENILE AND ADULT COMMUNITY JUSTICE

- R-2 Results from RESULTS: Using Best Practices in Juvenile Custody Services Presentation by Teresa Carroll and Staff

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

- R-3 PUBLIC HEARING and APPROVAL of the 1999-2000 Consolidated Plan and Annual Action Plan for the Community Development Block Grant Program Allocating Funds to Eligible Projects Located within Fairview, Troutdale, Maywood Park, Wood Village and Unincorporated Multnomah County

NON-DEPARTMENTAL

- R-4 RESOLUTION Adopting Rules for Board Meetings and Repealing Prior Rules
- R-5 RESOLUTION Affirming Decision to Discontinue Efforts to Purchase Radio Towers Site and to Explore Agreement with Port of Portland to Acquire Land for a Jail in Rivergate Industrial Area
- R-6 RESOLUTION Authorizing the Sheriff to Purchase Land and Obtain All Necessary Permits to Construct a New 225-Bed Jail that Includes a Secure Treatment Facility for Mandatory Drug and Alcohol Treatment of Offenders at the Rivergate Site; Authorize the Chair to Initiate a Planning Process to Site 225 Locked Community-Based Alcohol and Drug Treatment Beds in Appropriate Facility(ies)
- R-7 RESOLUTION Authorizing the Sheriff to Purchase Land, Obtain All Necessary Permits, and Start Construction of a New Jail and a Secure Treatment Facility for Mandatory Drug and Alcohol Treatment of Offenders at a Facility at the Rivergate Site

COMMISSIONER COMMENT/LEGISLATIVE ISSUES

- R-8 Opportunity (as Time Allows) for Commissioners to Comment on Non-Agenda Items or to Discuss Legislative Issues.

Information: It's About Answering Questions



Countywide Information Strategies

Department of Support Services

- Introductions, Major Strategies and Goals: Vickie Gates
- IES: Update, Where does it fit in the big picture: Vickie Gates, Shery Stump, Fernando Conill, Dave Boyer, Lisa Yeo
- Other Technologies (Data warehouse, GIS, Imaging): Lisa Yeo, Suzanne Riles
- Other DSS Budget Issues: Dave Boyer, Fernando Conill
- DSS CBAC Chair: Don Dumont
- Wrap Up

Multnomah County Information System

- Information Technology is a Tool for Improving Services, Not an End in Itself. It must:
 - Serve a continuum of users: Policy makers, managers, caseworkers, timekeepers etc.
 - Meet a variety of data needs: Produce a payroll, track inmates in a corrections system, transfer data to other government or business partners, answer the questions of decision makers.

Multnomah County Information: Strategic Principles

- Accessible
- Integrated/Connect the Information Silos
- Customer Driven
- Sustainable

Multnomah County's Information System: Progress to Date

□ Accessible

- Countywide Wide Area Network (WAN)
- County Internet Site
- Intranet (MINT)
- Desktop Standards Which support communication

□ Sustainable

- Flat Fee to support Desktop and LAN platforms
- Y2K Readiness

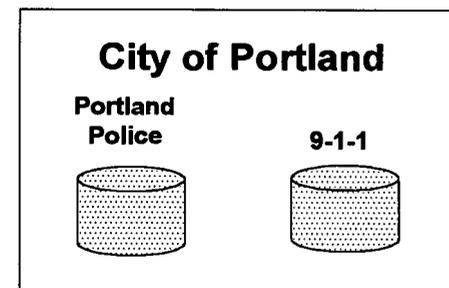
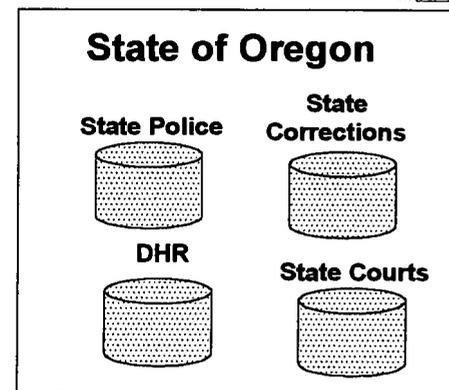
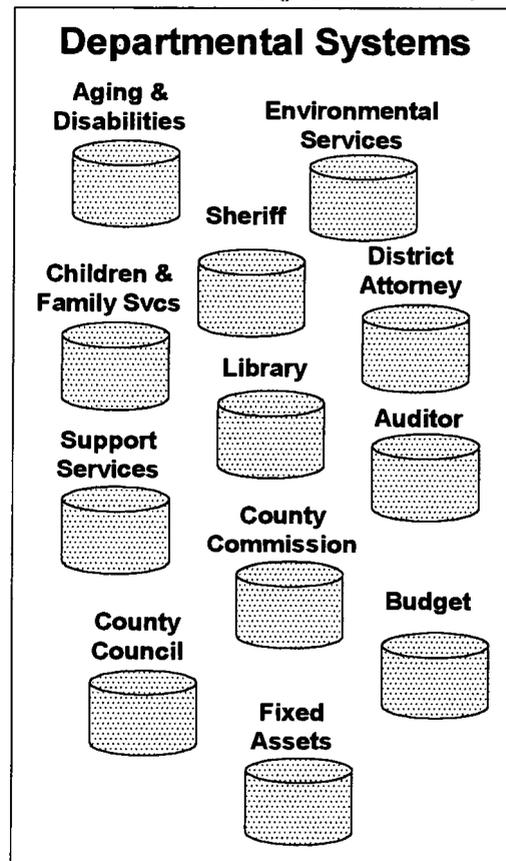
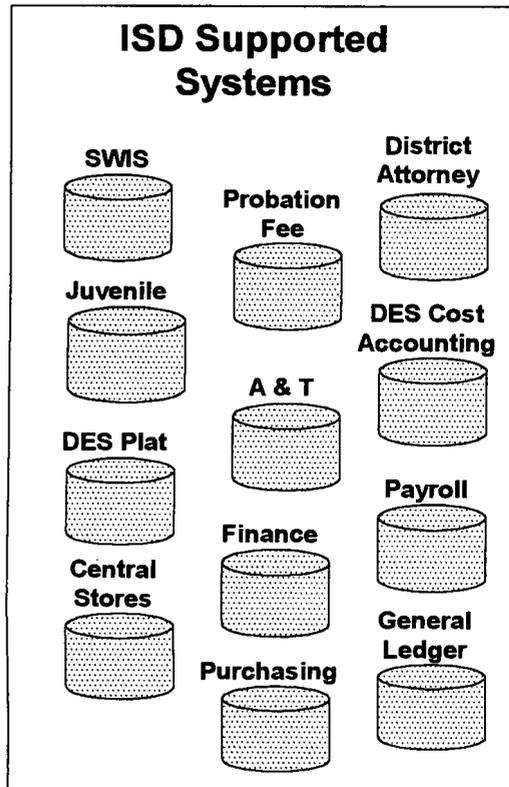
□ Integrated Systems/Connect the Silos of Information

- Planning and Selection Process for Integrated Enterprise System
- Initial Steps Justice System Data Warehouse (DSS)

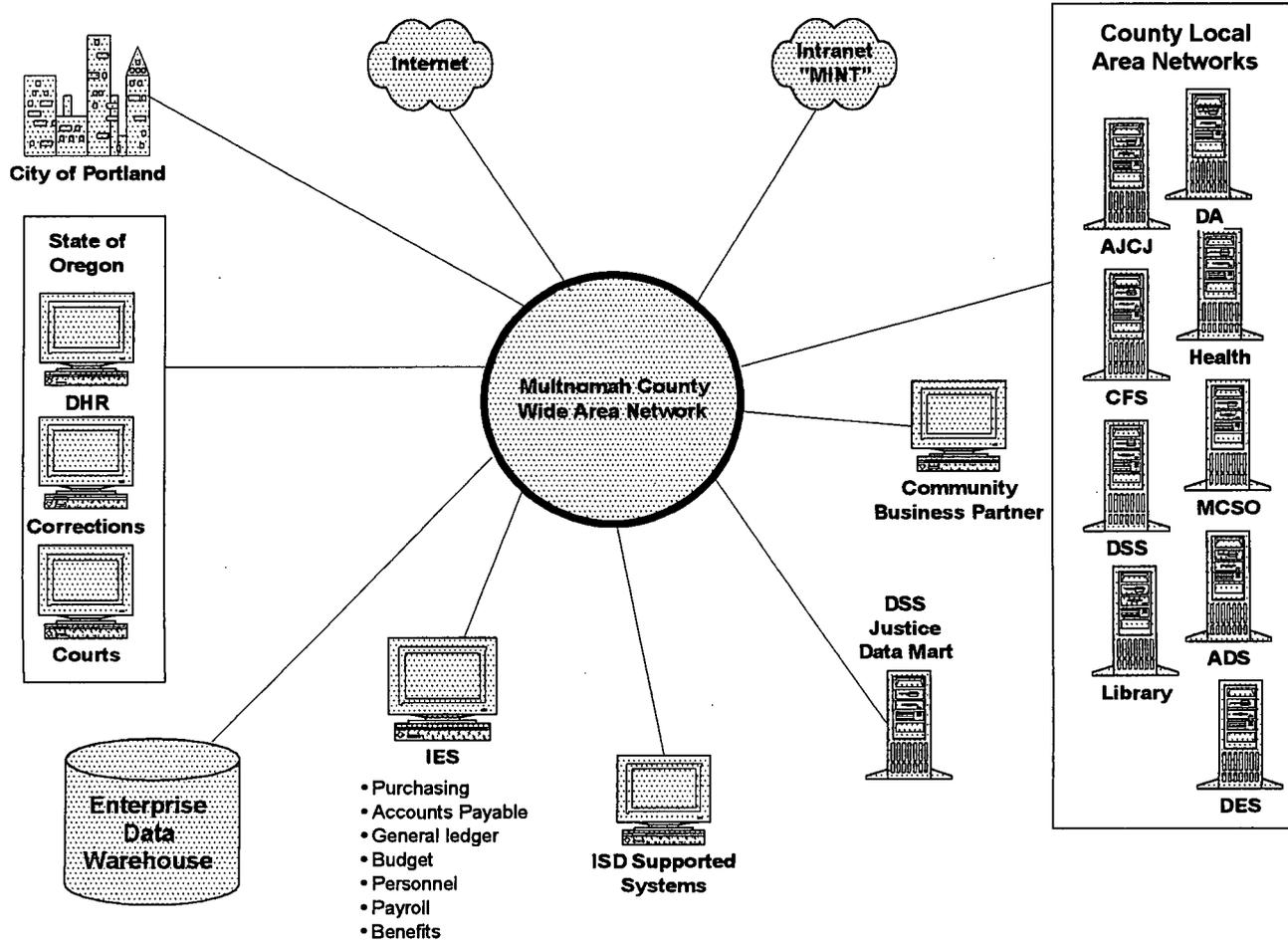
□ Customer Driven

- Strategic Plan for Information (SPIT)
- Creation of Information Technology Council
- Operations Council for Policy Direction and Review
- IES Countywide Executive Team

MC Information Architecture: We've Built Operational Systems to Manage Programs- Transactional silos



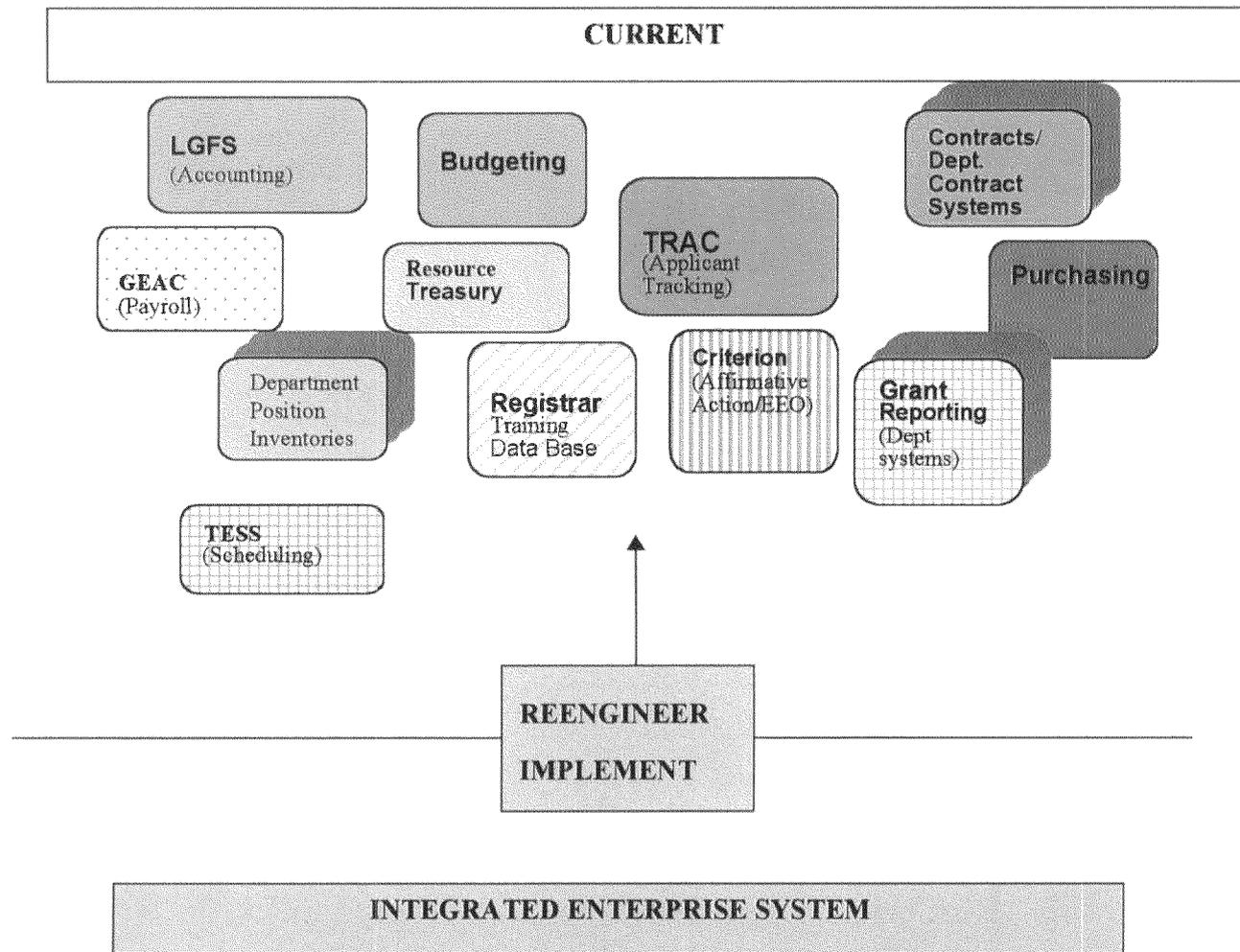
MC Information Architecture: We Have Built a Network for Communication Linked to the Internet and Business Partners



MC Information Architecture: The Organizational Challenge

- Build a core business system which is integrated, replaces current silos and shadow systems, and adds new functionality: IES (Integrated Enterprise System)
- Support and develop tools which make current program management systems work for decision makers: data warehouses and data marts
 - Justice Decision Support System
 - Health and Human Services
- Improve ability to move information efficiently and respond to new needs: Imaging and GIS

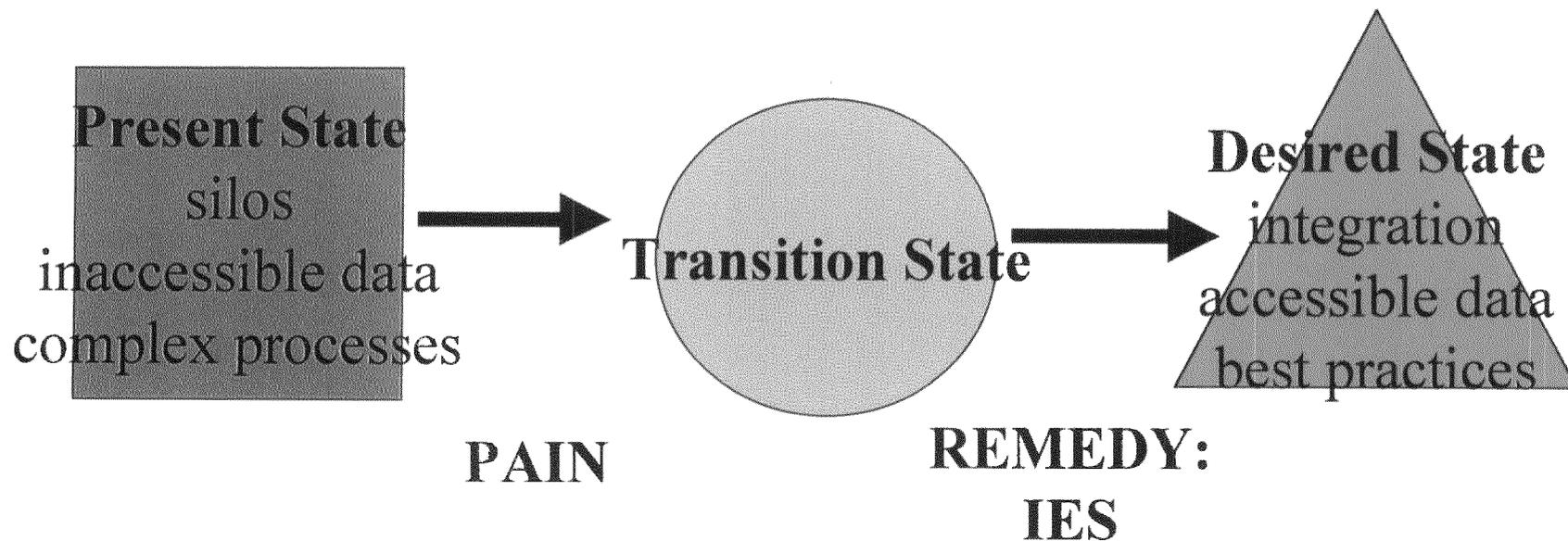
IES: Managing County Financial and Human Resource Business



Changing the Way we Work

- Adopt best practices
- Make data accessible
- Integrated seamless system
- Single data entry; multiple access
- Change what I do and how I do it?
- Data? From my computer?
- Fewer papers; faster flow and decisions?
- Can I trust the data someone else entered?

Managing the Change



How Stakeholder Teams Will Effect Change

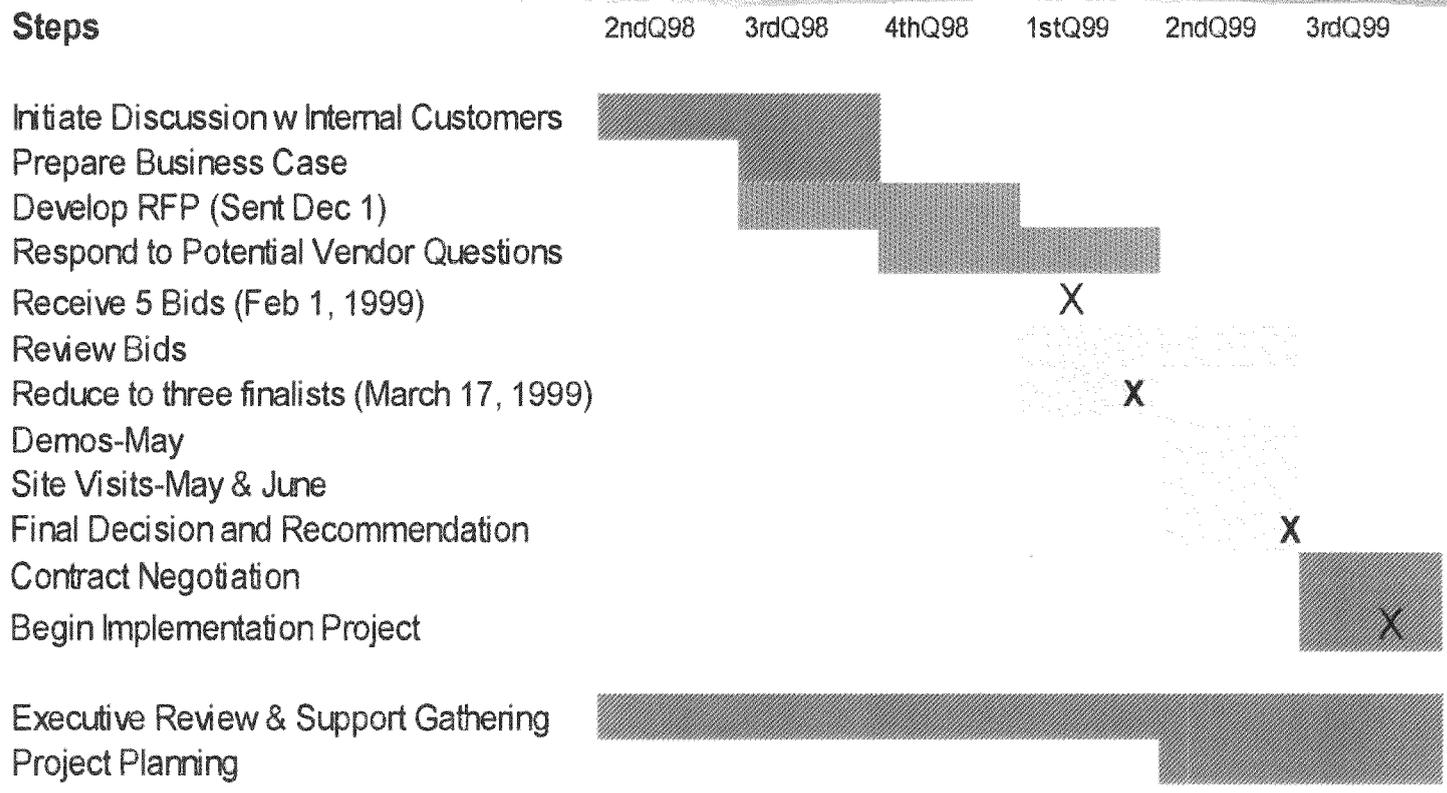
- Executive Team: lead and decide
- Evaluation Team: select vendor
- Implementation Team (County and Vendors): implement and integrate
- Review Teams: data and best practices
- All: Communicate, communicate, communicate!

IES: Benefits Close UP

New Power in Human Resources

- On-line employee access: to benefits, payroll and training to check status, enroll, make changes
- Ability to track and analyze HR benchmarks at levels from employee to countywide: absenteeism and turnover rates, leave use, cost per hire/termination, grievances, adverse impact.
- Complex workforce scheduling capability: interfaced with accurate payroll data to analyze the staffing and fiscal impact of various schedule designs.

Stages of the IES Project to Date



Legend:
 IES Executive Team
 IES Project Team
 IES Evaluation Team

IES: Where Are We?

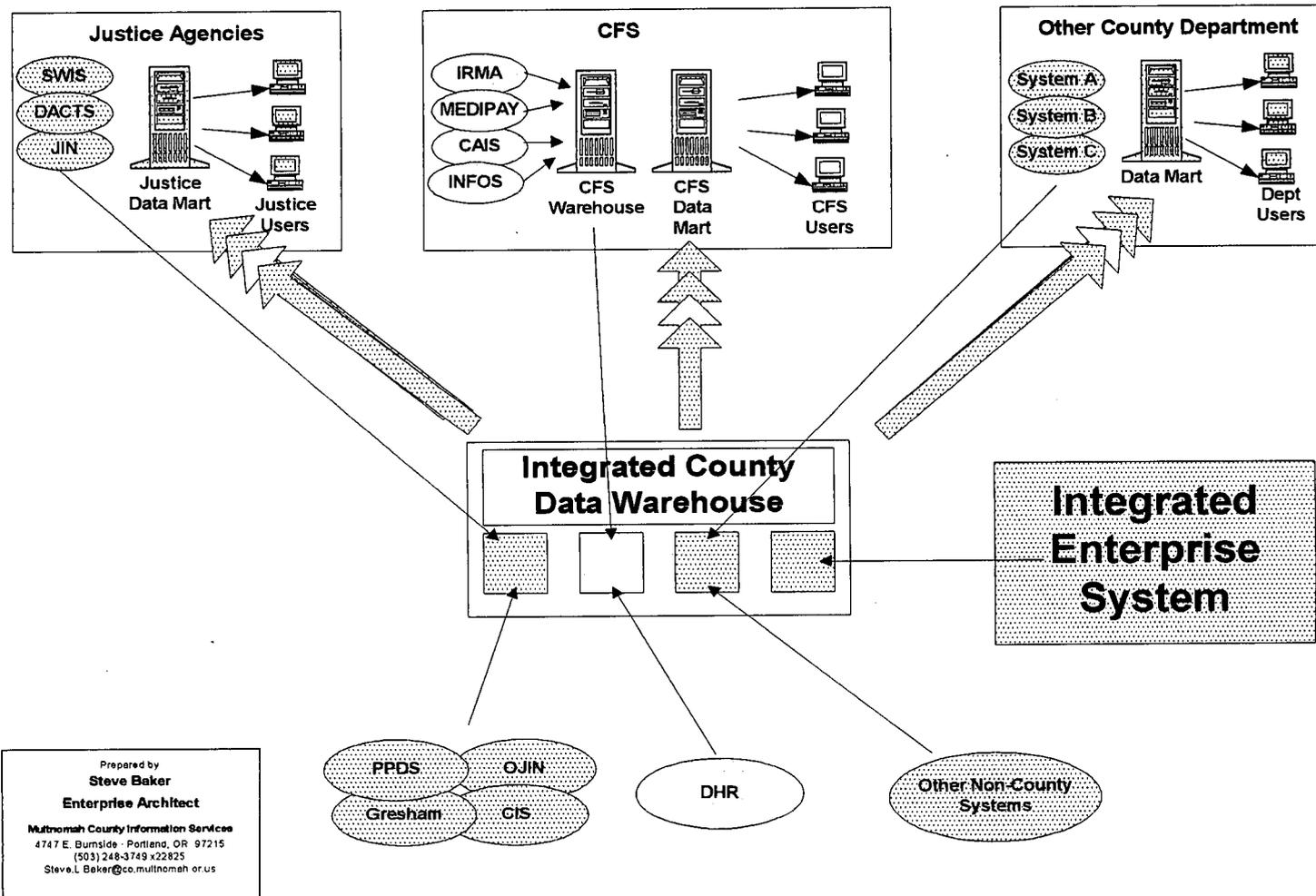
- Current period one of critical questions: opportunity to learn from vendors, site visits, customer reference process.
- First year cost estimate \$650,000 included in budget request. Continuing cost estimate \$1.3m.

Critical Factors for a Successful IES Implementation

- Quick decision making structure
- Adhering to scope and schedule
- Adequate staffing, and the right people
- Continued senior management support

County-wide Data Warehouse: An Incremental Model

Multnomah County Data Warehouse Decision Support System Architecture



Prepared by
Steve Baker
Enterprise Architect
Multnomah County Information Services
4747 E. Burnside - Portland, OR 97215
(503) 248-3749 x22825
Steve.L.Baker@co.multnomah.or.us

County-wide Data Warehouse and Decision Support Model

- Strategy creates collaborative partnership between ISD and departmental technical staff
- Builds county-wide data warehouse incrementally as projects are funded
- Results in cross-departmental data integration to meet longer range needs of policy makers while meeting department-specific needs for management information

County-wide Data Warehouse and DSS-Justice Project

- New Positions for Continued Operations & Development
 - DSS-Justice Project Coordinator (PSCC)
 - Lead Data Warehouse-DSS Analyst
 - 2 Senior Analysts to define data model and develop applications to support DSS-Justice user needs
 - Additional support by existing ISD staff
- FY 99-00 Goals
 - Knowledge transfer from contractors to permanent staff (ISD)
 - Complete initial project development (ISD)
 - Pursue federal funding (PSCC)
 - Negotiate funding support with non-County partners (PSCC)
 - Establish County strategy for data warehousing
 - Report to Board on progress

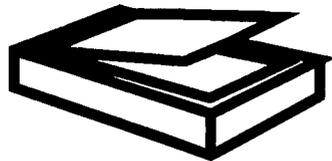
Future Opportunities

Imaging

Integrating data received in non electronic format into County information systems.

GIS

Using maps to integrate County data for visual analysis and decision making.



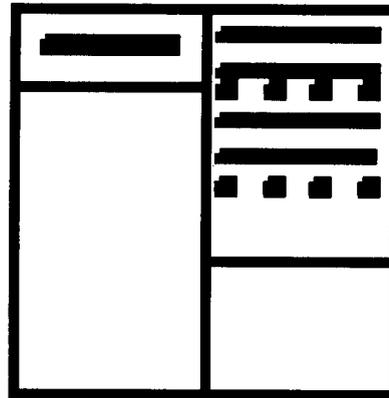
Scanned Information

Contracts
Price Lists
Packing Slips
Invoices
Catalogues
Pictures



Data Entry

Purchase Orders
Journal Vouchers
Payment Vouchers
Time Sheets
Hire Requests



County Information Systems



Mapped Data



Printed Reports

Prepare for future opportunities: GIS/Imaging

- **Geographic Information Systems (GIS)**
 - Integrates existing data and produces mapped output
 - Consolidate current GIS staffing at ISD (2.0 FTE)
 - Contract GIS architect to develop County GIS model for future

- **Imaging System**
 - Departments with urgent imaging needs proceed on their own
 - Develop countywide imaging option after IES implementation

DSS: Other Budget Issues

- Respond to Increases in Finance Workload
 - 1 FTE to staff increased service levels in Materials Management including statewide local family planning commodities (new revenues (\$50,000 will be generated)
 - 1.5 FTE to respond to increased workload in General Leger. No increase since 1990 in spite of major county growth and increasing complexity of state and federal programs.

DSS: Other Budget Issues

- Human Resources Workload Changes:
 - 1 FTE School to Career (Strategic Investment Program, Interim Board approval)
 - 1 FTE Support for DSS MINT (Funded within DSS constraint to support continued development and maintenance)
 - .5 FTE Benefits (Insurance Fund) expand wellness program to all employees
 - \$100,000 one time only Contract Funds to meet Local 88 Classification/Compensation Contract Requirements

Appendix

- IES Benefits
- IES Functionality
- IES Committee Structure
 - Executive Team
 - Project Team
 - Evaluation Team

IES: Benefits

□ Current

- individual transactional programs
- multiple entry
- program reports
- difficult to combine information
- missing functionality (personnel, position control, budget, cost accounting, grants)
- character based
- scheduled time

□ Future

- integrated system-seamless transitions
- single entry
- ad hoc user design
- all information available for query
- best practice functionality built-in for personnel, contracts, budget, cost accounting
- windows based
- real time

FUNCTIONALITY

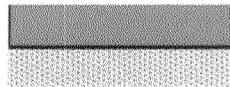
Human Resource/Financial Info Function Needs

| | | | | | | |
|--------------------------------|-----------------------------------|----------|------|-----|----------|------------|
| Compare across Depts | Comparison | | | | | |
| Effect of different choices | | | | | | |
| Cost of benefit choices | | | | | | |
| Develop "What If" analysis | Projection | | | | | |
| Project Revenue | | | | | | |
| Develop Current Svc Level | | | | | | |
| Project YE expenditures | | | | | | |
| Compare YTD w %Yr expired | Analysis | | | | | |
| Use actual to develop budget | | | | | | |
| Develop Cost/Benefit | | | | | | |
| Find all individual's benefits | | | | | | |
| Calculate cost by contractor | | | | | | |
| Organization Results to date | Counting & Summarizing | | | | | |
| Number and dist of FTE's | | | | | | |
| Grant Reporting | | | | | | |
| Review expenditures | | | | | | |
| Enter Sched into Payroll | Transactions | | | | | |
| Pay voucher | | | | | | |
| Enter Payroll | | | | | | |
| | | Line Emp | Supv | Mgr | Dept Dir | Policy Mkr |

Legend:

Available Now

Available with IES



IES EXECUTIVE TEAM

- Vickie Gates-Chair of Committee
- Dave Boyer-Finance
- Don Carlson-Aging
- Becky Cobb-Library
- Fernando Conill-EmSv
- Lance Duncan-DES
- Delma Farrell-Chair's Office
- Tom Fronk-Health
- Suzanne Kahn-Health
- Dan Oldham-Sheriff
- Steve Pearson-DSS
- Tom Simpson-DA
- Meganne Steele-JACJ
- Shery Stump-OrgDev
- Kathy Tinkle-CFS
- Lisa Yeo-Info Svcs

IES PROJECT TEAM

- Larry Aab
- Bill Arnold
- Dave Boyer
- Shaun Coldwell
- Fernando Conill
- Fred Davis
- Mike Dubesa
- Delma Farrell
- Tom Fronk
- Susan Giesbrecht
- Donald Hargrove
- Christy Howe
- Debbie Juul
- Jean Karecki
- Debra Larson
- Brian Lewis
- Peggy Mintner
- Satish Nath
- Steve Pearson
- John Riles
- Joseph Runk
- Kristy Schnabel
- Meganne Steele
- Wes Stevens
- Shery Stump
- Bob Thomas
- John Thomas
- Valorie Thomas
- Janet Thompson
- Colette Umbras
- Jean Uzelac
- Lynn Ward
- Steve Watson
- Rudy Williams
- Nancy Wilton

IES EVALUATION TEAM

- Larry Aab-Sheriff
- Susan Ayers-Sheriff
- Sheila Augustine-DES
- Dave Boyer-Finance
- Becky Cobb-Library
- Fernando Conill-Emp Svc
- Lance Duncan-DES
- Rob Duvall-CFS
- Delma Farrell-Chair's Office
- Tom Fronk-Health
- Jim Koby-Aging
- Scott Marcy-DA
- Steve Pearson-DSS
- Meganne Steele-CJ
- Shery Stump-Org Dev
- Kathy Tinkle-CFS
- Valorie Thomas-CJ
- Lisa Yeo-Info Svc

Applications of DSS-Justice Information Technology

Prepared for Multnomah County Commissioners Budget Hearing May 5, 1999
By Suzanne Riles, Director of Research and Administration, Public Safety Coordinating Council

- Police officers can access criminal records that display the later outcome in Court and on Probation/supervision of all past police and other actions on a given offender.

- Judges and Probation/supervision officers (PO's) can key in an offender profile, and then view an analysis (using bar charts) that tells how effective various programs or sentences have been for reducing recidivism among offenders with that profile.

- PO's can review information about various jail options, and various providers in the community that might serve offenders and their families.

- Authorized program evaluators can access aggregate indicators of the effectiveness of various program and sentencing options in reducing repeat criminal behavior.

- Policy-makers' staff can access aggregate indicators of the effects of current practices, in order to choose future policy options that are most likely to reduce criminal behavior.

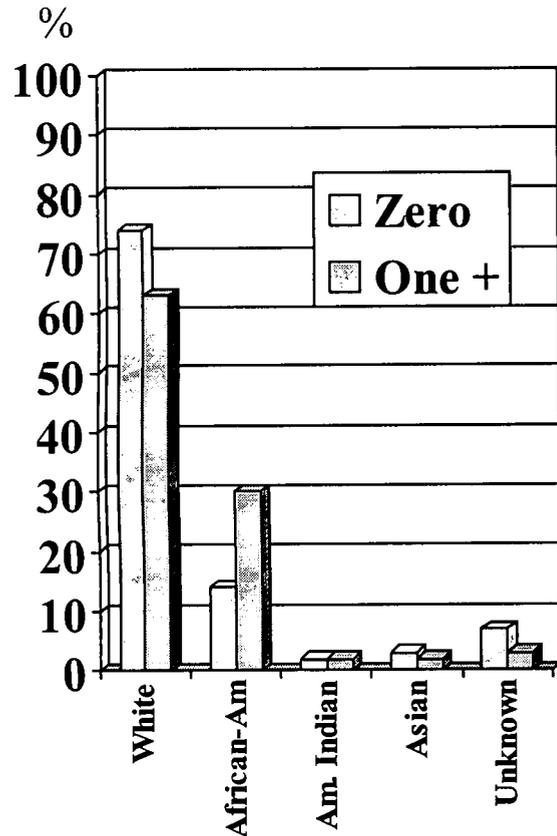
Arrest Recidivism by Race:

Three Year Re-Arrest Rates from Initial Arrests in 1994 and 1995

Source: DSS-Justice Release 1

Prepared for Multnomah County Commissioners Budget Hearing May 5, 1999

☛ Over-representation of African-Americans arrested increases with re-arrest.



Number of Re-Arrests in 3 Years

| Race | Mult. Co. Pop. | Zero | | One + | |
|---------------|----------------|---------------|------------|---------------|------------|
| | | Re-Arrests | % | Re-Arrests | % |
| White | 87% | 39,967 | 74 | 53,963 | 63 |
| Afr-Am. | 6 | 7,814 | 14 | 26,033 | 30 |
| Am. Ind. | 1 | 891 | 2 | 1,809 | 2 |
| Asian | 7 | 1,568 | 3 | 1,674 | 2 |
| Unknown | - | 3,654 | 7 | 2,350 | 3 |
| Total: | 583,887 | 53,894 | 39% | 85,829 | 61% |

From work in progress at the Public Safety Council's Work Group on Over-Representation of Minorities, Chaired by District Attorney Mike Schrunk. For more information, contact Suzanne Riles, Public Safety Coordinating Council 306-5894