



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST (long form)**

*Moved to Regular Agenda*

APPROVED: MULTNOMAH COUNTY  
 BOARD OF COMMISSIONERS  
 AGENDA #C-7/R26 DATE 1/6/11  
 LYNDIA GROW, BOARD CLERK

<b>Board Clerk Use Only</b>	
Meeting Date:	<u>1/6/11</u>
Agenda Item #:	<u>C7 R-26</u>
Est. Start Time:	<u>9:30 am</u>

<b>Agenda Title:</b>	<b>NOTICE OF INTENT to Apply for an East Multnomah Soil &amp; Water Conservation District Partners in Conservation (PIC) Program Grant for \$100,000.</b>
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*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Requested Meeting Date:</b>	<u>1/6/2011</u>	<b>Amount of Time Needed:</b>	<u>N/A</u>
<b>Department:</b>	<u>Office of Sustainability</u>	<b>Division:</b>	<u></u>
<b>Contact(s):</b>	<u>Dan Bravin</u>		
<b>Phone:</b>	<u>503.421.5708</u>	<b>Ext.:</b>	<u></u>
<b>Presenter(s):</b>	<u>N/A</u>	<b>I/O Address:</b>	<u>503/6/Sustainability</u>

**General Information**

**1. What action are you requesting from the Board?**

Authorize the application for the East Multnomah Soil & Water Conservation District Partners in Conservation (PIC) Program Grant

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The East Multnomah SWCD Partners in Conservation Program (PIC) has been set up to advance the mission of EMSWCD by leveraging District funds through conservation-related work that is carried out by other organizations. This program provides funding to support conservation projects and conservation education in the District. EMSWCD specifically encourage projects that serve or engage disadvantaged populations and diverse communities. EMSWCD also encourages multi-year projects with a plan for long term maintenance and viability

Multnomah County, in partnership with OSU Extension, will be requesting \$100000 for the 2011 growing season to support the development of a farmer incubator program and a greater incubator network. The annual matching requirement of \$100,000 will be met through the contribution of existing resources from Multnomah County and its partners.

The project proposed in this grant centers around the development of a Beginning Small and Urban Farmer Incubator Program and Farmer Incubator Network, which will provide 15 beginning farmers

with the skills, knowledge, and tools needed to become commercially successful producing food for the regional food system.

The Beginning Small and Urban Farmer Incubator Program will consist of 3 distinct training venues:

1. Classroom education (84 hours)
2. On-farm internship (330 hours)
3. Small business training designed for farmers (35 hours)

In the first 2 venues, the students will simultaneously engage in classroom/hands-on education as well as an on-farm internship from April through November. The third piece will be small business classes for farmers through OSU's Growing Farms series of classes in November and December. We feel this will offer a good foundation to beginning farmers who are looking to break into urban farming for the first time.

**3. Explain the fiscal impact (current year and ongoing).**

There is no fiscal impact; this is a one-year grant that will disburse \$100,000 via reimbursement award starting in May 2011. The matching requirement of 1:1 will be met through in-kind donations of existing resources of Multnomah County and OSU Extension. Included in the match are .25 FTE from both Multnomah County and from OSU Extension staff for administration, instruction and farm site management. Tuition paid by students and sponsored scholarships for students will make up another significant portion of the matching funds.

**4. Explain any legal and/or policy issues involved.**

This grant will fund projects coming out of the Multnomah Food Initiative and the Multnomah Food Action Plan.

**5. Explain any citizen and/or other government participation that has or will take place.**

If funded, this project would involve OSU Extension as a partner, as well as community applicants to the program.

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## ATTACHMENT A

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### Grant Application/Notice of Intent

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If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**

The East Multnomah Soil and Water Conservation District – Partners in Conservation (PIC)

- **Specify grant (matching, reporting and other) requirements and goals.**

The Partners in Conservation program grant has been set up to advance the mission of EMSWCD by leveraging District funds through conservation-related work that is carried out by other organizations. This program provides funding to support conservation projects and conservation education in the District. Multnomah County, in partnership with OSU Extension, will be requesting \$100,000 to support the development of a beginning urban farmer incubator program and a greater incubator network. The 1:1 in-kind and cash matching requirement will be met through the contribution of existing resources from Multnomah County and its partners. A portion of the matching requirement will also be met with cash donations in the form of sponsored scholarships from community members and businesses.

The effective date of the initial disbursement of the award will be no later than June 1, 2011 and the project should commence as soon as practicable, thereafter. If the proposal is funded, Multnomah County with EMSWCD will be required to develop a formalized written agreement that will include District and Applicant responsibilities, a description of reporting and monitoring requirements and procedures for requesting payments.

- **Explain grant funding detail – is this a one time only or long term commitment?**

This is a one time grant with funds dispersed over 1 year.

- **What are the estimated filing timelines?**

A complete application package for the PIC Grant must be received by the close of business (5:00 EST) January 14, 2011.

- **If a grant, what period does the grant cover?**

The grant will cover a maximum of one year, commencing with FY2011.

- **When the grant expires, what are funding plans?**

It is anticipated that the programs developed through the grant will be self-supporting by the expiration of the grant period and future funding is not planned.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

Administrative costs may be recovered through the grant or contributed as in-kind match, or a combination of both, and are limited to the lesser of Multnomah County's official negotiated indirect cost rate or the equivalent of 10 percent of total funds awarded.

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## ATTACHMENT B

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### Required Signatures

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**Elected Official or  
Department/  
Agency Director:**

Kat West

**Date:**

12/29/2010

**Budget Analyst:**

**Date:**