



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date:	<u>5/22/12</u>
Agenda Item #:	<u>BWS #9a</u>
Est. Start Time:	<u>1:30 pm</u>
Date Submitted:	<u>4/16/12</u>

**Agenda Title:** **FY 2013 Budget Worksession on the General Government Departments – County Assets, Library, County Management and Community Services And Overview of the Financial Policies and Fee Schedule**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Requested Meeting Date:</b>	<u>May 22, 2012</u>	<b>Amount of Time Needed:</b>	<u>5.0 hrs.</u>
	<u>May 23, 2012</u>		<u>4.0 hrs</u>
<b>Department:</b>	<u>County Management</u>	<b>Division:</b>	<u>Budget Office</u>
<b>Contact(s):</b>	<u>Karyne Kieta</u>		
<b>Phone:</b>	<u>503-988-3312</u>	<b>Ext.</b>	<u>22457</u>
	<b>I/O Address:</b>		<u>503/5/531</u>
<b>Presenter(s):</b>	<u>Sherry Swackhamer, Director of County Assets; Vailey Oehlke, Library Director; Joanne Fuller, Director County Management; Cecelia Collier, Director Community Services and Julie Neburka Budget &amp; Finance Manager for Non- Departmental</u>		

### General Information

#### 1. What action are you requesting from the Board?

This worksession will provide the Board with budget overviews on the General Government group of County departments. The work session is broken down into two days.

May 22<sup>nd</sup> – (am) Department of County Assets (1 hr)  
May 22<sup>nd</sup> – (am) Library (2 hrs)  
May 22<sup>nd</sup> – (pm) Department of County Management (1 hr)  
May 22<sup>nd</sup> – (pm) Department of Community Services (1 hr)

May 23<sup>rd</sup> (am) Non-Departmental (2.5 hrs)  
May 23<sup>rd</sup> (pm) Budget & Financial Policies, Fee Schedule (1.5 hr)

In each department's presentation, the Board will first hear from the Citizen Budget Advisory Committee about its work and recommendations on the FY 2013 budget. There are no decisions to be made. Board members may propose budget notes or amendments at anytime in the process during a public worksession.

Following the presentation by Non-Departmental, the Board will review the Revised Financial Policies. An update will also be provided on the Fee Schedule.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

After the Chair's proposed budget is approved for submission to the Tax Supervising & Conservation Commission, the Board may begin deliberations on it. This worksession will be the first opportunity for the Board to hear from the departments in the general government category. The Board will have the opportunity to ask clarifying questions and to deliberate on the approved budgets.

Departments will generally follow the Budget Presentation format below:

## **FY 2013 Approved Budget**

### **Departmental Budget Presentation Format**

#### **Introductions**

#### **Department Overview**

- Mission, Vision, Values & Guiding Principles
- CBAC Recommendations
- Our Partners
- Organizational Chart and Departmental Span of Control Ratio
- System of Care (if applicable)
- Overview FY 2013 Proposed Budget
  - Budget categories, FTE
  - Keeps (OTO, innovative, new, redesigned)
  - Cuts (mitigation strategies and risks)
  - State & Federal Budget Impacts
- Issues, Risks & Challenges
- Other
- Questions?

**3. Explain the fiscal impact (current year and ongoing).**

N/A—Board work session only.

**4. Explain any legal and/or policy issues involved.**

N/A—Board work session only.

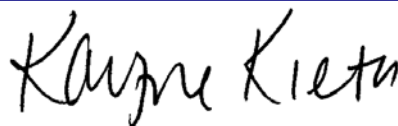
**5. Explain any citizen and/or other government participation that has or will take place.**

Three evening public hearings are scheduled to collect public input on the budget. The Citizen Involvement Committee co-sponsored an educational forum where citizens could learn about Health System Transformation and the potential changes to the structure of County health care services. Citizen's Budget Advisory Committees have reviewed the program offers and will make presentations with recommendations to the Board of County Commissioners. Transmitting the Executive Budget to the TSCC allows the public and Board further time to review the Chair's Budget before final adoption.

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### **Required Signatures**

**Elected Official or  
Department/  
Agency Director:**



**Date:** 4-16-12