



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised: 09/23/13)

Board Clerk Use Only

Meeting Date: 4/3/14
Agenda Item #: R.4
Est. Start Time: 10:05 am
Date Submitted: 3/21/14

Agenda Title: BUDGET MODIFICATION: DCHS14-39 Increasing Aging and Disability Services Division Federal/State fund appropriation by \$276,448.

Note: if Contingency, use that form. If item other than a BudMod, please use different APR. : Title should not be more than 2 lines but sufficient to describe the action requested.

Requested Meeting Date: Next Available
Time Needed: 5 minutes
Department: County Human Services
Division: Aging & Disability
Contact(s): Lee Girard
Phone: 503-988-3770 **Ext.** 84073 **I/O Address:** 167/240
Presenter Name(s) & Title(s): Lee Girard, Manager Senior

General Information

1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) is requesting approval of budget modification DCHS14-39 which will appropriate additional funding of \$276,448 in the Aging & Disability Services Division (ADSD) for FY 2014. The funding was received from the State of Oregon Department of Human Services to be used to expand the Gatekeepers program in Multnomah County, to support and enhance the capacity of existing Options Counseling services at the Aging & Disability Resource Connections Metro sites and to provide training and technical assistance to new and existing Gatekeepers programs.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Oregon Legislature has approved State funding for Aging and Disability Resource Connections (ADRC) Options Counseling and Gatekeepers services for the FY13-15 biennium.

ADRC's provide access to public and private long term services, including Options Counseling. The Gatekeepers program is designed to build partnerships with and to train

local gatekeepers to identify at-risk older adults and adults with disabilities and refer them for services offered through ADRC.

The ADRC Metro has been awarded \$1,099,790 for the biennium, \$276,448 of which is for fiscal year 2014. The ADRC Metro serves Clackamas, Columbia, Multnomah and Washington Counties, with Multnomah County ADSD acting as the fiscal lead for the group. Gatekeeper training will be provided to community organizations to help them identify and report to the ADRC older adults and people with disabilities who are isolated and at-risk for self neglect or abuse. The five ADRC partners will provide Options Counseling to older adults, people with disabilities, and veterans to help them access and plan for their long-term services and support needs. \$171,780 of the funding will be passed through, via contract, to four of the regional lead partners. Multnomah County ADS will retain \$104,668. Of that amount, \$23,446 will pay for a permanent full-time (equivalent of a 0.33 FTE for FY14) Community Information Specialist, who will perform a variety of information referral, assessment and outreach functions. The remainder will be used for services to be provided in Multnomah County. ADSD is proposing to expand the availability of Options Counseling services targeted to individuals who are transitioning from acute hospitalization to home or community care.

Included in the \$276,448 FY14 appropriation is \$6,000, which is part of an additional \$18,000 one-time-only award from the State to provide state-wide technical assistance and training for the implementation of the Gatekeepers program by other ADRCs. This funding is part of a separate grant award, and will expire on 06-30-15. The other funding is part of an ongoing funding stream from the State.

The additional funding will be part of Aging & Disability Services' Program Offer 25020A – Access & Early Intervention Services.

3. Explain the fiscal impact (current year and ongoing)

Approval of this budget modification will increase the total ADSD budget for FY 2014 by \$276,448. The additional funding will increase personnel costs for the last four months of the fiscal year by \$23,446 to allow for the addition of a full-time (equivalent of 0.33 FTE for FY14) Community Information Specialist. Material & Services expenses will increase by \$28,550. Contracted costs for Pass Through and Professional Services will increase by \$171,780 and \$52,672, respectively. Service reimbursement to the risk management fund will increase by \$5,653.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**
ADSD Access & Early Intervention Services, Federal/State funding for FY2014 will increase by \$276,448. There is no federal CFDA number associated with these funds.
- **What budgets are increased/decreased?**
The FY2014 budget for ADSA Access & Early Services, Program Offer 25020A, will increase by \$276,448.
The service reimbursement to the risk management fund will increase by \$5,653.
- **What do the changes accomplish?**
The funding provides the necessary support to expand ADRC Options Counseling services and to enhance the Gatekeepers program.
- **Do any personnel actions result from this budget modification? Explain.**
Yes. Permanent personnel costs will increase by \$23,446 to fund a full-time Community Information Specialist position for four months of the 2014 fiscal year.
- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**
No. This grant does not pay indirect charges.
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
This revenue represents two separate Intergovernmental Agreements with the State of Oregon beginning January 2, 2014 and ending June 30, 2015:
The grant totaling \$1,081,790 for expanding ADRC Option Counseling services and enhancing the Gatekeepers program is ongoing.
The \$18,000 grant to provide technical assistance and training for state-wide ADRC Gatekeepers programs is one-time-only and will end June 30, 2015.
- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**
This grant covers the period from January 2, 2014 through June 30, 2015.
There are no County cash match or in kind match requirements.

NOTE: Attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

Required Signatures

**Elected Official
or Dept Director:** Susan Myers /s/ **Date:** 3/20/14

Budget Analyst: Jennifer Unruh /s/ **Date:** 3/19/2014

Department HR: Chris Radzom /s/ **Date:** 3/19/2014

Countywide HR: Olga Ward /s/ **Date:** 3/19/2014

Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please date each signature. Use "n/a" when signature not applicable."