



Multnomah County Oregon

Board of Commissioners & Agenda

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BOARD OF COMMISSIONERS

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www2.co.multnomah.or.us/cc/live_broadcast.shtml

[ml](http://www.co.multnomah.or.us/cc/agenda.shtml) Link for on-line agendas and agenda info:

www.co.multnomah.or.us/cc/agenda.shtml

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Board Meeting, please call the Board Clerk (503)

988-3277. Call the City/County Information Center

TDD number (503) 823-6868 for info on available

services and accessibility.

REVISED

FEBRUARY 16 & 18, 2010

BOARD MEETINGS

FASTLOOK AGENDA ITEMS

Pg 2	9:00 a.m. Tuesday - Executive Session
Pg 2	10:00 a.m. Tuesday - Roundtable Policy Discussion on the Crisis Assessment and Treatment Center, Including Capital and Operating Costs, Service Delivery, Ownership Model, Partnerships with State and Local Organizations, Potential Impacts to Other Departments, and More,
Pg 3	9:30 a.m. Thursday - Opportunity for Public Comment on Non-Agenda Matters
Pg 4	10:40 a.m. Thursday - R-7 - RESOLUTION Authorizing the Issuance, Sale and Delivery of General Obligation Refunding Bonds, Series 2010; Designating an Authorized Representative; Appointing Bond Counsel and Financial Advisor; Delegating the Approval and Distribution of the Preliminary and Final Official Statements; and Related Matters
Pg 4	10:55 a.m. Thursday - R-8 - Administrative Review Mid-Year Update.

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and recorded and may be seen by Cable subscribers in Multnomah County at the following times:

(Portland & East County)

Thursday, 9:30 AM, (LIVE) Channel 30

Sunday, 11:00 AM Channel 30

(East County Only)

Saturday, 10:00 AM, Channel 29

Tuesday, 8:15 PM, Channel 29

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(503) 667-8848, ext. 332 for further info

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Tuesday, February 16, 2010 - **9:00 AM**
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners will meet in Executive Session pursuant to ORS 192.660(2) (d) and/or (h). Only representatives of the news media and designated staff may attend. News media and all other attendees are specifically directed not to disclose information that is the subject of the Executive Session. Final decisions are decided in public Board meetings. Presented by County Attorney Agnes Sowle, Carlo Calandriello and Travis Graves. 15-55 MINUTES REQUESTED.
-

Tuesday, February 16, 2010 - **10:00 AM**
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD BRIEFINGS

- PD-1 Roundtable Policy Discussion on the Crisis Assessment and Treatment Center, Including Capital and Operating Costs, Service Delivery, Ownership Model, Partnerships with State and Local Organizations, Potential Impacts to Other Departments, and More. Presented by Joanne Fuller, DCHS and Traci Manning, Central City Concern. 2 HOURS REQUESTED

Thursday, February 18, 2010 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

REGULAR AGENDA

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony limited to three minutes per person unless otherwise designated by the presiding officer. This is a time for the Board to hear public testimony, not for Board deliberation. Fill out a yellow speaker form available at the back of the Boardroom and give it to the Board Clerk. Unless otherwise recognized by the presiding officer, testimony is taken in the order the forms are submitted.

NON-DEPARTMENTAL - 9:30 AM

- R-1 BUDGET MODIFICATION NOND-10 Appropriating a General Fund Contingency Transfer of \$20,000 to the United Way of Columbia-Willamette to Prevent Emergency Closure of Creston Children's Dental Center (RESCHEDULED FROM 02/11/2010)
- R-2 BUDGET MODIFICATION NOND-11 State Homeland Security Grant Program Funds for Emergency Management
- R-3 NOTICE OF INTENT to Submit Multnomah County's Emergency Management Work Plan to Oregon Emergency Management (OEM) for an Emergency Management Performance Grant (EMPG)

SHERIFF'S OFFICE - 10:25 AM

- R-4 BUDGET MODIFICATION MCSO-04 Appropriating \$83,468 in the Federal/State Fund from the Oregon Office of Domestic Preparedness Urban Area Security Initiative Grant

DEPARTMENT OF COMMUNITY JUSTICE - 10:30 AM

- R-5 BUDGET MODIFICATION DCJ-16 Appropriating \$235,938, from the Oregon Criminal Justice Commission Re-Entry Resource Center Grant, in the Department of Community Justice's Budget

DEPARTMENT OF COUNTY HUMAN SERVICES – 10:35 AM

R-6 BUDGET MODIFICATION DCHS-29 Eliminating 1.00 FTE Vacant Position and Adding 4.00 FTE New Positions to Better Meet Workload Demands in the Aging and Disability Services Division's, Long Term Care, Adult Protective Services and Access & Early Intervention Services Programs

DEPARTMENT OF COUNTY MANAGEMENT – 10:40 AM

R-7 RESOLUTION Authorizing the Issuance, Sale and Delivery of General Obligation Refunding Bonds, Series 2010; Designating an Authorized Representative; Appointing Bond Counsel and Financial Advisor; Delegating the Approval and Distribution of the Preliminary and Final Official Statements; and Related Matters

NON-DEPARTMENTAL – 10:55 AM

R-8 Administrative Review Mid-Year Update. Presented by Jana McLellan, Chief Operating Officer and Carol Ford, Administrative Review Project Manager. 30 MINUTES REQUESTED

BOARD COMMENT - 11:25 AM

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
ORD # R-1 DATE 02/18/2010
GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 2/18/2010
Agenda Item #: R-1
Est. Start Time: 10:00 AM
Date Submitted: 02/03/2010

BUDGET MODIFICATION: NOND - 10

Agenda Title:	BUDGET MODIFICATION NOND-10 Appropriating a General Fund Contingency Transfer of \$20,000 to the United Way of Columbia-Willamette to Prevent Emergency Closure of Creston Children's Dental Center
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Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: <u>February 18, 2010</u>	Amount of Time Needed: <u>30 minutes</u>
Department: <u>Non-Departmental</u>	Division: <u>District 2</u>
Contact(s): <u>Marissa Madrigal</u>	
Phone: <u>503-988-5239</u> Ext. <u>85239</u>	I/O Address: <u>503/6/District 2</u>
Presenter(s): <u>Marissa Madrigal</u>	

General Information

1. What action are you requesting from the Board?

A General Fund Contingency transfer of \$20,000 to the United Way of Columbia-Willamette to ensure continued operation of a free dental clinic serving 2500 low-income school children each school year.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Since 1961, the Creston Children's Dental Center has been providing free dental services to low-income children in the Portland Public School District. Last academic year, 9000 dental procedures were provided at a value of \$600,000 dollars. In Fall 2009, the Assistance League of Portland, the primary funder of the Dental Center, voted to close the center effective February 17th, 2010 due to a collapse in their funding. The clinic is the main referral center for Portland school nurses who encounter children with dental emergencies. This \$20,000 request, coupled with a \$10,000 donation from the Multnomah Dental Society, will allow the Creston Children's Dental Center to remain open through the end of the school year, and allow a new non-profit, Friends of Creston Children's Dental

Center to put long term funding in place.

3. Explain the fiscal impact (current year and ongoing).

This is a one time only request for general fund contingency funds and will have no impact on future years.

4. Explain any legal and/or policy issues involved.

Multnomah County is permitted to donate funds to non-profit organizations in Oregon.

5. Explain any citizen and/or other government participation that has or will take place.

The United Way of Columbia-Willamette has agreed to serve as fiscal agent while a separate non-profit is formed to run the dental center. Kaiser Community Benefits Committee has donated \$2500 to assist in the formation of the Friends of Creston Children's Dental Clinic. The Multnomah Dental Society has donated \$10,000 toward continued operation of the clinic.

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**
\$20,000 is being transferred from the General Fund Contingency Fund to the United Way of Columbia-Willamette
- **What budgets are increased/decreased?**
The General Fund Contingency Fund budget will decrease by \$20,000
- **What do the changes accomplish?**
The transfer allows the Dental Center to remain open and continue treating low-income public school children while long-term financial arrangements are made to keep the center open or give Multnomah County time to arrange alternate treatment options for these children.
- **Do any personnel actions result from this budget modification? Explain.**
No.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
n/a
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
Yes. This is a one-time-only request. Friends of Creston Children's Dental Center and the Multnomah Dental Society are identifying ongoing funding.
- **If a grant, what period does the grant cover?**
n/a
- **If a grant, when the grant expires, what are funding plans?**
n/a

Contingency Request

If the request is a Contingency Request, please answer all of the following in detail:

- **Why was the expenditure not included in the annual budget process?**
The Assistance League of Portland, primary funder of the Dental Center, did not vote to shutter the clinic until Fall of 2009, well beyond the end of the Fiscal Year 2010 budget process.
- **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
The Multnomah Dental Society and emerging non-profit Friends of Creston Dental Center are working to identify other funds. This contingency request is a one-time temporary fix.
- **Why are no other department/agency fund sources available?**
n/a

- **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?**

It is not expected that these funds will be repaid to the contingency fund.

- **Has this request been made before? When? What was the outcome?**

No.

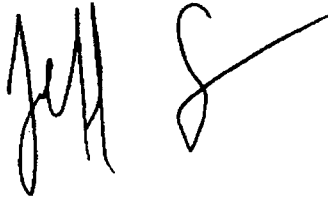
NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: NOND - 10

Required Signatures

**Elected Official or
Department/
Agency Director:**



Date: 02/03/2010

Budget Analyst:



Date: 02/03/2010

Department HR:

Date:

Countywide HR:

Date:

Budget Modification ID: **Nond 10****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center						
1									0			
2									0			
3									0			
4	19	1000	95000	20		9500001000	60470		(20,000)	(20,000)		Decrease Contingency
5	10-22	1000	10002	20		102210	60160		20,000	20,000		Increase Pass-Through
6									0			
7									0			
8									0			
9									0			
10									0			
11									0			
12									0			
13									0			
14									0			
15									0			
16									0			
17									0			
18									0			
19									0			
20									0			
21									0			
22									0			
23									0			
24									0			
25									0			
26									0			
27									0			
28									0			
29									0			
										0	0	Total - Page 1
										0	0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency				9500001000		60470	Reduce available General Fund Contingency
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure
xx-xx	xxxxx	0020					
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
10-10	3503	0020		709525		50310	Budgets receipt of reimbursement
10-10	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
10-10	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
10-10	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
10-10	3503	0020		709617		50310	Budgets receipt of PC Flat Fee
10-10	3503	0020		709617		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool: Use this cost center if you are adding funds for motor pool use.							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904150		60240	Budgets offsetting expenditure
Fleet: Use this cost center if you are adding funds for dedicated program cars.							
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure
							Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.



Department of County Management
MULTNOMAH COUNTY OREGON

Budget Office

501 SE Hawthorne Blvd., Suite 531
Portland, Oregon 97214
(503) 988-3312 phone
(503) 988-5758 fax
(503) 988-5170 TDD

TO: Board of County Commissioners

FROM: Julie Neburka, Principal Budget Analyst

DATE: February 3, 2010

SUBJECT: General Fund Contingency Request of \$20,000 to grant to the United Way of the Columbia-Willamette for temporary funding of the Creston Dental Clinic.

Commissioner Cogen's Office requests \$20,000 from the General Fund contingency to provide "gap" funding for the Creston Dental Clinic, which, absent this request, is likely to close on February 17th, 2010. Operated since 1962 by the Assistance League of Portland, the Children's Dental Clinic at Creston Elementary School provides free dental care for impoverished, uninsured Portland Public School students in grades kindergarten through twelfth grade. The Assistance League is no longer able to pay for the clinic's operations and plans to close the clinic in the middle of the month.

The Multnomah Dental Society has taken the lead in creating a non-profit organization to assume the operations of the Creston Dental Clinic. Since clients of the clinic are eligible for the Oregon Health Plan (the Healthy Kids program), once the clinic is established as a non-profit organization it will be able to bill various dental care organizations in the Portland area and thereby support itself. The County's contribution of \$20,000 is intended to fund clinic operations through the next several months as the new organization is created and permanent funding solutions are put in place.

General Fund Contingency Policy Compliance

The Budget Office is required to inform the Board if contingency requests submitted for approval satisfy the general guidelines and policies for using the General Fund Contingency.

- Criteria 1 states contingency requests should be for one-time-only purposes. *This request is for temporary funding to cover a "gap" in ongoing operations.*
- Criteria 2 Addresses emergencies and unanticipated situations. *The Assistance League of Portland voted to close the Creston Dental clinic late last fall, well after the County's FY 2010 budget had been adopted. Community partners have been working to maintain the clinic since that time, but did not anticipate a recent decision to close the clinic at an earlier date than had been expected.*
- Criteria 3 addresses items identified in Board Budget Notes. *This request was not identified in the FY 2010 Board Budget Notes.*



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-2 DATE 02/18/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 02/18/2010
Agenda Item #: R-2
Est. Start Time: 10:30
Date Submitted: 02/09/2010

BUDGET MODIFICATION: NOND - 11

Agenda Title: BUDGET MODIFICATION NOND-11 State Homeland Security Grant
Program Funds for Emergency Management

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>February 18, 2010</u>	Amount of Time Needed:	<u>10 minutes</u>
Department:	<u>Nondepartmental</u>	Division:	<u>Emergency Management</u>
Contact(s):	<u>Dave Houghton, Director</u>		
Phone:	<u>503-988-4580</u>	Ext.	<u>84580</u>
I/O Address:	<u>503/600</u>		
Presenter(s):	<u>Dave Houghton, Julie Neburka</u>		

General Information

1. What action are you requesting from the Board?

Approval of Budget Modification NOND 11 to permit expenditures and reimbursements related to the FY 2009 award from the State Homeland Security Grant Program.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

These funds were awarded in January 2010 for an application submitted in May, 2009. This is a federal pass-through grant to the County for 4 emergency preparedness and response projects that include emergency planning, communications and IT equipment, law enforcement specialty response team equipment and community training and outreach. Funds will benefit the Emergency Management Program, Multnomah County Sheriff's Office, City of Fairview, Multnomah RFPD #14 (Corbett). The collaborative grant application process also led to direct awards from the State to the Cities of Gresham and Portland as well as a tri-county supported Oregon Health and Sciences University OHSU) project.

3. Explain the fiscal impact (current year and ongoing).

This grant increases the Emergency Management budget by \$289,540 for FY 2010. Funding is for one-time expenses related to four emergency preparedness and response projects. Unspent funds in FY 2010 will be estimated and carried forward in the FY 2011 budget.

4. Explain any legal and/or policy issues involved.

All projects were collaboratively developed and agreed upon by all participants in the application process. Planning efforts are coordinated with Oregon Office of Emergency Management. National Incident Management System (NIMS) compliance; Adherence to financial management and procurement requirements; administrative and audit requirements.

5. Explain any citizen and/or other government participation that has or will take place.

County sub-jurisdictions and districts were invited to participate in the grant application development process. Active participants for this grant cycle were: Fairview Police Department, Gresham and Portland Emergency Management, OHSU Emergency Management and the Chief of Multnomah RFPD #14 (Corbett). All participants concurred on the application.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

Federal pass-through revenue is being increased by \$289,540 to permit purchasing/contracting.
CFDA 97.073

- **What budgets are increased/decreased?**

Emergency Management-increased by \$289,540 for four emergency preparedness and response projects that include emergency planning, communications and IT equipment, law enforcement specialty response team equipment and community training and outreach.

- **What do the changes accomplish?**

Improves emergency planning process by moving it to a web-based environment. Provides equipment and supplies for Law Enforcement, Fire, and citizen preparedness.

- **Do any personnel actions result from this budget modification? Explain.**

No

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

State Homeland Security Grants do not permit indirect costs. Overhead will be covered within existing resources.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This grant program has annual application/award cycles. Funding has declined and is now relatively flat. This grant generally funds equipment and supply purchases and project contracts that would not be expected to require ongoing funding.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

10/1/09 – 12/31/11. No match required. Semi-annual reporting requirements.

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: NOND - 11

Required Signatures

**Elected Official or
Department/
Agency Director:**

Dave Houghton, Director, MCEM

02/10/2010

Date:



2/10/2010

Budget Analyst:

Date:

Department HR:

Date:

Countywide HR:

Date:

Budget Modification ID: **Nond-11****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit		WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center							
1	10-11	32394	10030A	20			EMHSGP09-262	50190		(50,000)	(50,000)		
2	10-11	32394	10030A	20			EMHSGP09-262	60170		50,000	50,000	0	Professional Services
3										0			
4	10-11	32394	10030A	20			EMHSCP09-263MCSO	50190		(63,676)	(63,676)		
5	10-11	32394	10030A	20			EMHSCP09-263MCSO	60240		33,500	33,500		Supplies
6	10-11	32394	10030A	20			EMHSCP09-263MCSO	60550		30,176	30,176	0	Equipment
7													
8	10-11	32394	10030A	20			EMHSGP09-263FAIRVIEW	50190		(20,360)	(20,360)		
9	10-11	32394	10030A	20			EMHSGP09-263FAIRVIEW	60550		20,360	20,360		Equipment
10										0			
11	10-11	32394	10030A	20			EMHSGP09-263CORBETT	50190		(64,310)	(64,310)		
12	10-11	32394	10030A	20			EMHSGP09-263CORBETT	60240		43,950	43,950		Supplies
13	10-11	32394	10030A	20			EMHSGP09-263CORBETT	60550		20,360	20,360	0	Equipment
14													
15	10-11	32394	10030A	20			EMHSGP09-264MCSO	50190		(75,904)	(75,904)		
16	10-11	32394	10030A	20			EMHSGP09-264MCSO	60240		58,404	58,404		Supplies
17	10-11	32394	10030A	20			EMHSGP09-264MCSO	60550		17,500	17,500	0	Equipment
18													
19	10-11	32394	10030A	20			EMHSGP09-265	50190		(15,290)	(15,290)		
20	10-11	32394	10030A	20			EMHSGP09-265	60170		5,000	5,000		Professional Services
21	10-11	32394	10030A	20			EMHSGP09-265	60240		10,290	10,290	0	Equipment
22										0			
23													
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency				9500001000		60470	Reduce available General Fund Contingency
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure
xx-xx	xxxxx	0020					
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
10-10	3503	0020		709525		50310	Budgets receipt of reimbursement
10-10	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
10-10	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
10-10	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
10-10	3503	0020		709617		50310	Budgets receipt of PC Flat Fee
10-10	3503	0020		709617		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool: Use this cost center if you are adding funds for motor pool use.							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904150		60240	Budgets offsetting expenditure
Fleet: Use this cost center if you are adding funds for dedicated program cars.							
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-3 DATE 02/18/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 02/18/2010
Agenda Item #: R-3
Est. Start Time: 10:55 AM
Date Submitted: 02/08/2010

Agenda Title: **NOTICE OF INTENT to Submit Multnomah County's Emergency Management Work Plan to Oregon Emergency Management (OEM) for an Emergency Management Performance Grant (EMPG)**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>February 18, 2010</u>	Amount of Time Needed:	<u>15 mins</u>
Department:	<u>Non-Departmental</u>	Division:	<u>Office of Emergency Mgmt.</u>
Contact(s):	<u>Dave Houghton</u>		
Phone:	<u>503.988.4580</u>	Ext.	<u>84580</u>
Presenter(s):	<u>Dave Houghton</u>	I/O Address:	<u>503/600</u>

General Information

1. What action are you requesting from the Board?

Requesting approval to apply for the Emergency Management Performance Grant (EMPG) funds by submitting Multnomah County's Emergency Management work plan to Oregon Emergency Management (OEM).

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

These funds are provided for the development of an all-hazard emergency management capability to promote preparedness, mitigation, response, and recovery.

The EMPG grant provides resources to help achieve Emergency Management's program objectives. Grant funds are FEMA pass-through funds from the State of Oregon to county emergency management. These are 50% match funds estimated based on discussions with OEM of up to approximately \$270,000. The final amount is not determined until applications from Oregon counties are received and final allocation decisions are made. Additional general fund is not required for this application.

3. Explain the fiscal impact (current year and ongoing).

All funds received through the EMPG program are provided on a reimbursement basis and are a significant source of funding for the core Emergency Management program.

4. Explain any legal and/or policy issues involved.

Compliance with fund expenditure and accounting requirements in accordance with 44 CFR Part 13 and 2 CFR Part 225.

5. Explain any citizen and/or other government participation that has or will take place.

Coordination with the Multnomah County Emergency Coordinator for Amateur Radio Emergency Services (ARES) for radio training and exercises.

ATTACHMENT A

Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**
Oregon Emergency Management-Pass through from Federal Emergency Management Agency (FEMA)
- **Specify grant (matching, reporting and other) requirements and goals.**
50% Match; Quarterly reporting on each of the 5 Objective areas; Quarterly requests for reimbursement.
- **Explain grant funding detail – is this a one time only or long term commitment?**
Long term. This grant has served as a core grant funding source for several years, and is expected to continue for the foreseeable future.
- **What are the estimated filing timelines?**
The grant application is due by March 1, 2010.
- **If a grant, what period does the grant cover?**
Grant performance objective period is 10-01-09 through 09-30-10.
- **When the grant expires, what are funding plans?**
This is ongoing funding, and annual grant application cycles are expected to continue.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
Grant pays the county indirect applicable during the reimbursement period.

ATTACHMENT B

Required Signatures

**Elected Official or
Department/
Agency Director:**



Date: 02/08/2010

Budget Analyst:



Date: 02/08/2010



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(Revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-4 DATE 02/18/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date:	02/18/2010
Agenda Item #:	R-4
Est. Start Time:	10:40 AM
Date Submitted:	02/08/2010

BUDGET MODIFICATION: MCSO- 04

Agenda Title:	BUDGET MODIFICATION MCSO-04 Appropriating \$83,468 in the Federal/State Fund from the Oregon Office of Domestic Preparedness Urban Area Security Initiative Grant (UASI)
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>February 18, 2010</u>	Amount of Time Needed:	<u>5 Minutes</u>
Department:	<u>Sheriff's Office</u>	Division:	<u>Enforcement</u>
Contact(s):	<u>Wanda Yantis, Budget Manager</u>		
Phone:	<u>503-988-4455</u>	Ext.	<u>84455</u>
I/O Address:	<u>503/350</u>		
Presenter(s):	<u>Wanda Yantis, Budget Manager, Capt. David Rader, UASI Grant Coordinator</u>		

General Information

1. What action are you requesting from the Board?

The Sheriff's Office requests approval of Budget Modification MCSO-04 to appropriate Fed/State funds from the Oregon Office of Domestic Preparedness Urban Area Security Initiative Grant (UASI) in the amount of \$83,468.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Office of Domestic Preparedness awarded financial assistance for a five-county regional partnership (Multnomah, Clackamas, Washington and Columbia Counties of Oregon and Clark County, Washington) to address the unique equipment, training, planning and operational needs for large urban area preparedness against potential terrorist attacks. These funds will be used to purchase the following items: Interop Communications Equipment, Explosive Device Mitigation, Personal Protective Equipment and pay for Overtime for SWAT/Special Team Training. This action

affects Program Offer #60063 MCSO Patrol Services.

3. Explain the fiscal impact (current year and ongoing).

This will increase the Enforcement Division's revenue by \$83,468 in the Fed/State Fund in FY 2010.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

This grant was achieved through a regional partnership.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

This will increase the Enforcement Division's revenue by \$83,468 in the Fed/State Fund in FY 2010. The CFDA number is 97.008.

- **What budgets are increased/decreased?**

-The Sheriff's Office will increase their Fed/State Fund budget by \$83,468

-Increase Risk Fund by \$2,535

- **What do the changes accomplish?**

This will increase the Enforcement Division's revenue by \$83,468 in the Fed/State Fund in FY 10. The funding will be used for the following: Interop Communications: Throat microphone assemblies, VHF mobile radios, VHF portable radios; Explosive Device Mitigation: Ballistic Shield, Ballistic Blanket, Face Shields; Personal Protective Equipment: FN Air Bottle, Air purifying respirator cartridges; Special Team Training and SWAT Training for Level 1 Certification.

- **Do any personnel actions result from this budget modification? Explain.**

No

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

No indirect charges are allowed by the grant.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This is the eighth consecutive year the region has received funding from this grant. But this grant is a year to year basis. When the grant ends, our participation will end.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

This grant covers FY 2010. This grant is on a year to year basis. When the grant ends, our participation will end.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: MCSO-04

Required Signatures

**Elected Official or
Department/
Agency Director:**



Date: 02/08/2010

Budget Analyst:



Date: 02/08/2010

Department HR:

Date: _____

Countywide HR:

Date: _____

Budget Modification ID: **MCSO-04****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	60-50	32106	60063	50			SOENF.08UASI	50190	-	(83,468)	(83,468)		IG-Fed thru State
2	60-50	32106	60063	50			SOENF.08UASI	60110		25,351	25,351		Overtime
3	60-50	32106	60063	50			SOENF.08UASI	60130		9,114	9,114		Salary-Related
4	60-50	32106	60063	50			SOENF.08UASI	60140		2,535	2,535		Insurance
5	60-50	32106	60063	50			SOENF.08UASI	60240		46,468	46,468		Supplies
6										0			
7	72-10	3500		20		705210		50316		(2,535)	(2,535)		Risk Fund
8	72-10	3500		20		705210		60330		2,535	2,535		Risk Fund
9										0			
10										0			
11										0			
12										0			
13										0			
14										0			
15										0			
16										0			
17										0			
18										0			
19										0			
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency				9500001000		60470	Reduce available General Fund Contingency
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure
xx-xx	xxxxx	0020					
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
72-60	3503	0020		709525		50310	Budgets receipt of reimbursement
72-60	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
72-60	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
72-60	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
				between 709201 & 709211			
72-60	2508	0020		between 709201 & 709211		50310	Budgets receipt of PC Flat Fee
72-60	2508	0020		709211		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-5 DATE 02/18/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 02/18/2010

Agenda Item #: R-5

Est. Start Time: 10:45 AM

Date Submitted: 02/10/2010

BUDGET MODIFICATION: DCJ -16

Agenda Title: BUD MOD DCJ-16 - Appropriating \$235,938, from the Oregon Criminal Justice Commission Re-Entry Resource Center Grant, in the Department of Community Justice's Federal/State Budget

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>February 18th, 2010</u>	Amount of Time Needed:	<u>5 min</u>
Department:	<u>Dept. of Community Justice</u>	Division:	<u>Adult Services Division</u>
Contact(s):	<u>Shaun Coldwell</u>		
Phone:	<u>503-988-3961</u>	Ext.	<u>83961</u>
Presenter(s):	<u>Truls Neal</u>		
I/O Address:	<u>503 / 250</u>		

General Information

1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) requests approval of budget modification DCJ-16. This budget modification will appropriate \$235,938 from the Oregon Criminal Justice Commission (CJC) Re-Entry Resource Center Grant, to the Fiscal Year 2010 Federal/State Budget.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The purpose of the Oregon Criminal Re-Entry Resource Center Grant is to increase public safety and reduce recidivism by improving prison and jail offender re-entry in Multnomah County for offenders transitioning from Federal, State and County Correctional Facilities.

Mercy Corps Northwest receives funding from a variety of sources, including United Way, to fund the Community Based one-stop Reentry Resource Center. DCJ will pass through the Oregon

Criminal Re-Entry Resource Center Grant funds to Mercy Corps Northwest, in order to co-fund and enhance services.

Mercy Corps Northwest will use these funds to pay for case managers and sub-contract with non-profit agencies to provide mental health and alcohol & drug treatment services. Mercy Corps Northwest will utilize community providers that follow and provide evidenced based transitional services for offenders to reduce recidivism.

This grant enhances DCJ's FY 2010 program offer 50049: Re-Entry Enhancement Coordination

3. Explain the fiscal impact (current year and ongoing).

The Oregon CJC Re-Entry Resource Center grant has been awarded for a two-year grant period beginning January 1st, 2010. Of the \$943,750 award amount, \$235,938 will be added to DCJ's Fiscal Year 2010 budget, and the remaining funds will be included in the Fiscal Year 2011 and Fiscal Year 2012 Adopted budgets.

4. Explain any legal and/or policy issues involved.

The grantee (DCJ) shall meet the following requirements: comply with CJC Agreement requirements and all other federal, state, and local laws and regulations governing services purchased through this solicitation.

5. Explain any citizen and/or other government participation that has or will take place.

DCJ will work with Mercy Corps Northwest to utilize contracts with non-profits, faith-based, business, health care, education, and employment assistance in meeting the goals of this grant. Additional comprehensive planning will be completed upon approval and receipt of grant funds.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

DCJ's FY-2010 budget will be increased by \$235,938 in grant funding from the Oregon Criminal Justice Commission. These are federal funds and the CFDA # is 16.738

This grant was not available at the time that the Fiscal Year 2010 budget was submitted, and therefore this funding was not included in the Adopted budget.

The Notice of Intent to apply for this grant was approved by the Multnomah County Board of County Commissioners on December 10, 2009.

- **What budgets are increased/decreased?**

DCJ's program offer 50049: Re-Entry Enhancement Coordination will be increased by \$235,938 in the Federal/State Fund. Of this amount \$215,784 will be contracted to Mercy Corps Northwest, and the remaining \$20,154 will pay for Central and Departmental Indirect.

- **What do the changes accomplish?**

Appropriation of the Oregon Criminal Justice Commission Re-Entry Resource Center grant, to DCJ's FY 2010 budget.

- **Do any personnel actions result from this budget modification? Explain.**

There will be no personnel changes related to this grant

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

This grant will pay for Central and Departmental Indirect at 100% of the FY 2010 established rates.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This is one time funding for a two year period. When the grant expires, DCJ and Mercy Corps Northwest will continue to seek funding for the Reentry Transition Center from future government grants and private foundations.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant is for a two year duration of 1/1/2010 through 12/31/2011. There are no match requirements.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCJ - 16

Required Signatures

**Elected Official or
Department/
Agency Director:**



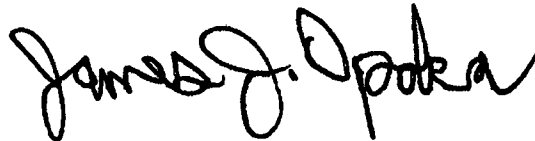
Date: 02/10/2010



02/10/2010

Budget Analyst:

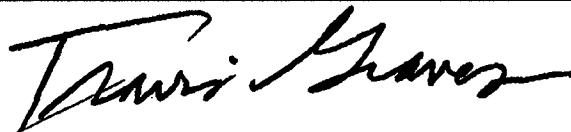
Date:



02/10/2010

Department HR:

Date:



02/10/2010

Countywide HR:

Date:

Budget Modification ID: **DCJ-16****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	50-10	21046	50049	50			CJ011.CJC.RERC.MCORP	50190	-	(235,938)	(235,938)		IG-OP-Fed thru State
2	50-10	21046	50049	50			CJ011.CJC.RERC.MCORP	60160	-	215,784	215,784		Pass Through Payments
3	50-10	21046	50049	50			CJ011.CJC.RERC.MCORP	60350	-	5,869	5,869		Central Indirect
4	50-10	21046	50049	50			CJ011.CJC.RERC.MCORP	60355	-	14,285	14,285		Departmental Indirect
5									-	0		0	
6	50-00	1000	50001	50		509600		50370	(1,807,358)	(1,821,643)	(14,285)		Dept Indirect Revenue
7	50-00	1000	50001	50		509600		60240	40,392	54,677	14,285		Supplies
8										0			
9	19	1000		20		9500001000		50310		(5,869)	(5,869)		Internal Svc Reimbursement
10	19	1000		20		9500001000		60470		5,869	5,869		Contingency
11										0			
12										0			
13										0			
14										0			
15										0			
16										0			
17										0			
18										0			
19										0			
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
										0		0	Total - Page 1
										0		0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/ Commitment	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item	
General Fund Contingency							
19	1000	0020		9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
72-60	3503	0020		709525		50310	Budgets receipt of reimbursement
72-60	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
72-60	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
72-60	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
				between			
72-60	2508	0020		709201 & 709211		50310	Budgets receipt of PC Flat Fee
				between			
72-60	2508	0020		709201 & 709211		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-6 DATE 02/18/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date:	02/18/2010
Agenda Item #:	R-6
Est. Start Time:	10:50 AM
Date Submitted:	02/10/2010

BUDGET MODIFICATION: DCHS – 29

Agenda Title:	Budget Modification DCHS-29 Eliminating 1.00 FTE Vacant Position and Adding 4.00 FTE New Positions to Better Meet Workload Demands in the Aging and Disability Services Division's Long Term Care, Adult Protective Services and Access & Early Intervention Services Programs.
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>02/18/2010</u>	Amount of Time Needed:	<u>5 minutes</u>
Department:	<u>County Human Services</u>	Division:	<u>Aging and Disability Services</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>(503) 988-3691</u>	Ext.	<u>26858</u>
	I/O Address:		<u>164/1/240</u>
Presenter(s):	<u>Mary Shortall</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) recommends approval of budget modification DCHS-29. This budget modification eliminates 1.00 FTE vacant position, and adds 4.00 FTE new positions mid-year (8.00 FTE annualized) which will more closely align staff and resources with current workloads and operational needs in Aging and Disability Services Division (ADSD). This budget modification is budget neutral, affecting Long Term Care (LTC), Adult Protective Services and Access and Early Intervention Services programs.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The purpose of this action is to utilize and deploy staff in accordance with caseload growth and changes in current work activity. These changes were prompted by a growing demand for services; Medicaid intake workload and eligibility caseloads are increasing in the Long Term Care (LTC) program and the Helpline is experiencing a significant increase in calls for information, assistance, and referral. Recent workload studies, state caseload projections and internal caseload tracking all support this trend and the need for staffing increases and adjustments.

ADSD has reviewed staffing, workload standards and supervisory spans and is adding positions to meet the increasing demand for services for senior and people with disabilities. ADSD is adding Service Intake Case Managers and Case Management support to the Long Term Care program and expanding its Helpline capacity to support this growing demand. In addition, ADSD is increasing its supervisor capacity in Long Term Care and Adult Protective Services, where staff to supervisor ratios exceeded 1:19, in order to reduce span of supervision in these areas.

Eliminating COLA and Merit increases from the Fiscal Year 2010 Adopted budget resulted in significant Title XIX Medicaid savings for ADSD. However, only a portion of this savings was used to buy back positions in the Adopted budget. The resultant on-going savings are available to add several needed positions.

These changes impact the following Program Offers:

25023A – Long Term Care, which will add 3.00 FTE (6.00 FTE annualized) positions and eliminate 1.00 FTE (1.00 FTE annualized) position.

25024 – Adult Protective Services, which will add a .50 FTE (1.00 FTE annualized) position.

25020A – Access & Early Intervention, which will add .50 FTE (1.00 FTE annualized) positions.

In addition, ADSD will contract with a consultant to facilitate the process for designing a new service delivery model and developing an implementation plan for improving access to services to all seniors and people with disabilities, thus moving ADS toward an Aging and Disability Resource Center model. This is consistent with the State and will serve to prepare ADSD to meet the growing need for services as the baby boomer generation ages. ADSD will purchase services via a Talent and Development contract to conduct Compassionate Communications workshops for staff. ADSD will also contract with a consultant to assist with the development of an upcoming RFP which will emphasize community involvement and cultural attributes.

3. Explain the fiscal impact (current year and ongoing).

The following vacant position will be eliminated, resulting in a decrease in permanent personnel costs of \$77,292:

- 1.00 FTE Program Coordinator -- 1.00 FTE annualized

The following new positions will be created, resulting in an increase in permanent personnel costs of \$283,371 and 4.00 FTE (8.00 FTE annualized):

- Two .50 FTE Program Supervisor positions -- 2.00 FTE annualized
- Three .50 FTE Case Manager Senior positions --3.00 FTE annualized
- Two .50 FTE Case Management Assistant positions --2.00 FTE annualized

- One .35 FTE and one .15 FTE Community Information Spec --1.00 FTE annualized

The total net effect of eliminating a current vacant position and creating new positions results in the changes listed below to the ADSD budget. The total net effect for ADSD is expense and revenue budget neutral. ADSD budgets a smaller share of its biennial allocation of Title XIX during the first year of the biennium and a larger share in the second year to account for annual cost increases, such as personnel and service reimbursement from the Federal/State fund. Title XIX allocation for the current biennium is 48.1% in FY 2010 and 51.9% in FY 2011. Therefore, all the new personnel in this budget modification will be fully funded in FY 2011. This budget modification reallocates existing appropriated funding.

Permanent Personnel budget – increase of \$206,079

Materials & Services budget – increase of \$7,950

Professional Services budget – increase of \$65,733

Personnel Premium budget – decrease of \$279,762

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

N/A – this budget modification is budget neutral.

- **What budgets are increased/decreased?**

There is no net change to the Aging & Disability Services Division budget.

The Risk management fund is increased by \$41,734.

Internal Service provider's budgets increase by \$8,193.

- **What do the changes accomplish?**

These changes facilitate the alignment of staff and resources with the workload and operational needs of the Aging and Disability Services Long Term Care, Adult Protective Services, and Access and Early Intervention Services programs.

- **Do any personnel actions result from this budget modification? Explain.**

Yes. This budget modification reflects the following position changes in ADSD:

- Eliminates a vacant 1.00 FTE Program Coordinator position - 2.00 FTE annualized
- Creates two new .50 FTE Program Supervisor positions - 2.00 FTE annualized
- Creates three new .50 FTE Case Manager Senior positions – 3.00 FTE annualized
- Creates two new .50 FTE Case Management Assistant positions – 2.00 FTE annualized
- Creates one new .35 FTE and one new .15 FTE Community Information Specialist positions – 1.00 FTE annualized

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

N/A

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

ADSD budgets a smaller share of its biennial allocation of Title XIX during the first year of the biennium and a larger share in the second year to account for annual cost increases, such as personnel and service reimbursement from the Federal/State fund. Title XIX allocation for the current biennium is 48.1% in FY 2010 and 51.9% in FY 2011. Therefore, all the new personnel in this budget modification will be fully funded in FY 2011.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

N/A

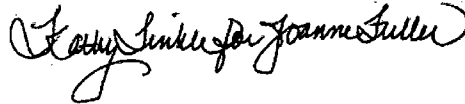
<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCHS - 29

Required Signatures

**Elected Official or
Department/
Agency Director:**



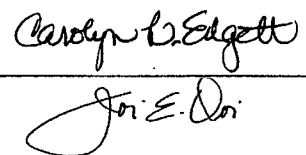
Date: 02/08/10

Budget Analyst:



Date: 2/8/2010

Department HR:



Date: 02/08/10

Feb. 8, 2010

Countywide HR:

Date: _____

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	30-55	26090	25023A	40			ADSDIVLTCEDLMXIX	60120	8,772	87,390	78,618		Premium
2	30-55	26090	25023A	40			ADSDIVLTCEDLMXIX	60000	46,661	0	(46,661)		Permanent (713676)
3	30-55	26090	25023A	40			ADSDIVLTCEDLMXIX	60130	15,099	1	(15,098)		Salary Related
4	30-55	26090	25023A	40			ADSDIVLTCEDLMXIX	60140	15,533	0	(15,533)		Insurance
5	30-55	26090	25023A	40			ADSDIVLTCEDLMXIX	60270	3,399	2,073	(1,326)		Local Travel & Mileage
6													
7													
8													
9	30-80	26090	25024	40			ADSDIVAPSXIX	60120	138,857	97,470	(41,387)		Premium
10	30-80	26090	25024	40			ADSDIVAPSXIX	60000	1,790,614	1,815,462	24,848		Permanent (713676 / New)
11	30-80	26090	25024	40			ADSDIVAPSXIX	60130	519,897	527,717	7,820		Salary Related
12	30-80	26090	25024	40			ADSDIVAPSXIX	60140	483,066	490,459	7,393		Insurance
13	30-80	26090	25024	40			ADSDIVAPSXIX	60270	18,912	19,067	155		Local Travel & Mileage
14	30-80	26090	25024	40			ADSDIVAPSXIX	60370	30,029	30,751	722		Telephone Services
15	30-80	26090	25024	40			ADSDIVAPSXIX	60410	20,494	20,662	168		Motor Pool Services
16	30-80	26090	25024	40			ADSDIVAPSXIX	60460	3,509	3,790	281		Mail & Distribution
17													
18													
19	30-55	26090	25023A	40			ADSDIVLTCSEDXIX	60120	121,317	10,750	(110,567)		Premium
20	30-55	26090	25023A	40			ADSDIVLTCSEDXIX	60000	1,630,374	1,695,103	64,729		Permanent (3 New Pos)
21	30-55	26090	25023A	40			ADSDIVLTCSEDXIX	60130	480,168	500,539	20,371		Salary Related
22	30-55	26090	25023A	40			ADSDIVLTCSEDXIX	60140	505,665	527,157	21,492		Insurance
23	30-55	26090	25023A	40			ADSDIVLTCSEDXIX	60270	12,051	12,515	464		Local Travel & Mileage
24	30-55	26090	25023A	40			ADSDIVLTCSEDXIX	60370	33,336	35,501	2,165		Telephone Services
25	30-55	26090	25023A	40			ADSDIVLTCSEDXIX	60410	11,321	11,825	504		Motor Pool Services
26	30-55	26090	25023A	40			ADSDIVLTCSEDXIX	60460	22,410	23,252	842		Mail & Distribution
27													
28													
29													
30													

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
31	30-55	26090	25023A	40			ADSDIVLTCWDXIX	60120	107,720	38,540	(69,180)		Premium
32	30-55	26090	25023A	40			ADSDIVLTCWDXIX	60000	1,385,829	1,425,710	39,881		Permanent (2 New)
33	30-55	26090	25023A	40			ADSDIVLTCWDXIX	60130	412,569	425,120	12,551		Salary Related
34	30-55	26090	25023A	40			ADSDIVLTCWDXIX	60140	425,996	440,095	14,099		Insurance
35	30-55	26090	25023A	40			ADSDIVLTCWDXIX	60270	8,652	8,961	309		Local Travel & Mileage
36	30-55	26090	25023A	40			ADSDIVLTCWDXIX	60370	29,160	30,603	1,443		Telephone Services
37	30-55	26090	25023A	40			ADSDIVLTCWDXIX	60410	9,866	10,202	336		Motor Pool Services
38	30-55	26090	25023A	40			ADSDIVLTCWDXIX	60460	19,551	20,112	561		Mail & Distribution
39													
40													
41	30-55	26090	25023A	40			ADSDIVLTCMCXIX	60120	232,568	193,120	(39,448)		Premium
42	30-55	26090	25023A	40			ADSDIVLTCMCXIX	60000	2,730,867	2,754,315	23,448		Permanent (New)
43	30-55	26090	25023A	40			ADSDIVLTCMCXIX	60130	798,607	805,986	7,379		Salary Related
44	30-55	26090	25023A	40			ADSDIVLTCMCXIX	60140	839,100	846,395	7,295		Insurance
45	30-55	26090	25023A	40			ADSDIVLTCMCXIX	60270	36,534	36,689	155		Local Travel & Mileage
46	30-55	26090	25023A	40			ADSDIVLTCMCXIX	60370	44,005	44,727	722		Telephone Services
47	30-55	26090	25023A	40			ADSDIVLTCMCXIX	60410	11,688	11,856	168		Motor Pool Services
48	30-55	26090	25023A	40			ADSDIVLTCMCXIX	60460	37,854	38,135	281		Mail & Distribution
49													
50													
71	30-55	26090	25023A	40			ADSDIVLTCMCXIX	60120	193,120	185,200	(7,920)		Premium
72	30-45	26090	25020A	40			ADSDIVCS201XIX	60120	14,526	0	(14,526)		Premium
73	30-45	26090	25020A	40			ADSDIVCS201XIX	60000	185,913	199,265	13,352		Permanent (New)
74	30-45	26090	25020A	40			ADSDIVCS201XIX	60130	56,341	60,543	4,202		Salary Related
75	30-45	26090	25020A	40			ADSDIVCS201XIX	60140	55,864	60,756	4,892		Insurance
76													
77	30-55	26090	25023A	40			ADSDIVLTCMCXIX	60120	185,200	180,758	(4,442)		Premium
78	30-45	26090	25020A	40			ADSDIVCS201LMXIX	60120	5,177	0	(5,177)		Premium
79	30-45	26090	25020A	40			ADSDIVCS201LMXIX	60000	65,208	70,930	5,722		Permanent (New)
80	30-45	26090	25020A	40			ADSDIVCS201LMXIX	60130	19,758	21,559	1,801		Salary Related
81	30-45	26090	25020A	40			ADSDIVCS201LMXIX	60140	19,486	21,582	2,096		Insurance

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
82													
83													
86	30-55	26090	25023A	40			ADSDIVLTCMCXIX	60120	180,758	144,868	(35,890)		Premium
87	30-01	26090	25027	40			ADSDIVADM201XIX	60120	29,843	0	(29,843)		Premium
88	30-01	26090	25027	40			ADSDIVADM201XIX	60170	76,132	141,865	65,733		Professional Services
94													
95													
96													
97		3500		20		705210		50316		(41,734)	(41,734)		Svc Reim F/S to Risk
98		3500		20		705210		60330		41,734	41,734		Claims Paid
99													
100		3501		20		904100		50310		(1,176)	(1,176)		Motor Pool Svc Reimb
101		3501		20		904100		60240		1,176	1,176		Motor Pool Svc Expense
102													
103		3503		20		709525		50310		(5,052)	(5,052)		Telecom Reimb
104		3503		20		709525		60200		5,052	5,052		Telecom Fund
105													
106		3504		20		904400		50310		(1,965)	(1,965)		Dist/Post Svc Reimb
107		3504		20		904400		60230		1,965	1,965		Dist/Post Svc Exp
108													
109													
110													
111													
120													
121													
122													
123													
124													
125													
126													
128											0		GRAND TOTAL

ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
26090	6022	62961	ADSDIVLTCEDLMXIX	Prog Coordinator	713676	(1.00)	(46,661)	(15,098)	(15,533)	(77,292)
26090	9361	62964	ADSDIVAPXSIX	Prog Supervisor	New	1.00	49,696	15,639	14,785	80,120
26090	9361	62963	ADSDIVLTCSEDXIX	Prog Supervisor	New	1.00	49,696	15,639	14,785	80,120
26090	6296	62963	ADSDIVLTCSEDXIX	Case Mgr Sr	New	1.00	46,896	14,758	14,589	76,243
26090	6296	62960	ADSDIVLTCWDXIX	Case Mgr Sr	New	1.00	46,896	14,758	14,589	76,243
26090	6296	62958	ADSDIVLTCMCXIX	Case Mgr Sr	New	1.00	46,896	14,758	14,589	76,243
26090	6299	62963	ADSDIVLTCSEDXIX	Case Mgmt Asst	New	1.00	32,865	10,343	13,607	56,815
26090	6299	62960	ADSDIVLTCWDXIX	Case Mgmt Asst	New	1.00	32,865	10,343	13,607	56,815
26090	6013	62953	ADSDIVCS201XIX	Comm Info Spec	New	0.70	26,704	8,404	9,783	44,891
26090	6013	62953	ADSDIVCS201LMXIX	Comm Info Spec	New	0.30	11,444	3,602	4,193	19,239
										0
										0
										0
										0
										0
TOTAL ANNUALIZED CHANGES						7.00	297,297	93,146	98,994	489,437

CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
26090	6022	62961	ADSDIVLTCEDLMXIX	Prog Coordinator	713676	(1.00)	(46,661)	(15,098)	(15,533)	(77,292)
26090	9361	62964	ADSDIVAPXSIX	Prog Supervisor	New	0.50	24,848	7,820	7,393	40,061
26090	9361	62963	ADSDIVLTCSEDXIX	Prog Supervisor	New	0.50	24,848	7,820	7,393	40,061
26090	6296	62963	ADSDIVLTCSEDXIX	Case Mgr Sr	New	0.50	23,448	7,379	7,295	38,122
26090	6296	62960	ADSDIVLTCWDXIX	Case Mgr Sr	New	0.50	23,448	7,379	7,295	38,122
26090	6296	62958	ADSDIVLTCMCXIX	Case Mgr Sr	New	0.50	23,448	7,379	7,295	38,122
26090	6299	62963	ADSDIVLTCSEDXIX	Case Mgmt Asst	New	0.50	16,433	5,172	6,804	28,409
26090	6299	62960	ADSDIVLTCWDXIX	Case Mgmt Asst	New	0.50	16,433	5,172	6,804	28,409
26090	6013	62953	ADSDIVCS201XIX	Comm Info Spec	New	0.35	13,352	4,202	4,892	22,446
26090	6013	62953	ADSDIVCS201LMXIX	Comm Info Spec	New	0.15	5,722	1,801	2,096	9,619
										0
										0
										0
										0
										0
TOTAL CURRENT FY CHANGES						3.00	125,319	39,026	41,734	206,079



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised 12/31/09)

Board Clerk Use Only

Meeting Date: 02/18/2010
Agenda Item #: R-7
Est. Start Time: 11:10 AM
Date Submitted: 02/08/2010

Agenda Title: **RESOLUTION Authorizing the Issuance, Sale and Delivery of General Obligation Refunding Bonds, Series 2010; Designating an Authorized Representative; Appointing Bond Counsel and Financial Advisor; Delegating the Approval and Distribution of the Preliminary and Final Official Statements; and Related Matters**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: February 15, 2010 Amount of Time Needed: 15 Minutes
Department: County Management Division: Finance/Risk Management
Contact(s): Mark Campbell
Phone: (503) 988-6229 Ext. 86229 I/O Address: 503/531
Presenter(s): Mark Campbell

General Information

1. What action are you requesting from the Board?

Approve the resolution to authorize the issuance of General Obligation (GO) refunding bonds originally issued in 1999.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The County issued \$66,115,000 in advance refunding General Obligation (GO) bonds in February, 1999. These bonds refunded a number of previous GO bond issued to support Library construction and renovation, construction of the Wapato Jail, and other public safety projects.

Debt Service on these bonds is supported by a dedicated property tax levy that is outside the restrictions of Measure 5 and Measure 50.

Staff has performed analysis of the bonds based on existing market conditions and has determined it is advisable to pursue a refinancing. State law permits the refinancing of GO bonds and the County's

Financial Policies state that refinancing will be considered where present value savings equal or exceed 3%.

3. Explain the fiscal impact (current year and ongoing).

Based on the analysis we have done it is likely a refinancing will result in savings of 6% to 8% - or approximately \$3.5 to \$4 million based on the remaining principal and estimated interest rates.

It is estimated that the savings generated by this refinancing will result in a reduction in the Property Tax levy of between 4 and 5 cents per thousand annually over the life of the bonds. That translates to annual savings of roughly \$8 to \$10 per year for a Multnomah County homeowner with a house valued at \$200,000 for taxation purposes.

4. Explain any legal and/or policy issues involved.

State law allows for the refinancing of bonds (ORS 287A.360).

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signature

Elected Official or
Department/
Agency Director:



Date: 02/09/2010

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Authorizing the Issuance, Sale and Delivery of General Obligation Refunding Bonds, Series 2010; Designating an Authorized Representative; Appointing Bond Counsel and Financial Advisor; Delegating the Approval and Distribution of the Preliminary and Final Official Statements; and Related Matters

The Multnomah County Board of Commissioners Finds:

- a. On December 17, 1998, the Board of County Commissioners (the "Board") of Multnomah County, Oregon (the "County") adopted Resolution No. 98-206 authorizing the issuance, sale, execution and delivery of Advance Refunding General Obligation Bonds, Series 1999, dated February 1, 1999 (the "Refundable Bonds").
- b. The County is authorized pursuant to the Constitution and Oregon Revised Statutes Section 287A.360 (the "Act") to issue current refunding bonds.
- c. It is in the best interest of the County to refund all or a portion of the Refundable Bonds and for the Authorized Representative to select the portion of such Refundable Bonds to be refunded in accordance with Section 10 hereof.
- d. The County adopts this Resolution to provide the terms under which the General Obligation Refunding Bonds, Series 2010 may be issued.

The Multnomah County Board of Commissioners Resolves:

SECTION 1. SERIES 2010 REFUNDING BONDS AUTHORIZED

The County hereby authorizes, ratifies and confirms the issuance of General Obligation Refunding Bonds, Series 2010 (the "Refunding Bonds") in an aggregate principal amount sufficient to refund all or any portion of the Refundable Bonds and to pay the costs related to the authorization, sale, issuance and delivery of the Refunding Bonds.

The Refunding Bonds shall be subject to a book-entry only system of ownership and transfer as provided for in Section 7 hereof. The remaining terms of the Refunding Bonds shall be established as provided in Section 10 hereof.

SECTION 2. DESIGNATION OF AUTHORIZED REPRESENTATIVES

The Board designates the Chief Financial Officer (the "Authorized Representative") or a designee of the Authorized Representative to act on behalf of the County as specified in Section 10 hereof.

SECTION 3. SECURITY

The Refunding Bonds are general obligations of the County. The full faith and credit of the County are pledged to the successive owners of each of the Refunding Bonds for the punctual payment of such obligations, when due. The County covenants with the Bondowners to levy annually a direct ad valorem tax upon all of the taxable property within the County in an amount without limitation as to rate or amount, and outside of the limitations of sections 11 and 11b, Article XI of the Oregon Constitution, after taking into consideration discounts taken and delinquencies that may occur in the payment of such taxes and other monies available for the payment of debt service on the Refunding Bonds, to pay interest

accruing and the principal maturing on the Refunding Bonds promptly when and as they become due. To the extent other monies are not available to the County to timely pay debt service on the Refunding Bonds when due, the County covenants with the Bondowners to levy such a tax annually during each year that any of the Refunding Bonds, or bonds issued to refund them, are outstanding.

SECTION 4. FORM OF REFUNDING BONDS

The Refunding Bonds may be printed or typewritten and may be issued as one or more temporary Refunding Bonds which shall be exchangeable for definitive Refunding Bonds when definitive Refunding Bonds are available. As book-entry only bonds, the Refunding Bonds shall be prepared by Bond Counsel; otherwise, the Refunding Bonds shall be printed by a financial printer to be selected by the Authorized Representative.

SECTION 5. EXECUTION OF REFUNDING BONDS

The Refunding Bonds shall be executed on behalf of the County with the manual or facsimile signature of an Authorized Representative. Additionally, the Refunding Bonds shall be authenticated by the manual signature of an authorized officer of the Bond Registrar.

SECTION 6. AUTHENTICATION, REGISTRATION, PAYMENT, EXCHANGE AND TRANSFER

- a. No Refunding Bond shall be entitled to any right or benefit under this Resolution unless it shall have been authenticated by an authorized officer of the Registrar. The date of authentication shall be the date the Bondowner's name is listed on the Bond register.
- b. All Refunding Bonds shall be in registered form. The Registrar shall authenticate all Refunding Bonds to be delivered at closing of this bond issue, and shall additionally authenticate all Refunding Bonds properly surrendered for exchange or transfer pursuant to this Resolution.
- c. The ownership of all Refunding Bonds shall be entered in the Bond register maintained by the Registrar, and the County and the Registrar may treat the person listed as owner in the Bond register as the owner of the Refunding Bond for all purposes.
- d. The Registrar shall mail or cause to be delivered the amount due under each Refunding Bond to the registered owner at the address appearing on the bond register on the record date set forth in the official statement for the Refunding Bonds. If payment is so mailed, neither the County nor the Registrar shall have any further liability to any party for such payment.
- e. In the event the book-entry system of ownership is discontinued, Refunding Bonds may be exchanged for equal principal component amounts of Refunding Bonds of the same maturity which are in different authorized denominations, and Refunding Bonds may be transferred to other owners if the Bondowners submit the following to the Registrar:
 - i. written instructions for exchange or transfer satisfactory to the Registrar, signed by the Bondowner or his/her attorney in fact and guaranteed or witnessed in a manner satisfactory to the Registrar; and
 - ii. the Refunding Bonds to be exchanged or transferred.
- f. The Registrar shall not be required to exchange or transfer any Refunding Bonds submitted to it during any period beginning with a Record Date and ending on the next following payment date;

however, such Refunding Bonds shall be exchanged or transferred promptly following that payment date.

- g. The Registrar shall not be required to exchange or transfer any Refunding Bonds which have been designated for redemption if such Refunding Bonds are submitted to the Registrar during the 15-day period preceding the designated redemption date.
- h. For purposes of this section, Refunding Bonds shall be considered submitted to the Registrar on the date the Registrar actually receives the materials described in subsection (e) of this section.
- i. In the event any Refunding Bond is mutilated, lost, stolen or destroyed, the Registrar may issue a new Refunding Bond of like maturity, interest rate and denomination if the asserted owner of such Refunding Bond provides to the Registrar and the County an affidavit, certificate or other reliable proof that the Registrar or the County reasonably finds protects the County from conflicting claims for payment under the Refunding Bond.
- j. The County may alter these provisions regarding registration, exchange and transfer by mailing notification of the altered provisions to all Bondowners and the Registrar. The altered provisions shall take effect on the date stated in the notice, which shall not be earlier than forty-five (45) days after notice is mailed.

SECTION 7. BOOK-ENTRY SYSTEM

During any time that the Refunding Bonds are held in a book-entry only system (the "Book-Entry System"), the registered owner of all of the Refunding Bonds shall be The Depository Trust Company, New York, New York ("DTC"), and the Refunding Bonds shall be registered in the name of Cede & Co., as nominee for DTC. The County has entered into or shall enter into a Blanket Issuer Letter of Representations (the "Letter") wherein the County represents that it will comply with the requirements stated in DTC's Operational Arrangements as they may be amended from time to time.

Under the Book-Entry System, the Refunding Bonds shall be initially issued in the form of a single fully registered certificate, one for each maturity of the Refunding Bonds. Upon initial issuance, the ownership of such Refunding Bonds shall be registered by the Registrar on the registration books in the name of Cede & Co., as nominee of DTC. The County and the Registrar may treat DTC (or its nominee) as the sole and exclusive registered owner of the Refunding Bonds registered in its name for the purposes of payment of the principal of, redemption price of, and premium, if any, or interest on the Refunding Bonds, selecting the Refunding Bonds or portions thereof to be redeemed, if any, giving notice as required under this Resolution, registering the transfer of Refunding Bonds, obtaining any consent or other action to be taken by the owners and for all other purposes whatsoever; and neither the Registrar nor the County shall be affected by any notice to the contrary. The Registrar shall not have any responsibility or obligation to any person claiming a beneficial ownership interest in the Refunding Bonds under or through DTC or any Participant, or any other person which is not shown on the registration books of the Registrar as being a registered owner, with respect to the accuracy of any records maintained by DTC or any Participant; the payment by DTC or any Participant of any amount in respect of the principal or redemption price of or interest on the Refunding Bonds; any notice or direction which is permitted or required to be given to or received from owners under this Resolution; the selection by DTC or any DTC Participant of any person to receive payment in the event of a partial redemption of the Refunding Bonds; or any consent given or other action taken by DTC as owner; nor shall any DTC Participant or any such person be deemed to be a third party beneficiary of any owners' rights under this Resolution. The Registrar shall pay from moneys available hereunder all principal of and premium, if any, and interest on the Refunding Bonds only to or upon the order of DTC, and all such payments shall be valid and effective to fully satisfy and discharge the County's obligations with respect to the principal of and premium, if any, and interest on the Refunding Bonds to the extent of the sum or sums so paid. So long as the

Refunding Bonds are held in the Book-Entry System, no person other than DTC shall receive an authenticated Refunding Bond for each separate stated maturity evidencing the obligation of the Registrar to make payments of principal of and premium, if any, and interest pursuant to this Resolution. Upon delivery by DTC to the Registrar of DTC's written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., and subject to the provisions of this Resolution with respect to transfers of Refunding Bonds, the term "Cede & Co.," in this Resolution shall refer to such new nominee of DTC.

At any time it determines that it is in the best interests of the owners, the County may notify the Registrar, and the Registrar will subsequently notify DTC, whereupon DTC will notify the DTC Participants, of the availability through DTC of Bond certificates. In such event, the Registrar shall issue, transfer and exchange, at the County's expense, Bond certificates as requested in writing by DTC in appropriate amounts. DTC may determine to discontinue providing its services with respect to the Refunding Bonds at any time by giving written notice to the Registrar and discharging its responsibilities with respect thereto under applicable law. If DTC resigns as securities depository for the Refunding Bonds, Bond certificates shall be delivered pursuant to this section. Under such circumstances (if there is no successor securities depository), the Registrar shall be obligated to deliver Bond certificates as described in this Resolution, provided that the expense in connection therewith shall be paid by the County. In the event Bond certificates are issued, the provisions of this Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of, premium, if any, and interest on such Refunding Bonds. Whenever DTC requests the Registrar to do so, the Registrar will cooperate with DTC in taking appropriate action after written notice (a) to make available one or more separate certificates evidencing the Refunding Bonds to any DTC Participant having Refunding Bonds credited to its DTC account, or (b) to arrange for another securities depository to maintain custody of certificates evidencing the Refunding Bonds.

SECTION 8. REDEMPTION

Optional and Mandatory Redemption. The Refunding Bonds may be subject to optional redemption or mandatory redemption prior to maturity as provided in Section 10 herein.

SECTION 9. TAX-EXEMPT STATUS

The County covenants to use the proceeds of the Refunding Bonds, and the facilities refinanced with the Refunding Bonds, and to otherwise comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), so that interest paid on the Refunding Bonds will not be includable in gross income of the Bondowners for federal income tax purposes. The County specifically covenants:

- a. to comply with the "arbitrage" provisions of Section 148 of the Code, and to pay any rebates to the United States on the gross proceeds of the Refunding Bonds; and
- b. to operate the facilities refinanced with the proceeds of the Refunding Bonds so that the Refunding Bonds are not "private activity bonds" under Section 141 of the Code; and
- c. comply with all reporting requirements.

The Authorized Representative may enter into covenants on behalf of the County to protect the tax-exempt status of the Refunding Bonds.

SECTION 10. DELEGATION FOR ESTABLISHMENT OF TERMS AND SALE OF THE REFUNDING BONDS

The Authorized Representative is hereby authorized, on behalf of the County for a period of six months from the adoption of this Resolution and without further action of the Board, to:

- a. establish the principal and interest payment dates, principal amounts, interest rates, denominations and all other terms for the Refunding Bonds;
- b. determine whether to sell the Refunding Bonds at a competitive or negotiated sale;
- c. select the maturities of the Refundable Bonds to be refunded and cause notice of call and redemption to be given as required by law;
- d. appoint an escrow agent and enter into an escrow deposit agreement, if necessary;
- e. subscribe for and obtain eligible securities to be deposited in an escrow fund; to the extent that any such action has been taken prior to the date of this Resolution, such action is hereby ratified;
- f. appoint a registrar and paying agent for the Refunding Bonds;
- g. appoint a certified public accounting firm to act as verification agent to produce a report demonstrating the ability of the escrow account to meet all future debt service and related costs relative to the Refundable Bonds, if necessary;
- h. take such actions as are necessary to qualify the Refunding Bonds for the book-entry only system of The Depository Trust Company if required;
- i. enter into covenants regarding the use of the proceeds of the Refunding Bonds and the projects refinanced with the proceeds of the Refunding Bonds, to maintain the tax-exempt status of the Refunding Bonds;
- j. approve of and authorize the distribution of the preliminary and final official statements for the Refunding Bonds;
- k. obtain one or more ratings on the Refunding Bonds if determined by the Authorized Representative to be in the best interest of the County, and expend Refunding Bond proceeds to pay the costs of obtaining such rating;
- l. obtain municipal bond insurance on the Refunding Bonds if determined by the Authorized Representative to be in the best interest of the County, execute and deliver any agreement required in connection with such insurance, and expend Refunding Bond proceeds to pay any bond insurance premium;
- m. approve, execute and deliver a Continuing Disclosure Certificate pursuant to SEC Rule 15c2-12, as amended (17 CFR Part 240, § 240.15c2-12);
- n. approve, execute and deliver the Refunding Bond closing documents and certificates; and
- o. execute and deliver a certificate specifying the action taken by the Authorized Representative pursuant to this Section 10 and any other certificates, documents or agreements that the

Authorized Representative determines are desirable to issue, sell and deliver the Refunding Bonds in accordance with this Resolution.

SECTION 11. DEFAULT AND REMEDIES

The occurrence of one or more of the following shall constitute an Event of Default under this Resolution and the Refunding Bonds:

- a. Failure by the District to pay Refunding Bond principal, interest or premium when due (whether at maturity, or upon redemption after a Refunding Bond has been properly called for redemption);
- b. Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed for the benefit of Owners of Refunding Bonds, for a period of sixty (60) days after written notice to the District by the Owners of fifty-one (51%) percent or more of the principal amount of Refunding Bonds then Outstanding specifying such failure and requesting that it be remedied; provided however, that if the failure stated in the notice cannot be corrected within such sixty (60) day period, it shall not constitute an Event of Default so long as corrective action is instituted by the District within the sixty (60) day period and diligently pursued, and the default is corrected as promptly as practicable after the written notice referred to in this paragraph; or,
- c. The District is adjudged insolvent by a court of competent jurisdiction, admits in writing its inability to pay its debts generally as they become due, files a petition in bankruptcy, or consents to the appointment of a receiver for the payments.

The Owners of fifty-one (51%) percent or more of the principal amount of Refunding Bonds then Outstanding may waive any Event of Default and its consequences, except an Event of Default as described in (a) of this Section.

- d. Upon the occurrence and continuance of any Event of Default hereunder the Owners of fifty-one (51%) percent or more of the principal amount of Refunding Bonds then Outstanding may take whatever action may appear necessary or desirable to enforce or to protect any of the rights of the Owners of Refunding Bonds, either at law or in equity or in bankruptcy or otherwise, whether for the specific enforcement of any covenant or agreement contained in this Resolution or the Refunding Bonds or in aid of the exercise of any power granted in this Resolution or in the Refunding Bonds or for the enforcement of any other legal or equitable right vested in the Owners of Refunding Bonds by the Resolution or the Refunding Bonds or by law. However, the Refunding Bonds shall not be subject to acceleration.
- e. No remedy in the Resolution conferred upon or reserved to Owners of Refunding Bonds is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under the Resolution or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. To entitle the Owners of Refunding Bonds to exercise any remedy reserved to them, it shall not be necessary to give any notice other than such notice as may be required by this Resolution or by law.

SECTION 12. DEFEASANCE

The County may defease the Refunding Bonds by setting aside, with a duly appointed escrow agent, in a special escrow account irrevocably pledged to the payment of the Refunding Bonds to be defeased, cash or direct obligations of the United States in an amount which, in the opinion of an

independent certified public accountant, is sufficient without reinvestment to pay all principal and interest on the defeased Refunding Bonds until their maturity date or any earlier redemption date. Refunding Bonds which have been defeased pursuant to this Section shall be deemed paid and no longer outstanding, and shall cease to be entitled to any lien, benefit or security under this Resolution except the right to receive payment from such special escrow account.

SECTION 13. DESIGNATION OF BOND COUNSEL AND FINANCIAL ADVISOR

The County hereby designates K & L Gates LLP as bond counsel for the Refunding Bonds and Seattle-Northwest Securities Corporation as financial advisor for the Refunding Bonds.

SECTION 14. REDEMPTION

Issuance of the Refunding Bonds is contingent upon the County's receiving actual cumulative debt service savings of not less than the amount required by Oregon law. Contingent solely on the issuance of the Refunding Bonds and the deposit of the net proceeds with the Escrow Agent, the County hereby irrevocably calls for redemption the Refundable Bonds which are to be refunded with the proceeds of the Refunding Bonds on the earliest date they are subject to redemption.

SECTION 15. ORDER TO CONSTITUTE CONTRACT

In consideration of the purchase and acceptance of any or all of the Refunding Bonds by those who shall own the Refunding Bonds from time to time (the "Owners"), the provisions of this Resolution shall be part of the contract of the County with the Owners and shall be deemed to be and shall constitute a contract between the County and the Owners. The covenants, pledges, representations and warranties contained in this Resolution or in the closing documents executed in connection with the Refunding Bonds, including without limitation the County's covenants and pledges contained in Section 3 hereof, and the other covenants and agreements herein set forth to be performed by or on behalf of the County shall be contracts for the equal benefit, protection and security of the Owners, all of which shall be of equal rank without preference, priority or distinction of any of such Refunding Bonds over any other thereof, except as expressly provided in or pursuant to this Resolution.

ADOPTED this 11th day of February 2010.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
John S. Thomas, Deputy County Attorney

SUBMITTED BY:

Mindy Harris, Director and CFO, Dept. of County Manager



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date: 02/18/2010
Agenda Item #: R-8
Est. Start Time: 9:30 AM
Date Submitted: 01/28/2010

Agenda Title: Administrative Review Mid-Year Update

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: February 18, 2010 **Amount of Time Needed:** 30 minutes
Department: Non-Departmental **Division:** Chair's Office
Contact(s): Carol M. Ford, Administrative Review Project Manager
Phone: 503-988-3312 **Ext.** 23605 **I/O Address:** 501/4
Presenter(s): Jana McLellan, Chief Operating Officer and Carol M. Ford, Administrative Review Project Manager

General Information

1. What action are you requesting from the Board?

No Board action required.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

On May 19, 2009, COO Jana McLellan presented the "Administrative review – An Agenda for Business Improvement" to the Board as a part of the FY2010 Budget process and analysis.

The Administrative Review report contains recommended priorities in both the near term and throughout FY2010 as the first steps to transform the County's business model. Investments now in staff resources, technology and infrastructure will establish the County as a leader in the delivery of business services during difficult economic times and make it possible to better afford what we do and to better support county core services.

The purposes of this briefing are:

1. Update the Board on progress in the thirteen priority areas for FY2010. See Attachment 1.
2. Talk about next steps for FY2010 and FY 2011.

3. Explain the fiscal impact (current year and ongoing).

The intent of work in the Administrative Review's priority areas is to reduce and better manage the County's future business support costs and to improve performance and quality of County direct and support services. \$150,000 was approved in the FY2010 budget for Business Process Re-Engineering to help achieve these goals.

4. Explain any legal and/or policy issues involved.

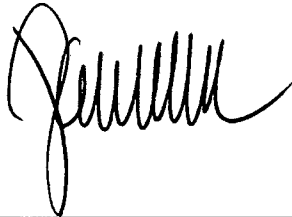
There are no legal issues involved at this time.

5. Explain any citizen and/or other government participation that has or will take place.

NA

Required Signature

**Elected Official or
Department/
Agency Director:**

A handwritten signature in black ink, consisting of a large, stylized 'J' followed by several vertical strokes and a long horizontal tail.

Date: 01/28/2010

1. Internal Services. Lead: Jana McLellan, Chief Operating Officer (COO)	
✓	Board approved Business Process Re-Engineering (BPR) \$150,000 for FY 2010. BPR project to improve internal services' management of costs and service delivery.
✓	Nov 2009, the Coraggio Group selected for Business Re-Engineering Process (BPR) project.
	BPR project started in December 2009 in Facilities and Property Management (FPM). Project on schedule.
2. Space Optimization. Lead: Bob Thomas, Facilities Director	
	Facilities working on projects with DJC, Chair's Office, MCSO, IT and DCM.
	Updating strategic plan, space optimization and space utilization strategies as part of Facilities' BPR work.
3. SAP. Lead: Sherry Swackhamer, Chief Information Officer	
✓	SAP staff and management integrated into the broader IT organization.
✓	Information Technology Advisory Board (ITAB) is the strategic oversight body (includes depts. & agencies)
	Development of a short and long term strategy for SAP which will be delivered to ITAB in February 2010
4. Span of Control. Leads: Jana McLellan, COO and Travis Graves, HR Director	
✓	Span of control benchmarks are established and being reviewed during budget process.
✓	Board approved to carry over \$300,000 one-time-only from FY2009 to FY 2010 for classification study.
	Executive and management classification study underway.
✓	County validated that positions are correctly allocated as represented or non-represented as State-defined.
5. Performance Assessments. Lead: Travis Graves, HR Director, Agency Heads and Dept Directors	
	As of Dec 31, 2009, 19 % of County employees received FY2010 evaluations.
	As of Dec 31, 2009, 72% of County employees received their required probationary evaluations.
	Central HR and Local 88 team is working on new performance evaluation for represented employees.
6. Implementing Contract Action Team Recommendations. Lead: Mindy Harris, Chief Finance Officer (CFO)	
✓	Board approved funding for increased fiscal oversight & implementation of contract system improvements.
	Facilitator is working with team (CPCA and the department representatives) to plan implementation.
7. Bonuses / Professional Recognition Leave. Lead: Jana McLellan, COO	
	Management/executive bonuses and professional recognition leave processes suspended.
8. Department New Employee Orientation. Lead: Travis Graves, HR Director and Dept HR Managers	
	Several Departmental new employee orientation processes are being developed or updated.
9. E-government and Information Technology. Lead: Sherry Swackhamer, CIO	
	Board approved funding for Facilities and Information Technology Projects through a full faith and credit bond. Office of IT is consolidating IT staff from the Kelly Building into other County office space. Planning for the move is underway.
10. Moves, Adds and Changes (MACs). Lead: Bob Thomas, Facilities Director	
	Facilities and IT reporting on MACS activities and costs to the COO and the Operations Council.
11. Position Control. Lead: Karyne Kieta, Budget Director	
	No progress. Position control is occurring at the department level.
12. Research & Evaluation. Lead: Jana McLellan, COO	
✓	A research/evaluation position added to support the Local Public Safety Coordinating Council (LPSCC).
	No progress. Department staff not available for a health & human services research/evaluation team.
	Central HR working on how to manage research and evaluation for workforce and staffing issues
13. Retention of Exempt Staff. Lead: Agnes Sowle, County Attorney	
✓	New personnel rules allow consideration of performance and skills as well as seniority in layoff decisions.
✓	Central HR implementing rule changes.
Administrative Review Goal. Lead: Jana McLellan, COO and Carol M. Ford, Project Manager	
✓	The Administrative Review's ultimate goal is to change the way the County does business thru both culture and process changes. To support innovative thinking and new approaches, opportunities were created for County employees: Leaders of Change, Leadership Academy, MARS (Monday Administrative Review Sessions), & Business Re-Engineering Process. Over 500 employees have participated to date.

Legend

- ✓ Completed
- Green – Underway as per Administrative Review.
- Yellow – On hold or significantly behind schedule.
- Red – Stopped/no progress

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 2/18/10

SUBJECT: Creston Rental Funding

AGENDA NUMBER OR TOPIC: R-1

FOR: ☒ AGAINST: ☐ THE ABOVE AGENDA ITEM

NAME: Catherine K Kittams

ADDRESS: 4611 NE Ainsworth Circle

CITY/STATE/ZIP: Portland OR 97220

PHONE: DAYS: 503-257-1709 EVES: 503-636-1091

EMAIL: CKittams@msd.k12.or.us FAX: 503-257-1779

SPECIFIC ISSUE: Funding for Creston

WRITTEN TESTIMONY: G

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

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MEETING DATE: _____

SUBJECT: Creston Dental Clinic

AGENDA NUMBER OR TOPIC: Emergency Funding Proposal

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: DR. RICHARD L. GARFINKLE

ADDRESS: 1616 SW SUNSET BLVD

CITY/STATE/ZIP: PORTLAND

PHONE: _____ DAYS: 503-246-9802 EVES: 503 635-8205

EMAIL: DR.RKNROL@GMAIL.COM FAX: 503 246-9995

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: Please support temporary -
one time only - emergency funding of
Creston Dental Clinic to allow it to remain open
the rest of this school year & allow it to
restructure it's finances & management to remain
viable for another 48 years.

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**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
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MEETING DATE: 2-18-10

SUBJECT: Reserves

AGENDA NUMBER OR TOPIC: non-agenda public comment

FOR: _____ AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: Carol Chesarek

ADDRESS: 13300 NW Germantown Road

CITY/STATE/ZIP: Portland, OR 97231

PHONE: _____ DAYS: _____

EVE: _____

EMAIL: _____

FAX: _____

SPECIFIC ISSUE: _____

WRITTEN TESTIMONY: attached

IF YOU WISH TO ADDRESS THE BOARD:

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2. Written testimony will be entered into the official record.

Carol Chesarek
13300 NW Germantown Road
Portland, Oregon 97231

February 18, 2010

Chair Wheeler and Multnomah County Commissioners
501 SE Hawthorne Blvd.
Portland, Oregon 97214

RE: Rural and Urban Reserves

Chair Wheeler and Commissioners,

I keep hearing odd things about Reserves process, things that make no logical sense. But like the rest of the public, I'm handicapped. You aren't talking about Reserves in work sessions, and there wasn't a lot of discussion at your December hearing. So we don't know what you've heard or what you're thinking. We have to guess. Of the 4 governments involved in Reserves, our process has been by far the least open and transparent over the last few months.

One of the things I learned when I served on the CAC was the value of an open, public process. We discussed our thinking and our decisions in open meetings, and we heard a lot of public comments. Some of the things we heard were untrue. But because the information was presented in public, misinformation was always challenged.

Metro Council has discussed Reserves in many open work sessions over the last 3 years, and they debated and voted on their own Reserves proposals in December. Council's positions are pretty well known, though of course they could change.

We're now in bilateral negotiations with Metro about our remaining option areas, 9A and 9B. If there was any pressure on Multnomah County to keep 9B undesignated (instead of Rural Reserve) Metro Council would be the obvious source. But I think most of Council either wants 9B to be Rural Reserve, or they want Multnomah County to decide.

- Councilors Burkholder, Park, and Liberty proposed a Reserves map with 9B as Rural Reserve; I think it unlikely that they would object to a Rural Reserve.
- Council President Bragdon, and Councilors Hosticka, Collette, and Harrington voted in December for a Reserves map with both 9B and 9C undesignated. But Council President Bragdon and Councilor Hosticka said publicly (more than once) that they didn't care strongly about western Multnomah County, they were just trying to reflect our initial County recommendations. I haven't heard any Councilor object to the County's new proposal that 9C should be Rural Reserve, or to indicate that they'd object to a Rural Reserve in 9B.

- Metro Council unanimously adopted a policy that areas near the UGB that qualify for Urban or Rural Reserves should be designated.
- At Metro's January 14 hearing, Councilor Hosticka asked our neighborhood folks why we were testifying about Rural Reserves to Metro, because (he said) Rural Reserves decisions were really up to each County and Metro had little influence over them.
- I haven't seen anything to indicate there's a new Metro Council push to keep 9B undesignedated.

So it's hard for me to believe that a Multnomah County decision to make 9B a Rural Reserve would be a "deal breaker" for Metro Council.

Clackamas County voted at MPAC to support Rural Reserves for all of Area 9 -- support, not opposition. Washington County abstained at MPAC, and they have protested Clackamas County efforts to influence Reserve decisions in Washington County. I seriously doubt they would make our 9B into a regional deal breaker. And if Washington County is attempting to influence our decisions they should do so publicly so they can be held accountable.

MPAC voted 14 (yes) - 0 (no) - 2 (abstentions) to support Rural Reserves for all of Area 9 -- that's a pretty strong indicator of regional support.

The conflicts over every other remaining option area are well known and publicly debated, any conflict about 9B should be publicly debated too.

I don't believe that any of the other three parties would make 9B into a deal breaker. I can't believe any of them care enough about 9B. If I'm wrong, prove me wrong in public.

I think I have good reason to believe that at least three of you would like 9B to be a Rural Reserve, though of course someone may have changed their mind. But please -- be honest with each other about the outcome you prefer. Don't assume we have to settle for less. If a majority of this board would like 9B to be a Rural Reserve, please verify that any opposition is real before you compromise.

And if there is opposition, please make sure it's out in the open and on the record.

Thank you.

Sincerely,



Carol Chesarek

1

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: Feb 18 2010

SUBJECT: Mee 13.503 Impoundment

AGENDA NUMBER OR TOPIC:

FOR: AGAINST: THE ABOVE AGENDA ITEM

NAME: Thomas Buchholz

ADDRESS: 109 10th St.

CITY/STATE/ZIP: Oswego City Ore 97045

PHONE: DAYS: 503-650-1884 EVES:

EMAIL: FAX:

SPECIFIC ISSUE:

WRITTEN TESTIMONY: Yes

IF YOU WISH TO ADDRESS THE BOARD:

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February 18, 2010

Ted Wheeler, Multnomah County Chairman
501 SE Hawthorne Blvd.
Portland, OR 97214

Dear Chairman Wheeler and County Commissioners:

At the February 11, 2010 County Commissioners meeting I was asked to make my point. This statement got me to thinking about the 20 years that I've been coming before several commissions (Stein, Lynn, and Wheeler) with the same concern. For the most part my concern has been met with what I can only assess as deliberate indifference.

My concerns are:

- 1) Multnomah Country Animal Control officers are entering private property without search warrants and proper authority.
- 2) The animals impounded (rescued) during the above procedure are doomed to be destroyed after 144 hours without the accused defendant getting a chance to be heard. (Due Process) (Multnomah County Code 13.505)

I'm here to ask the Chairman and Multnomah County Commissioners to take one of two paths to resolve this issue:


- 1) That today the County Commissioners take action to bring the Multnomah County Code into sync with the state statutes for mistreated, abused, neglected, or abandoned animals. (ORS 167.347 and ORS 167.350)

OR

- 2) That the County Commissioners tell the truth to voters when they're asking constitutes for their votes. The truth being, that the Commissioner believes the Multnomah Animal Control officers are entitled to enter private property without search warrants and impound animals, the subjects of neglect and abuse. That the rescued animals can be destroyed after 144 hours without due process. (Multnomah County Code 13.505)

Which path the Commissioner takes today will allow constitutes to have a much clearer picture when deciding who to cast their votes for.

Thank you for your time and consideration.


Tom Buchholz