



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 8/18/11)

### Board Clerk Use Only

Meeting Date: 5/15/13  
Agenda Item #: BWS #3  
Est. Start Time: 10:00 am  
Date Submitted: 4/22/13

**Agenda Title:** FY 2014 Budget Work Sessions on the Health Department and Department of County Human Services; Follow Up

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

<b>Requested Meeting Date:</b>	May 14, 2013 May 15, 2013 May 16, 2013	<b>Time Needed:</b>	1.25 hrs 2 hrs 1 hr (if needed)
<b>Department:</b>	County Management	<b>Division:</b>	Budget Office
<b>Contact(s):</b>	Karyne Kieta		
<b>Phone:</b>	503-988-3312	<b>Ext.:</b>	22457
<b>Presenter Name(s) &amp; Title(s):</b>	Lillian Shirley, Director, Health Dept., and invited others Susan Myers, Director, Dept. of County Human Services, and invited others		
<b>I/O Address:</b>	503/5/531		

### General Information

#### 1. What action are you requesting from the Board?

These work sessions will provide the Board with budget overviews of the Health and Human Services group of County departments. The work sessions are broken down into two days:

May 14<sup>th</sup> – (am) Health Department (1.25 hrs)

May 15<sup>th</sup> – (am) Department of County Human Services (2 hrs)

Time will be reserved for a follow-up session, if necessary:

May 16<sup>th</sup> – (am) Follow Up Health & Human Services (1 hr)

In each department's presentation, the Board will first hear from the Citizen Budget Advisory Committee (CBAC) about its work and recommendations on the FY 2014 budget. There are no decisions to be made. Board members may propose budget notes or amendments at any time in the process during a public work session.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

After the Chair's Proposed Budget is approved for submission to the Tax Supervising and Conservation Commission (TSCC), the Board may begin deliberations on it. This work session will be the first opportunity for the Board to hear from the departments in the Health and Human Services category. The Board will have the opportunity to ask clarifying questions and to deliberate on the approved budgets.

Departments will generally follow the Budget Presentation format below:

## **FY 2014 Approved Budget Departmental Budget Presentation Format**

### **Introductions**

#### **Department Overview**

- Mission, Vision, Values & Guiding Principles
- CBAC Recommendations
- Our Partners
- Organizational Chart and Span of Control Ratio
- System of Care (if applicable)
- 3 Key Accomplishments
- Overview of FY 2014 Proposed Budget
  - Budget categories, FTE
  - Vacancies
  - Keeps (one-time-only, innovative, new, restructured/redesign)
  - Cuts (programs, expenditures, FTE, impacts – including mitigation strategies and risks)
  - State & Federal Budget Impacts
- Issues, Risks & Challenges
- Other

#### **Questions?**

### **3. Explain the fiscal impact (current year and ongoing).**

The work session provides information to assist the Board in reaching its final decisions regarding the FY 2014 budget. Adopting the budget will set the legal limits for spending during FY 2014 and is required to comply with Oregon Budget Law.

### **4. Explain any legal and/or policy issues involved.**

The Board approved the Chair's Executive Budget on May 2<sup>nd</sup> and submitted the Approved Budget to the TSCC. After the budget has been submitted, no Fund may be increased by more than 10% in total revenue, and no property tax greater than the amounts included in the Approved Budget may be levied.

### **5. Explain any citizen and/or other government participation that has or will take place.**

Three evening public hearings are scheduled on May 8<sup>th</sup>, May 22<sup>nd</sup>, and May 29<sup>th</sup> to collect public input on the budget. The Citizen Involvement Committee co-sponsored an educational forum on March 6<sup>th</sup> about upcoming changes in the County's early childhood programs and healthcare system. Citizen Budget Advisory Committees have reviewed the program offers and will make presentations with recommendations to the Board of County Commissioners. Transmitting the Executive Budget to the TSCC allows the public and Board further time to review the Chair's Budget before final adoption.

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## **Required Signature**

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**Elected  
Official or  
Department**

**Director:** Karyne Kieta /s/

**Date:** 4-22-2013