

ANNOTATED AGENDA

Monday, April 9, 1990 - 9:00 AM
Multnomah County Courthouse, Room 602

BUDGET MEETING
GENERAL SERVICES PROGRAMS

1. CBAC Reports (Non-Departmental and DGS)
 2. External Agencies (MHRC, PMCOA, Metro Arts, OSU Extension, East and West Soil Conservation Districts)
 3. Library
 4. Auditor
 5. Tax Supervising
 6. Citizen Involvement Committee
 7. Cemeteries
 8. Cable Television
 9. Assessment and Taxation
 10. Elections
 11. Emergency Management
 12. Chair and Board of County Commissioners
-

Monday, April 9, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
GENERAL GOVERNMENT PROGRAMS

WORK SESSION TO FOLLOW (TIME PERMITTING)
HUMAN SERVICES PROGRAMS (CONTINUED FROM APRIL 5, 1990)

Tuesday, April 10, 1990 - 9:30 AM
Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

1. Briefing on major changes in the welfare program.
Presented by Beatrice M. Brooks
2. Briefing on Private Industry Council 2-year Plan.
Presented by Dennis Cole

REQUESTS FORMAL APPROVAL OF PLAN PRIOR TO
APRIL 30, 1990

Tuesday, April 10, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

INFORMAL BRIEFING

1. Informal Review of Formal Agenda of April 12, 1990

R-2 - SUBSTITUTED RESOLUTION SUBMITTED BY
COMMISSIONER ANDERSON WITH REQUEST THAT FORMAL
ACTION BE HELD OVER ONE WEEK

R-3 - STAFF DIRECTED TO BRIEF BOARD ON
THURSDAY

R-13 - DISCUSSION ON PROPOSED CONDITIONS OF
SALE; CITY OF TROUTDALE ASKED TO CONSIDER
POSSIBLE PARTICIPATION

Wednesday, April 11, 1990 - 9:00 AM
Multnomah County Courthouse, Room 602

BUDGET MEETING
ENVIRONMENTAL SERVICES PROGRAMS

1. DES CBAC Report
2. DES Administration
3. Land Use Planning
4. Recreation (Expo Center, County Fair, Parks, Glendoveer,
Marine Facilities)
5. Community Development
6. Animal Control
7. Transportation

Wednesday, April 11, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
ENVIRONMENTAL SERVICES PROGRAMS

Thursday, April 12, 1990 - 8:30 AM
Multnomah County Courthouse, Room 602

EXECUTIVE SESSION

Executive Session regarding real property transactions
[allowed under ORS 192.660 (1)(e)]

EXECUTIVE SESSION HELD, NO DECISIONS MADE

Thursday, April 12, 1990 - 9:00 AM
Multnomah County Courthouse, Room 602

FORMAL MEETING

DEPARTMENT OF GENERAL SERVICES

- R-1 In the Matter of Presentation of Five Year Service Awards
to John Little, Diane Lewis, Robin Zook, Becky Kjelstrom,
Terri Thorson, Evonne Conners, Diane Bye, Merrie Ziady,
Sara Martin, Lorraine Arnett, Cynthia Freiermuth, Inez
Mathews, Lorenzo Poe, Lessie R. Alvarez, Khabira J. McDow,
Michael Chamberlain, Cynthia L. Paollili, and John
Webster TIME CERTAIN 9:00 AM

PRESENTATIONS MADE, NAMES OF BALANCE OF
RECIPIENTS TO BE PUBLISHED IN NEXT ISSUE OF
EMPLOYEE BYLINES

DEPARTMENT OF GENERAL SERVICES

- R-2 Resolution in the Matter of Creating a Capital Improvement Fund and Adopting Guidelines for Receipts and Disbursements Accounted for in the Capital Improvement Fund

**ACTION ON SUBSTITUTED RESOLUTION HELD OVER TO
APRIL 19, 1990**

DEPARTMENT OF HUMAN SERVICES

- R-3 Budget Modification DHS #42 Approving Reduction of the Appropriation in the Employment Program by \$17,540 in Juvenile Justice Division Resulting from Cuts in Federal Funding Received from the Private Industry Council for Fiscal Year 1989/90

APPROVED

- R-4 Ratification of Intergovernmental Agreement Amendment #4 Between Social Services Division Developmental Disabilities Program and Oregon Health Sciences University

APPROVED

PUBLIC CONTRACT REVIEW BOARD

- R-5 Order in the Matter of an Exemption from Public Bidding to Purchase Used Cars for the Sheriff's Office Undercover Operations

ORDER 90-50 APPROVED

NON-DEPARTMENTAL

- R-6 Ratification of Intergovernmental Agreement Between Oregon Public Utility Commission and Multnomah County Sheriff's Office

APPROVED

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-7 Proclamation in the Matter of Proclaiming the Week of April 7-14 as COMMUNITY DEVELOPMENT WEEK

PROCLAMATION 90-51 APPROVED

- R-8 Order in the Matter of Conveying a Deed for Certain Real Property to the Public for Road Purposes and Authorizing Chair to Execute Deed (NE 181st Avenue - Item No. 90-60)

ORDER 90-52 APPROVED

- R-9 Ratification of an Intergovernmental Agreement with the Oregon Department of Energy Emergency Planning with Regard to the Trojan Nuclear Power Plant Ingestion Plan

APPROVED

- R-10 Budget Modification DES #14 Authorizing Transfer of \$163,291 within Parks Services Budget to Bring 1989-90 Parks Development Budget in line with revenue

APPROVED

- R-11 Resolution in the Matter of Designating County Property Known as: Lots 3, 4, 5, 6, & 7, Block 2, Garbade; Tax Lot '6' of Lots 1 & 2, Garbade; Blocks 57, 58, & 65 Mentone Addition; Tax Lots '19' & '14' Block 66 Mentone; Tax Lot '297', Section 15, 1S-2E, all on 1987 Assessor's Map, as a County Wildlife Refuge and Assigning Responsibility to the County Parks Services Division for Planning, Development, and Administration of the Proposed Wildlife Refuge

RESOLUTION 90-53 APPROVED

- R-12 Resolution in the Matter of Designating and Proclaiming Sunday, April 22, 1990, as Earth Day 1990 and Launching the "Decade of the Environment"

RESOLUTION 90-54 APPROVED

- R-13 Resolution in the Matter of Setting a Time to Consider Offers to Purchase Edgefield Property, Establishing Minimum Conditions of Sale and Procedures for Submitting Offers - CONTINUED FROM APRIL 5, 1990

APPROVED RESOLUTION 90-55 IN THE MATTER OF ESTABLISHING A PROCEDURE TO AGREE WITH THE CITY OF TROUTDALE ON GOALS AND CRITERIA TO EVALUATE OFFERS TO BUY THE EDGEFIELD PROPERTY, AUTHORIZE AN ADVISORY TASK FORCE, SET A DATE FOR A REPORT FROM THE TASK FORCE AND DECLARE THE BOARD'S INTENTION TO SOLICIT OFFERS TO PURCHASE THE PROPERTY TO BE EVALUATED FOR CONFORMITY WITH CRITERIA ADOPTED BY THE BOARD

THE BOARD WILL ADOPT THE CRITERIA AND NAME THE TASK FORCE ON MAY 24, 1990

THE TASK FORCE WILL REPORT BACK TO THE BOARD ON JUNE 19, 1990

Thursday, April 12, 1990 - 9:30 AM
Multnomah County Courthouse, Room 602

BUDGET MEETING
SUPPORT SERVICES PROGRAMS

1. DGS Administration
2. Legal, Risk and Insurance (County Counsel, Risk Management)
3. Employee Services
4. Financial and Long-Range Planning
5. Purchasing
6. Information and Communication (ISD)
7. Buildings Maintenance and Capital Projects
8. Fleet and Electronics

Thursday, April 12, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
SUPPORT SERVICES PROGRAMS

Thursday, April 12, 1990 - PM
Multnomah County Courthouse, Room 602

WORK SESSION

Discussion of Department of Justice Services
Reorganization Proposals Continued from March 15, 1990

Friday, April 13, 1990 - 8:30 - 11:45 AM

POLICY DEVELOPMENT COMMITTEE
SPECIAL MEETING

Standard Plaza Building
1100 SW Sixth, Portland
Third Floor, Conference Rooms A & B

0772C/1-5/dr
4/16/90



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

APRIL 9 - 13, 1990

Monday, April 9, 1990 - 9:00 AM - Budget Meeting . . . Page 2
Monday, April 9, 1990 - 1:30 PM - Public Hearing . . . Page 2
Monday, April 9, 1990 - PM - Work Session to Follow. . Page 2
Tuesday, April 10, 1990 - 9:30 AM - Informal Briefing. Page 2
Tuesday, April 10, 1990 - 1:30 PM - Informal Review . Page 3
Wednesday, April 11, 1990 - 9:00 AM - Budget Meeting . Page 3
Wednesday, April 11, 1990 - 1:30 PM - Public Hearing . Page 3
Thursday, April 12, 1990 - 8:30 AM - Executive Session Page 3
Thursday, April 12, 1990 - 9:00 AM - Formal Meeting. . Page 4
Thursday, April 12, 1990 - 9:30 AM - Budget Meeting. . Page 5
Thursday, April 12, 1990 - 1:30 PM - Public Hearing. . Page 5
Thursday, April 12, 1990 - PM - Work Session to Follow Page 6
Friday, April 13, 1990 - 8:30 AM - PDC Meeting Page 6

PUBLIC TESTIMONY WILL BE TAKEN DURING PUBLIC HEARINGS

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers

Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers

Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Monday, April 9, 1990 - 9:00 AM

Multnomah County Courthouse, Room 602

BUDGET MEETING
GENERAL SERVICES PROGRAMS

1. CBAC Reports (Non-Departmental and DGS)
2. External Agencies (MHRC, PMCOA, Metro Arts, OSU Extension, East and West Soil Conservation Districts)
3. Library
4. Auditor
5. Tax Supervising
6. Citizen Involvement Committee
7. Cemeteries
8. Cable Television
9. Assessment and Taxation
10. Elections
11. Emergency Management
12. Chair and Board of County Commissioners

* * * * *

Monday, April 9, 1990 - 1:30 PM

Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
GENERAL GOVERNMENT PROGRAMS

WORK SESSION TO FOLLOW (TIME PERMITTING)
HUMAN SERVICES PROGRAMS (CONTINUED FROM APRIL 5, 1990)

* * * * *

Tuesday, April 10, 1990 - 9:30 AM

Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

1. Briefing on major changes in the welfare program.
Presented by Beatrice M. Brooks
2. Briefing on Private Industry Council 2-year Plan.
Presented by Dennis Cole and Marnella Bingham

Tuesday, April 10, 1990 - 1:30 PM

Multnomah County Courthouse, Room 602

INFORMAL BRIEFING

1. Informal Review of Formal Agenda of April 12, 1990

* * * * *

Wednesday, April 11, 1990 - 9:00 AM

Multnomah County Courthouse, Room 602

BUDGET MEETING
ENVIRONMENTAL SERVICES PROGRAMS

1. DES CBAC Report
2. DES Administration
3. Land Use Planning
4. Recreation (Expo Center, County Fair, Parks, Glendoveer, Marine Facilities)
5. Community Development
6. Animal Control
7. Transportation

* * * * *

Wednesday, April 11, 1990 - 1:30 PM

Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
ENVIRONMENTAL SERVICES PROGRAMS

* * * * *

Thursday, April 12, 1990 - 8:30 AM

Multnomah County Courthouse, Room 602

EXECUTIVE SESSION

Executive Session regarding real property transactions
[allowed under ORS 192.660 (1)(e)]

* * * * *

Thursday, April 12, 1990 - 9:00 AM

Multnomah County Courthouse, Room 602

FORMAL MEETING

DEPARTMENT OF GENERAL SERVICES

- R-1 In the Matter of Presentation of Five Year Service Awards to John Little, Diane Lewis, Robin Zook, Becky Kjelstrom, Terri Thorson, Evonne Conners, Diane Bye, Merrie Ziady, Sara Martin, Lorraine Arnett, Cynthia Freiermuth, Inez Mathews, Lorenzo Poe, Lessie R. Alvarez, Khabira J. McDow, Michael Chamberlain, Cynthia L. Paollili, and John Webster TIME CERTAIN 9:00 AM

DEPARTMENT OF GENERAL SERVICES

- R-2 Resolution in the Matter of Creating a Capital Improvement Fund and Adopting Guidelines for Receipts and Disbursements Accounted for in the Capital Improvement Fund

DEPARTMENT OF HUMAN SERVICES

- R-3 Budget Modification DHS #42 Approving Reduction of the Appropriation in the Employment Program by \$17,540 in Juvenile Justice Division Resulting from Cuts in Federal Funding Received from the Private Industry Council for Fiscal Year 1989/90
- R-4 Ratification of Intergovernmental Agreement Amendment #4 Between Social Services Division Developmental Disabilities Program and Oregon Health Sciences University

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-5 Order in the Matter of an Exemption from Public Bidding to Purchase Used Cars for the Sheriff's Office Undercover Operations

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

NON-DEPARTMENTAL

- R-6 Ratification of Intergovernmental Agreement Between Oregon Public Utility Commission and Multnomah County Sheriff's Office

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-7 Proclamation in the Matter of Proclaiming the Week of April 7-14 as COMMUNITY DEVELOPMENT WEEK

- R-8 Order in the Matter of Conveying a Deed for Certain Real Property to the Public for Road Purposes and Authorizing Chair to Execute Deed (NE 181st Avenue - Item No. 90-60)

- R-9 Ratification of an Intergovernmental Agreement with the Oregon Department of Energy Emergency Planning with Regard to the Trojan Nuclear Power Plant Ingestion Plan

- R-10 Budget Modification DES #14 Authorizing Transfer of \$163,291 within Parks Services Budget to Bring 1989-90 Parks Development Budget in line with revenue

- R-11 Resolution in the Matter of Designating County Property Known as: Lots 3, 4, 5, 6, & 7, Block 2, Garbade; Tax Lot '6' of Lots 1 & 2, Garbade; Blocks 57, 58, & 65 Mentone Addition; Tax Lots '19' & '14' Block 66 Mentone; Tax Lot '297', Section 15, 1S-2E, all on 1987 Assessor's Map, as a County Wildlife Refuge and Assigning Responsibility to the County Parks Services Division for Planning, Development, and Administration of the Proposed Wildlife Refuge

- R-12 Resolution in the Matter of Designating and Proclaiming Sunday, April 22, 1990, as Earth Day 1990 and Launching the "Decade of the Environment"

- R-13 Resolution in the Matter of Setting a Time to Consider Offers to Purchase Edgefield Property, Establishing Minimum Conditions of Sale and Procedures for Submitting Offers - CONTINUED FROM APRIL 5, 1990

* * * * *

Thursday, April 12, 1990 - 9:30 AM

Multnomah County Courthouse, Room 602

BUDGET MEETING
SUPPORT SERVICES PROGRAMS

- 1. DGS Administration
- 2. Legal, Risk and Insurance (County Counsel, Risk Management)
- 3. Employee Services
- 4. Financial and Long-Range Planning
- 5. Purchasing
- 6. Information and Communication (ISD)
- 7. Buildings Maintenance and Capital Projects
- 8. Fleet and Electronics

Thursday, April 12, 1990 - 1:30 PM

Multnomah County Courthouse, Room 602

PUBLIC HEARING AND WORK SESSION
SUPPORT SERVICES PROGRAMS

* * * * *

Thursday, April 12, 1990 - PM

Multnomah County Courthouse, Room 602

WORK SESSION

Discussion of Department of Justice Services
Reorganization Proposals Continued from March 15, 1990

* * * * *

Friday, April 13, 1990 - 8:30 - 11:45 AM

POLICY DEVELOPMENT COMMITTEE
SPECIAL MEETING

Standard Plaza Building
1100 SW Sixth, Portland
Third Floor, Conference Rooms A & B

0701C/7-12/CAP/dr
4/5/90



GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse
1021 S.W. Fourth Avenue
Portland, Oregon 97204
(503) 248-3308

M E M O R A N D U M

TO: Pauline Anderson, Commissioner
Rick Bauman, Commissioner
Gretchen Kafoury, Commissioner
Sharron Kelley, Commissioner

FROM: Gladys McCoy, Chair *G. McCoy*

DATE: April 5, 1990

SUBJECT: ITEMS TO INCLUDE IN EXECUTIVE BUDGET

As you recall, the Planning & Budget Division, in reviewing the revenues on which the 1990-91 Proposed Budget is based, have determined that revenues were understated in the printed document by \$579,000.

I am amending my Proposed Budget and allocating that additional revenue as indicated by the attached. The managers and I will be glad to discuss these inclusions during the hearings.

cc Linda Alexander
Grant Nelson
Mike Schrunk
Bob Skipper
Paul Yarborough
Duane Zussy

INCLUSIONS IN EXECUTIVE BUDGET

HUMAN SERVICES

Community Services (ASD)	117,000
Restores lost federal/state subcontract money: congregate meals (\$68,000), transportation (\$24,000), health screenings (\$25,000)	
Youth Employment/ Work Prep (JJD)	66,484
Replaces lost PIC funding	

JUSTICE SERVICES

Probation - Intensive Probation (1 Corr. Couns., M&S)	49,248
Partially restores intensive probation of DUII offenders	
D.A. - Multidisciplinary team (1 attorney and 1 Office Assistant)	76,315
Sheriff - Major Investigations Investigative Aide	32,901
Clerical and administrative support for investigators allowing them to concentrate on investigation	
Sheriff - Monitoring OA	28,081
Restores Monitoring program to current staffing level	
Sheriff - MCRC Counselor	36,398
Continues position added in 89/90 from Contingency	

ENVIRONMENTAL SVCS

Cemetery Mtce and office backup (1 Parkworker)	39,938
Allows additional maintenance and also coverage for cemetery office	
Animal Control training	5,000
Partial restoration of cuts made to reach constraint	

GENERAL SERVICES

Planning & Budget (1 Fin Spec 2 and M&S)	55,146
Restores grants monitoring, special studies, revenue analysis, and summary budget	

NONDEPARTMENTAL

Youth Conservation Corps	25,000
Final OTO contribution to project	
CIC - Professional Svcs for training and outreach support	15,000

CONTINGENCY	32,489
-------------	--------

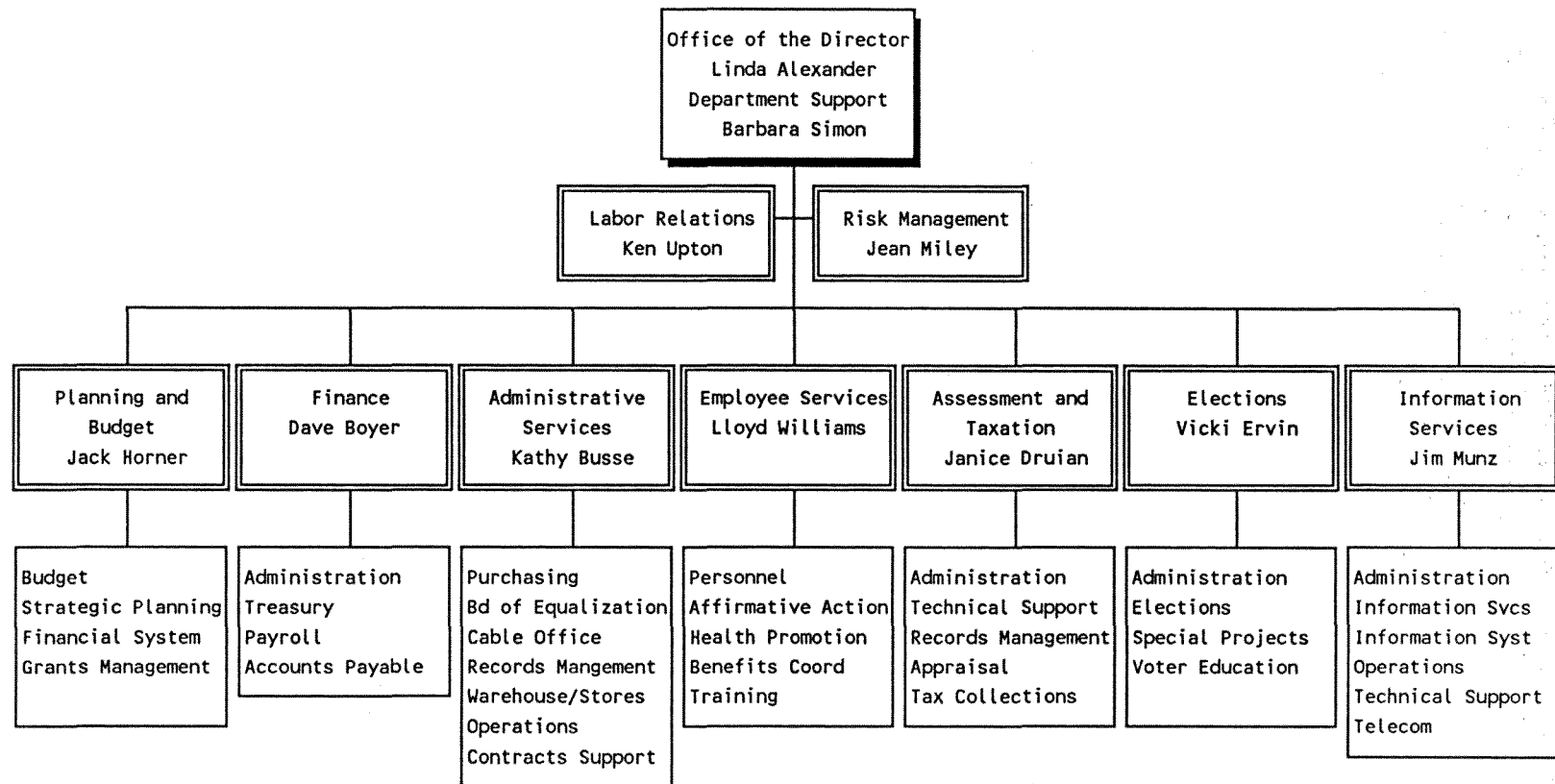
TOTAL INCLUSIONS IN PROPOSED BUDGET 579,000

DEPARTMENT OF GENERAL SERVICES
BUDGET PRESENTATION
1990-91

MULTNOMAH COUNTY
DEPARTMENT OF GENERAL SERVICES
MISSION

To provide excellence in internal management services to County officials and departments and to ensure compliance with State and County mandated statutory requirements for assessment and taxation and elections services while maintaining a high level of commitment to excellent public service.

DEPARTMENT OF GENERAL SERVICES
FISCAL YEAR 1990-1991



**Multnomah County
Department of General Services
Budget Presentation**

DEPARTMENT OVERVIEW

1989-90 fiscal year has been a year of accomplishments and change for DGS. HB 2338 and the decision to bring the Library into the County were the two changes which had the most profound effect on our Department. Our accomplishments, on the other hand, represent the Department's commitment to providing quality service to our customers and to working on service improvement projects. The following is a potpourri of our accomplishments:

- Development of library governance options for the Board's consideration.
- Publication of County voter's pamphlet.
- Successful advocacy for state funding for A&T.
- Increased voter outreach, including a birthday card to 18-year-olds with a voter registration card inside.
- Completion of the Classification/Compensation Study.
- Completion of study on alternate revenue sources.
- Completion of the first phase of strategic and operational planning.
- Execution of an agreement with Corrections Officers and completion of binding interest arbitration with the Deputy Sheriffs.
- Installation and implementation of on-line real time in Payroll. Field input is being phased in for DHS. The Library will begin field input July 1, 1990.
- Implementation of S.O.T.A.R.S. which allows field input of the Sheriff's Office payroll.
- Automation of Archival Records System to increase retrieval of and accuracy in managing archived records.
- Negotiation of Certificate of Participation for Mead Building, health clinics, and Sheriff's office warehouse.
- Aggressive claims management to reduce the County's exposure to risk.
- Completion of RFP and transition to new health benefits provider.
- Updated, easy-to-follow administrative procedures are now two-thirds complete.

For the most part, our budget request for FY 90-91 is a status quo budget. A reimbursement to Finance resulting from HB 2338 helped us stay within a constraint budget without enduring programmatic cuts. As a result of HB 2338, the budget for Assessment and Taxation was approved out of cycle in order to be submitted to Department of Revenue for their approval. The budget for that division increased by \$2 million to meet the requirements of that House Bill. In the 1989-90 budget, the department funded approximately \$85,000/year in Assessment and Taxation and Elections to meet the obligation for payment of certificates of participation used to purchase much needed equipment. That obligation will continue for 4 more years. Those dollars were not available to the department's baseline budget for 1990-91.

Our emphasis in 1990-91 will be on improving quality, making all systems and procedures more efficient and meeting our plans for improving both quality and quantity of the taxation systems. To achieve that goal, workload indicators and performance measurements will be developed for the support areas. In addition, convictions and values will be developed and integrated through all levels of DGS personnel. Other key objectives for the year include: a minority recruitment and training program for property appraisers, implementation of the classification and compensation study, aggressive monitoring of the County's affirmative action goals and the continuation of the strategic planning process with the goal of finalizing a meaningful 5-year Strategy Plan and 3-year Operational Plan.

The DGS budget accounts for standard salary and fringe increases as well as a 2 percent increase in materials and services. The department's education and training line item and capital expenditures have been reduced because the costs for Assessment and Taxation are now included in that division's budget. Some programmatic shifting of resources within the Department's budget, however, has occurred. An analyst position within Planning and Budget was cut, and another position from that division has been moved to Finance to create a Financial Services Coordinator position. That position will coordinate several key central Finance programs involving integrating financial systems, financial reports, user training and financial controls. Finally, a Contracts Manager, a perennial request from Administrative Services, was funded through a reallocation of salary and printing savings within constraint. This position will ensure that all County contracts are written, assembled, executed, distributed and filed in accordance with legal and administrative standards. Additional contracts from new Federal and State programs have highlighted the need to effectively manage this increased workload. Productivity of other County departments should be enhanced by having a central contact for information, forms, changes, and regulatory information.

The decision to bring the Library "in-house" will have a direct impact for FY 90-91. In preparation for that, I have hired a project manager to develop a transition plan. Acquiring 400 new employees from the Library will have a significant effect upon our central support system. Even without the acquisition of the Library employees, over the last three years the County's work force has increased by almost 500 employees. The central support system has accommodated that growth within constraint by productivity gains and the flexibility within the department to shift resources. The combination of those two increases, however, make it imperative that appropriate positions be allocated to DGS to help absorb the resulting increased workload to our support divisions.

For fiscal year 1990-91, the Department of General Services will continue to provide services to our customers within our constraint budget. To best meet emerging needs, I have reallocated constraint dollars to both Finance and Administrative Services. Further, I am anticipating a transfer of positions to DGS as a result of the Library transfer. Otherwise, this is a status quo budget.

Multnomah County
Department of General Services
Proposed Budget 1990-91

FINANCIAL OVERVIEW

Total General Services Budget \$ 38,922,860

Breakout
Total Requirements 15,803,764

General Fund
Revenues

- \$2,410,935 -- fees
cost recovery and transfers
- \$2,414,566 -- A & T support
from state
- \$10,972,043 from general revenue

Insurance Fund
Revenues

- \$13,647,279 -- Service Reimbursements
- 440,000 -- Cash Transfers
- 520,000 -- Interest
- 157,000 -- Beginning Working Capital
- 600,000 -- Insurance Premiums

Data Processing Fund
Revenues

- \$4,543,576 -- General Fund Service Reimbursement
- 595,025 -- Federal/State Service Reimbursement
- 125,626 -- Misc. Service Reimbursement
- 824,813 -- Beginning Working Capital
- 41,600 -- Interest
- 160,504 -- Outside users and misc. charges

Cable

Telephone Fund
Revenues

- \$ 260,487 -- Beginning Working Capital
- 664,797 -- General Fund Service Reimbursement
- 434,714 -- Federal/State Service Reimbursement
- 136,215 -- Other Service Reimbursement
- 24,000 -- Interest
- 237,827 -- State Courts
- 66,400 -- Other Service Users
- 21,600 -- Misc. Charges/Recoveries

*In addition to the \$14,447,554, \$91,695 is budgeted in Contingency.

**In addition to the \$5,826,969, \$464,175 is budgeted in Contingency.

***In addition to the \$1,027,430, \$10,840 is budgeted in Contingency.

****In addition to the \$1,817,142, \$28,904 is budgeted in Contingency.

Multnomah County
Department of General Services
Proposed Budget 1990-91

FUNCTIONAL OVERVIEW

DIRECT SERVICES TO THE PUBLIC

	Revised 1989-90	Proposed 1990-91
Administrative Services		
Cable Office	\$ 1,068,070	\$ 1,027,431
Board of Equalization	\$ 104,938	\$ 162,956
Assessment and Taxation Division (Includes service reimbursement to ISD for \$1,101,599)	\$ 5,663,031	\$ 8,791,587
Elections Division	\$ 2,475,314	\$ 2,655,854
Totals		
General Fund	\$ 8,243,283	\$11,610,397
Cable Fund	\$ 1,068,070	\$ 1,027,431
DIRECT SERVICES TOTAL	\$ 9,311,353	\$12,637,828

SUPPORT SERVICES TO COUNTY DEPARTMENTS

	Revised 1989-90	Proposed 1990-91
Labor Relations	\$ 203,316	\$ 222,560
Planning and Budget Division	\$ 613,620	\$ 567,799
Finance Division	\$ 1,018,862	\$ 1,150,715
Administrative Services Division Purchasing, Records, Warehouse, Stores, Operations	\$ 995,734	\$ 1,087,461
Employee Services	\$ 712,501	\$ 749,313

	Revised 1989-90	Proposed 1990-91
Information Services Division		
Data Processing Fund	\$ 5,528,535	\$ 5,826,969
Telephone Fund	\$ 1,619,233	\$ 1,817,142
Totals		
General Fund	\$ 3,544,033	\$ 3,777,848
Data Processing Fund	\$ 5,528,535	\$ 5,826,969
Telephone Fund	\$ 1,619,233	\$ 1,817,142
SUPPORT SERVICES TOTAL	\$10,691,801	\$11,421,959

Insurance Fund Management

Employee Services (Employee Benefits)	\$ 7,719,338	\$10,275,127
Risk Management	\$ 3,327,682	\$ 4,172,427
Insurance Fund Management Total	\$11,047,020	\$14,447,554

Department Management

Director's Office		
Total	\$ 437,532	\$ 415,519
General Fund Total	\$ 437,532	\$ 415,519
Department Management Total	\$ 437,532	\$ 415,519

GRAND TOTAL

	Revised 1988-89	Proposed 1989-90
General Fund Total	\$12,224,848	\$15,803,764
Cable Fund Total	\$ 1,068,070	\$ 1,027,431
Insurance Fund Total	\$11,047,020	\$14,447,554
Data Processing Fund Total	\$ 5,528,535	\$ 5,826,969
Telephone Fund Total	\$ 1,619,233	\$ 1,817,142
GRAND TOTAL	\$31,487,706	\$38,922,860

Multnomah County
Department of General Services
Proposed Budget 1990-91

ORGANIZATIONAL OVERVIEW

OFFICE OF THE DIRECTOR

	<u>Revised 1989-90</u>	<u>Proposed 1990-91</u>
General Fund	3 FTE \$437,532	3 FTE \$415,519

Explanation of Changes:

- Standard salary and fringe changes.
- Decrease reflects transfer of education/training and capital dollars for Assessment and Taxation to that division's budget.

RISK MANAGEMENT

	<u>Revised 1989-90</u>	<u>Proposed 1990-91</u>
Insurance Fund	3 FTE \$3,327,682	3 FTE \$4,172,427

Explanation of Changes:

- \$950,000 increase in Workers' Compensation; \$265,822 Library.
- Liability insurance decrease of \$107,000.

LABOR RELATIONS

	<u>Revised 1989-90</u>	<u>Proposed 1990-91</u>
General Fund	3.5 FTE \$203,316	3.5 FTE \$222,560

Explanation of Changes:

- Standard salary and fringe increases.
- Increase in supplies to reflect actual expenditure patterns.

PLANNING AND BUDGET

	<u>Revised 1989-90</u>	<u>Proposed 1990-91</u>
General Fund	12 FTE \$613,620	10 FTE \$567,799

Explanation of Changes:

- Standard salary and fringe increases.
- Decrease in personnel; termination of funding for one position and transfer of one position to Finance.

FINANCE

	<u>Revised 1989-90</u>	<u>Proposed 1990-91</u>
General Fund	22 FTE \$1,018,862	23 FTE \$1,150,715

Explanation of Changes:

- Standard salary and fringe increases.
- Finance Specialist 2 position transferred from Planning and Budget.

ADMINISTRATIVE SERVICES

	<u>Revised 1989-90</u>	<u>Proposed 1990-91</u>
General Fund	23.08 FTE \$1,100,672	24.30 FTE \$1,250,417
Cable Fund	2 FTE \$1,068,070	2 FTE \$1,027,431

Explanation of Changes:

- Standard salary and fringe increases.
- Transfer of Operations Unit from Directors Office; 4 FTE, restated 1989-90 to reflect.
- New position of Program Manager Specialist (Contract Manager) in Administration funded through a reallocation of Department constraint dollars.

EMPLOYEE SERVICES

	<u>Revised 1989-90</u>	<u>Proposed 1990-91</u>
General Fund	12 FTE \$712,501	13.5 FTE \$749,313
Insurance Fund	3 FTE \$7,719,338	3 FTE \$10,275,127

Explanation of Changes:

- Standard salary and fringe increases.
- Retirees Medical Insurance annual funding - \$1.2 million.
- \$69,450, one-time-only funding for classification/compensation study, reduced from base line.
- Library insurance benefits funded \$800,000.
- Award and Premiums increase in Health Promotion based on actuals for this year. (Insurance Fund.)
- Addition of 1.5 FTE in Affirmative Action because of strategic initiative.

ASSESSMENT AND TAXATION

	<u>Revised 1989-90</u>	<u>Proposed 1990-91</u>
General Fund	132.92 FTE \$5,663,031	153.42 FTE \$8,791,587

Explanation of Changes:

- Standard salary and fringe increases.
- Increase due to mandated requirements of HB-2338.
- Increase of 17 FTE in Appraisal, 1 FTE in Records Management, 2.5 FTE in Tax Collection, and 1 FTE in Technical Support.
- M&S reflects additional service reimbursements of \$1,050,000.
- 1989-90 budget does not reflect all service reimbursements for A&T.
- Education, training, and capital for A&T moved from Director's Office to A&T.

INFORMATION SERVICES

	<u>Revised</u> <u>1989-90</u>	<u>Proposed</u> <u>1990-91</u>
General Fund	59 FTE \$5,528,535	61 FTE \$5,826,969
Telephone Fund	5 FTE \$1,619,233	6 FTE \$1,817,142

Explanation of Changes:

- Standard wage and fringe increases.
- Replacement of tape drives which are 12 years old with a new tape cartridge system at a cost of \$335,000 over five years.
- Addition of one staff person to support end-user report writing and to facilitate access to the County's major database by end users.
- Addition of one staff person to the Data Administration function to handle the growing workload generated by the increased use of the County's Data Base Management System.
- One additional FTE in telecommunications instead of temporary help which we have used in the past.
- Additional sites through-out the County being supported on County network.
- 50 percent increase in cost for connecting lines; expect 300 percent increase over 3 years.

ELECTIONS

	<u>Revised</u> <u>1989-90</u>	<u>Proposed</u> <u>1990-91</u>
General Fund	17 FTE \$2,475,314	17 FTE \$2,655,854

Explanation of Changes:

- Standard wage and fringe increases.
- Funding for General Election rather than primary election.
- Minimum wage increase.

**GENERAL SERVICES
SUPPORT SERVICES NON-DISCRETIONARY PROPOSED BUDGET 1990-91
SUMMARY**

	Cable (Admin Services)		Elections		BOE		A & T		ISD (DP)		ISD Telephone		Totals	
	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91
Personnel	76,993	84,474	797,729	961,807	61,314	98,600	4,771,811	6,056,360	2,679,638	2,951,410	202,305	235,385	8,589,790	10,388,036
Mtrls & Srvs	982,077	942,956	1,677,585	1,694,047	43,624	58,136	891,220	2,490,824	2,545,450	2,842,959	996,480	1,245,337	7,136,436	9,274,259
Capital	9,000	- 0 -	- 0 -	10,500	- 0 -	6,220	50,894	244,403	303,447	32,600	420,440	336,420	783,781	630,143
TOTAL	1,068,070	1,027,430	2,475,314	2,666,354	104,938	162,956	5,713,925	8,791,587	5,528,535	5,826,969	1,619,225	1,817,142	16,510,007	20,292,438

	Cable (Admin Services)		Elections		BOE		A & T		ISD (DP)		ISD Telephone		Totals	
	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91
FTE	2	2	17	17	1.58	2	132.92	153.42	59	61	5	6	217	241.42

60ADMIN

**GENERAL SERVICES
SUPPORT SERVICES PROPOSED BUDGET 1990-91
SUMMARY**

	Labor Relations		Planning and Budget		Finance		Administrative Svcs (Records, Warehouse, Stores, Purchasing, Operations.)		Employee Services (GF)		Totals		Director's Office	
	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91
Personnel	166,522	185,030	564,781	519,558	813,439	960,791	788,168	906,015	498,179	592,316	2,831,089	3,163,710	185,454	202,205
Materials & Svcs	36,794	37,530	48,839	48,241	205,423	189,924	198,537	181,446	214,322	154,497	703,915	611,638	150,186	143,783
Capital	3,100	3,500	10,478	15,000	5,000	6,000	21,949	11,031	3,500	1,000	44,027	36,531	12,000	16,000
TOTAL	206,416	226,060	624,098	582,799	1,023,862	1,156,715	1,008,654	1,098,492	716,001	747,813	3,579,031	3,811,879	347,640	361,988

	Labor Relations		Planning and Budget		Finance		Administrative Svcs (Records, Warehouse, Stores, Purchasing, Operations.)		Employee Services (GF)		Totals		Director's Office	
	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91	89-90	90-91
FTE	3.5	3.5	12	10	22	23	21.5	24.30	15	16.5	74	75.8	3	3

57ADMIN

Department of General Services
Support Services/Insurance Fund
Proposed Budget 1990-91
Summary

	Risk		Health Benefits			
	89-90	90-91	89-90	90-91	89-90	90-91
Personnel	274,614	289,372	112,735	119,941	387,349	409,313
Materials and Srvs	3,022,868	3,854,605	7,601,103	10,152,186	10,623,971	14,006,791
Capital	30,200	28,450	5,500	3,000	35,700	31,450
TOTAL	3,327,682	4,177,427	7,719,338	10,275,127	11,047,020	14,442,554

FTE	3	3	3	3	6	6
-----	---	---	---	---	---	---

61A

Handout #2
DGS

4

FUND	TOTAL	BUDGETED WORKERS COMP	REVISED WORKERS COMP	SAVINGS	GF SAVINGS
100 General Fund	45,623,336	1,596,817	1,231,830	364,987	364,987
150 Road Fund	4,451,920	155,817	120,202	35,615	
152 Rec. Fac. Fund	14,324	501	387	115	
156 Federal/State	23,545,032	824,076	635,716	188,360	69,150
161 Bridge Fund	1,188,594	41,601	32,092	9,509	
162 Library Fund	7,594,928	265,822	205,063	60,759	
163 Cable Fund	60,315	2,111	1,629	483	
164 Fair Fund	18,488	647	499	148	
169 Jail Levy	3,990,138	139,655	107,734	31,921	
301 Data Processing	2,107,353	73,757	56,899	16,859	
401 Fleet Fund	781,198	27,342	21,092	6,250	
402 Telephone Fund	191,682	6,709	5,175	1,533	
	89,567,308	3,134,856	2,418,317	716,538	434,137

Handout #3

CATEGORIZATION OF REQUESTS MADE TO THE CHAIR

INCLUDED IN EXECUTIVE BUDGET	GF COST	REMAINING ISSUE	GF COST
CONSTRAINT ISSUES			
	DHS		0
JJD Close Supervision	83,084		0
JJD Mental Health Svcs	20,000		0
Burnside Clinic	377,189		0
Hlth Svcs DP svc. reimb.	140,000		
Probationary Svcs	115,032		0
Corrections Hlth contract dollars	120,000		0
Adult Housing CHN	19,318		0
		Reduced OJP Budget	143,000
		ASD COLA for Contracts	100,860
		Computer	22,631
		DD Hum. Svcs Tech position	27,136
		DD M&S/Capital	13,067
		DD PDS Position	40,991
		Drug Purchases	250,000
		Linkages Svcs (Partial)	8,095
		Linkages Svcs (Partial)	17,701
		MED Prof. Svcs	10,671
SE/Mid-County Clinic	410,000	SE/Mid-County Clinic	136,785
		SSD Admin M&S/Capital	13,932
		SSD Admin/Fiscal Staff	24,213
		SSD COLA for contracts	159,613

CATEGORIZATION OF REQUESTS MADE TO THE CHAIR

INCLUDED IN EXECUTIVE BUDGET	GF COST	REMAINING ISSUE	GF COST
CONSTRAINT ISSUES (Continued)			
DJS			
Monitoring program	58,849		0
Restore intensive probation unit	94,248		0
Sheriff Laundry Contract	80,000		
Restore pathologist asst. at M. E.	16,637		0
DA Criminal History unit	109,162		0
Video arraignment	26,659		0
		Corrections OT	100,000
		ID contract	144,284
MCRC Counselor	35,498	MCRC Counselor	0
Motor Pool	80,000	Motor Pool	39,719
DES			
Survey cost	6,360		0
Animal Control OT and seasonal	34,594		0
Parks events and seasonal	38,336		0
DES Admin receptionist	4,325		0
Animal Control training	5,000	Animal Control training	2,000
		Fac Mgmt M&S	56,940
		Fac Mgmt M&S for Justice Ctr	9,642
DGS			
Employee Svcs Advertising	10,000	Employee Svcs Advertising	4,360
P&B Fin. Spec. 2	55,146	P&B Fin. Spec. 2	0

CATEGORIZATION OF REQUESTS MADE TO THE CHAIR

INCLUDED IN EXECUTIVE BUDGET	GF COST	REMAINING ISSUE	GF COST
REPLACEMENT OF OUTSIDE REVENUES			
DHS			
Employment Prep. Svcs (PIC)	66,484		0
Dist. Svc. Centers	422,566		0
Community Svcs (ASD)	117,000	Community Svcs (ASD)	17,492
		Long Term Care	198,867
		YPO Consultation/Training	26,678
DJS			
HAP ind. cost	10,115		0
STRATEGIC INITIATIVES			
DHS			
2 Teen Clinics	219,012		0
		A&D Central Intake	269,881
		A&D School Based Services	350,522
		A&D Women/Jail, Youth, Afr Am.	515,584
DES			
LUP Wildlife and West Hills studies	10,000		0
Parks strategic initiative	55,000	Parks strategic initiative	21,910
DGS			
Affirmative Action assistance	64,220		0

CATEGORIZATION OF REQUESTS MADE TO THE CHAIR

INCLUDED IN EXECUTIVE BUDGET	GF COST	REMAINING ISSUE	GF COST
OTHER REQUESTS			
		DJS	
		DA Child support enforcement	31,429
		Info systems prof. svcs	40,000
		Inspections Sgt.	51,161
Invest. aide in Maj Inv.	32,901	Invest. aides in Maj Inv.	32,901
		MCCF security post	297,979
		MCDC medical unit 2 CO's	100,551
		Riv. Patrol 4 depts.	205,462
		DES	
Cemeteries staff	39,938	Cemeteries staff	23,986
		CIP remove underground tanks	50,000
		COP issue for new bldg	230,000
		Em. Mgmt. PT clerical	16,244
		Expo emergency generator	100,000
		Fac Mgmt 3 mtce staff	207,500
		Fac Mgmt earthquake insurance	5,000
		Fac Mgmt rentals for BCC/DA, etc	400,000
		DGS	
		Finance 1/2 time Ad Tech	18,329
		NOND	
CIC clerical raised to FT	11,651		0
Extension Svc Aurora Ctr supplement	6,555		0
		Auditor contracting	10,000
CIC Training/outreach professional svcs	15,000	CIC Staff Asst/Training Offcr	25,711
		EDP Auditor, M&S, Capital	56,638
		Extension educational programs	5,400
		Soil&Water Dists wages/computers	2,406
		Watermaster	2,500
		Reduced GF support of Library	300,000

NAME

Hosie Stadniece

Date

4/12/90

ADDRESS

Oregon State Comm for Handicapp
3000 Market Bldg #240
City Salem, OR 97310 Zip

I wish to speak on ~~Agenda Item~~ # _____

Subject _____

FOR

AGAINST

Reorganization of Dept of Justice Services

Handout #1
4/12/90
WORK SESSION

MEMO

To: Gladys McCoy
Chairwoman, Board of County Commissioners
Commissioner Anderson
Commissioner Bauman
Commissioner Kafory
Commissioner Kelley

Via: Grant Nelson
Interim Director
Department of Justice Services

From: Bob Felton
Joanne Fuller
Cary Harkaway
Susan Kaeser
Harley Leiber
Wayne Salvo
(in alphabetical order)

Subject: Department of Justice Services Reorganization

Date: March 20, 1990

During the last several weeks, various proposals for the reorganization of the Department of Justice Services have been proposed. In response to the request by Chairwoman Gladys McCoy at the informal Board discussion on March 15, 1990, the managers and supervisors of the Department of Justice Services are submitting this reorganization plan for consideration.

While we have all been approached individually for input into the reorganization process, this jointly developed plan accurately represents our view that internal reorganization of the Department will achieve the Board's goal.

- The proposal is supportive of the concept of a continuum of care for offenders by recognizing the differences and similarities in the treatment needs of offenders from the larger population.
- Integrates probation and parole supervision, sanctions and alternative treatment services.
- Empowers a departmental structure to operate in a coordinated fashion with its subdivisions while they continue to retain their strong divisional identities.
- The Department provides the Office of the Chair and the Board of County Commissioners with a vehicle for implementing their corrections agenda.

- Provides for a permanent, full time department director who is also the Community Corrections manager with adequate support staff.
- Similar to other counties this structure provides for the global oversight of all community based corrections programs irrespective of funding source...with linkage of the Community Corrections Advisory Committee and the department to the Office of the Chair and the Board.
- Allows the county to maintain an infra structure ready to implement Option 1 if the Board of County Commissioners approves this integration of services and if sufficient new state revenue can be obtained.

The coauthors of this plan believe that it eliminates many of the difficulties encountered by the current Department of Justice Services structure, while, retaining a strong organization in which to provide services to sentenced offenders.

We endorse this plan for your consideration.

PROPOSAL FOR CREATION OF A DEPARTMENT OF COMMUNITY
CORRECTIONS

INTRODUCTION

Department of Justice Services reorganization discussions have been occurring in Multnomah County for the past three to four years. Moving Justice Services functions to other Departments such as Human Services or the Sheriff's Office and/or creating a Office of Justice Planning have been the primary focus. During this period of time the issue of internal reorganization has not been considered. Perhaps this can be directly related to the fact that the Department of Justice Services has had three department heads in four years and currently operates under an "interim" director.

Major events and issues that should have dictated the necessity for internal reorganization within the Department of Justice Services are:

- departure of budgetary "control" of the Sheriff's Office and the District Attorney's office from the Director of Justice Services;
- growth of the Community Corrections Division and the resulting expansion of authority relegated to the Community Corrections Division Manager;
- ongoing discussions regarding a Community Corrections Option I plan with a potential influx of 130 new employees;
- development of an Office of Women's Transition Services;
- the identified need for a coordinated flow of justice information as envisioned in an Office of Justice Planning;
- division level coordination and service delivery needs.

This proposal calls for a reorganized Department of Justice Services to be named the DEPARTMENT OF COMMUNITY CORRECTIONS and would include the following:

- current Community Corrections Division programs, estimated at \$4,500,000 for 1990-91;
- County Probation Services, estimated at \$1,500,000 for 1990-91;

- Office of Women's Transition Services estimated at \$400,000 for 1990-91;
- the Multnomah County State Field Services unit when the county moves to Option I of the Community Corrections Act which involves budget totals of about \$6,000,000 for 1990-91.

This proposal supports and enhances the continuum of county services with a fully integrated system of supervision, treatment and sanction programs; groups all non-custodial justice programs by mission and activity while placing them under the planning, oversight, and evaluative umbrella of the Community Corrections Advisory Committee; and continues to provide for direct board access to non-custodial justice programs.

Supports and enhances the continuum of county services with a fully integrated system of supervision, treatment and sanction programs:

A Department of Community Corrections unified by a shared departmental focus would target resources, supervision levels, and intervention programs based on the offender's risk and needs as prioritized by the divisions. Misdemeanor and felony supervision would be managed to take full advantage of community programs. New programs would continue to be developed based on goals established by the Community Corrections Advisory Committee, and needs identified by the Board of County Commissioners, the Courts, and departmental staff (probation officers, program managers, contractors, management analysis).

Currently the Structured Supervision program and the Office of Women's Transition Services have proven methods of insuring a continuum of services through integrated systems. By targeting needs, identifying resources and resource providers, mutual development of each other's protocols and procedures, client staffing formats, and frequent coordination meetings a quality service delivery for the offenders is achieved.

Service and treatment programs that deal with court mandated clients in the criminal justice arena, require a significantly different orientation and philosophy than programs that are voluntary, based on physical or mental need, and are primarily driven by state mandates. It is clear that if voluntary programs for persons in need are effective, anti-social behavior will be minimized. It is

equally clear that when anti-social behavior occurs that voluntary treatment is no longer appropriate.

<u>Need</u>	<u>Service</u>	<u>Provider</u>
No immediate need, at risk population	prevention, education	DHS
In need, acceptable social behavior	service and referral	DHS
In need, anti-social behavior - pre-trial	incarceration, release monitoring adjudication	Police, MCSO, DA, Courts
In need, unacceptable social behavior post-trial	supervision, service, and referral by judicial order	DCC

Groups all non-custodial justice programs by mission and activity while placing them under the planning, oversight, and evaluative umbrella of the Community Corrections Advisory Committee:

The Department of Community Corrections mission will be to promote and support offender rehabilitation while providing for public safety and implementing the orders of the sentencing courts via direct and contracted services. A unified Department of Community Corrections would according to ORS 423.505:

- "(1) Provide appropriate sentencing alternatives;
- (2) Provide improved local services for persons charged with criminal offenses with the goal of reducing the occurrence of repeat criminal offenses;
- (3) Promote local management of community corrections programs; and
- (4) Promote the use of the most effective criminal sanction necessary to administer punishment of the offender, rehabilitate the offender and protect public safety."

All programs within the Department will serve or provide supervision to offenders under court order. Services may be

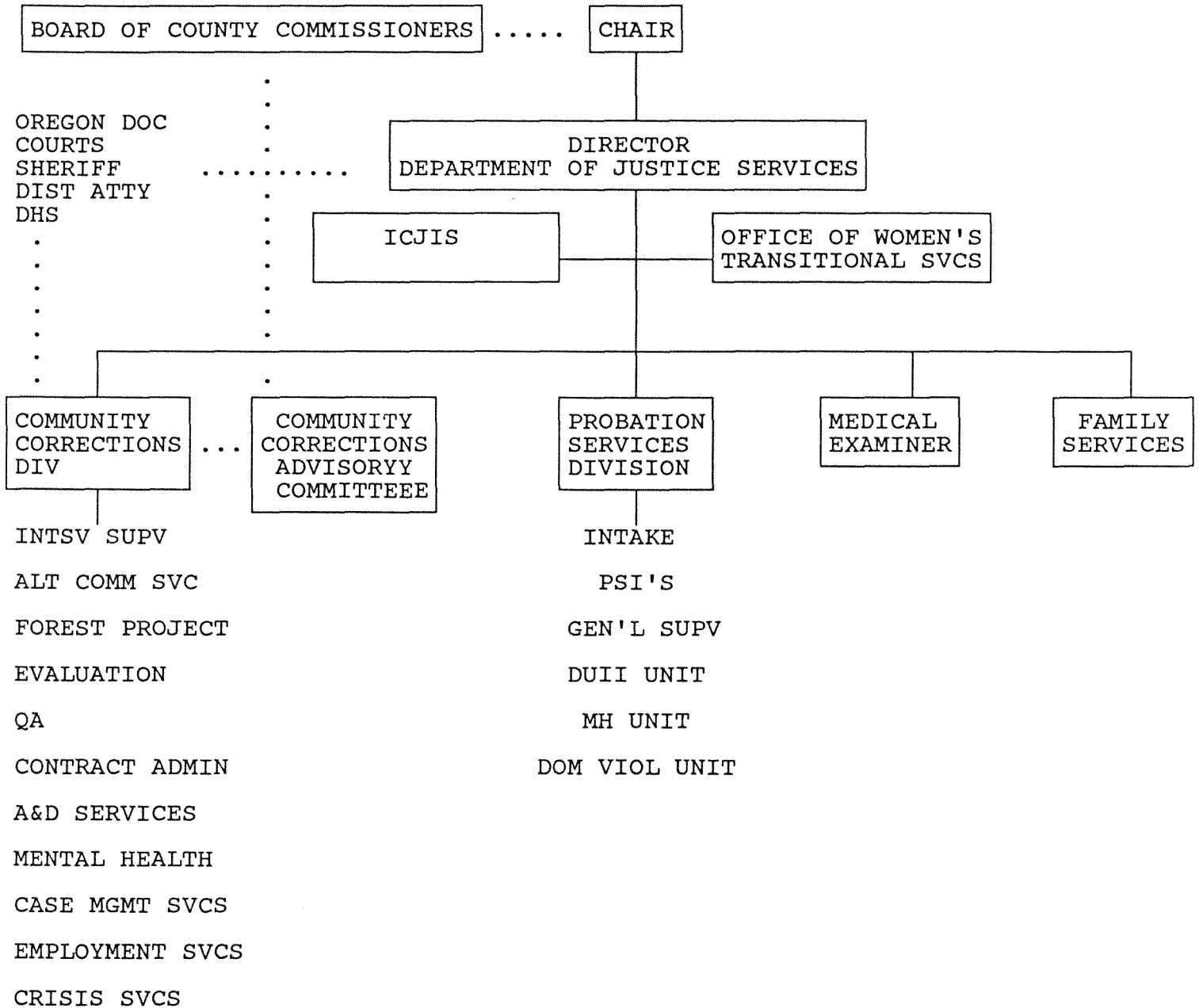
extended to the offender's family and associates to reduce the likelihood of recidivism and to promote the greatest possible potential for offender rehabilitation. A local Community Corrections Advisory Committee "shall actively participate in the design of the county's community corrections plan and application for financial aid, observe the operation of community corrections in the county, make an annual report and develop appropriate recommendations for improvement or modification to the county commissioners or community corrections manager of the county" (ORS 423.560). All division within the new Department of Community Corrections would benefit from the advocacy, review, oversight, evaluation and planning assistance of the Department and its Advisory Committee.

Continues to provide for direct board access to non-custodial justice programs:

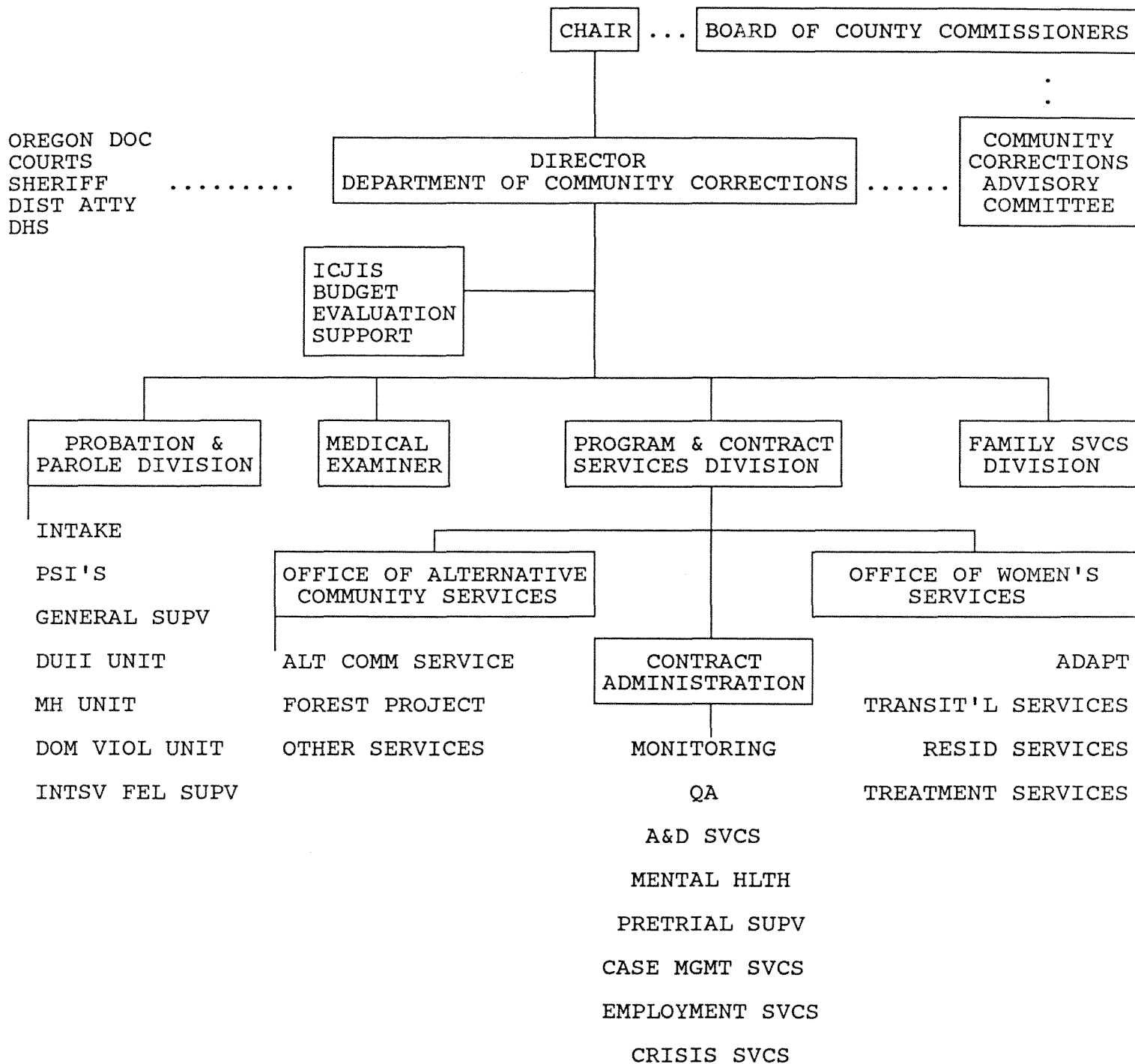
Over the past several years the Board of County Commissioners has been well served by the current array of non-custodial justice programs. These programs have enjoyed the Board's direct control and scrutiny and have implemented the philosophy and will of the Board in the justice system with documented results. Through the Board's concern and support innovative and well designed programs have been established for domestic violence offenders, repeat offenders, female offenders, drunken drivers, sex offenders, and offenders in need of alcohol and drug services. The Community Corrections Division has delivered to Multnomah County several millions of program dollars designed to address serious social problems.

These multiple successes have been made possible through the mutual support and dialogue of the current managers and supervisors with the Board and the Board staff, buttressed by the existence of a Department charged with the specific and singular administration of non-custodial justice programs. The unique nature of non-custodial corrections programs and the clear need for them mandates that a Departmental structure be retained to continue the development of the Board's pro-active social agenda.

CURRENT DEPARTMENT OF JUSTICE SERVICES



PROPOSED DEPARTMENT OF COMMUNITY CORRECTIONS





OREGON AFSCME

2545 SW SPRING GARDEN ST., SUITE 201, PORTLAND, OR 97219 (503) 244-4686

April 12, 1990

Multnomah County Commissioners
Multnomah County Courthouse
1021 SW 4th
Portland, Or 97204

Dear Commissioners:

Local 88 has a great concern about the Justice Services request to take some positions from the County to the State. One of the issues you are to discuss today.

Local 88 has a binding contract with Multnomah County and that contract will be violated if Article 19.4 is not adhered to. Article 19.4 requires the County to notify Local 88 when it contemplates entering an intergovernmental Agreement, it further states that the County will provide the Union with a specific plan and its probable impact. These things must be done at least 30 days prior to formal consideration or approval by the Board. Local 88 is reasonably sure that the management soliciting such change were well aware of the provisions of the Labor Agreement, and further that they were knowledgeable of their intent to solicit approval from the Board of County Commissioners in ample time to comply with 19.4.

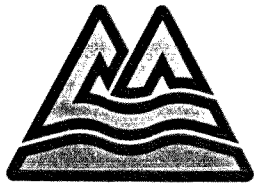
The Union respectfully requests that the Commissioners table all discussions until Article 19.4, of the Collective Bargaining Agreement is followed.

Very truly,

Arlene Collins
President
Multnomah County Local 88

AC:ap

cc: Jim Smith



MULTNOMAH COUNTY OREGON

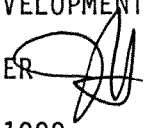
BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY
PAULINE ANDERSON
GRETCHEN KAFOURY
RICK BAUMAN
SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 SW FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

AT OTHER LOCATIONS:

OFFICE OF THE DIRECTOR	(503) 248-3303
EMPLOYEE SERVICES	(503) 248-5015
FINANCE	(503) 248-3312
LABOR RELATIONS	(503) 248-5135
PLANNING & BUDGET	(503) 248-3883
ADMINISTRATIVE SERVICES	(503) 248-5111
ASSESSMENT & TAXATION	(503) 248-3345
ELECTIONS	(503) 248-3720
INFORMATION SERVICES	(503) 248-3749

MEMORANDUM

TO: POLICY DEVELOPMENT COMMITTEE
FROM: JACK HORNER 
DATE: APRIL 2, 1990
SUBJECT: MEETING NOTICE

BOARD OF
COUNTY COMMISSIONERS
1990 APR - 2 PM 2:54
MULTNOMAH COUNTY
OREGON

The next POLICY DEVELOPMENT COMMITTEE SPECIAL MEETING will be held Friday,
April 13, 1990, at the following location:

STANDARD PLAZA
1100 S. W. 6th
Conference Rm A & B
(3rd floor)

8:30 a.m. - 11:45 a.m.

The meeting agenda will be geared to resolving the remaining issues on timing, location, staff direction for Justice and Housing related matters. A briefing packet with a detailed agenda and issue-specific data for the meeting will be sent out inter-office mail approximately April 9, 1990. If you have any questions, please call me at 248-3883.

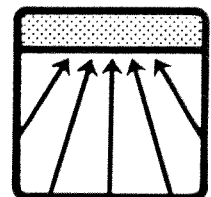


MULTNOMAH COUNTY OREGON

**Policy Development Committee
Special Meeting
April 13, 1990**

APR 13 1990
10:00 AM
MULTNOMAH COUNTY
OREGON

**CIP Committee Recommendations
Justice Service & Other Building Issues**



**MULTNOMAH COUNTY
POLICY DEVELOPMENT COMMITTEE
CIP RECOMMENDATION
FOLLOWUP MEETING**

**Standard Plaza Building
(across 5th Avenue from Portland Building)
3rd Floor, Conference Rooms A & B
Friday, April 13th
8:30 to 11:45 A.M.**

BRIEFING BOOK CONTENTS

	<u>Page</u>
1. Decisions Made/To be Affirmed	2
2. Relocation Options	4
Cash Flow Analysis (Commercial Securities Bldg. Purchase)	7
3. Tentative Plans for General Obligation Bond Financing of Essential Justice System Facilities	10

April 13, 1990

DECISIONS MADE/TO BE AFFIRMED

- 1) The PDC reaffirmed its decision on a Justice Services General Obligation Bond issue including 3 courtrooms.

(Briefing materials confirming this decision and addressing the issue of timing for the election are included in these briefing materials under the title "Tentative Plans for General Obligation Bond Financing of Essential Justice System Facilities")

Decision on timing will be made at a later date and be subject to an education calendar which has yet to be developed, but which assumes an election in either August or September.

DECISION: None

- 2) A "Government Center" location was not affirmed as a criterion for the eventual siting of a consolidated County building.

DECISION: None

- 3) The District Attorney and the BCC will move out of the Courthouse, and the DA will move first. The DA will occupy 14th & 15th floors of the Portland Building, and the timing will accommodate as closely as possible the necessity to build the Courtrooms by June 1991.

DECISION: None

- 4) The DA's move will require that both the 14 and 15th floor current occupants move. The location has not been designated. The options are: the Meade Building and the Commercial Securities Bldg. (CSB)

(Briefing materials for this decision are included in the package under the title "Relocation Options")

DECISION: Affirm location - Meade? or CSB?

Subordinate DECISION: If location is CSB, is it to

lease space and decision is that this is an interim move for occupants (DGS, Auditor, etc.)?, or

Is it to purchase the CSB and make a permanent move for the occupants with a long term commitment to moving the BCC and consolidating housing over next 5 to 8 years?

RELOCATION OPTIONS

SELECTION OF LOCATION FOR RELOCATING:

1. DGS - Entire 14th Floor, Portland Building
2. Auditor
3. Tax Supervising & Conservation Commission
4. Conference/Meeting/Training Rooms

Rational: Makes all County space in Portland Building, except County Counsel, available for District Attorney (District Attorney move from Courthouse allows three new Courtrooms to be built).

County Counsel is anticipated to move out also, providing expansion for D.A., when Board of County Commissioners vacates Courthouse in future.

Size: The four groups listed above currently occupy 21,500 sq. ft.

OPTION A: INTERIM MOVE TO MEAD BUILDING

What: Terminate or do not renew eight leases.
Move DGS to floors 1, Mezzanine, 2, 4, and 5.
Move Auditor to Floor 7.
Move Tax Commission to Floor 1.
Total sq. ft.: 19,040.

When: By January 1991 for DGS.

Costs:	Tenant relocations	\$ 30,000	FY 1990-91
	Building improvements and moves	570,000	FY 1990-91

Funding Source: Existing Certificates of Participation
(Already issued - **NO EFFECT ON FY 1990-91 BUDGET**)

Lease Revenue Foregone: Existing tenants: \$40,000/Yr.
Vacant space, at 50% use: \$60,000/Yr.

DHS may have to lease space 1992-1995 at about \$100,000/Yr.

PRO:

- Available and funded.
- Puts DGS, DJS, DHS Admins. in same building.
- On bus mall.

CON:

- Tight layout and multiple floors for DGS.
- Precludes DHS growth into Mead Building.
- Presumably requires eventual purchase or construction of a building for DGS/Auditor and BCC/Counsel.
- No parking.

OPTION B.1: PERMANENT MOVE TO COMMERCIAL SECURITIES BUILDING (C.S.B.)
PURCHASE OF C.S.B.*

What: Negotiate purchase of C.S.B.
Move DGS to existing vacant space on Floors 2 and 6.
Move Auditor and Tax Commission to existing vacant space on Floor 8.
Total sq. ft.: 22,990. In use, of 25,081 currently vacant.
(Intent: Eventual County use of entire building.)

When: By January 1991 for DGS.

Costs: See Cash Flow Summary.

In brief: Land, building and parking - \$12 million.
Improvements (5 years) - \$3 million.

With certificate issue costs and reserve requirements, a certificate issue of \$17,120,000 is anticipated. Only interest is due the first year, and the existing tenant mix results in a net operating profit, so there is **NO NEGATIVE EFFECT ON THE FY 1990-91** budget. First-year improvements (paid from certificate issue): \$500,000. Annual debt service and expenses starting FY 1991-92: Approx. \$1 million.

Funding Source: Certificates of Participation pay the capital; their debt service, and any net operating costs, paid from General Fund. Part of this money could be provided by sales of other assets.

Lease Revenue Foregone: For initial DGS move: \$ -0-. Presumably, BCC/Counsel would eventually move to this building, as well as some mix of other departments over time (potentially A & T; DGS-Purchasing; ISD or DES). We can expect to lose \$600,000/Yr. in rent and \$115,000/Yr. in parking fees if Boise Cascade leaves December 1991. (However, their moves free 32,000 sq. ft. of space and 102 parking stalls.)

PRO:

- Available (by comparison to building a structure); avoids double moves.
- Sets "County Government Building" concept in place now, in what may be an appropriate location, and allowing administrative consolidation.
- More parking available (after tenants) than at new sites (13 spaces today, 66 by Jan. '92, 197 eventual).
- On bus lines, in fareless square.

CON:

- Major fiscal impact for 20 years (although perhaps less major than the eventual long-term solution resulting, several years hence, from the adoption of Option A.)
- Not the latest in building technology and energy efficiency.
- One-half mile from Motor Pool.

Comment: Establishes an identity, and allows for operating efficiencies, which are now lacking. Those values were not assigned a monetary equivalent in this analysis to offset the facility costs.

*See Cash Flow analyses, attached, for purchase option including Edgefield sale.

OPTION B.2: INTERIM MOVE TO C.S.B.

What: DGS/Auditor lease existing vacant space in building.

Total sq. ft.: 22,990.

When: By January 1991 for DGS.

Costs: On a 5-year lease basis, \$322,000 per year. No tenant improvements available from current ownership; County's tenant improvement costs: \$500,000.

Funding Source: General Fund.

FY 1990-91 effect: \$661,000
Subsequent years: \$322,000/Yr.

PRO: • No long-term commitment necessary resolves short-term space crunch.

CON: • No long-term commitment achieved.
• Affects FY 90-91 budget.
• Building will soon be sold. Future County renewal or expansion may be precluded.

37BUDGET

**COMMERCIAL SECURITIES BUILDING
CASH FLOW ANALYSIS
EXHIBIT I**

COMMERCIAL SECURITIES BUILDING	12,000,000
IMPROVEMENTS	3,000,000
UNDERWRITER DISCOUNT	344,000
ISSUE COSTS	50,000
RESERVE REQUIREMENTS	1,726,000
TOTAL ISSUE	<u>17,120,000</u>

YEAR NUMBER FISCAL YEAR	1 1991	2 1992	5 1995	10 2000	20 2010	21 2011	TOTAL
INCOME:							
Lease Income	1,445,075	1,289,482	1,132,317	764,427	975,353	1,000,080	19,721,078
Interest Debt Service	142,395	142,395	142,395	142,395	142,395	142,395	2,990,295
Reserve account			0	0	0	1,726,000	1,726,000
Interest Edgefield*	660,000	660,000	660,000	465,882	77,647	38,824	8,580,000
Interst Remodeling Funds	198,000	148,500	148,500	0	0	0	841,500
Interest Net Profit Funds	0	105,556	89,723	63,334	10,556	5,278	1,108,341
Edgefield Cash used to pay debt	0	0	470,588	470,588	470,588	470,588	8,000,000
Net Profit Cash used to pay debt			63,974	63,974	63,974	63,974	1,279,470
TOTAL INCOME	<u>2,445,470</u>	<u>2,345,933</u>	<u>2,707,496</u>	<u>1,970,600</u>	<u>1,740,513</u>	<u>3,447,138</u>	<u>44,246,684</u>
COSTS:							
Oper & Maint	(818,000)	(842,540)	(920,666)	(1,067,304)	(1,434,368)	(1,477,399)	(23,457,365)
Debt Payment	(405,000)	(1,726,000)	(1,726,000)	(1,726,000)	(1,726,000)	(1,726,000)	(34,925,000)
Insurance	(13,000)	(13,390)	(14,632)	(16,962)	(22,796)	(23,479)	(372,794)
Property Tax Savings	70,000	90,000	110,000	281,377	378,147	389,492	5,529,220
A&T Lease Savings			0		275,000	283,250	291,748
TOTAL EXPENSES	<u>(1,166,000)</u>	<u>(2,491,930)</u>	<u>(2,551,298)</u>	<u>(2,528,889)</u>	<u>(2,530,016)</u>	<u>(2,554,137)</u>	<u>(52,934,192)</u>
NET INCOME (LOSS)	<u>1,279,470</u>	<u>(145,997)</u>	<u>156,199</u>	<u>(558,289)</u>	<u>(789,504)</u>	<u>893,001</u>	<u>(8,687,508)</u>

EDGEFIELD SALES PRICE: \$8,000,000

PREPARED BY: FINANCE DIVISION, DEPARTMENT OF GENERAL SERVICES
07-Apr-90

**COMMERCIAL SECURITIES BUILDING
CASH FLOW ANALYSIS
EXHIBIT II**

COMMERCIAL SECURITIES BUILDING	12,000,000
IMPROVEMENTS	3,000,000
UNDERWRITER DISCOUNT	344,000
ISSUE COSTS	50,000
RESERVE REQUIREMENTS	1,726,000
TOTAL ISSUE	<u>17,120,000</u>

	1	2	5	10	20	21	
YEAR NUMBER							
FISCAL YEAR	1991	1992	1995	2000	2010	2011	TOTAL
INCOME:							
Lease Income	1,445,075	1,289,482	1,132,317	764,427	975,353	1,000,080	19,721,078
Interest Debt Service	142,395	142,395	142,395	142,395	142,395	142,395	2,990,295
Reserve account			0	0	0	1,726,000	1,726,000
Interest Edgefield*	577,500	577,500	577,500	407,647	67,941	33,971	7,507,500
Interst Remodeling Funds	198,000	148,500	148,500	0	0	0	841,500
Interest Net Profit Funds	0	98,750	83,938	59,250	9,875	4,938	1,036,875
Edgefield Cash used to pay debt	0	0	411,765	411,765	411,765	411,765	7,000,000
Net Profit Cash used to pay debt			59,849	59,849	59,849	59,849	1,196,970
TOTAL INCOME	<u>2,362,970</u>	<u>2,256,627</u>	<u>2,556,263</u>	<u>1,845,333</u>	<u>1,667,177</u>	<u>3,378,996</u>	<u>42,020,218</u>
COSTS:							
Oper & Maint	(818,000)	(842,540)	(920,666)	(1,067,304)	(1,434,368)	(1,477,399)	(23,457,365)
Debt Payment	(405,000)	(1,726,000)	(1,726,000)	(1,726,000)	(1,726,000)	(1,726,000)	(34,925,000)
Insurance	(13,000)	(13,390)	(14,632)	(16,962)	(22,796)	(23,479)	(372,794)
Property Tax Savings	70,000	90,000	110,000	281,377	378,147	389,492	5,529,220
A&T Lease Savings			0		275,000	283,250	291,748
TOTAL EXPENSES	<u>(1,166,000)</u>	<u>(2,491,930)</u>	<u>(2,551,298)</u>	<u>(2,528,889)</u>	<u>(2,530,016)</u>	<u>(2,554,137)</u>	<u>(52,934,192)</u>
NET INCOME (LOSS)	<u>1,196,970</u>	<u>(235,303)</u>	<u>4,965</u>	<u>(683,557)</u>	<u>(862,839)</u>	<u>824,860</u>	<u>(10,913,974)</u>

EDGEFIELD SALES PRICE: \$7,000,000

PREPARED BY: FINANCE DIVISION, DEPARTMENT OF GENERAL SERVICES
07-Apr-90

**COMMERCIAL SECURITIES BUILDING
CASH FLOW ANALYSIS
EXHIBIT III**

COMMERCIAL SECURITIES BUILDING	12,000,000
IMPROVEMENTS	3,000,000
UNDERWRITER DISCOUNT	344,000
ISSUE COSTS	50,000
RESERVE REQUIREMENTS	1,726,000
TOTAL ISSUE	<u>17,120,000</u>

YEAR NUMBER FISCAL YEAR	1 1991	2 1992	5 1995	10 2000	20 2010	21 2011	TOTAL
INCOME:							
Lease Income	1,445,075	1,289,482	1,132,317	764,427	975,353	1,000,080	19,721,078
Interest Debt Service	142,395	142,395	142,395	142,395	142,395	142,395	2,990,295
Reserve account			0	0	0	1,726,000	1,726,000
Interest Edgefield*	0	0	0	0	0	0	0
Interst Remodeling Funds	198,000	148,500	148,500	0	0	0	841,500
Interest Net Profit Funds	0	51,106	43,440	30,664	5,111	2,555	536,616
Edgefield Cash used to pay debt	0	0	0	0	0	0	0
Net Profit Cash used to pay debt			30,974	30,974	30,974	30,974	619,470
TOTAL INCOME	<u>1,785,470</u>	<u>1,631,483</u>	<u>1,497,626</u>	<u>968,460</u>	<u>1,153,832</u>	<u>2,902,004</u>	<u>26,434,959</u>
COSTS:							
Oper & Maint	(818,000)	(842,540)	(920,666)	(1,067,304)	(1,434,368)	(1,477,399)	(23,457,365)
Debt Payment	(405,000)	(1,726,000)	(1,726,000)	(1,726,000)	(1,726,000)	(1,726,000)	(34,925,000)
Insurance	(13,000)	(13,390)	(14,632)	(16,962)	(22,796)	(23,479)	(372,794)
Property Tax Savings	70,000	90,000	110,000	281,377	378,147	389,492	5,529,220
A&T Lease Savings			0		275,000	283,250	291,748
TOTAL EXPENSES	<u>(1,166,000)</u>	<u>(2,491,930)</u>	<u>(2,551,298)</u>	<u>(2,528,889)</u>	<u>(2,530,016)</u>	<u>(2,554,137)</u>	<u>(52,934,192)</u>
NET INCOME (LOSS)	<u>619,470</u>	<u>(860,447)</u>	<u>(1,053,672)</u>	<u>(1,560,430)</u>	<u>(1,376,184)</u>	<u>347,867</u>	<u>(26,499,233)</u>

EDGEFIELD SALES PRICE: \$0

PREPARED BY: FINANCE DIVISION, DEPARTMENT OF GENERAL SERVICES
07-Apr-90

Tentative Plans for General Obligation Bond Financing of
Essential Justice System Facilities

EXPLANATION OF CAPITAL IMPROVEMENTS COMMITTEE RECOMMENDATIONS

1. Juvenile Detention Facility

In 1988 the County Commission appropriated over a quarter million dollars from Capital Improvement funds to pay for a project to remodel the courtrooms and related spaces at the Juvenile Justice Center on 68th Avenue. This project was put on hold following receipt of an audit released by then County Auditor Ann Kelley Feeney. That audit, which identified numerous serious deficiencies in the detention facility at the Donald E. Long Home, was performed to follow-up on the findings of an earlier Grand Jury Report which was highly critical of conditions at this facility.

The Board of Commissioners and the Presiding Juvenile Judge agreed that a thoroughgoing architectural analysis of the whole complex--especially the detention areas criticized in the Audit and Grand Jury Reports, had to take precedence over interim improvements for the courtrooms.

Using the same architectural firm that designed the highly successful Inverness Jail project, the County made an extensive study of the Detention Facility, courtrooms and related areas, Prosecution spaces, Juvenile Probation areas, etc. to determine needs and alternatives regarding costs to remodel versus rebuild, etc.

While that study was in progress, the Board received a letter from the Juvenile Rights Project (a group of lawyers who successfully sued the State of Oregon on conditions of confinement for juveniles held at the State Training Schools) which also identified numerous deficiencies with the facility and strongly requested the Board's cooperation in pursuing appropriate and timely action to rectify the situation.

The architectural study recommended that building a new facility on the present site of the Donald E. Long Home would be the most cost effective solution to the many problems that were discovered and documented by the study. The Capital Improvements Committee and the Finance Director have subsequently recommended that this project be combined with other urgently needed Court and Prosecution space needs to form a Justice Facilities package to be financed by a General Obligation Bond issue.

2. Three New Courtrooms at the Courthouse

State statutes require the several counties to provide and maintain facilities adequate to the needs of the Court. The Courts have, for several years, indicated growing need for additional courtrooms (with appurtenant chambers, jury rooms, clerk's offices, restrooms, etc.). In June 1989, the legislature approved two additional judges for Multnomah County. Since one of the currently existing judges has no assigned courtroom, the Courts have now requested that the County provide the three additional rooms they require for occupancy no later than July 1, 1991.

In response to suggestions from the Board of County Commissioners, the Courts considered alternative locations for the new courtrooms. In November 1989, the Courts reiterated that the downtown County Courthouse is the only satisfactory location. Key considerations in this decision included administrative and operational efficiencies for the Courts, the Sheriff, and the District Attorney, access to the Court by Police agencies and by the Defense Bar. These new courtrooms will cost approximately \$1,800,000. Other critical improvements in the Courthouse that need to be made at the same time will cost an additional \$4,500,000 for a total expenditure of \$6,300,000.

The space for these three courtrooms will require vacating more than half of the sixth floor of the Courthouse. This will displace the District Attorney and, eventually, the Board of County Commissioners as well. The D.A. will displace both floors of County departments in the Portland Building in order to gain the space he needs and still maintain the proximity to the Courts his role requires. The renovation of the 14th and 15th floors of the Portland Building to accommodate the District Attorney will cost another \$1,500,000.

3. Financing Strategy

The CIP Committee recommends that currently identified major changes in the Courthouse and the Portland Building to support the Courts and the Prosecuting Attorney be combined with the essential Courtrooms, Prosecution spaces, Probation spaces and Detention spaces at the Juvenile Complex to be funded through General Obligation Bond issue which will require voter approval. The downtown Courthouse as well as the Juvenile Justice Complex are major public investments, as well as major public symbols, which will be in County hands indefinitely. As such, it is more appropriate to finance the cost of these long term improvements through a long term instrument, thus allowing future generations to participate proportionately in the cost of these major public facilities from which they will derive benefit. This mechanism also provides the lowest available interest rates and least impact upon the property tax.

SUMMARY OF TOPICS FOR DECISIONS BY FINANCING METHOD

On Tuesday, February 20, the Chair and the Board of County Commissioners completed their deliberations on the scope of the new Juvenile Justice Complex to replace the present Donald E. Long Home. On Wednesday, March 28, the Policy Development Committee decided in general terms upon the sequence and composition of other essential Justice Services improvement to be financed at the same time as these for the Juvenile complex. Guided by their policy direction, the staff and the architects have updated the estimated project cost as follows:

	<u>Square Footage</u>	<u>Cost</u>
Juvenile Detention	66,171	\$14,500,000
. (Washington & Clackamas Counties will pay for)	(7,444)*	(1,600,000)*
New Court Rooms and required remodeling	44,463	\$11,600,000
. (Juvenile Courts)	(26,963)	(5,300,000)
. (Downtown Courthouse)	(17,500)	(6,300,000)
Juvenile Probation	21,578	\$2,800,000
District Attorney	42,966	\$2,700,000
. Juvenile Prosecutions	(8,828)	(1,200,000)
. Downtown Expansion/ Remodel	<u>(34,138)</u>	<u>(1,500,000)</u>
Total	172,178	\$31,600,000

* Washington and Clackamas Counties have agreed to pay the full cost of debt service for space within the proposed Juvenile Detention area to be occupied by "their" detainees together with their proportionate share of common areas and support facilities. In addition, these partners have agreed to pay their share of the overall operating costs, including staffing, food, utilities, etc. over and above their contribution to capital costs. This revenue effectively reduces the cost Multnomah County property taxpayers would bear for constructing and operating this facility over the next twenty years.

These costs include the necessary furnishings and equipment and allow for realistic contingencies. Item costs shown (*) will be refined before intergovernmental agreements are finalized. If construction proceeds in a timely fashion, the whole package of improvements should be completed at or below this total price.

Given the magnitude of this package and the associated costs, plus the fact that the projects involved will have a very long useful life, it is the recommendation of the Capital Improvement Committee and the Planning & Budget and Finance Directors that general obligation bonds are the only realistic approach to financing this project. This financing approach will produce the lowest cost to the taxpayers and the most fair and equitable distribution of costs over the useful life of these improvements.

Since the cost of bringing a bond issue to market are relatively fixed, it is in the County's best interests to include in the same issue the cost of financing as many appropriately related activities are needed at this time. This fact supports the decision to proceed with all these Justice Facilities as a single package.

EXPLANATION OF FINANCING FOR JUVENILE JUSTICE/
COURTROOM/DISTRICT ATTORNEY EXPANSION

The total financial costs for the replacement of the Juvenile Justice facility (Donald E. Long Home), three courtrooms in the Courthouse, and the expansion of the District Attorney's office space on the 15th floor of the Portland Building is \$31,600,000, or approximately \$3,109,000 per year for the next 20 years. The County's current financial condition limits the financing options available to the issuance of General Obligation Bonds.

The total financial impact to the citizens of Multnomah County will be reduced by \$157,000 per year due to the cost-sharing agreements for the Juvenile Justice facility with Clackamas and Washington counties. These agreements will result in a lower tax rate to Multnomah County citizens.

The following is a breakdown of the estimated financial impact to the County and to the citizens of the County based on a \$31,600,000 General Obligation Bond issue over 20 years.

<u>Description</u>	<u>Cost</u>	<u>Annual Payment</u>	<u>Tax Rate Per \$1,000</u>	<u>Tax on a \$60,000 Home</u>
Juvenile Detention	\$14,500,000	\$1,422,000	\$0.078	\$4.67
New Courtroom & required remodeling				
. Juvenile Courts	5,300,000	522,000	0.029	1.71
. Downtown Courthouse	6,300,000	624,000	0.034	2.05
	<u>\$11,600,000</u>	<u>\$1,146,000</u>	<u>0.063</u>	<u>\$3.76</u>
Juvenile Probation	\$2,800,000	\$276,000	0.015	.91
District Attorney				
. Juvenile Prosecutions	1,200,000	118,000	0.006	.39
. Downtown Expansion/Remodel	1,500,000	147,000	0.008	.48
	<u>\$2,700,000</u>	<u>265,000</u>	<u>0.014</u>	<u>.87</u>
 Total GO Bond Issue	 <u>\$31,600,000</u>	 <u>\$3,109,000</u>	 <u>0.170</u>	 <u>10.21</u>
 Washington/Clackamas*	 <u>(1,600,000)</u>	 <u>(157,000)</u>	 <u>(0.009)</u>	 <u>(0.52)</u>

*General Obligation Bond Issue cannot be reduced by this amount, County needs authorization for \$31,600,000.

Having made the tentative decision on the use of General Obligation Bond financing as the preferred funding strategy, the Board will need to decide when to schedule the bond election (since general obligation bonds do require voter approval).

Attached for your reference is a one-page summary of the dates by which the Board would have to initiate action in order to meet the legal requirements for the election that will be held on either August 14, September 18, or November 6, 1990.

GENERAL OBLIGATION BOND ISSUE FOR DONALD E. LONG HOME REPLACEMENT

<u>STEPS</u>	<u>AUGUST ELECTION</u>	<u>SEPTEMBER ELECTION</u>	<u>NOVEMBER ELECTION</u>
1. BOARD CALLS FOR PUBLIC HEARING	MAY 31	JULY 12	AUGUST 2
2. FIRST PUBLISHED NOTICE	JUNE 7	JULY 19	AUGUST 9
3. SECOND PUBLISHED NOTICE	JUNE 14	JULY 26	AUGUST 16
4. PUBLIC HEARING	JUNE 21	AUGUST 2	AUGUST 23
5. BALLOT FILING	JULY 2	AUGUST 2	SEPTEMBER 6
6. ELECTION	AUGUST 4	SEPTEMBER 18	NOVEMBER 6

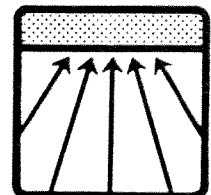


MULTNOMAH COUNTY OREGON

**Policy Development Committee
Special Meeting
April 13, 1990**

JANE MCGARVIN

**CIP Committee Recommendations
Justice Service & Other Building Issues**



MULTNOMAH COUNTY
POLICY DEVELOPMENT COMMITTEE
CIP RECOMMENDATION
FOLLOWUP MEETING

Standard Plaza Building
(across 5th Avenue from Portland Building)
3rd Floor, Conference Rooms A & B
Friday, April 13th
8:30 to 11:45 A.M.

BRIEFING BOOK CONTENTS

	<u>Page</u>
1. Decisions Made/To be Affirmed	2
2. Relocation Options	4
Cash Flow Analysis (Commercial Securities Bldg. Purchase)	7
3. Tentative Plans for General Obligation Bond Financing of Essential Justice System Facilities	10

April 13, 1990

DECISIONS MADE/TO BE AFFIRMED

- 1) The PDC reaffirmed its decision on a Justice Services General Obligation Bond issue including 3 courtrooms.

(Briefing materials confirming this decision and addressing the issue of timing for the election are included in these briefing materials under the title "Tentative Plans for General Obligation Bond Financing of Essential Justice System Facilities")

Decision on timing will be made at a later date and be subject to an education calendar which has yet to be developed, but which assumes an election in either August or September.

DECISION: None

- 2) A "Government Center" location was not affirmed as a criterion for the eventual siting of a consolidated County building.

DECISION: None

- 3) The District Attorney and the BCC will move out of the Courthouse, and the DA will move first. The DA will occupy 14th & 15th floors of the Portland Building, and the timing will accommodate as closely as possible the necessity to build the Courtrooms by June 1991.

DECISION: None

- 4) The DA's move will require that both the 14 and 15th floor current occupants move. The location has not been designated. The options are: the Meade Building and the Commercial Securities Bldg. (CSB)

(Briefing materials for this decision are included in the package under the title "Relocation Options")

DECISION: Affirm location - Meade? or CSB?

Subordinate DECISION: If location is CSB, is it to

lease space and decision is that this is an interim move for occupants (DGS, Auditor, etc.)?, or

Is it to purchase the CSB and make a permanent move for the occupants with a long term commitment to moving the BCC and consolidating housing over next 5 to 8 years?

RELOCATION OPTIONS

SELECTION OF LOCATION FOR RELOCATING:

1. DGS - Entire 14th Floor, Portland Building
2. Auditor
3. Tax Supervising & Conservation Commission
4. Conference/Meeting/Training Rooms

Rational: Makes all County space in Portland Building, except County Counsel, available for District Attorney (District Attorney move from Courthouse allows three new Courtrooms to be built).

County Counsel is anticipated to move out also, providing expansion for D.A., when Board of County Commissioners vacates Courthouse in future.

Size: The four groups listed above currently occupy 21,500 sq. ft.

OPTION A: INTERIM MOVE TO MEAD BUILDING

What: Terminate or do not renew eight leases.
Move DGS to floors 1, Mezzanine, 2, 4, and 5.
Move Auditor to Floor 7.
Move Tax Commission to Floor 1.
Total sq. ft.: 19,040.

When: By January 1991 for DGS.

Costs:	Tenant relocations	\$ 30,000	FY 1990-91
	Building improvements and moves	570,000	FY 1990-91

Funding Source: Existing Certificates of Participation
(Already issued - **NO EFFECT ON FY 1990-91 BUDGET**)

Lease Revenue Foregone: Existing tenants: \$40,000/Yr.
Vacant space, at 50% use: \$60,000/Yr.

DHS may have to lease space 1992-1995 at about \$100,000/Yr.

PRO:

- Available and funded.
- Puts DGS, DJS, DHS Admins. in same building.
- On bus mall.

CON:

- Tight layout and multiple floors for DGS.
- Precludes DHS growth into Mead Building.
- Presumably requires eventual purchase or construction of a building for DGS/Auditor and BCC/Counsel.
- No parking.

OPTION B.1: PERMANENT MOVE TO COMMERCIAL SECURITIES BUILDING (C.S.B.)
PURCHASE OF C.S.B.*

What: Negotiate purchase of C.S.B.
Move DGS to existing vacant space on Floors 2 and 6.
Move Auditor and Tax Commission to existing vacant space on Floor 8.
Total sq. ft.: 22,990. In use, of 25,081 currently vacant.
(Intent: Eventual County use of entire building.)

When: By January 1991 for DGS.

Costs: See Cash Flow Summary.

In brief: Land, building and parking - \$12 million.
Improvements (5 years) - \$3 million.

With certificate issue costs and reserve requirements, a certificate issue of \$17,120,000 is anticipated. Only interest is due the first year, and the existing tenant mix results in a net operating profit, so there is **NO NEGATIVE EFFECT ON THE FY 1990-91** budget. First-year improvements (paid from certificate issue): \$500,000. Annual debt service and expenses starting FY 1991-92: Approx. \$1 million.

Funding Source: Certificates of Participation pay the capital; their debt service, and any net operating costs, paid from General Fund. Part of this money could be provided by sales of other assets.

Lease Revenue Foregone: For initial DGS move: \$ -0-. Presumably, BCC/Counsel would eventually move to this building, as well as some mix of other departments over time (potentially A & T; DGS-Purchasing; ISD or DES). We can expect to lose \$600,000/Yr. in rent and \$115,000/Yr. in parking fees if Boise Cascade leaves December 1991. (However, their moves free 32,000 sq. ft. of space and 102 parking stalls.)

PRO:

- Available (by comparison to building a structure); avoids double moves.
- Sets "County Government Building" concept in place now, in what may be an appropriate location, and allowing administrative consolidation.
- More parking available (after tenants) than at new sites (13 spaces today, 66 by Jan. '92, 197 eventual).
- On bus lines, in fareless square.

CON:

- Major fiscal impact for 20 years (although perhaps less major than the eventual long-term solution resulting, several years hence, from the adoption of Option A.)
- Not the latest in building technology and energy efficiency.
- One-half mile from Motor Pool.

Comment: Establishes an identity, and allows for operating efficiencies, which are now lacking. Those values were not assigned a monetary equivalent in this analysis to offset the facility costs.

*See Cash Flow analyses, attached, for purchase option including Edgefield sale.

OPTION B.2: INTERIM MOVE TO C.S.B.

What: DGS/Auditor lease existing vacant space in building.

Total sq. ft.: 22,990.

When: By January 1991 for DGS.

Costs: On a 5-year lease basis, \$322,000 per year. No tenant improvements available from current ownership; County's tenant improvement costs: \$500,000.

Funding Source: General Fund.

FY 1990-91 effect: \$661,000
Subsequent years: \$322,000/Yr.

PRO: • No long-term commitment necessary resolves short-term space crunch.

CON: • No long-term commitment achieved.
• Affects FY 90-91 budget.
• Building will soon be sold. Future County renewal or expansion may be precluded.

37BUDGET

**COMMERCIAL SECURITIES BUILDING
CASH FLOW ANALYSIS
EXHIBIT I**

COMMERCIAL SECURITIES BUILDING	12,000,000
IMPROVEMENTS	3,000,000
UNDERWRITER DISCOUNT	344,000
ISSUE COSTS	50,000
RESERVE REQUIREMENTS	1,726,000
TOTAL ISSUE	<u>17,120,000</u>

YEAR NUMBER FISCAL YEAR	1 1991	2 1992	5 1995	10 2000	20 2010	21 2011	TOTAL
INCOME:							
Lease Income	1,445,075	1,289,482	1,132,317	764,427	975,353	1,000,080	19,721,078
Interest Debt Service	142,395	142,395	142,395	142,395	142,395	142,395	2,990,295
Reserve account			0	0	0	1,726,000	1,726,000
Interest Edgefield*	660,000	660,000	660,000	465,882	77,647	38,824	8,580,000
Interst Remodeling Funds	198,000	148,500	148,500	0	0	0	841,500
Interest Net Profit Funds	0	105,556	89,723	63,334	10,556	5,278	1,108,341
Edgefield Cash used to pay debt	0	0	470,588	470,588	470,588	470,588	8,000,000
Net Profit Cash used to pay debt			63,974	63,974	63,974	63,974	1,279,470
TOTAL INCOME	<u>2,445,470</u>	<u>2,345,933</u>	<u>2,707,496</u>	<u>1,970,600</u>	<u>1,740,513</u>	<u>3,447,138</u>	<u>44,246,684</u>
COSTS:							
Oper & Maint	(818,000)	(842,540)	(920,666)	(1,067,304)	(1,434,368)	(1,477,399)	(23,457,365)
Debt Payment	(405,000)	(1,726,000)	(1,726,000)	(1,726,000)	(1,726,000)	(1,726,000)	(34,925,000)
Insurance	(13,000)	(13,390)	(14,632)	(16,962)	(22,796)	(23,479)	(372,794)
Property Tax Savings	70,000	90,000	110,000	281,377	378,147	389,492	5,529,220
A&T Lease Savings			0		275,000	283,250	291,748
TOTAL EXPENSES	<u>(1,166,000)</u>	<u>(2,491,930)</u>	<u>(2,551,298)</u>	<u>(2,528,889)</u>	<u>(2,530,016)</u>	<u>(2,554,137)</u>	<u>(52,934,192)</u>
NET INCOME (LOSS)	<u>1,279,470</u>	<u>(145,997)</u>	<u>156,199</u>	<u>(558,289)</u>	<u>(789,504)</u>	<u>893,001</u>	<u>(8,687,508)</u>

EDGEFIELD SALES PRICE: \$8,000,000

PREPARED BY: FINANCE DIVISION, DEPARTMENT OF GENERAL SERVICES
07-Apr-90

**COMMERCIAL SECURITIES BUILDING
CASH FLOW ANALYSIS
EXHIBIT II**

COMMERCIAL SECURITIES BUILDING	12,000,000
IMPROVEMENTS	3,000,000
UNDERWRITER DISCOUNT	344,000
ISSUE COSTS	50,000
RESERVE REQUIREMENTS	1,726,000
TOTAL ISSUE	<u>17,120,000</u>

	1	2	5	10	20	21	
YEAR NUMBER							
FISCAL YEAR	1991	1992	1995	2000	2010	2011	TOTAL
INCOME:							
Lease Income	1,445,075	1,289,482	1,132,317	764,427	975,353	1,000,080	19,721,078
Interest Debt Service	142,395	142,395	142,395	142,395	142,395	142,395	2,990,295
Reserve account			0	0	0	1,726,000	1,726,000
Interest Edgefield*	577,500	577,500	577,500	407,647	67,941	33,971	7,507,500
Interst Remodeling Funds	198,000	148,500	148,500	0	0	0	841,500
Interest Net Profit Funds	0	98,750	83,938	59,250	9,875	4,938	1,036,875
Edgefield Cash used to pay debt	0	0	411,765	411,765	411,765	411,765	7,000,000
Net Profit Cash used to pay debt			59,849	59,849	59,849	59,849	1,196,970
TOTAL INCOME	<u>2,362,970</u>	<u>2,256,627</u>	<u>2,556,263</u>	<u>1,845,333</u>	<u>1,667,177</u>	<u>3,378,996</u>	<u>42,020,218</u>
COSTS:							
Oper & Maint	(818,000)	(842,540)	(920,666)	(1,067,304)	(1,434,368)	(1,477,399)	(23,457,365)
Debt Payment	(405,000)	(1,726,000)	(1,726,000)	(1,726,000)	(1,726,000)	(1,726,000)	(34,925,000)
Insurance	(13,000)	(13,390)	(14,632)	(16,962)	(22,796)	(23,479)	(372,794)
Property Tax Savings	70,000	90,000	110,000	281,377	378,147	389,492	5,529,220
A&T Lease Savings			0		275,000	283,250	291,748
TOTAL EXPENSES	<u>(1,166,000)</u>	<u>(2,491,930)</u>	<u>(2,551,298)</u>	<u>(2,528,889)</u>	<u>(2,530,016)</u>	<u>(2,554,137)</u>	<u>(52,934,192)</u>
NET INCOME (LOSS)	<u>1,196,970</u>	<u>(235,303)</u>	<u>4,965</u>	<u>(683,557)</u>	<u>(862,839)</u>	<u>824,860</u>	<u>(10,913,974)</u>

EDGEFIELD SALES PRICE: \$7,000,000

PREPARED BY: FINANCE DIVISION, DEPARTMENT OF GENERAL SERVICES
07-Apr-90

**COMMERCIAL SECURITIES BUILDING
CASH FLOW ANALYSIS
EXHIBIT III**

COMMERCIAL SECURITIES BUILDING	12,000,000
IMPROVEMENTS	3,000,000
UNDERWRITER DISCOUNT	344,000
ISSUE COSTS	50,000
RESERVE REQUIREMENTS	1,726,000
TOTAL ISSUE	<u>17,120,000</u>

YEAR NUMBER FISCAL YEAR	1 1991	2 1992	5 1995	10 2000	20 2010	21 2011	TOTAL
INCOME:							
Lease Income	1,445,075	1,289,482	1,132,317	764,427	975,353	1,000,080	19,721,078
Interest Debt Service	142,395	142,395	142,395	142,395	142,395	142,395	2,990,295
Reserve account			0	0	0	1,726,000	1,726,000
Interest Edgefield*	0	0	0	0	0	0	0
Interst Remodeling Funds	198,000	148,500	148,500	0	0	0	841,500
Interest Net Profit Funds	0	51,106	43,440	30,664	5,111	2,555	536,616
Edgefield Cash used to pay debt	0	0	0	0	0	0	0
Net Profit Cash used to pay debt			30,974	30,974	30,974	30,974	619,470
TOTAL INCOME	<u>1,785,470</u>	<u>1,631,483</u>	<u>1,497,626</u>	<u>968,460</u>	<u>1,153,832</u>	<u>2,902,004</u>	<u>26,434,959</u>
COSTS:							
Oper & Maint	(818,000)	(842,540)	(920,666)	(1,067,304)	(1,434,368)	(1,477,399)	(23,457,365)
Debt Payment	(405,000)	(1,726,000)	(1,726,000)	(1,726,000)	(1,726,000)	(1,726,000)	(34,925,000)
Insurance	(13,000)	(13,390)	(14,632)	(16,962)	(22,796)	(23,479)	(372,794)
Property Tax Savings	70,000	90,000	110,000	281,377	378,147	389,492	5,529,220
A&T Lease Savings			0		275,000	283,250	291,748
TOTAL EXPENSES	<u>(1,166,000)</u>	<u>(2,491,930)</u>	<u>(2,551,298)</u>	<u>(2,528,889)</u>	<u>(2,530,016)</u>	<u>(2,554,137)</u>	<u>(52,934,192)</u>
NET INCOME (LOSS)	<u>619,470</u>	<u>(860,447)</u>	<u>(1,053,672)</u>	<u>(1,560,430)</u>	<u>(1,376,184)</u>	<u>347,867</u>	<u>(26,499,233)</u>

EDGEFIELD SALES PRICE: \$0

PREPARED BY: FINANCE DIVISION, DEPARTMENT OF GENERAL SERVICES
07-Apr-90

Tentative Plans for General Obligation Bond Financing of
Essential Justice System Facilities

EXPLANATION OF CAPITAL IMPROVEMENTS COMMITTEE RECOMMENDATIONS

1. Juvenile Detention Facility

In 1988 the County Commission appropriated over a quarter million dollars from Capital Improvement funds to pay for a project to remodel the courtrooms and related spaces at the Juvenile Justice Center on 68th Avenue. This project was put on hold following receipt of an audit released by then County Auditor Ann Kelley Feeney. That audit, which identified numerous serious deficiencies in the detention facility at the Donald E. Long Home, was performed to follow-up on the findings of an earlier Grand Jury Report which was highly critical of conditions at this facility.

The Board of Commissioners and the Presiding Juvenile Judge agreed that a thoroughgoing architectural analysis of the whole complex--especially the detention areas criticized in the Audit and Grand Jury Reports, had to take precedence over interim improvements for the courtrooms.

Using the same architectural firm that designed the highly successful Inverness Jail project, the County made an extensive study of the Detention Facility, courtrooms and related areas, Prosecution spaces, Juvenile Probation areas, etc. to determine needs and alternatives regarding costs to remodel versus rebuild, etc.

While that study was in progress, the Board received a letter from the Juvenile Rights Project (a group of lawyers who successfully sued the State of Oregon on conditions of confinement for juveniles held at the State Training Schools) which also identified numerous deficiencies with the facility and strongly requested the Board's cooperation in pursuing appropriate and timely action to rectify the situation.

The architectural study recommended that building a new facility on the present site of the Donald E. Long Home would be the most cost effective solution to the many problems that were discovered and documented by the study. The Capital Improvements Committee and the Finance Director have subsequently recommended that this project be combined with other urgently needed Court and Prosecution space needs to form a Justice Facilities package to be financed by a General Obligation Bond issue.

2. Three New Courtrooms at the Courthouse

State statutes require the several counties to provide and maintain facilities adequate to the needs of the Court. The Courts have, for several years, indicated growing need for additional courtrooms (with appurtenant chambers, jury rooms, clerk's offices, restrooms, etc.). In June 1989, the legislature approved two additional judges for Multnomah County. Since one of the currently existing judges has no assigned courtroom, the Courts have now requested that the County provide the three additional rooms they require for occupancy no later than July 1, 1991.

In response to suggestions from the Board of County Commissioners, the Courts considered alternative locations for the new courtrooms. In November 1989, the Courts reiterated that the downtown County Courthouse is the only satisfactory location. Key considerations in this decision included administrative and operational efficiencies for the Courts, the Sheriff, and the District Attorney, access to the Court by Police agencies and by the Defense Bar. These new courtrooms will cost approximately \$1,800,000. Other critical improvements in the Courthouse that need to be made at the same time will cost an additional \$4,500,000 for a total expenditure of \$6,300,000.

The space for these three courtrooms will require vacating more than half of the sixth floor of the Courthouse. This will displace the District Attorney and, eventually, the Board of County Commissioners as well. The D.A. will displace both floors of County departments in the Portland Building in order to gain the space he needs and still maintain the proximity to the Courts his role requires. The renovation of the 14th and 15th floors of the Portland Building to accommodate the District Attorney will cost another \$1,500,000.

3. Financing Strategy

The CIP Committee recommends that currently identified major changes in the Courthouse and the Portland Building to support the Courts and the Prosecuting Attorney be combined with the essential Courtrooms, Prosecution spaces, Probation spaces and Detention spaces at the Juvenile Complex to be funded through General Obligation Bond issue which will require voter approval. The downtown Courthouse as well as the Juvenile Justice Complex are major public investments, as well as major public symbols, which will be in County hands indefinitely. As such, it is more appropriate to finance the cost of these long term improvements through a long term instrument, thus allowing future generations to participate proportionately in the cost of these major public facilities from which they will derive benefit. This mechanism also provides the lowest available interest rates and least impact upon the property tax.

SUMMARY OF TOPICS FOR DECISIONS BY FINANCING METHOD

On Tuesday, February 20, the Chair and the Board of County Commissioners completed their deliberations on the scope of the new Juvenile Justice Complex to replace the present Donald E. Long Home. On Wednesday, March 28, the Policy Development Committee decided in general terms upon the sequence and composition of other essential Justice Services improvement to be financed at the same time as these for the Juvenile complex. Guided by their policy direction, the staff and the architects have updated the estimated project cost as follows:

	<u>Square Footage</u>	<u>Cost</u>
Juvenile Detention	66,171	\$14,500,000
. (Washington & Clackamas Counties will pay for)	(7,444)*	(1,600,000)*
New Court Rooms and required remodeling	44,463	\$11,600,000
. (Juvenile Courts)	(26,963)	(5,300,000)
. (Downtown Courthouse)	(17,500)	(6,300,000)
Juvenile Probation	21,578	\$2,800,000
District Attorney	42,966	\$2,700,000
. Juvenile Prosecutions	(8,828)	(1,200,000)
. Downtown Expansion/ Remodel	<u>(34,138)</u>	<u>(1,500,000)</u>
Total	172,178	\$31,600,000

* Washington and Clackamas Counties have agreed to pay the full cost of debt service for space within the proposed Juvenile Detention area to be occupied by "their" detainees together with their proportionate share of common areas and support facilities. In addition, these partners have agreed to pay their share of the overall operating costs, including staffing, food, utilities, etc. over and above their contribution to capital costs. This revenue effectively reduces the cost Multnomah County property taxpayers would bear for constructing and operating this facility over the next twenty years.

These costs include the necessary furnishings and equipment and allow for realistic contingencies. Item costs shown (*) will be refined before intergovernmental agreements are finalized. If construction proceeds in a timely fashion, the whole package of improvements should be completed at or below this total price.

Given the magnitude of this package and the associated costs, plus the fact that the projects involved will have a very long useful life, it is the recommendation of the Capital Improvement Committee and the Planning & Budget and Finance Directors that general obligation bonds are the only realistic approach to financing this project. This financing approach will produce the lowest cost to the taxpayers and the most fair and equitable distribution of costs over the useful life of these improvements.

Since the cost of bringing a bond issue to market are relatively fixed, it is in the County's best interests to include in the same issue the cost of financing as many appropriately related activities are needed at this time. This fact supports the decision to proceed with all these Justice Facilities as a single package.

EXPLANATION OF FINANCING FOR JUVENILE JUSTICE/
COURTROOM/DISTRICT ATTORNEY EXPANSION

The total financial costs for the replacement of the Juvenile Justice facility (Donald E. Long Home), three courtrooms in the Courthouse, and the expansion of the District Attorney's office space on the 15th floor of the Portland Building is \$31,600,000, or approximately \$3,109,000 per year for the next 20 years. The County's current financial condition limits the financing options available to the issuance of General Obligation Bonds.

The total financial impact to the citizens of Multnomah County will be reduced by \$157,000 per year due to the cost-sharing agreements for the Juvenile Justice facility with Clackamas and Washington counties. These agreements will result in a lower tax rate to Multnomah County citizens.

The following is a breakdown of the estimated financial impact to the County and to the citizens of the County based on a \$31,600,000 General Obligation Bond issue over 20 years.

<u>Description</u>	<u>Cost</u>	<u>Annual Payment</u>	<u>Tax Rate Per \$1,000</u>	<u>Tax on a \$60,000 Home</u>
Juvenile Detention	\$14,500,000	\$1,422,000	\$0.078	\$4.67
New Courtroom & required remodeling				
. Juvenile Courts	5,300,000	522,000	0.029	1.71
. Downtown Courthouse	6,300,000	624,000	0.034	2.05
	<u>\$11,600,000</u>	<u>\$1,146,000</u>	<u>0.063</u>	<u>\$3.76</u>
Juvenile Probation	\$2,800,000	\$276,000	0.015	.91
District Attorney				
. Juvenile Prosecutions	1,200,000	118,000	0.006	.39
. Downtown Expansion/Remodel	1,500,000	147,000	0.008	.48
	<u>\$2,700,000</u>	<u>265,000</u>	<u>0.014</u>	<u>.87</u>
Total GO Bond Issue	<u>\$31,600,000</u>	<u>\$3,109,000</u>	<u>0.170</u>	<u>10.21</u>
Washington/Clackamas*	<u>(1,600,000)</u>	<u>(157,000)</u>	<u>(0.009)</u>	<u>(0.52)</u>

*General Obligation Bond Issue cannot be reduced by this amount, County needs authorization for \$31,600,000.

Having made the tentative decision on the use of General Obligation Bond financing as the preferred funding strategy, the Board will need to decide when to schedule the bond election (since general obligation bonds do require voter approval).

Attached for your reference is a one-page summary of the dates by which the Board would have to initiate action in order to meet the legal requirements for the election that will be held on either August 14, September 18, or November 6, 1990.

GENERAL OBLIGATION BOND ISSUE FOR DONALD E. LONG HOME REPLACEMENT

<u>STEPS</u>	<u>AUGUST ELECTION</u>	<u>SEPTEMBER ELECTION</u>	<u>NOVEMBER ELECTION</u>
1. BOARD CALLS FOR PUBLIC HEARING	MAY 31	JULY 12	AUGUST 2
2. FIRST PUBLISHED NOTICE	JUNE 7	JULY 19	AUGUST 9
3. SECOND PUBLISHED NOTICE	JUNE 14	JULY 26	AUGUST 16
4. PUBLIC HEARING	JUNE 21	AUGUST 2	AUGUST 23
5. BALLOT FILING	JULY 2	AUGUST 2	SEPTEMBER 6
6. ELECTION	AUGUST 4	SEPTEMBER 18	NOVEMBER 6