

**Minutes for the Board of Commissioners
Multnomah Building, Commissioners Conference Room 635
501 SE Hawthorne Blvd. Portland, OR 97214
Tuesday, June 12, 2012**

EXECUTIVE SESSION

Chair Jeff Cogen called the meeting to order at 9:01 a.m. with Vice-Chair Loretta Smith and Commissioner Diane McKeel present. Commissioner Deborah Kafoury and Judy Shiprack were excused.

ES.1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2) (d) & (h). Only representatives of the news media and designated staff are allowed to attend. Representatives of the news media and all other attendees are specifically directed not to disclose information that is the subject of the Executive Session. Final decisions are decided in public Board meetings. Contact: Jenny Morf, County Attorney. Presenters: Patrick Henry, Susan Dunaway & Steve Herron, County Attorney's Office.

Executive Session was held.

The meeting was adjourned at 9:55 a.m.

**Minutes for the Board of Commissioners
Multnomah Building, Board Room 100
Tuesday, June 12, 2012**

BOARD BRIEFINGS

Chair Jeff Cogen called the meeting to order at 10:10 a.m. with Vice-Chair Loretta Smith and Commissioner Diane McKeel present. Commissioner Deborah Kafoury and Judy Shiprack were excused.

Also present were Jenny M. Morf, County Attorney, and Marina Baker, Assistant Board Clerk.

B.1 Informational Board Briefing on Food Code Revision Effective July 1st, 2012. Presenters: Lila Wickham, Director, Environmental Health; Jon Kawaguchi, Supervisor, Environmental Health; & Judy Craine, Member Multnomah County Food Service Advisory Committee & Restaurant Owner.

Ms. Wickham provided the opening remarks. The State of Oregon will adopt a revised Food Code on July 1, 2012 and require consistent application of the rules in each County. The Code is designed to focus on reduced food borne illness by reducing risk from poor personal hygiene; cross contamination; improper cooking and reheating; improper cooling; and food from unsafe sources.

Ms. Craine reviewed the significant changes the Code will implement and the impact they will have on restaurants and other food facilities. All local public health departments use the same code and inspection process. The implementation of this code will change how food facilities

inspections are conducted and how the inspection scores are derived. The new scoring will more accurately reflect food borne illness risk. Other changes include allowing dogs in outdoor seating areas, allowing wild mushrooms to be used; and allowing open air dining. They reviewed the data evaluated in scoring changes and how these changes will impact the restaurants.

Mr. Kawaguchi and Ms. Wickham and Craine responded to Board questions and comments. The Board thanked them for their briefing.

B.2 Informational Board Briefing on Contracting with Consultants - Opportunity to Improve Competition. Presenters: Steve March, Multnomah County Auditor; Mark Ulanowicz, Principal Management Auditor; Brian Smith, Purchasing Manager.

Dr. March provided the overview saying that the County uses contractors to provide a variety of services, many of which are categorized as organizational development consulting services. The purpose of this audit was to focus on these services and to determine how much money the County is spending on organizational development consulting and if the County is getting these services in the most economical manner possible.

Mr. Ulanowicz explained that the County has spent approximately \$2M since FY 09 on developmental consulting contracts. The auditors found that County departments are generally observing procurement rules, but not consistently enough to ensure that the County is realizing the benefits of free and open competition. There is a lack of viable offers for contract work and the inconsistent development and application of award selection criteria. Consequently, the auditors couldn't determine if the County is getting the best values or an equitable opportunity for interested and qualified contractors.

The auditors made recommendation to increase coordination across departments; improve the County's procurement of services; and hold departments accountable, and ensure that management is committed to ensure a proper and competitive procurement process.

Dr. March and Messrs. Ulanowicz and Smith responded to Board questions and comments. The Board thanked them for the briefing.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:50 a.m.

Please note:

The minutes reflect the actions of the Board. For more detail, you are welcome to view the presentation material and/or

video at: http://multnomah.granicus.com/ViewPublisher.php?view_id=3

Submitted by:

Lynda J. Grow, Board Clerk and
Marina Baker, Assistant Board Clerk
Board of County Commissioners
Multnomah County