



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 08/02/10)

### Board Clerk Use Only

<b>Meeting Date:</b>	<u>9/8/11</u>
<b>Agenda Item #:</b>	<u>R.4</u>
<b>Est. Start Time:</b>	<u>11:00 am</u>
<b>Date Submitted:</b>	<u>8/18/11</u>

<b>Agenda Title:</b>	<b>Declaring the Wikman Building, 4420 SE 64<sup>th</sup> Avenue, Portland, Oregon, as Surplus Property and Authorizing Facilities and Property Management Division to Commence the Surplus Property Process</b>
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*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

<b>Requested Meeting Date:</b>	<u>September 1, 2011</u>	<b>Amount of Time Needed:</b>	<u>15 minutes</u>
<b>Department:</b>	<u>County Assets</u>	<b>Division:</b>	<u>Facilities</u>
<b>Contact(s):</b>	<u>Colleen Bowles</u>		
<b>Phone:</b>	<u>503-988-4189</u>	<b>Ext.</b>	<u>84189</u>
<b>Presenter Name(s) &amp; Title(s):</b>	<u>MS 274</u>		
	<u>Colleen Bowles, Interim Director, FPM; Mike Sublett, FPM Strategic Projects</u>		

## General Information

### 1. What action are you requesting from the Board?

Declare the Wikman Building, 4420 SE 64<sup>th</sup> Avenue, Portland, Oregon, as Surplus Property and authorize Facilities and Property Management Division to commence the Surplus Property Process.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

By Resolution 04-185 dated December 9, 2004, the Multnomah County Board of Commissioners adopted a policy for declaring real property owned by the County as surplus ("Surplus Property Process"). The Wikman Building ("Property"), located at 4420 SE 64<sup>th</sup>, Portland, Oregon, is a 5,600 square foot commercial property on an 8,000 square foot lot zoned Storefront Commercial in the Lents Town Center Urban Renewal Area.. The Property was acquired from the Library Association of Portland in 1973. The property was used exclusively by the Department of Community Justice Juvenile Division which has relocated the DCJ Juvenile programs and staff as of June 30, 2011, leaving the building vacant. The Director of Facilities and Property Management ("Director") has determined that the Property is no longer required for County use. The County will soon have no practical, efficient, or appropriate use for the Property, nor will have use for the property in the near future. The Director recommends that the Property be declared surplus. If the Property is declared surplus, Facilities and Property Management, in conjunction with the Office of Communications, would commence the public notification requirements of the Surplus Property

Process. Facilities and Property Management, in conjunction with the Office of Communications, will prepare a report to the Board, as specified under the Surplus Property Process, not later than 45 days from the date public input is due.

**3. Explain the fiscal impact (current year and ongoing).**

Annual Facilities Operating Costs were \$36,154 in FY 2011. The 2010 Assessed Value is \$505,340. An independent appraisal in 2006 valued the property at \$750,000.

**4. Explain any legal and/or policy issues involved.**

n/a.

**5. Explain any citizen and/or other government participation that has or will take place.**

The Surplus Property Process includes broad notification and solicitation for public comment.

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## Required Signature

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Elected Official or  
Department/  
Agency Director:



Sherry Swackhamer

Date:

8/11/11