



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-6 DATE 4/19/12
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 4/26/12
Agenda Item #: R.6
Est. Start Time: 10:35a
Date Submitted: 3/12/12

BUDGET MODIFICATION: HD-12-13

BUDGET MODIFICATION - HD-12-13 – Request approval to appropriate
Agenda Title: \$161,011 in revenue from the Affordable Care Act Grants for School-Based Health Centers Capital Program grant.

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date: April 26, 2012 **Amount of Time Needed:** 5 minutes
Department: Health Department **Division:** Integrated Clinical Services
Contact(s): Lester A. Walker - Budget & Finance Manager
Phone: (503) 988-3663 **Ext.** 26457 **I/O Address:** 167/2/210
Presenter(s): Susan Kirchoff, Health Centers Operations Director

General Information

1. What action are you requesting from the Board?

Approval to appropriate \$161,011 in revenue from the Affordable Care Act (ACA) Grants for School-Based Health Centers Capital Program grant.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Health Department's School-Based Health Center Program has 13 fully equipped medical clinics available to school-aged children throughout the county. Twelve of the clinics are located in schools and one clinic is school linked. The School-Based Health Center Program assures access to care by providing services during and after regular school hours, with multiple sites open for the summer and school breaks to ensure continuity of care. Each site is staffed with a Nurse Practitioner, Registered Nurse, Medical Assistant and an Office Assistant. Services include acute, chronic and preventive care, age appropriate reproductive health, exams, risk assessments, prescriptions, immunizations, fitness and nutrition education/counseling and referrals. This comprehensive

approach enables early identification and intervention, thereby reducing the consequences of risky behaviors. Service sites are geographically dispersed, and all of Multnomah County's school-aged youth are eligible to receive services regardless of where they attend school, school enrollment status, etc. The program strives to ensure that basic physical and behavioral needs of youth are met to help them attend, participate and succeed in school.

This grant opportunity will address significant and pressing renovation and equipment needs to support the expansion of services at SBHCs. The renovations will take place at the following school-based clinics: Madison High School, Roosevelt High School, and Grant High School. They will be mostly cosmetic (e.g., reconfiguration of waiting areas, painting, flooring, etc.) and the renovations at Madison will also include adding a restroom and fire exit. These renovation projects will be completed in close partnership with Portland Public Schools (PPS). The equipment-only project will include the purchase of movable equipment such as medical exam tables, EKG machines, spirometers, laptops, etc. All purchased equipment will be geographically situated and staffed to make use of it with minimal training. The renovations and purchase of equipment will improve the quality of care provided at SBHC sites. The combination of these projects will support SBHC efforts to improve the overall health and wellness of students through health screenings, health promotion, and disease prevention activities.

This budget modification supports Program Offer 40024: School Based Health Centers.

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the Health Department's federal/state FY 2012 budget by \$161,011. The total award for this grant is \$426,266 with the balance of grant funds included in the Department's FY2013 budget request.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

None.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Health Department's federal/state revenue budget will increase by \$161,011 in FY 2012 as a result of the work performed under this award.

This is federal revenue, CFDA 93.501: Affordable Care Act (ACA) Grants for School-Based Health Center Capital Expenditures.

- **What budgets are increased/decreased?**

The Health Department's budget will have the following changes:

- Supplies budget will increase by \$47,592
- Medical & Dental Supplies budget will increase by \$24,542
- Professional Services budget will increase by \$51,777
- Capital Equipment budget will increase by \$37,100

- **What do the changes accomplish?**

This grant will fund the renovation of three school-based health centers in Portland Public Schools high schools – Grant, Madison, and Roosevelt. Additionally, this grant will fund the purchase of necessary medical equipment in all 13 school-based health centers.

- **Do any personnel actions result from this budget modification? Explain.**

There are no personnel actions as a result of this budget modification.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

The revenue does not cover these indirect costs. Any indirect or administrative costs associated with this grant will be funded with existing resources.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This grant is one-time-only in nature, and the project will be complete when the grant expires.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant period is July 1, 2011 to June 30, 2013.

There are no match requirements or non-standard reporting requirements.

ATTACHMENT B

BUDGET MODIFICATION: HD-12-13

Required Signatures

**Elected Official or
Department/
Agency Director:**

KaRin Johnson for

03-09-2012

Date:

Lillian Shirley

Budget Analyst:

Date: 03/12/12

[Signature]

Shannon Busby, Budget Analyst

Department HR:

Date: 03/08/2012

Kira Lee Fuller

Budget Modification ID: **HD-12-13**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2012

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit			Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element	Cost Element					
1	40-45	32474	40024	0030			4FA66-01-1	50170	-	(41,317)	(41,317)		Increase IG-OP-Direct Fed
2	40-45	32474	40024	0030			4FA66-01-1	60170	-	27,776	27,776		Increase Professional Svcs
3	40-45	32474	40024	0030			4FA66-01-1	60240	-	8,241	8,241		Increase Supplies
4	40-45	32474	40024	0030			4FA66-01-1	60550	-	5,300	5,300		Increase Capital Equipment
5										-			
6	40-45	32474	40024	0030			4FA66-01-2	50170	-	(27,640)	(27,640)		Increase IG-OP-Direct Fed
7	40-45	32474	40024	0030			4FA66-01-2	60170	-	14,981	14,981		Increase Professional Svcs
8	40-45	32474	40024	0030			4FA66-01-2	60240	-	7,359	7,359		Increase Supplies
9	40-45	32474	40024	0030			4FA66-01-2	60550	-	5,300	5,300		Increase Capital Equipment
10										-			
11	40-45	32474	40024	0030			4FA66-01-3	50170	-	(23,369)	(23,369)		Increase IG-OP-Direct Fed
12	40-45	32474	40024	0030			4FA66-01-3	60170	-	9,020	9,020		Increase Professional Svcs
13	40-45	32474	40024	0030			4FA66-01-3	60240	-	9,049	9,049		Increase Supplies
14	40-45	32474	40024	0030			4FA66-01-3	60550	-	5,300	5,300		Increase Capital Equipment
15										-			
16	40-45	32474	40024	0030			4FA66-01-4	50170	-	(68,685)	(68,685)		Increase IG-OP-Direct Fed
17	40-45	32474	40024	0030			4FA66-01-4	60240	-	22,943	22,943		Increase Supplies
18	40-45	32474	40024	0030			4FA66-01-4	60246	-	24,542	24,542		Increase Med & Dental Supplies
19	40-45	32474	40024	0030			4FA66-01-4	60550	-	21,200	21,200		Increase Capital Equipment
20										-			
21										-			
22													
23													
24													
25													
26													
27													
28													
29													
										-	-		Total - Page 1
										-	-		GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

[illegible]**CURRENT YEAR PERSONNEL DOLLAR CHANGE**

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

[illegible]

FM Side			PS/CO Side			Cost Element/Commitment Item		Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element			
General Fund Contingency								
	19	1000		9500001000		60470	Reduce available General Fund Contingency	
	xx-xx	xxxxx		xxx	xxx	xxxxx	Increase Expenditure	
Indirect								
Central								
	xx-xx	xxxxx			xxx	60350	Indirect Expenditure	
	19	1000		9500001000		50310	Indirect reimbursement revenue in General Fund	
	19	1000		9500001000		60470	CGF Contingency expenditure	
Departmental								
	xxx	xxxxx			xxx	60355	Indirect Department Expenditure	
	xx-xx	1000		xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund	
	xx-xx	1000		xxx	xxx	xxx	Off setting Dept expenditure in General Fund	
Telecommunications								
	xx-xx	xxxxx			xxx	60370	Departmental telecommunication expenditure	
	72-60	3503	0020	709525		50310	Budgets receipt of reimbursement	
	72-60	3503	0020	709525		60200	Budgets offsetting expenditure in telecommunications fund	
Data Processing								
	xx-xx	xxxxx			xxx	60380	Departmental data processing expenditures	
	72-60	3503	0020	709000		50310	Budgets receipt of Data Processing reimbursement	
	72-60	3503	0020	709000		60240	Budgets offsetting expenditures	
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)								
	xx-xx	xxxxx			xxx	60390	Departmental PC Flat Fee expenditure	
				between 709201 & 709211				
	72-60	2508	0020	709211		50310	Budgets receipt of PC Flat Fee	
				between 709201 & 709211				
	72-60	2508	0020	709211		60240	Budgets offsetting expenditure	
Electronic Service Reimbursement								
	xx-xx	xxxxx				60420	Departmental Electronics expenditure	
	72-55	3501	0020	904200		50310	Receipt of Electronics service reimbursement	
	72-55	3501	0020	904200		60240	Budgets offsetting expenditure	
Motor Pool								
	xx-xx	xxxxx			xxx	60410	Departmental Motor Pool expenditure	
	72-55	3501	0020	904100		50310	Budgets receipt of Motor Pool service reimbursement	
	72-55	3501	0020	904100		60240	Budgets offsetting expenditure	
Building Management								
	xx-xx	xxxxx			xxx	60430	Departmental Building Management expenditure	
	72-50	3505	0020	902575		50310	Budgets receipt of Building Management service reimbursement	
	72-50	3505	0020	902575		60170	Budgets offsetting expenditure	
Insurance Service Reimbursement								
	xx-xx	xxxxx				60140 or 60145	Departmental Insurance expenditure	
	72-10	3500	0020	705210		50316	Insurance Revenue	
	72-10	3500	0020	705210		60330	Offsetting expenditure	
Lease Payments to Capital Lease Retirement Fund								
	xx-xx	xxxxx				60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.	
Mail & Distribution								
	xx-xx	xxxxx			xxx	60460	Mail & Distribution expenditure	
	72-55	3504	0020	904400		50310	Budgets receipt of service reimbursement	
	72-55	3504	0020	904400		60230	Budgets offsetting expenditure	
Records								
	xx-xx	xxxxx			xxx	60460	Records expenditure	
	72-55	3504	0020	904500		50310	Budgets receipt of service reimbursement	
	72-55	3504	0020	904500		60240	Budgets offsetting expenditure	
Stores								
	xx-xx	xxxxx			xxx	60460	Stores expenditure	
	72-55	3504	0020	904600		50310	Budgets receipt of service reimbursement	
	72-55	3504	0020	904600		60240	Budgets offsetting expenditure	

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.