

Informal

DATE SUBMITTED 1-18-88

(For Clerk's Use)
Meeting Date 1/24/89
Agenda No. # 1 AM

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Community Corrections Division Programs

Informal Only* 1-27-88 AM
(Date)

Formal Only _____
(Date)

DEPARTMENT Justice Services DIVISION Community Corrections

CONTACT John ANgell/Harley Leiber TELEPHONE 248-3980

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD J. Angell, H. Leiber, S. Kaeser, C. Harkaway

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Brief the Board of County Commissioners on various programs under the Department of Justice Services' Community Corrections Division (i.e., Alternative Community Service Program, George Project, Drug Treatment Programs.)

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 1 hour

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

- General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1989 JAN 18 AM 11:56
MULTI-NOMINAL COUNTY
OREGON
BOARD OF
COUNTY COMMISSIONERS

[Signature: John C. Angell]

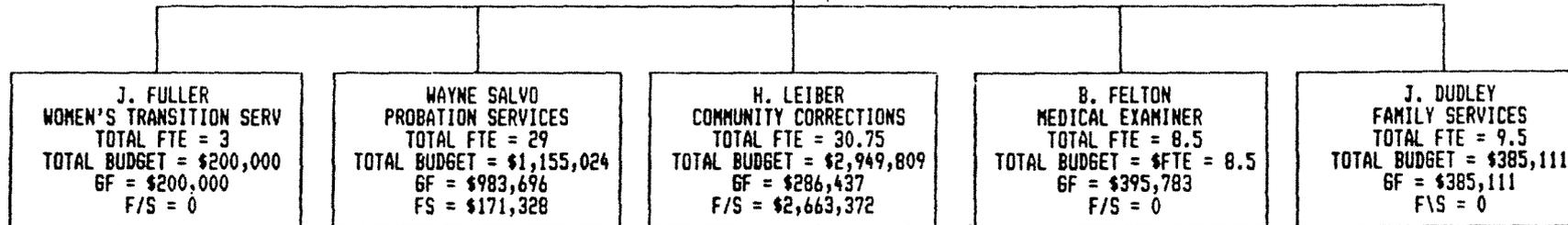
DEPARTMENT OF JUSTICE SERVICES
FISCAL 1988-1989 ORGANIZATION CHART

DEPT OF JUSTICE SERVICES
TOTAL FTE = 876.02
TOTAL BUDGET= \$56,489,142
\$42,802,995 (GF)
\$6,393,801 (F/S)
\$7,292,346 (OTHER FUNDS)

* M. SCHRUNK *
* DISTRICT ATTORNEY *
* TOTAL FTE = 170.2 *
* TOTAL BUDGET = \$8,648,790 *
* GF = \$5,489,190 *
* F/S = \$2,000,430 *

* F. PEARCE - SHERIFF *
* TOTAL FTE = 621.07 *
* TOTAL BUDGET= \$42,322,388 *
* GF = \$34,029,457 *
* F/S = \$1,000,585 *
* (OTHER FUNDS)= \$7,292,346 *

JOHN ANGELL - DIRECTOR
ADMINISTRATION & PLANNING
TOTAL FTE = 4
TOTAL BUDGET = \$432,237
GF = \$432,327



** THE SHERIFF AND DISTRICT ATTORNEY
ARE ELECTED OFFICIALS.

1988-89 PROGRAMS & CONTRACT SERVICES

<u>PROGRAM</u>	<u>TYPE OF SERVICE</u>	<u>TARGET POPULATION</u>	<u>REVENUE</u>	<u>PROGRAM</u>	<u>TYPE OF SERVICE</u>	<u>TARGET POPULATION</u>	<u>REVENUE</u>
Alternative Community Service Program	Public service work	4800 Felony and Misdemeanor Cases	State E.G. Fees County G.F.	Drug Services	Drug Detoxification	150 Felons at risk of commitment	C-felon Payback
Intensive Supervision Program (Multnomah County Sheriff's Office)	County parole of jail inmates	400 Felony and Misdemeanor Cases	State E.G. County G.F.	Drug Services	Residential treatment	55 Felons at risk of commitment	C-felon Payback
Institutional Mental Health (Dept. of Human Services)	In custody evaluation and treatment of mentally ill	720 Felony and Misdemeanor Cases	State M.H. County G.F.	Drug Services	Drug Free Housing	Felony parolees and probationers	Federal
Sex Offender Treatment	Evaluation and therapy	30 Class C Felons on State Probation	State E.G.	Drug Services	Intensive outpatient treatment	400 felons at risk of commitment	Federal
Pre-trial Services	Third party non-custodial release monitoring	720 adults charged with felony offenses	State E.G.	Drug Services	(Detection/Monitoring of Drug-using Arrestees)	1000 misdemeanor and felony offenders	Federal
Women's Services (Our New Beginnings)	Residential	30 High Risk Class C Felons	State E.G.	Alcohol/Drug Services	Outpatient treatment	720 High Risk C Felons with drug and alcohol problems	State E.G.
Women's Services (Volunteers of America)	Residential	96 High Risk Felons	C-Felon Payback	Alcohol/Drug Services	Residential treatment	25 High Risk Class C Felons	State M.H.
Case Management Services	Residential	96 High Risk C Felons with acute, late stage drug and alcohol problems	County G.F.	Pre-trial Interviewing	Interviewing of pre-trial detainees and case planning (24 per day)	3000 felons per year	County
Job Readiness	Curriculum for job readiness	160 Class C Felons	State E.G.	Pre-trial Intensive Supervision	24 hours per day supervision of pre-trial releases	600 felons per year	County
Intensive Job Readiness	Curriculum for chronically unemployable offenders	150 Offenders at risk of commitment	C-felon Payback	Maximum Supervision	24 hours per day supervision of drug-involved offenders	360 felons per year	C-Felon Payback
Gorge Project	Residential community service program	360 Felons at risk of commitment	C-felon Payback	Program Development	Administration of Community Corrections Division, programs and contract services	State E.G. County G.F. Federal	

FTE: 36 88-89 Direct Operating Budget

*Probation Center (MCSO)	Residential	Work release	State E.G. County G.F.
*Multnomah County Probation Services	Probation	1200	County G.F.
*State Community Services	Felony parole, probation and temporary leave	7200 Felons	State G.F.

State	\$2,113,480
County	642,000
Federal	<u>820,000</u>

Total \$3,575,480

MULTNOMAH COUNTY COMMUNITY CORRECTIONS DIVISION

SUBSTANCE ABUSE PROGRAMS

<u>Program</u>	<u>Provider</u>	<u>Target Pop.</u>	<u># Served/yr</u>	<u>Cost/yr</u>
Outpatient Treatment	TASC of Oregon	General corrections clients	400	\$70,500
Outpatient Treatment	ASAP	DOC Intensive Supv Unit and other felony offenders at risk of imprisonment	200	\$132,500
Outpatient Treatment	CODA	DOC Intensive Supv Unit and other felony offenders at risk of imprisonment	200	\$132,500
Detoxification	CODA/Hooper Detox Center	General corrections clients and felony offenders at risk of imprisonment	150 }	\$227,000
Residential Treatment	CODA(Alpha House)	Felony offenders at risk of imprisonment	55 }	
Residential Treatment	DePaul Center	Felony offenders	20	\$25,000
Urine Monitoring	TASC of Oregon	DOC Intensive Supv Unit	360	\$70,000
Drug-Free Transitional Housing	Harmony House/Burnside Proj/ CODA(New Directions/ Our New Beginnings/Stay Clean	Recovering drug abusers needing stable residence	125	\$50,000
Pretrial Drug Testing and Monitoring (DMDA)	Community Corrections Div/ TASC of Oregon/Pretrial Release/Sheriff's Office (Close Street Supv)/Burnside Projects	All eligible arrestees	9,900	\$371,000
Intensive Supervision	Oregon Dept of Corrections/ Mult Co Community Corrections	Drug-using parolees and felony probationers at risk of imprisonment	360	\$100,000

Cost Summary: Community Corrections Act \$422,500
 Federal Grants \$756,000
 TOTAL \$1,178,500

Bids
✓



MULTNOMAH COUNTY OREGON

approved
1/24/89

1
1/24/89 p.m.

DEPARTMENT OF GENERAL SERVICES
PURCHASING SECTION
2505 S.E. 11TH AVENUE
PORTLAND, OREGON 97202
(503) 248-5111

GLADYS McCOY
COUNTY CHAIR

MEMORANDUM

TO: Jane McGarvin, Clerk of the Board
FROM: Lillie M. Walker, Director, Purchasing Section
DATE: January 18, 1989
SUBJECT: FORMAL BIDS AND REQUESTS FOR PROPOSALS SCHEDULED FOR INFORMAL BOARD

The following Formal Bids and/or Professional Services Request for Proposals (RFPs) are being presented for Board review at the Informal Board on Tuesday, January 24, 1989.

Bid/RFP No.	Description/Buyer	Initiating Department
B61-100-3300	BRIDGE SHOP OFFICE	DES/Facilities Mgmt.
BOARD OF COUNTY COMMISSIONERS 1989 JAN 18 PM 2:30 MULTNOMAH COUNTY OREGON	Buyer: Franna Ritz	Contact: Randy Shannon Phone: X3322
	Buyer:	Contact: Phone:
	Buyer:	Contact: Phone:
	Buyer:	Contact: Phone:

cc: Gladys McCoy, County Chair
Board of County Commissioners
Linda Alexander, Director, DGS

Copies of the bids and RFPs are available from the Clerk of the Board.

TO: The Portland Business Today/DJC

Please run the following Classified Advertisement as indicated below, under your CALL FOR BIDS section

MULTNOMAH COUNTY

BRIDGE SHOP OFFICE

Bids Due February 21, 1989 at 2:00 P.M.
Bid No. B61-100-3300

Sealed bids will be received by the Director of Purchasing, Multnomah County Purchasing Section, 2505 S.E. 11th Ave., Portland, OR 97202 for:
Finishing of interior office space and add HVAC unit and electrical service.

Plans and Specifications are filed with the Purchasing Director and copies may be obtained from the above address for a \$5.00 non-refundable fee. **CHECKS AND MONEY ORDERS ONLY.** Plans and Specifications will not be mailed within the Tri-County area.

PREBID CONFERENCE: M A N D A T O R Y - February 7, 1989, 10:00 am, 1403 SW Water, Portland, Oregon

PREQUALIFICATION OF BIDDERS Pursuant to the Multnomah County Public Contract Review Board Administrative Rules (AR 40.030) Prequalification shall be mandatory for this project for the following class(es) of work: BUILDING CONSTRUCTION AND/OR BUILDING ALTERATION AND REPAIR

Prequalification applications or statements must be prepared during the period of one year prior to the bid date. Prequalification application and proof of prequalification by the Oregon Department of Transportation must be actually received or postmarked to Multnomah County Purchasing Section by not later than 10 days prior to bid opening.

All bidders must comply with the requirements of the prevailing wage law in ORS 279.350.

Details of compliance are available from the Purchasing Section, Department of General Services, 2505 S.E. 11th Avenue, Portland, OR 97202, (503) 248-5111.

Contractors and subcontractors must be licensed for asbestos abatement work if the project involves working with asbestos.

NONDISCRIMINATION Bidders on this work will be required to comply with the provisions of Federal Executive Order 11246. The requirements for Bidders and Contractors are explained in the Specifications.

No proposal will be considered unless accompanied by a check payable to Multnomah County, certified by a responsible bank, or in lieu thereof, a surety bond for an amount equal to ten percent (10%) of the aggregate proposal. The successful bidder shall furnish a bond satisfactory to the Board in the full amount of the contract.

Multnomah County reserves the right to reject any or all bids.

LILLIE WALKER, DIRECTOR
PURCHASING SECTION

Publish January 26, 1989

Juvenile Justice

Meeting Date 1/26/89
Agenda No. # 2 p.m.

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: JDH Space Study

JAN 17 1989

Informal Only* January 24, 1989
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Juvenile Justice Division

CONTACT Hal Ogburn TELEPHONE x2470

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Hal Ogburn/Wayne George

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Informal Briefing to acquaint the Board with the findings of a space study of the Donald E. Long Juvenile Detention Home. The attached summary presents space needs and maintenance needs in an immediate time frame (present to 2 years) and in a 3-5 year time frame.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other _____

BOARD OF COUNTY COMMISSIONERS
MULNOMAH COUNTY
OREGON
1989 JAN 17 PM 4:13

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (wz)

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
7th FLOOR J. K. GILL BUILDING
426 S.W. STARK STREET
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: County Chair Gladys McCoy

FROM: Duane Zussy, Director *Duane Zussy (PK)*
Department of Human Services

DATE: January 17, 1989

SUBJECT: BCC INFORMAL ON JDH SPACE STUDY

Purpose: The Department of Human Services and Department of Environmental Services wish to brief the Board regarding the results of a recent space study for the Donald E. Long Home and request policy direction in the future study of the site.

Analysis: The attached "Summary of Facilities Requirements" for the Donald E. Long/Juvenile Detention Home, is based on a more lengthy report finished in November 1988. The first part of this summary ("Genesis of Study") summarizes space needs and maintenance needs in an immediate time frame (present to 2 years) and in a 3 to 5 year time frame.

It should be noted that space needs as indicated in this report could be affected by present or future political directions and/or budget limitations or priorities. However, it should also be pointed out that we do not at present have a unified overall planning direction to address even minimal growth in terms of space needs at the JDH complex.

[5354A-m]

**SUMMARY OF
FACILITIES REQUIREMENTS
STUDY
OF THE
DONALD E. LONG
JUVENILE DETENTION HOME
(JDH)
COMPLEX**

Prepared by Robert Nilsen
Facilities & Property Management
Multnomah County
January, 1989

GENESIS OF STUDY

This report is in response to a number of factors and questions relating to the physical plant at the JDH/Donald E. Long Complex:

- The Internal Audit Report (#1-88) addressing the JDH/Donald E. Long complex (released in February, 1988 by Ann Kelly Feeney, then Multnomah County Auditor) made a number of recommendations affecting its physical plant in terms of operations and maintenance. These recommendations have been incorporated into this report.
- In the spring of 1988, the cost of a major remodel to the second floor courts/hearings/office areas came into question when bids for this remodel work came in higher than expected.
- Through the C.I.P. process, money had been set aside for a number of projects at JDH. The question was asked, how would, or should, these projects dovetail with other existing and newly developing concerns relating to space needs?
- In the summer of 1988, a ground swell of concern and publicity was building over youth gang activities. Questions began to be asked of how this would affect the JDH complex, presently and in the future.

An informal committee of 10 has been set up to establish what should be done at JDH because so many questions and possible directions were becoming apparent. In order to begin to evaluate present and future (3 to 5 years) space needs, major building projects, remodeling efforts, maintenance work appropriateness and schedules, or if this complex should be replaced in part or in its entirety, questions were asked of the building users and those affected directly or indirectly by JDH/Donald E. Long.

This study is based on these interviews and information obtained from associated agencies and sources. Please see site plan on page 5 for orientation.

STUDY FINDINGS

It simply will be impossible for the JDH Complex (in its present near capacity status) to continue on, in its existing internal form and within its existing building footprint, considering present conditions within the State of Oregon. It is important to recognize that the State of Oregon, Multnomah County, and the City of Portland are redirecting and/or reorganizing from a period of reductions and cutbacks in programs and laws related to the juvenile system, that took place in the 1970s, including "down sizing" state involvement. Although state and county (particularly in Washington and Clackamas counties) population figures show increases over the last eight years -- real growth in usership at JDH is anticipated in relationship to the state's current drug problems.

OFFICE, COUNSELING, AND COURT AREAS

In an immediate time frame (present to 2 years), the District Attorney's Wing, the Main Counselor Wing, the Intake Counselor Wing, the Main Entry/Reception/Waiting/Administration/Records areas, and the Courts and Ancillary spaces combined will need a total of 7 new offices, 8 new conference rooms, one hearings/courtroom area with related staff space, a new set of public restrooms, space for new computer systems, revised areas for increased staff security, and miscellaneous storage spaces. This represents an immediate need of about 32% more space in the office/court areas at JDH. These existing office/counseling/court areas at JDH are already occupied to the maximum extent possible. Adding to these existing areas will be difficult because of the existing long narrow (wings) building configurations at JDH. It would appear that internal reconfigurations as well as additions will have to take place to meet these new space needs.

In addition, in a 3 to 5 year time frame, the District Attorney's Wing, the Main Counselor Wing, the Intake Counselor Wing, and the Courts and Ancillary spaces combined will need a total of 12 new offices, 7 new conference rooms, 2 new hearing/courtrooms with related staff space, a new set of public restrooms, new or enlarged waiting areas, additional clerical space, a new pretrial hearings room, and miscellaneous storage spaces. This represents a 3 to 5 year need of about another 41% more space in the office/counseling/court areas at JDH.

MULTNOMAH COUNTY DETENTION WINGS

In an immediate time frame (present to 2 years), Multnomah County Detention Wings will have to increase in size by about 6%. At present, there are some vacant beds available in the County's wings (about half a wing), so that a small amount of growth could take place, but not in respect to the impending numbers, indicated by increasing existing, and introducing new programs aimed at the serious repeat offender and individuals involved with gang activities. The above estimate is based on the State occupying the presently vacant wing above the State's existing "half-way house" or "cottage" which is called "Picture House." It has been indicated that the State will be requesting the equivalent of another wing at JDH to house another "cottage."

In a 3 to 5 year time frame, the County Detention Wings will need to be increased by about another 23% because of on-line programs.

STATE OF OREGON LEASED DETENTION WINGS

State leased detention wings at JDH will have to increase in size by about 28% in the present time frame (present to 2 years). The State's existing Assessment Observation Centers (AOC) presently in 2 wings, and the "Picture House/Cottage" in another wing, are running near capacity now. As mentioned above, the State has indicated that they will be requesting space at JDH for another "half-way house" or "cottage."

In a 3 to 5 year time frame, detention space the State is currently occupying will need to increase by about another 14%.

MAJOR BUILDING/MAINTENANCE PROJECTS

The following major building/maintenance projects should take place in an immediate time frame. Remove the existing steam radiator heating system, and replace with a single forced air heating and air conditioning system. The current radiator heating system is difficult to control with frequent hot and cold areas. Maintenance problems arise when juveniles urinate on steam radiators. The current steam radiator system is not cost effective to operate. There is currently no overall air conditioning system for the JDH Complex. This makes it impossible to maintain mid-range temperatures in the summer months, which is not in keeping with minimal or juvenile detention facilities standards. Currently there is no mechanical venting from restrooms and shower areas within the JDH complex. These spaces should be vented to meet Facilities and Property Management standards and current codes. An emergency generating system needs to be added to compensate for power failures, including (as has happened in the past) ice storms. Replacement or reworking existing metal windows in detention and restroom areas needs to take place. Windows are so badly rusted that windows do not fully close, which causes adverse air infiltration. The preventative and abatement asbestos programs should be implemented. Some preventative asbestos work has already taken place to mitigate hazardous conditions. The question of gymnasium size related to established standards needs to be resolved in terms of current and future needs. Additional parking needs to be provided and security items addressed. There are an additional number of smaller building and maintenance projects that need to be phased into an immediate and a 3 to 5 year time frame.

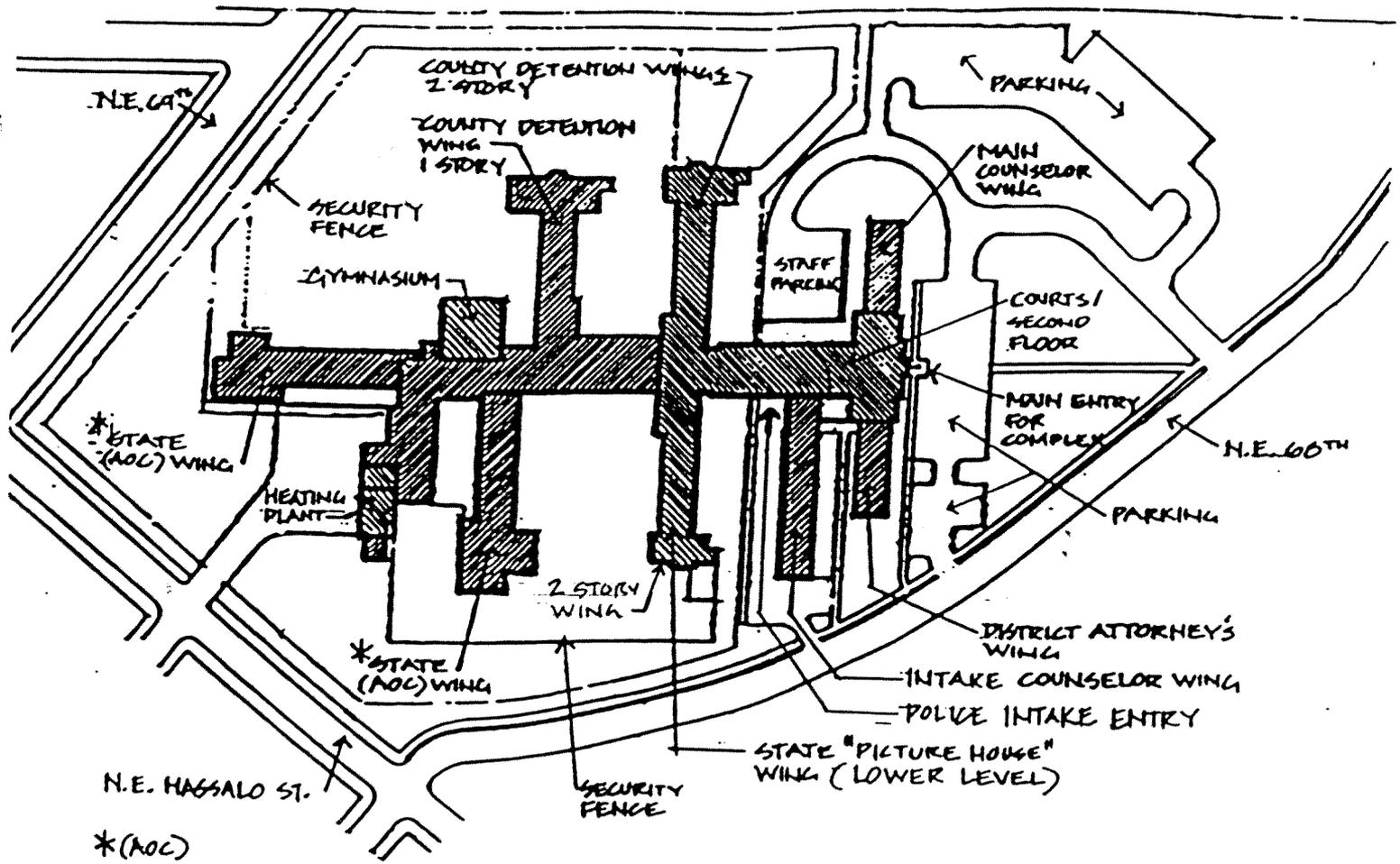
RECOMMENDATIONS

Because of the number of different users in the JDH complex, because of possible different political directions, and because of budget priorities, it is important that we have a unified overall planning direction to address space needs at JDH. Without this planned overview, we run the risk of having to revise already completed work as different groups and agencies grow at their respective rates at JDH.

Facilities and Property Management recommends that an architect be hired to make overview schematic drawings of additions and remodels based on the information received in this report. Once these drawings are prepared, cost estimates should be obtained and added to costs associated with maintenance work as outlined, for a complete cost summary. Once schematic drawings and cost estimates are completed, the County will have the ability to make informed decisions for building and remodeling work as the need arises. Until these drawings and the cost summary are complete and resulting evaluations made, it is recommended that no work (except emergency or functional repairs) be undertaken at the JDH Complex. It is also recommended and proposed that costs associated with the fees for the schematic drawings and cost estimates be paid from the C.I.P. courtroom remodel project in this year's Facilities and Property Management budget.

SITE PLAN
JDH / DONALD E. LONG
COMPLEX

BANFIELD FREEWAY



*(AOC)
 ASSESMENT
 OBSERVATION
 CENTER



Submitted by
Jack Horner -
1/24/89

Items for BCC consideration - Informal 2/24/89

- 1 - Setting the calendar for their meetings to accommodate the approved schedule.
- 2 - Reaffirming their roles and participation in the Functional Committee process.

Attached calendar and event description lays out a tentative meeting schedule through June and gives the topics for subsequent meetings.

Calendar for Policy Development Committee Meetings

- 1 - Scheduled for 8:00AM, Thursday, February 2, 1989 (1st part of retreat)
Subject: Review mandates and approve a consolidated list of stakeholders the PDC will work with throughout the Phase I process. The list is being developed by the five functional committees and will be consolidated by my staff prior to your meeting.

- 2 - Should be scheduled on or about March 16, 1989
Subject: Consider environmental data (clientele, demographics, etc.) covering next five years to determine what "opportunities" exist for county action to be taken and what "threats" exist if we are inactive.

- 3 - Should be scheduled on or about April 20, 1989
Subject: Consider the Operational Assessment of County programs as they will impact the environment of the next five years and determine what our program "strengths" and "weaknesses" in relation to program outcome are likely to be.

- 4 - Should be scheduled on or about June 8, 1989
Subject: To develop a Model of County Government and Programs based on the preceding steps and reevaluating the Board's own, employee, and citizen "visioning" processes.

The remaining three to five meetings will should be scheduled in the period between the last June meeting and September in order to meet our proposed schedule to begin Operational Planning in October, 1989 and be on target for the FY 1990/91 budgeting process.

The subjects to be covered are:

Considering issues recommended by the Functional Committees and ranking them.

Setting objectives and goals within each issue area and assigning objectives to relevant agencies (depts.) for strategy development.

Selecting the strategies developed by the agencies and reviewed by the Functional Committees.

Reviewing the draft plan and approving it to initiate the Operational Planning Process (Phase II).