



Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

Board Clerk Use Only

Meeting Date: 1/15/2015

Agenda Item #: R.4

Est. Start Time: 11:10 a.m.

Date Submitted: 1/5/2015

Agenda Title: BUDGET MODIFICATION # DCHS-38-15: Increasing the Aging, Disability & Veterans Division Federal/State fund appropriation by \$154,270

Requested Meeting Date: 1/22/15

Time Needed: 5 min

Department: 25 - County Human Services

Division: Aging, Disability & Veterans Services

Contact(s): Lee Girard

Phone: 503-988-3620 Ext. 83768 I/O Address 167/1/510

Presenter Name(s) & Title(s): Lee Girard, Manager Senior - ADVSD Community Services

General Information

1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) is requesting approval of budget modification DCHS-38-15 which increases Aging, Disability & Veterans Services Division (ADVSD) fiscal year 2015 budget by \$154,270 to continue outreach and education services for eligible Medicare beneficiaries.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The State Unit on Aging (SUA) has received a three year MIPPA (Medicare Improvements for Patients and Providers Act) federal grant, funded through the Administration for Community Living (ACL). The State of Oregon Senior and Disabled Services unit has awarded ADVSD \$205,694 for the period September 30, 2014 to September 29, 2015. The total amount of the fiscal 2015 portion of the award is \$154,270. The purpose of this award is to build on our successful past efforts to expand outreach and education to Medicare clients who are likely eligible for the Low Income Subsidy (LIS) program, Medicare Saving Program (MSP), and Low Income Subsidy and Prescription Drug Enrollment Assistance. ADVSD will collaborate with partners to target outreach efforts and continue assisting consumers to apply for LIS and MSP through a toll-free telephone line.

ADVSD is the project lead and this funding will be part of program offer 25020A, ADVSD - Access & Early Intervention Services.

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the total ADVSD budget for fiscal year 2015 by \$154,270. This additional funding will increase the following expenses:

- Personnel by \$75,722 to pay for new permanent annual 1.80 FTE Community Information Specialists positions (1.05 FTE for 2015 fiscal year budget)
- Professional Services by \$69,590 for various outreach and advertising materials and services
- Materials & Supplies by \$1,626
- Central Indirect and Department Indirect by \$3,438 and \$3,894, respectively

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen or other government participation.

ADVSD will collaborate with partners to target outreach efforts and continue assisting consumers to apply for LIS and MSP through a toll-free telephone line.

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

The Federal/State funding for program offer 25020A - ADVSD Access & Early Intervention Services for fiscal year 2015 will increase by \$154,270. The CFDA Number 93.071.

7. What budgets are increased/decreased?

The fiscal year 2015 budget for ADVSD - Access & Early Intervention Services, program offer 25020A will increase by \$154,270.

The service reimbursement from the Federal/State fund to the risk management fund will increase by \$19,408.

DCHS Director's Office Professional Services budget will increase by \$3,894 (department indirect revenue).

Total service reimbursement to the general fund contingency will increase by \$3,438 (central indirect revenue).

8. What do the changes accomplish?

The award will allow ADVSD to continue outreach and education services for eligible Medicare beneficiaries.

9. Do any personnel actions result from this budget modification?

Yes. Personnel costs will increase by \$75,722 to fund two new positions:

1.00 FTE Community Information Specialist (CIS) permanent position (.58 for fiscal year 2015)

.80 FTE Community Information Specialist (CIS) permanent position (.47 FTE for fiscal year 2015)

Primary duties will be to provide specialized information and assistance to seniors, people with disabilities, family caregivers, and veterans by assessing needs, identifying resources, screening for eligibility, and follow up.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

Yes. This award pays 100% of all central and department indirect costs incurred.

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

The total federal grant the State received is for a period of three years. It is anticipated that this funding will be on-going.

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

This is a one year ongoing award for \$205,694 covering 12 months (September 30, 2014 to September 29, 2015).

ADVSD will be required to file semi-annual progress reports.

There are no cash match or in kind match requirements.

Required Signature

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|--|---------------------------|--------------|-------------------|
| Elected Official or Dept. Director: | <u>Liesl Wendt /s/</u> | Date: | <u>1/5/2015</u> |
| Budget Analyst: | <u>Jennifer Unruh /s/</u> | Date: | <u>1/5/2015</u> |
| Department HR: | <u>Chris Radzom /s/</u> | Date: | <u>12/31/2014</u> |
| Countywide HR: | <u>Susan Mullett /s/</u> | Date: | <u>12/31/2014</u> |