



**Multnomah County  
Agenda Placement Request  
Budget Modification  
(FY 2018)**

**Contingency Request**

**Board Clerk Use Only**

**Meeting Date:** \_\_\_\_\_

**Agenda Item #:** \_\_\_\_\_

**Est. Start Time:** \_\_\_\_\_

**Date Submitted:** \_\_\_\_\_

**Agenda Title: BUDGET MODIFICATION # DA-08-18: Contingency Request for Local 88  
Market Adjustment and Agreement Settlement Above Budgeted Amount**

**Requested Meeting Date:** 5/24/18 **Time Needed:** 5 minutes

**Department:** 15 - District Attorney **Division:** Administration

**Contact(s):** Allen Vogt, Finance Manager

**Phone:** 503-988-3863 **Ext.** \_\_\_\_\_ **I/O Address** 101/600

**Presenter Name(s) & Title(s):** Allen Vogt

**General Information**

**1. What action are you requesting from the Board?**

The Multnomah County District Attorney's Office (MCDA) is requesting General Fund Contingency to cover the financial impact of the American Federation of State, County and Municipal Employees, Local 88 (Local 88) 2016-2017 Market Adjustment for Selected Classifications (market adjustment) and recently ratified 2017-2020 Collective Bargaining Agreement. The total amount requested is \$94,117.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

Per Article 14 of the 2014-2017 Local 88 Agreement, the County and the Union agree to review market data and negotiate compensation for selected classifications every two years. The 2016-2017 market adjustment, which raised the wage scale on eight position classifications within MCDA's Office, was finalized in the fall of this fiscal year and the wage changes were retroactive to July 1, 2017 and will increase MCDA's General Fund expenses by \$69,616 more than budgeted for FY 2018.

Additionally, on February 15, 2018, the Board of County Commissioners (BCC) ratified Collective Bargaining Agreement 2017-2020 between Multnomah County and Local 88. Included in the agreement is a wage provision that states "Wages Retroactively Effective to July 1, 2017: Wage rates for members will be increased by 2.2%, with a minimum increase of \$.60/hour." This made

some wages increase more than the 2.2% budgeted for FY 2018, resulting in an estimated \$24,501 of additional General Fund expenses.

**3. Explain the fiscal impact (current year and ongoing).**

Based on the 2016-2017 market adjustment and the 2017-2020 Collective Bargaining Agreement, the MCDA labor costs are estimated to be \$94,117 over what was budgeted. The estimate includes base pay, salary-related (fringe), and insurance costs. The MCDA is respectfully requesting \$94,117 to cover unfunded liability through June 30, 2018.

Future labor cost increases associated with these changes will be incorporated into the budget.

**4. Explain any legal and/or policy issues involved.**

Not applicable.

**5. Explain any citizen or other government participation.**

Not applicable.

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

Not applicable

**7. What budgets are increased/decreased?**

The County-wide General Fund Contingency will decrease by \$94,117; the District Attorney's Office General Fund budget will increase by \$94,117, and the Risk Fund budget will increase by \$4,295.

**8. What do the changes accomplish?**

This contingency request will help MCDA meet its wage obligations under the recently ratified labor Agreement. This will add \$94,117 to MCDA's general fund to fully fund all of MCDA's general funded Local 88 employees' wages for this fiscal year

**9. Do any personnel actions result from this budget modification?**

Not applicable

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

Not applicable

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

Not applicable

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

Not applicable

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**For Contingency Requests Only:**

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**13. Why was the expenditure not included in the annual budget process?**

This contingency request will help MCDA meet its wage obligations under the recently ratified labor Agreement.

**14. What efforts have been made to identify funds from other sources within the department/agency to cover this expenditure?**

The MCDA budget is largely comprised of personnel costs, meaning that any unanticipated increases in those costs places a considerable strain on the department budget. All funds within MCDA are assigned to specific programs and are expected to be 100% committed to those programs.

**15. Why are no other department/agency fund sources available?**

Not applicable.

**16. Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?**

MCDA will work with the County to adjust its wage obligations for future budgets.

**17. Has this request been made before? When? What was the outcome?**

Not applicable.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense and Revenues Worksheet and/or a Budget Modification Personnel Worksheet*

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**Required Signature**

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**Elected Official or  
Dept. Director:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Budget Analyst:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Department HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Countywide HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_