

**ANNOTATED MINUTES**

*Tuesday, March 31, 1992 - 9:00 AM  
Multnomah County Courthouse, Room 602*

**EXECUTIVE SESSION**

- E-1      *The Multnomah County Board of Commissioners Will Meet in Executive Session to Discuss Real Property Transactions Pursuant to ORS 192.660(1)(e).*

**EXECUTIVE SESSION HELD.**

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*Tuesday, March 31, 1992 - 10:00 AM  
Multnomah County Courthouse, Room 602*

**BOARD BRIEFING**

- B-1      *Regionalization Committee Updates. Presented by Hank Miggins, Paul Yarborough and Merlin Reynolds.*

**PAUL YARBOROUGH, DICK ENGSTROM AND DON CARLSON PRESENTATION AND RESPONSE TO BOARD QUESTIONS. MR. YARBOROUGH TO RETURN WITH SPECIFIC RECOMMENDATIONS FOR BOARD CONSIDERATION.**

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*Tuesday, March 31, 1992 - 11:00 AM  
Multnomah County Courthouse, Room 602*

**AGENDA REVIEW**

- B-2      *Review of Agenda for Regular Meeting of April 2, 1992.*

R-3      **STAFF RESPONDED TO COMMISSIONER ANDERSON'S SUGGESTION REGARDING DISPOSITION OF PROPOSED PHONE FUND SAVINGS.**

R-8      **BOARD SUGGESTED AMENDMENTS TO RESOLUTION.**

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*Tuesday, March 31, 1992 - 1:30 PM  
Multnomah County Courthouse, Room 602*

**BOARD BRIEFINGS**

- B-3      *Board Discussion and Request for Policy Direction Regarding the Juvenile Justice Division's Application to Become a Participant in the House Bill 3438 Pilot Program. Presented by Harold Ogburn and Bill Morris.*

**HAL OGBURN AND BILL MORRIS PRESENTATION AND  
RESPONSE TO BOARD QUESTIONS. MR. OGBURN  
DIRECTED TO PURSUE PRE-INTEREST APPLICATION AND  
RETURN TO BOARD IN JUNE.**

- B-4**      *Board Discussion and Request for Policy Direction Regarding Plan for the Youth Empowerment and Employment Coalition Demonstration Project, Including Budgetary Impact. Presented by Harold Ogburn and Lorenzo Poe.*

**MR. OGBURN AND LOLENZO POE DIRECTED TO PROCEED  
WITH PROJECT PLAN PREPARATIONS AND RETURN  
WHEN INTERGOVERNMENTAL AGREEMENTS ARE READY  
FOR BOARD CONSIDERATION.**

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*Thursday, April 2, 1992 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**REGULAR MEETING**

*Chair Gladys McCoy convened the meeting at 9:30 a.m., with Vice-Chair Sharron Kelley, Commissioners Pauline Anderson and Gary Hansen present, and Commissioner Rick Bauman excused.*

**CHAIR McCOY INTRODUCED SHARMELLA WOODS OF  
PORTSMOUTH MIDDLE SCHOOL.**

**REGULAR AGENDA**

**NON-DEPARTMENTAL**

- R-9**      *RESOLUTION in the Matter of the Acquisition of ONE MAIN PLACE for County Purposes and Approval of Related Documents*
- R-10**      *RESOLUTION in the Matter of the Approving of the Issuance and Negotiated Sale of Approximately \$31,500,000 Series 1992A Certificates of Participation; Approving and Authorizing the Certificate Purchase Agreement, the Lease-Purchase and Escrow Agreement, and the Preliminary Official Statement and Official Statement; and Designating an Authorized Officer; and Authorizing the County to Proceed with Validation Process of Certificates of Participation Issue*

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED  
BY COMMISSIONER ANDERSON, R-9 AND R-10 WERE  
UNANIMOUSLY REMOVED FROM THE AGENDA.**

**CONSENT CALENDAR**

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED  
BY COMMISSIONER HANSEN, THE CONSENT CALENDAR  
(ITEMS C-1 THROUGH C-4) WAS UNANIMOUSLY  
APPROVED.**

DEPARTMENT OF SOCIAL SERVICES

- C-1      *Ratification of Amendment No. 2 to the Intergovernmental Agreement Between Multnomah County, Developmental Disabilities Program Office and the City of Portland, Parks and Recreation, Providing Increased Work Activity Center Funds Due to the Transfer of Four Clients, for the Period March 1, 1992 to June 30, 1992*
- C-2      *Ratification of Amendment No. 3 to the Intergovernmental Agreement Between Multnomah County, Developmental Disabilities Program Office and Oregon Health Sciences University, Child Development and Rehabilitation Center, Providing Increased Early Intervention Services Funds Due to the Addition of One Client, for the Period February 1, 1992 to June 30, 1992*
- C-3      *Ratification of Amendment No. 4 to the Intergovernmental Agreement Between Multnomah County, Developmental Disabilities Program Office and Oregon Health Sciences University, Child Development and Rehabilitation Center, Providing Increased Work Activity Center Services Funds Due to the Transfer of One Client, for the Period March 1, 1992 to June 30, 1992*

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-4      *In the Matter of a Package Store Liquor License Change of Ownership Application for the MINI MART EXPRESS Submitted by Sheriff's Office with Recommendation for Approval*

REGULAR AGENDA

NON-DEPARTMENTAL

MANAGEMENT SUPPORT

- R-1      *In the Matter of the Request to Ratify an Agreement Between Multnomah County and the Oregon Nurses Association Adding the Classification of Physician Assistant to the Oregon Nurses Association Bargaining Unit and Providing for the Wage Rates of Affected Employees*

**UPON MOTION OF COMMISSIONER HANSEN, SECONDED  
BY COMMISSIONER KELLEY, R-1 WAS UNANIMOUSLY  
APPROVED.**

DEPARTMENT OF SOCIAL SERVICES

- R-2      *ORDER Setting a Hearing Date in the Matter of the Request for Transfer of Tax Foreclosed Property Under the County Housing Affordability Demonstration Program*

**COMMISSIONER HANSEN MOVED AND COMMISSIONER  
KELLEY SECONDED, APPROVAL OF R-2. CECILE PITTS  
EXPLANATION AND RESPONSE TO BOARD QUESTIONS.  
ORDER 92-43 SETTING HEARING DATE FOR THURSDAY,  
APRIL 16, 1992 UNANIMOUSLY APPROVED.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-3      *Budget Modification DES #20 Authorizing Transfer of \$95,000 From Object Code 6140 to Object Code 8400 within the Information Services Division Telephone Fund Budget*

**UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER KELLEY, R-3 WAS UNANIMOUSLY APPROVED.**

NON-DEPARTMENTAL

- R-4      *First Reading of an ORDINANCE Adding New Chapter 8.75 to the Multnomah County Code in Order to Regulate Refuse Hauling, Dumping and Littering*

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF FIRST READING. ROBERT TRACHTENBERG AND COMMISSIONER KELLEY EXPLANATION. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, AMENDMENTS TO PAGES 2 AND 3 WERE UNANIMOUSLY APPROVED. BOARD COMMENTS. FIRST READING OF PROPOSED ORDINANCE, AS AMENDED, UNANIMOUSLY APPROVED. SECOND READING SCHEDULED FOR THURSDAY, APRIL 9, 1992.**

- R-5      *First Reading of an ORDINANCE Amending Multnomah County Code Chapter 3.11, Relating to Charitable Fund Raising on County Premises, by Changing the Membership of the Campaign Management Council and the Certification Criteria*

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER ANDERSON MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF THE FIRST READING. BILL FARVER EXPLANATION. FIRST READING UNANIMOUSLY APPROVED. SECOND READING SCHEDULED FOR THURSDAY, APRIL 9, 1992.**

- R-7      *RESOLUTION in the Matter of Revising Procedures to Manage Requests for Appropriation Transfers from the General Fund Contingency*

**COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-7. MR. FARVER EXPLANATION. RESOLUTION 92-44 UNANIMOUSLY APPROVED.**

- R-8      *RESOLUTION in the Matter of the Regionalization of County Services*

**COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-8. BOARD DISCUSSION AND COMMENTS. UPON MOTION OF**

**COMMISSIONER HANSEN, SECONDED BY COMMISSIONER KELLEY, AMENDMENTS TO SECTIONS (2) AND (3) WERE UNANIMOUSLY APPROVED. RESOLUTION 92-45 UNANIMOUSLY APPROVED, AS AMENDED.**

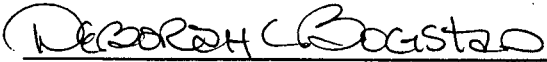
*The Board recessed at 9:55 a.m., and reconvened at 10:05 a.m.*

R-6      **PROCLAMATION in the Matter of Proclaiming April 5 - 11, 1992 as the WEEK OF THE YOUNG CHILD**

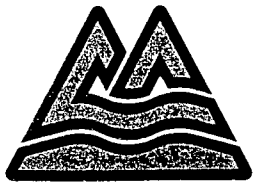
**NANCY CHAPIN ADVISED OF SCHEDULED EVENTS AND ACTIVITIES AND READ PROCLAMATION. SONG PRESENTED BY GEM CHILD CARE PROGRAM CHILDREN. BOARD COMMENTS. UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER KELLEY, PROCLAMATION 92-46 WAS UNANIMOUSLY APPROVED.**

*There being no further business, the meeting was adjourned at 10:15 a.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**



**Deborah L. Bogstad**



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 606, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY •	CHAIR •	248-3308
PAULINE ANDERSON •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
RICK BAUMAN •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •		248-3277

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS FOR THE WEEK OF

MARCH 30 - APRIL 3, 1992

Tuesday, March 31, 1992 - 9:00 AM - Executive Session. . . .Page 2  
Tuesday, March 31, 1992 - 10:00 AM - Board Briefing. . . .Page 2  
Tuesday, March 31, 1992 - 11:00 AM - Agenda Review . . . .Page 2  
Tuesday, March 31, 1992 - 1:30 PM - Board Briefings. . . .Page 2  
Thursday, April 2, 1992 - 9:30 AM - Regular Meeting. . . .Page 3

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers  
Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers  
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, March 31, 1992 - 9:00 AM

Multnomah County Courthouse, Room 602

EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session to Discuss Real Property Transactions Pursuant to ORS 192.660(1)(e). 1 HOUR REQUESTED.
- 

Tuesday, March 31, 1992 - 10:00 AM

Multnomah County Courthouse, Room 602

BOARD BRIEFING

- B-1 Regionalization Committee Updates. Presented by Hank Miggins, Paul Yarborough and Merlin Reynolds. 1 HOUR REQUESTED.
- 

Tuesday, March 31, 1992 - 11:00 AM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

- B-2 Review of Agenda for Regular Meeting of April 2, 1992.
- 

Tuesday, March 31, 1992 - 1:30 PM

Multnomah County Courthouse, Room 602

BOARD BRIEFINGS

- B-3 Board Discussion and Request for Policy Direction Regarding the Juvenile Justice Division's Application to Become a Participant in the House Bill 3438 Pilot Program. Presented by Harold Ogburn and Bill Morris. 30 MINUTES REQUESTED.
- B-4 Board Discussion and Request for Policy Direction Regarding Plan for the Youth Empowerment and Employment Coalition Demonstration Project, Including Budgetary Impact. Presented by Harold Ogburn and Lorenzo Poe. CONTINUED FROM MARCH 24, 1992. 30 MINUTES REQUESTED.
-

Thursday, April 2, 1992 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

DEPARTMENT OF SOCIAL SERVICES

- C-1 Ratification of Amendment No. 2 to the Intergovernmental Agreement Between Multnomah County, Developmental Disabilities Program Office and the City of Portland, Parks and Recreation, Providing Increased Work Activity Center Funds Due to the Transfer of Four Clients, for the Period March 1, 1992 to June 30, 1992
- C-2 Ratification of Amendment No. 3 to the Intergovernmental Agreement Between Multnomah County, Developmental Disabilities Program Office and Oregon Health Sciences University, Child Development and Rehabilitation Center, Providing Increased Early Intervention Services Funds Due to the Addition of One Client, for the Period February 1, 1992 to June 30, 1992
- C-3 Ratification of Amendment No. 4 to the Intergovernmental Agreement Between Multnomah County, Developmental Disabilities Program Office and Oregon Health Sciences University, Child Development and Rehabilitation Center, Providing Increased Work Activity Center Services Funds Due to the Transfer of One Client, for the Period March 1, 1992 to June 30, 1992

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-4 In the Matter of a Package Store Liquor License Change of Ownership Application for the MINI MART EXPRESS Submitted by Sheriff's Office with Recommendation for Approval

REGULAR AGENDA

NON-DEPARTMENTAL

MANAGEMENT SUPPORT

- R-1 In the Matter of the Request to Ratify an Agreement Between Multnomah County and the Oregon Nurses Association Adding the Classification of Physician Assistant to the Oregon Nurses Association Bargaining Unit and Providing for the Wage Rates of Affected Employees

DEPARTMENT OF SOCIAL SERVICES

- R-2 ORDER Setting a Hearing Date in the Matter of the Request for Transfer of Tax Foreclosed Property Under the County Housing Affordability Demonstration Program

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-3 Budget Modification DES #20 Authorizing Transfer of \$95,000 From Object Code 6140 to Object Code 8400 within the Information Services Division Telephone Fund Budget.  
(CONTINUED FROM MARCH 26, 1992)

NON-DEPARTMENTAL

- R-4 First Reading of an ORDINANCE Adding New Chapter 8.75 to the Multnomah County Code in Order to Regulate Refuse Hauling, Dumping and Littering
- R-5 First Reading of an ORDINANCE Amending Multnomah County Code Chapter 3.11, Relating to Charitable Fund Raising on County Premises, by Changing the Membership of the Campaign Management Council and the Certification Criteria
- R-6 PROCLAMATION in the Matter of Proclaiming April 5 - 11, 1992 as the WEEK OF THE YOUNG CHILD. 10:00 AM TIME CERTAIN REQUESTED.
- R-7 RESOLUTION in the Matter of Revising Procedures to Manage Requests for Appropriation Transfers from the General Fund Contingency
- R-8 RESOLUTION in the Matter of the Regionalization of County Services
- R-9 RESOLUTION in the Matter of the Acquisition of ONE MAIN PLACE for County Purposes and Approval of Related Documents
- R-10 RESOLUTION in the Matter of the Approving of the Issuance and Negotiated Sale of Approximately \$31,500,000 Series 1992A Certificates of Participation; Approving and Authorizing the Certificate Purchase Agreement, the Lease-Purchase and Escrow Agreement, and the Preliminary Official Statement and Official Statement; and Designating an Authorized Officer; and Authorizing the County to Proceed with Validation Process of Certificates of Participation Issue

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
1992-1993 BUDGET DELIBERATIONS SCHEDULE

The 1992-1993 Multnomah County budget deliberations will be held in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth Avenue, Portland, with the exception of an evening hearing on Tuesday, April 14, 1992, which will be held in Multnomah County Sheriff's Office Auditorium, 12240 NE Glisan, Portland.

The public is invited to all sessions. Public testimony will be heard during public hearing sessions. Written testimony will be accepted at any session. Call the Office of the Board Clerk for further information, 248-3277 or 248-5222.

Tuesday, April 7	9:30-10:00 AM	EXECUTIVE BUDGET MESSAGE
Wednesday, April 8	9:30-12:00 PM	<u>PUBLIC HEARING</u>
		SHERIFF
	1:30-5:00 PM	<u>PUBLIC HEARING</u>
		COMMUNITY CORRECTIONS
Thursday, April 9	9:30-12:00 PM	<u>PUBLIC HEARING</u>
		DUNTHORPE-RIVERDALE SERVICE DIST.
		NO. 1 AND MID-COUNTY SERVICE DIST.
		NO. 14
	1:30-5:00 PM	<u>PUBLIC HEARING</u>
		ENVIRONMENTAL SERVICES
Friday, April 10	9:30-12:00 PM	<u>PUBLIC HEARING</u>
		SOCIAL SERVICES
	1:30-5:00 PM	<u>PUBLIC HEARING</u>
		HEALTH
Monday, April 13	9:30-12:00 PM	<u>PUBLIC HEARING</u>
		DISTRICT ATTORNEY AND LIBRARY
		SERVICES
	1:30-5:00 PM	<u>PUBLIC HEARING</u>
		NON-DEPARTMENTAL
Tuesday, April 14	7:00 PM	<u>PUBLIC HEARING</u>
		Sheriff's Office/Auditorium
		12240 NE Glisan, Portland
Wednesday, April 15	7:00 PM	<u>PUBLIC HEARING</u>
		Multnomah County Courthouse
		1021 SW Fourth, Room 602
Friday, April 17	9:30-12:00 PM	WORK SESSION
	1:30-5:00 PM	WORK SESSION
Monday, April 20	9:30-12:00 PM	WORK SESSION
	1:30-5:00 PM	WORK SESSION
Wednesday, April 22	9:30-12:00 PM	WORK SESSION
	1:30-5:00 PM	WORK SESSION
Thursday, April 23	9:30 AM	APPROVE BUDGET
Thursday, April 30	9:30 AM	APPROVE BUDGET (ALTERNATE DATE)

Meeting Date: MAR 31 1992

Agenda No.: B-1

(Above space for Clerk's Office Use)

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AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Briefing

BOARD BRIEFING: 3/31/92 REGULAR MEETING  
(date) (date)

DEPARTMENT Nondepartmental DIVISION County Chair's Office

CONTACT Hank Miggins TELEPHONE X-3308

PERSON(S) MAKING PRESENTATION Hank Miggins, Paul Yarborough, Merlin Reynolds

ACTION REQUESTED:

☒ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 45 min. - 1 hour

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Regionalization Committee Updates

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Gladys McLaughlin*  
Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

1992 MAR 23 AM 11:57  
MULTI-COUNTY  
OREGON  
CLERK OF  
COUNTY

Meeting Date: MAR 31 1992

Agenda No.: B-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Request for Policy Direction on HB3438

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Social Services DIVISION Juvenile Justice

CONTACT Bill Morris TELEPHONE 248-3460

PERSON(S) MAKING PRESENTATION Harold Ogburn and Bill Morris

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☒ POLICY DIRECTION ☐ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 30 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

The Juvenile Justice Division requests policy direction from the Board of County Commissioners regarding the Division's application to become a participating pilot county in the HB3438 Pilot Program.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER Andy Craghead

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1992 MAR 25 PM 4:06




# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
JUVENILE JUSTICE DIVISION  
1401 N.E. 68TH  
PORTLAND, OREGON 97213  
(503) 248-3460

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, Chairperson  
Board of County Commissioners

FROM:  Harold Ogburn, Director Juvenile Justice Division

DATE: March 25, 1992

SUBJECT: REQUEST FOR CONSIDERATION TO APPLY FOR HOUSE BILL 3438 PILOT PROGRAM

The Juvenile Justice Division has taken necessary pre-application action to remain in consideration for a pilot program under House Bill 3438. The Division is coming before the Board to seek approval and direction on continuing the application process to administer CSD parole services in Multnomah County.

House Bill 3438 was developed for the purpose of encouraging counties to develop a coordinated local juvenile justice case management system. The concept was to have three to six counties, or consortia of counties, operate pilot programs where all services to adjudicated delinquent youth were administered by counties instead of a mix of State Children Services Division and county juvenile courts.

The Bill called for counties to seek pilot programs in two areas:

- 1) Counties participating in the pilot program would administer CSD caseworkers, supervisors, support staff and out-of-home placements that had been established through a benchmark process to have been applied to adjudicated delinquents. Those staff and services would then be transferred to county juvenile departments from CSD during the pilot program to determine if delinquent youth are better served through a unified process under local supervision.
- 2) Counties could participate in the pilot program by administering specific sections of the CSD delinquency caseloads, i.e., parole, through a contract for services agreement where the supervision of parole, and support staff would be transferred to the counties, but the transferred personnel would remain in the employment of CSD and provide field services to the county under the terms of a contract of services.

The intent of the bill was to consolidate delinquency services in local juvenile courts and provide a continuum of services that would be attractive to counties because it would augment staff working with delinquents under local control and would provide direct access to out-of-home placements.

In the case of parole it would provide the local juvenile court with better ability to manage its cap at the state training schools and give a better continuum of service and accountability of youth to the local court.

Unfortunately between passage of this bill and its implementation, Measure 5 raised its ugly head.

REQUEST FOR CONSIDERATION TO APPLY FOR HOUSE BILL 3438 PILOT PROGRAM  
March 25, 1992  
Page 2 of 2

In December, 1991, when CSD administration introduced the HB 3438 pilot program to juvenile courts from around the state, CSD had already planned budget cuts of 25 per cent or more throughout all programs. Juvenile courts were dismayed by the realization they were being asked to apply for a pilot program that would actually decrease resources. Throughout the ensuing months, it became clear most juvenile courts and counties were not interested in the pilot programs and only two juvenile courts have remained interested in pursuing the concept, Lane and Multnomah Counties, and both in a modified version of the original plan.

The Multnomah County Juvenile Justice Division does not see the feasibility of transferring the CSD branch office adjudicated delinquent caseloads and attending services to our agency at this time because of the sheer complexity of the move. Over 600 cases have been identified as the benchmark in the Multnomah County branch CSD offices and to make that transition would be difficult for the gain we believe we would attain. However we are interested in administering State Juvenile Parole, the aftercare program for youth released from the state training schools.

The Juvenile Justice Division believes if we administer State Juvenile Parole, we will be able to provide a better continuum of service for adjudicated delinquents, be better able to manage our cap at MacLaren and Hillcrest, and provide a better brand of casework services to youth coming out of the juvenile training schools to parole in our community.

Through these adjustments, we believe we can provide better community protection to the citizens and youth of Multnomah County than if we did not seek to administer parole in the coming years. Resources are going to be diminished either way. However we believe there are efficiencies in sharing the rather meager resources left after Measure 5 takes its toll, and we believe we have the culture and environment within the Juvenile Justice Division to impact services provided to paroled youth.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
JUVENILE JUSTICE DIVISION  
1401 N.E. 68TH  
PORTLAND, OREGON 97213  
(503) 248-3460

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MULTNOMAH COUNTY JUVENILE JUSTICE DIVISION PRE-APPLICATION FOR HOUSE BILL 3438 PILOT PROGRAM

**PROPOSAL:** The Multnomah County Juvenile Justice Division would like to be considered for the House Bill 3438 Pilot Program. Our interest is in administering parole and transition services to youth coming out of state training schools into Multnomah County.

The purpose of this proposal is to provide better linkages between the parole system, MacLaren and the local Juvenile Court with an end result of better community protection, accountability and skill enhancement. In the era of Ballot Measure 5, it is anticipated close custody bed space will be reduced with the closure of Hillcrest and that Multnomah County, which currently has 76 close custody beds, will have approximately 51 beds available by July 1993. It will be imperative for the local community to have direct access to determine which youth need the secure beds the most.

With better access to parole and the MacLaren system, the local juvenile court would have better information regarding length of stay in close custody, programs used to effect treatment, planning for aftercare, monitoring of parole supervision, and overall cap management.

**PLAN:** The Multnomah County plan is to move the eight parole staff, two parole assistants, one Diversion Specialist, two office specialists, one supervisor and contracted transitional services under the administrative umbrella of the Juvenile Justice Division. This unit is currently serving approximately 275 youth on parole and in close custody. The plan would be to keep the parole unit intact, working out of the King Center in northeast Portland.

Consistent with Bobby Mink's memo of January 24, 1992, no money will be transferred to pilot counties; counties will supervise state employees, and those employees will continue to use state equipment and supplies. Multnomah County would have access to the state services purchased for adjudicated delinquents.

County and CSD parole supervisors have had an ongoing dialogue over the last year about the 3438 concept. Discussions have been amicable and of a problem solving nature. Details on how activities and expenditures will be handled has not been discussed, but in light of the narrower scope of this proposal, the issues should not pose extensive problems.

MULTNOMAH COUNTY JUVENILE JUSTICE DIVISION  
PRE-APPLICATION FOR  
HOUSE BILL 3438 PILOT PROGRAM  
Page 2 of 3

The parole unit would be included in all Juvenile Justice Division activities including staff meetings, trainings, and organizational planning efforts. The intent is to enmesh the parole unit into the culture of the Juvenile Justice Division and the balanced approach as it is practiced within the Multnomah County Juvenile Justice Division.

Parole would gain some pragmatic advantages from this union as well. The broad array of services available to the counselors of the Juvenile Justice Division would become available to parole as well. Greater access to drug and alcohol programs, employment and community service would be available. Conversely, as the two systems become enmeshed Juvenile Justice will be able to gain from the knowledge and services provided by parole. This interface may be particularly valuable in gang related programs where information exchange between parole and probation is most important.

**OPERATION IN ACCORDANCE WITH HB 3438 STANDARDS:** Currently the Multnomah County Juvenile Justice Division practices the balanced approach in addressing case management services. The balanced approach (including fair and just sanctions) is addressed in the mission statement of the agency and is practiced through Offense Specific Case Management plans, and recommendations to the Court, when we evaluate the needs of each client.

Juvenile Justice Division Counselors address the needs of clients using the criteria of least restrictive alternative and exercise a vast array of sanctions from diversions out of the system through informal and formal sanctions while the youth is in the community, to eventual residential care placements, commitments and remands to the adult court.

Pilot project parole officers and staff would be afforded the same training and competency development afforded Juvenile Division staff. The highly publicized and acclaimed cultural diversity program currently implemented at Juvenile Justice Division would be afforded parole staff.

Data reflecting the effectiveness of the pilot program will be gathered by Information Services staff at the Juvenile Justice Division, in conjunction with information gathered by parole and state training school staff.

**COMMUNITY PARTICIPATION TO DATE:** The high risk committee of the local Children and Youth Services Commission have been apprised of the Juvenile Justice Division's interest in the pilot program through its Chairperson, Nan Waller, who supports the application. The entire local CYSCC Commission has been apprised the Juvenile Justice Division was leaning toward this option.

MULTNOMAH COUNTY JUVENILE JUSTICE DIVISION  
PRE-APPLICATION FOR  
HOUSE BILL 3438 PILOT PROGRAM  
Page 3 of 3

Informal discussions with parole have been going on for over a year about this proposal, and recently the Juvenile Justice Division received a letter supporting the concept from the parole officers and their supervisor asking to participate in planning for the proposed project.

Chief Judge of Multnomah County Juvenile Court, Linda Bergman, has been apprised of the plan and supports it at this time.

CSD Regional Manager, Kay Toran, has been apprised of our pre-application for parole only, and has no position on our intent.

**SUMMARY:** The Multnomah County Juvenile Justice Division is interested and willing to pursue further planning toward being a pilot program that works in conjunction with the State of Oregon in addressing the needs of delinquent youth. We look forward to your response to our pre-application.

413016.WGM  
March 24, 1992

**Enrolled**  
**House Bill 3438**

Sponsored by Representatives CLARK, BRIAN; Representatives CLARNO, COURTNEY, MANNIX,  
MARKHAM, MEEK, MILLER, OAKLEY, STEIN, WALDEN, Senator COHEN

CHAPTER .....

AN ACT

Relating to juvenile corrections; and appropriating money.

Be It Enacted by the People of the State of Oregon:

*Oregon 208*  
*Texas*  
*Miss.*  
*Ala.*  
*Pennsylvania*

120  
150

**SECTION 1.** For the purposes of encouraging counties to develop a coordinated local juvenile justice case management system, ~~providing effective alternatives to confinement of juvenile offenders at the state level and allowing county juvenile department case managers to directly refer juveniles to state funded out-of-home care and treatment programs,~~ the administrator of the Children's Services Division shall, out of funds appropriated for such purposes, make grants to counties that are selected to participate in a pilot program hereby established.

**SECTION 2.** As used in this Act:

- (1) "Adjudicated juveniles" means juveniles who have been found to be within the jurisdiction of the juvenile court under ORS 419.476 (1)(a).
- (2) "Administrator" means the administrator of the Children's Services Division.
- (3) "Case management" means activities aimed at linking adjudicated juveniles with the social service and corrections systems, coordinating services delivered to juveniles, assessing the needs of juveniles and obtaining those services. Case management includes the responsibility for parole decisions to be made by participating juvenile departments.
- (4) "Community juvenile justice program" means a community-based or community-oriented program that provides services to juvenile offenders or services to persons charged with an act of delinquency. Community juvenile corrections programs may make available employment, educational, mental health, drug or alcohol abuse or counseling services, and may include housing or supervision.
- (5) "Division" means the Children's Services Division of the Department of Human Resources.
- (6) "Juvenile justice system" means the organizational structure or network aimed at serving adjudicated juveniles.
- (7) "Juvenile Corrections Council" means the council established in section 20 of this Act.

**SECTION 3.** (1) The administrator of the Children's Services Division, in consultation with the Association of Oregon Counties, shall adopt rules necessary for the implementation and administration of the pilot program established under section 1 of this Act, including selection criteria, consistent with standards developed through the process described under section 9 of this Act to be used in selecting three to six counties or three to six consortia of counties that will participate in the program. The administrator shall provide consultation and technical assistance to counties to aid them in the development of plans for community juvenile justice programs.

(2) The pilot program shall be administered by the administrator and division employees designated by the administrator. The authority to adopt rules shall not be delegated.

(3) The administrator may adopt rules establishing additional requirements for receipt of grants under this Act. In order to remain eligible for grants, a county must substantially comply with the operating standards established by the administrator.

(4) The administrator or a designee is hereby authorized to enter any facility operated with grants received under this Act, and inspect books and records, for purposes of recommending changes and improvements.

**SECTION 4.** (1) A county seeking a grant for the development, implementation and operation of community-based juvenile justice case management services and programs must comply to the division in the manner and form prescribed in this Act. Application for a grant is subject to approval by the administrator. The application must include a plan for a community juvenile justice program.

(2) The plan must include:

- (a) A description of the activities for which a grant is sought;
- (b) The purpose, objective, administrative structure and staffing of the activity;
- (c) The amount of community involvement and client participation in the activity;
- (d) The location and description of facilities that will be used in the activity;
- (e) Specific information relating the plan to the goal of reducing county commitments to state training schools;

→ (f) A review of the number of county minority juveniles confined in state training schools, and if the percentage of county minority youth confined exceeds the percentage of county minority population, the plan shall include steps to address that issue; and

→ (g) A description of services to girls and any special services that will be extended to the female population.

(3) The plan must outline an approach to juvenile justice services which:

- (a) Holds each juvenile accountable for the juvenile's behavior;
- (b) Recognizes the right of the community to be protected from criminal behavior; and
- (c) Allows each juvenile to develop a broad range of skills.

(4) The plan shall include a case management system that includes, but need not be limited to:

- (a) Individual assessment of each juvenile and the needs of each family;
- (b) Supervision of juveniles under the jurisdiction of the court, including juveniles on probation or parole; and

(c) Establishment of a multidisciplinary team which makes recommendations to courts about the most appropriate primary case management system for juveniles who have multiple case managers or need services in more than one system.

(5) A letter from the local children and youth services commission stating that the community juvenile justice plan is consistent with the commission's local comprehensive plan for children in the county must accompany the plan.

**SECTION 5.** Failure of a county to qualify for grants under this Act does not affect its eligibility for other state funds for juvenile corrections purposes otherwise provided by law.

**SECTION 6.** (1) The county juvenile departments making application shall develop a community \*juvenile justice plan in conjunction with local children and youth services commissions.

(2) Local children and youth services commissions shall submit a written response to the plan to the administrator of the Children's Services Division and the main governing body of their county.

(3) An opportunity to participate in the development of the plan must be given to the following:

- (a) Members of the public;
- (b) County juvenile judge;
- (c) County juvenile department;
- (d) Main governing body of the county;
- (e) Local Children's Services Division employees;
- (f) School districts within the county;
- (g) Mental health professionals;
- (h) County district attorney;

- (i) Local law enforcement units;
- (j) Private providers;
- (k) Local community children and youth services commissions;
- (L) Juvenile parole officer employed by the Children's Services Division who is recommended by the certified collective bargaining agent; and
- (m) Caseworker employed by the Children's Services Division who is recommended by the certified collective bargaining agent.

(4) Following development, review and comment by the individuals and organizations listed in subsection (3) of this section, the proposal shall be approved in the form of a resolution by the governing body of the appropriate county. A letter of review and comment from the presiding judge of the juvenile court having jurisdiction in juvenile cases must accompany the plan. The community juvenile justice plan shall then be submitted to the Juvenile Corrections Council. The council shall make a recommendation to the administrator for the approval or denial of a county's proposed community juvenile justice program.

**SECTION 7.** Participation in the pilot program established under section 1 of this Act does not exempt a facility or program from applicable licensing, inspection or other supervisory requirements imposed by law. The Children's Services Division shall remain responsible for the licensing and funding of out-of-home juvenile programs.

**SECTION 8.** The Children's Services Division shall allow counties participating in the pilot program established under section 1 of this Act to directly refer juveniles to a continuum of out-of-home placement options including but not limited to juvenile training schools, youth care centers, foster care and private placements. Participating counties shall be assured access to an equitable share of out-of-home placements through the process described in section 13 (1) of this Act.

**SECTION 9.** The Oregon Community Children and Youth Services Commission in collaboration with the Children's Services Division, the Juvenile Corrections Council and other groups shall adopt rules prescribing minimum standards for the establishment, operation and evaluation of community juvenile justice programs.

**SECTION 10.** Local juvenile departments participating in the pilot program established under section 1 of this Act shall:

- (1) Monitor the operation of community juvenile justice programs in the county.
- (2) Make an annual report to the governing body of the county, the administrator of the Children's Services Division, the Juvenile Corrections Council and the Executive Director of the Oregon Community Children and Youth Services Commission containing an evaluation of the effectiveness of activities receiving grants under this Act in achieving the objectives in the county's community juvenile justice plan and make recommendations for the improvement, modification or discontinuance of these activities.
- (3) Make recommendations to programs receiving grants under this Act concerning compliance with the standards adopted by the commission under section 9 of this Act.
- (4) Recommend to the governing body of the county the approval or rejection of contracts with units of local government or nongovernment agencies who desire to participate in the community juvenile justice program. Before recommending approval of a contract, the juvenile department must determine that a program is capable of meeting the standards adopted by the commission under section 9 of this Act.
- (5) Have responsibility for parole decisions regarding juveniles from the county committed to training schools. In the event that a county is operating over its allocated training school cap, the division may assume parole authority until the county population is at its cap.
- (6) Develop and implement the plan as described in section 4 of this Act.

**SECTION 11.** (1) The governing body of the county shall retain all authority for the expenditure of funds, including grants received under this Act.

(2) The plan for a community juvenile justice program shall be reviewed and approved by the governing body of each county to which the plan pertains prior to submission to the administrator of the Children's Services Division.

**SECTION 12.** (1) The administrator of the Children's Services Division shall review periodically the performance of counties receiving grants under this Act. If the administrator determines that there are reasonable grounds to believe that a county is not in substantial compliance with its plan, the administrator, after giving the county at least 120 days' notice, shall conduct an investigation to ascertain whether there is substantial compliance or satisfactory progress being made toward compliance. After the investigation, the administrator may suspend any portion of those funds made available to the county under this Act until the required compliance occurs.

(2) Funds received by a county under this Act shall not be used to replace county general fund moneys or other federal or state funds currently being used by the county for existing juvenile programs, except when county juvenile department funding reductions are proportional to overall county spending reductions.

(3) Funds received under this Act shall not be used for capital construction.

**SECTION 13.** The state and the counties participating in the pilot program may enter into one or both of the following contractual agreements:

(1) The number of Children's Services Division employees whose supervision will be transferred to participating county juvenile departments and the number of out-of-home placement slots the Children's Services Division shall make available to county juvenile departments shall be based on the local service benchmark. The Legislative Fiscal Office shall determine the local service benchmark by conducting an independent accounting of funds the division expended for delinquent children of the participating county during the 1989-1991 biennium. The accounting shall include costs of providing parole, case work and child placement services including out-of-home placements, salaries, benefits, space requirements, transportation, administrative overhead, supervision, secretarial support and all other reasonable costs associated with the provision of the services the state is transferring to the county under the contract. The service level hereby determined is the local service benchmark and shall be used to determine the local service allocation.

(2) Within the limits of funds appropriated by the Legislative Assembly, the division shall award training school reduction grants to participating counties. The training school reduction grant funding level for a county shall be determined as follows:

(a) First, the Legislative Fiscal Office shall determine the training school funding level by conducting an independent accounting of funds the division expended during the 1989-1991 biennium on training school services. The accounting shall include costs of care to children at MacLaren School for Boys, Hillcrest School of Oregon and camps maintained under ORS chapter 420, including salaries, benefits, space requirements, transportation, administrative overhead, supervision, secretarial support, facility maintenance and depreciation, educational services and all other reasonable costs associated with the provision of the services the state is transferring to the county. The funding level hereby determined is the training school funding level.

(b) The training school funding level per youth shall be determined by dividing the training school funding level by the number of juveniles being served in the training school.

(c) The county training school reduction grant level shall be calculated by multiplying the number of training school commitments the county agrees to reduce from its current training school bed allocation by the training school funding level per youth.

**SECTION 14.** (1) Except as otherwise provided in subsection (4) of this section, a county receiving a grant under this Act shall be charged a sum for each juvenile committed to a juvenile training school equal to the cost of confining a juvenile at the training school, as calculated annually using the formula described in section 13 of this Act.

(2) No charges shall be made for those juveniles convicted of offenses included in the public safety reserve, as defined by rule.

(3) The amount charged to counties shall be deducted from the grant payable to the participating county.

(4) No charges shall be made to a county which operates at or below the average daily training school population specified in its plan for a community juvenile justice program.

**SECTION 15.** (1) The supervision of all state juvenile parole officers, Children's Services Division caseworkers and any supporting clerical personnel whose job involves rendering services assumed by the county shall be transferred to the county. The transferred personnel shall remain in the employment of the division and provide field services to the county under the terms of a contract for services between the county and the division. Nothing in this Act supersedes any provision of current collective bargaining agreements.

(2) Any disputes arising from employee transfers under this Act shall be resolved as provided by collective bargaining agreements or by the Employment Relations Board.

**SECTION 16.** A participating county may, by resolution of its board of commissioners, notify the administrator of its intention to withdraw from the pilot program established under section 1 of this Act, and the withdrawal shall be effective six months later. Upon withdrawal, the unexpended balance of moneys allocated to the county, or that amount necessary to reinstate state correctional services displaced by that county's participation, shall be transferred to the Children's Services Division for the reinstatement of the displaced services.

**SECTION 17.** (1) The Children's Services Division shall provide for an independent evaluation of the pilot program. The administrator of the Children's Services Division shall make the reports submitted under section 10 of this Act available to the evaluator. The evaluator shall submit the evaluation to the administrator of the Children's Services Division who shall submit it to the Sixty-seventh Legislative Assembly. The evaluation shall contain recommendations concerning the efficacy of the program and whether it should be continued, expanded, made permanent or terminated.

(2) The Children's Services Division and the Juvenile Corrections Council shall agree jointly to the development of the independent evaluation conducted under subsection (1) of this section.

**SECTION 18.** (1) In addition to other funds made available for grants, the Children's Services Division may accept gifts and grants from private sources for the purpose of providing the grants authorized under this Act.

(2) The moneys received under subsection (1) of this section shall be deposited in a special account, separate and distinct from the General Fund, to be named the Children's Services Division Community Juvenile Justice Account, which account is established. All moneys in the account and all earnings thereon are continuously appropriated to the Children's Services Division to be used to provide grants under this Act.

(3) The amount in the Children's Services Division Community Juvenile Justice Account that is available after grants under this Act have been awarded for any period shall be reported to the Oregon Investment Council by the Children's Services Division and shall be considered investment funds within the meaning of ORS 293.701 to 293.776, 293.810 and 293.820 and shall be invested in accordance with the standards of ORS 293.726. All earnings on such investments shall be credited to the Children's Services Division Community Juvenile Justice Account.

**SECTION 19.** Notwithstanding ORS 420.035, until June 30, 1995, ORS 420.035 shall not be operative, but section 20 of this Act shall operate in lieu thereof.

**SECTION 20.** (1) The assistant director for the Children's Services Division shall establish a Juvenile Corrections Council.

(2) Membership of the Juvenile Corrections Council shall consist of:

- (a) A representative of the Children's Services Division;
- (b) Three representatives of the Oregon Community Children and Youth Services Commission, one of whom is a public member of a local commission from a county participating in the pilot program established under sections 1 to 18 of this 1991 Act;
- (c) A representative of the Juvenile Judges Association;
- (d) Two representatives of the Juvenile Department Director's Association, one of whom is from a county participating in the pilot program established under sections 1 to 18 of this 1991 Act;
- (e) Two representatives of private care providers;
- (f) Two public members, one appointed by the Speaker of the House of Representatives and one by the President of the Senate;

(g) A juvenile parole officer employed by the Children's Services Division and recommended by the certified collective bargaining agent; and

(h) A caseworker employed by the Children's Services Division and recommended by the certified collective bargaining agent.

(3) The representative of the Children's Services Division shall not preside over the council.

(4) The Children's Services Division shall provide all administrative support for the council.

(5) The various associations and commissions shall select their representatives on the council.

(6) The council shall meet on a quarterly basis or more often if requested by a majority of the council.

**SECTION 21.** In addition to the duties imposed under ORS 420.037 and section 6 of this Act, the Juvenile Corrections Council shall:

(1) Advise the administrator of the Children's Services Division of the division's responsibilities under sections 1 to 18 of this Act;

(2) Recommend to the administrator the maximum number of counties that may participate in the pilot program consistent with the goals of the program and the level of funding available;

(3) Advise the administrator in the adoption of rules for the implementation and administration of the pilot program established in sections 1 to 18 of this Act; and

(4) Provide advice and assistance to the administrator in all other matters related to the pilot program established in sections 1 to 18 of this Act.

**SECTION 22.** Nothing in this Act prohibits the Children's Services Division from operating other pilot programs as alternatives to the program created in this Act. The independent evaluation required by section 17 of this Act shall include all pilot programs being operated by the division under this Act.

**SECTION 23.** This Act is repealed on June 30, 1995.

Passed by House April 25, 1991

Repassed by House June 22, 1991

.....  
Chief Clerk of House

.....  
Speaker of House

Passed by Senate June 20, 1991

.....  
President of Senate

Received by Governor:

.....M.,....., 1991

Approved:

.....M.,....., 1991

.....  
Governor

Filed by Office of Secretary of State:

.....M.,....., 1991

.....  
Secretary of State

Meeting Date: MAR 3 1 1992

Agenda No.: 0-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Board Briefing

BCC Informal \_\_\_\_\_ (date) \_\_\_\_\_ BCC Formal \_\_\_\_\_ (date) \_\_\_\_\_

DEPARTMENT Social Services DIVISION Juvenile Justice

CONTACT Hal Ogburn TELEPHONE 248-3460

PERSON(S) MAKING PRESENTATION Hal Ogburn, Lorenzo Poe

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☒ POLICY DIRECTION ☐ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 30 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Board discussion and request for policy direction regarding the plan for the Youth Empowerment and Employment Coalition Demonstration Project, including budgetary impact.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *Andy Craighead*

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1992 MAR 25 PM 4:06

## A. DRAFT TIMELINE FOR YOUTH EMPLOYMENT AND EMPOWERMENT PROJECT

March 24	County Informal Presentation to discuss indirect costs, draft Intergovernmental Agreement with City, review implementation plan
April 1	City will pass ordinance approving partnership and Intergovernmental Agreement allocating \$400,000 dedicated to this project.
April 3	Temporary exemption forwarded through the Department of Social Services to Purchasing Section.
April 10	Draft RFP developed. Begin review process with Purchasing Section.
April 15	Agency contracts developed under the temporary exemption status.
Week of April 13	County formally passes city and State Intergovernmental Agreement (City IGA now completed-State IGA forwarded to Salem).
April 21	RFP released.
By April 30	State IGA processed at State level
May 8	RFP returned to Purchasing
By May 22	RFP selection process completed
By May 29	Contracts developed
By June 15	Contracts signed by County and Agencies

Quarterly progress reports with the Chair will be conducted as requested.

## B. IMPLEMENTATION PLAN FOR YOUTH, DOLLARS, MILESTONES

### CITY

The schedule for these youth includes the following timeline:

April-June 1992 (3 months)	\$100,000	60 youth referred for services 51 youth graduate from pre-employment 38 youth placed in employment positions
July-December 1992 (6 months)	\$200,000	120 youth referred for services 102 youth graduate from pre-employment 77 youth placed in employment positions
Jan.-June 1993 (6 months)	\$100,000	200 youth referred for services 170 youth graduate from pre-employment 128 youth placed in employment positions

### STATE

April-June 1992 (3 months)	\$0	0 youth referred for service 0 youth graduate from pre-employment 0 youth placed in employment positions
July-December 1992 (6 months)	\$50,000	79 youth referred for services 67 youth graduate from pre-employment 50 youth placed in employment positions
Jan.-June 1993 (6 months)	\$50,000	78 youth referred for services 66 youth graduate from pre-employment 50 youth placed in employment positions

### TOTAL

April-June 1992 (3 months)	\$100,000	60 youth referred for service 51 youth graduate from pre-employment 38 youth placed in employment positions
July-December 1992 (6 months)	\$50,000	199 youth referred for services 169 youth graduate from pre-employment 127 youth placed in employment positions
Jan.-June 1993 (6 months)	\$50,000	278 youth referred for services 236 youth graduate from pre-employment 178 youth placed in employment positions

**CITY AND STATE TOTAL    537 youth referred for services  
456 youth graduate from pre-employment  
343 youth placed in employment positions**

### C. MILESTONES AND BENCHMARKS

Of the 537 youth served under this agreement, 456 youth (85%) will complete and graduate from the pre-employment training and curriculum. **This is a graduation rate of 85% of all youth served.**

Of those 456 youth graduating to the Jobs Committee for employment interviews, 343 youth (75%) will be placed in full, part or summer-time employment throughout the duration of this project. **This is a placement rate of 75% of youth who graduate for the employment training and enter into the interview process with the Jobs Committee.**

Youth will be **considered successful** in their employment placements when they **remain for a minimum of 30 days form the time of placement.**

Sixty (60) and ninety (90) day **follow-up interviews** will be provided by youth serving agencies for their youth placed in job assignments.

## INTERGOVERNMENTAL AGREEMENT

This AGREEMENT is between Multnomah County Juvenile Justice Division (COUNTY) and the City of Portland (CITY). It is for the period beginning May 1, 1992, and ending June 30, 1993. It is established for the following purpose:

1. Purpose: A pilot project of the Employment and Empowerment Coalition will be covered under the terms of this project, composed of the following agencies:

Urban League	Youth Redirection
Yaun Child Care Center	MYCAP
Open Meadows	House of Umoja
Multnomah County Safety Action Team	Serendipity
Lents Education Center	Self Enhancement, Inc.
POIC	Christian Women Against Crime
Give Us This Day	NE Neighborhood Coalition
Private Industry Council	Oregon Outreach
Mainstream Youth Program	

2. COUNTY's Responsibilities:

- A. The COUNTY will act as the contracting agent for the Youth Empowerment and Employment Coalition Project and the receiver of all money towards the development of that project.
  - B. The COUNTY will assign a minimum of one FTE Staff to coordinate the project and oversee contractual process, to be placed at the Juvenile Justice Division within the Department of Social Services.
  - C. The COUNTY will report quarterly to the CITY regarding expenditures of all dollars associated with this contract for this project.
  - D. The COUNTY will report quarterly to the CITY regarding the number of youth served and the services the youth receive under the terms of this project.
- 1) The **TARGET POPULATION** which this project will serve includes:
    - a) gang involved and gang affected youth;
    - b) ages 14 and older;
    - c) males and females;
    - d) referred for service from one of the Coalition agencies.
  - 2) Under the terms of this agreement, a minimum of **380 youth will receive service**, of which a minimum of **323 will graduate from the pre-employment curriculum**, with a minimum of **243 being placed in full, part, or summer time employment**.

The schedule for these youth includes the following timeline:

April-June 1992 (3 months)	60 youth referred for services 51 youth graduate from pre-employment training 38 youth placed in employment positions
July-December 1992 (6 months)	120 youth referred for services 102 youth graduate from pre-employment training 77 youth placed in employment positions
Jan.-June 1993 (6 months)	200 youth referred for services 170 youth graduate from pre-employment training 128 youth placed in employment positions

- 3) The **SERVICES** targeted at this population include, but are not limited to, the following areas:
- a) Pre-Employment Skills: Assessment, resume preparation, application writing, interviewing, career exploration, employment requirements (Social Security number, photo ID, Work Permits, Birth Certificate).
  - b) Job Readiness Skills/Work Maturity: Demonstrating positive attitudes and behaviors, being consistently punctual, maintaining regular attendance, presenting appropriate appearance, exhibiting good interpersonal relations, completing tasks effectively and in a timely manner, giving attention to instructions from supervisors, giving meaningful feedback to supervisor.
  - c) Job Site Monitoring: Consultation and mediation with the employer and the youth to resolve difficulties, individual and group conferences to improve work place attitude, support for the youth and employer to maintain a positive employment situation.
  - d) Academic Skills: GED preparation and completion, educational tutoring, alternative educational services, basic educational services.
  - e) Support Services: Case management, drug and alcohol assessment, treatment and recovery support, basic living needs (transportation, clothing, food), self-esteem enhancement, cultural awareness, life skills development, moral and social environmental enhancement, support services for parents, extended family and friendship bonding.
- 4) These services will be provided through a collaborative effort of participating agencies. The **SERVICE DELIVERY MODEL** will include the following elements:

Intake

- a) Multiple entry points for youth. All agencies participating in the Coalition will refer and serve youth.
- b) Youth will be assessed for current level of academic functioning and employability. A common assessment process will be used by all providers for both the reading and non-reading client.

## INTERGOVERNMENTAL AGREEMENT

City of Portland

Page 3 of 7

- c) Agencies will conduct a uniform intake and collect common client information.
- d) Agencies will insure that youth have any essential employer required information.

### Pre-employment Training

- a) Agencies will provide pre-employment training from curriculum which meets the commonly accepted work standards and competencies (see Attachment A).
- b) Youth will be evaluated for work maturity skills. Youth who have acquired work maturity skills and the accepted levels will be referred for a job placement interview. Youth who have not acquired work maturity skills will remain in extended pre-employment training and referred for other services as deemed necessary.

### Job Placement and Job Site Monitoring

- a) The Juvenile Justice Division will act as the single point of contact for job referrals. Employers will refer all jobs to the Division.
  - b) The Juvenile Justice Division will accept all job referral and bring them to the Employment Committee of coalition agencies participating in the project. This Committee will coordinate the assignment of job referrals for interviews. This Committee will meet regularly to coordinate referrals to ensure a timely response to employers. The Division will coordinate this Committee's activity.
  - c) The participating coalition agencies will refer a pool of applicants to the employers for jobs.
  - d) Once a youth is hired, the participating agencies will provide job site monitoring services. The agencies will have regular contact with the youth and the employer and act as a resource to assist in resolving difficult situations. The agency will continue to provide support to insure a positive experience for the youth and the employer as long as needed.
- 5) The following **MILESTONES** will be established in the implementation of this project:
- a) Of the 380 youth served under this agreement, 323 youth (85%) will complete and graduate from the pre-employment training and curriculum;
  - b) Of those 323 youth graduating to the Jobs Committee for employment interviews, 243 youth (75%) will be placed in full, part, or summer-time employment throughout the duration of this project.

## INTERGOVERNMENTAL AGREEMENT

City of Portland

Page 4 of 7

- c) Youth will be considered successful in their employment placements when they remain for a minimum of 30 days from the time of placement.
- d) Sixty (60) and ninety (90) day follow-up interviews will be provided by youth serving agencies for their youth placed in job assignments.

- E. The COUNTY will follow generally accepted fiscal management and accounting principals.
- F. The COUNTY will provide for the CITY an annual project evaluation within three (3) months of project termination.

### 3. CITY's Responsibilities:

- A. The CITY will pay the pass through administrative cost of COUNTY on all monies covered under this agreement.
- B. The CITY will pay the County on the following schedule:
  - 1) As of April 1, 1992, \$100,000;
  - 2) As of July 1, 1992, \$100,000;
  - 3) As of January 1, 1993, if benchmarks met and program considered successful, \$200,000 will be paid.
- C. The CITY will bring to the COUNTY's attention any problems or concerns they have with the payment process, as soon as said problems occur.
- D. Funds paid by the CITY to the COUNTY under this agreement are restricted funds. The COUNTY agrees to expend the agreement funds strictly in accordance with the terms of this agreement.
- E. The CITY reserves the right to periodically audit and review the actual expense of the COUNTY for the following purposes:
  - 1) To document the relation between the COUNTY's budget contained in the approved COUNTY budget;
  - 2) If it is determined from the COUNTY's expense statements or the audits referred to above, that the COUNTY has made expenditures from the funds under this agreement for costs which are not allowable under the agreement or have not been approved by the CITY, the COUNTY agrees to promptly refund the money so expended to the CITY upon request;
  - 3) If it is determined from the COUNTY's expense statements or the audits referred to above that funds remain at the end of the agreement after approved expenses have been deducted from restricted funds paid under this agreement, such funds shall remain restricted and used to provide services during the subsequent agreement period. The COUNTY agrees that if this agreement is terminated prior to the agreement term ending date, or if immediately following expiration of this agreement the CITY and COUNTY do not enter into a subsequent agreement for the services hereunder contracted the COUNTY will promptly refund the surplus restricted funds.

## INTERGOVERNMENTAL AGREEMENT

City of Portland

Page 5 of 7

4. Billing: CITY will pay COUNTY in payments upon receipt of invoice from COUNTY, as covered under the periods designated in the terms of this agreement.
5. Program Records, Control Reports, and Monitoring Procedure: The COUNTY agrees to maintain program records including statistical records and to provide program records to the CITY at times and in the form prescribed by the CITY. The COUNTY agrees to establish and exercise such controls as are necessary to assure full compliance with the program requirements of this agreement. The COUNTY also agrees that a program and facilities review may be conducted at any reasonable time by persons authorized by the CITY. The COUNTY agrees to maintain fiscal records consistent with accepted accounting practices and controls, which will properly reflect all direct and indirect cost and funds expended in the performance of this agreement and all revenue received for programs under this agreement. The COUNTY agrees to collect financial statistics on a regular basis to make financial reports at times and in the form prescribed by the CITY.
6. Indemnification and Insurance: The COUNTY and the CITY shall not be responsible for any legal liability, loss, damages, costs, and expenses arising in favor of any person, on account of personal injuries, death, or property loss or damage occurring, growing out of incident to or resulting directly or indirectly from the acts of omissions of the other party under this agreement. Both the CITY and the COUNTY shall obtain and at all times keep in effect comprehensive liability insurance and property damage insurance covering each respective party's own acts and omissions under this agreement. Such liability insurance, whatever the form, shall be in the amount not less than the limits of the public body tort liability specified ORS 30.270. In the event of the unilateral cancellation or restriction by the insurance company of the COUNTY's insurance policy referred to in this paragraph, the COUNTY shall immediately notify the CITY verbally and in writing.
7. Compliance With Applicable Law, Licensing, and Program Standards: The COUNTY shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this contract. COUNTY shall comply with applicable state, county, and municipal standards for licensing, certification, and operation of required facilities; shall maintain any applicable professional license or certificate required to perform these services described in this contract and shall comply with any other standards or criteria described in this contract.
8. Equal Rights: The COUNTY agrees to comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules, and regulations.
9. Renegotiation or Modification: All alterations, variations, modifications, and waivers of provisions of this contract shall be valid only when they have been reduced to writing, signed by all parties, and attached to the original of this contract.
10. Excuses for Nonperformance: Neither party to this contract shall be held responsible for delay or failure in the performance of the activities required herein when such delay or failure is due to causes beyond the control and without the fault or negligence of the party. Such causes may include, but are not restricted to fire, flood, epidemic, strikes, acts of God, unusually severe weather, legal acts of public authorities, or delays or defaults caused by public carriers which cannot reasonably be forecast or provided against. Either party may terminate the contract after reasonably determining that such delay or failure will prevent continued performance of the contract and after given written notice to the other party of the cause, its effects on contract performance, and effective date of termination that the contract is so terminated the obligation of the CITY shall be limited to the payment for services provided in accordance with the contract prior to the date of termination.

## INTERGOVERNMENTAL AGREEMENT

City of Portland

Page 6 of 7

11. **Remedies:** If the COUNTY fails to provide the services or perform any of the other requirements under the contract and such failure is not excused, the CITY, after given the COUNTY written notice of such failure may withhold part or all of the COUNTY's payment of services until such failure is corrected. If the COUNTY does not correct such failure within a reasonable time allowed by the CITY, the CITY may terminate the contract and any actions taken or not taken under it shall not affect the CITY's rights under the Termination section. The rights and remedies of the CITY in this section are not exclusive and are in addition to any other rights and remedies provided to the CITY by law or under this contract.
12. **Termination:**
  - A. This contract may be terminated by mutual consent of both parties or by either party upon sixty days written notice delivered personally or by certified mail.
  - B. The CITY may also terminate this contract effective upon delivery of written notice to the COUNTY or at any later date as may be established by the CITY under any of the following conditions.
    - 1) If CITY funding from federal, state, or other sources is not obtained; if decreased modified or limited; or if CITY expenditures are greater than anticipated such that funds are insufficient to allow for the purchase of services required under this contract. The contract may be modified to accommodate the change in available funds;
    - 2) If federal or state laws, regulations, or requirements are modified, changed or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this contract and no longer qualify for the funding proposed for payments authorized by this contract;
    - 3) If any license or certificate required by law or regulation to be held by the COUNTY to provide the services required by this contract is for any reason denied, revoked, not renewed or changed in such a way that the COUNTY no longer meets requirements for such license or certificate.
13. **Hold Harmless Provision:** To the extent permitted by the Oregon Constitution and the Oregon Tort Claims Act COUNTY agrees to defend, indemnify, save, and hold harmless the State of Oregon, The Department of Social Services the CITY and their officers, agents, and employees from all claims, suits, or actions of whatever nature and any resulting damage, loss, cost, and expenses which they may sustain, incur, or be required to pay resulting from or arising out of acts, errors, or omissions of the COUNTY or its assignees, subcontractors, agents, or employees under this contract.
14. **Funds Available and Authorized:** The CITY certifies that at the time of signing this contract sufficient funds are authorized and available or anticipated to be available for the expenditure to finance costs of this agreement within the CITY's current appropriation or limitation.

INTERGOVERNMENTAL AGREEMENT

City of Portland

Page 7 of 7

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers the date first written above.

CITY OF PORTLAND, OREGON

MULTNOMAH COUNTY, OREGON

By: \_\_\_\_\_  
Commissioner, Gretchen Kafoury

By: \_\_\_\_\_  
Chair, Multnomah County Board of  
Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Barbara Clark, City Auditor

By: \_\_\_\_\_  
Division Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Program Manager

\_\_\_\_\_  
Jeffery L. Rogers, City Attorney

Date: \_\_\_\_\_

Date: \_\_\_\_\_

REVIEWED By:

\_\_\_\_\_

for:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

Date: \_\_\_\_\_

**"ATTACHMENT A"**  
**NORTHEAST RESCUE PLAN ACTION COMMITTEE**  
**EMPLOYMENT AND EMPOWERMENT COALITION'S**  
**WORK MATURITY COMPETENCIES**  
**January 1992**

<u>Competency Area</u>	<u>Indicators</u>	<u>Benchmark</u>	<u>Assessment Method</u>
<b>1. Making Career Decisions</b>			
A. Aptitudes and Abilities	The participant will identify aptitudes/abilities correctly		Pre/Post Test
1) Entry Level		Given a list of aptitudes/abilities the participant will correctly identify at least seven which apply to him/herself	
2) Continuum Level		The participant will identify at least two career choices. Seven aptitudes/abilities for each career choice will be identified.	
B. Career Specific Skills	The participant will identify specific skill areas required for career interests correctly.		Pre/Post Test
1) Entry Level		The participant will identify three areas of career interest, and list five skills needed to successfully do each job.	
2) Continuum Level		For both areas of career interest identified in competency area A the participant will identify seven skills required to successfully do each job.	
<b>2. Using Labor Market Information</b>			
A. Labor Market Information Sources	The participant will demonstrate competence in the use of labor market information by identifying requirements for specific areas of employment.		Pre/Post Test
1) Entry Level		The participant will identify five sources of employment information. Using three job listings from the Want Ads, the participant will then identify three skills or qualities required to be qualified for each job with 100% accuracy.	
2) Continuum Level		The participant will complete three Career Research Worksheets with 100% accuracy.	

**"ATTACHMENT A"**

Northeast Rescue Plan Action Committee  
Employment and Empowerment Coalition's  
Work Maturity Competencies  
January 1992  
Page 2 of 5

<u>Competency Area</u>	<u>Indicators</u>	<u>Benchmark</u>	<u>Assessment Method</u>
<b>3. Preparing Resumes, Thank You Letters, Cover Letters</b>			
A. Written Job Search Tools	The participant will demonstrate the ability to correctly complete written job search tool.		Pre/Post Test
1) Entry Level		The participant will complete a Resume Worksheet with 100% accuracy.	
2) Continuum Level		The participant will produce a typed resume, a thank you letter, and a cover letter with 100% accuracy.	
<b>4. Completing Applications</b>			
A. Applications	The participant will demonstrate the ability to accurately complete applications for employment.		Pre/Post Test
1) Entry Level		The participant will complete one sample job application with 100% accuracy.	
2) Continuum Level		The participant will complete two retail job applications with 100% accuracy.	
<b>5. Interviewing Skills</b>			
A. Cold Calling	The participant will demonstrate the ability to complete cold calls successfully.		Pre/Post Test
1) Entry Level		The participant will complete the telephone script with 100% accuracy.	
2) Continuum Level		The participant will complete three mock calls while being rated by the trainer/advocate. The participant must receive a four out of five on the checklist for a mock telephone call.	
B. Mock Interviews	The participant will demonstrate the ability to complete job interviews successfully.		Pre/Post Test

<u>Competency Area</u>	<u>Indicators</u>	<u>Benchmark</u>	<u>Assessment Method</u>
1) Entry Level		The participant will complete at least one mock job interview. The participant must receive at least an 11 of 15 on the checklist for a mock interview.	
2) Continuum Level		The participant will complete at least one mock job interview. The participant must receive at least 14 out of 15 on the checklist of a mock interview.	

6. Demonstrating Positive Attitudes/Behavior

A. Attitudes/Behavior	The participant will:		Pre/Post Test
	1) Demonstrate interest and enthusiasm;		
	2) Be courteous and cooperative;		
	3) Demonstrate concern for equipment and property;		
	4) Follow site safety rules;		
	5) Maintain work area in a neat and orderly fashion;		
	6) Show initiative;		
	7) Accept unpleasant tasks.		
1) Entry Level		The participant will demonstrate competence in four out of the seven items (1 through 7) as listed above.	
2) Continuum Level		The participant will demonstrate competence in six out of the seven items (1 through 7) as listed above.	

<u>Competency Area</u>	<u>Indicators</u>	<u>Benchmark</u>	<u>Assessment Method</u>
<b>7. Exhibiting Good Interpersonal Relations</b>			
A. Interpersonal Relations	The participant will:  1) Communicate with others in a friendly manner; 2) Avoid discussing personal matters on the job; 3) Follow notification procedures when late/absent; 4) Work effectively with other trainees/workers; 5) Can work independently when appropriate; 6) Deal with criticism in a positive manner; 7) Seek feedback regarding performance.		
1) Entry Level		The participant will demonstrate competence in four out of the seven items (1 through 7) as listed above.	Pre/Post Test
2) Continuum Level		The participant will demonstrate competence in six out of seven items (1 through 7) as listed above.	
<b>8. Completing Tasks Effectively</b>			
A. Task Completion	The participant will:  1) Follow oral and written instructions; 2) Begins work promptly and follows work schedule; 3) Demonstrate knowledge of job duties/training expectations; 4) Completes assigned tasks at an acceptable rate; 5) Work is done carefully and correctly; 6) Asks questions when unclear; 7) Adapts to changes in work/training environment.		Pre/Post Test

<u>Competency Area</u>	<u>Indicators</u>	<u>Benchmark</u>	<u>Assessment Method</u>
1) Entry Level		The participant will demonstrate competence in four out of the seven items (1 through 7) as listed above.	
2) Continuum Level		The participant will demonstrate competence in six out of seven items (1 through 7) as listed above.	
9. Presenting Appropriate Appearance			
A. Appropriate Appearance	The participant will correctly identify appropriate dress and grooming standards for specific work, training, classroom activities.		Pre/Post Test
1) Entry Level		The participant will be appropriately dressed and groomed 90% of the time while in a work, training, classroom setting.	
2) Continuum Level		The participant will be appropriately dressed and groomed 100% of the time while in a work, training, classroom setting	
10. Being Consistently Punctual			
A. Punctuality	The participant will consistently be on time to work, training, class.		Pre/Post Test
1) Entry Level		The participant will be on time 90% of the time to work, training, class.	
2) Continuum Level		The participant will be on time 95% of the time to work, training, class.	
11. Maintaining Regular Attendance			
A. Attendance	The participant will maintain regular attendance to work, training, class.		Pre/Post Test
1) Entry Level		The participant will be on time to work, training, class 90% of the time.	
2) Continuum Level		The participant will be on time to work, training, class 95% of the time.	

Youth Empowerment and Employment Coalition Update  
March 31, 1992

Summary

The nine agencies selected on the following page will run a 12-month program at 50% of projected capacity and resources for \$206,537. It is projected that the City money will cover a twelve month period of service for these nine agencies.

The State money (\$100,000) also is allocated for a 12-month period. It will be used, beginning after the initial nine programs show the success of this model, for the remaining agencies that represent the coalition.

The initial nine agencies will use the following timeline:

- Thirty (30) days for hiring and start-up costs; (MAY)
- A minimum of thirty (30) days of pre-employment training for targetted youth; (JUNE)
- Continuous placement of youth into identified jobs. A **SUCCESSFUL PLACEMENT** will consist of a minimum of sixty (60) days of employment. (JULY AND AUGUST)
- Evaluation of program success, completion of milestones and benchmarks identified and delineated in the specific contracts and intergovernmental agreements, and determination of remaining contracts to be folded into the overall demonstration project. (SEPTEMBER)

<b>AGENCY</b>	<b>ANNUAL \$</b>	<b>ANNUAL # YTH</b>	<b>50% \$</b>	<b>50% YTH</b>
<b>RESIDENTIAL PROGRAMS</b>				
MYCAP	40,000	20	20,000	10
*Give Us This Day	25,000	10	12,500	5
Yaun	57,870	30	28,935	15
Oregon Outreach	<u>35,389</u>	<u>175</u>	<u>17,694</u>	<u>88</u>
Sub-total	158,259	235	79,129	118
<b>YOUNG WOMEN'S FOCUS</b>				
Youth Redirections	71,882	30	35,941	15
Urban League	<u>60,000</u>	<u>30</u>	<u>30,000</u>	<u>15</u>
Sub-total	131,882	60	65,941	30
<b>ALTERNATIVE PROGRAMS</b>				
POIC	12,900	25	6,450	13
CWAC	58,500	60	29,250	30
Lents	<u>51,535</u>	<u>20</u>	<u>25,767</u>	<u>10</u>
Sub-total	122,935	105	61,647	53
<b>TOTAL</b>	<b>413,076</b>	<b>400</b>	<b>206,537</b>	<b>201</b>

\*This program serves only young women so could also be placed in Young Women's Focus group.

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