



# Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

## Board Clerk Use Only

Meeting Date: \_\_\_\_\_

Agenda Item #: \_\_\_\_\_

Est. Start Time: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**Agenda Title:** BUDGET MODIFICATION # DCA-16-17: Reclass IT Business Consultant Senior to Development Analyst Senior

**Requested Meeting Date:** \_\_\_\_\_ **Time Needed:** Consent Agenda

**Department:** 78 - County Assets **Division:** Information Technology

**Contact(s):** Lisa Whedon, Chris Clancy

**Phone:** 503-988-7580 **Ext.** 87580 **I/O Address** 503/4

**Presenter Name(s) & Title(s):** Consent Agenda

## General Information

### 1. What action are you requesting from the Board?

The Department of County Assets is requesting Board approval of budget modification DCA-16-17 reclassifying a IT Business Consultant Senior position (707431) (6198) in Program Offer 78310-17 - IT Public Safety Application Services, to a Development Analyst Senior position (6406).

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This modification reflects Class Comp decision # 3593 a reclassification intitated by management.

This vacant position in the Information Technology division of the Department of County Assets is requested for reclassification from an IT Business Consultant Senior to a Development Analyst Senior. In conjunction with the Local Public Safety Coordinating Council the decision was made to focus this position on more technical development work than what it was responsible for previously.

The position will lead and manage development efforts and will serve as a DSSJ Development Analyst Senior.

An analysis of the IT Business Consultant Senior, Development Analyst, and Development Analyst Senior classifications was performed before making an allocation decision. The duties, responsibilities and qualifications support that this position is allocated to Development Analyst

Senior (6406).

**3. Explain the fiscal impact (current year and ongoing).**

Personnel expenses are expected to increase 3,068 in FY17.

The current top step of the new classification is a 9.24% increase over the top step of the original position. This will be off set by an decrease in 60170 Professional Services. The fund balance is not changed.

In subsequent fiscal years the reclassified position will be subject to the approved cost of living adjustments (COLA). The financial impact of the new classification will be funded within the ongoing department's budget.

As a result of the decrease in personnel cost the Risk Management program offer 72020-17 increases by \$161.

**4. Explain any legal and/or policy issues involved.**

n/a

**5. Explain any citizen or other government participation.**

n/a

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

As a result of the increase in personnel cost the Risk Management program offer 72020-17 revenue increases by \$161.

**7. What budgets are increased/decreased?**

As a result of the increase in personnel cost the Risk Management program offer 72020-17 revenue increases by \$161.

**8. What do the changes accomplish?**

Approval of reclassification from the Human Resources Classification Compensation unit will best reflect the duties of the position.

**9. Do any personnel actions result from this budget modification?**

Yes, reclassification of position #707412 IT Business Consultant Senior (JCN 6198) to Development Analyst Senior (JCN 6406) in program offer.

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

n/a

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

n/a

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

n/a

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**Required Signature**

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**Elected Official or  
Dept. Director:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Budget Analyst:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Department HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Countywide HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_