

ANNOTATED MINUTES

Thursday, July 5, 2001 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

Chair Diane Linn convened the meeting at 9:31 a.m., with Vice-Chair Lisa Naito, Commissioners Serena Cruz, and Maria Rojo de Steffey present, and Commissioner Lonnie Roberts excused.

CONSENT CALENDAR

**UPON MOTION OF COMMISSIONER NAITO,
SECONDED BY COMMISSIONER CRUZ,
CONSENT CALENDAR ITEMS C-1 THROUGH C-5
AND C-7 WERE UNANIMOUSLY APPROVED.**

NON-DEPARTMENTAL

- C-1 Appointment of Wendy Hunt to the ELDERS IN ACTION COMMISSION
- C-2 Re-Appointment of Anne Squier to the COLUMBIA RIVER GORGE COMMISSION
- C-3 Appointment of John Bisenius to the CONTRACT COMPLIANCE AND RATE REGULATION COMMITTEE
- C-4 Appointment of Michael Ware to the LOCAL PUBLIC SAFETY COORDINATING COUNCIL
- C-5 Appointments of William Kabeiseman and Peter Fry to the MULTNOMAH COUNTY PLANNING COMMISSION

DEPARTMENT OF COMMUNITY JUSTICE

- C-7 Renewal of Intergovernmental Agreement 4600002422 with Portland Community College, Providing Educational Instruction Support Services to the Londer Learning Center

REGULAR AGENDA

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

- C-6 Amendment 1 to Lease Agreement 4600002082 with Kelly Development Company, Providing Five Year Lease Extension, Additional Square Footage, Tenant Improvements, Parking, Monthly Base Rental and Property Tax Exemption for the North Disability Services Office

COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF C-6. JENNIFER DE HARO EXPLANATION AND RESPONSE TO QUESTIONS OF CHAIR LINN REGARDING FIVE YEAR LEASE AND OPTION TO PURCHASE. LEASE AGREEMENT UNANIMOUSLY APPROVED.

PUBLIC COMMENT

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

NO ONE WISHED TO COMMENT.

DEPARTMENT OF HEALTH

- R-1 PROCLAMATION Designating July 12, 2001 as COMMUNITY HEALTH WORKER APPRECIATION DAY in Multnomah County, Oregon

COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-1. INTRODUCTION OF COMMUNITY HEALTH WORKERS VERONICA LOPEZ AND JUDY ULIBARRI, DEPUTY HEALTH DIRECTOR CAROL FORD, AND COMMUNITY HEALTH WORKER WENDY COPPAGE. MS. COPPAGE EXPLANATION, READ PROCLAMATION, AND INVITATION TO APPRECIATION DAY EVENT AT WESTMINSTER CHURCH ON NE HANCOCK FROM 11:30 TO 3:30 ON THURSDAY, JULY 12, 2001. BOARD COMMENTS IN SUPPORT AND APPRECIATION FOR ALL COMMUNITY HEALTH WORKERS. CAROL FORD ACKNOWLEDGED EFFORTS OF

**PROGRAM MANAGER NÖEL WIGGINS.
PROCLAMATION 01-091 UNANIMOUSLY
APPROVED.**

NON-DEPARTMENTAL

R-2 RESOLUTION Relating to Benefits for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-47

**COMMISSIONER NAITO MOVED AND
COMMISSIONER CRUZ SECONDED, APPROVAL
OF R-2. COUNTY ATTORNEY THOMAS
SPONSLER EXPLANATION. RESOLUTION 01-092
UNANIMOUSLY ADOPTED.**

R-3 RESOLUTION Relating to Pay Administration For Employees Not Covered By Collective Bargaining Agreements And Repealing Resolution No. 99-48

**COMMISSIONER ROJO MOVED AND
COMMISSIONER CRUZ SECONDED, APPROVAL
OF R-3. COUNTY ATTORNEY THOMAS
SPONSLER EXPLANATION. RESOLUTION 01-093
UNANIMOUSLY ADOPTED.**

DEPARTMENT OF COMMUNITY JUSTICE

R-4 PROCLAMATION Proclaiming July 15 through 21, 2001 as PROBATION, PAROLE AND COMMUNITY SUPERVISION OFFICERS' WEEK in Multnomah County, Oregon

**COMMISSIONER NAITO MOVED AND
COMMISSIONER CRUZ SECONDED, APPROVAL
OF R-4. DIRECTOR ELYSE CLAWSON
INTRODUCED PROBATION, PAROLE OFFICERS
CARL JOHNSON (JUVENILE COMMUNITY
JUSTICE) AND ARMANDO OWSLEY (ADULT
COMMUNITY JUSTICE) AND READ
PROCLAMATION. MR. OWSLEY AND MR.
JOHNSON RESPONSE TO BOARD COMMENTS IN
SUPPORT AND APPRECIATION. PROCLAMATION
01-094 UNANIMOUSLY APPROVED.**

The regular meeting was adjourned and the briefings convened at 9:55 a.m.

Thursday, July 5, 2001 - 9:55 AM
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD BRIEFINGS

- B-1 Multnomah County Courthouse Task Force Recommendations on Future Space Needs for Courts and Funding Options. Presented by Lisa Naito.

VICE-CHAIR LISA NAITO PRESENTATION AND COMMENTS IN ACKNOWLEDGEMENT AND APPRECIATION OF THE EFFORTS OF TASK FORCE MEMBERS. COMMENTS FROM TASK FORCE MEMBERS JUDGE JIM ELLIS, JUDGE SID GALTON, JUDGE CARL HODGES, AND SHERIFF DAN NOELLE, AND RESPONSE TO BOARD DISCUSSION, INCLUDING NEED TO OBTAIN COMMUNITY SUPPORT ON DECISION WHETHER TO BUILD A NEW COURTHOUSE AND OR RESTORE THE CURRENT FACILITY; FUNDING FOR CONSTRUCTION AND OPERATION; NEED FOR STATE TO STEP UP WITH FUNDING; NEED FOR FUNDING LTERNATE SITE FOR COURT TO CONDUCT BUSINESS SHOULD COURTHOUSE REMODEL TAKE PLACE; INTERIM EMERGENCY DISASTER PLAN FOR COURTHOUSE; AND NEED TO ADDRESS EAST COUNTY COURT ISSUES.

- B-2 Briefing on the Mental Health System Addressing Cultural Competency and Plan for Services Gap Created by Closure of the Crisis Triage Center. Presented by Diane Linn, John Rakowitz and Jim Gaynor.

CHAIR DIANE LINN INTRODUCED CHAIR'S CHIEF OF STAFF JOHN RAKOWITZ, COMMUNITY AND FAMILY SERVICES DIRECTOR LOLENZO POE, VERITY DIRECTOR OF MENTAL HEALTH REDESIGN JIM GAYNOR, STATE OF OREGON MENTAL HEALTH AND DEVELOPMENTAL DISABIILITY SERVICES DIVISION ASSISTANT ADMINISTRATOR, MADELINE OLSON AND CHAIR'S OFFICE CHIEF

OPERATING OFFICER JOHN BALL. JOHN RAKOWITZ, LOLENZO POE, JIM GAYNOR, MADELINE OLSON, JOHN BALL AND VERITY CHIEF CLINICAL DIRECTOR PETER DAVIDSON PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION ON ISSUES INCLUDING: CLOSURE OF CRISIS TRIAGE CENTER; DEPARTMENT BUDGET; INTERIM PLAN; GAP PLAN; BUSINESS PLAN; ACUTE CARE PLAN; GATEWAY CLOSURE; STAFFING RESOURCES DEPLOYMENT; WALK IN URGENT CARE CENTERS; 24 HOUR TELEPHONE CRISIS TRIAGE SERVICES; NEED FOR ADDITIONAL SERVICES FOR CHILDREN; CULTURAL COMPETENCY COMMITTEE. EXECUTIVE TEAM TO MEET EVERY WEDNESDAY AND WILL EMAIL PROGRESS REPORTS TO BOARD IMMEDIATELY THEREAFTER. NEXT BRIEFING ON TUESDAY, JULY 19, 2001 TO REVIEW BUDGET AND BUSINESS PLAN.

There being no further business, the meeting was adjourned at 11:40 a.m.

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

Deborah L. Bogstad



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

Diane Linn, Chair

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

Phone: (503) 988-3308 FAX (503) 988-3093

Email: mult.chair@co.multnomah.or.us

Maria Rojo de Steffey,

Commission Dist. 1

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

Phone: (503) 988-5220 FAX (503) 988-5440

Email: district1.@co.multnomah.or.us

Serena Cruz, Commission Dist. 2

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

Phone: (503) 988-5219 FAX (503) 988-5440

Email: serena@co.multnomah.or.us

Lisa Naito, Commission Dist. 3

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

Phone: (503) 988-5217 FAX (503) 988-5262

Email: lisa.h.naito@co.multnomah.or.us

Lonnie Roberts, Commission Dist. 4

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

Phone: (503) 988-5213 FAX (503) 988-5262

Email: lonnie.j.roberts@co.multnomah.or.us

ANY QUESTIONS? CALL BOARD

CLERK DEB BOGSTAD @ (503) 988-3277

Email: deborah.l.bogstad@co.multnomah.or.us

INDIVIDUALS WITH DISABILITIES PLEASE
CALL THE BOARD CLERK AT (503) 988-3277,
OR MULTNOMAH COUNTY TDD PHONE
(503) 988-5040, FOR INFORMATION ON
AVAILABLE SERVICES AND ACCESSIBILITY.

JULY 5, 2001

BOARD MEETING

FASTLOOK AGENDA ITEMS OF INTEREST

Pg. 2	9:30 a.m. Thursday Opportunity for Public Comment on Non-Agenda Matters
Pg. 2	9:30 a.m. Thursday Proclamation Designating July 12, 2001 Community Health Worker Appreciation Day
Pg. 2	9:40 a.m. Thursday Resolutions Relating to Benefits and Pay Administration
Pg. 3	9:45 a.m. Thursday Proclamation Proclaiming Probation, Parole and Community Supervision Officers' Week
Pg. 3	9:55 a.m. Thursday County Courthouse Task Force Recommendations
Pg. 3	10:20 a.m. Thursday Mental Health System Briefing

Thursday meetings of the Multnomah County
Board of Commissioners are cable-cast live and
taped and may be seen by Cable subscribers in
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- C-2 Re-Appointment of Anne Squier to the COLUMBIA RIVER GORGE COMMISSION
- C-3 Appointment of John Bisenius to the CONTRACT COMPLIANCE AND RATE REGULATION COMMITTEE
- C-4 Appointment of Michael Ware to the LOCAL PUBLIC SAFETY COORDINATING COUNCIL
- C-5 Appointments of William Kabeiseman and Peter Fry to the MULTNOMAH COUNTY PLANNING COMMISSION

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

- C-6 Amendment 1 to Lease Agreement 4600002082 with Kelly Development Company, Providing Five Year Lease Extension, Additional Square Footage, Tenant Improvements, Parking, Monthly Base Rental and Property Tax Exemption for the North Disability Services Office

DEPARTMENT OF COMMUNITY JUSTICE

- C-7 Renewal of Intergovernmental Agreement 4600002422 with Portland Community College, Providing Educational Instruction Support Services to the Londer Learning Center

REGULAR AGENDA - 9:30 AM **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

DEPARTMENT OF HEALTH - 9:30 AM

- R-1 PROCLAMATION Designating July 12, 2001 as COMMUNITY HEALTH WORKER APPRECIATION DAY in Multnomah County, Oregon

NON-DEPARTMENTAL - 9:40 AM

- R-2 RESOLUTION Relating to Benefits for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-47
- R-3 RESOLUTION Relating to Pay Administration For Employees Not Covered By Collective Bargaining Agreements And Repealing Resolution No. 99-48

DEPARTMENT OF COMMUNITY JUSTICE - 9:45 AM

- R-4 PROCLAMATION Proclaiming July 15 through 21, 2001 as PROBATION, PAROLE AND COMMUNITY SUPERVISION OFFICERS' WEEK in Multnomah County, Oregon

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BOARD BRIEFINGS

- B-1 Multnomah County Courthouse Task Force Recommendations on Future Space Needs for Courts and Funding Options. Presented by Lisa Naito. 30 MINUTES.
- B-2 Briefing on the Mental Health System Addressing Cultural Competency and Plan for Services Gap Created by Closure of the Crisis Triage Center. Presented by Diane Linn, John Rakowitz and Jim Gaynor. 1 HOUR.

PLEASE NOTE:
There are no Board meetings the week of July 9-13, 2001



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

SUPPLEMENTAL AGENDA

Thursday, July 5, 2001 - **9:30 AM**
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REGULAR MEETING

CONSENT CALENDAR - 9:30 AM **DEPARTMENT OF COMMUNITY JUSTICE**

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JULY 5, 2001

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*	Board and Agenda Web Site: http://www.co.multnomah.or.us/cc/indx.html

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PLEASE NOTE:
There are no Board meetings the week of July 9-13, 2001

LONNIE ROBERTS
Multnomah County Commissioner
District 4



501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214
(503) 988-5213 phone
(503) 988-5262 fax
e-mail: lonnie.j.roberts@co.multnomah.or.us
www.co.multnomah.or.us/cc/ds4/

MEMORANDUM

TO: Chair Diane Linn
Commissioner Maria Rojo de Steffey
Commissioner Serena Cruz
Commissioner Lisa Naito
Board Clerk Deb Bogstad

FROM: Brett Walker
Staff to Commissioner Lonnie Roberts

DATE: June 21, 2001

RE: Commissioner Roberts Board Meeting Absence

Commissioner Roberts will be unable to attend the regular BCC meeting on Thursday, July 5, 2001 because he will be out of town.

01 JUN 21 PM 1:37
MULTNOMAH COUNTY
OREGON

MEETING DATE: July 5, 2001
AGENDA NO: C-1
ESTIMATED START TIME: 9:30 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Appointment to Elders in Action Commission

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: 7/5/2001
AMOUNT OF TIME NEEDED: Consent

DEPARTMENT: Non-Departmental DIVISION: Chair's Office
CONTACT: Delma Farrell TELEPHONE #: x-83953
BLDG/ROOM #: 503/600

PERSON(S) MAKING PRESENTATION: _____

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Appointment of Wendy Hunt to the Elders in Action Commission

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Diane M. Linn
(OR)

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

01 JUN 28 PM 5:35
MULTNOMAH COUNTY
OREGON
CLERK OF BOARD
COMMISSION

MEETING DATE: July 5, 2001
AGENDA NO: C-2
ESTIMATED START TIME: 9:30 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Reappointment of Anne Squier to the Columbia River Gorge Commission

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: 7/5/01
AMOUNT OF TIME NEEDED: Consent

DEPARTMENT: Non-Departmental DIVISION: Chair's Office
CONTACT: Delma Farrell TELEPHONE #: 83953
BLDG/ROOM #: 503/600

PERSON(S) MAKING PRESENTATION: _____

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Reappointment of Anne Squier to the Columbia River Gorge Commission

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Diane M. Linn
(OR)

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

01 JUN 28 PM 5:35
MULTNOMAH COUNTY
OREGON
COUNTY COMMISSIONERS

MEETING DATE: July 5, 2001
AGENDA NO: C-3
ESTIMATED START TIME: 9:30 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Appointment to Contract Compliance and Rate Regulation Committee

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: 7/5/2001
AMOUNT OF TIME NEEDED: Consent

DEPARTMENT: Non-Departmental DIVISION: Chair's Office
CONTACT: Delma Farrell TELEPHONE #: x-83953
BLDG/ROOM #: 503/600

PERSON(S) MAKING PRESENTATION: _____

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Appointment of John Bisenius to the Contract Compliance and Rate Regulation Committee

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Diane M. Linn
(OR)

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

01 JUN 28 PM 5:35
MULTNOMAH COUNTY
OREGON

MEETING DATE: July 5, 2001
AGENDA NO: C-4
ESTIMATED START TIME: 9:30 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Appointment to Local Public Safety Coordinating Council

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: 7/5/2001
AMOUNT OF TIME NEEDED: Consent

DEPARTMENT: Non-Departmental DIVISION: Chair's Office
CONTACT: Delma Farrell TELEPHONE #: x-83953
BLDG/ROOM #: 503/600

PERSON(S) MAKING PRESENTATION: _____

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Appointment of Michael Ware to the Local Public Safety Coordinating Council

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Diane M. Linn
(OR)

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

01 JUN 28 PM 5:36
MULTNOMAH COUNTY
OREGON

MEETING DATE: July 5, 2001
AGENDA NO: C-5
ESTIMATED START TIME: 9:30 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Appointments to Multnomah County Planning Commission

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: 7/5/2001
AMOUNT OF TIME NEEDED: Consent

DEPARTMENT: Non-Departmental DIVISION: Chair's Office
CONTACT: Delma Farrell TELEPHONE #: x-83953
BLDG/ROOM #: 503/600

PERSON(S) MAKING PRESENTATION: _____

ACTION REQUESTED:

[] INFORMATIONAL ONLY [] POLICY DIRECTION [x] APPROVAL [] OTHER

SUGGESTED AGENDA TITLE:

Appointments of William Kabeiseman and Peter Fry to the Multnomah County Planning Commission

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Diane M. Linn
(OR)

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

01 JUN 28 PM 5:36
MULTNOMAH COUNTY
OREGON

MEETING DATE: JUL 05 2001
AGENDA NO: C-6
ESTIMATED START TIME: 9:30
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT Disabled Services Office North First Amendment to Lease to Extend Term and Expand Space

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: July 5, 2001
AMOUNT OF TIME NEEDED: 5 minutes

DEPARTMENT: Sustainable Community Development DIVISION: Facilities & Property Mgmt

CONTACT: Jennifer de Haro TELEPHONE #: (503) 988-3322 ext.. 28674
BLDG/ROOM # 274

PERSON(S) MAKING PRESENTATION: Jennifer de Haro

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Approval of Disable Services Office North First Amendment to Lease to Extend Term and Expand Space

7/5/01 originals to Jennifer de Haro

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)

DEPARTMENT MANAGER: Robert Christ / M O S J

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

01 JUN 27 AM 8:53
MULTNOMAH COUNTY
CLERK'S OFFICE



Department of Sustainable Community Development
MULTNOMAH COUNTY OREGON

Facilities and Property Management
401 N. Dixon
Portland, Oregon 97227-1865
(503) 988-3322 phone
(503) 988-5082 fax

SUPPLEMENTAL STAFF REPORT

TO: Multnomah County Board of Commissioners
FROM: Jennifer de Haro, Property Management Specialist
DATE: July 5, 2001
RE: Disabled Services Office North First Amendment to Lease to Extend Term
and Expand Space

1. Recommendation /Action Required:
Approve the First Amendment to Lease.
2. Background/Action Requested:
This First Amendment to Lease is requested by Disabled Services for the purpose of continued and better delivery of services to its north Portland clientele. The extension period is for five years (June 1, 2001 through May 31, 2006), and adds 955 square feet of space.
3. Financial Impact:
The rental for the space will be \$14,607.25 per month for 10,311 square feet, for the entire term of the extension period.
4. Legal Issues:
None known.
5. Controversial Issues:
None known.
6. Link to Current County Policies:
To continue to provide services to disabled residents of Multnomah County.
7. Citizen Participation:
None known.
8. Other Government Participation:
None known.

MULTNOMAH COUNTY REAL PROPERTY LEASE DESCRIPTION FORM

Revenue ☒ Expense County Owned Renewal Taxpayer ID: On file

Property Management Contact: Bob Oberst Phone: 988-3851 Date: 6/5/2001
Division Requesting Lease: Facilities & Property Management
Contact: Bob Oberst Phone: 988-3851

Lessor: Kelly Development Company
Address: 804 N. Alberta Portland OR 97217
Phone: 503-335-9244

Lessee: Multnomah County
Address: 401 N. Dixon St. Portland OR 97227-1865
Phone: 503-988-3322

Address of lease and purpose: 4925 N. Albina Portland Or
Disabled Services Office - North

Effective Date: June 1, 2001
Expiration: May 31, 2006

Total Amount of Agreement : \$876,435.00

Payment Terms: \$14,607.25 monthly due on the 1st day of each month

<u>Business Area</u>	<u>Cost Center</u>	<u>Project Number</u>
3505		B226

Required Signatures

Date:

Department Head *[Signature]*

6/27/01

County Counsel *[Signature]*

6/15/01

[Signature] Property Management *[Signature]*

6-25-01

County Executive/Sheriff *[Signature]*

7.5.01

Contract Number: ~~Not assigned yet~~ 4600002082 *just*

FIRST AMENDMENT TO LEASE

This First Amendment to Lease is made as of June 1st 2001, between Kelly Development, Inc., an Oregon Corporation ("Lessor") and Multnomah County ("Lessee").

RECITALS

- A. Lessee's predecessor, the State of Oregon, entered into a Lease dated March 26, 1991 with Lessor, for the Premises described therein, located at 4925 N. Albina, Portland, Oregon.
- B. Effective July 1, 1997, the State of Oregon's interest in the Lease was assigned Lessee.
- C. The initial term of the Lease commenced June 1, 1991 and expired May 31, 2001.
- D. Under the Lease, Paragraph 3. Option to Extend, Lessee wishes to extend and Lessor is willing to extend the term for an additional five (5) years commencing June 1, 2001.
- E. Lessor and Lessee also wish to modify certain provisions of the Lease regarding Additional Square Footage, Tenant Improvements, Parking, Monthly Base Rental, and Property Tax Exemption.

Therefore, in consideration of the recitals and mutual covenants contained herein, the parties hereby agree that the term of the Lease shall be extended for a period of five years, commencing June 1, 2001, and the provisions of the Lease shall be amended as follows:

- 1. The Premises shall include an additional 955 square feet of space as shown on attached Exhibit A, for a total of 10,311 square feet.
- 2. Lessor shall provide at Lessor expense the Tenant Improvements shown on Exhibit A, which shall include installation of two new doors, new carpeting in the three new offices, and painting the walls.
- 3. Paragraph 7. Parking shall include two (2) additional spaces, for a total of 22 spaces.
- 4. The Monthly Rental under Paragraph 2. Rent shall be \$14,607.25 for the extended term expiring May 31, 2006. This amount includes the Tenant Improvements described in Paragraph 2. above, and reimbursement of the expense incurred by Kelly Development for the automatic door openers per previous agreement dated August 24, 2000.

5. Lessee shall have an Option to Renew for an additional five (5) years, by written notice to Lessor of its intent to do so not less than 90 days before the term expires on May 31, 2006. Rental shall be set at the prevailing market rate at the time of renewal.

6. Paragraph 25. Tax Escalation/Deescalation shall be changed as follows:

25. Tax Exemption Savings. Under the provisions of ORS 307.112, certain real property tax savings resulting from exemption of the property leased herein may accrue to the building. The tax savings resulting from the exemption under such statute shall accrue to the benefit of the Lessee by a reduction in the rent equal to the annual savings caused by the exemption. The amount of the rental offset shall be determined annually by multiplying the correct tax rate by the exempt value determined in November. This rental offset shall be divided by the number of lease months remaining from the month of calculation through the next following month of June, and applying the reduction to the rent payments due in each of the said lease months.

All other terms and conditions of the Lease shall remain as described in the original Lease dated March 26, 1991.

Lessor:

Kelly Development, Inc.

By _____

Tom Kelly

President

Lessee:

Multnomah County

By _____

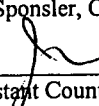

Diane M. Linn

Chair

Reviewed:

Thomas Sponsler, County Attorney for Multnomah County

BY _____

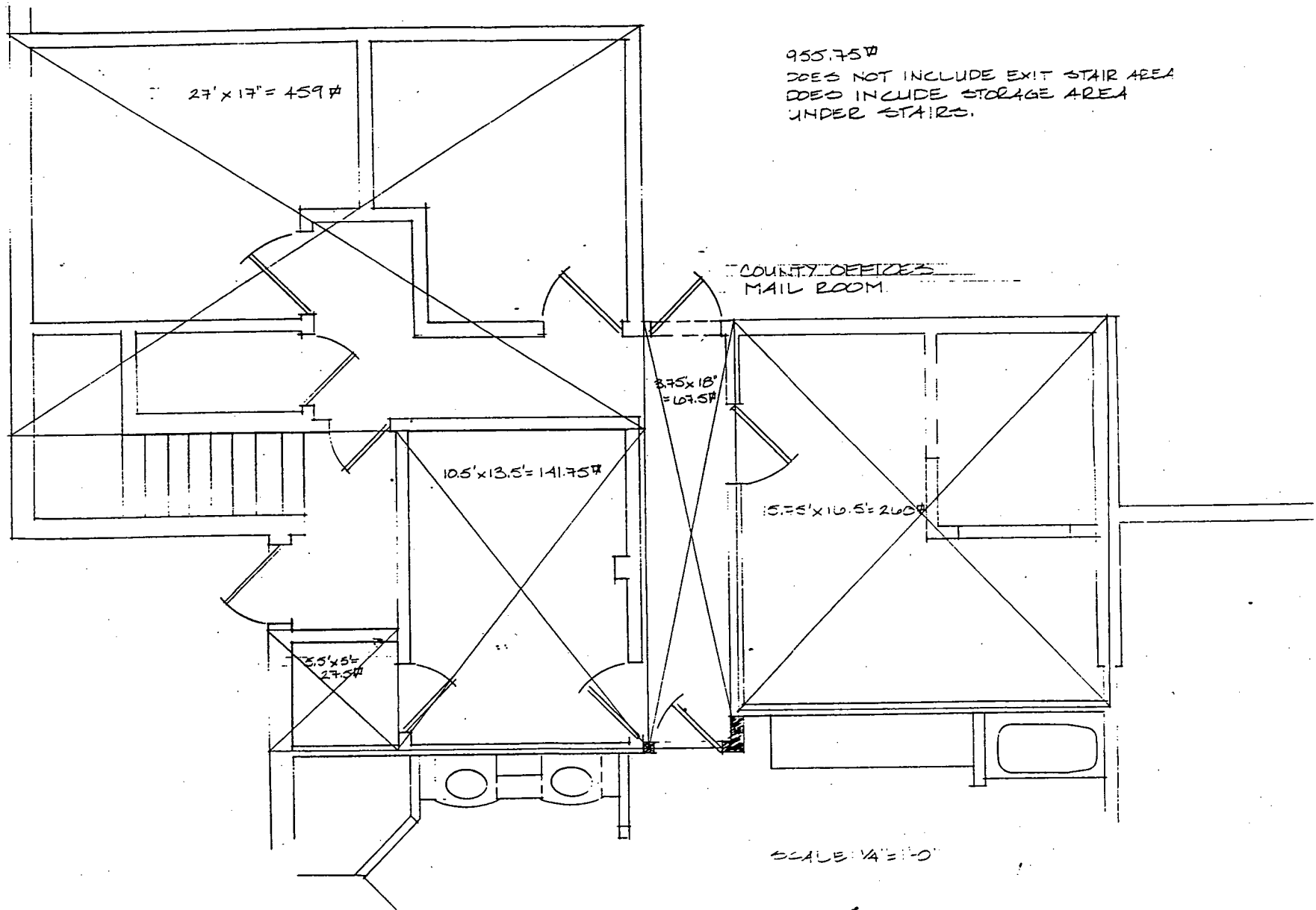

Assistant County Attorney

DATE

6/15/01

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-6 DATE 07-05-01
DEB BOGSTAD, BOARD CLERK

EXHIBIT A



MEETING DATE: July 5, 2001
AGENDA NO: C-7
ESTIMATED START TIME: 9:30 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Intergovernmental Agreement between DCJ and Portland Community College

BOARD BRIEFING: **DATE REQUESTED:** _____
 REQUESTED BY: _____
 AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: **DATE REQUESTED:** Thursday, July 5, 2001
 AMOUNT OF TIME NEEDED: N/A

DEPARTMENT: DCJ **DIVISION:** Adult Community Justice
CONTACT: Cindy Stadel **TELEPHONE #:** (503) 988-6828
 BLDG/ROOM #: 166/LLC

PERSON(S) MAKING PRESENTATION: N/A - Consent Calendar

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Intergovernmental Agreement #4600002422 between the Department of Community Justice and Portland Community College to provide educational instruction support services for GED/ABE to adult clients under the supervision of the Department.

7/5/01 originals to Jerry Martin

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)

DEPARTMENT MANAGER: Elyse Clawson

01 JUL - 2 AM 9:05
MULTNOMAH COUNTY
OREGON
BOARD OF
COUNTY COMMISSIONERS

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

**Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us**



Department of Juvenile and Adult Community Justice
MULTNOMAH COUNTY OREGON

501 SE Hawthorne Blvd, Suite 250
Portland, Oregon 97214-7214
(503) 988-3701 phone
(503) 988-3990 fax

SUPPLEMENTAL STAFF REPORT

TO: Diane Linn, Chair
Board of County Commissioners

FROM: Elyse Clawson, Director
Department of Community Justice

DATE: June 25, 2001

SUBJECT: Approval of Intergovernmental Agreement #4600002422
between the Department of Community Justice and Portland
Community College

I. RECOMMENDATION/ACTION REQUESTED:

The Department of Community Justice recommends the Board's approval of this Intergovernmental Agreement (IGA) between the Department of Community Justice (DCJ) and Portland Community College (PCC). Through this IGA, PCC will continue to provide instructional support for the Department's Donald H. Londer Center for learning. The Agreement period runs from July 1, 2001 through June 30, 2002.

II. BACKGROUND/ANALYSIS:

DCJ has operated the Londer Learning Center since 1993, providing Adult Basic Education and General Equivalency Diploma (ABE/GED) instruction and testing for adult offenders on parole or probation. Approximately 420 clients are served annually, logging more than 11,011 instructional hours at the Learning Center.

Since the opening of the Center in 1993, PCC has provided Instructional Support Technicians who assist offender-clients in accessing instructional programs, learning to use specific software and hardware, registering for classes, completing assignments, following instructor directions, and becoming oriented to the classrooms and laboratories.

III. FINANCIAL IMPACT:

The \$95,190 for this IGA is included in DCJ's FY 02 Adopted Budget.

IV. LEGAL ISSUES:

N/A

V. CONTROVERSIAL ISSUES:

N/A

VI. LINK TO CURRENT COUNTY POLICIES:

This Agreement supports the County's benchmarks of increasing school completion and reducing crime by providing educational instruction support to adult offenders who are required to work towards a General Equivalency Diploma and receive Adult Basic Education services. These services result in enhanced employability for adult offender clients.

VII. CITIZEN PARTICIPATION:

The Londer Learning Center utilizes community volunteer tutors, as well as tutors from the Alternative Community Service program.

VIII. OTHER GOVERNMENTAL PARTICIPATION:

DCJ works very closely with PCC to ensure program effectiveness.

IX. RETROACTIVE STATUS:

N/A

MULTNOMAH COUNTY CONTRACT APPROVAL FORM

4600000043

Pre-approved Contract Boilerplate (with County Counsel signature) ☐ Attached ☒ Not Attached

Contract #: 4600002422
Amendment #:

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)	<input type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)	<input checked="" type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000 <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Revenue APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # C-7 DATE 07-05-01 DEB BOGSTAD, BOARD CLERK

Department: Community Justice Division: Adult Community Justice Date: June 25, 2001
 Originator: Cynthia Stadel Phone: 66828 Bldg/Rm: 161/LLC
 Contact: Jerry Martin Phone: 84123 Bldg/Rm: 503/250

Description of Contract: This IGA provides \$95,190 to Portland Community College to provide corrections-oriented GED/ABE instruction support services to the Londer Learning Center.

RENEWAL: ☐ PREVIOUS CONTRACT #(S): 4600000043

RFP/BID: RFP/BID DATE:

EXEMPTION #/DATE: EXEMPTION EXPIRATION DATE: ORS/AR #:

CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF ☒ N/A ☐ NONE (Check all boxes that apply)

Contractor Address	Portland Community College P.O. Box 19000 Portland, OR 97219-0990	Remittance address (If different)	
Phone	788-6220 (Joe Ponce)	Payment Schedule / Terms	
Employer ID# or SS#		<input type="checkbox"/> Lump Sum \$	<input type="checkbox"/> Due on Receipt
Effective Date	July 1, 2001	<input checked="" type="checkbox"/> Monthly \$ as invoice	<input type="checkbox"/> Net 30
Termination Date	June 30, 2002	<input type="checkbox"/> Other \$	<input type="checkbox"/> Other
Original Contract Amount \$	95,190.00	<input type="checkbox"/> Requirements Not to Exceed \$	
Total Amt of Previous Amendments \$	- 0 -	Encumber	<input type="checkbox"/> Yes <input type="checkbox"/> No
Amount of Amendment \$			
Total Amount of Agreement \$	95,190.00		

REQUIRED SIGNATURES:

Department Manager [Signature]

DATE 6/26/01

Purchasing Manager [Signature]

DATE

(Class II Contracts Only)

County Counsel [Signature]

DATE 6/29/01

County Chair [Signature]

DATE 7.5.01

Sheriff

DATE

Contract Administration

DATE

(Class I, Class II Contracts only)

LGFS VENDOR CODE						DEPT REFERENCE					
LINE #	BA		CO		CoCode			GL	LGFS DESCRIPTION	AMOUNT	INC DEC
01	1505		CC		505500			60170		\$95,190	
02											
03											

Exhibit A, Rev. 3/25/98 DIST: Originator, Accts Payable, Contract Admin - Original If additional space is needed, attach separate page. Write contract # on top of page.



IGA Contract

Vendor Address

PORTLAND COMMUNITY COLLEGE
ACCTS RECEIVABLE
PO Box 6119
ALOHA OR 97007-0119

Information

Contract Number 4600002422
Date 06/25/2001
Vendor No. 11789
Contact/Phone DCJ Contracts /
503-988-4124
Validity Period: 07/01/2001 - 06/30/2002
Minority Indicator: Not Identified

Estimated Target Value: 95,190.00 USD

Item	Material/Description	Target Qty	UM	Unit Price
0001	H27530017 Adult Education-ABE/GED Instrct Support Plant: F022 Community Justice Requirements Tracking Number: AR10.010A	94,190	Dollars	\$ 1.0000
0002	H27530018 Adult Education-Tuition Support (USD) Plant: F022 Community Justice Requirements Tracking Number: AR10.010A	1,000	Dollars	\$ 1.0000

**INTERGOVERNMENTAL AGREEMENT
NUMBER 4600002422**

This is an Agreement between Portland Community College (PCC) and Multnomah County (County), pursuant to authority granted in ORS Chapter 190.

PURPOSE:

The purpose of this agreement is to provide corrections-oriented educational instruction support services for adult offenders under the supervision of the Department of Community Justice (DCJ) who require educational instruction support in obtaining General Equivalency Diploma (GED) or Adult Basic Education (ABE) services.

The parties agree as follows:

1. **TERM:** The term of this agreement shall be from July 1, 2001 through June 30, 2002. This agreement may be renewed annually.
2. **RESPONSIBILITIES OF PORTLAND COMMUNITY COLLEGE:** PCC agrees to perform as follows:
 - a. Provide instructional support technicians to the Department of Community Justice's Londer Learning Center as requested.
 - b. Provide other approved instructional support staff, as necessary.
 - c. Provide services in such a manner that services will be available for the entire contract period.
3. **RESPONSIBILITIES OF COUNTY:** The County agrees to perform as follows:
 - a. Provide basic instructional materials necessary for GED/ABE instruction
 - b. Provide all necessary hardware and software for GED/ABE instruction.
 - c. Provide to PCC reports necessary to maintain adequate time, attendance, and other employee records.
 - d. Provide on-site direction of instruction support staff and provide in-put to instructional support technician performance appraisals.
4. **TERMINATION:** This agreement may be terminated by either party upon thirty days written notice.
5. **INDEMNIFICATION:** Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, County shall indemnify, defend and hold harmless PCC from and against all liability, loss and costs arising out of or resulting from the acts of County, its officers, employees and agents in the performance of this agreement. Subject to the conditions and limitations of the Oregon Constitution and the monetary limits of the Oregon Tort Claims Act, ORS 30.260 through 30.300 PCC shall indemnify, defend and hold harmless County from and against all liability, loss and costs arising out of or resulting from the acts of PCC, its officers, employees and agents in the performance of this agreement.
6. **INSURANCE:** Each party shall each be responsible for providing worker's compensation insurance as required by law. Neither party shall be required to provide or show proof of any other insurance coverage.

7. **ADHERENCE TO LAW:** Each party shall comply with all federal, state and local laws and ordinances applicable to this agreement.

8. **NON-DISCRIMINATION:** Each party shall comply with all requirements of federal and state civil rights and rehabilitation statutes and local non-discrimination ordinances.

9. **ACCESS TO RECORDS:** Each party shall have access to the books, documents and other records of the other which are related to this agreement for the purpose of examination, copying and audit, unless otherwise limited by law.

10. **SUBCONTRACTS AND ASSIGNMENT:** Neither party will subcontract or assign any part of this agreement without the written consent of the other party.

11. **THIS IS THE ENTIRE AGREEMENT:** This Agreement constitutes the entire Agreement between the parties. This Agreement may be modified or amended only by the written agreement of the parties.

12. **ADDITIONAL TERMS AND CONDITIONS:**

a. **PCC EMPLOYEES:** It is understood and agreed that any and all instructional support technicians and paid tutors are employees of Portland Community College and are not employees, agents, or representatives of the County for any purpose.

b. **CRIMINAL RECORDS CHECK:** County reserves the right to perform a criminal records check on current or potential instructional support staff.

c. **FUNDS AVAILABLE:** In the event that funds cease to be available to County in the amounts anticipated for this agreement, County may terminate or reduce the scope of services to be provided and contract funding accordingly.

d. **MAXIMUM PAYMENT:** The maximum payment under this Agreement, including expenses, is \$95,190.00.

e. **PAYMENT BASIS:**

1.) PCC will be paid on a cost-reimbursement basis to cover actual salary and benefit costs for instructional support technicians.

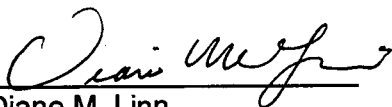
2.) PCC will be paid to cover tuition costs, books, fees, and other student expenses for designated DCJ GED graduates who enroll at Portland Community College.

f. **BILLING:**

1.) PCC will submit a monthly invoice for the previous month's services using a format approved by DCJ Contract Unit staff.

2.) Accurate invoices for fully executed agreements will be processed by County within 30 days of receipt if all supporting documents have been received by DCJ staff.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON:

By 
Diane M. Linn

Title: Multnomah County Chair

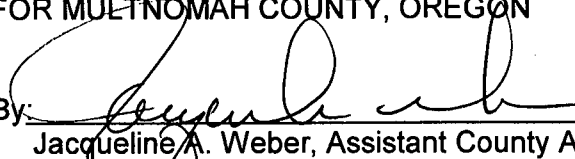
PORTLAND COMMUNITY COLLEGE:

By _____

Title: _____

Reviewed:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Jacqueline A. Weber, Assistant County Attorney

Approved:

By 
DEPARTMENT MANAGER/DESIGNEE

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-7 DATE 07-05-01
DEB BOGSTAD, BOARD CLERK

MEETING DATE: July 5, 2001
AGENDA NO: R-1
ESTIMATED START TIME: 9:30 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Proclaiming COMMUNITY HEALTH WORKER APPRECIATION DAY

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Thursday, July 5, 2001
AMOUNT OF TIME NEEDED: 10 minutes

DEPARTMENT: Health DIVISION: Neighborhood Health

CONTACT: Nöel Wiggins TELEPHONE #: (503) 988- , ext. 26646
BLDG/ROOM #: 160/9

PERSON(S) MAKING PRESENTATION: Nöel Wiggins

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

PROCLAMATION Designating July 12, 2001 as COMMUNITY HEALTH WORKER APPRECIATION DAY

7/5/01 original to Nöel Wiggins via Carol Ford

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)

DEPARTMENT MANAGER Lillian Shirley

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

01 JUN 26 PM 2:37
MULTNOMAH COUNTY
CLERK

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. _____

Designating July 12, 2001 as COMMUNITY HEALTH WORKER APPRECIATION DAY in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a. Community Health Workers (CHWs) go by a variety of titles including: outreach workers, *promotores de salud* (health promoters), health information specialists, peer health educators, and family support workers.
- b. CHWs have been integral members of the health care workforce in the U.S. for over 30 years.
- c. CHWs are trained community members who serve as a bridge between communities and the health and social service system, assuring that people have access to the activities and services they need;
- d. CHWs play other crucial roles including:
 - Building communities;
 - Providing culturally-competent health education;
 - Providing health promoting social support; and
 - Providing advocacy and direct service.
- e. CHW programs have been associated with increased access to prenatal care, improved childhood immunization rates, improved birth outcomes, and community mobilization, among other outcomes.
- f. CHWs have been at the forefront of a number of public health initiatives, including the fight against HIV/AIDS.
- g. CHWs deserve recognition and support for the challenging and demanding work they do.

The Multnomah County Board of Commissioners Proclaims:

In recognition of these contributions, the day of July 12, 2001 shall be recognized in Multnomah County as COMMUNITY HEALTH WORKER APPRECIATION DAY. We commend Community Health Workers for their commitment to building healthier communities.

ADOPTED this 5th day of July, 2001.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. 01-091

Designating July 12, 2001 as COMMUNITY HEALTH WORKER APPRECIATION DAY in Multnomah County, Oregon

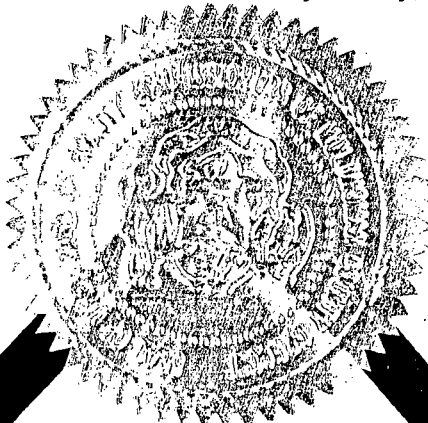
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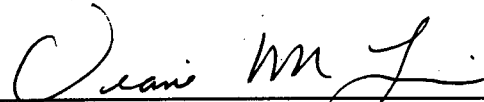
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ADOPTED this 5th day of July, 2001.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Diane M. Linn, Chair

MEETING DATE: JUL 05 2001
AGENDA NO: R-2
ESTIMATED START TIME: 9:40
LOCATION: BOARDROOM 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Resolution Relating to **Benefits** for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-47

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: July 5, 2001
AMOUNT OF TIME NEEDED: 5 minutes

DEPARTMENT: N/D DIVISION: County Attorney

CONTACT: Thomas Sponsler TELEPHONE #: (503) 988-3138
BLDG/ROOM #: 503/500

PERSON(S) MAKING PRESENTATION: Thomas Sponsler

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Resolution Relating to Benefits for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-47

7/5/01 copies to Carol Parwell, Lila Weatherall
& Tom Sponsler

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)
DEPARTMENT
MANAGER: Thomas Sponsler

CLERK OF
BOARD OF COMMISSIONERS
01 JUN 26 PM 4:15
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us



OFFICE OF MULTNOMAH COUNTY ATTORNEY

THOMAS SPONSLE
County Attorney

SANDRA N. DUFFY
GERALD H. ITKIN
Deputies

501 S.E. HAWTHORNE, SUITE 500
PORTLAND, OREGON 97214

FAX 503.988.3377
503.988.3138

SCOTT ERIK ASPHAUG
DAVID N. BLANKFELD
SUSAN DUNAWAY
KATIE GAETJENS
PATRICK HENRY
JENNY M. MORE
MATTHEW O. RYAN
KATHRYN A. SHORT
AGNES SOWLE
JOHN S. THOMAS
JACQUELINE A. WEBER
Assistants

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners

FROM: Tom Sponsler, County Attorney

DATE: June 26, 2001

RE: Resolution Relating to **Benefits** for Employees Not Covered by Collective Bargaining Agreements

1. Recommendation/Action Requested:

Adoption of Resolution Relating to Benefits for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-47.

2. Background/Analysis:

On March 25, 1999, the Board adopted Ordinance 930 repealing 69 outdated county employment and compensation ordinances. Some provisions were replaced by resolution, including Resolution No. 99-47 relating to benefits for employees not covered by collective bargaining agreements. On February 9, 2000, the Board adopted Ordinance 938 amending Multnomah County Code Chapter 9, County Employment, brightening the line between classified and unclassified county employees, clarifying definitions important to personnel issues and confirming Chair authority to administer the compensation plan.

The proposed resolution replaces Resolution No. 99-47. It restates and updates the benefit provisions for executive and management employees and elected officials by making the terms (executive and management employees) and organization of the resolution consistent with the code. It no longer refers to such employees as "exempt".

3. Financial Impact:

None.

4. Legal Issues:

None.

5. Controversial Issues:

None.

6. Link to Current County Policies:

This provides an appropriate mechanism to implement County policies adopted by Ordinance and codified in the Multnomah County Code.

7. Citizen Participation:

None.

8. Other Government Participation:

None.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Relating to Benefits for Employees Not Covered by Collective Bargaining Agreements and
Repealing Resolution No. 99-47

The Multnomah County Board of Commissioners Finds:

- a. The County has executive, management and confidential employees not covered by collective bargaining agreements.
- b. The Board adopted compensation policy is found in MCC 9.202.
- c. The Chair is responsible for developing and presenting annual compensation plan adjustment recommendations to the Board, including changes to the benefits program.
- d. The County will provide health insurance benefits as approved by the Employee Benefits Board for executive, management and confidential employees, and elected officials.
- e. The County will continue other current benefits for executive, management and confidential employees and elected officials.

The Multnomah County Board of Commissioners Resolves:

Section 1. Definitions.

(A) Full-time Employee means an employee regularly scheduled to work at least 32 hours per week (0.8 FTE), or an employee regularly scheduled to work at least 30 hours per week (0.75 FTE), if on a 10-hour per day schedule.

(B) Part-time Employee means an employee regularly scheduled to work at least 20 hours per week (0.5 FTE), but less than full-time.

Section 2. Benefits for Executive and Management Employees.

Full-time and part-time executive and management employees receive benefits as provided in the compensation plan, including benefits established by executive rule as part of the compensation plan, and this resolution.

Section 3. Paid Holidays.

(A) Holidays

- (1) Any day declared a holiday by the Board of County Commissioners
- (2) New Year's Day (January 1)
- (3) Dr. Rev. Martin Luther King, Jr.'s birthday (third Monday in January)
- (4) President's Day (third Monday in February)
- (5) Memorial Day (last Monday in May)
- (6) Independence Day (July 4)
- (7) Labor Day (first Monday in September)
- (8) Veteran's Day (November 11); except Library employees
- (9) Thanksgiving Day (fourth Thursday in November)
- (10) Four hours on either Christmas Eve or New Year's Eve. Library employees, Christmas Eve Day.
- (11) Christmas Day (December 25)

(B) Instead of the holidays listed above, Sheriff's Office employees receive 11 1/2 personal holidays per year on each July 1 that may be used at the discretion of the employee with the consent of the appointing manager.

Section 4. Disability.

Each executive and management employee will enroll in County-paid short-term and long-term disability programs. The plan documents will establish specific terms and conditions for these programs.

Section 5. Health & Life Insurance; Flexible Spending Accounts.

(A) Medical, Vision and Dental Insurance

(1) Premium Payments. The County pays the monthly premiums for medical, vision and dental benefits for full-time executive and management employees and employees' eligible dependents as approved by the Employee Benefits Board. Employees may pay premium contributions toward county medical and dental with pre-tax dollars through payroll deduction according to guidelines for premium conversion in the Internal Revenue Code Section 125.

(2) Coverage. Coverage is provided for employees and their immediate families, i.e., spouses and eligible dependent children. Any child whose medical/dental coverage must be paid by court order is an "eligible dependent child" for purposes of coverage. In lieu of spouse coverage an employee may enroll a domestic partner and the partner's eligible dependents. This coverage is subject to the selected health insurance plan document and executive rules concerning marriage and domestic partnership.

(B) Flexible Spending Accounts.

Executive and management employees may participate in medical expense flexible spending accounts and dependent care flexible spending accounts under Internal Revenue Service Code Section 125. The flexible spending accounts are fully described in Section 125 plan documents.

(C) Life Insurance.

(1) The County insures each executive and management employee, at no charge, under a term life insurance policy for the employee's base annual salary, up to a maximum of \$50,000.

(2) The County insures each executive and management employee retiree who has at least 10 years of County service, at no charge, under a \$2,000 term life insurance policy during the period the retiree receives pension benefits.

(3) The County may provide executive and management employees the option of purchasing supplemental term life.

(D) Terms and Conditions.

Specific terms and conditions of insurance programs are controlled by the plan documents and by executive rules established by the Chair.

Section 6. Bus Pass Program.

The County contributes to the monthly cost of Tri-Met or C-Tran public bus passes used for employees commuting to and from work. The monthly dollar amount contributed will not exceed the maximum non-taxable amount allowed by IRS regulations.

Section 7. Pensions.

(A) This resolution does not affect benefits of Library executive and management employees under the Library Association of Portland pension plan.

(B) Executive and management employees are eligible to participate in the Oregon Public Employees Retirement System (PERS).

(C) In addition to salaries paid to executive and management employees and in lieu of employee contributions to PERS, the County assumes or "picks up" the uniform six percent of salary contribution as permitted by state law.

(D) The full amount of contributions "picked up" is considered salary only for computing an employee member's final average salary under state law.

(E) The full amount of contributions "picked up" is added to employees' individual account balances for their annuities and is considered employee contributions for all other purposes of state law.

Section 8. Benefits for Less than Part-time, Temporary, and Confidential.

(A) Executive and management employees who are regularly scheduled to work less than 20 hours per week or .5 FTE receive only the employee benefits required by state or federal law.

(B) Temporary appointees to executive and management positions who are regularly scheduled to work 20 or more hours per week or at least .5 FTE receive all employee benefits. No other temporary worker or on-call employee receives benefits.

(C) Confidential employees receive the benefits provided for equivalent positions subject to collective bargaining agreements.

Section 9. Benefits for Elected Officials

Elected Officials receive the following benefits as provided for executive employees: Health & Life Insurance; Flexible Spending (Section 5(A), (B) (C)1 and 3, and (D)); Deferred Compensation Program; Bus Pass Program (Section 6); Pensions (Section 7); and Workers' Compensation and Supplemental Benefits.

Section 10. This resolution takes effect and Resolution No. 99-47 is repealed on July 1, 2001.

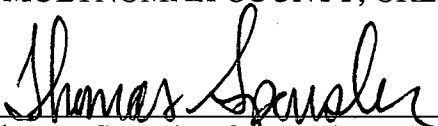
ADOPTED this 5th day of July 2001.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Thomas Sponsler, County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 01-092

Relating to Benefits for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-47

The Multnomah County Board of Commissioners Finds:

- a. The County has executive, management and confidential employees not covered by collective bargaining agreements.
- b. The Board adopted compensation policy is found in MCC 9.202.
- c. The Chair is responsible for developing and presenting annual compensation plan adjustment recommendations to the Board, including changes to the benefits program.
- d. The County will provide health insurance benefits as approved by the Employee Benefits Board for executive, management and confidential employees, and elected officials.
- e. The County will continue other current benefits for executive, management and confidential employees and elected officials.

The Multnomah County Board of Commissioners Resolves:

Section 1. Definitions.

(A) Full-time Employee means an employee regularly scheduled to work at least 32 hours per week (0.8 FTE), or an employee regularly scheduled to work at least 30 hours per week (0.75 FTE), if on a 10-hour per day schedule.

(B) Part-time Employee means an employee regularly scheduled to work at least 20 hours per week (0.5 FTE), but less than full-time.

Section 2. Benefits for Executive and Management Employees.

Full-time and part-time executive and management employees receive benefits as provided in the compensation plan, including benefits established by executive rule as part of the compensation plan, and this resolution.

Section 3. Paid Holidays.

(A) Holidays

- (1) Any day declared a holiday by the Board of County Commissioners
- (2) New Year's Day (January 1)
- (3) Dr. Rev. Martin Luther King, Jr.'s birthday (third Monday in January)
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(B) Instead of the holidays listed above, Sheriff's Office employees receive 11 1/2 personal holidays per year on each July 1 that may be used at the discretion of the employee with the consent of the appointing manager.

Section 4. Disability.

Each executive and management employee will enroll in County-paid short-term and long-term disability programs. The plan documents will establish specific terms and conditions for these programs.

Section 5. Health & Life Insurance; Flexible Spending Accounts.

(A) Medical, Vision and Dental Insurance

(1) Premium Payments. The County pays the monthly premiums for medical, vision and dental benefits for full-time executive and management employees and employees' eligible dependents as approved by the Employee Benefits Board. Employees may pay premium contributions toward county medical and dental with pre-tax dollars through payroll deduction according to guidelines for premium conversion in the Internal Revenue Code Section 125.

(2) Coverage. Coverage is provided for employees and their immediate families, i.e., spouses and eligible dependent children. Any child whose medical/dental coverage must be paid by court order is an "eligible dependent child" for purposes of coverage. In lieu of spouse coverage an employee may enroll a domestic partner and the partner's eligible dependents. This coverage is subject to the selected health insurance plan document and executive rules concerning marriage and domestic partnership.

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(D) Terms and Conditions.

Specific terms and conditions of insurance programs are controlled by the plan documents and by executive rules established by the Chair.

Section 6. Bus Pass Program.

The County contributes to the monthly cost of Tri-Met or C-Tran public bus passes used for employees commuting to and from work. The monthly dollar amount contributed will not exceed the maximum non-taxable amount allowed by IRS regulations.

Section 7. Pensions.

(A) This resolution does not affect benefits of Library executive and management employees under the Library Association of Portland pension plan.

(B) Executive and management employees are eligible to participate in the Oregon Public Employees Retirement System (PERS).

(C) In addition to salaries paid to executive and management employees and in lieu of employee contributions to PERS, the County assumes or "picks up" the uniform six percent of salary contribution as permitted by state law.

(D) The full amount of contributions "picked up" is considered salary only for computing an employee member's final average salary under state law.

(E) The full amount of contributions "picked up" is added to employees' individual account balances for their annuities and is considered employee contributions for all other purposes of state law.

Section 8. Benefits for Less than Part-time, Temporary, and Confidential.

(A) Executive and management employees who are regularly scheduled to work less than 20 hours per week or .5 FTE receive only the employee benefits required by state or federal law.

(B) Temporary appointees to executive and management positions who are regularly scheduled to work 20 or more hours per week or at least .5 FTE receive all employee benefits. No other temporary worker or on-call employee receives benefits.

(C) Confidential employees receive the benefits provided for equivalent positions subject to collective bargaining agreements.

Section 9. Benefits for Elected Officials

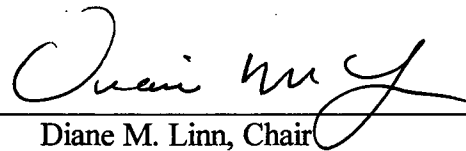
Elected Officials receive the following benefits as provided for executive employees: Health & Life Insurance; Flexible Spending (Section 5(A), (B) (C)1 and 3, and (D)); Deferred Compensation Program; Bus Pass Program (Section 6); Pensions (Section 7); and Workers' Compensation and Supplemental Benefits.

Section 10. This resolution takes effect and Resolution No. 99-47 is repealed on July 1, 2001.

ADOPTED this 5th day of July 2001.

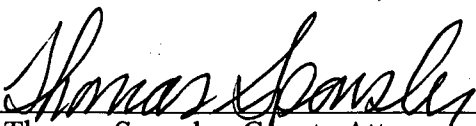


BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Thomas Sponsler, County Attorney

MEETING DATE: JUL 05 2001
AGENDA NO: R-3
ESTIMATED START TIME: 9:43
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Resolution Relating to Pay Administration for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-48

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: July 5, 2001
AMOUNT OF TIME NEEDED: 5 minutes

DEPARTMENT: N/D DIVISION: County Attorney

CONTACT: Thomas Sponsler TELEPHONE #: (503) 988-3138
BLDG/ROOM #: 503/500

PERSON(S) MAKING PRESENTATION: Thomas Sponsler

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Resolution Relating to Pay Administration for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-48

7/5/01 copies to Gail Padwell, Lila Weantall
& Tom Sponsler

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)
DEPARTMENT
MANAGER: Thomas Sponsler

CLERK
JUN 26 PM 4:15
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us



OFFICE OF MULTNOMAH COUNTY ATTORNEY

THOMAS SPONSER
County Attorney

SANDRA N. DUFFY
GERALD H. ITKIN
Deputies

501 S.E. HAWTHORNE, SUITE 500
PORTLAND, OREGON 97214

FAX 503.988.3377
503.988.3138

SCOTT ERIK ASPHAUG
DAVID N. BLANKFELD
SUSAN DUNAWAY
KATIE GAETJENS
PATRICK HENRY
JENNY M. MORE
MATTHEW O. RYAN
KATHRYN A. SHORT
AGNES SOWLE
JOHN S. THOMAS
JACQUELINE A. WEBER
Assistants

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners

FROM: Tom Sponsler, County Attorney

DATE: June 26, 2001

RE: Resolution Relating to **Pay Administration** for Employees Not Covered by Collective Bargaining Agreements

1. Recommendation/Action Requested:

Adoption of Resolution Relating to Pay Administration for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-48.

2. Background/Analysis:

On March 25, 1999, the Board adopted Ordinance 930 repealing 69 outdated county employment and compensation ordinances. Some provisions were replaced by resolution, including Resolution No. 99-48 relating to pay administration for employees not covered by collective bargaining agreements. On February 9, 2000, the Board adopted Ordinance 938 amending Multnomah County Code Chapter 9, County Employment, brightening the line between classified and unclassified county employees, clarifying definitions important to personnel issues and confirming Chair authority to administer the compensation plan.

The proposed resolution replaces Resolution No. 99-48. It restates and updates the pay administration provisions by making the terms (executive and management employees) and organization of the resolution consistent with the code. It no longer refers to such employees as "exempt".

3. Financial Impact:

None.

4. Legal Issues:

None.

5. Controversial Issues:

None.

6. Link to Current County Policies:

This provides an appropriate mechanism to implement County policies adopted by Ordinance and codified in the Multnomah County Code.

7. Citizen Participation:

None.

8. Other Government Participation:

None.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Relating to Pay Administration For Employees Not Covered By Collective Bargaining Agreements
And Repealing Resolution No. 99-48

The Multnomah County Board of Commissioners Finds:

- a. The County has executive, management, and confidential employees not covered by collective bargaining agreements.
- b. The Board adopted County compensation policy is found in MCC 9.202.
- c. The Chair is responsible for developing and presenting annual compensation plan adjustment recommendations to the Board, including changes to pay.
- d. The County will continue the adopted pay administration practices for executive, management, and confidential employees.

The Multnomah County Board of Commissioners Resolves:

1. **Applicability.** This resolution applies to County executive and management employees with the following exceptions:

- (a) The pay rates, performance appraisal system and pay administration practices for Elected Officials Staff that are set by the elected officials, within the budget for those positions.
- (b) Executive and management employees who regularly work less than 20 hours per week.
- (c) Confidential employees are governed by provisions applicable to employees in equivalent classifications subject to collective bargaining agreements.

2. **Pay Ranges.** The compensation plan contains pay ranges consisting of a minimum and a maximum base rate for each executive and management classification. The Board will establish pay ranges and make any changes to the ranges. The Chair will make recommendations based on periodic surveys of comparable employers, internal classification relationships, financial constraints and actual or anticipated pay adjustments for represented employees. Executive and management employees are also eligible for special pay adjustments within pay ranges.

3. **Merit Increases, Classified.** Each July 1 management employees are eligible for merit increases in base pay equal to three percent (3%) or to the maximum of the ranges, whichever is less. Merit increases will be based on rules and procedures established by the Chair.

4. **Merit Increases, Unclassified.** The Chair is responsible for developing and presenting an annual recommendation to the Board for merit pay for executive employees. Each July 1 executive employees are eligible for merit pay based on accomplishments of performance objectives set for the prior fiscal year.

5. **General Salary Increases.** Executive and management employees will receive cost of living increases approved by the Board.

6. **Incentive Payments.** Incentive payments are part of the merit pay system. Department Directors may authorize incentive payments to employees. Incentive payments are for outstanding contributions to the county during the evaluation period. Incentive payments will not be added to employees' base pay.

7. **Overtime Pay.** No executive or management employee excluded from coverage of the Fair Labor Standards Act (FLSA) will receive overtime pay. Employees subject to the FLSA are eligible for overtime pay in accordance with county's personnel rules, and state and federal law. The rate is one and one-half times the hourly pay rate for the employee. Compensatory time in lieu of overtime pay is available at the rate of one and one-half hours for additional time worked in excess of:

- (a) Eight hours in any work day for a five-day, 40-hour-a-week employee;
- (b) 10 hours in any work day for a four-day, 40-hour-a-week employee; or
- (c) 40 hours in any FLSA work week.

8. **Working in Higher Classification.** When an executive or management employee replaces another executive or management employee in a higher classification for five or more work days and performs most of the duties of the higher classification, the Department director has discretion to pay the employee at a higher rate. The higher pay rate will be no less than the minimum, nor more than the maximum rate for the higher classification. The higher rate will be paid retroactive to the first day of work in the higher classification.

9. This resolution takes effect and Resolution No. 99-48 is repealed on July 1, 2001.

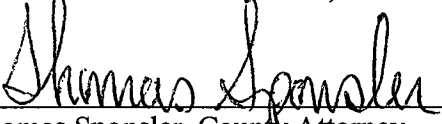
ADOPTED this 5th day July 2001.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Thomas Sponsler, County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 01-093

Relating to Pay Administration For Employees Not Covered By Collective Bargaining Agreements And Repealing Resolution No. 99-48

The Multnomah County Board of Commissioners Finds:

- a. The County has executive, management, and confidential employees not covered by collective bargaining agreements.
- b. The Board adopted County compensation policy is found in MCC 9.202.
- c. The Chair is responsible for developing and presenting annual compensation plan adjustment recommendations to the Board, including changes to pay.
- d. The County will continue the adopted pay administration practices for executive, management, and confidential employees.

The Multnomah County Board of Commissioners Resolves:

1. **Applicability.** This resolution applies to County executive and management employees with the following exceptions:

(a) The pay rates, performance appraisal system and pay administration practices for Elected Officials Staff that are set by the elected officials, within the budget for those positions.

(b) Executive and management employees who regularly work less than 20 hours per week.

(c) Confidential employees are governed by provisions applicable to employees in equivalent classifications subject to collective bargaining agreements.

2. **Pay Ranges.** The compensation plan contains pay ranges consisting of a minimum and a maximum base rate for each executive and management classification. The Board will establish pay ranges and make any changes to the ranges. The Chair will make recommendations based on periodic surveys of comparable employers, internal classification relationships, financial constraints and actual or anticipated pay adjustments for represented employees. Executive and management employees are also eligible for special pay adjustments within pay ranges.

3. **Merit Increases, Classified.** Each July 1 management employees are eligible for merit increases in base pay equal to three percent (3%) or to the maximum of the ranges, whichever is less. Merit increases will be based on rules and procedures established by the Chair.

4. **Merit Increases, Unclassified.** The Chair is responsible for developing and presenting an annual recommendation to the Board for merit pay for executive employees. Each July 1

executive employees are eligible for merit pay based on accomplishments of performance objectives set for the prior fiscal year.

5. **General Salary Increases.** Executive and management employees will receive cost of living increases approved by the Board.

6. **Incentive Payments.** Incentive payments are part of the merit pay system. Department Directors may authorize incentive payments to employees. Incentive payments are for outstanding contributions to the county during the evaluation period. Incentive payments will not be added to employees' base pay.

7. **Overtime Pay.** No executive or management employee excluded from coverage of the Fair Labor Standards Act (FLSA) will receive overtime pay. Employees subject to the FLSA are eligible for overtime pay in accordance with county's personnel rules, and state and federal law. The rate is one and one-half times the hourly pay rate for the employee. Compensatory time in lieu of overtime pay is available at the rate of one and one-half hours for additional time worked in excess of:

- (a) Eight hours in any work day for a five-day, 40-hour-a-week employee;
- (b) 10 hours in any work day for a four-day, 40-hour-a-week employee; or
- (c) 40 hours in any FLSA work week.

8. **Working in Higher Classification.** When an executive or management employee replaces another executive or management employee in a higher classification for five or more work days and performs most of the duties of the higher classification, the Department director has discretion to pay the employee at a higher rate. The higher pay rate will be no less than the minimum, nor more than the maximum rate for the higher classification. The higher rate will be paid retroactive to the first day of work in the higher classification.

9. This resolution takes effect and Resolution No. 99-48 is repealed on July 1, 2001.

ADOPTED this 5th day July 2001.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By

Thomas Sponsler, County Attorney

MEETING DATE: JUL 05 2001
AGENDA NO: R-4
ESTIMATED START TIME: 9:45
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Proclamation of Probation, Parole and Community Supervision Officers' Week

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: 7/5/01
AMOUNT OF TIME NEEDED: 10 minutes

DEPARTMENT: Department of Community Justice DIVISION: Adult Community Justice

CONTACT: Pat Franck TELEPHONE #: 8-4583
BLDG/ROOM #: 503/250

PERSON(S) MAKING PRESENTATION: Elyse Clawson and 2 Probation and Parole Officers

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Proclamation of Probation, Parole and Community Supervision Officers' Week in Multnomah County (Week of July 15-21)

7/5/01 originals to Elyse Clawson

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)

DEPARTMENT MANAGER: Pat Franck for Elyse Clawson

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

01 JUN 29 AM 11:29
MULTNOMAH COUNTY
OREGON
6/29/01

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. _____

Proclaiming July 15 through 21, 2001 as Probation, Parole and Community Supervision Officers' Week in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a. The President of the United States and the American Probation and Parole Association have designated the week of July 15 to 21, 2001 as Probation, Parole and Community Supervision Officers' Week.
- b. The Department of Community Justice Probation, Parole, and Community Supervision Officers are dedicated to enhancing public safety in our community through integrated supervisory, rehabilitative and enforcement strategies.
- c. The Probation, Parole and Community Supervision Officers provide services, support and protection for victims.
- d. The Probation, Parole and Community Supervision Officers are an essential part of the criminal justice system and the services these officers provide to our community are invaluable.

The Multnomah County Board of Commissioners Proclaims:

July 15 through 21, 2001 as PROBATION, PAROLE and COMMUNITY SUPERVISION OFFICERS' WEEK in Multnomah County, Oregon, in recognition of the dedication and hard work of the County's Community Justice Probation, Parole and Community Supervision Officers.

ADOPTED this 5th day of July, 2001

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

BOGSTAD Deborah L

From: FRANCK Patricia J
Sent: Tuesday, July 03, 2001 2:04 PM
To: BOGSTAD Deborah L
Subject: PPO attending Board Proclamation

Deb,

These are the names of the PPO's who will be accepting the proclamations on Thursday:

Carl Johnson--JCJ
Sandi Rorick and Armando Owsley--ACJ

Will each of them be receiving an original? We would like to have an original for the department, too. Thanks!

Patricia Franck, Senior Administrative Analyst
Multnomah County Department of Community Justice
501 SE Hawthorne Blvd., Suite 250
Portland, OR 97214
Phone: (503) 988-4583 Fax: (503) 988-5791

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. 01-094

Proclaiming July 15 through 21, 2001 as Probation, Parole and Community Supervision Officers' Week in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

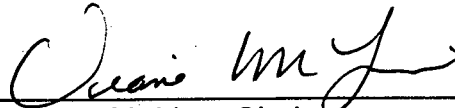
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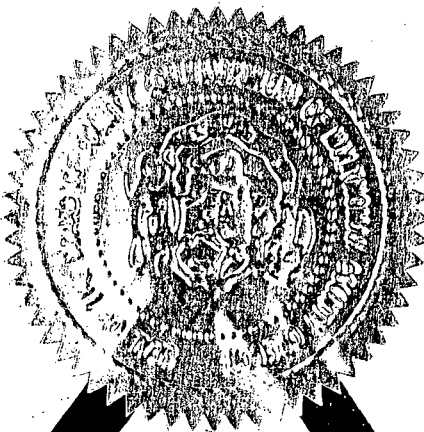
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ADOPTED this 5th day of July, 2001

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Diane M. Linn, Chair



MEETING DATE: July 5, 2001
AGENDA NO: B-1
ESTIMATED START TIME: 9:45 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Multnomah County Courthouse Task Force recommendations on future space needs for courts and funding options.

BOARD BRIEFING: **DATE REQUESTED:** _____
 REQUESTED BY: _____
 AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: **DATE REQUESTED:** July 5, 2001
 AMOUNT OF TIME NEEDED: 30 minutes

DEPARTMENT: Non-Departmental **DIVISION:** Commission District #3

CONTACT: Terri Naito **TELEPHONE #:** (503) 988-5217
 BLDG/ROOM #: 503 / 600

PERSON(S) MAKING PRESENTATION: Commissioner Lisa Naito

ACTION REQUESTED:

☒ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Multnomah County Courthouse Task Force recommendations on future space needs for courts and funding options.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Lisa Naito
(OR)
DEPARTMENT MANAGER: _____

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MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

**Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us**



Commissioner LISA NAITO
MULTNOMAH COUNTY • DISTRICT 3

BOARD OF COUNTY COMMISSIONERS • 501 S.E. HAWTHORNE BLVD. , SUITE 600 • PORTLAND, OREGON 97214
(503) 988-5217 phone
(503) 988-5262 fax

5. July 2001

D R A F T

MEMORANDUM

TO: Multnomah County Board of Commissioners

FROM: Commissioner Lisa Naito
Commissioner Serena Cruz

RE: Multnomah County Courthouse Task Force recommendations on future space needs for courts and funding options.

The Multnomah County Board of Commissioners convened a new Courthouse Task Force on April 5, 2000 to examine recommendations of a previous Courthouse task force and to make recommendations on future space needs for courts and funding options.

A study was commissioned by the Task Force and conducted under the auspices of the County's Facilities & Property Management Division to evaluate the continued use of the Multnomah County Courthouse as a court facility.

Based on information provided by the Multnomah County Courthouse Renovation Study prepared by SERA Architects and following many hours of discussion the Task Force finds that while many members prefer building a new courthouse, renovation and expansion of the existing Multnomah County Courthouse is an option. Court programs, seismic strengthening, mechanical system replacement, and electrical system replacement can be satisfactorily addressed with renovation.

The Task Force recognizes that renovation would necessitate that the Courthouse *not* be occupied during construction, and therefore an interim strategy must be developed. This interim strategy would, among other things,

need to identify costs related with relocating the Court to and from temporary spaces (e.g. financial feasibility), develop a program to satisfactorily identify appropriate space and to bring about the transitions, identify more detailed court programming needs for the future renovation, and specify the financial costs in preparation of a General Obligation (G.O.) Bond. Further, an interim strategy may consider as a first phase the construction of a new court facility in Gresham and expansion of Family Courts at the Donald E. Long juvenile detention facility.

It should be noted that some level of renovation for the Multnomah County Courthouse, whether it continues to function as a court or for other purposes, is an issue that the County must ultimately deal with.

COURTHOUSE NEEDS TODAY

The Multnomah County Courthouse was completed in 1914 and at the time was the largest courthouse on the West Coast with 17 courtrooms, County administrative offices, and detention facilities. Today, only four of the historic courtrooms remain (most all of the courtrooms have been divided and remodeled over the years), the County administrative offices are now housed in the Multnomah Building, and detention facilities have expanded beyond the Courthouse.

In those intervening 87 years, the functions of today's courts have changed dramatically. Task Force members recognize the need for:

- Larger courtrooms for cases that may have as many as fifty defendants (and their attendant attorneys), and smaller courtrooms for mediated cases.
- Multi-functional meeting and conference rooms for the purposes of mediation, dispute resolution, and self-representation that would help fill space needs that a jury room is now pressed to do.
- Adequate area for a main jury assembly room.
- Sufficient space for court staff, chambers, and corrections staff.
- Child care facilities for the large number of families that visit the Courthouse daily on business.

Safety and security was a major issue of discussion and concern to Task Force members. In discussing the functionality of a newly-renovated or newly-built courthouse, the Task Force wants to have considered:

- Security of prisoner transfer, tasks that now takes place on public sidewalks and hallways.
- Safety for the public, attorneys and the judges, perhaps utilizing a system of separate corridors and secure parking.
- Adequate space for inmate holds.

As delineated in the Renovation Study, the Task Force recognizes that if a renovation option were exercised the District Attorneys offices, overnight Corrections holding facilities, and the Law Library may not continue to be located in the Courthouse. The Task Force felt that it would be a priority to have the District Attorneys offices as close by as possible. Inmates appearing in court would be brought in from County Corrections facilities for their daytime appearances. While the Task Force would like to see the Law Library remain housed in the Courthouse, adjacent facilities may alternatively be considered.

FINANCING A COURTHOUSE PROJECT

The Courthouse Task Force acknowledged that community support would be essential to the financing of any type of courthouse project, as the bulk of funding would probably come from a General Obligation (G.O.) Bond. In considering dollar costs, the Conclusion of the Courthouse Renovation Study states, "The cost of such a renovation would be less expensive than purchasing new land and building a new courthouse." The Task Force recognized that the total cost of a renovation would also include the cost of an interim plan.

It was also generally agreed that the Courthouse's National Register of Historic Places designation and listing as a City of Portland Landmark made it important to preserve the building whether it continued to serve primarily court functions or not. Most Task Force members felt that public acceptance would be greatest if the building were continued as a courthouse for reasons that went beyond the physical structure. The Courthouse in many ways symbolizes Multnomah County. The recent renovations of Portland's City Hall and Multnomah County's Central Library were also cited as an indication of the public's backing for major historic renovation projects in the downtown area.

While most members of the Task Force believe that the voting public would more readily support a renovated versus new Courthouse, for financial as well as historical reasons, there was some questioning of this assumption.

The Task Force feels the issue warrants further investigation and recommends conducting a poll to measure public opinion.

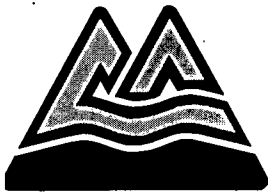
Whether building a new courthouse or renovating the old courthouse, it was agreed that a collaborative approach to funding was required. This would include County, City, State, Federal and private dollars. Further investigation of these funding possibilities is warranted.

Because of the large dollar amounts involved, the County's funding commitment would have to come primarily from a G.O. Bond. While other funding options are fairly well precluded, revenue bond funding could be explored; understanding that alternative may be difficult at best.

CONSIDERATION OF ALTERNATE RECOMMENDATIONS

While the Task Force recommends further investigation into renovating and expanding the Multnomah County Courthouse, several other options were also discussed. These options may be considered as additional actions and/or alternative actions.

- Renovate the Courthouse for non-criminal court functions on the main floor and administrative uses above.
- Build a new building adjacent to the Inverness Jail facility for all other court functions.
- Move juvenile courts adjacent to the juvenile center.
- Expand Gresham Circuit Court facility.
- Purchase land and hold for building of a new courthouse at a later date.



Commissioner LISA NAITO
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3. July 2001

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COURTHOUSE NEEDS TODAY

The Multnomah County Courthouse was completed in 1914 and at the time was the largest courthouse on the West Coast with 17 courtrooms, County administrative offices, and detention facilities. The interior of the building has been remodeled numerous times to accommodate the expanding court program -- 80% of the remaining significant original historic structure is present in the stairway, courtrooms, and hallways.

In those intervening 87 years, the functions of today's courts have changed dramatically. Task Force members recognize the need for:

- Larger courtrooms for cases that may have as many as fifty defendants (and their attendant attorneys), and smaller courtrooms for mediated cases.
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The Task Force recognized that the total cost of a renovation would also include the cost of an interim plan. Costs for interim options need to be identified and addressed.

It was also generally agreed that the Courthouse's National Register of Historic Places designation and listing as a City of Portland Landmark made it important to preserve the building whether it continued to serve primarily court functions or not. Most Task Force members felt that public acceptance would be greatest if the building were continued as a courthouse for reasons that went

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- Renovate the Courthouse for non-criminal court functions on the main floor and administrative uses above.
- Build a new building adjacent to the Justice Center for all other court functions.
- Move juvenile courts adjacent to the juvenile center.
- Expand Gresham Circuit Court facility.
- Purchase property across from the Multnomah County Justice Center to construct future courthouse. It should be noted that the Task Force did not favor locations outside the downtown core area for a new Courthouse.

MEETING DATE: July 5, 2001
AGENDA NO: B-2
ESTIMATED START TIME: 10:20 AM
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Mental Health System Briefing

BOARD BRIEFING: DATE REQUESTED: _____
REQUESTED BY: _____
AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Thursday, July 5, 2001
AMOUNT OF TIME NEEDED: 1 hour

DEPARTMENT: DCFS DIVISION: Managed Care

CONTACT: Jim Gaynor TELEPHONE #: (503) 988-3339
BLDG/ROOM #: 166/500

PERSON(S) MAKING PRESENTATION: Chair Linn, John Rakowitz, Jim Gaynor

ACTION REQUESTED:


☒ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Briefing on the Mental Health System Addressing Cultural Competency and Plan for Services Gap Created by Closure of the Crisis Triage Center

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)

DEPARTMENT MANAGER 

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email
deborah.l.bogstad@co.multnomah.or.us

01 JUL - 2 4 50 PM
MULTNOMAH COUNTY
OREGON
BOARD OF
HEALTH SERVICES



Department of Community and Family Services

MULTNOMAH COUNTY OREGON

421 SW Sixth Avenue, Suite 700

Portland, Oregon 97204-1618

(503) 988-3691 phone

(503) 988-3379 fax

(503) 988-3598 TDD

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners

FROM: Lorenzo T. Poe Jr., Director *Lorenzo T. Poe Jr.*
Department of Community and Family Services

DATE: June 27, 2001

RE: Mental Health System Redesign Quarterly Report
and Briefing

1. **Recommendation/Action Requested:**

Informational presentation of mental health system redesign quarterly report and briefing.

2. **Background/Analysis:**

The County has been involved in an intensive process of redesigning its mental health system under guidelines established by Resolution 00-161 (Adopting a Vision Statement for a Consumer and Family Centered Mental Health System), Resolution 00-194 (Providing Policy Direction for a Restructured Mental Health System), and Resolution 00-195 (Establishing the Multnomah County Mental Health Coordinating Council). The BCC received its first quarterly report on April 5 and a progress report on May 15. Current efforts are focused on solving long term problems with the acute care system costs and service array, and planning to avert a crisis due to the change on July 1 to a per diem payment rate for psychiatric hospitals and the closure of the Crisis Triage Center later this summer.

Resolution 00-195 requires quarterly reports be made to the BCC on redesign progress. At a briefing on May 15, the BCC requested another briefing on July 5. This presentation satisfies both requirements.

3. Financial Impact:
Costs are being determined during plan development.
4. Legal Issues:
None.
5. Controversial Issues:
The system redesign process has been the source of considerable controversy due to the scope of changes being considered.
6. Link to Current County Policies:
Increasing access to mental health services is a County benchmark.
7. Citizen Participation:
Through the three iterations of the mental health system redesign process – the Mental Health Task Force, the Mental Health Design Team, and the current Mental Health Coordinating Council – there has been extensive participation and input from all stakeholder groups. The recent addition of DCFS staff person Robin Mack has given the process an additional resource for ensuring inclusivity.
8. Other Government Participation:
The State and other Multnomah County departments and offices (Aging and Disabilities, Health, Community Justice, and the Sheriff's Office) have been actively involved in the redesign process.