



**Multnomah County
Agenda Placement Request
Budget Modification**
(FY 2018)

Contingency Request

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # R.7 DATE 4/12/18
MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 4/12/18

Agenda Item #: R.7

Est. Start Time: 10:40 am approx

Date Submitted: 4/4/18

Agenda Title: BUDGET MODIFICATION # MCSO-11-18: Contingency Request for Justice Reinvestment Deputy for first half of Fiscal Year 2018

Requested Meeting Date: 04/12/2018 Time Needed: 10 minutes

Department: 60 - Sheriff Division: Enforcement Division

Contact(s): Stephanie Prybyl, Chief of Staff

Phone: 971-347-6106 Ext. I/O Address 503/350

Presenter Name(s) & Title(s): Sheriff Michael Reese

General Information

1. What action are you requesting from the Board?

• The Multnomah County Sheriff's Office (MCSO) is respectfully requesting the Board of County Commissioners grant our Agency contingency monies to mitigate the financial impact of the reduction in Justice Reinvestment resources that funds a full-time deputy in the amount of \$72,270.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

• The Justice Reinvestment Program (JRP) authorized by House Bill 3194 is a statewide initiative which seeks to improve public safety by reducing spending on prison incarceration in order to reinvest savings in evidence-based strategies at the county level. In the early part of Fiscal Year 2018, the Justice Reinvestment enforcement deputy position was cut from the Sheriff's Office's portion of HB 3194 funding. In October, the Criminal Justice Commission (CJC) and Multnomah County Justice Reinvestment Program (MCJRP) Policy Team approved an eighteen (18)-month supplemental awards budget that restored the enforcement deputy for the last 6 months of this fiscal year. MCSO is respectfully requesting the Board of County Commissioners approve our contingency request to fund the first 6 months of this position in the amount of \$72,270. Program Offer 60091-18 HB3194 Justice Reinvestment - Enforcement Deputy is impacted by this funding change.

3. Explain the fiscal impact (current year and ongoing).

- The Federal/State Fund appropriation for the Sheriff's Office will decrease by \$89,518 from the funding adjustments from State of Oregon's Justice Reinvestment Program (JRP). The County-wide General Fund Contingency will decrease by \$72,270 and the Sheriff's Office's General Fund budget will increase by \$72,270.

This position is funded for all of Fiscal Year 2019.

4. Explain any legal and/or policy issues involved.

- Not applicable.

5. Explain any citizen or other government participation.

- Not applicable.

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

- The Federal/State Fund appropriation for the Sheriff's Office will decrease by \$89,518 from the funding adjustments from State of Oregon's Justice Reinvestment Program (JRP). There is no CFDA number.

7. What budgets are increased/decreased?

- The Sheriff's Office's Federal/State Fund budget will decrease by \$89,518 (Decrease Departmental Indirect by \$12,435; Decrease Central Indirect by \$3,912). The County-wide General Fund Contingency will decrease by \$72,270, while the Sheriff's Office's General Fund budget will increase by \$72,270.

8. What do the changes accomplish?

- These changes will fully fund the HB 3194 Justice Reinvestment enforcement deputy for Fiscal Year 2018.

9. Do any personnel actions result from this budget modification?

- This will reduce .5 FTE from the Federal/State Fund and increase .5 FTE to the General Fund.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

- The HB3194 Justice Reinvestment funding will cover this position for the full year in Fiscal Year 2019.

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

- The Federal/State funding will cover this position for the full year in Fiscal Year 2019.

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

- MCSO anticipates that this position within the HB 3194 Justice Reinvestment funding will be ongoing.

For Contingency Requests Only:

13. Why was the expenditure not included in the annual budget process?

- The HB 3194 Justice Reinvestment funding reduction and subsequent partial Supplemental restoration funding occurred after the adoption of the Fiscal Year 2018 budget.

14. What efforts have been made to identify funds from other sources within the department/agency to cover this expenditure?

- Changes to this source of funding occurred after the adoption of the Fiscal Year 2018 budget. All funds within our Agency are assigned to specific programs and are expected to be 100% utilized during the year accordingly.

15. Why are no other department/agency fund sources available?

- Changes to this source of funding occurred after the adoption of the Fiscal Year 2018 budget. The use of other resources are restricted by rule.

16. Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?

- The HB3194 Justice Reinvestment funding will cover this position for the full year in Fiscal Year 2019.

17. Has this request been made before? When? What was the outcome?

- The HB3194 Justice Reinvestment funding will cover this position for the full year in Fiscal Year 2019.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense and Revenues Worksheet and/or a Budget Modification Personnel Worksheet

Required Signature

**Elected Official or
Dept. Director:** Michael Reese /s/**Date:** 03/26/2018**Budget Analyst:** Ashlye Manning /s/**Date:** 04/04/2018**Department HR:** _____**Date:** _____**Countywide HR:** _____**Date:** _____



Department of County Management
MULTNOMAH COUNTY OREGON

Budget Office

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TO: Board of County Commissioners

FROM: Ashlye Manning, Senior Budget Analyst

DATE: April 4, 2018

SUBJECT: General Fund Contingency Request of \$72,270 for a Justice Reinvestment Deputy for the First Half of Fiscal Year 2018 (Budget Modification MCSO-11-18)

The Sheriff's Office (MCSO) is requesting \$72,270 from General Fund contingency to backfill a reduction in House Bill 3194 Justice Reinvestment Program revenue that funds a 1.00 FTE deputy.

The Fiscal Year 2018 budget anticipated that the HB 3194 Justice Reinvestment Program would fund a 1.00 FTE deputy for the entire year. In FY 2018, the HB 3194 funding for this position was cut. Later in FY 2018, supplemental HB 3194 funding was approved that funded the position for the last six months of FY 2018 and all of FY 2019. At that time, contingency funds were not requested, so MCSO is now requesting to use General Fund contingency to fund the deputy position for the first six months of FY 2018.

Per the March forecast, the "regular" General Fund contingency and the remaining State/Fed ramp down funds total \$3,354,195. MCSO has two other contingency requests on this agenda. If all three contingency requests are approved, the remaining contingency balance will be \$2,657,788.

General Fund Contingency Policy Compliance

The Budget Office is required to inform the Board if contingency requests submitted for approval satisfy the guidelines for using the General Fund Contingency.

In particular,

- Criteria 1 states contingency requests should be for one-time-only purposes.
This request is for a one-time-only purpose since the deputy position is funded by the State for the last half of FY 18 and all of FY 19.
- Criteria 2 addresses emergencies and unanticipated situations.
The reduction of Justice Reinvestment Program funding was not fully known when the FY 2018 budget was prepared.
- Criteria 3 addresses items identified in Board Budget Notes.
This item was not identified in a specific Budget Note.

Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: MCSO-11-18

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	60010-18	1000			604020	50370 - Dept Indirect Rev	(1,307,617)	(1,295,182)	12,435	
2	60010-18	1000			604020	60240 - Supplies	293,668	281,233	(12,435)	
1000 Total										0
Total										0
Program Offer Number 60010-18 Total										0
3	60091-18	1000			601640	60000 - Permanent	1,084,501	1,126,202	41,701	
4	60091-18	1000			601640	60130 - Salary Related Expns	502,204	521,074	18,870	
5	60091-18	1000			601640	60140 - Insurance Benefits	310,884	322,583	11,699	
1000 Total										72,270
6	60091-18	32620			SOENF.HB3194DEPUTY	50180 - IG-OP-Direct St	(161,789)	(72,271)	89,518	
7	60091-18	32620			SOENF.HB3194DEPUTY	60000 - Permanent	83,403	41,702	(41,701)	
8	60091-18	32620			SOENF.HB3194DEPUTY	60130 - Salary Related Expns	37,740	18,870	(18,870)	
9	60091-18	32620			SOENF.HB3194DEPUTY	60140 - Insurance Benefits	23,398	11,699	(11,699)	
10	60091-18	32620			SOENF.HB3194DEPUTY	60240 - Supplies	901	0	(901)	
11	60091-18	32620			SOENF.HB3194DEPUTY	60350 - Central Indirect	3,912	0	(3,912)	
12	60091-18	32620			SOENF.HB3194DEPUTY	60355 - Dept Indirect	12,435	0	(12,435)	
32620 Total										0
Total										72,270
Program Offer Number 60091-18 Total										72,270
13	95000-18	1000			9500001000	60470 - Contingency	12,194,859	12,118,677	(76,182)	
1000 Total										(76,182)

Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: MCSO-11-18

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
	Total									(76,182)
				Program Offer Number 95000-18 Total						(76,182)
14	95001-18	1000			9500001000	50310 - Intl Svc Reimburse	(6,355,973)	(6,352,061)	3,912	
	1000 Total									3,912
	Total									3,912
				Program Offer Number 95001-18 Total						3,912

Exp/Rev/FTE - Budget Modification

Budget Year: 2018

Budget Modification: MCSO-11-18

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
704974	2025	Deputy Sheriff		1000	601640	0.50	41,701	18,870	11,699	72,270
704974	2025	Deputy Sheriff		32620	SOENF.HB3194DEPUTY	(0.50)	(41,701)	(18,870)	(11,699)	(72,270)
Total Annualized Changes:						0.00				

Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
704974	2025	Deputy Sheriff		1000	601640	0.50	41,701	18,870	11,699	72,270
704974	2025	Deputy Sheriff		32620	SOENF.HB3194DEPUTY	(0.50)	(41,701)	(18,870)	(11,699)	(72,270)
Total Current FY Changes:						0.00	\$0	\$0	\$0	\$0