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## DEPARTMENT OF ENVIRONMENTAL SERVICES

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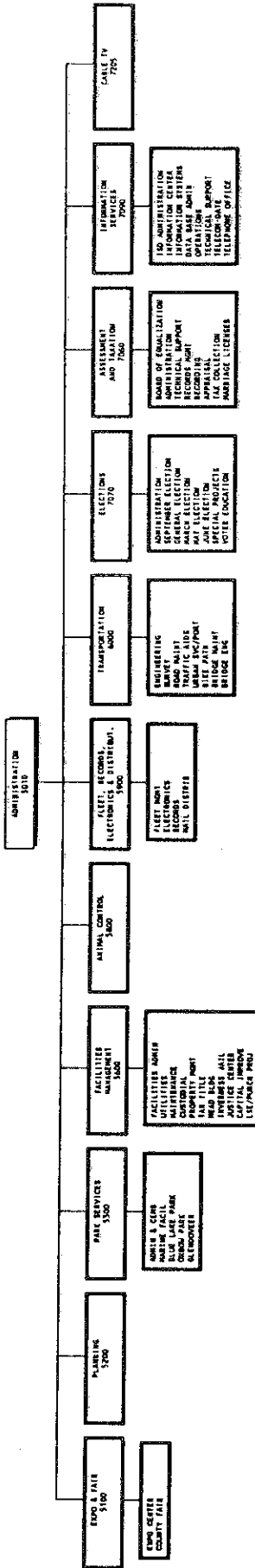
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DEPARTMENT OF ENVIRONMENTAL SERVICES  
SUMMARY OF DEPARTMENTAL REQUIREMENTS

	FTE	PERSONAL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENTS	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENTS
<b>GENERAL FUND</b>							
Administration	6.75	351,274	70,719	2,300	424,293	56,189	368,104
Land Use Planning	10.00	491,682	149,343	4,500	645,525	93,082	552,443
Facilities Management	68.35	3,140,785	8,131,392	1,412,159	12,684,336	2,472,008	10,212,328
Animal Control	43.00	1,637,095	374,051	4,500	2,015,646	358,385	1,657,261
Records/Electronics	8.00	420,458	115,205	1,200	536,863	71,310	465,553
Special Approp - Survey	0.00	0	87,840	0	87,840	87,840	0
Transportation	0.00	0	226,200	0	226,200	30,000	196,200
Elections	16.00	1,064,489	1,502,731	20,614	2,587,834	228,227	2,359,607
Assessment & Taxation	9.50	339,375	92,268	0	431,643	0	431,643
<b>SUBTOTAL</b>	<b>161.60</b>	<b>7,445,158</b>	<b>10,749,749</b>	<b>1,445,273</b>	<b>19,640,180</b>	<b>3,397,041</b>	<b>16,243,139</b>
<b>ROAD FUND</b>							
Transportation	137.50	6,504,112	5,153,718	9,991,566	21,649,396	2,888,350	18,761,046
Special Approp-Portland Payment	0.00	0	13,617,000	0	13,617,000	0	13,617,000
Animal Control-Dead Animal	0.00	0	108,243	0	108,243	108,243	0
<b>SUBTOTAL</b>	<b>137.50</b>	<b>6,504,112</b>	<b>18,878,961</b>	<b>9,991,566</b>	<b>35,374,639</b>	<b>2,996,593</b>	<b>32,378,046</b>
<b>NATURAL AREAS ACQ</b>	<b>0.00</b>	<b>0</b>	<b>40,000</b>	<b>150,000</b>	<b>190,000</b>	<b>0</b>	<b>190,000</b>
<b>BICYCLE PATH FUND</b>	<b>0.00</b>	<b>0</b>	<b>225,813</b>	<b>305,755</b>	<b>531,568</b>	<b>93,774</b>	<b>437,794</b>
<b>FEDERAL-STATE FUND</b>							
Land Use Planning	0.00	0	20,000	0	20,000	767	19,233
Parks	0.00	0	0	15,000	15,000	0	15,000
<b>SUBTOTAL</b>	<b>0.00</b>	<b>0</b>	<b>20,000</b>	<b>15,000</b>	<b>35,000</b>	<b>767</b>	<b>34,233</b>
<b>TAX TITLE LAND SALES</b>	<b>0.00</b>	<b>0</b>	<b>2,053,400</b>	<b>0</b>	<b>2,053,400</b>	<b>414,732</b>	<b>1,638,668</b>
<b>WILLAMETTE BRIDGES FUND</b>	<b>36.00</b>	<b>1,846,667</b>	<b>939,184</b>	<b>3,383,170</b>	<b>6,169,021</b>	<b>667,364</b>	<b>5,501,657</b>
<b>CABLE FUND</b>	<b>2.00</b>	<b>90,682</b>	<b>1,365,101</b>	<b>0</b>	<b>1,455,783</b>	<b>30,673</b>	<b>1,425,110</b>
<b>COUNTY FAIR FUND</b>	<b>0.00</b>	<b>0</b>	<b>494,440</b>	<b>0</b>	<b>494,440</b>	<b>114,388</b>	<b>380,052</b>
<b>LAND CORNER PRESERV FUND</b>	<b>0.00</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>
<b>JAIL LEVY FUND</b>							
Facilities Management	3.40	130,547	259,099	0	389,646	39,931	349,715
Electronic Services	0.00	0	55,778	0	55,778	55,778	0
<b>SUBTOTAL</b>	<b>3.40</b>	<b>130,547</b>	<b>314,877</b>	<b>0</b>	<b>445,424</b>	<b>95,709</b>	<b>349,715</b>
<b>ASSESSMENT &amp; TAXATION FUND</b>							
Assessment & Taxation	147.50	6,371,564	2,901,450	85,182	9,358,196	2,930,815	6,427,381
Tax Title Section	4.00	159,950	254,782	0	414,732	54,040	360,692
<b>SUBTOTAL</b>	<b>151.50</b>	<b>6,531,514</b>	<b>3,156,232</b>	<b>85,182</b>	<b>9,772,928</b>	<b>2,984,855</b>	<b>6,788,073</b>
<b>LEASE PURCHASE PROJECT</b>	<b>0.00</b>	<b>0</b>	<b>650,000</b>	<b>27,074,327</b>	<b>27,724,327</b>	<b>0</b>	<b>27,724,327</b>
<b>CAPITAL IMP FUND</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>43,600</b>	<b>43,600</b>	<b>0</b>	<b>43,600</b>
<b>ASSESS DIST OPER FUND</b>	<b>0.00</b>	<b>0</b>	<b>11,560</b>	<b>0</b>	<b>11,560</b>	<b>11,560</b>	<b>0</b>
<b>ASSESS DIST BOND FUND</b>	<b>0.00</b>	<b>0</b>	<b>267,000</b>	<b>0</b>	<b>267,000</b>	<b>0</b>	<b>267,000</b>
<b>RECREATION FUND</b>							
Expo Center	9.00	396,767	472,116	366,153	1,235,036	132,102	1,102,934
Parks Services	21.50	1,127,989	869,827	352,554	2,350,370	448,708	1,901,662
<b>SUBTOTAL</b>	<b>30.50</b>	<b>1,524,756</b>	<b>1,341,943</b>	<b>718,707</b>	<b>3,585,406</b>	<b>580,810</b>	<b>3,004,596</b>
<b>FLEET MANAGEMENT FUND</b>	<b>25.00</b>	<b>1,241,919</b>	<b>1,159,952</b>	<b>1,815,700</b>	<b>4,217,571</b>	<b>203,981</b>	<b>4,013,590</b>
<b>TELEPHONE FUND</b>	<b>7.00</b>	<b>296,535</b>	<b>1,509,221</b>	<b>317,030</b>	<b>2,122,786</b>	<b>236,074</b>	<b>1,886,712</b>
<b>DATA PROCESSING FUND</b>	<b>55.00</b>	<b>2,992,391</b>	<b>3,143,438</b>	<b>276,436</b>	<b>6,412,265</b>	<b>848,766</b>	<b>5,563,499</b>
<b>MAIL DISTRIBUTION FUND</b>	<b>9.00</b>	<b>323,837</b>	<b>795,069</b>	<b>20,500</b>	<b>1,139,406</b>	<b>101,957</b>	<b>1,037,449</b>
<b>DEPARTMENT TOTAL</b>	<b>618.50</b>	<b>28,928,118</b>	<b>47,365,940</b>	<b>45,642,246</b>	<b>121,936,304</b>	<b>13,029,044</b>	<b>108,907,260</b>

## DEPARTMENT OF ENVIRONMENTAL SERVICES



# Department Of Environmental Services Administration

Manager: Paul Yarborough

Agency 030

Organization 5010

## MISSION STATEMENT

This division is responsible for the overall management and administration of the Department of Environmental Services (DES). Administration develops department goals and objectives and provides administrative policy direction, coordination, and control to the Department's various programs, including the following: Animal Control, County Fair and Expo Center, Facilities and Property Management, Fleet & Electronics, Mail Distribution, Records, Parks Services, Land Use Planning, Assessment & Taxation, Elections, Cable TV, the Board of Equalization, Information Services and the Transportation Division.

## PERSONNEL

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
Officials & Administrators	1.00	1.00	1.00	2.00
Professionals	3.00	2.60	3.00	2.00
Technicians & Para-Profess.	1.00	1.00	0.00	0.00
Protective Srv. Workers	0.00	0.00	0.00	0.00
Office & Clerical	2.73	2.97	2.00	2.75
Skilled Craft & Srv. Maint.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	7.73	7.57	6.00	6.75

## EXPENDITURE

	General Fund <u>(100)</u>	Road Fund <u>(150)</u>	Total
Personal Services	\$ 351,274	\$ 0	\$ 351,274
Materials & Services	70,719	0	70,719
Capital Outlay	<u>2,300</u>	<u>0</u>	<u>2,300</u>
Total	\$ 424,293	\$ 0	\$ 424,293

## REVENUE CATEGORIES

<u>Fund</u>	<u>Org</u>	<u>Organization</u>	<u>Operational</u>	<u>Grant</u>	<u>*Other</u>	<u>General Fund Supplement</u>	<u>Total</u>
100	5010	DES Administration	\$ 0	\$ 0	\$ 174,000	\$ 250,293	\$ 424,293

\* Road Fund Cash Transfer. DES Administration is funded approximately 41% by the Road Fund and 59% by the General Fund.

## 5010 ADMINISTRATION

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	3.00	3.00	6.00	6.75
PS	\$ 188,119	\$ 198,903	\$ 339,530	\$ 351,274
M&S	149,162	157,019	122,737	70,719
CO	<u>2,355</u>	<u>0</u>	<u>3,300</u>	<u>2,300</u>
TOTAL	\$ 339,636	\$ 355,922	\$ 465,567	\$ 424,293

## Department Of Environmental Services Administration

### Objectives

#### General Administration

- ▶ Provide overall management and policy direction to all DES divisions and consultation on major departmental issues.

#### Interdepartmental Coordination and Communication

- ▶ Participate in interdepartmental/BCC/Chair policy formulation processes including serving on the Chair's Management Team, Data Processing Management and Operating Committees, Capital Improvements Program Committee, Policy Development Committee, and others.
- ▶ Provide department liaison to Chair and BCC.

#### Employee and Labor Relations

- ▶ Achieve County Affirmative Action goals in permanent and seasonal work force.
- ▶ Provide support for DES divisions in the areas of employee relations, disciplinary actions and labor contract administration.
- ▶ Review and monitor annual employee training plans of divisions and ensure ongoing training and development opportunities for all DES employees.
- ▶ Review and monitor administration of DES Employee Development Program (performance appraisal system).

#### Budget and Fiscal Management

- ▶ Formulate departmental budget policies; coordinate annual budget development; monitor budget management by DES divisions.
- ▶ Provide financial information to Department managers in a timely manner and in a form which assists them in meeting their objectives.
- ▶ Cost accounting.
- ▶ Financial management and grant reporting.

#### Urban Services

- ▶ Continue to administer urban services agreements with cities for planning, permits, and roads in timely and efficient manner.

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### 5050 ACCOUNTING PROGRAM - HISTORY ONLY

The Accounting section formerly performed the necessary accounting services for the Department of Environmental Services, and road work cost accounting and the accounting required for petition street and sewer projects. Those responsibilities have been moved to the Transportation Division, the Finance Division and DES Administration.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	4.73	4.57	0.00	0.00
PS	\$ 169,725	\$ 168,079	\$ 0	\$ 0
M&S	57,086	53,189	0	0
CO	<u>3,488</u>	<u>2,323</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 230,299	\$ 223,591	\$ 0	\$ 0

# REQUIREMENT DETAIL

AGENCY: 030 ENVIRONMENTAL SERVICES  
FUND: 100 GENERAL FUND  
SUM ORG: 5010 ADMINISTRATION

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED		1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
135,838	141,458	229,876	246,082	PERSONAL SERVICES	244,326	244,326	244,326
3,170	112	5,983	5,983	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
1,471	2,974	1,076	1,076	5300 OVERTIME	1,000	1,000	1,000
33,712	36,927	64,337	68,444	5400 PREMIUM	65,394	65,394	65,394
174,191	181,471	301,272	321,585	5500 FRINGE BENEFITS	310,720	310,720	310,720
13,928	17,432	38,258	40,087	TOTAL EXTERNAL	40,554	40,554	40,554
				5550 INSURANCE BENEFITS			
188,119	198,903	339,530	361,672	TOTAL PERSONAL SERVICES	351,274	351,274	351,274
114,471	94,866	21,696	21,696	6050 COUNTY SUPPLEMENTS	0	0	21,696
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
2,560	6,386	29,258	28,758	6110 PROFESSIONAL SVCS	11,258	11,258	11,258
671	904	2,550	2,550	6120 PRINTING	1,550	1,550	1,550
0	25	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
434	60	500	500	6180 REPAIRS AND MAINTENANCE	1,500	1,500	1,500
0	0	4,800	4,800	6190 MAINTENANCE CONTRACTS	0	0	0
2,559	2,526	2,804	2,804	6200 POSTAGE	0	0	0
4,585	5,050	9,000	9,250	6230 SUPPLIES	9,250	9,250	9,250
161	98	0	0	6270 FOOD	0	0	0
8,584	8,986	10,500	9,500	6310 EDUCATION & TRAINING	8,500	7,000	7,000
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
200	352	2,330	2,330	6330 LOCAL TRAVEL/MILEAGE	2,330	2,330	2,330
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
120	176	1,000	500	6620 DUES AND SUBSCRIPTIONS	500	500	500
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
134,345	119,429	84,438	82,688	TOTAL EXTERNAL	34,888	33,388	55,084
0	0	0	0	7100 INDIRECT COSTS	0	0	0
4,055	3,862	5,289	5,864	7150 TELEPHONE	5,662	5,662	5,662
0	0	3,000	3,000	7200 DATA PROCESSING	0	0	0
0	0	500	500	7300 MOTOR POOL	500	500	500
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
10,762	33,728	29,510	29,510	7500 OTHER INTERNAL	6,919	6,919	6,919
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	2,554	2,554	2,554
14,817	37,590	38,299	38,874	TOTAL INTERNAL	15,635	15,635	15,635
149,162	157,019	122,737	121,562	TOTAL MATERIALS & SERVICES	50,523	49,023	70,719
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
2,355	0	3,300	3,300	8400 EQUIPMENT	2,300	2,300	2,300
2,355	0	3,300	3,300	TOTAL CAPITAL OUTLAY	2,300	2,300	2,300
310,891	300,900	389,010	407,573	DIRECT BUDGET	347,908	346,408	368,104
339,636	355,922	465,567	486,534	TOTAL BUDGET	404,097	402,597	424,293

DES-5

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 100 GENERAL FUND  
 SUM ORG: 5010 ADMINISTRATION

# PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
0.00	0	0.00	0	0.00	0	0.00	0	OFFICE ASSISTANT 1	0.75	12,716	0.75	12,716	0.75	12,716
0.00	0	0.00	0	0.00	0	0.00	0	OFFICE ASSISTANT 2	1.00	19,168	1.00	19,168	1.00	19,168
0.00	0	0.00	0	0.00	0	0.75	25,152	ADMIN SECRETARY	1.00	25,682	1.00	25,682	1.00	25,682
0.00	0	0.00	0	1.00	18,020	1.00	18,020	FISCAL ASSISTANT	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	FISCAL SPECIALIST 2	1.00	33,596	1.00	33,596	1.00	33,596
0.00	0	0.00	0	1.00	30,203	1.00	30,203	PLANNER	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	30,029	1.00	30,029	ADMIN ANALYST/SR	1.00	30,951	1.00	30,951	1.00	30,951
1.00	24,995	1.00	26,006	0.00	0	0.00	0	ADMIN ANALYST	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	35,788	0.75	26,842	FISCAL SPEC / SR	0.00	0	0.00	0	0.00	0
1.00	43,971	1.00	45,795	1.00	45,948	0.00	0	MANAGEMENT ASSISTANT	0.00	0	0.00	0	0.00	0
1.00	66,872	1.00	69,656	1.00	69,888	0.00	0	EXECUTIVE PROGRAM DI	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	69,888	DEPT DIRECT/DES	1.00	73,389	1.00	73,389	1.00	73,389
0.00	0	0.00	0	0.00	0	1.00	45,948	DEP DIRECT/DES	1.00	48,824	1.00	48,824	1.00	48,824
3.00	135,838	3.00	141,457	6.00	229,876	6.50	246,082	5100 PERMANENT	6.75	244,326	6.75	244,326	6.75	244,326

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# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 150 ROAD FUND SUM ORG: 5050 ROAD FUND ACCOUNTING	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
122,105	118,515	0	0	PERSONAL SERVICES			
1,403	0	0	0	5100 PERMANENT	0	0	0
22	16	0	0	5200 TEMPORARY	0	0	0
392	1,252	0	0	5300 OVERTIME	0	0	0
30,964	31,449	0	0	5400 PREMIUM	0	0	0
154,886	151,232	0	0	5500 FRINGE BENEFITS	0	0	0
14,839	16,847	0	0	TOTAL EXTERNAL	0	0	0
				5550 INSURANCE BENEFITS	0	0	0
169,725	168,079	0	0	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
625	20	0	0	6110 PROFESSIONAL SVCS	0	0	0
2,099	2,239	0	0	6120 PRINTING	0	0	0
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
3,739	3,805	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
2,503	2,699	0	0	6200 POSTAGE	0	0	0
4,702	3,358	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
1,338	1,016	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
370	554	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
80	85	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
15,456	13,776	0	0	TOTAL EXTERNAL	0	0	0
12,980	13,078	0	0	7100 INDIRECT COSTS	0	0	0
2,117	2,092	0	0	7150 TELEPHONE	0	0	0
19,433	16,383	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
2,430	2,430	0	0	7400 BUILDING MANAGEMENT	0	0	0
4,670	5,430	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
41,630	39,413	0	0	TOTAL INTERNAL	0	0	0
57,086	53,189	0	0	TOTAL MATERIALS & SERVICES	0	0	0
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
3,488	2,323	0	0	8400 EQUIPMENT	0	0	0
3,488	2,323	0	0	TOTAL CAPITAL OUTLAY	0	0	0
173,830	167,331	0	0	DIRECT BUDGET	0	0	0
230,299	223,591	0	0	TOTAL BUDGET	0	0	0

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
2.05	41,209	0.38	7,327	0.00	0	0.00	0	OFFICE ASSISTANT 2	0.00	0	0.00	0	0.00	0
0.68	13,287	0.03	750	0.00	0	0.00	0	OFFICE ASST/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	1.27	27,771	0.00	0	0.00	0	FISCAL ASST/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	1.29	24,304	0.00	0	0.00	0	FISCAL ASSISTANT	0.00	0	0.00	0	0.00	0
1.00	29,046	0.67	20,896	0.00	0	0.00	0	FISCAL SPECIALIST 2	0.00	0	0.00	0	0.00	0
1.00	38,563	0.93	37,468	0.00	0	0.00	0	FISCAL SPEC / SR	0.00	0	0.00	0	0.00	0
4.73	122,105	4.57	118,516	0.00	0	0.00	0	5100 PERMANENT	0.00	0	0.00	0	0.00	0

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AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 100 GENERAL FUND  
 ORG: 5010 ADMINISTRATION

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
0	6	0	0		4900 Misc Charges & Recoveries	0	0	0
0	0	0	0		6620 ADOF Service Reimbursement	11,560	0	0
135,631	141,800	255,277	255,277		7605 Road Fund-Cash Transfer	184,000	174,000	174,000
135,631	141,806	255,277	255,277	TOTAL OUTSIDE REVENUES		195,560	174,000	174,000

# Department Of Environmental Services Exposition Center And Fair

Manager: Bill McKinley

Agency 030

Organization 5100

## MISSION STATEMENT

To provide an attractive, multi-purpose public assembly facility, as a public service, to accommodate activities which benefit the community.

## PERSONNEL

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
Officials & Administrators	1.99	2.00	2.00	3.00
Professionals	0.00	0.00	0.00	0.00
Technicians & Para-Profess.	0.99	1.00	1.00	1.00
Protective Srv. Workers	0.00	0.00	0.00	0.00
Office & Clerical	1.54	1.65	2.00	1.00
Skilled Craft & Srv. Maint.	<u>3.86</u>	<u>3.99</u>	<u>4.00</u>	<u>4.00</u>
TOTAL	8.38	8.64	9.00	9.00

## EXPENDITURE

	Recreation Fund <u>(330)</u>	Fair Fund <u>(164)</u>	<u>Total</u>
Personal Services	\$ 396,767	\$ 0	\$ 396,767
Materials & Services	472,116	494,440	966,556
Capital Outlay	<u>366,153</u>	<u>0</u>	<u>366,153</u>
Total	\$ 1,235,036	\$ 494,440	\$ 1,729,476

## REVENUE CATEGORIES

Fund	Org	Organization	<u>Operational</u>	<u>Grant</u>	<u>Carryover</u>	Recreation Fund <u>Supplement</u>	<u>Total</u>
164	5110	County Fair	\$ 494,440	\$ 0	\$ 0	\$ 0	\$ 494,440
330	5120	Expo Center	<u>1,403,963</u>	<u>0</u>	<u>253,653</u>	<u>(422,580)</u>	<u>1,235,036</u>
		TOTALS	\$ 1,898,403	\$ 0	\$ 253,653	\$ (422,580)	\$ 1,729,476

## 5120 MULTNOMAH COUNTY EXPO CENTER PROGRAM DESCRIPTION

The purpose of the Multnomah County Exposition Center is to provide an attractive, multi-purpose public assembly facility as a public service to accommodate activities which benefit the community. This budget provides the resources to operate, maintain, improve, and promote the Exposition Center. Specific goals and objectives include the following: (1) to preserve the value of the facility, (2) to increase usage, and (3) to increase profits.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	8.38	8.64	9.00	9.00
PS	\$ 312,985	\$ 342,177	\$ 385,937	\$ 396,767
M&S	284,940	546,585	448,243	472,116
CO	<u>119,953</u>	<u>30,897</u>	<u>89,212</u>	<u>366,153</u>
TOTAL	\$ 717,878	\$ 919,659	\$ 923,392	\$ 1,235,036

## Department Of Environmental Services Exposition Center And Fair

### Objectives

- ▶ To operate and maintain the Expo Center in the most cost-effective manner possible in order to increase profitability on behalf of the County.
- ▶ To increase usage of the facility through efficient rental and effective marketing and promotion of the Expo Center.
- ▶ To preserve the value of the Expo Center as a capital asset through the implementation of capital improvement program for the facility.
- ▶ Total covered square footage (220,000), on 55 acres, will be used 307 days in a fiscal year.

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### 5110 MULTNOMAH COUNTY FAIR PROGRAM DESCRIPTION

To develop the Multnomah County Fair as a positive activity that will serve the entire community.

- ▶ To structure the Fair so that it reaffirms rural/urban interdependence and the values of an agricultural heritage.
- ▶ To encourage participation by and be accessible to all County residents.
- ▶ To provide wholesome, universally accepted activities which appeal to persons of all ages.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 8,798	\$ 5,747	\$ 11,699	\$ 0
M&S	435,090	464,485	478,659	494,440
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 443,888	\$ 470,232	\$ 490,358	\$ 494,440

### Objectives

- ▶ Produce 1992 annual Multnomah County Fair.
- ▶ Provide an opportunity for youth and adults to demonstrate learned skills.
- ▶ Provide education and entertainment which supports family values.
- ▶ Establish an identity appropriate to an urban community.
- ▶ Be adaptable to respond to needs/desires of the community and also be self-supporting.

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 164 COUNTY FAIR FUND SUM ORG: 5100 FAIR & EXPO	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
0	0	0	0	PERSONAL SERVICES			
7,579	3,707	10,500	10,500	5100 PERMANENT	0	0	0
303	1,177	0	0	5200 TEMPORARY	0	0	0
13	0	0	0	5300 OVERTIME	0	0	0
624	677	829	829	5400 PREMIUM	0	0	0
8,519	5,561	11,329	11,329	5500 FRINGE BENEFITS	0	0	0
279	186	370	370	TOTAL EXTERNAL	0	0	0
				5550 INSURANCE BENEFITS	0	0	0
8,798	5,747	11,699	11,699	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
223,591	234,686	231,875	231,875	6110 PROFESSIONAL SVCS	301,222	301,222	301,222
2,975	5,621	5,950	5,950	6120 PRINTING	500	500	500
2,051	1,986	2,000	2,000	6130 UTILITIES	0	0	0
23	20	250	250	6140 COMMUNICATIONS	0	0	0
37,260	32,173	36,192	36,192	6170 RENTALS	38,000	38,000	38,000
638	1,109	1,500	1,500	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
454	504	350	350	6200 POSTAGE	0	0	0
12,564	3,345	10,000	10,000	6230 SUPPLIES	5,000	5,000	5,000
0	0	0	0	6270 FOOD	0	0	0
3,079	3,260	1,500	1,500	6310 EDUCATION & TRAINING	1,500	1,500	1,500
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	500	500	500
38	155	500	500	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
15,418	28,038	39,000	39,000	6610 AWARDS AND PREMIUMS	32,000	32,000	32,000
0	1,370	1,300	1,300	6620 DUES AND SUBSCRIPTIONS	1,330	1,330	1,330
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
298,091	312,267	330,417	330,417	TOTAL EXTERNAL	380,052	380,052	380,052
19,275	28,453	23,256	23,256	7100 INDIRECT COSTS	18,971	18,971	18,971
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
4,909	0	2,300	2,300	7400 BUILDING MANAGEMENT	0	0	0
112,815	123,765	122,686	122,686	7500 OTHER INTERNAL	94,717	94,717	94,717
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	700	700	700
136,999	152,218	148,242	148,242	TOTAL INTERNAL	114,388	114,388	114,388
435,090	464,485	478,659	478,659	TOTAL MATERIALS & SERVICES	494,440	494,440	494,440
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
306,610	317,828	341,746	341,746	DIRECT BUDGET	380,052	380,052	380,052
443,888	470,232	490,358	490,358	TOTAL BUDGET	494,440	494,440	494,440

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# REQUIREMENT DETAIL

AGENCY: 030 ENVIRONMENTAL SERVICES  
FUND: 330 RECREATION FUND  
SUM ORG: 5100 FAIR & EXPO

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED		1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
213,078	227,595	241,111	241,111	PERSONAL SERVICES			
6,099	5,019	7,843	7,843	5100 PERMANENT	250,511	250,511	250,511
4,155	2,816	4,200	4,200	5200 TEMPORARY	8,000	8,000	8,000
3,657	886	5,500	5,500	5300 OVERTIME	4,200	4,200	4,200
52,076	61,045	68,197	68,197	5400 PREMIUM	0	0	0
279,065	297,361	326,851	326,851	5500 FRINGE BENEFITS	69,720	69,720	69,720
33,920	44,816	59,086	59,086	TOTAL EXTERNAL	332,431	332,431	332,431
				5550 INSURANCE BENEFITS	64,336	64,336	64,336
312,985	342,177	385,937	385,937	TOTAL PERSONAL SERVICES	396,767	396,767	396,767
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
21,044	27,053	29,400	29,400	6110 PROFESSIONAL SVCS	29,400	29,400	29,400
2,919	3,554	3,400	3,400	6120 PRINTING	3,400	3,400	3,400
127,515	135,347	156,000	156,000	6130 UTILITIES	195,000	195,000	195,000
7,433	8,397	12,000	12,000	6140 COMMUNICATIONS	12,000	12,000	12,000
6,000	6,608	6,000	6,000	6170 RENTALS	6,000	6,000	6,000
14,266	24,756	35,000	35,000	6180 REPAIRS AND MAINTENANCE	35,000	35,000	35,000
67,471	65,563	80,000	80,000	6190 MAINTENANCE CONTRACTS	95,000	95,000	95,000
3,089	3,186	2,147	2,147	6200 POSTAGE	0	0	0
15,460	16,825	25,000	25,000	6230 SUPPLIES	25,000	25,000	25,000
0	0	0	0	6270 FOOD	0	0	0
3,023	3,514	2,000	2,000	6310 EDUCATION & TRAINING	2,000	2,000	2,000
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
463	167	550	550	6330 LOCAL TRAVEL/MILEAGE	550	550	550
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	824	625	625	6620 DUES AND SUBSCRIPTIONS	1,000	1,000	1,000
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
268,683	295,794	352,122	352,122	TOTAL EXTERNAL	404,350	404,350	404,350
0	0	66,471	66,471	7100 INDIRECT COSTS	33,916	33,916	33,916
827	3,774	2,200	2,200	7150 TELEPHONE	2,400	2,400	2,400
0	0	0	0	7200 DATA PROCESSING	0	0	0
12,640	16,765	16,200	16,200	7300 MOTOR POOL	17,200	17,200	17,200
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
2,790	230,252	11,250	11,250	7500 OTHER INTERNAL	11,250	11,250	11,250
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	3,000	3,000	3,000
16,257	250,791	96,121	96,121	TOTAL INTERNAL	67,766	67,766	67,766
284,940	546,585	448,243	448,243	TOTAL MATERIALS & SERVICES	472,116	472,116	472,116
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
76,081	19,652	76,712	513,937	8300 OTHER IMPROVEMENTS	100,000	353,653	353,653
43,872	11,245	12,500	12,500	8400 EQUIPMENT	12,500	12,500	12,500
119,953	30,897	89,212	526,437	TOTAL CAPITAL OUTLAY	112,500	366,153	366,153
667,701	624,052	768,185	1,205,410	DIRECT BUDGET	849,281	1,102,934	1,102,934
717,878	919,659	923,392	1,360,617	TOTAL BUDGET	981,383	1,235,036	1,235,036

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 330 RECREATION FUND  
 SUM ORG: 5100 FAIR & EXPO

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
0.55	9,730	0.65	11,342	1.00	18,167	1.00	18,167	OFFICE ASSISTANT 2	1.00	21,131	1.00	21,131	1.00	21,131
0.99	21,562	0.12	2,741	0.00	0	0.00	0	OFFICE ASST/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.88	19,171	0.00	0	0.00	0	FISCAL ASST/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	23,350	1.00	23,350	FISCAL SPECIALIST 1	1.00	24,254	1.00	24,254	1.00	24,254
3.86	78,564	3.99	85,704	4.00	88,654	4.00	88,654	EXPO OPERATIONS WORK	4.00	89,542	4.00	89,542	4.00	89,542
0.00	0	0.00	0	0.00	0	0.00	0	6162	0.00	0	0.00	0	0.00	0
0.99	25,487	1.00	27,329	1.00	28,302	0.00	0	ADMIN ANALYST	0.00	0	0.00	0	0.00	0
0.99	33,056	1.00	35,512	1.00	36,690	0.00	0	MAINTENANCE OPERATIO	0.00	0	0.00	0	0.00	0
1.00	44,679	1.00	45,795	1.00	45,948	0.00	0	PROGRAM MANAGER 1	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	45,948	EXPO MANAGER	1.00	48,204	1.00	48,204	1.00	48,204
0.00	0	0.00	0	0.00	0	1.00	36,690	EXPO OPERAT SUPV	1.00	37,939	1.00	37,939	1.00	37,939
0.00	0	0.00	0	0.00	0	1.00	28,302	FAIR/EXPO ADMIN	1.00	29,441	1.00	29,441	1.00	29,441
8.38		8.64		9.00		9.00		5100 PERMANENT	9.00		9.00		9.00	
213,078		227,594		241,111		241,111			250,511		250,511		250,511	

DES-14

AGENCY: 030 ENVIRONMENTAL SERVICES

## REVENUE DETAIL

FUND: 164 FAIR FUND

ORG: 5100 FAIR & EXPO

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
176,803	151,981	42,804	42,804	500	Beginning Working Capital	32,000	32,000	32,000
58,142	54,312	56,000	56,000	2365	Racing Apportionment-State	50,000	50,000	50,000
33,208	28,127	30,000	30,000	6300	Parking Fees	27,301	27,301	27,301
136,291	112,114	115,000	115,000	6301	Admissions Fees	117,200	117,200	117,200
58,430	54,150	55,000	55,000	6302	Booth/Space Rental Fees	50,000	50,000	50,000
35,382	35,710	35,000	35,000	6303	Carnival Fees	34,739	34,739	34,739
18,904	7,885	7,800	7,800	6304	Food Concession Fees	4,000	4,000	4,000
896	651	645	645	6305	Exhibition Entry Fees	600	600	600
8,298	1,921	4,500	4,500	6306	Miscellaneous	600	600	600
0	0	0	0	6307	Sponsorships	10,000	10,000	10,000
174,000	171,000	174,000	174,000	6500	Parimutual Dogs	168,000	168,000	168,000
700,355	617,851	520,749	520,749	TOTAL OUTSIDE REVENUES		494,440	494,440	494,440

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 330 RECREATION FUND  
 ORG: 5100 EXPO

## REVENUE DETAIL

1989-90	1990-91	1991-92	1991-92			1992-93	1992-93	1992-93
ACTUAL	ACTUAL	ADOPTED	REVISED	CODE	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
0	0	0	0	0500	Beginning Working Capital	0	253,652	253,652
214,200	0	0	0	6012	Sale of Real Property	0	0	0
149	244	0	0	6200	State Gas Tax Refund	0	0	0
537,402	466,203	559,680	559,680	6400	Parking Fees	490,535	490,535	490,535
405,943	371,040	385,000	385,000	6401	Concessions	388,994	388,994	388,994
560,498	444,676	478,722	478,722	6402	Building Rent	380,010	380,010	380,010
55,404	55,869	52,000	52,000	6404	Misc Fees	54,424	54,424	54,424
108,962	121,914	118,936	118,936	6626	Fair Fund—Serv Reimb (Other Internal)	90,000	90,000	90,000
0	0	0	437,225	7601	General Fund — Cash Transfer	0	0	0
104,485	119,349	30,391	30,391	7620	Fair Fund—Cash Transfer	0	0	0
1,987,043	1,579,295	1,624,729	2,061,954	TOTAL OUTSIDE REVENUES		1,403,963	1,657,615	1,657,615



# Department Of Environmental Services Land Use Planning

Manager: R. Scott Pemble

Agency 030

Organization 5200

## MISSION STATEMENT

The Planning and Development Division is responsible for administering a land use planning program in accordance with federal, state and regional requirements for all rural areas of Multnomah County. Planning functions performed by the division include: long range and comprehensive planning, zoning and subdivision code administration, design review, zoning code enforcement, and preparation of planning studies. In addition, the division coordinates with other governmental agencies to maintain a proper balance of land uses for citizens of Multnomah County, the region and the state.

The budget includes a Neighborhood Quality Program, which was formerly contracted out to Portland, Gresham and Troutdale. This program insures that unincorporated Multnomah County is developed in a manner consistent with the Multnomah County Comprehensive Framework Plan, Community Plans and the Multnomah County Code. This program supports code enforcement activities which process plan and zoning violations in a fair, objective and timely manner.

The budget also includes the first of a multi-year plan for review and updating of the Multnomah County Comprehensive Framework Plan to reflect current state and federal requirements and community needs. The Sub-Regional Plans would incorporate changes in state and federal laws, renewed environmental interests and growth trends.

## PERSONNEL

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
Officials & Administrators	1.00	1.11	1.00	1.00
Professionals	5.59	5.60	6.75	7.00
Technicians & Para-Profess.	1.00	1.00	1.00	1.00
Protective Srv. Workers	0.00	0.00	0.00	0.00
Office & Clerical	0.99	0.95	1.00	1.00
Skilled Craft & Srv. Maint.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	8.58	8.66	9.75	10.00

## EXPENDITURE

	General Fund <u>(100)</u>	Federal/State Fund <u>(156)</u>	Total
Personal Services	\$ 491,682	\$ 0	\$ 491,682
Materials & Services	149,343	20,000	169,343
Capital Outlay	<u>4,500</u>	<u>0</u>	<u>4,500</u>
Total	\$ 645,525	\$ 20,000	\$ 665,525

## REVENUE CATEGORIES

Fund	Org	Organization	Operational	Grant	Other	General Fund Supplement	Total
100	5220	Land Use Planning	\$ 67,976	\$ 0	\$ 40,000	\$ 537,549	\$ 645,525
156	5250	Columbia Gorge Commission	<u>0</u>	<u>20,000</u>	<u>0</u>	<u>0</u>	<u>20,000</u>
		TOTALS	\$ 67,976	\$ 20,000	\$ 40,000	\$ 537,549	\$ 665,525

## Department Of Environmental Services Land Use Planning

### 5200 LAND USE PLANNING

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	8.58	8.66	9.00	10.00
PS	\$ 373,709	\$ 402,795	\$ 434,885	\$ 491,682
M&S	70,811	58,957	84,530	149,343
CO	<u>9,032</u>	<u>10,305</u>	<u>1,000</u>	<u>4,500</u>
TOTAL	\$ 453,552	\$ 472,057	\$ 520,415	\$ 645,525

### Objectives

- ▶ Involve the public in the development of land use plans and policy for all rural areas within the county.
- ▶ Develop and maintain a Comprehensive Framework Plan in accordance with federal and state planning requirements and public interest.
- ▶ Prepare and maintain sub-regional plans for all rural sub-regions in the County which are consistent with the Comprehensive Framework Plan, regional functional plans, statewide land use goals, and federal planning requirements.
- ▶ Maintain a system for processing land use and land division applications and permits in manner consistent with the County zoning and subdivision codes, and state and federal laws.
- ▶ Maintain a Zoning Code Enforcement program in accordance with the County zoning code and state and federal laws.
- ▶ Prepare plans and studies identified in the Planning Division's Annual Unified Work Program.
- ▶ Provide staff to support the Planning Commission and Hearings Officer in the performance of their land use policy advisor and quasi-judicial roles.
- ▶ Perform mandated planning activities as required by federal and state laws.
- ▶ To investigate all plan and zoning violation complaints reported to the Multnomah County Land Use Planning and Development Division.
- ▶ To notify property owners of zoning violations and seek remedy.
- ▶ To document and prepare case studies for hearing officer and/or County Counsel.
- ▶ To monitor and track all plan and zoning violations.
- ▶ To hear and deliberate all zoning violations which have not been resolved.
- ▶ To update the Multnomah County Comprehensive Framework Plan to reflect current state and federal requirements and community needs and desires by developing five Rural Sub-Region Plans (Community Plans).
- ▶ Reestablish rural community planning groups for the development of Sub-Regional Plans.

### 5252 COLUMBIA GORGE COMMISSION GRANT

The purpose of the Columbia Gorge Commission Grant is to amend the Comprehensive Framework Plan and Zoning Code to be consistent with the adopted Columbia River Gorge National Scenic Plan.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.75	0.00
PS	\$ 0	\$ 0	\$ 29,000	\$ 0
M&S	0	0	0	20,000
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 0	\$ 0	\$ 29,000	\$ 20,000

**Department Of Environmental Services  
Land Use Planning**

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**History Only**

**LCDC Grant Program Description**

The primary purpose of the LCDC Grant is to retain acknowledgement of and update to the Comprehensive Plan and to maintain program compliance with statewide planning goals.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.21	0.00	0.00	0.00
PS	\$ 3,858	\$ 0	\$ 0	\$ 0
M&S	6,383	19,334	0	0
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 10,241	\$ 19,334	\$ 0	\$ 0

**Historic Resources Survey Program Description**

To conduct Phase II of the Historic Resources Survey for the rural area of the County.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	3,973	3,496	0	0
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 3,973	\$ 3,496	\$ 0	\$ 0

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 100 GENERAL FUND SUM ORG: 5200 LAND USE PLANNING	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
269,684	285,985	299,429	269,226	PERSONAL SERVICES			
4,311	0	0	0	5100 PERMANENT	306,319	342,024	342,024
823	196	0	0	5200 TEMPORARY	0	0	0
188	986	0	0	5300 OVERTIME	0	0	0
66,377	75,968	80,841	72,686	5400 PREMIUM	0	0	0
341,383	363,135	380,270	341,912	5500 FRINGE BENEFITS	83,076	92,759	92,759
32,326	39,660	54,615	48,738	TOTAL EXTERNAL	389,395	434,783	434,783
				5550 INSURANCE BENEFITS	51,541	56,899	56,899
373,709	402,795	434,885	390,650	TOTAL PERSONAL SERVICES	440,936	491,682	491,682
6,631	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
200	6,191	21,800	21,800	6110 PROFESSIONAL SVCS	78,168	81,168	81,168
12,492	8,208	14,450	14,450	6120 PRINTING	10,000	15,000	15,000
0	0	0	0	6130 UTILITIES	0	0	0
0	13	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
406	0	3,000	3,000	6180 REPAIRS AND MAINTENANCE	3,000	3,000	3,000
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
11,456	10,178	7,807	7,807	6200 POSTAGE	0	0	0
5,726	5,063	6,649	6,649	6230 SUPPLIES	6,200	6,700	6,700
216	365	500	500	6270 FOOD	1,500	1,600	1,600
3,037	1,942	3,000	3,000	6310 EDUCATION & TRAINING	3,500	3,500	3,500
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
1,620	483	1,362	1,362	6330 LOCAL TRAVEL/MILEAGE	1,500	1,192	1,192
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
266	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
5,034	5,677	1,000	1,000	6620 DUES AND SUBSCRIPTIONS	1,000	1,000	1,000
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
47,084	38,120	59,568	59,568	TOTAL EXTERNAL	104,868	113,160	113,160
0	0	0	0	7100 INDIRECT COSTS	0	0	0
6,051	5,631	5,750	5,750	7150 TELEPHONE	5,962	6,122	6,122
0	0	0	0	7200 DATA PROCESSING	0	0	0
1,247	1,904	2,000	2,000	7300 MOTOR POOL	2,163	2,163	2,163
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
16,429	13,302	17,212	17,212	7500 OTHER INTERNAL	16,398	16,398	16,398
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	10,000	11,500	11,500
23,727	20,837	24,962	24,962	TOTAL INTERNAL	34,523	36,183	36,183
70,811	58,957	84,530	84,530	TOTAL MATERIALS & SERVICES	139,391	149,343	149,343
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
9,032	10,305	1,000	1,000	8400 EQUIPMENT	2,000	4,500	4,500
9,032	10,305	1,000	1,000	TOTAL CAPITAL OUTLAY	2,000	4,500	4,500
397,499	411,560	440,838	402,480	DIRECT BUDGET	496,263	552,443	552,443
453,552	472,057	520,415	476,180	TOTAL BUDGET	582,327	645,525	645,525

DES-20

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
0.99	19,980	0.95	20,159	1.00	21,212	1.00	21,212	OFFICE ASSISTANT 2	1.00	21,131	1.00	21,131	1.00	21,131
4.59	138,481	4.60	147,695	5.00	164,527	4.00	134,324	PLANNER	5.00	168,158	5.00	168,158	5.00	168,158
1.00	37,086	1.00	38,750	1.00	39,048	1.00	39,048	PLANNER/SENIOR	1.00	38,899	2.00	74,604	2.00	74,604
1.00	28,277	1.00	29,792	1.00	29,869	1.00	29,869	ADMIN ANALYST	1.00	31,821	1.00	31,821	1.00	31,821
1.00	45,861	1.11	49,589	1.00	44,773	0.00	0	PROGRAM MANAGER 1	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	44,773	PLANNING MANAGER	1.00	46,310	1.00	46,310	1.00	46,310
8.58	269,685	8.66	285,985	9.00	299,429	8.00	269,226	5100 PERMANENT	9.00	306,319	10.00	342,024	10.00	342,024

DES-21

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 156 FEDERAL/STATE PROGRAM FUND SUM ORG: 5200 LAND USE PLANNING	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
				PERSONAL SERVICES			
0	0	20,422	20,422	5100 PERMANENT	0	0	0
3,500	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
268	0	5,514	5,514	5500 FRINGE BENEFITS	0	0	0
3,768	0	25,936	25,936	TOTAL EXTERNAL	0	0	0
90	0	3,064	3,064	5550 INSURANCE BENEFITS	0	0	0
3,858	0	29,000	29,000	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
3,671	4,230	0	12,140	6110 PROFESSIONAL SVCS	15,233	15,233	15,233
4,909	0	0	4,000	6120 PRINTING	4,000	4,000	4,000
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
1,000	0	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
9,580	4,230	0	16,140	TOTAL EXTERNAL	19,233	19,233	19,233
776	2,142	0	0	7100 INDIRECT COSTS	767	767	767
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	17,458	0	3,860	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
776	19,600	0	3,860	TOTAL INTERNAL	767	767	767
10,356	23,830	0	20,000	TOTAL MATERIALS & SERVICES	20,000	20,000	20,000
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
13,348	4,230	25,936	42,076	DIRECT BUDGET	19,233	19,233	19,233
14,214	23,830	29,000	49,000	TOTAL BUDGET	20,000	20,000	20,000

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE 0.00	BASE 0	FTE 0.00	BASE 0	FTE 0.75	BASE 20,422	FTE 0.75	BASE 20,422	PLANNER	FTE 0.00	BASE 0	FTE 0.00	BASE 0	FTE 0.00	BASE 0
0.00	0	0.00	0	0.75	20,422	0.75	20,422	5100 PERMANENT	0.00	0	0.00	0	0.00	0

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 100 GENERAL FUND  
 ORG: 5200 PLANNING/DEVELOPMENT

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
0	5,000	0	0	2773	City of Portland, West Hills Wildlife	0	0	0
0	370	7,300	7,300	3126	Land Use Permits	1,500	1,500	1,500
30,058	26,544	21,000	21,000	4302	Design Review Fees	21,840	21,840	21,840
200	400	1,500	1,500	4306	Comprehensive Plan Amend.	1,500	1,500	1,500
28,394	40,433	31,000	31,000	4311	Zoning Action Fees	32,240	32,240	32,240
6,950	6,436	7,000	7,000	4334	Subdivision Fees	7,280	7,280	7,280
600	1,000	0	0	4339	Revenue Bond Review Fees	600	600	600
4,255	2,712	1,500	1,500	6029	Planning Publication Sales	3,016	3,016	3,016
0	204	0	0	6601	Road Fund Service Reimbursement	0	0	0
0	0	0	0	7630	Natural Areas Fund (153) - Cash Transfer	0	40,000	40,000
70,457	83,099	69,300	69,300	TOTAL OUTSIDE REVENUES		67,976	107,976	107,976



## REVENUE DETAIL

[illegible]

# Department Of Environmental Services Parks Services

Manager: Charles Ciecko

Agency 030

Organization 5300

## MISSION STATEMENT

The purpose of the Parks Services Division is to act as an advocate for the protection and preservation of natural areas, open spaces and recreation resources in and adjacent to the metropolitan area; and to provide a system of regional parks which:

- Are equally accessible and offer a wide variety of constructive leisure opportunities in a safe environment.
- Are managed to protect and preserve natural and recreational resources and facilities.

- Are operated in an efficient and cost effective manner.

- Make a significant contribution to the local economy by serving the needs of tourists and enhancing the quality of life for residents.

The purpose of the Parks Services Division's Pioneer Cemeteries Section is to:

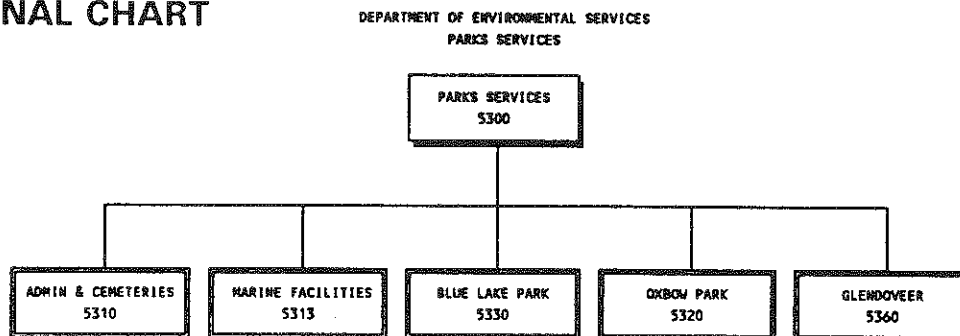
- Market available grave sites located in 14 Pioneer Cemeteries at competitive prices.

- Assist clients with arrangements for burial of deceased family members and maintain accurate records.

- Provide efficient and cost-effective grounds maintenance.

- Enhance community awareness of Pioneer Cemeteries and their historic value.

## ORGANIZATIONAL CHART



## PERSONNEL

	1989-90	1990-91	1991-92	1992-93
Officials & Administrators	4.19	4.05	4.00	4.00
Professionals	1.47	1.61	1.50	1.50
Technicians & Para-Profess.	1.93	1.86	2.00	2.00
Protective Srv. Workers	0.00	0.00	0.00	0.00
Office & Clerical	0.73	1.00	1.00	1.00
Skilled Craft & Srv. Maint.	11.90	11.94	12.00	13.00
<b>TOTAL</b>	<b>20.20</b>	<b>20.46</b>	<b>20.50</b>	<b>21.50</b>

## EXPENDITURE

	Recreation Fund (330)	Federal/State Fund (156)	Total
Personal Services	\$ 1,127,989	\$ 0	\$ 1,127,989
Materials & Services	869,827	0	869,827
Capital Outlay	352,554	15,000	367,554
<b>Total</b>	<b>\$ 2,350,370</b>	<b>\$ 15,000</b>	<b>\$ 2,365,370</b>

## Department Of Environmental Services Parks Services

### REVENUE CATEGORIES

Fund	Org	Organization	Operational	Carryover	Dedicated	Recreation Fund Supplement	Total
330	5310	Admin/Cemeteries	\$ 282,119	\$ 16,450	\$ 0	\$ 493,900	\$ 792,469
330	5313	Marine Facilities	143,851	0	19,161	(13,937)	149,075
156	5316	Chinook Landing	0	15,000	0	0	15,000
330	5320	Oxbow Park	114,996	6,800	0	272,348	394,144
330	5330	Blue Lake Park	380,508	60,426	0	109,099	550,033
330	5350	Parks Development	0	237,898	0	0	237,898
330	5360	Glendoveer	608,248	107,694	0	(489,191)	226,751
		TOTALS	\$ 1,522,880	\$ 392,294	\$ 19,161	\$ 372,219	\$ 2,365,370

### 5310 PARKS ADMINISTRATION AND CEMETERIES

	1989-90	1990-91	1991-92	1992-93
FTE	7.15	7.81	9.00	9.50
PS	\$ 301,973	\$ 369,719	\$ 458,492	\$ 493,682
M&S	226,905	221,363	322,464	295,987
CO	4,034	4,236	3,485	2,800
TOTAL	\$ 532,912	\$ 595,318	\$ 784,441	\$ 792,469

### Objectives

- ▶ Maintain training opportunities for full-time staff as part of the Employee Development Plan.
- ▶ Continue monitoring local, regional, state and federal issues which affect recreational resources and/or funding.
- ▶ Maintain efforts to subsidize the personal services appropriation through the use of "alternative labor" sources. (Includes: recruitment, coordination, supervision, recognition.)
- ▶ Provide general administration. Includes budget, contract preparation and administration, general supervision, revenue and expenditure control, reservation, personnel management, cost-accounting, policy development and implementation, publicity. Organize and staff the Parks Advisory Committee. Continue active involvement with Metro's Greenspaces Planning Program; BLM's Sandy River Planning Program; Columbia Gorge Commission's Scenic Area Recreation Planning Process and Burlington Bottoms Planning Process.
- ▶ Continue to research benefits and feasibility of transferring Parks to Metro.
- ▶ Pioneer Cemeteries - Operation and basic maintenance of 14 Pioneer Cemeteries; grave sales; inter deceased; maintain accurate records.
- ▶ Misc. Regional Parks - Operation and basic maintenance for Bybee-Howell Estate; Glendoveer Fitness Trail; Mason Hill Park; and Beggar's Tick Wildlife Refuge.
- ▶ Neighborhood Parks - Provide hazard mitigation at Neighborhood Parks pending transfer to municipalities. Share cost of maintenance programs at Vance Park with City of Gresham.
- ▶ Grounds Maintenance Support Services - Arborist and Gardener services for all Park Services facilities and County Fair/Expo. Operate and maintain greenhouse and nursery.

## Department Of Environmental Services Parks Services

### 5313 MARINE FACILITIES PROGRAM DESCRIPTION

The Marine Facilities program includes State Gas Tax Funds which come from marine fuel and State Marine Board funds. These resources are dedicated to the maintenance, operation, acquisition, development and administration of marine facilities.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.95	0.97	1.00	2.00
PS	\$ 36,299	\$ 37,833	\$ 52,354	\$ 96,062
M&S	13,058	14,081	36,116	50,688
CO	<u>1,100</u>	<u>81,270</u>	<u>0</u>	<u>2,325</u>
TOTAL	\$ 50,457	\$ 133,184	\$ 88,470	\$ 149,075

#### Objectives

- ▶ To operate and maintain existing facilities. The budget for 1992-93 includes the full assumption of operation and maintenance responsibilities associated with Chinook Landing Marine Park at 223rd and Marine Drive, which was opened in 1991.

### 5330 BLUE LAKE PARK PROGRAM DESCRIPTION

This section operates and maintains Blue Lake Regional Park (185 acres). Special services provided include the swim center, the Lakehouse, special events, concessions, and law enforcement and emergency assistance.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	6.55	6.27	5.00	5.00
PS	\$ 281,803	\$ 307,863	\$ 273,735	\$ 281,257
M&S	145,518	169,232	225,440	234,526
CO	<u>1,144</u>	<u>10,479</u>	<u>3,012</u>	<u>34,250</u>
TOTAL	\$ 428,465	\$ 487,575	\$ 502,187	\$ 550,033

#### Objectives

- ▶ To provide maintenance and operation; family and group picnic areas; the Lake House; food and boat concessions; summer concert series; "Especially for Children" series; lake access; swim beach; law enforcement and emergency assistance. Secure Greenspaces Demonstration Grant for wetland enhancement.

## Department Of Environmental Services Parks Services

### 5320 OXBOW PARK PROGRAM DESCRIPTION

This section operates and maintains Oxbow Regional Park (1,000 acres). It provides general maintenance of Larch Mountain Corridor and Indian John Island. Special services at Oxbow include naturalist programs, law enforcement, and emergency assistance.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	5.07	4.91	5.00	5.00
PS	\$ 205,020	\$ 227,136	\$ 237,989	\$ 252,611
M&S	64,952	72,010	108,983	108,046
CO	<u>958</u>	<u>821</u>	<u>0</u>	<u>33,487</u>
TOTAL	\$ 270,930	\$ 299,967	\$ 346,972	\$ 394,144

#### Objectives

- To provide maintenance and operation; environmental education programs and special events, family and group picnic areas, law enforcement and emergency assistance, boater access, resource enhancement, hiking/equestrian trails, and Park promotion. Includes Indian John Island and Larch Mountain Corridor, and three angling access points along the lower Sandy River. Secure Land and Water Conservation Grant for power line extension, restroom and picnic tables.

### 5360 GLENDOVEER PROGRAM DESCRIPTION

The purpose of this section is to receive and hold revenues from the operation of the Glendoveer Golf Course and associated facilities and to account for the transfer of these revenues to other County funds for services provided to Glendoveer by other County programs.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 4,377
M&S	151,677	245,365	129,838	116,680
CO	<u>133,970</u>	<u>136,848</u>	<u>0</u>	<u>105,694</u>
TOTAL	\$ 285,647	\$ 382,213	\$ 129,838	\$ 226,751

#### Objectives

- To continue maintenance program for the fitness trail, parking area, perimeter fence, etc. To provide general and administrative services and oversight of the management contract and lease agreement with Glisan Street Recreation, Inc.

**Department Of Environmental Services  
Parks Services**

**5350 PARKS DEVELOPMENT PROGRAM DESCRIPTION**

The Parks Development Program was established by Board of County Commissioners' Resolution on March 6, 1986 for capital improvements in the county's Regional Parks. For 1992-93, this program includes no new funds for continuation of the improvements. Budgeted figures for 1992-93 are carryover projects begun in 1991-92 and not completed. The half-time position has been moved to the Administration section.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.50	0.50	0.50	0.00
PS	\$ 22,572	\$ 40,935	\$ 26,395	\$ 0
M&S	34,671	56,959	59,449	37,900
CO	<u>322,459</u>	<u>70,866</u>	<u>0</u>	<u>199,998</u>
TOTAL	\$ 379,702	\$ 168,761	\$ 85,844	\$ 237,898

**5316 COLUMBIA RIVER CHINOOK LANDING PROJECT**

This grant, from the Oregon State Marine Board, funded the construction of a boating facility on the Columbia River. The Chinook Landing Boat ramp was opened in 1991 and will be fully operational for fiscal year 1992-93. The remaining appropriation is for the automated gate at Chinook Landing, which was not completed in 1991-92.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	21,223	72,674	45,462	0
CO	<u>993,873</u>	<u>1,130,687</u>	<u>1,490,241</u>	<u>15,000</u>
TOTAL	\$ 1,015,096	\$ 1,203,361	\$ 1,535,703	\$ 15,000

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 330 RECREATION FUND SUM ORG: 5300 PARK SERVICES	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
515,616	552,741	567,289	567,289	PERSONAL SERVICES			
111,173	159,461	167,451	167,451	5100 PERMANENT	598,030	598,030	598,030
7,005	7,151	14,265	14,265	5200 TEMPORARY	174,439	174,439	176,499
4,774	5,975	1,519	1,519	5300 OVERTIME	14,664	14,664	14,664
137,310	158,760	169,969	169,969	5400 PREMIUM	1,664	1,664	1,664
775,878	884,088	920,493	920,493	5500 FRINGE BENEFITS	179,623	179,623	179,789
71,789	99,397	128,472	128,472	TOTAL EXTERNAL	968,420	968,420	970,646
				5550 INSURANCE BENEFITS	157,227	157,227	157,343
847,667	983,485	1,048,965	1,048,965	TOTAL PERSONAL SERVICES	1,125,647	1,125,647	1,127,989
10,000	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
11,043	112,408	33,410	33,410	6060 PASS-THROUGH PAYMENTS	101,000	101,000	101,000
239,594	263,849	342,765	352,765	6110 PROFESSIONAL SVCS	152,155	233,155	300,282
13,033	16,615	13,381	13,381	6120 PRINTING	17,650	17,650	18,549
41,916	51,181	57,601	57,601	6130 UTILITIES	64,530	64,530	64,530
3,062	3,754	3,720	3,720	6140 COMMUNICATIONS	3,289	3,289	3,289
5,800	15,498	9,533	9,533	6170 RENTALS	12,037	12,037	16,537
8,358	3,194	5,155	5,155	6180 REPAIRS AND MAINTENANCE	6,495	6,495	6,495
0	10	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
3,711	5,492	2,179	2,179	6200 POSTAGE	0	0	0
38,494	44,686	48,133	56,633	6230 SUPPLIES	56,795	56,795	56,795
1,153	2,055	3,500	3,500	6270 FOOD	3,950	3,950	3,950
5,369	3,517	5,985	5,985	6310 EDUCATION & TRAINING	6,570	6,570	6,570
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
627	471	200	200	6330 LOCAL TRAVEL/MILEAGE	200	200	200
19	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	3,746	0	0	6580 CLAIMS PAID	0	0	0
0	49	0	0	6610 AWARDS AND PREMIUMS	0	0	0
1,116	1,009	265	265	6620 DUES AND SUBSCRIPTIONS	265	265	265
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
383,295	527,534	525,827	544,327	TOTAL EXTERNAL	424,936	505,936	578,462
0	0	135,519	135,519	7100 INDIRECT COSTS	67,471	67,471	67,471
3,208	3,368	2,520	2,520	7150 TELEPHONE	3,155	3,155	3,155
0	0	0	0	7200 DATA PROCESSING	0	0	0
158,135	152,980	168,854	168,854	7300 MOTOR POOL	169,000	169,000	169,000
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
92,143	95,172	49,570	49,570	7500 OTHER INTERNAL	46,200	46,200	46,200
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	5,539	5,539	5,539
253,486	251,520	356,463	356,463	TOTAL INTERNAL	291,365	291,365	291,365
636,781	779,054	882,290	900,790	TOTAL MATERIALS & SERVICES	716,301	797,301	869,827
0	0	0	0	8100 LAND	0	0	0
200,717	51,974	0	0	8200 BUILDINGS	0	0	0
242,091	223,182	0	309,694	8300 OTHER IMPROVEMENTS	54,287	350,581	333,979
20,857	29,364	6,497	6,497	8400 EQUIPMENT	18,025	18,025	18,575
463,665	304,520	6,497	316,191	TOTAL CAPITAL OUTLAY	72,312	368,606	352,554
1,622,838	1,716,142	1,452,817	1,781,011	DIRECT BUDGET	1,465,668	1,842,962	1,901,662
1,948,113	2,067,059	1,937,752	2,265,946	TOTAL BUDGET	1,914,260	2,291,554	2,350,370

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 330 RECREATION FUND  
 SUM ORG: 5300 PARK SERVICES

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
0.97	23,609	0.00	0	0.00	0	0.00	0	ADMIN TECH	0.00	0	0.00	0	0.00	0
0.96	20,924	0.00	0	0.00	0	0.00	0	COMM INFO TECH	0.00	0	0.00	0	0.00	0
0.73	14,197	1.00	20,969	1.00	21,212	1.00	21,212	OFFICE ASSISTANT 2	1.00	21,131	1.00	21,131	1.00	21,131
0.00	0	0.12	2,990	0.00	0	0.00	0	ASBESTOS PROJECT SPE	0.00	0	0.00	0	0.00	0
0.00	0	0.87	20,896	1.00	24,897	1.00	24,897	COMMUNITY INFO SPEC	1.00	25,637	1.00	25,637	1.00	25,637
0.00	0	0.11	2,753	0.00	0	0.00	0	HEALTH INFO SPEC 2	0.00	0	0.00	0	0.00	0
0.00	0	0.88	23,006	1.00	27,264	1.00	27,264	PROGRAM COORDINATOR	1.00	27,974	1.00	27,974	1.00	27,974
0.92	24,215	1.41	36,464	1.00	27,458	1.00	27,458	ARBORIST	1.00	27,353	1.00	27,353	1.00	27,353
0.98	15,503	1.18	25,476	1.00	22,448	1.00	22,448	GARDENER	1.00	21,799	1.00	21,799	1.00	21,799
1.49	28,151	0.55	12,234	1.00	25,091	1.00	25,091	GARDENER/SENIOR	1.00	24,195	1.00	24,195	1.00	24,195
8.51	202,757	8.80	216,732	9.00	226,511	9.00	226,511	PARK RANGER	10.00	250,653	10.00	250,653	10.00	250,653
0.00	0	0.00	0	0.00	0	0.00	0	REGIONAL PARK SUPV	0.00	0	0.00	0	0.00	0
1.47	43,265	0.99	29,078	1.00	30,570	1.00	30,570	PLANNER	1.00	31,667	1.00	31,667	1.00	31,667
0.00	0	0.50	18,176	0.50	18,525	0.50	18,525	PLANNER/SENIOR	0.50	19,050	0.50	19,050	0.50	19,050
2.14	58,876	2.00	60,390	2.00	60,570	2.00	60,570	REGIONAL PARK SUPERV	2.00	62,891	2.00	62,891	2.00	62,891
1.05	37,063	1.05	37,770	1.00	36,795	0.00	0	MAINTENANCE OPERATIO	0.00	0	0.00	0	0.00	0
1.00	47,056	1.00	45,808	1.00	45,948	0.00	0	PROGRAM MANAGER 1	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	45,948	PARKS MANAGER	1.00	46,755	1.00	46,755	1.00	46,755
0.00	0	0.00	0	0.00	0	1.00	36,795	PARKS MAINT SUPV	1.00	38,925	1.00	38,925	1.00	38,925
20.22	515,616	20.46	552,742	20.50	567,289	20.50	567,289	5100 PERMANENT	21.50	598,030	21.50	598,030	21.50	598,030

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# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 156 FEDERAL/STATE PROGRAM FUND SUM ORG: 5300 PARK SERVICES	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
0	0	0	0	PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
20,533	72,674	45,162	45,162	6110 PROFESSIONAL SVCS	0	0	0
690	0	300	300	6120 PRINTING	0	0	0
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
0	0	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
21,223	72,674	45,462	45,462	TOTAL EXTERNAL	0	0	0
0	0	0	0	7100 INDIRECT COSTS	0	0	0
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	0	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
0	0	0	0	TOTAL INTERNAL	0	0	0
21,223	72,674	45,462	45,462	TOTAL MATERIALS & SERVICES	0	0	0
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
993,873	1,130,687	1,490,241	1,490,241	8300 OTHER IMPROVEMENTS	0	0	15,000
0	0	0	0	8400 EQUIPMENT	0	0	0
993,873	1,130,687	1,490,241	1,490,241	TOTAL CAPITAL OUTLAY	0	0	15,000
1,015,096	1,203,361	1,535,703	1,535,703	DIRECT BUDGET	0	0	15,000
1,015,096	1,203,361	1,535,703	1,535,703	TOTAL BUDGET	0	0	15,000

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AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 330 RECREATION FUND  
 ORG: 5300 PARKS SERVICES

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
297,885	271,672	0	0	✓ 520 BWC/Parks Development		0	377,294	429,268
0	55,053	0	0	521 BWC/County Marine Fuel Tax		19,161	19,161	19,161
105,760	133,161	124,257	124,257	1122 County Marine Fuel Tax		128,851	128,851	128,851
12,000	0	0	0	2349 Marine Board Grant		0	0	0
0	3,000	0	0	2351 State Parks Rec		0	0	0
54,621	42,107	45,206	45,206	2368 RV Reg Fees-State		47,164	47,164	47,164
0	0	12,000	12,000	2372 Marine Board Fuel Tax-State		15,000	15,000	15,000
0	0	0	10,000	✓ 2780 Demonstration Wetland Grant		0	0	0
70,880	93,172	71,500	71,500	✓ 4201 Grave Openings		90,000	90,000	90,000
894	475			✓ 4202 Misc Cemetary		0	0	0
13,968	20,165	14,319	14,319	4210 Blue Lake Concessions		16,490	16,490	16,490
121,540	158,388	153,115	153,115	4211 Blue Lake Entrance Fees		200,000	200,000	200,000
33,779	41,951	36,000	36,000	4212 Blue Lake Lakehouse Rental		45,000	45,000	45,000
577	0	0	0	4213 Blue Lake Swim Center Fees		0	0	0
5	0	0	0	4214 Misc Blue Lake Fees		0	0	0
94,151	91,639	92,000	92,000	4215 Blue Lake Reservation Fees		94,018	94,018	94,018
0	2,642	27,855	27,855	4217 Blue Lake Concert Series		25,000	25,000	25,000
8,777	12,331	0	0	4218 Blue Lake Carousel		0	0	0
916	346	825	825	4221 Oxbow T-Shirts		970	970	970
9,149	11,919	9,553	9,553	4222 Oxbow Picnic Reservations		11,443	11,443	11,443
21,617	24,183	18,688	18,688	4223 Oxbow Family Camp Fees		21,305	21,305	21,305
5,241	4,345	5,000	5,000	4224 Oxbow Wood		4,225	4,225	4,225
1,657	1,774	0	0	4225 Misc Oxbow Fees		0	0	9,770
41,581	54,558	68,505	68,505	4226 Oxbow Entrance Fees		68,000	68,000	68,000
0	0	2,211	2,211	4229 Oxbow Group Camp Fees		2,211	2,211	2,211
5,622	5,783	7,043	7,043	4230 Annual Passes		9,000	9,000	9,000
16,288	20,645	27,612	27,612	4231 Boat Ramp Parking Fees		32,000	32,000	32,000
748	1,248	1,430	1,430	4232 Boat Ramp Spec Use Permits		0	0	0
0	0	0	0	4233 Chinook Landing		24,000	24,000	24,000
1,035	706	0	0	4240 Misc Parks Revenues		0	0	0
512,753	227,983	655,261	655,261	4618 Glendoveer Contract Revenue		596,248	596,248	596,248
12,000	3,000	12,000	12,000	4619 Glendoveer Lease		12,000	12,000	12,000
13,391	1,912	0	0	4900 Miscellaneous Charges and Recoveries		0	0	0
14,149	8,238	9,983	9,983	5010 Interest on Charges		11,816	11,816	11,816
36,573	50,931	39,612	39,612	✓ 6001 Cemetery Sales		41,619	41,619	41,619
0	300	0	0	6003 Capital Equipment Sales		0	0	0
19,071	13,451	24,000	24,000	✓ 6012 Property Sales/Surplus Land		22,000	22,000	22,000
160	159	245	245	6200 State Gas Tax Refund		578	578	578
0	0	7,040	7,040	✓ 6256 Farmer Cemetary Trust		3,942	3,942	3,942
560	0	0	0	6601 Road Fund Service Reimb		0	0	0
36,800	46,850	0	0	6604 Rec Fac Fund Service Reimb		0	0	0
0	0	108,687	602,536	7601 General Fund-Cash Transfer		0	0	0
0	97,258	0	0	7605 Road Fund Cash Transfer		0	0	0
167,000	0	67,204	172,898	7616 Recreational Facilities Fund-Cash Transfer		0	0	0
1,731,148	1,501,345	1,641,151	2,250,694	TOTAL OUTSIDE REVENUES		1,542,041	1,919,335	1,981,079



## Department Of Environmental Services Facilities Management

Manager: F. Wayne George

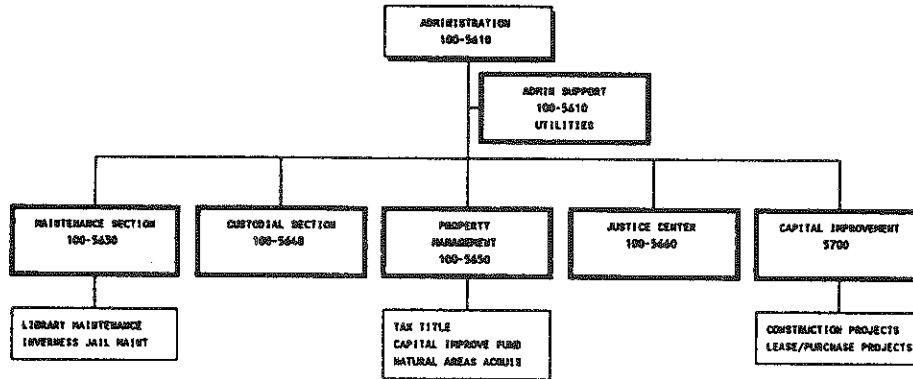
Agency 030

Organization 5600

### MISSION STATEMENT

The purpose of Facilities and Property Management is to clean, maintain, repair, improve, and manage County-owned and leased facilities. It also directs the purchase, sale, and leasing of buildings, parking lots, and real estate properties. In addition, Facilities Management monitors and pays all County utility charges.

### Organizational Chart



### PERSONNEL

	1989-90	1990-91	1991-92	1992-93
Officials & Administrators	7.05	7.90	8.00	8.00
Professionals	1.96	8.30	10.00	10.00
Technicians & Para-Profess.	2.03	4.08	5.00	5.00
Protective Srv. Workers	0.00	0.00	0.00	0.00
Office & Clerical	11.61	7.27	8.00	8.00
Skilled Craft & Srv. Maint.	<u>28.08</u>	<u>38.72</u>	<u>46.70</u>	<u>46.75</u>
TOTAL	50.73	66.27	77.70	75.75

### EXPENDITURE

	General Fund (100)	Natural Areas Fund (153)	Tax Title Fund (158)	Jail Levy Fund (169)
Personal Services	\$ 3,140,785	\$ 0	\$ 0	\$ 130,547
Materials & Services	8,131,392	40,000	2,053,400	259,099
Capital Outlay	<u>1,412,159</u>	<u>150,000</u>	<u>0</u>	<u>0</u>
Total	\$ 12,684,336	\$ 190,000	\$ 2,053,400	\$ 389,646

	Assess & Taxation Fund (175)	Lease/Purchase Projects Fund (235)	Capital Improve Fund (240)	Total
Personal Services	\$ 159,950	\$ 0	\$ 0	\$ 3,431,282
Materials & Services	254,782	650,000	0	11,388,673
Capital Outlay	<u>0</u>	<u>27,074,327</u>	<u>43,600</u>	<u>28,680,086</u>
Total	\$ 414,732	\$ 27,724,327	\$ 43,600	\$ 43,500,041

## Department Of Environmental Services Facilities Management

### REVENUE CATEGORIES

<u>Fund</u>	<u>Org</u>	<u>Organization</u>	<u>Operational</u>	<u>Grant</u>	<u>Other</u>	<u>General Fund Supplement</u>	<u>Total</u>
100	5610	Administration	\$ 78,754	\$ 0	\$ 0	\$ 227,902	\$ 306,656
100	5620	Utilities	408,841	0	0	1,183,112	1,591,953
		Maintenance					
100	5630	Maintenance Section	\$ 999,063	\$ 0	\$ 0	\$ 1,502,469	\$ 2,501,532
169	5636	Inverness Jail	0	0	389,646	0	389,646
100	5637	Library Facilities	984,544	0	0	0	984,544
100	5641	Custodial	\$ 320,073	\$ 0	\$ 0	\$ 926,234	\$ 1,246,307
100	5650	Property Management	1,237,723	0	0	1,572,917	2,810,640
100	5652	JDH Improvements	12,841	0	0	37,159	50,000
175	5655	Tax Title Section	0	0	414,732	0	414,732
158	5655	Tax Title Land Sales	2,053,400	0	0	0	2,053,400
100	5660	Justice Center	\$ 999,610	\$ 0	\$ 0	\$ 650,163	\$ 1,649,773
100	5700	Capital Improvements	0	0	0	1,542,931	1,542,931
235	5710	Lease/Purchase Fund	0	0	27,724,327	0	27,724,327
240	5658	Capital Improvement Fund	43,600	0	0	0	43,600
153	5659	Natural Areas Fund	<u>190,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>190,000</u>
		Total	\$ 7,328,449	\$ 0	\$ 28,528,705	\$ 7,642,887	\$ 43,500,041

### Explanation of Other Revenues

Inverness Jail Maintenance \$389,646  
This program is funded with Jail Levy revenues.

Tax Title Section \$414,732  
The administrative responsibilities for this section are budgeted within the Assessment and Taxation fund, and are paid for through a service reimbursement from the Tax Title Fund.

Lease Purchase Projects Fund \$27,724,327  
This program uses certificates of participation for the purchase, construction or remodeling of new County facilities.

# Department Of Environmental Services Facilities Management

## Building Management Service Reimbursements

Department of Social Services	
Federal State Fund	\$ 360,983
Department of Health Services	
Federal State Fund	983,334
Department of Community Corrections	
Federal State Fund	30,599
District Attorney	
Federal State Fund	64,408
Department of Environmental Services	
Road Fund	78,250
Fleet Fund	3,000
Data Processing Fund	235,679
Assessment & Taxation Fund	302,112
Cable TV Fund	2,117
Telephone Fund	33,805
Nondepartmental	
Insurance Fund	11,273
Federal State Fund	
Emergency Management	450
Department of Library Services	<u>1,464,408</u>
Total Building Management Service Reimbursement	\$ 3,570,418

## 5610 ADMINISTRATION

Manage Facilities Management and Property Management and Tax Title. Set rules and policies, assist other section managers, department staff, elected officials, and court personnel. Direct efficient use of space. Provide clerical and financial support for the division.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	5.36	5.87	6.00	6.00
PS	\$ 207,239	\$ 253,945	\$ 258,508	\$ 262,743
M&S	37,053	43,851	35,790	37,913
CO	<u>2,529</u>	<u>10,521</u>	<u>6,000</u>	<u>6,000</u>
TOTAL	\$ 246,821	\$ 308,317	\$ 300,298	\$ 306,656

## Department Of Environmental Services Facilities Management

### Objectives

- ▶ Provide overall management of the division.
- ▶ Provide administrative support to all sections of the division.
- ▶ Provide a central organization for tracking of Facilities Management issues and payment of utilities countywide.

### 5620 UTILITIES

Provide a central location for tracking and payment of utility costs in County-owned/leased buildings (except Justice Center).

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	1,219,382	1,205,671	1,389,153	1,591,953
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 1,219,382	\$ 1,205,671	\$ 1,389,153	\$ 1,591,953

Projected utility costs by type are as follows:

Electricity (63.8%)	\$ 1,015,481
Fuel Oil (0.6%)	9,000
Water (4.4%)	70,400
Sewer (8.4%)	133,920
Gas (16.1%)	256,000
Garbage (5.5%)	87,152
Recycle Program (1.2%)	<u>20,000</u>
Total	\$ 1,591,953

### 5630 FACILITIES MAINTENANCE PROGRAM DESCRIPTION

To cost-effectively maintain, improve and provide a safe and conducive environment for all County, State, and public programs utilizing County-owned and leased facilities. The Maintenance Program includes the Maintenance Support, Carpentry, Mechanical, Electrical, and Asbestos Abatement.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	19.29	20.96	29.70	32.00
PS	\$ 991,493	\$ 1,068,252	\$ 1,463,091	\$ 1,578,921
M&S	422,646	534,309	1,022,016	859,611
CO	<u>340,720</u>	<u>258,273</u>	<u>84,579</u>	<u>63,000</u>
TOTAL	\$ 1,754,859	\$ 1,860,834	\$ 2,569,686	\$ 2,501,532

## Department Of Environmental Services Facilities Management

### Objectives

- ▶ To manage and support maintenance programs and construction projects (less than \$10,000).
- ▶ To provide architectural, carpentry, mechanical and electrical preventative maintenance, improvements, alterations and replacements.
- ▶ Respond to facilities emergencies.
- ▶ Respond to client requests.
- ▶ Maintain County compliance with environmental laws and regulations applicable to facilities.
- ▶ Remove asbestos in County buildings.
- ▶ Provide training and resource information regarding hazardous materials affecting facilities and property evaluations.

### 5637 LIBRARY FACILITIES MANAGEMENT

Provides maintenance, repair, cleaning and utilities for all County Library facilities.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	12.31	0.00	0.00
PS	\$ 0	\$ 458,072	\$ 11,159	\$ 11,829
M&S	0	796,802	955,026	892,715
CO	<u>0</u>	<u>38,938</u>	<u>0</u>	<u>80,000</u>
TOTAL	\$ 0	\$ 1,293,812	\$ 966,185	\$ 984,544

The Library Facilities Management personnel were budgeted here for 1990-91, and have since been moved to the Facilities Custodial Program.

### 5636 INVERNESS JAIL FACILITIES

This budget provides maintenance and repair of the Inverness Jail, funded through the Jail Levy. Facilities Maintenance at the Inverness Jail was budgeted in the Sheriff's levy budget in 1989-90.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	2.07	3.50	3.40
PS	\$ 0	\$ 84,535	\$ 130,932	\$ 130,547
M&S	0	204,519	294,245	259,099
CO	<u>0</u>	<u>4,752,971</u>	<u>736,798</u>	<u>0</u>
TOTAL	\$ 0	\$ 5,042,025	\$ 1,161,975	\$ 389,646



## Department Of Environmental Services Facilities Management

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### 5640 FACILITIES CUSTODIAL PROGRAM DESCRIPTION

To provide aesthetically pleasing work environments which are clean, well maintained, and in good repair to enable employees to concentrate their energies on public service.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	1.99	1.52	10.70	12.75
PS	\$ 93,229	\$ 75,785	\$ 391,479	\$ 469,593
M&S	421,816	500,276	469,358	776,714
CO	<u>149,091</u>	<u>115,067</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 664,136	\$ 691,128	\$ 860,837	\$ 1,246,307

In 1991-92, this section moved personnel from the Library Buildings and Grounds section.

#### Objectives

- ▶ Manage refurbishing, custodial contractors, parking lot and landscape maintenance.
- ▶ Respond to requests for repair or replacement of carpets and painting.

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### 5650 PROPERTY MANAGEMENT

Acquisition of real property by purchase or lease for use by various agencies of Multnomah County government and administration of leases and other agreements for use of real property. Lease of County property currently not in use by the County and sale of surplus real property. Supervision of Tax Title Section. Conveyance of partial interests in County property (easements, permits). Assist in planning for County space needs.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	1.16	0.66	1.00	1.00
PS	\$ 47,676	\$ 30,499	\$ 52,519	\$ 54,148
M&S	1,599,379	2,025,314	2,603,261	2,756,492
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 1,647,055	\$ 2,055,813	\$ 2,655,480	\$ 2,810,640

#### Objectives

- ▶ Acquire real property for use by County agencies at a reasonable cost and suitable needs.
- ▶ Eliminate or reduce County exposure to economic loss resulting from property ownership or usage.
- ▶ Maximize revenue from leasing of County property not presently used and from sale of property surplus to County needs.
- ▶ Assist Facilities Management in performance of its planning and operating County real property.

## Department Of Environmental Services Facilities Management

### Summary of properties the County Rents or Leases

Oregon National Building (A&T)	\$ 300,000
Portland Building Operations (Various)	221,592
Parking - Kelly Building	1,200
Columbia Villa - (Juvenile Probation and Counseling)	1,500
King Neighborhood Center (Juv. Svcs.)	5,000
Close Street Supervision	32,000
Southern Pacific Trans. Parking Lot (Ford Building)	4,000
Safety Action Team (Fred Meyer, Inc.)	1
S.W. 1st and Jefferson (Parking)	2,160
Portland Building Parking	6,000
Judges Parking	<u>32,400</u>
Total	\$ 605,853

### The County Receives Revenues via Lease of the Following County Owned Space:

City Center Parking - Morrison Bridge	324,000
City Center Parking - Motor Pool Parking Lot	10,000
City of Portland - Kelly Building	162,000
King/Thomason Properties - Veritable Quandry	7,000
Portland Saturday Market - Burnside Bridge	5,700
State of Oregon - Medical Examiner	5,900
American Messenger Service - Courthouse	600
Fong Yee - Courthouse Cafeteria	2,580
East/West Soil and Water Conservation	6,400
Mead Building (Various)	<u>158,250</u>
Total	\$ 682,430

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## 5651 MEAD BUILDING

The budget for the Mead Building expenses appears in Utilities, Property Management, Custodial and Maintenance sections.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	0	665,912	670,827	0
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 0	\$ 665,912	\$ 670,827	\$ 0

## Department Of Environmental Services Facilities Management

### 5652 JDH IMPROVEMENTS

This is a new section, which will be responsible for ongoing fire and life safety, and code required modifications at Donald E. Long Home.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	0	0	0	0
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>50,000</u>
TOTAL	\$ 0	\$ 0	\$ 0	\$ 50,000

### 5655 TAX TITLE SECTION (ASSESSMENT & TAXATION FUND)

This section manages, maintains and sells or donates tax foreclosed properties. The administrative responsibilities are paid off the top of sale revenues, and the rest is disbursed to all taxing agencies within Multnomah County.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	1.99	2.93	5.00	4.00
PS	\$ 71,787	\$ 101,457	\$ 176,485	\$ 159,150
M&S	84,715	177,540	135,363	254,782
CO	<u>2,948</u>	<u>16,724</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 159,450	\$ 295,721	\$ 311,848	\$ 414,732

### 5655 TAX TITLE FUND

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	648,417	791,665	552,300	2,053,400
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 648,417	\$ 791,665	\$ 552,300	\$ 2,053,400

### 5660 JUSTICE CENTER PROGRAM DESCRIPTION

Provide central management of the Justice Center, a public condominium owned by the County and City, and operated by the County as the majority owner and managing agent.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	16.43	16.69	16.80	11.60
PS	\$ 629,755	\$ 682,892	\$ 711,525	\$ 512,740
M&S	939,723	939,073	981,986	1,120,033
CO	<u>1,858</u>	<u>5,792</u>	<u>0</u>	<u>17,000</u>
TOTAL	\$ 1,571,335	\$ 1,627,757	\$ 1,693,511	\$ 1,649,773

## Department Of Environmental Services Facilities Management

### Objectives

- ▶ Provides central management of the Justice Center, a public condominium, and provides all maintenance facilities for the common areas and the Multnomah County Detention Center.
- ▶ Provides utilities funding for the Justice Center.
- ▶ Provides Locksmith capability for County detention facilities and other County facilities and carpentry expertise at the Justice Center.
- ▶ Provides engineering expertise to maintain the sophisticated engineering systems and equipment installed in the Justice Center.
- ▶ Provides custodial services for high security areas of the MCDC and common spaces of the Justice Center.
- ▶ Provides on-site expertise to handle any electrical problems that may arise in a highly sophisticated public condominium which houses a major security detention facility.

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### 5700 CAPITAL IMPROVEMENTS PROGRAM DESCRIPTION

The Capital Improvement Program funds construction and repair projects for County owned and maintained facilities. Its purpose is to keep County facilities structurally sound, mechanically updated, and functionally efficient. In 1987-88, the Department established a Countywide management committee to review and prioritize capital projects for the County facilities.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	4.51	5.33	5.00	5.00
PS	\$ 260,941	\$ 277,908	\$ 257,690	\$ 250,811
M&S	294,880	285,733	211,150	95,961
CO	<u>1,513,476</u>	<u>1,271,347</u>	<u>1,747,557</u>	<u>1,196,159</u>
TOTAL	\$ 2,069,297	\$ 1,834,988	\$ 2,216,397	\$ 1,542,931

### Objectives

- ▶ Manage the County's construction projects (over \$10,000) and administer the Capital Improvement Program.
- ▶ To provide funds for construction and repair projects for County owned and maintained facilities.
- ▶ To keep County facilities structurally sound, mechanically updated.

## Department Of Environmental Services Facilities Management

### CAPITAL IMPROVEMENTS PROJECTS FISCAL YEAR 1992-93

PROJECT	CARRYOVER	NEW FUNDS	TOTAL PROJECT
Percent for Art	\$ 0	\$ 10,365	\$ 10,365
Countywide Design Contingency	0	78,117	78,117
Two new Courtrooms, 6th Floor	10,000	350,000	360,000
Courtroom Design	32,928	0	32,928
Gill Building Paint and Waterproof	733	130,000	130,733
Structural Studies	0	25,000	25,000
Handicap Access/ADA Compliance (Partial)	28,246	25,000	53,246
Gill Sprinkler Pump	20,000	15,000	35,000
MCCF Roof	0	135,000	135,000
Courthouse Annex Roof	0	65,000	65,000
Election Building Drainage	0	21,000	21,000
Gill Building Lower Roof	0	20,000	20,000
Justice Center Reception Gate	0	35,000	35,000
Library Structure	13,413	0	13,413
MCRC Parapets	30,684	0	30,684
Probation Building Roof	4,600	0	4,600
Animal Control	37,450	0	37,450
Laundry/Storage (MCIJ)	62,199	0	62,199
Morgue Roof	16,200	0	16,200
Justice Center 1000 Gallon Water Heater	32,560	24,000	56,560
Justice Center Seal 4th Floor	31,514	0	31,514
Jury Boxes	<u>27,150</u>	<u>0</u>	<u>27,150</u>
	\$ 347,677	\$ 933,482	\$ 1,281,159

### 5710 LEASE PURCHASE PROJECTS PROGRAM DESCRIPTION

Accounts for the purchase of real and personal property via third party financing.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	291,363	66,076	150,000	650,000
CO	<u>7,677,176</u>	<u>1,169,890</u>	<u>1,500,000</u>	<u>27,074,327</u>
TOTAL	\$ 7,968,539	\$ 1,235,966	\$ 1,650,000	\$ 27,724,327

#### Property and Equipment Certificates of Participation 1992-93

Mead Building - Carryover	724,327
Juvenile Detention Facility	27,000,000

**Department Of Environmental Services  
Facilities Management**

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**5658 CAPITAL IMPROVEMENT FUND PROGRAM DESCRIPTION**

This fund, established in 1990-91, accounts for one half of the proceeds from the sale of unrestricted capital assets. The Board of County Commissioners have dedicated such proceeds to procurement of land and buildings.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	0	15,991	0	0
CO	<u>0</u>	<u>0</u>	<u>20,878</u>	<u>43,600</u>
TOTAL	\$ 0	\$ 15,991	\$ 20,878	\$ 43,600

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**5659 NATURAL AREAS ACQUISITION AND PROTECTION PROGRAM DESCRIPTION**

This fund, established in 1990-91, accounts for one half of the proceeds from the sale of unrestricted capital assets. The Board of County Commissioners have dedicated such proceeds to procurement of natural areas.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	0	15,991	0	40,000
CO	<u>0</u>	<u>0</u>	<u>20,878</u>	<u>150,000</u>
TOTAL	\$ 0	\$ 15,991	\$ 20,878	\$ 190,000

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 100 GENERAL FUND SUM ORG: 5600 FACILITIES MANAGEMENT	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
1,255,064	1,664,574	1,872,540	1,849,544	PERSONAL SERVICES	1,886,267	1,886,267	1,886,267
147,155	107,112	67,101	67,101	5100 PERMANENT	63,087	63,087	63,087
31,837	38,609	24,774	24,774	5200 TEMPORARY	21,368	21,368	21,368
12,999	21,463	8,544	8,544	5300 OVERTIME	6,436	6,436	6,436
340,206	459,481	527,639	518,491	5400 PREMIUM	524,065	524,065	524,065
1,787,261	2,291,239	2,500,598	2,468,454	5500 FRINGE BENEFITS	2,501,223	2,501,223	2,501,223
182,131	278,206	387,383	380,054	TOTAL EXTERNAL	388,751	388,751	388,751
				5550 INSURANCE BENEFITS			
1,969,392	2,569,445	2,887,981	2,848,508	TOTAL PERSONAL SERVICES	2,889,974	2,889,974	2,889,974
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	100,100	100,100	100,100
561,770	916,532	1,167,089	1,017,565	6110 PROFESSIONAL SVCS	1,003,748	1,003,748	1,106,705
7,145	7,489	8,152	8,152	6120 PRINTING	8,152	8,152	8,152
1,764,824	2,082,319	2,257,814	2,257,814	6130 UTILITIES	2,489,478	2,489,478	2,489,478
2,248	1,841	1,628	1,628	6140 COMMUNICATIONS	1,800	1,800	1,800
1,024,351	536,679	846,651	822,576	6170 RENTALS	676,741	676,741	622,933
165,624	530,832	798,604	782,817	6180 REPAIRS AND MAINTENANCE	873,960	873,960	873,960
155,997	172,264	385,637	301,565	6190 MAINTENANCE CONTRACTS	264,535	264,535	297,299
5,362	8,284	4,385	4,385	6200 POSTAGE	0	0	0
333,806	410,764	414,640	407,677	6230 SUPPLIES	427,876	427,876	427,876
0	0	0	0	6270 FOOD	0	0	0
4,702	2,568	11,732	11,732	6310 EDUCATION & TRAINING	12,060	6,560	6,560
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	1,500	1,500	1,500
1,455	1,669	1,883	1,883	6330 LOCAL TRAVEL/MILEAGE	2,660	2,660	2,660
37,027	47,194	51,043	51,043	6520 INSURANCE	40,763	40,763	40,763
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
1,238	1,793	1,677	1,677	6620 DUES AND SUBSCRIPTIONS	1,606	1,606	1,606
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
4,065,549	4,720,228	5,950,935	5,670,514	TOTAL EXTERNAL	5,904,979	5,899,479	5,981,392
0	0	0	0	7100 INDIRECT COSTS	0	0	0
35,277	38,458	32,407	32,407	7150 TELEPHONE	44,509	44,509	44,509
0	0	0	0	7200 DATA PROCESSING	0	0	0
64,928	133,535	88,475	88,475	7300 MOTOR POOL	91,522	91,522	91,522
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
473,777	14,597	0	0	7500 OTHER INTERNAL	0	0	0
0	1,804,390	2,055,600	1,555,600	7550 SERV REIMB TO CAP LEASE RET FU	1,558,700	1,558,700	1,912,508
0	0	0	0	7560 DISTRIBUTION/POSTAGE	5,500	5,500	5,500
573,982	1,990,980	2,176,482	1,676,482	TOTAL INTERNAL	1,700,231	1,700,231	2,054,039
4,639,531	6,711,208	8,127,417	7,346,996	TOTAL MATERIALS & SERVICES	7,605,210	7,599,710	8,035,431
0	0	0	0	8100 LAND	0	0	0
416,965	329,763	0	347,226	8200 BUILDINGS	8,000	8,000	163,000
65,557	48,237	0	0	8300 OTHER IMPROVEMENTS	0	0	0
11,676	50,591	90,579	10,579	8400 EQUIPMENT	53,000	53,000	53,000
494,198	428,591	90,579	357,805	TOTAL CAPITAL OUTLAY	61,000	61,000	216,000
6,347,008	7,440,058	8,542,112	8,496,773	DIRECT BUDGET	8,467,202	8,461,702	8,698,615
7,103,121	9,709,244	11,105,977	10,553,309	TOTAL BUDGET	10,556,184	10,550,684	11,141,405

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 100 GENERAL FUND  
 SUM ORG: 5600 FACILITIES MANAGEMENT

## PERSONNEL DETAIL

DES-48

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
2.37	73,434	0.00	0	0.00	0	0.00	0	ADMIN SPEC 1	0.00	0	0.00	0	0.00	0
1.00	22,585	0.00	0	0.00	0	0.00	0	ADMIN TECH	0.00	0	0.00	0	0.00	0
3.69	131,996	5.06	187,723	6.00	225,864	6.00	225,864	ELECTRICIAN	6.00	225,000	6.00	225,000	6.00	225,000
0.00	0	0.00	0	0.00	0	0.00	0	SUPERVISOR/ES-3	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER/COORD/ES-7	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	MAINTENANCE	0.00	0	0.00	0	0.00	0
0.88	34,305	0.90	36,533	1.00	40,935	1.00	40,935	ELECTRICIAN/LEAD *	2.00	84,022	2.00	84,022	2.00	84,022
3.36	60,001	1.64	30,583	1.00	17,937	1.00	17,937	OFFICE ASSISTANT 2	1.00	17,587	1.00	17,587	1.00	17,587
0.94	19,610	1.89	41,002	2.00	45,803	2.00	45,803	OFFICE ASST/SENIOR	2.00	47,006	2.00	47,006	2.00	47,006
0.00	0	0.19	4,172	1.00	19,619	1.00	19,619	WORD PROC OPERATOR	1.00	20,087	1.00	20,087	1.00	20,087
0.00	0	0.83	20,199	1.00	25,267	1.00	25,267	CONSTRUCTION PROJECT	1.00	25,853	1.00	25,853	1.00	25,853
0.00	0	0.95	28,261	1.00	30,810	1.00	30,810	ASBESTOS PROJECT SPE	1.00	31,618	1.00	31,618	1.00	31,618
0.00	0	0.29	8,554	0.00	0	0.00	0	WORD PROC UNIT SUPV	0.00	0	0.00	0	0.00	0
0.00	0	1.61	45,387	2.00	56,228	2.00	56,228	CONSTRUCTION PROJECT	2.00	60,091	2.00	60,091	2.00	60,091
0.00	0	1.00	23,262	1.00	21,928	1.00	21,928	FISCAL ASST/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	FISCAL SPECIALIST 1	1.00	23,374	1.00	23,374	1.00	23,374
0.00	0	0.29	10,284	0.00	0	0.00	0	FISCAL SPECIALIST 2	0.00	0	0.00	0	0.00	0
1.78	33,619	2.55	52,211	6.00	128,144	6.00	128,144	FACILITIES MAINTENAN	7.00	153,472	7.00	153,472	7.00	153,472
8.29	154,304	9.82	193,361	13.20	261,414	13.20	261,414	CUSTODIAN	11.35	226,581	11.35	226,581	11.35	226,581
1.00	20,363	1.00	21,628	1.00	21,442	1.00	21,442	CUSTODIAN/LEAD *	1.00	21,360	1.00	21,360	1.00	21,360
3.70	107,838	2.99	89,942	4.00	120,980	4.00	120,980	PLANT MAINT ENGINEER	4.00	120,520	4.00	120,520	4.00	120,520
3.83	116,460	3.84	121,285	5.00	160,240	5.00	160,240	HVAC ENGINEER	5.00	159,630	5.00	159,630	5.00	159,630
0.00	0	0.62	19,768	1.00	32,069	1.00	32,069	PLANT MAINT ENGIN/LD	1.00	31,946	1.00	31,946	1.00	31,946
0.93	29,895	0.87	29,260	1.00	33,976	1.00	33,976	HVAC ENGINEER/LEAD *	1.00	33,847	1.00	33,847	1.00	33,847
2.76	78,436	2.07	61,856	3.00	89,667	3.00	89,667	CARPENTER/MAINTENANC	3.00	89,325	3.00	89,325	3.00	89,325
0.68	20,479	0.96	30,271	1.00	31,335	1.00	31,335	CARPENTER/LEAD *	1.00	31,216	1.00	31,216	1.00	31,216
0.00	0	0.87	25,615	1.00	29,889	1.00	29,889	CARPENTER/LOCKSMITH	1.00	29,775	1.00	29,775	1.00	29,775
0.00	0	0.88	41,169	0.00	0	0.00	0	BLDG/GROUNDS COORD	0.00	0	0.00	0	0.00	0
0.00	0	0.19	3,174	0.00	0	0.00	0	YOUTH LIBRARIAN	0.00	0	0.00	0	0.00	0
0.00	0	3.60	72,388	0.00	0	0.00	0	BLDG/GROUNDS WORK 1	0.00	0	0.00	0	0.00	0
0.00	0	1.72	38,234	0.00	0	0.00	0	BLDG/GROUNDS WORK 2	0.00	0	0.00	0	0.00	0
0.00	0	0.66	11,008	0.00	0	0.00	0	CUSTODIAN	0.00	0	0.00	0	0.00	0
0.00	0	0.57	13,438	0.00	0	0.00	0	PROJECT WORKER	0.00	0	0.00	0	0.00	0
2.00	59,702	2.37	76,073	3.00	93,369	2.00	60,026	FACILITIES COORD	2.00	61,888	2.00	61,888	2.00	61,888
1.00	35,214	1.00	36,674	1.00	36,795	0.00	0	PLANT MAINTENANCE SU	0.00	0	0.00	0	0.00	0
1.03	35,513	1.00	36,698	1.00	38,291	0.00	0	PROGRAM/STAFF ASSIST	0.00	0	0.00	0	0.00	0
2.03	86,087	2.00	90,880	3.00	139,227	0.00	0	PROGRAM MANAGER 1	0.00	0	0.00	0	0.00	0
0.96	37,199	1.07	40,176	1.00	36,267	0.00	0	ADMIN SPEC 2	0.00	0	0.00	0	0.00	0
0.00	0	0.71	23,522	1.00	34,726	1.00	34,726	FISCAL SPEC / SR	1.00	37,223	1.00	37,223	1.00	37,223
1.00	44,396	1.00	46,230	1.00	46,384	0.50	23,388	ELECTRICAL SUPERVISO	0.00	0	0.00	0	0.00	0
1.00	53,627	1.00	53,755	1.00	53,934	0.00	0	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	45,897	FAC BUILDING MGR	1.00	48,804	1.00	48,804	1.00	48,804
0.00	0	0.00	0	0.00	0	1.00	38,291	FAC ENVIRON COORD	1.00	39,547	1.00	39,547	1.00	39,547
0.00	0	0.00	0	0.00	0	1.00	45,948	FAC MAINT MANAGER	1.00	48,685	1.00	48,685	1.00	48,685
0.00	0	0.00	0	0.00	0	1.00	33,343	FAC BUILDING SUPV	1.00	34,434	1.00	34,434	1.00	34,434
0.00	0	0.00	0	0.00	0	1.00	36,795	FAC MAINTEN SUPV	1.00	39,096	1.00	39,096	1.00	39,096
0.00	0	0.00	0	0.00	0	1.00	53,934	FAC MANAGER/SR	1.00	57,163	1.00	57,163	1.00	57,163



## PERSONNEL DETAIL

[illegible]

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 100 GENERAL FUND SUM ORG: 5700 CONSTRUCTION PROJECTS	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
141,162	193,033	180,619	180,619	PERSONAL SERVICES			
53,306	8,413	2,000	1,247	5100 PERMANENT	177,477	177,477	177,477
2,117	617	0	0	5200 TEMPORARY	1,200	1,200	1,200
462	512	0	0	5300 OVERTIME	0	0	0
48,502	52,030	48,921	48,861	5400 PREMIUM	0	0	0
245,549	254,605	231,540	230,727	5500 FRINGE BENEFITS	48,227	48,227	48,227
15,392	23,303	26,150	26,135	TOTAL EXTERNAL	226,904	226,904	226,904
				5550 INSURANCE BENEFITS	23,907	23,907	23,907
260,941	277,908	257,690	256,862	TOTAL PERSONAL SERVICES	250,811	250,811	250,811
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
272,239	217,330	200,188	200,188	6110 PROFESSIONAL SVCS	85,000	85,000	85,000
6,833	2,982	4,250	3,750	6120 PRINTING	3,750	3,750	3,750
292	1,763	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
1,821	12	0	0	6170 RENTALS	0	0	0
4,677	26,678	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
888	57	0	0	6200 POSTAGE	0	0	0
2,565	6,504	1,000	1,000	6230 SUPPLIES	1,000	1,000	1,000
0	0	0	0	6270 FOOD	0	0	0
1,161	90	1,000	1,000	6310 EDUCATION & TRAINING	900	400	400
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	2	400	400	6330 LOCAL TRAVEL/MILEAGE	400	400	400
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
150	160	0	0	6620 DUES AND SUBSCRIPTIONS	100	100	100
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
290,626	255,578	206,838	206,338	TOTAL EXTERNAL	91,150	90,650	90,650
0	0	0	0	7100 INDIRECT COSTS	0	0	0
3,012	6,005	2,200	2,200	7150 TELEPHONE	2,979	2,979	2,979
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	8,624	2,112	2,112	7300 MOTOR POOL	2,332	2,332	2,332
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
1,242	3,947	0	0	7500 OTHER INTERNAL	0	0	0
0	11,579	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
4,254	30,155	4,312	4,312	TOTAL INTERNAL	5,311	5,311	5,311
294,880	285,733	211,150	210,650	TOTAL MATERIALS & SERVICES	96,461	95,961	95,961
0	0	0	0	8100 LAND	0	0	0
1,454,160	1,260,074	1,747,557	1,601,997	8200 BUILDINGS	779,117	779,117	1,196,159
47,623	3,980	0	0	8300 OTHER IMPROVEMENTS	0	0	0
11,693	7,293	0	0	8400 EQUIPMENT	0	0	0
1,513,476	1,271,347	1,747,557	1,601,997	TOTAL CAPITAL OUTLAY	779,117	779,117	1,196,159
2,049,651	1,781,530	2,185,935	2,039,062	DIRECT BUDGET	1,097,171	1,096,671	1,513,713
2,069,297	1,834,988	2,216,397	2,069,509	TOTAL BUDGET	1,126,389	1,125,889	1,542,931

DES-50

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 100 GENERAL FUND  
 SUM ORG: 5700 CONSTRUCTION PROJECTS

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
2.98	85,365	0.00	0	0.00	0	0.00	0	ADMIN SPEC 1	0.00	0	0.00	0	0.00	0
0.20	7,267	0.19	6,986	0.00	0	0.00	0	ELECTRICIAN	0.00	0	0.00	0	0.00	0
0.06	2,298	0.04	1,547	0.00	0	0.00	0	ELECTRICIAN/LEAD *	0.00	0	0.00	0	0.00	0
0.00	0	0.03	991	0.00	0	0.00	0	ASBESTOS PROJECT SPE	0.00	0	0.00	0	0.00	0
0.00	0	0.35	10,558	0.00	0	0.00	0	WORD PROC UNIT SUPV	0.00	0	0.00	0	0.00	0
0.00	0	0.87	30,820	1.00	33,229	1.00	33,229	CONSTRUCTION PROJECT	2.00	70,407	2.00	70,407	2.00	70,407
0.00	0	1.82	60,539	2.00	64,433	2.00	64,433	CONSTRUCTION PROJECT	2.00	59,818	2.00	59,818	2.00	59,818
0.09	325	0.05	1,070	0.00	0	0.00	0	FACILITIES MAINTENAN	0.00	0	0.00	0	0.00	0
0.06	1,626	0.11	3,281	0.00	0	0.00	0	PLANT MAINT ENGINEER	0.00	0	0.00	0	0.00	0
0.01	274	0.04	1,363	0.00	0	0.00	0	HVAC ENGINEER	0.00	0	0.00	0	0.00	0
0.00	0	0.03	949	0.00	0	0.00	0	PLANT MAINT ENGIN/LD	0.00	0	0.00	0	0.00	0
0.05	1,790	0.06	2,198	0.00	0	0.00	0	HVAC ENGINEER/LEAD *	0.00	0	0.00	0	0.00	0
0.00	0	0.01	207	0.00	0	0.00	0	ELECTRONIC TECH	0.00	0	0.00	0	0.00	0
0.04	911	0.01	412	0.00	0	0.00	0	CARPENTER/MAINTENANC	0.00	0	0.00	0	0.00	0
0.03	1,092	0.03	901	0.00	0	0.00	0	CARPENTER/LEAD *	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM/STAFF ASSIST	0.00	0	0.00	0	0.00	0
0.99	40,213	1.00	43,955	1.00	45,704	0.00	0	PROGRAM MANAGER 1	0.00	0	0.00	0	0.00	0
0.00	0	0.69	27,256	1.00	37,252	1.00	37,252	ADMIN SPEC 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	45,704	CONSTRUCT PROJ ADM	1.00	47,252	1.00	47,252	1.00	47,252
4.51	141,161	5.33	193,033	5.00	180,618	5.00	180,618	5100 PERMANENT	5.00	177,477	5.00	177,477	5.00	177,477

DES-51

# REQUIREMENT DETAIL

AGENCY: 030 ENVIRONMENTAL SERVICES  
FUND: 153 NAT AREAS ACQUISITION PROTECT  
SUM ORG: 5600 FACILITIES MANAGEMENT

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED		1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
				PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
0	15,991	0	0	6110 PROFESSIONAL SVCS	40,000	40,000	40,000
0	0	0	0	6120 PRINTING	0	0	0
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
0	0	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
0	15,991	0	0	TOTAL EXTERNAL	40,000	40,000	40,000
0	0	0	0	7100 INDIRECT COSTS	0	0	0
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	0	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
0	0	0	0	TOTAL INTERNAL	0	0	0
0	15,991	0	0	TOTAL MATERIALS & SERVICES	40,000	40,000	40,000
0	0	20,878	130,878	8100 LAND	50,000	50,000	50,000
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	100,000	100,000	100,000
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	20,878	130,878	TOTAL CAPITAL OUTLAY	150,000	150,000	150,000
0	15,991	20,878	130,878	DIRECT BUDGET	190,000	190,000	190,000
0	15,991	20,878	130,878	TOTAL BUDGET	190,000	190,000	190,000

DES-52

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 158 TAX TITLE LAND SALES FUND SUM ORG: 5600 FACILITIES MANAGEMENT	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
0	0	0	0	PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
502,010	536,570	240,452	240,452	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	617,675	1,638,668	1,638,668
0	0	0	0	6110 PROFESSIONAL SVCS	0	0	0
0	0	0	0	6120 PRINTING	0	0	0
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
0	0	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
502,010	536,570	240,452	240,452	TOTAL EXTERNAL	617,675	1,638,668	1,638,668
0	0	0	0	7100 INDIRECT COSTS	0	0	0
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
146,407	255,095	311,848	311,848	7500 OTHER INTERNAL	435,725	414,732	414,732
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
146,407	255,095	311,848	311,848	TOTAL INTERNAL	435,725	414,732	414,732
648,417	791,665	552,300	552,300	TOTAL MATERIALS & SERVICES	1,053,400	2,053,400	2,053,400
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
502,010	536,570	240,452	240,452	DIRECT BUDGET	617,675	1,638,668	1,638,668
648,417	791,665	552,300	552,300	TOTAL BUDGET	1,053,400	2,053,400	2,053,400

DES-53

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 169 JAIL LEVY FUND SUM ORG: 5600 FACILITIES MANAGEMENT	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
				PERSONAL SERVICES			
0	51,815	90,254	80,214	5100 PERMANENT	87,986	87,986	87,986
0	3,823	0	0	5200 TEMPORARY	0	0	0
0	3,899	0	0	5300 OVERTIME	0	0	0
0	1,151	0	0	5400 PREMIUM	0	0	0
0	15,306	24,369	21,658	5500 FRINGE BENEFITS	23,841	23,841	23,841
0	75,994	114,623	101,872	TOTAL EXTERNAL	111,827	111,827	111,827
0	8,541	16,309	14,148	5550 INSURANCE BENEFITS	18,720	18,720	18,720
0	84,535	130,932	116,020	TOTAL PERSONAL SERVICES	130,547	130,547	130,547
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
0	9,785	1,999	1,999	6110 PROFESSIONAL SVCS	1,999	1,999	1,999
0	0	0	0	6120 PRINTING	0	0	0
0	103,640	217,748	179,410	6130 UTILITIES	179,410	179,410	179,410
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	211	0	0	6170 RENTALS	0	0	0
0	10,497	750	750	6180 REPAIRS AND MAINTENANCE	6,875	6,875	6,875
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	53	0	0	6200 POSTAGE	0	0	0
0	17,584	64,092	50,000	6230 SUPPLIES	49,604	49,604	49,604
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	6,125	6,125	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
0	141,770	290,714	238,284	TOTAL EXTERNAL	237,888	237,888	237,888
0	0	0	0	7100 INDIRECT COSTS	14,950	14,950	14,950
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	3,705	3,531	3,531	7300 MOTOR POOL	6,261	6,261	6,261
0	59,044	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	0	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
0	62,749	3,531	3,531	TOTAL INTERNAL	21,211	21,211	21,211
0	204,519	294,245	241,815	TOTAL MATERIALS & SERVICES	259,099	259,099	259,099
0	0	0	0	8100 LAND	0	0	0
0	4,469,114	736,798	736,798	8200 BUILDINGS	0	0	0
0	283,857	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	4,752,971	736,798	736,798	TOTAL CAPITAL OUTLAY	0	0	0
0	4,970,735	1,142,135	1,076,954	DIRECT BUDGET	349,715	349,715	349,715
0	5,042,025	1,161,975	1,094,633	TOTAL BUDGET	389,646	389,646	389,646

DES-54

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 169 JAIL LEVY FUND  
 SUM ORG: 5600 FACILITIES MANAGEMENT

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
0.00	0	0.24	8,926	0.00	0	0.00	0	ELECTRICIAN	0.00	0	0.00	0	0.00	0
0.00	0	0.04	1,738	0.00	0	0.00	0	ELECTRICIAN/LEAD *	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	ASBESTOS PROJECT SPE	0.00	0	0.00	0	0.00	0
0.00	0	0.01	178	0.00	0	0.00	0	CONSTRUCTION PROJECT	0.00	0	0.00	0	0.00	0
0.00	0	0.07	1,341	0.00	0	0.00	0	FACILITIES MAINTENAN	0.00	0	0.00	0	0.00	0
0.00	0	1.18	22,817	1.50	30,120	1.00	20,080	CUSTODIAN	1.40	28,081	1.40	28,081	1.40	28,081
0.00	0	0.17	5,262	1.00	30,245	1.00	30,245	PLANT MAINT ENGINEER	1.00	30,130	1.00	30,130	1.00	30,130
0.00	0	0.06	2,064	0.00	0	0.00	0	HVAC ENGINEER	0.00	0	0.00	0	0.00	0
0.00	0	0.01	230	0.00	0	0.00	0	PLANT MAINT ENGIN/LD	0.00	0	0.00	0	0.00	0
0.00	0	0.02	802	0.00	0	0.00	0	HVAC ENGINEER/LEAD *	0.00	0	0.00	0	0.00	0
0.00	0	0.19	5,633	1.00	29,889	1.00	29,889	CARPENTER/MAINTENANC	1.00	29,775	1.00	29,775	1.00	29,775
0.00	0	0.01	299	0.00	0	0.00	0	CARPENTER/LEAD *	0.00	0	0.00	0	0.00	0
0.00	0	0.02	663	0.00	0	0.00	0	CARPENTER/LOCKSMITH	0.00	0	0.00	0	0.00	0
0.00	0	0.05	1,862	0.00	0	0.00	0	ADMIN SPEC 2	0.00	0	0.00	0	0.00	0
0.00	0	2.07	51,815	3.50	90,254	3.00	80,214	5100 PERMANENT	3.40	87,986	3.40	87,986	3.40	87,986

DES-55

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 175 ASSESSMENT & TAXATION SUM ORG: 5600 FACILITIES MANAGEMENT	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
52,139	72,054	117,827	117,827	PERSONAL SERVICES			
46	0	0	0	5100 PERMANENT	118,366	106,152	106,152
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
13,213	17,315	31,812	31,812	5500 FRINGE BENEFITS	32,102	28,790	28,790
65,398	89,369	149,639	149,639	TOTAL EXTERNAL	150,468	134,942	134,942
6,389	12,088	26,846	26,846	5550 INSURANCE BENEFITS	28,177	25,008	25,008
71,787	101,457	176,485	176,485	TOTAL PERSONAL SERVICES	178,645	159,950	159,950
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	46,895	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
10,558	14,058	19,600	19,600	6110 PROFESSIONAL SVCS	20,000	19,600	19,600
671	1,308	850	850	6120 PRINTING	1,000	850	850
3,983	6,866	2,000	2,000	6130 UTILITIES	2,500	2,000	2,000
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
59,896	84,749	100,000	100,000	6180 REPAIRS AND MAINTENANCE	200,000	200,000	200,000
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
15	0	4,000	4,000	6200 POSTAGE	0	0	0
1,213	2,239	1,000	1,000	6230 SUPPLIES	1,000	1,000	1,000
0	0	0	0	6270 FOOD	0	0	0
219	368	2,000	2,000	6310 EDUCATION & TRAINING	0	2,000	2,000
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	750	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
6,369	208	300	300	6620 DUES AND SUBSCRIPTIONS	500	300	300
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
82,924	156,691	129,750	129,750	TOTAL EXTERNAL	225,750	225,750	225,750
0	0	0	0	7100 INDIRECT COSTS	16,718	15,678	15,678
903	1,973	1,385	1,385	7150 TELEPHONE	2,500	2,553	2,553
0	0	0	0	7200 DATA PROCESSING	0	0	0
888	18,676	4,228	4,228	7300 MOTOR POOL	5,000	4,689	4,689
0	0	0	0	7400 BUILDING MANAGEMENT	2,112	2,112	2,112
0	200	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	5,000	4,000	4,000
1,791	20,849	5,613	5,613	TOTAL INTERNAL	31,330	29,032	29,032
84,715	177,540	135,363	135,363	TOTAL MATERIALS & SERVICES	257,080	254,782	254,782
0	0	0	0	8100 LAND	0	0	0
0	989	0	0	8200 BUILDINGS	0	0	0
0	9,630	0	0	8300 OTHER IMPROVEMENTS	0	0	0
2,948	6,105	0	0	8400 EQUIPMENT	0	0	0
2,948	16,724	0	0	TOTAL CAPITAL OUTLAY	0	0	0
151,270	262,784	279,389	279,389	DIRECT BUDGET	376,218	360,692	360,692
159,450	295,721	311,848	311,848	TOTAL BUDGET	435,725	414,732	414,732

DES-56



AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 175 ASSESSMENT & TAXATION  
 SUM ORG: 5600 FACILITIES MANAGEMENT

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
1.00	32,005	0.00	0	0.00	0	0.00	0	ADMIN SPEC 1	0.00	0	0.00	0	0.00	0
0.00	0	0.03	1,006	0.00	0	0.00	0	ELECTRICIAN	0.00	0	0.00	0	0.00	0
0.96	19,437	1.80	35,010	3.00	56,519	3.00	56,519	OFFICE ASSISTANT 2	1.00	18,244	1.00	18,244	1.00	18,244
0.00	0	0.00	0	0.00	0	0.00	0	OFFICE ASST/SENIOR	1.00	22,616	1.00	22,616	1.00	22,616
0.00	0	0.01	115	0.00	0	0.00	0	ASBESTOS PROJECT SPE	0.00	0	0.00	0	0.00	0
0.00	0	0.11	3,862	0.00	0	0.00	0	WORD PROC UNIT SUPV	0.00	0	0.00	0	0.00	0
0.00	0	0.06	1,745	1.00	27,583	1.00	27,583	CONSTRUCTION PROJECT	1.00	31,696	1.00	31,696	1.00	31,696
0.00	0	0.88	29,606	1.00	33,725	1.00	33,725	PROPERTY MANAGE SPEC	1.00	33,596	1.00	33,596	1.00	33,596
0.00	0	0.02	380	0.00	0	0.00	0	CARPENTER/MAINTENANC	0.00	0	0.00	0	0.00	0
0.03	697	0.00	0	0.00	0	0.00	0	FACILITIES COORD	0.00	0	0.00	0	0.00	0
0.00	0	0.02	330	0.00	0	0.00	0	PROGRAM/STAFF ASSIST	0.00	0	0.00	0	0.00	0
1.99	52,139	2.93	72,054	5.00	117,827	5.00	117,827	5100 PERMANENT	4.00	106,152	4.00	106,152	4.00	106,152

DES-57

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 235 LEASE/PURCHASE PROJECT FUND SUM ORG: 5700 CONSTRUCTION PROJECTS	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
				PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
281,727	56,815	150,000	150,000	6110 PROFESSIONAL SVCS	650,000	650,000	650,000
5,226	0	0	0	6120 PRINTING	0	0	0
253	2,767	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	275	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
207	491	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
287,413	60,348	150,000	150,000	TOTAL EXTERNAL	650,000	650,000	650,000
0	0	0	0	7100 INDIRECT COSTS	0	0	0
2,493	4,364	0	0	7150 TELEPHONE	0	0	0
1,457	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	0	0	0	7500 OTHER INTERNAL	0	0	0
0	1,364	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
3,950	5,728	0	0	TOTAL INTERNAL	0	0	0
291,363	66,076	150,000	150,000	TOTAL MATERIALS & SERVICES	650,000	650,000	650,000
571,100	0	0	0	8100 LAND	0	0	0
6,775,408	1,147,921	1,500,000	1,500,000	8200 BUILDINGS	27,140,000	27,140,000	27,074,327
91,245	1,863	0	0	8300 OTHER IMPROVEMENTS	0	0	0
239,423	20,106	0	0	8400 EQUIPMENT	0	0	0
7,677,176	1,169,890	1,500,000	1,500,000	TOTAL CAPITAL OUTLAY	27,140,000	27,140,000	27,074,327
7,964,589	1,230,238	1,650,000	1,650,000	DIRECT BUDGET	27,790,000	27,790,000	27,724,327
7,968,539	1,235,966	1,650,000	1,650,000	TOTAL BUDGET	27,790,000	27,790,000	27,724,327

DES-58

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 240 CAPITAL IMPROVEMENT FUND SUM ORG: 5600 FACILITIES MANAGEMENT	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
0	0	0	0	PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
0	15,991	0	0	6110 PROFESSIONAL SVCS	0	0	0
0	0	0	0	6120 PRINTING	0	0	0
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
0	0	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
0	15,991	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	7100 INDIRECT COSTS	0	0	0
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	0	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
0	0	0	0	TOTAL INTERNAL	0	0	0
0	15,991	0	0	TOTAL MATERIALS & SERVICES	0	0	0
0	0	0	0	8100 LAND	0	0	0
0	0	20,878	20,878	8200 BUILDINGS	43,600	43,600	43,600
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	20,878	20,878	TOTAL CAPITAL OUTLAY	43,600	43,600	43,600
0	15,991	20,878	20,878	DIRECT BUDGET	43,600	43,600	43,600
0	15,991	20,878	20,878	TOTAL BUDGET	43,600	43,600	43,600

DES-59

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 100 GENERAL FUND  
 ORG: 5600 FACILITIES MANAGEMENT

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
1,364	1,206	0	0	4601	Edgefield Manor	0	0	0
12,441	12,488	0	0	4604	Central Duplicating	0	0	0
26,191	42,978	104,408	104,408	4605	Justice Cntr Repair/Maint--City Ptld	128,640	128,640	152,640
1,235	68	3,000	3,000	4607	Justice Cntr Repair/Maint--State	0	0	0
2,192	4,226	0	0	4608	Servomation	0	0	0
855,481	1,082,815	920,209	920,209	4612	Property/Space Rentals	668,430	662,430	682,430
403,683	440,726	548,862	548,862	4614	Justice Cntr Condo Agrmnt--City Ptld	637,178	637,178	637,178
4,873	9,607	9,715	9,715	4617	Justice Cntr Condo Agrmnt--State	0	0	0
0	0	0	0	4620	Justice Cntr Condo Agrmnt/Retail	9,119	9,119	9,119
(516)	14,820	0	0	4699	Misc Chrgs/Recoveries	0	0	0
971	(1)	0	0	4900	Miscellaneous Charges and Recoveries	0	0	0
871	3,415	1,740	1,740	5010	Interest on Charges	2,050	2,050	2,050
29,173	7,543	8,880	8,880	6004	Property Management Sales	8,800	8,800	8,800
(3,140)	985	0	0	6012	Property Sales	900	900	900
1,990	4,275	913	913	6013	Misc Sales	913	913	913
0	0	1,100	1,100	6014	Vending Machine Sales	1,000	1,000	1,000
4,796	0	0	0	6202	Tax Exemption Refunds	0	0	0
690	0	0	0	6600	General Fund--Serv Reimb (Other Internal)	0	0	0
49,680	51,755	78,125	78,125	6601	Road Fund--Serv Reimb	78,250	78,250	78,250
757,762	1,450,150	1,417,206	1,365,693	6602	Federal/State Fund--Serv Reimb	1,435,554	1,435,554	1,435,554
0	0	0	0	6603	Animal Control Fund--Serv Reimb	0	0	0
212,688	224,257	235,679	235,679	6606	Data Processing Fund--Serv Reimb	235,679	235,679	235,679
4,024	17,106	2,950	2,950	6607	Fleet Management Fund--Serv Reimb	3,000	3,000	3,000
NEW FUND	59,044	2,400	2,400	6610	Jail Levy Fund--Serv Reimb	0	0	0
3,794	10,860	10,860	10,860	6618	Insurance Fund--Serv Reimb	11,273	11,273	11,273
0	0	311,848	311,848	6624	Tax Title Fund--Serv Reimb	0	0	0
1,948	2,172	2,117	2,117	6625	Cable TV Fund--Serv Reimb	2,117	2,117	2,117
4,909	0	2,300	2,300	6626	Fair Fund--Serv Reimb	0	0	0
14,000	36,700	16,170	16,170	6627	Telephone Fund--Serv Reimb	33,805	33,805	33,805
0	1,429,279	1,599,013	1,589,408	6635	Library Levy Fund--Serv Reimb	1,464,408	1,464,408	1,464,408
0	0	0	0	6609	Assessment & Taxation Fund Serv Reimb	269,240	269,240	269,240
(1,470)	0	0	0	6699	Retirement of Reserve	0	0	0
0	375,199	0	0	6820	Library Association of Portland	0	0	0
2,389,630	5,281,674	5,277,495	5,216,377	TOTAL OUTSIDE REVENUES		4,990,356	5,004,356	5,028,356

DES-60

AGENCY: 030 ENVIRONMENTAL SERVICES

## REVENUE DETAIL

FUND: 153 NATURAL AREAS ACQUISITION & PROTECTION FUND

ORG: 5300 PARKS DIVISION

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
0	0	0	0		500 Beginning Working Capital	146,400	146,400	146,400
0	3,383	0	0		5000 Interest on Investments	2,700	2,700	2,700
0	20,878	0	0		5010 Interest on Charges	43,400	43,400	43,400
0	50,000	0	0		6004 Property Management Sales	0	0	0
0	0	20,878	20,878		6012 Property Sales	200	40,200	40,200
0	0	0	0		7601 General Fund Cash Transfer	0	0	0
0	0	0	110,000		7699 Recreation Fund Cash Transfer	0	0	0
0	74,261	20,878	130,878	TOTAL OUTSIDE REVENUES		192,700	232,700	232,700

AGENCY: 030 ENVIRONMENTAL SERVICES

## REVENUE DETAIL

FUND: 158 TAX TITLE FUND

ORG: 5600 TAX TITLE

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
104,418	118,684	0	0	500	Beginning Working Capital	0	0	0
0	1,770	0	0	1040	PILT	0	0	0
547,351	502,763	400,000	400,000	1050	Sale of Foreclosed Property	850,000	850,000	850,000
0	0	29,000	29,000	2773	City of Portland Reimb.	20,000	1,020,000	1,020,000
0	0	5,800	5,800	2774	City of Gresham Reimb.	4,000	4,000	4,000
1,204	5,576	0	0	4900	Misc. Charges & Recoveries	0	0	0
0	0	0	0	4612	Property Space Rental	14,400	14,400	14,400
24,255	11,484	17,500	17,500	5000	Interest on Investments	18,000	18,000	18,000
89,872	132,151	100,000	100,000	5010	Interest on Charges	147,000	147,000	147,000
767,100	772,427	552,300	552,300	TOTAL OUTSIDE REVENUES		1,053,400	2,053,400	2,053,400

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 175 ASSESSMENT & TAXATION FUND  
 ORG: 5655 TAX TITLE

## REVENUE DETAIL

1989-90	1990-91	1991-92	1991-92			1992-93	1992-93	1992-93
ACTUAL	ACTUAL	ADOPTED	REVISED	CODE	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
146,407	255,095	311,848	311,848	6624	Tax Title Service Reimb	435,725	414,732	414,732

ORG: 5710 CONSTRUCTION PROJECTS ADMINISTRATION

## REVENUE DETAIL

1989-90	1990-91	1991-92	1991-92	CODE	DESCRIPTION	1992-93	1992-93	1992-93
ACTUAL	ACTUAL	ADOPTED	REVISED			PROPOSED	APPROVED	ADOPTED
(168,329)	1,625,839	1,650,000	1,650,000	500	Beginning Working Capital	790,000	790,000	724,327
0	46,331	0	0	4900	Misc Charges/Recoveries	0	0	0
	129,852	0	0	6600	General Fund Serv Reimb	0	0	0
10,000	0	0	0	6703	Donations/Contributns Private	0	0	0
0	26,450	0	0	7601	General Fund Cash Transfer	0	0	0
9,752,707	455,000	0	0	7740	Certificate Proceeds	27,000,000	27,000,000	27,475,000
9,594,378	2,283,472	1,650,000	1,650,000	TOTAL OUTSIDE REVENUES		27,790,000	27,790,000	28,199,327

DES-64



AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 240 CAPITAL IMPROVEMENT FUND  
 ORG: 5700 FACILITIES MANAGEMENT

## REVENUE DETAIL

1989-90	1990-91	1991-92	1991-92			1992-93	1992-93	1992-93
ACTUAL	ACTUAL	ADOPTED	REVISED	CODE	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
0	24,284	20,878	20,878	5010	Interest On Charges	2,250	2,250	2,250
0	0	0	0	6004	Property Management Sales	43,400	43,400	43,400
0	50,000	0	0	6012	Sale Of Real Property/contract	0	0	0
0	74,284	20,878	20,878	TOTAL OUTSIDE REVENUES		45,650	45,650	45,650

# Department Of Environmental Services Animal Control

Manager: Mike Oswald

Agency 030

Organization 5800

## MISSION STATEMENT

The purpose of Multnomah County Animal Control is to: protect human life and health from animals; to protect animals from human neglect, abuse and mistreatment; to protect property, livestock, and the environment from the annoyance and hazards caused by companion animals; and to promote responsible pet ownership.

The Division's goals are to:

- ▶ Operate a full service animal shelter that meets national standards of excellence in providing humane care to stray, lost and unwanted animals.
- ▶ Mediate effective and innovative solutions to neighborhood animal problems through community involvement.
- ▶ Provide responsive and accessible services and programs to residents of all jurisdictions of Multnomah County.
- ▶ Increase the community's commitment to responsible pet ownership using effective education and marketing programs for adults, children and the media.

## PERSONNEL

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
Officials & Administrators	2.85	3.63	4.00	4.00
Professionals	0.00	0.00	0.00	0.00
Technicians & Para-Profess.	2.92	2.98	3.00	3.00
Protective Srv. Workers	14.72	14.60	15.00	15.00
Office & Clerical	14.13	13.43	14.00	14.00
Skilled Craft & Srv. Maint.	<u>6.77</u>	<u>6.84</u>	<u>7.00</u>	<u>7.00</u>
<b>TOTAL</b>	<b>41.39</b>	<b>41.48</b>	<b>43.00</b>	<b>43.00</b>

## EXPENDITURE

	<u>General Fund (100)</u>	<u>Animal Control Fund (159)</u>	<u>Total</u>
Personal Services	\$ 1,637,095	\$ 0	\$ 1,637,095
Materials & Services	374,051	0	374,051
Capital Outlay	<u>4,500</u>	<u>0</u>	<u>4,500</u>
<b>Total</b>	<b>\$ 2,015,646</b>	<b>\$ 0</b>	<b>\$ 2,015,646</b>

## REVENUE CATEGORIES

<u>Fund</u>	<u>Org</u>	<u>Organization</u>	<u>Operational</u>	<u>Grant</u>	<u>Road Fund Supplement</u>	<u>General Fund Supplement</u>	<u>Total</u>
100	5800	Animal Control	\$ 711,162	\$ 0	\$ 108,243	\$ 1,196,241	\$ 2,015,646

# Department Of Environmental Services Animal Control

## 5800 ANIMAL CONTROL

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	41.39	41.48	43.00	43.00
PS	\$ 1,350,803	\$ 1,472,933	\$ 1,634,185	\$ 1,637,095
M&S	467,985	357,487	349,009	374,051
CO	<u>3,895</u>	<u>2,676</u>	<u>5,800</u>	<u>4,500</u>
TOTAL	\$ 1,822,683	\$ 1,833,096	\$ 1,988,994	\$ 2,015,646

### Objectives

#### FY 1992-93 Service Objectives:

- ▶ To manage an animal shelter that accepts stray, unwanted and abandoned animals and provide humane sanitary, temporary care and shelter.
- ▶ To investigate and quarantine animals that have bitten any person or are suspect of rabies.
- ▶ To promote and enforce the county-wide pet license registration system for all dogs, cats and animal facilities.
- ▶ To respond 24 hours a day to immediate public safety emergencies involving dangerous dogs, seven days a week, 30-minute average response time.
- ▶ To provide 24 hour a day rescue and veterinary services for animals involved in life-threatening emergencies (sick and injured animal rescue), 30 minute average response time.
- ▶ To protect the public and domestic animals from serious injury by regulating the ownership of dogs that have demonstrated potentially dangerous behavior.
- ▶ To investigate reported of animal abuse, abandonment, mistreatment and neglect.
- ▶ To provide 24 hour a day response to requests to accept and take into protective custody any animal in possession of a law enforcement agency all stray dog pick-up services.
- ▶ To provide impoundment services for stray, lost or abandoned dogs being held by people in their homes or at businesses, Monday through Friday, 10 hours per day, same day service.
- ▶ To provide animal nuisance ordinance enforcement services, seven days a week, 10 hours per day, with an average response time of 5 days.
- ▶ To provide a low cost spay/neuter subsidy program for all dog and cat owners in Multnomah County.
- ▶ To remove and dispose of dead animals picked up off of all streets, roads and public property, Monday through Friday, 8 hours per day, with an average response time of 72 hours.

### Identification of Mandates

ORS 433.375 County clerk shall issue dog tag licenses.

ORS 433.385 Impoundment of animals, maintain a pound for . . .

ORS 433.390 County dog control fund sources and uses .

ORS 609.015 Application of ORS 609.010 to 609.190. Apply in every county except as otherwise provided by County Charter.

609.095 When dog is public nuisance; public nuisance prohibited; complaint.

ORS 609.110 Dog License Fund.

ORS 609.180 Hearings and payment of claims by owners of livestock injured or killed by dogs.

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 100 GENERAL FUND SUM ORG: 5800 ANIMAL CONTROL	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
912,104	973,065	1,035,786	1,035,786	PERSONAL SERVICES			
18,470	18,526	46,000	46,000	5100 PERMANENT	1,031,393	1,031,393	1,031,393
36,438	34,077	24,700	24,700	5200 TEMPORARY	48,967	48,967	48,967
12,009	5,917	875	875	5300 OVERTIME	39,203	39,203	39,203
237,975	268,898	290,170	290,170	5400 PREMIUM	4,552	4,552	4,552
1,216,996	1,300,483	1,397,531	1,397,531	5500 FRINGE BENEFITS	295,510	295,510	295,510
133,807	172,450	236,654	236,654	TOTAL EXTERNAL	1,419,625	1,419,625	1,419,625
				5550 INSURANCE BENEFITS	217,470	217,470	217,470
1,350,803	1,472,933	1,634,185	1,634,185	TOTAL PERSONAL SERVICES	1,637,095	1,637,095	1,637,095
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
124,801	132,563	133,218	133,218	6110 PROFESSIONAL SVCS	137,925	137,925	137,925
19,051	21,101	21,250	21,250	6120 PRINTING	30,983	30,983	30,983
0	0	0	0	6130 UTILITIES	0	0	0
1,255	0	0	0	6140 COMMUNICATIONS	300	300	300
70	48	0	0	6170 RENTALS	0	0	0
2,080	1,327	2,573	2,573	6180 REPAIRS AND MAINTENANCE	7,500	7,500	7,500
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
43,101	42,004	41,204	41,204	6200 POSTAGE	0	0	0
30,153	33,087	35,168	35,168	6230 SUPPLIES	38,663	38,663	38,663
7,477	8,126	9,500	9,500	6270 FOOD	9,500	9,500	9,500
5,602	573	1,500	1,500	6310 EDUCATION & TRAINING	2,000	2,000	2,000
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	1,000	1,000	1,000
0	229	500	500	6330 LOCAL TRAVEL/MILEAGE	700	700	700
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
2,096	2,221	3,000	3,000	6550 DRUGS	4,000	4,000	4,000
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
425	374	235	235	6620 DUES AND SUBSCRIPTIONS	565	565	565
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
236,111	241,653	248,148	248,148	TOTAL EXTERNAL	233,136	233,136	233,136
0	0	0	0	7100 INDIRECT COSTS	0	0	0
10,054	17,418	10,768	10,768	7150 TELEPHONE	13,752	13,752	13,752
58,840	0	0	0	7200 DATA PROCESSING	0	0	0
84,281	97,324	90,093	90,093	7300 MOTOR POOL	93,663	93,663	93,663
77,658	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
1,041	1,092	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	33,500	33,500	33,500
231,874	115,834	100,861	100,861	TOTAL INTERNAL	140,915	140,915	140,915
467,985	357,487	349,009	349,009	TOTAL MATERIALS & SERVICES	374,051	374,051	374,051
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
3,895	2,676	5,800	5,800	8400 EQUIPMENT	4,500	4,500	4,500
3,895	2,676	5,800	5,800	TOTAL CAPITAL OUTLAY	4,500	4,500	4,500
1,457,002	1,544,812	1,651,479	1,651,479	DIRECT BUDGET	1,657,261	1,657,261	1,657,261
1,822,683	1,833,096	1,988,994	1,988,994	TOTAL BUDGET	2,015,646	2,015,646	2,015,646

DES-68

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 100 GENERAL FUND  
 SUM ORG: 5800 ANIMAL CONTROL

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
0.96	24,111	0.00	0	0.00	0	0.00	0	COMM INFO TECH	0.00	0	0.00	0	0.00	0
12.18	209,455	1.51	27,836	0.00	0	0.00	0	OFFICE ASSISTANT 2	0.00	0	0.00	0	0.00	0
0.96	21,447	0.10	2,320	0.00	0	0.00	0	OFFICE ASST/SENIOR	0.00	0	0.00	0	0.00	0
0.99	23,705	0.12	2,835	0.00	0	0.00	0	CLERICAL UNIT SUPERV	0.00	0	0.00	0	0.00	0
0.00	0	0.88	21,695	1.00	25,404	1.00	25,404	ADMIN SECRETARY	1.00	25,682	1.00	25,682	1.00	25,682
0.00	0	0.85	22,946	1.00	27,080	1.00	27,080	COMMUNITY INFO SPEC	1.00	23,260	1.00	23,260	1.00	23,260
0.00	0	0.15	3,699	0.00	0	0.00	0	HEALTH INFO SPEC 2	0.00	0	0.00	0	0.00	0
5.78	121,050	5.82	128,170	6.00	133,519	6.00	133,519	ANIMAL CARE TECHNICI	6.00	133,668	6.00	133,668	6.00	133,668
1.96	44,566	1.98	47,614	2.00	49,018	2.00	49,018	ANIMAL HEALTH TECHNI	2.00	48,942	2.00	48,942	2.00	48,942
10.74	250,164	10.60	268,983	11.00	287,184	11.00	287,184	ANIM CONTROL OFFICER	11.00	283,841	11.00	283,841	11.00	283,841
1.99	52,749	2.00	56,299	2.00	56,844	2.00	56,844	ANIMAL CONTROL FIELD	2.00	56,626	2.00	56,626	2.00	56,626
0.99	17,826	1.00	19,320	1.00	19,849	1.00	19,849	ANIMAL CONTROL AIDE	1.00	19,773	1.00	19,773	1.00	19,773
1.99	37,513	2.00	40,349	2.00	41,948	2.00	41,948	LICENSE COMP OFFICER	2.00	43,166	2.00	43,166	2.00	43,166
0.00	0	7.35	134,006	9.00	170,251	9.00	170,251	ANIM CONT OFF ASST	9.00	167,632	9.00	167,632	9.00	167,632
0.00	0	3.47	67,307	4.00	80,466	4.00	80,466	ANIMAL CONTROL DISPA	4.00	81,403	4.00	81,403	4.00	81,403
0.00	0	0.02	464	0.00	0	0.00	0	CARPENTER/LOCKSMITH	0.00	0	0.00	0	0.00	0
0.00	0	0.88	22,605	1.00	26,507	1.00	26,507	OPERATIONS SUPV 1	1.00	26,406	1.00	26,406	1.00	26,406
1.78	63,827	1.72	59,997	2.00	71,415	0.00	0	PROGRAM SUPERVISOR	0.00	0	0.00	0	0.00	0
1.04	44,934	1.03	46,620	1.00	46,301	0.00	0	PROGRAM MANAGER 1	0.00	0	0.00	0	0.00	0
0.03	757	0.00	0	0.00	0	0.00	0	PROGRAM MANAGEMENT S	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	38,413	ANIMAL CARE SUPV	1.00	38,560	1.00	38,560	1.00	38,560
0.00	0	0.00	0	0.00	0	1.00	46,301	ANIMAL CONT MGR	1.00	48,567	1.00	48,567	1.00	48,567
0.00	0	0.00	0	0.00	0	1.00	33,002	ANIMAL CONT SUPV	1.00	33,867	1.00	33,867	1.00	33,867
41.39	912,104	41.48	973,065	43.00	1,035,786	43.00	1,035,786	5100 PERMANENT	43.00	1,031,393	43.00	1,031,393	43.00	1,031,393

DES-69

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 150 ROAD FUND SUM ORG: 5800 ANIMAL CONTROL	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
				PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
0	0	0	0	6110 PROFESSIONAL SVCS	0	0	0
0	0	0	0	6120 PRINTING	0	0	0
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
0	0	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	7100 INDIRECT COSTS	0	0	0
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	0	0	100,949	7500 OTHER INTERNAL	108,243	108,243	108,243
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
0	0	0	100,949	TOTAL INTERNAL	108,243	108,243	108,243
0	0	0	100,949	TOTAL MATERIALS & SERVICES	108,243	108,243	108,243
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
0	0	0	0	DIRECT BUDGET	0	0	0
0	0	0	100,949	TOTAL BUDGET	108,243	108,243	108,243

DES-70

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 100 GENERAL FUND  
 ORG: 5800 ANIMAL CONTROL

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
0	23	0	0	4900	Misc Charges/Recoveries	0	0	0
0	0	0	100,949	6601	Service Reimb from Road Fund	108,243	108,243	108,243
54,649	0	0	0	6603	Service Reimb from Animal Control Fund	0	0	0
0	453,053	941,741	941,741	7621	Animal Control Fund Cash Transfer	711,162	761,162	761,162
54,649	453,075	941,741	1,042,690	TOTAL OUTSIDE REVENUES		819,405	869,405	869,405

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 159 ANIMAL CONTROL FUND  
 ORG: 6009 ANIMAL CONTROL

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
(22,355)	(18,643)	0	0	500	Beginning Working Capital	0	0	0
2,809	2,124	2,260	2,260	3013	Animal Facilities	3,000	3,000	3,000
29,099	26,922	21,553	21,553	3023	Cat Licenses/1 year	70,604	72,500	72,500
10,418	10,074	7,503	7,503	3024	Cat Licenses/2 year	18,352	20,000	20,000
17,889	15,199	14,035	14,035	3025	Cat Licenses/3 year	34,951	36,000	36,000
170,965	156,932	559,420	559,420	3028	Dog Licenses/1 year	237,772	250,000	250,000
41,588	40,458	34,419	34,419	3029	Dog Licenses/2 year	54,500	60,000	60,000
73,041	81,827	60,810	60,810	3030	Dog Licenses/3 year	124,011	126,690	126,690
1,994	4,385	0	0	4410	Vicious Dog Fees	3,518	3,518	3,518
77,625	78,215	98,217	98,217	4411	Animal Fees	91,104	91,104	91,104
16	67	500	500	4412	Misc Animal Fees	0	0	0
33,351	39,784	40,992	40,992	4413	Spay/Neuter Fees	46,961	46,961	46,961
10,293	8,258	10,403	10,403	4414	Rabies/Trap Deposit Fees	8,400	8,400	8,400
0	0	0	0	4415	Newletter Fees	200	200	200
105	169	0	0	4900	Misc Charges & Recoveries	0	0	0
20,423	18,766	90,000	90,000	6103	Citation Fees	16,289	41,289	41,289
23,010	0	0	0	6603	Animal Control Fund Service Reimb	0	0	0
1,645	1,688	1,629	1,629	6703	Donations	1,500	1,500	1,500
1,312,123	0	0	0	7601	General Fund Cash Transfer	0	0	0
1,804,039	466,225	941,741	941,741	TOTAL OUTSIDE REVENUES		711,162	761,162	761,162



# Department Of Environmental Services Fleet, Records, Electronics and Distribution

Manager: Tom Guiney

Agency 030

Organization 5900

## MISSION STATEMENT

The purpose of the Fleet, Electronics, Records and Distribution Services Division is to provide all County programs with efficient and effective internal support services in the areas of Fleet, Records, Electronics and Distribution Services.

## PERSONNEL

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
Officials & Administrators	2.02	2.01	4.00	5.00
Professionals	1.00	1.03	0.00	0.00
Technicians & Para-Profess.	0.00	2.10	2.00	1.00
Protective Srv. Workers	0.00	0.00	0.00	0.00
Office & Clerical	1.73	0.96	1.00	2.00
Skilled Craft & Srv. Maint.	<u>27.59</u>	<u>25.56</u>	<u>35.00</u>	<u>34.00</u>
<b>TOTAL</b>	<b>32.34</b>	<b>31.66</b>	<b>42.00</b>	<b>42.00</b>

## EXPENDITURE

	<u>General</u> <u>Fund</u> <u>(100)</u>	<u>Jail Levy</u> <u>Fund</u> <u>(169)</u>	<u>Fleet Mgmt</u> <u>Fund</u> <u>(401)</u>	<u>Mail Distribution</u> <u>Fund</u> <u>(404)</u>	<u>Total</u>
Personal Services	\$ 420,458	\$ 0	\$ 1,241,919	\$ 323,837	\$ 1,986,214
Materials & Services	115,205	55,778	1,159,952	795,069	2,124,804
Capital Outlay	<u>1,200</u>	<u>0</u>	<u>1,815,700</u>	<u>20,500</u>	<u>1,837,400</u>
<b>Total</b>	<b>\$ 536,863</b>	<b>\$ 55,778</b>	<b>\$ 4,217,571</b>	<b>\$ 1,139,406</b>	<b>\$ 5,949,618</b>

## REVENUE CATEGORIES

<u>Fund</u>	<u>Org</u>	<u>Organization</u>	<u>Operational</u>	<u>Levy</u>	<u>Service</u> <u>Reimbursement</u>	<u>General Fund</u> <u>Supplement</u>	<u>Total</u>
100	5930	Electronics	\$ 20,000	\$ 0	\$ 103,638	\$ 270,735	\$ 394,373
100	7640	Records	0	0	0	142,490	142,490
169	5930	Jail Levy Electronics	0	53,638	0	2,140	55,778
401	5910	Fleet Services	781,750	0	3,435,821	0	4,217,571
404	7345	Mail Distribution	<u>60,500</u>	<u>0</u>	<u>1,078,906</u>	<u>0</u>	<u>1,139,406</u>
		<b>TOTALS</b>	<b>\$ 862,250</b>	<b>\$ 53,638</b>	<b>\$ 4,618,365</b>	<b>\$ 415,365</b>	<b>\$ 5,949,618</b>

## 5910 FLEET SERVICES

The purpose of the Fleet program is to provide for the administration of all aspects of the County's fleet. This includes providing fuel and maintenance, purchasing vehicles and equipment, operating the downtown circulating pool and parking lot, administering the Fleet Management Working Capital Fund, and all other administrative tasks related to the operation of the County's vehicular fleet.

## Department Of Environmental Services Fleet, Records, Electronics and Distribution

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	25.36	23.81	25.00	25.00
PS	\$ 981,634	\$ 1,011,921	\$ 1,127,000	\$ 1,241,919
M&S	962,911	1,093,223	1,199,991	1,159,952
CO	<u>778,869</u>	<u>984,525</u>	<u>1,740,471</u>	<u>1,815,700</u>
TOTAL	\$ 2,723,414	\$ 3,089,669	\$ 4,067,462	\$ 4,217,571

### Objectives

- ▶ Maintain effective equipment replacement schedule by preparing specifications and purchasing the necessary replacement equipment.
- ▶ Maintain County equipment in a manner that reduces downtime without increasing operating and maintenance costs.
- ▶ Provide fuel for County equipment in a cost-effective manner.
- ▶ Provide a downtown circulating pool and 130 parking spaces for County and personal vehicles used for County business in a manner that effectively maximizes the use of the Motor Pool Lot.
- ▶ Provide general administration for Fleet Services and the Fleet Working Capital Fund.

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#### FY 1992-93 FLEET CAPITAL EQUIPMENT

##### Replacement Equipment

The following is a list of the anticipated replacement vehicle needs. The actual purchases may vary depending on vehicle conditions and program needs.

Midsize Cars	7 @ 11,000	\$ 77,000
Patrol Cars	9 @ 15,000	135,000
Pickup Compact	3 @ 12,000	36,000
Pickup 1/2 Ton	1 @ 11,000	11,000
Pickup Compact 4 x 4	3 @ 13,500	40,500
Pickup 3/4 Ton 4 x 4	2 @ 15,000	30,000
Cargo Van	7 @ 12,500	87,500
Cab/Chassis	1 @ 20,000	20,000
Step Van	1 @ 42,000	42,000
Carryall	2 @ 18,000	36,000
One Ton Dump Truck	4 @ 18,500	74,000
Aerial Truck	1 @ 40,000	40,000
Five Yard Dump Truck	2 @ 50,000	100,000
Stump Chipper	1 @ 12,000	12,000
Tractor Mower	2 @ 45,000	90,000
Patch Roller	2 @ 15,000	30,000
Tractor	1 @ 20,000	20,000
Track Loader (small)	1 @ 35,000	35,000
Gang Mower	1 @ 35,000	35,000
Tar Pot	1 @ 15,000	15,000
Shop Tools	Various	25,000
Computer System		<u>45,000</u>
Total		\$ 1,036,000

## Department Of Environmental Services Fleet, Records, Electronics and Distribution

### Carryover Equipment

Catch Basin Cleaners	1 @ 160,000	\$ 160,000
Dump Trucks	7 @ 52,857	370,000
Street Sweeper	1 @ 110,000	110,000
Mini Van	1 @ 11,600	11,600
Animal Control Boxes	2 @ 10,000	20,000
Cars (various)	11	<u>108,100</u>
Total		\$ 779,700

## 7640 RECORDS PROGRAM

The Records program maintains inactive records for County departments in accordance with statute and in conjunction with management needs for access, preservation, space and security.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	2.00	1.99	2.00	2.00
Personal Services	\$ 73,138	\$ 82,334	\$ 86,871	\$ 91,350
Materials and Services	64,344	54,250	54,539	51,140
Capital Outlay	<u>8,704</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 146,186	\$ 136,584	\$ 141,410	\$ 142,490

### Objectives

- ▶ Provide courteous and timely reference and retrieval services to users.
- ▶ Manage proper receiving, coding, storage, and destruction of records in the Records Center.
- ▶ Maintain a neat, safe, and organized environment within the Records Center.
- ▶ Identify and preserve the County's permanent records collection.
- ▶ Manage the automated records retention and disposition system.
- ▶ Develop and maintain agencies' retention schedules in accordance with public records laws.
- ▶ Management and maintain contracts for micrographics, reprographics, confidential document destruction, and copy machine services.

## 5930 ELECTRONICS - GENERAL FUND

Electronic Services provides installation, maintenance, and repair services for equipment utilized in two-way radio communication, detention electronic systems, and other electronic equipment systems. Services are provided to all County departments as well as a number of other government agencies.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	4.98	5.86	6.00	6.00
PS	\$ 259,192	\$ 309,074	\$ 330,752	\$ 329,108
M&S	46,221	63,856	56,236	64,065
CO	<u>6,316</u>	<u>4,658</u>	<u>1,000</u>	<u>1,200</u>
TOTAL	\$ 311,729	\$ 377,588	\$ 387,988	\$ 394,373

## Department Of Environmental Services Fleet, Records, Electronics and Distribution

### Objectives

- ▶ Install, maintain, and repair the following for all County departments in a cost-effective manner:
  - Portable radios
  - Mobile radios and equipment
  - Base station equipment
  - PA system and intercoms
  - Detention electronics
  - Other equipment
- ▶ Keep user downtime due to microwave system below .1% of the time.

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### 5930 ELECTRONICS - JAIL LEVY FUND

This budget represents the budgetary transfer of an Electronics Technician Assistant and related supplies from the Jail Levy budget. In 1989-90, this cost was budgeted within the Sheriff Jail Levy budget.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	0	69,071	51,084	55,778
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 0	\$ 69,071	\$ 51,084	\$ 55,778

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### 7345 MAIL DISTRIBUTION FUND

The purpose of the Distribution Services program is to provide all County programs with interoffice and U.S. Mail processing and distribution, as well as routine Central Stores and Health Supply delivery services.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	9.00	9.00
PS	\$ 0	\$ 0	\$ 292,475	\$ 323,837
M&S	0	0	1,121,048	795,069
CO	<u>0</u>	<u>0</u>	<u>6,000</u>	<u>20,500</u>
TOTAL	\$ 0	\$ 0	\$ 1,419,523	\$ 1,139,406

### Objectives

- ▶ Pick up, sort and deliver interoffice mail in a timely manner.
- ▶ Pick up, process and deliver to the U.S. Postal Service outgoing U.S. Mail in a cost-effective manner.
- ▶ Pick up and deliver Health Supplies between County program locations in an appropriate manner.
- ▶ Deliver routine limited volume Central Stores supplies to County offices.
- ▶ Effectively manage the Mail Distribution Fund.

**Department Of Environmental Services  
Fleet, Records, Electronics and Distribution**

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**FY 1992-93 FLEET SERVICE REIMBURSEMENTS**

**DEPARTMENT OF HEALTH SERVICES**

General Fund	\$ 73,161
Federal State Fund	76,500

**DEPARTMENT OF SOCIAL SERVICES**

Federal State Fund	106,362
General Fund	29,703

**DEPARTMENT OF COMMUNITY CORRECTIONS**

General Fund	24,432
Federal State Fund	113,418

**DISTRICT ATTORNEY**

General Fund	53,284
Federal State Fund	500

**MULTNOMAH COUNTY SHERIFF'S OFFICE**

General Fund	886,187
Jail Levy Fund	42,397

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

General Fund	203,901
Jail Levy Fund	6,261
Road Fund	1,326,500
Bridge Fund	72,000
Assessment & Taxation Fund	41,298
Recreation Fund	186,200
Data Processing Fund	2,476
Telephone Fund	2,500
Mail Distribution Fund	58,500

**NONDEPARTMENTAL**

General Fund	19,633
Insurance Fund	1,243

**DEPARTMENT OF LIBRARY SERVICES**

21,745

**FLEET GRAND TOTAL**

**\$ 3,348,201**

**Department Of Environmental Services  
Fleet, Records, Electronics and Distribution**

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**FY 1992-93 MAIL DISTRIBUTION SERVICE REIMBURSEMENTS**

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**DEPARTMENT OF HEALTH SERVICES**

General Fund	\$ 15,054
Federal State Fund	218,845
Jail Levy Fund	1,600

**DEPARTMENT OF SOCIAL SERVICES**

Federal State Fund	96,158
General Fund	40,193

**DEPARTMENT OF COMMUNITY CORRECTIONS**

General Fund	13,481
Federal State Fund	32,436

**DISTRICT ATTORNEY**

General Fund	48,542
Federal State Fund	8,944

**MULTNOMAH COUNTY SHERIFF'S OFFICE**

General Fund	114,270
Jail Levy Fund	5,205

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

General Fund	105,248
Road Fund	5,575
Bridge Fund	975
Assessment & Taxation Fund	210,826
Cable TV Fund	2,450
Recreation Fund	8,539
Data Processing Fund	9,118
Telephone Fund	2,112
Fair Fund	700
Bike Path Fund	2,000

**NONDEPARTMENTAL**

General Fund	122,566
Insurance Fund	11,985

DEPARTMENT OF LIBRARY SERVICES	<u>2,084</u>
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Distribution Total	\$ 1,078,906
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# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 100 GENERAL FUND SUM ORG: 5900 FLEET AND ELECTRONICS	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
234,796	271,286	279,626	279,626	PERSONAL SERVICES	281,513	281,513	281,513
191	0	0	0	5100 PERMANENT	0	0	0
5,537	5,423	6,200	6,200	5200 TEMPORARY	6,200	6,200	6,200
595	699	1,330	1,330	5300 OVERTIME	1,532	1,532	1,532
61,055	73,443	77,524	77,524	5400 PREMIUM	78,443	78,443	78,443
302,174	350,851	364,680	364,680	5500 FRINGE BENEFITS	367,688	367,688	367,688
30,156	40,556	52,943	52,943	TOTAL EXTERNAL	52,770	52,770	52,770
				5550 INSURANCE BENEFITS			
332,330	391,407	417,623	417,623	TOTAL PERSONAL SERVICES	420,458	420,458	420,458
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
6,666	775	2,940	2,940	6110 PROFESSIONAL SVCS	38,040	38,040	38,040
38,201	41,595	38,425	38,425	6120 PRINTING	400	400	400
6,641	6,565	6,800	6,800	6130 UTILITIES	7,000	7,000	7,000
893	648	800	800	6140 COMMUNICATIONS	700	700	700
0	0	0	0	6170 RENTALS	0	0	0
442	1,500	150	150	6180 REPAIRS AND MAINTENANCE	400	400	400
1,312	3,386	3,000	3,000	6190 MAINTENANCE CONTRACTS	3,000	3,000	3,000
5,966	6,146	4,329	4,329	6200 POSTAGE	0	0	0
37,712	38,227	34,506	34,506	6230 SUPPLIES	42,215	42,215	42,215
0	12	0	0	6270 FOOD	0	0	0
938	4,287	5,900	5,900	6310 EDUCATION & TRAINING	4,400	3,200	3,200
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	1,100	1,100	1,100
0	0	250	250	6330 LOCAL TRAVEL/MILEAGE	250	250	250
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
317	449	360	360	6620 DUES AND SUBSCRIPTIONS	360	360	360
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
99,088	103,590	97,460	97,460	TOTAL EXTERNAL	97,865	96,665	96,665
0	0	0	0	7100 INDIRECT COSTS	0	0	0
4,065	3,784	3,250	3,250	7150 TELEPHONE	3,240	3,240	3,240
0	0	0	0	7200 DATA PROCESSING	0	0	0
6,334	7,830	9,000	9,000	7300 MOTOR POOL	9,000	9,000	9,000
16	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
1,062	2,900	1,065	1,065	7500 OTHER INTERNAL	1,100	1,100	1,100
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	5,200	5,200	5,200
11,477	14,514	13,315	13,315	TOTAL INTERNAL	18,540	18,540	18,540
110,565	118,104	110,775	110,775	TOTAL MATERIALS & SERVICES	116,405	115,205	115,205
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
15,020	4,658	1,000	1,000	8400 EQUIPMENT	1,200	1,200	1,200
15,020	4,658	1,000	1,000	TOTAL CAPITAL OUTLAY	1,200	1,200	1,200
416,282	459,099	463,140	463,140	DIRECT BUDGET	466,753	465,553	465,553
457,915	514,169	529,398	529,398	TOTAL BUDGET	538,063	536,863	536,863

DES-79

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 100 GENERAL FUND  
 SUM ORG: 5900 FLEET AND ELECTRONICS

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
0.00	0	0.03	566	0.00	0	0.00	0	PROGRAM COORDINATOR	0.00	0	0.00	0	0.00	0
1.00	19,168	0.08	1,759	0.00	0	0.00	0	WAREHOUSE WORKER	0.00	0	0.00	0	0.00	0
0.00	0	0.88	19,058	1.00	22,361	1.00	22,361	RECORDS ADMINISTRATI	1.00	22,958	1.00	22,958	1.00	22,958
0.03	1,169	0.00	0	0.00	0	0.00	0	HVAC ENGINEER	0.00	0	0.00	0	0.00	0
0.00	0	0.87	23,758	1.00	28,289	1.00	28,289	ELECTRONIC TECH ASST	1.00	29,044	1.00	29,044	1.00	29,044
3.95	141,852	3.98	149,221	4.00	150,576	4.00	150,576	ELECTRONIC TECH	4.00	150,000	4.00	150,000	4.00	150,000
1.00	38,875	1.00	40,622	1.00	40,935	1.00	40,935	ELECTRONIC TECHNICIA	1.00	40,779	1.00	40,779	1.00	40,779
0.00	0	0.01	158	0.00	0	0.00	0	PROGRAM SUPERVISOR	0.00	0	0.00	0	0.00	0
1.00	33,732	1.00	36,143	1.00	37,465	0.00	0	ADMIN SPEC 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	37,465	RECORDS ADMIN	1.00	38,732	1.00	38,732	1.00	38,732
6.98	234,796	7.85	271,285	8.00	279,626	8.00	279,626	5100 PERMANENT	8.00	281,513	8.00	281,513	8.00	281,513

DES-80



# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 169 JAIL LEVY FUND SUM ORG: 5900 FLEET AND ELECTRONICS	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
				PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
0	0	0	0	6110 PROFESSIONAL SVCS	0	0	0
0	0	0	0	6120 PRINTING	0	0	0
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
0	0	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	7100 INDIRECT COSTS	2,140	2,140	2,140
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	69,071	51,084	51,084	7500 OTHER INTERNAL	53,638	53,638	53,638
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
0	69,071	51,084	51,084	TOTAL INTERNAL	55,778	55,778	55,778
0	69,071	51,084	51,084	TOTAL MATERIALS & SERVICES	55,778	55,778	55,778
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
0	0	0	0	DIRECT BUDGET	0	0	0
0	69,071	51,084	51,084	TOTAL BUDGET	55,778	55,778	55,778

DES-81

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 401 FLEET MANAGEMENT FUND SUM ORG: 5900 FLEET AND ELECTRONICS	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
699,221	699,417	733,470	731,566	PERSONAL SERVICES			
10,430	12,167	20,000	20,000	5100 PERMANENT	739,900	739,900	745,295
786	2,195	9,000	9,000	5200 TEMPORARY	25,000	25,000	25,000
8,131	7,519	16,000	16,000	5300 OVERTIME	10,000	10,000	10,000
175,164	188,363	210,103	209,589	5400 PREMIUM	74,830	74,830	73,157
893,732	909,661	988,573	986,155	5500 FRINGE BENEFITS	225,576	225,576	226,586
87,902	102,260	138,427	140,434	TOTAL EXTERNAL	1,075,306	1,075,306	1,080,038
				5550 INSURANCE BENEFITS	161,313	161,313	161,881
981,634	1,011,921	1,127,000	1,126,589	TOTAL PERSONAL SERVICES	1,236,619	1,236,619	1,241,919
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
4,575	7,574	23,128	23,128	6110 PROFESSIONAL SVCS	21,600	21,600	21,600
1,663	1,975	1,870	1,870	6120 PRINTING	2,000	2,000	2,000
51,823	62,185	61,900	61,900	6130 UTILITIES	70,110	70,110	70,110
5,737	3,009	3,500	3,500	6140 COMMUNICATIONS	3,400	3,400	3,400
17,794	14,673	18,000	18,000	6170 RENTALS	40,000	40,000	40,000
111,981	87,317	87,782	87,682	6180 REPAIRS AND MAINTENANCE	90,000	90,000	90,000
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
2,155	2,382	2,212	0	6200 POSTAGE	0	0	0
705,041	838,445	940,149	944,453	6230 SUPPLIES	850,636	850,325	867,742
0	0	0	0	6270 FOOD	0	0	0
8,134	9,309	12,000	12,000	6310 EDUCATION & TRAINING	9,700	9,700	9,700
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	2,800	2,800	2,800
52	391	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
7,818	7,547	10,000	10,000	6530 EXTERNAL DATA PROCESSING	8,500	8,500	8,500
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
2,496	2,968	2,000	2,000	6620 DUES AND SUBSCRIPTIONS	2,000	2,000	2,000
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
919,269	1,037,775	1,162,541	1,164,533	TOTAL EXTERNAL	1,100,746	1,100,435	1,117,852
0	0	0	0	7100 INDIRECT COSTS	0	0	0
7,200	6,891	6,500	6,500	7150 TELEPHONE	7,100	7,100	7,100
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
4,024	17,106	2,950	2,950	7400 BUILDING MANAGEMENT	3,000	3,000	3,000
32,418	31,451	28,000	28,000	7500 OTHER INTERNAL	30,000	30,000	30,000
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	2,000	2,000	2,000
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
43,642	55,448	37,450	37,450	TOTAL INTERNAL	42,100	42,100	42,100
962,911	1,093,223	1,199,991	1,201,983	TOTAL MATERIALS & SERVICES	1,142,846	1,142,535	1,159,952
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
778,869	984,525	1,740,471	1,754,471	8400 EQUIPMENT	1,023,500	1,676,000	1,815,700
778,869	984,525	1,740,471	1,754,471	TOTAL CAPITAL OUTLAY	1,023,500	1,676,000	1,815,700
2,591,870	2,931,961	3,891,585	3,905,159	DIRECT BUDGET	3,199,552	3,851,741	4,013,590
2,723,414	3,089,669	4,067,462	4,083,043	TOTAL BUDGET	3,402,965	4,055,154	4,217,571

DES-82

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 401 FLEET MANAGEMENT FUND  
 SUM ORG: 5900 FLEET AND ELECTRONICS

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
0.96	26,683	0.00	0	0.00	0	0.00	0	ADMIN SPEC 1	0.00	0	0.00	0	0.00	0
0.77	13,339	0.87	16,003	1.00	19,060	1.00	19,060	OFFICE ASSISTANT 2	1.00	19,874	1.00	19,874	1.00	19,874
0.00	0	0.00	0	0.00	0	0.60	13,093	OFFICE ASST/SENIOR	1.00	22,329	1.00	22,329	1.00	22,329
0.00	0	0.09	2,642	0.00	0	0.00	0	WORD PROC UNIT SUPV	0.00	0	0.00	0	0.00	0
0.00	0	0.04	987	0.00	0	0.00	0	STRIPER OPERATOR	0.00	0	0.00	0	0.00	0
0.99	20,168	0.73	15,484	1.00	21,358	1.00	21,358	WAREHOUSE WORKER	1.00	19,505	1.00	19,505	1.00	19,505
1.00	23,444	1.00	25,194	1.00	25,802	1.00	25,802	WAREHOUSE WKR/CHIEF	1.00	25,703	1.00	25,703	1.00	25,703
2.99	56,723	2.03	40,640	3.00	59,988	2.25	44,991	GARAGE ATTENDANT	2.00	39,840	2.00	39,840	2.00	39,840
1.00	29,411	1.00	30,742	1.00	30,979	1.00	30,979	BLACKSMITH	1.00	30,861	1.00	30,861	1.00	30,861
2.99	66,595	2.99	71,680	2.00	49,951	2.00	49,951	EQUIPMENT MECHANIC 1	2.00	51,259	2.00	51,259	2.00	51,259
1.99	58,822	2.18	67,378	2.00	61,958	2.00	61,958	BODY AND FENDER MECH	2.00	60,685	2.00	60,685	2.00	60,685
10.65	313,479	9.66	297,322	11.00	339,197	11.00	339,197	EQUIPMENT MECHANIC 2	11.00	338,632	11.00	338,632	11.00	338,632
0.00	0	0.96	29,394	1.00	30,953	1.00	30,953	FLEET SPECIALIST	1.00	31,774	1.00	31,774	0.00	0
0.00	0	0.23	7,094	0.00	0	0.00	0	ENGINEER TECH/ASST	0.00	0	0.00	0	0.00	0
0.00	0	0.03	804	0.00	0	0.00	0	MANAGEMENT ANALYST	0.00	0	0.00	0	0.00	0
1.00	38,558	1.00	40,157	1.00	40,290	0.00	0	PROGRAM SUPERVISOR	0.00	0	0.00	0	0.00	0
1.02	51,999	1.00	53,896	1.00	53,934	0.00	0	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	53,934	FLEET/SUPP SVC MGR	1.00	57,163	1.00	57,163	1.00	58,836
0.00	0	0.00	0	0.00	0	1.00	40,290	FLEET MAINT SUPV	1.00	42,275	1.00	42,275	1.00	42,275
0.00	0	0.00	0	0.00	0	0.00	0	OPERATIONS ADMIN	0.00	0	0.00	0	1.00	35,496
25.36	699,221	23.81	699,417	25.00	733,470	24.85	731,566	5100 PERMANENT	25.00	739,900	25.00	739,900	25.00	745,295

DES-83

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 404 MAIL/DISTRIBUTION FUND SUM ORG: 7345 MAIL DISTRIBUTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
0	2,237	156,645	193,700	PERSONAL SERVICES			
0	0	9,213	3,500	5100 PERMANENT	188,769	188,769	188,769
0	0	0	1,000	5200 TEMPORARY	6,000	23,184	23,184
0	0	0	1,000	5300 OVERTIME	2,000	2,000	2,000
0	0	0	1,000	5400 PREMIUM	11,000	11,000	11,000
0	174	42,296	53,784	5500 FRINGE BENEFITS	55,199	56,577	56,577
0	2,411	208,154	252,984	TOTAL EXTERNAL	262,968	281,530	281,530
0	255	30,529	39,491	5550 INSURANCE BENEFITS	41,869	42,307	42,307
0	2,666	238,683	292,475	TOTAL PERSONAL SERVICES	304,837	323,837	323,837
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
0	0	38,000	38,000	6110 PROFESSIONAL SVCS	65,750	65,750	65,750
0	130	0	1,000	6120 PRINTING	500	500	500
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	888	7,673	6170 RENTALS	7,680	7,680	7,680
0	0	300	300	6180 REPAIRS AND MAINTENANCE	300	300	300
0	0	2,223	3,078	6190 MAINTENANCE CONTRACTS	3,078	3,078	3,078
0	580	200	1,015,759	6200 POSTAGE	685,261	644,761	644,211
0	4,885	1,000	5,000	6230 SUPPLIES	7,000	7,000	7,000
0	0	0	0	6270 FOOD	0	0	0
0	0	0	1,000	6310 EDUCATION & TRAINING	500	500	500
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	1,000	1,000	1,000
0	9	180	330	6330 LOCAL TRAVEL/MILEAGE	300	300	300
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	100	100	6620 DUES AND SUBSCRIPTIONS	100	100	100
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	3,565	3,565	3,565
0	0	0	0	7820 INTEREST	1,435	1,435	1,435
0	5,604	42,891	1,072,240	TOTAL EXTERNAL	776,469	735,969	735,419
0	0	0	0	7100 INDIRECT COSTS	0	0	0
0	80	1,121	1,121	7150 TELEPHONE	1,150	1,150	1,150
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	26,566	22,359	47,687	7300 MOTOR POOL	36,500	58,500	58,500
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	0	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
0	26,646	23,480	48,808	TOTAL INTERNAL	37,650	59,650	59,650
0	32,250	66,371	1,121,048	TOTAL MATERIALS & SERVICES	814,119	795,619	795,069
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	21,705	0	6,000	8400 EQUIPMENT	20,500	20,500	20,500
0	21,705	0	6,000	TOTAL CAPITAL OUTLAY	20,500	20,500	20,500
0	29,720	251,045	1,331,224	DIRECT BUDGET	1,059,937	1,037,999	1,037,449
0	56,621	305,054	1,419,523	TOTAL BUDGET	1,139,456	1,139,956	1,139,406

DES-84

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 404 MAIL/DISTRIBUTION FUND  
 SUM ORG: 7345 MAIL DISTRIBUTION

## PERSONNEL DETAIL

1989-90 ACTUAL			1990-91 ACTUAL			1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED		
FTE	BASE		FTE	BASE		FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE	
0.00		0	0.00		0	1.00	20,902	0.00		0	0.00		0		0.00		0
0.00		0	0.00		0	5.00	106,790	8.00	164,700	WAREHOUSE WORKER	8.00	161,301	8.00	161,301	8.00	161,301	
0.00		0	0.00		0	0.99	28,953	0.00		0	0.00		0		0.00		0
0.00		0	0.00		0	0.00		1.00	29,000	DISTRIBUTION SUPV	1.00	27,468	1.00	27,468	1.00	27,468	

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 100 GENERAL FUND  
 ORG: 5900 ELECTRONIC SERVICES

## REVENUE DETAIL

1989-90	1990-91	1991-92	1991-92			1992-93	1992-93	1992-93
ACTUAL	ACTUAL	ADOPTED	REVISED	CODE	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
4,488	1,820	0	0	4400	Radio	0	0	0
13,663	18,266	22,000	22,000	4900	Misc Charges/Recoveries	20,000	20,000	20,000
0	69,071	51,084	51,084	6610	Jail Levy Fund-Serv Reimb	53,638	53,638	53,638
50,000	50,000	50,000	50,000	7605	Road Fund-Cash Transfer	50,000	50,000	50,000
68,151	139,157	123,084	123,084	TOTAL OUTSIDE REVENUES		123,638	123,638	123,638

AGENCY: 030 ENVIRONMENTAL SERVICES

FUND: 401 FLEET FUND

ORG: 5059 FLEET MANAGEMENT

## REVENUE DETAIL

1989-90	1990-91	1991-92	1991-92			1992-93	1992-93	1992-93
ACTUAL	ACTUAL	ADOPTED	REVISED	CODE	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
1,081,486	1,331,262	1,739,209	1,739,209	500	Beginning Working Capital	1,177,834	1,817,834	1,957,534
1,923	0	0	0	4126	Gas Reimbursement/State	0	0	0
2,254	7,349	25,000	25,000	4900	Misc. Charges/Recoveries	34,000	34,000	34,000
9,061	6,080	15,000	15,000	4931	Damage to Autos	15,000	15,000	15,000
64,759	79,081	61,750	61,750	5000	Interest on Investments	42,750	42,750	42,750
7,505	56,405	50,000	50,000	6011	Automobile Sales	50,000	50,000	50,000
0	3,544	0	0	6200	State Gas Tax Refund	0	0	0
32	254	0	0	6203	Miscellaneous Refunds	0	0	0
1,299,542	1,550,567	1,247,989	1,221,583	6600	General Fund-Serv Reimb	1,277,594	1,277,594	1,277,594
1,329,921	1,197,956	1,326,500	1,326,500	6601	Road Fund-Serv Reimb	1,326,500	1,326,500	1,326,500
110,275	154,147	345,667	348,029	6602	Federal/State Fund-Serv Reimb	286,770	286,770	286,770
84,281	0	0	0	6603	Animal Control Fund-Serv Reimb	0	0	0
3,478	3,934	4,385	4,385	6606	Data Processing Fund-Serv Reimb	2,476	2,476	2,476
0	0	0	0	6609	Assessment & Taxation Fund Serv Reimb	41,609	41,298	41,298
0	185,420	67,294	67,294	6610	Jail Levy Fund-Serv Reimb	48,658	48,658	48,658
344	460	943	943	6618	Insurance Fund-Serv Reimb	1,243	1,243	1,243
64,319	164,268	72,000	72,000	6623	Bridge Fund-Serv Reimb	72,000	72,000	72,000
332	12,506	2,500	2,500	6627	Telephone Fund-Serv Reimb	2,500	2,500	2,500
0	18,163	15,000	15,000	6635	Library Fund-Serv Reimb	21,745	21,745	21,745
0	0	185,054	185,054	6640	Recreation Fund-Serv Reimb	186,200	186,200	186,200
0	0	0	47,687	6645	Distribution Fund-Serv Reimb	36,500	58,500	58,500
4,059,512	4,771,397	5,158,291	5,181,934	TOTAL OUTSIDE REVENUES		4,623,379	5,285,068	5,424,768

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 404 DISTRIBUTION FUND  
 ORG: 7345 MAIL DISTRIBUTION

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
	56,621	305,054	0	500	Beginning Working Capital	40,000	40,000	40,000
			1,090,902	6600	General Fund Serv Reimb	457,854	459,354	459,354
			4,529	6601	Road Fund Serv Reimb	5,575	5,575	5,575
			263,659	6602	Federal/state Fund Serv Reimb	356,383	356,383	356,383
			12,253	6606	Data Processing Fund Serv Reimb	9,118	9,118	9,118
			8,212	6607	Fleet Managmnt Fund Serv Reimb	0	0	0
			0	6609	Assessment & Taxation Fund Serv Reimb	211,826	210,826	210,826
			6,805	6610	Jail Levy Fund Serv Reimb	6,805	6,805	6,805
			20,299	6618	Insurance Fund Serv Reimb	11,985	11,985	11,985
			2,000	6619	Bike Path Fund	2,000	2,000	2,000
			788	6623	Bridge Fund	975	975	975
			3,200	6625	Cable Tv Fund Serv Reimb	3,000	3,000	2,450
			350	6626	County Fair Fund Serv Reimb	700	700	700
			0	6627	Telephone Fund Serv Reimb	2,112	2,112	2,112
			2,200	6635	Library Fund Service Reimb	2,084	2,084	2,084
			4,326	6640	Recreation Fund Serv Reimb	8,539	8,539	8,539
			0	7740	COP Proceeds	20,500	20,500	20,500
0	56,621	305,054	1,419,523	TOTAL OUTSIDE REVENUES		1,139,456	1,139,956	1,139,406



# Department Of Environmental Services Transportation

Manager: Larry Nicholas

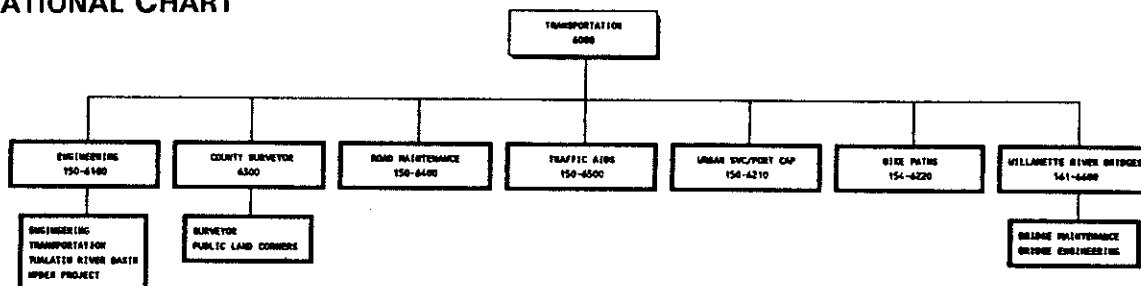
Agency 030

Organization 6000

## MISSION STATEMENT

The Division of Transportation is responsible for the planning, development, and maintenance of a balanced transportation system. This goal is realized by increasing public safety, promoting economic development, anticipating travel needs, and protecting the quality of neighborhoods.

## ORGANIZATIONAL CHART



## PERSONNEL

	1989-90	1990-91	1991-92	1992-93
Officials & Administrators	18.20	21.02	21.00	22.00
Professionals	13.77	14.24	15.00	14.50
Technicians & Para-Profess.	41.05	40.13	42.00	43.00
Protective Srv. Workers	0.00	0.00	0.00	0.00
Office & Clerical	9.35	6.22	12.00	12.00
Skilled Craft & Srv. Maint.	87.47	78.79	82.00	82.00
<b>TOTAL</b>	<b>169.84</b>	<b>160.40</b>	<b>172.00</b>	<b>173.50</b>

## EXPENDITURES

	General Fund (100)	Road Fund (150)	Willamette River Bridge Fund (161)
Personal Services	\$ 0	\$ 6,504,112	\$ 1,846,667
Materials & Services	314,040	5,153,718	939,184
Capital Outlay	0	9,991,566	3,383,170
<b>Total</b>	<b>\$ 314,040</b>	<b>\$ 21,649,396</b>	<b>\$ 6,169,021</b>

	Bike Path Fund (154)	Land Corner Preserve Fund (167)	<b>Total</b>
Personal Services	\$ 0	\$ 0	\$ 8,350,779
Materials & Services	225,813	250,000	6,882,755
Capital Outlay	305,755	0	13,680,491
<b>Total</b>	<b>\$ 531,568</b>	<b>\$ 250,000</b>	<b>\$ 28,914,025</b>

## Department Of Environmental Services Transportation

### REVENUE CATEGORIES

Fd	Org	Organization	Operational	Other	Road Fund Supplement	General Fund Supplement	Total
150	6100	Engineering	\$ 1,158,467	\$ 0	\$ 11,851,197	\$ 0	\$ 13,009,664
100	6100	Engineering	0	0	0	226,200	226,200
150	6300	Survey	472,840	0	271,481	0	744,321
100	6310	Spec App/Survey	0	0	0	87,840	87,840
167	6320	Pub Land Corner	250,000	0	0	0	250,000
150	6400	Road Mainten.	60,200	0	5,544,233	0	5,604,433
150	6500	Traffic Aids	65,000	0	1,790,355	0	1,855,355
150	6210	Urban Services/ Portland Capital	0	0	435,623	0	435,623
154	6220	Bicycle Paths	215,000	316,568	0	0	531,568
161	6600	Bridge Mainten.	46,755	0	1,689,144	0	1,735,899
161	6700	Bridge Engineer	40,000	2,893,122	1,500,000	0	4,433,122
Total			\$ 2,308,262	\$ 3,209,690	\$ 23,082,033	\$ 314,040	\$ 28,914,025

### 6100 ROAD FUND ENGINEERING PROGRAM DESCRIPTION

Engineering section provides Transportation Administration; Planning; and Engineering, which includes: design, construction, development and right-of-way permits.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	46.48	44.20	52.00	53.50
PS	\$ 2,057,172	\$ 2,238,225	\$ 2,593,401	\$ 2,679,066
M&S	579,628	661,345	664,935	610,182
CO	<u>3,594,952</u>	<u>3,302,596</u>	<u>10,202,228</u>	<u>9,720,416</u>
TOTAL	\$ 6,231,752	\$ 6,202,166	\$ 13,460,564	\$ 13,009,664

### Objectives

- ▶ Preserve the existing county road system and continue the present high level of service now and in the future.
- ▶ Establish the County Surface Transportation responsibilities, future needs and improvements on the subregional network.
- ▶ Fund a larger share of the County's unfunded transportation liability.
- ▶ Streamline operations within the Transportation Division, to maximize existing resources.

#### Engineering Section Objectives:

- ▶ Develop an asphalt overlay program by February of each year.
- ▶ Implement an integrated County Road Information System (ICRIS).
- ▶ Complete appropriate phase of all budgeted projects in FY 92-93 while maximizing the construction season.
- ▶ Develop an environmental improvement policy to include wetlands, sound impacts, etc. for construction projects.
- ▶ Assess the impact of the City of Portland and the City of Gresham's sewer/utilities construction and develop the appropriate policies for street restoration by FY 92-93.
- ▶ Pursue additional transportation contractual services with the east county cities.

## Department Of Environmental Services Transportation

### Transportation Planning Section Objectives:

- ▶ Formalize the process to develop consistent maintenance and design standards for the county and east county cities surface transportation system by FY 92-93.
- ▶ Complete assessment of short and long term surface transportation needs through the County Master Transportation Planning Process by FY 92-93.
- ▶ Assess the impact of the Columbia Gorge Scenic Area Act, and develop draft policies for county road improvements in the scenic area by January 1993.
- ▶ Develop process for information sharing with county community groups, business community and public regarding the County's current and future transportation system in FY 92-93.
- ▶ Prioritize identified structures, road system and bike needs, update the capital improvement plans.
- ▶ Enhance communication among jurisdictions in Multnomah County by maintaining involvement in established committees and developing reporting systems for ongoing programs.

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### 1992-93 CARRYOVER CAPITAL PROGRAM

Funds obligated through agreements with State Highway Division for projects in various stages of progress:

	Budgeted <u>FY 91-92</u>	<u>Status</u>	Budgeted <u>FY 92-93</u>
NW Cornell Road	\$ 2,000	Complete	\$ 2,000
Division/235th - Traffic Signal	1,000	Complete	1,000
E. Burnside - Phase II	1,000	Complete	1,000
221st/223rd - Road and Bridge	1,000	Complete	1,000
SE Stark St -(242nd-257th)	2,000	Complete	2,000
SE Stark St -(223rd-242nd)	31,700	Complete 7/92	26,146
NW Cornelius Pass Rd/Skyline Blvd	1,000	Right-of-Way	1,000
NW Cornelius Pass Rd/Skyline Blvd (Const)	48,000	Complete	2,500
NE 257th Ave (Columbia-Stark)	54,000	Complete	1,000
SE Cleveland Ave (Division-Powell)	1,000	Complete	1,000
SE 190th Ave and Yamhill St	188,450	Right-of-Way	160,000
SE 174th Ave and Division	2,500	Right-of-Way	1,675
SE 162nd (Burnside-Glisan)	74,500	Right-of-Way	74,500
NE/SE 223rd (Stark-Glisan)	4,000	Right-of-Way	4,000
Corbett Hill Road	300,000	Cancelled	1,000
N.E. Halsey (190th-201st)	54,000	Right-of-Way	41,100
S.E. Foster Road (124th-136th)	275,000	Right-of-Way	60,965
S.E. Bull Run Road (Burnside-257th)	30,000	Right-of-Way	16,050
N.E. 207th Connector (I-84 - Halsey)	866,450	Right-of-Way	814,900
S.E. 242nd Drive (Hall-Division)	20,000	Right-of-Way	<u>149,000</u>
 Total			 \$ 1,361,836

## Department Of Environmental Services Transportation

Funds obligated on projects in various stages of progress:

	<u>Budgeted FY 91-92</u>	<u>Status</u>	<u>Budgeted FY 92-93</u>
SE Foster Rd. (124th-136th)	800,000	Construction 8/92	\$ 1,200,000
NE 242nd (Half-Division)	600,000	Construction 7/92	1,175,000
SE 190th Ave (Yamhill-southerly)	200,000	Construction 5/92	300,000
SE Orient Drive & 257th signal	450,000	Construction 5/93	450,000
SE Stark & 202nd Signal	60,000	Construction 10/92	47,400
SE Hogan Rd (Johnson Creek Bridge)	900,000	Construction 9/92	1,000,000
NE 238th/242nd Drive (Oregon-Glisan)	200,000	Construction 3/92	200,000
NE 223rd and Halsey	300,000	Right-of-Way	300,000
Gordon Creek Road	190,000	Right-of-Way	190,000
NW Cornelius Pass Rd - curve realignment	38,000	Right-of-Way	5,000
NW Cornelius Pass Rd - curve realignment	350,000	Construction	300,000
Palmer Mill Road - slide repair	50,000	Construction 6/92	60,000
E. Burnside Landscaping		Construction 1991	25,000
257th Landscaping	50,000	Construction 3/92	10,000
 Total			 \$ 5,262,400

### 1992-93 New Construction Program

	<u>Budgeted FY 92-93</u>
<u>Arterial</u>	
NE 207th Connector (Interstate 84-Halsey)	1,959,780
<u>Safety Improvements</u>	
SE Powell Valley Road	250,000
NE Halsey & 162nd - signal	143,000
<u>Development Support</u>	
Misc. Development Support Projects	160,000
<u>Drainage</u>	
Misc. Projects	30,000
<u>Miscellaneous Projects</u>	
NE Marina Drive (223rd Ave - Troutdale)	400,000
<u>Sidewalks</u>	<u>70,000</u>
 Total New Construction	 \$ 3,012,780
 Grand Total Other Improvements	 \$ 9,637,016

## Department Of Environmental Services Transportation

### 6100 Tualatin River Basin Water Quality Project

This project was mandated by the State Department of Environmental Quality (DEQ) for management agencies in the Tualatin River Basin to develop water pollution control plans and programs to meet the Clean Water Act standards by June 30, 1993.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	0	0	71,500	124,200
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 0	\$ 0	\$ 71,500	\$ 124,200

### 6100 National Pollution Discharge Elimination System Project

The Federal Clean Water Act requires most local governments to submit a National Pollution Discharge Elimination System Permit application, outlining a pollution reduction/elimination plan for storm water discharge. Multnomah County has been working with the cities of Portland and Gresham to coordinate the planning efforts and application submissions.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	0	0	0	102,000
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 0	\$ 0	\$ 0	\$ 102,000

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## COUNTY SURVEYOR PROGRAM DESCRIPTION

The field surveying section is responsible for surveying for preliminary through construction phases of projects. It is responsible for field and office review and approval of subdivision plats and for road retracement for legalization, dedication, and reconstruction of roads. Surveying responds to inquiries by phone in regard to County Surveyors and Road Department Records. The section reviews, records, and indexes all survey maps and maintains a library to establish and maintain all corners of government surveys and to witness corners disturbed by construction.

### 6300 Survey

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	12.60	12.69	13.00	13.00
PS	\$ 509,554	\$ 567,421	\$ 621,453	\$ 632,171
M&S	106,917	82,078	106,786	107,150
CO	<u>27,517</u>	<u>3,390</u>	<u>2,950</u>	<u>5,000</u>
TOTAL	\$ 643,988	\$ 652,889	\$ 731,189	\$ 744,321

## Department Of Environmental Services Transportation

### General Fund Special Appropriations - County Surveyor

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	130,000	140,000	87,840	87,840
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 130,000	\$ 140,000	\$ 87,840	\$ 87,840

### Public Land Corner Preservation - County Surveyor

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	199,079	233,752	250,000	250,000
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 199,079	\$ 233,752	\$ 250,000	\$ 250,000

### Objectives

Preserve the existing County road and bridge system and continue the present high level of service now and in the future. Provide services delegated to the County Surveyor by statute.

- ▶ Field surveying (preliminary through construction).
- ▶ Field and office review of subdivision plats, condominiums and type III Land divisions.
- ▶ Road retracement for legalization, dedication and reconstruction or maintenance.
- ▶ Establish and maintain all corners of government surveys.

Streamline operations within the Transportation Division to maximize existing resources.

- ▶ Staff surveys office.
- ▶ Review, record and index all survey maps.
- ▶ Continue the program of government corner preservation that will effectively utilize personnel and new technology in FY 92-93.
- ▶ Review and approve subdivision partitions and condominiums for Multnomah County and all cities within the County.

### Identification of Mandates

ORS 92.044 County shall adopt standards and procedures governing approval of plots, plans and maps.

## Department Of Environmental Services Transportation

### 6400 ROAD MAINTENANCE PROGRAM DESCRIPTION

Road Maintenance Section operates a surface maintenance program of asphalt paving, recycled asphalt paving, and patching. Right-of-way maintenance work involves mowing, brush removal, and shoulder repair. This section also operates drainage projects, rock crushing operations, a street sweeping program and emergency services for snow, ice and slides.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	52.36	51.18	53.00	52.00
PS	\$ 1,978,898	\$ 2,073,548	\$ 2,293,506	\$ 2,246,602
M&S	2,384,342	2,290,617	3,235,210	3,278,131
CO	<u>164,636</u>	<u>64,887</u>	<u>40,200</u>	<u>79,700</u>
TOTAL	\$ 4,527,876	\$ 4,429,052	\$ 5,568,916	\$ 5,604,433

### Objectives

Preserve the existing County road and bridge system and continue the present high level of service now and in the future.

- ▶ Surface maintenance.
- ▶ R/W maintenance.
- ▶ Rock crusher operation.
- ▶ Street sweeping.
- ▶ Emergency.

Through a broad-based communications approach provide for the citizens' understanding of the County's surface transportation responsibilities and needs.

Expand and enhance the routinized assessment of maintenance needs for the County including the needs of East County cities.

### 6500 TRAFFIC AIDS PROGRAM DESCRIPTION

The Traffic Aids section provides for traffic and other sign manufacture. It provides traffic sign installation and maintenance and traffic counting. The section does grounds maintenance and provides electrical maintenance at the Yeon Shop. Traffic signals are maintained. Crosswalk and lane line striping as well as other traffic markings are done.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	18.28	18.61	19.00	19.00
PS	\$ 830,575	\$ 861,834	\$ 918,834	\$ 946,273
M&S	738,544	582,036	834,528	722,632
CO	<u>70,111</u>	<u>61,494</u>	<u>91,750</u>	<u>186,450</u>
TOTAL	\$ 1,639,230	\$ 1,505,364	\$ 1,845,246	\$ 1,855,355

## Department Of Environmental Services Transportation

### Objectives

Preserve the existing County road and bridge system and continue the present high level of service now and in the future.

- ▶ Traffic engineering and safety improvements.
- ▶ Sign manufacture.
- ▶ Pavement Striping.
- ▶ Signal maintenance.
- ▶ Traffic sign installation and maintenance.
- ▶ Painting guardrail, crosswalk, curbs and legends.
- ▶ Building and grounds maintenance.

Through a broad-based communications approach provide for the citizens' understanding of the County's surface transportation responsibilities and needs.

- ▶ Traffic counting and investigation.
- ▶ Develop in-house traffic modeling capability by June 1993.

Streamline operations within the Transportation Division to maximize existing resources.

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### 6210 URBAN SERVICES/PORTLAND CAPITAL PROGRAM DESCRIPTION

Set aside funds to meet the County obligations to the City of Portland for the improvement of N.E. Marine Drive and N.E. Airport Way in accordance with the Transportation Urban Services Agreement.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	1,808,460	0	435,623	435,623
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 1,808,460	\$ 0	\$ 435,623	\$ 435,623

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### 6220 BICYCLE PATHS PROGRAM DESCRIPTION

The Multnomah County Bike Path program seeks to provide safe and convenient commuter routes as well as enjoyable recreational routes for the bicycling public through project planning intergovernmental coordination, facility design, and construction the system is being developed and maintained.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	73,712	80,538	188,511	225,813
CO	<u>0</u>	<u>1,672</u>	<u>270,299</u>	<u>305,755</u>
TOTAL	\$ 73,712	\$ 82,210	\$ 458,810	\$ 531,568



## Department Of Environmental Services Transportation

### Objectives

Preserve the existing County bicycle system and continue the present high level of service now and in the future.

- ▶ Capital projects designed.
- ▶ Capital projects constructed.
- ▶ Surface maintenance.
- ▶ Signing and striping.

Through a broad-based communications approach provide for the citizens' understanding of the County's surface transportation responsibilities and needs.

- ▶ Coordination among jurisdictions for 40 mile loop.
- ▶ Bicycle facility promotion and safety.
- ▶ Complete construction projects as specified in the FY 90-95 Bicycle Capital Improvement Plan.

Streamline operations within the Transportation Division to maximize existing resources.

### Identification of Mandates

ORS 366.514 One-percent of State Highway funds received shall be spent on footpaths and bicycle trails.

### Explanation of Changes

The changes from year to year reflect the estimates of expenditures for bike facilities constructed from the budgeted balance.

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### BRIDGE MAINTENANCE AND ENGINEERING PROGRAM DESCRIPTION

The Bridge Engineering section contains funds for capital improvements on five Willamette River crossings including approach ramps. This program provides for the preservation of the County's long-term bridge investment and increases public safety.

The Bridge Facilities maintenance program is responsible for the operation, maintenance, and betterment of 21 bridges and the five Willamette River bridge crossings. This program provides for the preservation of the County's bridge investment and protects public safety. Routine maintenance on bridges includes mechanical, electrical, and structural repairs, as well as painting.

### 6610 Bridge Maintenance

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	25.38	25.50	27.00	28.00
PS	\$ 1,085,777	\$ 1,112,419	\$ 1,254,142	\$ 1,340,014
M&S	348,894	434,626	384,670	374,835
CO	<u>35,304</u>	<u>15,302</u>	<u>21,872</u>	<u>21,050</u>
TOTAL	\$ 1,469,975	\$ 1,562,347	\$ 1,660,684	\$ 1,735,899

## Department Of Environmental Services Transportation

### 6700 Bridge Engineering

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	7.71	8.22	8.00	8.00
PS	\$ 363,931	\$ 420,600	\$ 456,842	\$ 506,653
M&S	404,613	620,072	460,991	564,349
CO	<u>580,158</u>	<u>1,797,246</u>	<u>3,194,389</u>	<u>3,362,120</u>
TOTAL	\$ 1,348,702	\$ 2,837,918	\$ 4,112,222	\$ 4,433,122

### Objectives

Maintain, operate and preserve the existing County bridges and prolong the expected life.

- ▶ Provide Federally mandated service to operate moveable structures.
- ▶ Preventative maintenance of structures and facilities.
- ▶ Perform electrical repair.
- ▶ Perform structural and mechanical repair.
- ▶ Supervise operation.
- ▶ Maintain, operate and preserve the existing County bridges and prolong the expected life.

Establish what the future role of the Division of Transportation will be as the major provider of transportation and related services in East Multnomah County.

- ▶ Technical Support.

Streamline operations within the Transportation Division to maximize existing resources.

- ▶ Preventative maintenance program.
- ▶ Maintain records and files.

# Department Of Environmental Services Transportation

## 1992-93 BRIDGE CAPITAL PROGRAM

### Carryover Capital Program

Funds obligated through agreements with State Highway Division for projects in various stages of progress.

	<u>Budgeted 91-92</u>	<u>Status</u>	<u>Budgeted 92-93</u>
Hawthorne Bridge - Transition Structure Replace	\$ 833,997	Construction 91/92 92/93	\$ 345,000
Hawthorne Bridge - Phase II	200,000	Construction 91/92 92/93	<u>128,200</u>
			\$ 473,200

Funds obligated on projects in various stages of progress.

Broadway Bridge - Mechanical	935,480	Construction 91/92	115,460
Burnside Bridge - Winches	45,000	Construction 91/92 92/93	25,000
Burnside Bridge - Paint Lower Trunion towers	170,500	Bid 4/92	227,000
Burnside Bridge - Concrete Rehab	327,000	Construction 91/92	20,000
Burnside Bridge - Lighting	113,000	Bid 5/92	150,000
Broadway Bridge - Deck Rehab	453,862	Construction 92/93	436,000
Burnside Bridge - westside stairs		Bid 3/92	22,000
Hawthorne Bridge - balance chain rehab		Bid 4/92	<u>39,000</u>
<b>Total</b>			<b>\$ 1,034,460</b>

### 1992-93 New Construction Program

	<u>Bid Date</u>	<u>Budgeted 92-93</u>
Broadway Bridge (East side Mechanical)	Bid 10/92	862,000
Willamette River Bridge Submarine Cable	Bid 7/92	27,000
Broadway Bridge Ramp (Sidewalk Rehab)	Bid 3/93	173,000
Miscellaneous ongoing repairs as required		50,000
Miscellaneous small improvements		50,000
Remaining funds carried for Morrison Bridge Deck and Rehabilitation and Broadway Bridge Painting		<u>676,460</u>
<b>Total</b>		<b>\$ 1,838,460</b>
<b>Grand Total Other Improvements</b>		<b><u>\$ 3,346,120</u></b>

### Identification of Mandates

ORS 382.305-420 County responsibility to construct, operate and maintain City and County bridges over the Willamette River.

# REQUIREMENT DETAIL

AGENCY: 030 ENVIRONMENTAL SERVICES  
FUND: 100 GENERAL FUND  
SUM ORG: 6000 TRANSPORTATION

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED		1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
				PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	80,000	80,000	80,000
0	0	0	32,000	6110 PROFESSIONAL SVCS	116,200	116,200	116,200
0	0	0	0	6120 PRINTING	0	0	0
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
0	0	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
0	0	0	32,000	TOTAL EXTERNAL	196,200	196,200	196,200
0	0	0	0	7100 INDIRECT COSTS	0	0	0
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	0	0	39,500	7500 OTHER INTERNAL	30,000	30,000	30,000
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
0	0	0	39,500	TOTAL INTERNAL	30,000	30,000	30,000
0	0	0	71,500	TOTAL MATERIALS & SERVICES	226,200	226,200	226,200
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
0	0	0	32,000	DIRECT BUDGET	196,200	196,200	196,200
0	0	0	71,500	TOTAL BUDGET	226,200	226,200	226,200

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# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 100 GENERAL FUND SUM ORG: 6300 SURVEY	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
0	0	0	0	PERSONAL SERVICES			
0	0	0	0	0 5100 PERMANENT	0	0	0
0	0	0	0	0 5200 TEMPORARY	0	0	0
0	0	0	0	0 5300 OVERTIME	0	0	0
0	0	0	0	0 5400 PREMIUM	0	0	0
0	0	0	0	0 5500 FRINGE BENEFITS	0	0	0
0	0	0	0	0 TOTAL EXTERNAL	0	0	0
0	0	0	0	0 5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	0 TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	0 6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	0 6060 PASS-THROUGH PAYMENTS	0	0	0
0	0	0	0	0 6110 PROFESSIONAL SVCS	0	0	0
0	0	0	0	0 6120 PRINTING	0	0	0
0	0	0	0	0 6130 UTILITIES	0	0	0
0	0	0	0	0 6140 COMMUNICATIONS	0	0	0
0	0	0	0	0 6170 RENTALS	0	0	0
0	0	0	0	0 6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	0 6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	0 6200 POSTAGE	0	0	0
0	0	0	0	0 6230 SUPPLIES	0	0	0
0	0	0	0	0 6270 FOOD	0	0	0
0	0	0	0	0 6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	0 6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	0 6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	0 6520 INSURANCE	0	0	0
0	0	0	0	0 6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	0 6550 DRUGS	0	0	0
0	0	0	0	0 6580 CLAIMS PAID	0	0	0
0	0	0	0	0 6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	0 6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	0 6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	0 7810 PRINCIPAL	0	0	0
0	0	0	0	0 7820 INTEREST	0	0	0
0	0	0	0	0 TOTAL EXTERNAL	0	0	0
0	0	0	0	0 7100 INDIRECT COSTS	0	0	0
0	0	0	0	0 7150 TELEPHONE	0	0	0
0	0	0	0	0 7200 DATA PROCESSING	0	0	0
0	0	0	0	0 7300 MOTOR POOL	0	0	0
0	0	0	0	0 7400 BUILDING MANAGEMENT	0	0	0
130,000	140,000	87,840	87,840	0 7500 OTHER INTERNAL	87,840	87,840	87,840
0	0	0	0	0 7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	0 7560 DISTRIBUTION/POSTAGE	0	0	0
130,000	140,000	87,840	87,840	0 TOTAL INTERNAL	87,840	87,840	87,840
130,000	140,000	87,840	87,840	0 TOTAL MATERIALS & SERVICES	87,840	87,840	87,840
0	0	0	0	0 8100 LAND	0	0	0
0	0	0	0	0 8200 BUILDINGS	0	0	0
0	0	0	0	0 8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	0 8400 EQUIPMENT	0	0	0
0	0	0	0	0 TOTAL CAPITAL OUTLAY	0	0	0
0	0	0	0	0 DIRECT BUDGET	0	0	0
130,000	140,000	87,840	87,840	0 TOTAL BUDGET	87,840	87,840	87,840

DES-101

# REQUIREMENT DETAIL

				AGENCY: 030 ENVIRONMENTAL SERVICES				
				FUND: 150 ROAD FUND				
				SUM ORG: 6000 TRANSPORTATION				
1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED			1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
				PERSONAL SERVICES				
3,658,925	3,837,159	4,106,237	4,104,190	5100 PERMANENT		4,082,978	4,082,978	4,104,483
201,675	169,024	210,420	210,420	5200 TEMPORARY		197,050	197,050	197,050
54,854	68,392	89,300	89,300	5300 OVERTIME		89,300	89,300	89,300
25,426	25,720	32,800	32,800	5400 PREMIUM		27,400	27,400	27,400
941,015	1,037,860	1,154,171	1,153,619	5500 FRINGE BENEFITS		1,154,386	1,154,386	1,160,235
4,881,895	5,138,155	5,592,928	5,590,329	TOTAL EXTERNAL		5,551,114	5,551,114	5,578,468
494,304	602,873	834,400	834,311	5550 INSURANCE BENEFITS		924,852	924,852	925,644
5,376,199	5,741,028	6,427,328	6,424,640	TOTAL PERSONAL SERVICES		6,475,966	6,475,966	6,504,112
1,808,460	0	435,623	435,623	6050 COUNTY SUPPLEMENTS		435,623	435,623	435,623
0	0	0	0	6060 PASS-THROUGH PAYMENTS		0	0	0
190,802	177,184	395,404	395,404	6110 PROFESSIONAL SVCS		241,454	241,454	241,454
23,980	28,236	24,310	24,310	6120 PRINTING		29,800	29,800	29,800
246,472	268,583	257,485	257,485	6130 UTILITIES		260,400	260,400	260,400
2,613	1,497	2,185	2,185	6140 COMMUNICATIONS		1,720	1,720	1,720
2,919	7,760	7,100	7,100	6170 RENTALS		2,160	2,160	2,160
41,751	39,155	79,700	79,700	6180 REPAIRS AND MAINTENANCE		86,100	86,100	86,100
737,644	633,065	1,240,230	1,240,230	6190 MAINTENANCE CONTRACTS		764,405	764,405	1,304,405
7,853	8,157	4,529	4,529	6200 POSTAGE		600	600	600
491,021	449,450	778,550	778,550	6230 SUPPLIES		786,000	786,000	786,000
0	254	0	0	6270 FOOD		0	0	0
26,737	33,571	28,580	28,580	6310 EDUCATION & TRAINING		21,850	21,850	21,850
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS		13,700	13,700	13,700
741	809	900	900	6330 LOCAL TRAVEL/MILEAGE		2,000	2,000	2,000
6	0	0	0	6520 INSURANCE		0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING		0	0	0
0	0	0	0	6550 DRUGS		0	0	0
294	13,000	0	0	6580 CLAIMS PAID		0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS		0	0	0
6,941	8,295	5,000	5,000	6620 DUES AND SUBSCRIPTIONS		5,200	5,200	5,200
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS		0	0	0
0	0	0	0	7810 PRINCIPAL		0	0	0
0	0	0	0	7820 INTEREST		0	0	0
3,588,234	1,669,016	3,259,596	3,259,596	TOTAL EXTERNAL		2,651,012	2,651,012	3,191,012
514,031	567,712	551,987	551,987	7100 INDIRECT COSTS		447,498	447,498	447,498
33,863	38,697	38,097	38,097	7150 TELEPHONE		37,600	37,600	37,600
7,899	5,246	22,777	22,777	7200 DATA PROCESSING		20,528	20,528	20,528
1,329,921	1,197,451	1,326,500	1,326,500	7300 MOTOR POOL		1,326,500	1,326,500	1,326,500
47,250	49,325	78,125	78,125	7400 BUILDING MANAGEMENT		78,250	78,250	78,250
96,693	88,629	0	0	7500 OTHER INTERNAL		0	0	46,755
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU		0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE		5,575	5,575	5,575
2,029,657	1,947,060	2,017,486	2,017,486	TOTAL INTERNAL		1,915,951	1,915,951	1,962,706
5,617,891	3,616,076	5,277,082	5,277,082	TOTAL MATERIALS & SERVICES		4,566,963	4,566,963	5,153,718
0	0	0	0	8100 LAND		0	0	0
90,771	45,278	0	0	8200 BUILDINGS		0	0	0
3,568,337	3,190,966	10,110,828	10,110,828	8300 OTHER IMPROVEMENTS		9,108,652	9,108,652	9,712,016
198,108	196,123	226,300	226,300	8400 EQUIPMENT		244,350	244,350	279,550
3,857,216	3,432,367	10,337,128	10,337,128	TOTAL CAPITAL OUTLAY		9,353,002	9,353,002	9,991,566
12,327,345	10,239,538	19,189,652	19,187,053	DIRECT BUDGET		17,555,128	17,555,128	18,761,046
14,851,306	12,789,471	22,041,538	22,038,850	TOTAL BUDGET		20,395,931	20,395,931	21,649,396

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 150 ROAD FUND  
 SUM ORG: 6000 TRANSPORTATION

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
1.61	40,454	0.00	0	0.00	0	0.00	0	ADMIN TECH	0.00	0	0.00	0	0.00	0
1.62	59,302	1.88	70,260	2.00	75,288	2.00	75,288	ELECTRICIAN	2.00	75,000	2.00	75,000	2.00	75,000
0.95	26,933	0.98	29,064	1.00	29,847	1.00	29,847	SIGN PAINTER	1.00	29,733	1.00	29,733	1.00	29,733
1.00	30,285	1.00	31,634	1.00	31,880	1.00	31,880	SIGN PAINTER/LEAD *	1.00	31,758	1.00	31,758	1.00	31,758
1.00	38,923	1.08	43,501	1.00	40,935	1.00	40,935	ELECTRICIAN/LEAD *	1.00	40,779	1.00	40,779	1.00	40,779
6.45	122,803	0.15	63,848	3.00	59,422	3.00	59,422	OFFICE ASSISTANT 2	3.00	58,875	3.00	58,875	3.00	58,875
1.16	24,412	1.85	40,408	2.00	45,399	2.00	45,399	OFFICE ASST/SENIOR	2.00	46,604	2.00	46,604	2.00	46,604
1.00	24,814	0.11	2,906	0.00	0	0.00	0	CLERICAL UNIT SUPERV	0.00	0	0.00	0	0.00	0
0.00	0	1.77	38,382	2.00	43,722	2.00	43,722	WORD PROC OPERATOR	2.00	43,556	2.00	43,556	2.00	43,556
0.00	0	0.23	6,178	0.00	0	0.00	0	ASBESTOS PROJECT SPE	0.00	0	0.00	0	0.00	0
1.41	37,645	2.00	56,289	2.00	57,916	1.96	55,618	PROGRAM DEV SPEC	2.00	58,955	2.00	58,955	1.50	45,163
0.00	0	0.77	17,068	3.00	67,507	3.00	67,507	FISCAL ASST/SENIOR	3.00	69,619	3.00	69,619	3.00	69,619
0.00	0	0.00	0	0.00	0	0.13	2,298	DATA ANALYST	0.00	0	0.00	0	1.00	29,251
1.00	33,114	0.12	3,994	0.00	0	0.00	0	PLANNER	0.00	0	0.00	0	0.00	0
0.00	0	0.88	30,618	1.00	34,877	1.00	34,877	TRANSPORTATION PLANN	1.00	34,744	1.00	34,744	1.00	34,744
0.00	0	0.00	0	0.00	0	0.00	0	PLANNER/SENIOR	0.00	0	0.00	0	1.00	36,907
0.96	32,607	0.97	35,295	1.00	37,868	1.00	37,868	SURVEY SPECIALIST	1.00	38,106	1.00	38,106	1.00	38,106
22.09	483,531	21.05	483,886	23.00	538,761	23.00	538,761	MAINTENANCE WORKER	23.00	529,125	23.00	529,125	23.00	529,125
6.96	181,909	6.97	190,214	7.00	194,410	7.00	194,410	MAINTENANCE CREW LEA	7.00	191,472	7.00	191,472	7.00	191,472
3.94	101,697	3.92	105,532	4.00	107,713	4.00	107,713	STRIPER OPERATOR	4.00	106,656	4.00	106,656	4.00	106,656
0.00	0	0.69	19,483	1.00	29,075	1.00	29,075	PURCHASING SPEC 2	1.00	29,838	1.00	29,838	1.00	29,838
0.00	0	0.69	18,115	1.00	26,368	1.00	26,368	PURCHASING SPEC 1	1.00	22,957	1.00	22,957	1.00	22,957
0.88	26,090	0.60	18,526	1.00	30,979	1.00	30,979	BLACKSMITH	1.00	30,861	1.00	30,861	0.00	0
0.22	5,767	0.00	0	0.00	0	0.00	0	ELECTRONIC TECH ASST	0.00	0	0.00	0	0.00	0
1.00	28,392	1.00	29,661	1.00	29,889	1.00	29,889	CARPENTER/MAINTENANC	1.00	29,775	1.00	29,775	1.00	29,775
12.30	295,282	12.20	303,394	12.00	307,457	12.00	307,457	TRUCK DRIVER	12.00	298,255	12.00	298,255	12.00	298,255
5.98	175,276	5.91	182,171	6.00	185,874	6.00	185,874	HEAVY EQUIPMENT OPER	6.00	185,166	6.00	185,166	6.00	185,166
1.00	35,082	1.00	37,232	1.00	37,518	1.00	37,518	RIGHT OF WAY PERMITS	1.00	34,963	1.00	34,963	1.00	34,963
5.31	124,085	4.49	109,896	5.00	126,190	5.00	126,190	ENGINEER TECH/AIDE	5.00	127,491	5.00	127,491	5.00	127,491
15.22	406,336	16.45	451,653	17.00	488,587	17.00	488,587	ENGINEER TECH/ASST	17.00	486,576	17.00	486,576	17.00	486,576
9.69	291,071	8.79	281,574	8.00	260,341	8.00	260,341	ENGINEER TECH/ASSOC	8.00	260,055	8.00	260,055	8.00	260,055
1.00	36,317	1.65	59,421	2.00	72,291	2.00	72,291	ENGINEER TECH/SR	2.00	73,038	2.00	73,038	2.00	73,038
3.15	123,174	2.09	80,510	2.00	78,453	2.00	78,453	ENGINEER TECH/PRINC	2.00	75,820	2.00	75,820	2.00	75,820
2.79	89,952	3.16	106,584	5.00	176,623	5.00	176,623	CIVIL ENGINEER/ASSIS	5.00	173,378	5.00	173,378	5.00	173,378
1.99	76,625	1.64	66,446	2.00	81,954	2.00	81,954	CIVIL ENGINEER/ASSOC	2.00	77,471	2.00	77,471	2.00	77,471
0.00	0	0.19	5,329	0.00	0	0.00	0	6911	0.00	0	0.00	0	0.00	0
0.00	0	0.19	5,032	0.00	0	0.00	0	6912	0.00	0	0.00	0	0.00	0
1.00	28,469	1.00	29,770	1.00	29,869	1.00	29,869	ADMIN ANALYST	1.00	30,358	1.00	30,358	1.00	30,358
0.00	0	0.88	23,054	1.00	26,843	1.00	26,843	OPERATIONS SUPV 1	1.00	26,946	1.00	26,946	1.00	26,946
2.00	70,473	2.25	80,738	2.00	67,550	1.00	30,755	MAINTENANCE OPERATIO	0.00	0	0.00	0	0.00	0
4.98	167,986	5.51	196,649	5.00	178,593	5.00	178,593	ROAD MTCE SUPV	6.00	211,095	6.00	211,095	6.00	211,095
3.98	153,035	4.47	179,923	5.00	201,450	0.00	0	PROGRAM/STAFF ASSIST	0.00	0	0.00	0	0.00	0
1.00	46,735	1.00	48,832	1.00	48,880	0.00	0	ENGINEER/TRAFFIC	0.00	0	0.00	0	0.00	0
1.02	45,537	1.04	46,652	1.00	45,948	0.00	0	PROGRAM MANAGER 1	0.00	0	0.00	0	0.00	0
3.06	136,593	3.03	145,669	3.00	149,120	0.00	0	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
1.00	58,219	1.03	61,771	1.00	60,840	0.00	0	PROGRAM MANAGER 3	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.75	38,243	ADMIN SVCS OFFICER	1.00	47,690	1.00	47,690	1.00	47,690

DES-103

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 150 ROAD FUND  
 SUM ORG: 6000 TRANSPORTATION

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
0.00	0	0.00	0	0.00	0	1.00	45,948	COUNTY SURVEYOR	1.00	47,659	1.00	47,659	1.00	47,659
0.00	0	0.00	0	0.00	0	2.00	80,580	ENGINEER SVC ADM	2.00	82,234	2.00	82,234	2.00	82,234
0.00	0	0.00	0	0.00	0	1.00	53,934	ENGINEER SVC MGR	1.00	54,319	1.00	54,319	1.00	54,319
0.00	0	0.00	0	0.00	0	1.00	45,937	ROAD MAINTEN MGR	1.00	46,113	1.00	46,113	1.00	46,113
0.00	0	0.00	0	0.00	0	1.00	40,290	SAFETY SPEC/TRANS	1.00	40,445	1.00	40,445	1.00	40,445
0.00	0	0.00	0	0.00	0	1.00	48,880	TRAFFIC AIDS MGR	1.00	51,312	1.00	51,312	1.00	51,312
0.00	0	0.00	0	0.00	0	1.00	36,795	TRAFFIC AIDS SUPV	1.00	31,800	1.00	31,800	1.00	31,800
0.00	0	0.00	0	0.00	0	1.00	60,840	TRANSP MGR/SR	1.00	61,993	1.00	61,993	1.00	61,993
0.00	0	0.00	0	0.00	0	1.00	49,249	TRANS SUPP SVC MGR	1.00	49,439	1.00	49,439	1.00	49,439
0.00	0	0.00	0	0.00	0	1.00	40,290	TRANS PLANN/OPER ADM	1.00	40,949	1.00	40,949	1.00	40,949
29.72	3,658,925	26.68	3,837,162	37.00	4,106,237	36.84	4,104,190	5100 PERMANENT	37.00	4,082,978	37.00	4,082,978	37.50	4,104,483

DES-104



# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 154 BICYCLE PATH CONSTRUCTION FUND SUM ORG: 6220 BIKE PATHS	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
0	0	0	0	PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	116,039	116,039	116,039
56	320	4,410	4,410	6110 PROFESSIONAL SVCS	12,100	12,100	12,100
497	4,537	3,400	3,400	6120 PRINTING	2,500	2,500	2,500
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	2,000	2,000	6200 POSTAGE	0	0	0
188	143	1,690	1,690	6230 SUPPLIES	1,000	1,000	1,000
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	32	0	0	6330 LOCAL TRAVEL/MILEAGE	150	150	150
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	250	250	250
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
741	5,032	11,500	11,500	TOTAL EXTERNAL	132,039	132,039	132,039
4,216	4,880	4,182	4,182	7100 INDIRECT COSTS	5,574	5,574	5,574
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
68,755	70,626	172,829	172,829	7500 OTHER INTERNAL	86,200	86,200	86,200
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	2,000	2,000	2,000
72,971	75,506	177,011	177,011	TOTAL INTERNAL	93,774	93,774	93,774
73,712	80,538	188,511	188,511	TOTAL MATERIALS & SERVICES	225,813	225,813	225,813
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	1,672	270,299	270,299	8300 OTHER IMPROVEMENTS	300,755	300,755	300,755
0	0	0	0	8400 EQUIPMENT	5,000	5,000	5,000
0	1,672	270,299	270,299	TOTAL CAPITAL OUTLAY	305,755	305,755	305,755
741	6,704	281,799	281,799	DIRECT BUDGET	437,794	437,794	437,794
73,712	82,210	458,810	458,810	TOTAL BUDGET	531,568	531,568	531,568

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 161 WILLAMETTE RIVER BRIDGE FUND SUM ORG: 6610 BRIDGE MAINTENANCE	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
641,955	669,295	721,467	721,467	PERSONAL SERVICES			
109,997	74,300	88,431	88,431	5100 PERMANENT	716,042	716,042	746,903
25,459	28,123	41,193	41,193	5200 TEMPORARY	104,631	104,631	104,631
27,277	23,424	19,474	19,474	5300 OVERTIME	41,193	41,193	41,193
184,941	195,892	218,141	218,141	5400 PREMIUM	19,474	19,474	19,474
989,629	991,034	1,088,706	1,088,706	5500 FRINGE BENEFITS	219,038	219,038	227,408
96,148	121,385	165,436	165,436	TOTAL EXTERNAL	1,100,378	1,100,378	1,139,609
				5550 INSURANCE BENEFITS	192,881	192,881	200,405
1,085,777	1,112,419	1,254,142	1,254,142	TOTAL PERSONAL SERVICES	1,293,259	1,293,259	1,340,014
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
11,046	12,157	18,105	18,105	6110 PROFESSIONAL SVCS	17,500	17,500	17,500
513	462	850	850	6120 PRINTING	750	750	750
76,738	72,505	61,085	61,085	6130 UTILITIES	68,000	68,000	68,000
1,119	0	0	0	6140 COMMUNICATIONS	0	0	0
484	869	8,500	8,500	6170 RENTALS	6,500	6,500	6,500
17,201	3,755	23,000	23,000	6180 REPAIRS AND MAINTENANCE	20,000	20,000	20,000
6,111	4,950	7,800	7,800	6190 MAINTENANCE CONTRACTS	9,300	9,300	9,300
884	724	199	199	6200 POSTAGE	0	0	0
72,408	78,208	116,900	116,900	6230 SUPPLIES	110,000	110,000	110,000
0	0	0	0	6270 FOOD	0	0	0
3,631	3,676	4,440	4,440	6310 EDUCATION & TRAINING	1,800	1,800	1,800
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	3,900	3,900	3,900
107	22	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	1,200	0	0	6580 CLAIMS PAID	0	0	0
0	0	300	300	6610 AWARDS AND PREMIUMS	0	0	0
190	151	155	155	6620 DUES AND SUBSCRIPTIONS	200	200	200
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
190,432	178,679	241,334	241,334	TOTAL EXTERNAL	237,950	237,950	237,950
79,162	93,766	82,258	82,258	7100 INDIRECT COSTS	72,010	72,010	72,010
10,717	7,018	5,078	5,078	7150 TELEPHONE	7,900	7,900	7,900
0	0	0	0	7200 DATA PROCESSING	0	0	0
52,591	152,084	56,000	56,000	7300 MOTOR POOL	56,000	56,000	56,000
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
15,992	3,079	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	975	975	975
158,462	255,947	143,336	143,336	TOTAL INTERNAL	136,885	136,885	136,885
348,894	434,626	384,670	384,670	TOTAL MATERIALS & SERVICES	374,835	374,835	374,835
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
19,780	4,255	0	0	8300 OTHER IMPROVEMENTS	0	0	0
15,524	11,047	21,872	21,872	8400 EQUIPMENT	21,050	21,050	21,050
35,304	15,302	21,872	21,872	TOTAL CAPITAL OUTLAY	21,050	21,050	21,050
1,215,365	1,185,015	1,351,912	1,351,912	DIRECT BUDGET	1,359,378	1,359,378	1,398,609
1,469,975	1,562,347	1,660,684	1,660,684	TOTAL BUDGET	1,689,144	1,689,144	1,735,899

DES-106

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 161 WILLAMETTE RIVER BRIDGE FUND  
 SUM ORG: 6610 BRIDGE MAINTENANCE

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
1.45	52,189	1.00	37,213	1.00	37,644	1.00	37,644	ELECTRICIAN	1.00	37,500	1.00	37,500	1.00	37,500
0.54	19,774	1.00	39,329	1.00	39,531	1.00	39,531	CHIEF BRIDGE ELECTRI	1.00	39,380	1.00	39,380	1.00	39,380
0.72	12,763	0.21	3,600	0.00	0	0.00	0	OFFICE ASSISTANT 2	0.00	0	0.00	0	0.00	0
0.02	282	0.68	15,612	1.00	23,852	1.00	23,852	OFFICE ASST/SENIOR	1.00	24,390	1.00	24,390	1.00	24,390
0.96	25,040	0.11	2,994	0.00	0	0.00	0	6058	0.00	0	0.00	0	0.00	0
10.74	212,895	10.22	214,189	11.00	235,612	11.00	235,612	BRIDGE OPERATOR	11.00	232,010	11.00	232,010	11.00	232,010
5.68	167,342	5.33	162,767	6.00	184,833	6.00	184,833	BRIDGE MAINTENANCE M	6.00	184,328	6.00	184,328	6.00	184,328
3.11	68,256	3.97	89,698	4.00	92,167	4.00	92,167	MAINTENANCE WORKER	4.00	93,120	4.00	93,120	4.00	93,120
0.00	0	0.19	3,808	0.00	0	0.00	0	GARAGE ATTENDANT	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	BLACKSMITH	0.00	0	0.00	0	1.00	30,861
0.00	0	0.79	22,081	1.00	27,810	1.00	27,810	BRIDGE OPER SUPV	1.00	23,908	1.00	23,908	1.00	23,908
1.15	39,331	0.97	31,737	1.00	34,070	0.00	0	MAINTENANCE OPERATIO	0.00	0	0.00	0	0.00	0
1.01	44,084	1.01	45,967	1.00	45,948	0.00	0	PROGRAM MANAGER 1	0.00	0	0.00	0	0.00	0
0.00	0	0.02	299	0.00	0	0.00	0	PROGRAM MANAGEMENT S	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	45,948	BRIDGE MAINT ADMIN	1.00	47,518	1.00	47,518	1.00	47,518
0.00	0	0.00	0	0.00	0	1.00	34,070	BRIDGE MAINT SUPV	1.00	33,888	1.00	33,888	1.00	33,888
25.38	641,956	25.50	669,294	27.00	721,467	27.00	721,467	5100 PERMANENT	27.00	716,042	27.00	716,042	28.00	746,903

DES-107

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 161 WILLAMETTE RIVER BRIDGE FUND SUM ORG: 6700 WILLAMETTE RIVER BRIDGES ENG	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
257,137	280,825	265,800	265,800	PERSONAL SERVICES	270,503	270,503	270,503
400	5,611	33,878	33,878	5100 PERMANENT	23,035	23,035	23,035
7,718	11,787	21,655	21,655	5200 TEMPORARY	8,550	8,550	8,550
259	1,320	1,000	1,000	5300 OVERTIME	50,512	50,512	50,512
67,319	78,879	80,554	80,554	5400 PREMIUM	91,228	91,228	91,228
332,833	378,422	402,887	402,887	5500 FRINGE BENEFITS	443,828	443,828	443,828
31,098	42,178	53,955	53,955	TOTAL EXTERNAL	62,825	62,825	62,825
363,931	420,600	456,842	456,842	5550 INSURANCE BENEFITS			
				TOTAL PERSONAL SERVICES	506,653	506,653	506,653
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
245,253	383,230	155,531	155,531	6110 PROFESSIONAL SVCS	270,000	270,000	270,000
3,321	2,321	850	850	6120 PRINTING	1,000	1,000	1,000
522	2,385	4,800	4,800	6130 UTILITIES	5,000	5,000	5,000
33	39	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
2,732	81	0	0	6180 REPAIRS AND MAINTENANCE	3,000	3,000	3,000
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
61	685	589	589	6200 POSTAGE	750	750	750
4,173	6,132	6,200	6,200	6230 SUPPLIES	8,250	8,250	8,250
0	0	0	0	6270 FOOD	0	0	0
2,687	3,518	3,750	3,750	6310 EDUCATION & TRAINING	2,600	2,600	2,600
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	5,500	5,500	5,500
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	100	100	6610 AWARDS AND PREMIUMS	0	0	0
817	369	600	600	6620 DUES AND SUBSCRIPTIONS	1,000	1,000	1,000
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
259,599	398,760	172,420	172,420	TOTAL EXTERNAL	297,100	297,100	297,100
41,910	55,766	44,616	44,616	7100 INDIRECT COSTS	46,649	46,649	46,649
557	3,733	3,955	3,955	7150 TELEPHONE	3,400	3,400	3,400
0	0	0	0	7200 DATA PROCESSING	0	0	0
11,728	12,185	16,000	16,000	7300 MOTOR POOL	16,000	16,000	16,000
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
90,819	149,628	224,000	224,000	7500 OTHER INTERNAL	200,000	200,000	200,000
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	1,200	1,200	1,200
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
145,014	221,312	288,571	288,571	TOTAL INTERNAL	267,249	267,249	267,249
404,613	620,072	460,991	460,991	TOTAL MATERIALS & SERVICES	564,349	564,349	564,349
0	0	0	0	8100 LAND	0	0	0
5,125	0	0	0	8200 BUILDINGS	0	0	0
568,054	1,789,426	3,178,839	3,178,839	8300 OTHER IMPROVEMENTS	3,346,120	3,346,120	3,346,120
6,979	7,820	15,550	15,550	8400 EQUIPMENT	16,000	16,000	16,000
580,158	1,797,246	3,194,389	3,194,389	TOTAL CAPITAL OUTLAY	3,362,120	3,362,120	3,362,120
1,172,590	2,574,428	3,769,696	3,769,696	DIRECT BUDGET	4,103,048	4,103,048	4,103,048
1,348,702	2,837,918	4,112,222	4,112,222	TOTAL BUDGET	4,433,122	4,433,122	4,433,122

DES-108

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 161 WILLAMETTE RIVER BRIDGE FUND  
 SUM ORG: 6700 WILLAMETTE RIVER BRIDGES ENG

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
0.00	0	0.40	6,987	1.00	17,934	1.00	17,934	OFFICE ASSISTANT 2	1.00	18,354	1.00	18,354	1.00	18,354
0.00	0	0.28	6,403	0.00	0	0.00	0	OFFICE ASST/SENIOR	0.00	0	0.00	0	0.00	0
0.02	323	0.00	0	0.00	0	0.00	0	BRIDGE OPERATOR	0.00	0	0.00	0	0.00	0
1.96	52,500	1.70	48,688	2.00	58,558	2.00	58,558	ENGINEER TECH/ASST	2.00	56,706	2.00	56,706	2.00	56,706
1.00	28,421	0.96	29,696	1.00	31,838	1.00	31,838	ENGINEER TECH/ASSOC	1.00	32,802	1.00	32,802	1.00	32,802
0.76	24,039	0.34	11,235	1.00	38,252	1.00	38,252	ENGINEER TECH/SR	1.00	34,250	1.00	34,250	1.00	34,250
1.99	72,634	2.62	94,596	1.00	34,895	1.00	34,895	CIVIL ENGINEER/ASSIS	1.00	35,750	1.00	35,750	1.00	35,750
0.98	33,699	0.90	34,404	1.00	35,443	1.00	35,443	CIVIL ENGINEER/ASSOC	1.00	40,820	1.00	40,820	1.00	40,820
0.00	0	0.02	283	0.00	0	0.00	0	BRIDGE OPER SUPV	0.00	0	0.00	0	0.00	0
1.00	45,522	1.00	48,534	1.00	48,880	0.00	0	ENGINEER/STRUCTURAL	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	48,880	BRIDGE SVCS MGR	1.00	51,821	1.00	51,821	1.00	51,821
7.71	257,138	8.22	280,826	8.00	265,800	8.00	265,800	5100 PERMANENT	8.00	270,503	8.00	270,503	8.00	270,503

DES-109

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 167 PUB LAND CORNER PRESERVATION SUM ORG: 6320 CORNER PRES-SURVEY	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
				PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
0	0	0	0	6110 PROFESSIONAL SVCS	0	0	0
0	0	0	0	6120 PRINTING	0	0	0
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
0	0	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	7100 INDIRECT COSTS	0	0	0
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
199,079	233,752	250,000	250,000	7500 OTHER INTERNAL	250,000	250,000	250,000
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
199,079	233,752	250,000	250,000	TOTAL INTERNAL	250,000	250,000	250,000
199,079	233,752	250,000	250,000	TOTAL MATERIALS & SERVICES	250,000	250,000	250,000
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
0	0	0	0	DIRECT BUDGET	0	0	0
199,079	233,752	250,000	250,000	TOTAL BUDGET	250,000	250,000	250,000

DES-110

AGENCY: ENVIRONMENTAL SERVICES  
FUND: 150 ROAD FUND  
ORG: 6000 TRANSPORTATION

# REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
10,746,643	8,071,057	8,446,986	8,446,986	500	Beginning Working Capital	6,985,197	6,985,197	8,238,662
681,603	667,119	650,000	650,000	1045	Forest Reserve Yield	645,000	645,000	645,000
6,944,938	6,616,109	7,200,000	7,200,000	1120	County Gas Tax	7,000,000	7,000,000	7,000,000
11,792	1,136	10,000	10,000	1121	County Gas Tax Penalties	1,000	1,000	1,000
3,021	2,804	1,000	1,000	2041	Sale/Lease Federal Lands--Federal	4,000	4,000	4,000
0	74,000	0	0	2336	OR Economic Development	0	0	0
123,122	0	0	0	2349	Marine Board Grant	0	0	0
100,513	143,992	42,000	42,000	2350	FAU Engineering Reimb--State	374,600	374,600	374,600
0	0	10,000	10,000	2353	State Highway Division	10,000	10,000	10,000
15,793,554	18,019,713	20,000,000	20,335,000	2367	Motor Vehicle Fees	21,500,000	21,500,000	21,500,000
16,208	9,206	85,000	85,000	2700	Small City Contracts--Local	0	0	0
23,187	26,131	33,500	33,500	2746	Service District Reimb.	10,000	10,000	10,000
2,304	4,309	0	0	2773	Portland	0	0	0
0	125,274	0	0	2774	Gresham	0	0	0
7,000	11,449	0	0	2775	Troutdale	25,000	25,000	25,000
0	11,655	0	0	2776	Wood Village	20,000	20,000	20,000
99,500	133	0	0	2779	Tri--Met Contract--Local	0	0	0
0	9,021	0	0	2788	Fairview	30,000	30,000	30,000
39,295	60,660	40,000	40,000	3124	Right-of-Way Permits	35,000	35,000	35,000
646	0	0	0	4613	Pay Phone Revenues	0	0	0
52,463	54,218	46,000	46,000	4900	Misc Charges/Recoveries	35,000	35,000	35,000
43,010	54,093	60,000	60,000	4911	Plat Check Fees	100,000	100,000	100,000
178,106	55,401	40,000	40,000	4912	Project Agreement Fees	45,000	45,000	45,000
6,590	115,429	62,000	62,000	4928	Deposits in Lieu of Construction	50,000	50,000	50,000
290,601	333,236	756,500	756,500	4929	Construction Reimbursements	225,000	225,000	225,000
2,634	3,104	0	0	4931	Property Damage Reimb.	0	0	0
1,043,512	899,150	800,000	800,000	5000	Interest on Investments	450,000	450,000	450,000
4,026	16,807	4,200	4,200	5010	Interest on Charges	0	0	0
0	387	0	0	6002	Public S Sales	0	0	0
1,244	16,148	0	0	6003	County Auction/Capital Equipment	0	0	0
1,827	1,871	0	0	6012	Sale of Real Property	25,000	25,000	25,000
27,577	27,421	20,000	20,000	6013	Misc Sales	25,000	25,000	25,000
8,597	18,738	15,000	15,000	6200	State Gas Tax Refunds	15,000	15,000	15,000
243,494	481,821	115,854	155,354	6600	General Fund--Service Reimb.	145,994	145,994	145,994
7,879	27,119	6,400	6,400	6602	Federal/State Fund--Serv.Reimb.	3,000	3,000	3,000
1,041	0	0	0	6603	Animal Control Fund--Serv.Reimb.	0	0	0
19,170	248	0	0	6604	Recreational Facil Fund--Serv.Reimb.	0	0	0
88	258	0	0	6606	Data Processing Fund--Serv.Reimb.	0	0	0
32,418	31,451	28,000	28,000	6607	Fleet Fund--Serv. Reimb.	30,000	30,000	30,000
70	119	0	0	6618	Insurance Fund--Serv. Reimb.	0	0	0
68,755	70,626	172,829	172,829	6619	Bike Path Fund--Serv.Reimb.	86,200	86,200	86,200
9,227	7,937	0	0	6620	Asmnt Dist.Op.Fund--Serv.Reimb.	0	0	0
106,811	152,707	240,000	240,000	6623	Willamette Bridges Fund--Serv.Reimb.	200,000	200,000	200,000
3,746	1,743	3,750	3,750	6626	Fair Fund--Serv.Reimb.	0	0	0
0	37	0	0	6627	Telephone Fund -- Serv Reimb	0	0	0
199,079	233,752	250,000	250,000	6628	Corner Preservation Fund--Serv Reimb	250,000	250,000	250,000
258	350	0	0	6630	Inmate Welfare Fund--Serv Reimb	0	0	0
0	2,906	0	0	6635	Library Levy -- Serv Reimb	0	0	0
		50,820	50,820	6640	Recreation Fund -- Serv Reimb	47,450	47,450	47,450
127,000	119,050	104,000	104,000	7615	Asmnt.Dist.Op.Fund--Cash Transfer	60,000	60,000	60,000
356,538	0	0	0	7619	Bike Path Fund--Cash Transfer	0	0	0
37,429,087	36,579,896	39,293,839	39,668,339	TOTAL OUTSIDE REVENUES		38,432,441	38,432,441	39,685,906

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 154 BICYCLE PATH CONSTRUCTION FUND  
 ORG: 6067 BICYCLE PATH CONSTRUCTION

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
337,807	200,525	235,610	235,610	500	Beginning Working Capital	307,568	307,568	307,568
0	0	200,000	200,000	2350	State Motor Vehicle Sharing Revenues	0	0	0
0	166,786	0	0	2367	Motor Vehicle Fee	0	0	0
27,968	13,824	23,200	23,200	5000	Interest on Investments	9,000	9,000	9,000
265,000	0	0	0	7605	Road Fund - Cash Transfer	215,000	215,000	215,000
630,775	381,135	458,810	458,810	TOTAL OUTSIDE REVENUES		531,568	531,568	531,568



AGENCY: 030 ENVIRONMENTAL SERVICES

## REVENUE DETAIL

FUND: 161 WILLAMETTE RIVER BRIDGES FUND

ORG: 6059 WILLAMETTE RIVER BRIDGES CAPITAL FUND

1989-90	1990-91	1991-92	1991-92			1992-93	1992-93	1992-93
ACTUAL	ACTUAL	ADOPTED	REVISED	CODE	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
3,246,264	3,724,702	2,344,965	2,344,965	500	Beginning Working Capital	2,533,673	2,533,673	2,533,673
127,106	63,001	159,542	159,542	2082	DOT/Bridge Replacement - Federal	395,953	395,953	395,953
0	0	46,649	46,649	2350	FAU Reimbursements	0	0	0
0	0	30,000	30,000	2780	Metro - Local	0	0	0
12,476	1,041	0	0	4900	Misc Charges & Recoveries	0	0	0
36,563	5,129	0	0	4931	Damage to Property	0	0	0
490	287	0	0	6020	Scrap Sales	0	0	0
0	744	0	0	6200	State Gas Tax Refund	0	0	0
458	3,119	0	0	6600	General Fund Service Reimbursement	0	0	0
96,693	82,647	17,400	17,400	6601	Road Fund Service Reimbursement	0	0	0
107	108	0	0	6626	Fair Fund Service Reimbursement	0	0	0
3,040,423	3,119,470	3,174,350	3,174,350	7605	Road Fund Cash Transfer	3,192,640	3,192,640	3,192,640
6,560,580	7,000,247	5,772,906	5,772,906	TOTAL OUTSIDE REVENUES		6,122,266	6,122,266	6,122,266

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 167 LAND CORNER PRESERVATION FUND  
 ORG: 5080 CORNER PRESERVATION

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
157,996	203,245	208,245	208,245	500	Beginning Working Capital	0	235,000	235,000
0	6,000	0	0	2773	City of Portland	0	0	0
244,328	252,834	240,000	240,000	4713	Corner Preservation Fees	250,000	250,000	250,000
0	3,000	0	0	4730	Street Vacation Fee	0	0	0
402,324	465,079	448,245	448,245	TOTAL OUTSIDE REVENUES		250,000	485,000	485,000

DES-114

# Department Of Environmental Services Special Appropriations - Portland Payment

Manager: Betsy Williams

Agency 030

Organization 5051

## SPECIAL APPROPRIATIONS - PORTLAND PAYMENT PROGRAM DESCRIPTION

Road Fund Special Appropriations is the budgeted transfer of Road Funds to the City of Portland in accordance with the revised City/County Intergovernmental Agreement (IGA) regarding the transfer of urban services. This IGA, the terms of which were renegotiated in 1989, stipulates the method of distribution of certain Road Fund revenues to the City of Portland in consideration of the transfer of County roads to the City as annexations occur. The new agreement took effect July 1, 1989.

### EXPENDITURE

	General Fund (100)	Road Fund (150)	Total
Personal Services	\$ 0	\$ 0	\$ 0
Materials & Services	0	13,617,000	13,617,000
Capital Outlay	0	0	0
Total	\$ 0	\$ 13,617,000	\$ 13,617,000

### REVENUE CATEGORIES

Fd	Org	Organization	Operational	Grant	Other	Road Fund Supplement	Total
150	5051	Spec App - Portland Payment	\$ 0	\$ 0	\$ 0	\$ 13,617,000	\$ 13,617,000

### SPECIAL APPROPRIATIONS - PORTLAND PAYMENT

	1989-90	1990-91	1991-92	1992-93
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	10,509,172	11,691,696	13,449,922	13,617,000
CO	0	0	0	0
TOTAL	\$ 10,509,172	\$ 11,691,696	\$ 13,449,922	\$ 13,617,000

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 150 ROAD FUND SUM ORG: 5051 SPECIAL APPROPRIATIONS - PDX	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
				PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
10,509,172	11,691,696	13,449,922	13,587,922	6050 COUNTY SUPPLEMENTS	13,617,000	13,617,000	13,617,000
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
0	0	0	0	6110 PROFESSIONAL SVCS	0	0	0
0	0	0	0	6120 PRINTING	0	0	0
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
0	0	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
10,509,172	11,691,696	13,449,922	13,587,922	TOTAL EXTERNAL	13,617,000	13,617,000	13,617,000
0	0	0	0	7100 INDIRECT COSTS	0	0	0
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	0	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
0	0	0	0	TOTAL INTERNAL	0	0	0
10,509,172	11,691,696	13,449,922	13,587,922	TOTAL MATERIALS & SERVICES	13,617,000	13,617,000	13,617,000
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
10,509,172	11,691,696	13,449,922	13,587,922	DIRECT BUDGET	13,617,000	13,617,000	13,617,000
10,509,172	11,691,696	13,449,922	13,587,922	TOTAL BUDGET	13,617,000	13,617,000	13,617,000

DES-116

# Department Of Environmental Services Assessment District Operating Fund

Agency 030

Organization 6230

## ASSESSMENT DISTRICT OPERATING FUND PROGRAM DESCRIPTION

To construct streets initiated by property owners' petitions and financed by assessments against benefitted property.

### EXPENDITURE

	General Fund (100)	Assess Dist Operating Fund (251)	Total
Personal Services	\$ 0	\$ 0	\$ 0
Materials & Services	0	11,560	11,560
Capital Outlay	0	0	0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 11,560</b>	<b>\$ 11,560</b>

### REVENUE CATEGORIES

<u>Fund</u>	<u>Org</u>	<u>Organization</u>	<u>Operational</u>	<u>Grant</u>	<u>Other</u>	<u>General Fund Supplement</u>	<u>Total</u>
251	6230	Assess Dist Oper	\$ 11,560	\$ 0	\$ 0	\$ 0	\$ 11,560

### ASSESSMENT DISTRICT OPERATING FUND

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	27,779	8,320	21,800	11,560
CO	0	0	0	0
<b>TOTAL</b>	<b>\$ 27,779</b>	<b>\$ 8,320</b>	<b>\$ 21,800</b>	<b>\$ 11,560</b>

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 251 ASSESSMENT DIST OPERATING FUND SUM ORG: 6230 ADOF	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
				PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
382	383	0	0	6110 PROFESSIONAL SVCS	0	0	0
0	0	0	0	6120 PRINTING	0	0	0
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
0	0	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
382	383	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	7100 INDIRECT COSTS	0	0	0
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
27,397	7,937	21,800	21,800	7500 OTHER INTERNAL	11,560	11,560	11,560
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
27,397	7,937	21,800	21,800	TOTAL INTERNAL	11,560	11,560	11,560
27,779	8,320	21,800	21,800	TOTAL MATERIALS & SERVICES	11,560	11,560	11,560
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
382	383	0	0	DIRECT BUDGET	0	0	0
27,779	8,320	21,800	21,800	TOTAL BUDGET	11,560	11,560	11,560

DES-118

## REVENUE DETAIL

**ORG: 5095 ASSESSMENT DISTRICT OPERATING FUND**

DES-119

**Department Of Environmental Services  
Assessment District Bond Fund**

Agency 030

Organization 6800

**ASSESSMENT DISTRICT BOND FUND PROGRAM DESCRIPTION**

This fund is used to account for the retirement of Bancroft Bonds and interest through the collection of assessment contract installments.

**EXPENDITURES**

	<u>ADBSF Fund (252)</u>	<u>General Fund (100)</u>	<u>Total</u>
Personal Services	\$ 0	\$ 0	\$ 0
Materials & Services	267,000	0	267,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total</b>	<b>\$ 267,000</b>	<b>\$ 0</b>	<b>\$ 267,000</b>

**REVENUE CATEGORIES**

<u>Fd</u>	<u>Org</u>	<u>Organization</u>	<u>Operational</u>	<u>Grant</u>	<u>Other</u>	<u>General Fund Supplement</u>	<u>Total</u>
252	6800	Assess Dist Bond Fund	\$ 0	\$ 0	\$ 267,000	\$ 0	\$ 267,000

**ASSESSMENT BOND FUND**

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	0.00
PS	\$ 0	\$ 0	\$ 0	\$ 0
M&S	531,519	541,963	259,866	267,000
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>	<b>\$ 531,519</b>	<b>\$ 541,963</b>	<b>\$ 259,866</b>	<b>\$ 267,000</b>



**Department Of Environmental Services  
Assessment District Bond Fund**

Principal on Bancroft Bonds \$250,000

Interest on Bancroft Bonds \$ 17,000

**Schedule 1**

Issue Date: 11/01/82

Amount: \$1,397,800.00

Effective Interest Rate: .07769

Year	Principal	Interest	Total
1992-93	220,000	8,525	228,525

**Schedule 2**

Issue Date: 11/01/84

Amount: \$269,000.00

Effective Interest Rate: .084791

Year	Principal	Interest	Total
1992-93	30,000	8,475	38,475
1993-94	35,000	5,025	40,025
1994-95	40,000	1,760	41,760
	\$105,000	\$14,575	\$119,575

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 252 ASSMNT DIST BOND SINKING FUND SUM ORG: 6800 ASSESSMENT DISTRICT BOND FUND	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
0	0	0	0	PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	0	0	0
0	0	0	0	5200 TEMPORARY	0	0	0
0	0	0	0	5300 OVERTIME	0	0	0
0	0	0	0	5400 PREMIUM	0	0	0
0	0	0	0	5500 FRINGE BENEFITS	0	0	0
0	0	0	0	TOTAL EXTERNAL	0	0	0
0	0	0	0	5550 INSURANCE BENEFITS	0	0	0
0	0	0	0	TOTAL PERSONAL SERVICES	0	0	0
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
0	0	0	0	6110 PROFESSIONAL SVCS	0	0	0
0	0	0	0	6120 PRINTING	0	0	0
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
0	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
0	0	0	0	6200 POSTAGE	0	0	0
0	0	0	0	6230 SUPPLIES	0	0	0
0	0	0	0	6270 FOOD	0	0	0
0	0	0	0	6310 EDUCATION & TRAINING	0	0	0
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	0	0	0	6330 LOCAL TRAVEL/MILEAGE	0	0	0
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	0	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
435,000	480,000	225,000	225,000	7810 PRINCIPAL	250,000	250,000	250,000
96,519	61,963	34,866	34,866	7820 INTEREST	17,000	17,000	17,000
531,519	541,963	259,866	259,866	TOTAL EXTERNAL	267,000	267,000	267,000
0	0	0	0	7100 INDIRECT COSTS	0	0	0
0	0	0	0	7150 TELEPHONE	0	0	0
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	0	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	0	0	0
0	0	0	0	TOTAL INTERNAL	0	0	0
531,519	541,963	259,866	259,866	TOTAL MATERIALS & SERVICES	267,000	267,000	267,000
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
531,519	541,963	259,866	259,866	DIRECT BUDGET	267,000	267,000	267,000
531,519	541,963	259,866	259,866	TOTAL BUDGET	267,000	267,000	267,000

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## REVENUE DETAIL

ORG: 5095 ASSESSMENT DISTRICT BOND SINKING FUND

1989-90	1990-91	1991-92	1991-92			1992-93	1992-93	1992-93
ACTUAL	ACTUAL	ADOPTED	REVISED	CODE	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
1,296,688	1,165,941	840,978	840,978	500	Beginning Working Capital	416,816	416,816	416,816
274,376	128,100	40,000	40,000	4707	Indexing Fee	38,995	38,995	38,995
95,075	69,094	51,300	51,300	5000	Interest on Investments	4,370	4,370	4,370
31,320	13,036	4,600	4,600	5030	Interest on Assessments	33,750	33,750	33,750
1,697,459	1,376,171	936,878	936,878	TOTAL OUTSIDE REVENUES		493,931	493,931	493,931

# Department of Environmental Services Assessment & Taxation

Manager: Janice Druian

Agency 030

Organization 7060

## PERSONNEL

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
Officials & Administrators	17.41	21.79	25.00	25.00
Professionals	5.54	4.98	3.00	3.00
Technicians and Para-Professionals	45.11	53.52	61.99	64.00
Protective Service Workers	0.00	0.00	0.00	0.00
Office & Clerical	62.00	60.41	65.00	65.00
Skilled Craft & Service Maintenance	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	130.06	140.70	154.99	157.00

## EXPENDITURES

	General Fund (100)	A&T Fund (175)	Total
Personal Services	\$ 339,375	\$6,371,564	\$6,710,939
Materials & Services	92,268	2,901,450	2,993,718
Capital Outlay	<u>0</u>	<u>85,182</u>	<u>85,182</u>
TOTAL	\$ 431,643	\$9,358,196	\$9,789,839

## REVENUE CATEGORIES

Fd	Org	Organization	Operational	Grant	Other	General Fund Supplement	Total
175	7390	Bd of Equalization	\$ 0	\$ 0	\$ 0	\$ 175,881	\$ 175,881
175	7565	Administration	0	0	0	262,877	262,877
175	7566	Technical Support	0	0	0	1,955,320	1,955,320
175	7570	Records Management	176,000	0	0	987,363	1,163,363
100	7575	Recording	1,205,300	0	0	(880,297)	325,003
175	7580	Appraisal	0	0	2,250,000	2,116,763	4,366,763
175	7630	Tax Collection	415,500	0	0	1,018,492	1,433,992
100	7635	Licenses/Passports	<u>185,000</u>	<u>0</u>	<u>0</u>	<u>(78,360)</u>	<u>106,640</u>
	TOTAL		\$1,981,800	\$ 0	\$2,250,000	\$5,558,039	\$9,789,839

## EXPLANATION OF OTHER REVENUES

State of Oregon - Appraisal Supplement per House Bill 2338	\$2,250,000
Recording Fees	1,205,000
Tax Statement Fee - Fee for Processing Tax Bills Paid in Installments	350,000
Miscellaneous Fees and Licenses	273,800
Marriage Licenses - Assessment & Taxation Receives \$25 for Each License Issued	<u>153,000</u>
TOTAL	\$4,231,800

## Department of Environmental Services Assessment & Taxation

Manager: Janice Druian

Agency 030

Organization 7060

### 7565 A & T ADMINISTRATION

To carry out all mandated functions with integrity, effectiveness and excellent customer service, while prudently managing public resources.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	2.96	2.95	3.00	3.00
Personal Services	\$143,308	\$156,553	\$162,328	\$173,093
Materials & Services	45,719	82,635	84,359	89,434
Capital Outlay	<u>0</u>	<u>220</u>	<u>350</u>	<u>350</u>
TOTAL	\$189,027	\$239,408	\$247,037	\$262,877

#### Objectives

- ▶ Comply with all mandated functions within prescribed time frames.
- ▶ Continue long range planning process for the division.
- ▶ Support the County's multi-cultural work environment objectives.
- ▶ Continue installation of new maps in all map user areas.
- ▶ Continue development and implementation of an upgraded division information system.
- ▶ Manage for effective performance and promote employee training and development (including continuing education as required by HB 2338).
- ▶ Promote a team environment.
- ▶ Continue programs to insure excellent customer service and continuous improvement of overall operating efficiency.

### 7390 BOARD OF EQUALIZATION

Serve as support to the BOE to enable them to examine and correct the assessment role prepared by the Assessor, increase or reduce the valuation of any property therein assessed so that the valuation reflects the real market value of the property.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	1.53	1.42	1.58	1.58
Personal Services	\$ 62,390	\$ 57,652	\$ 82,620	\$ 88,575
Materials & Services	50,671	35,416	72,137	87,306
Capital Outlay	<u>1,180</u>	<u>0</u>	<u>500</u>	<u>0</u>
TOTAL	\$114,241	\$ 93,068	\$155,257	\$175,881

#### Objectives

- ▶ Comply with all mandated functions within prescribed time frames.
- ▶ Provide taxpayers with clear information as they file their real and personal property petitions.
- ▶ Organize petitions and related materials for the Board's review.
- ▶ Maintain effective communication with Assessment & Taxation and the Department of Revenue to ensure consistency of information and mutual cooperation in meeting program objectives.
- ▶ Continue to examine and improve overall operating efficiency.

## Department of Environmental Services Assessment & Taxation

Manager: Janice Druian

Agency 030

Organization 7060

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### 7566 TECHNICAL SUPPORT

Manage information resources for A & T, provide support for user information services and act as liaison with Information Services Division.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	8.58	9.77	11.00	11.00
Personal Services	\$ 313,106	\$ 381,518	\$ 433,084	\$ 470,382
Materials & Services	29,511	1,051,274	1,176,094	1,408,206
Capital Outlay	<u>0</u>	<u>225,924</u>	<u>99,382</u>	<u>76,732</u>
TOTAL	\$ 342,617	\$1,658,716	\$1,708,560	\$1,955,320

### Objectives

- ▶ Continue to implement system changes as required by Measure 5 and/or other legislative changes.
- ▶ Maintain an information systems plan for A & T; consult with A & T management regarding information technologies, services and strategies on an ongoing basis; and lead the creation of an information resources strategy that will support organizational goals.
- ▶ Provide coordination and leadership in A & T's participation in information systems projects.
- ▶ A & T project management for systems change program.
- ▶ Create and maintain systems user documentation.
- ▶ Maintain a status report of A & T systems issues and work requests; authorize and prioritize work to be done; and represent A & T in all systems/technical direction setting activities.
- ▶ Continue to examine and improve overall operating efficiency.

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### 7570 RECORDS MANAGEMENT

To comply with mandated functions within prescribed time frames, and to continue to provide the public and staff access to maps, recorded documents and other related records.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	21.45	19.93	20.00	20.00
Personal Services	\$ 602,529	\$ 717,605	\$ 751,359	\$ 790,928
Materials & Services	368,111	445,923	311,130	367,835
Capital Outlay	<u>0</u>	<u>19,365</u>	<u>5,810</u>	<u>4,600</u>
TOTAL	\$ 970,640	\$1,182,893	\$1,068,299	\$1,163,363

## Department of Environmental Services Assessment & Taxation

Manager: Janice Druian

Agency 030

Organization 7060

### Objectives

- ▶ Continue documentation and training on the computerized maps and new records received from the Department of Revenue.
- ▶ Perform all duties relating to recording of documents.
- ▶ Continue implementation of Measure 5.
- ▶ Maintain ownerships and date related to ownership changes.
- ▶ Maintain property descriptions and related information on the computer and hard copy.
- ▶ Maintain hard copy, maps and computer map data showing parcels, taxing districts, etc.
- ▶ Courteous, timely public assistance (phones, desk and written requests).
- ▶ Bring new maps and computer files on line and into service, on time.
- ▶ Continue to examine and improve overall operating efficiency.

### 7575 RECORDING

Serve as Recording Agent for Multnomah County to comply with all mandated functions within prescribed time frames.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	6.46	6.51	7.00	7.00
Personal Services	\$226,903	\$212,545	\$236,083	\$248,496
Materials & Services	28,986	45,709	71,169	76,507
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$255,889	\$258,254	\$307,252	\$325,003

### Objectives

- ▶ Comply with all mandated functions relating to recording of documents within prescribed time frames.
- ▶ Continue implementation of Measure 5.
- ▶ Continue to examine and improve overall operating efficiency.

### 7580 APPRAISAL PROGRAM

To provide appraisals of all taxable real and personal property in Multnomah County in an efficient, timely, and professional manner; provide appropriate trend data to levy districts that they may use in economic forecasts; provide information and assistance to the public in a timely and courteous manner.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	66.09	76.24	86.00	87.00
Personal Services	\$2,570,756	\$3,153,932	\$3,573,127	\$3,877,483
Materials & Services	154,631	277,095	295,125	489,280
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$2,725,387	\$3,431,047	\$3,868,252	\$4,366,763

## Department of Environmental Services Assessment & Taxation

Manager: Janice Druian

Agency 030

Organization 7060

### Objectives

- ▶ Comply with all mandated functions within prescribed time frames.
- ▶ Continue implementation of Measure 5.
- ▶ Continue to examine and improve overall operating efficiency.

### 7630 TAX COLLECTION

To provide accurate, timely and efficient collection of both real and personal property taxes, accurate and timely turnover of funds to the various tax levying districts with a complete accounting audit trail and responsive information for the public regarding property tax matters and general assistance in all matters pertinent to our functional responsibilities.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	21.20	21.62	23.92	24.92
Personal Services	\$ 698,731	\$ 772,210	\$ 867,280	\$ 971,103
Materials & Services	228,012	426,275	390,476	459,389
Capital Outlay	<u>0</u>	<u>900</u>	<u>8,000</u>	<u>3,500</u>
TOTAL	\$ 926,743	\$1,199,385	\$1,265,756	\$1,433,992

### Objectives

- ▶ Comply with all mandated functions within prescribed time frames.
- ▶ Continued implementation of changes required by Measure 5 and/or other legislation.
- ▶ Comply with generally accepted accounting practices in the control and distribution of unsegregated tax funds.
- ▶ Provide the public with accurate, timely information regarding property tax.
- ▶ Continue to examine and improve overall operating efficiency.

### 7635 LICENSES & PASSPORTS

To support the mission of the Tax Collection section through the issuance of marriage licenses and other legal instruments provided as part of the County Clerk function.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	1.79	2.26	2.50	2.50
Personal Services	\$ 52,885	\$ 77,138	\$ 85,993	\$ 90,879
Materials & Services	5,820	13,520	14,570	15,761
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 58,705	\$ 90,658	\$100,563	\$106,640

### Objectives

- ▶ Comply with all mandated functions within prescribed time frames.
- ▶ Continue to examine and improve overall operating efficiency.
- ▶ Provide the public with accurate and timely service information.



# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 100 GENERAL FUND SUM ORG: 7060 ASSESSMENT & TAXATION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
191,375	192,606	210,785	210,785	PERSONAL SERVICES			
3,413	6,697	5,500	5,500	5100 PERMANENT	220,070	220,070	220,070
0	61	0	0	5200 TEMPORARY	6,420	6,420	6,420
1,830	1,580	750	750	5300 OVERTIME	0	0	0
49,124	50,862	58,432	58,432	5400 PREMIUM	750	750	750
245,742	251,806	275,467	275,467	5500 FRINGE BENEFITS	60,401	60,401	60,401
34,046	37,877	46,609	46,609	TOTAL EXTERNAL	287,641	287,641	287,641
				5550 INSURANCE BENEFITS	51,734	51,734	51,734
279,788	289,683	322,076	322,076	TOTAL PERSONAL SERVICES	339,375	339,375	339,375
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
13,146	0	0	0	6110 PROFESSIONAL SVCS	0	0	0
5,054	19,355	26,300	26,300	6120 PRINTING	27,300	27,300	27,300
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
2,461	15,697	19,436	19,436	6170 RENTALS	18,949	18,949	18,949
3,892	1,865	2,100	2,100	6180 REPAIRS AND MAINTENANCE	3,100	3,100	3,100
0	4,585	5,137	5,137	6190 MAINTENANCE CONTRACTS	5,067	5,067	5,067
8,149	0	13,050	13,050	6200 POSTAGE	0	0	0
234	10,947	12,350	12,350	6230 SUPPLIES	12,350	12,350	12,350
0	0	0	0	6270 FOOD	0	0	0
282	419	814	814	6310 EDUCATION & TRAINING	900	900	900
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
0	229	380	380	6330 LOCAL TRAVEL/MILEAGE	380	380	380
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
0	26	0	0	6620 DUES AND SUBSCRIPTIONS	0	0	0
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
33,218	53,123	79,567	79,567	TOTAL EXTERNAL	68,046	68,046	68,046
0	0	0	0	7100 INDIRECT COSTS	0	0	0
1,588	6,058	6,172	6,172	7150 TELEPHONE	6,172	6,172	6,172
0	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
0	48	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	18,050	18,050	18,050
1,588	6,106	6,172	6,172	TOTAL INTERNAL	24,222	24,222	24,222
34,806	59,229	85,739	85,739	TOTAL MATERIALS & SERVICES	92,268	92,268	92,268
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
0	0	0	0	8400 EQUIPMENT	0	0	0
0	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
278,960	304,929	355,034	355,034	DIRECT BUDGET	355,687	355,687	355,687
314,594	348,912	407,815	407,815	TOTAL BUDGET	431,643	431,643	431,643

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
0.57	12,447	0.00	0	0.00	0	0.00	0	ADMIN TECH	0.00	0	0.00	0	0.00	0
1.00	23,226	0.00	0	0.00	0	0.00	0	OFFICE ASST 3	0.00	0	0.00	0	0.00	0
5.76	123,701	5.79	114,030	6.50	129,611	6.50	129,611	OFFICE ASSISTANT 2	6.50	134,401	6.50	134,401	6.50	134,401
0.00	0	0.98	22,969	1.00	24,487	1.00	24,487	OFFICE ASST/SENIOR	1.00	25,369	1.00	25,369	1.00	25,369
0.00	0	0.00	0	0.00	0	0.00	0	ASBESTOS PROJECT SPE	0.00	0	0.00	0	0.00	0
0.00	0	1.00	25,837	1.00	26,817	1.00	26,817	PROGRAM COORDINATOR	1.00	28,620	1.00	28,620	1.00	28,620
0.92	32,001	1.00	29,770	1.00	29,870	1.00	29,870	OPERATIONS SUPV 1	1.00	31,680	1.00	31,680	1.00	31,680
8.25	191,375	8.77	192,606	9.50	210,785	9.50	210,785	5100 PERMANENT	9.50	220,070	9.50	220,070	9.50	220,070

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# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 175 ASSESSMENT & TAXATION SUM ORG: 7060 ASSESSMENT & TAXATION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
3,047,440	3,571,421	4,013,103	3,988,003	PERSONAL SERVICES			
91,870	97,747	90,785	90,785	5100 PERMANENT	4,259,921	4,259,921	4,263,936
35,498	49,029	2,000	2,000	5200 TEMPORARY	113,606	113,606	112,456
29,797	19,034	7,691	7,691	5300 OVERTIME	2,000	2,000	2,000
770,759	921,487	1,105,547	1,098,770	5400 PREMIUM	5,791	5,791	5,791
3,975,364	4,658,718	5,219,126	5,187,249	5500 FRINGE BENEFITS	1,179,304	1,179,304	1,180,392
415,456	580,772	685,385	682,549	TOTAL EXTERNAL	5,560,622	5,560,622	5,564,575
				5550 INSURANCE BENEFITS	810,942	810,942	806,989
4,390,820	5,239,490	5,904,511	5,869,798	TOTAL PERSONAL SERVICES	6,371,564	6,371,564	6,371,564
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
226,432	366,253	262,802	258,802	6110 PROFESSIONAL SVCS	288,948	288,948	303,948
23,276	27,558	44,050	44,050	6120 PRINTING	48,500	48,500	48,500
0	0	0	0	6130 UTILITIES	0	0	0
0	0	500	500	6140 COMMUNICATIONS	500	500	500
7,509	214,456	263,488	263,488	6170 RENTALS	15,661	15,661	15,661
5,067	115,168	26,950	26,950	6180 REPAIRS AND MAINTENANCE	36,325	36,325	36,325
67,915	67,995	111,845	111,845	6190 MAINTENANCE CONTRACTS	100,720	100,720	100,720
215,424	194,596	244,769	214,769	6200 POSTAGE	0	0	0
56,491	135,356	91,799	91,799	6230 SUPPLIES	106,464	106,464	106,464
129	118	250	250	6270 FOOD	250	250	250
0	46,225	94,016	94,016	6310 EDUCATION & TRAINING	71,321	60,321	60,321
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
47,205	57,485	69,197	69,197	6330 LOCAL TRAVEL/MILEAGE	68,327	68,327	68,327
0	0	0	0	6520 INSURANCE	0	0	0
0	160	2,200	2,200	6530 EXTERNAL DATA PROCESSING	1,000	1,000	1,000
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
3,295	3,436	4,400	4,400	6620 DUES AND SUBSCRIPTIONS	4,400	4,400	4,400
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
652,743	1,228,806	1,216,266	1,182,266	TOTAL EXTERNAL	742,416	731,416	746,416
0	0	0	0	7100 INDIRECT COSTS	354,326	353,887	355,798
63,740	84,798	68,090	68,090	7150 TELEPHONE	73,717	73,717	73,717
0	779,181	991,456	991,456	7200 DATA PROCESSING	1,107,984	1,107,984	1,107,984
6,785	6,723	9,009	9,009	7300 MOTOR POOL	36,609	36,609	36,609
0	0	0	0	7400 BUILDING MANAGEMENT	267,128	267,128	300,000
153,387	610	0	0	7500 OTHER INTERNAL	0	0	0
0	218,500	78,500	78,500	7550 SERV REIMB TO CAP LEASE RET FU	74,100	74,100	74,100
0	0	0	0	7560 DISTRIBUTION/POSTAGE	206,826	206,826	206,826
223,912	1,089,812	1,147,055	1,147,055	TOTAL INTERNAL	2,120,690	2,120,251	2,155,034
876,655	2,318,618	2,363,321	2,329,321	TOTAL MATERIALS & SERVICES	2,863,106	2,851,667	2,901,450
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
1,180	246,409	197,042	114,042	8400 EQUIPMENT	85,182	85,182	85,182
1,180	246,409	197,042	114,042	TOTAL CAPITAL OUTLAY	85,182	85,182	85,182
4,629,287	6,133,933	6,632,434	6,483,557	DIRECT BUDGET	6,388,220	6,377,220	6,396,173
5,268,655	7,804,517	8,464,874	8,313,161	TOTAL BUDGET	9,319,852	9,308,413	9,358,196

AGENCY: 030 ENVIRONMENTAL SERVICES  
FUND: 175 ASSESSMENT & TAXATION  
SUM ORG: 7060 ASSESSMENT & TAXATION

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
1.54	45,862	0.00	0	0.00	0	0.00	0	ADMIN SPEC 1	0.00	0	0.00	0	0.00	0
1.38	33,071	0.00	0	0.00	0	0.00	0	ADMIN TECH	0.00	0	0.00	0	0.00	0
10.99	232,589	0.00	0	0.00	0	0.00	0	OFFICE ASST 3	0.00	0	0.00	0	0.00	0
2.14	48,474	0.00	0	0.00	0	0.00	0	OFFICE ASST 4	0.00	0	0.00	0	0.00	0
31.06	875,695	0.00	0	0.00	0	0.00	0	PROP APPRAISER	0.00	0	0.00	0	0.00	0
2.31	77,699	0.00	0	0.00	0	0.00	0	PROP APP SUPV	0.00	0	0.00	0	0.00	0
42.11	764,095	32.79	652,477	33.50	670,810	33.50	670,810	OFFICE ASSISTANT 2	33.50	700,588	33.50	700,588	33.50	700,588
0.00	0	9.46	218,739	12.00	279,620	12.00	279,620	OFFICE ASST/SENIOR	12.00	288,729	12.00	288,729	12.00	288,729
0.00	0	2.88	74,315	3.00	79,234	3.00	79,234	CLERICAL UNIT SUPERV	3.00	82,711	3.00	82,711	3.00	82,711
0.00	0	2.05	40,342	2.00	41,192	2.00	41,192	WORD PROC OPERATOR	2.00	43,284	2.00	43,284	2.00	43,284
0.00	0	0.96	23,551	1.00	25,529	1.00	25,529	ADMIN SECRETARY	1.00	26,664	1.00	26,664	1.00	26,664
0.00	0	5.23	101,756	6.00	119,657	6.00	119,657	DATA ENTRY OPERATOR	6.00	126,253	6.00	126,253	5.00	102,685
0.00	0	0.27	6,034	0.00	0	0.00	0	WORD PROC UNIT SUPV	0.00	0	0.00	0	0.00	0
0.86	19,645	0.94	23,114	2.00	50,606	1.00	25,506	TAX COLLECTION SPECI	2.00	51,090	2.00	51,090	2.00	51,090
3.93	94,450	7.84	194,923	8.00	203,536	8.00	203,536	FISCAL SPECIALIST 1	3.00	81,432	3.00	81,432	3.00	81,432
1.00	32,353	1.98	60,486	2.00	62,130	2.00	62,130	FISCAL SPECIALIST 2	2.00	65,160	2.00	65,160	2.00	65,160
0.00	0	21.82	628,645	24.00	707,722	24.00	707,722	PROPERTY APPR/RES	24.00	742,845	24.00	742,845	24.00	742,845
0.00	0	0.40	12,623	0.00	0	0.00	0	APPRAISAL SPECIALIST	4.00	106,988	4.00	106,988	4.00	106,988
0.00	0	0.88	28,525	1.00	32,446	1.00	32,446	TAX EXEMPTION SPECIA	1.00	34,870	1.00	34,870	1.00	34,870
0.00	0	10.88	324,727	17.00	491,556	17.00	491,556	PROPERTY APPR/COMM	17.00	515,143	17.00	515,143	17.00	515,143
0.00	0	2.70	75,022	3.00	82,623	2.00	46,430	PROPERTY APPR/PERS	4.00	107,979	4.00	107,979	4.00	107,979
0.00	0	1.23	38,044	2.00	60,055	2.00	60,055	DATA ANALYST	2.00	66,623	2.00	66,623	2.00	59,754
3.00	69,609	3.83	106,530	4.00	114,162	4.00	114,162	CARTOGRAPHER	4.00	120,410	4.00	120,410	4.00	120,410
1.00	28,707	1.00	29,770	0.99	29,869	0.99	29,869	CLERK/BOARD OF EQUAL	1.00	33,387	1.00	33,387	1.00	33,387
1.00	26,504	1.00	28,425	1.00	29,367	1.00	29,367	ADMIN ANALYST	1.00	31,612	1.00	31,612	1.00	31,612
4.03	104,282	4.00	110,479	4.00	113,845	4.00	113,845	OPERATIONS SUPV 1	4.00	122,117	4.00	122,117	4.00	122,117
4.50	146,177	8.76	306,991	0.00	0	0.00	0	PROGRAM SUPERVISOR	0.00	0	0.00	0	0.00	0
1.00	34,643	1.00	35,783	0.00	0	0.00	0	OPERATIONS SUPV 2	0.00	0	0.00	0	0.00	0
4.03	163,701	4.04	180,672	0.00	0	0.00	0	PROGRAM MANAGER 1	0.00	0	0.00	0	0.00	0
2.00	72,553	2.00	76,149	0.00	0	0.00	0	ADMIN SPEC 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	39,034	1.00	39,034	FISCAL SPEC SUPV	1.00	41,906	1.00	41,906	1.00	41,906
1.00	35,205	1.00	37,717	0.00	0	0.00	0	FISCAL SPEC / SR	0.00	0	0.00	0	0.00	0
0.95	37,391	1.00	43,039	0.00	0	0.00	0	PROGRAM MANAGEMENT S	0.00	0	0.00	0	0.00	0
1.00	48,754	1.00	52,314	0.00	0	0.00	0	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.98	55,981	0.99	60,229	0.00	0	0.00	0	PROGRAM MANAGER 3	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	60,840	1.00	60,840	A&T MANAGER/SR	1.00	64,817	1.00	64,817	1.00	64,817
0.00	0	0.00	0	1.00	44,668	1.00	44,668	ASSESSMENT INFO MGR	1.00	47,767	1.00	47,767	1.00	47,767
0.00	0	0.00	0	1.00	32,864	1.00	32,864	CARTOGRAPHY SUP	1.00	35,266	1.00	35,266	1.00	35,266
0.00	0	0.00	0	1.00	45,948	1.00	45,948	CH APPRAISER/COMM	1.00	49,199	1.00	49,199	1.00	49,199
0.00	0	0.00	0	1.00	45,947	1.00	45,947	CH APPRAISER/RES	1.00	50,237	1.00	50,237	1.00	50,237
0.00	0	0.00	0	3.00	114,719	4.00	150,912	APPRAISAL SUP/COMM	4.00	156,689	4.00	156,689	4.00	156,689
0.00	0	0.00	0	1.00	40,445	1.00	40,445	DATA SYSTEMS ADMIN	1.00	43,674	1.00	43,674	1.00	43,674
0.00	0	0.00	0	1.00	45,948	1.00	45,948	GEO INFO RECORDS MGR	1.00	49,792	1.00	49,792	1.00	49,792
0.00	0	0.00	0	1.00	35,838	1.00	35,838	OPERATIONS ADMIN	1.00	38,844	1.00	38,844	1.00	38,844
0.00	0	0.00	0	1.00	36,537	1.00	36,537	APPRAISAL SUP/PERS	1.00	39,213	1.00	39,213	1.00	39,213
0.00	0	0.00	0	4.00	140,982	4.00	140,982	APPRAISAL SUP/RES	4.00	149,272	4.00	149,272	4.00	149,272
0.00	0	0.00	0	1.00	37,371	1.00	37,371	DATA ANALYST/SR	1.00	40,110	1.00	40,110	2.00	74,562

DES-132

## PERSONNEL DETAIL

[illegible]

DES-133

AGENCY: 030 ENVIRONMENTAL SERVICES

FUND: 100 GENERAL FUND

ORG: 7060 ASSESSMENT & TAXATION

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
148,000	152,075	156,000	156,000	3021	Marriage License Fees	153,000	153,000	153,000
15,999	15,899	16,000	16,000	3040	Misc License Fees	16,000	16,000	16,000
17,451	15,638	17,500	17,500	4700	Passport Application Fees	16,000	16,000	16,000
963,449	1,161,682	1,125,000	1,125,000	4703	Recording Fees	1,175,000	1,175,000	1,175,000
0	44,455	30,500	30,500	4720	DOR Fee	30,000	30,000	30,000
0	0	0	0	4730	Street Vacation Fee	300	300	300
1,144,900	1,389,749	1,345,000	1,345,000	TOTAL OUTSIDE REVENUES		1,390,300	1,390,300	1,390,300

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 175 ASSESSMENT & TAXATION FUND  
 ORG: 7060 ASSESSMENT & TAXATION

## REVENUE DETAIL

1989-90	1990-91	1991-92	1991-92			1992-93	1992-93	1992-93
ACTUAL	ACTUAL	ADOPTED	REVISED	CODE	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
0	2,184,475	2,185,072	2,185,072	2369	State Appraisal Supplement	2,250,000	2,250,000	2,250,000
152,579	148,763	171,000	171,000	4702	Miscellaneous A&T Fees	176,000	176,000	176,000
0	0	0	420,000	4706	Tax Statement Fee	350,000	350,000	350,000
16,636	17,882	20,500	20,500	4714	Mortgage Company Reimbursement	21,000	21,000	21,000
12,050	12,850	12,500	12,500	4715	Foreclosure Title Search Fees	12,500	12,500	12,500
12,639	14,350	12,000	12,000	4716	Warrant Issue	13,000	13,000	13,000
147,323	3,471	300	300	4730	Street Vacation Fees	0	0	0
18,153	20,092	17,000	17,000	6006	Assessor Sales	19,000	19,000	19,000
4,922,318	5,443,260	6,046,502	5,474,789	7601	General Fund Cash Transfer	6,478,352	6,466,913	6,516,696
5,281,698	7,845,143	8,464,874	8,313,161	TOTAL OUTSIDE REVENUES		9,319,852	9,308,413	9,358,196

# Department Of Environmental Services Elections Division

Manager: Vicki Ervin

Agency: 030

Organization: 7070

## MISSION STATEMENT

To serve all citizens and local governments of Multnomah County by providing excellence in the conduct of the electoral process; anticipating and responding to the needs of those citizens and governments; assuring integrity of the electoral process; and working for improvements which will result in increased participation and lower costs.

## PERSONNEL

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
Officials and Administrators	1.92	2.00	2.00	3.00
Professionals	2.00	2.00	2.00	1.00
Technicians and Para-Professionals	1.00	2.56	3.00	3.00
Protective Service Workers	0.00	0.00	0.00	0.00
Office and Clerical	9.97	9.92	10.00	9.00
Skilled Craft & Srv. Maint.	<u>2.00</u>	<u>0.33</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	16.89	16.81	17.00	16.00

## EXPENDITURES

	General Fund <u>(100)</u>	<u>TOTAL</u>
Personal Services	\$ 1,064,489	\$ 1,064,489
Materials & Services	1,502,731	1,502,731
Capital Outlay	<u>20,614</u>	<u>20,614</u>
TOTAL	\$ 2,587,834	\$ 2,587,834

## REVENUE CATEGORIES

<u>Fd</u>	<u>Org</u>	<u>Organization</u>	<u>Operational</u>	<u>Grant</u>	<u>Other</u>	General Fund <u>Supplement</u>	<u>Total</u>
100	7690	Administration	\$ 9,300	\$ 0	\$ 0	\$ 975,436	\$ 984,736
100	7710	September Election	165,642	0	0	0	165,642
100	7720	General Election	110,588	0	0	637,127	747,715
100	7730	March Election	337,399	0	0	(2,300)	335,099
100	7740	May Election	165,642	0	0	0	165,642
100	7750	June Election	165,642	0	0	0	165,642
100	7760	Special Projects	0	0	0	11,653	11,653
100	7790	Voter Education	<u>0</u>	<u>0</u>	<u>0</u>	<u>11,705</u>	<u>11,705</u>
TOTAL			\$ 954,213	\$ 0	\$ 0	\$ 1,633,621	\$ 2,587,834



# Department Of Environmental Services Elections Division

## 7690 Administration

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	16.86	16.81	17.00	16.00
Personal Services	\$ 601,339	\$ 656,800	\$ 678,463	\$ 647,457
Materials and Services	250,815	235,778	313,704	316,665
Capital Outlay	<u>2,150</u>	<u>0</u>	<u>3,323</u>	<u>20,614</u>
TOTAL	\$ 854,304	\$ 892,578	\$ 995,490	\$ 984,736

## 7691 Previous Fiscal Year - History

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	0.01	0.00	0.00	0.00
Personal Services	\$ 2,074	\$ 66	\$ 0	\$ 0
Materials and Services	47	4,409	0	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 2,121	\$ 4,475	\$ 0	\$ 0

## 7700 August Election - History

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	0.00	0.00	0.00	0.00
Personal Services	\$ 0	\$ 70	\$ 37,113	\$ 0
Materials and Services	0	1,317	173,362	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 0	\$ 1,387	\$ 210,475	\$ 0

## 7710 September Election

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	0.00	0.00	0.00	0.00
Personal Services	\$ 777	\$ 32,262	\$ 37,113	\$ 37,524
Materials & Services	9,053	129,290	173,362	128,118
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 9,830	\$ 161,552	\$ 210,475	\$ 165,642

# **Department Of Environmental Services Elections Division**

## **7720 General Election**

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	0.00	0.00	0.00	0.00
Personal Services	\$ 0	\$ 72,913	\$ 0	\$ 264,571
Materials and Services	0	597,869	0	483,144
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 0	\$ 670,782	\$ 0	\$ 747,715

## **7730 March Election**

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	0.02	0.00	0.00	0.00
Personal Services	\$ 37,089	\$ 26,185	\$ 37,113	\$ 37,524
Materials and Services	162,381	296,020	185,400	297,575
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 199,470	\$ 322,205	\$ 222,513	\$ 335,099

## **7740 May Election**

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	0.00	0.00	0.00	0.00
Personal Services	\$ 0	\$ 1,161	\$ 0	\$ 37,524
Materials and Services	0	17,066	0	128,118
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 0	\$ 18,227	\$ 0	\$ 165,642

## **7750 June Election**

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	0.00	0.00	0.00	0.00
Personal Services	\$ 10,545	\$ 0	\$ 37,113	\$ 37,524
Materials and Services	32,112	29	173,362	128,118
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 42,657	\$ 29	\$ 210,475	\$ 165,642

## Department Of Environmental Services Elections Division

### 7760 Special Projects

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	0.00	0.00	0.00	0.00
Personal Services	\$ 1,688	\$ 5,287	\$ 2,368	\$ 2,365
Materials and Services	3,808	3,380	6,153	9,288
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 5,496	\$ 8,667	\$ 8,521	\$ 11,653

### 7770 Primary Election - History

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	0.00	0.00	0.00	0.00
Personal Services	\$ 72,290	\$ 0	\$ 80,062	\$ 0
Materials and Services	976,198	0	997,532	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 1,048,488	\$ 0	\$ 1,077,594	\$ 0

### 7780 November Election - History

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	0.00	0.00	0.00	0.00
Personal Services	\$ 33,218	\$ 0	\$ 37,113	\$ 0
Materials and Services	120,728	0	173,362	0
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 153,946	\$ 0	\$ 210,475	\$ 0

### 7790 Voter Education

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	0.00	0.00	0.00	0.00
Personal Services	\$ 9,589	\$ 10,220	\$ 8,772	\$ 0
Materials and Services	3,029	3,614	7,074	11,705
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 12,618	\$ 13,834	\$ 15,846	\$ 11,705

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### Objectives

- ▶ Conduct, administer and oversee five scheduled election dates.
- ▶ Develop programs designed to provide voter education and enhance voter registration.
- ▶ Re-precinct the County to reflect State and County reapportionment.

# REQUIREMENT DETAIL

AGENCY: 030 ENVIRONMENTAL SERVICES  
FUND: 100 GENERAL FUND  
SUM ORG: 7070 ELECTIONS

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED		1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
PERSONAL SERVICES							
430,314	456,962	466,413	410,108	5100 PERMANENT	432,145	432,145	432,145
131,779	114,000	224,684	216,617	5200 TEMPORARY	349,970	349,970	349,970
17,150	16,222	26,505	26,505	5300 OVERTIME	26,099	26,099	26,099
218	935	0	0	5400 PREMIUM	0	0	0
121,329	133,299	147,675	131,836	5500 FRINGE BENEFITS	149,423	149,423	149,423
700,790	721,418	865,277	785,066	TOTAL EXTERNAL	957,637	957,637	957,637
67,819	83,546	89,953	83,145	5550 INSURANCE BENEFITS	106,852	106,852	106,852
768,609	804,964	955,230	868,211	TOTAL PERSONAL SERVICES	1,064,489	1,064,489	1,064,489
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
203,205	189,064	231,479	231,479	6110 PROFESSIONAL SVCS	39,083	39,083	39,083
894,306	619,068	1,118,268	1,118,268	6120 PRINTING	799,442	799,442	799,442
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
7,410	6,645	7,309	7,309	6170 RENTALS	5,409	5,409	5,409
90,365	96,540	1,465	1,465	6180 REPAIRS AND MAINTENANCE	2,072	2,072	2,072
0	0	132,685	132,685	6190 MAINTENANCE CONTRACTS	145,888	145,888	145,888
164,261	204,830	447,361	447,361	6200 POSTAGE	255,992	255,992	255,992
124,994	122,255	160,109	160,109	6230 SUPPLIES	127,305	127,305	127,305
0	0	0	0	6270 FOOD	0	0	0
7,139	0	4,559	4,559	6310 EDUCATION & TRAINING	275	275	275
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	4,665	3,465	3,465
583	459	725	725	6330 LOCAL TRAVEL/MILEAGE	725	725	725
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
1,418	1,188	1,700	1,700	6620 DUES AND SUBSCRIPTIONS	1,700	1,700	1,700
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
1,493,681	1,240,049	2,105,660	2,105,660	TOTAL EXTERNAL	1,382,556	1,381,356	1,381,356
0	0	0	0	7100 INDIRECT COSTS	0	0	0
14,944	14,450	14,284	14,284	7150 TELEPHONE	13,610	13,610	13,610
0	0	0	0	7200 DATA PROCESSING	0	0	0
4,326	5,347	4,467	4,467	7300 MOTOR POOL	4,721	4,721	4,721
0	0	0	0	7400 BUILDING MANAGEMENT	0	0	0
45,220	0	0	0	7500 OTHER INTERNAL	0	0	0
0	28,926	78,900	78,900	7550 SERV REIMB TO CAP LEASE RET FU	74,100	74,100	74,100
0	0	0	0	7560 DISTRIBUTION/POSTAGE	28,944	28,944	28,944
64,490	48,723	97,651	97,651	TOTAL INTERNAL	121,375	121,375	121,375
1,558,171	1,288,772	2,203,311	2,203,311	TOTAL MATERIALS & SERVICES	1,503,931	1,502,731	1,502,731
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
2,150	0	3,323	3,323	8400 EQUIPMENT	20,614	20,614	20,614
2,150	0	3,323	3,323	TOTAL CAPITAL OUTLAY	20,614	20,614	20,614
2,196,621	1,961,467	2,974,260	2,894,049	DIRECT BUDGET	2,360,807	2,359,607	2,359,607
2,328,930	2,093,736	3,161,864	3,074,845	TOTAL BUDGET	2,589,034	2,587,834	2,587,834

DES-140

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 100 GENERAL FUND  
 SUM ORG: 7070 ELECTIONS

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
4.00	89,172	0.00	0	0.00	0	0.00	0	OFFICE ASST 3	0.00	0	0.00	0	0.00	0
5.97	112,130	5.05	101,283	5.00	101,981	4.50	92,159	OFFICE ASSISTANT 2	5.00	102,271	5.00	102,271	5.00	102,271
0.00	0	4.87	113,929	4.00	94,649	4.00	94,649	OFFICE ASST/SENIOR	4.00	95,248	4.00	95,248	4.00	95,248
0.00	0	0.00	0	1.00	24,774	0.75	18,581	COMMUNITY INFO SPEC	1.00	26,977	1.00	26,977	1.00	26,977
1.00	27,126	0.81	22,986	0.00	0	0.00	0	ELECTIONS COORDINATO	0.00	0	0.00	0	0.00	0
0.00	0	0.11	2,921	1.00	25,611	1.00	25,611	6108	1.00	26,514	1.00	26,514	1.00	26,514
1.00	19,862	0.11	2,465	0.00	0	0.00	0	WAREHOUSE WORKER	0.00	0	0.00	0	0.00	0
1.00	25,037	0.11	2,954	0.00	0	0.00	0	WAREHOUSE WKR/CHIEF	0.00	0	0.00	0	0.00	0
0.00	0	0.88	18,970	1.00	22,280	1.00	22,280	ELECTIONS PROJECTS A	1.00	22,195	1.00	22,195	1.00	22,195
0.00	0	0.87	22,453	1.00	25,802	1.00	25,802	ELECTIONS MATERIALS	1.00	25,703	1.00	25,703	1.00	25,703
0.92	32,363	1.00	37,690	1.00	38,988	0.00	0	PROGRAM/STAFF ASSIST	0.00	0	0.00	0	0.00	0
2.00	72,764	2.00	77,357	2.00	78,390	0.00	0	ADMIN SPEC 2	0.00	0	0.00	0	0.00	0
1.00	51,860	1.00	53,952	1.00	53,938	0.00	0	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	38,988	ADMIN SVCS OFFICER	1.00	40,305	1.00	40,305	1.00	40,305
0.00	0	0.00	0	0.00	0	1.00	38,100	ELECTIONS ADMIN	1.00	38,247	1.00	38,247	1.00	38,247
0.00	0	0.00	0	0.00	0	1.00	53,938	ELECTIONS MGR	1.00	54,685	1.00	54,685	1.00	54,685
16.89	430,314	16.81	456,960	17.00	466,413	15.25	410,108	5100 PERMANENT	16.00	432,145	16.00	432,145	16.00	432,145

DES-141

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 100 GENERAL FUND  
 ORG: 7070 ELECTIONS

## REVENUE DETAIL

1989-90	1990-91	1991-92	1991-92			1992-93	1992-93	1992-93
ACTUAL	ACTUAL	ADOPTED	REVISED	CODE	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
529,475	468,526	964,163	964,163	4800	Election Costs Recoveries	939,763	939,763	939,763
2,775	9,705	2,600	2,600	4801	Registrar Filing Fees	5,150	5,150	5,150
6,182	4,471	5,000	5,000	4802	Voter Lists	5,000	5,000	5,000
0	516	0	0	4900	Misc Charges/Recoveries	0	0	0
2,116	3,144	4,300	4,300	6007	Registrar Sales	4,300	4,300	4,300

# Department Of Environmental Services Information Services Division

Manager: Jim Munz

Agency 030

Organization 7090

## PERSONNEL

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
Officials & Administrators	10.76	10.16	11.00	11.00
Professionals	5.69	4.92	7.00	8.00
Technicians & Para-Profess.	32.54	34.00	31.00	34.00
Protective Srv. Workers	0.00	0.00	0.00	0.00
Office & Clerical	13.88	12.81	12.00	9.00
Skilled Craft & Srv. Maint.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
 TOTAL	 62.87	 61.89	 61.00	 62.00

## EXPENDITURES

	Data Processing Fund <u>(403)</u>	Telephone Fund <u>(402)</u>	<u>Total</u>
Personal Services	\$ 2,992,391	\$ 296,535	\$ 3,288,926
Materials & Services	3,143,438	1,509,221	4,652,659
Capital Outlay	<u>276,436</u>	<u>317,030</u>	<u>593,466</u>
 TOTAL	 \$ 6,412,265	 \$ 2,122,786	 \$ 8,535,051

## REVENUE CATEGORIES

<u>Fd</u>	<u>Org</u>	<u>Organization</u>	<u>Operational</u>	<u>Grant</u>	<u>Other</u>	General Fund <u>Supplement</u>	<u>Total</u>
403	7925	Information Center	\$ 415,162	\$ 0	\$ 0	\$ 0	\$ 415,162
403	7930	ISD Administration	1,224,007	0	0	0	1,224,007
403	7940	Information Systems	1,130,237	0	0	0	1,130,237
403	7945	Data Base Administration	184,464	0	0	0	184,464
403	7950	Operations	1,548,495	0	0	0	1,548,495
403	7960	Technical Support	1,395,432	0	0	0	1,395,432
403	7970	Telecom - Data	514,468	0	0	0	514,468
402	7990	Telephone Office	<u>2,122,786</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,122,786</u>
		 TOTAL	 \$ 8,535,051	 \$ 0	 \$ 0	 \$ 0	 \$ 8,535,051

## Department Of Environmental Services Information Services Division

### 7930 ISD Administration Program Description

To plan, organize, and direct all Information Services activities.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	6.79	5.30	6.00	5.00
PS	\$ 254,487	\$ 240,663	\$ 266,553	\$ 254,586
M&S	988,209	354,290	849,171	792,621
CO	<u>884</u>	<u>6,930</u>	<u>750</u>	<u>176,800</u>
TOTAL	\$ 1,243,580	\$ 601,883	\$ 1,116,474	\$ 1,224,007

#### Objectives

- ▶ Define and maintain acceptable levels of service.
- ▶ Improve accountability to users and to the Data Processing Management Committee (DPMC).

### 7925 Information Center Program Description

To support the integration of the County's office automation efforts, including personal computer and local area networking technical support and the provision of electronic mail and related electronic services to all County facilities.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	3.53	3.80	6.00	6.00
PS	\$ 159,250	\$ 118,916	\$ 258,721	\$ 284,561
M&S	90,398	129,143	104,544	93,089
CO	<u>0</u>	<u>1,120</u>	<u>6,550</u>	<u>37,512</u>
TOTAL	\$ 249,648	\$ 303,107	\$ 369,815	\$ 415,162

#### Objectives

- ▶ Provide technical support to personal computer users and local area network administrators.
- ▶ Support integration of the electronic mail network.
- ▶ Provide for maintenance of the local area networks operated by ISD.



## Department Of Environmental Services Information Services Division

### 7940 Information Systems Program Description

Define, design, develop, and implement information systems that meet professional standards and respond to priorities and direction of the DPMC and County agencies. Maintain, enhance, and support information systems based on the requirements of County agencies, legislative mandates, and budgetary constraints.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	21.77	21.74	20.00	19.00
PS	\$ 1,039,894	\$ 1,116,979	\$ 1,084,012	\$ 1,071,980
M&S	30,497	230,994	128,147	58,257
CO	<u>0</u>	<u>95,585</u>	<u>10,000</u>	<u>0</u>
TOTAL	\$ 1,070,391	\$ 1,443,559	\$ 1,222,159	\$ 1,130,237

#### Objectives

- ▶ Manage the development and implementation of funded projects.
- ▶ Apply professional quality management practices, structured methods, and tools for the development of information systems.
- ▶ Define and establish an environment in which application systems can be developed, tested, and modified without affecting production systems or work flow.
- ▶ Provide direct or indirect support services necessary to maintain the stability and integrity of information systems and address client information needs.
- ▶ Coordinate and control changes and enhancements to the data base environments.

### 7945 Data Base Administration Program Description

Provide services that ensure professional administration of the ISD data base environment and build a foundation upon which countywide data administration can take place.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	0.00	0.00	0.00	3.00
PS	\$ 0	\$ 0	\$ 0	\$ 171,564
M&S	0	0	0	12,900
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 0	\$ 0	\$ 0	\$ 184,464

#### Objectives

- ▶ Identify and formalize data standards to be used for all system maintenance and development projects.
- ▶ Ensure that data files adhere to data standards and that data models represent information efficiently and logically.
- ▶ Coordinate and control changes and enhancements to the data base environments.

## Department Of Environmental Services Information Services Division

### 7950 Computer Operations Program Description

To provide an efficient, reliable, centralized computer facility for all County departments.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	15.65	15.21	14.00	13.00
PS	\$ 602,900	\$ 646,535	\$ 640,723	\$ 646,788
M&S	496,165	768,529	658,143	862,092
CO	<u>606,033</u>	<u>422,937</u>	<u>44,000</u>	<u>39,615</u>
TOTAL	\$ 1,705,098	\$ 1,838,001	\$ 1,342,866	\$ 1,548,495

#### Objectives

- ▶ Operate computer system hardware according to established procedures and schedules.
- ▶ Service data communications network users to resolve problems.
- ▶ Schedule and run production jobs, distributing reports according to established procedures and schedules.
- ▶ Manage the maintenance and repair of equipment.
- ▶ Manage the tape library systems and perform offsite storage of designated data.

### 7960 Technical Support Program Description

To provide an efficient, reliable, centralized computer facility and service for all County user departments.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	6.87	6.97	6.00	6.00
PS	\$ 366,582	\$ 399,848	\$ 382,960	\$ 408,767
M&S	551,039	873,077	710,412	986,665
CO	<u>1,660</u>	<u>15,008</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 919,281	\$ 1,287,933	\$ 1,093,372	\$ 1,395,432

#### Objectives

- ▶ Maintain software products with vendor-supplied upgrades, enhancements, and fixes.
- ▶ Report on and track computer equipment performance.
- ▶ Provide capacity planning information and projections.
- ▶ Enforce established standards for the use of computing equipment.
- ▶ Participate in or perform recommendation, evaluation, and installation of new hardware/software products and options.

**Department Of Environmental Services  
Information Services Division**

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**7970 Telecom (Data) Program Description**

To plan, design, and direct installations; make changes of data communication networks in the County; analyze current and planned network usage.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	3.00	2.96	3.00	3.00
PS	\$ 152,946	\$ 164,585	\$ 156,962	\$ 154,145
M&S	378,466	321,032	295,581	337,814
CO	<u>906</u>	<u>833</u>	<u>10,000</u>	<u>22,509</u>
TOTAL	\$ 532,318	\$ 486,450	\$ 462,543	\$ 514,468

**Objectives**

- ▶ Provide and coordinate the necessary resources for existing data communication facilities, new installations, and modifications.
- ▶ Monitor and evaluate new data communication technologies.
- ▶ Train network help desk on new equipment, methods, and software.
- ▶ Provide a help desk function to terminal users, resolve data network failures, perform new installations, move and coordinate terminal repairs.

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**7990 Telephone Office Program Description**

To provide management planning and technical services in support of Multnomah County voice communication systems in over 90 County facilities.

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTE	5.26	5.91	6.00	7.00
PS	\$ 201,520	\$ 233,919	\$ 244,679	\$ 296,535
M&S	981,748	1,262,831	1,531,022	1,509,221
CO	<u>400,322</u>	<u>456,912</u>	<u>233,000</u>	<u>317,030</u>
TOTAL	\$ 1,583,590	\$ 1,953,662	\$ 2,008,701	\$ 2,122,786

**Objectives**

- ▶ Provide a public information service for access to County and State Court agencies.
- ▶ Prepare an annual telephone directory for County and State Court agencies.
- ▶ Provide and coordinate the necessary resources of existing voice communication facilities, new installations, and modifications.
- ▶ Monitor and evaluate new voice communication technologies.
- ▶ Provide a help desk function to voice users, and training for all new employees, to resolve network failures and coordinate equipment repairs.

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 402 TELEPHONE FUND SUM ORG: 7090 INFORMATION SERVICES	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
140,400	163,641	171,527	171,527	PERSONAL SERVICES			
6,934	3,307	0	0	5100 PERMANENT	202,026	202,026	202,026
2,180	2,443	2,010	2,010	5200 TEMPORARY	0	0	0
34	160	0	0	5300 OVERTIME	2,010	2,010	2,010
36,677	42,212	46,469	46,469	5400 PREMIUM	3,254	3,254	3,254
186,225	211,763	220,006	220,006	5500 FRINGE BENEFITS	54,951	54,951	54,951
15,295	22,156	24,673	24,673	TOTAL EXTERNAL	262,241	262,241	262,241
				5550 INSURANCE BENEFITS	34,294	34,294	34,294
201,520	233,919	244,679	244,679	TOTAL PERSONAL SERVICES	296,535	296,535	296,535
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
1,691	6,529	0	0	6110 PROFESSIONAL SVCS	0	0	0
5,048	7,661	5,950	5,950	6120 PRINTING	7,260	7,260	7,260
0	0	0	0	6130 UTILITIES	0	0	0
552,655	655,793	917,238	824,327	6140 COMMUNICATIONS	822,582	823,669	830,090
41,873	31,385	30,000	30,000	6170 RENTALS	41,566	41,566	41,566
830	3,845	0	0	6180 REPAIRS AND MAINTENANCE	0	0	0
251,206	307,759	380,416	380,416	6190 MAINTENANCE CONTRACTS	400,743	400,743	400,743
0	0	0	0	6200 POSTAGE	0	0	0
2,300	8,453	12,650	12,650	6230 SUPPLIES	9,950	9,950	9,950
0	0	0	0	6270 FOOD	0	0	0
5,340	11,379	9,943	9,943	6310 EDUCATION & TRAINING	11,400	11,400	11,400
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
282	279	212	212	6330 LOCAL TRAVEL/MILEAGE	100	100	100
0	0	0	0	6520 INSURANCE	0	0	0
5,631	13,710	4,320	4,320	6530 EXTERNAL DATA PROCESSING	5,940	5,940	5,940
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
331	237	436	436	6620 DUES AND SUBSCRIPTIONS	392	392	392
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
867,187	1,047,030	1,361,165	1,268,254	TOTAL EXTERNAL	1,299,933	1,301,020	1,307,441
44,508	103,645	81,363	81,363	7100 INDIRECT COSTS	77,437	77,437	77,437
0	0	0	0	7150 TELEPHONE	0	0	0
55,721	62,913	69,824	69,824	7200 DATA PROCESSING	85,926	85,926	85,926
332	12,506	2,500	2,500	7300 MOTOR POOL	2,500	2,500	2,500
14,000	36,700	16,170	16,170	7400 BUILDING MANAGEMENT	33,805	33,805	33,805
0	37	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	2,112	2,112	2,112
114,561	215,801	169,857	169,857	TOTAL INTERNAL	201,780	201,780	201,780
981,748	1,262,831	1,531,022	1,438,111	TOTAL MATERIALS & SERVICES	1,501,713	1,502,800	1,509,221
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
400,322	456,912	233,000	328,000	8400 EQUIPMENT	317,030	317,030	317,030
400,322	456,912	233,000	328,000	TOTAL CAPITAL OUTLAY	317,030	317,030	317,030
1,453,734	1,715,705	1,814,171	1,816,260	DIRECT BUDGET	1,879,204	1,880,291	1,886,712
1,583,590	1,953,662	2,008,701	2,010,790	TOTAL BUDGET	2,115,278	2,116,365	2,122,786

DES-148

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
1.32	40,957	0.00	0	0.00	0	0.00	0	ADMIN SPEC 1	0.00	0	0.00	0	0.00	0
1.00	21,453	0.00	0	0.00	0	0.00	0	OFFICE ASST 3	0.00	0	0.00	0	0.00	0
1.94	35,796	1.80	34,916	2.00	39,054	2.00	39,054	OFFICE ASSISTANT 2	2.00	39,375	2.00	39,375	2.00	39,375
0.00	0	1.00	22,298	1.00	23,161	1.00	23,161	OFFICE ASST/SENIOR	1.00	23,761	1.00	23,761	1.00	23,761
0.00	0	1.23	32,517	0.00	0	0.00	0	WORD PROC UNIT SUPV	0.00	0	0.00	0	0.00	0
0.00	0	0.88	29,606	1.00	33,725	1.00	33,725	TELECOMM OFF SPEC	2.00	61,074	2.00	61,074	2.00	61,074
0.00	0	0.00	0	1.00	29,952	1.00	29,952	TELECOMM TECH SPEC	1.00	30,627	1.00	30,627	1.00	30,627
1.00	42,194	1.00	44,304	1.00	45,635	0.00	0	DATA PROCESSING MANA	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	45,635	TELECOMM ADMIN	1.00	47,189	1.00	47,189	1.00	47,189
5.26	140,400	5.91	163,641	6.00	171,527	6.00	171,527	5100 PERMANENT	7.00	202,026	7.00	202,026	7.00	202,026

# REQUIREMENT DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	AGENCY: 030 ENVIRONMENTAL SERVICES FUND: 403 DATA PROCESSING FUND SUM ORG: 7090 INFORMATION SERVICES	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
1,806,339	1,875,809	1,909,856	1,846,394	PERSONAL SERVICES			
14,290	7,748	0	0	5100 PERMANENT	1,961,544	1,961,544	1,961,544
62,546	61,029	65,458	65,458	5200 TEMPORARY	0	0	0
12,975	25,156	7,544	7,544	5300 OVERTIME	66,958	66,958	66,958
464,923	506,206	531,427	514,294	5400 PREMIUM	95,946	95,946	95,946
2,361,073	2,475,948	2,514,285	2,433,690	5500 FRINGE BENEFITS	548,793	548,793	548,793
214,986	265,505	275,646	264,571	TOTAL EXTERNAL	2,673,241	2,673,241	2,673,241
				5550 INSURANCE BENEFITS	319,150	319,150	319,150
2,576,059	2,741,453	2,789,931	2,698,261	TOTAL PERSONAL SERVICES	2,992,391	2,992,391	2,992,391
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
0	0	0	0	6060 PASS-THROUGH PAYMENTS	0	0	0
44,016	54,664	124,220	125,885	6110 PROFESSIONAL SVCS	28,500	28,500	28,500
12,384	11,332	11,832	11,832	6120 PRINTING	14,002	14,002	14,002
171	0	0	0	6130 UTILITIES	0	0	0
123,386	120,691	127,274	127,274	6140 COMMUNICATIONS	144,527	144,527	144,527
128,375	73,523	107,320	107,320	6170 RENTALS	245,457	245,457	245,457
9,723	3,245	8,521	8,521	6180 REPAIRS AND MAINTENANCE	9,521	9,521	9,521
501,712	584,062	539,880	532,309	6190 MAINTENANCE CONTRACTS	591,430	591,430	591,430
6,245	6,944	12,253	12,253	6200 POSTAGE	6,000	6,000	6,000
109,886	92,119	123,825	123,825	6230 SUPPLIES	120,559	120,559	135,929
0	0	0	0	6270 FOOD	0	0	0
59,622	69,007	63,359	59,031	6310 EDUCATION & TRAINING	75,424	75,424	75,424
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	0	0	0
972	816	384	384	6330 LOCAL TRAVEL/MILEAGE	960	960	960
0	0	0	0	6520 INSURANCE	0	0	0
627,122	774,988	791,643	791,643	6530 EXTERNAL DATA PROCESSING	1,082,176	1,082,176	1,082,176
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	0	0	0	6610 AWARDS AND PREMIUMS	0	0	0
4,660	4,164	4,500	4,500	6620 DUES AND SUBSCRIPTIONS	7,342	7,342	7,342
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
198,795	146,997	227,230	227,230	7810 PRINCIPAL	223,912	223,912	223,912
29,740	51,550	45,486	45,486	7820 INTEREST	48,642	48,642	48,642
1,856,809	1,994,102	2,187,727	2,177,493	TOTAL EXTERNAL	2,598,452	2,598,452	2,613,822
419,437	402,973	279,611	279,611	7100 INDIRECT COSTS	240,646	240,646	240,646
42,273	51,543	38,596	38,596	7150 TELEPHONE	41,697	41,697	41,697
0	0	0	0	7200 DATA PROCESSING	0	0	0
3,478	3,934	4,385	4,385	7300 MOTOR POOL	2,476	2,476	2,476
212,688	224,257	235,679	235,679	7400 BUILDING MANAGEMENT	235,679	235,679	235,679
89	258	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	9,118	9,118	9,118
677,965	682,965	558,271	558,271	TOTAL INTERNAL	529,616	529,616	529,616
2,534,774	2,677,067	2,745,998	2,735,764	TOTAL MATERIALS & SERVICES	3,128,068	3,128,068	3,143,438
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
609,483	542,413	71,300	71,300	8400 EQUIPMENT	276,436	276,436	276,436
609,483	542,413	71,300	71,300	TOTAL CAPITAL OUTLAY	276,436	276,436	276,436
4,827,365	5,012,463	4,773,312	4,682,483	DIRECT BUDGET	5,548,129	5,548,129	5,563,499
5,720,316	5,960,933	5,607,229	5,505,325	TOTAL BUDGET	6,396,895	6,396,895	6,412,265

DES-150

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 403 DATA PROCESSING FUND  
 SUM ORG: 7090 INFORMATION SERVICES

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
2.79	61,495	0.00	0	0.00	0	0.00	0	OFFICE ASST 3	0.00	0	0.00	0	0.00	0
1.00	15,580	0.52	8,982	0.00	0	0.00	0	OFFICE ASSISTANT 1	0.00	0	0.00	0	0.00	0
7.15	132,093	1.07	20,793	0.00	0	0.00	0	OFFICE ASSISTANT 2	1.00	18,715	1.00	18,715	1.00	18,715
0.00	0	1.22	29,317	1.00	24,544	1.00	24,544	OFFICE ASST/SENIOR	1.00	24,450	1.00	24,450	1.00	24,450
0.00	0	0.19	3,744	1.00	20,164	0.00	0	WORD PROC OPERATOR	0.00	0	0.00	0	0.00	0
0.00	0	4.57	90,975	5.00	100,374	4.00	82,060	DATA PROCESSING CLER	4.00	82,289	4.00	82,289	4.00	82,289
2.56	62,243	2.84	73,469	1.00	25,701	1.00	25,701	DATA PROCESS SPEC 1	0.00	0	0.00	0	0.00	0
3.37	96,357	3.92	117,468	6.00	175,687	5.00	150,703	DATA PROCESS SPEC 2	7.00	211,035	7.00	211,035	7.00	211,035
0.00	0	0.88	20,242	1.00	24,083	1.00	24,083	FISCAL ASST/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.33	6,124	1.00	18,528	1.00	18,528	FISCAL ASSISTANT	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	FISCAL SPECIALIST 1	1.00	24,450	1.00	24,450	1.00	24,450
4.82	174,714	4.03	151,202	4.00	151,608	4.00	151,608	PROGRAMMER ANALYST/S	6.00	223,911	6.00	223,911	6.00	223,911
3.31	86,246	2.68	73,680	0.00	0	0.00	0	PROGRAMMER ANALYST 1	0.00	0	0.00	0	0.00	0
2.00	76,918	2.87	115,920	3.00	121,485	3.00	121,485	PROG ANALYST/SR	3.00	121,020	3.00	121,020	3.00	121,020
7.88	243,716	8.82	285,840	9.00	297,373	9.00	297,373	PROGRAMMER ANALYST 2	9.00	301,100	9.00	301,100	9.00	301,100
4.87	189,799	4.93	204,408	5.00	212,285	5.00	212,285	SYSTEMS PROGRAMMER	5.00	215,299	5.00	215,299	5.00	215,299
7.10	192,982	6.95	203,085	7.00	208,790	7.00	208,790	COMPUTER SYSTEMS OPE	7.00	211,989	7.00	211,989	7.00	211,989
4.76	198,291	4.99	220,290	4.00	178,755	0.00	0	DATA PROCESSING MANA	0.00	0	0.00	0	0.00	0
3.00	148,461	2.36	126,802	3.00	149,592	1.00	45,350	DATA PROCESSING MANA	0.00	0	0.00	0	0.00	0
1.00	35,214	1.04	37,748	1.00	45,948	1.00	45,948	COMPUTER OPER ADMIN	1.00	46,124	1.00	46,124	1.00	46,124
1.00	36,171	1.00	38,860	1.00	40,165	0.00	0	ADMIN SPEC 2	0.00	0	0.00	0	0.00	0
1.00	56,059	0.77	46,860	1.00	60,840	0.00	0	PROGRAM MANAGER 3	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	40,165	ADMIN SVCS OFFICER	1.00	40,660	1.00	40,660	1.00	40,660
0.00	0	0.00	0	0.00	0	1.00	43,097	DATA BASE ADMIN	1.00	44,558	1.00	44,558	1.00	44,558
0.00	0	0.00	0	0.00	0	0.00	0	DATA CONTROL/SCH SUP	1.00	37,046	1.00	37,046	1.00	37,046
0.00	0	0.00	0	0.00	0	1.00	60,840	INFO SVC MGR/SR	1.00	61,993	1.00	61,993	1.00	61,993
0.00	0	0.00	0	0.00	0	1.00	50,346	INFO SYSTEMS MGR	1.00	48,139	1.00	48,139	1.00	48,139
0.00	0	0.00	0	0.00	0	1.00	45,538	OFFICE AUTO ADMIN	1.00	47,074	1.00	47,074	1.00	47,074
0.00	0	0.00	0	1.00	53,934	1.00	53,934	OPERAT/TELECOM MGR	1.00	55,207	1.00	55,207	1.00	55,207
0.00	0	0.00	0	0.00	0	2.00	90,119	SYSTEMS ADMIN	2.00	92,254	2.00	92,254	2.00	92,254
0.00	0	0.00	0	0.00	0	1.00	53,896	TECH SUPP MGR	1.00	54,231	1.00	54,231	1.00	54,231
57.61	1,806,339	55.98	1,875,809	55.00	1,909,856	52.00	1,846,393	5100 PERMANENT	55.00	1,961,544	55.00	1,961,544	55.00	1,961,544

DES-151

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 402 TELEPHONE FUND  
 ORG: 7990 INFORMATION SERVICES

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
349,467	440,370	439,000	439,000	500	Beginning Working Capital	534,870	534,870	534,870
0	540	0	0	2704	Clackamas County	0	0	0
0	349	0	0	2746	Service District Reimb	0	0	0
1,409	1,032	0	0	4613	Pay Telephone	0	0	0
65	344	0	0	4900	Misc Charges/Recoveries	0	0	0
0	2,966	6,571	6,571	4943	Human Solutions, Inc	6,167	6,167	6,167
0	0	6,846	6,846	4944	Gang Task Force	6,758	6,758	6,758
284,303	275,686	221,769	221,769	4945	State of Oregon Courts	217,016	217,016	217,016
0	2,637	4,960	4,960	4946	City of Portland	0	0	0
0	99	1,000	1,000	4947	Police Activities League	1,541	1,541	1,541
0	8,760	10,908	10,908	4948	MULTCO Credit Union	11,720	11,720	11,720
0	1,007	2,101	2,101	4949	Law Library	1,942	1,942	1,942
0	0	0	0	4971	Urban League	3,801	3,801	3,801
0	0	0	0	4972	Loaves and Fishes	585	585	585
25,387	29,896	19,500	19,500	5000	Interest on Investments	22,500	22,500	22,500
0	180	0	0	6203	Misc Refunds	0	0	0
743,934	856,361	683,005	677,405	6600	General Fund-Service Reimb	626,421	626,855	626,855
35,980	40,789	38,097	38,097	6601	Road Fund-Serv Reimb	37,600	37,600	37,600
506,532	647,425	619,625	626,025	6602	Federal/State Fund-Serv Reimb	661,556	661,556	661,556
10,054	0	0	0	6603	Animal Control Fund-Serv Reimb	0	0	0
42,273	51,543	38,596	38,596	6606	Data Processing Fund-Serv Reimb	41,697	41,697	41,697
7,200	6,891	6,500	6,500	6607	Fleet Management Fund-Serv Reimb	7,100	7,100	7,100
0	0	0	0	6609	A&T Fund	76,217	76,270	76,270
0	32,637	46,178	45,867	6610	Jail Levy Fund-Serv Reimb	39,550	39,550	39,550
0	4,364	0	0	6611	Lease Purchase Fund	0	0	0
4,845	5,975	9,003	9,003	6618	Insurance Fund-Serv Reimb	11,317	11,917	11,917
11,274	10,751	9,033	9,033	6623	Bridge Fund-Serv Reimb	11,300	11,300	11,300
3,373	2,513	2,537	2,537	6625	Cable TV Fund-Serv Reimb	2,054	2,054	2,054
0	718	0	0	6630	Inmate Welfare Fund	500	500	500
0	64,700	74,000	74,000	6635	Library Fund-Serv Reimb	83,880	83,880	83,880
0	0	4,720	4,720	6640	Recreation Fund-Service Reimb	5,555	5,555	5,555
0	0	0	0	6645	Mail Distribution	1,150	1,150	1,150
2,026,095	2,488,531	2,243,949	2,244,438	TOTAL OUTSIDE REVENUES		2,412,797	2,413,884	2,413,884



AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 403 DATA PROCESSING FUND  
 ORG: 7090 INFORMATION SERVICES

## REVENUE DETAIL

1989-90	1990-91	1991-92	1991-92			1992-93	1992-93	1992-93
ACTUAL	ACTUAL	ADOPTED	REVISED	CODE	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
755,965	992,656	1,072,347	1,072,347		500 Beginning Working Capital	988,000	988,000	988,000
2,238	317	0	0		4900 Misc Charges/recoveries	0	0	0
0	964	0	0		4945 Tel Chgs/state Courts	0	0	0
121,512	53,760	5,182	5,182		4950 Dp Chgs/state Circuit Court	8,083	8,083	8,083
360,649	336,636	0	0		4951 Dp Chgs/state District Court	0	0	0
1,128	900	3,199	3,199		4953 Dp Chgs/clackamas Co. Juvenile	3,464	3,464	3,464
23,193	20,757	16,786	16,786		4954 Dp Chgs/washington Co Juvenile	18,901	18,901	18,901
708	154	0	0		4955 Dp Chgs/metro	0	0	0
25,280	24,969	17,149	17,149		4956 Dp Chgs/city Of Portland	22,841	22,841	22,841
139,797	125,665	99,644	99,644		4957 Dp Chgs/multco Title Companies	109,492	109,492	109,492
26	290	5	5		4958 Dp Chgs/st Dept Econ Developmt	0	0	0
22,122	68,512	13,974	13,974		4959 Misc Dp Charges	21,056	21,056	21,056
1,251	1,643	1,011	1,011		4960 Dp Chgs/ptld Devlpmt Commissn	939	939	939
0	338	2,227	2,227		4961 Dp Chgs/city Of Gresham	2,259	2,259	2,259
29	17	119	119		4962 Dp Chgs/ore. Dva	233	233	233
51,732	107,465	65,000	65,000		5000 Interest On Investments	67,500	67,500	67,500
92	0	0	0		6203 Miscellaneous Refunds	0	0	0
4,276,200	4,577,998	4,330,609	4,227,040		6600 General Fund Serv Reimb	3,450,350	3,450,350	3,450,350
27,403	21,629	22,777	22,777		6601 Road Fund Serv Reimb	20,528	20,528	20,528
572,576	671,658	645,855	647,520		6602 Federal/state Fund Serv Reimb	667,890	667,890	667,890
58,840	0	0	0		6603 Animal Control Fund Serv Reimb	0	0	0
0	0	0	0		6609 Assessment & Taxation Fund Serv Reimb	1,107,984	1,107,984	1,107,984
0	0	15,041	15,041		6610 Jail Levy Fund Serv Reimb	15,041	15,041	15,041
20	0	0	0		6625 Cable Tv Fund Serv Reimb	0	0	0
55,721	62,913	69,824	69,824		6627 Telephone Fund Serv Reimb	85,926	85,926	85,926
168,000	394,940	0	0		6750 Value Of Leased Asset	0	0	0
166,255	0	0	0		7740 Certificate Proceeds	175,000	175,000	175,000
6,830,736	7,464,181	6,380,749	6,278,845		TOTAL OUTSIDE REVENUES	6,765,487	6,765,487	6,765,487

## Department Of Environmental Services Cable Services

Manager: Julie Omelchuck

Agency: 030

Organization: 7205

### MISSION STATEMENT

#### Multnomah Cable Regulatory Commission

The mission of the MCRC is to regulate cable television franchise agreements and to administer contracts with Multnomah Cable Access and Mt. Hood Community College on behalf of the jurisdictions representing the citizens of Gresham, Troutdale, Fairview, Wood Village and unincorporated Multnomah County.

#### MCRC Staff

The mission of the MCRC staff is to enable the MCRC to make informed decisions; to ensure that the cable companies, MCAC, and MHCC comply with the spirit and letter of their agreements to address consumer issues assuring that citizens receive prompt, fair, and courteous service from the cable companies; and to champion innovative community uses of cable so that citizens and institutions receive maximum benefits from the system's capabilities.

### PERSONNEL

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
Officials & Administrators	1.00	1.00	1.00	1.00
Professionals	0.00	0.00	0.00	0.00
Technicians & Para-Professionals	0.00	0.00	0.00	0.00
Protective Service Workers	0.00	0.00	0.00	0.00
Office & Clerical	1.00	0.99	1.00	1.00
Skilled Craft & Srv. Maint.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL	2.00	1.99	2.00	2.00

### EXPENDITURES

	General Fund <u>(100)</u>	Cable Fund <u>(163)</u>	<u>Total</u>
Personal Services	\$ 0	\$ 90,682	\$ 90,682
Materials & Services	0	1,365,101	1,365,101
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 0	\$ 1,455,783	\$ 1,455,783

### REVENUE CATEGORIES

<u>Fd</u>	<u>Org</u>	<u>Organization</u>	<u>Operational</u>	<u>Grant</u>	<u>Other</u>	General Fund <u>Supplement</u>	<u>Total</u>
163	7205	Cable TV	0	0	1,455,783	0	1,455,783

## Department Of Environmental Services Cable Services

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### 7205 Cable Television Program

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
FTEs	2.00	1.99	2.00	2.00
Personal Services	\$ 76,606	\$ 83,388	\$ 85,415	\$ 90,682
Materials and Services	815,463	1,039,775	1,120,856	1,365,101
Capital Outlay	<u>8,966</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 901,035	\$ 1,123,163	\$ 1,206,271	\$ 1,455,783

### Objectives

- ▶ Address franchise issues and requirements in a timely manner.
- ▶ Monitor Multnomah Cable Access Corp. for compliance with its contract.
- ▶ Monitor the Program in Community Television for compliance with its contract.
- ▶ Operate an office to support the MCRC's mission and to comply with legal and administrative requirements.
- ▶ Assure that consumer inquiries and needs are answered.
- ▶ Explore innovative uses of the cable system's capabilities.

# REQUIREMENT DETAIL

AGENCY: 030 ENVIRONMENTAL SERVICES  
FUND: 163 CABLE TELEVISION FUND  
SUM ORG: 7205 CABLE - ADMIN SERVICES

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED		1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
56,499	59,848	61,549	61,549	PERSONAL SERVICES			
0	0	0	0	5100 PERMANENT	63,447	63,447	63,447
0	0	0	0	5200 TEMPORARY	0	0	0
71	206	0	0	5300 OVERTIME	0	0	0
14,188	16,025	16,617	16,617	5400 PREMIUM	0	0	0
70,758	76,079	78,166	78,166	5500 FRINGE BENEFITS	17,207	17,207	17,207
5,848	7,309	7,249	7,249	TOTAL EXTERNAL	80,654	80,654	80,654
				5550 INSURANCE BENEFITS	10,028	10,028	10,028
76,606	83,388	85,415	85,415	TOTAL PERSONAL SERVICES	90,682	90,682	90,682
0	0	0	0	6050 COUNTY SUPPLEMENTS	0	0	0
735,235	975,341	1,040,952	1,040,952	6060 PASS-THROUGH PAYMENTS	1,289,706	1,289,706	1,301,916
43,905	29,652	37,730	37,730	6110 PROFESSIONAL SVCS	36,000	36,000	30,000
2,633	3,593	11,050	11,050	6120 PRINTING	3,500	3,500	3,500
0	0	0	0	6130 UTILITIES	0	0	0
0	0	0	0	6140 COMMUNICATIONS	0	0	0
0	0	0	0	6170 RENTALS	0	0	0
0	0	1,600	1,600	6180 REPAIRS AND MAINTENANCE	1,600	1,600	0
606	0	0	0	6190 MAINTENANCE CONTRACTS	0	0	0
3,181	3,624	3,200	3,200	6200 POSTAGE	0	0	0
1,262	496	700	700	6230 SUPPLIES	700	700	700
10	280	200	200	6270 FOOD	50	50	50
7,417	8,541	9,070	9,070	6310 EDUCATION & TRAINING	450	450	450
0	0	0	0	6320 MTNG CONFERENCE/CONVENTIONS	8,040	8,040	6,090
926	1,683	893	893	6330 LOCAL TRAVEL/MILEAGE	700	700	700
0	0	0	0	6520 INSURANCE	0	0	0
0	0	0	0	6530 EXTERNAL DATA PROCESSING	0	0	0
0	0	0	0	6550 DRUGS	0	0	0
0	0	0	0	6580 CLAIMS PAID	0	0	0
0	96	0	0	6610 AWARDS AND PREMIUMS	60	60	60
631	960	990	990	6620 DUES AND SUBSCRIPTIONS	990	990	990
0	0	0	0	6700 LIBRARY BOOKS AND MATERIALS	0	0	0
0	0	0	0	7810 PRINCIPAL	0	0	0
0	0	0	0	7820 INTEREST	0	0	0
795,806	1,024,266	1,106,385	1,106,385	TOTAL EXTERNAL	1,341,796	1,341,796	1,344,456
14,316	10,824	9,817	9,817	7100 INDIRECT COSTS	14,024	14,024	14,024
3,373	2,513	2,537	2,537	7150 TELEPHONE	2,054	2,054	2,054
20	0	0	0	7200 DATA PROCESSING	0	0	0
0	0	0	0	7300 MOTOR POOL	0	0	0
1,948	2,172	2,117	2,117	7400 BUILDING MANAGEMENT	2,117	2,117	2,117
0	0	0	0	7500 OTHER INTERNAL	0	0	0
0	0	0	0	7550 SERV REIMB TO CAP LEASE RET FU	0	0	0
0	0	0	0	7560 DISTRIBUTION/POSTAGE	3,000	3,000	2,450
19,657	15,509	14,471	14,471	TOTAL INTERNAL	21,195	21,195	20,645
815,463	1,039,775	1,120,856	1,120,856	TOTAL MATERIALS & SERVICES	1,362,991	1,362,991	1,365,101
0	0	0	0	8100 LAND	0	0	0
0	0	0	0	8200 BUILDINGS	0	0	0
0	0	0	0	8300 OTHER IMPROVEMENTS	0	0	0
8,966	0	0	0	8400 EQUIPMENT	0	0	0
8,966	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
875,530	1,100,345	1,184,551	1,184,551	DIRECT BUDGET	1,422,450	1,422,450	1,425,110
901,035	1,123,163	1,206,271	1,206,271	TOTAL BUDGET	1,453,673	1,453,673	1,455,783

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AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 163 CABLE TELEVISION FUND  
 SUM ORG: 7205 CABLE - ADMIN SERVICES

## PERSONNEL DETAIL

1989-90 ACTUAL		1990-91 ACTUAL		1991-92 ADOPTED		1991-92 REVISED			1992-93 PROPOSED		1992-93 APPROVED		1992-93 ADOPTED	
FTE	BASE	FTE	BASE	FTE	BASE	FTE	BASE		FTE	BASE	FTE	BASE	FTE	BASE
1.00	20,470	0.00	0	0.00	0	0.00	0	OFFICE ASST 3	0.00	0	0.00	0	0.00	0
0.00	0	0.11	2,305	0.00	0	0.00	0	OFFICE ASST/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.88	19,855	1.00	22,686	1.00	22,686	ADMIN SECRETARY	1.00	23,267	1.00	23,267	1.00	23,267
1.00	36,029	1.00	37,688	1.00	38,863	0.00	0	PROGRAM/STAFF ASSIST	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	1.00	38,863	CABLE TELECOM ADMIN	1.00	40,180	1.00	40,180	1.00	40,180
2.00	56,499	1.99	59,848	2.00	61,549	2.00	61,549	5100 PERMANENT	2.00	63,447	2.00	63,447	2.00	63,447

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AGENCY: 030 ENVIRONMENTAL SERVICES

FUND: 163 CABLE TV FUND

ORG: 7205 CABLE TV

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
4,613,820	4,627,920	4,400,079	4,400,079	500	Beginning Working Capital	4,040,831	4,040,831	4,042,941
433,487	543,482	560,247	560,247	3050	RCME Franchise Fees	560,247	560,247	560,247
68,450	90,413	60,000	60,000	3051	RCME Franchise Fees/Portland	130,084	130,084	130,084
0	0	0	0	3052	Special Access Program Funding	0	0	0
0	0	0	0	3053	Programs In Community TV Funds	0	0	0
2,789	796	0	0	3054	Columbia Cable	0	0	0
0	0	0	0	3056	Local Origination	0	0	0
12	0	0	0	4900	Misc Reimb	0	0	0
412,096	341,439	292,500	292,500	5000	Interest on Investments	193,500	193,500	193,500
5,530,654	5,604,050	5,312,826	5,312,826	TOTAL OUTSIDE REVENUES		4,924,662	4,924,662	4,926,772

AGENCY: 030 ENVIRONMENTAL SERVICES  
 FUND: 152 RECREATIONAL FACILITIES  
 ORG: 5360 RECREATIONAL FACILITIES

## REVENUE DETAIL

1989-90 ACTUAL	1990-91 ACTUAL	1991-92 ADOPTED	1991-92 REVISED	CODE	DESCRIPTION	1992-93 PROPOSED	1992-93 APPROVED	1992-93 ADOPTED
153,897	238,863	67,204	67,204	500	Beginning Working Capital	0	0	0
0	0	0	0	4612	Property/Space Rental	0	0	0
512,753	546,248	0	0	4618	Glendoveer Contract Revenue	0	0	0
12,000	12,000	0	0	4619	Glendoveer Lease	0	0	0
12,860	0	0	0	4900	Misc Charges & Recoveries	0	0	0
691,510	797,111	67,204	67,204	TOTAL OUTSIDE REVENUES		0	0	0