

MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

AGENDA OF

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

December 12 - 16, 1988

Tuesday, December 13, 1988 - 9:30 AM - Planning Items . . . Page 2
Tuesday, December 13, 1988 - 1:30 PM - Informal Meeting . . Page 3
Thursday, December 15, 1988 - 9:30 AM - Formal. Page 4

Tuesday, December 13, 1988 - 9:30 AM

Multnomah County Courthouse, Room 602

INFORMAL

1. Presentation of proposed joint letter to the Legislature from the Multnomah County Board of Commissioners, Portland City Council and the Portland School Board, regarding programs dealing with child care, teen clinics, juvenile justice services, drug and alcohol programs, and attention to child abuse, etc. - Fred Neal
2. ~~XXXXXXXXXX~~ Preliminary discussion about the impact of the recent federal court decision (Mattson vs. Multnomah County), related to County contracts and the County's affirmative action rules for minorities and women-owned businesses - Gretchen Kafoury and Lillie Walker
3. Update on Exempt Benefits Plan - Dr. Lloyd Williams and Merrie Ziady

Eve Jensen

Tuesday, December 13, 1988 - 1:30 PM

Multnomah County Courthouse, Room 602

INFORMAL

1. Informal Review of Bids and Requests for Proposals:
 - a) Drug Abuse Treatment Effectiveness Research
 - b) Courthouse Jury Room Remodel #302 and #412
2. Proposal to fund emergency MCCF security job at MCCF through Capital Improvement Budget Transfer
3. Annual Report to the Board concerning activities of the Citizen Involvement Committee in 1987-88 and future activities in 1988-89 - John Miller, CIC Chair; Merlin Reynolds
4. Informal Review of Formal Agenda of December 15

Thursday, December 15, 1988, 9:30 AM

Multnomah County Courthouse, Room 602

Formal Agenda

CONSENT CALENDAR

DEPARTMENT OF JUSTICE SERVICES

- C-1 Liquor License applications submitted by Sheriff's Office with recommendation that same be approved as follows:
RETAIL MALT BEVERAGE: Happy Landing Tavern, 520 SE 148th Ave.; Webb's Royal Tap Saloon, 13639 SE Powell; The Peanut Farm, 12646 SE Division; Shady Rest Tavern, 15920 SE Stark St.; Papa-Sons, 12525 SE Powell Blvd.; Rose Bowl, 3800 SE 164th Avenue; PACKAGE STORE: Columbia Ridge Marina, 18525 NE Marine Drive; Bob's Corner Grocery Deli, 13110 SE Division; Norwood's AM/PM Mini Market, 14801 SE Stark Street; Corbett Country Market, 36801 NE Crown Point Hwy., Corbett; Original Steer Market, 12348 SE Division; Larson's Marina, 14444 NW Larson Road; RESTAURANT: Kowloon City Restaurant, 2825 SE 122nd Ave.; Carrows Restaurant #7144, 16246 SE Stark; DISPENSER CLASS A: The Daily Planet, 11312 SE Powell Blvd.; Dales Restaurant and Maverick Room, 12424 SE Division; Woodshed Restaurant; 16015 SE Stark; The Grove, 11140 SE Powell Blvd.; Pier 101, 16321 SE Stark; DISPENSER CLASS B: The Racquet Club, 1853 SW Highland Road

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-2 Order in the matter of accepting Deed from Minnie Maud Bourlier and James Erwin Eber on NE 223rd Avenue for county road purposes
- C-3 Order in the matter of accepting a deed from Douglas B. Pratt on S.W. Englewood Drive for a Public Road

REGULAR AGENDA

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-4 Order in the Matter of Offering to Surrender Jurisdiction to the City of Portland all County Roads within the areas annexed to the City of Portland between January 1, 1988, and June 30, 1988, and portions of E. Burnside Road
- R-5 In the matter of the purchase of property site for future Inverness Jail Expansion

DEPARTMENT OF HUMAN SERVICES

- R-6 In the matter of ratification of an Intergovernmental Revenue Agreement with State Community Services for \$213,229 in Federal Low Income Energy Assistance Program (LIEAP) funds for period December 15, 1988 to November 30, 1989
- R-7 a In the matter of ratification of Amendments #20, #21, #22, and #23 to the State Mental Health Grant, whereby the County will receive a net total of \$96,945 additional revenues
- R-7 b Budget Modification DHS #15 reflecting adjustments in State Mental Health Contract Amendment #21, as a result of Amendment #18-R and appropriates additional revenues in the amount of \$224,900 for Pass Through for operating the Family Support Program in the DD Program as appropriated in Amendment #21, and corrects errors; and Adds 2 FTE Case Manager 2's and a .5 FTE PDS to monitor new Family Support Pilot Project
- R-7 c Budget Modification DHS #19 making a reduction of \$3,055 in Social Services, MED Contracts, to reflect Amendment #23 to the State Mental Health Grant
- R-8 Budget Modification DHS #20 making an appropriation transfer in the amount of \$6,000 within Health Division from Car Seat Loan Trust Fund to Supplies, to purchase both replacement seats for lost and damaged seats and an expansion of the service
- R-9 Budget Modification DHS #21 reflecting additional revenues in the amount of \$42,603 to Health Division, for larger than expected and budgeted AFDC Incentive funds, and reprograms salary savings in the amount of \$12,017 as a result of vacant position
- R-10 Budget Modification DHS #21-A reflecting an increase of \$1,800 from Cash Transfer to Vector Control, Professional Services, to allow the county to respond to nuisance control complaints from citizens in unincorporated area
- R-11 Budget Modification DHS #22 making adjustments in Health Division Personnel Services, in Clinic Services, as a result of changes in normally scheduled work hours, and in Dental Services to reclassifying an Office Assistant II to a Dental Assistant/Receptionist

- R-12 Budget Modification DHS #23 requesting an increase of \$54,000 in Capital Outlay, Health Systems, to allow completion of the purchase of Health Division MIS terminals, and an increase of \$17,001 in Pass Through for an increase in the Cleve Allen dental contract

DEPARTMENT OF JUSTICE SERVICES

- R-13 Budget Modification DJS #9 reclassifying one position of Office Assistant II to Office Assistant III in the District Attorney's Office for the OCN grant
- R-14 Notice of Intent to apply for a grant in the amount of \$185,570 through the Oregon Traffic Safety Commission for the Sheriff's Office, to combat drinking driving in Multnomah County
- R-15 Budget Modification DJS #10 making an appropriation transfer in the amount of \$26,828 within Multnomah County Inverness Jail budget, deleting one Carpenter/Maintenance position, and establishing a 1.5 Custodian positions
- R-16 Budget Modification DJS #7 restoring an Office Assistant II position in the Sheriff's Office, which was inadvertently left out of the Adopted budget, with funds coming from various Full Time line items in the budget in the amount of \$10,641

BOARD OF COUNTY COMMISSIONERS

- R-17 In the matter of ratification of amending the Intergovernmental Agreement which created the Oregon Tourism Alliance, to authorize OTA to receive and expend monies and operate as a public entity, revises appointment procedures of OTA Board members
- R-18 Resolution in the Matter of the Disposition of Tax-Foreclosed Properties
- R-19 In the matter of ratification of an Agreement with Portland Development Commission for Providing Business Recruitment and Marketing for Multnomah County

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and reconvene as the Public Contract Review Board)

- R-20 Order in the Matter of Exempting from Public Bidding a Contract to Remove Dry Rot and Repair Beam, Column, and Associated Structural Members at the Gresham District Court Building

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

BOARD OF COMMISSIONERS

Remarks by Commissioner Caroline Miller

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers

Friday, 6:00 P.M., Channel 27 for Rogers Multnomah East subscribers

Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

0460C.58-64

DATE SUBMITTED 12-5-88

Liquor License

(For Clerk's Use)
Meeting Date 12-15-88
Agenda No. 1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSES

39
5162

Informal Only* _____
(Date)

Formal Only 12-15-88
(Date)

DEPARTMENT Sheriff's Office DIVISION _____

CONTACT Sgt. Ed Hausagus TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sally Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

SEE REVERSE SIDE

RECEIVED

DEC 02 1988

DEPARTMENT OF
JUSTICE SERVICES

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

CONSENT AGENDA

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

BOARD OF
COUNTY COMMISSIONERS
1988 DEC - 6 PM 2:57
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Sally Anderson

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

Application for a RETAIL MALT BEVERAGE license renewal for the Happy Landing Tavern, 520 SE 148; applicants Thomas E. Workman and John C. Alderton, Jr. with recommendation for approval.

Application for a PACKAGE STORE license renewal for the Columbia Ridge Marina, 18525 NE Marine Dr; applicants Leroy and Sylvia Cameron with recommendation for approval.

Application for a RESTAURANT license renewal for the Lowloon City Restaurant, 2825 SE 122; applicants Marvin and Lou S. Lee with recommendation for approval.

Application for a DISPENSER CLASS A license renewal for the Daily Planet, 11312 SE Powell; applicant David Weschenfelder with recommendation for approval.

Application for a RETAIL MALT BEVERAGE license renewal for the Webb's Royal Tap Saloon, 13639 SE Powell; applicant Evelyn J. Webb with recommendation for approval.

RECEIVED
JUL 11 1993
CLERK OF DISTRICT COURT
CLERK OF DISTRICT COURT



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

RECEIVED

DEC 02 1988

DATE: November 29, 1988

DEPARTMENT OF
JUSTICE SERVICES

SUBJECT: LIQUOR LICENSE RENEWAL

Attached is the Retail Malt Beverage liquor license renewal for the Happy Landing Tavern, 520 SE 148, Portland, Oregon. The applicants, Thomas E. Workman and John C. Alderton, Jr., have no criminal record and I recommend that the application be approved.

FBP/lc/1750N

Attachment

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLAN	CODE
RMB	RETAIL MALT BEVERAGE SERVER EDUCATION STUDENT FEE	\$200.00 2.60	1	2600	R00399A	C

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1989.

T. J.'S HAPPY LANDING TAVERN INC
HAPPY LANDING TAVERN
520 SE 148TH AVE
PORTLAND OR 97233

T. J.'S HAPPY LANDING TAVERN INC
WORKMAN THOMAS

HAPPY LANDING TAVERN
520 SE 148TH AVE
PORTLAND OR 97233

* Is Server Education designee(s), indicated by *T* above, correct? Yes ☒ No ☐
** If no, who is your new designee? _____ SS# _____

- Please list a daytime phone number in case we need more information: 254-9812
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES ☐ NO ☒ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____

OFFENSE	DATE	CITY/STATE	RESULT
- Will anyone share in the profits who is not a licensee? YES ☐ NO ☒
If yes, please give name(s) and explain: _____
- Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?
YES ☐ NO ☒ IF YES, EXPLAIN: _____

RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$202.60 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-31-88, or you must pay an additional fee of \$50.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED ☐
DATE OF ENDORSEMENT: 12/15/88

SIGNED: Gladys McElroy TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

PRINT YOUR NAME	SIGNATURE	DATE	PRINT YOUR NAME	SIGNATURE	DATE	PRINT YOUR NAME	SIGNATURE	DATE
THOMAS E. WORKMAN	<u>Thomas E. Workman</u>	<u>11/18/88</u>	JOHN C. ALDLERTON JR.	<u>John C. Alderton Jr.</u>	<u>11-18-88</u>			
	<u>532-42-2673</u>	<u>11/14/88</u>		<u>542-46-2271</u>	<u>12844</u>			
SOCIAL SECURITY NUMBER	D.O.B.		SOCIAL SECURITY NUMBER	D.O.B.		SOCIAL SECURITY NUMBER	D.O.B.	

NOTICE All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.

RECEIVED
DEC 02 1988

DEPARTMENT OF
JUSTICE SERVICES



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

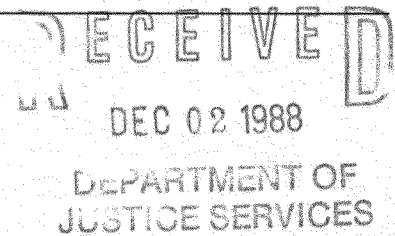
TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

A handwritten signature in cursive script that reads "Fred B. Pearce".

DATE: November 29, 1988

SUBJECT: LIQUOR LICENSE RENEWAL



Attached is the Package Store liquor license renewal for the Columbia Ridge Marina, 18525 NE Marine Dr., Portland, Oregon. The applicants, Leroy and Sylvia Cameron, have no criminal record and I recommend that the application be approved.

FBP/lc/1750N

Attachment

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS-P	PACKAGE STORE	\$50.00	1	2600	R14833A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

CAMERON LEROY
COLUMBIA RIDGE MARINA
18525 NE MARINE DRIVE
PORTLAND OR

97230

CAMERON LEROY
CAMERON SYLVIA

A

COLUMBIA RIDGE MARINA
18525 NE MARINE DRIVE
PORTLAND OR

97230

NOV 25 1988
CLERK'S OFFICE
CIVIL PROCESS UNIT
394

50.00 17
1 11/16/88

REJECTED

BY

DATE

11-17-88
no end

PROCESSED THROUGH DP
503-865-1378

- Please list a daytime phone number in case we need more information.
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES ☐ NO ☒ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S):
- Will anyone share in the profits who is not a licensee? YES ☐ NO ☒
If yes, please give name(s) and explain:
- Package Store Licenses with Gas Pumps: Report actual grocery inventory at cost (DO NOT INCLUDE BEER OR WINE), please report figures to the nearest dollar amount.
\$ N/A

OFFENSE

DATE

CITY/STATE

RESULT

RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED

DATE OF ENDORSEMENT: 12/15/88

SIGNED:

TITLE OF SIGNER:

County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

LEROY A. CAMERON

PRINT YOUR NAME

11/15/88
SIGNATURE DATE

SYLVIA CAMERON

PRINT YOUR NAME

11/15/88
SIGNATURE DATE

PRINT YOUR NAME

SIGNATURE

DATE

5-11-44-10612-10/9/39
SOCIAL SECURITY NUMBER D.O.B.

535-34-1755-7/19/40
SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

RECEIVED
DEC 02 1988



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

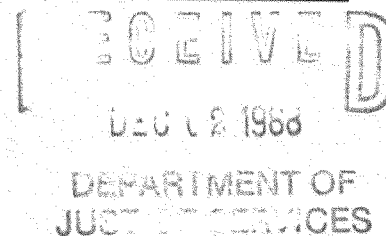
TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

DATE: November 29, 1988

SUBJECT: LIQUOR LICENSE RENEWAL



Attached is the Restaurant liquor license renewal for the Kowloon City Restaurant, 2825 SE 122, Portland, Oregon. The applicants, Marvin and Lou S. Lee, have no criminal record and I recommend that the application be approved.

FBP/lc/1747N

Attachment

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
R	RESTAURANT SERVER EDUCATION STUDENT FEE	\$200.00 2.60	1	2600	R10636A	C

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

LEE MARVIN
KOWLOON CITY RESTAURANT
2825 SE 122ND AVE
PORTLAND OR 97236

LEE MARVIN
LEE LOU S *E*

KOWLOON CITY RESTAURANT
2825 SE 122ND AVE
PORTLAND OR 97236

- Please list a daytime phone number in case we need more information: 760-5990.
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES NO ☒ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S):

OFFENSE	DATE	CITY/STATE	RESULT
- Will anyone share in the profits who is not a licensee? YES NO ☒
If yes, please give name(s) and explain: _____
- Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?
YES NO ☒ IF YES, EXPLAIN: _____

RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$202.60 MADE PAYABLE TO "OLCC"

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-31-88, or you must pay an additional fee of \$50.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED _____
DATE OF ENDORSEMENT: 12/15/88

SIGNED: Gladys McElroy TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

MARVIN LEE

PRINT YOUR NAME

Marvin Lee 11/13/88

SIGNATURE

DATE

543-20-3206 6/28/26

SOCIAL SECURITY NUMBER

D.O.B.

LOU S. LEE

PRINT YOUR NAME

Lou S. Lee 11/13/88

SIGNATURE

DATE

543-44-9064 11/15/27

SOCIAL SECURITY NUMBER

D.O.B.

PRINT YOUR NAME

SIGNATURE

DATE

SOCIAL SECURITY NUMBER

D.O.B.

NOTICE All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.

RECEIVED
DEC 02 1988

DEPARTMENT OF
JUSTICE SERVICES



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B Pearce

DATE: November 29, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

Attached is the Dispenser Class A liquor license renewal for the Daily Planet, 11312 SE Powell, Portland, Oregon. The applicant, David Weschenfelder, has no criminal record and I recommend that the application be approved.

FBP/lc/1747N

Attachment

*licensee
phmp
12/19/88*

RECEIVED
DEC 02 1988
DEPARTMENT OF
JUSTICE SERVICES

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
DA	DISPENSER CLASS A SERVER EDUCATION STUDENT FEE	\$400.00 2.60	1	2600	R00355A	A

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

MONTECO INC
16530 NE GLISAN ST
PORTLAND OR 97230

DA-0516
MONTECO INC

WESCHENFELDER DAVID

T

THE DAILY PLANET
11312 SE POWELL BLVD
PORTLAND OR

97266

RECEIVED
DATE 11/15/88
BY [Signature]
no end.

* Is Server Education designee(s), indicated by *T* above, correct? Yes ☒ No ☐

** If no, who is your new designee? _____ SS# _____

1. Please list a daytime phone number in case we need more information: 761-5252
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES ☐ NO ☒ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____
OFFENSE _____ DATE _____ CITY/STATE _____ RESULT _____

3. Will anyone share in the profits who is not a licensee? YES ☐ NO ☒
If yes, please give name(s) and explain: _____
4. Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?
YES ☒ NO ☐ IF YES, EXPLAIN: OPEN 6AM FOR BREAKFAST LIQUOR SALES DURING
PREVIOUS YEARS HOURS ONLY!
5. REPORT BELOW THE AVERAGE MONTHLY SALES FIGURES TO THE NEAREST DOLLAR FOR 12 MONTH PERIOD ENDING 09-30-88.
A. AVERAGE MONTHLY ALCOHOLIC BEVERAGE SALES (INCLUDE BEER, WINE & DISTILLED SPIRITS): \$ 19,682 Remember: Round to the NEAREST DOLLAR.
B. AVERAGE MONTHLY FOOD SALES: \$ 72,894 Example: \$36,472.55 (Actual)
C. AVERAGE MONTHLY TOTAL SALES (ADD A+B): = \$ 91,876
D. PERCENT OF FOOD TO TOTAL SALES (DIVIDE B BY C): 52.99% \$36,473.00 (Rounded)

RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$402.60 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

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ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED ☒ REFUSED ☐
DATE OF ENDORSEMENT: 12/15/88

SIGNED: [Signature] TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

Monteco Inc D.L. Weschenfelder

PRINT YOUR NAME

PRINT YOUR NAME

PRINT YOUR NAME

[Signature] 11/9/88
SIGNATURE DATE

[Signature] 7/10/43
SIGNATURE DATE

[Signature] 7/10/43
SIGNATURE DATE

SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

NOTICE All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.

DEC 02 1988

DEPARTMENT OF
JUSTICE



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

A handwritten signature in cursive script that reads "Fred B. Pearce".

DATE: November 29, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

RECEIVED
DEC 02 1988

DEPARTMENT OF
JUSTICE SERVICES

Attached is the Retail Malt Beverage liquor license renewal for the Webb's Royal Tap Saloon, 13639 SE Powell, Portland, Oregon. The applicant, Evelyn J. Webb, has no significant criminal record and I recommend that the application be approved.

FBP/lc/1747N

Attachment

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____
Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only* _____
(Date)

Formal Only 12-15-88
(Date)

DEPARTMENT Sheriff's Office DIVISION _____

CONTACT Sgt. Ed Hausafus TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sally Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Application for a PACKAGE STORE license renewal for the Original Steer Market, 12348 SE Division; applicant Dennis Berry with recommendation for approval.

Application for a PACKAGE STORE license renewal for the Norwood's AM/PM Mini Market, 14801 SE Stark; applicants Carrol R. and Denise M. Norwood with recommendation for approval.

Application for a PACKAGE STORE license renewal for the Bob's Corner Grocery Deli, 13110 SE Division; applicant Robert W. Slauson with recommendation for approval.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA CONSENT AGENDA

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

1988 DEC -7 PM 12:06
MULTNOMAH COUNTY
BOARD OF
COUNTY COMMISSIONERS

RECEIVED
DEC 07 1988

DEPARTMENT OF
JUSTICE SERVICES

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Sally Anderson

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

FRED B. PEARCE
SHERIFF

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

DATE: November 30, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

Attached is the Package Store liquor license renewal for the Bob's Corner Grocery Deli, 13110 SE Division, Portland, Oregon. The applicant Robert W. Slauson has no criminal record and I recommend that the application be approved.

EH/ej1/1754N

Attachment

RECEIVED
DEC 07 1988
DEPARTMENT OF
JUSTICE SERVICES

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2600	R00394A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

SLAUSON ROBERT W
BOB'S CORNER GROCERY DELI
13110 SE DIVISION
PORTLAND OR 97236

SLAUSON ROBERT W

BOB'S CORNER GROCERY DELI
13110 SE DIVISION
PORTLAND OR 97236

1. Please list a daytime phone number in case we need more information: 231-2868
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES _____ NO X IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____

OFFENSE	DATE	CITY/STATE	RESULT

3. Will anyone share in the profits who is not a licensee? YES _____ NO X
If yes, please give name(s) and explain: _____

RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED _____

DATE OF ENDORSEMENT: 12/15/88

SIGNED: Gladys McElroy TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

Robert W Slauson
PRINT YOUR NAME

[Signature]
SIGNATURE DATE

516-40-6309 4-25-78
SOCIAL SECURITY NUMBER D.O.B.

PRINT YOUR NAME

SIGNATURE

DATE

SOCIAL SECURITY NUMBER D.O.B.

PRINT YOUR NAME

SIGNATURE

DATE

SOCIAL SECURITY NUMBER D.O.B.

RECEIVED
DEC 07 1988

DEPARTMENT OF
JUSTICE SERVICES



Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

FRED B. PEARCE
SHERIFF

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE *Fred B. Pearce/w*
Sheriff

DATE: November 30, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

Attached is the Package Store liquor license renewal for the Norwood's AM/PM Mini Market, 14801 SE Stark, Portland, Oregon. The applicant(s) Carroll R. and Denise M. Norwood have no criminal record and I recommend that the application be approved.

EH/ejl/1754N

Attachment

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DEC 07 1988
DEPARTMENT OF
JUSTICE SERVICES

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS-P	PACKAGE STORE	\$50.00	1	2600	R16656A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

NORWOOD CARROLL R
NORWOOD'S AM/PM MINI MARKET
14801 SE STARK STREET
PORTLAND OR 97233

NORWOOD CARROLL R
NORWOOD DENISE M

NORWOOD'S AM/PM MINI MARKET
14801 SE STARK STREET
PORTLAND OR 97233

NOV 30 AM 11:59
CLERK'S OFFICE
CIVIL PROCESS UNIT

1. Please list a daytime phone number in case we need more information: 255-1074.
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES NO IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____
- | OFFENSE | DATE | CITY/STATE | RESULT |
|---------|------|------------|--------|
| | | | |
3. Will anyone share in the profits who is not a licensee? YES NO X
If yes, please give name(s) and explain: _____
4. Package Store Licenses with Gas Pumps: Report actual grocery inventory at cost (DO NOT INCLUDE BEER OR WINE), please report figures to the nearest dollar amount.
\$ 19000

RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".
LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED _____

DATE OF ENDORSEMENT: 12/15/88

SIGNED: Wladyslaw Melnyk TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

Carroll R. Norwood
PRINT YOUR NAME
[Signature]
SIGNATURE
568-62-3558 9-27-46
SOCIAL SECURITY NUMBER D.O.B.

Denise M. Norwood
PRINT YOUR NAME
[Signature]
SIGNATURE
568-96-0573 3-13-55
SOCIAL SECURITY NUMBER D.O.B.

PRINT YOUR NAME
SIGNATURE
DATE
SOCIAL SECURITY NUMBER D.O.B.

RECEIVED
DEC 07 1988



Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

FRED B. PEARCE
SHERIFF

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE *Fred B. Pearce/w*
Sheriff

DATE: November 30, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

Attached is the Package Store liquor license renewal for the Original Steer Market, 12348 SE Division, Portland, Oregon. The applicant Dennis Berry has no criminal record and I recommend that the application be approved.

EH/ej1/1754N

Attachment

RECEIVED

DEC 07 1988

DEPARTMENT OF
JUSTICE SERVICES

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS	PACKAGE STORE	\$50.00	1	2600	R00294A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

BERRY DENNIS
ORIGINAL STEER MARKET
12348 SE DIVISION
PORTLAND OR

97236

BERRY DENNIS

ORIGINAL STEER MARKET
12348 SE DIVISION
PORTLAND OR

NOV 29 PM 2:20
CLERK'S OFFICE
CIVIL PROCESS UNIT
97236

1. Please list a daytime phone number in case we need more information: 761-2770
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES _____ NO X IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____

OFFENSE	DATE	CITY/STATE	RESULT

3. Will anyone share in the profits who is not a licensee? YES _____ NO X
If yes, please give name(s) and explain: _____

RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC"

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED _____DATE OF ENDORSEMENT: 12/15/88SIGNED: [Signature]TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

DENNIS BERRY
PRINT YOUR NAME

PRINT YOUR NAME

PRINT YOUR NAME

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

543-42-7410 10-22-39
SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

RECEIVED
DEC 07 1988

DEPARTMENT OF
JUSTICE SERVICES

DATE SUBMITTED 12-5-88

(For Clerk's Use)

Meeting Date _____
Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

bad
NOV 25 1988

Informal Only* _____
(Date)

Formal Only 12-1-88 12-15-88
(Date)

DEPARTMENT Sheriff's Office DIVISION _____

CONTACT Sgt. Ed Hausafus TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sally Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Application for a RETAIL MALT BEVERAGE license renewal for the Peanut Farm, 12646 SE Division; applicants Charles Nakvasil and Myrna Holcombe with recommendation for approval.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____ CONSENT AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

1988 DEC - 8 PM 2:57
MULTNOMAH COUNTY
OREGON
BOARD OF
COUNTY COMMISSIONERS

RECEIVED
NOV 30 1988

DEPARTMENT OF
JUSTICE SERVICES

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *Sally Anderson*

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

A handwritten signature in cursive script that reads "Fred B. Pearce".

DATE: November 22, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

RECEIVED
NOV 30 1988
DEPARTMENT OF
JUSTICE SERVICES

Attached is the retail malt beverage liquor license renewal for the The Peanut Farm, 12646 SE Division, Portland, Oregon. The applicant(s) Charles Nakvasil and Myrna Holcombe have no criminal record and I recommend that the application be approved.

FBP/jz/1715N

Attachment

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
RMB	RETAIL MALT BEVERAGE SERVER EDUCATION STUDENT FEE	\$200.00 2.60	1	2600	R00266A	C

1988 10 15 PM 2:35

FOR ALL TO SEE

Form 44-43-C Rev (10-88)

DATE SUBMITTED 12-5-88

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSES

Informal Only* _____

(Date)

Formal Only _____

(Date)

12-15-88

DEPARTMENT Sheriff's Office

DIVISION _____

CONTACT Sgt. Ed Hausafus

TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sally Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

SEE REVERSE SIDE

RECEIVED
DEC 01 1988

DEPARTMENT OF
JUSTICE SERVICES

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

CONSENT AGENDA

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1988 DEC - 6 PM 2:57
12-15-88

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Sally Anderson

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

Application for a RETAIL MALT BEVERAGE license renewal for the Shady Rest Tavern, 15920 SE Stark; applicant David L. Dixon with recommendation for approval.

Application for a PACKAGE STORE license renewal for the Corbett Country Market, 36801 NE Crown Point Hwy, Corbett, OR; applicants Neil F. and Suzanne M. McCarthy with recommendation for approval.

Application for a DISPENSER CLASS B license renewal for the Racquet Club, 1853 SW Highland Rd; applicant Elizabeth Stark Miller with recommendation for approval.

Application for a RETAIL MALT BEVERAGE license renewal for the Rose Bowl, 3800 SE 164; applicants Mark C. and Leo M. Frank with recommendation for approval.

Application for a DISPENSER CLASS A license renewal for the Dale's Restaurant and Maverick Room, 12424 SE Division; applicants Steven D. and Debra S. Fackrell with recommendation for approval.

Application for a RETAIL MALT BEVERAGE license renewal for the Woodshed Restaurant, 16015 SE Stark; applicants Leroy Reidlinger with recommendation for approval.

Application for a RETAIL MALT BEVERAGE license renewal for Papa' Sons, 12525 SE Powell; applicant Kenneth E. Trefz with recommendation for approval.

Application for a DISPENSER CLASS A license renewal for the Grove, 11140 SE Powell; applicant James McKee with recommendation for approval.

Application for a DISPENSER CLASS A license renewal for Pier 101, 16321 SE Stark; applicant Robert Bainton with recommendation for approval.

RECEIVED
COMMERCIAL

SEP 11 1978
MCCLELLAN

12-12-78

18-2-78



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

DATE: November 25, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

RECEIVED
DEC 01 1988
DEPARTMENT OF
JUSTICE SERVICES

Attached is the Retail Malt Beverage liquor license renewal for the Shady Rest Tavern, 15920 SE Stark, Portland, Oregon. The applicant, David L. Dixon, has no criminal record and I recommend that the application be approved.

FBP/lc/1743N

Attachment

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
RMB	RETAIL MALT BEVERAGE SERVER EDUCATION STUDENT FEE	\$200.00 2.60	1	2600	R00234A	C

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

W & K INC
SHADY REST TAVERN
15920 SE STARK ST
PORTLAND OR

97233

W & K INC

DIXON DAVID L.

SHADY REST TAVERN
15920 SE STARK ST
PORTLAND OR

T

97233
CLERK'S OFFICE
CIVIL PROCESS UNIT
NOV 18 PM 3:00

* Is Server Education designee(s), indicated by *T* above, correct? Yes ☒ No ☐

** If no, who is your new designee? _____ SS# _____

- Please list a daytime phone number in case we need more information: 254-0149
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES ☒ NO ☐ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): David L. Dixon

OFFENSE	DATE	CITY/STATE	RESULT
<u>Speeding</u>	<u>1988</u>	<u>OR</u>	<u>\$100⁰⁰ fine</u>
- Will anyone share in the profits who is not a licensee? YES ☐ NO ☒
If yes, please give name(s) and explain: _____
- Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?
YES ☐ NO ☒ IF YES, EXPLAIN: _____

RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$202.60 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-31-88, or you must pay an additional fee of \$50.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED ☒ REFUSED ☐
DATE OF ENDORSEMENT: 12/15/88

SIGNED: Gladys McLean TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

David L. Dixon

PRINT YOUR NAME

PRINT YOUR NAME

PRINT YOUR NAME

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

SOCIAL SECURITY NUMBER

D.O.B.

SOCIAL SECURITY NUMBER

D.O.B.

SOCIAL SECURITY NUMBER

D.O.B.

NOTICE All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.

RECEIVED
DEC 01 1988

DEPARTMENT OF
JUSTICE SERVICES



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

A handwritten signature in cursive script that reads "Fred B. Pearce".

DATE: November 25, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

Attached is the Package Store liquor license renewal for the Corbett Country Market, 36801 NE Crown Point Hwy., Corbett, Oregon. The applicants, Neil F. and Suzanne M. McCarthy, have no criminal record and I recommend that the application be approved.

FBP/lc/1743N

Attachment

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS-P	PACKAGE STORE	\$50.00	1	2600	R00351A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

CORBETT COUNTRY MARKET INC
CORBETT COUNTRY MARKET
36801 NE CROWN POINT HWY
CORBETT OR

97019

CORBETT COUNTRY MARKET INC

CORBETT COUNTRY MARKET
36801 NE CROWN POINT HWY
CORBETT OR

97019

RECEIVED
DEC 01 1988

DEPARTMENT OF
JUSTICE SERVICES

1. Please list a daytime phone number in case we need more information: 695-2234.
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES NO ☒ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____

OFFENSE	DATE	CITY/STATE	RESULT

3. Will anyone share in the profits who is not a licensee? YES NO ☒
If yes, please give name(s) and explain: _____

4. Package Store Licenses with Gas Pumps: Report actual grocery inventory at cost (DO NOT INCLUDE BEER OR WINE), please report figures to the nearest dollar amount.

\$29,177.00

RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED _____

DATE OF ENDORSEMENT: 12/15/88

SIGNED: [Signature] TITLE OF SIGNER: Multnomah County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

SUZANNE M. MCCARTHY
PRINT YOUR NAME

SIGNATURE

DATE

540-43-6581 9/4/41
SOCIAL SECURITY NUMBER D.O.B.

NEIL F. MCCARTHY
PRINT YOUR NAME

SIGNATURE

DATE

542-40-2895 8-11-38
SOCIAL SECURITY NUMBER D.O.B.

PRINT YOUR NAME

SIGNATURE

DATE

SOCIAL SECURITY NUMBER D.O.B.



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

DATE: November 25, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

RECEIVED
DEC 01 1988
DEPARTMENT OF
JUSTICE SERVICES

Attached is the Dispenser Class B liquor license renewal for the Racquet Club, 1853 SW Highland Rd., Portland, Oregon. The applicant, Elizabeth Stark Miller, has no criminal record and I recommend that the application be approved.

FBP/lc/1743N

Attachment

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
DBA	DISPENSER CLASS B SERVER EDUCATION STUDENT FEE	\$100.00 2.60	1	2600	R00041A	C

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

THE RACQUET CLUB INC
THE RACQUET CLUB
1853 SW HIGHLAND RD
PORTLAND OR

DB-0005

THE RACQUET CLUB INC

2811

97221

MILLER

STARK ELIZABETH A

**T*

REJECTED

BY

DATE

11-8-88

No End.

THE RACQUET CLUB
1853 SW HIGHLAND RD
PORTLAND OR

2812

97221

2.60 17
1 11/07/88

* Is Server Education designee(s), indicated by *T* above, correct? Yes ☒ No ☐

** If no, who is your new designee? _____ SS# _____

- Please list a daytime phone number in case we need more information: 223-5460
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).

YES ☐ NO ☒ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____

OFFENSE

DATE

CITY/STATE

RESULT

PROCESSED THROUGH DP

- Will anyone share in the profits who is not a licensee? YES ☐ NO ☒

If yes, please give name(s) and explain: _____

- Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?

YES ☐ NO ☒ IF YES, EXPLAIN: _____

RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$102.60 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-31-88, or you must pay an additional fee of \$25.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah

recommends that this license be GRANTED XX REFUSED ☐

DATE OF ENDORSEMENT: 12/15/88

SIGNED:

Gladys McIny

TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

Elizabeth Stark Miller *eh*

PRINT YOUR NAME

PRINT YOUR NAME

PRINT YOUR NAME

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

541-84-2151 09/21/60

SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

NOTICE All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.

RECEIVED

DEC 01 1988

DEPARTMENT OF
JUSTICE SERVICES



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

RECEIVED

DATE: November 25, 1988

DEC 01 1988

SUBJECT: LIQUOR LICENSE RENEWAL

DEPARTMENT OF
JUSTICE SERVICES

Attached is the Retail Malt Beverage liquor license renewal for the Rose Bowl, 3800 SE 164, Portland, Oregon. The applicants, Mark C. and Leo M. Frank, have no significant criminal record and I recommend that the application be approved.

FBP/lc/1743N

Attachment

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
RMB	RETAIL MALT BEVERAGE SERVER EDUCATION STUDENT FEE	\$200.00 2.60	1	2600	R09151A	C

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

FRANK LEO M
ROSE BOWL
3800 SE 164TH AVENUE
PORTLAND OR

97236

FRANK LEO M
FRANK MARK C

ROSE BOWL
3800 SE 164TH AVENUE
PORTLAND OR

DEC 01 1988

DEPARTMENT OF
JUSTICE SERVICES

89 NOV 17 PM 1:41
SHERIFF'S OFFICE
CIVIL PROCESS UNIT
97236

- Please list a daytime phone number in case we need more information: 503-665-2134.
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES ☐ NO ☒ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____

OFFENSE	DATE	CITY/STATE	RESULT
- Will anyone share in the profits who is not a licensee? YES ☐ NO ☒
If yes, please give name(s) and explain: _____
- Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?
YES ☐ NO ☒ IF YES, EXPLAIN: _____

RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$202.60 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-31-88, or you must pay an additional fee of \$50.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED ☒ REFUSED ☐
DATE OF ENDORSEMENT: 12/15/88

SIGNED: [Signature] TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>Mark C. Frank</u>	<u>X Leo M. Frank</u>	
PRINT YOUR NAME	PRINT YOUR NAME	PRINT YOUR NAME
<u>Mark C. Frank</u>	<u>[Signature]</u>	
SIGNATURE	SIGNATURE	SIGNATURE
<u>540-76-7207</u>	<u>517-24-7875</u>	
SOCIAL SECURITY NUMBER	SOCIAL SECURITY NUMBER	SOCIAL SECURITY NUMBER
<u>4/25/61</u>	<u>7/9/30</u>	
D.O.B.	D.O.B.	D.O.B.

****NOTICE**** All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

DATE: November 25, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

RECEIVED
DEC 01 1988
DEPARTMENT OF
JUSTICE SERVICES

Attached is the Dispenser Class A liquor license renewal for the Dale's Restaurant and Maverick Room, 12424 SE Division, Portland, Oregon. The applicants, Steven D. and Debra S. Fackrell, have no criminal record and I recommend that the application be approved.

FBP/lc/1743N

Attachment

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

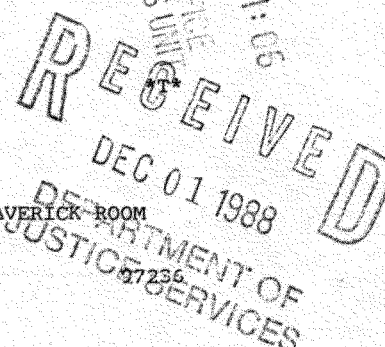
SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
DA	DISPENSER CLASS A SERVER EDUCATION STUDENT FEE	\$400.00 2.60	1	2600	R00015A	A

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

DAMA CORPORATION
DALES RESTAURANT & MAVERICK ROOM
12424 SE DIVISION
PORTLAND OR 97236

DA-0015
DAMA CORPORATION
BRYDEN TERESE

DALES RESTAURANT & MAVERICK ROOM
12424 SE DIVISION
PORTLAND OR 97236



* Is Server Education designee(s), indicated by *T* above, correct? Yes No X

** If no, who is your new designee? STEVEN FACKRELL SS# 542-50-2764

1. Please list a daytime phone number in case we need more information: 775-4779 - 7610170
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES NO X IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S):
OFFENSE DATE CITY/STATE RESULT

3. Will anyone share in the profits who is not a licensee? YES NO X

If yes, please give name(s) and explain:

4. Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?
YES NO X IF YES, EXPLAIN:

5. REPORT BELOW THE AVERAGE MONTHLY SALES FIGURES TO THE NEAREST DOLLAR FOR 12 MONTH PERIOD ENDING 09-30-88.

- A. AVERAGE MONTHLY ALCOHOLIC BEVERAGE SALES
(INCLUDE BEER, WINE & DISTILLED SPIRITS): \$ 19872⁰⁰ Remember: Round to the NEAREST DOLLAR.
- B. AVERAGE MONTHLY FOOD SALES: \$ 22763 Example: \$36,472.55 (Actual)
- C. AVERAGE MONTHLY TOTAL SALES (ADD A+B): = \$ 42635
- D. PERCENT OF FOOD TO TOTAL SALES 54 % \$36,473.00 (Rounded)
(DIVIDE B BY C):

RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$402.60 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-31-88, or you must pay an additional fee of \$100.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED
DATE OF ENDORSEMENT: 12/15/88

SIGNED: Gladys McElroy TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

Debra S. Fackrell

PRINT YOUR NAME

STEVEN D. FACKRELL

PRINT YOUR NAME

PRINT YOUR NAME

Debra S. Fackrell 11-16-88

SIGNATURE

DATE

Steven D. Fackrell 11-16-88

SIGNATURE

DATE

SIGNATURE

DATE

543-62-8949 9-16-50

SOCIAL SECURITY NUMBER D.O.B.

542-50-2764 4-4-45

SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER

D.O.B.

NOTICE All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

DATE: November 25, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

RECEIVED
DEC 01 1988
DEPARTMENT OF
JUSTICE SERVICES

Attached is the Retail Malt Beverage liquor license renewal for the Woodshed Restaurant, 16015 SE Stark, Portland, Oregon. The applicant Leroy Reidlinger has no criminal record and I recommend that the application be approved.

EH/ej1/1735N

Attachment

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
DA	DISPENSER CLASS A SERVER EDUCATION STUDENT FEE	\$400.00 2.60	1	2600	R00028A	A

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

BAR-LEE INC
WOODSHED RESTAURANT
16015 SE STARK
PORTLAND OR 97233

DA-0026
BAR-LEE INC
REIDLINGER LEROY

WOODSHED RESTAURANT
16015 SE STARK
PORTLAND OR

NOV 21 PM 2:03
SILENT OFFICE
CIVIL PROCESS UNIT

RECEIVED
DEC 01 1988

DEPARTMENT OF
JUSTICE SERVICES

* Is Server Education designee(s), indicated by *T* above, correct? Yes ☒ No ☐
** If no, who is your new designee? SS#

1. Please list a daytime phone number in case we need more information: 256-2575
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES ☐ NO ☒ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S):
OFFENSE DATE CITY/STATE RESULT
3. Will anyone share in the profits who is not a licensee? YES ☐ NO ☒
If yes, please give name(s) and explain:
4. Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?
YES ☐ NO ☒ IF YES, EXPLAIN:
5. REPORT BELOW THE AVERAGE MONTHLY SALES FIGURES TO THE NEAREST DOLLAR FOR 12 MONTH PERIOD ENDING 09-30-88.
- A. AVERAGE MONTHLY ALCOHOLIC BEVERAGE SALES
(INCLUDE BEER, WINE & DISTILLED SPIRITS): \$ 19,201. Remember: Round to the NEAREST DOLLAR.
- B. AVERAGE MONTHLY FOOD SALES: \$ 47,691. Example: \$36,472.55 (Actual)
- C. AVERAGE MONTHLY TOTAL SALES (ADD A+B): = \$ 66,892.
- D. PERCENT OF FOOD TO TOTAL SALES 36,473.00 (Rounded)
(DIVIDE B BY C): 21 %

RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$402.60 MADE PAYABLE TO "OLCC".
LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-31-88, or you must pay an additional fee of \$100.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED ☒ REFUSED ☐
DATE OF ENDORSEMENT: 12/15/88
SIGNED: Gladys McElroy TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

Leroy J Reidlinger
PRINT YOUR NAME

PRINT YOUR NAME

PRINT YOUR NAME

Leroy J Reidlinger 11-17-88
SIGNATURE Pres. DATE

SIGNATURE

DATE

SIGNATURE

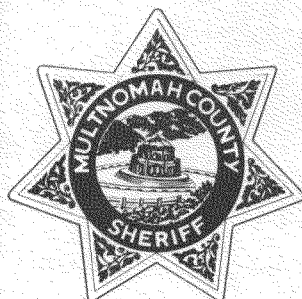
DATE

540-30-7148 4-1-31
SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

NOTICE All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

RECEIVED
DEC 01 1988

DATE: November 25, 1988

DEPARTMENT OF
JUSTICE SERVICES

SUBJECT: LIQUOR LICENSE RENEWAL

Attached is the Retail Malt Beverage liquor license renewal for Papa' Sons, 12525 SE Powell Boulevard. The applicant Kenneth E. Trefz has no criminal record and I recommend that the application be approved.

EH/ej1/1735N

Attachment

PAPA-SONS
12525 SE POWELL BLVD
PORTLAND OR

121 PM12:13
OFFICE
PROCESS UNIT
97236

* Is Server Education designee(s), indicated by *T* above, correct? Yes ☒ No ☐
** If no, who is your new designee? _____ SS# _____

1. Please list a daytime phone number in case we need more information: 761-4641
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES ☐ NO ☒ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____
OFFENSE _____ DATE _____ CITY/STATE _____ RESULT _____
3. Will anyone share in the profits who is not a licensee? YES ☐ NO ☒
If yes, please give name(s) and explain: _____
4. Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?
YES ☐ NO ☒ IF YES, EXPLAIN: _____

RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$202.60 MADE PAYABLE TO "OLCC".
LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-31-88, or you must pay an additional fee of \$50.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED ☐
DATE OF ENDORSEMENT: 12/15/88

SIGNED: Gladys McElroy TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

<u>Kenneth E. Tretz</u> PRINT YOUR NAME	_____ PRINT YOUR NAME	_____ PRINT YOUR NAME
<u>Kenneth E. Tretz</u> SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
<u>11-18-88</u> DATE	<u>1-18-87</u> DATE	_____ DATE
<u>541-48-5224</u> SOCIAL SECURITY NUMBER	<u>1-18-47</u> D.O.B.	_____ SOCIAL SECURITY NUMBER
_____ D.O.B.	_____ SOCIAL SECURITY NUMBER	_____ D.O.B.

****NOTICE**** All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

DATE: November 25, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

RECEIVED
DEC 01 1988
DEPARTMENT OF
JUSTICE SERVICES

Attached is the Dispenser Class A liquor license renewal for the Grove, 11140 SE Powell Boulevard, Portland, Oregon. The applicant James McKee has no criminal record and I recommend that the application be approved.

EH/ej1/1735N

Attachment

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
DA	DISPENSER CLASS A SERVER EDUCATION STUDENT FEE	\$400.00 2.60	1	2600	R00032A	A

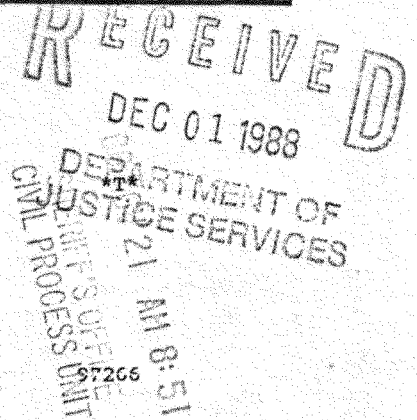
IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

MCKEE'S GROVE INC
THE GROVE
11140 SE POWELL BLVD.
PORTLAND OR

97266

DA-0030
MCKEE'S GROVE INC
MCKEE JAMES

THE GROVE
11140 SE POWELL BLVD.
PORTLAND OR



* Is Server Education designee(s), indicated by *T* above, correct? Yes ☒ No ☐

** If no, who is your new designee? _____ SS# _____

1. Please list a daytime phone number in case we need more information: 761-4941 AFTER 2:00 PM
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES ☐ NO ☒ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____
- | OFFENSE | DATE | CITY/STATE | RESULT |
|---------|------|------------|--------|
|---------|------|------------|--------|

3. Will anyone share in the profits who is not a licensee? YES ☐ NO ☒
If yes, please give name(s) and explain: _____
4. Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?
YES ☐ NO ☒ IF YES, EXPLAIN: _____

5. REPORT BELOW THE AVERAGE MONTHLY SALES FIGURES TO THE NEAREST DOLLAR FOR 12 MONTH PERIOD ENDING 09-30-88.

A. AVERAGE MONTHLY ALCOHOLIC BEVERAGE SALES (INCLUDE BEER, WINE & DISTILLED SPIRITS):	\$ <u>17,795.00</u>	Remember: Round to the NEAREST DOLLAR.
B. AVERAGE MONTHLY FOOD SALES:	\$ <u>7,999.00</u>	Example: \$36,472.55 (Actual)
C. AVERAGE MONTHLY TOTAL SALES (ADD A+B):	= \$ <u>25,794.00</u>	\$36,473.00 (Rounded)
D. PERCENT OF FOOD TO TOTAL SALES (DIVIDE B BY C):	<u>31.0%</u>	

RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$402.60 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-31-88, or you must pay an additional fee of \$100.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED ☒ REFUSED ☐
DATE OF ENDORSEMENT: 12/15/88

SIGNED: Gladys McElroy TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

JAMES W MCKEE
PRINT YOUR NAME

PRINT YOUR NAME

PRINT YOUR NAME

James W McKee 11-19-88 Prel
SIGNATURE DATE

SIGNATURE

DATE

SIGNATURE

DATE

544-32-1952 3-20-31
SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

NOTICE All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

RECEIVED

DEC 01 1988

DEPARTMENT OF
JUSTICE SERVICES

DATE: November 25, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

Attached is the Dispenser Class A liquor license renewal for Pier 101, 16321 SE Stark, Portland, Oregon. The applicant Robert Bainton has no criminal record and I recommend that the application be approved.

EH/ej1/1735N

Attachment

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
DA	DISPENSER CLASS A SERVER EDUCATION STUDENT FEE	\$400.00 2.60	1	2600	R11288A	A

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

PIER 101 INC
~~1603 NW JOHNSON~~
~~PORTLAND OR 97209~~

PIER 101 INC.
1221 SE MADISON
PORTLAND, OR. 97214

DA-0603
PIER 101 INC

BAINTON ROBERT

PIER 101
16321 SE STARK
PORTLAND OR

RECEIVED
NOV 17 PM 2:01
CIVIL PROCESS UNIT
T

RECEIVED
97233
DEC 01 1988

* Is Server Education designee(s). indicated by *T* above, correct? Yes ☒ No ☐
** If no, who is your new designee? _____ SS# _____

DEPARTMENT OF
JUSTICE SERVICES

1. Please list a daytime phone number in case we need more information: 257-6688
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).

YES ☐ NO ☒ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____
OFFENSE DATE CITY/STATE RESULT

3. Will anyone share in the profits who is not a licensee? YES ☐ NO ☒
If yes, please give name(s) and explain: _____
4. Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?
YES ☐ NO ☒ IF YES, EXPLAIN: _____

5. REPORT BELOW THE AVERAGE MONTHLY SALES FIGURES TO THE NEAREST DOLLAR FOR 12 MONTH PERIOD ENDING 09-30-88.
A. AVERAGE MONTHLY ALCOHOLIC BEVERAGE SALES
(INCLUDE BEER, WINE & DISTILLED SPIRITS): \$ 13,709 Remember: Round to the NEAREST DOLLAR.
B. AVERAGE MONTHLY FOOD SALES: \$ 45,964 Example: \$36,472.55 (Actual)
C. AVERAGE MONTHLY TOTAL SALES (ADD A+B): = \$ 59,673
D. PERCENT OF FOOD TO TOTAL SALES 77 % \$36,473.00 (Rounded)
(DIVIDE B BY C):

RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$402.60 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-31-88, or you must pay an additional fee of \$100.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED ☐
DATE OF ENDORSEMENT: 12/15/88

SIGNED: Gladys McCay TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

PRINT YOUR NAME	PRINT YOUR NAME	PRINT YOUR NAME
<u>ROBERT BAINTON</u>	<u>11-15-88</u>	
SIGNATURE	DATE	SIGNATURE
<u>542-46-3369</u>	<u>7-27-46</u>	
SOCIAL SECURITY NUMBER	D.O.B.	SOCIAL SECURITY NUMBER

NOTICE All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.

DATE SUBMITTED 12-5-88

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Boal
NOV 25 1988

Subject: LIQUOR LICENSES

Informal Only* _____
(Date)

Formal Only 12-15-88
12-1-88
(Date)

DEPARTMENT Sheriff's Office DIVISION _____

CONTACT Sgt. Ed Hausafus TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sally Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Application for a RESTAURANT license renewal for the Carrows Restaurant, #7144, 16242 SE Stark; applicant Frank E. Earnest with recommendation for approval.

Application for a PACKAGE STORE license renewal for the Larson's Marina, 14444 NW Larson Rd; applicants Martin D. and Edwinna M. Larson with recommendation for approval.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA CONSENT AGENDA

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1988 DEC - 6 PM 2:57

RECEIVED
NOV 30 1988

DEPARTMENT OF
JUSTICE SERVICES

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *Sally Anderson*

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

DATE: November 18, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

RECEIVED
NOV 30 1988
DEPARTMENT OF
JUSTICE SERVICES

Attached is the restaurant liquor license renewal for the Carrows Restaurant #7144, 16246 SE Stark, Portland, Oregon. The applicant(s) Frank E. Earnest have no criminal record and I recommend that the application be approved.

EH/jz/1704N

Attachment



Multnomah County Sheriff's Office

FRED B. PEARCE
SHERIFF

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

(503) 255-3600

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff

Fred B. Pearce

DATE: November 22, 1988

SUBJECT: LIQUOR LICENSE RENEWAL

Attached is the package store liquor license renewal for the Larson's Marina, 14444 NW Larson Road, Portland, Oregon. The applicant(s) Martin D. and Edwinna M. Larson have no criminal record and I recommend that the application be approved.

EH/jz/1715N

Attachment

*Applicant pkg
12/16/88*

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522

1989

SYMBOL	CLASSIFICATION	LICENSE FEE	DISTRICT	CITY/COUNTY	DPLRN	CODE
PS-P	PACKAGE STORE	\$50.00	1	2600	R16865A	F

IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

LARSON EDWINNA M
LARSON'S MARINA
14444 NW LARSON RD
PORTLAND OR

97231

LARSON EDWINNA M
LARSON MARTIN D

LARSON'S MARINA
14444 NW LARSON RD
PORTLAND OR

97231

NOV 30 1988
CLERK OF
SUPERIOR COURT
CIVIL PROCESS UNIT
PN 12-51

1. Please list a daytime phone number in case we need more information: (503) 286-1223.
2. Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).
YES _____ NO X IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____

OFFENSE	DATE	CITY/STATE	RESULT
---------	------	------------	--------

3. Will anyone share in the profits who is not a licensee? YES _____ NO X
If yes, please give name(s) and explain: _____
4. Package Store Licenses with Gas Pumps: Report actual grocery inventory at cost (DO NOT INCLUDE BEER OR WINE), please report figures to the nearest dollar amount.

\$ 2000⁰⁰ Aug.

RENEWAL FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$50.00 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-09-88, or you must pay an additional fee of \$12.50. IF YOUR APPLICATION IS RECEIVED AFTER 12-31-88, the additional fee increases to \$20.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED _____

DATE OF ENDORSEMENT: 12/15/88SIGNED: Gladys McCrearyTITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

Edwinna M LARSON

PRINT YOUR NAME

Martin D. LARSON

PRINT YOUR NAME

PRINT YOUR NAME

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

540-542018 9/25/48
SOCIAL SECURITY NUMBER D.O.B.

543-642605 7/7/52
SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

LICENSE RENEWAL APPLICATION

OREGON LIQUOR CONTROL COMMISSION P.O. BOX 22297 PORTLAND, OREGON 97222 PHONE 1-800-452-6522 1989

SYMBOL	CLASSIFICATION	FEES	DISTRICT	CITY/COUNTY	DPLRN	CODE
R	RESTAURANT SERVER EDUCATION STUDENT FEE	\$200.00 2.60	1	2600	R10338A	C

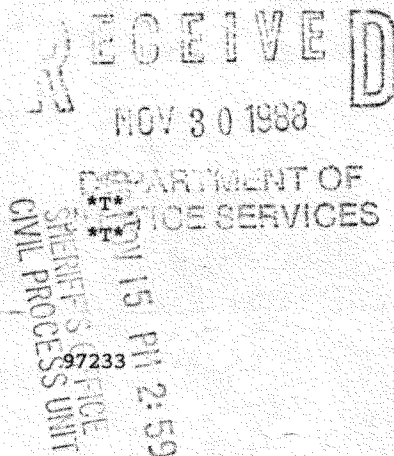
IF YOU DO NOT COMPLETE THIS APPLICATION FULLY, WE WILL RETURN IT TO YOU FOR COMPLETION. WE CANNOT CONSIDER AN INCOMPLETE APPLICATION. YOUR LICENSE EXPIRES DECEMBER 31, 1988.

CARROWS RESTAURANTS INC
1300 NE 131ST CIRCLE
VANCOUVER WA 98665
98685

CARROWS RESTAURANTS INC
GROUP DEE
GROUP MARGE
SUPER GROUP

GONZALEZ ARMANDO
EARNEST FRANK

CARROWS RESTAURANT #7144
16246 SE STARK ST
PORTLAND OR



* Is Server Education designee(s), indicated by *T* above, correct? Yes ☒ No ☐

** If no, who is your new designee? _____ SS# _____

- Please list a daytime phone number in case we need more information: 206-574-7466
- Were you or anyone else who holds a financial interest in these premises arrested or convicted of any crime, violation or infraction of any law during the past year? (DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR BAIL FORFEITURE OF \$50.00 OR LESS WAS IMPOSED).

YES ☐ NO ☒ IF YES, PLEASE GIVE NAME OF INDIVIDUAL(S): _____
 OFFENSE _____ DATE _____ CITY/STATE _____ RESULT _____

- Will anyone share in the profits who is not a licensee? YES ☐ NO ☒
If yes, please give name(s) and explain: _____
- Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?
YES ☐ NO ☒ IF YES, EXPLAIN: _____

RENEWAL FEE / SERVER EDUCATION STUDENT FEE

DO NOT MAIL CASH. ENCLOSE A CHECK OR MONEY ORDER FOR \$202.60 MADE PAYABLE TO "OLCC".

LATE RENEWAL ADDITIONAL FEE

The OLCC must receive your complete renewal application no later than 12-31-88, or you must pay an additional fee of \$50.00. You may take your application to the nearest OLCC office, if your mailed application might not reach the Portland Office by the cut-off date.

ENDORSEMENT

The (CITY OR/COUNTY OF) Multnomah recommends that this license be GRANTED XX REFUSED ☐
 DATE OF ENDORSEMENT: 12/15/88

SIGNED: Gladys McLean TITLE OF SIGNER: County Chair

SIGNATURES

EACH LICENSEE or authorized corporate officer must sign this application. If a licensee is not available, another person may sign ONLY if the signer includes legal authorization for the signature.

FRANK E. EARNEST

PRINT YOUR NAME

PRINT YOUR NAME

PRINT YOUR NAME

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

527-94-2441

SOCIAL SECURITY NUMBER

D.O.B.

SOCIAL SECURITY NUMBER D.O.B.

SOCIAL SECURITY NUMBER

D.O.B.

NOTICE All employees who serve or sell alcoholic beverages MUST have a valid Service Permit.

DATE SUBMITTED _____

Deed + Easements
(Roads)

(For Clerk's Use)
Meeting Date 12-15-88
Agenda No. C-294

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/Order for Road Purposes

39
J162

Informal Only* _____
(Date)

Formal Only X _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *DWH*

TELEPHONE 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

N.E. 223rd AVENUE/COUNTY ROAD NO. 4967/ITEM 87-299

Deed from Minnie Maud Bourlier and James Erwin Eber for county road purposes

Order Accepting Deed conveying property for county road purposes.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other _____

88-214

BOARD OF
COUNTY COMMISSIONERS
1988 DEC - 6 PM 2:51
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *DWH*

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *John L. DuBois*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

12/15/88

RECEIVED FROM

JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

#88-214

ORDER ACCEPT DEED FROM MINNIE MAUD BOURLIER & JAMES ERWIN EBER FOR CO RD NE 223rd
Item 87-299

C-2

DEED TO BE RECORDED

Minnie Cothrel

BOARD OF
COUNTY COMMISSIONERS

1988 DEC 27 AM 7:33

MULTNOMAH COUNTY
OREGON

12/15/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

#88-214

ORDER ACCEPT DEED FROM MINNIE MAUD BOURLIER & JAMES ERWIN EBER FOR CO RD NE 223rd
Item 87-299

C-2

DEED TO BE RECORDED

Daphna Blanchard 12/22/88

12/15/88

RECEIVED FROM

JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

#88-214

ORDER ACCEPT DEED FROM MINNIE MAUD BOURLIER & JAMES ERWIN EBER FOR CO RD NE 223rd
Item 87-299

C-2

DEED TO BE RECORDED

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1988 DEC 27 AM 11:07

MULTNOMAH COUNTY
OREGON

12-22-88

2 0.001

100196

97

★

NS

74212

A

Deeds + Exempts
(Roads)

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 12-15-88
Agenda No. C-3

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Deed/Order for Public Road Purposes

40
J162

Informal Only* _____
(Date)

Formal Only XX _____
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Dick Howard *em*

TELEPHONE Ext. 3599

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Dick Howard

BRIEF SUMMARY

S.W. ENGLEWOOD DRIVE/ITEM NO. 88-338

Deed from Douglas B. Pratt for public road purposes. Order Accepting Deed conveying property for public road purposes.

ACTION REQUESTED:

/ INFORMATION ONLY / PRELIMINARY APPROVAL / POLICY DIRECTION /X APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

/ PERSONNEL

/ FISCAL/BUDGETARY

/ General Fund

Other _____

88-215

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1988 DEC - 8 PM 2:51

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *em* [Signature]

BUDGET/PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

12/15/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

#88-215

ORDER ACCEPT DEED FROM DOUGLAS B. PRATT FOR PUBLIC RD SW ENGLEWOOD DRIVE
ITEM 88-138

C-3

DEED TO BE REDORDED

Kathie Caldwell

BOARD OF
COUNTY COMMISSIONERS

1988 DEC 27 AM 7:32

MULTNOMAH COUNTY
OREGON

12/15/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

#88-215

ORDER ACCEPT DEED FROM DOUGLAS B. PRATT FOR PUBLIC RD SW ENGLEWOOD DRIVE
ITEM 88-138

C-3

DEED TO BE REDORDED

Daphna Blanchard 12/22/88

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF COUNTY COMMISSIONERS

BOARD OF
COUNTY COMMISSIONERS

1988 DEC 27 AM 11:06

MULTNOMAH COUNTY
OREGON

12/15/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

RECORDING

ENGINEERING

ZONING

#88-215

ORDER ACCEPT DEED FROM DOUGLAS B. PRATT FOR PUBLIC RD SW ENGLEWOOD DRIVE
ITEM 88-138

C-3

DEED TO BE RECORDED

100194
100195

SURRENDERING JURISDICTION (ROADS)

40
5/162

December 15, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

In the Matter of Offering to Surrender Jurisdic-)
tion to the City of Portland all County Roads)
within the areas annexed to the City of Portland)
between January 1, 1988, and June 30, 1988, and)
portions of E. Burnside Road R-4)

O R D E R
#88-216

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Miller, it is unanimously

ORDERED that said Order be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Transportation

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 12-15-88
Agenda No. R-4

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Road Transfers to City of Portland

Informal Only* _____
(Date)

Formal Only ☒ December 15, 1988
(Date)

DEPARTMENT Environmental Services

DIVISION Transportation

CONTACT Bob Pearson

TELEPHONE 3838

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Bob Pearson

BRIEF SUMMARY

Recommendation of Director of Environmental for the surrendering of jurisdiction to the City of Portland, county roads within areas annexed to the City between January 1, 1988 and June 30, 1988, and also portions of E. Burnside Road.

ORDER offering to surrender jurisdiction to the City of Portland.

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

☐ PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other _____

*To City of Ptlld
Eng 12/21/88*

BOARD OF
COUNTY COMMISSIONERS
1988 NOV 30 PM 1:59
MULTNOMAH COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *Paul Young*

BUDGET/PERSONNEL *Shawn McAdams*

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) *John D. B.*

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
TRANSPORTATION DIVISION
1620 S.E. 190TH AVENUE
PORTLAND, OREGON 97233
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

November 25, 1988

Multnomah County
Board of County Commissioners
1021 SW 4th Avenue, Room 602
Portland, Oregon 97204

Subject: Surrendering of Jurisdiction to the City of Portland of certain County roads lying within the corporate limits of the City of Portland.

Dear Commissioners:

In accordance with the Intergovernmental Agreement approved March 8, 1984, regarding the transition of urban services from the jurisdiction of Multnomah County to the City of Portland, Section III B, and in accordance with ORS 373.270, initiating the proceeding for the transfer of jurisdiction of certain County roads lying within the boundaries of the City of Portland; a public hearing is scheduled for December 15, 1988, at 9:30 a.m.

The public hearing is scheduled to provide the public the opportunity to voice support, concerns, or general testimony and to determine whether it is in the best interest of the County to surrender jurisdiction of those County roads within the City of Portland to the City of Portland. The list of roads has been advertised in the Oregonian on five successive Mondays, beginning November 14, 1988.

It is the recommendation of this Department, the Board of County Commissioners authorize the order offering to surrender jurisdiction to the City of Portland of those County roads.

The executed Order should be forwarded to Paul Niles, Right-of-Way Section, Room 814, Portland Building.

Very truly yours,

Paul Yarborough, Director
Environmental Services

PY:BP:cmk

Attachments

3663V

For Fire, Police, or Ambulance: Dial 911 in Portland and Multnomah County.

AN EQUAL OPPORTUNITY EMPLOYER

12/15/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

ENGINEERING

CITY OF PORTLAND

ORDER SURRENDERING JURISDICTION TO CITY OF PORTLAND OF ALL ROADS ANNEXED BETWEEN
JANUARY 1. 1988 and June 30, 1988

R-4



PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

MULTNOMAH COUNTY BOARD OF COMMISSIONERS

BOARD OF
COUNTY COMMISSIONERS

1988 DEC 27 AM 7:33

MULTNOMAH COUNTY
OREGON

12/15/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

ENGINEERING

CITY OF PORTLAND

ORDER SURRENDERING JURISDICTION TO CITY OF PORTLAND OF ALL ROADS ANNEXED BETWEEN
JANUARY 1, 1988 and June 30, 1988

R-4

OREGON
MULTNOMAH COUNTY
1988 DEC 25 PM 4:30

Michelle Dockum

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

40-41
5162

December 15, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Resolution In the matter of the Purchase of)	
Property [site for future] <u>Adjacent</u> to the)	RESOLUTION
Inverness Jail [Expansion]	R-5)	#88-217

Commissioner Anderson said the Board had suggested at the Tuesday informal meeting, that these monies would not be used for additional County hard beds, but to 1) sell or lease to the State for a State Corrections facility; 2) build a corrections facility, and contract with the State to house A & B felons now housed in County facilities; or 3) build a corrections facility to replace MCCF at Troutdale.

Upon motion of Commissioner Anderson, duly seconded by Commissioner Miller, and upon a roll call vote, the above-entitled matter was considered by unanimous consent.

Wayne George, Facilities Management Director, said that if the Board is planning to approve the purchase of the property, he would request two contingencies be considered, 1) the environmental analysis of the property, which is to be conducted tomorrow, is acceptable, and that there are no toxic wastes in the ground; and 2) there must be at least six buildable acres on the property.

Following discussion, the motion was considered, and upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, and upon a roll call vote, it is unanimously

ORDERED that said Resolution be approved.

Commissioner Kafoury clarified that the Resolution does not preclude contracting with the State in any approved manner; and that the Board might operate the facility if it chooses. Therefore, the intent is to have the three suggested choices inclusive within Resolution options, rather than exclusive.

The Board concurred.

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, it is unanimously

FURTHER ORDERED that the purchase of the property is for an unstated use, and the property must be free of hazardous wastes, and contain a minimum of six acres of buildable land.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm

cc: Facilities & Property Management
Sheriff Fred Pearce

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 12-15-88

Agenda No. D-5

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Property Acquisition

Informal Only* 12/13/88
(Date)

Formal Only 12/15/88
(Date)

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT F. Wayne George TELEPHONE 248-3322

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD F. Wayne George & Sally Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Purchase of Property site for future Inverness Jail Expansion.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other _____

SIGNATURES:

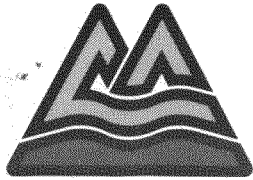
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER [Signature]
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
DIVISION OF FACILITIES AND
PROPERTY MANAGEMENT
2505 S.E. 11TH AVENUE
PORTLAND, OREGON 97202
(503) 248-3322

GLADYS McCOY
MULTNOMAH COUNTY CHAIR

R-5 12/15/88
RECEIVED - 9 PM 4:00
MULTNOMAH COUNTY
BOARD OF
COUNTY COMMISSIONERS

MEMORANDUM

TO: Board of County Commissioners

FROM: F. Wayne George, Director *FWG*
Facilities & Property Management

DATE: December 9, 1988

RE: AGENDA ITEM REQUESTING APPROVAL OF PROPERTY PURCHASE

As you are aware, the Inverness Jail is open, operating and substantially complete except for some kitchen equipment.

Even after the City deeded Multnomah County the six-plus acres for the Inverness Jail site, the Sheriff's office felt it would be desirable to own the piece of property west of the present jail for expansion. As you can see from the attached locator map, the cross hatched triangle site is bound on two sides by sloughs and one side by our Inverness Jail property. The access to the site is limited and will have to be over an existing bridge at 112th Avenue or through the Inverness property. The triangular site contains approximately 11 acres with 8 or 9 acres of dry lands. Currently there are six rental units on the site which nets the current owner approximately \$1,200 a month net income. The units are a house and duplexes, ranging in age from 55 years to 31 years. The lessee's in my opinion, could be allowed to continue in a lease with Multnomah County until such time as the property is needed and to provide the County with approximately \$14,400 in annual rent revenue.

As far as the value for the property, the numbers look like this:

In 1981, an appraisal was completed for Multnomah County, with a market value placed at \$600,000. Assessment & Taxation has it on the tax rolls at \$170,700. Father Paschal Phillips, representing the current owners, Christian Brothers of Illinois, informed me that they had an offer of \$300,000 from Associated Grocers, but after paying \$100,000 down, AG failed to complete the transaction in the allotted time. Enter Multnomah County, who has offered \$280,000 for the piece of property. The offer has been accepted by the Christian Brothers, with the contingency that the Board of County Commissioners approves the purchase, and that the property is found to be free

Memorandum / Board of County Commissioners
December 9, 1988
Page 2

of any environmental hazards or toxic waste. It is zoned industrial, which permits detention facilities as an acceptable use.

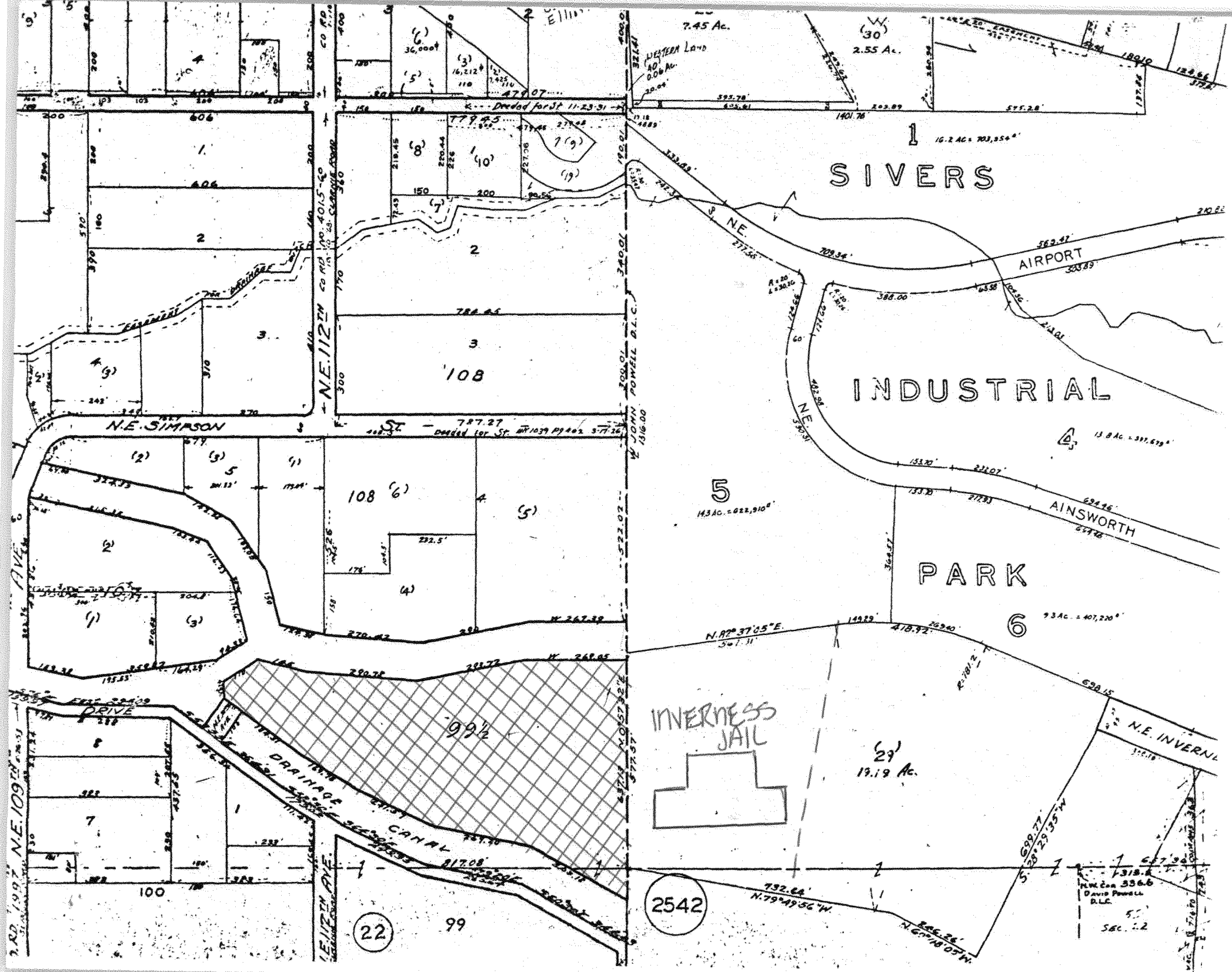
In talking with the industrial property manager at Assessment and Taxation, he informs us that the purchase of this piece of property for \$280,000 is, according to him, a good buy. He further explained that property along the Columbia Corridor is increasing in value and that sales prices are ranging in the \$45,000 to \$80,000 per acre bracket.

Therefore, from a purchase point of view, Facilities and Property Management feels that the property is worth \$280,000 offered to the seller. Information regarding future use of the property should be requested from the Sheriff's Office.

If I can be of any other assistance, please let me know.

FWG:CLS

cc: Paul Yarborough
Hank Miggins
Sheriff Fred Pearce
Dutch Holub
Dave Boyer



Add To R-5

DATE SUBMITTED December 15, 1988

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

UNANIMOUS CONSENT

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: RESOLUTION: IN THE MATTER OF THE PURCHASE
OF PROPERTY ADJACENT TO THE INVERNESS JAIL.

Informal Only* _____
(Date)

Formal Only December 15, 1988
(Date)

DEPARTMENT BCC

Commissioner Anderson

DIVISION _____

248-5220

CONTACT Pauline Anderson

TELEPHONE _____

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Pauline Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Resolution in the matter of the purchase of property adjacent to the Inverness Jail.

(in conjunction with R-5 on agenda)

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

☐ PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

☐ Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Pauline Anderson

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Resolution in the matter of the)
Purchase of Property Adjacent to) RESOLUTION
the Inverness Jail)

WHEREAS, the Multnomah County Board of Commissioners has been offered an opportunity to purchase the land just west of the current Inverness Jail for \$280,000.

WHEREAS, the state of Oregon is interested in building a regional corrections facility in the tri-county region.

WHEREAS, Multnomah County has added jail beds during the past four years by reopening the Courthouse Jail, purchasing the Multnomah County Restitution Center, and building the Multnomah County Inverness Jail.

WHEREAS, Multnomah County is currently involved in a long term strategic planning process which will likely recognize the need eventually to replace the Multnomah County Corrections Facility at Troutdale.

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners believes it is prudent to purchase the above property.

NOW, THEREFORE BE IT FURTHER RESOLVED that Multnomah County intends to use this property to:

1. sell or lease to the state for a state corrections facility
2. build a corrections facility and contract with the state to house A and B felons currently held in county jails
3. build a corrections facility to replace MCCF at Troutdale

Dated this _____ day of _____, 1988.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Chair of the Board



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
DIVISION OF FACILITIES AND
PROPERTY MANAGEMENT
2505 S.E. 11TH AVENUE
PORTLAND, OREGON 97202
(503) 248-3322

GLADYS McCOY
MULTNOMAH COUNTY CHAIR

MEMORANDUM

TO: Board of County Commissioners

FROM: F. Wayne George, Director *FWG*
Facilities & Property Management

DATE: December 9, 1988

RE: AGENDA ITEM REQUESTING APPROVAL OF PROPERTY PURCHASE

As you are aware, the Inverness Jail is open, operating and substantially complete except for some kitchen equipment.

Even after the City deeded Multnomah County the six-plus acres for the Inverness Jail site, the Sheriff's office felt it would be desirable to own the piece of property west of the present jail for expansion. As you can see from the attached locator map, the cross hatched triangle site is bound on two sides by sloughs and one side by our Inverness Jail property. The access to the site is limited and will have to be over an existing bridge at 112th Avenue or through the Inverness property. The triangular site contains approximately 11 acres with 8 or 9 acres of dry lands. Currently there are six rental units on the site which nets the current owner approximately \$1,200 a month net income. The units are a house and duplexes, ranging in age from 55 years to 31 years. The lessee's in my opinion, could be allowed to continue in a lease with Multnomah County until such time as the property is needed and to provide the County with approximately \$14,400 in annual rent revenue.

As far as the value for the property, the numbers look like this:

In 1981, an appraisal was completed for Multnomah County, with a market value placed at \$600,000. Assessment & Taxation has it on the tax rolls at \$170,700. Father Paschal Phillips, representing the current owners, Christian Brothers of Illinois, informed me that they had an offer of \$300,000 from Associated Grocers, but after paying \$100,000 down, AG failed to complete the transaction in the allotted time. Enter Multnomah County, who has offered \$280,000 for the piece of property. The offer has been accepted by the Christian Brothers, with the contingency that the Board of County Commissioners approves the purchase, and that the property is found to be free

Memorandum / Board of County Commissioners
December 9, 1988
Page 2

of any environmental hazards or toxic waste. It is zoned industrial, which permits detention facilities as an acceptable use.

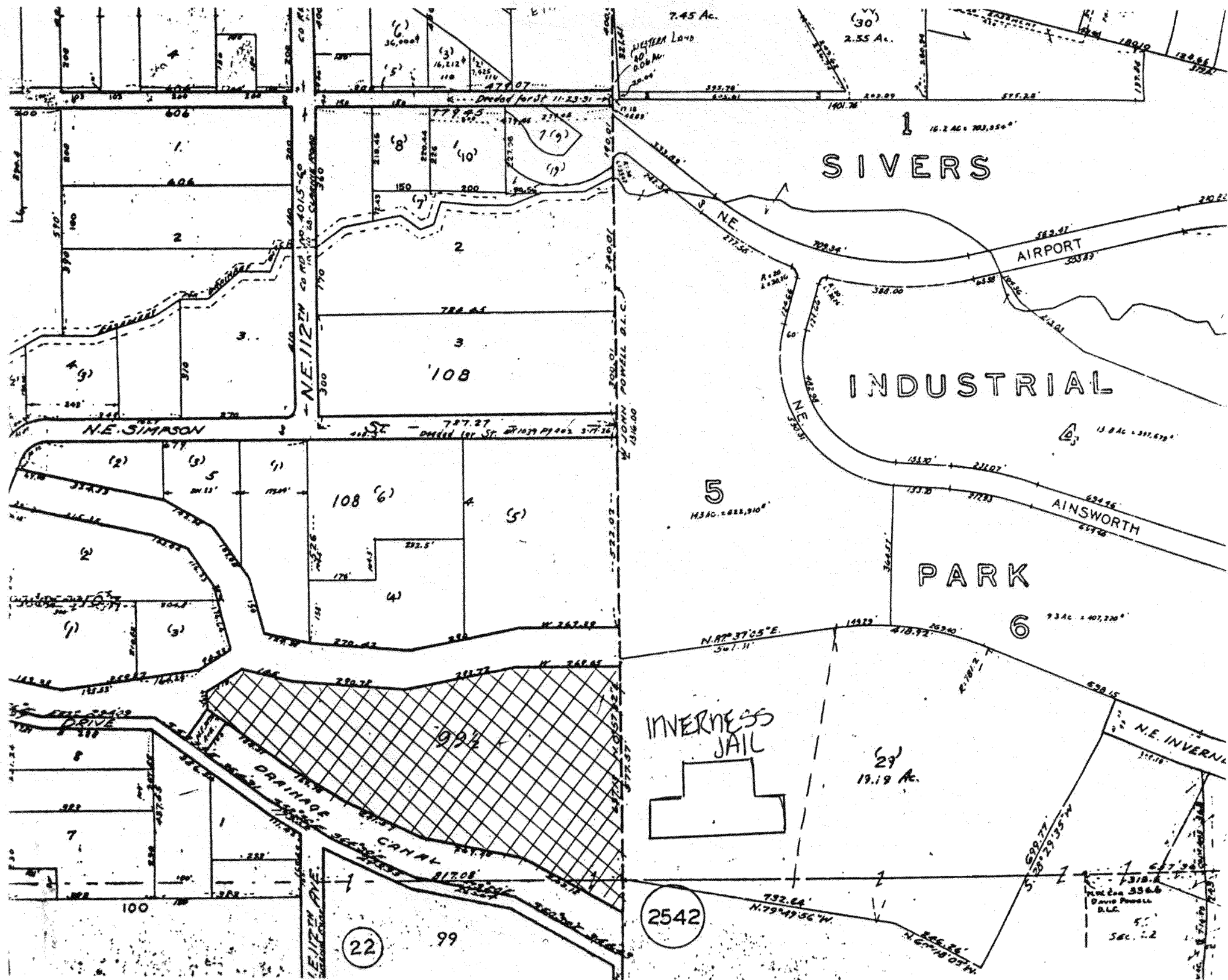
In talking with the industrial property manager at Assessment and Taxation, he informs us that the purchase of this piece of property for \$280,000 is, according to him, a good buy. He further explained that property along the Columbia Corridor is increasing in value and that sales prices are ranging in the \$45,000 to \$80,000 per acre bracket.

Therefore, from a purchase point of view, Facilities and Property Management feels that the property is worth \$280,000 offered to the seller. Information regarding future use of the property should be requested from the Sheriff's Office.

If I can be of any other assistance, please let me know.

FWG:CLS

cc: Paul Yarborough
Hank Miggins
Sheriff Fred Pearce
Dutch Holub
Dave Boyer



41
5/16/2

December 15, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

In the matter of ratification of an Intergovern-)
mental Revenue Agreement with State Community)
Services for \$213,229 in Federal Low Income)
Energy Assistance Program (LIEAP) funds for per-)
iod December 15, 1988 to November 30, 1989 R-6)

Commissioner Anderson moved approval of the agreement, duly seconded by Commissioner Kafoury.

Commissioner Kafoury noted that the above agreement does not include administrative cost payback as the State had proposed because that requirement has now been removed. Therefore, the Board will again accept and ratify the agreement.

The motion was considered, and it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget
Finance

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 12-15-88

Agenda No. D-6

COPY OF AGREEMENT AVAILABLE FROM CLERK OF THE BOARD

REQUEST FOR PLACEMENT ON THE AGENDA

Ratification of Intergovernmental Agreement

Subject: With State Community Services

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services

DIVISION Director's Office

CONTACT Bill Thomas

TELEPHONE x 3782

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Bill Thomas/Denise Chuckovich

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

The attached revenue agreement with State Community Services for \$213,229 in Federal Low Income Energy Assistance Program (LIEAP) funds, allocated with \$3,008,810 in program funds for payments to utilities through Adult and Family Services, was anticipated in the FY 88-89 budget. Only administration funds actually pass through the County; SCS has agreed to submit an amendment (forthcoming) clarifying ambiguities in contract regarding contracted funds and payments. County assumes contingent liability to return administration funds to SCS in proportion to unspent program funds; however, State has agreed to higher (by 25%) payments to eligible households, which (IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE) minimizes risk to the County, in order for agencies to spend out all program funds.

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Federal/State

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy

BUDGET / PERSONNEL Thomas D. Sapp

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Barbara J. Br...

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
426 S.W. STARK, 7TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

VIA: Duane Zussy, Director, Department of Human Services *Duane Zussy (wsc)*

FROM: Bill Thomas, Emergency Basic Needs Coordinator *Bill Thomas*

DATE: December 7, 1988

SUBJECT: Ratification of Intergovernmental Agreement with State Community Services For A \$213,229 Low Income Energy Assistance Program Grant

RECOMMENDATION:

The Director's Office recommends ratification of the attached intergovernmental agreement with State Community Services for \$213,229 in FFY 89 Federal Low Income Energy Assistance Program (LIEAP) funds to disburse \$3,008,810 in energy assistance payments to low income households. The Director's Office further recommends that the County not pass on the liability for reimbursing the State with a proportionate amount of administrative funds if program dollars go unspent, but rather that the County underwrite that contingent liability. This latter recommendation is based on a belief that changes in operational policies which the State has agreed to have reduced the potential exposure to the County for this contingent liability to an acceptable if not negligible level. In short, it is the Department's belief that all LIEAP program dollars can and will be spent out as a result of these changes and the concerted efforts of the agencies, MCA and the Department.

ANALYSIS:

At the December 6 meeting between representatives of the State, the County, Metropolitan Community Action and the LIEAP subcontract agencies, the State would not agree to negotiate over its new policy of requiring a reimbursement of administration funds in proportion to any unspent program funds. The State did agree, however, to three actions which will significantly mitigate if not completely offset any negative impacts of that new policy.

Firstly, the State agreed to amend the State LIEAP plan in order to employ one uniform payment matrix for the entire State, based upon the payment levels which are currently approved for Eastern Oregon. Those payments are 25 to 30% higher than client payments allowed in Western Oregon.

Thus, eligible households in Multnomah County will receive noticeably higher payments this year. MCA's projections are that the average LIEAP payment will increase from \$185 to \$230, a 24% higher payment. If that increase had been applied to the \$2.7 million in program dollars spent last year, \$400,000 in program dollars for this County would not have gone unspent.

In addition to that critical change, the State has agreed to provide the Department and the agencies with biweekly projections of total funds that will be spent by the end of the program, based on actual expenditure patterns. Such close monitoring will be of benefit both to the individual agencies and to MCA, particularly in determining how funds could be shifted between agencies in the County.

Finally, the State has agreed to process a technical amendment which will clarify ambiguities in the contract to the County's satisfaction. Current contract language has given County Counsel concern regarding the exact nature of contracted funds and payments. For example, the contract presently states that the State will transfer \$3.3 million to the County. Yet the State's intent is only to transfer \$213,229, with the balance passing through Adult and Family Services which makes the actual payment to utilities.

This Office is optimistic about the positive impact of these changes in resolving an impasse that threatened the delivery of much needed energy assistance dollars to low income households in this County. At the same time, the State's new reimbursement policy which caused so much consternation among the delivery agencies remains unchanged. Thus, even with the changes the directors have made it clear that they cannot afford to put their agencies at risk by assuming a liability to repay funds which have already been spent on intake staff and cannot be recovered. Moreover, they have indicated that they will not sign a contract which passes on the liability of this new reimbursement policy.

It is for this reason that the Director's Office recommends that the Board assume the contingent liability of the reimbursement policy. Specifically, this would mean that the County would not pass on language in its contract with MCA which would hold the County harmless with regard to this policy. Certainly there is some risk in adopting such a position, but even the worse case scenario without the changes the State has agreed to would place the outside limit of this liability at only \$40 - \$50,000. With those changes, the outside limit drops to \$20 - \$25,000, and it will more likely be in the 0 to \$10,000 range.

CONTRACT APPROVAL FORM
(See instructions on reverse side)

DHS #316 88-89

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRb Contract
☐ Maintenance Agreement
☐ Licensing Agreement

Amendment to above, Number _____
(Original Contract Amount _____)

Description of Contract Revenue agreement with State Community Services for Federal Low Income Energy Assistance Program (LIEAP) funds which were anticipated in the FY 88-89 budget. SCS has agreed to higher payment matrix to increase payments to eligible households, and to submit an amendment (forthcoming) clarifying ambiguities in contract regarding contracted funds and payments.

Contractor Name State Community Services
Mailing Address 207 Public Service Bldg.
Salem, OR 97310
Phone 1-378-4729
Employer ID# or SS# N/A

☐ Lump Sum \$ _____
☐ Monthly \$ _____
☒ Other \$ 1/6 payments

Termination Date November 30, 1988

Total Amount of Agreement \$ 213,229 administration ☐ Requirements contract requisition required
 \$3,008,810 program funds does not pass through Purchase Order No. _____

Required Signatures:

Required Signatures:

Department Head Diane Wessy (PC) Date 12/8/88

Purchasing Director _____ Date _____
(Type II Contracts Only)

County Counsel _____ Date _____

Budget Office Thomas A. Sawyer Date 12/8/88

County Executive/Sheriff _____ Date _____

TRANSACTION CODE		P O		AGENCY		PO DATE		m m d d y y		ACCOUNTING PERIOD		m m y y		BUDGET FY		y y		ACTION <input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)	
VENDOR CODE				VENDOR NAME										TOTAL AMOUNT		\$			
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION						AMOUNT		INC/DEC IND		
	103169	156	010	0130					Rev. Code 2072						\$ 213,229 00				
															\$ 3,008,810 00				
															\$ program not through County				
															\$				

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

COPY OF AGREEMENT AVAILABLE FROM CLERK OF THE BOARD

REQUEST FOR PLACEMENT ON THE AGENDA

Ratification of Intergovernmental Agreement

Subject: With State Community Services

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services

DIVISION Director's Office

CONTACT Bill Thomas

TELEPHONE x 3782

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Bill Thomas/Denise Chuckovich

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ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other Federal/State

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (w)

BUDGET / PERSONNEL THOMAS J. SIPP

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

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MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
426 S.W. STARK, 7TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3782

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PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
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MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

VIA: Duane Zussy, Director, Department of Human Services *Duane Zussy (use)*

FROM: Bill Thomas, Emergency Basic Needs Coordinator *Bill Thomas*

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AGREEMENT FOR THE DELEGATION OF LOW INCOME ENERGY
ASSISTANCE GRANT (LIEAP) FUNDS

Between
OREGON STATE COMMUNITY SERVICES
Department of Human Resources
(hereinafter referred to as SCS)

and

MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
(hereinafter referred to as SUBGRANTEE)

By this agreement and all the attachments and exhibits, SCS transfers \$3,222,039.00 to SUBGRANTEE for the period beginning DECEMBER 1, 1988 and ending NOVEMBER 30, 1989 subject to the following conditions and requirements.

1. Worked to be Performed. SUBGRANTEE shall perform in a satisfactory manner the work program as provided in Exhibit A attached hereto and by this reference made a part hereof. SUBGRANTEE shall perform all activities in accordance with the approved work programs, the approved budgets, terms of this agreement, and the Federal Fiscal Year (FFY) 1989 Oregon LIEAP State Plan. The FFY 1989 Oregon LIEAP State Plan is incorporated into and made a part of this agreement.
2. Budget and Payments.
 - A. SCS certifies that sufficient funds are available and authorized for expenditure to finance this agreement as indicated.
 - B. Subgrantee's budget shall be in the format and shall contain all information requested by SCS. The budget summary, attached hereto as Exhibit B and by this reference made a part hereof, shall allocate the total funds delegated under this agreement to each of the line item categories specified therein. SUBGRANTEE shall not allocate or use more than 6.62% of the funds delegated under this agreement for planning and administrative costs. SUBGRANTEE shall make no changes between line item categories without written approval of SCS.
 - C. SUBGRANTEE shall reserve 3 % of the total funds delegated under this agreement for energy crisis intervention. Such funds shall be used for no other purpose until March 15 when they may be reprogrammed for regular heating assistance.

- D. SCS shall pay SUBGRANTEE one-sixth (1/6) of the herein delegated LIEAP Administrative funds on December 30, 1988. Thereafter, SUBGRANTEE shall receive further payments of the delegated funds from SCS upon SCS's receipt and approval of the "Request for Cash" form filed by SUBGRANTEE pursuant to Section 4 hereof. Approval shall only be given if SUBGRANTEE'S cash level reaches thirty (30) days cash requirements and all reports required or requested under this agreement have been submitted to SCS. Processing will normally take ten (10) working days.
- E. Upon review of the quarterly Financial Status Report filed by SUBGRANTEE pursuant to OAR 410-60-025(1)(c) and Section 4 hereof, SCS may adjust the amount transferred to SUBGRANTEE, within the limits of the total grant amount, upward or downward to reflect the actual expenditure of funds.

3. Records.

- A. SUBGRANTEE and its subcontractors shall prepare and maintain such records as necessary for performance of the approved work program and for compliance with the terms of this agreement.

SCS, the Secretary of State's Office of the State of Oregon, the federal government and their duly authorized representatives shall have free access to the books, documents, papers, audits and records of SUBGRANTEE and its Subcontractors which are directly pertinent to this agreement for the purpose of making audit, examination, excerpts, and transcripts. These records are the property of SCS which may take possession of them at any time with three business days' notice to SUBGRANTEE.

- B. All books, documents, papers, or other records, including but not limited to client records, income documentation, financial records, invoices and statistical records, and supporting documents pertinent to this agreement shall be retained by SUBGRANTEE and its subcontractors for three years after final payment is made under this agreement or three years from the date of completion of any audit pursuant to Section 7 hereof, whichever is later. If, however, any audit questions remain unresolved at the end of this three-year period, all records must be retained until final resolution. Records involving matters in litigation shall be kept no less than one year after resolution of all litigation, including appeals.

4. Reports.

- A. SUBGRANTEE shall submit timely, complete and accurate reports to SCS detailing the progress made toward the program objective(s) and including all administrative and program expenditures. Such reports shall be submitted with the frequency and content and in the format as provided in Exhibit C attached hereto and by this reference made a part hereof. The reports must agree with the accounting records maintained by SUBGRANTEE and/or its subcontractors and be certified by the chief executive officer or SUBGRANTEE, and its subcontractors if applicable.

All quarterly reports shall be submitted by SUBGRANTEE so as to be received by SCS on or before the 15th day of the month following the last day of the previous quarter. All final budget and expenditure reports shall be submitted by SUBGRANTEE so as to be received by SCS on or before the 60th day following the last day of the contract period.

- B. SUBGRANTEE shall prepare and furnish such plans, work plans, data, descriptive information and reports as may be requested by SCS as needed to comply with state or federal requirements. SUBGRANTEE agrees to, and does hereby grant SCS the right to reproduce, use, and disclose all or any part of the plans, reports, data, and technical information furnished to SCS.

5. Fiscal Management.

- A. SUBGRANTEE and its subcontractors shall prepare and maintain accurate financial records documenting all expenditures made from funds delegated under this agreement. These records shall include adjustments to reconcile the accounting records, the financial reports to SCS and the audit report for the common accounting period.
- B. Expenditures of SUBGRANTEE and/or subcontractors may be charged to this contract only if they are: 1) in payment of services performed under this contract in conformance with applicable state and federal regulations and statutes; 2) in payment of an obligation incurred during the contract period; 3) not in excess of 100% of the funds delegated under this agreement, including amendments; and 4) not in excess of 100% of the budget allocation for the particular line item category for that expenditure.

Expenditures shall be supported by properly executed payrolls, time records, invoices, contracts, vouchers, orders, cancelled checks, and/or any other accounting

documents pertaining in whole or in part to the contract, in accordance with generally accepted accounting principles, Oregon Administrative Rules, and applicable federal requirements as specified herein. Expenditures shall be segregated by line item category within SUBGRANTEE's accounting system and so reported on the required fiscal reports.

- C. All income that is generated by or attributable to funds delegated under this agreement shall be identified and segregated for expenditures relating to the approved work program. If cash is deposited in a combined or centralized income-yielding bank account with funds other than those delegated under this agreement, an allocation procedure shall be in place to make the necessary income to program segregations. This allocation method should be rational and equitable, but not so complex and time-consuming that the allocation process is not cost-effective. Expenditures of income from funds delegated under this agreement are to be made within the grant period in which the income is earned.
- D. All unexpended funds or income from such funds remaining at the end of the grant period set out in this agreement must be returned to SCS no later than 60 days following the expiration or termination of this agreement. Expenses not reported within this specified time period will be the sole responsibility of SUBGRANTEE.
- E. Any costs disallowed as a result of any audits, review or site visits shall be the sole responsibility of SUBGRANTEE. If a cost is disallowed after reimbursement has occurred, SUBGRANTEE shall make repayment of such costs within thirty (30) days of receipt of formal notice of disallowance of such expenditure(s).
- F. In cases of suspected fraud by applicants, employee, subcontractors, or vendors, SUBGRANTEE shall cooperate with all appropriate investigative agencies, and be solely responsible for fraudulent expenditures. The SUBGRANTEE will also assist in recovering invalid payments made by its employees.

6. Property Management. All property purchased in whole or in part with funds delegated under this agreement is the property of SCS. SUBGRANTEE and its subcontractors shall meet the following requirements for all such property:

- A. All certificates of title or other evidences of ownership shall show SCS as the owner of such property.

- B. Property records shall be prepared and maintained accurately which shall include a description of each item of property; manufacturer's serial number, acquisition date and cost; source of the property; whether the item of property was new or used at the time of acquisition; percentage of State funds used in the purchase of property; and location, use and condition of the property.

The aggregate of the individual costs shown on the property records shall equal the balance of SUBGRANTEE's subsidiary cost account for nonexpendable property. Property records shall be filed with SCS on a quarterly basis.

- C. A physical inventory of property shall be taken at least once every year to verify the existence, current utilization, and continued need for the property. The results of the physical inventory shall be reconciled with the property records.
- D. A control system shall be in effect to insure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft of the property shall be investigated and fully documented.
- E. Adequate maintenance procedures shall be implemented to keep the property in good condition.
- F. Upon contract termination, SUBGRANTEE and its subcontractors shall transfer back to SCS any unexpended and unobligated funds, and all unexpended and/or nonexpendable property as directed by SCS.

7. Audits.

- A. SUBGRANTEE and its subcontractors shall permit authorized representatives of SCS, State of Oregon Division of Audits and/or the applicable audit agency of the United States Government to make such review of the records of SUBGRANTEE and subcontractors that these entities may deem necessary to satisfy audit and/or program evaluation purposes. SUBGRANTEE shall permit, and shall require subcontractors to permit, authorized representatives of SCS to site visit all programs covered by this agreement.
- B. SUBGRANTEE shall provide to SCS an annual audit of all receipts and expenditures, from whatever source, whether cash or non-cash. The annual audit may be prepared either at the end of the SUBGRANTEE's fiscal year, or upon termination of this agreement, so long as the audit covers a period no longer than 12 months.

Audits must be submitted to SCS within 180 days after the end of the fiscal year or termination of this agreement. Failure to submit required audits by specified deadlines will be cause for withholding of contract payments until audits are submitted.

- C. All audits required pursuant to this section must be prepared by an independent and qualified external auditor. SUBGRANTEE is required to change independent auditors at least every three years.

All audit workpapers pertaining to the annual audit shall be retained for three years following the date the audit is submitted to SCS and shall be open for examination by any and all federal, state and county auditors and/or representatives.

- D. All fiscal records and audits required hereunder must be prepared consistent, as applicable to SUBGRANTEE and subcontractors, with the following:

- (1) Standards contained in the U.S. General Accounting Office (GAO) publication entitled "Standard for Audit for Governmental Organizations, Programs, Activities and Functions" and the GAO publication entitled "Guideline for Financial and Compliance Audits of Federally Assisted Programs."
- (2) The Single Audit Act of 1984 (P.L. 98-502) as applicable.
- (3) Generally accepted accounting principles as defined by the American Institute of Certified Public Accountants, Inc., as such may change from time to time.
- (4) Office of Management and Budget (OMB):
 - i. Circulars A-87 and A-102 and A-128 if SUBGRANTEE is a governmental entity:
 - ii. Circulars A-110 and A-122 if SUBGRANTEE is a non-governmental entity.

- E. The auditor must state in the audit report that the audit meets the cited standards and must include a management letter.

- F. SUBGRANTEE shall establish and maintain, and shall be responsible for ensuring that subcontractors establish and maintain, systematic methods to assure timely and appropriate resolution of review/audit findings and recommendations.

8. Monitoring and Sanctions.

- A. Monitoring of SUBGRANTEE will be done at regular intervals. SCS staff will give reasonable notification of monitoring schedules. The SUBGRANTEE must provide all records requested by SCS for this monitoring.

Monitoring shall include, but not be limited to: 1) inspection of client files, program records and reports, inventory records, and fiscal records including original receipts for expenditures, and 2) review of compliance with agreement provisions, work program, budget reports, and state and federal regulations.

- B. SUBGRANTEE will be advised within forty-five (45) days after the monitoring visit of findings. If the monitoring identifies deficiencies, preliminary findings will be issued with examples and corrective action will be requested. SUBGRANTEE will have thirty days (30) from receipt of the preliminary findings to request assistance, to file a corrective plan or to explain why the findings are in error.

SCS shall notify SUBGRANTEE of its acceptance or rejection of all or part of SUBGRANTEE's response within twenty (20) days. SUBGRANTEE will have an additional twenty (20) days to provide an acceptable corrective action plan for any remaining, unresolved deficiencies.

If unresolved deficiencies remain, SCS shall transmit to SUBGRANTEE a finding of facts detailing the specific deficiencies and required corrective actions. SUBGRANTEE shall have thirty (30) days to take corrective actions.

- C. If corrective actions have not taken place by the end of the thirty (30) days, SCS will notify SUBGRANTEE of the sanctions it will apply. Such sanctions may include, without limitation: withholding of funds, disallowance of costs, suspension of payments or termination of this agreement. SCS will inform SUBGRANTEE of the appeals process in its sanction notice.

The rights and remedies of SCS provided in the above clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this agreement.

9. Amendments to Agreement. All amendments or modifications to this agreement shall be in writing. Either party to this agreement may initiate modifications to this agreement, the approved work program, and budget at any time. All modifications which have been mutually agreed upon shall be executed on forms provided by SCS, signed by both parties, and shall become amendments to this agreement.

10. Termination.

A. SCS may, upon 30 days written notice delivered to SUBGRANTEE by certified mail or in person, terminate this agreement in whole or in part, under any of the following conditions:

- (1) If SUBGRANTEE fails to fulfill obligations under this agreement including but not limited to: filing of accurate, complete and timely reports and audits, filing of inventory records, compliance with applicable state and federal regulations, compliance with the approved work program and approved budget, compliance with directives received from DOE;
- (2) If funds provided under this agreement are used improperly or illegally;
- (3) If Department of Health and Human Services, Social Security Administration (Title VI of the Human Services Authorization Act, P.L. 98-558) payments to SCS are suspended or reduced;
- (4) If a Community Action Agency (CAP) is certified in SUBGRANTEE's area;
- (5) If any license or certificate required by law or required to be held by SUBGRANTEE to provide the services required by this agreement is for any reason denied, revoked or not renewed;
- (6) If SUBGRANTEE (a) applies for or consents to the appointment of, or the taking of possession by, a receiver, custodian, trustee, or liquidator of itself or its property, (b) admits in writing its inability, or is generally unable, to pay its debts as they become due, (c) makes a general assignment for the benefit of its creditors, (d) commences a voluntary case under the Federal Bankruptcy Code (as now or hereafter in effect), (e) is adjudicated a bankrupt or insolvent, (f) fails to controvert in a timely or appropriate manner, or agrees in writing to, an involuntary petition for bankruptcy;
- (7) If SUBGRANTEE is suspended, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participating in agreement or contract with any federal department or agency.

B. In the event of termination of this agreement, all money, property and finished or unfinished documents, data, studies, and reports purchased or prepared by SUBGRANTEE under this agreement, shall be returned to SCS.

- C. Upon issuance of the notice to terminate this agreement, SCS may require that all expenditures be suspended upon delivery of said notice and any additional expenditures must have prior approval by SCS. SUBGRANTEE shall be entitled to compensation for any unreimbursed expenses reasonably or necessarily incurred in satisfactory performance of this agreement and within its approved work program prior to receipt of a termination notice pursuant to this section, or, if SCS does not require suspension of expenditures upon receipt of the termination notice, prior to the effective date of the termination.

Notwithstanding the above, SUBGRANTEE shall not be relieved of its liability to SCS for damages sustained by SCS by virtue of any breach of this agreement by SUBGRANTEE. SCS may withhold any reimbursement to SUBGRANTEE for the purpose of compensation for damages until such time as the exact damages due to SCS from SUBGRANTEE are agreed upon or otherwise determined.

11. Purchases and Procurement.

- A. In procuring, by purchase, rental or otherwise, any equipment, supplies or services, SUBGRANTEE and its subcontractors shall obtain prior written approval from SCS before entering into any sole source contract or contract where only one bid or proposal is received when the value of the contract is expected to exceed:
- (1) \$5,000 in the aggregate, if SUBGRANTEE is a non-governmental entity;
 - (2) \$10,000 in the aggregate, if SUBGRANTEE is a governmental entity.
- B. SUBGRANTEE and its subcontractors shall obtain prior written approval from SCS before purchasing equipment costing more than \$100 per item. In making purchases of such equipment, a minimum of three (3) written bids shall be solicited and retained.

12. Subcontracts.

- A. SUBGRANTEE shall not enter into any subcontract without prior written approval of SCS.
- B. SUBGRANTEE shall have a written contract with each subcontract entity. All subcontracts must be executed prior to the first day of service, unless prior written approval has been granted by SCS. SUBGRANTEE agrees to furnish a copy of each subcontract to SCS upon request.
- C. At a minimum all subcontract agreements must specify:

- (1) That subcontractor shall comply with all applicable provisions of this agreement between SCS and SUBGRANTEE, each of which must be specifically incorporated into the subcontract;
- (2) That subcontractor shall comply with all applicable federal, state, county and local statutes, rules, regulations, policies, guidelines, requirements and funding criteria governing services, facilities and operations; and
- (3) That subcontractor is an independent contractor and not an agent of SCS or SUBGRANTEE. The subcontractor shall indemnify, defend and hold harmless the State of Oregon, and SUBGRANTEE and their officers, agents and employees, from all suits, actions or claims of any character brought because of any injuries or damage received or sustained by any person, persons or property on account of the operations of the subcontractor, their own subcontractors or the employees of either; or on account of or in consequence of carrying out the terms of the subcontract; or because of any act or omission, neglect or misconduct of the subcontractor.

D. SUBGRANTEE shall be responsible for ensuring that subcontractors have adequately trained their employees and for verifying that the subcontractors are processing eligibility determinations and authorizations accurately.

E. SUBGRANTEE shall be responsible for monitoring and auditing the activities of its subcontractors at least annually and as frequently as necessary to ensure that all regulations are being complied with and that funds are being spent for authorized purposes. Monitoring shall include, without limitation, all the activities listed in the second paragraph of Section 8(A).

F. Full responsibility for program integrity shall remain with SUBGRANTEE. Any disallowed costs on the part of the subcontractors, due to error or otherwise, will be considered to be disallowed costs of SUBGRANTEE.

13. Compliance with laws. The SUBGRANTEE and its subcontractors shall comply with all federal laws, regulations and instructions, state statutes and regulations, and local ordinances and codes applicable to this agreement or the work to be performed or funds delegated by this agreement including, but not limited to:

45 CFR § 1010.1-1 et seq. - Civil Rights Program
Requirements of CSA Grantees

Instructions and Stipulations of the Social Security
Administration

OAR 410-50-000 et seq.

OAR 410-60-000 et seq.

Low Income Home Energy Assistance Act of 1981 (Title XXVI
of the Omnibus Budget Reconciliation Act of 1981, P.L.
97-35);

Human Services Reauthorization Act of 1984 (Title VI, P.L.
98-558)

Human Services Reauthorization Act of 1986 (Title V, P.L.
99-425);

FSA-IM-86-20 dated November 25, 1986.

The assurances listed in Exhibit D, Part I, attached hereto and
by this reference made a part hereof.

14. Confidentiality. SUBGRANTEE and its subcontractors shall protect the confidentiality of all information concerning applicants for and recipients of services funded by this agreement and shall not release or disclose any such information except as directly connected with the administration of this SCS program or as authorized in writing by the applicant or recipient. All records and files shall be appropriately secured to prevent access by unauthorized persons.

SUBGRANTEE and its subcontractors shall ensure that all officers, employees, and agents are aware of and comply with this confidentiality requirement

15. Equal Opportunity. SUBGRANTEE shall ensure that no person or group of persons shall, on the ground of age, race, color, national origin, primary language, sex, religion, handicap, political affiliation or belief, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part by funds delegated under this agreement.

16. SUBGRANTEE status.

A. SUBGRANTEE certifies that the work performed under this agreement is that of an independent contractor and that SUBGRANTEE is not an officer, employee or agent of the state as those terms are used in ORS 30.265 with respect to work performed under this agreement. SUBGRANTEE agrees that insurance coverage for SUBGRANTEE's agent, employees and subcontractors is the sole responsibility of SUBGRANTEE.

B. SUBGRANTEE certifies that it is not an employee of the federal government.

C. SUBGRANTEE certifies that it is not ineligible to enter into this contract by virtue of any of the reasons specified in Exhibit E attached hereto and by this reference incorporated herein.

17. Dual Payment. SUBGRANTEE shall not be compensated for work performed under this agreement from any other department of the State of Oregon, nor from any other source, including the federal government, unless such funds are used solely to increase the total services to be provided under this agreement. Any funds received through activities arising under this agreement shall immediately be reported to SCS.
18. Indemnity. SUBGRANTEE shall save, defend and hold harmless the State of Oregon, SCS, its officers, agents, employees and members, from all claims, suits or action of whatsoever nature resulting from or arising out of the activities or omissions of SUBGRANTEE or its subcontractors, agents or employees under this agreement.
19. Captions. The captions or headings in this agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions of this agreement.
20. Severability. If any terms or provision of this agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision thereof.
21. Attorney Fees. The prevailing party in any lawsuit under this agreement shall be entitled to such additional sums as the court may adjudge for reasonable attorney's fees at trial and upon appeal and to all costs and disbursements incurred therein.
22. Waiver. The failure of SCS to enforce any provision of this agreement shall not constitute a waiver by SCS of that or any other provision.

23. Merger.

THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION, OR CHANGE IN THE TERMS OF THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT. SUBGRANTEE, BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

APPROVED:

MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
426 SW Stark, 7th Floor
Portland, OR 97204

OREGON STATE COMMUNITY SERVICES
207 Public Service Building
Salem, OR 97310

SUBGRANTEE:

By William B. Pium 12/8/88
Community Services Program Date

By _____
Irma Flores-Gonzales, Manager

Date: _____

By Duane Wessy (pc) 12/8/88
Director, Dept. Human Services Date

By _____
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

Delegate Code: 9995
State I.D. #: _____

Federal I.D. #: _____

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel for
Multnomah County, Oregon

By _____
Deputy County Counsel Date

[MW-4991A-p/2]

EXHIBIT A

WORK PROGRAM
for LIEAP Energy Assistance Funds
delegated by State Community Services (SCS)

to MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES (SUBGRANTEE)

Program Period DECEMBER 1, 1988 to NOVEMBER 30, 1989

The objective of this work program is to provide assistance to eligible low-income households with winter home heating costs that are excessive in relation to household income.

In order to meet the objective of this work program, SUBGRANTEE will perform the following work in accordance with the LIEAP State Plan and the LIEAP Operator's Manual:

1. Determine eligibility of households;
2. Authorize energy assistance payments for eligible households
 - a) no later than 45 days after eligibility determination, and
 - b) within the total funds allocated under the funding agreement between SCS and SUBGRANTEE to which this work program is attached;
3. Provide crisis assistance and/or intervention for eligible households, through the use of
 - a) application sites that are geographically accessible to all households in SUBGRANTEE's service area, and
 - b) procedures that ensure program accessibility to those persons who are physically infirm;
4. Conduct outreach activities to assure that eligible households, especially those with elderly or handicapped individuals, are made aware of available energy assistance; and
5. Provide an opportunity for a fair administrative hearing to individuals whose application for assistance is denied or not acted upon with reasonable promptness.

Set out below is the SUBGRANTEE's LIEAP program plan. Any changes to or deviations from this plan must be approved in writing by SCS. An anticipated inability or failure to fully distribute available energy assistance to eligible households during the contract period may be cause for modification or termination of the funding agreement between SUBGRANTEE and SCS to which this work program is attached.

LIEAP PROGRAM PLAN:

Name of Sub-Grantee

Agency Code

Statutory
References

Indicate projected dates for accepting
applications and closing the program.

heating _____ to _____
crisis _____ to _____

2605(a) The subgrantee will operate the following
2605(b)i components under its LIEAP Program:

_____ regular heating assistance
_____ crisis assistance

2605(c)(1)(C) The subgrantee estimates the amount of
2605(c)(1)F available funds will be expended as
follows:

_____ % for regular heating assistance
_____ % for crisis assistance
_____ % for agency administrative costs

2605(c)1(C) The funds reserved for crisis assistance
which have not been expended by March 15
will be reprogrammed to:

_____ regular heating assistance
_____ crisis assistance

2605(c)(1)(A) Subgrantee use the following eligibility
and income verification guidelines:

	Yes	No
Households at or below 125% of U.S. poverty guideline	_____	_____
AFS food stamp mailer	_____	_____
AFS printout	_____	_____
SCS Income Documentation Worksheet	_____	_____

90 Day Income Verification	_____	_____
12 Month Income Verification	_____	_____
Award letters for verification (Veterans, Social Security, pension, etc.)	_____	_____
Bank statements for verifi- cation of Interest	_____	_____
Priority Service for Seniors/ Handicapped before program start-up	_____	_____
Priority Service for Senior and Handicapped during program	_____	_____
W-4 Forms	_____	_____
Other:		

2605(c)(1)(A) Crisis (Additional eligibility requirements)

	Yes	No
Household must receive a shut-off notice	_____	_____
Household without energy source to maintain life sustaining equipment	_____	_____
Household must have exhausted regular benefits	_____	_____
Household must have a medical certificate that dis- connection would endanger health	_____	_____
Minor heating system malfunction	_____	_____
Landlord failure to provide heat when heat included in the rent	_____	_____

Storm caused exhaustion of
fuel supplies

Change of household status

Annual fuel costs exceeds
20% or more of income

Crisis payments approved by
LIEAP Coordinator

Other

1605(B)(3)
(Outreach)

Subgrantee conducts the following outreach
activities designed to assure that eligible
households are made aware of all LIEAP assistance
available. Please check:

_____ Provide intake service through home visits or
by telephone for physically (i.e., elderly or
handicapped).

_____ Place posters/flyers in local and county
social service agencies, offices of aging, social
security offices, VA, etc.

_____ Publish articles in local newspapers or media
announcements are aired.

_____ Include inserts in energy vendor billings to
inform individuals of the availability of LIEAP
assistance.

_____ Make mass mailings to past recipients of
LIEAP.

_____ Inform low income applicants of the
availability of all types of LIEAP assistance at
application intake for other low income progrms.

_____ Utilize early application period at the
beginning of program for the elderly and
handicapped.

_____ Accept applications for energy crisis at sites
that are geographically accessible to all
households in the area to be served.

____ Execute interagency agreements with other low income program offices to perform outreach to target groups.

Other: _____

2605(C)(1)(F) Does the subgrantee encourage recipients to apply for energy budget programs offered through local utility companies or other?

____ Yes _____ No

If yes, please describe the procedures.

2605(b)(5)
(Benefit
levels)

Describe how the grantee will assure that non-categorically eligible households will not be treated differently than categorically eligible households when determining benefit amounts. This applies to all components of LIEAP.

2605(c)(1)(F) Will the subgrantee approve direct payments for LIEAP?

____ Yes _____ No

If yes, under what criteria are direct payments approved?

2605(b)(7)(A) When the subgrantee makes payments directly to vendors, how does the subgrantee notify the household of the amount of assistance paid? Please describe procedure if dollar amount changes.

2605(c)(1)(F) Home repairs/describe the payment method for making minor repairs.

- ☐ checks payable to eligible household
- ☐ subgrantee pays household and requests reimbursement from SCS
- ☐ subgrantee keeps copies of receipts with fiscal department and household file.
- ☐ Other:

2605(b)(1)-
2605(b)(14)

Describe how the subgrantee will provide an opportunity for a fair administrative hearing to households whose claim for assistance are denied or not acted upon with reasonable promptness.

- ☐ hearing rights posted at intake sites
- ☐ intake worker explains right for fair hearing at time of denial
- ☐ household receives written notice of action.
- Briefly describe subgrantee fair hearings procedure:

How would subgrantee identify and recover fraudulent payments?

Who will be responsible for filling monthly/quarterly program reports?

Who will approve crisis payments?

If subgrantee subcontracts services for LIEAP, does:

	Yes	No
subgrantee provide LIEAP training	_____	_____
subgrantee audit and approve all income and authorization forms	_____	_____
subgrantee require a signed agreement	_____	_____

Who will be responsible for quarterly expenditure reports and inventory reports?

Who will be responsible/contact for LIEAP records after April 30th of this contract year?

Attachments: (Please check and include)

☐ Staffing Pattern (required)
☐ Authorized Signature Sheet (required)
☐ LIEAP Subcontract Agreement (if applicable)
☐ List of intake sites and start up dates (required)

Signature of Person Preparing Plan

Title

Date

017.msg
Attachments

STAFFING PATTERN

Date: _____

LIEAP PROGRAM

<u>POSITION</u>	<u>LOCATION</u>	<u>START DATE</u>	<u>END DATE</u>	<u>TOTAL MONTHS</u>	<u>% LIEAP</u>	<u>ANNUAL TOTAL FTE</u>
-----------------	-----------------	-----------------------	---------------------	-------------------------	--------------------	-----------------------------

SIGNATURE AUTHORIZATION

AGENCY NAME

DATE SUBMITTED

Authorized to Sign Contracts/Contracts Modifications

Signature	Print or Type Name	Title
1.		
2.		

Authorized to Sign LIEAP Authorization

Signature	Print or Type Name	Title
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Authorized Data Entry on Line Security

Signature	Print or Type Name	Operator I.D. Title
1.		
2.		
3.		
4.		

EXHIBIT B

BUDGET SUMMARY

PROGRAM TITLE _____

SUBGRANTEE NAME _____

PROGRAM PERIOD _____, 19____ TO _____, 19____

	ADMIN	PROGRAM
	AMOUNT	
1.1 - PERSONAL SERVICES		
1.2 - PROFESSIONAL SERVICES		
1.3 - AUDIT		//////////
2.1 - TRAVEL/TRANSPORTATION		
2.2 - SPACE COSTS		
2.3 - CONSUMABLE SUPPLIES		
2.4 - LEASE & PURCHASE OF EQUIPMENT		
2.5 - INSURANCE		
2.6 - TRAINING		
2.7 - MATERIALS (WX ONLY)	//////////	
2.8 - OTHER COSTS		
GRAND TOTAL		

EXHIBIT C

LIEAP Program: Required Reports

Each of the following reports are to be filed with SCS as indicated:

- Financial Status Report - due quarterly by the 15th day of the following month.
- Request for Cash Form - as necessary.
- Program Report - due quarterly by the 15th day of the following month.
- Hearings Report - due quarterly by the 15th day of the following month.

REQUEST FOR CASH

DATE _____

Agency Name _____
and Address _____

Program/Grant Year _____
Contract Number _____
Contract Amount _____

STATUS OF CASH

Cumulative

- A. Received To Date
- B. Expended To Date
- C. Current Cash Balance

CASH REQUEST

- 1. Current Cash Request
- 2. Additional Request for Unusual Costs Next Month*
- 3. Total Request

*DESCRIPTION OF UNUSUAL COSTS

Amount

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Unusual Costs _____

I certify that the
information reported
above is correct.

Signature _____

Title _____

Date _____

State of Oregon

FINANCIAL STATUS REPORT
(Round to Nearest Dollar)

Program/Grant Year _____

Contract Number _____

Department of Human Resources

Period Ending Date _____

State Community Services

Agency Name _____

Phone No. _____

EXPENDITURE CATEGORY	Approved Budget	Net Expenditures To Date	Unexpended Balance	Program Income/ Matching Funds (Memo Only)
1. ADMINISTRATION				
2. LIABILITY INSURANCE				
3. PROGRAM SUPPORT				
4. INSTALLER LABOR				
5. MATERIALS				
6. T&TA				
7. DIRECT PROGRAM				
8.				
9.				
10.				
TOTAL				

I certify that the information herein and appended hereto, is true and accurate to the best of my knowledge.

Person Preparing Report (please print) _____

Date Report - Prepared _____

Signature Chief Executive Officer _____

Date Report - Signed _____

EXHIBIT C

The Financial Status Report and the Request for Cash Form must be used for all the following SCS Programs, including but not limited to:

CFNP	-	Community Food & Nutrition Program
CSBG	-	Community Services Block Grant
CSBGH	-	CSBG - Homeless
DCPG	-	Dependent Care Planning Grant
DOE Wx *	-	Department of Energy Weatherization
EXXON Wx *	-	Exxon Weatherization
DEXXON *	-	Department of Energy/Exxon Weatherization
ESGP/HUD	-	Emergency Shelter Grant Program
FIPSE	-	Fund for Innovative Post Secondary Education
RHPG	-	Rural Housing Preservation Grant
SHAP	-	State Homeless Assistance Program
SYEP	-	Summer Youth Employment Program
TCFP	-	Tribal Commodity Food Program
TEFAP	-	Temporary Emergency Food Assistance Program
OPIE	-	Oregon Partners in Energy
LIEAP	-	Low Income Energy Assistance - Admin.
LIEAP Wx *	-	Low Income Energy Assistance - Weatherization
CSFP	-	Community Services Food Program

* Financial Status Report & Request for Cash Form must be submitted together in order to receive a payment.

Instructions for: "REQUEST FOR CASH FORM"

1. Fill in Date that Cash Request is for. (i.e., April 5, 1988)
2. Fill in your Agency's name and address.
3. Fill in Program Name and Grant Year.
(i.e., DEXXON 89; LIEAP Wx. 88; LIEAP 87; CSBG 88; etc)
4. Fill in Program contract dollar amount.
5. Status of Cash - (Use whole dollars only).
 - a. Fill in TOTAL Cash Received To-date. (i.e., 4,500)
 - b. Fill in TOTAL Expended To-date. (i.e., 4,250)
 - c. Fill in CURRENT Cash Balance To-date. (i.e., 250)
(Line c. should be the difference between line a. and b.)
6. Cash Request - (Use whole dollars only).
 - a. Fill in your current period cash request amount.
 - b. Fill in any unusual cost needs for next period.
 - c. Total request should be the total of line a. plus b.
7. Give a description of any unusual costs by line item.
(i.e., Yearly insurance payment \$1,200
Car repairs 600
Total of unusual costs \$1,800).
8. Cash Request must be signed and dated by authorized person.

LIEAP QUARTERLY PROGRAM REPORT

SUBGRANTEE: _____

NOTE: DO NOT change totals on months already reported. When cancellations/corrections are made, include in current report with correction explanation at bottom of report.

Quarter of: _____
(Report due by 15th of month following the last day of above quarter.)

	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	ACCUMULATED TOTALS
<u>APPLICATIONS</u>							
(A) TOTAL REGULAR APPROVED (#1)							
(B) TOTAL CRISIS APPROVED (#2)							
* (C) TOTAL SPECIAL APPROVED (#3)							
TOTAL AUTHORIZATIONS APPROVED							
(D) (SUM OF A+B+C)							
(E) AUTHORIZATIONS DENIED							
(F) TOTAL CLIENTS SEEN (SUM OF D+E)							
<u>DOLLARS</u>							
(G) TOTAL DOLLARS ALLOCATED							
(H) CHANGES IN ALLOCATIONS (+ OR -)							
(I) REGULAR PROGRAM DOLLARS SPENT							
(J) CRISIS PROGRAM DOLLARS SPENT							
(K) SPECIAL PROGRAM DOLLARS SPENT							
(L) TOTAL DOLLARS SPENT (SUM OF I+J+K)							
(M) UNEXPENDED BALANCE							
(N) TOTAL OUTREACH VISITS							

* Note: #3-5 and #3-9 are reserved for Burnside Agency use only.

I certify that the information herein is true and accurate to the best of my knowledge.

Coordinator

Date

Chief Executive Officer

Date

LIEAP
HEARINGS REPORT
(FROM 1st to 1st)

Quarter of: _____

(REPORT DUE BY 15th OF MONTH
FOLLOWING THE LAST DAY OF ABOVE
QUARTER, IF ANY HEARING ACTIVITY.)

AGENCY: _____

DATE: _____

COORDINATOR'S SIGNATURE _____

	DECEMBER	JANUARY	MARCH	APRIL	ACCUMULATED TOTALS
HEARINGS					
(A) REQUESTED					
(B) PENDING					
(C) UPHELD					
(D) REVERSED					

* NOTE: One report must be filed by May 15th every year, whether there is any hearing activity or not.

EXHIBIT D--Part I

ASSURANCES

Subgrantee hereby assures and certifies that it will comply with federal regulations, policies, guidelines, and requirements, including OMB Circulars Nos. A-87, A-102, A-110, and A-122, as they relate to the application, acceptance, and use of Federal funds for this federally assisted project. Subgrantee also assures and certifies that with respect to funds delegated under this agreement:

1. It will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Subgrantee receives Federal financial assistance. Subgrantee will immediately take any measures necessary to effectuate this agreement.
2. It will comply with Title VII of the Civil Rights Act of 1964 (42 USC § 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefitting from the grant-aided activity.
3. It will comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented in Department of Labor Regulations (41 CFR Part 60).
4. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally assisted programs.
5. It will comply with the provisions of the Hatch Act which limits the political activity of employees.
6. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of state and local governments.
7. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the

appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

8. It will ensure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the work program(s) are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Department of Energy or Health and Human Services of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.

9. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat 975, approved December 31, 1976. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards.

The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, direct or indirect Federal assistance.

10. It will assist the Department of Energy or Health and Human Services in their compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC § 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity and notifying the Department of Energy or Health and Human Services of the existence of any such properties, and by (b) complying with all requirements established by the Department of Energy or Health and Human Services to avoid or mitigate adverse effects upon such properties.

APPROVED AS TO FORM:

Laurence Kressel

County Counsel for
Multnomah County, Oregon

(Subgrantee)

Date: _____

By _____
Deputy County Counsel

Date

EXHIBIT E

Certification Regarding Debarment, Suspension, and Other Responsibility Matters.

1. MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by the governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

By William B. Flannery 12/8/88
Community Services Program Date

By Duane Wussy (DC) 12/8/88
Director, Dept. Human Services Date

By _____
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

APPROVED AS TO FORM:

LAURENCE KRESSEL
County Counsel for
Multnomah County, Oregon

By _____
Deputy County Counsel Date

41
5/62

December 15, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

In the matter of ratification of Amendments #20,)
#21, #22, and #23 to the State Mental Health)
Grant, whereby the County will receive a net)
total of \$96,945 additional revenues R-7a)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement amendments be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm

cc: Planning & Budget
Finance
Purchasing
Social Services

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 12-15-88Agenda No. P-7a

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of State Mental Health Revenue Amendments.Informal Only* _____
(Date)Formal Only _____
(Date)DEPARTMENT Human ServicesDIVISION Social ServicesCONTACT Susan ClarkTELEPHONE 248-3691*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of Amendments #20, 21, 22, and 23 to the State Mental Health Grant, whereby the County will receive a net total of 296,945 additional revenue. Amendments #20 and 22 transfer revenue between service elements with no revenue impact; Amendment #21 awards \$300,000 for a new Family Support pilot project for DD clients and Amendment #23 reduces MED Supported Employment by (\$3,055) due to under utilization. Budget modification DHS #15 and 19 should be scheduled simultaneously.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

<input checked="" type="checkbox"/>	FISCAL/BUDGETARY	Org. 1210	\$75,100
<input type="checkbox"/>	- General Fund	Org. 1215	\$224,900
		Org. 1305	\$(3,055)

Other Federal/State

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane ZussyBUDGET / PERSONNEL: Thom S. SnyCOUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts): Armando BrorOTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF
 COUNTY COMMISSIONERS
 1988 DEC - 6 PM 2:51
 MULTNOMAH COUNTY
 OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK, 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy*
Director, Department of Human Services

FROM: Gary Smith *DS*
Director, Social Services Division

DATE: November 22, 1988

SUBJECT: Recommendation to Ratify State Mental Health Grant Amendments

RETROACTIVE STATUS: The State amends its biennial contract to reflect the current fiscal year period. Therefore, the effective date on all four amendments is July 1, 1988 through June 30, 1989.

RECOMMENDATION: Social Services Division recommends Board of County Commissioner ratification of Amendments #20, 21, 22 and 23 to the State Mental Health Grant for the period July 1, 1988 through June 30, 1989.

ANALYSIS: The attached intergovernmental revenue amendments increase the Mental Health Grant a net total of \$296,945 for the 88/89 fiscal year. Specific action of each amendment includes:

Amendment #20: \$3,533 is transferred from Residential Services to Semi-Independent Services within the Developmental Disabilities Program per the County's request. This transfer reflects a change in service needs for a specific client. There is no net impact to the Grant total.

Amendment #21: \$300,000 is awarded for a new service element, Family Support, in the Developmental Disabilities Program Office as a result of a State RFP conducted last Spring. Specific services to be provided under this new service element include prioritization and enrollment of DD clients and their families who require services, prepare a Family Support Plan for each family to be served, assistance to families with problems of adjustment to the DD person's needs, assistance to families in locating and arranging for needed services, assistance to agencies and groups to develop specialized resources for families, development and coordination of networks for families, consultation and training for families and financial assistance directly to families to offset costs of providing services within the home.

Amendment #22: \$246,363 is transferred from Community Support Services and re-appropriated in Non-Hospital Crisis (\$86,781), Precommitment (\$144,421) and Semi-Independent Living (\$15,161) in the MED Program at the County's request to reflect actual funding needs. There is no net impact to the grant total. Similar adjustment are made for FY 87/88 to reflect actual services provided.

Amendment #23: (\$3,055) is removed from the MED Supported Employment service element due to underutilization of one slot. In addition, this amendment corrects an error which has been carried over since Amendment #18-R in Part I-A FY 88/89 in DD 55. Five Early Intervention slots and \$17,325 are added back in the fiscal print out inadvertently left out by the State in Amendments #20-22.

Budget modifications DHS #15 and #19 accompany these amendments to appropriate the revenue awarded above.

BACKGROUND: The attached amendments were delayed at the Social Services Division due to an error which occurred with Amendment #18. Early Intervention Services for DD clients was reduced by \$17,325 in Amendment #18. The County contested this reduction and received approval to replace this revenue back in Amendment #18-R. The Board of Commissioners ratified this amendment on October 20, 1988. Amendment #19 was corrected at the County to reflect this change and was ratified on October 13, 1988. Subsequent to this, the County received Amendments #20, 21, and 22, all of which did not show the \$17,325 appropriated back in Early Intervention. Negotiations have been ongoing with the State to correct these amendments prior to Board of Commissioner ratification. The State staff person designated to make these changes has been unavailable since October 31st which delayed implementing our request. The requested correction comes in the form of Amendment #23 which adds back the Early Intervention funding in the Part I-A's for FY 88/89.

COPIES OF AMENDMENTS ARE AVAILABLE FROM THE CLERK OF THE BOARD

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date _____

Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of State Mental Health Revenue Amendments.

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services

DIVISION Social Services

CONTACT Susan Clark

TELEPHONE 248-3691

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

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ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

<input checked="" type="checkbox"/> FISCAL/BUDGETARY	Org. 1210	\$75,100
<input type="checkbox"/> - General Fund	Org. 1215	\$224,900
	Org. 1305	\$(3,055)

Other Federal/State

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL _____ / _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK, 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
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POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy
Director, Department of Human Services

FROM: Gary Smith
Director, Social Services Division

DATE: November 22, 1988

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MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☒ Revenue
☐ Grant Funding
☒ Intergovernmental Agreement

Amendment # 20 to Contract # 101139R

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement
☐ Construction

Amendment # 20 to Contract # 101139RContact Person Susan Clark Phone 248-3691 Date 11-9-88Department Human Services Division Social Services Bldg/Room 160-6

Description of Contract Amendment #20 transfers \$3,533 from DD Residential Services to DD semi-independent services. No net fiscal impact.

RFP/BID # NA Date of RFP/BID 11-9-88 Exemption Exp. Date 11-9-88ORS/AR # NA Contractor is ☐ MBE ☐ FBE ☐ QRFContractor Name State Mental Health DivisionMailing Address 2575 Bittern ST. NE
Salem, Or. 97310Phone 373-7827Employer ID# or SS# RevenueEffective Date July 1, 1988Termination Date June 30, 1989Original Contract Amount \$ 24,102,687Amount of Amendment \$ 0Total Amount of Agreement \$ 24,102,687

Payment Terms

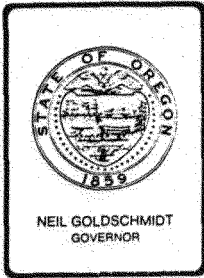
- ☐ Lump Sum \$
☒ Monthly \$ Allotment
☐ Other \$

☐ Requirements contract-requisition requiredPurchase Order No.

Required Signatures:

Department Head Date Purchasing Director Date
(Type II Contracts Only)County Counsel Date Budget Office Date County Executive/Sheriff Date

TRANSACTION CODE	P.O.	AGENCY	PO DATE	ACCOUNTING PERIOD	BUDGET FY	TOTAL AMOUNT	ACTION
VENDOR CODE	VENDOR NAME	FUND	AGENCY	ORGANIZATION	ACTIVITY OBJECT	SUB OBJ	REPT CATEG
		N/A		no Fiscal impact.			



Department of Human Resources
MENTAL HEALTH DIVISION

2575 BITTERN STREET N.E., SALEM, OREGON 97310-0520

1987-89 INTERGOVERNMENTAL AGREEMENT

PART I: AMENDMENT # 20-Revised

AGREEMENT FINANCIAL SUMMARY

DATE ISSUED: October 31, 1988

AGREEMENT NUMBER: 26-001

AGREEMENT PERIOD: July 1, 1987 Through June 30, 1989

LOCAL GOVERNMENT UNIT: Multnomah County

426 SW Stark Street, 6th Floor

Portland, OR 97204

	<u>PART I-A</u>	<u>PART I-B</u>	<u>TOTAL</u>
1987-88:	<u>\$18,691,522</u>	<u>\$4,144,781</u>	<u>\$22,836,303</u>
1988-89:	<u>\$23,494,762</u>	<u>\$4,573,560</u>	<u>\$28,068,322</u>
			BIENNIAL TOTAL: <u>\$50,904,625</u>

THIS AMENDMENT IS REFLECTED IN REVISIONS TO THE ATTACHED DOCUMENTS:

Part I - Notes

Part I-A, 1988-89

Multnomah County
#26-001, Amendment #20-Revised
October 31, 1988

Part I - Notes

This revised amendment no longer includes items amending 1987-88 service element amounts, or transfers of such amounts to 1988-89.

The revised amendment consists solely of the transfer of 1988-89 funds from Residential Facilities (DD 50) to Semi-Independent Living (DD 47) as shown in Part I-A.

The 1987-89 Agreement amount is unchanged from Amendment #19 following this revised amendment. It remains \$50,904,625.

Mult(10/31/88)

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSED THIS AMENDMENT TO BE EXECUTED BY THEIR AUTHORIZED OFFICERS.

By _____ Date _____
Gladys McCoy
Multnomah County Chair

By _____ Date _____
Dan Barker
Manager, Community Contracts Section
State Mental Health Division

APPROVED AS TO FORM:
Laurence Kressel, Multnomah County Counsel

By _____ Date _____
Deputy County Counsel

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 1
As Of: 10/28/88

1987-88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 20-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
LOCAL ADMINISTRATION	LA 01	610,397	0	610,397	0.0
Subtotal:	LA	610,397	0	610,397	
CTS - CHILDREN	MED 22	314,653	0	314,653	99.0
COMM SUPPORT SERVICE	MED 23	3,897,890	0	3,897,890	1,176.0
COMM HOSPITAL SERVIC	MED 24	417,753	0	417,753	284.0
NON-HOSPITAL CRISIS	MED 25	1,132,416	0	1,132,416	2,951.0
CTS - ADULT	MED 27	21,814	0	21,814	14.0
RCF	MED 28	800,565	0	800,565	197.0
PRECOMMITMENT	MED 29	488,981	0	488,981	1,222.0
PSRB	MED 30	113,129	0	113,129	32.0
SEMI-INDEPENDENT LIV	MED 33	176,544	0	176,544	96.0
CPS PROJECT	MED 37	109,770	0	109,770	105.0
SUPPORTED EMPLOYMENT	MED 38	8,332	0	8,332	10.0
CSS-HOMELESS	MED 39	79,839	0	79,839	0.0
Subtotal:	MED	7,561,686	0	7,561,686	
ACTIVITY CENTER	DD 40	1,528,827	0	1,528,827	348.0
SHELTERED SERVICES P	DD 42	533,655	0	533,655	133.0
SUPPORTED WORK	DD 43	214,366	0	214,366	72.0
DD DIVERSION SERVICE	DD 44	55,315	0	55,315	0.0
SEMI-INDEPENDENT LIV	DD 47	180,493	0	180,493	9.4
CASE MANAGEMENT	DD 48	375,138	0	375,138	1,376.0
RES FACILITIES	DD 50	2,843,264	0	2,843,264	239.0
EMPLOYMENT TRANSPORT	DD 53	401,443	0	401,443	518.0
EARLY INTERVENTION	DD 55	822,132	0	822,132	246.0
DD SPECIAL PROJECTS	DD 57	0	0	0	0.0
Subtotal:	DD	6,954,633	0	6,954,633	
ALCOHOL RESIDENTIAL	A&D 61	512,269	0	512,269	97.0
DRUG RESIDENTIAL CAR	A&D 62	328,871	0	328,871	43.0
NON-HOSP ALC. DETOX	A&D 63	570,381	0	570,381	47.0
OUTPT ALCOHOL	A&D 64	745,648	0	745,648	646.0
OUTPT DRUG-FREE	A&D 65	576,872	0	576,872	333.0

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 2

As Of: 10/28/88

1987-88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 20-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
METHADONE MAINTENANC	A&D 69	499,356	0	499,356	259.0
PREVENTION & E.I.	A&D 70	89,511	0	89,511	0.0
CIRT	A&D 71	221,458	0	221,458	14.0
NON-HOSP DRUG DETOX	A&D 73	20,440	0	20,440	2.0
Subtotal:	A&D	3,564,806	0	3,564,806	
<hr/>					
AGREEMENT TOTAL		\$18,691,522	0	\$18,691,522	

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 1
As Of: 10/28/88

1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 20-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
LOCAL ADMINISTRATION	LA 01	747,943	0	747,943	0.0
Subtotal:	LA	747,943	0	747,943	

CTS - CHILDREN	MED 22	425,804	0	425,804	129.0
COMM SUPPORT SERVICE	MED 23	4,091,240	0	4,091,240	1,176.0
COMM HOSPITAL SERVIC	MED 24	419,590	0	419,590	284.0
NON-HOSPITAL CRISIS	MED 25	1,155,064	0	1,155,064	2,951.0
CTS - ADULT	MED 27	22,250	0	22,250	14.0
RCF	MED 28	758,353	0	758,353	177.0
PRECOMMITMENT	MED 29	498,761	0	498,761	1,222.0
PSRB	MED 30	114,973	0	114,973	32.0
SEMI-INDEPENDENT LIV	MED 33	255,822	0	255,822	121.0
CPS PROJECT	MED 37	612,222	0	612,222	105.0
SUPPORTED EMPLOYMENT	MED 38	74,438	0	74,438	10.0
CSS-HOMELESS	MED 39	455,660	0	455,660	0.0
Subtotal:	MED	8,884,177	0	8,884,177	

ACTIVITY CENTER	DD 40	1,614,650	0	1,614,650	350.0
SHELTERED SERVICES P	DD 42	544,328	0	544,328	133.0
SUPPORTED WORK	DD 43	720,513	0	720,513	129.0
DD DIVERSION SERVICE	DD 44	55,514	0	55,514	0.0
SEMI-INDEPENDENT LIV	DD 47	184,103	3,533	187,636	9.6
CASE MANAGEMENT	DD 48	843,766	0	843,766	1,426.0
RES FACILITIES -	DD 50	4,655,162	-3,533	4,651,629	291.0
EMPLOYMENT TRANSPORT	DD 53	539,287	0	539,287	572.0
EARLY INTERVENTION	DD 55	1,070,932	0	1,070,932	309.0
DD SPECIAL PROJECTS	DD 57	8,438	0	8,438	0.0
Subtotal:	DD	10,236,693	0	10,236,693	

ALCOHOL RESIDENTIAL	A&D 61	522,539	0	522,539	97.0
DRUG RESIDENTIAL CAR	A&D 62	335,443	0	335,443	43.0
NON-HOSP ALC. DETOX	A&D 63	581,813	0	581,813	47.0
OUTPT ALCOHOL	A&D 64	753,983	0	753,983	646.0
OUTPT DRUG-FREE	A&D 65	620,197	0	620,197	333.0

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 2

As Of: 10/28/88

1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 20-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
METHADONE MAINTENANC	A&D 69	452,724	0	452,724	260.0
PREVENTION & E.I.	A&D 70	108,616	0	108,616	0.0
CIRT	A&D 71	225,876	0	225,876	14.0
NON-HOSP DRUG DETOX	A&D 73	24,758	0	24,758	2.0
Subtotal:	A&D	3,625,949	0	3,625,949	

AGREEMENT TOTAL	\$23,494,762	0	\$23,494,762
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OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A SUMMARY

Page: 1

As Of: 10/28/88

1987-88, 1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 20-R

Mental Health Division Service Elements	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
LOCAL ADMINISTRATION	LA 01	610,397	747,943	1,358,340
Subtotal: LA		610,397	747,943	1,358,340
CTS - CHILDREN	MED 22	314,653	425,804	740,457
COMM SUPPORT SERVICES	MED 23	3,897,890	4,091,240	7,989,130
COMM HOSPITAL SERVICES	MED 24	417,753	419,590	837,343
NON-HOSPITAL CRISIS SERVICES	MED 25	1,132,416	1,155,064	2,287,480
CTS - ADULT	MED 27	21,814	22,250	44,064
RCF	MED 28	800,565	758,353	1,558,918
PRECOMMITMENT	MED 29	488,981	498,761	987,742
PSRB	MED 30	113,129	114,973	228,102
SEMI-INDEPENDENT LIVING	MED 33	176,544	255,822	432,366
CPS PROJECT	MED 37	109,770	612,222	721,992
SUPPORTED EMPLOYMENT SERVICE	MED 38	8,332	74,438	82,770
CSS-HOMELESS	MED 39	79,839	455,660	535,499
Subtotal: MED		7,561,686	8,884,177	16,445,863
ACTIVITY CENTER	DD 40	1,528,827	1,614,650	3,143,477
SHELTERED SERVICES PROGRAM	DD 42	533,655	544,328	1,077,983
SUPPORTED WORK	DD 43	214,366	720,513	934,879
DD DIVERSION SERVICE	DD 44	55,315	55,514	110,829
SEMI-INDEPENDENT LIVING	DD 47	180,493	187,636	368,129
CASE MANAGEMENT	DD 48	375,138	843,766	1,218,904
RES FACILITIES	DD 50	2,843,264	4,651,629	7,494,893
EMPLOYMENT TRANSPORTATION	DD 53	401,443	539,287	940,730
EARLY INTERVENTION	DD 55	822,132	1,070,932	1,893,064
DD SPECIAL PROJECTS	DD 57	0	8,438	8,438
Subtotal: DD		6,954,633	10,236,693	17,191,326
ALCOHOL RESIDENTIAL CARE	A&D 61	512,269	522,539	1,034,808
DRUG RESIDENTIAL CARE	A&D 62	328,871	335,443	664,314
NON-HOSP ALC. DETOX	A&D 63	570,381	581,813	1,152,194
OUTPT ALCOHOL	A&D 64	745,648	753,983	1,499,631
OUTPT DRUG-FREE	A&D 65	576,872	620,197	1,197,069
METHADONE MAINTENANCE	A&D 69	499,356	452,724	952,080
PREVENTION & E.I.	A&D 70	89,511	108,616	198,127

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A SUMMARY

Page: 2
As Of: 10/28/88

1987-88,1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 20R

Mental Health Division Service Elements	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
CIRT	A&D 71	221,458	225,876	447,334
NON-HOSP DRUG DETOX	A&D 73	20,440	24,758	45,198
Subtotal: A&D		3,564,806	3,625,949	7,190,755
AGREEMENT TOTAL		\$18,691,522	23,494,762	\$42,186,284

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-B

Page: 1
As Of: 10/28/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 20-R

1987-88

Reimburse Source	MHD Service Element	Service Element #	Agreement Amount	Change	Revised Amount	Revised Units
MEDICAID	OUTPT ALCOHO	A&D 64	91,160	0	91,160	121.0
MEDICAID	OUTPT DRUG-F	A&D 65	78,151	0	78,151	103.0
MEDICAID	METHADONE MA	A&D 69	147,290	0	147,290	195.0
MEDICAID	CTS - CHILDR	MED 22	546,169	0	546,169	191.0
MEDICAID	COMM SUPPORT	MED 23	2,066,314	0	2,066,314	629.0
MEDICAID	NON-HOSPITAL	MED 25	87,680	0	87,680	228.0
MEDICAID	CTS - ADULT	MED 27	52,243	0	52,243	35.0
MEDICAID	SEMI-INDEPEN	MED 33	32,629	0	32,629	25.0
MEDICAID	CPS PROJECT	MED 37	89,854	0	89,854	45.0
	Subtotal:		3,191,490	0	3,191,490	
IDF	DUII DIV I	A&D 67	5,280	0	5,280	0.0
IDF	DUII DIV II	A&D 68	139,480	0	139,480	0.0
IDF	CONVICTED I	A&D 77	800	0	800	0.0
IDF	CONVICTED II	A&D 78	90,000	0	90,000	0.0
	Subtotal:		235,560	0	235,560	
AFC	DD NON-REL.	DD 58	218,710	0	218,710	106.0
AFC	DD RELATIVE	DD 59	76,490	0	76,490	37.0
AFC	AFC MED	MED 34	152,172	0	152,172	80.0
	Subtotal:		447,372	0	447,372	
START-UP	ACTIVITY CEN	DD 40	21,000	0	21,000	0.0
START-UP	SUPPORTED WO	DD 43	22,000	0	22,000	0.0
START-UP	RES. FACILIT	DD 50	124,411	0	124,411	0.0
START-UP	RCF	MED 28	2,399	0	2,399	0.0
START-UP	CPS PROJECT	MED 37	100,549	0	100,549	0.0
	Subtotal:		270,359	0	270,359	
AGREEMENT TOTAL			\$ 4,144,781	0	\$ 4,144,781	

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-B

Page: 1
As Of: 10/28/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 20-R

1988-89

Reimburse Source	MHD Service Element	Service Element #	Agreement Amount	Change	Revised Amount	Revised Units
MEDICAID	OUTPT ALCOHO	A&D 64	92,983	0	92,983	121.0
MEDICAID	OUTPT DRUG-F	A&D 65	79,714	0	79,714	103.0
MEDICAID	METHADONE MA	A&D 69	148,736	0	148,736	193.0
MEDICAID	CTS - CHILDR	MED 22	557,092	0	557,092	191.0
MEDICAID	COMM SUPPORT	MED 23	2,165,623	0	2,165,623	629.0
MEDICAID	NON-HOSPITAL	MED 25	89,434	0	89,434	228.0
MEDICAID	CTS - ADULT	MED 27	53,288	0	53,288	35.0
MEDICAID	SEMI-INDEPEN	MED 33	95,258	0	95,258	45.0
MEDICAID	CPS PROJECT	MED 37	265,057	0	265,057	45.0
	Subtotal:		3,547,185	0	3,547,185	
IDF	DUII DIV I	A&D 67	5,425	0	5,425	0.0
IDF	DUII DIV II	A&D 68	142,330	0	142,330	0.0
IDF	CONVICTED I	A&D 77	855	0	855	0.0
IDF	CONVICTED II	A&D 78	93,790	0	93,790	0.0
	Subtotal:		242,400	0	242,400	
AFC	DD NON-REL.	DD 58	211,680	0	211,680	106.0
AFC	DD RELATIVE	DD 59	68,880	0	68,880	37.0
AFC	AFC MED	MED 34	155,215	0	155,215	80.0
	Subtotal:		435,775	0	435,775	
START-UP	ACTIVITY CEN	DD 40	8,750	0	8,750	0.0
START-UP	SUPPORTED WO	DD 43	65,250	0	65,250	0.0
START-UP	RES. FACILIT	DD 50	274,200	0	274,200	0.0
START-UP	RCF	MED 28	0	0	0	0.0
START-UP	CPS PROJECT	MED 37	0	0	0	0.0
	Subtotal:		348,200	0	348,200	
AGREEMENT TOTAL			\$ 4,573,560	0	\$ 4,573,560	

OREGON STATE MENTAL HEALTH DIVISION
Agreement for Community Mental Health Services
PART I-B SUMMARY

Page: 1
As Of: 10/28/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 20-R

1987-88, 1988-89

Reimburs. Source	MHD Service Element	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
MEDICAID	OUTPT ALCOHO	A&D 64	91,160	92,983	184,143
MEDICAID	OUTPT DRUG-F	A&D 65	78,151	79,714	157,865
MEDICAID	METHADONE MA	A&D 69	147,290	148,736	296,026
MEDICAID	CTS - CHILDR	MED 22	546,169	557,092	1,103,261
MEDICAID	COMM SUPPORT	MED 23	2,066,314	2,165,623	4,231,937
MEDICAID	NON-HOSPITAL	MED 25	87,680	89,434	177,114
MEDICAID	CTS - ADULT	MED 27	52,243	53,288	105,531
MEDICAID	SEMI-INDEPEN	MED 33	32,629	95,258	127,887
MEDICAID	CPS PROJECT	MED 37	89,854	265,057	354,911
	Subtotal:		3,191,490	3,547,185	6,738,675
IDF	DUII DIV I	A&D 67	5,280	5,425	10,705
IDF	DUII DIV II	A&D 68	139,480	142,330	281,810
IDF	CONVICTED I	A&D 77	800	855	1,655
IDF	CONVICTED II	A&D 78	90,000	93,790	183,790
	Subtotal:		235,560	242,400	477,960
AFC	DD NON-REL.	DD 58	218,710	211,680	430,390
AFC	DD RELATIVE	DD 59	76,490	68,880	145,370
AFC	AFC MED	MED 34	152,172	155,215	307,387
	Subtotal:		447,372	435,775	883,147
START-UP	ACTIVITY CEN	DD 40	21,000	8,750	29,750
START-UP	SUPPORTED WO	DD 43	22,000	65,250	87,250
START-UP	RES. FACILIT	DD 50	124,411	274,200	398,611
START-UP	RCF	MED 28	2,399	0	2,399
START-UP	CPS PROJECT	MED 37	100,549	0	100,549
	Subtotal:		270,359	348,200	618,559
AGREEMENT TOTAL			\$ 4,144,781	4,573,560	\$ 8,718,341



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☒ Revenue
☐ Grant Funding
☒ Intergovernmental Agreement

Amendment # 21 to Contract # 101139R

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement
☐ Construction

Amendment # _____ to Contract # _____

Contact Person Susan Clark Phone 248-3691 Date 11-9-88Department Human Services Division Social Services Bldg/Room 160-6

Description of Contract Amendment #21 awards \$300,000 for a new Family Support Project to be provided by the DD Program Office. Revenue appropriated in bud mod DHS # .

RFP/BID # NA Date of RFP/BID _____ Exemption Exp. Date _____ORS/AR # _____ Contractor is ☐ MBE ☐ FBE ☐ QRFContractor Name State Mental Health DivisionMailing Address 2575 Bittern St. NE
Salem, Or. 97310Phone 373-7827

Employer ID# or SS# _____ Revenue

Effective Date July 1, 1988Termination Date June 30, 1989Original Contract Amount \$ 24,102,687Amount of Amendment \$ 300,000Total Amount of Agreement \$ 24,402,687
Appropriated in bud mod DHS # 15.

Required Signatures:

Payment Terms

- ☐ Lump Sum \$ _____
☒ Monthly \$ Allotment
☐ Other \$ _____

☐ Requirements contract-requisition required

Purchase Order No. _____

Department Head _____ Date _____

Purchasing Director _____ Date _____
(Type II Contracts Only)

County Counsel _____ Date _____

Budget Office _____ Date _____

County Executive/Sheriff _____ Date _____

TRANSACTION CODE	P.O.	AGENCY	PO DATE	ACCOUNTING PERIOD	BUDGET FY	ACTION					
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT	<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)					
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
		156	010	1210					Rev. Code 2605	\$ 75,100	
		156	010	1215					Rev. Code 2605	\$ 224,900	
										\$ -	
										\$	

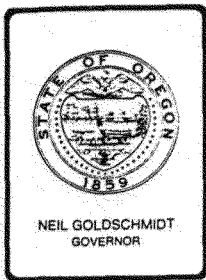
WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET



Department of Human Resources
MENTAL HEALTH DIVISION

2575 BITTERN STREET N.E., SALEM, OREGON 97310-0520

1987-89 INTERGOVERNMENTAL AGREEMENT

PART I: AMENDMENT # 21-Revised

AGREEMENT FINANCIAL SUMMARY

DATE ISSUED: October 31, 1988

AGREEMENT NUMBER: #26-001

AGREEMENT PERIOD: July 1, 1987 Through June 30, 1989

LOCAL GOVERNMENT UNIT: Multnomah County

426 SW Stark Street, 6th Floor

Portland, OR 97204

	<u>PART I-A</u>	<u>PART I-B</u>	<u>TOTAL</u>
1987-88:	<u>\$18,691,522</u>	<u>\$4,144,781</u>	<u>\$22,836,303</u>
1988-89:	<u>\$23,794,762</u>	<u>\$4,573,560</u>	<u>\$28,368,322</u>
		BIENNIAL TOTAL:	<u>\$51,204,625</u>

THIS AMENDMENT IS REFLECTED IN REVISIONS TO THE ATTACHED DOCUMENTS:

Part I - Notes and Special Conditions

Part I-A, 1988-89

Part III, DD 49

Part I - Notes & Special Conditions

Notes

This revised amendment includes an update to the Agreement total and to Parts I-A following revisions that have been made to Amendment #20. This amendment is otherwise unchanged. It awards \$300,000 in Developmental Disabilities Family Support (DD 49) funds in 1988-89, to develop and implement a pilot program providing assistance to families which have exceptional care giving requirements associated with having a member with developmental disabilities living at home. Activities required under this award began in July, 1988. The award is to reimburse the county for expenses already incurred and to continue services through June 30, 1989.

This award is based on the County's response and subsequent negotiations to the Division's "Request for Proposals from Counties and Eligible Organizations to Develop a Pilot Family Support Program for the Families of Persons with Developmental Disabilities".

This increases the 1987-89 Agreement to \$51,204,625.

Special Conditions

- 21.1 Family Support services shall be provided in accordance with Part III Service Requirements and Payment Procedures for Family Support-Pilot Programs, which is attached.
- 21.2 County shall use funds awarded in this amendment and staff FTE's allocated in the approved line-item budget required in #8 below solely for the Family Support pilot program. DD 49 funds shall not be commingled with any other program or service funding.
- 21.3 The community mental health program (CMHPs) must serve as the single point of entry for requests for Family Support services. The CMHP shall certify and refer for service all applicants eligible for DD services who meet the minimum service eligibility criteria set by the Family Support Program.
- 21.4 The County shall form a Project Advisory Committee comprised of parents, community mental health program representatives, service providers, and advocates to advise and make recommendations on priorities for service to families and on policies and procedures for implementing the Family Support concept. The county shall require the committee to seek the input of interested persons in making their recommendations.
- 21.5 The County shall develop standards for prioritizing which families will be enrolled in the service, with advice from its Program Advisory Committee, and approval from the Developmental Disabilities Council and Mental Health Division. Such consideration shall be based on relative need for the services.

Multnomah County
#26-001, Amendment #21-Revised
October 31, 1988

- 21.6 The County must ensure that federal, state, and local sources of payment for services to each family are used prior to utilizing DD 49 funds for the same services and that the DD 49 funds do not supplant other available fund sources.
- 21.7 Families may not be required to pay for DD 49 services. Eligibility for services, including payments to or on behalf of families, will be determined without either applying a standard means test or requiring any other written family financial statement.
- 21.8 DD 49 expenditures must be in accordance with a line-item budget to be submitted by the County and approved by the Division. However, transfers of up to 15% may be made from Personal Services; Services & Supplies; and Capital Outlay without prior approval. Transfers which exceed 15%, and all transfers to Capital Outlay, must be prior-approved by the Division.
- 21.9 The County shall negotiate the content and methodology of financial reports and Pilot Project Progress Reports required in Part III to the satisfaction of the Assistant Administrator for Programs for the Developmentally Disabled.
- 21.10 In addition to the annual reports, the County must participate in an external evaluation of the impact and effectiveness of the DD 49 project. Participation includes but is not limited to: furnishing all readily available data allowable within statutory and regulatory limits governing confidentiality; granting permission for staff and clients to be interviewed and/or respond to questionnaires; and participating in other evaluation activities as may reasonably be required by the Division.
- 21.11 Standardized expenditure limitations may not be established for participating families.
- 21.12 Staffing of the DD 49 services must be sufficient to ensure that the caseloads of Family Consultants or primary family service workers employed in the project do not exceed a 1:30 ratio.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSED THIS AMENDMENT TO BE EXECUTED BY THEIR AUTHORIZED OFFICERS.

By _____ Date _____
Gladys McCoy
Multnomah County Chair

By _____ Date _____
Dan Barker
Manager, Community Contracts Section
State Mental Health Division

APPROVED AS TO FORM:
Laurence Kressel, Multnomah County Counsel

By _____ Date _____
Deputy County Counsel

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 1

As Of: 10/28/88

1987-88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 21-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
LOCAL ADMINISTRATION	LA 01	610,397	0	610,397	0.0
Subtotal:	LA	610,397	0	610,397	

CTS - CHILDREN	MED 22	314,653	0	314,653	99.0
COMM SUPPORT SERVICE	MED 23	3,897,890	0	3,897,890	1,176.0
COMM HOSPITAL SERVIC	MED 24	417,753	0	417,753	284.0
NON-HOSPITAL CRISIS	MED 25	1,132,416	0	1,132,416	2,951.0
CTS - ADULT	MED 27	21,814	0	21,814	14.0
RCF	MED 28	800,565	0	800,565	197.0
PRECOMMITMENT	MED 29	488,981	0	488,981	1,222.0
PSRB	MED 30	113,129	0	113,129	32.0
SEMI-INDEPENDENT LIV	MED 33	176,544	0	176,544	96.0
CPS PROJECT	MED 37	109,770	0	109,770	105.0
SUPPORTED EMPLOYMENT	MED 38	8,332	0	8,332	10.0
CSS-HOMELESS	MED 39	79,839	0	79,839	0.0
Subtotal:	MED	7,561,686	0	7,561,686	

ACTIVITY CENTER	DD 40	1,528,827	0	1,528,827	348.0
SHELTERED SERVICES P	DD 42	533,655	0	533,655	133.0
SUPPORTED WORK	DD 43	214,366	0	214,366	72.0
DD DIVERSION SERVICE	DD 44	55,315	0	55,315	0.0
SEMI-INDEPENDENT LIV	DD 47	180,493	0	180,493	9.4
CASE MANAGEMENT	DD 48	375,138	0	375,138	1,376.0
FAMILY SUPPORT SERVI	DD 49	0	0	0	0.0
RES FACILITIES	DD 50	2,843,264	0	2,843,264	239.0
EMPLOYMENT TRANSPORT	DD 53	401,443	0	401,443	518.0
EARLY INTERVENTION	DD 55	822,132	0	822,132	246.0
DD SPECIAL PROJECTS	DD 57	0	0	0	0.0
Subtotal:	DD	6,954,633	0	6,954,633	

ALCOHOL RESIDENTIAL	A&D 61	512,269	0	512,269	97.0
DRUG RESIDENTIAL CAR	A&D 62	328,871	0	328,871	43.0
NON-HOSP ALC. DETOX	A&D 63	570,381	0	570,381	47.0
OUTPT ALCOHOL	A&D 64	745,648	0	745,648	646.0

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 2

As Of: 10/28/88

1987-88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 21-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
OUTPT DRUG-FREE	A&D 65	576,872	0	576,872	333.0
METHADONE MAINTENANC	A&D 69	499,356	0	499,356	259.0
PREVENTION & E.I.	A&D 70	89,511	0	89,511	0.0
CIRT	A&D 71	221,458	0	221,458	14.0
NON-HOSP DRUG DETOX	A&D 73	20,440	0	20,440	2.0
Subtotal:	A&D	3,564,806	0	3,564,806	
<hr/>					
AGREEMENT TOTAL		\$18,691,522	0	\$18,691,522	

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 1
As Of: 10/28/88

1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 21-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
LOCAL ADMINISTRATION	LA 01	747,943	0	747,943	0.0
Subtotal:	LA	747,943	0	747,943	

CTS - CHILDREN	MED 22	425,804	0	425,804	129.0
COMM SUPPORT SERVICE	MED 23	4,091,240	0	4,091,240	1,176.0
COMM HOSPITAL SERVIC	MED 24	419,590	0	419,590	284.0
NON-HOSPITAL CRISIS	MED 25	1,155,064	0	1,155,064	2,951.0
CTS - ADULT	MED 27	22,250	0	22,250	14.0
RCF	MED 28	758,353	0	758,353	177.0
PRECOMMITMENT	MED 29	498,761	0	498,761	1,222.0
PSRB	MED 30	114,973	0	114,973	32.0
SEMI-INDEPENDENT LIV	MED 33	255,822	0	255,822	121.0
CPS PROJECT	MED 37	612,222	0	612,222	105.0
SUPPORTED EMPLOYMENT	MED 38	74,438	0	74,438	10.0
CSS-HOMELESS	MED 39	455,660	0	455,660	0.0
Subtotal:	MED	8,884,177	0	8,884,177	

ACTIVITY CENTER	DD 40	1,614,650	0	1,614,650	350.0
SHELTERED SERVICES P	DD 42	544,328	0	544,328	133.0
SUPPORTED WORK	DD 43	720,513	0	720,513	129.0
DD DIVERSION SERVICE	DD 44	55,514	0	55,514	0.0
SEMI-INDEPENDENT LIV	DD 47	187,636	0	187,636	9.6
CASE MANAGEMENT	DD 48	843,766	0	843,766	1,426.0
FAMILY SUPPORT SERVI	DD 49	0	300,000	300,000	0.0
RES FACILITIES	DD 50	4,651,629	0	4,651,629	291.0
EMPLOYMENT TRANSPORT	DD 53	539,287	0	539,287	572.0
EARLY INTERVENTION	DD 55	1,070,932	0	1,070,932	309.0
DD SPECIAL PROJECTS	DD 57	8,438	0	8,438	0.0
Subtotal:	DD	10,236,693	300,000	10,536,693	

ALCOHOL RESIDENTIAL	A&D 61	522,539	0	522,539	97.0
DRUG RESIDENTIAL CAR	A&D 62	335,443	0	335,443	43.0
NON-HOSP ALC. DETOX	A&D 63	581,813	0	581,813	47.0
OUTPT ALCOHOL	A&D 64	753,983	0	753,983	646.0

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 2

As Of: 10/28/88

1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 21-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
OUTPT DRUG-FREE	A&D 65	620,197	0	620,197	333.0
METHADONE MAINTENANC	A&D 69	452,724	0	452,724	260.0
PREVENTION & E.I.	A&D 70	108,616	0	108,616	0.0
CIRT	A&D 71	225,876	0	225,876	14.0
NON-HOSP DRUG DETOX	A&D 73	24,758	0	24,758	2.0
Subtotal:	A&D	3,625,949	0	3,625,949	
<hr/>					
AGREEMENT TOTAL		\$23,494,762	300,000	\$23,794,762	

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A SUMMARY

Page: 1

As Of: 10/28/88

1987-88, 1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 21-R

Mental Health Division Service Elements	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
LOCAL ADMINISTRATION	LA 01	610,397	747,943	1,358,340
Subtotal: LA		610,397	747,943	1,358,340
CTS - CHILDREN	MED 22	314,653	425,804	740,457
COMM SUPPORT SERVICES	MED 23	3,897,890	4,091,240	7,989,130
COMM HOSPITAL SERVICES	MED 24	417,753	419,590	837,343
NON-HOSPITAL CRISIS SERVICES	MED 25	1,132,416	1,155,064	2,287,480
CTS - ADULT	MED 27	21,814	22,250	44,064
RCF	MED 28	800,565	758,353	1,558,918
PRECOMMITMENT	MED 29	488,981	498,761	987,742
PSRB	MED 30	113,129	114,973	228,102
SEMI-INDEPENDENT LIVING	MED 33	176,544	255,822	432,366
CPS PROJECT	MED 37	109,770	612,222	721,992
SUPPORTED EMPLOYMENT SERVICE	MED 38	8,332	74,438	82,770
CSS-HOMELESS	MED 39	79,839	455,660	535,499
Subtotal: MED		7,561,686	8,884,177	16,445,863
ACTIVITY CENTER	DD 40	1,528,827	1,614,650	3,143,477
SHELTERED SERVICES PROGRAM	DD 42	533,655	544,328	1,077,983
SUPPORTED WORK	DD 43	214,366	720,513	934,879
DD DIVERSION SERVICE	DD 44	55,315	55,514	110,829
SEMI-INDEPENDENT LIVING	DD 47	180,493	187,636	368,129
CASE MANAGEMENT	DD 48	375,138	843,766	1,218,904
FAMILY SUPPORT SERVICES	DD 49	0	300,000	300,000
RES FACILITIES	DD 50	2,843,264	4,651,629	7,494,893
EMPLOYMENT TRANSPORTATION	DD 53	401,443	539,287	940,730
EARLY INTERVENTION	DD 55	822,132	1,070,932	1,893,064
DD SPECIAL PROJECTS	DD 57	0	8,438	8,438
Subtotal: DD		6,954,633	10,536,693	17,491,326
ALCOHOL RESIDENTIAL CARE	A&D 61	512,269	522,539	1,034,808
DRUG RESIDENTIAL CARE	A&D 62	328,871	335,443	664,314
NON-HOSP ALC. DETOX	A&D 63	570,381	581,813	1,152,194
OUTPT ALCOHOL	A&D 64	745,648	753,983	1,499,631
OUTPT DRUG-FREE	A&D 65	576,872	620,197	1,197,069
METHADONE MAINTENANCE	A&D 69	499,356	452,724	952,080

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A SUMMARY

Page: 2
As Of: 10/28/88

1987-88, 1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 21-R

Mental Health Division Service Elements	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
PREVENTION & E.I.	A&D 70	89,511	108,616	198,127
CIRT	A&D 71	221,458	225,876	447,334
NON-HOSP DRUG DETOX	A&D 73	20,440	24,758	45,198
Subtotal: A&D		3,564,806	3,625,949	7,190,755
AGREEMENT TOTAL		\$18,691,522	23,794,762	\$42,486,284

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-B

Page: 1
As Of: 10/28/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 21-R

1987-88

Reimburse Source	MHD Service Element	Service Element #	Agreement Amount	Change	Revised Amount	Revised Units
MEDICAID	OUTPT ALCOHO	A&D 64	91,160	0	91,160	121.0
MEDICAID	OUTPT DRUG-F	A&D 65	78,151	0	78,151	103.0
MEDICAID	METHADONE MA	A&D 69	147,290	0	147,290	195.0
MEDICAID	CTS - CHILDR	MED 22	546,169	0	546,169	191.0
MEDICAID	COMM SUPPORT	MED 23	2,066,314	0	2,066,314	629.0
MEDICAID	NON-HOSPITAL	MED 25	87,680	0	87,680	228.0
MEDICAID	CTS - ADULT	MED 27	52,243	0	52,243	35.0
MEDICAID	SEMI-INDEPEN	MED 33	32,629	0	32,629	25.0
MEDICAID	CPS PROJECT	MED 37	89,854	0	89,854	45.0
	Subtotal:		3,191,490	0	3,191,490	
IDF	DUII DIV I	A&D 67	5,280	0	5,280	0.0
IDF	DUII DIV II	A&D 68	139,480	0	139,480	0.0
IDF	CONVICTED I	A&D 77	800	0	800	0.0
IDF	CONVICTED II	A&D 78	90,000	0	90,000	0.0
	Subtotal:		235,560	0	235,560	
AFC	DD NON-REL.	DD 58	218,710	0	218,710	106.0
AFC	DD RELATIVE	DD 59	76,490	0	76,490	37.0
AFC	AFC MED	MED 34	152,172	0	152,172	80.0
	Subtotal:		447,372	0	447,372	
START-UP	ACTIVITY CEN	DD 40	21,000	0	21,000	0.0
START-UP	SUPPORTED WO	DD 43	22,000	0	22,000	0.0
START-UP	RES. FACILIT	DD 50	124,411	0	124,411	0.0
START-UP	RCF	MED 28	2,399	0	2,399	0.0
START-UP	CPS PROJECT	MED 37	100,549	0	100,549	0.0
	Subtotal:		270,359	0	270,359	
AGREEMENT TOTAL			\$ 4,144,781	0	\$ 4,144,781	

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-B

Page: 1
As Of: 10/28/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 21-R

1988-89

Reimburse Source	MHD Service Element	Service Element #	Agreement Amount	Change	Revised Amount	Revised Units
MEDICAID	OUTPT ALCOHO	A&D 64	92,983	0	92,983	121.0
MEDICAID	OUTPT DRUG-F	A&D 65	79,714	0	79,714	103.0
MEDICAID	METHADONE MA	A&D 69	148,736	0	148,736	193.0
MEDICAID	CTS - CHILDR	MED 22	557,092	0	557,092	191.0
MEDICAID	COMM SUPPORT	MED 23	2,165,623	0	2,165,623	629.0
MEDICAID	NON-HOSPITAL	MED 25	89,434	0	89,434	228.0
MEDICAID	CTS - ADULT	MED 27	53,288	0	53,288	35.0
MEDICAID	SEMI-INDEPEN	MED 33	95,258	0	95,258	45.0
MEDICAID	CPS PROJECT	MED 37	265,057	0	265,057	45.0
	Subtotal:		3,547,185	0	3,547,185	
IDF	DUII DIV I	A&D 67	5,425	0	5,425	0.0
IDF	DUII DIV II	A&D 68	142,330	0	142,330	0.0
IDF	CONVICTED I	A&D 77	855	0	855	0.0
IDF	CONVICTED II	A&D 78	93,790	0	93,790	0.0
	Subtotal:		242,400	0	242,400	
AFC	DD NON-REL.	DD 58	211,680	0	211,680	106.0
AFC	DD RELATIVE	DD 59	68,880	0	68,880	37.0
AFC	AFC MED	MED 34	155,215	0	155,215	80.0
	Subtotal:		435,775	0	435,775	
START-UP	ACTIVITY CEN	DD 40	8,750	0	8,750	0.0
START-UP	SUPPORTED WO	DD 43	65,250	0	65,250	0.0
START-UP	RES. FACILIT	DD 50	274,200	0	274,200	0.0
START-UP	RCF	MED 28	0	0	0	0.0
START-UP	CPS PROJECT	MED 37	0	0	0	0.0
	Subtotal:		348,200	0	348,200	
AGREEMENT TOTAL			\$ 4,573,560	0	\$ 4,573,560	

OREGON STATE MENTAL HEALTH DIVISION
Agreement for Community Mental Health Services
PART I-B SUMMARY

Page: 1
As Of:10/28/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 21-R

1987-88,1988-89

Reimburs. Source	MHD Service Element	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
MEDICAID	OUTPT ALCOHO	A&D 64	91,160	92,983	184,143
MEDICAID	OUTPT DRUG-F	A&D 65	78,151	79,714	157,865
MEDICAID	METHADONE MA	A&D 69	147,290	148,736	296,026
MEDICAID	CTS - CHILDR	MED 22	546,169	557,092	1,103,261
MEDICAID	COMM SUPPORT	MED 23	2,066,314	2,165,623	4,231,937
MEDICAID	NON-HOSPITAL	MED 25	87,680	89,434	177,114
MEDICAID	CTS - ADULT	MED 27	52,243	53,288	105,531
MEDICAID	SEMI-INDEPEN	MED 33	32,629	95,258	127,887
MEDICAID	CPS PROJECT	MED 37	89,854	265,057	354,911
	Subtotal:		3,191,490	3,547,185	6,738,675
IDF	DUII DIV I	A&D 67	5,280	5,425	10,705
IDF	DUII DIV II	A&D 68	139,480	142,330	281,810
IDF	CONVICTED I	A&D 77	800	855	1,655
IDF	CONVICTED II	A&D 78	90,000	93,790	183,790
	Subtotal:		235,560	242,400	477,960
AFC	DD NON-REL.	DD 58	218,710	211,680	430,390
AFC	DD RELATIVE	DD 59	76,490	68,880	145,370
AFC	AFC MED	MED 34	152,172	155,215	307,387
	Subtotal:		447,372	435,775	883,147
START-UP	ACTIVITY CEN	DD 40	21,000	8,750	29,750
START-UP	SUPPORTED WO	DD 43	22,000	65,250	87,250
START-UP	RES. FACILIT	DD 50	124,411	274,200	398,611
START-UP	RCF	MED 28	2,399	0	2,399
START-UP	CPS PROJECT	MED 37	100,549	0	100,549
	Subtotal:		270,359	348,200	618,559
AGREEMENT TOTAL			\$ 4,144,781	4,573,560	\$ 8,718,341

MENTAL HEALTH DIVISION
1987-89 Intergovernmental Agreement/Contract, Part III
Service Requirements and Payment Procedures

Service Name: FAMILY SUPPORT - PILOT PROGRAMS

Service I.D. Code: DD 49

I. Service Description

Family Support services are pilot programs to develop, field test, modify and evaluate a variety of mechanisms for the delivery of comprehensive supports to families which have exceptional care giving requirements associated with having a member with developmental disabilities who lives at home. Services include:

- o Prioritization and enrollment of developmentally disabled clients and their family members who require the service;
- o Preparation of a Family Support Plan for each client and family to be served;
- o Assistance to families with problems of adjustment to the developmentally disabled person's needs;
- o Assistance to families in locating, and arranging for needed services;
- o Assistance to agencies and groups to develop specialized resources for families or to improve their access and services to families;
- o Development and coordination of networks of family members such as for support groups;
- o Consultation and training to increase family care-giving capacity and independence.
- o Financial assistance directly to families to offset part or all of the costs of services in a Family Support Plan. Services eligible for financial assistance include: adaptive equipment and clothing, transportation, medical/dental services and supplies, medication, home health and attendant care, special diets, home barrier removal, respite care, in-home training, recreation services, counseling, and other expenses related to the effects of the disability on the person and family. Services may be directed, as appropriate, to either the eligible person or eligible family members.

MHD 1987-89 Part III
DD 49 - Family Support - Pilot Programs

II. Performance Requirements

100% of clients must be persons with developmental disabilities or their family members. The developmentally disabled person must reside with the family or be returning to such residence as part of their service plan.

Family Support Plans must be written to comply with Public Law 100-146 requirements for Individual Habilitation Plans for each client/family served in the program.

III. Special Reporting Requirements

CPMS: Completion of the special CPMS form for DD Family Support services, following instructions issued by the Division.

Financial Report: Semiannual report of actual revenues and expenditures in a format and with a level of detail prescribed by the Division. Reports for July - December are due no later than March 30, and for January - June no later than September 30.

Annual Pilot Project Progress Report.

IV. Payment Procedures

Payment is based on reimbursement of actual allowable expenditures resulting from delivery of the services as specified above, except that the total reimbursement will not exceed the dollar amount shown in Part I of this agreement for each fiscal year.

Funds will be disbursed through monthly allotments which may be adjusted by the Division based on underexpenditures identified in the first semiannual financial report for each fiscal year. The Division will consider County/Direct Contractor's projected cash requirements for the second half of the fiscal year prior to making any adjustments based on underexpenditures. The Division may also adjust allotments to advance funds to meet cash requirements of the pilot programs.

Final payment is based on actual allowable expenditures as reported in semiannual financial reports.



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I	TYPE II
<input type="checkbox"/> Professional Services under \$10,000 <input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Grant Funding <input checked="" type="checkbox"/> Intergovernmental Agreement	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction

Amendment # 22 to Contract # 101139R

Amendment # _____ to Contract # _____

Contact Person Susan Clark Phone 248-3691 Date 11-9-88

Department Human Services Division Social Services Bldg/Room 160-6

Description of Contract Amendment #22 transfers revenue between MED service elements per County's request. No net revenue impact.

RFP/BID # NA Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is ☐ MBE ☐ FBE ☐ QRF

Contractor Name State Mental Health Division

Mailing Address 2575 Bittern St. NE
Salem, Or. 97310

Phone 373-7827

Employer ID# or SS# Revenue

Effective Date July 1, 1988

Termination Date June 30, 1989

Original Contract Amount \$ 24,402,687

Amount of Amendment \$ 0

Total Amount of Agreement \$ 24,402,687

Payment Terms

☐ Lump Sum \$ _____
☒ Monthly \$ Allotment
☐ Other \$ _____

☐ Requirements contract-requisition required

Purchase Order No. _____

Required Signatures:

Department Head _____ Date _____

Purchasing Director _____ Date _____

(Type II Contracts Only)

County Counsel _____ Date _____

Budget Office _____ Date _____

County Executive/Sheriff _____ Date _____

TRANSACTION CODE	P.O.	AGENCY	PO DATE	ACCOUNTING PERIOD	BUDGET FY	ACTION					
VENDOR CODE	VENDOR NAME	TOTAL AMOUNT	\$								
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC DE
	N/A	NO	NET	IMPACT						\$	
										\$	
										\$	
										\$	

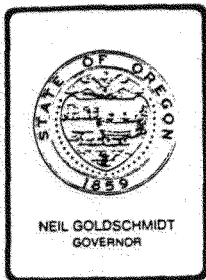
PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET



Department of Human Resources
MENTAL HEALTH DIVISION

2575 BITTERN STREET N.E., SALEM, OREGON 97310-0520

1987-89 INTERGOVERNMENTAL AGREEMENT

PART I: AMENDMENT # 22-Revised

AGREEMENT FINANCIAL SUMMARY

DATE ISSUED: October 31, 1988

AGREEMENT NUMBER: 26-001

AGREEMENT PERIOD: July 1, 1987 Through June 30, 1989

LOCAL GOVERNMENT UNIT: Multnomah County

426 SW Stark Street, 6th Floor

Portland, OR 97204

	<u>PART I-A</u>	<u>PART I-B</u>	<u>TOTAL</u>
1987-88:	<u>\$18,691,522</u>	<u>\$4,144,781</u>	<u>\$22,836,303</u>
1988-89:	<u>\$23,794,762</u>	<u>\$4,573,560</u>	<u>\$28,368,322</u>
		BIENNIAL TOTAL:	<u><u>\$51,204,625</u></u>

THIS AMENDMENT IS REFLECTED IN REVISIONS TO THE ATTACHED DOCUMENTS:

Part I - Notes

Part I-A, 1987-88 and 1988-89

Part I-B, 1987-88 and 1988-89

14c-6
6-30-88

MHD/CCS#0356

Multnomah County
#26-001, Amendment #22-Revised
October 31, 1988

Part I - Notes

This revised amendment includes an update to the Agreement total, and to Parts I-A that are based on the revisions that have been made to Amendments #20 and #21. This amendment is otherwise unchanged. It transfers Part I-A funding and Title XIX limitation in both 1987-88 and 1988-89, and adjusts service units accordingly. The action is taken in acknowledgment of transfers announced and requested by the county in March and September 1988, which were not completed until now due to a processing error in the Division.

The 1987-89 Agreement amount is not changed by these transfers. It remains \$51,204,625 as reflected in Amendment #21-Revised.

Mult(10/31/88)

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSED THIS AMENDMENT TO BE EXECUTED BY THEIR AUTHORIZED OFFICERS.

By _____ Date _____
Gladys McCoy
Multnomah County Chair

By _____ Date _____
Dan Barker
Manager, Community Contracts Section
State Mental Health Division

APPROVED AS TO FORM:
Laurence Kressel, Multnomah County Counsel

By _____ Date _____
Deputy County Counsel

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 1

As Of: 10/28/88

1987-88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 22-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
LOCAL ADMINISTRATION	LA 01	610,397	0	610,397	0.0
Subtotal:	LA	610,397	0	610,397	
CTS - CHILDREN	MED 22	314,653	0	314,653	99.0
COMM SUPPORT SERVICE	MED 23	3,897,890	-226,669	3,671,221	1,093.0
COMM HOSPITAL SERVIC	MED 24	417,753	0	417,753	284.0
NON-HOSPITAL CRISIS	MED 25	1,132,416	85,080	1,217,496	3,171.0
CTS - ADULT	MED 27	21,814	0	21,814	14.0
RCF	MED 28	800,565	0	800,565	197.0
PRECOMMITMENT	MED 29	488,981	141,589	630,570	1,576.0
PSRB	MED 30	113,129	0	113,129	32.0
SEMI-INDEPENDENT LIV	MED 33	176,544	0	176,544	96.0
CPS PROJECT	MED 37	109,770	0	109,770	105.0
SUPPORTED EMPLOYMENT	MED 38	8,332	0	8,332	10.0
CSS-HOMELESS	MED 39	79,839	0	79,839	0.0
Subtotal:	MED	7,561,686	0	7,561,686	
ACTIVITY CENTER	DD 40	1,528,827	0	1,528,827	348.0
SHELTERED SERVICES P	DD 42	533,655	0	533,655	133.0
SUPPORTED WORK	DD 43	214,366	0	214,366	72.0
DD DIVERSION SERVICE	DD 44	55,315	0	55,315	0.0
SEMI-INDEPENDENT LIV	DD 47	180,493	0	180,493	9.4
CASE MANAGEMENT	DD 48	375,138	0	375,138	1,376.0
FAMILY SUPPORT SERVI	DD 49	0	0	0	0.0
RES FACILITIES	DD 50	2,843,264	0	2,843,264	239.0
EMPLOYMENT TRANSPORT	DD 53	401,443	0	401,443	518.0
EARLY INTERVENTION	DD 55	822,132	0	822,132	246.0
DD SPECIAL PROJECTS	DD 57	0	0	0	0.0
Subtotal:	DD	6,954,633	0	6,954,633	
ALCOHOL RESIDENTIAL	A&D 61	512,269	0	512,269	97.0
DRUG RESIDENTIAL CAR	A&D 62	328,871	0	328,871	43.0
NON-HOSP ALC. DETOX	A&D 63	570,381	0	570,381	47.0
OUTPT ALCOHOL	A&D 64	745,648	0	745,648	646.0

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 2

As Of: 10/28/88

1987-88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 22-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
OUTPT DRUG-FREE	A&D 65	576,872	0	576,872	333.0
METHADONE MAINTENANC	A&D 69	499,356	0	499,356	259.0
PREVENTION & E.I.	A&D 70	89,511	0	89,511	0.0
CIRT	A&D 71	221,458	0	221,458	14.0
NON-HOSP DRUG DETOX	A&D 73	20,440	0	20,440	2.0
Subtotal:	A&D	3,564,806	0	3,564,806	

AGREEMENT TOTAL

\$18,691,522

0

\$18,691,522

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 1
As Of: 10/28/88

1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 22-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
LOCAL ADMINISTRATION	LA 01	747,943	0	747,943	0.0
Subtotal:	LA	747,943	0	747,943	
CTS - CHILDREN	MED 22	425,804	0	425,804	129.0
COMM SUPPORT SERVICE	MED 23	4,091,240	-246,363	3,844,877	1,088.0
COMM HOSPITAL SERVIC	MED 24	419,590	0	419,590	284.0
NON-HOSPITAL CRISIS	MED 25	1,155,064	86,781	1,241,845	3,171.0
CTS - ADULT	MED 27	22,250	0	22,250	14.0
RCF	MED 28	758,353	0	758,353	177.0
PRECOMMITMENT	MED 29	498,761	144,421	643,182	1,576.0
PSRB	MED 30	114,973	0	114,973	32.0
SEMI-INDEPENDENT LIV	MED 33	255,822	15,161	270,983	126.0
CPS PROJECT	MED 37	612,222	0	612,222	105.0
SUPPORTED EMPLOYMENT	MED 38	74,438	0	74,438	10.0
CSS-HOMELESS	MED 39	455,660	0	455,660	0.0
Subtotal:	MED	8,884,177	0	8,884,177	
ACTIVITY CENTER	DD 40	1,614,650	0	1,614,650	350.0
SHELTERED SERVICES P	DD 42	544,328	0	544,328	133.0
SUPPORTED WORK	DD 43	720,513	0	720,513	129.0
DD DIVERSION SERVICE	DD 44	55,514	0	55,514	0.0
SEMI-INDEPENDENT LIV	DD 47	187,636	0	187,636	9.6
CASE MANAGEMENT	DD 48	843,766	0	843,766	1,426.0
FAMILY SUPPORT SERVI	DD 49	300,000	0	300,000	0.0
RES FACILITIES	DD 50	4,651,629	0	4,651,629	291.0
EMPLOYMENT TRANSPORT	DD 53	539,287	0	539,287	572.0
EARLY INTERVENTION	DD 55	1,070,932	0	1,070,932	309.0
DD SPECIAL PROJECTS	DD 57	8,438	0	8,438	0.0
Subtotal:	DD	10,536,693	0	10,536,693	
ALCOHOL RESIDENTIAL	A&D 61	522,539	0	522,539	97.0
DRUG RESIDENTIAL CAR	A&D 62	335,443	0	335,443	43.0
NON-HOSP ALC. DETOX	A&D 63	581,813	0	581,813	47.0
OUTPT ALCOHOL	A&D 64	753,983	0	753,983	646.0

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 2
As Of: 10/28/88

1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 22-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
OUTPT DRUG-FREE	A&D 65	620,197	0	620,197	333.0
METHADONE MAINTENANC	A&D 69	452,724	0	452,724	260.0
PREVENTION & E.I.	A&D 70	108,616	0	108,616	0.0
CIRT	A&D 71	225,876	0	225,876	14.0
NON-HOSP DRUG DETOX	A&D 73	24,758	0	24,758	2.0
Subtotal:	A&D	3,625,949	0	3,625,949	

AGREEMENT TOTAL

\$23,794,762

0

\$23,794,762

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A SUMMARY

Page: 1
As Of: 10/28/88

1987-88,1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 22-R

Mental Health Division Service Elements	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
LOCAL ADMINISTRATION	LA 01	610,397	747,943	1,358,340
Subtotal: LA		610,397	747,943	1,358,340
CTS - CHILDREN	MED 22	314,653	425,804	740,457
COMM SUPPORT SERVICES	MED 23	3,671,221	3,844,877	7,516,098
COMM HOSPITAL SERVICES	MED 24	417,753	419,590	837,343
NON-HOSPITAL CRISIS SERVICES	MED 25	1,217,496	1,241,845	2,459,341
CTS - ADULT	MED 27	21,814	22,250	44,064
RCF	MED 28	800,565	758,353	1,558,918
PRECOMMITMENT	MED 29	630,570	643,182	1,273,752
PSRB	MED 30	113,129	114,973	228,102
SEMI-INDEPENDENT LIVING	MED 33	176,544	270,983	447,527
CPS PROJECT	MED 37	109,770	612,222	721,992
SUPPORTED EMPLOYMENT SERVICE	MED 38	8,332	74,438	82,770
CSS-HOMELESS	MED 39	79,839	455,660	535,499
Subtotal: MED		7,561,686	8,884,177	16,445,863
ACTIVITY CENTER	DD 40	1,528,827	1,614,650	3,143,477
SHELTERED SERVICES PROGRAM	DD 42	533,655	544,328	1,077,983
SUPPORTED WORK	DD 43	214,366	720,513	934,879
DD DIVERSION SERVICE	DD 44	55,315	55,514	110,829
SEMI-INDEPENDENT LIVING	DD 47	180,493	187,636	368,129
CASE MANAGEMENT	DD 48	375,138	843,766	1,218,904
FAMILY SUPPORT SERVICES	DD 49	0	300,000	300,000
RES FACILITIES	DD 50	2,843,264	4,651,629	7,494,893
EMPLOYMENT TRANSPORTATION	DD 53	401,443	539,287	940,730
EARLY INTERVENTION	DD 55	822,132	1,070,932	1,893,064
DD SPECIAL PROJECTS	DD 57	0	8,438	8,438
Subtotal: DD		6,954,633	10,536,693	17,491,326
ALCOHOL RESIDENTIAL CARE	A&D 61	512,269	522,539	1,034,808
DRUG RESIDENTIAL CARE	A&D 62	328,871	335,443	664,314
NON-HOSP ALC. DETOX	A&D 63	570,381	581,813	1,152,194
OUTPT ALCOHOL	A&D 64	745,648	753,983	1,499,631
OUTPT DRUG-FREE	A&D 65	576,872	620,197	1,197,069
METHADONE MAINTENANCE	A&D 69	499,356	452,724	952,080

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A SUMMARY

Page: 2
As Of: 10/28/88

1987-88, 1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 22-R

Mental Health Division Service Elements	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
PREVENTION & E.I.	A&D 70	89,511	108,616	198,127
CIRT	A&D 71	221,458	225,876	447,334
NON-HOSP DRUG DETOX	A&D 73	20,440	24,758	45,198
Subtotal: A&D		3,564,806	3,625,949	7,190,755
AGREEMENT TOTAL		\$18,691,522	23,794,762	\$42,486,284

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-B

Page: 1
As Of: 10/28/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 22-R

1987-88

Reimburse Source	MHD Service Element	Service Element #	Agreement Amount	Change	Revised Amount	Revised Units
MEDICAID	OUTPT ALCOHO	A&D 64	91,160	0	91,160	121.0
MEDICAID	OUTPT DRUG-F	A&D 65	78,151	0	78,151	103.0
MEDICAID	METHADONE MA	A&D 69	147,290	0	147,290	195.0
MEDICAID	CTS - CHILDR	MED 22	546,169	0	546,169	191.0
MEDICAID	COMM SUPPORT	MED 23	2,066,314	5,559	2,071,873	625.0
MEDICAID	NON-HOSPITAL	MED 25	87,680	-8,832	78,848	205.0
MEDICAID	CTS - ADULT	MED 27	52,243	3,273	55,516	36.0
MEDICAID	SEMI-INDEPEN	MED 33	32,629	0	32,629	25.0
MEDICAID	CPS PROJECT	MED 37	89,854	0	89,854	45.0
	Subtotal:		3,191,490	0	3,191,490	
IDF	DUII DIV I	A&D 67	5,280	0	5,280	0.0
IDF	DUII DIV II	A&D 68	139,480	0	139,480	0.0
IDF	CONVICTED I	A&D 77	800	0	800	0.0
IDF	CONVICTED II	A&D 78	90,000	0	90,000	0.0
	Subtotal:		235,560	0	235,560	
AFC	DD NON-REL.	DD 58	218,710	0	218,710	106.0
AFC	DD RELATIVE	DD 59	76,490	0	76,490	37.0
AFC	AFC MED	MED 34	152,172	0	152,172	80.0
	Subtotal:		447,372	0	447,372	
START-UP	ACTIVITY CEN	DD 40	21,000	0	21,000	0.0
START-UP	SUPPORTED WO	DD 43	22,000	0	22,000	0.0
START-UP	RES. FACILIT	DD 50	124,411	0	124,411	0.0
START-UP	RCF	MED 28	2,399	0	2,399	0.0
START-UP	CPS PROJECT	MED 37	100,549	0	100,549	0.0
	Subtotal:		270,359	0	270,359	
AGREEMENT TOTAL			\$ 4,144,781	0	\$ 4,144,781	

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-B

Page: 1
As Of: 10/28/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 22-R

1988-89

Reimburse Source	MHD Service Element	Service Element #	Agreement Amount	Change	Revised Amount	Revised Units
MEDICAID	OUTPT ALCOHO	A&D 64	92,983	0	92,983	121.0
MEDICAID	OUTPT DRUG-F	A&D 65	79,714	0	79,714	103.0
MEDICAID	METHADONE MA	A&D 69	148,736	0	148,736	193.0
MEDICAID	CTS - CHILDR	MED 22	557,092	0	557,092	191.0
MEDICAID	COMM SUPPORT	MED 23	2,165,623	5,671	2,171,294	625.0
MEDICAID	NON-HOSPITAL	MED 25	89,434	-9,009	80,425	205.0
MEDICAID	CTS - ADULT	MED 27	53,288	3,338	56,626	37.0
MEDICAID	SEMI-INDEPEN	MED 33	95,258	0	95,258	45.0
MEDICAID	CPS PROJECT	MED 37	265,057	0	265,057	45.0
	Subtotal:		3,547,185	0	3,547,185	
IDF	DUII DIV I	A&D 67	5,425	0	5,425	0.0
IDF	DUII DIV II	A&D 68	142,330	0	142,330	0.0
IDF	CONVICTED I	A&D 77	855	0	855	0.0
IDF	CONVICTED II	A&D 78	93,790	0	93,790	0.0
	Subtotal:		242,400	0	242,400	
AFC	DD NON-REL.	DD 58	211,680	0	211,680	106.0
AFC	DD RELATIVE	DD 59	68,880	0	68,880	37.0
AFC	AFC MED	MED 34	155,215	0	155,215	80.0
	Subtotal:		435,775	0	435,775	
START-UP	ACTIVITY CEN	DD 40	8,750	0	8,750	0.0
START-UP	SUPPORTED WO	DD 43	65,250	0	65,250	0.0
START-UP	RES. FACILIT	DD 50	274,200	0	274,200	0.0
START-UP	RCF	MED 28	0	0	0	0.0
START-UP	CPS PROJECT	MED 37	0	0	0	0.0
	Subtotal:		348,200	0	348,200	
AGREEMENT TOTAL			\$ 4,573,560	0	\$ 4,573,560	

OREGON STATE MENTAL HEALTH DIVISION
Agreement for Community Mental Health Services
PART I-B SUMMARY

Page: 1
As Of: 10/28/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 22-R

1987-88, 1988-89

Reimburs. Source	MHD Service Element	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
MEDICAID	OUTPT ALCOHO	A&D 64	91,160	92,983	184,143
MEDICAID	OUTPT DRUG-F	A&D 65	78,151	79,714	157,865
MEDICAID	METHADONE MA	A&D 69	147,290	148,736	296,026
MEDICAID	CTS - CHILDR	MED 22	546,169	557,092	1,103,261
MEDICAID	COMM SUPPORT	MED 23	2,071,873	2,171,294	4,243,167
MEDICAID	NON-HOSPITAL	MED 25	78,848	80,425	159,273
MEDICAID	CTS - ADULT	MED 27	55,516	56,626	112,142
MEDICAID	SEMI-INDEPEN	MED 33	32,629	95,258	127,887
MEDICAID	CPS PROJECT	MED 37	89,854	265,057	354,911
	Subtotal:		3,191,490	3,547,185	6,738,675
IDF	DUII DIV I	A&D 67	5,280	5,425	10,705
IDF	DUII DIV II	A&D 68	139,480	142,330	281,810
IDF	CONVICTED I	A&D 77	800	855	1,655
IDF	CONVICTED II	A&D 78	90,000	93,790	183,790
	Subtotal:		235,560	242,400	477,960
AFC	DD NON-REL.	DD 58	218,710	211,680	430,390
AFC	DD RELATIVE	DD 59	76,490	68,880	145,370
AFC	AFC MED	MED 34	152,172	155,215	307,387
	Subtotal:		447,372	435,775	883,147
START-UP	ACTIVITY CEN	DD 40	21,000	8,750	29,750
START-UP	SUPPORTED WO	DD 43	22,000	65,250	87,250
START-UP	RES. FACILIT	DD 50	124,411	274,200	398,611
START-UP	RCF	MED 28	2,399	0	2,399
START-UP	CPS PROJECT	MED 37	100,549	0	100,549
	Subtotal:		270,359	348,200	618,559
AGREEMENT TOTAL			\$ 4,144,781	4,573,560	\$ 8,718,341



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See instructions on reverse side)

TYPE I

- ☐ Professional Services under \$10,000
☒ Revenue
☐ Grant Funding
☒ Intergovernmental Agreement

Amendment # 23 to Contract # 101139R

TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)
☐ PCRB Contract
☐ Maintenance Agreement
☐ Licensing Agreement
☐ Construction

Amendment # _____ to Contract # _____

Contact Person Susan Clark Phone 248-3691 Date 11-9-88Department Human Services Division Social Services Bldg/Room 160-6Description of Contract Amendment #23 reduces MED Supported Employment Services by (3,055) to reflect utilization rate. Reduction adjusted by bud mod DHS #RFP/BID # NA Date of RFP/BID _____ Exemption Exp. Date _____ORS/AR # _____ Contractor is ☐ MBE ☐ FBE ☐ QRFContractor Name State Mental Health DivisionMailing Address 2575 Bittern St. Ne.Salem, Or. 97310Phone 373-7827Employer ID# or SS# RevenueEffective Date July 1, 1988Termination Date June 30, 1989Original Contract Amount \$ 24,402,687Amount of Amendment \$ 0Total Amount of Agreement \$ 24,399,632

Adjusted in bud mod DHS # _____

Required Signatures:

Payment Terms

☐ Lump Sum \$ _____☒ Monthly \$ Allotment☐ Other \$ _____☐ Requirements contract-requisition required

Purchase Order No. _____

Department Head _____ Date _____

Purchasing Director _____ Date _____
(Type II Contracts Only)

County Counsel _____ Date _____

Budget Office _____ Date _____

County Executive/Sheriff _____ Date _____

TRANSACTION CODE	P.O.	AGENCY	PO DATE	mm d d y y	ACCOUNTING PERIOD	mm y y	BUDGET FY	y y	ACTION		
									<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)		
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT						
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
		156	010	1305					Rev. Code 2605	\$ (3,055)	
										\$	
										\$	
										\$	

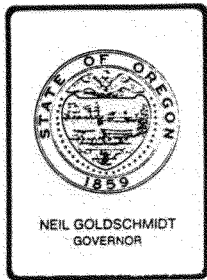
WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET



Department of Human Resources
MENTAL HEALTH DIVISION

2575 BITTERN STREET N.E., SALEM, OREGON 97310-0520

1987-89 INTERGOVERNMENTAL AGREEMENT

PART I: AMENDMENT # 23-Revised

AGREEMENT FINANCIAL SUMMARY

DATE ISSUED: November 18, 1988

AGREEMENT NUMBER: 26-001

AGREEMENT PERIOD: July 1, 1987 Through June 30, 1989

LOCAL GOVERNMENT UNIT: Multnomah County

426 SW Stark Street, 6th Floor

Portland, OR 97204

	<u>PART I-A</u>	<u>PART I-B</u>	<u>TOTAL</u>
1987-88:	<u>\$18,691,522</u>	<u>\$4,144,781</u>	<u>\$22,836,303</u>
1988-89:	<u>\$23,809,032</u>	<u>\$4,573,560</u>	<u>\$28,382,592</u>
		BIENNIAL TOTAL:	<u>\$51,218,895</u>

THIS AMENDMENT IS REFLECTED IN REVISIONS TO THE ATTACHED DOCUMENTS:

Part I - Notes and Special Conditions

Part I-A, 1988-89


14c-6
6-30-88

MHD/CCS#0356

Multnomah County
#26-001, Amendment #23-Revised
November 18, 1988

Part I - Notes and Special Conditions

This revised amendment includes the following 1988-89 actions:

1. \$3,055 is removed from Supported Employment (MED 38) and service obligations reduced by one slot for the fiscal year based on utilization of the services.
2. This amendment clarifies that \$17,325 and five slots which the Division sought to remove in Amendment #18 from Early Intervention (DD 55) were not in fact removed following negotiations with the county. The service element amount in Part I-A is corrected with the inclusion of these funds.
3. This amendment also provides for carrying over any start-up funds that were advanced to the county but unused in 1987-88 as set forth in special conditions below. 

These actions increase the 1987-89 Agreement \$14,270 to \$51,218,895.

Special Conditions

- 23.1 Start-up funds that were advanced by the Division under 1987-88 awards but not spent by the county or subcontractor during 1987-88 may be carried over and used for the intended expenses in 1988-89 should the county elect to do so. All special conditions that were applied to the funds at the time the funds were awarded remain in effect.

mult(11/18/88)

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSED THIS AMENDMENT TO BE EXECUTED BY THEIR AUTHORIZED OFFICERS.

By _____ Date _____
Gladys McCoy
Multnomah County Chair

By _____ Date _____
Dan Barker
Manager, Community Contracts Section
State Mental Health Division

APPROVED AS TO FORM:
Laurence Kressel, Multnomah County Counsel

By _____ Date _____
Deputy County Counsel

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 1

As Of: 11/18/88

1987-88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 23-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
LOCAL ADMINISTRATION	LA 01	610,397	0	610,397	0.0
Subtotal:	LA	610,397	0	610,397	
CTS - CHILDREN	MED 22	314,653	0	314,653	99.0
COMM SUPPORT SERVICE	MED 23	3,671,221	0	3,671,221	1,093.0
COMM HOSPITAL SERVIC	MED 24	417,753	0	417,753	284.0
NON-HOSPITAL CRISIS	MED 25	1,217,496	0	1,217,496	3,171.0
CTS - ADULT	MED 27	21,814	0	21,814	14.0
RCF	MED 28	800,565	0	800,565	197.0
PRECOMMITMENT	MED 29	630,570	0	630,570	1,576.0
PSRB	MED 30	113,129	0	113,129	32.0
SEMI-INDEPENDENT LIV	MED 33	176,544	0	176,544	96.0
CPS PROJECT	MED 37	109,770	0	109,770	105.0
SUPPORTED EMPLOYMENT	MED 38	8,332	0	8,332	10.0
CSS-HOMELESS	MED 39	79,839	0	79,839	0.0
Subtotal:	MED	7,561,686	0	7,561,686	
ACTIVITY CENTER	DD 40	1,528,827	0	1,528,827	348.0
SHELTERED SERVICES P	DD 42	533,655	0	533,655	133.0
SUPPORTED WORK	DD 43	214,366	0	214,366	72.0
DD DIVERSION SERVICE	DD 44	55,315	0	55,315	0.0
SEMI-INDEPENDENT LIV	DD 47	180,493	0	180,493	9.4
CASE MANAGEMENT	DD 48	375,138	0	375,138	1,376.0
FAMILY SUPPORT SERVI	DD 49	0	0	0	0.0
RES FACILITIES	DD 50	2,843,264	0	2,843,264	239.0
EMPLOYMENT TRANSPORT	DD 53	401,443	0	401,443	518.0
EARLY INTERVENTION	DD 55	822,132	0	822,132	246.0
DD SPECIAL PROJECTS	DD 57	0	0	0	0.0
Subtotal:	DD	6,954,633	0	6,954,633	
ALCOHOL RESIDENTIAL	A&D 61	512,269	0	512,269	97.0
DRUG RESIDENTIAL CAR	A&D 62	328,871	0	328,871	43.0
NON-HOSP ALC. DETOX	A&D 63	570,381	0	570,381	47.0
OUTPT ALCOHOL	A&D 64	745,648	0	745,648	646.0

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 2

As Of: 11/18/88

1987-88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 23-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
OUTPT DRUG-FREE	A&D 65	576,872	0	576,872	333.0
METHADONE MAINTENANC	A&D 69	499,356	0	499,356	259.0
PREVENTION & E.I.	A&D 70	89,511	0	89,511	0.0
CIRT	A&D 71	221,458	0	221,458	14.0
NON-HOSP DRUG DETOX	A&D 73	20,440	0	20,440	2.0
Subtotal:	A&D	3,564,806	0	3,564,806	
<hr/>					
AGREEMENT TOTAL		\$18,691,522	0	\$18,691,522	

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 1

As Of: 11-18-88

1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 23-R

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
LOCAL ADMINISTRATION	LA 01	747,943	0	747,943	0.0
Subtotal:	LA	747,943	0	747,943	
CTS - CHILDREN	MED 22	425,804	0	425,804	129.0
COMM SUPPORT SERVICE	MED 23	3,844,877	0	3,844,877	1,088.0
COMM HOSPITAL SERVIC	MED 24	419,590	0	419,590	284.0
NON-HOSPITAL CRISIS	MED 25	1,241,845	0	1,241,845	3,171.0
CTS - ADULT	MED 27	22,250	0	22,250	14.0
RCF	MED 28	758,353	0	758,353	177.0
PRECOMMITMENT	MED 29	643,182	0	643,182	1,576.0
PSRB	MED 30	114,973	0	114,973	32.0
SEMI-INDEPENDENT LIV	MED 33	270,983	0	270,983	126.0
CPS PROJECT	MED 37	612,222	0	612,222	105.0
SUPPORTED EMPLOYMENT	MED 38	74,438	-3,055	71,383	1.0
CSS-HOMELESS	MED 39	455,660	0	455,660	0.0
Subtotal:	MED	8,884,177	-3,055	8,881,122	
ACTIVITY CENTER	DD 40	1,614,650	0	1,614,650	350.0
SHELTERED SERVICES P	DD 42	544,328	0	544,328	133.0
SUPPORTED WORK	DD 43	720,513	0	720,513	129.0
DD DIVERSION SERVICE	DD 44	55,514	0	55,514	0.0
SEMI-INDEPENDENT LIV	DD 47	187,636	0	187,636	9.6
CASE MANAGEMENT	DD 48	843,766	0	843,766	1,426.0
FAMILY SUPPORT SERVI	DD 49	300,000	0	300,000	0.0
RES FACILITIES	DD 50	4,651,629	0	4,651,629	291.0
EMPLOYMENT TRANSPORT	DD 53	539,287	0	539,287	572.0
EARLY INTERVENTION	DD 55	1,070,932	17,325	1,088,257	314.0
DD SPECIAL PROJECTS	DD 57	8,438	0	8,438	0.0
Subtotal:	DD	10,536,693	17,325	10,554,018	
ALCOHOL RESIDENTIAL	A&D 61	522,539	0	522,539	97.0
DRUG RESIDENTIAL CAR	A&D 62	335,443	0	335,443	43.0
NON-HOSP ALC. DETOX	A&D 63	581,813	0	581,813	47.0
OUTPT ALCOHOL	A&D 64	753,983	0	753,983	646.0

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 2

As Of: 11/18/88 1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 23-R

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METHADONE MAINTENANC	A&D 69	452,724	0	452,724	260.0
PREVENTION & E.I.	A&D 70	108,616	0	108,616	0.0
CIRT	A&D 71	225,876	0	225,876	14.0
NON-HOSP DRUG DETOX	A&D 73	24,758	0	24,758	2.0
Subtotal:	A&D	3,625,949	0	3,625,949	

AGREEMENT TOTAL

\$23,794,762

14,270

\$23,809,032

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A SUMMARY

Page: 1

As Of: 11/18/88

1987-88, 1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 23-R

Mental Health Division Service Elements	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
<hr/>				
LOCAL ADMINISTRATION	LA 01	610,397	747,943	1,358,340
Subtotal: LA		610,397	747,943	1,358,340
<hr/>				
CTS - CHILDREN	MED 22	314,653	425,804	740,457
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COMM HOSPITAL SERVICES	MED 24	417,753	419,590	837,343
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PRECOMMITMENT	MED 29	630,570	643,182	1,273,752
PSRB	MED 30	113,129	114,973	228,102
SEMI-INDEPENDENT LIVING	MED 33	176,544	270,983	447,527
CPS PROJECT	MED 37	109,770	612,222	721,992
SUPPORTED EMPLOYMENT SERVICE	MED 38	8,332	71,383	79,715
CSS-HOMELESS	MED 39	79,839	455,660	535,499
Subtotal: MED		7,561,686	8,881,122	16,442,808
<hr/>				
ACTIVITY CENTER	DD 40	1,528,827	1,614,650	3,143,477
SHELTERED SERVICES PROGRAM	DD 42	533,655	544,328	1,077,983
SUPPORTED WORK	DD 43	214,366	720,513	934,879
DD DIVERSION SERVICE	DD 44	55,315	55,514	110,829
SEMI-INDEPENDENT LIVING	DD 47	180,493	187,636	368,129
CASE MANAGEMENT	DD 48	375,138	843,766	1,218,904
FAMILY SUPPORT SERVICES	DD 49	0	300,000	300,000
RES FACILITIES	DD 50	2,843,264	4,651,629	7,494,893
EMPLOYMENT TRANSPORTATION	DD 53	401,443	539,287	940,730
EARLY INTERVENTION	DD 55	822,132	1,088,257	1,910,389
DD SPECIAL PROJECTS	DD 57	0	8,438	8,438
Subtotal: DD		6,954,633	10,554,018	17,508,651
<hr/>				
ALCOHOL RESIDENTIAL CARE	A&D 61	512,269	522,539	1,034,808
DRUG RESIDENTIAL CARE	A&D 62	328,871	335,443	664,314
NON-HOSP ALC. DETOX	A&D 63	570,381	581,813	1,152,194
OUTPT ALCOHOL	A&D 64	745,648	753,983	1,499,631
OUTPT DRUG-FREE	A&D 65	576,872	620,197	1,197,069
METHADONE MAINTENANCE	A&D 69	499,356	452,724	952,080

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A SUMMARY

Page: 2

As Of: 11/18/88

1987-88, 1988-89

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 23-R

Mental Health Division Service Elements	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
PREVENTION & E.I.	A&D 70	89,511	108,616	198,127
CIRT	A&D 71	221,458	225,876	447,334
NON-HOSP DRUG DETOX	A&D 73	20,440	24,758	45,198
Subtotal: A&D		3,564,806	3,625,949	7,190,755
AGREEMENT TOTAL		\$18,691,522	23,809,032	\$42,500,554

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-B

Page: 1
As Of: 11/18/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001 AMD #: 23-R

1987-88

Reimburse Source	MHD Service Element	Service Element #	Agreement Amount	Change	Revised Amount	Revised Units
MEDICAID	OUTPT ALCOHO	A&D 64	91,160	0	91,160	121.0
MEDICAID	OUTPT DRUG-F	A&D 65	78,151	0	78,151	103.0
MEDICAID	METHADONE MA	A&D 69	147,290	0	147,290	195.0
MEDICAID	CTS - CHILDR	MED 22	546,169	0	546,169	191.0
MEDICAID	COMM SUPPORT	MED 23	2,071,873	0	2,071,873	625.0
MEDICAID	NON-HOSPITAL	MED 25	78,848	0	78,848	205.0
MEDICAID	CTS - ADULT	MED 27	55,516	0	55,516	36.0
MEDICAID	SEMI-INDEPEN	MED 33	32,629	0	32,629	25.0
MEDICAID	CPS PROJECT	MED 37	89,854	0	89,854	45.0
	Subtotal:		3,191,490	0	3,191,490	
IDF	DUII DIV I	A&D 67	5,280	0	5,280	0.0
IDF	DUII DIV II	A&D 68	139,480	0	139,480	0.0
IDF	CONVICTED I	A&D 77	800	0	800	0.0
IDF	CONVICTED II	A&D 78	90,000	0	90,000	0.0
	Subtotal:		235,560	0	235,560	
AFC	DD NON-REL.	DD 58	218,710	0	218,710	106.0
AFC	DD RELATIVE	DD 59	76,490	0	76,490	37.0
AFC	AFC MED	MED 34	152,172	0	152,172	80.0
	Subtotal:		447,372	0	447,372	
START-UP	ACTIVITY CEN	DD 40	21,000	0	21,000	0.0
START-UP	SUPPORTED WO	DD 43	22,000	0	22,000	0.0
START-UP	RES. FACILIT	DD 50	124,411	0	124,411	0.0
START-UP	RCF	MED 28	2,399	0	2,399	0.0
START-UP	CPS PROJECT	MED 37	100,549	0	100,549	0.0
	Subtotal:		270,359	0	270,359	

AGREEMENT TOTAL

\$ 4,144,781

0 \$ 4,144,781

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-B

Page: 1
As Of: 11/18/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 23-R

1988-89

Reimburse Source	MHD Service Element	Service Element #	Agreement Amount	Change	Revised Amount	Revised Units
MEDICAID	OUTPT ALCOHO	A&D 64	92,983	0	92,983	121.0
MEDICAID	OUTPT DRUG-F	A&D 65	79,714	0	79,714	103.0
MEDICAID	METHADONE MA	A&D 69	148,736	0	148,736	193.0
MEDICAID	CTS - CHILDR	MED 22	557,092	0	557,092	191.0
MEDICAID	COMM SUPPORT	MED 23	2,171,294	0	2,171,294	625.0
MEDICAID	NON-HOSPITAL	MED 25	80,425	0	80,425	205.0
MEDICAID	CTS - ADULT	MED 27	56,626	0	56,626	37.0
MEDICAID	SEMI-INDEPEN	MED 33	95,258	0	95,258	45.0
MEDICAID	CPS PROJECT	MED 37	265,057	0	265,057	45.0
	Subtotal:		3,547,185	0	3,547,185	
IDF	DUII DIV I	A&D 67	5,425	0	5,425	0.0
IDF	DUII DIV II	A&D 68	142,330	0	142,330	0.0
IDF	CONVICTED I	A&D 77	855	0	855	0.0
IDF	CONVICTED II	A&D 78	93,790	0	93,790	0.0
	Subtotal:		242,400	0	242,400	
AFC	DD NON-REL.	DD 58	211,680	0	211,680	106.0
AFC	DD RELATIVE	DD 59	68,880	0	68,880	37.0
AFC	AFC MED	MED 34	155,215	0	155,215	80.0
	Subtotal:		435,775	0	435,775	
START-UP	ACTIVITY CEN	DD 40	8,750	0	8,750	0.0
START-UP	SUPPORTED WO	DD 43	65,250	0	65,250	0.0
START-UP	RES. FACILIT	DD 50	274,200	0	274,200	0.0
START-UP	RCF	MED 28	0	0	0	0.0
START-UP	CPS PROJECT	MED 37	0	0	0	0.0
	Subtotal:		348,200	0	348,200	
AGREEMENT TOTAL			\$ 4,573,560	0	\$ 4,573,560	

OREGON STATE MENTAL HEALTH DIVISION
Agreement for Community Mental Health Services
PART I-B SUMMARY

Page: 1
As Of: 11/18/88

CONTRACTOR: MULTNOMAH COUNTY

AGREEMENT NO: 26-001

AMD #: 23-R

1987-88, 1988-89

Reimburs. Source	MHD Service Element	Service Element #	1987-88 Agreement Total	1988-89 Agreement Total	Biennium Total
MEDICAID	OUTPT ALCOHO	A&D 64	91,160	92,983	184,143
MEDICAID	OUTPT DRUG-F	A&D 65	78,151	79,714	157,865
MEDICAID	METHADONE MA	A&D 69	147,290	148,736	296,026
MEDICAID	CTS - CHILDR	MED 22	546,169	557,092	1,103,261
MEDICAID	COMM SUPPORT	MED 23	2,071,873	2,171,294	4,243,167
MEDICAID	NON-HOSPITAL	MED 25	78,848	80,425	159,273
MEDICAID	CTS - ADULT	MED 27	55,516	56,626	112,142
MEDICAID	SEMI-INDEPEN	MED 33	32,629	95,258	127,887
MEDICAID	CPS PROJECT	MED 37	89,854	265,057	354,911
	Subtotal:		3,191,490	3,547,185	6,738,675
IDF	DUII DIV I	A&D 67	5,280	5,425	10,705
IDF	DUII DIV II	A&D 68	139,480	142,330	281,810
IDF	CONVICTED I	A&D 77	800	855	1,655
IDF	CONVICTED II	A&D 78	90,000	93,790	183,790
	Subtotal:		235,560	242,400	477,960
AFC	DD NON-REL.	DD 58	218,710	211,680	430,390
AFC	DD RELATIVE	DD 59	76,490	68,880	145,370
AFC	AFC MED	MED 34	152,172	155,215	307,387
	Subtotal:		447,372	435,775	883,147
START-UP	ACTIVITY CEN	DD 40	21,000	8,750	29,750
START-UP	SUPPORTED WO	DD 43	22,000	65,250	87,250
START-UP	RES. FACILIT	DD 50	124,411	274,200	398,611
START-UP	RCF	MED 28	2,399	0	2,399
START-UP	CPS PROJECT	MED 37	100,549	0	100,549
	Subtotal:		270,359	348,200	618,559
AGREEMENT TOTAL			\$ 4,144,781	4,573,560	\$ 8,718,341

41
5162

December 15, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification DHS #15 reflect-)
ing adjustments in State Mental Health Contract)
Amendment #21, as a result of Amendment #18-R and)
appropriates additional revenues in the amount of)
\$224,900 for Pass Through for operating the Fam-)
ily Support Program in the DD Program as appro-)
priated in Amendment #21, and corrects errors;)
and Adds 2 FTE Case Manager 2's and a .5 FTE PDS)
to monitor new Family Support Pilot Project) R-7b

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget
Finance
Employee Services
Social Services

BUDGET MODIFICATION NO. DHS # 15

(For Clerk's Use) Meeting Date

Agenda No.

12/15/88
P-76

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date)

DEPARTMENT Human ServicesDIVISION Social ServicesCONTACT Susan ClarkTELEPHONE 248-3691*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS #15 adjusts DD Program budgets to correct State Mental Health Grant activity from Amendment #18-R and appropriate additional revenue received in Amendment #21.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[x] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget modification DHS #15 requests Board approval to make adjustments within the DD budgets as follows:

DD Operations: Adds 2.0 FTE Case Manager 2's and a .5 FTE PDS to monitor a new Family Support Pilot Project with revenue awarded to Multnomah County in State Amendment #21. Personnel is increased by \$50,362. In addition, \$24,738 is budgeted in Professional Services for consultation/technical assistance and program development contracts associated with implementing this new program.

DD Contracts: Corrects an error in Amendment #18 to the State Mental Health Grant by re-appropriating \$17,325 of Early Intervention funds in Pass Through deleted in budget modification DHS #6. In addition, \$224,900 is appropriated in Pass Through for Operating the Family Support Program.

PLEASE SCHEDULE AMENDMENT #21 AND THIS BUDGET MODIFICATION TOGETHER FOR APPROVAL

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

State Mental Health Grant increased a net total of \$317,325. Contract DHS #113-18 and #113-21 (in process). County General Fund increased by \$7,028. Insurance Fund increased by \$1,929. Service reimbursement F/S to County General Fund increased by \$7,028.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____

(Specify Fund)

(Date)

After this modification

\$

\$

Originated By

Date

Department Director

Date

Susan Clark11/14/88Duane Zussy11/16/88

Finance/Budget

Date

Employee Relations

Date

Thom & Syp11/18/88Susan Daniel11/18/88

Board Approval

Date

Barbara E. Jones12/15/88

EXPENDITURE

TRANSACTION EB []

GM []

TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1210		5100			38,666		Increase Permanent
		156	010	1210		5500			9,767		Increase Fringe
		156	010	1210		5550			1,929		Increase Insurance
										50,362	Total Personnel Org. 1210
		156	010	1210		6110			24,738		Increase Professional Svcs.
		156	010	1210		7100			5,332		Increase Indirect (.071)
										30,070	Total M&S Org. 1210
										80,432	Total Org 1210
		156	010	1215		6060			242,225		Increase Pass Through
		156	010	1215		7100			1,696		Increase Indirect (.007)
										243,921	Total Org. 1215
		100	010	0104		7608			7,028	7,028	Cash Transfer to F/S Fund
		400	040	7231		6520			1,929	1,929	Increase Insurance Fund

//////////////////////////////////////
 TOTAL EXPENDITURE CHANGE////////////////////////////////////// 333,310 TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB []

GM []

TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1210		1249 2605			75,100 5,332		State Mental Health-DD 49 County General Fund
		156	010	1215		2605			242,225 1,696		State Mental Health County General Fund
		400	040	7231		6602			1,929		Svc Reimb F/S to Insurance
		100	045	7410		6602			7,028		Svc. Reimb. F/S to CGF

//////////////////////////////////////
 TOTAL REVENUE CHANGE////////////////////////////////////// 333,310 TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO. DHS #15

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	A n n u a l i z e d			
		BASE PAY	FRINGE		TOTAL
		Increase (Decrease)	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
			Fringe	Insur.	
.5 FTE	Program Development Specialist	25,181	6,361	3,143	34,685
1.0 FTE	Case Manager 2 Step 1	19,210	4,852	2,979	27,041
1.0 FTE	Case Manager 2 Step 6	22,195	5,606	3,061	30,862
TOTAL CHANGE (ANNUALIZED)		66,586	16,819	9,183	92,588

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	C u r r e n t F Y			
		BASE PAY	FRINGE		TOTAL
		Increase (Decrease)	Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
			Fringe	Insur.	
Part-Time	Add .5 FTE PDS effective 11/1/88. (.33)	8,392	2,120	552	11,064
Full-Time	Add 1.0 FTE Case Manager 2 @ Step 1 effective 11/1/88. (.67)	13,248	3,346	592	17,186
Full-Time	Add 1.0 FTE Case Manager 2 @ Step 6 effective 11/1/88. (.67)	17,026	4,301	785	22,112
		38,666	9,767	1,929	50,362



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK, 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy (MC)*
Director, Department of Human Services

FROM: Gary Smith *GS*
Director, Social Services Division

DATE: November 7, 1988

SUBJECT: Recommendation to Approve Budget Modification DHS #15

RECOMMENDATION: Social Services Division recommends approval of budget modification DHS #15 by the Board of County Commissioners.

ANALYSIS: This budget modification implements adjustments and increases within the DD program budgets to correct a previous allocation error and appropriate additional revenue received in Amendment #21. \$17,325 is returned to the DD Contracts budget to replace the revenue originally deleted in Amendment #18. The State revised amendment #18 and this budget modification implements the correction. In addition, the County received \$300,000 from the State to implement a new Family Support Program. \$50,362 will be appropriated in Personnel to hire two Case Managers and a .5 Program Development Specialist effective 11/1/88 to manage and monitor this grant program. \$24,738 is appropriated in Professional Services to purchase consultation and technical assistance needed in association with operating the project. The remaining \$224,900 will be appropriated in Pass Through and subcontracted to ARC-Multnomah and OHSU for implementing program services.

BACKGROUND: In April, 1988, the County responded to a State RFP for a Family Support Model project. The DD Program Office proposal was selected for funding effective July 1st. Due to delays at the State, this revenue was just received in Amendment #21 to the State Mental Health Grant.

BUDGET MODIFICATIONS DHS

41
5/16/2

December 15, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification DHS #19 making a)
reduction of \$3,055 in Social Services, MED Con-)
tracts, to reflect Amendment #23 to the State)
Mental Health Grant R-7c)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget
Finance
Social Services

BUDGET MODIFICATION NO. DHS #19

DEC 7 1988

(For Clerk's Use) Meeting Date 12/15/88
Agenda No. R-7c

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date)

DEPARTMENT Human Services

DIVISION Social Services

CONTACT Susan Clark

TELEPHONE 248-3691

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS #19 reduces the MED Contracts budget by (\$3,055) to reflect action in Amendment #23 to the State Mental Health Grant.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget modification DHS #19 requests Board approval to reduce the MED Contracts budget by (\$3,055) to reflect action in Amendment #23 to the State Mental Health Grant. This reduction results from underutilization of one slot in the MED Supported Employment Program. An amendment to a current provider will be implemented to adjust this allocation.

*To Budget
12/21/88*

To be processed simultaneously with Contract DHS #113-23

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

State Mental Health Grant reduced by (\$3,055). Contract DHS #113-23. County General Fund reduced by (\$21). Service reimbursement from F/S to CGF reduced by (\$21).

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)
After this modification \$ _____

Originated By

Date

Department Director

Date

Susan Clark

11/21/88

Duane Zussy

11/25/88

Finance/Budget

Date

Employee Relations

Date

Thomas D. S. Jr.

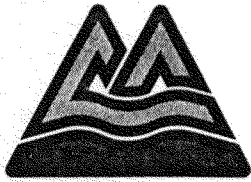
12/1/88

Board Approval

Date

Barbara E. Jones

12/15/88



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK, 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy*
Director, Department of Human Services

FROM: Gary Smith *DS*
Director, Social Services Division

DATE: November 22, 1988

SUBJECT: Recommendation to Ratify State Mental Health Grant Amendments

RETROACTIVE STATUS: The State amends its biennial contract to reflect the current fiscal year period. Therefore, the effective date on all four amendments is July 1, 1988 through June 30, 1989.

RECOMMENDATION: Social Services Division recommends Board of County Commissioner ratification of Amendments #20, 21, 22 and 23 to the State Mental Health Grant for the period July 1, 1988 through June 30, 1989.

ANALYSIS: The attached intergovernmental revenue amendments increase the Mental Health Grant a net total of \$296,945 for the 88/89 fiscal year. Specific action of each amendment includes:

Amendment #20: \$3,533 is transferred from Residential Services to Semi-Independent Services within the Developmental Disabilities Program per the County's request. This transfer reflects a change in service needs for a specific client. There is no net impact to the Grant total.

Amendment #21: \$300,000 is awarded for a new service element, Family Support, in the Developmental Disabilities Program Office as a result of a State RFP conducted last Spring. Specific services to be provided under this new service element include prioritization and enrollment of DD clients and their families who require services, prepare a Family Support Plan for each family to be served, assistance to families with problems of adjustment to the DD person's needs, assistance to families in locating and arranging for needed services, assistance to agencies and groups to develop specialized resources for families, development and coordination of networks for families, consultation and training for families and financial assistance directly to families to offset costs of providing services within the home.

Amendment #22: \$246,363 is transferred from Community Support Services and re-appropriated in Non-Hospital Crisis (\$86,781), Precommitment (\$144,421) and Semi-Independent Living (\$15,161) in the MED Program at the County's request to reflect actual funding needs. There is no net impact to the grant total. Similar adjustment are made for FY 87/88 to reflect actual services provided.

Amendment #23: (\$3,055) is removed from the MED Supported Employment service element due to underutilization of one slot. In addition, this amendment corrects an error which has been carried over since Amendment #18-R in Part I-A FY 88/89 in DD 55. Five Early Intervention slots and \$17,325 are added back in the fiscal print out inadvertently left out by the State in Amendments #20-22.

Budget modifications DHS #15 and #19 accompany these amendments to appropriate the revenue awarded above.

BACKGROUND: The attached amendments were delayed at the Social Services Division due to an error which occurred with Amendment #18. Early Intervention Services for DD clients was reduced by \$17,325 in Amendment #18. The County contested this reduction and received approval to replace this revenue back in Amendment #18-R. The Board of Commissioners ratified this amendment on October 20, 1988. Amendment #19 was corrected at the County to reflect this change and was ratified on October 13, 1988. Subsequent to this, the County received Amendments #20, 21, and 22, all of which did not show the \$17,325 appropriated back in Early Intervention. Negotiations have been ongoing with the State to correct these amendments prior to Board of Commissioner ratification. The State staff person designated to make these changes has been unavailable since October 31st which delayed implementing our request. The requested correction comes in the form of Amendment #23 which adds back the Early Intervention funding in the Part I-A's for FY 88/89.

DEC 22 1988

12/15/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DHS #19 APPROVED.

R-7c

OREGON
1988 DEC 17 11:00

Thomas Sygn

LETTER FROM THE SECRETARY TO THE COMMISSIONERS OF THE BOARD OF COUNTY COMMISSIONERS

BOARD OF
COUNTY COMMISSIONERS

1988 DEC 29 AM 11:00

MULTNOMAH COUNTY
OREGON

RECEIVED FROM

RECEIVED FROM

DATE

42
J/62

December 15, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification DHS #20 making an)
appropriation transfer in the amount of \$6,000)
within Health Division from Car Seat Loan Trust)
Fund to Supplies, to purchase both replacement)
seats for lost and damaged seats and an expansion)
of the service R-8)

Scott Clement, Health Services, reported the car seat loan program has been a great success over the past five years; that car seats available to low income families are of high quality materials; and the trust fund has now accumulated reserves which will allow some expansion of services. This program is administered from Peck Clinic where more requests for car seats are received than the program can provide. This transfer will allow a small increase in the number of available car seats which is now approximately 500.

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said request be approved, and budget modifications be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget
Finance
Health Services

BUDGET MODIFICATION NO. DHS#20

(For Clerk's Use) Meeting Date: 12-15-88
Agenda No.: R-8

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR December 15, 1988

DEPARTMENT Human Services DIVISION Health
CONTACT Scott Clement/Tom Fronk TELEPHONE ext. 3674
NAME OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)

Budget modification DHS 20 requests an increase in the appropriation for Supplies within the Program Management Section budget in the amount of \$6,000.

(ESTIMATED TIME NEEDED ON THE AGENDA)

2. DESCRIPTION OF MODIFICATION (Explain the changes this bud mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification requests an increase in the Supplies line item within the Program Management unit by \$6,000. These funds will be used to purchase car seats for the Car Seat Loan Program. The seats represent both replacement seats for lost and damaged seats and an expansion of this service.

The revenue for this appropriation comes from a transfer from the Car Seat Loan Trust Fund, which has a surplus of over \$6,000. This surplus represents the difference between the fund balance and what it would take to repay every current client his or her deposit for use of the seat.

BOARD OF
COUNTY COMMISSIONERS
CLATSOP COUNTY
OREGON
1988 DEC - 6 PM 2:52

To Budget
12/21/88

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase car seat fees by \$6,000;
Increase Service Reimbursement revenue to the General Fund by \$426;
Increase Cash Transfer to Federal State Fund, Health Division, by \$426.

4. CONTINGENCY STATUS (To be completed by Finance/Budget.)

(specify fund) _____ contingency before this modification (as of _____) \$ _____
(date)
after this modification: \$ _____

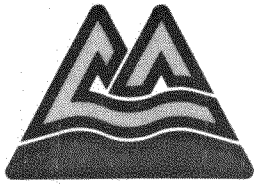
Originated by: Tom Fronk Date: 11-17-88 Department Director: William H. Hays Date: 11/29/88
Finance/Budget: Thomas A. Szymanski Date: 12-2-88 Employee Relations: Suzanne E. Daniels Date: 12/2/88
Board Approval: Barbara E. Jones Date: 12/15/88

EXPENDITURE TRANSACTION EB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FISCAL YEAR _____

Document Number	Action	Fund	Agency	Organization	Object Code	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	0300	6230			6000		Supplies
		156	010	0300	7100			426		Indirect Costs
		100	010	0100 ³	7608			426		Cash Transfer
TOTAL EXPENDITURE CHANGE								6852	TOTAL EXPENDITURE CHANGE	

REVENUE TRANSACTION RB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FISCAL YEAR _____

Document Number	Action	Fund	Agency	Organization	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	0300	4150			6000		Car Seat Fees
		156	010	0300	7601			426		Cash Transfer
		100	045	7410	6602			426		Service Reimbursement
TOTAL REVENUE CHANGE								6852	TOTAL REVENUE CHANGE	



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director *[Signature]*
Department of Human Services

FROM: Bill Odegaard, Director *[Signature]*
Health Division

DATE: November 15, 1988

SUBJECT: Recommendation to Approve Modifications to
the Health Division Budget

DAS #20

RECOMMENDATION: The Health Division recommends approval by the Board of County Commissioners of the attached budget modification increasing the Supplies line item within the Health Division Program Management and Education unit by \$6,000.

ANALYSIS: The increase of \$6,000 will be used to purchase car seats for the Car Seat Loan Program. This purchase will allow for both replacement of lost and damaged seats and an expansion of the service. At present requests for seats exceed our capacity to respond.

The revenue for this appropriation comes from a transfer from the Car Seat Loan Trust Fund, which has a surplus of over \$6,000. This surplus represents the difference between the fund balance and what is required to repay clients deposits they make for use of the seats.

BACKGROUND: Since October 1980, the Division has provided infant and toddler car seats for low-income families in Multnomah County. A small rental fee and deposit are charged on a yearly basis. Funds accrue through the rental fees, interest earned, donations and deposits for seats not returned or returned late.

DEC 22 1988

12/15/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DHS # 20 APPROVED.

R-8

Thomas Supt

RECEIVED FROM F. NELSON - THE RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1988 DEC 29 AM 11:00

MULTNOMAH COUNTY
OREGON

148

FROM MULTNOMAH COUNTY, OREGON

CITY BOARD OF COASTAL COMMUNITIES WASHINGTON STATE OREGON

RECEIVED FROM

WILLIAMSON

DEC 29 1988

1514

BUDGET MODIFICATIONS DHS

42
JTBZ

December 15, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification DHS #21 reflect-)
ing additional revenues in the amount of \$42,603)
to Health Division, for larger than expected and)
budgeted AFDC Incentive funds, and reprograms)
salary savings in the amount of [\$12,017] \$8,025)
as a result of vacant position R-9)

Scott Clement, Health Services Division, submitted a revised budget modification. He stated the change is \$8,025, rather than the \$12,017 salary savings as noted in the first request.

Upon motion of Commissioner Anderson, duly seconded by Commissioners Kafoury and Miller, it is unanimously

ORDERED that said revised request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget
Finance
Employee Services
Health Services

Administrative
12/15/88-R-9

To Budget
12/21/88

BUDGET MODIFICATION NO. DHS 21-B

(For Clerk's Use) Meeting Date:
Agenda No.:

=====

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

DEPARTMENT Human Services DIVISION Health
CONTACT Scott Clement/Tom Fronk TELEPHONE ext. 3674
NAME OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda

Budget Modification DHS 21-B requests an increase in various Health Division organizations reflecting receipt of a larger than expected and budgeted ADC Incentive payment from the State of Oregon.

(ESTIMATED TIME NEEDED ON THE AGENDA)

=====

2. DESCRIPTION OF MODIFICATION (Explain the changes this bud mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The Health Division has received already in fiscal year 1988-89 ADC Incentive revenue in the amount of \$95,400. The budgeted amount was \$50,000.

A separate budget modification asks the Board to use the \$1,800 savings in Cash Transfer to the Health Division Federal State program generated by this budget modification to increase the budget of the Vector Control Office for nuisance control response.

This budget modification requests increased appropriations in the Health Division Federal State budget based on the unbudgeted ADC Incentive revenues, to allow the following:

- a) Increase the budget for Other Improvements, Clinic Services, by \$13,000. These funds would be used to complete remodeling of the Burnside Health Clinic. It was anticipated that federal funds would become available for this project through the Homeless Health Care grant. It has become apparent that the Homeless grant award for the new grant fiscal year will not include remodeling monies.
- b) Increase the budget for Personnel within Services and Support by \$4,100. This change would allow a part time clerical employee to go to full time through the fiscal year. This employee would provide technical assistance to the MIS project team essential to the implementation of that system.
- c) Increase the budget for Rentals, Field Services, by \$4,200. This would allow the movement of the North Portland Field Team from shared space at the Northeast Clinic to a location closer to the service area. The Division would attempt to place this team as close as possible to the Columbia Villa neighborhood.
- d) Increase the budget for Supplies by \$1,100 and Equipment by \$3,800 within Health Systems. This increase would allow the Financial Management Unit to purchase a PC, financial software, and an Amdahl link to allow access to the County's accounting system (LGFS).
- e) Increase the budget for Professional Services in Clinic Services by \$13,000. This increase reflects much higher than anticipated and budgeted costs for providing interpretation services for non-English speaking clinic clients. The current budget of \$48,000 is expected to last through January. The Division is analyzing plans for alternate means of providing this services. The additional funds should allow time to both implement a new service plan and to get through the fiscal year.
- f) Increase the budget for Professional Services within Program Management by \$4,400. These funds would be used to purchase educational services for clinic staff. The training proposed includes CPR, team building, and cross cultural training.

- g) Substitute \$1,800 of the Incentive revenue for a like amount of Cash Transfer from the General Fund to the Health Division Federal State program.

A separate budget modification asks the Board to use the \$1,800 savings in Cash Transfer to increase the budget of the Vector Control Office for nuisance control response. If that modification is not approved this modification would have the effect of increasing General Fund contingency by \$1,800.

=====

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase ADC Incentive revenue \$45,400;
Increase Cash Transfer from GF to F/S by \$103;
Increase Service Reimbursement revenue from F/S to GF by \$1903;
Increase Service Reimbursement revenue from F/S to Insurance Fund by \$347.

=====

4. CONTINGENCY STATUS (To be completed by Finance/Budget.)

_____ contingency before this modification (as of _____) \$ _____
(specify fund) (date)
after this modification: \$ _____

=====

Originated by:

Date:

Department Director:

Date:

Tom Honk

12-14-88

Deane Wussy (DC)

12/14/88

Finance/Budget:

Date:

Employee Relations:

Date:

Thomas D. Smyke

12-14-88

Board Approval:

Date:

Burton E. Jones

12/15/88

REVENUE TRANSACTION RB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FISCAL YEAR _____

Document Number	Action	Fund	Agency	Organization	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	0700	2601			27800		AFDC Incentive
		156	010	0300	2601			4400		AFDC Incentive
		156	010	0750	2601			4200		AFDC Incentive
		156	010	0850	2601			4100		AFDC Incentive
		156	010	0900	2601			4900		AFDC Incentive
		156	010	0300	7601			312		Cash Transfer
		156	010	0700	7601			(877)		Cash Transfer
		156	010	0750	7601			298		Cash Transfer
		156	010	0850	7601			291		Cash Transfer
		156	010	0900	7601			79		Cash Transfer
		100	045	7410	6602			1903		Service Reimbursement
		400	040	7321	6602			347		Service Reimbursement
TOTAL REVENUE		CHANGE //////////////////////////////////////						47,753	TOTAL REVENUE	CHANGE

EXPENDITURE TRANSACTION EB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FISCAL YEAR _____

Document Number	Action	Fund	Agency	Organization	Object Code	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	0700	6110			13000		Professional Services
		156	010	0700	7100			923		Indirect
									13923	CLINICS M&S
		156	010	0700	8300			13000	13000	Other Improvements
									26923	SUBTOTAL CLINICS
		156	010	0300	6310			4400		Training and Education
		156	010	0300	7100			312		Indirect
									4712	SUBTOTAL PROGRAM MANAGEMENT
		156	010	0750	6170			4200		Rents
		156	010	0750	7100			298		Indirect Costs
									4498	SUBTOTAL FIELD SERVICES
		156	010	0850	5100			2998		Permanent
		156	010	0850	5500			755		Fringe
		156	010	0850	5550			347		Insurance Benefits
									4100	SERVICES/SUPPORT PERSONNEL
		156	010	0850	7100			291	291	Indirect
									4391	SUBTOTAL SERVICES/SUPPORT
		156	010	0900	6230			1100		Supplies
		156	010	0900	7100			79		Indirect
									1179	HEALTH SYSTEMS M&S
		156	010	0900	8400			3800	3800	Equipment
									4978	SUBTOTAL HEALTH SYSTEMS
		100	010	0100	7608			103		Cash Transfer to F/S
		400	040	7321	6650			347		Insurance
		100	045	9120	7700			1800		Contingency
TOTAL EXPENDITURE CHANGE								47,753		TOTAL EXPENDITURE CHANGE

12/15/88
R-9

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR December 15, 1988

DEPARTMENT Human Services

DIVISION Health

CONTACT Scott Clement/Tom Fronk

TELEPHONE ext. 3674

NAME OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)

Budget Modification DHS 21 requests an increase in various Health Division organizations reflecting reprogramming of salary savings and receipt of a larger than expected and budgeted AFDC Incentive payment from the State of Oregon.

(ESTIMATED TIME NEEDED ON THE AGENDA)

2. DESCRIPTION OF MODIFICATION (Explain the changes this bud mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[X] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The position of Assistant Health Officer (Medical Director) was vacant from July 1 through mid September, while an extensive recruitment and selection process was being completed. The savings resulting from this vacancy amount to \$12,017 in the current fiscal year.

The Health Division has received already in fiscal year 1988-89 AFDC Incentive revenue in the amount of \$95,400. The budgeted amount was \$50,000.

A separate budget modification asks the Board to use the \$1,800 savings in Cash Transfer to the Health Division Federal State program generated by this budget modification to increase the budget of the Vector Control Office for nuisance control response.

This budget modification requests reprogramming of the Medical Director salary savings, and increased appropriations in the Health Division Federal State budget based on the unbudgeted AFDC Incentive revenues, to allow the following:

- a) Increase the budget for Other Improvements, Clinic Services, by \$13,000. These funds would be used to complete remodeling of the Burnside Health Clinic. It was anticipated that federal funds would become available for this project through the Homeless Health Care grant. It has become apparent that the Homeless grant award for the new grant fiscal year will not include remodeling monies.
- b) Increase the budget for Personnel within Services and Support by \$6,925. This change would allow a part time clerical employee to go to full time through the fiscal year. This employee would provide technical assistance to the MIS project team essential to the implementation of that system.
- c) Increase the budget for Rentals, Field Services, by \$7,000. This would allow the movement of the North Portland Field Team from shared space at the Northeast Clinic to a location closer to the service area. The Division would attempt to place this team as close as possible to the Columbia Villa neighborhood.
- d) Increase the budget for Supplies by \$1,500 and Equipment by \$3,800 within Health Systems. This increase would allow the Financial Management Unit to purchase a PC, financial software, and an Amdahl link to allow access to the County's accounting system (LGFS).

County's accounting

- e) Increase the budget for Professional Services in Clinic Services by \$15,000. This increase reflects much higher than anticipated and budgeted costs for providing interpretation services for non-English speaking clinic clients. The current budget of \$48,000 is expected to last through January. The Division is analyzing plans for alternate means of providing this services. The additional funds should allow time to both implement a new service plan and to get through the fiscal year.
- f) Increase the budget for Professional Services within Program Management by \$4,400. These funds would be used to purchase educational services for clinic staff. The training proposed includes CPR, team building, and cross cultural training.
- g) Substitute \$1,800 of the Incentive revenue for a like amount of Cash Transfer from the General Fund to the Health Division Federal State program.

A separate budget modification asks the Board to use the \$1,800 savings in Cash Transfer to increase the budget of the Vector Control Office for nuisance control response. If that modification is not approved this modification would have the effect of increasing General Fund contingency by \$1,800.

=====

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase AFDC Incentive revenue \$41,408;
 Decrease Cash Transfer from GF to F/S by \$181;
 Increase Service Reimbursement revenue from F/S to GF by \$1619;
 Decrease Service Reimbursement revenue from F/S to Insurance Fund by \$245.

=====

4. CONTINGENCY STATUS (To be completed by Finance/Budget.)

_____ contingency before this modification (as of _____) \$ _____
 (specify fund) (date)
 after this modification: \$ _____

=====

Originated by:	Date:	Department Director:	Date:
<i>Tom Hunk</i>	<i>11-17-88</i>	<i>Francis J. ...</i>	<i>11/29/88</i>
Finance/Budget:	Date:	Employee Relations:	Date:
<i>Thomas J. ...</i>	<i>12-2-88</i>	<i>Susan ...</i>	<i>12/2/88</i>
Board Approval:	Date:		

=====

Document Number	Action	Fund	Agency	Organization	Object Code	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	0700	5100			(9347)		Permanent
		156	010	0700	5400			(280)		Premium
		156	010	0700	5500			(1569)		Fringe
		156	010	0700	5500			(821)		Insurance Benefits
									(12017)	CLINICS PERSONNEL
		156	010	0700	6110			15000		Professional Services
		156	010	0700	7100			212		Indirect
									15212	CLINICS M&S
		156	010	0700	8300			13000	13000	Other Improvements
									16195	SUBTOTAL CLINICS
		156	010	0300	6110			4400		Professional Svcs
		156	010	0300	7100			312		Training and Education
									4712	Indirect
										SUBTOTAL PROGRAM MANAGEMENT
		156	010	0750	6170			7000		Rents
		156	010	0750	7100			497		Indirect Costs
									7497	SUBTOTAL FIELD SERVICES
		156	010	0850	5100			5474		Permanent
		156	010	0850	5400			(405)		Premium
		156	010	0850	5500			1280		Fringe
		156	010	0850	5550			576		Insurance Benefits
									6925	SERVICES/SUPPORT PERSONNEL
		156	010	0850	7100			492	492	Indirect
									7417	SUBTOTAL SERVICES/SUPPORT
		156	010	0900	6230			1500		Supplies
		156	010	0900	7100			107		Indirect
									1607	HEALTH SYSTEMS M&S
		156	010	0900	8400			3800	3800	Equipment
									5407	SUBTOTAL HEALTH SYSTEMS
		100	010	0103	7608			1620		Cash Transfer to F/S
		400	040	7321	6650			(245)		Insurance
TOTAL EXPENDITURE CHANGE								42,603	TOTAL EXPENDITURE CHANGE	

REVENUE TRANSACTION EB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FISCAL YEAR _____

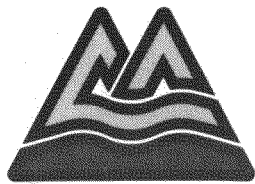
Document Number	Action	Fund	Agency	Organization	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	0700	2601			17783		AFDC Incentive
		156	010	0300	2601			4400		AFDC Incentive
		156	010	0750	2601			7000		AFDC Incentive
		156	010	0850	2601			6925		AFDC Incentive
		156	010	0900	2601			5300		AFDC Incentive
		156	010	0300	7601			312		Cash Transfer
		156	010	0700	7601			(1588)		Cash Transfer
		156	010	0750	7601			497		Cash Transfer
		156	010	0850	7601			492		Cash Transfer
		156	010	0900	7601			107		Cash Transfer
		100	045	7410	6602			1620		Service Reimbursement
		400	040	7321	6602			(245)		Service Reimbursement
TOTAL REVENUE		CHANGE //////////////////////////////////////						42,603	TOTAL REVENUE	CHANGE

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

		Annualized		
FTE	POSITION TITLE	BASE PAY	FRINGE	TOTAL
Increase (Decrease)		Increase (Decrease)	Increase (Decrease)	Increase (Decrease)
TOTAL CHANGE (ANNUALIZED)				

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	C u r r e n t F Y		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
(.20)	Vacant Medical Director	(9,347)	(1,569)/(821)	(11,737)
.23	Part time (56 hrs/pay period) OA3 to full time	5,474	1,280/576	7,330
	Premium	(685)		
	TOTAL	(4,558)	(289)/(245)	(5,092)



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy*
Department of Human Services

FROM: Billi Odegaard, Director *Billi (sue)*
Health Division

DATE: November 28, 1988

SUBJECT: Recommendation to Approve Modifications to the
Health Division Budget

DHS #21 & 21-A

RECOMMENDATION: The Health Division recommends that Board of County Commissioners approve the attached budget modification making adjustments to the Health Division budget based upon greater than expected Multicare Physician Care Organization (PCO) incentive revenues and salary savings from turnover in the Medical Director position.

ANALYSIS: As part of the Multicare PCO agreement with State Adult and Family Services, the Health Division may receive cost savings incentive revenues based upon savings realized by the State as a result of the effective management of health care delivered through PCO's, including Multicare PCO. A portion of the savings realized by the State is paid to the County.

In preparing the FY 88-89 budget request, the Division estimated incentive revenues at \$50,000. The first incentive payment to the County for FY 88-89 was \$95,400. We are expecting another disbursement this Spring but have no estimate of the amount.

The Division also experienced significant salary savings due to turnover in the Health Officer and Medical Director positions. The Medical Director position was vacant from July 1 through mid September. Savings are estimated at \$12,017.

In what follows, proposals for expenditure of the unappropriated

balance of the ADC incentive payment and salary savings realized due to turnover in the Medical Director position are presented. The BCC has complete discretion in consideration of the proposals offered by the Division. There are no restrictions on the use of the incentive revenue as is, of course, also the case with salary savings.

A separate budget modification asks the Board to use the \$1,800 savings in Cash Transfer to the Health Division Federal State program generated by this budget modification to increase the budget of the Vector Control Office for nuisance control response.

This budget modification requests reprogramming of the Medical Director salary savings and increased appropriations in the Health Division Federal State budget based on the unbudgeted AFDC Incentive revenues, to allow the following:

a) Increase the budget for Other Improvements, Clinic Services, by \$13,000. These funds would be used to complete remodeling of the Burnside Health Clinic. It was anticipated that federal funds would become available for this project through the Homeless Health Care grant. It has become apparent that the Homeless grant award for the new grant fiscal year will not include remodeling monies.

Also, the Division recently learned that Central City Concern, the agency from which we lease space for the Burnside Clinic, is unable to share costs of needed improvements as had been anticipated.

b) Increase the budget for Personnel within Services and Support by \$6,925. This change would allow a part time clerical employee to go to full time through the fiscal year. This employee would provide technical assistance to the MIS project team essential to the implementation of that system.

c) Increase the budget for Rentals, Field Services, by \$7,000. This would allow the movement of the North Portland Field Team from shared space at the Northeast Clinic to a location closer to the service area. The Division would attempt to place this team as close as possible to the Columbia Villa neighborhood.

d) Increase the budget for Supplies by \$1,500 and Equipment by \$3,800 within Health Systems. This increase would allow the Financial Management Unit to purchase a PC, financial software, and an Amdahl link to allow access to the County's accounting system (LGFS).

e) Increase the budget for Professional Services in Clinic Services by \$15,000. This increase reflects much higher than anticipated and budgeted costs for providing interpretation services for non-English speaking clinic clients. The current budget of \$48,000 is expected to last through January. The Division is analyzing plans for alternate means of providing this services. The additional funds should allow time to both implement a new service plan and to get through the fiscal year.

f) Increase the budget for Professional Services within Program Management by \$4,400. These funds would be used to purchase educational services for clinic staff. The training proposed includes CPR, team building, and cross cultural training.

g) Substitute \$1,800 of the Incentive revenue for a like amount of Cash Transfer from the General Fund to the Health Division Federal State program.

Finally, the ADC incentive payment and salary savings from the unfilled Medical Director's position make available \$57,417. In this budget modification, \$53,425 is appropriated. The remaining \$3,992 is being held pending an assessment of needs at both the Department and Division levels.

A separate budget modification asks the Board to use the \$1,800 savings in Cash Transfer to increase the budget of the Vector Control Office for nuisance control response. If that modification is not approved this modification would have the effect of increasing General Fund contingency by \$1,800.

BACKGROUND: The Medical Director position was vacant from July 1 through mid-September 1988, while an extensive recruitment and selection process was being completed. The savings resulting amount to \$12,017 during this fiscal year.

The ADC incentive revenues result from the actual savings realized by the State in payments made for inpatient hospital services provided to Medicaid/ADC recipients. Since the implementation of Physician Care Organization Demonstration Project, under which we contract with the State, significant savings in inpatient costs have occurred. Prior to the implementation of the demonstration project, individuals were issued medical cards and were free to seek care from any available and willing provider of service. Under the terms of the demonstration project, ADC recipients are enrolled in Physician Care Organizations, e.g., Multicare PCO, and access to care is managed.

DEC 22 1988

12/15/88

RECEIVED FROM

JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DHS #21-B APPROVED.

R-9

THOMAS SMYTH

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONER'S OFFICE

BOARD OF
COUNTY COMMISSIONERS

1988 DEC 29 AM 11:00

MULTNOMAH COUNTY
OREGON

SECRETARY HOW

CLERK

DEC 29 1988

42
J162

December 15, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification DHS #21-A re-)
flecting an increase of \$1,800 from Cash Transfer))
to Vector Control, Professional Services, to)
allow the County to respond to nuisance control)
complaints from citizens in unincorporated area) R-10

Upon motion of Commissioner Anderson, duly seconded by Commissioner Miller, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget
Finance
Employee Services
Health Services

BUDGET MODIFICATION NO. DHS-21-A

(For Clerk's Use) Meeting Date: 12-15-88
Agenda No.: R-10

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR December 15, 1988

DEPARTMENT Human Services DIVISION Health
CONTACT Scott Clement/Tom Fronk TELEPHONE ext. 3674
NAME OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

To Budget
12/21/88

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda

Budget Modification DHS 21-A requests an increase of \$1,800 in Professional Services in Vector Control to allow the County to respond to nuisance control complaints from citizens in the unincorporated area.

(ESTIMATED TIME NEEDED ON THE AGENDA)

2. DESCRIPTION OF MODIFICATION (Explain the changes this bud mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

When a citizen in the unincorporated area complains of a health hazard to the Vector Control office the County's only response is to request by mail that the property owner remedy the situation. Property owner inaction leads to a followup letter from Vector Control. If the property owner still does not take action the Vector Control office is not funded to take remedial action.

Statute allows the County to take action to remedy these situations, and to bill the property owner for any expense plus a 25% administrative charge. It has not been the policy of the office to exercise this option due to the lack of funds available to front the costs.

This modification requests that the appropriation for Professional Services within Vector Control be increased by \$1,800. It also asks that \$2,000 already budgeted in Professional Services in this organization for engineering services to oversee the construction of a mosquito control dam in Oaks Bottom be reprogrammed for nuisance complaint response, bringing the total to \$3,800. It now appears that this engineering project will not occur until the next fiscal year.

These funds would allow the office to hire contractors to cut vegetation and haul solid waste. The property owners would be billed as allowed in the statutes. It is expected to take a few years for program revenue to cover the cost of contractors, as property owners would be expected to be slow in repaying the County.

This \$1,800 increase would come from General Fund Contingency. The Division is in receipt of unexpected and unbudgeted AFDC Incentive revenue. The Division would like to use this revenue to pay for this change, but local budget law will not allow an increase in the Vector Control budget due to the receipt of this type of revenue. This becomes, therefore, a request for Contingency in lieu of unappropriable revenue.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change) None.

4. CONTINGENCY STATUS (To be completed by Finance/Budget.)

(specify fund) contingency before this modification (as of) \$
after this modification: \$

Originated by:	Date:	Department Director:	Date:
<u>Tom Fronk</u>	<u>11-17-88</u>	<u>[Signature]</u>	<u>11/29/88</u>
Finance/Budget:	Date:	Employee Relations:	Date:
<u>Theresa S. Smyth</u>	<u>12-2-88</u>	<u>Susan Daniel</u>	<u>12/2/88</u>
Board Approval:	Date:		
<u>Barbara E. Jones</u>	<u>12/15/88</u>		

Document Number	Action	Fund	Agency	Organization	Object Code	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		100	010	0200	6110			1800		Professional Services
		100	010	0100	7608			(1800)		Cash Transfer

REVENUE TRANSACTION	EB []	GM []	TRANSACTION DATE _____	ACCOUNTING PERIOD _____	BUDGET FISCAL YEAR _____
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Document Number	Action	Fund	Agency	Organization	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
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TOTAL REVENUE	CHANGE //	TOTAL REVENUE	CHANGE
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MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS MCCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy*
Department of Human Services

FROM: Billi Odegaard, Director *Billi (sue)*
Health Division

DATE: November 28, 1988

SUBJECT: Recommendation to Approve Modifications to the
Health Division Budget

DHS #21 & 21-A

RECOMMENDATION: The Health Division recommends that Board of County Commissioners approve the attached budget modification making adjustments to the Health Division budget based upon greater than expected Multicare Physician Care Organization (PCO) incentive revenues and salary savings from turnover in the Medical Director position.

ANALYSIS: As part of the Multicare PCO agreement with State Adult and Family Services, the Health Division may receive cost savings incentive revenues based upon savings realized by the State as a result of the effective management of health care delivered through PCO's, including Multicare PCO. A portion of the savings realized by the State is paid to the County.

In preparing the FY 88-89 budget request, the Division estimated incentive revenues at \$50,000. The first incentive payment to the County for FY 88-89 was \$95,400. We are expecting another disbursement this Spring but have no estimate of the amount.

The Division also experienced significant salary savings due to turnover in the Health Officer and Medical Director positions. The Medical Director position was vacant from July 1 through mid September. Savings are estimated at \$12,017.

In what follows, proposals for expenditure of the unappropriated

balance of the ADC incentive payment and salary savings realized due to turnover in the Medical Director position are presented. The BCC has complete discretion in consideration of the proposals offered by the Division. There are no restrictions on the use of the incentive revenue as is, of course, also the case with salary savings.

A separate budget modification asks the Board to use the \$1,800 savings in Cash Transfer to the Health Division Federal State program generated by this budget modification to increase the budget of the Vector Control Office for nuisance control response.

This budget modification requests reprogramming of the Medical Director salary savings and increased appropriations in the Health Division Federal State budget based on the unbudgeted AFDC Incentive revenues, to allow the following:

a) Increase the budget for Other Improvements, Clinic Services, by \$13,000. These funds would be used to complete remodeling of the Burnside Health Clinic. It was anticipated that federal funds would become available for this project through the Homeless Health Care grant. It has become apparent that the Homeless grant award for the new grant fiscal year will not include remodeling monies.

Also, the Division recently learned that Central City Concern, the agency from which we lease space for the Burnside Clinic, is unable to share costs of needed improvements as had been anticipated.

b) Increase the budget for Personnel within Services and Support by \$6,925. This change would allow a part time clerical employee to go to full time through the fiscal year. This employee would provide technical assistance to the MIS project team essential to the implementation of that system.

c) Increase the budget for Rentals, Field Services, by \$7,000. This would allow the movement of the North Portland Field Team from shared space at the Northeast Clinic to a location closer to the service area. The Division would attempt to place this team as close as possible to the Columbia Villa neighborhood.

d) Increase the budget for Supplies by \$1,500 and Equipment by \$3,800 within Health Systems. This increase would allow the Financial Management Unit to purchase a PC, financial software, and an Amdahl link to allow access to the County's accounting system (LGFS).

e) Increase the budget for Professional Services in Clinic Services by \$15,000. This increase reflects much higher than anticipated and budgeted costs for providing interpretation services for non-English speaking clinic clients. The current budget of \$48,000 is expected to last through January. The Division is analyzing plans for alternate means of providing this services. The additional funds should allow time to both implement a new service plan and to get through the fiscal year.

f) Increase the budget for Professional Services within Program Management by \$4,400. These funds would be used to purchase educational services for clinic staff. The training proposed includes CPR, team building, and cross cultural training.

g) Substitute \$1,800 of the Incentive revenue for a like amount of Cash Transfer from the General Fund to the Health Division Federal State program.

Finally, the ADC incentive payment and salary savings from the unfilled Medical Director's position make available \$57,417. In this budget modification, \$53,425 is appropriated. The remaining \$3,992 is being held pending an assessment of needs at both the Department and Division levels.

A separate budget modification asks the Board to use the \$1,800 savings in Cash Transfer to increase the budget of the Vector Control Office for nuisance control response. If that modification is not approved this modification would have the effect of increasing General Fund contingency by \$1,800.

BACKGROUND: The Medical Director position was vacant from July 1 through mid-September 1988, while an extensive recruitment and selection process was being completed. The savings resulting amount to \$12,017 during this fiscal year.

The ADC incentive revenues result from the actual savings realized by the State in payments made for inpatient hospital services provided to Medicaid/ADC recipients. Since the implementation of Physician Care Organization Demonstration Project, under which we contract with the State, significant savings in inpatient costs have occurred. Prior to the implementation of the demonstration project, individuals were issued medical cards and were free to seek care from any available and willing provider of service. Under the terms of the demonstration project, ADC recipients are enrolled in Physician Care Organizations, e.g., Multicare PCO, and access to care is managed.

DEC 22 1988

12/15/88

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DHS #21A APPROVED.

R-10

CLERK
OF MULTNOMAH COUNTY
DEC 22 1988 15:00

Thomas Snyo

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1988 DEC 29 AM 11:00

MULTNOMAH COUNTY
OREGON

1-13

RECEIVED BY COMMISSIONERS

THIS RECEIPT OF COUNTY COMMISSIONERS

MULTNOMAH COUNTY COMMISSIONERS

RECEIVED BY

TYPE RECEIPT

12/29/88

42
5162

December 15, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification DHS #22 making)
adjustments in Health Division Personnel Services)
in Clinic Services, as a result of changes in)
normally scheduled work hours, and in Dental)
Services to reclassifying an Office Assistant II)
to a Dental Assistant/Receptionist R-11)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm

cc: Planning & Budget
Finance
Employee Services
Health Services

BUDGET MODIFICATION NO. DHS#22(For Clerk's Use) Meeting Date: 12-15-88
Agenda No.: B-11=====1. REQUEST FOR PLACEMENT ON THE AGENDA FOR December 15, 1988=====DEPARTMENT Human ServicesDIVISION HealthCONTACT Scott Clement/Tom FronkTELEPHONE ext. 3674NAME OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy*To Budget
12/21/88*

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)

Budget Modification DHS 22 requests approval for completion of an assortment of minor personnel changes, Clinic Services and Dental Services.

(ESTIMATED TIME NEEDED ON THE AGENDA)

=====2. DESCRIPTION OF MODIFICATION (Explain the changes this bud mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)=====

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification implements several personnel changes throughout Clinic Services. These changes result from requests by employees for changes in their normally scheduled work hours.

When an employee requests a reduction in his or her normal schedule it is common for the immediate needs of the program to dictate that the partial vacancy be filled with an employee of a different classification. For example, this modification includes the reduction of 0.2 FTE (one day per week) Human Services Technician. The Clinic's needs indicated that rather than fill this vacancy with another partial HST it made more sense to hire 0.2 FTE Office Assistant. This leads to a variance between the best staffing pattern and the approved budget. This modification cleans up such variances occurring between when the Division submitted its Proposed 1988-89 Budget in February 1988 and today.

This modification would also approve a straight reclassification of an Office Assistant II to a Dental Assistant/Receptionist in Dental Services.

None of these changes represent a change in the services or service levels provided by either Clinic or Dental Services. The net FTE change is 0.1 FTE. The net dollar impact is \$0. Any savings in Full Time or Fringe has been added to the Temporary line item to more accurately reflect historic spending patterns.

=====3. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)=====

Reduces service reimbursement from F/S to Insurance fund by \$193.

=====4. CONTINGENCY STATUS (To be completed by Finance/Budget.)=====

 contingency before this modification (as of) \$
(specify fund) (date)after this modification: \$

BOARD OF
COUNTY COMMISSIONERS
1988 DEC - 61 PM 2:52
CLATSOP COUNTY
OREGON

Originated by:

Date:

Department Director:

Date:

Tom Fronk11-15-88Duane Zussy11/29/88

Finance/Budget:

Date:

Employee Relations:

Date:

Thomas J. Szymanski12-2-88Susan Daniel12/2/88

Board Approval:

Date:

Barbara E. Jones12/15/88

EXPENDITURE TRANSACTION EB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FISCAL YEAR _____

Document Number	Action	Fund	Agency	Organization	Object Code	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	0700	5100			(6,983)		Permanent
		156	010	0700	5200			13,639		Temporary
		156	010	0700	5400			200		Premium
		156	010	0700	5500			(6,663)		Fringe
		156	010	0700	5550			(193)		Insurance Benefits
		400	040	7321	6520			(193)		Insurance
TOTAL EXPENDITURE CHANGE								//////////////////////////////////// (193)	TOTAL EXPENDITURE CHANGE	

REVENUE TRANSACTION EB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FISCAL YEAR _____

Document Number	Action	Fund	Agency	Organization	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		400	040	7321	6602			(193)		Service reimb from F/S
TOTAL REVENUE CHANGE								//////////////////////////////////// (193)	TOTAL REVENUE CHANGE	

PERSONNEL DETAIL FOR BUD MOD NO. DHS#22

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)

All changes below based on 12 months.

TOTAL CHANGE (ANNUALIZED)

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

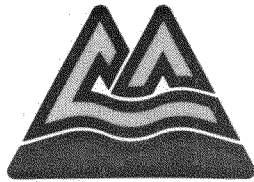
Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	Current FY		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)

CLINICS

0.2	Office Assistant II	1,877	94/1,161	3,132
(0.2)	Human Services Technician	(3,484)	(880)/(274)	(4,638)
0.1	Community Health Nurse	2,578	390/65	3,033
0.1	X-Ray Technician	(877)	(1,062)/(401)	(2,340)
(0.1)	Physician	(7,077)	(6,244)/(1,124)	(14,445)
		(6,983)	(7,702)/(573)	(15,258)

DENTAL

(1.0)	Office Assistant II	(18,750)	(4,736)/(1,818)	(25,304)
1.0	Dental Assistant/Recpt.	18,750	4,736/1,818	25,304
	Temporary	13,639	1,039/ 380	15,058
	Premium	200		200
	Net Change			0



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy*
Department of Human Services

FROM: Bill *Bill* Odegaard, Director
Health Division

DATE: November 15, 1988

SUBJECT: Recommendation to Approve Modifications to
the Health Division Budget *DHS #22*

RECOMMENDATION: The Health Division and the Department of Human Services recommend the Board of County Commissioner's approval of the attached budget modification which implements several minor personnel changes in clinic services and in dental services.

ANALYSIS: This modification implements several personnel changes throughout Clinic and Dental Services. These changes reflect reclassifications and changes in a number of employee's regular work hours.

The changes in Clinic Services result from requests by employees to reduce or increase their work schedules. For example, a full time employee may request to work four days a week, resulting in a 0.2 FTE vacancy. If this employee was a Human Services Technician and the needs of the work unit dictated that another Human Services Technician be increased by 0.2 FTE no problems would be encountered making that increase. However, if the immediate needs of the work unit suggested that an Office Assistant 2 be increased by 0.2 FTE a discrepancy would exist between optimum staffing and the adopted budget. This budget modification would correct a series of these discrepancies.

The change in Dental Services represents a straight reclassification of an Office Assistant 2 to a Dental Assistant/Receptionist. This change, with \$0 impact, will allow greater flexibility in Dental Clinic operations.

These changes have accumulated since the preparation of the Division's budget request in February 1988, and it is our intent to come to the Board with another personnel clean-up modification later in this fiscal year. The total FTE change is 0.1 FTE. The dollar change is \$0. Any dollar savings in Full Time or Fringe have been added to the Temporary line item to more accurately reflect historic spending patterns.

DEC 22 1988

12/15/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS • MULTNOMAH COUNTY, OREGON

budget

BUDGET MODIFICATION DHS #22 APPROVED.

R-11

RECEIVED
CLERK'S OFFICE
DEC 15 1988

Thomas Sings

PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF
COUNTY COMMISSIONERS

1988 DEC 29 AM 11:00

MULTNOMAH COUNTY
OREGON

1-13

RECEIVED FROM THE BOARD OF COMMISSIONERS

RECEIVED FROM THE BOARD OF COMMISSIONERS

RECEIVED FROM THE BOARD OF COMMISSIONERS

RECEIVED FROM

RECEIVED FROM

DEC 29 1988

CHIEF

BUDGET MODIFICATIONS DHS

43
J/62

December 15, 1988

Mr. Duane Zussy, Director
Department of Human Services
426 SW Stark
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Request of the Director of Human Services for)
approval of Budget Modification DHS #23 request-)
ing an increase of \$54,000 in Capital Outlay,)
Health Systems, to allow completion of the pur-)
chase of Health Division MIS terminals, and an)
increase of \$17,001 in Pass Through for an in-)
crease in the Cleve Allen dental contract R-12)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget
Finance
Health Services

BOARD OF
COUNTY COMMISSIONERS

bed
DEC 1 1988

1988 DEC -6 PM 2:56

BUDGET MODIFICATION NO. DHS #23

MULTNOMAH COUNTY
OREGON

(For Clerk's Use) Meeting Date:

Agenda No.: R-12

12-15-88

*To budget
12/21/88*

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR December 15, 1988

DEPARTMENT Human Services

DIVISION Health

CONTACT Scott Clement/Tom Fronk

TELEPHONE ext. 3674

NAME OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda

Budget modification DHS 23 requests approval for an increase of \$54,000 in Capital Outlay, Health Systems, to allow completion of the purchase of Health Division MIS terminals, and an increase of \$17,001 in Pass Through, Dental Services, for an increase in the Cleve Allen dental contract.

(ESTIMATED TIME NEEDED ON THE AGENDA)

2. DESCRIPTION OF MODIFICATION (Explain the changes this bud mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The Division has recently received a revised grant award notice from Region X of the DHHS which includes \$158,296 of additional Primary Care Grant revenue. This award is made as partial restoration of a \$187,000 reduction made by Region X last Spring. The Division is working on a revised grant budget for submission to Region X.

At this time two items appear to be certain to be part of this revised grant budget, pending Board approval:

1. The Health Division in the Spring of 1988, during final deliberations concerning the 1988-89 Adopted Budget, introduced two amendments (DHS 32 and DHS 48) which together added \$42,454 to the Adopted Budget for MIS system terminals. DHS 48 also indicated that at that time the Division's best guess was that there was still \$50,000 of funding needed to complete the purchase of terminals, and that the Division would attempt to find full funding for the purchase.

The Division has been working through Purchasing and ISD to obtain a more concrete price estimate on the remaining terminals. It now appears that the total purchase price will be between \$105,000 and \$110,000, leaving the Division roughly \$66,000 short. The Division has recently received a verbal commitment from the State Health Division of \$12,000 towards this cost, reducing the approximate need to \$54,000.

This modification requests that \$54,000 of Primary Care revenue be substituted for a like amount of County General Fund - local match within the overall Primary Care Program budget. This would free up the General Fund to allow the purchase of the terminals. This substitution is recommended as capital purchases are difficult to make with federal dollars. Region X is aware of our request for this substitution, and supports it.

2. The Cleve Allen indigent dental care contract, which is funded solely with Primary Care funds, has been increased or decreased in proportion to changes in the grant. This modification would increase that contract by \$17,001 in keeping with that pattern.

This grant allows full Indirect Cost recovery. This budget modification would increase General Fund contingency by \$3,953.

When a proposed budget is finalized for the remainder of this grant increase the Division will bring a second budget modification to the Board.

=====

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

Increase Primary Care grant by \$74,954.
Reduce Cash Transfer from GF to F/S by \$3,953.

=====

4. CONTINGENCY STATUS (To be completed by Finance/Budget.)

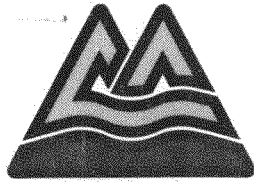
_____ contingency before this modification (as of _____) \$ _____
(specify fund) (date)
after this modification: \$ _____

=====

Originated by:	Date:	Department Director:	Date:
<i>Tom Frank</i>	<i>11-22-88</i>	<i>Sharon L. [unclear]</i>	<i>11/29/88</i>
Finance/Budget:	Date:	Employee Relations:	Date:
<i>Thomas A. [unclear]</i>	<i>11/29/88</i>		
Board Approval:	Date:		
	<i>Barbara E. [unclear]</i>	<i>12/15/88</i>	

=====

TOTAL REVENUE	CHANGE	////////////////////////////////////	71,239	TOTAL REVENUE	CHANGE
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MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
CAROLINE MILLER • DISTRICT 3 COMMISSIONER
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

MEMORANDUM

DEC 1 1988

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy*
Department of Human Services

FROM: Bill Odegaard, Director *Bill Odegaard*
Health Division

DATE: November 15, 1988

SUBJECT: Recommendation to Approve Modifications to
the Health Division Budget

DHS #23

RECOMMENDATION: The Health Division recommends approval by the Board of County Commissioners of the attached budget modification increasing Capital Outlay in the Health Division budget by \$54,000 to complete the purchase of computer terminals required for implementation of the new Health Information System and increasing Pass-Through in Dental Services to augment the Cleve Allen Dental contract.

ANALYSIS: The Health Division recently received a revised Notice of Grant Award from Region X, DHHS, which increases our Primary Care Grant by \$158,296. This award provides a partial restoration of a \$187,000 cut in the Primary Care Grant made by Region X last Spring. The Division is working a revised Primary Care budget for submission to Region X by December 1, 1988.

With the attached budget modification, the Division is proposing two items to be included in the revised Primary Care Grant budget, pending BCC approval:

1) In the Spring of 1988, during consideration of technical amendments to the FY88-89 budget, the Health Division submitted two amendments (DHS 32 and 48) approved by the Board which added \$42,454 for the purchase of computer terminals for the new Health Information System. At that time, the Division indicated that some \$50,000 of additional funds would be required to complete the acquisition of all required hardware (terminals and

controller units).

The Division has been working with ISD and Purchasing to determine the total amount required to purchase necessary equipment. We estimate the total to be between \$105,000 and \$110,000. We recently received a verbal commitment of \$12,000 from the State Health Division, which along with the \$54,000 requested here and the \$42,454 appropriated at technicals would provide necessary funds.

The Division is proposing that \$54,000 of the restored Primary Care Grant funds be substituted for a like amount of County General Funds included as part of the local match in the Primary Care budget. This would free up General Funds with which to make the purchase of terminals. This substitution of funds is required because of the desirability of making capital purchases with matching funds rather than with federal grant funds. Region X is aware of request for this substitution and supports it.

2) The Cleve Allen indigent dental care contract, which is funded solely with Primary Care funds, historically has been increased and/or decreased as federal funds have increased or decreased. In keeping with that practice, this modification proposes a proportional increase in the contract of \$17,001.

3) This grant allows full indirect cost recovery. As a result, General Fund Contingency is increased by \$3,953.

The three items identified above do not result in an appropriation of the total amount of the Primary Care Grant restoration. The Division is in the process of developing a recommendation to the Board for the best use of the remaining funds. A budget modification will follow.

The MIS terminal purchase has been separated out at this time to allow the successful hardware vendor enough lead time to insure timely delivery. The Cleve Allen portion has been included here also as its dedication as Pass Through funding does not require it to be included as part of the upcoming budget modification.

BACKGROUND: Changes in the Notice of Grant Award for the Primary Care Grant are quite common. Original notices are delivered in mid-June. Within the Region and nationally, changes often occur between June and the end of the federal fiscal year, September 30. After this latter date, additional funds are sometimes available and are distributed.

DEC 22 1988

12/15/88

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DHS #23 APPROVED.

R-12

DEC 22 1988
CLERK, BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

Thomas Enye

PLEASE DO NOT RETURN THIS DOCUMENT TO CONFUSIONARY OFFICE

BOARD OF
COUNTY COMMISSIONERS

1988 DEC 29 AM 11:00

MULTNOMAH COUNTY
OREGON

OFFICE OF THE CLERK OF THE BOARD OF COUNTY COMMISSIONERS

SECRETARY

THE BOARD OF

DEC 29 1988

DEC 22 1988

12/15/88

RECEIVED FROM JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DJS #9 APPROVED.

R-13

K. Sinker 3/14/89

MULTNOMAH COUNTY
OREGON

BOARD OF
COUNTY COMMISSIONERS

1989 MAR 14 AM 10:04

MULTNOMAH COUNTY
OREGON

1-12

1989 MAR 14 AM 10:04

1989

SECRETED FROM

THE RECORD

1989 MAR 14

43
J/62

December 15, 1988

Mr. John Angell, Director
Department of Justice Services
1120 SW Fifth
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Request of the Director of Justices Services for)
approval of Budget Modification DJS #9 reclass-)
ifying one position of Office Assistant II to)
Office Assistant III in the District Attorney's)
Office for the OCN grant R-13)

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget
Finance
Employee Services
District Attorney

BUDGET MODIFICATION NO. DJS # 9

(For Clerk's Use) Meeting Date 12-15-88
Agenda No. D-13

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date)

DEPARTMENT DJS

DIVISION District Attorney

CONTACT Kelly Bacon

TELEPHONE 248-3105

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Kelly Bacon

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

OCN CLERICAL RECLASSIFICATION

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This bud mod reduces the full-time allocation budgeted for the Assistant Special Financial Investigator position (budgeted as a Staff Assistant) in the OCN grant in an amount equal to the additional funds necessary to pay the new OA 3 position which was previously budgeted as an OA 2. The Assistant Special Investigator position is vacant.

To Budget
12/21/88

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

BOARD OF
COUNTY COMMISSIONERS
CLATSOP COUNTY
1988 DEC - 7 PM 1:18
CLATSOP COUNTY

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)

After this modification \$ _____

Originated By Lisa Moore Date 11/28/88

Department Director John C. Haggell Date 12-4-88

Finance/Budget [Signature] Date 12/7/88

Employee Relations S. Ayers Date 12/7/88

Board Approval

Date

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE_____

ACCOUNTING PERIOD _____

BUDGET FY_____

Document
Number

Action Fund	Agency	Organization	Activity	Reporting Category	Object
-------------	--------	--------------	----------	--------------------	--------

Current
Amount

Revised
Amount

Change
Increase
(Decrease)

Sub-
Total

Description

[illegible]

TOTAL EXPENDITURE CHANGE

C

TOTAL EXPENDITURE CHANGE

REVENUE
TRANSACTION, RB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD

BUDGET FY_____

Document
Number

Action Fund Agency	Organi- zation Activity	Reporting Category	Revenue Source
--------------------	----------------------------	-----------------------	-------------------

Current
Amount

Revised
Amount

Change
Increase
(Decrease)

Sub-Total

Description

[illegible]

TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO. _____

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
(1)	Office Assistant 2	(15,810)	(6,567)	(22,377)
1	Office Assistant 3	19,147	7,502	26,649
	Staff Assistant (budgeted rate of pay and benefits - vacant)	(3,337)	(935)	(4,272)
	TOTAL CHANGE (ANNUALIZED)	0	0	0

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	Current FY		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
(1)	Delete OA 2 for entire FY	(15,810)	(6,567)	(22,377)
1	Add OA 3 - reclass retro to 7/1/88	19,147	7,502	26,649
(1)	Reduce salary of Staff Asst. which is vacant	(3,337)	(935)	(4,272)

SHERIFFS OFFICE

43
5/62

December 15, 1988

Mr. John Angell, Director
Department of Justice Services
1120 SW Fifth
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Notice of Intent to apply for a grant in the)
amount of \$185,570 through the Oregon Traffic)
Safety Commission for the Sheriff's Office, to)
combat drinking driving in Multnomah County R-14)

Commissioner Kafoury explained this is a new function for the Sheriff's Office.

Robert Skipper, Sheriff's Office, explained this is an effort to look at county-wide data regarding driving under the influence offenders, and to determine what programs work best.

Commissioner Kafoury reminded Mr. Skipper that strict monitoring of the program needs to be conducted in order to avoid going over any agreed upon number of county-wide law enforcement groups. She moved, duly seconded by Commissioner Anderson, and it is unanimously

ORDERED that said Notice of Intent be approved.

Commissioner Anderson questioned the use of overtime for the above program.

Mr. Skipper stated it may be necessary to use overtime to "fill behind" staff assigned to the program. He said probably the County would get more for its money by using temporary hires, but that training then becomes a problem. He agreed the Sheriff's Office should look into this question further.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Sheriff Pearce

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date 12-15-88
Agenda No. 12-14

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: NOTICE OF INTENT

Informal Only* December 13, 1988
(Date)

Formal Only December 15, 1988
(Date)

DEPARTMENT Sheriff's Office DIVISION _____

CONTACT Chief Randy Amundson TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Chief Randy Amundson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Notice of Intent to apply for a grant of \$185,570 through the Oregon Traffic Safety Commission to combat drinking driving in Multnomah County.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other _____

RECEIVED

DEC 06 1988

DEPARTMENT OF
JUSTICE SERVICES

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1988 DEC - 6 AM 11:16

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Fred B. Ramey

BUDGET / PERSONNEL Jerry Goddard

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) 18. [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

NOTICE OF INTENT

Date: 12/6/88

TO: BOARD OF COUNTY COMMISSIONERS

DEPARTMENT AND CONTACT PERSON: Chief Randy Amundson

GRANTOR AGENCY: Oregon Traffic Safety Commission

BEGINNING DATE OF GRANT: January 1, 1989

PROJECT TITLE: Multnomah County Sheriff's Office DUII Project

PROJECT DESCRIPTION/GOALS:

The goal of the grant is to reduce the number of alcohol related deaths, injuries, property damage in Multnomah County through a concentrated enforcement and awareness effort.

PROJECT ESTIMATED BUDGET:

Direct/Indirect

FEDERAL SHARE \$ / %

STATE SHARE	\$ 185,570 /	69	%
-------------	--------------	----	---

COUNTY SHARE	\$ 66,300 / 17,531	31	%
--------------	--------------------	----	---

TOTAL \$ 269,401 /

EXPLANATION OF COUNTY SHARE: (explaining indirect costs, hard-match, in-kind, etc)

Indirect costs - 9.45% per Multnomah County Finance Division

SPECIFY REPORTING AND/OR BILLING REQUIREMENTS OF GRANTOR AND WHO REPORTS: FINANCE
DEPARTMENT X IF DEPT. REPORTS, INDICATE REASONS

Department to submit draft to OTSC for review on the last day of the grant period. A final report incorporating OTSC staff comments will be submitted within one month after the OTSC review is completed.

GRANT DURATION AND FUTURE RATIO: (Indicate amount of county match per year)

January 1, 1989 - September 21, 1989 (amount listed above)

ADVANCE REQUESTED X YES _____ NO, IF NOT, INDICATE REASON(S).

RECEIPT OF FUNDS WILL BE DEPOSITED TO P. O. BOX _____ OR WIRED DIRECTLY to agency.
IF NOT, INDICATE REASON(S).

PERSONNEL (Use appropriate County classification
with yearly costs.)

FULL TIME

FRINGE

TOTAL

Project Director	10,271
Operations Director	9,440
Field Supervisor	8,220
Clerical	4,327
Program Analyst	4,400

36,640

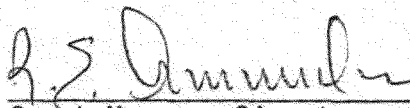
14,940 Employee benefits (medical, dental, retirement, insurance)

EXPLAIN MATERIALS & SERVICES AND CAPITAL EXPENDITURES WITH TOTAL DOLLAR AMOUNTS

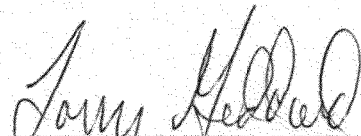
Computer Programming and Software	5,000
Vehicle Operation (3 units)	9,720
Indirect Costs (9.45% per Multnomah County Finance Division	17,531

COMMENTS

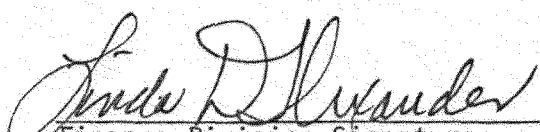
Grant Manager

 12/6/88
Grant Manager Signature Date

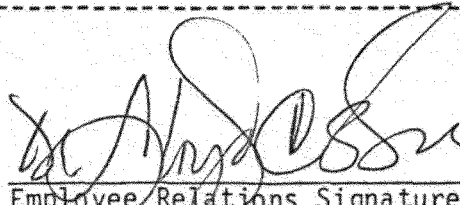
Budget Division

 12/6/88
Budget Division Signature Date

Finance Division

 12/6/88
Finance Division Signature Date

Employee Relations

 12/6/88
Employee Relations Signature Date

Department Director

 12-06-88
Department Director Signature Date



Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

FRED B. PEARCE
SHERIFF

(503) 255-3600

MEMORANDUM

TO: MULTNOMAH BOARD OF COUNTY COMMISSIONERS

FROM: FRED B. PEARCE
Sheriff *Fred B. Pearce*

DATE: December 5, 1988

SUBJECT: OREGON TRAFFIC SAFETY COMMISSION DUII GRANT REQUEST

In order to address a serious community problem that can touch any of us unexpectedly at any time, I have applied for a grant of \$185,570 through the Oregon Traffic Safety Commission to combat drinking driving in Multnomah County.

The goal of the grant is to reduce the number of alcohol related deaths, injuries and property damage in Multnomah County through a concentrated enforcement and awareness effort.

The grant, which would run from January 1, 1989 through September, calls for three specialty DUII enforcement vehicles to concentrate their efforts in selected areas during the hours of 1800 to 0400 three nights a week beginning January 1, 1989 and continuing through May, and four nights a week for the remainder of the Grant.

These speciality patrols will be funded entirely by grant monies with deputies working on an overtime basis. In kind matching funds of \$83,831 will be provided by a 20% allocation of personnel costs required to manage the grant plus utilization of Sheriff's Office patrol vehicles and some computer programming and software to collect program data.

I believe this program addresses an area of public safety that due to the increasing demands on limited resources has not gotten the attention I would like to see it receive.

A safer community is, and remains, a continuing goal of the Multnomah County Sheriff's Office.

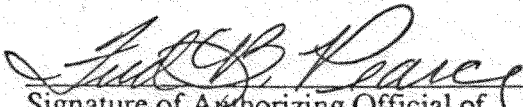
2250H

OREGON TRAFFIC SAFETY COMMISSION

Application for Traffic Safety Project Grant

1. Project Title: Multnomah County Sheriff's Office DUII Project
2. Project Period: From January 1, 1989 To September 21, 1989
3. Applicant Agency: Multnomah County Sheriff's Office
4. Governmental Unit: Multnomah County
5. Project Director:
Name Randy Amundson Title Chief, Law Enforcement Division
Address 12240 NE Glisan, Portland, OR 97230 Phone 255-3600
6. Authorizing Official of Governmental Unit:
Name Fred B. Pearce Title Sheriff
Address 12240 NE Glisan, Portland, OR 97230 Phone 255-3600
(with final approval coming from Board of County Commissioners)

The agency names above hereby applies for \$ 185,570 in Oregon Traffic Safety Commission Funds to be matched with \$ 83,831 in funds from (give source) agency personnel and equipment (vehicles) to carry out a traffic safety project as described in the attached pages. I have read and understand the Agreements and Assurances stipulating the conditions under which the applied for traffic safety funds will be available and can be utilized. The above-named agency is prepared to become a recipient of the funds should the grant be awarded.

Signature of Project Director	Date
	<u>12/02/88</u>
Signature of Authorizing Official of Governmental Unit	Date

Submit to: Oregon Traffic Safety Commission
400 State Library Building
Salem, OR 97310

VII. BUDGET AND COST SHARING

This form should include all budget information. If additional information is required for clarity, please include on a separate page, giving complete reference to the appropriate budget item.

A. DIRECT COSTS	<u>OTSC FUNDS</u>	<u>MATCH</u>	<u>TOTAL</u>
1. Salaries and Wages*	\$ 109,318	\$ 36,640	\$ 145,958
a. Staff assigned to project 5,400 hours			
<u>0.T.</u> FTE (position name) @ \$ 33.74 / 182,196		10,271	20% Project Director
_____ FTE @ \$ /		9,440	20% Operations Director
_____ FTE @ \$ /		8,220	20% Field Supervisor
_____ FTE @ \$ /		4,327	20% Clerical
b. _____ Volunteer time		4,400	15% Program Analyst
_____ hours @ \$ /hour			
c. _____ Trainee time	3,374		3,374
100 _____ hours @ \$ 33.74 /hour			
2. Employee Benefits (@40 % of Item 1a)	72,878	14,940	87,818
Benefits include: Medical and Dental, Retirement, Insurance			
3. Contractual Services **			
Specify:			
4. Travel and Subsistence			
a. In-State, Regional (Purpose/Destination):			
1) Food and Lodging (days @ \$ /diem)			
2) Mileage (miles @ ¢/mile)			
3) Other (specify)			
b. Out-of-State** (Purpose/Destination):			
1) Food and Lodging (days @ \$ /diem)			
2) Airfare			
3) Other (specify)			

* Job descriptions for all positions assigned to grant .25 FTE or more are included in Exhibit B.

** OTSC approval required.

VII. BUDGET AND COST SHARING - page 2

	<u>OTSC FUNDS</u>	<u>MATCH</u>	<u>TOTAL</u>
5. Other Direct Costs	\$	\$ 5,000	\$ 5,000
a. Office Expenses (supplies, photocopy, telephone, postage)			
• 10% Computer programing and software			
b. Printing (specify item, quantity, and cost of each)			
1) Reports (Title:			
2) Brochures (Title:			
3) Other (specify)			
c. Equipment including films (requires RVA)			
1)			
2)			
d. Other (specify)			
1) vehicle operation (3 units)		9,720	9,720
2)			
3)			
B. INDIRECT COSTS* 9.45% per Multnomah County Finance Division		17,531	17,531
C. TOTAL	\$ 185,570	\$ 83,831	\$ 269,401
D. COST SHARING SUMMARY			
1. OTSC Funds	\$ 185,570	69 %	
2. Applicant Agency Match	\$ 83,831	31 %	
3. Other Agency Match	\$	%	
4. Donated Goods and Services	\$	%	
5. TOTAL COSTS	\$ 269,401	100 %	

* Not eligible for OTSC funding, but may be used as match. Use no more than 10% of item A.1, Salaries, or use actual indirect costs, and provide documentation.

I. INTRODUCTION:

A. General Information:

Multnomah County is Oregon's most populous urban county. Within the county's boundaries are six incorporated cities, the largest being Portland with 420,000 population and the smallest being Maywood with a population of less than 1,000.

The County is a commercial, industrial and cultural hub, making it a crossroad destination for a wide variety of commercial and pleasure motor vehicles. The County is crossed by three major interstate highways: I-5 running north and south, I-84 running east and west and I-205 running north and south as a by pass of downtown Portland. I-5 and I-205 cross the Columbia River via the Interstate and Glenn Jackson bridges respectively.

In 1987, 380,798 passenger vehicles were registered in Multnomah County. This number is compounded by out of area tourists traveling to such widely visited sites as Multnomah Falls, the State's most visited tourist attraction and by local and long distance trucks engaged in commercial transportation.

The Multnomah County Sheriff's Office is a full service police agency of 125 sworn officers. The agency provides a variety of county wide law enforcement services such as marine enforcement and motor carrier (commercial vehicles) enforcement as well as general patrol, traffic, and investigative services to the unincorporated county and two small east county cities, Maywood and Wood Village.

B. OTSC Grants Received During Last Five Years:

1. Multnomah County Sheriff's Office 402 Traffic Grant:
Number #88-PT-32-04 (315).

This Grant provided for enforcement and educational activities dealing with teenage drivers and accidents caused by alcohol and substance abuse and lack of proper driving skills.

2. The grant was for \$19,561 Section 402 funds with a \$9,866 local match.

II. Problem Statement:

A. The Problem?

From 1982 to 1987 the number of DUII arrests in Multnomah County decreased from 5,956 arrests (1065.5 per 100,000 population) to 2,468 arrests (439.1 per 100,000 population). Alcohol was involved in approximately 59% of all vehicular fatalities in the County during approximately the same time period.

The decrease in arrests and the inability to reduce alcohol related vehicular fatalities was due to the curtailment of specific DUII enforcement by county-wide law enforcement agencies, as a result of significant budget constraints by local governments.

The grant proposal would focus primarily on the increase of DUII arrests in concert with a definitive reduction in fatal or major injury motor vehicle accidents.

- B. Presently, DUII enforcement is continued at a reduced level by all local law enforcement agencies (Portland Police Bureau, Gresham Police Department, Troutdale Police Department, Fairview Police Department and the Multnomah County Sheriff's Office). Unfortunately, DUII enforcement is not a primary target due to the high calls for service work load for all agencies.

III. OBJECTIVES:

- A. To increase the number of DUII arrests in Multnomah County by 28% from the 1987 number of 2,468 to 3,168.
- B. To reduce the number of alcohol related deaths from motor vehicle accidents in Multnomah County by 20% from the three-year average (1985-1987) of 53 to 42.
- C. To reduce the number of alcohol related major injury (hospitalized victims) accidents by 20%. (At this time there are no accurate statistics.)
- D. To identify roads or highways that have a high number of alcohol related accidents and arrests, and work with neighborhoods, businesses and government to reduce potential incidents.

IV. PROPOSED ACTIVITIES:

A. Major Activities:

- 1. to designate three specialty DUII enforcement vehicles to work 10 hours shifts during the hours of 1800 to 0400 on evenings and in areas which appear to have the highest potential for alcohol related accidents. (Thursday, Friday and Saturday during the months of January, February, March, April and May. Expanded coverage to include Sunday during the months of June, July, August and September.)

The enforcement activities would continue for nine months (January 1st to September 21st).

- 2. Collate statistical information to provide a picture of locations of high potential alcohol related accidents involving injury or death. Use information to assist neighborhoods and governments to reduce such potential through public information, workshops, engineering, planning and public awareness.

B. Public Information Program:

As part of major activities develop public service media spots, billboards and other neighborhood outreach programs to make public aware of the consequences of alcohol abuse and driving and what can be done to assure such consequences do not occur.

Using acquired data, integrate information in the agency's teenage high school traffic project.

C. Coordination:

Share data with Multnomah County Alcohol/Substance Abuse Divisions,, as part of county wide program to assist alcohol sick clients.

Work with MADD in developing prevention and public awareness programs.

Coordinate with cities within the county to focus on locations that have high potential for accidents, and participate in joint saturation enforcement.

V. EVALUATION PLAN:

A. Evaluation Questions:

1. Were the number of DUII arrests in Multnomah County increased by 28% over the 1987 number?
2. Was the number of alcohol related deaths resulting from motor vehicle accidents reduced from the 1983-87 average (53) by 20%?
3. Did major injury accidents experience a 20% reduction from the 1987 number.

B. Data Requirements:

1. Data to be collected.

The Data Table presented as Exhibit A will be submitted with required quarterly reports.

2. Data System:

The raw data will be hand retrieved from reports and citations. The collected data will be formatted for storage on a IBM personal computer.

The stored data will include arrest and/or accident location, time, date, weather conditions. Arrest personal information and blood alcohol percentage, condition of victims if injured or fatal.

Current data will be collated in order to be compared with past data.

C. Evaluation Design:

The data collected will be collated via computer to create corresponding relationships between alcohol related accidents and fatalities and major injuries, as well as the measured impact of the percent of alcohol/blood to the frequency of fatal or injury accidents.

The contributing causes, such as weather, road conditions or speed, to alcohol-related accidents will be tracked.

The corresponding relationship between saturated DUII enforcement and the reduction of alcohol related accidents will be tracked and compared with past years.

D. Report Preparation:

A draft will be submitted to OTSC for review on the last day of the grant period. A final report incorporating OTSC staff comments will be submitted within one month after the OTSC review is completed.

VI. CONTINUATION OF PROJECT ACTIVITIES:

The success of the project will be chronicled and distributed to the Board of County commissioners with a proposal to continue the project in concert with other County Human Services Alcohol/Substance Abuse programs.

To assist the general fund commitment, the Sheriff's Office will attempt to gain subsequent assistance.

DEC 22 1988

12/15/88

RECEIVED FROM

JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DJS #10 APPROVED.

R-15

LR Linn 3/14/89

BOARD OF
COUNTY COMMISSIONERS

1989 MAR 14 AM 10:04

MULTNOMAH COUNTY
OREGON

1989

MULTNOMAH COUNTY

OFFICE OF CLERK OF COUNTY COMMISSIONERS

RECEIVED

THE HAZARD

11/16

43-44
J/62

December 15, 1988

Mr. John Angell, Director
Department of Justice Services
1120 SW Fifth
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Request of the Director of Justice Services for)
approval of Budget Modification DJS #10 making an)
appropriation transfer in the amount of \$26,828)
within Multnomah County Inverness Jail budget,)
deleting one Carpenter/Maintenance position, and)
establishing 1.5 Custodian positions R-15)

Commissioner Kafoury pointed out that this request would be "budget neutral for 1988", and asked whether there would be an impact on the 1989/90 budget.

Wayne George, Facilities Management Director, reported he is still putting together the Inverness Jail budget.

Commissioner Kafoury said she gets nervous about changes in personnel when there is no change for the current year, but will impact the budget the following year.

Mr. George responded he has not yet met with the Sheriff about the Inverness Jail budget, and therefore cannot provide answers at this time.

Commissioner McCoy stated she feels the question is a valid one, and that final decisions will be made during budget hearings.

Sally Anderson, Sheriff's Office, said the Sheriff has the same concern, but in planning for new facility budgets, it is difficult to determine what is needed until the facility has been occupied for a full year. Personnel changes were anticipated when the budget was formulated, and this is one of the first changes experienced since the facility opened. Custodial costs have now been determined, and Facilities Management Division will absorb the cost for 1988; but next year, this position will become a part of the Sheriff's Inverness budget. Maintenance costs have not as yet been determined.

Mr. George explained how maintenance costs are determined for facilities.

Commissioner Anderson voiced her concern that the Sheriff is always requesting an additional carpenter, warehouse worker, or maintenance worker; and that this action will remove a position he will want to replace at a later date.

Following discussion, and upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget
Finance
Employee Services
Sheriff Pearce
Facilities & Property Management

BUDGET MODIFICATION NO.

DJS#10

(For Clerk's Use) Meeting Date

12-15-88

Agenda No.

12-15

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

12-15-88

(Date)

DEPARTMENT Sheriff's Office

DIVISION

CONTACT R. Showalter

TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Fred B. Pearce

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Replace full-time position in Facilities Mgmt. portion of MCIJ budget to 1.5 FTE Custodians in the Inverness Jail budget.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[X] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification will replace 1 FTE Carpenter/Maintenance position with 1.5 Custodian positions in the Facilities Management portion of the Inverness Jail budget. The amount for the Carpenter/Maintenance is for a full year. The amount for the Custodians will be from about November 1, 1988 through June 30, 1989. We have also included an amount to cover estimated overtime costs.

To Budget
12/21/88

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) Contingency before this modification (as of _____) \$ _____

(Date)

After this modification

\$ _____

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE_____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document
Number

Action Fund Agency

Organ1 -

Reporting

Object

Current
Amount

Revised
Amount

Change
Increase
(Decrease)

Sub-Total

Description

[illegible]

TOTAL EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY_____

Document
Number

Action Fund Agency

Organic -

Reporting

Revenue
Source

**Current
Amount**

Revised
Amount

Change
Increase
(Decrease)

**Sub-
Total**

Description

[illegible]

TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO. _____

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
(1)	Carpenter/Maintenance	(19,044)	(7,784)	(26,828)
1.5	Custodian	26,560	11,117	37,677
TOTAL CHANGE (ANNUALIZED)				

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	Current FY		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
(1) Full-time	Delete Carpenter/Maintenance	(19,044)	(7,784)	(26,828)
1 Full-time	Add 1 Custodian	12,707	5,256	17,963
1 Part-time	Add .5 Custodians	5,365	2,305	7,670
Overtime	Add funds for overtime	934	261	1,195

DATE SUBMITTED 12-7-88

(For Clerk's Use)

Meeting Date _____
Agenda No. _____

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Budget Modification

Informal Only* December 13
(Date)

Formal Only December 15
(Date)

DEPARTMENT Sheriff's Office DIVISION _____

CONTACT Sally Anderson/Dick Showalter TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Sally Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Bud Mod to replace full-time position in Facilities Management portion of MC1J budget to 1.5 FTE Custodians in the Inverness Jail budget.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

Other MC1J

MULTNOMAH COUNTY
OREGON
1988 DEC - 7 PM 12:06
BOARD OF
COUNTY COMMISSIONERS

RECEIVED
DEC 06 1988

DEPARTMENT OF
JUSTICE SERVICES

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Sally Anderson

BUDGET / PERSONNEL Jerry Hubbard / S. Ayers

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

DEC 22 1988

12/15/88

RECEIVED FROM

JANE McGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATION DJS #7 APPROVED.

R-16

(Signature) 3/13/89

LETTER BOX 8 BILKINS LANE RECEIVED 10 COMMISSIONERS' OFFICE

BOARD OF
COUNTY COMMISSIONERS

BOARD OF
COUNTY COMMISSIONERS

1989 MAR 14 AM 10:04

1000 MAR 14 AM 11

MULTNOMAH COUNTY
OREGON

RECEIVED MAIL ROOM

OFFICE OF THE CLERK OF THE BOARD OF COMMISSIONERS

THE CLERK

OFFICE OF THE CLERK

44-45
J162

December 1, 1988

Mr. John Angell, Director
Department of Justice Services
1120 SW Fifth
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held December 1, 1988, the following action was taken:

Request of the Director of Justice Services for)
approval of Budget Modification DJS #7 restoring)
an Office Assistant II position in the Sheriff's)
Office, which was inadvertently left out of the)
Adopted budget, with funds coming from various)
Full Time line items in the budget in the amount)
of \$10,641 R-16)

Commissioner Kafoury moved approval of the above-entitled matter.

Commissioner Kafoury explained this request is for a position inadvertently left out of the budget, and requested the Board make sure this position is legally added at this time because it will mean an additional position for next year.

Sally Anderson, Sheriff's Office, stated the General Fund gained \$25,000 at the last budget hearing because the Sheriff's Office inadvertently left this position out when budgets were split.

Commissioner Kafoury said she does not understand how this could happen when the position is neither listed in the budget, nor is money available.

Following discussion, Commissioner Kafoury volunteered to check this issue further with the Sheriff's Office, and if there are further problems, she will bring them to the Board at budget time. The Board concurred.

At this time, Commissioner Anderson seconded the motion, and it is unanimously

ORDERED that said budget modification be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget
Finance
Employee Services
Sheriff Pearce

BUDGET MODIFICATION NO.

DJS #7

(For Clerk's Use) Meeting Date 12/15/88
Agenda No. R-161. REQUEST FOR PLACEMENT ON THE AGENDA FOR November 3, 1988
(Date)DEPARTMENT Sheriff's Office

DIVISION _____

CONTACT R. ShowalterTELEPHONE 255-3600*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Showalter/Anderson

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Restore OA II position inadvertently left out of Adopted Budget

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Due to the complexities arising from restructuring and splitting the Sheriff's Office budget and dealing with several partial positions in the last and current year, a critical Office Assistant position within Records was inadvertently left out of the 1988-89 budget. The number of authorized OAIL positions going into the budget process was 50; net changes for the new budget included the conversion of an Administrative Aide position to an OAIL, the addition of a Levy OAIL position, and the deletion of a Tax Title OAIL position through technical amendments. These changes should have resulted in the total request being for 51 positions, but only 50 were reflected in the budget documents due to the previously mentioned complexities in dealing with the BIT, Levy, and split budgets.

The Sheriff's Office requests that the deleted position be restored and funded through funds in the Sheriff's Office "Full Time" line item. There will be no impact on total funds appropriated.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

N/A

*To Budget
12/21/88*

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____)
(Specify Fund) _____ (Date)

\$ _____

After this modification

\$ _____

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		100	020	3206		5100			10,641		Permanent
		100	020	3206		5500			2,684		Fringe
		100	020	3206		5550			1,777		Insurance ✓
		100	020	4202		5100			(5,068)		Permanaent
		100	020	4202		5500			(1,280)		Fringe
		100	020	4202		5550			(542)		Insurance
		100	020	3202		5100			(821)		Permanent
		100	020	3202		5500			(207)		Fringe
		100	020	3202		5550			(23)		Insurance
		100	020	4017		5100			(2,956)		Permanent
		100	020	4017		5500			(747)		Fringe
		100	020	4017		5550			(81)		Insurance
		100	020	4205		5100			(2,635)		Permanent
		100	020	4205		5500			(670)		Fringe
		100	020	4205		5550			(72)		Insurance ✓
									0	PS	Total
		400	040	7231		6580			1,059		Insurance
									0		

TOTAL EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		400	040	7231		6600			1,059		Svc. Reim. to Ins. Fd.

TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO. _____

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
1	Office Assistant II.	17,330	7,266	25,596
TOTAL CHANGE (ANNUALIZED)				

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

		C u r r e n t F Y		
Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
Full-time	Add OAIL from 11/19 - 6/30/88 to 3206	10,641	4,461	15,102
Full-time	Move funds from 4202	(5,068)	(1,822)	(6,890)
Full-time	Move funds from 3202	(821)	(230)	(1,051)
Full-time	Move funds from 4017	(2,956)	(828)	(3,784)
Full-time	Move funds from 4205	(2,635)	(742)	(3,377)

DATE SUBMITTED 12-7-88

(For Clerk's Use)

Meeting Date 12-15-88

Agenda No. 2-16

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Budget Modification

Informal Only* December 13
(Date)

Formal Only December 15
(Date)

DEPARTMENT Sheriff's Office

DIVISION _____

CONTACT Sally Anderson, Dick Showalter

TELEPHONE 255-3600

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD D. Showalter/S. Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Budget Modification, DJS #7, to restore OA II position inadvertently left of Adopted Budget.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ General Fund

Other no impact on total funds appropriated

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

RECEIVED
DEC 06 1988
DEPARTMENT OF
JUSTICE SERVICES

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

45
J/162

December 15, 1988

Ms. Gladys McCoy, Chair of the Board
1021 SW Fourth, Room 134
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

In the matter of ratification of amending the)
Intergovernmental Agreement, which created the)
Oregon Tourism Alliance, to authorize OTA to re-)
ceive and expend monies and operate as a public)
entity, and revises appointment procedures of OTA)
Board members R-17)

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Miller, it is unanimously

ORDERED that the above-entitled matter be continued to Thursday, December 22, 1988 at 9:30 a.m. in Room 602 of the County Courthouse.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm

cc: Planning & Budget
Finance
Purchasing

DATE SUBMITTED

11/22/88

(For Clerk's Use)

Meeting Date

12-15-88

Agenda No.

R-17

REQUEST FOR PLACEMENT ON THE AGENDA

Subject:

Oregon Tourism Alliance Compact

Informal Only*

(Date)

Formal Only

12/15/88

(Date)

DEPARTMENT

BCC

DIVISION

CONTACT

Fred Neal; Chris Moir

TELEPHONE

x3308; x5213

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD

FRED NEAL

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

(OTA) Amends Intergovernmental Agreement creating Oregon Tourism Alliance; authorizes OTA to receive and expend monies and operate as a public entity; revises appointments procedure of OTA Board members.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐

INFORMATION ONLY

☐

PRELIMINARY APPROVAL

☐

POLICY DIRECTION

☒

APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA

15 mins.

IMPACT:

☐

PERSONNEL

☐

FISCAL/BUDGETARY

☐

General Fund

☐

Other

None

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1988 DEC - 6 PM 2:57

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER:

Gladys McCaffrey

BUDGET / PERSONNEL

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts)

OTHER

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

TAX TITLE

45
J162

December 15, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Resolution in the Matter of the Disposition of)
Tax Foreclosed Properties R-18)

Commissioner Miller stated this Resolution is unlawful because the Board has no authority to direct staff to do anything, it is the prerogative of the County Chair or County Executive who has the authority directed by the Charter. She asked that the words "and county staff" be removed from the first Therefore Be it Resolved, and the language proposing the Board direct staff on page 2, be deleted. She explained the authority given by the Charter builds in the veto power of the County Chair and/or County Executive; and though the Board creates policy and law, personnel directives are solely in the hands of the Chair or Executive. Commissioner Miller submitted the two proposed deletions to the Board in writing.

Commissioner Anderson moved to continue the matter, duly seconded by Commissioner Kafoury.

Commissioner Kafoury said that in July, she will again bring the matter before the Board.

Commissioner Miller stated that though it is legal for the Board to force the Chair to sign contracts, that is the limit of its authority.

At this time, the motion was considered, and it is unanimously

ORDERED that the above-entitled matter be continued to Thursday, December 22, 1988 at 9:30 a.m. in Room 602 of the County Courthouse.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Commissioner Casterline
Commissioner Kafoury
Tax Title

DATE SUBMITTED 12/8/88

(For Clerk's Use)

Meeting Date 12-15-88

Agenda No. R-18

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Disposition of Tax-Foreclosed Properties

Informal Only* 12/13/88
(Date)

Formal Only 12/15/88
(Date)

DEPARTMENT BCC DIVISION Casterline

CONTACT Ramsay Weit TELEPHONE 5275

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Ramsay Weit/Margaret Bax

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Resolution in support of the planned disposition of tax foreclosed properties.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☒ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 30 minutes

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☐ - General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Ramsay Weit

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

45
J/62

December 15, 1988

Ms. Gladys McCoy, Chair of the Board
1021 SW Fourth, Room 134
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

In the matter of ratification of an Agreement)
with Portland Development Commission for Providing)
Business Recruitment and Marketing for Multnomah)
County R-19)

Upon motion of Commissioner Miller, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said intergovernmental agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget
Finance
Purchasing

DATE SUBMITTED _____

(For Clerk's Use)

Meeting Date 12-15-88
Agenda No. R-19

REQUEST FOR PLACEMENT ON THE AGENDA

Agreement for Providing Business Recruitment
Subject: and Marketing for Multnomah County

Informal Only* _____
(Date)

Formal Only December 15, 1988
(Date)

DEPARTMENT BCC/County Chair DIVISION _____

CONTACT Fred Neal TELEPHONE 248-3308

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Fred Neal

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Agreement between Multnomah County and Portland Development Commission
for providing business recruitment and marketing for Multnomah County.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 15 min.

IMPACT:

☐ PERSONNEL
☐ FISCAL/BUDGETARY
☐ General Fund
☐ Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1988 DEC 15 AM 11:56
MULTNOMAH COUNTY
OREGON

AGREEMENT FOR PROVIDING
BUSINESS RECRUITMENT AND MARKETING
FOR MULTNOMAH COUNTY

THIS AGREEMENT made this _____ day of _____, 1988
by and between Multnomah County (hereinafter referred to as the
"County") and the Portland Development Commission (hereinafter
referred to as the "PDC").

I. RECITALS

1. The County and the PDC have had an informal working relationship for several years during which time the PDC has been engaged in actively recruiting new firms to the County, working in cooperation with the County on technical site selection issues.
2. The PDC performed these services for the County with no remuneration.
3. While ad hoc, the results of this relationship is productive in that the PDC plays a significant role in recruiting major industry into the County, creating long-term jobs and tax base for the County.
4. The PDC, County officials, and the County business community have concluded that retaining the partnership is important to meeting County and regional economic development objectives.
5. The partnership can best function if roles and responsibilities are clearly defined and are shared through an intergovernmental agreement.

II. AGREEMENT

NOW, THEREFORE, the PDC and County agree as follows:

1. Effective Date: The Agreement shall become effective upon the date of execution by both parties. The Agreement will be reviewed and updated on an annual basis thereafter.
2. PDC Responsibilities:

The PDC shall:
 - a. Coordinate the overall site selection assistance process for national and international firms considering locating in Multnomah County.

- b. Coordinate briefings, area tours, and introductions to business and community leaders that are necessitated by business recruitment and site selection process.
- c. Coordinate business recruitment communications between the State and Multnomah County.
- d. Implement a targeted marketing program to identify promising national and international prospects.
- e. Develop or update products to meet the general information needs of the business recruitment program.
- f. Establish regular meetings to ensure the County is kept informed and on matters relating to business recruitment.
- g. Establish direct working relationships regarding business recruitment activities with the cities within the County.
- h. Work in close cooperation with private organizations within the County.

3. County Responsibilities:

The County shall:

- a. Prepare detailed site-specific data and information regarding services provided by the County which is necessary for site selection decisions.
- b. Participate in area or site tours as needed.
- c. Assist the PDC in making appropriate linkages with the technical staffs and public officials of the cities of the County.
- d. Assist the PDC in coordinating with County private organizations focused on business recruitment and marketing.

4. Compensation

PDC will continue to provide site selection assistance without compensation. However if County-specific site selection opportunities occur, which require extraordinary expenses, PDC will request County participation in funding as mutually agreed upon. Subsequent agreements will cover roles, responsibilities and compensation for these circumstances if and when they occur.

III. GENERAL PROVISIONS

1. Indemnification:

- A. To the extent permitted by the Oregon Tort Claims Act, the PDC shall hold harmless, defend, and indemnify the County and the County's officers, agents, and employees against all claims, demands, actions, and suits (including all attorney fees and costs) brought against any of them arising from the work performed by the PDC, its agents, officers or employees, under this Agreement.
- B. To the extent permitted by the Oregon Tort Claims Act, the County shall hold harmless, defend, and indemnify the PDC and the PDC's officers, agents and employees against all claims, demands, actions and suits (including attorney fees and costs) brought against any of them arising from the performance by the County, its agents, officers or employees under this Agreement.

2. Subcontracting:

The PDC and the County reserve the right to subcontract its work under this Agreement, in whole or in part. The PDC and the County shall require any subcontractor to agree, as to the portion subcontracted, to fulfill all obligations of the PDC or County as specified in the Agreement. Notwithstanding its subcontracting, the PDC and the County shall remain obligated for full performance hereunder.

3. Assignment:

The PDC or the County shall not assign this Agreement, in whole or in part, or any right or obligation hereunder, without the prior written approval of the other.

4. Ownership of Documents:

All the work the PDC performs under this Agreement shall be the property of PDC. The PDC shall own any and all data, documents, plans, copyrights, specifications, working papers, and any other material the PDC produces in connection with this Agreement.

5. Termination of Agreement

- A. Either the PDC or the County may, with sixty (60) days prior notice, terminate this Agreement at any time.

6. Project Manager

- A. The PDC Project Manager shall be Janet Burreson, or such other person as shall be designated in writing by the Executive Director of the Portland Development Commission.
- B. The County Project Manager shall be Fred Neal or such other person as shall be designated in writing by the County Chair.

7. Compliance with Laws

In connection with its activities under this Agreement, the PDC and the County shall comply with all applicable federal, state, and local laws and regulations.

8. Maintenance of Records

The PDC shall maintain all records relating to the program on a current basis. Some information retained may be confidential and not subject to disclosure under the Oregon Public Records Law (O.R.S. 192.410 et. seq.). The County, or its authorized representative, shall have the authority to inspect, audit, and copy on reasonable notice and, from time to time, the non-confidential records of the PDC regarding its work hereunder. The PDC shall retain these records for inspection, audit and copying for three (3) years from the date of completion or termination of the Agreement.

9. Notice

Any notice provided for under this Agreement shall be sufficient if in writing and delivered personally to the following addressee or deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed as follows, or to such other address as the receiving party hereafter shall specify in writing..

If to the PDC:

Janet Burreson
Portland Development Commission
1120 S.W. Fifth Avenue, Suite 1102
Portland, Oregon 97204

If to the County:

Fred Neal
Commissioner McCoy's Office
Multnomah County Courthouse
1021 S.W. Fourth Avenue
Room 134
Portland, Oregon 97204

If any provision of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the provision shall be stricken.

11. Amendments

The PDC and the County may amend this Agreement at any time only by written amendment executed by the PDC and the County.

12. Integration

This Agreement contains the entire agreement between the PDC and the County and supercedes all prior written or oral discussions or agreements.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first herein written.

PORTLAND DEVELOPMENT COMMISSION MULTNOMAH COUNTY

By: _____
Harry Demorest, Chairman

By: _____
Gladys McCoy, Chair

APPROVED AS TO FORM

APPROVED AS TO FORM

Jeannette M. Launer
Legal Counsel

County Counsel

PUBLIC CONTRACT REVIEW BOARD

46
5162

December 15, 1988

Mr. Paul Yarborough, Director
Department of Environmental Services
2115 SE Morrison
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

In the Matter of Exempting from Public Bidding a)	
Contract to Remove Dry Rot and Repair Beam,)	
Column, and Associated Structural Members at the)	O R D E R
Gresham District Court Building R-20)	#88-218

Upon motion of Commissioner Miller, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said Order be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: Planning & Budget
Finance
Purchasing
Facilities & Property Management

DATE SUBMITTED _____

DEC 1 1988

(For Clerk's Use)
Meeting Date 12-15-88
Agenda No. 220

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Emergency Exemption - PCRB

Informal Only * _____
(Date)

Formal Only _____
(Date)

DEPARTMENT DES

DIVISION Facilities Management

CONTACT Jim Emerson / Frank Lopez

TELEPHONE 248-3322 / 248-5111

*Name(s) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Emergency exemption requested to remove severe dry rot of beam, associated joists, and column supporting beam at the Gresham District Court Building leased and occupied by Multnomah County.

88-218

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

☐ PERSONNEL

☐ FISCAL/BUDGETARY

☐ GENERAL FUND

☐ OTHER _____

BOARD OF
COUNTY COMMISSIONERS
1988 DEC - 6 PM 2:50
MULTNOMAH COUNTY
OREGON

SIGNATURES:

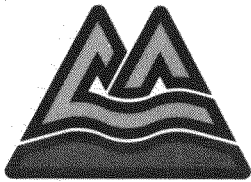
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Linda D. Alexander

BUDGET / PERSONNEL Sharon Cordova

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) John D. By

OTHER Mike M. Walker
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review, will consider an application on Thursday, December 15, 1988, at 9:30 A.M. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, to exempt from Public Bidding a Contract to remove Dry Rot and Repair Beam, Column, and Associated Structural Members at the Gresham District Court Building.

A copy of the application is attached.

For additional information, contact Lillie Walker, Purchasing Director at 248-5111, or Jane McGarvin, Clerk of the Board at 248-3277.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD

Jane McGarvin
Clerk of the Board

jm

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of Exempting a Contract)
from Public Bidding to Remove Dry Rot and)
Repair Beam at the Gresham District Court)
Building)

A P P L I C A T I O N

Application to the Public Contract Review Board on behalf of a request from DES, Facilities Management, is hereby made pursuant to the Board's Administrative Rules AR 10.010 and AR 10.110, adopted under the provisions of ORS 279.015 and 279.017, for an order exempting from the requirements of public bidding a contract for removal of dry rot and repair of a beam, column, and associated structural members at the Gresham District Court Building occupied by Multnomah County.

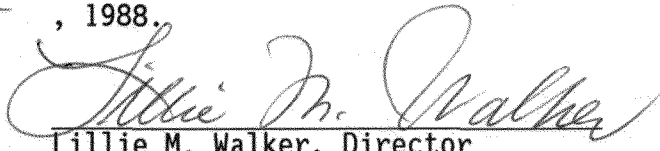
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2. Competitive quotes have been solicited from a number of contractors qualified to perform this work, on a time and materials basis.
3. The existing condition represents a safety hazard because doors to the courtyards are required exits where clients may exit and children from the playground immediately adjacent to the courtyard often play under the overhangs.
4. The risk to public safety warrants prompt execution of a contract to correct this deficiency.

The DES, Facilities Management Division has appropriated funds for such repairs in FY 88-89 budget.

The Purchasing Section recommends this action as it represents the most cost effective method to remove the risk to public safety.

Dated this *1st* day of *December*, 1988.


Lillie M. Walker, Director
Purchasing Section



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
DIVISION OF FACILITIES AND
PROPERTY MANAGEMENT
2505 S.E. 11TH AVENUE
PORTLAND, OREGON 97202
(503) 248-3322

GLADYS McCOY
MULTNOMAH COUNTY CHAIR

MEMORANDUM

TO: Lillie M. Walker, Director
Purchasing Section

FROM: F. Wayne George, Director *FWG*
Facilities & Property Management

DATE: November 9, 1988

RE: REQUEST FOR EMERGENCY EXEMPTION TO BID PROCEDURE
GRESHAM DISTRICT COURT BUILDING - BEAM REPAIR

SITUATION

The County is leasing the Gresham District Court Building through 1999. Under the terms of the lease, the County is responsible for all building maintenance.

A maintenance worker noticed cracks in the external facing material on beams supporting an overhang that covers a courtyard behind the building. Preliminary investigation by County Facilities employees has shown severe dryrot of the beam, associated joists, and the column supporting the beam. An identical situation appears to exist in the adjacent courtyard. Because all wood members are sheathed in stuccoed sheetrock, considerable demolition will have to be done to determine the extent of the damage at each courtyard and the source of the leaks that have caused the condition. The roof structure will have to be supported on scaffolding during both exploratory and remedial work, as the crack patterns and load distribution make it probable that the sheetrock sheathing is currently supporting part of the load, the encased and rotted column having lost some part of its capabilities.

Risk

If left alone, the courtyard roofs will eventually collapse, though the existing sagging will probably increase first. Once exploration has started and scaffolding is in place, it is important to progress steadily on the work,

Memorandum / Lillie M. Walker
November 9, 1988
Page 2

since the doors to the courtyards are required exits, and since children in the playground immediately adjacent to this building already often play under these overhangs. In addition, siding and roof edge removal in some areas will leave other building components vulnerable.

Issue

A fixed price cannot be established before exploratory demolition, which itself should be the first step of reconstruction, due both to the risks listed above and to the value of contractor familiarity. We cannot wait three months for a design and bid process between phases. We estimate costs for this work may be as low as \$8,000, or as high as \$20,000, depending on what is found.

We have time and materials quotes from several qualified contractors for this work, and can proceed immediately upon approval of this exemption.

FWG:RS:CLS

cc: Paul Yarborough
Jim Emerson

REQUEST FOR EMERGENCY EXEMPTION TO BID PROCEDURE

GRESHAM DISTRICT COURT BUILDING - BEAM REPAIR

SITUATION

The County is leasing the Gresham District Court Building through 1999. Under the terms of the lease, the County is responsible for all building maintenance.

A maintenance worker noticed cracks in the external facing material on beams supporting an overhang that covers a courtyard behind the building. Preliminary investigation by County Facilities employees has shown severe dryrot of the beam, associated joists, and the column supporting the beam. An identical situation appears to exist in the adjacent courtyard. Because all wood members are sheathed in stuccoed sheetrock, considerable demolition will have to be done to determine the extent of the damage at each courtyard and the source of the leaks that have caused the condition. The roof structure will have to be supported on scaffolding during both exploratory and remedial work, as the crack patterns and load distribution make it probably that the sheetrock sheathing is currently supporting part of the load, the encased and rotted column having lost some part of its capabilities.

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If left alone, the courtyard roofs will eventually collapse, though the existing sagging will probably increase first. Once exploration has started and scaffolding is in place, it is important to progress steadily on the work, since the doors to the courtyards are required exits, and since children in the playground immediately adjacent to this building already often play under these overhangs. IN addition, siding and roof edge removal in some areas will leave other building components vulnerable.

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We have time and materials quotes from several qualified contractors for this work, and can proceed immediately upon approval of this exemption.

RS:CLS
110888

cc: Jim Emerson



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204


GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

NOTICE OF APPROVAL

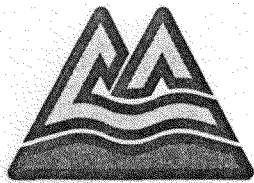
On December 15, 1988, the Board of County Commissioners, sitting as the Public Contract Review Board, approved an Order exempting from Public Bidding Contract the removal of Dry Rot and Repair Beam, Column, and Associated Structural Members at the Gresham District Court Building.

A copy of the Order is attached.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD


Barbara E. Jones
Assistant Clerk of the Board

BJ
0460C
Enclosures
12/21/88



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
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POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review, will consider an application on Thursday, December 15, 1988, at 9:30 A.M. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, to exempt from Public Bidding a Contract to remove Dry Rot and Repair Beam, Column, and Associated Structural Members at the Gresham District Court Building.

A copy of the application is attached.

For additional information, contact Lillie Walker, Purchasing Director at 248-5111, or Jane McGarvin, Clerk of the Board at 248-3277.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD

Jane McGarvin
Clerk of the Board

jm

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of Exempting a Contract)
from Public Bidding to Remove Dry Rot and)
Repair Beam at the Gresham District Court)
Building)

A P P L I C A T I O N

Application to the Public Contract Review Board on behalf of a request from DES, Facilities Management, is hereby made pursuant to the Board's Administrative Rules AR 10.010 and AR 10.110, adopted under the provisions of ORS 279.015 and 279.017, for an order exempting from the requirements of public bidding a contract for removal of dry rot and repair of a beam, column, and associated structural members at the Gresham District Court Building occupied by Multnomah County.

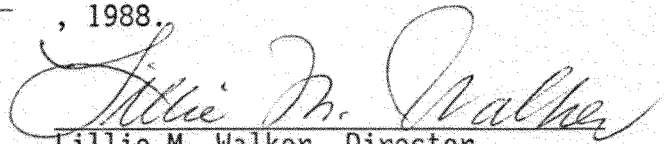
This request is made for the following reasons:

1. A preliminary investigation of visible cracks in the external facing material on beams supporting an overhang covering the courtyard behind the building shows severe dryrot of the beam, associated joists, and the column supporting the beam. The full extent of the damage cannot be ascertained without further exploration. However, it is estimated that the contract price for exploratory demolition and necessary restoration could range from a low of \$8,000 or up to \$20,000, therefore, the informal bid process is not feasible for this project.
2. Competitive quotes have been solicited from a number of contractors qualified to perform this work, on a time and materials basis.
3. The existing condition represents a safety hazard because doors to the courtyards are required exits where clients may exit and children from the playground immediately adjacent to the courtyard often play under the overhangs.
4. The risk to public safety warrants prompt execution of a contract to correct this deficiency.

The DES, Facilities Management Division has appropriated funds for such repairs in FY 88-89 budget.

The Purchasing Section recommends this action as it represents the most cost effective method to remove the risk to public safety.

Dated this 1st day of December, 1988.


Lillie M. Walker, Director
Purchasing Section



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
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A copy of the application is attached.

For additional information, contact Lillie Walker, Purchasing Director at 248-5111, or Jane McGarvin, Clerk of the Board at 248-3277.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD

Jane McGarvin
Clerk of the Board

jm

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of Exempting a Contract)
from Public Bidding to Remove Dry Rot and)
Repair Beam at the Gresham District Court)
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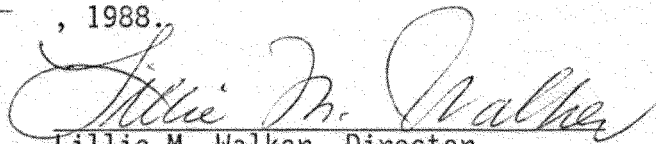
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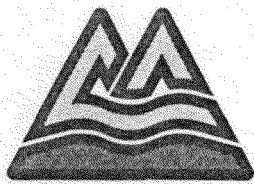
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4. The risk to public safety warrants prompt execution of a contract to correct this deficiency.

The DES, Facilities Management Division has appropriated funds for such repairs in FY 88-89 budget.

The Purchasing Section recommends this action as it represents the most cost effective method to remove the risk to public safety.

Dated this *1st* day of *December*, 1988.


Lillie M. Walker, Director
Purchasing Section



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
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A copy of the application is attached.

For additional information, contact Lillie Walker, Purchasing Director at 248-5111, or Jane McGarvin, Clerk of the Board at 248-3277.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD

Jane McGarvin
Clerk of the Board

jm

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of Exempting a Contract)
from Public Bidding to Remove Dry Rot and)
Repair Beam at the Gresham District Court)
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A P P L I C A T I O N

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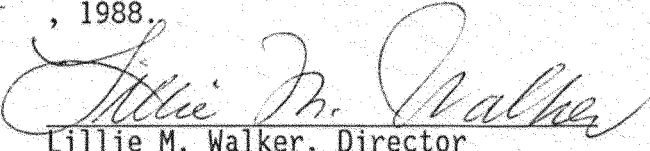
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The DES, Facilities Management Division has appropriated funds for such repairs in FY 88-89 budget.

The Purchasing Section recommends this action as it represents the most cost effective method to remove the risk to public safety.

Dated this *1st* day of *December*, 1988.


Lillie M. Walker, Director
Purchasing Section

46-47
5162

December 15, 1988

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, on a roll call vote, the following matters were considered by unanimous consent:

First Reading - An Ordinance referring amendments)
to the Multnomah County Home Rule Charter to the)
voters of Multnomah County (regarding Compensa-)
tion - elected officials, and establishing the)
office of County Auditor R-21)

Copies of the above-entitled Ordinance were available to all persons wishing a copy. Ordinance was read by title only.

A hearing was held; no one from the public wished to testify.

Commissioner Kafoury moved, duly seconded by Commissioner Anderson, that the above-entitled matter be approved.

Commissioner Anderson questioned whether the incumbent auditor could obtain the necessary qualifications within two years.

Hank Miggins, Chair's Executive Officer and former deputy auditor, said he would not like to speak to the question of whether the present incumbent could or could not get certification within two years; but added it would be difficult, in his opinion, if it was attempted while holding a full time job. He added that if the time were extended six years (1994), it would make the question moot because the Charter Review Committee convenes this year. In order to accomplish certification by 1991, it would depend upon how much training an individual has in the field. Mr. Miggins submitted proposed language for certification for those hired before 1991. (No action was taken on this language)

Following discussion by Commissioner McCoy regarding the reason for proposing this ordinance, Commissioner Kafoury asked whether or not the person filing would have to complete the requirements prior to the filing date.

Mr. Miggins replied that is the proposed deadline. However, the amendment Commissioner Anderson is proposing would allow the person to file, and then complete qualifications by the time the person is sworn into office.

Commissioner Kafoury discussed the timing of the matter; and said newspapers have reported no one has met CPA qualifications before this time, but that is incorrect information because Jewel Lansing was qualified before taking office as County Auditor.

Commissioner Anderson said she feels the present incumbent should have until 1994 to qualify because of the difficulty of holding a fulltime job at the same time he is trying to certify.

Commissioner Miller stated she is already "on record" as not being in favor of the auditor being required to be a CPA because the position is political, and the qualification requirements would limit the number of citizens who could run.

Commissioner McCoy reported that under current practices, there is nothing requiring either the auditor or any person on the auditor's staff to be qualified in the field of accounting. She feels this is an important issue, and that if the auditor is not required to be credentialed, there should be language stating the deputy auditor must be. She added the incoming auditor could fire all previous auditor's staff, and start with a full compliment of non-accountant staff.

Mr. Miggins stated there are Charter requirements which state the function of the Auditor's Office must meet accepted general auditing standards, which means a certificated, ethic-based program. In his opinion, staff must first understand the standards in order to carry out requirements.

Commissioner Miller, again, stated she feels the office is only an "over-sight" function, and does not require certification.

Commissioner McCoy suggested continuing the matter to next Tuesday which would still allow time to meet election deadlines.

Laurence Kressel, County Counsel, advised it is not necessary to have unanimous consent to approve the first reading, but that unanimous consent was necessary to get it on today's agenda.

Commissioners Miller and McCoy replied it is a Board Rule requirement that all votes must be unanimous for a unanimous consent item.

Following discussion, and upon motion of Commissioner Kafoury, duly seconded by Commissioner Miller, and upon a roll call vote, it is unanimously

ORDERED that the First Reading of the above-entitled matter be continued to Tuesday, December 20, 1988 at 9:30 a.m. in Room 602 of the County Courthouse.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm

cc: County Counsel
Elections
Auditor
Commissioner McCoy

***** Unanimous Consent *****

DATE SUBMITTED 12-14-1988

(For Clerk's Use)
Meeting Date 12/15/88
Agenda No. R-21
cert to 12/20/88 R-1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ballot Measure - Filling Vacancies in Elective Offices

Informal Only* _____
(Date)

Referral
Formal Only 12-15-1988
(Date)

DEPARTMENT Chair DIVISION _____

CONTACT H. Miggins TELEPHONE 248 3308

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD H. Miggins

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

An ordinance which would place a ballot measure on the March 28, 1989 election ballot. If approved by the voters, this measure would change the procedures for filling vacancies in elected offices.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 15 minutes

IMPACT:

☐ PERSONNEL
☐ FISCAL/BUDGETARY
☐ General Fund
☐ Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: 

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) 

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back. This ordinance must be acted upon by the Board before December 28, 1988 to make the measure eligible to appear on the March 28, 1989 election ballot.

[underlined language is new; bracketed language is to be deleted]

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. _____

An ordinance referring amendments to the Multnomah County Home Rule Charter to the voters of Multnomah County.

Multnomah County ordains as follows:

SECTION 1.

There shall be submitted to the voters of Multnomah County at the election on March 28, 1989, an amendment to the Multnomah County Home Rule Charter as follows:

The Multnomah County Home Rule Charter Chapters IV and VIII are amended by adding the underlined language:

CHAPTER IV -- COUNTY OFFICERS IN GENERAL

4.30 COMPENSATION

Except as provided in Section 8.10 (2) the compensation of all holders of elective office of Multnomah County shall be fixed by the registered voters of Multnomah County at a Primary or General Election only. The auditor shall appoint a five member salary commission, composed of qualified people with personnel experience, by January 1, 1986, and by January 1 in each even year thereafter. The commission's salary adjustment recommendations, if any, for elected officials shall be submitted to the voters at each subsequent primary election. All elected or appointed Multnomah County officials and employees are prohibited from serving on the salary commission.

CHAPTER VIII --FINANCE

8.10 AUDITOR

(1) The office of the county auditor is hereby established.

(2) At the general November election in 1966 and at the general November election every four years thereafter an auditor shall be elected. After December 31, 1990, the auditor shall be a certified public accountant or certified internal auditor. Candidates shall be certified as such at time of filing and remain certified throughout the term of office, if elected or appointed. If an auditor is elected without such qualifications or ceases to have the same, the office shall immediately become vacant. The salary for the auditor shall be four-fifths of a District Court Judge's salary.

SECTION 2.

The ballot title for the measure in Section 1 shall read:

- CAPTION -

CHARTER AMENDMENT RELATING TO QUALIFICATIONS AND SALARY FOR COUNTY AUDITOR.

- QUESTION -

After December 31, 1990, shall qualifications and salary for County Auditor be increased?

- STATEMENT OF PURPOSE -

Current Charter does not require Auditor to be certified public accountant or certified internal auditor. Amendment would add requirement that a candidate for Auditor to be elected at the general election in November 1990 must be either certified public accountant or certified internal auditor. Current Charter also provides that voters set auditor's salary. Amendment would set auditor's salary as four-fifths of a District Court judge's salary.

SECTION 3.

The Director of Elections shall cause the election on the measure to be held in accordance with law.

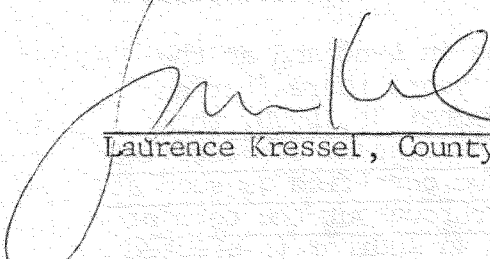
ADOPTED THIS _____ day of _____, 1988, being the date of its second reading before the Board of County Commissioners of Multnomah County.

BOARD OF COUNTY COMMISSIONERS
OF MULTNOMAH COUNTY, OREGON

(S E A L)

By _____
Gladys McCoy, County Chair

APPROVED AS TO FORM:



Laurence Kressel, County Counsel

CHAPTER XIII -- TRANSITION

13.30 AUDITOR. Prior to 1991, candidates who have passed the national examination for certified public accountant or three parts of the national certified internal auditor examination by the filing deadline shall be qualified under Section 8.10(2) if the fourth part of the National Certified Internal Auditor examination and/or required certification experience are completed by the beginning of the term of office.

47
5162

December 15, 1988

Ms. Linda Alexander, Director
Department of General Services
1120 SW Fifth
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

First Reading - An Ordinance refering an amend-)
ment to the Multnomah County Home Rule Charter to)
the voters of Multnomah County (regarding filling)
vacancies)

R-22)

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Miller, and upon a roll call vote, it is unanimously

ORDERED that the First Reading of the above-entitled matter be continued to Tuesday, December 20, 1988 at 9:30 a.m. in Room 602 of the County Courthouse.

Following discussion, Mr. Kressel advised the Board there is nothing to keep the Board from voting on these last two matters on Tuesday as long as the Open Meetings Law is met by mailing out the agenda as is the regular practice.

Commissioner Kafoury added she feels it is necessary to let the public know that there can be action taken at this meeting to refer the matters to the voters.

The Clerk so noted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm
cc: County Counsel
Elections
Auditor
Commissioner McCoy

UNANIMOUS CONSENT

DATE SUBMITTED 12/14/88

(For Clerk's Use)

Meeting Date 12/15/88

Agenda No. R-22

Cont. & 12/20/88 R-2

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ballot Measure - Increase Qualifications for Auditor Referral

Informal Only* _____
(Date)

Formal Only 12/15/88
(Date)

DEPARTMENT County Chair DIVISION _____

CONTACT Hank Miggins TELEPHONE 248-3308

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Hank Miggins

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

An ordinance which would place a ballot measure on the March 28, 1989 election ballot. If approved by the voters, this measure would require that a candidate for Auditor be either a certified public accountant or certified internal auditor. Measure would also set auditor's salary at four-fifths of a District Court judge's salary.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 15 minutes

IMPACT:

☐ PERSONNEL
☐ FISCAL/BUDGETARY
☐ General Fund
☐ Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Hank Miggins

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back. This ordinance must be acted upon by the Board before December 28, 1988 to make the measure eligible to appear on the March 28, 1989 election ballot.

[underlined language is new; bracketed language is to be deleted]

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. _____

An ordinance referring an amendment to the Multnomah County Home Rule Charter to the voters of Multnomah County.

Multnomah County ordains as follows:

SECTION 1.

There shall be submitted to the voters of Multnomah County at the election on March 28, 1989, an amendment to the Multnomah County Home Rule Charter as follows:

The Multnomah County Home Rule Charter Chapter IV is amended by adding the underlined language:

4.50 VACANCIES - FILLING

(1) If a vacancy occurs in an elective office of the county and the term of office expires:

(a) one year or more after the vacancy occurs, then a person shall be elected at the next available election date to fill the vacancy for the remainder of the term of office. If no candidate receives a majority of votes cast at that election, the Board of County Commissioners shall call for a special election in which the names of the two candidates receiving the highest number of votes shall appear on the ballot. The candidate receiving a majority of votes cast will be deemed elected to fill the balance of the unexpired term. The board of county commissioners shall by ordinance prescribe procedures for nominating and electing persons to fill vacancies under this subsection.

(b) less than one year but ninety days or more after the vacancy occurs, then the board of county commissioners shall appoint a person to fill the vacancy for the remainder of the term of office.

(c) less than ninety days after the vacancy occurs, the vacancy shall not be filled.

(2) For purposes of this Section 4.50, "term of office" means the term of office of the last person elected to the office which is vacant.

(3) In the event of a vacancy in the office of Chair, Sheriff or Auditor, the Board shall by ordinance prescribe procedures to designate an interim occupant of the office. The person so designated shall serve as acting Chair, Sheriff or Auditor, as the case may be, until the office is filled by election or appointment, as appropriate under section 4.50 (1).

The ballot title for the measure in Section 1 shall read:

- CAPTION -

A CHARTER AMENDMENT CONCERNING FILLING VACANCIES IN COUNTY ELECTIVE OFFICES.

- QUESTION -

Shall changes be made in the procedure for filling vacancies in elected office?

- STATEMENT OF PURPOSE -

The current charter provides for a vote to fill a vacancy in elected office when the unexpired term exceeds one year. This charter amendment adds requirement for run-off election between two candidates receiving the most votes. The charter amendment also authorizes county commission to appoint acting officials pending the filling of vacant offices.

SECTION 3.

The Director of Elections shall cause the election on the measure to be held on March 28, 1989 in accordance with law.

ADOPTED THIS _____ day of _____, 1988, being the date of its second reading before the Board of County Commissioners of Multnomah County.

BOARD OF COUNTY COMMISSIONERS
OF MULTNOMAH COUNTY, OREGON

(S E A L)

By _____
Gladys McCoy, County Chair

APPROVED AS TO FORM:



Laurence Kressel, County Counsel



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
CAROLINE MILLER • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

December 15, 1988

Mr. John Angell, Director
Department of Justice Services
1120 SW Fifth
Portland, OR

CORRECTED 3-14-89

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held December 15, 1988, the following action was taken:

Discussion of the problem with Towing Companies)
towing cars and charging exorbitant fees for)
towing and storage)

Arturo Dominguez, 636 SE 174th, referred to his letter sent to Commissioner Casterline, and commented he feels there should be some regulation of Towing Companies. He said the Towing Companies he contacted, maintain it is unconstitutional to write an ordinance to regulate them, but he feels other companies are regulated on prices they can charge. He reported the Portland Towing Review Commission told him that since impoundment is on private property, owners can set their own charges. He feels governments can regulate or limit charges, give warnings, or impose fines for property with public access; and that it is not fair that Towing Companies can tow cars wherever they wish, and impose any charge for towing and storage. He said he will be working with Commissioner Casterline to develop an ordinance for regulation of Towing Companies.

Commissioner Anderson reported there are many other citizens who have the same complaint, and agreed it is an issue in need of change.

-2-

Mr. Dominguez said he would get a copy of the ordinance passed in Los Angeles County for the Board.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

Jane McGarvin
Clerk of the Board

jm

cc: Sheriff Pearce
Commissioner McCoy

ARTURO DOMINGUEZ
900 S.E. 190TH AVE. #118
PORTLAND, ORE. 97233
12-9-88
256-1971
669-0459

POLLY CASTERLINE
DISTRICT 4
1021 S.W. 4TH
PORTLAND, ORE. 97204

MS. CASTERLINE,

WITH FULL RESPECT TO YOUR ELECTED POSITION, I ADDRESS THIS LETTER TO YOU. I'LL EXPLAIN NOW THE POSSIBILITY THAT A COUNTY ORDINANCE MIGHT BE NECESSARY TO IMPROVE THIS PROBLEM I'M ABOUT TO EXPLAIN.

I WOULD BE VERY GRATEFUL FOR A REPLY.

BRIEFLY STATED, THERE ARE NO MUNICIPAL REGULATIONS IN ANY OF THE MUNICIPALITIES IN MULTNOMAH COUNTY, INCLUDING MULTNOMAH COUNTY ITSELF, TO REGULATE THE CHARGES OF TOWING COMPANIES; AS IN CONTRAST THE TAXI CAB COMPANIES ARE REGULATED AS TO WHAT THEY MAY CHARGE CUSTOMERS.

NOW TO EXPLAIN FURTHER, THE CITY OF PORTLAND HAS A "TOWING REVIEW BOARD"; THEY ARE LOCATED AT 1120 S.W. 5TH AVE., PORTLAND, ORE. PH. 796-5157; FULLY THEY INFORMED ME — AS THEY DID TO YOUR SECRETARY, WHOM I TALKED TO IN PERSON — THAT IF A VEHICLE IS IMPOUNDED

UPON THE REQUEST OF AN APARTMENT
MANAGER; WHERE A "TENANT ONLY PARKING"
SIGN IS POSTED; THAT BEING IN AN
APARTMENT COMPLEX, AND THAT
VEHICLE IS NOT SUPPOSED TO BE
PARKED AT THAT PARKING SPACE;
I WAS INFORMED THAT NO WARNING
NOTICE IS REQUIRED BY ANY MUNICIPALITY;
THAT ONLY THE POLICE NEED BE INFORMED THAT
THIS PARTICULAR VEHICLE IS BEING IMPOUNDED;
AND THAT THE POLICE WILL NOT GIVE THE
VEHICLE A PARKING TICKET; AND THAT THE
LACK OF ANY LAWS ALLOW THE TOWING
COMPANY TO IMMEDIATELY IMPOUND THE
VEHICLE.

NOW, ALL THIS IN ITSELF IS NOT
SO BAD.

BUT I WAS ALSO INFORMED THAT
BECAUSE OF SUCH LACK OF REGULATION,
THE TOWING COMPANY CAN CHARGE ANY
AMOUNT OF MONEY TO RELEASE THE
CAR TO THE OWNER.

I ENCLOSE THE RECEIPT OF THE
COMPANY THAT FIRST CHARGED ME
\$70.⁰⁰ TO RELEASE MY CAR. WHEN I
PROTESTED, THEY RAISED THE PRICE
TO \$107.⁰⁰. WHEN I CALLED THE PORTLAND
POLICE THEY LOWERED IT TO \$82.⁰⁰. YOU
CAN SEE THE WHITE ERASING INK
ON THE RECEIPT — BECAUSE OF ALL
THE CHANGES.

COMMISSIONER CASTERLINE, WHEN I WAS IN COLLEGE IN CALIFORNIA, I ONCE PARKED IN AN APARTMENT COMPLEX - IN AN ASSIGNED "TENANT ONLY" PARKING SPACE. IT WAS AN INNOCENT MISTAKE ON MY PART. BUT I WAS ONLY GIVEN BY THE LOS ANGELES POLICE A PARKING TICKET.

MY SISTER, IN Downey CAL. ONCE PARKED IN ANOTHER SPACE NOT ASSIGNED TO HER; AND SHE WAS JUST GIVEN A PARKING TICKET.

WITH FULL RESPECT TO YOU COMMISSIONER CASTERLINE, AND TO THE OTHER COMMISSIONERS; IT SEEMS TO ME THAT THE TOWING COMPANY WAS COMMITTING EXTORSION; AND THEY WERE DOING IT WITHOUT ANY RISK OF BREAKING ANY EXISTING LAWS.

PLEASE UNDERSTAND I'M ONLY A LAYMAN; BUT THAT IS MY UNDERSTANDING OF THE SITUATION.

AS TO WHY I'M ADDRESSING THIS LETTER TO YOU COMMISSIONER; THE TOWING TRUCK TOOK MY CAR FROM INSIDE GRESHAM CITY BOUNDARIES; THE TOW TRUCK CROSSED THE UNINCORPORATED SECTION OF MULTNOMAH COUNTY; AND FINALLY ENTERED THE PORTLAND

CITY BOUNDARY; WHERE THEY PAY THEIR
LICENCE FEE.

IT SEEMS TO ME, THAT IF THE
TOW TRUCK CRISSCROSSES THE
MULTNOMAH COUNTY MUNICIPALITIES;
THAT THE COUNTY GOVERNMENT
WOULD BE THE APPROPRIATE ENTITY
TO REGULATE SUCH COMMERCIAL
ACTIVITY.

COMMISSIONER CASTERLINE
IF YOU CAN'T DO ANYTHING ABOUT
THIS, NOBODY CAN.

SINCERELY YOURS,
Arturo Dominguez

cc. STATE REP. LONNIE ROBERTS, 15815
S.E. MILLS, PORTLAND, ORE. 255-9887

NAME

ARTURO DOMINGUEZ

Date 12-15-82

ADDRESS

636 S.E. 174TH #66

Street

PORTLAND, ORE. 97233

City

Zip

I wish to speak on Agenda Item #

Subject

FOR

AGAINST

at

Wants to talk about Towing after
the meeting (do before Carrie comes -)

December 15, 1988

48
5/10/2

Remarks by Commissioner Caroline Miller

)

Commissioner Miller thanked the Board, Board and personal staff, and County citizens, as well as those who disagreed with her; and submitted a list of twelve wishes for the Community which she read as a farewell to the County.

12/15/88
C. William Miller

TWELVE WISHES FOR THE COMMUNITY:

1. that politicians, when championing a cause would speak to the best that is in us, and not to our disappointments, angers or fears.

2. that winning political office not be predicated upon name familiarity or expensive campaigns, but upon a mandate won from the people after engaging them in serious dialogue.

3. that captains of commerce and industry who seek to control political leadership through influence and money remember that entrepreneurial virtues are the opposite of those needed to lead a society--the former being caution, the accumulation of wealth and the defense of the status quo; while the latter requires a thirst for change, a vision of equality and above all, courage.

4. that we view our leaders with a reasonable tolerance, understanding that in this age of intimacy created by the media, there are none who serve who can be giants.

5. that members of the media remember their sacred trust, for theirs is a "business" protected by the Constitution because WE THE PEOPLE know of no other product half so precious to our democratic way of life as the goods they "sell."

6. that we remove the notion of retribution from our hearts when we speak of "justice."

7. that we attack crime in our community not with our fears but with our intelligence.

8. that we come to a compassionate understanding that those who stand outside the laws of our society are those whom we have refused to let in.

9. that we hold these truths to be self evident: food, shelter and basic medical care are the rights of every citizen.

10. that those who serve the sick, the poor and the disenfranchised receive some portion of that admiration we so lavishly heap upon movie stars and athletes.

11. that we remember, as a people and as a nation, that those who hold views different from our own are not our sworn enemies but individuals, cultures offering us an opportunity to grow wiser and more tolerant.

12. that in our stewardship of this small planet, we remember to respect the rights of animals and that this tiny globe floating in space is not a resource to plunder; it is our home.

Citizen Involvement Comm.
Studies + Reports

BOARD OF
COUNTY COMMISSIONERS
1989 JAN 17 PM 12:06
MULTI-COUNTY
OREGON

REPORT ON
DEDICATED FUNDS

CITIZEN INVOLVEMENT COMMITTEE
CENTRAL CITIZEN BUDGET ADVISORY COMMITTEE

Dennis Payne, Chair
Marlene Byrne
Richard Levy
Bob Luce
Alex Pierce
Ann Porter
Lianne Thompson
Mark Williams
Jim Worthington
Gloria Fisher, Staff

December 15, 1988

INTRODUCTION

The decision of the Multnomah County Board of County Commissioners to provide for the periodic review of all dedicated funds by the Central Citizen Budget Advisory Committee (CCBAC) of the Citizen Involvement Committee (CIC) was a historic occasion. It signaled the intention of the Board to assess its management of dedicated funds and to share the review process with the citizens of Multnomah County.

The Central Citizen Budget Advisory Committee is comprised of the CIC members who serve as liaison members of the Budget Advisory Committees of the Departments and elected officials. It meets twice a month to coordinate the work of the CBACs and to address concerns that are common to two or more departments or offices.

The CCBAC approached its responsibility to review the dedicated funds with the view that not all questions would be asked and not all answers would be provided but that an initial process would be developed to better understand what is being done, why and by whom and to identify costs and results.

The committee established a time-table for its reviews and developed a process for seeking information from the administration of each fund. Four funds were identified for review this year: the Alarm Fund, the Conciliation Fund, the Commissary Fund and the Forfeiture Funds.

The administrator of each fund was asked to provide information on five questions:

- How much is the fee?
- Who sets the amount?
- What services are provided?
- How many persons are served?
- Who audits the expenditures?

From the responses to these questions and information provided by staff, the CCBAC followed with specific inquiries for additional information or clarification. The cooperation and assistance we received from all involved was excellent and the willingness to share information was encouraging to us. We would like to thank District Attorney Michael Schrunk for personally appearing before the CCBAC, and Dave Warren and Larry Goddard of the Budget Office for their assistance. Also, we would like to thank our staff person, Gloria Fisher, for her long and very helpful assistance during these reviews.

The CCBAC makes the following observations and recommendations regarding the four funds; more specific observations and recommendations are contained in the attached reviews of individual funds.

1. Although some funds are small, there must be more accountability. They should have clear, concise fiscal records and regular audits of revenues and expenditures.
2. There are no clear administrative controls in some funds, no specific person in charge, and administrative responsibilities are spread among several people.
3. We are concerned that dedicated funds not be used to supplement departmental budgets for such items as computers, equipment, supplies and personnel.
4. All contracting should be done through competitive bids; care should be taken to ensure that projects are not divided into smaller parts to avoid competitive bidding.

ALARM CONTROL FUND

The Alarm Control Fund charges a license fee of \$8 per alarm for residential and commercial alarms. There are currently 27,000 alarms in Multnomah County, but the number is increasing rapidly.

Fines for false alarms have been charged on the fifth and tenth false alarms and on every fifth false alarm thereafter. The fine schedule has been changed to the fourth, sixth, and every false alarm thereafter.

Funds from the license fees and the false alarms are used to finance the operation of the office, with excess funds returned to the participating jurisdictions. The role of the three-person office is to assess and collect license fees and fines.

During fiscal 1987-88, \$202,755 was collected, \$144,249 expended, and \$58,505 distributed to the consortium of participating cities and the county.

In addition to its ongoing costs, the Office was allocated funds to computerize its functions: approximately \$15,000 for hardware and \$33,000 for software. There has been difficulty keeping track of and collecting fines which this computerization is designed to alleviate.

The Alarm Fund appears to be a smoothly operating section of the Sheriff's Office although there has been some deficiency in tracking and collecting fines. The excess revenue collected by this fund has been used to assist in upgrading the Department's computer operations and effectiveness in responding to the public's request for more alarm permits.

Our recommendations for this fund are based on several assumptions:

- None of the money collected is used to offset the cost of responding to false alarms.
- None of this money is used to help underwrite the costs of operating the 911 system.
- None of the funds distributed make a significant contribution toward the prevention of crime.
- We understand that a private homeowner and a place of business (e.g.) Weisfield's Jewelers pay the same charge of \$8.00 per year for the right to have a security alarm.

RECOMMENDATIONS:

1. Residential Fees: Fees for alarms in private residences should remain affordable as they are an excellent deterrent to crime. A rate of \$10. per year would seem to be reasonable as we enter the 1990s. (For low income and seniors there is no charge.)

2. **Commercial Fees:** Fees for commercial establishments should be increased to \$25. per year beginning in Fiscal 1990.

3. **Revenue Use:** Alarm Fund revenue should not be viewed as merely a way to finance the office or supplement the general fund, but rather as a method of raising funds to help offset the increasing costs of the 911 system, to help offset the costs of responding to false alarms, and to improve neighborhood crime prevention program funding, especially in low income and commercial neighborhoods and through neighborhood organizations where possible.

4. **Collections:** Efforts to maximize collection of fines and delinquent payments will no doubt be improved through the newly computerized operations.

5. **Cost of computerization:** The CCBAC is concerned about the \$48,000 cost for computerization. If, rather than purchasing terminals to use the existing mainframe and the related cost of programming, the office had purchased a personal computer and a data base program, the cost could have been kept under \$10,000.

6. **Performance Audit:** The CCBAC recommends that a performance audit be conducted at some point during the next two years to look at:

- a) revenue recovery;
- b) outcome of responses to both real and false alarms;
- c) the distribution of funds from this system in terms of where the dollars go after distribution;
- d) the program's effectiveness in helping to prevent crime and serve the public interest.

COMMISSARY FUND

The Commissary Fund provides access for inmates to personal hygiene goods, candy bars, and other items not provided by the County. A 1983 audit by the County Auditor and an independent audit in 1988 showed serious deficiencies in the financial operation of the program. An ordinance was adopted by the Board of County Commissioners on September 22, 1988 establishing it as a separate fund operated by the Sheriff's Office and providing an appropriation of \$400,000 plus \$150,000 remaining from the previous operation.

An accounting firm -- Stamps and Associates -- was contracted to develop and assist with new accounting systems. Regular computer reports will be provided to the Budget Office.

Funds of inmates of the adult detention and jail facilities are placed in trust and from these funds they purchase items from the Commissary. Commissary items are purchased by staff and are sold to the inmates at "market" price. Approximately 700 inmates are served by the Commissary and each inmate has the opportunity to order twice a week. Sales for the month of September, 1988, were \$26,018. The profit from sales, \$50,000 to \$60,000 per year, is used to purchase law books, recreational equipment and limited personal hygiene items for inmates designated as indigent -- those having less than \$2 in their accounts. These purchases are determined by an Inmate Welfare Committee appointed by the Sheriff.

The staff of 3 FTE is provide by the County. Office and travel expenses are paid by the fund.

RECOMMENDATIONS:

1. **Annual Audit of Commissary Funds:** This committee recommends an annual audit in consideration of the total expenditures through this fund. Such an audit should be conducted by the Multnomah County Budget Office.

2. **Contract Supplier of Commissary Items:** The CCBAC recommends that competitive bidding on commissary items be required. As the amount of expenditures under this account has been in the \$150,000 range, it seems appropriate to require bidding, based on unit prices, for the purchases to be made. Requesting bids on unit pricing will allow purchasing as needed to maintain inventory while providing competitive pricing.

We understand the conditions spelled out in ORS Chapter 279 (10.020, 10.030 and 10.035) which eliminate the requirement for competitive bidding. However, competitive bidding would preclude the appearance of excessive costs, favoritism or collusion and would provide an opportunity for other businesses that could meet the price and convenience requirements.

3. **Determination of Need:** The Multnomah County Sheriff's Office has defined "needy" or indigent as an inmate with less than \$2.00 in his or her inmate trust account. This committee recommends that basic personal hygiene items -- toothbrush, toothpaste, comb, shampoo, shaving materials, women's sanitary item, etc. -- be provided to inmates at County expense, rather than requiring the inmates to purchase them.

4. **Commissary Privileges:** The CCBAC questions the advisability of denying Commissary access to indigent inmates, considering that some may be confined for up to a year. This might force them into illegal activities or alliances to obtain these items. The CCBAC recommends that consideration be given to providing limited purchases of non-essential goods to indigent inmates.

5. **Inmate Welfare Committee:** We recommend that membership on the Inmate Welfare Committee be expanded and rotated annually. We also recommend that a member of the Defense Bar be appointed to the Inmate Welfare Committee and that a representative of the Metropolitan Public Defenders be consulted in the purchase of law books and legal materials.

6. **Auditing Firm:** We question the need to contract with a private audit firm to establish and supervise the finance system for this fund. Whenever possible this function should be provided by the Finance Division.

FORFEITURE FUNDS

Ordinance 7.85.005, the Forfeiture Ordinance of Multnomah County, provides that any person who engages in illegal activity within the county shall forfeit to Multnomah County any controlled substances, materials or instruments used in the sale, manufacture or delivery of controlled substances or used for gambling or prostitution; proceeds of such illegal activities, etc. Property can be seized incident to arrest, when a police officer has probable cause to believe the property has been used or is intended to be used in illegal activity, or when it is subject to a prior judgement. The District Attorney can institute forfeiture proceedings to obtain a judgement of forfeiture against seized property. Forfeited property can be retained for official use or sold at public auction.

After the administrative costs are paid, the proceeds of forfeiture are divided with one-third paid to the District Attorney, one-third to the police agency involved and one-third to the Multnomah County General Fund.

The District Attorney's Office received \$112,572 from forfeitures in fiscal 1987-88 and the Sheriff's Office received \$30,724. In fiscal 1988-89, the District Attorney has received \$155,319 and the Sheriff's Office has received \$164,000. \$102,975 was paid to the General Fund in 1987-88 and \$27,137 in 1988--1989 to date.

Administration costs of \$105,319 will be provided to the District Attorney's Office in 1988-89, which pays for a deputy district attorney and support personnel to prosecute the forfeiture cases. The District Attorney's Office estimates that 135 cases will be prosecuted in 1988-89.

The funds received by the District Attorney are held for one year and then put into the Budget as line items.

The Sheriff's Office places its funds in a special account titled Special Enforcement Detail Earnings (SEDE) within the Sheriff's budget. The funds are used by the Special Investigations Unit which is responsible for investigations into all commercial narcotic activities, vice activities, and other special investigations such as racketeering, organized criminal groups and sting operations.

RECOMMENDATIONS:

1. Budgeting of funds: The Central-CBAC noted that District Attorney Michael Schrunk holds his share of the forfeiture funds for one year (the period of time in which the individual has to appeal the forfeiture) before using them. Sheriff Fred Pearce

uses his funds as they are received. In light of the Constitutional questions surrounding this fund, the CCBAC supports the District Attorney's more conservative budgeting and believes a like policy on the part of the Sheriff's Office would be wise.

2. **Administrative Responsibility:** It appears that no single person is responsible for the use of forfeiture funds by the Sheriff's Office. We recommend that one administrator be responsible for this fund and that his role be clearly defined.

3. **Payment of Informants:** During the year 1988, \$12,629. was spent by the Sheriff's Office for payment of informants, more than double the payments made in 1986. Is there a five-year projection for this use; if not, the CCBAC recommends that one be made. We recommend an occasional verification with informants as to money received.

4. **Computerization:** We commend Commander Harold Amidon for his meticulous audits. We recommend that this process be computerized to make tracking of funds more rapid and efficient.

CONCILIATION FUND

The Conciliation Fund, which provides funding for Family Services, receives \$10 from the marriage license fee and \$104 from the divorce filing fee. Because the State Court, which assesses the divorce fees, provides no accounting of its payments to the counties and since the judges are free to waive all or portions of the fees, the county does not know what fees to expect and does not know which, from among the funds it receives from the State Courts, should go to the conciliation fund.

Purchase of a marriage license gives a person the right to family counselling in perpetuity. Any person can file for conciliation and the other party must participate. Oregon law requires that all dissolution of marriage cases involving child custody or visitation receive mandatory mediation. The Family Services caseworker then provides a recommendation to the Court. There is an assumption that once a family is referred to the service, the right to service continues. The current annual caseload is about 2,000.

In 1987-88, the fund received \$363,461. The bulk of the funds, \$343, 020 were used for personnel. Currently there are ten staff persons, including the director and three secretaries. These are County Civil Service positions but the personnel are accountable to the Presiding Judge.

RECOMMENDATIONS:

1. **Identification of Funds:** The most glaring problem is that the State Court Administration gives no clear identification of funds to the County. This raises the question of whether there is a coherent, yet unknown to us, system of record keeping by the Court system. The CCBAC recommends that the Board of County Commissioners pursue legislation that would require the State Court Administrator to provide an accounting of fees owed on each case filed in Multnomah County and an accounting of funds paid to Multnomah County. This would enable the county to determine the source and proper destination of the funds.

2. **Administration:** The Central-CBAC also feels that there are no clear lines of administration of personnel, who are responsible to the Presiding Judge of the state court but are also nominally responsible to their employer, Multnomah County. To whom is the director responsible? Does this dual responsibility cause insecurity or instability of staff? Who evaluates the director?

3. **Fees:** The CCBAC supports the Board of County Commissioners' recommendation to the Legislature to raise the marriage license fee.

4. Staffing: The present system handles approximately 2,000 cases per year and the caseload is increasing. The stresses that families are experiencing today, with the resulting increase in physical and emotional abuse, require that conciliation services be more intense and complex. The CCBAC has a serious concern that a staff of six social workers is not adequate for the work load and recommends that staff needs be assessed.

CCBACDF88.rep

ALARM CONTROL REVENUES AND EXPENDITURES

	Revenues (net to County)	IFTE	Personal Svcs	M&S	CO	Expenditures	Balance
1977-78	45,101	17	14,026	19,178	0	33,204	11,897
1978-79	50,134	17	22,332	24,482	3,961	50,775	(641)
1979-80	59,744	17	31,570	16,753	0	48,323	11,421
1980-81	63,445	17	34,425	18,462	242	53,129	10,316
1981-82	70,775	17	47,599	12,824	0	60,423	10,352
1982-83	74,550	17	49,288	2,533	0	51,821	22,729
1983-84	84,865	1 2	46,759	15,825	12,029	74,613	10,252
1984-85	68,214	1 2	51,828	16,386	0	68,214	0
1985-86	130,742	1 3	68,682	14,670	17,173	100,525	30,217
1986-87	124,304	1 3	92,782	12,194	1,335	106,311	17,993
1987-88	152,257	1 4	100,706	32,088	6,828	139,622	12,635
1988-89	197,517	1 4	111,317	71,200	15,000	197,517	0
TOTALS	1,121,648		671,314	256,595	56,568	984,477	137,171

FAMILY SERVICES REVENUES AND EXPENDITURES

	Conciliation Fees	Marriage Licenses Surcharge	Total Revenue	IFTE	Personal Svcs	M&S	CO	Expenditure	Balance
1977-78	154,070		154,070	11	209,500	5,697	0	215,197	(61,127)
1978-79	156,978		156,978	11	229,933	5,515	1,560	237,008	(80,030)
1979-80	215,528		215,528	11	240,155	5,001	977	246,133	(30,605)
1980-81	203,550	32,060	235,610	11	200,531	6,190	0	206,721	28,889
1981-82	197,441	56,130	253,571	?	271,096	9,356	0	280,452	(26,881)
1982-83	180,866	59,025	239,891	9	272,936	7,097	0	280,033	(40,142)
1983-84	198,264	58,600	256,864	10	278,131	11,716	0	289,846	(32,982)
1984-85	263,137	77,101	340,238	9	299,377	31,375	3,556	334,308	5,930
1985-86	281,414	57,190	338,604	9	312,583	28,990	2,454	344,027	(5,423)
1986-87	320,095	55,340	375,435	9	316,158	17,135	3,379	336,672	38,763
1987-88	305,371	58,090	363,461	9	343,020	15,135	3,955	362,110	1,351
1988-89	326,111	59,000	385,111	9	361,541	18,570	5,000	385,111	0
TOTALS	2,802,825	512,536	3,315,361		3,334,961	161,777	20,881	3,517,618	(202,257)

REVISED 9/22/88

BEFORE THE BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

In the Matter of Reviewing
Certain Dedicated Funds

RESOLUTION
#88-86

WHEREAS, the Multnomah County Board of Commissioners is the fiscal authority for the County; and

WHEREAS the Board, in its capacity as fiscal authority, has created certain dedicated funds to achieve desired long-term goals; and

WHEREAS these long-term goals should be weighed periodically in the light of current needs and budgetary constraints,

THEREFORE, BE IT RESOLVED that the Multnomah County Board of Commissioners, where it has discretion under state and federal law, shall request the existing CIC Central Citizen Budget Advisory Committee to review and report on dedicated funds as set out below:

1. DEFINITION: As used in this resolution, dedicated funds refers to any funds (either identified as a fund separate from the general fund, or as an identified sub-unit of the general fund) that the Board of County Commissioners, through previous actions, dedicated to specific use or purpose but still maintains discretionary authority to redirect the funds to any other purpose the Board may desire.

2. SCOPE OF REVIEW. The reviews will be conducted on a four year cycle, with one of the County's four departments being reviewed each year. Nondepartmental funds will be reviewed on the same four year cycle. The reviews are to determine whether the purpose for which the funds were dedicated is being met, whether the level of funds is reasonable to meet the stated purpose, and whether the need for the dedicated funds has increased or decreased since the inception of the dedicated fund.

3. CITIZEN COMMITTEE. The previously formed CIC Central Citizen Budget Advisory Committee will serve as the Review Committee for the purpose of this resolution.

4. REPORTING PROCESS. The Review Committee shall report to the Finance Committee and the Board of County Commissioners by December 15th each year. The report will cover the results of the reviews of dedicated funds for the year.

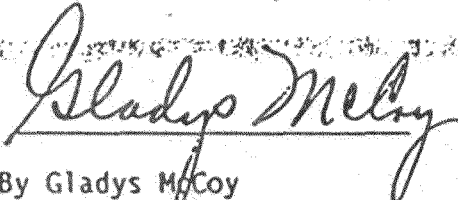
5. REVIEW PROCESS. The reviews will begin June 1, 1988 and continue each year in consultation with the Finance Committee and the County Budget Officer. The cycle shall be set so each dedicated fund is reviewed every four years beginning with the Department of Justice Services, Sheriff and District Attorney in 1988, Department of Human Services and Nondepartmental in 1989, Department of Environmental Services in 1990, and Department of General Services in 1991

6. The Review Committee will as a minimum:

- a. Determine the universe of funds to be reviewed each year.
- b. Determine the legislative intent requiring the dedicated fund by reviewing documents and interviewing elected and appointed officials and program staff.
- c. Review and analyze the operations funded by the dedicated revenues, and
- d. Report whether the purpose for which the funds were dedicated is being met, the level of fund balance is reasonable and necessary, and provide appropriate recommendations on the continuing necessity for the dedicated funds.

ADOPTED THIS 26th DAY OF May, 1988.

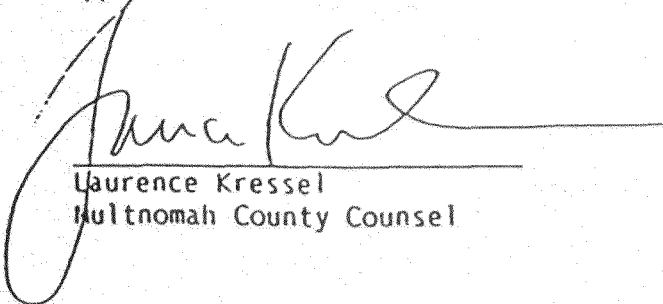
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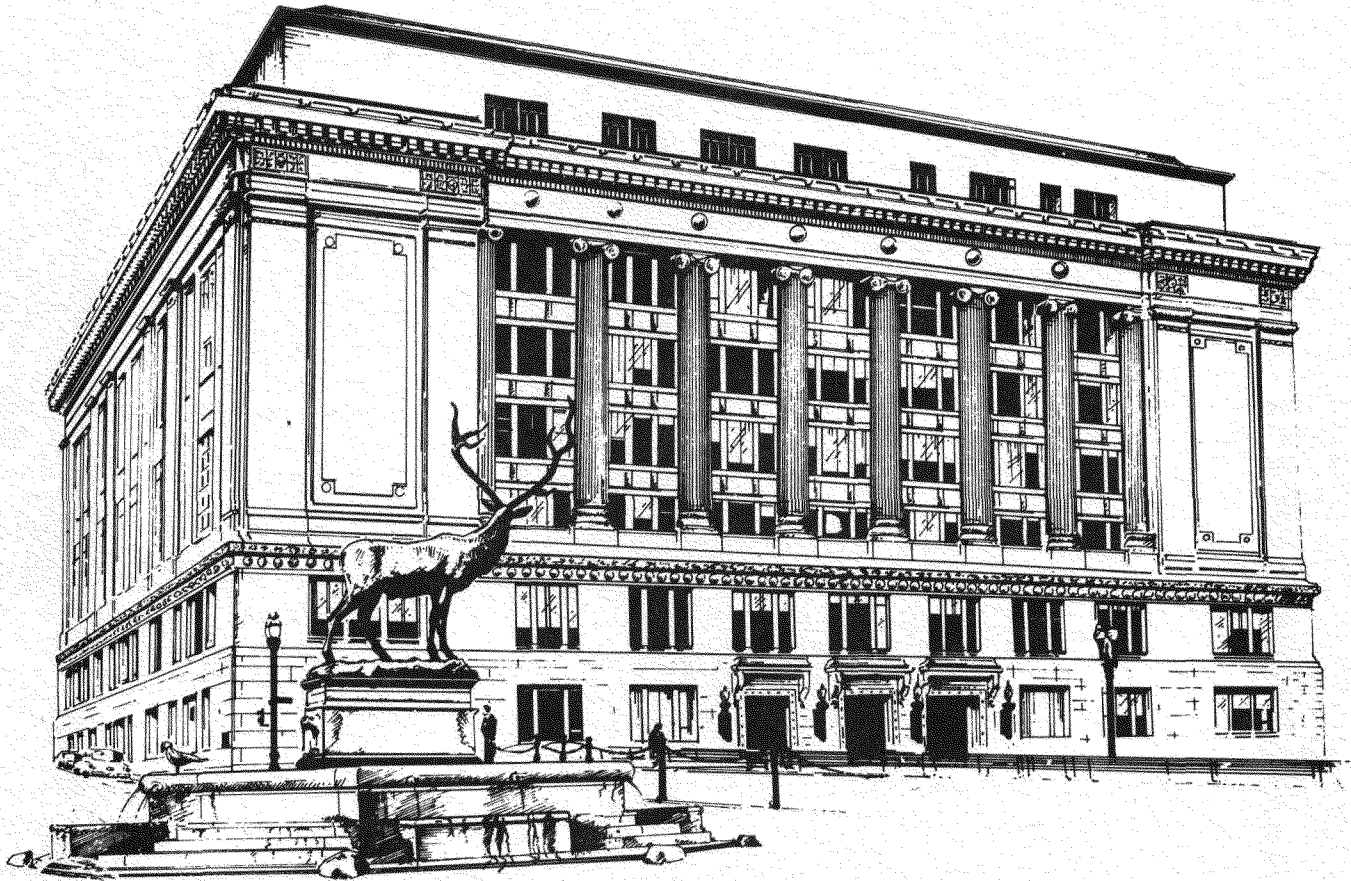
By Gladys McCoy
Multnomah County Chair

Approved:


Laurence Kressel
Multnomah County Counsel

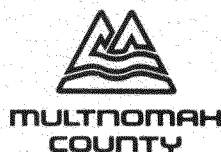
*Citizen Involvement Comm.
Studies & Reports*

✓
**Multnomah County
Citizen Involvement Committee**



**Annual Report
December 1988**

BOARD OF
COUNTY COMMISSIONERS
1989 JAN 17 PM 12:06
MULTNOMAH COUNTY
OREGON



OVERVIEW
John Miller, Chair
Citizen Involvement Committee

After chairs changed at our annual meeting in May, the committees continued on to finish their work while the new chair and staff focused on the annual workshop in September. The final reports from those committees follow in this report.

At the workshop the CIC reviewed and revised our goals:

1. Inform citizens concerning citizen involvement in Multnomah County.
2. Advocate for meaningful and timely involvement opportunities for citizens in Multnomah County government.
3. Integrate citizens into decision making processes of Multnomah County government.

Before the workshop, members were encouraged to submit proposals for projects. The workshop was used to select projects on the merit of meeting our goals. The following projects were selected and populated at the workshop:

County Conduit & Issues Roundtable: "To provide information and opinion that will help citizens be involved in decision making."

CCBAC Central CBAC and CBACs: "To involve citizens early in the county budget process when they will have an opportunity for significant input in how the county spends the public's money."

Strategic Planning: "To involve citizens in the development of a vision for the future of Multnomah County and the development of a county strategic plan".

Inter-County Citizen Involvement Conference: "To share information among neighboring county citizen involvement groups."

Computer Bulletin Board: "To explore an application of new technology to the citizen involvement process. To increase communication between CIC members, area boards, CIC office staff, and the public."

Executive Committee members during 87-88...

Members during 1987-88 were: Mark Williams, Chair; Laverne Moore, Vice-Chair; Keith Loeffler, Treasurer and John Miller, Secretary.

Current members are: John Miller, Chair; Dennis Payne, Vice-Chair; Sara Lamb, Treasurer; and Robert Luce, Secretary; with Merlin Reynolds, staffing.

The Executive Committee continues to work to fill CIC vacancies, review progress on all CIC projects, and set the CIC agenda.

The Executive Committee is currently discussing amending the CIC ordinance to include citizen involvement in Land use by incorporating it into the CIC ordinance.

PARTICIPATION COMMITTEE

Dick Levy, Chair

The Participation Committee members were Marlene Byrne, Bob Luce, Richard Levy, Christine Hill, and was staffed by Gloria Fisher.

The committee provided leadership in four major areas:

1. September 1987, "Know Your County Month."

The Committee worked closely with staff from various parts of the County as well as with all of our CIC members to provide volunteers and printed materials for the week-long experimental program designed to celebrate the County and the significant role which it plays for many of us.

An outgrowth of this activity was the Committee sponsorship in providing a one sheet summary available for everyone who testifies before the Board of County Commissioners and the Planning Commission. We felt that this would be of assistance to county residents in better understanding the process and in making them feel more comfortable in appearing before governmental bodies.

2. January through March 1988, "Budget Forums."

The series of Budget Forums which the Committee sponsored, planned, and coordinated was perhaps the biggest disappointment for all of us. However, about 80 county residents did show up at the series of four Forums. This series has been recommended for dissolution as a result of the lack of citizen enthusiasm and the lack of time/cost effectiveness for the CIC.

3. January through April 1988, "Information Sharing Project."

This project owes much of its success to good coordination by the staff and the general supportiveness of all CIC members in inviting Presidents from District Coalitions and some specific community groups to attend and share with us their concerns about community and county-related issues. All involved recommended that this activity be continued and expanded to include citizen participation activities in other parts of the County.

4. May 1988, "Volunteer Appreciation Day."

Committee members invited all County departments to submit the names of volunteers whom they felt needed to receive special recognition for their community service during the past year. This Committee then assisted the Board of County Commissioners in completing plans for recognizing those whose service was felt to be most worthy for "special recognition." We aided in coordinating invitations, doing the evaluations and hosting the awards reception in their honor. We believe that this needs to be an annual - event and the CIC will be glad to continue sponsoring this important event.

PROTOCOL COMMITTEE
Ben Butzien, Chair

The Protocol Committee for 1987-1988 was comprised of Ben Butzien, Sara Lamb, Martha White and Chuck Herndon. We met monthly with additional sub-committee meetings involving same members.

This committee served the CIC by developing and promoting the following objectives:

- Designate liaisons with county departments.
- Develop and conduct a plenary session with County Commissioners.
- Request early notification of citizen groups in policy processes.
- Identify County staff resources.
- Promote expanded role for CBACs.
- Develop protocol for CIC processing of citizen requests
- Establish quarterly meetings with BCC and department.

Our accomplishments were:

- Reviewed and updated CIC Policies and Procedures
- Developed policy for handling citizen requests to CIC.
- Began discussion of CBAC involvement in department planning processes with CIC members acting as liaisons.
- Introduced discussion of citizen involvement in the Strategic Planning process.

The CIC assigned the Protocol Committee the task of investigating the process resulting in the jail levy and site selection as requested by a Community Group. A report was prepared and circulated to the Board of County Commissioners.

INFORMATION COMMITTEE

Frank Jenkins, Chair

Members of the Information Committee were: Scott Holzem, Larry Foltz, and Jean Ridings. A goal of the Citizen Involvement Committee for this year was to develop an innovative public relations program.

The objectives were as follows:

- A. Produce Citizen Involvement Handbook and County Service Directory, with expanded distribution
- B. Produce and circulate County Conduit in December, March, June and September
- C. Develop media plan - general discussion
- D. Develop CIC display - research development
- E. County Fair booth and public transportation - consult with Fair Advisory Board about public transportation

The County Conduit, Service Directory and Citizen Involvement Handbook have been the first priority. Objectives C, D, and E have been addressed somewhat but to no resolution.

The most impressive accomplishment was the new approach to the County Conduit. Credit for the idea and the staff assistance goes to Gloria Fisher. The first issue of 10,000 copy distribution came in July and the Conduit will appear every other month (6 times per year rather than four times per year.)

On August 28th, a cable version of the Conduit was cablecast and the cable version will continue every other month, the month after each Conduit publication. The Information Committee and other volunteers will host and staff the program.

The Citizen Involvement Handbook revisions for the '89 edition are underway and the County Service Directory was completed earlier.

As Chair of this committee, I was extremely pleased with the role the CIC played in Multnomah County and the way the Information Committee helped expand the opportunities for citizens to be involved and participate in County government.

CENTRAL CITIZEN BUDGET ADVISORY COMMITTEE (C-CBAC)

Dennis Payne, Chair

The Central-CBAC is made up of Citizen Involvement Committee (CIC) members from each of the eight existing CBACs plus a representative from the City of Portland Budget Advisory Committee program. For last year's budget our members were: Dennis Payne, Chair; Lianne Thompson, at-large; Ann Porter, DHS; George Muir, DJS; Ben Butzien, DES; Marlene Byrne, DGS; John Miller, Sheriff; LaVerne Moore, Auditor; Mike Sullivan, District Attorney; Jim Worthington, Non-Departmental. The committee was staffed by Merlin Reynolds.

The major activities of the Central-CBAC were: recruiting and placing CBAC members; developing and holding an orientation session; improving CBAC coordination; making CBAC reports to the County Chair and Board of County Commissioners; monitoring the County Finance Committee; amending the CBAC ordinance; assisting with the development of the dedicated fund review resolution.

The Central-CBAC had some major accomplishments in its first year of existence: successfully worked with most departments and CBACs to complete budget reviews; established a working relationship with the Board of County Commissioners and the Chair concerning the budget review process; obtained Board of County Commissioners (BCC) approval of amendments to the CBAC ordinance; achieved BCC support and passage of the Dedicated Fund Review Resolution that allows for C-CBAC review.

The Central-CBAC made nine recommendations to the BCC as part of the 1988-89 budget process. The following is an update on those recommendations and what action has been taken.

Recommendation

1. The CBAC process be included in next year's general description of the County Budget Process.
2. The budget time-line be changed to allow for a month review period after the County Chair presents her budget.
3. More intensive training be provided CBAC members concerning program budgeting.
4. CBAC members be carefully selected to insure they will have time and motivation to actively participate.

Action

1. The CIC is working with the Budget Office; it will come out in mid-October.
2. Will not be done because revenue cost projections and because it would have to be moved to November because of holidays.
3. CIC staff Merlin Reynolds is currently working with the Budget Office staff to prepare a training package for the CBACs.
4. CIC staff are currently recruiting new members to make appointments in August.

5. The Non-Departmental CBACs be staffed by either the Office of Citizen Involvement or the County Chair's Office.

6. Non-Departmental programs provide copies of their budgets to the Non-Departmental CBAC when they submit their budgets to the Budget Office.

7. The County, during the 1988-89 fiscal year, implement a process to dispose of foreclosure property.

8. A review of the hiring and promotion of minority and women employees be conducted and a clear statement of planned improvements be included in the Affirmative Action Plan.

9. A comprehensive assessment of all intergovernmental agreements be conducted to determine if they are still applicable and if they meet the future needs of the County.

5. Office of Citizen Involvement and the Chair have agreed that the Office of Citizen Involvement will provide staff to this CBAC this year on a trial basis.

6. Budget Office will send copies to Non-Departmental CBAC as soon as they receive them and will notify the CIC office when they will be turned in late.

7. The County hasn't been complying with the legal requirement. It has been placed in Facilities Management in hopes of administering the program more effectively.

8. Unknown

9. Unknown

NEEDS REPORT PROCESS

Nadine Johnston, Administrative Assistant
June - September, 1988

The Needs Report Process expanded this year and we expect further expansion in the near future.

We received seventeen Needs Report Forms between June, 1988, and September 30, 1988, with fourteen departmental responses and only three no-responses. These forms came to us from neighborhood associations, coalitions, telephone calls and individuals who did not proceed through an existing citizen organization or group.

Problem areas ran the spectrum from youth programs to senior centers but also included animal control, Multnomah County Library, care facilities, mental health, drug dealer/house, homeless, emergency funds for moving and garbage.

We established a contact person from each department so that we could better track the needs reports and provide less likelihood of lost responses. We are also using a follow-up letter when we haven't received a response within a three week period.

Public Service Announcements were sent out to the media informing them of this process. We received responses from this effort and expect future responses to be even greater.

The CIC is scheduled to appear on Town Hall sometime in January, 1989, speaking to the subject of "CITIZEN APATHY".

New Names and organizations have been added to our need report contact list for this new year and we are open to any new and helpful suggestions from interested and concerned people.

We have a list of future projections we would like to fulfill this year. These are contained in our year-end report available from the CIC Office.

OTHER PROJECTS

Office of Citizen Involvement
Merlin Reynolds, Executive Director

Last year saw the Multnomah County Citizen Involvement Committee becoming more active in seeking to attain its mission: To advocate for timely citizen involvement in Multnomah County government and facilitate communication between citizens and County government. There were a number of projects that the Citizen Involvement Committee (CIC) took on in 1987-88 that were not assigned to a CIC Committee but were acted upon by the CIC and staff. The review and recommendations of the Committee concerning the siting process of the new County jail facility at the Inverness site led to meetings between the County Chair and the Citizen Involvement Committee (CIC) concerning future citizen participation in County policy development.

The committee's commitment of providing useful information about County government for citizens has led to the continued publication of the County Service Directory and the update that will be available in late December. The Citizen Involvement Handbook is also in the process of being updated and will be available in January. Beverly Duckett, a volunteer, has been working with County department personnel and CIC members to update both of these important publications. We are considering combining the Citizen Involvement Handbook and the County Service Directory for publication in late 1989.

The CIC and staff were involved in discussions with mid-county activists, both for and against annexation, and City of Portland and County officials concerning a consensus seeking meeting on the future of mid-county community groups. A great deal of energy was expended on this effort and, in the end, a meeting was not held. Informal meetings with activists and officials were arranged and facilitated. Our efforts and the informal meetings helped to bring about a much different environment for the mid-county community groups than existed when we started this project.

The CIC staff has been working with the Neighborhood Mediation Center to offer facilitation for difficult meetings of neighborhood associations, other citizen organizations, and public meetings of government. This is a very successful program in the City of Portland in seeking to make public meetings meaningful for both citizens and government alike. The service is currently provided by a trained group of volunteer facilitators at no cost to neighborhood and citizen organizations, and at minimal cost to governmental agencies. Currently, discussions are taking place to expand meeting facilitation to a county-wide service through our Office of Citizen Involvement.

In our effort to assist citizen participation throughout the County, The CIC provides assistance to citizen organizations, as a resource of last resort, for the mailing and printing costs of meeting announcements and newsletters. Over 14,000 meeting announcements and newsletter were distributed last year.

The Committee has also been working with newly forming Neighborhood Associations in the Skyline and Pleasant Home unincorporated areas of the County, and with city staff and citizens in the City of Gresham who are forming Neighborhood Associations. All this organizing has prompted the CIC to begin to develop a recognition policy for newly formed neighborhood associations. The CIC will review a draft policy at the first meeting of the new year.