



**Multnomah County Oregon**

## **Board of Commissioners & Agenda**

*connecting citizens with information and services*

### **BOARD OF COMMISSIONERS**

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##### **Commission Dist. 1**

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#### **ANY QUESTIONS? CALL BOARD**

**CLERK DEB BOGSTAD @ (503) 988-3277**

Email: [deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)

**INDIVIDUALS WITH DISABILITIES PLEASE  
CALL THE BOARD CLERK AT (503) 988-3277,  
OR MULTNOMAH COUNTY TDD PHONE  
(503) 988-5040, FOR INFORMATION ON  
AVAILABLE SERVICES AND ACCESSIBILITY.**

## **MAY 29, 30 & 31, 2001**

### **BOARD MEETINGS**

### **FASTLOOK AGENDA ITEMS OF INTEREST**

Pg. 2	<b>MCTV Cablecast Playback Schedule</b>
Pg. 3	9:30 a.m. Tuesday Capital Budget
Pg. 3	1:30 p.m. Tuesday Budget Work Session
Pg. 3	9:30 a.m. & 1:30 p.m. Wednesday Budget Work Sessions
Pg. 4	9:30 a.m. Thursday Public Comment
Pg. 4	9:45 a.m. Thursday Opportunity Gateway Urban Renewal District Recommendations to City Council
Pg. 5	<b>Updated 2001-2002 Multnomah County Budget Deliberations Schedule</b>
*	<b>Board and Agenda Web Site:</b> <a href="http://www.co.multnomah.or.us/cc/index.html">http://www.co.multnomah.or.us/cc/index.html</a>

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 11:00 PM, Channel 30

Saturday, 10:00 AM, Channel 30

(Saturday Playback for East County Only)

Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community  
Television

# **MULTNOMAH COMMUNITY TELEVISION CHANNELS 21 & 30 CABLECAST SCHEDULE**

Playback Date/Times for the  
**Public Hearing and Testimony on the Multnomah County Budget, held at the  
Midland Branch Library, 805 SE 122nd Avenue, Portland** conducted on  
Thursday, May 10, 2001 from 6:08 p.m. to 7:50 p.m., 34 speakers:

Friday, May 25, 2001	8:30 p.m.	Cable Channel 30
Monday, May 28, 2001	4:00 p.m.	Cable Channel 30
Tuesday, May 29, 2001	7:00 p.m.	Cable Channel 30

Playback Date/Times for the  
**Public Hearing and Testimony on the Multnomah County Budget, North  
Portland Branch Library, 512 N Killingsworth, Portland** conducted on  
Thursday, May 17, 2001 from 6:03 p.m. to 8:25 p.m., 53 speakers.

Monday, May 28, 2001	2:00 p.m.	Cable Channel 30
Tuesday, May 29, 2001	4:00 p.m.	Cable Channel 30
Thursday, May 31, 2001	3:00 p.m.	Cable Channel 21
Friday, June 1, 2001	9:00 a.m.	Cable Channel 30
Thursday, June 7, 2001	7:00 p.m.	Cable Channel 30

Playback Date/Times for the  
**Public Hearing and Testimony on the Multnomah County Budget, Gresham  
Branch Library, 385 NW Miller, Gresham** conducted on Wednesday, May 23,  
2001 from 6:00 to 8:15 p.m., 43 speakers.

Monday, May 28, 2001	11:00 p.m.	Cable Channel 21
Tuesday, May 29, 2001	2:00 p.m.	Cable Channel 30
Saturday, June 2, 2001	12:30 a.m.	Cable Channel 30
Thursday, June 7, 2001	5:00 p.m.	Cable Channel 30
Friday, June 8, 2001	9:00 a.m.	Cable Channel 30

**For Additional Information Contact:  
Multnomah Community Television @ (503) 491-7636, extension 333**

Tuesday, May 29, 2001 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET DELIBERATIONS**

B-1 Multnomah County Capital Budget. Presented by Mike Oswald, Dave Warren, Dave Boyer, Ginnie Cooper, Mike Harrington, Ron Bishop, Bobbi Luna, Harold Lasley and Dan Brown.

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Tuesday, May 29, 2001 - 1:30 PM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET DELIBERATIONS**

WS-1 County Budget Work Session: Discussion, Follow-up Info, Review Budget Amendments.

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Wednesday, May 30, 2001 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET DELIBERATIONS**

WS-2 County Budget Work Session: Discussion, Follow-up Info, Review Budget Amendments.

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Wednesday, May 30, 2001 - 1:30 PM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET DELIBERATIONS**

WS-3 County Budget Work Session: Discussion, Follow-up Info, Review Budget Amendments.

Thursday, May 31, 2001 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM**

#### **DEPARTMENT OF COMMUNITY AND FAMILY SERVICES**

- C-1 Renewal of Intergovernmental Agreement 4600001899 with Portland Public School, Providing Funding for the Outer Southeast, Inner Southeast, West District and Grant/Madison Caring Community Projects for Coordinator Positions and Alcohol and Drug Prevention Activities

### **REGULAR AGENDA - 9:30 AM**

#### **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

#### **DEPARTMENT OF HEALTH - 9:30 AM**

- R-1 NOTICE OF INTENT to Apply for Grant Funding through the Special Projects of National Significance Program Administered by the Health Resources and Services Administration's Bureau of HIV/AIDS, US Department of Health and Human Services

#### **NON-DEPARTMENTAL - 9:35 AM**

- R-2 RESOLUTION Creating the Employee Commute Options-Parking Review Committee
- R-3 RESOLUTION Appointing a Task Force to Develop Recommendations for Services to Children and their Families in Schools

#### **DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT - 9:45 AM**

- R-4 RESOLUTION: Opportunity Gateway Urban Renewal District Recommendations to the Portland City Council

## **2001-2002 Multnomah County Budget Deliberations Schedule**

**\*All sessions to be held in the Multnomah Building,  
Commissioners Boardroom 100, 501 SE Hawthorne  
Boulevard, except as noted\***

Thur, April 26, 2001	9:30 to noon	Executive Budget Overview Presentation to Board and Regular Board Meeting
Tue, May 1, 2001	9:00 to 3:00 p.m.	Board Budget Work Session on Issues
Thur, May 3, 2001	9:30 to noon	Executive Budget Message and Board Approval of Budget for Transmission to Tax Supervising and Conservation Commission, Regular Board Meeting
Tue, May 8, 2001	9:30 to noon	<b>Central Citizen Budget Advisory Committee Report &amp; Department of Library Services Budget Hearing</b>
Tue, May 8, 2001	1:30 to 4:00 p.m.	<b>Department of Sustainable Community Development Budget Hearing</b>
Wed, May 9, 2001	1:30 to 4:00 p.m.	<b>Non-Departmental and Special Service Districts Budget Hearings</b>
*Thur, May 10, 2001	<b>6:00 to 8:00 p.m.</b>	<b>Public Hearing and Testimony on the Multnomah County Budget, Midland Branch Library, 805 SE 122nd Avenue, Portland</b>
Tue, May 15, 2001	9:30 to noon	Public Affairs Office Legislative Update discussion, followed by <b>Department of Aging and Disability Services Budget Hearing</b>

## **2001-2002 Multnomah County Budget Deliberations Schedule**

**\*All sessions to be in held in the Multnomah Building,  
Commissioners Boardroom 100, 501 SE Hawthorne  
Boulevard, except as noted\***

Tue, May 15, 2001	2:30 to 4:00 p.m.	<b>Mental Health System Briefing</b>
Wed, May 16, 2001	9:30 to noon	<b>Health Department Budget Hearing</b>
Wed, May 16, 2001	1:30 to 4:00 p.m.	<b>Department of Community and Family Services Budget Hearing</b>
*Thur, May 17, 2001	6:00 to 8:00 p.m.	<b>Public Hearing and Testimony on the Multnomah County Budget, North Portland Branch Library, 512 N Killingsworth, Portland</b>
Tue, May 22, 2001	9:30 to noon	<b>District Attorney's Office Budget Hearing</b>
Tue, May 22, 2001	1:30 to 4:00 p.m.	<b>Department of Juvenile and Adult Community Justice Budget Hearing</b>
Wed, May 23, 2001	9:30 to noon	<b>Sheriff's Office Budget Hearing</b>
Wed, May 23, 2001	1:30 to 3:00 p.m.	<b>Department of Support Services Budget Hearing</b>
*Wed, May 23, 2001	6:00 to 8:00 p.m.	<b>Public Hearing and Testimony on the Multnomah County Budget, Gresham Branch Library, 385 NW Miller, Gresham</b>
Tue, May 29, 2001	9:30 to noon	<b>Capital Program Budget Hearing</b>

## **2001-2002 Multnomah County Budget Deliberations Schedule**

**\*All sessions to be in held in the Multnomah Building,  
Commissioners Boardroom 100, 501 SE Hawthorne  
Boulevard, except as noted\***

Tue, May 29, 2001	1:30 to 4:00 p.m.	Discussion, Follow-up Info, Review Budget Amendments Work Session
Wed, May 30, 2001	9:30 to noon	Discussion, Follow-up Info, Review Budget Amendments Work Session
Wed, May 30, 2001	1:30 to 4:00 p.m.	Discussion, Follow-up Info, Review Budget Amendments Work Session
Thur, June 7, 2001	1:30 to 3:00 p.m.	<b>Tax Supervising and Conservation Commission Public Hearing and Testimony on Multnomah County Budget</b> (quorum of BCC to attend)
Thur, June 7, 2001	6:00 to 8:00 p.m.	<b>Public Hearing and Testimony on the Multnomah County Budget</b>
Tue, June 12, 2001	9:30 to noon	Discussion, Follow-up Info, Review Budget Amendments Work Session
Tue, June 19, 2001	9:30 to noon	Discussion, Follow-up Info, Review Budget Amendments Work Session
Thur, June 21, 2001	9:30 to noon	<b>Public Hearing and Testimony and Adoption of Budget and Amendments and Regular Board Meeting</b>

MEETING DATE: May 29, 2001  
AGENDA NO: B-1  
ESTIMATED START TIME: 9:30 AM  
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Capital Budget Hearing Presentation

BOARD BRIEFING: DATE REQUESTED: Tuesday, May 29, 2001  
REQUESTED BY: Board of Commissioners  
AMOUNT OF TIME NEEDED: 2.5 Hrs

REGULAR MEETING: DATE REQUESTED: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

DEPARTMENT: DSCD DIVISION: Administration

CONTACT: Bob Thomas TELEPHONE #: (503) 988-4283  
BLDG/ROOM #: 503/320/Bob Thomas

PERSON(S) MAKING PRESENTATION: Mike Oswald, Dave Warren, Dave Boyer, Ginnie Cooper, Mike Harrington, Ron Bishop, Bobbi Luna, Harold Lasley and Dan Brown

ACTION REQUESTED:

☒ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

FY 2001-2002 Multnomah County Capital Budget

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_  
(OR)

DEPARTMENT MANAGER: Mike Oswald

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Board Clerk @ (503) 988-3277 or email  
deborah.l.bogstad@co.multnomah.or.us

RECEIVED  
MAY 29 2001  
MULTNOMAH COUNTY  
OREGON



MEETING DATE: \_\_\_\_\_  
AGENDA NO: \_\_\_\_\_  
ESTIMATED START TIME: \_\_\_\_\_  
LOCATION: \_\_\_\_\_

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: \_\_\_\_\_  
Capital Budget Hearing Presentation

BOARD BRIEFING: DATE REQUESTED: May 29, 2001  
REQUESTED BY: Mike Oswald  
AMOUNT OF TIME NEEDED: 9:30 AM to Noon

REGULAR MEETING: DATE REQUESTED: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

DEPARTMENT: DSCD DIVISION: \_\_\_\_\_

CONTACT: Bob Thomas TELEPHONE #: X 84283  
BLDG/ROOM #: 503 / 320 / Bob Thomas

PERSON(S) MAKING PRESENTATION: Mike Oswald, Dave Warren, Dave Boyer, Ginnie Cooper, Mike Harrington, Ron Bishop, Bobbie Luna, Harold Lasley, Dan Brown


ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL ☒ OTHER

SUGGESTED AGENDA TITLE:

FY2002 Multnomah County Capital Budget Hearing

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_  
(OR)  
DEPARTMENT  
MANAGER: 

01 MAY 23 AM 11:48  
MULTNOMAH COUNTY  
OREGON  
COUNTY COMMISSIONER

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

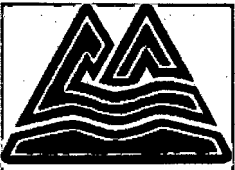
Any Questions: Call the Board Clerk @ (503) 988-3277 or email  
[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)

Capital Budget Hearing Agenda  
May 29, 2001

1. Capital Process Overview Mike Oswald / Dave Warren  
Capital Overview, Capital Resolution and new process
2. Capital Financial Fund Balances Dave Boyer  
Recommendations of the Capital Improvement Financial Plan Committee
3. Report on Library Projects Ginnie Cooper / Mike Harrington  
Status of – Project Scope, Budget, Timelines and Project Issues
4. Report on Public Safety Projects Ron Bishop / Bobbi Luna  
Status of – Project Scope, Budget, Timelines and Project Issues
5. Report on Transportation Projects Harold Lasley  
Status of - Project Scope, Budget, Timelines and Project Issues  
Unfunded Need

*BREAK*

6. Other Facility Projects Dan Brown  
Highlights of Program
7. Unfunded Facility Projects Dan Brown
8. Capital Program Issues (See earlier Issue Papers) Dan Brown
  - Asset Preservation Master Planning
  - Vacant Space MCSO / Yeon
  - Warehouse Consolidation Disposition Plan



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**MULTNOMAH COUNTY OREGON**

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501 SE Hawthorne Blvd, Suite 320  
Portland, Oregon 97214  
(503) 988-5000 phone  
(503) 988-3048 fax

**MEMORANDUM**

TO: Board of County Commissioners

FROM: Mike Oswald, Interim DSCD Director

DATE: May 21, 2001

SUBJECT: FY02 Capital Budget Hearing Overview

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**New Capital Improvement Program Process**

On April 13, 2000, the Board adopted Resolution 00-048 creating a new process for updating the County's annual Capital Improvement Program and budget. The resolution created two new committees:

- Facilities Priority Committee  
This committee conducts the annual review and update to the Facilities Capital Improvement Project plan. The committee makes recommendations to the Chair and the Board on the priority of projects. The committee is composed of representatives from each department, and from the offices of the chair, Sheriff and District Attorney. The Facilities Subcommittee of the Operating Council functions as this committee.
- Capital Improvement Financial Plan Committee.  
This committee is composed of representatives from Budget, Finance, Facilities and Property Management and others deemed necessary by the chair. The committee reviews the CIP plan and any other equipment acquisitions requests to financed with long-term obligations, develops a priority list and a plan to finance the requirements. The committee presents a report to the Board prior to adoption of the annual budget. The report includes a list of the projects, intended use, alternative methods of financing, current debt capacity and recommendations.

The following is a summary of the process used to create the FY02 Capital Improvement Program recommendations.

**Facilities Priority Committee Report for FY02 Budget**

The Department of Sustainable Community Development convened the Facilities Priority Committee in January 2001. Over the course of four months, the committee reviewed and prioritized the list of projects prepared and recommended by the Facilities and Property Management Division. The majority of capital projects in the CIP plan are budgeted projects being carried-over from FY01 to FY02. These include projects funded by the Justice Bond, Library Construction Bond, and Certificates of Participation. The Facilities

Priority Committee focused their review on the proposed projects in the Asset Preservation Fund, which represented the only new funds available for programming in FY02.

On April 12, 2001, the committee approved the list of projects for FY02. The list was included in the FY02 Executive Budget and forwarded to the Capital Improvement Financial Plan Committee for their review. The committee's recommendations for Asset Preservation Fund Projects included the following:

- A prioritized, countywide project list, based on established criteria.
- The committee recommended funding \$100,000 for a new line item "Emergency Facilities Repairs," available to Facilities and Property Management for unscheduled emergencies.
- The committee recommended establishing a "Fund Contingency" line item, accessible only by Budget Modification, and Board approval.
- The committee will meet quarterly to review changes in the project list.

The limited funding available for capital projects left a significant list of unfunded projects in deferred maintenance, asset preservation, and new initiatives.

#### **Capital Improvement Financial Plan Committee Report for FY02 Budget**

The CIFP committee met in May 2001. The committee reviewed the Facilities Priority Committees recommendations, reviewed the proposed IBM Migration Plan, and reviewed a recommended plan to finance the requirements of the proposed FY02 Capital Improvement Program. The committee's recommendations to the Board are contained in two documents:

1. Certificates of Participation and Bond Funds/Debt Capacity.  
This memo is the committee's recommendation for funding Justice Bond Fund projects, Library Construction Fund Projects, and Certificates of Participation projects.
2. IBM Migration Plan Funding  
This memo recommends that existing resources be dedicated to moving applications off the IBM Mainframe computer so that operating costs of the Information Services Division can be substantially reduced.

#### **Amendments to the Plan**

In the time period that's elapsed since the April 12th subcommittee meeting, where the Facilities Priority Committee approved the list of capital projects, there have been a few minor changes. We have incorporated these projects into the Capital Improvement Program Plan. We have informed the Facilities Priority Committee and the Capital Improvement Financial Plan Committee has reviewed and recommended these changes to the plan. The recommended amendments are:

1. Two carry-over projects have been added to the FY02 Asset Preservation Fund list.
  - a. S.E. Health Clinic EIFS Wall repair \$161.0 K
  - b. Mead Building exterior \$101.3 K
2. One carry-over project was added to the FY02 Capital Improvement Fund list.
  - a. Elevator Upgrades \$29.0 K

3. One new project was added to the FY02 Capital Improvement project list. This is an opportunity to advance the goals established in the Joint City-County Local Action Plan on Global Warming, which was adopted by the Board on April 26, 2001. Specifically, "Energy Efficiency in Buildings" -- promoting energy and resource conservation. This project will be funded with remaining funds in the Multnomah Building project and the Deferred Maintenance Fund -- Certificates of Participation.
  - a. Mult. Bldg Green Roof construction \$282.0 K (CIP Fund)
  - b. Mult. Building Green Roof Design \$49.7 K (Deferred Maint.)



## MULTNOMAH COUNTY, OREGON

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**COUNTY COMMISSIONERS**

BILL FARVER, ACTING CHAIR  
PAULINE ANDERSON, DISTRICT #1  
SERENA CRUZ, DISTRICT #2  
LISA NAITO, DISTRICT #3  
LONNIE ROBERTS, DISTRICT #4

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**DEPARTMENT OF SUPPORT SERVICES**

MULTNOMAH BUILDING  
501 SE HAWTHORNE BLVD. 4TH FLOOR  
PO BOX 14700  
PORTLAND, OR 97293-0700  
PHONE (503) 988-3312  
FAX (503) 988-3292

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**MEMORANDUM**

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TO: Board of County Commissioners

FROM: Dave Boyer, Finance Director  
Delma Farrell, Chair's Office  
Mike Oswald, Interim DSCD Director  
Dave Warren, Budget Manager

DATE: May 21, 2001

SUBJECT: Certificates of Participation and Bond Funds/Debt Capacity

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### **CERTIFICATES OF PARTICIPATION AND BOND FUNDS - BALANCES**

This is in response to your request to be briefed on the status of the various Certificates of Participation (COP) and bond funds. The County currently has four COP and Bond issues outstanding. **The amounts bolded are the actual remaining funds available for each project. Amounts available for each project may not agree to the FY 2002 Approved Budget because actual expenditures are used in this memo and the budget was based on estimated balances at year end, June 30, 2001. The recommendations of the Capital Improvement Financial Plan Committee for the use of is highlighted.**

#### **FUND 2507 – CAPITAL ACQUISITION FUND**

- **Health Practice Management System. \$1,500,000.** (Original Budget \$1,500,000). This amount is still needed. The County is currently in the process of partnering with Oregon Community of Health Information Network (OCHIN) to find a statewide solution for a health information system. Currently, final costs to move the health system off the network is not known. Tom Fronk is the lead County person working on this effort. Lisa Yeo and Dave Boyer are also involved with County negotiations.

#### **FUND 2504 - BUILDING PROJECT FUND**

##### **1998COP issue: Original issue - \$48,615,000; Balance remaining - \$4,128,739.**

- **Assessment and Taxation. \$240,257.** (Original Budget \$2,000,000). This amount is needed to finish projects related to the recently installed tax system. These funds, along with the \$750,000 Series 2000 COP funds, will help Assessment and Taxation move off the mainframe.

- **McCoy Building. \$435,041.** (Original Budget \$600,000). These funds, along with the \$800,000 Series 2000 COP funds are needed to complete the McCoy Building project.
- **Yeon Shop Annex. \$244,820.** (Original Budget \$4,940,975). This Project is complete and it is recommended that these funds be reprogrammed to complete the 5<sup>th</sup> floor remodel of the Multnomah Building.
- **North Portland Clinic. \$3,108,621.** (Original Budget \$6,054,384). At this time the remaining balance is needed to complete the project. Additional bond funds are not anticipated to be needed.
- **Interest Earnings. None.** This COP was issued prior to the County having authority to issue full faith and credit COP's. The interest earned is dedicated to the debt payments.

**2000 COP issue: Original issue: \$61,215,000; Balance remaining - \$18,407,467**

- **Assessment and Taxation. \$756,590.** (Original Budget \$756,590). This amount is needed to finish projects related to the recently installed tax system and to develop a new recording system. These funds, along with the \$240,257 Series 1998 COP funds, will help Assessment and Taxation move off the mainframe.
- **McCoy Building. \$800,000** (Original Budget \$800,000). These funds, along with the \$435,041 Series 1998 COP funds are needed to complete identified projects in the McCoy Building. Total amount available from 1998 and 2000 issue \$1,235,041. At this time additional bond funds are not anticipated to be needed.
- **MERLIN \$86,006.** (Original Budget \$9,300,000 plus \$1,130,000 for Plant Maintenance module. These funds are needed to complete phase one and two of MERLIN.
- **Adult Community Justice Peninsula Bldg. \$69,557.** (Original Budget \$700,000). These funds are needed to replace the roof.
- **Library Facilities. \$1,749,139.** (Original Budget \$1,900,000). At this time the balance remaining is needed for project completion. Additional bond funds are not anticipated to be needed.
- **Blanchard Building. \$1,231,650.** (Original Budget \$5,000,000). At this time the balance remaining is needed for project completion. Additional bond funds are not anticipated to be needed.
- **Santana's Sheriff's Office Records. \$517,008.** (Original Budget \$1,100,000). At this time the balance remaining is needed and additional bond funds of \$155,124 are anticipated to be needed. We recommend that the \$155,124 be transferred from issue costs to this project.
- **Mead Building. \$129,824.** (Original Budget \$3,445,000). At this time the balance remaining is needed and additional bond funds are not anticipated to be needed.
- **East County Health and Aging Building. \$10,758,975.** (Original Budget \$17,900,000). At this time the balance remaining is needed for project completion. Additional bond funds are not anticipated to be needed.
- **East County Sheriff's Office Building. \$747,908.** (Original Budget \$800,000). Facilities Management has stopped planning efforts on an East County Sheriff's Office facility and discussions

are currently going on to relocate the Sheriff's Office to the Yeon Annex. Funds are available in the deferred maintenance fund to reconfigure and move the Sheriff's Office from the Hansen Building to the Yeon Annex. We are recommending that remaining funds be used to move the Sheriff off the IBM mainframe. (See IBM mainframe migration memo for details and costs)

- **Issue Costs. \$500,000.** (Original Budget \$838,410). Funds are no longer needed for issue costs. We are recommending that \$155,124 be used to fund budget increases for the Santana's Sheriffs Office records remodel. We recommend that the remaining funds of \$344,876 be used to move the Sheriff off the IBM mainframe.
- **Interest Earnings. \$1,060,710.** We are recommending that \$800,000 of the remaining funds be used to move the Sheriff off the IBM mainframe. This leaves a contingency of \$260,710.

#### **FUND 2506 – LIBRARY CONSTRUCTION FUND**

**1996 Library Bond Fund. Original issue \$29,000,000 balance remaining \$11,743,304**

- The 1996 bond is being used to finance the building or renovation of various branch libraries, new and improved information technology and other library system projects. This amount includes interest and the funds will be needed for the library projects.

#### **FUND 2500 – JUSTICE BOND PROJECT FUND**

**1996 Public Safety Bond. Original issue \$79,700,000 balance remaining \$56,733,247 [Additional details on attached Public Safety Spreadsheet].**

- **Bond Technology. No funds available.** Project needs \$79,695 to be closed out. We recommend that \$79,695 be transferred from bond interest.
- **Issue Costs. \$63,292.** (Original Budget \$935,000). \$53,292 of the funds is no longer needed. We are recommending that the remaining funds be used to move the Sheriff off the IBM mainframe.
- **Interest Earnings. \$1,153,943.** We are recommending that \$900,000 of the remaining funds be used to move the Sheriff off the IBM mainframe. This leaves a contingency of \$253,943.
- **Juvenile Justice Complex. \$25,017.** (Original Budget \$7,400,000). The project has been completed and the remainder of the funds are no longer needed. We are recommending that the remaining funds be used to move the Sheriff off the IBM mainframe.
- **Inverness Jail \$164,232** (Original Budget - \$11,000,000 Bond Funds plus \$31,775,000 SB 1145 Funds) \$100,000 is needed from the bond funds to complete this project. We are recommending the balance of \$64,232 be used to move the Sheriff off the IBM mainframe. There is \$873,061 remaining from SB 1145 funds and these funds can only be used on the Wapato Jail.
- **Wapato Jail and A&D Beds. \$41,602,798.** (Original Budget \$30,730,000 plus \$13,150,000 for A&D beds plus \$10,845,000 from SB 1145 funds) The attached Public Safety spreadsheet shows the various funds that have been either budgeted or earmarked for this project. Previously the remaining SB 1145 funds of \$873,061 from the Inverness Jail project was not expected to be available for this project. \$970,877 is earmarked for the project but will need specific Board action before being available for this project. The total remaining amount available, excluding the \$970,877, for this project is \$53,329,859.



- **Transitional Housing. \$1,526,131.** (Original Budget \$1,975,075 allocated from interest earnings). We are recommending that the \$1,526,131 remaining be used for public safety deferred maintenance projects related to the Courthouse and that we use the deferred maintenance funds to lease space in the Beaver Hotel. Bond funds need to be used on capital assets and cannot be used for leasing space. Based on Facilities management's analysis of the Beaver hotel, it is not recommended that we purchase the facility but lease space instead.
- **Children's Receiving Center. \$3,941,210.** The original budget for the Children's Receiving Center was \$4,000,000. An additional \$3,000,000 was allocated from interest earnings and an addition \$2,075,000 from interest earnings has been earmarked for the project. At the current time it is anticipated that the project charter and funding plan presented to the Board will be adequate to complete phase one of the project. Phase two of the project will be completed with other funding sources.
- **Booking Facility \$4,287,354.** (Original Budget \$750,000) Due to significant developments, the entire booking facility project was re-evaluated and an additional \$3,348,344 of interest earnings and \$1,163,000 value engineering savings and reduction in the land costs of the Wapato Jail was allocated to this project. An additional \$464,397 was transferred from the Inverness Jail project, \$627,950 of Sheriff's Office revenue and \$550,000 of grant funds have been allocated to this project. Based on the most recent information from Facilities Management this project may need some of the \$970,877 that was previously transferred from the Wapato Jail project. The Board has earmarked this \$970,877 for the Wapato Jail if it is needed. Formal Board approval will be required to allocate this to the Wapato Jail. The final bids for the project have not come in so we are not sure of the actual costs for this project. We recommend that the \$970,877 be made available to the Booking facility if needed and any remaining funds be earmarked for the Wapato Jail.
- **Detention Center Electronics. \$2,989,174.** (Original Budget \$2,500,000). \$1,291,600 of bond interest has been added to the original budget bringing the total budget to \$3,791,600. Based on the most recent information from Facilities Management, the funds remaining will be adequate to complete this project.

## OUTSTANDING DEBT AND DEBT CAPACITY

There are two statutory limits on County borrowing and a County policy on debt payments. The most restrictive, the County policy, would limit additional bonding to approximately \$13,000,000 in 2001-02.

ORS 287.054 provides a debt limit on voter approved general obligation bonds of 2% of the real market value of all taxable property within the County's boundaries. The following table represents the debt capacity at June 30, 2001

Real Market Value 1999-00	\$52,327,850,000
Debt limit at 2%	1,046,557,000
Outstanding debt at June 30, 2001	(106,260,000)
Legal Debt Margin	<b>\$940,297,000</b>

ORS 287.053 provides a debt limit on full faith and credit bonds of 1% of the real market value of all taxable property within the County's boundaries. The following table represents the debt capacity at June 30, 2001.

Real Market Value 1999-00	\$52,327,850,000
Debt limit at 1%	523,279,000
Outstanding debt at June 30, 2001	(277,713,160)
Legal Debt Margin	<b>\$245,562,840</b>

The County's Finance and Budget Policy, adopted by the Board, further limits our debt on non voter approved COP's and Bonds to an annual debt payment amount that will not exceed 5% of the County's General Fund Budget. As of June 30, 2001, the County has \$136,134,000 in outstanding debt, and we are authorized to have about \$149,134,000 of outstanding debt that is subject to the County's debt policy. The real issue related to this amount is the ability to pay the debt service. Any additional debt incurred will further reduce discretionary funds that could be used for other services.

The following table shows our outstanding debt and debt limit as of June 30, 2001. (\$ in thousands)

Description	Moody's Rating	Dated	Maturity Date	Amount Issued	Principal Outstanding	2001/2002 Prin & Int Payment
Short Term Notes "TRANS" Planned	MIG 1	7/1/01	6/30/02	\$ 20,000	\$ 20,000	\$ 20,900
General Obligation Bonds	Aa1	10/1/96	10/1/16	\$ 79,700	\$26,520	\$ 5,413
	Aa1	10/1/96	10/1/16	29,000	7,340	4,116
	Aa1	3/1/94	10/1/13	\$ 22,000	5,120	1,150
	Aa1	9/1/94	10/1/14	9,000	1,510	422
	Aa1	2/1/99	10/1/16	66,115	65,770	3,213
				<u>\$205,815</u>	<u>\$ 115,555</u>	<u>\$ 14,314</u>
Revenue Bonds						
RCC Series 1998	A3	10/1/98	10/1/14	\$3,155	\$3,000	\$ 289
Motor Vehicle Revenue Bonds 2000	A3	11/01/00	11/01/15	5,500	5,500	265
				<u>\$8,655</u>	<u>\$8,500</u>	<u>\$554</u>
Pension Obligation Revenue bonds	Aa2	12/1/99	6/1/30	<u>\$184,548</u>	<u>\$184,548</u>	<u>\$ 8,923</u>
Full Faith and Credit Obligations						
Series 1999A Multnomah Building	Aa2	4/1/99	8/1/19	\$ 36,125	\$ 34,960	\$ 2,745
Series 2000A Full Faith	Aa2	4/1/00	4/1/20	61,215	58,205	6,149
				<u>\$ 97,340</u>	<u>\$ 93,165</u>	<u>\$ 8,894</u>
Certificates of Participation						
1998 JJC Refunding & New	Aa3	2/1/98	8/1/17	48,615	\$ 33,590	\$ 5,374
1993 A & B Health Facilities	Aa3	5/1/93	7/1/13	19,890	11,515	1,650
				<u>\$ 68,505</u>	<u>\$ 45,105</u>	<u>\$ 7,024</u>
Leases and Contracts						
Portland Building	N/A	1/22/81	1/22/08	\$ 3,475	\$ 1,694	\$ 332
Xerox Computer Leases	N/A	9/1/97	9/1/02	249	9	9
IBM Computer Lease	N/A	3/10/99	4/1/02	1,657	432	432
				<u>\$ 5,381</u>	<u>\$ 2,136</u>	<u>\$ 773</u>
			Sub total			<u>\$16,691</u>
			Deduct:			
			Road Fund			(288)
			ISD Leases			(2,540)
			Xerox Lease			(9)
Governmental Fund Type Supported Debt Payment						<u>\$13,854</u>

<b>REMAINING BORROWING CAPACITY</b>	
<b>Debt Capacity (Supported by General Government Fund Types Only)</b>	
2001-2002 General Fund Revenues	\$ 297,186
5 % limitation	0.05
5% Limitation Dollar Amount	\$ 14,859
Lease/Debt Capacity Used	<u>\$ (13,854)</u>
Annual Payment Available	\$ 1,005
Estimate Principal Value Available	<b>\$ 13,000</b>

**MULTNOMAH COUNTY OREGON**  
**\$79,700,000 PUBLIC SAFETY BOND ISSUE**  
**SUMMARY OF INTEREST AVAILABLE**

<b>Interest Available:</b>	<b>Amount</b>
Interest Earned Available (1)	17,525,890
Interest (expended) (2)	(1,019,994)
Sub Total	16,505,896

**Deduct Identified Bond Interest Uses:**

New Jail and A&D Facility	(3,000,000)
Bond Technology	(582,000)
Justice Center Booking	(3,348,344)
Justice Center Electronics	(1,291,600)
Child Receiving Center	(3,000,000)
Transitional Housing	(1,975,075)
Child Receiving Center (Funds are earmarked if needed)	(2,075,239)
Bond Technology	(79,695.00)
Amount Available After Identified Uses	<b>\$ 1,153,943</b>

**Project Balances**

**Wapato**

Jail Bond Funds	\$ 30,730,000
A & D Bond Funds	13,150,000
SB 1145 Funds	10,845,000
SB 1145 Funds Not used at Inverness Jail	873,061
Funds transferred to Booking facility	(1,163,438)
Funds transferred from interest	3,000,000
Funds expended 1996 thru May 2001	(4,104,764)
Total Available for Wapato	<b>\$ 53,329,859</b>
Funds transferred to Booking facility (Funds are earmarked if necessary)	<b>\$ 970,877</b>
	<b>\$ 54,300,736</b>

**Bond Technology (projects complete)**

\$ -

**Inverness Jail Balance**

	\$ 164,232
Additional amount needed	\$ (100,000)
Balance not needed	<b>\$ 64,232</b>

**Issue Cost**

	63,292
Additional amount needed	\$ (10,000)
Balance not needed	<b>\$ 53,292</b>

**Juvenile Justice Complex**

**\$ 25,017**

**Booking Facility**

Bond Funds	750,000
Transfer from interest earnings	3,348,344
Funds transferred from Inverness	464,397
Transfer from Wapato	1,163,438
Transfer back to Wapato as earmarked for Wapato	(970,877)
General Fund	627,950
Funds expended 1996 thru May 2001	(480,955)
Grant	550,000
	<b>\$ 5,452,297</b>

**Justice Center Detention**

**\$ 2,989,393**

**Transitional Housing**

**\$ 1,526,131**

**Children's Receiving Center**

**\$ 3,941,210**

(1) Amount available after rebate payable to IRS

(2) Amount expended on Administrative costs, procurement costs and projects

Prepared:

May 25, 2001

**MULTNOMAH COUNTY, OREGON**  
**PUBLIC SAFETY GENERAL OBLIGATION BONDS**  
**\$79,700,000 1996B Issue**

	Total Amount	Interest Earned	CP01.9 Transitional Housing	PS001 Bond Technology	CP01.3 Inverness Jail	New Jail ***	A & D Beds ***	CP01.7 Children's Assessment Center	Juvenile Justice Complex	Ct Hs, Inv Jail Justice Center	Issue Costs
October 1, 1996 Issue											
Proceeds budget	79,700,000	-	-	7,500,000	#####	#####	#####	4,000,000	7,400,000	4,485,000	935,000
Sub-total Available for Construction	79,700,000	-	-	7,500,000	#####	#####	#####	4,000,000	7,400,000	4,485,000	935,000
SB 1145 Funds											
Add:											
Interest Earned 1996/97	2,966,690	2,966,690									
Interest Earned 1997/98	3,897,812	3,897,812									
Interest Earned 1998/99	3,290,460	3,290,460									
Other Revenue	29,520	29,520									
Projected interest for 1999/2000	3,038,823	3,038,823									
Projected interest for 2000/2001	2,582,585	2,582,585									
Projected interest for 2001/2002	2,000,000	2,000,000									
Rebate on Inverness/other	133,249				120,242			-		13,007	
Wapato land reimbursement	-										
Less: Rebate Payable	(280,000)	(280,000)									
Total Available for Construction	97,359,139	17,525,890	-	7,500,000	#####	#####	#####	4,000,000	7,400,000	4,498,007	935,000
Less:											
JJC Letter of credit interest	-	(120,671)							120,671		
Laundry Equip Inverness jail 1998	222,927	(338,606)			561,533						
Issue costs	(234,455)										(234,455)
Capital costs 1995/96	(482,778)	-		-	(451,264)	(704)					(30,810)
Capital costs 1996/97	(10,677,982)	-		(561,070)	(1,717,448)	(158,325)	(180,728)		(7,236,758)	(222,716)	(600,937)
Capital costs 1997/98	(10,248,594)	(111,555) (1)		(1,559,827)	(6,553,258)	(609,879)	(407,324)	(13,348)	(152,690)	(836,607)	(4,106)
Capital costs 1998/99	(7,008,495)	(104,849) (1)		(2,899,410)	(2,819,524)	(807,876)	(75,226)	(77,330)	(72,827)	(150,958)	(495)
Capital costs 1999/2000	(10,775,055)	(143,627) (1)		(3,141,388)		(898,473)	(894,246)	(4,683,042)	(33,379)	(979,995)	(905)
Capital costs 2000/2001	(1,421,460)	(200,686) (1)	(448,944)	-	(11,652)	(74,849)	2,866	(360,309)		(327,886)	
Capital costs 2001/2002	-										
Balance Available	56,733,247	16,505,896	(448,944)	(661,695)	628,629	#####	#####	(1,134,029)	25,017	1,979,845	63,292
Expenditures Authorized by the Board:											
Interest to cover additional bond technology	-	(582,000)		582,000							
Interest to cover additional bond technology	-	(79,695)		79,695							
Interest to cover MCDC booking	-					(1,163,438)				1,163,438	
Interest to cover MCDC booking	-					970,877				(970,877)	
Interest to cover MCDC Detention Electronics	-	(1,291,600)								1,291,600	
Subtotal balance available	56,733,247	14,552,601									
Interest to cover New Jail Costs	-	(3,000,000)				3,000,000					
Transitional Housing		(1,975,075)	1,975,075								
Interest to cover MCDC booking	-	(3,348,344)								3,348,344	
Additional Costs to cover MCDC booking	-				(464,397)					464,397	
Child Receiving Center		(2,075,239)						2,075,239			
Child Receiving Center	-	(3,000,000)						3,000,000			
Adjusted Total Available	56,733,247	1,153,943	1,526,131	-	164,232	#####	#####	3,941,210	25,017	7,276,747	63,292
	Original Budget	Budget Modifications	Modified Budget	Modified Budget	FY 1997	FY 1998	FY 1999	FY 2000	FY 2001	Adjustments (4)	Balance
Justice Center Detention/Fire CP01.2	2,500,000	1,291,600	2,500,000	3,791,600		(201,281)	(66,526)	(834,651)	(10,851)	311,102	2,989,393
Inv Jail Storage	385,000		385,000	385,000	(207,280)	(180,450)	(3,410)			6,140	-
Ct House Jail	350,000		350,000	350,000	(15,328)	(362,796)	(5,832)			33,956	-
Ct House Detention Elec	500,000		500,000	500,000	-	-	(19,174)	(129,628)		(351,198)	-
Justice Center Intake Booking CP01.6	750,000	4,511,782	750,000	5,261,782	(108)	(92,080)	(56,016)	(15,716)	(317,035)	550,000 (2)	5,330,827
	4,485,000	5,803,382	4,485,000	#####	(222,716)	(836,607)	(150,958)	(979,995)	(327,886)	550,000	8,320,220

(1) Administrative costs for managing bonds and procurments. (FY 2000/2001 are estimates)

(2) State Grant

(4) Adjustments between projects to zero out completed projects.

... Additional funds available from SB 1145 monies \$ 11,718,061

Prepared by Finance Division

Date

05/25/2001

**MULTNOMAH COUNTY, OREGON**  
**LIBRARY GENERAL OBLIGATION BONDS**  
**\$29,000,000 1996A Issue**

	<u>Amount</u>	<u>Technology</u>	<u>Library Construction</u>
October 1 Issue			
Proceeds	\$ 29,000,000	6,151,941	22,848,059
Less:			
Underwriter Costs	(180,178)		(180,178)
Bond Counsel	(6,715)		(6,715)
Financial Advisor	(7,858)		(7,858)
Moody's Rating Agency	(9,210)		(9,210)
Miscellaneous Costs	(213)		(213)
Advertising	(1,831)		(1,831)
Sub -total Available for Construction	<u>28,793,995</u>	<u>6,151,941</u>	<u>22,642,054</u>
Add:			
Interest Earned 1996/97	1,148,943		1,148,943
Interest Earned 1997/98	1,559,464		1,559,464
Interest Earned 1998/99	1,333,905		1,333,905
Interest Earned 1999/2000	1,114,126		1,114,126
Interest Earned 2000/2001	531,477		531,477
Other revenue 2001	10		10
Other revenue	4,142		4,142
Less: Rebate Payable	(101,832)		(101,832)
Total Available for Construction	<u>\$ 34,384,230</u>	<u>6,151,941</u>	<u>\$ 28,232,289</u>
Less:			
Construction/Equipment 1996/97	\$ (1,815,806)	(1,746,493)	(69,313)
Construction/Equipment 1997/98	\$ (2,636,120)	(1,075,925)	(1,560,195)
Construction/Equipment 1998/99	\$ (6,003,687)	(107,297)	(5,896,390)
Construction/Equipment 1999/2000	\$ (8,204,275)	(115,301)	(8,088,974)
Construction/Equipment 2000/2001	\$ (3,981,038)	(90,067)	(3,890,971)
Fund Balance March 16, 2001	<u>\$ 11,743,304</u>	<u>\$ 3,016,858</u>	<u>\$ 8,726,446</u>

(1) This is the budget for FY 2001. \$3,106,925 is for technology and the remainder of the actual can be used for branch libraries.

Note: Board has authorized the use of interest earnings for additional construction



# MULTNOMAH COUNTY, OREGON

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**COUNTY COMMISSIONERS**

BILL FARVER, CHAIR  
PAULINE ANDERSON, DISTRICT #1  
SERENA CRUZ, DISTRICT #2  
LISA NAITO, DISTRICT #3  
LONNIE ROBERTS, DISTRICT #4

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**DEPARTMENT OF SUPPORT SERVICES**

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MULTNOMAH BUILDING  
501 SE HAWTHORNE BLVD. 4TH FLOOR  
PO BOX 14700  
PORTLAND, OR 97293-0700  
PHONE (503) 988-3312  
FAX (503) 988-3292

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**MEMORANDUM**

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TO: Board of County Commissioners

FROM: Dave Boyer, Finance Director  
Delma Farrell, Chair's Office  
Mike Oswald, Interim DSCD Director  
Dave Warren, Budget Manager

DATE: May 20, 2001

SUBJECT: IBM Migration Plan Funding

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One of the Board's charges in creating the Capital Financing Committee was a request for recommendations about the use of bond funds and other funds where borrowing is to be used for capital projects. We recommend that, as much as possible, the existing resources of these funds should be dedicated to moving applications off the IBM Mainframe computer so that the operating costs of the Information Services Division can be substantially reduced.

Over the last two years portions of the assessment and taxation and the financial systems have migrated off the mainframe. The County is currently spending about \$1,400,000 to support the remaining applications residing on the IBM mainframe. It is estimated that it will cost approximately \$7,919,247 to move the remaining systems off of the mainframe.

It is estimated that it will cost \$4,400,000 to migrate the Sheriff's Office and the District Attorney off the mainframe. [Attached is an analysis to migrate these applications off the mainframe.]

\$996,847 from the 1998 and 2000 Certificates of Participation (COP) issues has been allocated to migrate the remaining assessment and taxation systems and records systems off the mainframe.

The other two systems that need to be transferred are the fixed asset system and health information system.

- The fixed asset module was purchased from SAP but was not implemented in the first phase of MERLIN. The estimated cost to implement this module is estimated to be \$400,000.
- The County is currently in the process of partnering with Oregon Community of Health Information Network (OCHIN) to find a statewide solution for a health information system. \$1,500,000 of the 1998 COP has been allocated to this project. At the current time final costs to move the health system off the network are not known. Tom Fronk is the lead

County person working on this effort. Lisa Yeo and Dave Boyer are also involved with County negotiations. (Very rough estimate of additional amount needed is \$600,000)

Migration Costs	
Sheriff (SWIS, DSSJ)	\$3,031,400
District Attorney (DACTS)	1,391,000
Assessment and Taxation	996,847
Fixed Assets (MERLIN substitute)	400,000
Health migration and OCHIN	2,100,000
Total	\$7,919,247

We are recommending that the following existing funds be allocated to develop or purchase applications to replace the remaining applications on the mainframe. In addition, in fiscal year 2002/03 we are recommending that the County issue a bond in the amount of \$2,500,000 to complete the funding of the migration off the IBM mainframe. The initial payment would be due the following year to coincide with the savings from being off the mainframe. Once the migration is complete and the bonds are paid, the County will be saving about \$1,800,000 per year. The second table represents the estimated cash flow for migrating off the mainframe.

**Funding Source Table**

Funding Source	Amount
Funds allocated from 1998 COP	\$1,740,260
Funds allocated from 2000 COP	756,590
Interest Earnings from 2000 COP issue	800,000
Issue costs 2000 COP	344,876
East County Sheriff's Office planning	747,908
Balance from Inverness Jail	64,232
Balance from Juvenile Justice Complex	25,017
Issue costs from 1996 PS Bond issue	53,292
Interest Earnings from 1996 PS Bond issue	900,000
<b>Bond issue in year two</b>	<b>2,487,072</b>
<b>Total Estimated Cost</b>	<b>\$7,919,247</b>

**Cash Flow Table**

Fiscal Year	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07
Cost Avoidance being off Mainframe	\$ 0	\$ 0	\$1,366,000	\$1,534,450	\$1,725,545	\$1,800,000
Debt Service (Paid off in three years)	0	0	(940,000)	(940,000)	(940,000)	0
Planning for East County SO Facility	0	0	(380,000)	(367,908)	0	0
<b>Unallocated Savings</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 46,000</b>	<b>\$ 226,542</b>	<b>\$ 785,545</b>	<b>\$1,800,000</b>

The following pages is information regarding the Migration of the Sheriff's Office:

## **Sheriff's Office Migration Off Mainframe**

### **Results of our IBM migration planning meeting on April 5th**

**Attended:** Larry Aab, Patti Snyder, Andy Potter, John Kavarinos, Rick Jacobson, Dave DeVore, and Lisa Yeo

**Unable to Attend:** Tim Rowan

#### **Executive Summary:**

- OTO cost increases from \$3.6M to \$4.4M over first 2 years (explanation below).
- Should also add contingency funding (being estimated).
- Still assumes Health Dept funding replacement of HIS separately.
- We now have a complete list of smaller applications that must also be moved off the IBM mainframe. Getting cost estimates for moving Fixed Assets to Merlin.
- Others to be moved include several A&T programs, archiving of data from LGFS and GEAC, possible Elections and DES Plat programs. Investigating.
- Sheriff Noelle expected to approach the Chair's office about funding and scheduling this work to begin July 2001.
- All departments are in agreement that movement off the mainframe should proceed.

#### **Notes from our meeting:**

1. Finalized cost estimate for moving Sheriff's systems, DA's system, and DSS-Justice off the mainframe to other platforms. Only significant change was increase in OTO from \$3.6M to \$4.4M due to changes in DA's system replacement plans. The DA's office will replace the mainframe DACTS system with a turnkey package called CRIMES requiring additional cost of software licenses for 275 users (\$330K OTO, \$49K ongoing), and the addition of \$500K OTO for 4 FTE business analysts for 2 years from the DA's office to participate in this conversion (cannot do without backfill due to budget/staff cuts). **Revised cost analysis attached below.**
2. Health Dept has started looking at the functionality in HIS that the OCHIN system might not provide, and how they will provide this without the mainframe available. Tim submitted the attached document after the meeting (**attached below**).
3. Reviewed complete list of other (smaller) applications needing to be moved off the IBM mainframe. Developing cost estimates for moving Fixed Assets to Merlin, for archiving data from GEAC and LGFS, and for replacing the IBM-based Decision Analyzer reporting tool and Mobius imaging/report management tool. Awaiting response from Elections, DSCD, and A&T on plans to move their remaining programs.
4. "Hidden" Costs. All of DA's costs are covered in the above estimate. Sheriff's costs for MCSO staff to participate in new system design, testing, training and documentation preparation are not included, but cannot be estimated by Patti Snyder at this time.
5. All agreed we're ready to move forward with this project given funding, starting July 2001 if possible. Sheriff Noelle expected to talk with Bill Farver about possibility of funding in FY 01-02.





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SUPPORT SERVICES  
INFORMATION SERVICES DIVISION  
4747 EAST BURNSIDE  
PORTLAND, OREGON 97215  
(503) 988-3749

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DIANE LINN • DISTRICT 1 COMMISSIONER  
SERENA CRUZ • DISTRICT 2 COMMISSIONER  
LISA NAITO • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Dan Noelle  
Mike Schrunk  
Lillian Shirley  
Cecilia Johnson

FROM: ISD Senior Management

DATE: February 2001

SUBJECT: IBM Mainframe Transition

The purpose of this analysis is to determine the potential cost savings of moving County business applications off the IBM mainframe and onto less expensive "platforms" (UNIX and NT).

## Summary of Analysis

Eliminating the IBM mainframe saves \$1.5 million per year in personnel, hardware and software costs. The annual hardware and software costs for replacement servers (UNIX and NT) for SWIS, DACTS, and DSS-Justice will total less than \$100,000 per year, resulting in a net gain of \$1.4 million per year.

One-time-only conversion costs of \$3.6 million must be expended during the first two years. The "break even" point (where the OTO costs are recovered from resultant savings) occurs between the 4<sup>th</sup> and 5<sup>th</sup> year. During the first five years, the net savings is \$1.5 million. During the following 5 years, nearly \$11 million in savings would be realized.

It is assumed that the Health Department will migrate the Health Information System (HIS) off the County's IBM mainframe within the first two years, either by replacing it with new software (assuming funding is available) or by contracting with another organization such as OHSU to run the current software (at a cost comparable to current ISD service reimbursement).

## Explanation of Attached Spreadsheets

The portion of the ISD budget that supports all central County systems (i.e. the hardware, the operating system software, and the operations staff) is \$4.5 million. This does not include applications programming staff.

Over the next five years, the County can expect significant annual inflationary increases in the IT budget. We have estimated inflation at 8% (personnel), 5% (hardware maintenance), and 15% (software maintenance). These increases for hardware and software are typical for the industry, but are probably understated given that our contract on the IBM mainframe expires in 2002 and will have to be renegotiated. The increases for personnel are probably also understated since IT salaries have been increasing by 11% to 17% per year due to supply and demand conditions in the IT market, and the cost of medical benefits continues to skyrocket.

If the County is going to lower the cost of IT services by taking advantage of the technological changes that are driving the computer industry, we (Multnomah County) need to consider migrating the business applications that run on the IBM mainframe to a less expensive platform (UNIX and NT). This migration will require "one time only" conversion costs estimated at \$3.6 million plus ongoing annual maintenance of \$60,000 (subject to inflation). That investment will result in a lower annual expense of \$1.4 million, resulting in reduced cost allocations (service reimbursements) to the County departments for ISD "basic services."

#### Spreadsheet #1

- The first section, labeled "Current Tech-Support Budget (with IBM)", is the actual budget for next year projected out for the next five years. There is no growth, other than inflation, and no major reductions planned.
- The second section, labeled "Migration Costs/Savings", reflects the OTO costs and the subsequent savings of making those investments. These costs are detailed in Spreadsheet #2. The savings are in hardware maintenance, software maintenance, and personnel. Staff supporting the data center will be reduced from 18 to 14 FTE.
- The third section, labeled "Tech-Support Budget (without IBM)", is a summation of the first two sections, or a five-year projection of the savings based on the OTO expenses.

#### **Spreadsheet #2**

- This is a detailed breakdown of the estimated costs for programming, new hardware, and software (database) by application. This accounts for the \$3.6 million dollar OTO investment.

#### Other Assumptions:

- The DA will migrate the current DACTS system instead of buying a shrink-wrapped application package or migrating to its recently purchased CRIMES system.
- The Sheriff and DA will minimize maintenance and further enhancement of the current SWIS and DACTS systems during the first two years to enable some of the existing programmers to be redeployed to the conversion project.

# IBM Mainframe Transition

## Cost Analysis

Current Tech-Support Budget (with IBM mainframe)							
		FY01-02	FY02-03	FY03-04	FY04-05	FY05-06	Total
1	Personnel	1,438,797	1,553,901	1,678,213	1,812,470	1,957,467	8,440,848
2	H/W	1,209,253	1,269,716	1,333,201	1,399,862	1,469,855	6,681,886
3	S/W	1,736,142	1,996,563	2,296,048	2,640,455	3,036,523	11,705,731
4	Capital	181,000	190,050	199,553	209,530	220,007	1,000,139
5	Conversion	0	0	0	0	0	0
6	New H/W&S/W	0	0	0	0	0	0
	Total	4,565,192	5,010,230	5,507,015	6,062,316	6,683,852	27,828,605
Migration Costs/Savings							
		FY01-02	FY02-03	FY03-04	FY04-05	FY05-06	Total
1	Personnel	0	0	-380,000	-410,400	-443,232	-1,233,632
2	H/W	0	0	-98,511	-103,437	-108,608	-310,556
3	S/W	0	0	-1,030,089	-1,184,602	-1,362,293	-3,576,984
4	Capital	0	0	0	0	0	0
5	Conversion	2,769,000	1,654,000	0	0	0	4,423,000
6	New H/W&S/W	0	124,000	142,600	163,990	188,589	619,179
	Total	2,769,000	1,778,000	-1,366,000	-1,534,449	-1,725,545	-78,993
Tech-Support Budget (without IBM mainframe)							
		FY01-02	FY02-03	FY03-04	FY04-05	FY05-06	Total
1	Personnel	1,438,797	1,553,901	1,298,213	1,402,070	1,514,235	7,207,216
2	H/W	1,209,253	1,269,716	1,234,690	1,296,425	1,361,246	6,371,330
3	S/W	1,736,142	1,996,563	1,265,959	1,455,853	1,674,231	8,128,747
4	Capital	181,000	190,050	199,553	209,530	220,007	1,000,139
5	Conversion	2,769,000	1,654,000	0	0	0	4,423,000
6	New H/W&S/W	0	124,000	142,600	163,990	188,589	
	Total	7,334,192	6,664,230	3,998,415	4,363,878	4,769,719	27,130,433
Inflation rates:							
	Salary Inflation	0.08					
	H/W Inflation	0.05					
	S/W Inflation	0.15					

# IBM Mainframe Transition

## Cost Analysis

Application Conversion Costs				First year	Second year	Total
SWIS						
1	5.5 FTE - current application staff					
2	1 FTE - remain on maintenance					
3	4.5 FTE move to conversion staff					
4	14,976 hrs - add contractors to conversion			1,123,200	1,123,200	2,246,400
DACTS						
5	1.5 FTE - current application staff					
6	.5 FTE - remain on maintenance					
7	1 FTE move to conversion					
8	3,744 hrs - add contractors to conversion			280,800	280,800	
8a	Crimes Software licenses (275 seats)			330,000		
8b	Business analysts (4 FTE)			250,000	250,000	1,391,000
DSSJ						
9	4,000 hrs - contractor staff			300,000	0	300,000
HIS Replacement						
10	Existing staff			0	0	0
11	Contractors			0	0	0
Application sub-total				2,284,000	1,654,000	3,937,400
12	ISD rate	50				
13	Contractor rate	75				
New Hardware/Data Base Costs				Hardware	Software <sup>1</sup>	
				*****First Year Costs*****		
SWIS						
1	2 application servers (1 prod, 1 test - NT - 4 cpu's)			50,000	60,000	
2	1 DB server - UNIX 4500 - 4 cpu's			150,000	70,000	
3	1 DB test server - UNIX 220 - 1 cpu			17,000	18,000	
DACTS						
4	1 application server			0	0	
DSS-J						
5	1 Staging server -UNIX 450 - 4 cpu's			50,000	70,000	
HIS						
6	2 application servers	estimated cost	50,000	0	0	
7	1 DB server		150,000	0	0	
8	1 DB test server		50,000	0	0	
Hardware & DBMS sub-total				267,000	218,000	485,000
Conversion total				2,769,000	1,654,000	4,423,000
1Software includes database licenses (DB2) and Web software (Websphere)						

# Capital Improvement Program

## Other FY2002 CIP Projects – Listed by County Funds

Note: Information on the Public Safety Bond and Building Project Fund Projects (Certificates of Participation) are in materials provided today by Dave Boyer.

### Deferred Maintenance Fund – Facility Capital Improvement Projects – FY 2002

Accounts for expenditures for building deferred maintenance projects. Resources are derived from certificates of participation or other financing proceeds.

County Service Area	Facility Project	Total Project Cost Budgeted
General Government	HVAC/Electric Engineering /CM	\$584,204
General Government	Multnomah Building Green Roof Design	\$49,686
General Government	Yeon Roof Refurbishment	\$450,000
Public Safety & Justice	MCRC Roof/Parapet/Coping	\$420,000
Health & Human Services	McCoy South Wall Asbestos	\$279,853
Public Safety & Justice	Courthouse 6th Floor Structural	\$39,242
General Government	ISD HVAC Unit	\$203,292
Public Safety & Justice	Courthouse HVAC/Electrical	\$1,514,149
All Services	Building construction during close of FY2001 not shown above	\$2,263,574
<b>Total All Projects</b>		<b>\$5,800,000</b>

### Library Bond Fund – Facility Capital Improvement Projects – FY 2002

This fund accounts for the renovation of branch libraries, and upgrades to Library computer systems and linkages. Proceeds are derived from the sale of General Obligation Bonds approved by the voters May 21, 1996 and interest earned on these proceeds.

County Service Area	Facility Project	Total Project Cost Budgeted
Libraries	Hillsdale branch	\$4,177,634
Libraries	Hollywood branch	\$4,846,610
Libraries	Sellwood branch	\$284,110
Libraries	Fairview branch	\$241,049
Libraries	Northwest branch	\$242,788
Libraries	Building construction during close of FY2001 not shown above	\$2,175,651
<b>Total All Projects</b>		<b>\$11,967,842</b>

# Capital Improvement Program

## Capital Improvement Fund – Facility Projects – FY 2002

Accounts for the proceeds derived from the sale of unrestricted property, interest income, and any service reimbursement or operating revenue from leased facilities. Expenditures are made for capital acquisitions or for the retirement of lease/purchases. Authorized by Resolution 99-144.

County Service Area	Facility Project	Total Project Cost Budgeted
	<i>Cash Transfer to Asset Preservation Fund</i>	\$4,092,990
General Government	Building Moves Projects- Commonwealth, Mead, Justice Center, Portland Bldg	\$559,089
General Government	Multnomah Bldg Project/Moves	\$1,228,406
General Government	Multnomah Building Green Roof Construction	\$282,000
General Government	Multnomah Building Cafeteria	\$100,000
Public Safety & Justice	Justice Center TAB/Cx project	\$326,348
Public Safety & Justice	River Patrol Planning Support	\$14,560
Public Safety & Justice	Courthouse Jury Box improvements	\$32,779
Public Safety & Justice	Courtcare Facility	\$41,936
Public Safety & Justice	Courthouse 6th floor revision	\$86,281
General Government	Disposition/seismic plans	\$69,896
General Government	Energy projects - authorization	\$648,052
Libraries	Library Foundation projects	\$356,909
General Government	Architectural/Engineer Consulting	\$55,482
General Government	Americans with Disabilities Act Projects	\$328,191
General Government	Blanchard moves/improvements	\$393,500
General Government	Animal control wetlands/TRIU/barn	\$317,133
General Government	Statewide Elevator Upgrades	\$29,041
General Government	Edgefield Drainage project	\$32,890
Public Safety & Justice	Mead Bldg elevators	\$547,973
Public Safety & Justice	Multi-Disciplinary Task Force Moves	\$13,700
Public Safety & Justice	Yeon Complex Moves	\$75,000
Public Safety & Justice	Children's Receiving Center Service Center Renovation	\$642,696
All Services	Building construction during close of FY2001 not shown above	\$2,583,698
<b>Total All Projects</b>		<b>\$12,858,550</b>

# Capital Improvement Program

## Revenue Bond Fund – Facility Capital Improvement Projects – FY 2002

Accounts for the acquisition and construction of non-profit facilities that are being financed in partnership with the County. The proceeds are from issue of revenue bonds to be repaid from operational revenues of the facilities financed by revenue bonds and fund raising revenues.

County Service Area	Facility Project	Total Project Cost Budgeted
General Government	Oregon Food Bank Project	\$977,007
General Government	Port City Project	\$1,519,502
General Government	Building construction during close of FY2001 not shown above	\$50,000
<b>Total All Projects</b>		<b>\$2,546,509</b>

## Asset Preservation Fund – Facility Capital Improvement Projects – FY 2002

Resources for this fund are derived from an asset preservation fee that is part of facilities charges assessed to County building tenants. Accounts for expenditures for building system repairs, primarily before they have reached the end of their life cycle. Projects include scheduled maintenance projects such as boiler replacement, carpet replacement, roof replacement, etc.

County Service Area	Asset Preservation Facility Project	Total Project Cost Budgeted
Health & Human Services	SE Health Clinic – EIFS Wall Repairs	\$161,046
Health & Human Services	Mid County Health Center - EIFS Wall repairs	\$82,207
Public Safety & Justice	Courthouse Fire Alarms	\$77,068
Health & Human Services	McCoy Bldg Basement/sidewalk leaks	\$94,107
Health & Human Services	McCoy Bldg Exhaust Fans	\$11,182
Public Safety & Justice	Mead Bldg – (APP Agreement)	\$101,320
Public Safety & Justice	Mead Bldg – Electrical services	\$260,000
Health & Human Services	NE Health Center AC/Roof units	\$150,420
General Government	Yeon Shops Carpet/Flooring	\$79,300
Public Safety & Justice	Justice Center Sewer Pipe Replacement	\$229,966
Public Safety & Justice	Gresham Probation Water Chilller (HVAC)	\$38,795
Public Safety & Justice	MCCF Repair CMU Walls	\$32,500
Public Safety & Justice	Justice Center Intake Booking	\$95,000
General Government	County Master Planning Process	\$700,000
General Government	Yeon Shop/Annex AP Portion of Full Project Scope Yet Determined	\$2,000,000

# Capital Improvement Program

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<b>County Service Area</b>	<b>Asset Preservation Facility Project</b>	<b>Total Project Cost Budgeted</b>
Health & Human Services	McCoy Bldg Health Department Expansion	\$470,000
Public Safety & Justice	JJC Construction (Coating walls, Roof, Windows)	\$60,000
General Government	County Building Audit	\$416,000
Health & Human Services	McCoy Bldg Fire Escapes	\$90,000
Public Safety & Justice	Hansen Building Sprinklers	\$100,000
Health & Human Services	MCCoy Bldg HVAC Electrical	\$585,000
Public Safety & Justice	Justice Center Terminal Units	\$243,100
Public Safety & Justice	Justice Center Fan Rebuilds (9th Floor)	\$62,400
Public Safety & Justice	SE Probation HVAC/Electrical	\$295,000
Public Safety & Justice	MCRC Emergency Generator	\$45,000
Public Safety & Justice	Justice Center Chiller Replacements	\$650,000
Health & Human Services	McCoy Bldg Water Meter Upgrade	\$50,000
Public Safety & Justice	Mead Bldg Water Meter	\$50,000
Public Safety & Justice	Courthouse Piping (Domestic Water Supply)	\$325,000
Public Safety & Justice	Courthouse Jail Elevator	\$245,000
Public Safety & Justice	MCRC Plumbing (Cold Water)	\$208,000
Public Safety & Justice	SE Probation Roof	\$70,000
Public Safety & Justice	Courthouse Pipe Replace (Fire System Drains)	\$37,000
Health & Human Services	Hooper HVAV Electrical (Re-commissioning)	\$60,000
Public Safety & Justice	MCRC Carpet	\$195,000
Health & Human Services	MCHC Carpet	\$32,500
Health & Human Services	SEHC Carpet	\$68,900
Health & Human Services	MCHC Interior Paint	\$41,600
All Services	One Percent for Art	\$62,949
All Services	Emergency Facility Repairs	\$100,000
Al Services	Building construction during close of FY2001 not shown above	\$232,845
All Services	Fund Contingency - Reserve for Future Asset Preservation Projects	\$772,066
<b>Total All Projects and Contingencies</b>		<b>\$9,680,271</b>



# Capital Improvement Program

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## **Road Fund - Transportation Capital Improvement Projects – FY 2002**

Dedicated funds for construction, repair, maintenance and operations of County roads. Projects in this fund receive funding from State Motor Vehicle sources, County gasoline tax, permits, development charges and through intergovernmental agreement. Many projects listed here are built in partnership with other jurisdictions (Gresham).

# Capital Improvement Program

Location / Project Description	Road Fund budgeted cost	Non-budget sources *	Total Project Cost
Division Street @ Burnside Construction (Gresham Traffic Impact Fee)	\$104,000		\$104,000
Stark Street MHCC Left Turn Lane Construction	\$60,000		\$60,000
207 <sup>th</sup> Avenue (I-84-Ankeny) Carryover Construction	\$303,000	\$1,345,000	\$1,648,000
Consulting Contract	\$10,000		\$10,000
223 <sup>rd</sup> Avenue (@ UPRR Railroad Crossing) Consultant	\$140,000	\$267,000	\$407,000
Stark Street Viaduct Consultant	\$12,000		\$12,000
257 <sup>th</sup> Avenue @ Orient Drive Construction	\$2,550,000		\$2,550,000
317 <sup>th</sup> Avenue (East of Division Drive) Construction	\$15,000		\$15,000
Butler Road (East of Corbett Hill Road) Construction	\$25,000		\$25,000
Reed Road (East of Corbett Hill Road) Construction	\$40,000		\$40,000
Sandy Blvd @ 223 <sup>rd</sup> Avenue Construction	\$175,000		\$175,000
Right of Way & land Acquisition	\$40,000		\$40,000
Consultant	\$10,000		\$10,000
Sandy Blvd @ 238 <sup>th</sup> Avenue Construction	\$60,000		\$60,000
Right of Way & land Acquisition	\$34,000		\$34,000
Consultant	\$10,000		\$10,000
Powell Valley @ Grade School Construction	\$50,000		\$50,000
County Asphaltic Concrete Overlay Construction County Owned Streets	\$150,000		\$150,000
Construction City of Troutdale	\$80,000		\$80,000
Construction City of Fairview	\$40,000		\$40,000
ADA – Sidewalk Infills Construction	\$25,000		\$25,000
Corbett Hill Shoulder Repair Construction	\$200,000		\$200,000
Various Streets/Culverts On-going Repairs as Required	\$50,000		\$50,000
Miscellaneous Small Improvements	\$50,000		\$50,000
COP debt Service (\$2.9 million FY00)	\$288,000		\$288,000
<b>Roadway Program Total</b>	<b>\$4,521,000</b>	<b>\$1,612,000</b>	<b>\$6,133,000</b>

# Capital Improvement Program

## Bicycle Path Construction Fund – Bicycle and Pedestrian Capital Improvement Projects – FY 2002

This fund receives its revenue from one percent of the County's share of motor vehicle fees or through dedicated project grants and intergovernmental agreements (Troutdale).

Location / Project Description	Bike Fund budgeted cost	Non-budget sources *	Total Project Cost
Troutdale Road (with City of Troutdale) Construction	164,800		164,800
Morrison Bridge Match Construction	\$20,000		\$20,000
SE Powell Valley Road @ Grade School Construction (const. reimbursement to roads)	\$75,500		\$75,500
<b>Bicycle and Pedestrian Program Total</b>	<b>\$260,300</b>		<b>\$260,300</b>

## Willamette River Bridge Fund – Willamette River Bridge Capital Improvement Projects – FY 2002

Direct funding largely from a share of the County's State Motor Vehicle fee and County gasoline tax, project revenues from dedicated Federal and State project revenues or grants. Projects in this fund are limited to the Hawthorne, Morrison, Burnside, Sellwood, Broadway and Sauvie Island bridges.

Location / Project Description	Bridge Fund budgeted cost	Non-budget sources *	Total Project Cost
Morrison Bridge Electrical Construction	\$73,100	\$638,000	\$711,000
Burnside Bridge Electrical Construction	\$50,000	\$437,000	\$487,000
Approach Ramp Construction	\$400,000	\$3,600,000	\$4,000,000
Broadway Bridge Phase 3 Construction	\$200,000	\$800,000	\$1,000,000
Misc. On-going repairs as required	\$50,000		\$50,000
Misc. small improvements	\$50,000		\$50,000
Funds Already Committed for Capital Projects	\$778,484	\$4,411,516	\$5,190,000
Carry forward for Broadway 4,5,6 match	\$1,521,730	\$9,479,000	\$11,029,000
<b>Willamette River Bridge Program Total</b>	<b>\$3,122,314</b>	<b>\$19,365,516</b>	<b>\$22,488,830</b>

## Multnomah County Unfunded Future Facility Capital Projects

STAKEHOLDER	PROJECT DESCRIPTION
Public Safety & Justice	CRC MDT Building Remodel
General Government	Multnomah Building Wellness Center Project
General Government	Renovate old Courthouse
Public Safety & Justice	Justice Center seismic reinforcement, County share (53% of \$15 M)
Public Safety & Justice	East County Justice (Courts, DA, DCJ, not MCSO)
Public Safety & Justice	MCSO Patrol/Training (if not otherwise funded and accomplished by then)
Public Safety & Justice	River Patrol incl. County share of waterside/boathouse work
Public Safety & Justice	Wapato Jail Phase II, 200 beds (replace MCCF for operational savings and land sale)
Health & Human Services	New ADSD Mid-C Branch/Senior Center (on part of Hansen site?)
Health & Human Services	Purchase ADSD SE Center (Tabor Square) incl. a seismic upgrade
Health & Human Services	New Dept. of Health HQ, Westside Primary, and Specialty Clinics (replace McCoy)
Public Safety & Justice	MCRC seismic and systems major upgrade

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**TOTAL PROJECT BUDGET**

(Includes entire project  
costs, which can span  
multiple fiscal years.)

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\$2,200,000.0

\$200,000.0

\$178,740,000

\$8,000,000

\$50,000,000

\$8,000,000

\$5,000,000

\$12,000,000

\$12,000,000

\$5,000,000

\$35,000,000

\$6,000,000

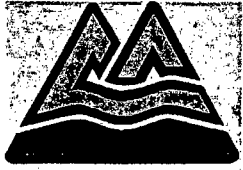
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\$322,140,000

**Capital Budget Hearing Agenda**  
**May 29, 2001**

1. Capital Process Overview Mike Oswald / Dave Warren  
Capital Overview, Capital Resolution and new process
2. Capital Financial Fund Balances Dave Boyer  
Recommendations of the Capital Improvement Financial Plan Committee
3. Report on Library Projects Dan Brown / Ginnie Cooper  
Status of – Project Scope, Budget, Timelines and Project Issues
4. Report on Public Safety Projects Ron Bishop / Bobbi Luna / Dan Brown  
Status of – Project Scope, Budget, Timelines and Project Issues
5. Report on Transportation Projects Harold Lasley  
Status of - Project Scope, Budget, Timelines and Project Issues  
Unfunded Need

***BREAK***

6. Other Facility Projects Dan Brown  
Highlights of Program
7. Unfunded Facility Projects Dan Brown
8. Capital Program Issues (See earlier Issue Papers) Dan Brown  
Asset Preservation                      Master Planning  
Vacant Space                              MCSO / Yeon  
Warehouse Consolidation              Disposition Plan



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**MULTNOMAH COUNTY OREGON**

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501 SE Hawthorne Blvd, Suite 320  
Portland, Oregon 97214  
(503) 988-5000 phone  
(503) 988-3048 fax

**MEMORANDUM**

TO: Board of County Commissioners

FROM: Mike Oswald, Interim DSCD Director

DATE: May 21, 2001

SUBJECT: FY02 Capital Budget Hearing Overview

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**New Capital Improvement Program Process**

On April 13, 2000, the Board adopted Resolution 00-048 creating a new process for updating the County's annual Capital Improvement Program and budget. The resolution created two new committees:

- Facilities Priority Committee  
This committee conducts the annual review and update to the Facilities Capital Improvement Project plan. The committee makes recommendations to the Chair and the Board on the priority of projects. The committee is composed of representatives from each department, and from the offices of the chair, Sheriff and District Attorney. The Facilities Subcommittee of the Operating Council functions as this committee.
- Capital Improvement Financial Plan Committee.  
This committee is composed of representatives from Budget, Finance, Facilities and Property Management and others deemed necessary by the chair. The committee reviews the CIP plan and any other equipment acquisitions requests to financed with long-term obligations, develops a priority list and a plan to finance the requirements. The committee presents a report to the Board prior to adoption of the annual budget. The report includes a list of the projects, intended use, alternative methods of financing, current debt capacity and recommendations.

The following is a summary of the process used to create the FY02 Capital Improvement Program recommendations.

**Facilities Priority Committee Report for FY02 Budget**

The Department of Sustainable Community Development convened the Facilities Priority Committee in January 2001. Over the course of four months, the committee reviewed and prioritized the list of projects prepared and recommended by the Facilities and Property Management Division. The majority of capital projects in the CIP plan are budgeted projects being carried-over from FY01 to FY02. These include projects funded by the Justice Bond, Library Construction Bond, and Certificates of Participation. The Facilities

Priority Committee focused their review on the proposed projects in the Asset Preservation Fund, which represented the only new funds available for programming in FY02.

On April 12, 2001, the committee approved the list of projects for FY02. The list was included in the FY02 Executive Budget and forwarded to the Capital Improvement Financial Plan Committee for their review. The committee's recommendations for Asset Preservation Fund Projects included the following:

- A prioritized, countywide project list, based on established criteria.
- The committee recommended funding \$100,000 for a new line item "Emergency Facilities Repairs," available to Facilities and Property Management for unscheduled emergencies.
- The committee recommended establishing a "Fund Contingency" line item, accessible only by Budget Modification, and Board approval.
- The committee will meet quarterly to review changes in the project list.

The limited funding available for capital projects left a significant list of unfunded projects in deferred maintenance, asset preservation, and new initiatives.

#### **Capital Improvement Financial Plan Committee Report for FY02 Budget**

The CIFP committee met in May 2001. The committee reviewed the Facilities Priority Committees recommendations, reviewed the proposed IBM Migration Plan, and reviewed a recommended plan to finance the requirements of the proposed FY02 Capital Improvement Program. The committee's recommendations to the Board are contained in two documents:

1. Certificates of Participation and Bond Funds/Debt Capacity.  
This memo is the committee's recommendation for funding Justice Bond Fund projects, Library Construction Fund Projects, and Certificates of Participation projects.
2. IBM Migration Plan Funding  
This memo recommends that existing resources be dedicated to moving applications off the IBM Mainframe computer so that operating costs of the Information Services Division can be substantially reduced.

#### **Amendments to the Plan**

In the time period that's elapsed since the April 12th subcommittee meeting, where the Facilities Priority Committee approved the list of capital projects, there have been a few minor changes. We have incorporated these projects into the Capital Improvement Program Plan. We have informed the Facilities Priority Committee and the Capital Improvement Financial Plan Committee has reviewed and recommended these changes to the plan. The recommended amendments are:

1. Two carry-over projects have been added to the FY02 Asset Preservation Fund list.
  - a. S.E. Health Clinic EIFS Wall repair \$161.0 K
  - b. Mead Building exterior \$101.3 K
2. One carry-over project was added to the FY02 Capital Improvement Fund list.
  - a. Elevator Upgrades \$29.0 K



3. - One new project was added to the FY02 Capital Improvement project list. This is an opportunity to advance the goals established in the Joint City-County Local Action Plan on Global Warming, which was adopted by the Board on April 26, 2001. Specifically, "Energy Efficiency in Buildings" -- promoting energy and resource conservation. This project will be funded with remaining funds in the Multnomah Building project and the Deferred Maintenance Fund -- Certificates of Participation.

- a. Mult. Bldg Green Roof construction      \$282.0 K (CIP Fund)
- b. Mult. Building Green Roof Design      \$49.7 K (Deferred Maint.)



## MULTNOMAH COUNTY, OREGON

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**COUNTY COMMISSIONERS**

BILL FARVER, ACTING CHAIR  
PAULINE ANDERSON, DISTRICT #1  
SERENA CRUZ, DISTRICT #2  
LISA NAITO, DISTRICT #3  
LONNIE ROBERTS, DISTRICT #4

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**DEPARTMENT OF SUPPORT SERVICES**

MULTNOMAH BUILDING  
501 SE HAWTHORNE BLVD. 4<sup>TH</sup> FLOOR  
PO BOX 14700  
PORTLAND, OR 97293-0700  
PHONE (503) 988-3312  
FAX (503) 988-3292

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**MEMORANDUM**

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TO: Board of County Commissioners

FROM: Dave Boyer, Finance Director  
Delma Farrell, Chair's Office  
Mike Oswald, Interim DSCD Director  
Dave Warren, Budget Manager

DATE: May 21, 2001

SUBJECT: Certificates of Participation and Bond Funds/Debt Capacity

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**CERTIFICATES OF PARTICIPATION AND BOND FUNDS - BALANCES**

This is in response to your request to be briefed on the status of the various Certificates of Participation (COP) and bond funds. The County currently has four COP and Bond issues outstanding. **The amounts bolded are the actual remaining funds available for each project. Amounts available for each project may not agree to the FY 2002 Approved Budget because actual expenditures are used in this memo and the budget was based on estimated balances at year end, June 30, 2001. The recommendations of the Capital Improvement Financial Plan Committee for the use of is highlighted.**

**FUND 2507 - CAPITAL ACQUISITION FUND**

- **Health Practice Management System. \$1,500,000.** (Original Budget \$1,500,000). This amount is still needed. The County is currently in the process of partnering with Oregon Community of Health Information Network (OCHIN) to find a statewide solution for a health information system. Currently, final costs to move the health system off the network is not known. Tom Fronk is the lead County person working on this effort. Lisa Yeo and Dave Boyer are also involved with County negotiations.

**FUND 2504 - BUILDING PROJECT FUND**

**1998COP issue: Original issue - \$48,615,000; Balance remaining - \$4,128,739.**

- **Assessment and Taxation. \$240,257.** (Original Budget \$2,000,000). This amount is needed to finish projects related to the recently installed tax system. These funds, along with the \$750,000 Series 2000 COP funds, will help Assessment and Taxation move off the mainframe.

- **McCoy Building. \$435,041.** (Original Budget \$600,000). These funds, along with the \$800,000 Series 2000 COP funds are needed to complete the McCoy Building project.
- **Yeon Shop Annex. \$244,820.** (Original Budget \$4,940,975). **This Project is complete and it is recommended that these funds be reprogrammed to complete the 5<sup>th</sup> floor remodel of the Multnomah Building.**
- **North Portland Clinic. \$3,108,621.** (Original Budget \$6,054,384). At this time the remaining balance is needed to complete the project. Additional bond funds are not anticipated to be needed.
- **Interest Earnings. None.** This COP was issued prior to the County having authority to issue full faith and credit COP's. The interest earned is dedicated to the debt payments.

**2000 COP issue: Original issue: \$61,215,000; Balance remaining - \$18,407,467**

- **Assessment and Taxation. \$756,590.** (Original Budget \$756,590). This amount is needed to finish projects related to the recently installed tax system and to develop a new recording system. These funds, along with the \$240,257 Series 1998 COP funds, will help Assessment and Taxation move off the mainframe.
- **McCoy Building. \$800,000** (Original Budget \$800,000). These funds, along with the \$435,041 Series 1998 COP funds are needed to complete identified projects in the McCoy Building. Total amount available from 1998 and 2000 issue \$1,235,041. At this time additional bond funds are not anticipated to be needed.
- **MERLIN \$86,006.** (Original Budget \$9,300,000 plus \$1,130,000 for Plant Maintenance module. These funds are needed to complete phase one and two of MERLIN.
- **Adult Community Justice Peninsula Bldg. \$69,557.** (Original Budget \$700,000). These funds are needed to replace the roof.
- **Library Facilities. \$1,749,139.** (Original Budget \$1,900,000). At this time the balance remaining is needed for project completion. Additional bond funds are not anticipated to be needed.
- **Blanchard Building. \$1,231,650.** (Original Budget \$5,000,000). At this time the balance remaining is needed for project completion. Additional bond funds are not anticipated to be needed.
- **Santana's Sheriff's Office Records. \$517,008.** (Original Budget \$1,100,000). At this time the balance remaining is needed and additional bond funds of \$155,124 are anticipated to be needed. We recommend that the \$155,124 be transferred from issue costs to this project.
- **Mead Building. \$129,824.** (Original Budget \$3,445,000). At this time the balance remaining is needed and additional bond funds are not anticipated to be needed.
- **East County Health and Aging Building. \$10,758,975.** (Original Budget \$17,900,000). At this time the balance remaining is needed for project completion. Additional bond funds are not anticipated to be needed.
- **East County Sheriff's Office Building. \$747,908.** (Original Budget \$800,000). Facilities Management has stopped planning efforts on an East County Sheriff's Office facility and discussions

are currently going on to relocate the Sheriff's Office to the Yeon Annex. Funds are available in the deferred maintenance fund to reconfigure and move the Sheriff's Office from the Hansen Building to the Yeon Annex. **We are recommending that remaining funds be used to move the Sheriff off the IBM mainframe. (See IBM mainframe migration memo for details and costs)**

- **Issue Costs. \$500,000.** (Original Budget \$838,410). Funds are no longer needed for issue costs. **We are recommending that \$155,124 be used to fund budget increases for the Santana's Sheriffs Office records remodel. We recommend that the remaining funds of \$344,876 be used to move the Sheriff off the IBM mainframe.**
- **Interest Earnings. \$1,060,710.** **We are recommending that \$800,000 of the remaining funds be used to move the Sheriff off the IBM mainframe.** This leaves a contingency of \$260,710.

#### **FUND 2506 – LIBRARY CONSTRUCTION FUND**

**1996 Library Bond Fund. Original issue \$29,000,000 balance remaining \$11,743,304**

- The 1996 bond is being used to finance the building or renovation of various branch libraries, new and improved information technology and other library system projects. This amount includes interest and the funds will be needed for the library projects.

#### **FUND 2500 – JUSTICE BOND PROJECT FUND**

**1996 Public Safety Bond. Original issue \$79,700,000 balance remaining \$56,733,247 [Additional details on attached Public Safety Spreadsheet].**

- **Bond Technology. No funds available.** Project needs \$79,695 to be closed out. **We recommend that \$79,695 be transferred from bond interest.**
- **Issue Costs. \$63,292.** (Original Budget \$935,000). \$53,292 of the funds is no longer needed. **We are recommending that the remaining funds be used to move the Sheriff off the IBM mainframe.**
- **Interest Earnings. \$1,153,943.** **We are recommending that \$900,000 of the remaining funds be used to move the Sheriff off the IBM mainframe.** This leaves a contingency of \$253,943.
- **Juvenile Justice Complex. \$25,017.** (Original Budget \$7,400,000). The project has been completed and the remainder of the funds are no longer needed. **We are recommending that the remaining funds be used to move the Sheriff off the IBM mainframe.**
- **Inverness Jail \$164,232** (Original Budget - \$11,000,000 Bond Funds plus \$31,775,000 SB 1145 Funds) \$100,000 is needed from the bond funds to complete this project. **We are recommending the balance of \$64,232 be used to move the Sheriff off the IBM mainframe.** There is \$873,061 remaining from SB 1145 funds and these funds can only be used on the Wapato Jail.
- **Wapato Jail and A&D Beds. \$41,602,798.** (Original Budget \$30,730,000 plus \$13,150,000 for A&D beds plus \$10,845,000 from SB 1145 funds) The attached Public Safety spreadsheet shows the various funds that have been either budgeted or earmarked for this project. Previously the remaining SB 1145 funds of \$873,061 from the Inverness Jail project was not expected to be available for this project. \$970,877 is earmarked for the project but will need specific Board action before being available for this project. The total remaining amount available, excluding the \$970,877, for this project is \$53,329,859.

- **Transitional Housing. \$1,526,131.** (Original Budget \$1,975,075 allocated from interest earnings). **We are recommending that the \$1,526,131 remaining be used for public safety deferred maintenance projects related to the Courthouse and that we use the deferred maintenance funds to lease space in the Beaver Hotel.** Bond funds need to be used on capital assets and cannot be used for leasing space. Based on Facilities management's analysis of the Beaver hotel, it is not recommended that we purchase the facility but lease space instead.
- **Children's Receiving Center. \$3,941,210.** The original budget for the Children's Receiving Center was \$4,000,000. An additional \$3,000,000 was allocated from interest earnings and an addition \$2,075,000 from interest earnings has been earmarked for the project. At the current time it is anticipated that the project charter and funding plan presented to the Board will be adequate to complete phase one of the project. Phase two of the project will be completed with other funding sources.
- **Booking Facility \$4,287,354.** (Original Budget \$750,000) Due to significant developments, the entire booking facility project was re-evaluated and an additional \$3,348,344 of interest earnings and \$1,163,000 value engineering savings and reduction in the land costs of the Wapato Jail was allocated to this project. An additional \$464,397 was transferred from the Inverness Jail project, \$627,950 of Sheriff's Office revenue and \$550,000 of grant funds have been allocated to this project. Based on the most recent information from Facilities Management this project may need some of the \$970,877 that was previously transferred from the Wapato Jail project. The Board has earmarked this \$970,877 for the Wapato Jail if it is needed. Formal Board approval will be required to allocate this to the Wapato Jail. The final bids for the project have not come in so we are not sure of the actual costs for this project. **We recommend that the \$970,877 be made available to the Booking facility if needed and any remaining funds be earmarked for the Wapato Jail.**
- **Detention Center Electronics. \$2,989,174.** (Original Budget \$2,500,000). \$1,291,600 of bond interest has been added to the original budget bringing the total budget to \$3,791,600. Based on the most recent information from Facilities Management, the funds remaining will be adequate to complete this project.

## OUTSTANDING DEBT AND DEBT CAPACITY

There are two statutory limits on County borrowing and a County policy on debt payments. The most restrictive, the County policy, would limit additional bonding to approximately \$13,000,000 in 2001-02.

ORS 287.054 provides a debt limit on voter approved general obligation bonds of 2% of the real market value of all taxable property within the County's boundaries. The following table represents the debt capacity at June 30, 2001

Real Market Value 1999-00	\$52,327,850,000
Debt limit at 2%	1,046,557,000
Outstanding debt at June 30, 2001	(106,260,000)
Legal Debt Margin	\$940,297,000

ORS 287.053 provides a debt limit on full faith and credit bonds of 1% of the real market value of all taxable property within the County's boundaries. The following table represents the debt capacity at June 30, 2001.

Real Market Value 1999-00	\$52,327,850,000
Debt limit at 1%	523,279,000
Outstanding debt at June 30, 2001	(277,713,160)
Legal Debt Margin	\$245,562,840

The County's Finance and Budget Policy, adopted by the Board, further limits our debt on non voter approved COP's and Bonds to an annual debt payment amount that will not exceed 5% of the County's General Fund Budget. As of June 30, 2001, the County has \$136,134,000 in outstanding debt, and we are authorized to have about \$149,134,000 of outstanding debt that is subject to the County's debt policy. The real issue related to this amount is the ability to pay the debt service. Any additional debt incurred will further reduce discretionary funds that could be used for other services.

The following table shows our outstanding debt and debt limit as of June 30, 2001. (\$ in thousands)

Description	Moody's Rating	Dated	Maturity Date	Amount Issued	Principal Outstanding	2001/2002 Prin & Int Payment
Short Term Notes "TRANS" Planned	MIG 1	7/1/01	6/30/02	\$ 20,000	\$ 20,000	\$ 20,900
General Obligation Bonds	Aa1	10/1/96	10/1/16	\$ 79,700	\$26,520	\$ 5,413
	Aa1	10/1/96	10/1/16	29,000	7,340	4,116
	Aa1	3/1/94	10/1/13	\$ 22,000	5,120	1,150
	Aa1	9/1/94	10/1/14	9,000	1,510	422
	Aa1	2/1/99	10/1/16	66,115	65,770	3,213
				<u>\$205,815</u>	<u>\$ 115,555</u>	<u>\$ 14,314</u>
Revenue Bonds						
RCC Series 1998	A3	10/1/98	10/1/14	\$3,155	\$3,000	\$ 289
Motor Vehicle Revenue Bonds 2000	A3	11/01/00	11/01/15	5,500	5,500	265
				<u>\$8,655</u>	<u>\$8,500</u>	<u>\$554</u>
Pension Obligation Revenue bonds	Aa2	12/1/99	6/1/30	<u>\$184,548</u>	<u>\$184,548</u>	<u>\$ 8,923</u>
Full Faith and Credit Obligations						
Series 1999A Multnomah Building	Aa2	4/1/99	8/1/19	\$ 36,125	\$ 34,960	\$ 2,745
Series 2000A Full Faith	Aa2	4/1/00	4/1/20	61,215	58,205	6,149
				<u>\$ 97,340</u>	<u>\$ 93,165</u>	<u>\$ 8,894</u>
Certificates of Participation						
1998 JJC Refunding & New	Aa3	2/1/98	8/1/17	48,615	\$ 33,590	\$ 5,374
1993 A & B Health Facilities	Aa3	5/1/93	7/1/13	19,890	11,515	1,650
				<u>\$ 68,505</u>	<u>\$ 45,105</u>	<u>\$ 7,024</u>
Leases and Contracts						
Portland Building	N/A	1/22/81	1/22/08	\$ 3,475	\$ 1,694	\$ 332
Xerox Computer Leases	N/A	9/1/97	9/1/02	249	9	9
IBM Computer Lease	N/A	3/10/99	4/1/02	1,657	432	432
				<u>\$ 5,381</u>	<u>\$ 2,136</u>	<u>\$ 773</u>
			Sub total			\$16,691
			Deduct:			
			Road Fund			(288)
			ISD Leases			(2,540)
			Xerox Lease			(9)
Governmental Fund Type Supported Debt Payment						<u>\$13,854</u>

<b>REMAINING BORROWING CAPACITY</b>	
<b>Debt Capacity (Supported by General Government Fund Types Only)</b>	
2001-2002 General Fund Revenues	\$ 297,186
5 % limitation	0.05
5% Limitation Dollar Amount	\$ 14,859
Lease/Debt Capacity Used	\$ (13,854)
Annual Payment Available	\$ 1,005
Estimate Principal Value Available	\$ 13,000

**MULTNOMAH COUNTY OREGON**  
**\$79,700,000 PUBLIC SAFETY BOND ISSUE**  
**SUMMARY OF INTEREST AVAILABLE**

Interest Available:	Amount
Interest Earned Available (1)	17,525,890
Interest (expended) (2)	<u>(1,019,994)</u>
Sub Total	16,505,896

<b>Deduct Identified Bond Interest Uses:</b>	
New Jail and A&D Facility	(3,000,000)
Bond Technology	(582,000)
Justice Center Booking	(3,348,344)
Justice Center Electronics	(1,291,600)
Child Receiving Center	(3,000,000)
Transitional Housing	(1,975,075)
Child Receiving Center (Funds are earmarked if needed)	(2,075,239)
Bond Technology	(79,695.00)
Amount Available After Identified Uses	<b><u>\$ 1,153,943</u></b>

**Project Balances**

**Wapato**

Jail Bond Funds	\$ 30,730,000	
A & D Bond Funds	13,150,000	
SB 1145 Funds	10,845,000	
SB 1145 Funds Not used at Inverness Jail	873,061	
Funds transferred to Booking facility	(1,163,438)	
Funds transferred from interest	3,000,000	
Funds expended 1996 thru May 2001	(4,104,764)	
Total Available for Wapato		\$ 53,329,859
Funds transferred to Booking facility (Funds are earmarked if necessary)		<u>\$ 970,877</u>
		<b>\$ 54,300,736</b>

<b>Bond Technology (projects complete)</b>	<b>\$ -</b>
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<b>Inverness Jail Balance</b>	\$ 164,232	
Additional amount needed	<u>\$ (100,000)</u>	
Balance not needed		\$ 64,232
<b>Issue Cost</b>	63,292	
Additional amount needed	<u>\$ (10,000)</u>	
Balance not needed		\$ 53,292

<b>Juvenile Justice Complex</b>	<b>\$ 25,017</b>
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**Booking Facility**

Bond Funds	750,000	
Transfer from interest earnings	3,348,344	
Funds transferred from Inverness	464,397	
Transfer from Wapato	1,163,438	
Transfer back to Wapato as earmarked for Wapato	(970,877)	
General Fund	627,950	
Funds expended 1996 thru May 2001	(480,955)	
Grant	<u>550,000</u>	
		<b>\$ 5,452,297</b>

<b>Justice Center Detention</b>	<b>\$ 2,989,393</b>
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<b>Transitional Housing</b>	<b>\$ 1,526,131</b>
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<b>Children's Receiving Center</b>	<b>\$ 3,941,210</b>
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(1) Amount available after rebate payable to IRS

(2) Amount expended on Administrative costs, procurement costs and projects

Prepared:

May 23, 2001

**MULTNOMAH COUNTY, OREGON**  
**PUBLIC SAFETY GENERAL OBLIGATION BONDS**  
**\$79,700,000 1996B Issue**

	Total Amount	Interest Earned	CP01.9 Transitional Housing	PS001 Bond Technology	CP01.3 Inverness Jail	New Jail ***	A & D Beds ***	CP01.7 Children's Assessment Center	Juvenile Justice Complex	Ct Hs, Inv Jail Justice Center	Issue Costs
October 1, 1996 Issue											
Proceeds budget	79,700,000	-	-	7,500,000	11,500,000	30,730,000	13,150,000	4,000,000	7,400,000	4,485,000	935,000
Subtotal Available for Construction	79,700,000	-	-	7,500,000	11,500,000	30,730,000	13,150,000	4,000,000	7,400,000	4,485,000	935,000
B 1145 Funds											
Add:											
Interest Earned 1996/97	2,966,690	2,966,690									
Interest Earned 1997/98	3,897,812	3,897,812									
Interest Earned 1998/99	3,290,460	3,290,460									
Other Revenue	29,520	29,520									
Projected interest for 1999/2000	3,038,823	3,038,823									
Projected interest for 2000/2001	2,582,585	2,582,585									
Projected interest for 2001/2002	2,000,000	2,000,000									
Rebate on Inverness/other	133,249				120,242					13,007	
Wapato land reimbursement	-										
Less: Rebate Payable	(280,000)	(280,000)									
Total Available for Construction	97,359,139	17,525,890	-	7,500,000	11,620,242	30,730,000	13,150,000	4,000,000	7,400,000	4,498,007	935,000
Less:											
JJC Letter of credit interest	-	(120,671)							120,671		
Laundry Equip Inverness jail 1998	222,927	(338,606)			561,533						
Issue costs	(234,455)										(234,455)
Capital costs 1995/96	(482,778)	-	-	-	(451,264)	(704)					(30,810)
Capital costs 1996/97	(10,677,982)	-		(561,070)	(1,717,448)	(158,325)	(180,728)		(7,236,758)	(222,716)	(600,937)
Capital costs 1997/98	(10,248,594)	(111,555) (1)		(1,559,827)	(6,553,258)	(609,879)	(407,324)	(13,348)	(152,690)	(836,607)	(4,106)
Capital costs 1998/99	(7,008,495)	(104,849) (1)		(2,899,410)	(2,819,524)	(807,876)	(75,226)	(77,330)	(72,827)	(150,958)	(495)
Capital costs 1999/2000	(10,775,055)	(143,627) (1)		(3,141,388)		(898,473)	(894,246)	(4,683,042)	(33,379)	(979,995)	(905)
Capital costs 2000/2001	(1,421,460)	(200,686) (1)	(448,944)	-	(11,652)	(74,849)	2,866	(360,309)		(327,886)	
Capital costs 2001/2002	-										
Balance Available	56,733,247	16,505,896	(448,944)	(661,695)	628,629	28,179,894	11,595,342	(1,134,029)	25,017	1,979,845	63,292
Expenditures Authorized by the Board:											
Interest to cover additional bond technology	-	(582,000)		582,000							
Interest to cover additional bond technology	-	(79,695)		79,695							
Transfer funds to cover MCDC booking (1)	-					(1,163,438)				1,163,438	
Transfer funds to cover MCDC booking (1)	-					970,877				(970,877)	
Interest to cover MCDC Detention Electronics	-	(1,291,600)								1,291,600	
Subtotal balance available	56,733,247	14,552,601									
Interest to cover New Jail Costs	-	(3,000,000)				3,000,000					
Transitional Housing	-	(1,975,075)	1,975,075								
Interest to cover MCDC booking	-	(3,348,344)								3,348,344	
Additional Costs to cover MCDC booking	-				(464,397)					464,397	
Child Receiving Center (1)	-	(2,075,239)						2,075,239			
Child Receiving Center	-	(3,000,000)						3,000,000			
Adjusted Total Available	56,733,247	1,153,943	1,526,131	-	164,232	30,987,333	11,595,342	3,941,210	25,017	7,276,747	63,292
	Original Budget	Budget Modifications	Modified Budget	Modified Budget	FY 1997	FY 1998	FY 1999	FY 2000	FY 2001	Adjustments (4)	Balance
Justice Center Detention/Fire CP01.2	2,500,000	1,291,600	2,500,000	3,791,600		(201,281)	(66,526)	(834,651)	(10,851)	311,102	2,989,393
Inv Jail Storage	385,000		385,000	385,000	(207,280)	(180,450)	(3,410)			6,140	-
Ct House Jail	350,000		350,000	350,000	(15,328)	(362,796)	(5,832)			33,956	-
Ct House Detention Elec	500,000		500,000	500,000	-	-	(19,174)	(129,628)		(351,198)	-
Justice Center Intake Booking CP01.6	750,000	4,511,782	750,000	5,261,782	(108)	(92,080)	(56,016)	(15,716)	(317,035)	550,000 (2)	5,330,827
	4,485,000	5,803,382	4,485,000	10,288,382	(222,716)	(836,607)	(150,958)	(979,995)	(327,886)	550,000	8,320,220

- (1) Administrative costs for managing bonds and procurments. (FY 2000/2001 are estimates)
- (2) State Grant
- (3) Adjustments between projects to zero out completed projects.
- (4) Additional funds available from SB 1145 monies \$ 11,718,061



**MULTNOMAH COUNTY, OREGON**  
**LIBRARY GENERAL OBLIGATION BONDS**  
**\$29,000,000 1996A Issue**

	<u>Amount</u>	<u>Technology</u>	<u>Library Construction</u>
October 1 Issue			
Proceeds	\$ 29,000,000	6,151,941	22,848,059
Less:			
Underwriter Costs	(180,178)		(180,178)
Bond Counsel	(6,715)		(6,715)
Financial Advisor	(7,858)		(7,858)
Moody's Rating Agency	(9,210)		(9,210)
Miscellaneous Costs	(213)		(213)
Advertising	(1,831)		(1,831)
Sub -total Available for Construction	<u>28,793,995</u>	<u>6,151,941</u>	<u>22,642,054</u>
Add:			
Interest Earned 1996/97	1,148,943		1,148,943
Interest Earned 1997/98	1,559,464		1,559,464
Interest Earned 1998/99	1,333,905		1,333,905
Interest Earned 1999/2000	1,114,126		1,114,126
Interest Earned 2000/2001	531,477		531,477
Other revenue 2001	10		10
Other revenue	4,142		4,142
Less: Rebate Payable	(101,832)		(101,832)
Total Available for Construction	<u>\$ 34,384,230</u>	<u>6,151,941</u>	<u>\$ 28,232,289</u>
Less:			
Construction/Equipment 1996/97	\$ (1,815,806)	(1,746,493)	(69,313)
Construction/Equipment 1997/98	\$ (2,636,120)	(1,075,925)	(1,560,195)
Construction/Equipment 1998/99	\$ (6,003,687)	(107,297)	(5,896,390)
Construction/Equipment 1999/2000	\$ (8,204,275)	(115,301)	(8,088,974)
Construction/Equipment 2000/2001	\$ (3,981,038)	(90,067)	(3,890,971)
Fund Balance March 16, 2001	<u>\$ 11,743,304</u>	<u>\$ 3,016,858</u>	<u>\$ 8,726,446</u>

(1) This is the budget for FY 2001. \$3,106,925 is for technology and the remainder of the actual can be used for branch libraries.

Note: Board has authorized the use of interest earnings for additional construction



# MULTNOMAH COUNTY, OREGON

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**COUNTY COMMISSIONERS**

BILL FARVER, CHAIR  
PAULINE ANDERSON, DISTRICT #1  
SERENA CRUZ, DISTRICT #2  
LISA NAITO, DISTRICT #3  
LONNIE ROBERTS, DISTRICT #4

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**DEPARTMENT OF SUPPORT SERVICES**

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MULTNOMAH BUILDING  
501 SE HAWTHORNE BLVD. 4<sup>TH</sup> FLOOR  
PO BOX 14700  
PORTLAND, OR 97293-0700  
PHONE (503) 988-3312  
FAX (503) 988-3292

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**MEMORANDUM**

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TO: Board of County Commissioners

FROM: Dave Boyer, Finance Director  
Delma Farrell, Chair's Office  
Mike Oswald, Interim DSCD Director  
Dave Warren, Budget Manager

DATE: May 20, 2001

SUBJECT: IBM Migration Plan Funding

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One of the Board's charges in creating the Capital Financing Committee was a request for recommendations about the use of bond funds and other funds where borrowing is to be used for capital projects. We recommend that, as much as possible, the existing resources of these funds should be dedicated to moving applications off the IBM Mainframe computer so that the operating costs of the Information Services Division can be substantially reduced.

Over the last two years portions of the assessment and taxation and the financial systems have migrated off the mainframe. The County is currently spending about \$1,400,000 to support the remaining applications residing on the IBM mainframe. It is estimated that it will cost approximately \$7,919,247 to move the remaining systems off of the mainframe.

It is estimated that it will cost \$4,400,000 to migrate the Sheriff's Office and the District Attorney off the mainframe. [Attached is an analysis to migrate these applications off the mainframe.]

\$996,847 from the 1998 and 2000 Certificates of Participation (COP) issues has been allocated to migrate the remaining assessment and taxation systems and records systems off the mainframe.

The other two systems that need to be transferred are the fixed asset system and health information system.

- The fixed asset module was purchased from SAP but was not implemented in the first phase of MERLIN. The estimated cost to implement this module is estimated to be \$400,000.
- The County is currently in the process of partnering with Oregon Community of Health Information Network (OCHIN) to find a statewide solution for a health information system. \$1,500,000 of the 1998 COP has been allocated to this project. At the current time final costs to move the health system off the network are not known. Tom Fronk is the lead County

person working on this effort. Lisa Yeo and Dave Boyer are also involved with County negotiations. (Very rough estimate of additional amount needed is \$600,000)

<b>Migration Costs</b>	
Sheriff (SWIS, DSSJ)	\$3,031,400
District Attorney (DACTS)	1,391,000
Assessment and Taxation	996,847
Fixed Assets (MERLIN substitute)	400,000
Health migration and OCHIN	<u>2,100,000</u>
<b>Total</b>	<b>\$7,919,247</b>

We are recommending that the following existing funds be allocated to develop or purchase applications to replace the remaining applications on the mainframe. In addition, in fiscal year 2002/03 we are recommending that the County issue a bond in the amount of \$2,500,000 to complete the funding of the migration off the IBM mainframe. The initial payment would be due the following year to coincide with the savings from being off the mainframe. Once the migration is complete and the bonds are paid, the County will be saving about \$1,800,000 per year. The second table represents the estimated cash flow for migrating off the mainframe.

**Funding Source Table**

<b>Funding Source</b>	<b>Amount</b>
Funds allocated from 1998 COP	\$1,740,260
Funds allocated from 2000 COP	756,590
Interest Earnings from 2000 COP issue	800,000
Issue costs 2000 COP	344,876
East County Sheriff's Office planning	747,908
Balance from Inverness Jail	64,232
Balance from Juvenile Justice Complex	25,017
Issue costs from 1996 PS Bond issue	53,292
Interest Earnings from 1996 PS Bond issue	900,000
<b>Bond issue in year two</b>	<b>2,487,072</b>
<b>Total Estimated Cost</b>	<b>\$7,919,247</b>

**Cash Flow Table**

<b>Fiscal Year</b>	<b>2001/02</b>	<b>2002/03</b>	<b>2003/04</b>	<b>2004/05</b>	<b>2005/06</b>	<b>2006/07</b>
Cost Avoidance being off Mainframe	\$ 0	\$ 0	\$1,366,000	\$1,534,450	\$1,725,545	\$1,800,000
Debt Service (Paid off in three years)	0	0	(940,000)	(940,000)	(940,000)	0
Planning for East County SO Facility	0	0	(380,000)	(367,908)	0	0
<b>Unallocated Savings</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 46,000</b>	<b>\$ 226,542</b>	<b>\$ 785,545</b>	<b>\$1,800,000</b>

The following pages is information regarding the Migration of the Sheriff's Office:

## **Sheriff's Office Migration Off Mainframe**

### **Results of our IBM migration planning meeting on April 5th**

**Attended:** Larry Aab, Patti Snyder, Andy Potter, John Kavarinos, Rick Jacobson, Dave DeVore, and Lisa Yeo

**Unable to Attend:** Tim Rowan

#### **Executive Summary:**

OTO cost increases from \$3.6M to \$4.4M over first 2 years (explanation below).

Should also add contingency funding (being estimated).

Still assumes Health Dept funding replacement of HIS separately.

We now have a complete list of smaller applications that must also be moved off the

IBM mainframe. Getting cost estimates for moving Fixed Assets to Merlin.

Others to be moved include several A&T programs, archiving of data from LGFS

and GEAC, possible Elections and DES Plat programs. Investigating.

Sheriff Noelle expected to approach the Chair's office about funding and scheduling this work to begin July 2001.

All departments are in agreement that movement off the mainframe should proceed.

#### **Notes from our meeting:**

1. Finalized cost estimate for moving Sheriff's systems, DA's system, and DSS-Justice off the mainframe to other platforms. Only significant change was increase in OTO from \$3.6M to \$4.4M due to changes in DA's system replacement plans. The DA's office will replace the mainframe DACTS system with a turnkey package called CRIMES requiring additional cost of software licenses for 275 users (\$330K OTO, \$49K ongoing), and the addition of \$500K OTO for 4 FTE business analysts for 2 years from the DA's office to participate in this conversion (cannot do without backfill due to budget/staff cuts). **Revised cost analysis attached below.**

2. Health Dept has started looking at the functionality in HIS that the OCHIN system might not provide, and how they will provide this without the mainframe available. Tim submitted the attached document after the meeting **(attached below)**.

3. Reviewed complete list of other (smaller) applications needing to be moved off the IBM mainframe. Developing cost estimates for moving Fixed Assets to Merlin, for archiving data from GEAC and LGFS, and for replacing the IBM-based Decision Analyzer reporting tool and Mobius imaging/report management tool. Awaiting response from Elections, DSCD, and A&T on plans to move their remaining programs.

4. "Hidden" Costs. All of DA's costs are covered in the above estimate. Sheriff's costs for MCSO staff to participate in new system design, testing, training and documentation preparation are not included, but cannot be estimated by Patti Snyder at this time.

5. All agreed we're ready to move forward with this project given funding, starting July 2001 if possible. Sheriff Noelle expected to talk with Bill Farver about possibility of funding in FY 01-02.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SUPPORT SERVICES  
INFORMATION SERVICES DIVISION  
4747 EAST BURNSIDE  
PORTLAND, OREGON 97215  
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## BOARD OF COUNTY COMMISSIONERS

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TO: Dan Noelle  
Mike Schrunk  
Lillian Shirley  
Cecilia Johnson

FROM: ISD Senior Management

DATE: February 2001

SUBJECT: IBM Mainframe Transition

The purpose of this analysis is to determine the potential cost savings of moving County business applications off the IBM mainframe and onto less expensive "platforms" (UNIX and NT).

### **Summary of Analysis**

Eliminating the IBM mainframe saves \$1.5 million per year in personnel, hardware and software costs. The annual hardware and software costs for replacement servers (UNIX and NT) for SWIS, DACTS, and DSS-Justice will total less than \$100,000 per year, resulting in a net gain of \$1.4 million per year.

One-time-only conversion costs of \$3.6 million must be expended during the first two years. The "break even" point (where the OTO costs are recovered from resultant savings) occurs between the 4<sup>th</sup> and 5<sup>th</sup> year. During the first five years, the net savings is \$1.5 million. During the following 5 years, nearly \$11 million in savings would be realized.

It is assumed that the Health Department will migrate the Health Information System (HIS) off the County's IBM mainframe within the first two years, either by replacing it with new software (assuming funding is available) or by contracting with another organization such as OHSU to run the current software (at a cost comparable to current ISD service reimbursement).

### Explanation of Attached Spreadsheets

The portion of the ISD budget that supports all central County systems (i.e. the hardware, the operating system software, and the operations staff) is \$4.5 million. This does not include applications programming staff.

Over the next five years, the County can expect significant annual inflationary increases in the IT budget. We have estimated inflation at 8% (personnel), 5% (hardware maintenance), and 15% (software maintenance). These increases for hardware and software are typical for the industry, but are probably understated given that our contract on the IBM mainframe expires in 2002 and will have to be renegotiated. The increases for personnel are probably also understated since IT salaries have been increasing by 11% to 17% per year due to supply and demand conditions in the IT market, and the cost of medical benefits continues to skyrocket.

If the County is going to lower the cost of IT services by taking advantage of the technological changes that are driving the computer industry, we (Multnomah County) need to consider migrating the business applications that run on the IBM mainframe to a less expensive platform (UNIX and NT). This migration will require "one time only" conversion costs estimated at \$3.6 million plus ongoing annual maintenance of \$60,000 (subject to inflation). That investment will result in a lower annual expense of \$1.4 million, resulting in reduced cost allocations (service reimbursements) to the County departments for ISD "basic services."

#### Spreadsheet #1

- The first section, labeled "Current Tech-Support Budget (with IBM)", is the actual budget for next year projected out for the next five years. There is no growth, other than inflation, and no major reductions planned.
- The second section, labeled "Migration Costs/Savings", reflects the OTO costs and the subsequent savings of making those investments. These costs are detailed in Spreadsheet #2. The savings are in hardware maintenance, software maintenance, and personnel. Staff supporting the data center will be reduced from 18 to 14 FTE.
- The third section, labeled "Tech-Support Budget (without IBM)", is a summation of the first two sections, or a five-year projection of the savings based on the OTO expenses.

#### **Spreadsheet #2**

- This is a detailed breakdown of the estimated costs for programming, new hardware, and software (database) by application. This accounts for the \$3.6 million dollar OTO investment.

#### Other Assumptions:

- The DA will migrate the current DACTS system instead of buying a shrink-wrapped application package or migrating to its recently purchased CRIMES system.
- The Sheriff and DA will minimize maintenance and further enhancement of the current SWIS and DACTS systems during the first two years to enable some of the existing programmers to be redeployed to the conversion project.

# IBM Mainframe Transition

## Cost Analysis

Current Tech-Support Budget (with IBM mainframe)							
		FY01-02	FY02-03	FY03-04	FY04-05	FY05-06	Total
1	Personnel	1,438,797	1,553,901	1,678,213	1,812,470	1,957,467	8,440,848
2	H/W	1,209,253	1,269,716	1,333,201	1,399,862	1,469,855	6,681,886
3	S/W	1,736,142	1,996,563	2,296,048	2,640,455	3,036,523	11,705,731
4	Capital	181,000	190,050	199,553	209,530	220,007	1,000,139
5	Conversion	0	0	0	0	0	0
6	New H/W&S/W	0	0	0	0	0	0
	Total	4,565,192	5,010,230	5,507,015	6,062,316	6,683,852	27,828,605
Migration Costs/Savings							
		FY01-02	FY02-03	FY03-04	FY04-05	FY05-06	Total
1	Personnel	0	0	-380,000	-410,400	-443,232	-1,233,632
2	H/W	0	0	-98,511	-103,437	-108,608	-310,556
3	S/W	0	0	-1,030,089	-1,184,602	-1,362,293	-3,576,984
4	Capital	0	0	0	0	0	0
5	Conversion	2,769,000	1,654,000	0	0	0	4,423,000
6	New H/W&S/W	0	124,000	142,600	163,990	188,589	619,179
	Total	2,769,000	1,778,000	-1,366,000	-1,534,449	-1,725,545	-78,993
Tech-Support Budget (without IBM mainframe)							
		FY01-02	FY02-03	FY03-04	FY04-05	FY05-06	Total
1	Personnel	1,438,797	1,553,901	1,298,213	1,402,070	1,514,235	7,207,216
2	H/W	1,209,253	1,269,716	1,234,690	1,296,425	1,361,246	6,371,330
3	S/W	1,736,142	1,996,563	1,265,959	1,455,853	1,674,231	8,128,747
4	Capital	181,000	190,050	199,553	209,530	220,007	1,000,139
5	Conversion	2,769,000	1,654,000	0	0	0	4,423,000
6	New H/W&S/W	0	124,000	142,600	163,990	188,589	
	Total	7,334,192	6,664,230	3,998,415	4,363,878	4,769,719	27,130,433
Inflation rates:							
	Salary Inflation	0.08					
	H/W Inflation	0.05					
	S/W Inflation	0.15					

# IBM Mainframe Transition

## Cost Analysis

Application Conversion Costs				First year	Second year	Total
<b>SWIS</b>						
1	5.5 FTE - current application staff					
2	1 FTE - remain on maintenance					
3	4.5 FTE move to conversion staff					
4	14,976 hrs - add contractors to conversion			1,123,200	1,123,200	2,246,400
<b>DACTS</b>						
5	1.5 FTE - current application staff					
6	.5 FTE - remain on maintenance					
7	1 FTE move to conversion					
8	3,744 hrs - add contractors to conversion			280,800	280,800	
8a	Crimes Software licenses (275 seats)			330,000		
8b	Business analysts (4 FTE)			250,000	250,000	1,391,000
<b>DSSJ</b>						
9	4,000 hrs - contractor staff			300,000	0	300,000
<b>HIS Replacement</b>						
10	Existing staff			0	0	0
11	Contractors			0	0	0
<b>Application sub-total</b>				2,284,000	1,654,000	3,937,400
12	ISD rate	50				
13	Contractor rate	75				
<b>New Hardware/Data Base Costs</b>				<b>Hardware</b>	<b>Software<sup>1</sup></b>	
				<b>*****First Year Costs*****</b>		
<b>SWIS</b>						
1	2 application servers (1 prod, 1 test - NT - 4 cpu's)			50,000	60,000	
2	1 DB server - UNIX 4500 - 4 cpu's			150,000	70,000	
3	1 DB test server - UNIX 220 - 1 cpu			17,000	18,000	
<b>DACTS</b>						
4	1 application server			0	0	
<b>DSS-J</b>						
5	1 Staging server -UNIX 450 - 4 cpu's			50,000	70,000	
<b>HIS</b>						
6	2 application servers	<i>estimated cost</i>	50,000	0	0	
7	1 DB server		150,000	0	0	
8	1 DB test server		50,000	0	0	
<b>Hardware &amp; DBMS sub-total</b>				267,000	218,000	485,000
<b>Conversion total</b>				2,769,000	1,654,000	4,423,000
<sup>1</sup> Software includes database licenses (DB2) and Web software (Websphere)						



# Capital Improvement Program

## Other FY2002 CIP Projects – Listed by County Funds

Note: Information on the Public Safety Bond and Building Project Fund Projects (Certificates of Participation) are in materials provided today by Dave Boyer.

### Deferred Maintenance Fund – Facility Capital Improvement Projects – FY 2002

Accounts for expenditures for building deferred maintenance projects. Resources are derived from certificates of participation or other financing proceeds.

County Service Area	Facility Project	Total Project Cost Budgeted
General Government	HVAC/Electric Engineering /CM	\$584,204
General Government	Multnomah Building Green Roof Design	\$49,686
General Government	Yeon Roof Refurbishment	\$450,000
Public Safety & Justice	MCRC Roof/Parapet/Coping	\$420,000
Health & Human Services	McCoy South Wall Asbestos	\$279,853
Public Safety & Justice	Courthouse 6th Floor Structural	\$39,242
General Government	ISD HVAC Unit	\$203,292
Public Safety & Justice	Courthouse HVAC/Electrical	\$1,514,149
All Services	Building construction during close of FY2001 not shown above	\$2,263,574
Total All Projects		\$5,800,000

### Library Bond Fund – Facility Capital Improvement Projects – FY 2002

This fund accounts for the renovation of branch libraries, and upgrades to Library computer systems and linkages. Proceeds are derived from the sale of General Obligation Bonds approved by the voters May 21, 1996 and interest earned on these proceeds.

County Service Area	Facility Project	Total Project Cost Budgeted
Libraries	Hillsdale branch	\$4,177,634
Libraries	Hollywood branch	\$4,846,610
Libraries	Sellwood branch	\$284,110
Libraries	Fairview branch	\$241,049
Libraries	Northwest branch	\$242,788
Libraries	Building construction during close of FY2001 not shown above	\$2,175,651
Total All Projects		\$11,967,842

# Capital Improvement Program

## Capital Improvement Fund – Facility Projects – FY 2002

Accounts for the proceeds derived from the sale of unrestricted property, interest income, and any service reimbursement or operating revenue from leased facilities. Expenditures are made for capital acquisitions or for the retirement of lease/purchases. Authorized by Resolution 99-144.

County Service Area	Facility Project	Total Project Cost Budgeted
	<i>Cash Transfer to Asset Preservation Fund</i>	\$4,092,990
General Government	Building Moves Projects- Commonwealth, Mead, Justice Center, Portland Bldg	\$559,089
General Government	Multnomah Bldg Project/Moves	\$1,228,406
General Government	Multnomah Building Green Roof Construction	\$282,000
General Government	Multnomah Building Cafeteria	\$100,000
Public Safety & Justice	Justice Center TAB/Cx project	\$326,348
Public Safety & Justice	River Patrol Planning Support	\$14,560
Public Safety & Justice	Courthouse Jury Box improvements	\$32,779
Public Safety & Justice	Courtcare Facility	\$41,936
Public Safety & Justice	Courthouse 6th floor revision	\$86,281
General Government	Disposition/seismic plans	\$69,896
General Government	Energy projects - authorization	\$648,052
Libraries	Library Foundation projects	\$356,909
General Government	Architectural/Engineer Consulting	\$55,482
General Government	Americans with Disabilities Act Projects	\$328,191
General Government	Blanchard moves/improvements	\$393,500
General Government	Animal control wetlands/TRIU/barn	\$317,133
General Government	Statewide Elevator Upgrades	\$29,041
General Government	Edgefield Drainage project	\$32,890
Public Safety & Justice	Mead Bldg elevators	\$547,973
Public Safety & Justice	Multi-Disciplinary Task Force Moves	\$13,700
Public Safety & Justice	Yeon Complex Moves	\$75,000
Public Safety & Justice	Children's Receiving Center Service Center Renovation	\$642,696
All Services	Building construction during close of FY2001 not shown above	\$2,583,698
<b>Total All Projects</b>		<b>\$12,858,550</b>

# Capital Improvement Program

## Revenue Bond Fund – Facility Capital Improvement Projects – FY 2002

Accounts for the acquisition and construction of non-profit facilities that are being financed in partnership with the County. The proceeds are from issue of revenue bonds to be repaid from operational revenues of the facilities financed by revenue bonds and fund raising revenues.

County Service Area	Facility Project	Total Project Cost Budgeted
General Government	Oregon Food Bank Project	\$977,007
General Government	Port City Project	\$1,519,502
General Government	Building construction during close of FY2001 not shown above	\$50,000
Total All Projects		\$2,546,509

## Asset Preservation Fund – Facility Capital Improvement Projects – FY 2002

Resources for this fund are derived from an asset preservation fee that is part of facilities charges assessed to County building tenants. Accounts for expenditures for building system repairs, primarily before they have reached the end of their life cycle. Projects include scheduled maintenance projects such as boiler replacement, carpet replacement, roof replacement, etc.

County Service Area	Asset Preservation Facility Project	Total Project Cost Budgeted
Health & Human Services	SE Health Clinic – EIFS Wall Repairs	\$161,046
Health & Human Services	Mid County Health Center - EIFS Wall repairs	\$82,207
Public Safety & Justice	Courthouse Fire Alarms	\$77,068
Health & Human Services	McCoy Bldg Basement/sidewalk leaks	\$94,107
Health & Human Services	McCoy Bldg Exhaust Fans	\$11,182
Public Safety & Justice	Mead Bldg – (APP Agreement)	\$101,320
Public Safety & Justice	Mead Bldg – Electrical services	\$260,000
Health & Human Services	NE Health Center AC/Roof units	\$150,420
General Government	Yeon Shops Carpet/Flooring	\$79,300
Public Safety & Justice	Justice Center Sewer Pipe Replacement	\$229,966
Public Safety & Justice	Gresham Probation Water Chiller (HVAC)	\$38,795
Public Safety & Justice	MCCF Repair CMU Walls	\$32,500
Public Safety & Justice	Justice Center Intake Booking	\$95,000
General Government	County Master Planning Process	\$700,000
General Government	Yeon Shop/Annex AP Portion of Full Project Scope Yet Determined	\$2,000,000
Health & Human Services	McCoy Bldg Health Department Expansion	\$470,000

# Capital Improvement Program

County Service Area	Asset Preservation Facility Project	Total Project Cost Budgeted
Public Safety & Justice	JJC Construction (Coating walls, Roof, Windows)	\$60,000
General Government	County Building Audit	\$416,000
Health & Human Services	McCoy Bldg Fire Escapes	\$90,000
Public Safety & Justice	Hansen Building Sprinklers	\$100,000
Health & Human Services	MCCoy Bldg HVAC Electrical	\$585,000
Public Safety & Justice	Justice Center Terminal Units	\$243,100
Public Safety & Justice	Justice Center Fan Rebuilds (9th Floor)	\$62,400
Public Safety & Justice	SE Probation HVAC/Electrical	\$295,000
Public Safety & Justice	MCRC Emergency Generator	\$45,000
Public Safety & Justice	Justice Center Chiller Replacements	\$650,000
Health & Human Services	McCoy Bldg Water Meter Upgrade	\$50,000
Public Safety & Justice	Mead Bldg Water Meter	\$50,000
Public Safety & Justice	Courthouse Piping (Domestic Water Supply)	\$325,000
Public Safety & Justice	Courthouse Jail Elevator	\$245,000
Public Safety & Justice	MCRC Plumbing (Cold Water)	\$208,000
Public Safety & Justice	SE Probation Roof	\$70,000
Public Safety & Justice	Courthouse Pipe Replace (Fire System Drains)	\$37,000
Health & Human Services	Hooper HVAC Electrical (Re-commissioning)	\$60,000
Public Safety & Justice	MCRC Carpet	\$195,000
Health & Human Services	MCHC Carpet	\$32,500
Health & Human Services	SEHC Carpet	\$68,900
Health & Human Services	MCHC Interior Paint	\$41,600
All Services	One Percent for Art	\$62,949
All Services	Emergency Facility Repairs	\$100,000
AI Services	Building construction during close of FY2001 not shown above	\$232,845
All Services	Fund Contingency - Reserve for Future Asset Preservation Projects	\$772,066
<b>Total All Projects and Contingencies</b>		<b>\$9,680,271</b>

# Capital Improvement Program

## Road Fund - Transportation Capital Improvement Projects – FY 2002

Dedicated funds for construction, repair, maintenance and operations of County roads. Projects in this fund receive funding from State Motor Vehicle sources, County gasoline tax, permits, development charges and through intergovernmental agreement. Many projects listed here are built in partnership with other jurisdictions (Gresham).

Location / Project Description	Road Fund budgeted cost	Non-budget sources *	Total Project Cost
Division Street @ Burnside Construction (Gresham Traffic Impact Fee)	\$104,000		\$104,000
Stark Street MHCC Left Turn Lane Construction	\$60,000		\$60,000
207 <sup>th</sup> Avenue (I-84-Ankeny) Carryover Construction	\$303,000	\$1,345,000	\$1,648,000
Consulting Contract	\$10,000		\$10,000
223 <sup>rd</sup> Avenue (@ UPRR Railroad Crossing) Consultant	\$140,000	\$267,000	\$407,000
Stark Street Viaduct Consultant	\$12,000		\$12,000
257 <sup>th</sup> Avenue @ Orient Drive Construction	\$2,550,000		\$2,550,000
317 <sup>th</sup> Avenue (East of Division Drive) Construction	\$15,000		\$15,000
Butler Road (East of Corbett Hill Road) Construction	\$25,000		\$25,000
Reed Road (East of Corbett Hill Road) Construction	\$40,000		\$40,000
Sandy Blvd @ 223 <sup>rd</sup> Avenue Construction	\$175,000		\$175,000
Right of Way & land Acquisition	\$40,000		\$40,000
Consultant	\$10,000		\$10,000
Sandy Blvd @ 238 <sup>th</sup> Avenue Construction	\$60,000		\$60,000
Right of Way & land Acquisition	\$34,000		\$34,000
Consultant	\$10,000		\$10,000
Powell Valley @ Grade School Construction	\$50,000		\$50,000
County Asphaltic Concrete Overlay Construction County Owned Streets	\$150,000		\$150,000
Construction City of Troutdale	\$80,000		\$80,000
Construction City of Fairview	\$40,000		\$40,000
ADA – Sidewalk Infills Construction	\$25,000		\$25,000
Corbett Hill Shoulder Repair Construction	\$200,000		\$200,000
Various Streets/Culverts On-going Repairs as Required	\$50,000		\$50,000
Miscellaneous Small Improvements	\$50,000		\$50,000
COP debt Service (\$2.9 million FY00)	\$288,000		\$288,000
<b>Roadway Program Total</b>	<b>\$4,521,000</b>	<b>\$1,612,000</b>	<b>\$6,133,000</b>

# Capital Improvement Program

## Bicycle Path Construction Fund – Bicycle and Pedestrian Capital Improvement Projects – FY 2002

This fund receives its revenue from one percent of the County's share of motor vehicle fees or through dedicated project grants and intergovernmental agreements (Troutdale).

Location / Project Description	Bike Fund budgeted cost	Non-budget sources *	Total Project Cost
Troutdale Road (with City of Troutdale) Construction	164,800		164,800
Morrison Bridge Match Construction	\$20,000		\$20,000
SE Powell Valley Road @ Grade School Construction (const. reimbursement to roads)	\$75,500		\$75,500
<b>Bicycle and Pedestrian Program Total</b>	<b>\$260,300</b>		<b>\$260,300</b>

## Willamette River Bridge Fund – Willamette River Bridge Capital Improvement Projects – FY 2002

Direct funding largely from a share of the County's State Motor Vehicle fee and County gasoline tax, project revenues from dedicated Federal and State project revenues or grants. Projects in this fund are limited to the Hawthorne, Morrison, Burnside, Sellwood, Broadway and Sauvie Island bridges.

Location / Project Description	Bridge Fund budgeted cost	Non-budget sources *	Total Project Cost
Morrison Bridge Electrical Construction	\$73,100	\$638,000	\$711,000
Burnside Bridge Electrical Construction	\$50,000	\$437,000	\$487,000
Approach Ramp Construction	\$400,000	\$3,600,000	\$4,000,000
Broadway Bridge Phase 3 Construction	\$200,000	\$800,000	\$1,000,000
Misc. On-going repairs as required	\$50,000		\$50,000
Misc. small improvements	\$50,000		\$50,000
Funds Already Committed for Capital Projects	\$778,484	\$4,411,516	\$5,190,000
Carry forward for Broadway 4,5,6 match	\$1,521,730	\$9,479,000	\$11,029,000
<b>Willamette River Bridge Program Total</b>	<b>\$3,122,314</b>	<b>\$19,365,516</b>	<b>\$22,488,830</b>

PROJECT DESCRIPTION	COUNTY FUND	TOTAL MULTI-YEAR PROJECT BUDGET	PERCENT SPENT TO DATE	ON SCHEDULE ?	PROJECT ISSUES OR COMENTS
Hillsdale branch	Library Bond	\$4,278,221	2%	No	Design proceeding/LEEDs Silver achieved
Hollywood branch	Library Bond	\$5,366,072	10%	No	Proceeding (Library providing PM service)
Sellwood branch	Library Bond	\$323,590	12%	Yes	Leased library, Tenant Improvements (TI's) provided by leasor
Fairview branch	Library Bond	\$263,300	8%	Yes	Leased library, TI's provided by leasor
Northwest branch	Library Bond	\$324,378	25%	Yes	Leased library, TI's provided by leasor
<b>Library Project Fund Total</b>		<b>\$10,555,561</b>			
Wapato Jail	Justice Bond	\$ 42,898,670	0%		Sheriff's Office update to be provided
JC Detention Electronics	Justice Bond	\$4,102,702	27%	No	Notification letter sent to contractor
Inverness Jail Expansion	Justice Bond	\$11,620,242	99%	Yes	\$100K vent installation will close out project
JC Intake/Booking Remodel	Justice Bond	\$7,106,017	4%	Yes	Potential savings reprogrammed to Wapato
Drug Free Housing - DCJ	Justice Bond	\$1,975,075	23%	Yes	Couch St Housing/Beaver Hotel Initiative
Children's Receiving Center	Justice Bond	\$9,075,239	57%	Yes	City to provide Phase II funding for MDT
<b>Justice Bond Project Fund Total</b>		<b>\$76,777,945</b>			
Oregon Food Bank Project	Edgefield	\$5,000,000	80%	Yes	Project is not fully funded at this time
Port City Project	Edgefield	\$3,335,000	54%	No	Project delayed due to financing issues
<b>Revenue Project Fund Total</b>		<b>\$8,335,000</b>			
East County Justice	Building Project	\$800,000	7%	Yes	County/Gresham have postponed project
McCoy Retail Space	Building Project	\$1,400,000	12%	No	Pursuing tenant agreement with RACC
ACJ Peninsula Roof	Building Project	\$700,000	0%		Not started
Multnomah Bld 5th Floor Remodel	Building Project	\$492,000	3%	No	Over budget and behind schedule
Sheriff's Records Project	Building Project	\$1,255,124	47%	No	Property purchase/construction permit issued
Blanchard Building Project	Building Project	\$5,000,000	82%	Yes	Under budget and on schedule
North Portland Clinic	Building Project	\$6,054,384	53%	Yes	Project within budget
Library Renovation Project	Building Project	\$1,900,000	8%	Yes	Funds to offset mixed use costs at Hollywood
East County Health Clinic	Building Project	\$17,900,000	44%	Yes	On budget and schedule
<b>Building Project Fund Total</b>		<b>\$35,501,508</b>			
HVAC/Electric Engineering /CM	Deferred Maintenance	\$600,000	3%	Yes	Pre-Design funding
Multnomah Building Green Roof Design	Deferred Maintenance	\$50,000	1%	Yes	Design nearly complete/compliment art proj
Yeon Roof Refurbish	Deferred Maintenance	\$450,000	0%		Project Charter being prepared
MCRC Roof/Parapet/Coping	Deferred Maintenance	\$420,000	0%		Project Charter being prepared
McCoy South Wall Asbestos	Deferred Maintenance	\$280,000	0%		Awaiting funds authorization
Courthouse 6th floor structural	Deferred Maintenance	\$153,000	14%	Yes	50% design complete
Courthouse HVAC/Electrical	Deferred Maintenance	\$1,600,000	5%	No	Project on hold pending renovation study
<b>Deferred Maintenance Fund Total</b>		<b>\$3,553,000</b>			
Building Moves Projects- Commonwealth, Mead, JC, Portland Bld	Capital Improvement	\$942,000	41%		
Multnomah Bldg Project/Moves	Capital Improvement	\$1,970,000	95%	No	Land Use Planning move to 5th floor pending
Multnomah Building Green Roof Construction	Capital Improvement	\$282,000	0%		New Project
Multnomah Building Cafeteria	Capital Improvement	\$100,000	0%		New Project
JC TAB/Cx project	Capital Improvement	\$415,000	21%	Yes	Design Phase

PROJECT DESCRIPTION	COUNTY FUND	TOTAL MULTI-YEAR PROJECT BUDGET	PERCENT SPENT TO DATE	ON SCHEDULE ?	PROJECT ISSUES OR COMENTS
River Patrol Planning Support	Capital Improvement	\$25,000	95%	No	Project on hold awaiting funding
Courthouse Jury Box improvements	Capital Improvement	\$87,000	98%	Yes	Awaiting jury chairs
Courtcare Facility	Capital Improvement	\$85,000	98%	Yes	Completing punch list
Courthouse 6th floor revision	Capital Improvement	\$93,000	7%	Yes	Design Phase
Disposition/seismic plans	Capital Improvement	\$90,000	22%	Yes	Work in progress
Energy projects - authorization	Capital Improvement	\$650,000	0%	No	On-hold due to position vacancy
Library Foundation projects	Capital Improvement	\$357,000	0%		No projects identified
Architectural/Engineer Consult	Capital Improvement	\$91,215	39%	Yes	Work in progress
Americans with Disabilities Act Projects	Capital Improvement	\$454,000	28%	No	Assessment update spring of 2001
Blanchard moves/improvements	Capital Improvement	\$393,500	50%	Yes	Trades staff to move on 13 JUN 01
Animal control wetlands/TRIU/bar	Capital Improvement	\$331,000	4%	No	Remediation scope of work being finalized
Statewide Elevator Upgrades	Capital Improvement	\$270,000	89%	No	One elevator remaining, awaiting parts
Edgefield Drainage project	Capital Improvement	\$70,000	53%	Yes	Work in progress
Mead elevators	Capital Improvement	\$822,926	85%	No	Contract Extended
MDT Moves From Morrison to CRC	Capital Improvement	\$13,700	0%		New Project
SO Moves From Hansen to Yeon	Capital Improvement	\$75,000	0%		New Project
Children's Receiving Center Service Center Renovation	Capital Improvement	\$642,696	0%		Project Charter has been approved for Phase 1
<b>Capital Improvement Fund Total</b>		<b>\$8,260,037</b>			

South East Health Clinic - EIFS Wall Repairs	Asset Preservation	\$162,500	1%	Yes	Design Phase
Courthouse Fire Alarms	Asset Preservation	\$78,000	1%	No	Delayed due to Courthouse renovation study
McCoy Exhaust Fans	Asset Preservation	\$11,700	4%	Yes	Work in progress
Mead Exterior - (APP Agreement)	Asset Preservation	\$110,000	90%	Yes	To be completed mid-June 01
NE Health Center AC/Roof units	Asset Preservation	\$150,800	0%	No	Delayed
Yeon Shops Carpet/Flooring	Asset Preservation	\$79,300	0%	No	Delayed-awaiting space utilization direction
JC Sewer Pipe Replacement	Asset Preservation	\$230,000	0%	Yes	Project Charter completed 16 APR 01
Gresham Probation Water chiller (HVAC)	Asset Preservation	\$100,000	4%	No	Design Phase - Scope/Budget increased
MCCF Repair CMU Walls	Asset Preservation	\$32,500	0%	No	Planning Phase
JC Intake Booking	Asset Preservation	\$95,000	0%	No	Design Phase
Master Plan	Asset Preservation	\$700,000	0%		New Project
Yeon Shop/Annex (AP Scope Yet to be Determined)	Asset Preservation	\$2,000,000	0%		Delayed - awaiting space utilization study
McCoy Health Department Expansion	Asset Preservation	\$470,000	0%		New Project
JJC Construction (Coating walls, Roof, Windows)	Asset Preservation	\$60,000	0%		New Project
Facilities Audit	Asset Preservation	\$416,000	0%		New Project
McCoy Fire Escapes	Asset Preservation	\$90,000	0%		New Project
Hansen Building Sprinklers	Asset Preservation	\$100,000	0%		New Project
MCCoy HVAC Electrical	Asset Preservation	\$585,000	0%		New Project
JC Terminal Units	Asset Preservation	\$243,100	0%		New Project
JC Fan Rebuilds (9th Floor)	Asset Preservation	\$62,400	0%		New Project
SE Probation HVAC/Electrical	Asset Preservation	\$295,000	0%		New Project
MCRC Emergency Generator	Asset Preservation	\$45,000	0%		New Project
Justice Center Chiller Replacements	Asset Preservation	\$650,000	0%		New Project
McCoy Water Meter Upgrade	Asset Preservation	\$50,000	0%		New Project
Mead Water Meter	Asset Preservation	\$50,000	0%		New Project
CH Piping (Domestic Water Supply)	Asset Preservation	\$325,000	0%		New Project
CH Jail Elevator	Asset Preservation	\$245,000	0%		New Project



PROJECT DESCRIPTION	COUNTY FUND	TOTAL MULTI-YEAR PROJECT BUDGET	PERCENT SPENT TO DATE	ON SCHEDULE ?	PROJECT ISSUES OR COMENTS
MCRC Plumbing (Cold Water)	Asset Preservation	\$208,000	0%		New Project
SE Probation Roof	Asset Preservation	\$70,000	0%		New Project
CH Pipe Replace (Fire System Drains)	Asset Preservation	\$37,000	0%		New Project
Hooper HVAC Electrical (Re-commissioning)	Asset Preservation	\$60,000	0%		New Project
MCRC Carpet	Asset Preservation	\$195,000	0%		New Project
MCHC Carpet	Asset Preservation	\$32,500	0%		New Project
SEHC Carpet	Asset Preservation	\$68,900	0%		New Project
MCHC Interior Paint	Asset Preservation	\$41,600	0%		New Project
Percent For Art	Asset Preservation	\$62,949	0%		
Emergency Facilities Repairs	Asset Preservation	\$100,000	0%		
<b>Asset Preservation Fund Total</b>		<b>\$8,312,249</b>			
<b>Grand Total</b>		<b>\$151,295,300</b>			

**Willamette River Bridges  
Capital Projects Status**

PROJECT DESCRIPTION	BID DATE - FISCAL YEAR	FUNDING		TOTAL MULTI- YEAR PROJECT BUDGET	PERCENT SPENT TO DATE	ON SCHEDULE ?	ISSUES OR COMMENTS
		Federal Share	Local Share				
<b>Broadway Bridge</b> - Illumination & Ramp Sidewalks	2001	\$960,000	\$240,000	\$1,200,000	99%	Yes	Construction completed
<b>Morrison Bridge</b> - East Ramp Decks Rehabilitation	2001	\$3,600,000	\$400,000	\$4,000,000	33%	Yes	33% Construction completed
<b>Broadway Bridge</b> - Anchor & Operating Struts	2001	\$1,440,000	\$360,000	\$1,800,000	14%	Yes	Design completed. Construction award in June 2001
<b>Broadway Bridge</b> - East Side Machinery	2002	\$1,027,200	\$256,800	\$1,284,000	17%	No	Delayed - Revised construction method to contain cost 80% Design completed. Construction award in January 2002.
<b>Burnside Bridge</b> - Ramps Deck Rehab & Phase I Seismic	2002	\$4,500,000	\$500,000	\$5,000,000	5%	Yes	60% Design completed. Construction award in October 2001
<b>Morrison Bridge</b> - Bike / Pedestrian Improvement PE only	2002	\$100,000	\$75,000	\$250,000	0%	No	Delayed - awaiting executed IGA and NTP from ODOT Portland providing additional \$75K for match.
<b>Morrison / Burnside Bridges</b> - Electrical Rehabilitation	2002	\$1,291,680	\$148,320	\$1,440,000	4%	Yes	50% Design completed. Construction award in January 2002
<b>Broadway Bridge</b> - Replace Decks and Paint (below deck)	2003	\$17,397,000	\$2,723,000	\$20,120,000	1%	Yes	2% Design Completed. Construction award in <b>November 2002</b> <b>\$1,700,000 match shortfall for construction in FY 2003</b>
<b>Broadway Bridge</b> - Painting (above deck) Partial Federal Funding now available \$17.4 M for total bridge painting project	2004	\$3,208,479	\$1,754,831	\$4,963,310	0%	Yes	25% Construction award <b>October 2003</b> <b>\$1,200,000 match shortfall for construction in FY 2004</b>
<b>Burnside Bridge</b> - Main Span Deck, Mechanical & Seismic	2005	\$5,300,000	\$1,325,000	\$6,625,000	0%	Yes	Construction award in <b>March 2005</b> <b>\$800,000 match shortfall for construction in FY 2005</b>
<b>Willamette River Bridge Total</b>		<b>\$38,824,359</b>	<b>\$7,782,951</b>	<b>\$46,682,310</b>			
		<b>Federal Share</b>	<b>Local Share</b>	<b>All Funds</b>			

These are the current  
projected funding shortfalls  
and the dates funds are due  
for each specific project

STATUS OF 2001-2002 CIP PROGRAM PROJECTS							
GOVERNMENT TAKEHOLDER	PROJECT LOCATION	PROJECT DESCRIPTION	TOTAL PROJECT COST	COUNTY FUNDING	NON COUNTY FUNDING	BID DATE (QUARTER)	CURRENT STATUS
RESHAM	DIVISION ST AT BURNSIDE	ADD RIGHT TURN LANE	\$104,000.00		\$104,000.00	FIRST	DESIGN AT 75%
	STARK ST. AT CORBETH/MHCC DWY.	ADD LEFT TURN LANES	\$60,000.00		\$60,000.00	FIRST	DESIGN AT 60%
TROUTDALE	207TH AVE I84-ANKENY	CARRYOVER CONSTRUCTION	\$1,648,000.00	\$303,000.00	\$1,345,000.00		CLAIM PROCEEDING TO LITIGATION
FIRVIEW	Consulting Contract	WETLAND MONITORING	\$10,000.00	\$10,000.00			
	223RD AVE UPRR OVERCROSSING AT I84	PRELIMINARY ENGINEERING FOR REPLACEMENT OF OVERCROSSING	\$417,000.00	\$140,000.00	\$267,000.00		WORKING ON IGA WITH ODOT
FIRVIEW	STARK ST VIADUCT EAST OF EVANS	PRELIMINARY ENGINEERING FOR REPLACEMENT OF STRUCTURE	\$12,000.00	\$12,000.00			WORKING ON IGA WITH ODOT
	257TH DR AT ORIENT	RECONSTRUCTION OF INTERSECTION - REALING PALMQUIST RD- ADD NEW 11TH ST	\$2,550,000.00	\$1,750,000.00	\$800,000.00	SECOND	DESIGN AT 95% RIGHT OF WAY 20%
RESHAM	317TH EAST OF DIVISION DR	REPLACE CULVERT	\$15,000.00	\$15,000.00		SECOND	DESIGN AT 60%
	BUTLER RD EAST OF 209TH	REPLACE CULVERT	\$25,000.00	\$25,000.00		SECOND	DESIGN AT 60%
	REED RD EAST OF CORBETT HILL	REPLACE CULVERT	\$40,000.00	\$40,000.00		SECOND	DESIGN AT 60%
	SANDY BLVD AT 223RD	INSTALL SIGNAL CONSTRUCT LEFT TURN LANES	\$225,000.00	\$119,000.00	\$106,000.00	FIRST	DESIGN AT 30%
FIRVIEW	SANDY BLVD AT 238TH	INSTALL SIGNAL	\$104,000.00	\$104,000.00		SECOND	DESIGN AT 95%
WOOD VILLAGE	ASPHALTIC OVERLAYS						
	Construction County Owned Streets		\$150,000.00	\$150,000.00		FIRST	
TROUTDALE	Construction City of Troutdale		\$80,000.00		\$80,000.00	FIRST	
FIRVIEW	Construction City of Fairview		\$40,000.00		\$40,000.00	FIRST	
	ADA - VARIOUS LOCATIONS	SIDEWALK INFILL ADA IMPROVEMENTS	\$25,000.00	\$25,000.00			
	CORBETT HILL RD SOUTH OF I84	REPAIR SHOULDER	\$200,000.00	\$200,000.00		THIRD	DESIGN AT 10%
	REPAIRS VARIOUS STREETS	REPAIR CULVERTS - OTHER	\$50,000.00	\$50,000.00			
	IMPROVEMENTS VARIOUS LOCATIONS	SAFTEY IMPROVEMENTS AT INTERSECTIONS	\$50,000.00	\$50,000.00			
	COP debt Service (2.9 million FY00)		\$288,000.00	\$288,000.00			
		<b>TOTALS</b>	<b>\$6,093,000.00</b>	<b>\$3,281,000.00</b>	<b>\$2,802,000.00</b>		
	<b>BICYCLE AND PEDESTRIAN PROGRAM</b>						
TROUTDALE	TROUTDALE RD CHAPLAN TO CHERRY PARK	CONSTRUCT SIDEWALKS AND BIKE LANES	\$164,800.00	\$82,400.00	\$82,400.00	SECOND	DESIGN AT 85%
	POWELL VALLEY AT GRADE SCHOOL	ADD SIDEWALK AND PED MEDIAN	\$50,000.00	\$50,000.00	\$30,200.00		AWARDED
		<b>TOTALS</b>	<b>\$214,800.00</b>	<b>\$132,400.00</b>	<b>\$112,600.00</b>		

				FY2003			FY2004			FY 2005				
	Government Stakeholder	Project Location	Project Description	Total Project Cost	County Funds	Non County Funds	Total Project Cost	County Funds	Non County Funds	Total Project Cost	County Funds	Non County Funds		
1	Troutdale	Various Streets	Asphaltic Overlays	\$80,000		\$80,000	\$80,000		\$80,000	\$80,000		\$80,000		
1	Fairview	Various Streets	Asphaltic Overlays	\$40,000		\$40,000	\$40,000		\$40,000	\$40,000		\$40,000		
1	Gresham	182nd at Division *	Add Turn Lanes	\$327,022		\$327,022								
1	Gresham	181st at Burnside *	Add Turn Lanes	\$280,622		\$280,622								
1	Gresham	257th at Stark *	Add Turn Lanes	\$625,000		\$625,000								
1	Gresham	181st at Glisan	Add Turn Lanes				\$571,165		\$571,165					
1	Gresham	162nd at Stark	Upgrade Signal				\$323,301		\$323,301					
2		Stark Street Viaduct East of Evans Rd	Replacement of Structure	\$640,000	\$128,000	\$512,000								
2	Fairview	NE Glisan St (202nd Ave to 207th Ave)	Widen to County Standard add Bike lanes and Sidewalks	\$1,200,000	\$1,200,000	\$226,600								
2		Corbett Hill Rd Viaduct	Replace Structure				\$740,000	\$148,000	\$592,000					
3		Various Streets	Asphaltic Overlays	\$500,000	\$500,000		\$500,000	\$500,000		\$500,000	\$500,000			
3		ADA - Various Locations	Sidewalk Infill- ADA Improvements	\$25,000	\$25,000		\$25,000	\$25,000		\$25,000	\$25,000			
3		Repairs Various Streets	Repair Culvert - Other Repairs	\$50,000	\$50,000		\$50,000	\$50,000		\$50,000	\$50,000			
3		Improvement Various Locations	Safety Improvements at Intersections	\$50,000	\$50,000		\$50,000	\$50,000		\$50,000	\$50,000			
3		COP debt Service (2.9 million FY00)		\$288,000	\$288,000		\$288,000	\$288,000		\$288,000	\$288,000			
3	Gresham	Burnside Rd (Hogan Rd to Powell Blvd)	Reconstruct Roadbed				\$750,000	\$750,000						
3	Gresham	NE 172nd Ave at Glisan	Install New Signal				\$180,000	\$180,000						
3		NW Cornelius Pass Rd at US 30	Reconstruct Signal- Add Turn Lanes	\$600,000	\$600,000									
3	Gresham	NE 257th Ave (Division Dr to Bull Run Rd)	Widen add Bike/Ped Path	\$500,000	\$500,000									
3	Troutdale	SE Stark St (257th Ave to Troutdale Rd)	Widen to County Standard add Bike lanes and Sidewalks				\$1,400,000	\$1,400,000		\$1,400,000	\$1,400,000			
3		Upgrade Signal heads	Upgrade Signal heads	\$10,800	\$10,800		\$10,800	\$10,800		\$10,800	\$10,800			
3	Gresham	223rd (Stark St. to 23rd)	Reconstruct Roadbed							\$750,000	\$750,000			
3	Fairview	223rd Avenue (@ UPRR Railroad Crossing)	Purchase Right-of-Way	\$150,000	\$150,000									
3	Wood Village	238th (Glisan to Araba)	Safety Improvement							\$800,000	\$800,000			
				\$5,366,444	\$3,501,800	\$2,091,244	\$5,008,266	\$3,401,800	\$1,606,466	\$3,993,800	\$3,873,800	\$120,000		
		Available Funds		\$3,200,000			\$1,800,000			\$1,200,000				
		Shortfall		\$2,166,444			\$3,208,266			\$2,793,800				
						\$5,593,044			\$5,008,266					

## Multnomah County Unfunded Future Facility Capital Projects

STAKEHOLDER	PROJECT DESCRIPTION	TOTAL PROJECT BUDGET (Includes entire project costs, which can span multiple fiscal years.)
Public Safety & Justice	CRC - MDT Building Remodel	\$2,200,000.0
General Government	Multnomah Building Wellness Center Project	\$200,000.0
General Government	Renovate old Courthouse	\$178,740,000
Public Safety & Justice	Justice Center seismic reinforcement, County share (53% of \$15 M)	\$8,000,000
Public Safety & Justice	East County Justice (Courts, DA, DCJ, not MCSO)	\$50,000,000
Public Safety & Justice	MCSO Patrol/Training (if not otherwise funded and accomplished by then)	\$8,000,000
Public Safety & Justice	River Patrol incl. County share of waterside/boathouse work	Unknown
Public Safety & Justice	Wapato Jail Phase II, 200 beds (replace MCCF for operational savings and land sale)	Unknown
Health & Human Services	New ADSD Mid-C Branch/Senior Center (on part of Hansen site?)	\$12,000,000
Health & Human Services	Purchase ADSD SE Center (Tabor Square) incl. a seismic upgrade	\$5,000,000
Health & Human Services	New Dept. of Health HQ, Westside Primary, and Specialty Clinics (replace McCoy)	\$35,000,000
Public Safety & Justice	MCRC seismic and systems major upgrade	\$6,000,000

\$305,140,000

This estimate does not include unknown costs for River Patrol and Wapato 2

# **LIBRARY CONSTRUCTION UPDATE**

May 7, 2001

## **BRANCHES:**

### **Hillsdale:**

Work on the design development documents for the Hillsdale Library continues. We expect to complete these documents by the end of this month, and have scheduled the next community meeting for public review of the plans for 7 p.m. on Monday, June 11, at the Hillsdale Library.

We are incorporating a number of environmental design elements in the building to make it more energy-efficient and sustainable, significantly reducing or eliminating the building's negative impact on the environment. Our goal is to achieve Leadership in Energy and Environmental Design (LEED) silver certification. The City of Portland has adopted LEED, a rating system and accreditation tool to define "green building," as the basis of design for all of its new construction. The Hillsdale Library will be the first County facility to pursue LEED certification.

The estimated closure date of the current building is the end of 2001/early 2002. The construction period will be 12 to 15 months. During the closure, we expect to have a small temporary location in the former Earth Mercantile building for pick-up of reserved materials, some children's materials, and possibly some paperbacks. Children's programs will be scheduled in nearby locations.

### **Hollywood:**

Construction has begun on the new Hollywood Library and Bookmark Apartments. About 200 people attended the April 25 groundbreaking ceremony, and after the ceremony, many went back to the current Hollywood Library to see the plans for the new building and samples of the artwork.

The current Hollywood Branch Library will remain open during construction.

### **Sellwood Moreland:**

Work continues on this new mixed-use building. The new library will be located on the ground floor of the building, located at S.E. 13<sup>th</sup> and Bidwell, with market-rate condominiums on the floors above. The new library, at about 4,375 square feet, will be almost twice the size of the current building, and will include a meeting room for library programs and community events.

The current schedule for the Sellwood Lofts Development shows the new library opening in early winter 2002.

## **NEW BRANCH PROJECTS:**

### **Fairview Columbia:**

Construction of this new mixed-use project is well under way. The library will be on the ground floor of the building, with four apartments above. Plans call for a brick building with an arched entrance on Village Street, across the street from Market Square (a cluster of shops and cafes). This new library, the first new library branch service point to open since 1972, will open in late summer/early fall 2001.

### **North Interstate Corridor-area branch:**

We are continuing to work with Facilities & Property Management and members of the community to site a new branch library in this area. Facilities Management identified and researched nineteen sites, and has recommended two for further investigation. One additional potential site was identified by the Advocates for a Lombard Library at their May 6 meeting. We are looking for possibilities for leased space, as well as property to be purchased by the County.

We're continuing to follow two parallel paths in siting this library: looking for property in our previously determined boundaries mid-way between the St. Johns and North Portland branches (most of which fall on or near Lombard); as well as investigating the possibility of being part of the HOPE VI project (with a branch library in University Park serving as a bridge between the Arbor Lodge, Portsmouth, Kenton, and University Park neighborhoods and Columbia Villa). We will be including a letter of support for the HOPE VI grant application, indicating that we intend to site a new library somewhere in the North Interstate area that would serve residents of Columbia Villa and the neighborhood at large.

### **Northwest Portland:**

Renovation of the new library, housed in the former Harris Wine Cellar building on N.W. 23<sup>rd</sup> and Thurman, is well under way. The new library will be about 5,000 square feet, and will house about 25,000 books. The building will include a meeting room for library programs and community meetings. We hope to open this new branch library late this summer.

## **COMPLETED PROJECTS:**

Midland opened on September 16, 1996.

Central re-opened on April 8, 1997.

Gresham re-opened on December 7, 1998.

Capitol Hill re-opened on February 16, 1999.

Gregory Heights re-opened on March 2, 1999.

Albina re-opened on June 22, 1999.

Rockwood re-opened on September 14, 1999.

Woodstock opened on March 14, 2000.

North Portland re-opened on March 21, 2000.

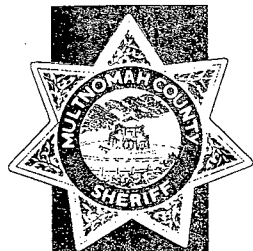
Belmont re-opened on July 18, 2000.

Library Administration Building's phase three work was completed August 29, 2000.

Holgate re-opened on October 17, 2000.

St. Johns re-opened on February 13, 2001.





Dan Noelle  
Sheriff

## MULTNOMAH COUNTY

# Sheriff's Office

501 SE Hawthorne Blvd., Suite 350

Portland, OR 97214

(503) 988-4300 phone

(503) 988-4500 TTY


(503) 988-4320 Fax

www.sheriff-mcso.org

## MEMORANDUM

**To:** Board of County Commissioners  
Interim Chair Farver

**Cc:** Chair- Elect Diane Linn  
Commissioner-Elect Rojo de Steffey  
John Rakowitz  
Mike Oswald  
Dan Brown

**From:** Dan Noelle   
SHERIFF

**Date:** May 25, 2001

**Subject:** East County Precinct

The Board of County Commissioners has instructed Facilities and Property Management to do an analysis of selling the Hansen Building. In order to sell the Hansen Building, a new location for our law enforcement function must be identified. F and PM is recommending that we relocate to the Annex at the Yeon Shops.

After reading the documentation upon which Facilities is basing its recommendation, it is clear that the feasibility study was based solely upon space availability without any consideration of operational needs. Operational impact is the very reason I do not support moving to the Yeon shop.

Several functions of the Sheriff's office are located at the Hansen Building. In addition to law enforcement, Concealed Handguns and Civil Process are also housed there. These two functions are public intensive yet public transportation to the Yeon complex is virtually non-existent. We can't provide a public service in an isolated location.

The Yeon site is located in Rockwood.. My office has no responsibility for providing law enforcement in that area because it is within the Gresham city limits. Yet, placing a police precinct in that area sends a message to those citizens that we are there to help them. Unfortunately, current staffing levels simply does not make that possible. When citizens from the Rockwood area come to us for help because we appear to be the neighborhood police station, we would be forced to refer them to Gresham for assistance. Rather than providing good customer

Exemplary service for a safe, livable community.

service, we would end up sounding bureaucratic as we explained that despite our location, we could not help them.

No matter where we are located, a new precinct must be an "essential building". That means it must meet the most stringent earthquake standards. At this point, F and PM has has not done a cost comparison of building a stand-alone precinct in our service area with the cost of upgrading the Annex to essential standards. After looking at the new precinct that the Clackamas Sheriff's Office built a few years ago and exploring land costs in other areas of east county, I believe that we can build a brand new facility for the same if not less than it would cost to upgrade the Annex..



# ***Multnomah County Sheriff's Office***

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

**DAN NOELLE**  
SHERIFF

(503) 255-3600  
TTY (503) 251-2484

## **MULTNOMAH COUNTY SHERIFF'S OFFICE BOOKING REMODEL AND TEMPORARY BOOKING FACILITY**

### **Project Description**

The Booking Center at the Justice Center needs to be remodeled and facilities upgraded. A Temporary Booking Facility (TBF) needs to be constructed for operations during the remodel.

### **What has been done**

- Public Input on location was coordinated through the Public Affairs Office
- Lease agreement has been signed with the Port of Portland for the site
- A Special Ordinance was passed by the Portland City Council to allow for the Temporary Booking Facility to be located at Terminal One
- Permits have been issued for the TBF
- Informational briefings have been done with the Portland Police Bureau and other Law Enforcement agencies within Multnomah County
- Construction of the Temporary site has started

### **What's next**

- Completion of the TBF and shift operations from MCDC
- Salvage of reusable items from MCDC Booking
- Demolition of MCDC Booking
- Remodeling of the MCDC area to Open Booking
- Shift operations from TBF to MCDC Open Booking
- Dismantle the TBF, sell or recycle the materials

### **Points of Interest**

- Partnerships have been formed with other Public Safety agencies in the area of training for TBF and the new "Open Booking Center".
- PPB is forming a committee to aid in access to MCDC LL1 and LL2 during remodeling.
- The Stakeholders have designed their work areas at TBF to be safe, operational, and yet fiscally inexpensive. Reuse of current surplus materials.

# DRAFT

5-28 pm.

May 29, 2001

To: Board of County Commissioners  
Chair Elect Diane Linn  
Commissioner Elect Maria Rojo  
Elected Officials and Department Managers

From: Bill Farver

Re: Budget Framework

I appreciate the thoughtful process the Board has followed in attempting to address the County's revenue shortfall for next year. It has felt like a partnership throughout, which was very, very important to me this year.

The following is my attempt to capture the framework for budget decisions that has emerged from our budget discussions and public hearings. While there is broad agreement on the general direction, the Budget Office and I have not had the opportunity to develop the details. Some areas will require more Board deliberations, either this week and/or in June after the new Chair and new District 1 Commissioner have been sworn in.

Several of the suggested budget actions may be significantly impacted by decisions of the State Legislature, which should be

taking some actions in the next few weeks. These actions could provide additional, crucial information for the new Board.

Also, the preparations of technical, program, and revenue amendments over the next two weeks may alter the final balance. Finally, all of the actions are based on a revenue and spending framework that will require careful monitoring and possible adjustment during next fiscal year. That process and other budget issues are covered in the attached budget notes.

### **EARLY CHILDHOOD – suggested add backs**

The following programs enjoy broad support or need further research for potential restorations. They total approximately \$700,000.

1. PEIP – Early Intervention and Screening program \$147,000.  
In my budget, I had earmarked new state funding to continue this important early intervention and screening service. It now appears we will need to use general fund.
2. SKIP - early childhood screening program \$35,000
3. Connections. Health continues to fund the bulk of this program. The community contracts portion of the Connections program was inadvertently omitted from the budget. \$106,000.
4. Olds Program in North Portland. This would provide ongoing funding to the second Olds team that started this spring with state juvenile prevention funds. \$250,000
5. NARA Child Care - \$34,000
6. CARES - \$50,000 new money state match (I have included this as a potential contingency draw, because state legislation has not been approved)

### **OTHER YOUTH PROGRAMS**

7. . NAYA alternative school program \$32,000

8. GIFT – North Portland contract \$64,000 (two other contracts make the GIFT total of \$164)
9. Latino Retention Project at Reynolds High School \$22,000  
OTO pending comprehensive study of school based services
10. Sam Barlow School Resource Officer - Commissioner  
Roberts would like an opportunity to discuss with Gresham  
Barlow district.
11. Buckman School Project Full restoration \$12,000

Commissioner Naito has suggested changes to both the Commission's staffing and their role in operating programs, which could result in substantial reductions. Commission staff and members have concerns about the appropriate legal and public process. To address those policy and budget concerns here is a potential process to follow:

1. On Wednesday, May 30, the BCC discusses Commissioner Naito's memo with Commission members and staff. At the conclusion of that meeting, the Board decides whether to consider a resolution at their June 7, regular Board meeting, rejecting the Commission budget, pending further discussions. Assuming the Board wants further discussions, the following will take place.
2. The Budget office continues its analysis with Departments, State Commission, and CCFC to analyze funding streams and flexibility of both CCFC money and new state money.
3. The Budget office and Departments compile data on program effectiveness and outcomes of the potential add back programs.
4. John Rakowitz and I meet with Commission members and staff to explore options.
5. The Board considers a resolution on June 7 whether to reject the Commission budget for purposes of further discussion. At that meeting, we should be able to provide an update on the discussions that John and I have had with the Commission.

## **AGING NURSING SERVICES**

The Health Department has identified a way to to maintain four part time nurses to help address the needs of our elderly. The Board will need to review their plan. In view of the possible state OPI reductions, this restoration takes on even greater potential importance. \$100,000

## **SHERIFF REVENUE APPROACHES**

There are two areas of concern.

The Board has expressed repeated policy and financial concerns about the use of MCRC inmates for janitorial services. Issues of displacement of living wage jobs, training, and supervision have been raised.

Secondly, the Board and Sheriff share a concern about the level of anticipated new revenue for leasing jail beds to the US Government

Here are the recommendations I hear from the Board:

- a. Janitorial Services. I believe there is consensus not to use inmates for janitorial work in the jails and libraries. Not following this approach creates an approximate \$600,000 hole.

Secondly, I believe the Board needs additional information on the use of work crews to do landscaping and the potential impact and savings of the four County employees. That portion of the savings includes cancellation of a \$129,000 contract with the Portland Habilitation Center (a qualified rehabilitation center employing citizens with disabilities) that is part of the County's living wage program. The other portion includes

\$284,000 to fund four County employees. I am not sure how those savings are gained, unless those four FTE are laid off. Those reductions involve another \$400,000 which if not realized would require additional reductions in the Sheriff's budget.

- b. US Government leasing. To date, we have seen no increase in the use of by the US Government in our beds. The Sheriff in his budget projected an increase of 70 beds over last year's budgeted number. Currently, we are renting approximately 15 more beds than last year. The gap of 55 beds represents a revenue shortfall of approximately \$2,300,000 assuming current federal usage.

## **APPROACHES TO DEAL WITH THESE ISSUES**

The following have been suggested:

- a. Use of the Public Safety Bond to pay for one time only items in the Sheriff's budget. The Board and Budget office would need to review these items and determine what impact using the Bond would have on other potential uses.
- b. By working cooperatively, the District Attorney, Community Justice and Sheriff have reduced the need for jail beds through the use of guidelines and electronic monitoring for parole and probation violators. This provides the Sheriff flexibility in managing the jails which should lead to a reduce need for corrections officers, corrections counselors, and/or overtime.
- c. The Board has asked the Sheriff to suggest additional cuts in his administrative expenses.

## **DECISION MAKING PROCESS**

The Board first needs to decide whether they want to proceed with the landscaping portion of the suggested janitorial cut. Secondly,



the Board needs to decide what reductions in the above approaches they want to consider before approving the budget and what approaches they may need to revisit in mid-August if the revenues from the US Government rentals do not occur.

## **COMMUNITY JUSTICE**

Community Justice has learned they will receive additional state funds of approximately \$300,000. The Director will return with recommendations about potential restorations. The Director will also provide additional information about the Forest Camp.

## **RECOMMENDED SCHEDULE**

### **TUESDAY AFTERNOON 1:30 WORKSESSION**

1. Review this memo.
2. Clarify additional information needed.
3. Discuss, if applicable, other budget question responses and amendments.
4. Establish Wednesday schedule.

### **WEDNESDAY MORNING 9:30**

1. Detailed discussion of
  - Early Childhood programs and CCFC
  - Aging Nursing services
  - Sheriff issues – janitorial contracts and US Government beds
  - Community Justice funding
  - others identified on Tuesday.

# DRAFT

## Contingency Requests

In addition to requests that meet normal criteria for transfer, the Board will consider requests for transfers from the General Fund Contingency account during FY 2002 for the following purposes. Additional information for some of these contingency requests can be found in the budget note section.

- **Court Day Care:** The Board will consider providing a match to the State and/or private business or non profit groups interested in providing operating funds for a court day care facility (\$25,000)
- **Single Access Point Homeless Shelter:** The Board will consider a contingency funding request for a single access point into the homeless families system as provided in the Homeless Families Plan. The Board recognizes that this service is ongoing in nature and ongoing funding would have to be provided within the County's financial constraints
- **CARES child care grant:** The Board will consider contingency funding as grant match for potentially new state child care funds.

## Budget Notes

### Quarterly Reporting Process

The FY 2002 budget process highlighted the tension between allocating scarce resources and developing new revenue sources to offset budget reductions. Given the department's creative responses in developing new revenue sources and the lack of historical data to forecast these new revenues, the Board directs the Budget Office and those affected departments to return to the Board on a quarterly basis to report on revenue and expenditure data in the form of a Quarterly Financial Report. That report should include the status of a department's expenditures and revenues, an explanation of seasonal trends and unusual expenditures and revenue receipts, and whether or not the department will meet year end targets and/or appropriations. The report will also include a section updating and advising the Board on the status of bond fund activity.

If revenues fail to meet projections, the Board directs the Budget Office in consultation with the Departments to return to the board with a reduction plan evaluating and outlining options to bring expenditures in line with new revenue projections.

Specific revenues to be addressed include, but are not limited to:

- Pay to Stay Fee Collection
- Animal Control Fines and Fees
- Property Tax
- Motor Vehicle Rental Tax
- Gas Tax
- Business Income Tax
- Federal Bed Rental Revenue
- Federal Financial Participation Revenue
- Primary Care Clinic Revenues
- Recording Fees
- Internal Service Revenues (Facilities Management, FRED's, Data Processing, Risk Fund)
- Assessment & Taxation Supplement
- Strategic Investment Program Revenues
- State Revenues including Department of Corrections Revenue
- DUII Fee Revenues

**State Funding Formula Issues**

The Direct Report Managers (DRMs) are to develop a countywide policy for the Boards consideration, to address state funding formula issues (grants-in-aid, ADS equity issue). As part of the construction of the policy issue/statement, the DRMs are to collaborate with the State Department of Human Resources reorganization efforts in a partnership context

**Extension Service**

During budget planning for FY 2003, the Board will consider non-General Fund sources for funding the Oregon State University Extension Service. The Extension Service should provide funding alternatives to the Chair of the Board as a part of its FY 2003 budget request.

**Primary Care Clinic Revenues**

The Health Department and the Budget Office shall monitor the client flow and access issues in the County's primary care clinics, and return to the Board quarterly with an update. Should budgeted fee revenues fail to materialize after the first quarter, the Health Department is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

**Pretrial Release System Redesign**

The Local Public Safety Coordinating Council (LPSCC) has been reviewing the County's Pre-Trial Release System for increased efficiencies, effectiveness, and potential for cost savings. The Court Work Group has been designated as the group responsible for deciding how to best proceed. The Court Work Group is currently reviewing and validating pre-trial release criteria. It is also forming recommendations for an information system that will eliminate duplicate information collection during various pre-trial release interviews and the booking process and allow information to be shared more easily. LPSCC will brief the Board at the conclusion of these activities.

**Pay to Stay Review**

The Sheriff's Office shall return to the Board in the fall with a review of the Pay-to-Stay program, including information about number of clients billed, percent of billings collected, civil judgments entered against clients for reimbursement, and impact on families, if known. Also, the Board will discuss the policy implications of collecting from clients whose significant assets (homes, cars, etc.) may be seized.

**INS/US Marshal Revenue Review**

During FY 2002, the Sheriff's Office shall report monthly to the Board and the Budget Office on federal bed rental receipts. Should budgeted revenues fail to materialize at budgeted levels by the first quarter, the Sheriff's Office is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

**Federal Legislative Agenda**

The Board wishes to ensure that funding for Oregon Project Independence remains at the top of the County's legislative agenda. To that end, the Board directs the Public Affairs Office to report on efforts to assist the state in approaching the federal government for sufficient revenue support for this program.

**Federal Financial Participation Work group and Schools**

Charge the Federal Financial Participation work group to work with Portland Public Schools to explore billing the federal government for the portion of PPS employees time that is potentially reimbursable.

**Mental Health Redesign Budget**

The Department of Community and Family Services will present the Board with a revised mental health budget that reflects the redesign of the mental health system no later than July 30. The necessary budget modifications to reallocate funding should be submitted shortly there after and reflect any Board feedback.

**Comprehensive Services for Children and Families in Foster Care System**

The Board will make final budget decisions on Early intervention services for foster children and their families in the fall. This partnership model will start with the opening of the CRC, but will only require County funds in FY 02-03, currently estimated at \$250,000- \$300,000.

**Bienestar at Rockwood**

The Adopted Budget includes \$100,000 of funding for a spring start-up of Bienestar at Rockwood, contingent on sufficient Federal Financial Participation funds being realized. Prior to start-up, the Department of Community and Family Services should discuss with the Board the availability of sufficient ongoing funds to support this program as well as plans for expansion of Bienestar into Columbia Villa.

**Information Technology Issues**

DSS will arrange a peer review (or due diligence report) on the organizational implications of the Information Technology Organization.

# Master Tracking Sheet

## Budget Worksession Follow-Up Questions

No.	Date	Commissioner	Respondent/ Dept	Completed	Question
1	5/1/01	Naito, Farver	Budget Office		Flag decision points when potential for urban renewal district property to come back on the tax rolls.
2	5/1/01	Cruz	MCSO	5/18/01	Issue paper on Pay to Stay; provide rough draft at MCSO budget session
3	5/1/01	Roberts	DCJ	5/22/01	Describe the issues that keep kids from going to school.
4	5/1/01	Naito	CFS		Historically, how have we funded our other community centers (i.e. Clara Vista, Brentwood Darlington). Who are our other partners? Provide details on the service components, funding capital contribution, other source (city) contributions?
5	5/1/01	Cruz	Chair/Budget	5/25/01	<b>Budget Note:</b> Provide FFP funding and develop language to create placeholder for Clara Vista and Rockwood concurrently if there is additional FFP funding.
6	5/1/01	Andersen	Budget Office	5/04/01	Create MH Council Follow Up session
7	5/1/01	Naito	DA/DCJ		What type of funding can we expect from LLEBG as compared to a national perspective? Additionally, what has the city spent LLEBG funding for in the past (police overtime, equipment, etc...)?
7	5/1/01		DCJ/MCSO/ Evaluation	5/18/01	Pretrial Release issue paper as a result from Chicago visits
9	5/1/01	Andersen	Finance	5/22/01	Describe funding proposal for Mainframe migration
10	5/1/01	Andersen	Finance	5/29/01	Status of bond projects and remaining funding available. Risk ranking
11	5/1/01	Naito	DSCD/Finance	5/29/01	Facilities Finance Committee report (Naito resolution)
12	5/1/01	Cruz	Budget Office	5/16/01	List of items in budget funded by FFP
13	5/1/01	Cruz	MCSO	5/11/01	Report on MCSO implementation of Fleet Audit; in compliance why or why not
1	5/8/01	Naito	Budget	Noted	Lay out budgets by funding source (see state for example) incorporate into FY 2003 Budget Documents.
2	5/8/01	Naito/Farver	Budget	Noted	Levy Planning for Library, Public Safety. Hard data for potential operating levies this fall. Budget Office to prepare information this summer.
3	5/8/01	Cruz	DSCD/ MCSO	5/18/01	Work Crew Proposal Concerns: Is it legal to use MCRC residents for custodial work? Will we have enough time to address significant policy questions during budget process? What will it look like (implementation and operationally).
4	5/8/01	Naito	Depts/ F&PM	Noted	Policy threshold re: bringing leases to bcc under \$50,000. Forward policy matter to BCC even though small amounts as an FYI.
5	5/8/01	Roberts	Library	5/14/01	How does the Library interact with SUN Schools? Library to provide brochure
6	5/8/01	Anderson	Library	5/14/01	Delineate OTO payments in FY 2002.
7	5/8/01	Naito	Library	Noted	Summer project to review county services in schools (prior to Library Levy

					review)
8	5/8/01	Cruz	DSCD	5/16/01	Follow-up on number of properties available to Tax Title and strategies to fund in future. Shortfall?
9	5/8/01	Cruz	DSCD	5/16/01	Additional discussion on our role as developed for mixed used buildings.
10	5/8/01	Anderson	DSCD	5/23/01	Provide information in advance of capital budget presentation on 5/29/01.
11	5/9/01	Naito	DSCD	5/25/01	Rail line between Portland and Lake Oswego - \$30,000/year have we been contributing that amount? IGA. What amount have we given? History and status. Possible amendment item.
12	5/9/01	Anderson	CCFC		<b>Amendment:</b> Native American Youth
13	5/9/01	Naito	CBAC	5/15/01	<b>Amendment:</b> CIC restoration \$16,000
14	5/9/01	Cruz	ONI/PAO	5/14/01	Provide a sense of the siting calls, in terms of operations of office.
15	5/9/01	Cruz	Budget Office/ Cooperative Extension	5/25/01	<b>Budget Note:</b> Review funding for non-d regarding (extension)agencies and county funding
16	5/15/01	Cruz	ADS/Health/ Budget Office		<b>Amendment:</b> How to fund the MDT Nurses? Total funding; Medicaid match and non-Medicaid match? And split between ADS and Health? Present options.
17	5/15/01	Cruz	Budget Office/ ADS/PAO	5/25/01	<b>Budget Note:</b> Keep OPI at the top of our legislative agenda. Help state approach federal government (federal to advocate for a change in Medicaid to recognize OPI for eligibility)
18	5/15/01	Farver	Budget Office DRMs	5/25/01	<b>Budget Note:</b> DRM's to develop county-wide policy paper for bcc consideration over the summer re: state funding for formula issues. (reference ADS equity issue). Consider DHR reorganization as part of the partnership context.
19	5/15/01	Farver	CFS/Mental Health		Clarify differences/costs between today's presentation and prior resolution (Lane County model). Commissioner concerns: Naito: Case management piece; more detail re: contracting out. Variation on theme how gatekeeping is done and how we would contract out. Why is this the best model with cost comparison of a couple of models. Want to see here is the best and why. Cruz- concerns center around where plan doesn't follow resolution case management; cost analysis consistent with resolution (case management function); wants collaborative process utilizing our expertise and the provider networks. Anderson-walk through the plan. Set up meeting at later time to review. Farver-looking for budget specifics and tradeoffs to make it real. Timelines.
20	5/15/01	Farver	Budget Office/ CFS/MH Dept.	5/25/01	<b>Budget Note-</b> come back with package of budget amendments; come back in a series of meetings over the course of the year. MH Redesign group to return with a group of amendments about the specifics of the system re-design.
21	5/16/01	Cruz	Budget Office/	5/25/01	<b>Budget Note</b> —Time frame for reviewing revenues coming into Health

			Health		Department/Primary care clinics. Include potential cuts, if revenues do not meet projections. Quarterly Status Report. Have a broader issue to capture FFP, fees, etc
22	5/16/01	Anderson	Health		How do you measure the success/effectiveness of the STARS program? Forward evaluation.
23	5/16/01	Cruz	Health		<b>Amendment:</b> Restore MDT Nurses (4, ½ time in ADS/Health) \$75,000-\$100,000.
24	5/16/01	Naito	Health		<b>Amendment:</b> Restore \$250,000 for second OLDs team in North Portland.
25	5/16/01	Naito	CFS		<b>Amendment:</b> Restore PEIP \$147,000 (early intervention). Explore DD settlement funding (even if not funded by Gov's Budget)
26	5/16/01	Naito	Health/CFS		<b>Amendment:</b> Restore \$106,000 for Connections contract (funded in CFS).
27	5/16/01	Naito	Health		<b>Amendment:</b> Restore \$35,000 for SKIP.
28	5/16/01	Farver	Health/ADS		Follow-up information to address "shared" staff at the new East County Building.
29	5/16/01	Naito/Farver	Budget Office MCSO/Health/ DCJ	5/25/01	<b>Budget Note:</b> Pretrial release redesign briefing; mental health issue; impact/analysis of number of bookings on mental health system. Include the effect state mental health system (closing of hospitals) on mentally ill in local jails.
30	5/16/01	Naito	Health		Legal question about federal payments for mental health disabilities of jail inmates.
31	5/16/01	Cruz	Health		Provide information on HD Tobacco Cessation efforts.
32	5/16/01	Cruz	CFS	5/23/01	Additional information on CFS GF expenditures, direct and indirect; include information on how CFS made 7% target.
33	5/16/01	Cruz	Budget Office/ CFS	5/25/01	<b>Budget Note:</b> Future expansion of Bienestar into Columbia Villa
34	5/16/01	Cruz	CFS/SUN	Withdrawn 5/23/01 Cruz	<b>Amendment:</b> Cut funding for SUN Schools at Robert Gray, Buckman; Clear Creek. Return with additional information.
35	5/16/01	Farver	Budget Office/ CFS	5/25/01	<b>Budget Note:</b> Possible contingency request this fall for \$\$\$'s for single access point into Homeless Shelter. First priorities Homeless Families Plan.
36	5/22/01	Naito	Naito		<b>Amendment:</b> CCFC reorganization and alignment of staff and functions to legislated mandates and local priorities (\$731,439) (memo dated 5/18).
37	5/22/01	Cruz	DCJ		Did attendance for non-referred students increase as the same ratio as SAI attendance increase. What is the cost per student?
38	5/22/01	Anderson	Evaluation		Why do Interchange graduates fail to stay in contact with aftercare programs?
39	5/22/01	Cruz/ Anderson	Budget		Need more information about department cuts/restorations, shifts in funding. How much \$\$\$ was generated by 7% cuts, countywide, where were restorations made? 1 pager. Anderson wants a star on ephemeral (squishy) revenues and OTO.
40	5/22/01	Cruz	DCJ		Forest Project: What are program alternatives to the forest project that would be less expensive? And Impact on other pieces of the system? Blueprint model?

41	5/22/01	Cruz	Budget		Provide more information on FY 2001 under-spending, reserve balance, next years beginning balance.
42	5/22/01	Naito	LPSCC		<b>Amendment:</b> LPSCC merge 3 FTE into 2 FTE savings of \$20,000.
43	5/22/01	ALL	Budget/Finance		Board to review reserve policies and practices.
44	5/23/01	All	MCSO	5/25/01	Explore options for use of the courthouse jail (include information on cost savings from closing on nights and weekends).
45	5/23/01	Cruz	Budget Office/ MCSO	5/25/01	<b>Budget Note:</b> Review to Pay to Stay in 6 months to see how program is working; number of clients, impact on clients. Policy discussion on use of (home equity) assets for purpose of collections.
46	5/23/01	Cruz	Budget Office		Provide financial information on departments budgets to include requested, target constraints and executive budget. 1 Pager.
47	5/23/01	Naito	Budget Office/ MCSO	5/25/01	<b>Budget Note:</b> Come back to BCC on regular interval to report on INS/US Marshal, Pay to Stay revenues. Overall comprehensive review. MCSO to provide what would cut if Federal revenues don't come through.
48	5/23/01	Cruz	DSS		Why do you have to pay cash (as opposed to a check or credit card) for marriage licenses?
49	5/23/01	Naito	Budget Office/ DSS		<b>Budget Note:</b> Consideration of a due diligence report regarding mainframe migration (peer review) regarding cost effectiveness etc. also interested in "peer review" of the organizational implications of ITO
50	5/23/01	Cruz	MCSO		<b>Amendment:</b> Eliminate janitorial contract in the MCSO's budget, restore to Facilities budget; explore landscaping/contracting proposals/options.
51	5/23/01	Naito	DCJ		<b>Amendment:</b> Better People, \$40,000
52	5/23/01	Cruz	CFS		<b>Amendment:</b> Restore GIFT. Provide detail on 3 contracts
53	5/23/01	Anderson	MCSO		Provide copy of MCSO Fleet Audit to Commissioner Anderson
54	5/23/01	Farver	Budget Office/ Chair's Office	5/25/01	<b>Budget Note:</b> Court Day Care \$25,000 from contingency as part of challenge grant.
55	5/29/01	Naito	DSCD		More information on the green roof; is the roof needed anyway; what is the environmental advantage that we are getting? What is additional cost to make green? Necessary to spend \$\$\$'s. What are tradeoffs?
56	5/29/01	Cruz	DSCD		What is the amount of the next \$300,000 worth of projects that got bumped down? What happened to partnership with the city?
57	5/29/01	Farver	DSCD		What is the status of private funding for the green roof?
58	5/29/01	Cruz	DSCD		Provide a list of the unanticipated or unfunded Multnomah Building costs/projects?
59	5/29/01	Farver	DSCD/ Finance		Worksession Item: review prioritize capital projects and reallocated funding.
60	5/29/01	Cruz	DSCD/ Finance		Want \$260,000 removed from bond fund contingency and make available as a resource. Additional discussion.
61	5/29/01	Cruz	Library		Prioritize any library project funds remaining for repayment of \$1.9 million COP
62	5/29/01	Cruz	DSCD		Annual maintenance on courthouse
63	5/29/01	Cruz	MCSO		Number of beds a Wapato? Clarify history of beds for A&D.



[illegible]

# BCC Amendment & Budget Note Proposals

5/29/01

11	5/9/01	Naito	DSCD		<b>Amendment:</b> Rail line between Portland and Lake Oswego - \$30,000/year have we been contributing that amount? IGA. What amount have we given? History and status. Possible amendment item.
12	5/9/01	Anderson	CCFC		<b>Amendment:</b> Native American Youth
13	5/9/01	Naito	CBAC		<b>Amendment:</b> CIC restoration \$8,447
16	5/15/01	Cruz	ADS/Health/ Budget Office		<b>Amendment:</b> How to fund the MDT Nurses? Total funding; Medicaid match and non-Medicaid match? And split between ADS and Health? Present options.
23	5/16/01	Cruz	Health		<b>Amendment:</b> Restore MDT Nurses (4, ½ time in ADS/Health) \$75,000-\$100,000.
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5	5/1/01	Cruz	Chair/Budget		<b>Budget Note:</b> Provide FFP funding and develop language to create placeholder for Clara Vista and Rockwood concurrently if there is additional FFP funding.
15	5/9/01	Cruz	Cooperative Extension		<b>Budget Note:</b> Review funding for non-d regarding (extension)agencies and county funding
17	5/15/01	Cruz	ADS/PAO		<b>Budget Note:</b> Keep OPI at the top of our legislative agenda. Help state approach federal government (federal to advocate for a change in Medicaid to recognize OPI for eligibility)
18	5/15/01	Farver	DRM		<b>Budget Note:</b> DRM's to develop county-wide policy paper for bcc consideration over the summer re: state funding for formula issues. (reference ADS equity issue). Consider DHR reorganization as part of the partnership

					context.
20	5/15/01	Farver	MH Dept/ Jim Gaynor		<b>Budget Note-</b> come back with package of budget amendments; come back in a series of meetings over the course of the year. MH Redesign group to return with a group of amendments about the specifics of the system re-design.
21	5/16/01	Cruz	Health		<b>Budget Note—</b> Time frame for reviewing revenues coming into Health Department/Primary care clinics. Include potential cuts, if revenues do not meet projections. Quarterly Status Report. Have a broader issue to capture FFP, fees, etc
29	5/16/01	Naito/Farver	MCSO/Health/ DCJ		<b>Budget Note:</b> Pretrial release redesign briefing; mental health issue; impact/analysis of number of bookings on mental health system. Include the effect state mental health system (closing of hospitals) on mentally ill in local jails.
33	5/16/01	Cruz	CFS		<b>Budget Note:</b> Future expansion of Bienestar into Columbia Villa
35	5/16/01	Farver	CFS		<b>Budget Note:</b> Possible contingency request this fall for \$\$\$'s for single access point into Homeless Shelter. First priorities Homeless Families Plan.
45	5/23/01	Cruz	MCSO		<b>Budget Note:</b> Review to Pay to Stay in 6 months to see how program is working; number of clients, impact on clients. Policy discussion on use of (home equity) assets for purpose of collections.
47	5/23/01	Naito	MCSO		<b>Budget Note:</b> Come back to BCC on regular interval to report on INS/US Marshal, Pay to Stay revenues. Overall comprehensive review. MCSO to provide what would do if INS revenues don't come through.
49	5/23/01	Naito	Budget Office/ DSS		<b>Budget Note:</b> Consideration of a due diligence report regarding mainframe migration (peer review) regarding cost effectiveness etc. also interested in "peer review" of the organizational implications of ITO
54	5/23/01	Farver	Budget Office/ Chair's Office		<b>Budget Note:</b> Court Day Care \$25,000 from contingency as part of challenge grant.

# Master Tracking Sheet

## Budget Worksession Follow-Up Questions

No.	Date	Commissioner	Respondent/ Dept	Completed	Question
1	5/1/01	Naito, Farver	Budget Office		Flag decision points when potential for urban renewal district property to come back on the tax rolls.
2	5/1/01	Cruz	MCSO	5/18/01	Issue paper on Pay to Stay; provide rough draft at MCSO budget session
3	5/1/01	Roberts	DCJ	5/22/01	Describe the issues that keep kids from going to school.
4	5/1/01	Naito	CFS		Historically, how have we funded our other community centers (i.e. Clara Vista, Brentwood Darlington). Who are our other partners? Provide details on the service components, funding capital contribution, other source (city) contributions?
5	5/1/01	Cruz	Chair/Budget	5/25/01	<b>Budget Note:</b> Provide FFP funding and develop language to create placeholder for Clara Vista and Rockwood concurrently if there is additional FFP funding.
6	5/1/01	Andersen	Budget Office	5/04/01	Create MH Council Follow Up session
7	5/1/01	Naito	DA/DCJ		What type of funding can we expect from LLEBG as compared to a national perspective? Additionally, what has the city spent LLEBG funding for in the past (police overtime, equipment, etc...)?
7	5/1/01		DCJ/MCSO/ Evaluation	5/18/01	Pretrial Release issue paper as a result from Chicago visits
9	5/1/01	Andersen	Finance	5/22/01	Describe funding proposal for Mainframe migration
10	5/1/01	Andersen	Finance	5/29/01	Status of bond projects and remaining funding available. Risk ranking
11	5/1/01	Naito	DSCD/Finance	5/29/01	Facilities Finance Committee report (Naito resolution)
12	5/1/01	Cruz	Budget Office	5/16/01	List of items in budget funded by FFP
13	5/1/01	Cruz	MCSO	5/11/01	Report on MCSO implementation of Fleet Audit; in compliance why or why not
1	5/8/01	Naito	Budget	Noted	Lay out budgets by funding source (see state for example) incorporate into FY 2003 Budget Documents.
2	5/8/01	Naito/Farver	Budget	Noted	Levy Planning for Library, Public Safety. Hard data for potential operating levies this fall. Budget Office to prepare information this summer.
3	5/8/01	Cruz	DSCD/ MCSO	5/18/01	Work Crew Proposal Concerns: Is it legal to use MCRC residents for custodial work? Will we have enough time to address significant policy questions during budget process? What will it look like (implementation and operationally).
4	5/8/01	Naito	Depts/ F&PM	Noted	Policy threshold re: bringing leases to bcc under \$50,000. Forward policy matter to BCC even though small amounts as an FYI.
5	5/8/01	Roberts	Library	5/14/01	How does the Library interact with SUN Schools? Library to provide brochure
6	5/8/01	Anderson	Library	5/14/01	Delineate OTO payments in FY 2002.
7	5/8/01	Naito	Library	Noted	Summer project to review county services in schools (prior to Library Levy

					review)
8	5/8/01	Cruz	DSCD	5/16/01	Follow-up on number of properties available to Tax Title and strategies to fund in future. Shortfall?
9	5/8/01	Cruz	DSCD	5/16/01	Additional discussion on our role as developed for mixed used buildings.
10	5/8/01	Anderson	DSCD	5/23/01	Provide information in advance of capital budget presentation on 5/29/01.
11	5/9/01	Naito	DSCD	5/25/01	Rail line between Portland and Lake Oswego - \$30,000/year have we been contributing that amount? IGA. What amount have we given? History and status. Possible amendment item.
12	5/9/01	Anderson	CCFC		<b>Amendment:</b> Native American Youth
13	5/9/01	Naito	CBAC	5/15/01	<b>Amendment:</b> CIC restoration \$16,000
14	5/9/01	Cruz	ONI/PAO	5/14/01	Provide a sense of the siting calls, in terms of operations of office.
15	5/9/01	Cruz	Budget Office/ Cooperative Extension	5/25/01	<b>Budget Note:</b> Review funding for non-d regarding (extension)agencies and county funding
16	5/15/01	Cruz	ADS/Health/ Budget Office		<b>Amendment:</b> How to fund the MDT Nurses? Total funding; Medicaid match and non-Medicaid match? And split between ADS and Health? Present options.
17	5/15/01	Cruz	Budget Office/ ADS/PAO	5/25/01	<b>Budget Note:</b> Keep OPI at the top of our legislative agenda. Help state approach federal government (federal to advocate for a change in Medicaid to recognize OPI for eligibility)
18	5/15/01	Farver	Budget Office DRMs	5/25/01	<b>Budget Note:</b> DRM's to develop county-wide policy paper for bcc consideration over the summer re: state funding for formula issues. (reference ADS equity issue). Consider DHR reorganization as part of the partnership context.
19	5/15/01	Farver	CFS/Mental Health		Clarify differences/costs between today's presentation and prior resolution (Lane County model). Commissioner concerns: Naito: Case management piece; more detail re: contracting out. Variation on theme how gatekeeping is done and how we would contract out. Why is this the best model with cost comparison of a couple of models. Want to see here is the best and why. Cruz- concerns center around where plan doesn't follow resolution case management; cost analysis consistent with resolution (case management function); wants collaborative process utilizing our expertise and the provider networks. Anderson-walk through the plan. Set up meeting at later time to review. Farver-looking for budget specifics and tradeoffs to make it real. Timelines.
20	5/15/01	Farver	Budget Office/ CFS/MH Dept.	5/25/01	<b>Budget Note-</b> come back with package of budget amendments; come back in a series of meetings over the course of the year. MH Redesign group to return with a group of amendments about the specifics of the system re-design.
21	5/16/01	Cruz	Budget Office/	5/25/01	<b>Budget Note—</b> Time frame for reviewing revenues coming into Health

			Health		Department/Primary care clinics. Include potential cuts, if revenues do not meet projections. Quarterly Status Report. Have a broader issue to capture FFP, fees, etc
22	5/16/01	Anderson	Health		How do you measure the success/effectiveness of the STARS program? Forward evaluation.
23	5/16/01	Cruz	Health		<b>Amendment:</b> Restore MDT Nurses (4, ½ time in ADS/Health) \$75,000-\$100,000.
24	5/16/01	Naito	Health		<b>Amendment:</b> Restore \$250,000 for second OLDs team in North Portland.
25	5/16/01	Naito	CFS		<b>Amendment:</b> Restore PEIP \$147,000 (early intervention). Explore DD settlement funding (even if not funded by Gov's Budget)
26	5/16/01	Naito	Health/CFS		<b>Amendment:</b> Restore \$106,000 for Connections contract (funded in CFS).
27	5/16/01	Naito	Health		<b>Amendment:</b> Restore \$35,000 for SKIP.
28	5/16/01	Farver	Health/ADS		Follow-up information to address "shared" staff at the new East County Building.
29	5/16/01	Naito/Farver	Budget Office MCSO/Health/ DCJ	5/25/01	<b>Budget Note:</b> Pretrial release redesign briefing; mental health issue; impact/analysis of number of bookings on mental health system. Include the effect state mental health system (closing of hospitals) on mentally ill in local jails.
30	5/16/01	Naito	Health		Legal question about federal payments for mental health disabilities of jail inmates.
31	5/16/01	Cruz	Health		Provide information on HD Tobacco Cessation efforts.
32	5/16/01	Cruz	CFS	5/23/01	Additional information on CFS GF expenditures, direct and indirect; include information on how CFS made 7% target.
33	5/16/01	Cruz	Budget Office/ CFS	5/25/01	<b>Budget Note:</b> Future expansion of Bienestar into Columbia Villa
34	5/16/01	Cruz	CFS/SUN	Withdrawn 5/23/01 Cruz	<b>Amendment:</b> Cut funding for SUN Schools at Robert Gray, Buckman; Clear Creek. Return with additional information.
35	5/16/01	Farver	Budget Office/ CFS	5/25/01	<b>Budget Note:</b> Possible contingency request this fall for \$\$\$'s for single access point into Homeless Shelter. First priorities Homeless Families Plan.
36	5/22/01	Naito	Naito		<b>Amendment:</b> CCFC reorganization and alignment of staff and functions to legislated mandates and local priorities (\$731,439) (memo dated 5/18).
37	5/22/01	Cruz	DCJ		Did attendance for non-referred students increase as the same ratio as SAI attendance increase. What is the cost per student?
38	5/22/01	Anderson	Evaluation		Why do Interchange graduates fail to stay in contact with aftercare programs?
39	5/22/01	Cruz/ Anderson	Budget		Need more information about department cuts/restorations, shifts in funding. How much \$\$\$ was generated by 7% cuts, countywide, where were restorations made? 1 pager. Anderson wants a star on ephemeral (squishy) revenues and OTO.
40	5/22/01	Cruz	DCJ		Forest Project: What are program alternatives to the forest project that would be less expensive? And Impact on other pieces of the system? Blueprint , model?

41	5/22/01	Cruz	Budget		Provide more information on FY 2001 under-spending, reserve balance, next years beginning balance.
42	5/22/01	Naito	LPSCC		<b>Amendment:</b> LPSCC merge 3 FTE into 2 FTE savings of \$20,000.
43	5/22/01	ALL	Budget/Finance		Board to review reserve policies and practices.
44	5/23/01	All	MCSO	5/25/01	Explore options for use of the courthouse jail (include information on cost savings from closing on nights and weekends).
45	5/23/01	Cruz	Budget Office/ MCSO	5/25/01	<b>Budget Note:</b> Review to Pay to Stay in 6 months to see how program is working; number of clients, impact on clients. Policy discussion on use of (home equity) assets for purpose of collections.
46	5/23/01	Cruz	Budget Office		Provide financial information on departments budgets to include requested, target constraints and executive budget. 1 Pager.
47	5/23/01	Naito	Budget Office/ MCSO	5/25/01	<b>Budget Note:</b> Come back to BCC on regular interval to report on INS/US Marshal, Pay to Stay revenues. Overall comprehensive review. MCSO to provide what would cut if Federal revenues don't come through.
48	5/23/01	Cruz	DSS		Why do you have to pay cash (as opposed to a check or credit card) for marriage licenses?
49	5/23/01	Naito	Budget Office/ DSS		<b>Budget Note:</b> Consideration of a due diligence report regarding mainframe migration (peer review) regarding cost effectiveness etc. also interested in "peer review" of the organizational implications of ITO
50	5/23/01	Cruz	MCSO		<b>Amendment:</b> Eliminate janitorial contract in the MCSO's budget, restore to Facilities budget; explore landscaping/contracting proposals/options.
51	5/23/01	Naito	DCJ		<b>Amendment:</b> Better People, \$40,000
52	5/23/01	Cruz	CFS		<b>Amendment:</b> Restore GIFT. Provide detail on 3 contracts
53	5/23/01	Anderson	MCSO		Provide copy of MCSO Fleet Audit to Commissioner Anderson
54	5/23/01	Farver	Budget Office/ Chair's Office	5/25/01	<b>Budget Note:</b> Court Day Care \$25,000 from contingency as part of challenge grant.
55	5/29/01	Naito	DSCD		Provide more information on the green roof concept and project for Multnomah Building; Is a new roof needed anyway?; What is the environmental advantage? What is additional cost to make the roof green as opposed to a "standard" roof? What are tradeoffs?
56	5/29/01	Cruz	DSCD		What is the amount of the next \$300,000 worth of projects that got bumped down to fund the green roof? What happened to partnership with the city?
57	5/29/01	Farver	DSCD		What is the status of private funding for the green roof?
58	5/29/01	Cruz	DSCD		Provide a list of the unanticipated or unfunded Multnomah Building costs/projects.
59	5/29/01	Farver	DSCD/ Finance		Worksession Item: Review prioritized capital projects and reallocated funding.
60	5/29/01	Cruz	DSCD/ Finance		Remove the \$260,000 from bond fund contingency and make available as a resource. Provide additional discussion.
61	5/29/01	Cruz	Library		Prioritize any Library Project funds remaining for repayment of \$1.9 million COP
62	5/29/01	Cruz	DSCD		What is the annual building maintenance on courthouse?

63	5/29/01	Cruz	MCSO		Number of beds a Wapato? Clarify history of beds for A&D.
64	5/29/01	Farver	DSCD/ Transportation		Want future worksessions earlier in budget process to prioritize and plan road/bridge projects. Involve BCC earlier in process
65	5/29/01	Cruz	DSCD		Have discussion about "deal making" process and when return to board, or board staff (i.e. R.A.C.C. move into 1 <sup>st</sup> floor of McCoy Bldg.) Dialog of boundaries and when appropriate for department to move forward of the need to bring before BCC. Brief BCC staff with Rakowitz.
66	5/29/01	Cruz	Budget Office		Budget Office to bring back parameters for bringing projects back to board (over budget, change of scope, to the extent it does or doesn't fit in with Approved Master Plan) for update and approval.
67	5/29/01	Naito	DSCD/LUP		Why did we bring LUP away from customer base in east county and locating at the Multnomah Building? What was the investment in Yeon Annex to locate LUP there two years ago?
68	5/29/01	Naito	DSCD		Need to include BCC in the loop for space planning.
69	5/29/01	Naito/Anderson/ Cruz	DSCD		<b>Amendment:</b> Remove the follow projects from the CIP Budget: Green Roof Construction (\$282,000) and Design (\$49,700) and 5 <sup>th</sup> floor remodel for LUP (\$492,000). Provide a list of alternative projects (i.e. wellness center, mainframe migration, Sheriff move, or other things throughout the county).
69	5/29/01	Cruz	DSCD		Provide additional information about River Patrol capital project
70	5/29/01	Naito	DSCD		Provide more information on costs and tradeoffs of Master Plan; What are we buying for \$700,000? Alternatives to consider, hire 1.00 FTE vs. \$400,000 of professional services contracts.
71	5/29/01	Cruz	DSCD		Is Master Planning an "Asset Preservation" item or a "Capital", describe rationale.
72	5/29/01	Farver	DSCD		Provide other Asset Preservation options if it was not used to fund the Master Plan. What would not be funded in CIP plan if the Master Plan was funded there.
73	5/29/01	Anderson	DSCD		Facilities to review other options for preparing Master Plan within current resources.
74	5/29/01	Cruz	DSCD		Facilities to follow up with more information on McCoy Building improvements.
75	5/29/01	Cruz	DSCD		<b>Budget Note:</b> Have discussion about Asset Preservation. Definition of asset preservation projects vs. capital improvement projects and what those dollars would fund; more information on particulars of projects. Include Facilities Sub-Committee.
76	5/29/01	Cruz	DSCD		<b>Amendment:</b> Remove \$2,000,000 Asset preservation project of Yeon Shop/Annex (AP scope yet to be determined).
77	5/29/01	Naito	Budget Office		<b>Budget Note:</b> Create some threshold dollar value with respect to emergency fund which would trigger BCC notification. Attach to previous note for Budget Office policy development.
78	5/29/01	Cruz	DSCD		Provide information (County Policy and ORS) on the definition and requirements of an "essential facility" for law enforcement buildings.
79	5/29/01	Cruz	DSCD		Facilities to provide/resurrect costs for option re: MCSO move to Yeon Annex vs. building a new facility. Provide information on land available in east county



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