



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
NOTICE OF INTENT
(revised 08/02/10)

Board Clerk Use Only

Meeting Date:	<u>3/1/12</u>
Agenda Item #:	<u>C.5</u>
Est. Start Time:	<u>9:30 am</u>
Date Submitted:	<u>2/17/12</u>

Agenda Title: **NOTICE OF INTENT to submit a grant proposal for up to \$15,000 to the Siletz Tribal Charitable Contribution Fund**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>3/8/2012</u>	Amount of Time	<u>N/A-Consent Agenda</u>
Department:	<u>Health</u>	Division:	<u>Community Health Services</u>
Contact(s):	<u>Sarah Tran and Marc Harris</u>		
Phone:	<u>(503) 988-3663</u>	Ext.	<u>28668/29778</u>
Presenter Name(s) & Title(s):	<u>I/O Address: 160/8</u> <u>Sarah Tran, Research/Evaluation Analyst 2; and Marc Harris, Health Services Development Administrator</u>		

General Information

1. What action are you requesting from the Board?

Authorize the Director of the Health Department to submit a grant proposal for up to \$15,000 to the Siletz Tribal Charitable Contribution Fund

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

In the fall of 2011, the Health Department submitted a successful application to become a member of a new national Practice Collaborative called CityMatCH. The Collaborative is sponsored by the CDC's National Center on Birth Defects and Developmental Disabilities, and has the aim to reduce the number of pregnancies that are exposed to alcohol and other substances within U.S. urban areas. As part of its participation in the national Collaborative, Health Department staff attended a three-day training, continue to receive technical assistance, and have convened a local CityMatCH Practice Collaborative. (The only funding provided by the CDC/national CityMatCH to members was for covering the costs of travel to the training).

The local Practice Collaborative is focused on addressing substance use before, during, and after pregnancy among women age 15-24 in Native communities. In addition to the Health Department,

Notice of Intent APR
Submit to Board Clerk

the local Collaborative consists of 18 members from local and state agencies, community based organizations, and local Native communities.

To date, the Practice Collaborative has been focusing on building trust with local Native communities through planning and coordinating with agencies and community members. By November 2012, the local Collaborative will conduct community forums and surveys to learn more about substance use and pregnancy in local Native communities; analyze and interpret learnings; produce a report on learnings; develop an action plan to implement an intervention in 2013; and disseminate the report and action plan. In 2013, the Collaborative will guide the implementation of an action plan that includes a training module and tool kit that is culturally relevant and can be used by both medical and social service providers. The developed materials will include tools and key messages to screen for substance use, convey preconception health and family planning messages, and refer women to appropriate medical and support services.

The requested funds from Siletz Tribal Charitable Contribution Fund will enhance these planned activities by enabling the Practice Collaborative to better connect with and engage local Native communities in the project. The ultimate goal of the Siletz project is to enable the Collaborative to create a sense of ownership and empowerment in local Native communities to help break down historical barriers and reduce the impact of substance use on pregnancies. The Siletz project will enable the Collaborative to cover costs associated with community forums (child care for participants, food, public transit costs, incentives for attending, etc.) and honorariums (travel stipends and honorary gifts) for elders and natural helpers (peers and other community members). Elders and natural helpers will help recruit members of Native communities to participate in project surveys and keep Native community members engaged in the project throughout its various stages by sharing and receiving feedback on reports and action plans. Their addition to the Collaborative entrench project activities and learnings in local Native communities, leading to the long-term sustainability and the successful implementation of the action plan in 2013.

3. Explain the fiscal impact (current year and ongoing).

This grant will provide the Health Department with up to \$15,000 to provide honorariums to elders and natural helpers and cover focus group costs to ensure that Native communities are fully engaged in the project. All funds will be used by November 2012; there is no ongoing fiscal impact.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

In addition to the Health Department, the local CityMatCH Collaborative, which is in full agreement to the project scope, consists of the following government agencies, universities, and community-based organizations: Native American Rehabilitation Association (NARA); Native American Youth Family Center (NAYA); NW Portland Area Indian Health Board; Multnomah County Department of Human Services; Portland State University; and Oregon Health Authority, Office of Family Planning. In addition, the Collaborative has three members from Native communities.

ATTACHMENT A

Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**
Siletz Tribal Charitable Contribution Fund
- **Specify grant (matching, reporting and other) requirements and goals.**
There is not matching requirements and a final report is due no later than one year after the award date.
- **Explain grant funding detail – is this a one time only or long term commitment?**
The grant will provide the Health Department with a one-time award of up to \$15,000 to be used within one year of award (funds will be used by November 2012).
- **What are the estimated filing timelines?**
The grant is due March 14, 2012
- **If a grant, what period does the grant cover?**
The grant can cover up to a 12 month project period; however, the proposed project will be completed by November 2012 (e.g., within 7 months).
- **When the grant expires, what are funding plans?**
No additional funds will be needed for this phase of the project.
- **Is 100% of the central and departmental indirect recovered? If not, please explain why.**
No, operational expenses, including indirect costs, are not considered for funding by the foundation. The Department's Community Health Services division will cover indirect costs as an in-kind match for the project.

ATTACHMENT B

Required Signatures

Elected Official or
Department/
Agency Director:

Lillian Shirley

Date: 2/16/12

Budget Analyst:

Shannon Busby /s/

Date: 2/23/12