



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 08/02/10)

Board Clerk Use Only

Meeting Date: 8/31/2010
Agenda Item #: B-1
Est. Start Time: 10:00 am

Agenda Title: **Informational Board Briefing on Master Certification Agreement with the Oregon Department of Transportation for Agency Management of Federal Aid Transportation Projects**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: August 31, 2010 **Amount of Time Needed:** 30 Minutes
Department: Community Services **Division:** LUT Road Services
Contact(s): Brian Vincent
Phone: (503) 988-5050 **Ext.** 29642 **I/O Address:** 425/2nd
Presenter Name(s) & Brian Vincent, PE, County Engineer; Kim Peoples, Road Services Manager

General Information

1. What action are you requesting from the Board?

Informational Board briefing and in-depth discussion of the ODOT local agency "certification" program.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Certification is a program offered within the Oregon Department of Transportation wherein an agency may apply for recognition status that they utilize robust project management and accounting systems that will enable successful completion of Federal Aid Transportation Projects. Although the County has been successfully performing these project management tasks for decades, it has been doing so with ODOT oversight as ODOT is currently the direct recipient of the federal funds that finance County federal aid projects. This formal acknowledgement recognizes that professionalism and proven success and essentially allows the County to be the direct recipient instead of ODOT. The program enables the County to utilize our own project management, procurement, and accounting systems in lieu following the ODOT models. This will directly save project time and cost, resulting in a more efficient project delivery model. This master agreement serves as the overarching guideline and must be accompanied by a supplemental project agreement for each

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Federal Aid project. Supplemental agreements will be forthcoming as a project moves to implementation. Upon approval of this master agreement, we will engage in 2-4 test projects over the next 2-3 years. Until the test projects are successfully completed, the county will be considered provisionally certified. Successful completion of the test projects will afford "fully certified" status with ODOT and Federal Highways Administration (FHWA).

3. Explain the fiscal impact (current year and ongoing).

Neutral. No direct fiscal impact from previous project management structure. All costs are related to project and are eligible for reimbursement.

4. Explain any legal and/or policy issues involved.

Full Certification will require documentation of Title VI of the Civil Rights Act of 1964 compliance directly by the County. Currently, ODOT as the direct recipient of federal aid is now responsible for ensuring Title VI compliance of ODOT practices. Once the County becomes a direct recipient of federal funds, the responsibility for Title VI compliance monitoring and reporting will shift to the County.

5. Explain any citizen and/or other government participation that has or will take place.

None for this master agreement. All project-related citizen participation will be accomplished as each respective project is initiated.

Required Signature

**Elected Official or
Department/
Agency Director:**



Date: 8/12/10

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