



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST NOTICE OF INTENT

(Revised: 9-24-15)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS

AGENDA # C.3 DATE 6/29/17  
MARINA BAKER, ASST BOARD CLERK

## Board Clerk Use Only

Meeting Date: 6/29/17  
Agenda Item #: C.3  
Est. Start Time: 9:30 am  
Date Submitted: 6/21/17

## NOTICE OF INTENT for a \$150,000 Metro Planning and Development Agenda Title: Grant for Tri-county Planning to Expand Permanent Supportive Housing for People Experiencing Chronic Homelessness

*Note: This APR is for NOI's only. APRs are available for other types of submittals. Title should not be more than 2 lines but be sufficient to describe the action requested.*

Requested Meeting Date: 6/29/2017 Time Needed: CONSENT AGENDA  
Department: Nondepartmental Division: Joint Office of Homeless Svcs.  
Contact(s): Ryan Deibert Program Sr./Christian Elkin Business Manager  
Phone: 503-988-2523 Ext. 82523 I/O Address: 167/1/105  
Presenter Name(s) & Title(s): CONSENT AGENDA

A Notice of Intent is required to obtain approval from the Board of County Commissioners to ensure a competitive grant proposal is in alignment with the County's mission; to receive an indication from the Board of its willingness to commit the necessary County resources to support the grant. A Budget Modification is required to appropriate funds received from a successful grant proposal.

## Notice of Intent Specific Information

### Department recommendation for consent agenda placement (*must meet all criteria*):

- Proposal is under \$500,000/ year.
- Proposal does not require cash match as part of the budget.
- Proposal does not commit County to on-going programming following award.
- Proposal adheres to the County's indirect guidelines.
- Proposal is within the Department's strategic direction.
- Proposal does not have policy and/or legal implications that warrant a public dialog.

☒ *To the best of my knowledge, this proposal adheres to all of the above criteria and may be placed on the Board of County Commissioner's Consent Agenda. I understand the proposal can be moved to the regular Board Agenda for any reason by Commissioners or their staff.*

☐ To the best of my knowledge, this proposal does not meet criteria for placement on the Consent Agenda and should be placed on the Regular Agenda.

**Please complete for any NOI:**

<b>Granting Agency</b>	Metro Regional Government
<b>Proposal due date</b>	June 30, 2017
<b>Grant period</b>	FY 2018
<b>Approximate level of funding by year</b>	\$150,000
<b>Program Offer(s) potentially impacted</b>	10054A – Adult Supportive Housing
<b>How do you expect to spend the majority of funds? (check all that apply)</b>	<input type="checkbox"/> Personnel <input checked="" type="checkbox"/> Sub-contracts <input type="checkbox"/> Capital (including equipment)
<b>Does grant require match? If so, describe type (cash, FTE, etc) and %</b>	

**1. Brief overview of grant's purpose and/or impact.**

The project will support a one-year tri-county planning process to reduce chronic homelessness through increased access to permanent supportive housing (PSH). Planning activities would include:

1. Estimate needs and costs for permanent supportive housing within each county based on chronic homelessness data from each county's point-in-time count of homelessness and/or other existing local assessment system(s)
2. Identify key stakeholders within each county and across three-county region to engage in assessment and planning, including those from the following sectors:
  - a. Primary funders of affordable housing acquisition, construction and operations (e.g. local housing authorities, Portland Housing Bureau, Oregon Housing and Community Services, etc.)
  - b. Owners and operators of affordable housing, especially permanent supportive housing
  - c. Primary funders and administrators of physical and behavioral health care (tri-county behavioral health partnership, risk-accepting entities within local Medicaid-funded Coordinated Care Organizations (e.g. CareOregon, Oregon Health Authority)
  - d. Other supportive service funders (including county-level health and human services)
3. With key stakeholders:
  - a. Identify overlapping high-priority populations, especially chronically homeless high-frequency utilizers of health services
  - b. Identify potential existing sources of funding to prioritize for development, operation, and ongoing supportive services in permanent supportive housing
  - c. Assess remaining gap between potential existing resources and estimated needs for PSH
  - d. Prioritize additional strategies for collaboration and resource development to meet assessed gaps at county- and regional-levels

Primary deliverables would include county-specific and region-wide plan documents detailing findings of needs assessment and identification of priority populations, cost estimates, and prioritized strategies to maximize existing resources for PSH production and address

**2. Brief overview of how proposal is aligned with Department's strategic direction.**

The goal of the A Home for Everyone: Joint Office of Homeless Services shared vision is: No one should be homeless; everyone needs a safe, stable place to call home. A Home for Everyone is a communitywide effort to house homeless Multnomah County citizens by making smart investments in the areas of housing, income, survival, emergency services, health, access to services and systems coordination. Key partners in the effort include Multnomah County, the City of Portland, the City of Gresham, Home Forward, local nonprofits and members of the public.

The proposed project will reduce chronic homelessness by expanding availability of and access to permanent supportive housing throughout the tri-county region. The resulting additional housing supply will help each jurisdiction to address Goal 10 requirements to plan for housing needed to support their residents, with a specific focus on deeply affordable equitable housing for highly marginalized populations.

**3. Describe any community and/or government input considered in planning for this grant.**

Though the grant application will be submitted by the City of Portland/Multnomah County Joint Office of Homeless Services (JOHS), the proposed planning activities will include a much broader range of key project partners and regional stakeholders. Confirmed key project partners include JOHS; the Washington County Department of Housing Services; the Clackamas County Department of Health, Housing and Human Services; the Multnomah County Health Department, the Portland Housing Bureau; and CareOregon.

**4. What partners may be included in program activities?**

Nearly all requested grant funds will be subcontracted by JOHS to one or more key nonprofit partner(s) collaboratively selected by the key project partners prior to application submission. The partner(s) will be selected based on depth of knowledge and demonstrated collaborative leadership across a range of sectors required to produce and operate permanent supportive housing, including: affordable housing finance, development and operations; local continuums of homeless services; and funding and delivery of primary and behavioral health care. The subcontracted nonprofit partner (s) will provide project management, conduct needs assessments, assist in identification of key stakeholders, convene stakeholders to conduct planning activities, and produce resulting deliverables.

**5. Generally, what are the grant's reporting requirements?**

To be determined

**Please complete for NOIs on the Regular Board Agenda ONLY:**

**6. When the grant expires, will your Department continue to fund the program? If so, how?**

These are one-time-only planning funds.

**7. Are 100% of the central and departmental indirect costs recovered? If not, please explain.**

The award will not support any personnel costs therefore indirect is not required.

**8. If the proposal is not aligned with your Department's strategic direction, explain why you are pursuing it at this time.**

Not applicable

**9. If the grant requires a cash match, how will you meet that requirement?**

Not applicable

**10. Are there policy issues and/or legal implications related to this proposal that may warrant a public dialog? If so, please explain.**

Not applicable

## Required Signatures

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**Elected Official  
or Department/  
Agency Director:**

Marc Jolin, Executive Director /s/

**Date:** 6/21/2017

**Budget Analyst:**

Adam Brown

**Date:** 6/21/2017

*Note: Please submit electronically. We are no longer using actual signatures. Insert names of your approvers followed by /s/. Please insert date approved*