



# Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

### Board Clerk Use Only

Meeting Date: \_\_\_\_\_

Agenda Item #: \_\_\_\_\_

Est. Start Time: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**Agenda Title: BUDGET MODIFICATION # DCA-07-17: FPM#17-03 CAPITAL PROJECTS  
BUDGET REALLOCATION Library Construction Fund**

**Requested Meeting Date:** \_\_\_\_\_ **Time Needed:** 5 minutes

**Department:** 78 - County Assets **Division:** Facilities

**Contact(s):** John Lindenthal, Capital Program Manager

**Phone:** 503-988-4213 **Ext.** 84213 **I/O Address** Bldg. 274/Facilities

**Presenter Name(s) & Title(s):** John Lindenthal, Capital Program Manager

### General Information

#### 1. What action are you requesting from the Board?

Request approval of a Capital budget reallocation of FY17 Capital funds to initiate the Central Library Service Door project in the amount of \$42,000. The total project budget will be \$42,000

#### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Central Library Service Door project is in the FY18 Library Construction fund 5-yr Capital plan. The priority for this project has changed and the Library District has requested that the project commence in FY17.

This project will correct a safety and security deficiency, as well as decrease on-going maintenance.

The FY18 budget is programmed at \$42,000 and, if approved, the FY18 planned project budget will be reprogrammed to other project(s).

Approval of this Capital budget reallocation will bring the total project budget to \$42,000.

**3. Explain the fiscal impact (current year and ongoing).**

The current and ongoing fiscal impact of this request is budget neutral. This is a Capital reallocation of \$42,000 within the Library Construction Fund (2506) (PO 78213-17). Reallocating \$42,000 from the Central Library Sidewalk & Tree wells project.

The Central Library Sidewalk & Tree wells project budget will be reduced to \$108,000 in FY17 and additional funds will be reprogrammed in FY18 through the normal Capital budgeting process, if necessary.

**4. Explain any legal and/or policy issues involved.**

FIN-15 requires Board of County Commissioner approval for reallocation of Facilities Capital project funds over \$100,000. Although, this request is under \$100,000 FIN-15 does not allow for the creation of new projects without Board approval and this project was not budgeted in FY17.

**5. Explain any citizen or other government participation.**

N/A

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

N/A

**7. What budgets are increased/decreased?**

The current and ongoing fiscal impact of this request is budget neutral. This is a Capital budget reallocation within the Library Construction Fund (2506) reallocating \$42,000 (PO 78213-17).

**8. What do the changes accomplish?**

This Capital project reallocation will allow for the Central Library Service Door project to be completed this Fiscal Year.

**9. Do any personnel actions result from this budget modification?**

N/A

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

N/A

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

N/A

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

N/A

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**Required Signature**

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**Elected Official or  
Dept. Director:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Budget Analyst:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Department HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Countywide HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_