



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 8/18/11)

### Board Clerk Use Only

Meeting Date: 5/28/13  
Agenda Item #: BWS 9-b  
Est. Start Time: 10:00 am  
Date Submitted: 4.22.13

**FY 2014 Budget Work Session on the General Government**  
**Agenda Title: Departments: County Assets, Library, County Management, Community Services, and Non-Departmental; Federal Sequester Update**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** May 28, 2013 **Time Needed:** 5 hrs  
May 29, 2013 2 hrs  
**Department:** County Management **Division:** Budget Office  
**Contact(s):** Karyne Kieta  
**Phone:** 503-988-3312 **Ext.** 22457 **I/O Address:** 503/5/531  
**Presenter Name(s) & Title(s):** Sherry Swackhamer, Director, County Assets; Vailey Oehlke, Library Director; Joanne Fuller, Director, County Management; Kim Peoples, Director of Community Services; Julie Neburka, Budget & Finance Manager for Non-Departmental; Karyne Kieta, Deputy Director, County Management

### General Information

#### 1. What action are you requesting from the Board?

These work sessions will provide the Board with budget overviews of the General Government group of County departments and an update on the federal sequester. The work sessions are broken down into two days:

May 28<sup>th</sup> – (am) Department of County Assets (1 hr)  
May 28<sup>th</sup> – (am) Library (2 hrs – incl. 30 min. to adjourn/reconvene as Library District Board)  
May 28<sup>th</sup> – (pm) Department of County Management (1 hr)  
May 28<sup>th</sup> – (pm) Department of Community Services (1 hr)

May 29<sup>th</sup> (am) Non-Departmental (1 hr)  
May 29<sup>th</sup> (am) Federal Sequester Update (1 hr)

In each department's presentation, the Board will first hear from the Citizen Budget Advisory Committee (CBAC) about its work and recommendations on the FY 2014 budget. There are no decisions to be made. Board members may propose budget notes or amendments at any time in the process during a public work session.

Following the presentation by Non-Departmental, the Board will hear from relevant departments regarding potential impacts of the federal sequester.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

After the Chair's Proposed Budget is approved for submission to the Tax Supervising and Conservation Commission (TSCC), the Board may begin deliberations on it. This work session will be the first opportunity for the Board to hear from the departments in the General Government category. The Board will have the opportunity to ask clarifying questions and to deliberate on the approved budgets.

Departments will generally follow the Budget Presentation format below. The Non-Departmental and Federal Sequester Update sessions will have a slightly different format due to the nature of those presentations.

## **FY 2014 Approved Budget Departmental Budget Presentation Format**

### **Introductions**

#### **Department Overview**

- Mission, Vision, Values & Guiding Principles
- CBAC Recommendations
- Our Partners
- Organizational Chart and Span of Control Ratio
- System of Care (if applicable)
- 3 Key Accomplishments
- Overview of FY 2014 Proposed Budget
  - Budget categories, FTE
  - Vacancies
  - Keeps (one-time-only, innovative, new, restructured/redesign)
  - Cuts (programs, expenditures, FTE, impacts – including mitigation strategies and risks)
  - State & Federal Budget Impacts
- Issues, Risks & Challenges
- Other

#### **Questions?**

**3. Explain the fiscal impact (current year and ongoing).**

The work session provides information to assist the Board in reaching its final decisions regarding the FY 2014 budget. Adopting the budget will set the legal limits for spending during FY 2014 and is required to comply with Oregon Budget Law.

**4. Explain any legal and/or policy issues involved.**

The Board approved the Chair's Executive Budget on May 2<sup>nd</sup> and submitted the Approved Budget to the TSCC. After the budget has been submitted, no Fund may be increased by more than 10% in total revenue, and no property tax greater than the amounts included in the Approved Budget may be levied.

**5. Explain any citizen and/or other government participation that has or will take place.**

Three evening public hearings are scheduled on May 8<sup>th</sup>, May 22<sup>nd</sup>, and May 29<sup>th</sup> to collect public

input on the budget. The Citizen Involvement Committee co-sponsored an educational forum on March 6<sup>th</sup> about upcoming changes in the County’s early childhood programs and healthcare system. Citizen Budget Advisory Committees have reviewed the program offers and will make presentations with recommendations to the Board of County Commissioners. Transmitting the Executive Budget to the TSCC allows the public and Board further time to review the Chair’s Budget before final adoption.

**Required Signature**

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**Elected  
Official or  
Department  
Director:**

Karyne Kieta /s/

**Date:** 4-22-2013