MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
NOTICE OF INTENT
(Revised: 9-24-15)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # _C-4_ DATE _4/7/16_

MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only	
Meeting Date:	4/7/16
Agenda Item #:	C.4
Est. Start Time:	9:30 am
Date Submitted:	3/23/16

Agenda Title:	NOTICE OF INTENT for Library to apply for $10,000 from Mozilla Foundation for web literacy skill training for library staff

Note: This APR is for NOI's only. APRs are available for other types of submittals. Title should not be more than 2 lines but be sufficient to describe the action requested.

Requested Meeting Date: April 7, 2016

Time Needed: N/A MCLD Consent Calendar

Department: Multnomah County Library District

Division: Programming & Community Outreach

Contact(s): Terrilyn Chun

Phone: 503-988-5469 **Ext.** 85469 **I/O Address:** 317/CEN

Presenter Name(s) & Title(s): N/A

A Notice of Intent is required to obtain approval from the Board of County Commissioners to ensure a competitive grant proposal is in alignment with the County's mission; to receive an indication from the Board of its willingness to commit the necessary County resources to support the grant. A Budget Modification is required to appropriate funds received from a successful grant proposal.

Notice of Intent Specific Information

Department recommendation for consent agenda placement (*must meet all criteria*):
--Proposal is under $500,000/ year.
--Proposal does not require cash match as part of the budget.
--Proposal does not commit County to on-going programming following award.
--Proposal adheres to the County's indirect guidelines.
--Proposal is within the Department's strategic direction.
--Proposal does not have policy and/or legal implications that warrant a public dialog.

☒ *To the best of my knowledge, this proposal adheres to all of the above criteria and may be placed on the Board of County Commissioner's Consent Agenda. I understand the proposal can be moved to the regular Board Agenda for any reason by Commissioners or their staff.*

☐ *To the best of my knowledge, this proposal does not meet criteria for placement on the Consent Agenda and should be placed on the Regular Agenda.*

Please complete for any NOI:

Granting Agency	Mozilla Foundation
Proposal due date	April 18, 2016
Grant period	June – December, 2016
Approximate level of funding by year	$10,000
Program Offer(s) potentially impacted	80005
How do you expect to spend the majority of funds? *(check all that apply)*	☐ Personnel ☐ Sub-contracts ☐ Capital (including equipment)
Does grant require match? If so, describe type (cash, FTE, etc) and %	No

1. **Brief overview of grant's purpose and/or impact.**

The Mozilla Foundation, with support from the Institute for Museum and Library Services, is offering libraries the opportunity to pilot web literacy skills training for library staff so they can better meet the digital needs of patrons. Pilot libraries will receive train-the-trainer professional development on core web literacy skills using Mozilla's open source curriculum, tools, and credentials. Staff will have the opportunity to provide real time and continuous feedback on what works to help Mozilla staff adapt curriculum, tools, training, and credentials to meet the needs of library staff working with patrons in diverse settings.

2. **Brief overview of how proposal is aligned with Department's strategic direction.**

This grant request supports the library's priority "We build digital literacy" which states that "we provide access, training and technology to everyone, and we champion the need for all people to be connected online."

3. **Describe any community and/or government input considered in planning for this grant.**

N/A

4. **What partners may be included in program activities?**

N/A

5. **Generally, what are the grant's reporting requirements?**

Pilot libraries will participate in an evaluation, led by the Technology and Social Change (TASCHA) Group at the University of Washington, designed to learn about what works in web literacy training and credentialing for library staff.

Please complete for NOIs on the Regular Board Agenda ONLY:

6. **When the grant expires, will your Department continue to fund the program? If so, how?**

7. Are 100% of the central and departmental indirect costs recovered? If not, please explain.

8. If the proposal is not aligned with your Department's strategic direction, explain why you are pursuing it at this time.

9. If the grant requires a cash match, how will you meet that requirement?

10. Are there policy issues and/or legal implications related to this proposal that may warrant a public dialog? If so, please explain.

Required Signatures

**Elected Official
or Department/
Agency Director:** Vailey Oehlke /s/   **Date:** March 23, 2016

Budget Analyst: Jeff Renfro /s/   **Date:** March 23, 2016