



Multnomah County Oregon

# Board of Commissioners & Agenda

connecting citizens with information and services

## BOARD OF COMMISSIONERS

### Diane Linn, Chair

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214  
Phone: (503) 988-3308 FAX (503) 988-3093  
Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

### Maria Rojo de Steffey,

#### Commission Dist. 1

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214  
Phone: (503) 988-5220 FAX (503) 988-5440  
Email: [district1.@co.multnomah.or.us](mailto:district1.@co.multnomah.or.us)

### Serena Cruz, Commission Dist. 2

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214  
Phone: (503) 988-5219 FAX (503) 988-5440  
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### Lisa Naito, Commission Dist. 3

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214  
Phone: (503) 988-5217 FAX (503) 988-5262  
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### Lonnie Roberts, Commission Dist. 4

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214  
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Email: [lonnie.j.roberts@co.multnomah.or.us](mailto:lonnie.j.roberts@co.multnomah.or.us)

ANY QUESTIONS? CALL BOARD CLERK DEB BOGSTAD @

(503) 988-3277; Email:

[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)

**Americans with Disabilities Act Notice:** If you need this agenda in an alternate format, or wish to participate in a Board Meeting, please call the Board Clerk at (503) 988-3277, or Multnomah County TDD Phone (503) 988-5040, for information on available services and accessibility.

## DECEMBER 13, 2001

## BOARD MEETING

### FASTLOOK AGENDA ITEMS OF INTEREST

Pg 3	9:30 a.m. Opportunity for Public Comment
Pg 3	9:40 a.m. Resolution Transferring Property to Portland Habitat for Humanity
Pg 3	9:55 a.m. 1st Reading of an Ordinance Conforming to City of Portland Codes and Metro Functional Plan
Pg 3	10:25 a.m. Sexual Minority Youth Advocacy Team Recommendations
Pg 3	10:50 a.m. 1st Reading of DSS/DSCD Reorganization Ordinance
***	December 27, 2001 Board Meeting Cancelled
***	Board and Agenda Web Site: <a href="http://www.co.multnomah.or.us/cc/index.html">http://www.co.multnomah.or.us/cc/index.html</a>

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 11:00 PM, Channel 30

Saturday, 10:00 AM, Channel 30

(Saturday Playback for East County Only)

Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community Television

(503) 491-7636, ext. 333 for further info

or: <http://www.mctv.org>

Thursday, December 13, 2001 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM** **SHERIFF'S OFFICE**

- C-1 Government Contract 190 Agreement 0210038 with the Multnomah County Sheriff's Office and the Gresham Fire Department, to Create a Combined Dive Emergency Response Team (DERT)
- C-2 Government Contract 190 Tactical Entry Team Agreement 4600002356 with the Multnomah County Sheriff's Office and the City of Gresham, Fire and Emergency Services, to Provide Immediate Medical Response to Injured Officers During a Search Warrant and/or Arrest

### **DISTRICT ATTORNEY'S OFFICE**

- C-3 Budget Modification DA02\_04 Appropriating Additional Victims of Crime Act (VOCA) Basic Grant Revenue in the Amount of \$19,651 and VOCA Prosecutor Based Victim's Assistance Grant Revenue of \$280,594
- C-4 Budget Modification DA02\_05 Appropriating Revenue in the Amount of \$5,000 from Albina Weed and Seed to Purchase Computer Hardware for the Northeast Community Court; \$40,000 Grant Revenue from the Bureau of Justice Administration and Related Expenditures to Support 1 FTE Deputy District Attorney 3 Position for a Community Gun Prosecution Program; \$140,931 Revenue and Related Expenditures for a Separate Bureau of Justice Administration Grant Award Funding 1FTE Deputy District Attorney 2 Position and 1 FTE Office Assistant Senior Position and Related Program Expenditures; and \$43,398 Continuation of a Juvenile Accountability Block Grant program and Funding for .65 Deputy District Attorney Position and Related Expenditures

### **DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT**

- C-5 RESOLUTION Authorizing Execution of Deed D021822 for Repurchase of Tax Foreclosed Property to Former Owner, KELLY OLSON

### **REGULAR AGENDA - 9:30 AM**

**PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

**AGING AND DISABILITY SERVICES DEPARTMENT - 9:30 AM**

R-1 NOTICE OF INTENT to Apply for Grant Funding through the Mt. Hood Cable Regulatory Commission's "Community Access Capital Grant" Program for an Intergenerational Cable Access Project

**DEPARTMENT OF COMMUNITY AND FAMILY SERVICES - 9:40 AM**

R-2 PUBLIC HEARING and Consideration of a RESOLUTION Authorizing the Transfer of Two Parcels of Real Property to Portland Habitat for Humanity for Low Income Housing Purposes and Canceling the Taxes Attached to the Properties

R-3 Budget Modification CFS 05 Authorizing \$64,000 One-Time-Only General Fund Contingency Funding for the Northeast and Southeast Components of the Gang Influenced Female Team (Gift) Programs through June 30, 2002

**DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT - 9:55 AM**

R-4 First Reading of an ORDINANCE Amending the County Comprehensive Framework Plan, Community Plans, Rural Area Plans, Sectional Zoning Maps, and Zoning Code Chapters to Adopt Portland's Recent Code and Comprehensive Plan Revisions In Compliance With Metro's Functional Plan, and Declaring an Emergency

**NON-DEPARTMENTAL - 10:25 AM**

R-5 INFORMATIONAL ONLY: Advocacy Team for Sexual Minority Youth Presentation of Team Recommendations. Presented by Commissioner Maria Rojo de Steffey and Members of the Advocacy Team for Sexual Minority Youth. 20 MINUTES REQUESTED.

R-6 First Reading of an ORDINANCE Amending MCC Chapter 7 and Deleting MCC Chapter 27 to Establish the Department of Management and Business Services by Consolidating and Abolishing the Department of Support Services and the Department of Sustainable Community Development, and Declaring an Emergency

MEETING DATE: December 13, 2001  
AGENDA NO: C-1  
ESTIMATED START TIME: 9:30 AM  
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Collaborative Agreement with Gresham for Dive Emergency Response Team (DERT) Operations

BOARD BRIEFING: DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: DATE REQUESTED: Thursday, December 13, 2001  
AMOUNT OF TIME NEEDED: N/A

DEPARTMENT: Non-Departmental DIVISION: Sheriff's Office, Enforcement

CONTACT: Barbara Simon TELEPHONE #: (503) 988-4326  
BLDG/ROOM #: 503 / 350 / Simon

PERSON(S) MAKING PRESENTATION: Consent Calendar

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

SUGGESTED AGENDA TITLE:

Government Contract 190 Agreement 0210038 with the Multnomah County Sheriff's Office and the Gresham Fire Department, to Create a Combined Dive Emergency Response Team (DERT)

12/17/01 originals to DAVID BRAAKSMA

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Dan Noelle

(OR)  
DEPARTMENT MANAGER: \_\_\_\_\_

CLERK OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
01 DEC -5 PM 2:48

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email [deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)



# Multnomah County Sheriff's Office

501 SE Hawthorne Blvd. Ste 350. Portland, OR 97214

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500

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## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM BRIEFING—SUPPLEMENTAL STAFF REPORT

To: Board of County Commissioners  
From: Barbara Simon  
Today's Date: December 5, 2001  
Requested Placement Date: December 13, 2001

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**I. Recommendation/Action Requested**

Approval of Government Contract 190 Agreement between the MCSO and the Gresham Fire Department to create a combined Dive Emergency Response Team (DERT)

**II. Background/Analysis**

The combined Dive Emergency Response Team will respond to marine incidents in the waterways of Multnomah County and provide rescue, recovery and evidence collection functions for incidents that occur in the Multnomah County waterways. The agreement shall begin December 1, 2001 and continue until terminated.

**III. Financial Impact**

All costs for GFD personnel salaries, including overtime for training and call-out incidents will be the responsibility of GFD. GFD personnel are and shall remain in the employment of GFD for all purposes, including Workers Compensation, salary and benefits.

**V. Legal Issues**

The IGA has been reviewed by the County Attorney's Office.

**VI. Controversial Issues**

None

**VII. Link to Current County Policies**

Good Government  
Enhancing Public Safety

**VIII. Citizen Participation**

None

**IX. Other Government Participation**

Gresham Fire Department

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Pre-approved Contract Boilerplate (with County Counsel signature)  Attached  Not Attached Contract #: 0210038  
 Amendment #: \_\_\_\_\_

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption) <input checked="" type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)	<input type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)	<input type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue  <div style="text-align: center;">                     APPROVED MULTNOMAH COUNTY                      BOARD OF COMMISSIONERS                      AGENDA # <u>C-1</u> DATE <u>12-13-01</u>                      DEB BOGSTAD, BOARD CLERK                 </div>

Department: Sheriff Division: Enforcement Date: 11/15/01  
 Originator: Chief Deputy Pieter Van Dyke Phone: 988-4308 Bldg/Rm: 503/350  
 Contact: Dave Braaksma Phone: 988-4415 Bldg/Rm: 503/350

Description of Contract: Dive Emergency Response Team (DERT) collaboration with Gresham

RENEWAL:  PREVIOUS CONTRACT #(S): 800559

RFP/BID: \_\_\_\_\_ RFP/BID DATE: \_\_\_\_\_

EXEMPTION \_\_\_\_\_ EXEMPTION EXPIRATION \_\_\_\_\_ ORS/AR \_\_\_\_\_

#/DATE: \_\_\_\_\_ DATE: \_\_\_\_\_ #: \_\_\_\_\_

CONTRACTOR IS:  MBE  WBE  ESB  QRF  N/A  NONE (Check all boxes that apply)

Contractor <u>City of Gresham Fire Department</u>		Remittance address _____	
Address <u>1333 NW Eastman Parkway</u>		(if different) _____	
<u>Gresham, OR 97030</u>		_____	
Attn; <u>Mark Maunder (maunder@ci.gresham.or.us)</u>			
Phone <u>618-2355</u>	Payment Schedule / Terms		
Employer ID# or SS# _____	<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt	
Effective Date <u>12/01/01</u>	<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30	
Termination Date <u>N/A</u>	<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other	
Original Contract Amount \$ <u>-0-</u>	<input type="checkbox"/> Requirements Not to Exceed \$ _____		
Total Amt of Previous Amendments \$ _____	Encumber <input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount of Amendment \$ _____			
Total Amount of Agreement \$ <u>-0-</u>			

**REQUIRED SIGNATURES:**

Department Manager <u>Peter C. Van Dyke</u>	DATE <u>11/16/01</u>
Purchasing Manager _____	DATE _____
County Counsel _____	DATE <u>11/19/01</u>
County Chair _____	DATE <u>12-13-01</u>
Sheriff _____	DATE <u>11/16/01</u>
Contract Administration _____	DATE _____

LGFS VENDOR CODE						DEPT REFERENCE					
LINE #	FUND	AGENCY	ORG	SUB ORG	ACTIVITY	OBJ/ REV	SUB OBJ	REP CAT	LGFS DESCRIPTION	AMOUNT	INC DEC
01											
02											
03											

**GOVERNMENT CONTRACT (190 AGREEMENT)**

This is an Agreement between the Gresham Fire Department (GFD) and the Multnomah County Sheriff's Office (MCSO), pursuant to authority granted in ORS Chapter 190.

**PURPOSE:** The purpose of this agreement is for the parties involved to create a combined Dive Emergency Response Team (DERT) to respond to marine incidents in the waterways of Multnomah County to provide rescue, recovery, and evidence collection functions for incidents that occur in the Multnomah County waterways.

The parties agree as follows:

1. **TERM** The term of this agreement shall be from December 1, 2001 and shall continue until terminated as outlined in section 4.
2. **RESPONSIBILITIES OF GFD.** GFD agrees as follows:
  - a) GFD shall assign at least one (1) diver to the MCSO DERT Team for the duration of the agreement, or until otherwise agreed upon between the agencies, in writing, using selection criteria determined by MCSO. GFD personnel will meet and maintain the physical requirements of MCSO for DERT membership.
  - b) All team personnel including GFD personnel must attend ninety percent (90%) of all training sessions and seventy five percent (75%) of all actual call-outs. Failure to meet physical or attendance requirements may disqualify an individual from the DERT Team.
  - c) GFD shall provide its personnel with all necessary equipment including dive suits, tanks, masks, and other equipment that is compatible with the existing MCSO DERT Team.
  - d) All costs for GFD personnel salaries, including overtime for training and call-outs for incidents, will be the responsibility of GFD. GFD personnel are and shall remain in the employment of GFD for all purposes, including Workers Compensation, salary and benefits.
3. **RESPONSIBILITIES OF MCSO.** MCSO agrees to the following:
  - a) MCSO shall provide the administrative and supervisory direction of the DERT Team.
  - b) MCSO shall provide the necessary orientation and monthly training in the area of dive response.
  - c) MCSO shall provide the DERT van to transport DERT equipment to and from incident scenes and to utilize for transporting equipment to and from training sites.

- d) MCSO will be responsible for storing dive equipment and the dive vehicle at a MCSO facility that best suits the needs of the Dive Team operations. While the dive vehicle is stored at a MCSO facility, MCSO Dive Team personnel will be responsible for delivering the vehicle and dive equipment to all emergency incident locations.

**4. TERMINATION** This agreement may be terminated upon the following terms:

- a) By mutual written consent of the parties; By either party upon thirty (30) days written notice to the other party, delivered by Certified mail or in person;
- b) By either party effective upon delivery of written notice to the other party under any of the following conditions:
  - 1) If a party fails to provide services called for by this Agreement within the time specified or an extension thereof;
  - 2) If a party fails to perform any other provision of this Agreement, or fails to pursue the work of this Agreement in accordance with its terms after receipt of ten (10) days written notice of failure to perform.

Any termination of the Agreement shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

**5. INDEMNIFICATION** Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300, County shall indemnify, defend and hold harmless GFD from and against all liability, loss and costs arising out of or resulting from the acts of County, its officers, employees and agents in the performance of this agreement. Subject to the conditions and limitations of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300 GFD shall indemnify, defend and hold harmless County from and against all liability, loss and costs arising out of or resulting from the acts of GFD, its officers, employees and agents in the performance of this agreement.

**6. INSURANCE** Each party shall each be responsible for providing worker's compensation insurance as required by law. Neither party shall be required to provide or show proof of any other insurance coverage.

**7. ADHERENCE TO LAW** Each party shall comply with all federal, state and local laws and ordinances applicable to this agreement.

**8. NON-DISCRIMINATION** Each party shall comply with all requirements of federal and state civil rights and rehabilitation statutes and local non-discrimination ordinances.

9. **ACCESS TO RECORDS** Each party shall have access to the books, documents and other records of the other which are related to this agreement for the purpose of examination, copying and audit, unless otherwise limited by law.

10. **SUBCONTRACTS AND ASSIGNMENT** Neither party will subcontract or assign any part of this agreement without the written consent of the other party.

11. **THIS IS THE ENTIRE AGREEMENT** This Agreement constitutes the entire Agreement between the parties. This Agreement may be modified or amended only by the written agreement of the parties.

12. **DERT OPERATIONS**

- a) Operations that are conducted within the jurisdiction of Multnomah County and on its waterways shall be directed under the control and command of the Dive Emergency Response Team and the Multnomah County Sheriff's Office River Patrol command structure. GFD agrees that its member will go to the jurisdictions where the dive team is responding regardless of whether it is in the City of Gresham, or in Multnomah County. The Dive Emergency Response Team will respond to other counties at their request with the permission of the Law Enforcement Commander or the Sheriff.
- b) The MCSO/GFD Dive Team will be utilized not only for emergency responses, but also for non-emergency responses such as stolen vehicle recoveries, body recoveries, and evidence collection. All Dive Team members are expected to respond to all incidents.
- c) GFD personnel assigned to the DERT Team shall operate under all the rules, regulations and operational procedures of MCSO during operations.
- d) MCSO shall maintain command and control for all operations for the duration of the incidents unless MCSO enters into a joint command with GFD commanders.
- e) MCSO DERT shall provide personnel resources for missions at the request of the incident commander. It shall be the responsibility of the DERT Commander and/or the DERT team leader to determine which applications will be used to complete the mission.
- f) MCSO incident commander may call off or cancel the mission at their discretion.

13. REPORTS

The Sheriff and Chief of the Fire Department shall receive an "After Action Report" from the DERT Team Leader detailing the operational activities of all call-outs and monthly training sessions involving their divers.

14. NOTICES

Any notices required by this Agreement shall be sent by the parties to the addresses below.

MULTNOMAH COUNTY  
SHERIFF'S OFFICE  
501 SE Hawthorne Blvd., Suite 350  
Portland, OR 97214

CITY OF GRESHAM  
FIRE DEPARTMENT  
1333 NW Eastman Parkway  
Gresham, OR 97030

By   
Dan Noelle

By \_\_\_\_\_

Title Sheriff

Title \_\_\_\_\_

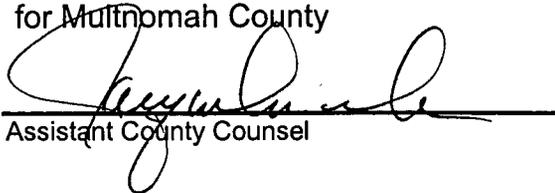
By   
Diane M. Linn

Title Multnomah County Chair

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-1 DATE 12.13.01  
DEB BOGSTAD, BOARD CLERK

Reviewed:  
Tom Sponsler, County Counsel  
for Multnomah County

Approved as to form:

  
Assistant County Counsel

\_\_\_\_\_

MEETING DATE: December 13, 2001  
AGENDA NO: C-2  
ESTIMATED START TIME: 9:30 AM  
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Reimbursement to Gresham for Paramedic Support of Tactical Entry Team

BOARD BRIEFING: DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: DATE REQUESTED: Thursday, December 13, 2001  
AMOUNT OF TIME NEEDED: N/A

DEPARTMENT: Non-Departmental DIVISION: Sheriff's Office, Enforcement

CONTACT: Barbara Simon TELEPHONE #: (503) 988-4326  
BLDG/ROOM #: 503 / 350 / Simon

PERSON(S) MAKING PRESENTATION: Consent Calendar

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

SUGGESTED AGENDA TITLE:

Government Contract 190 Tactical Entry Team Agreement 4600002356 Between the Multnomah County Sheriff's Office and the City of Gresham, Fire & Emergency Services, to Provide Immediate Medical Response to Injured Officers During a Search Warrant and/or Arrest

12/17/01 ORIGINALS TO DAVID BEAUKSMA

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Dan Noelle

(OR)  
DEPARTMENT MANAGER: \_\_\_\_\_

01 DEC -5 PM 3:02  
MULTNOMAH COUNTY  
OREGON  
HEAD OF  
COUNTY COMMISSIONERS

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email [deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)



# Multnomah County Sheriff's Office

501 SE Hawthorne Blvd. Ste 350. Portland, OR 97214

**DAN NOELLE**  
**SHERIFF**

Phone: (503) 988-4300  
TTY: (503) 988-4500

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## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM BRIEFING - SUPPLEMENTAL STAFF REPORT

To: Board of County Commissioners  
From: Barbara Simon  
Today's Date: December 5, 2001  
Requested Placement Date: December 13, 2001

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### **I. Recommendation/Action Requested**

Approval of Government Contract 190 Tactical Entry Team Agreement 4600002356 between the Multnomah County Sheriff's Office and the City of Gresham, Fire & Emergency Services, to Provide Immediate Medical Response to Injured Officers during a Search Warrant and/or Arrest.

### **II. Background/Analysis**

The Special Investigations Unit (SIU) is responsible for narcotics investigations in Multnomah County. SIU is staffed with members of the MCSO, Gresham Police Department and Troutdale Police Department. As part of their work, the SIU often has to execute search warrants. Specially trained officers from the Tactical Entry Team assist with the more difficult SIU search warrants. The purpose of this Agreement is to provide immediate medical response to injured officers during a search warrant and/or arrest where an officer is injured to and to improve the officer's chance for surviving an injury. The term of the agreement is from June 13, 2001 through June 30, 2002.

### **III. Financial Impact**

The MCSO will pay for overtime for each tactical paramedic when Gresham and Fire and Emergency Services (GFES) is required to backfill for a paramedic position or when a Tactical Entry Team paramedic works for SIU on a day off, thus requiring them to be paid overtime. The overtime rate shall be \$35/hour. MCSO will pay for overtime out of existing funds.

### **IV. Legal Issues**

The IGA has been reviewed by the County Attorney's Office.

### **V. Controversial Issues**

None

### **VI. Link to Current County Policies**

Good Government  
Enhancing Public Safety

### **VII. Citizen Participation**

NA

### **VIII. Other Government Participation**

City of Gresham  
Gresham Fire and Emergency Services  
Gresham Police

# MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Pre-approved Contract Boilerplate (with County Counsel signature)  Attached  Not Attached Contract #: 4600002356  
 Amendment #: \_\_\_\_\_

<p style="text-align: center;"><b>CLASS I</b></p> <input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000 <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)	<p style="text-align: center;"><b>CLASS II</b></p> <input type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)	<p style="text-align: center;"><b>CLASS III</b></p> <input type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <p style="text-align: center;">APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS                  AGENDA # <u>C-2</u> DATE <u>12.13.01</u>                  DEB BOGSTAD, BOARD CLERK</p>
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Department: Sheriff Division: Enforcement Date: 11-15-01  
 Originator: Chief Deputy Van Dyke Phone: 988-4038 Bldg/Rm: 503/350  
 Contact: Dave Braaksma Phone: 988-4415 Bldg/Rm: 503/350

Description of Contract: Gresham paramedics to assist Tactical Entry Team. Reimbursement of O.T. if required.

RENEWAL:  PREVIOUS CONTRACT #(S): \_\_\_\_\_

RFP/BID: \_\_\_\_\_ RFP/BID DATE: \_\_\_\_\_

EXEMPTION #/DATE: \_\_\_\_\_ EXEMPTION EXPIRATION DATE: \_\_\_\_\_ ORS/AR #: 10.010A

CONTRACTOR IS:  MBE  WBE  ESB  QRF  N/A  NONE (Check all boxes that apply)

Contractor <u>City of Gresham</u>		Remittance address _____	
Address <u>1333 NW Eastman Parkway</u>		(If different) _____	
<u>Gresham, OR 97030</u>			
Attn: <u>Mark Maunder</u>			
Phone <u>503-661-3000</u>	Payment Schedule / Terms		
Employer ID# or SS# _____	<input type="checkbox"/> Lump Sum \$ _____	<input type="checkbox"/> Due on Receipt	
Effective Date <u>07-01-01</u>	<input type="checkbox"/> Monthly \$ _____	<input type="checkbox"/> Net 30	
Termination Date <u>06-30-02</u>	<input type="checkbox"/> Other \$ _____	<input type="checkbox"/> Other	
Original Contract Amount \$ <u>3,500</u>	<input type="checkbox"/> Requirements Not to Exceed \$ _____		
Total Amt of Previous Amendments \$ _____	Encumber <input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount of Amendment \$ _____			
Total Amount of Agreement \$ <u>3,500</u>			

**REQUIRED SIGNATURES:**

Department Manager <u>Pieter C. Van Dyke</u>	DATE <u>11/15/01</u>
Purchasing Manager _____	DATE _____
County Counsel _____	DATE <u>11/19/01</u>
County Chair _____	DATE <u>12.13.01</u>
Sheriff _____	DATE <u>11/16/01</u>
Contract Administration _____	DATE _____

*(Class I, Class II Contracts only)*

LGFS VENDOR CODE						DEPT REFERENCE					
LINE #	FUND	AGENCY	ORG	SUB ORG	ACTIVITY	OBJ/ REV	SUB OBJ	REP CAT	LGFS DESCRIPTION	AMOUNT	INC DEC
01											
02											
03											



# IGA Contract

Vendor Address
GRESHAM CITY OF 1333 NW EASTMAN PKWY GRESHAM OR 97030-3813

Information	
Contract Number	4600002356
Date	06/13/2001
Vendor No.	11913
Contact/Phone	SHERIFF'S OFFICE / 503-251-2472
Validity Period:	06/13/2001 - 06/30/2002
Minority Indicator:	Not Identified

**Estimated Target Value:** 3,500.00 USD

Item	Material/Description	Target Qty	UM	Unit Price
0001	Paramedic support for SIU  Plant: F025 Sheriff's Office Requirements Tracking Number: AR.010A <i>City of Gresham Paramedics to assist SIU Tactical Entry Team. Payment of \$35 per hour only valid if assistance is provided on an overtime basis.</i>	100.000	Hours	\$ 35.0000

## **INTERGOVERNMENTAL AGREEMENT Tactical Entry Team Agreement**

This is an Agreement is between the Multnomah County Sheriff's Office (MCSO), jointly with and on behalf of Multnomah County (COUNTY), and the City of Gresham, through Fire & Emergency Services (GFES) pursuant to authority granted in ORS Chapter 190.

### **PURPOSE:**

1. The purpose of this Agreement is to provide immediate medical response to injured officers during a search warrant and/or arrest where an officer is injured and to improve the officers chance for surviving an injury.

### **TERM:**

2. This agreement shall be effective July 1, 2001, and shall remain in effect unless earlier terminated in accordance with Section 6 of this agreement or modified as provided in Section 8.

### **RESPONSIBILITIES:**

3. The Special Investigations Unit (SIU) is responsible for narcotics investigations in Multnomah County. It is staffed with members of the Sheriff's Office, Gresham Police Department and Troutdale Police Department. During the course of SIU investigations, it is often necessary to execute warrants. The execution of some search warrants requires specially trained officers, but does not require the services of the Gresham/Multnomah County Special Emergency Response Team (SERT). A group of officers with such special training will be identified as the Tactical Entry Team for the purpose of this agreement. When an officer is acting as a member of the Tactical Entry Team the possibility of injury is present. Therefore:
  - a. GFES will assign two firefighter/paramedics to the Tactical Entry Team of the Special Investigations Unit. These Paramedics will be the same Paramedics who are already assigned to and trains with the Gresham/Multnomah County SERT team.
  - b. GFES personnel assigned to the Tactical Entry Team will operate under all of the rules, regulations and operational procedures of the Sheriff during all operations of the Tactical Entry Team.
  - c. The Sheriff, Gresham Chief of Police, Troutdale Chief of Police and Gresham Fire Chief will each receive a report from the manager of the Special Investigations Unit on all Tactical Entry Team operations.
  - d. At no time will the Tactical Entry Team be utilized by SIU when the threat criteria for a SIU warrant necessitates the use of a SERT team.

- e. It is understood by all parties that the Tactical Entry Team paramedic's first responsibility is the combined agency, Multnomah County/Gresham Police Special Emergency Response Team (SERT). In the event that there are two simultaneous search warrant missions for both teams the paramedic's priority will be first to SERT.
- f. Each party agrees to comply with federal, state and local laws, codes, regulations and ordinances applicable to the planning and work performed under this Agreement.

**Salaries, Benefits and Costs**

- 4. GFES agrees to pay all costs for firefighter/paramedic salaries, benefits and Workers Compensation associated with operations and training conducted under this agreement, except for overtime which may be reimbursed to GFES by the Sheriff under the following protocol.
  - a. The Sheriff will reimburse GFES for overtime of the tactical paramedics when they work on an overtime basis as members of the Tactical Entry Team.
  - b. GFES will only bill the Sheriff for overtime for each tactical paramedic when GFES is required to backfill for a paramedic position, or when a Tactical Entry Team paramedic works for SIU on a day off, thus requiring them to be paid overtime.
  - c. For Fiscal Year 2001-2002, the overtime rate shall be \$35 (thirty five dollars) per hour. GFES may adjust the overtime rate on an annual basis notifying MCSO of such adjustments in writing no later than April 30. Adjustments must be approved by MCSO. Approved adjustments will become effective on the following July 1.

**INDEMNIFICATION:**

- 5. To the extent permitted by the Oregon Tort Claims Act, the City of Gresham agrees to indemnify, defend, and hold harmless the County from any and all claims, demands, suits, and actions (including attorney fees and costs) resulting from or arising out of the acts of the City of Gresham and its officers, employees, and agents in performance of this intergovernmental agreement. To the extent permitted by the Oregon Tort Claims Act, the County agrees to indemnify, defend, and hold harmless the City of Gresham from any and all claims, demands, suits, and actions (including attorney fees and costs) resulting from or arising out of the acts of the County and its officers, employees, and agents in performance of this intergovernmental agreement.

**TERMINATION:**

- 6. This Agreement may be terminated upon sixty (60) days mutual written consent of the parties or upon ninety (90) days written notice by one party.
- 7. In case any one or more of the provisions contained in this Agreement should be invalid, or unenforceable in any respect, the validity, legality and

enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.

**MODIFICATION:**

8. This agreement may be modified by mutual consent of the parties. Any modification to provisions of this agreement shall be reduced to writing and signed by all parties.

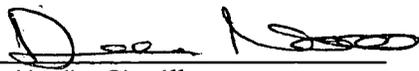
**INTEGRATION:**

9. This agreement contains the entire agreement between the parties and supersedes all prior written or oral agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on their behalf by their duly appointed officers on the last date written below.

**MULTNOMAH COUNTY**

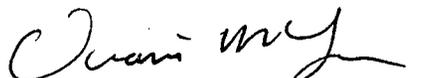
**CITY of GRESHAM**

By   
Dan Noelle, Sheriff

By \_\_\_\_\_  
Charles J. Becker, Mayor

Date: 11/16/01

Date \_\_\_\_\_

By   
Diane M. Linn, County Chair

By \_\_\_\_\_  
Rob Fussell, Fire Chief

Date 12.13.01

Date \_\_\_\_\_

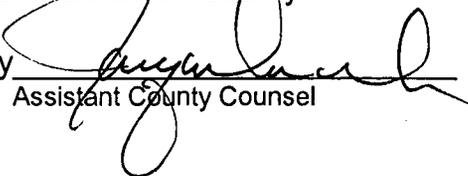
APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # C-2 DATE 12.13.01  
DEB BOGSTAD, BOARD CLERK

By \_\_\_\_\_  
Bernard Giusto, Police Chief

Date \_\_\_\_\_

Reviewed:  
Thomas Sponsler, County Counsel  
For Multnomah County

Approved as to form:

By   
Assistant County Counsel

By \_\_\_\_\_  
City Attorney

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR:

(Date)

DEPARTMENT: District Attorney DIVISION: N/A

CONTACT: D. Scott Marcy PHONE: 503-988-3863

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: Mike Schrunk

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)

The District Attorney's Office submits this budget modification to recognize additional Victims of Crime Act (VOCA) basic grant revenue in the amount of \$19,651, and VOCA Prosecutor based victims assistance grant revenue of \$280,594.

2. DESCRIPTION OF MODIFICATION: [Explain the changes being made: What budget does it increase / decrease? What do the changes accomplish? Where does the money come from?]

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification recognizes additional fed/state revenue of \$19,651 from a Basic VOCA grant and adds .25 FTE to the Victims of Crime cost center. The modification also recognizes \$280,594 in revenue and expenditures from a new VOCA Prosecutor based Victim Assistance grant. The grant adds 4 FTE to the Victims Assistance program.

This grant does not pay indirect costs.

BOARD OF COUNTY COMMISSIONERS  
 MULTNOMAH COUNTY  
 OREGON  
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3. REVENUE IMPACT: [Explain revenues being changed and reason for the change]

Adds \$300,245 from grants & \$16,426 General Fund Cash Transfer to the Federal/State Fund \$316,671

All of the listed revenues below are increased due to service reimbursements:

Adds \$16,426 to General Fund	\$16,426
Adds \$3,095 to Telephone Fund	\$3,095
Adds \$34,798 to Insurance Fund	\$34,798
Adds \$1,225 to Fleet Fund	\$1,225
Adds \$5,300 to Distribution Fund	\$5,300
<b>TOTAL</b>	<b>\$377,515</b>

4. CONTINGENCY STATUS [To Be Completed by Budget & Planning]

NA Fund Contingency BEFORE THIS MODIFICATION (as of \_\_\_\_\_): \$ \_\_\_\_\_  
 (Specify Fund) AFTER THIS MODIFICATION: \$ \_\_\_\_\_

Originated By: <u>D. Scott Marcy</u> Date: <u>November 26, 2001</u>	Department Director: <u>Michael D. Schrunk</u> Date: <u>12-03-01</u>
Plan / Budget Analyst: <u>Christy H...</u> Date: <u>12-5-01</u>	Employee Services: _____ Date: _____
Board Approval: <u>NELBORAH C. BOUSTAD</u> Date: <u>12.13.01</u>	

**Budget Modification DA02\_04**  
**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget Fiscal Year: 00/01

Line No.	Fund Center	Fund Code	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Cost	WBS Element						
1	15-30	1505		156070		60000	71,553.00	82,999	11,446		Base
2	15-30	1505		156070		60130	15,577	18,324	2,747		Salary Related
3	15-30	1505		156070		60140	17,462	19,980	2,518		Insurance
4	15-30	20150			DA001VOCATRAD.02	60270	0	1,747	1,747		local travel/training
5	15-30	20150			DA001VOCATRAD.02	60240	0	1,193	1,193		supplies
6	15-30	20150			DA001VOCATRAD.02	50190	(114,633)	(134,284)	(19,651)		Revenue
7	15-30	1505		156071		60000	0	148,289	148,289		Base
8	15-30	1505		156071		60130	0	35,337	35,337		Salary Related
9	15-30	1505		156071		60140	0	32,280	32,280		Insurance
10	15-30	32016			DA001VocaPBVA	60100	0	10,400	10,400		Temp
11	15-30	32016			DA001VocaPBVA	60260	0	5,000	5,000		Education/Training
12	15-30	32016			DA001VocaPBVA	60180	0	1,800	1,800		Printing
13	15-30	32016			DA001VocaPBVA	60240	0	4,400	4,400		Supplies
14	15-30	32016			DA001VocaPBVA	60170	0	16,688	16,688		Professional Services
15	15-30	32016			DA001VocaPBVA	60370	0	3,095	3,095		Telephone
16	15-30	32016			DA001VocaPBVA	60410	0	1,225	1,225		motor pool
17	15-30	32016			DA001VocaPBVA	60430	0	2,480	2,480		Building Management
18	15-30	32016			DA001VocaPBVA	60550	0	14,300	14,300		Capital Equipment
19	15-30	32016			DA001VocaPBVA	60460	0	5,300	5,300		Distribution
20	15-30	32016			DA001VocaPBVA	50180	0	(280,594)	(280,594)		State Direct
21	15-00	1000	5			60560			16,426		xfer GF to FED STATE
22	15-30	32016			DA001VocaPBVA	50320			(15,404)		indirect subsidy
23	15-30	32016			DA001VocaPBVA	60350			15,404		indirect expenditure
24	15-30	20150			DA001VOCATRAD.02	50320			(1,022)		indirect subsidy
25	15-30	20150			DA001VOCATRAD.02	60350			1,022		indirect expenditure
26	19	1000		9500001000		50310			(16,426)		indirect reimbursement
27	70-90	3502		709520		50310			(3,095)		telecom revenue
28	70-90	3502		709520		60200			3,095		expenditure telecom fund
29	15-30	1000		153100		60430	167,713	165,233	(2,480)		reduce general fund building management
30	15-00	1000		150000		60240			2,480		supplies
31	70-80	3500		708000		50310			(34,798)		Insurance revenue
32	70-80	3500		708000		60330			34,798		insurance claim
33	90-40	3501		904100		50310			(1,225)		fleet revenue
34	90-40	3501		904100		60240			1225		fleet expenditure

**Budget Modification DA02\_04**  
**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

**Budget Fiscal Year: 00/01**

Line No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Internal Order	Cost	WBS Element						
35	90-40	3504		904400		50310		(5,300)		Distribution	
36	90-40	3504		904400		60230		5,300		Distribution	
								0	0	<b>Total</b>	





# Michael D. Schrunk, District Attorney

1021 SW Fourth Avenue, Room 600  
Portland, OR 97204-1193  
Phone: 503-988-3162 Fax: 503-988-3643  
[www.co.multnomah.or.us/da/](http://www.co.multnomah.or.us/da/)

## MEMORANDUM

---

**To:** BOARD OF COUNTY COMMISSIONERS  
**From:** MICHAEL D. SCHRUNK, DISTRICT ATTORNEY  
**Date:** November 19, 2001  
**Subject:** Budget Modification to recognize Victims of Crime Act revenue

---

I. **Action Requested:** Approve a budget modification which incorporates grant revenue awarded through two Victims Of Crime Act (VOCA) programs.

II.

**Background Analysis:** The District Attorney's Office has again been awarded the VOCA basic grant for this fiscal year by the State of Oregon Department of Justice. The amount of the award is \$131,304. This program funds a total of 2.25 Victim Advocate FTE who assist victims of physical, sexual, financial or emotional harm as a result of the commission of a crime. The grant award will allow this program to continue in the District Attorney's Office.

The second VOCA grant award is a new, one time only grant award for development of a Prosecutors based victims assistance program. The grant award which covers a two year period, totals \$561,188 or \$280,594 in each of the years. The grant program is intended to enhance the ability of crime victims to access needed prosecution and emergency services through the District Attorney's Office.

III. **Financial Impact:** The amount of the modification that acknowledges a continuation of VOCA basic funding is \$19,651 for the current fiscal year. Because some revenue was anticipated during the regular budget process, this modification recognizes enough of the grant award to complete program funding for the current year. Because revenue in this program is received after expenditures have accrued, the remainder of the grant award, \$111,653 will be budgeted in fiscal year 2003.

The budget modification also recognizes \$280,594 in the current year from the new VOCA grant and adds four new positions in the Victims Assistance program. The remaining award amount will be budgeted in fiscal year 2003.

IV. **Legal Issues:** n/a

V. **Controversial Issues:** n/a

VI. **Link to other County Policies:** n/a

October 29, 2001

VII. **Other Government Agency Participation:** the State of Oregon Department of Justice administers Victims Of Crimes Act grant funding in Oregon.

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR: \_\_\_\_\_  
 (Date)

DEPARTMENT: District Attorney's Office DIVISION: \_\_\_\_\_

CONTACT: D. Scott Marcy PHONE: 503-988-3863

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: \_\_\_\_\_

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)

**Modification to recognize Juvenile Accountability Block Grant and Bureau of Justice Administration grants awarded to the District Attorney's Office after July 1, 2001.**

2. DESCRIPTION OF MODIFICATION: [Explain the changes being made: What budget does it increase / decrease? What do the changes accomplish? Where does the money come from?]

**[ x ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET**

This modification budgets \$5,000 in Weed & Seed grant dollars from Albina Weed and Seed for the purpose of purchasing computer hardware for the Northeast Community Court.  
 The modification also budgets \$40,000 grant revenue from the Bureau of Justice Administration and related expenditures to support 1 FTE Deputy District Attorney 3 position for a community gun prosecution program.  
 The modification budgets \$140,931 of revenue and related expenditures for a separate Bureau of Justice Administration grant award which funds 1FTE Deputy District Attorney 2 position and 1 FTE Office Assistant Senior position and related program expenditures.  
 This modification budgets \$43,398 continuation of a Juvenile Accountability Block Grant program and funding for .65 Deputy District Attorney Position and related expenditures. This program was previously only partially budgeted due to the lateness of the grant award.

3. REVENUE IMPACT: [Explain revenues being changed and reason for the change]

\$12,002 indirect revenue to GF  
 \$31,831 County Insurance Fund  
 \$1,200 Telephone Fund  
 \$1,660 motor pool fund  
 Grant revenue of \$229,329 plus \$2,196 General Fund cash transfer revenue in the Fed/State Fund

**TOTAL \$278,218**

BOARD OF COUNTY COMMISSIONERS  
 MULTNOMAH COUNTY  
 OREGON  
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4. CONTINGENCY STATUS [To Be Completed by Budget]

<u>General</u>	Fund Contingency BEFORE THIS MODIFICATION AS OF <u>12/3/2001</u>	\$5,629,166
(Specify Fund)	AFTER THIS MODIFICATION:	\$5,638,972

Originated By: <u>D. Scott Marcy</u> Date: <u>11/26/2001</u>	Department Director: <u>Michael A. Schenk</u> Date: <u>12-3-01</u>
Plan / Budget Analyst: <u>Christy Hany</u> Date: <u>12-5-01</u>	Employee Services: _____ Date: _____
Board Approval: <u>Deborah Bogsted</u> Date: <u>12.13.01</u>	

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	
			Internal Order	Cost Center	WBS Element						
1	15-20	32021			da001CCNE.MINI	60240	-	4,725	4,725		supplies
2	15-20	32021			da001CCNE.MINI	60350	0	275	275		indirect
3	15-20	32021			da001CCNE.MINI	50195	0	(5,000)	(5,000)		fed thru local
4	15-10	1505		156150		60000	0	26,300	26,300		base
5	15-10	1505		156150		60130	0	7,975	7,975		salary relate
6	15-10	1505		156150		60140	0	5,725	5,725		Insurance
7	15-10	32024			DA001BJA.gun	50170	0	(40,000)	(40,000)		fed direct
8	15-20	1505		152503		60000	0	87,173	87,173		base
9	15-20	1505		152503		60130	0	18,711	18,711		fringe
10	15-20	1505		152503		60140	0	18,977	18,977		Insurance
11	15-20	32022			DA001-BJA-LdRSP	60260	0	2,835	2,835		travel
12	15-20	32022			DA001-BJA-LdRSP	60370	0	1,200	1,200		Telephone
13	15-20	32022			DA001-BJA-LdRSP	60240	0	4,701	4,701		supplies
14	15-20	32022			DA001-BJA-LdRSP	60350		7,334	7,334		indirect
15	15-20	32022			DA001-BJA-LdRSP	50170	0	(140,931)	(140,931)		fed direct
16	15-30	1505		156090		60000	26,732	54,700	27,968		base
17	15-30	1505		156090		60130	5,819	10,263	4,444		fringe
18	15-30	1505		156090		60140	4,779	11,908	7,129		Insurance
19	15-30	21040			DA001JAIB.02	60410	2,640	4,300	1,660		motor pool
20	15-30	21040			DA001JAIB.02	60350	2,335	4,532	2,197		Indirect
21	15-30	21040			DA001JAIB.02	50170	(44,909)	(88,307)	(43,398)		IG Direct Fex
22	70-80	3500		708000		50310		(31,831)	(31,831)		Ins Fund
23	70-80	3500		708000		60330		31,831	31,831		Ins Fund
24	70-90	3502		709520		50310		(1,200)	(1,200)		Telephone F
25	70-90	3502		709520		60200		1,200	1,200		Telephone F
26	19	1000		9500001000		50310		(9,806)	(9,806)		GF Indirect
27	19	1000		9500001000		60470		9,806	9,806		GF Continge
28	90-40	3501		904100		50310		(1,660)	(1,660)		Fleet Fund
29	90-40	3501		904100		60240		1,660	1,660		Fleet Fund
								0	0		<b>Total - Pag</b>
								0	0		<b>GRAND TO</b>

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	
			Internal Order	Cost Center	WBS Element						
30	15-00	1000	5			60560		2,196	2,196		indirect expe
31	15-10	76010			DA001BJA.GUN.gf	50320		(2,196)	(2,196)		indirect subs
32	15-10	32024			DA001BJA.GUN	60350		2,196	2,196		indirect expe
33	19	1000		9500001000		50310		(2,196)	(2,196)		Indirect to GI
34								0			
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								0	0		Total - Pag
								0	0		GRAND TO





# Michael D. Schrunk, District Attorney

1021 SW Fourth Avenue, Room 600

Portland, OR 97204-1193

Phone: 503-988-3162 Fax: 503-988-3643

[www.co.multnomah.or.us/da/](http://www.co.multnomah.or.us/da/)

## MEMORANDUM

---

**To:** BOARD OF COUNTY COMMISSIONERS  
**From:** MICHAEL D. SCHRUNK, DISTRICT ATTORNEY  
**Date:** November 19, 2001  
**Subject:** Budget Modification to recognize continuation and new grant revenues

---

**I. Action Requested:** Approve a budget modification recognizes revenue from Albina Weed & Seed, Bureau of Justice Administration (BJA) Community Gun Violence Prosecution, Bureau of Justice Leadership Community Prosecution and continuation of funding from Juvenile Accountability Incentive Block Grant through the Department of Community Justice.

**II.**

**Background Analysis:** The Albina Weed & Seed mini grant for \$5,000 is a new and one time only grant to the District Attorney's Office for the purpose of purchasing computer hardware for the North East Community Courts program.

The Bureau of Justice Administration has awarded a new gun violence prosecution grant to the District Attorney's Office. This grant provides \$120,000 over three years for the support of a Deputy District Attorney 3 position to establish a community based gun violence prosecution program.

The District Attorney's Office has also received a Bureau of Justice Leadership grant for the purpose of planning and implementing strategies in community prosecution. The program uses community justice initiatives to minimize or eradicate low-level crimes that have plagued various areas in Multnomah County.

The District Attorney's Office has had funding through the Juvenile Accountability Incentive Block grant administered by Department of Community Justice for the purpose of prosecuting gang and gun cases in Multnomah County. The budget modification recognizes a continuation of funding for the District Attorney's program.

**Financial Impact:** The Weed & Seed grant adds \$5000 to the fed/state fund and \$275 in indirect revenue. The BJA Community Gun Prosecution grant provides \$40,000 in Fed/State revenue to partially offset base salary, salary related and insurance expenditures for a Deputy District Attorney 3 position. This is the first of three years in which this funding will be available.

The BJA Leadership Community Based Prosecution grant award totals \$200,000. The grant pays for 1 FTE Deputy District Attorney 2 position and 1 FTE Office Assistant Senior position and related program expenditures. In the current fiscal year the DA Office will budget \$140,931 of this funding with the remaining \$59,069 budgeted in fiscal year 2003.

III. Legal Issues: n/a

IV. Controversial Issues: n/a

V. Link to other County Policies: n/a

VI. Other Government Agency Participation: the Bureau of Justice Administration and Multnomah County Department of Community Justice.

MEETING DATE: December 13, 2001  
AGENDA NO: C-5  
ESTIMATED START TIME: 9:30 AM  
LOCATION: Boardroom 100

(Above Space for Board Clerk's use only)

**AGENDA PLACEMENT FORM**

**SUBJECT:** Request Approval of Repurchase Deed to Former Owner

**BOARD BRIEFING:** Date Requested: \_\_\_\_\_  
Requested by: \_\_\_\_\_  
Amount of Time Needed: \_\_\_\_\_

**REGULAR MEETING:** Date Requested: December 13, 2001  
Amount of Time Needed: \_\_\_\_\_

**DEPARTMENT:** Sustainable Community **DIVISION:** Housing

**CONTACT:** Gary Thomas **TELEPHONE #:** 503-988-3590 x22591

**BLDG/ROOM #:** 503/320/Tax Title

**PERSON(S) MAKING PRESENTATION** Consent Calendar

**ACTION REQUESTED:**

**{ } INFORMATION ONLY { } POLICY DIRECTION {X} APPROVAL { } OTHER**

**SUGGESTED AGENDA TITLE:**

Request approval of Repurchase Deed to Former Owner under ORS 275.180 to KELLY OLSON

\*\*Return original documents and copies of all to Becky Grace 503/320 following approval\*\*

*12/17/01 Copies of all & original Deed to Becky Grace*

**SIGNATURES REQUIRED:**

**ELECTED OFFICIAL:** \_\_\_\_\_  
**OR**

**DEPARTMENT MANAGER:** Michael Oswald

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Board Clerk @ (503) 988-3277 or email [deborah.I.bogstad@co.multnomah.or](mailto:deborah.I.bogstad@co.multnomah.or).

01 DEC -5 PM 4:39  
MULTNOMAH COUNTY  
OREGON  
BOARD OF  
COUNTY COMMISSIONERS

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. \_\_\_\_\_

Authorizing Execution of Deed D021822 for Repurchase of Tax Foreclosed Property to Former Owner, KELLY OLSON.

**The Multnomah County Board of Commissioners Finds:**

- a) Multnomah County acquired the real property hereinafter described through foreclosure of liens for delinquent taxes, and KELLY OLSON is the former owner of record.
- b) KELLY OLSON has applied to the County to repurchase the property for \$3,489.33, which amount is not less than that required by ORS 275.180; and it is in the best interest of the County that the property be sold to the former owner.
- c) The County's Tax Title Division has received \$3,489.33 from the former owner.

**The Multnomah County Board of Commissioners Resolves:**

1. The Chair is authorized to execute Deed D021822 as attached, conveying to the former owner the following described real property:

Lots 7 and 8 and the North one-half of Lot 9, Block 12, MT TABOR VILLA ANNEX, in the City of Portland, Multnomah County, Oregon.

ADOPTED this 13<sup>th</sup> day of December 2001.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

---

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Matthew O. Ryan, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 01-162**

Authorizing Execution of Deed D021822 for Repurchase of Tax Foreclosed Property to Former Owner,  
KELLY OLSON

**The Multnomah County Board of Commissioners Finds:**

- a) Multnomah County acquired the real property hereinafter described through foreclosure of liens for delinquent taxes, and KELLY OLSON is the former owner of record.
- b) KELLY OLSON has applied to the County to repurchase the property for \$3,489.33, which amount is not less than that required by ORS 275.180; and it is in the best interest of the County that the property be sold to the former owner.
- c) The County's Tax Title Division has received \$3,489.33 from the former owner.

**The Multnomah County Board of Commissioners Resolves:**

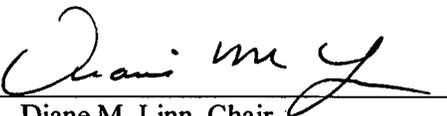
1. The Chair is authorized to execute Deed D021822 as attached, conveying to the former owner the following described real property:

Lots 7 and 8 and the North one-half of Lot 9, Block 12, MT TABOR VILLA ANNEX, in the City of Portland, Multnomah County, Oregon.

ADOPTED this 13th day of December, 2001.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

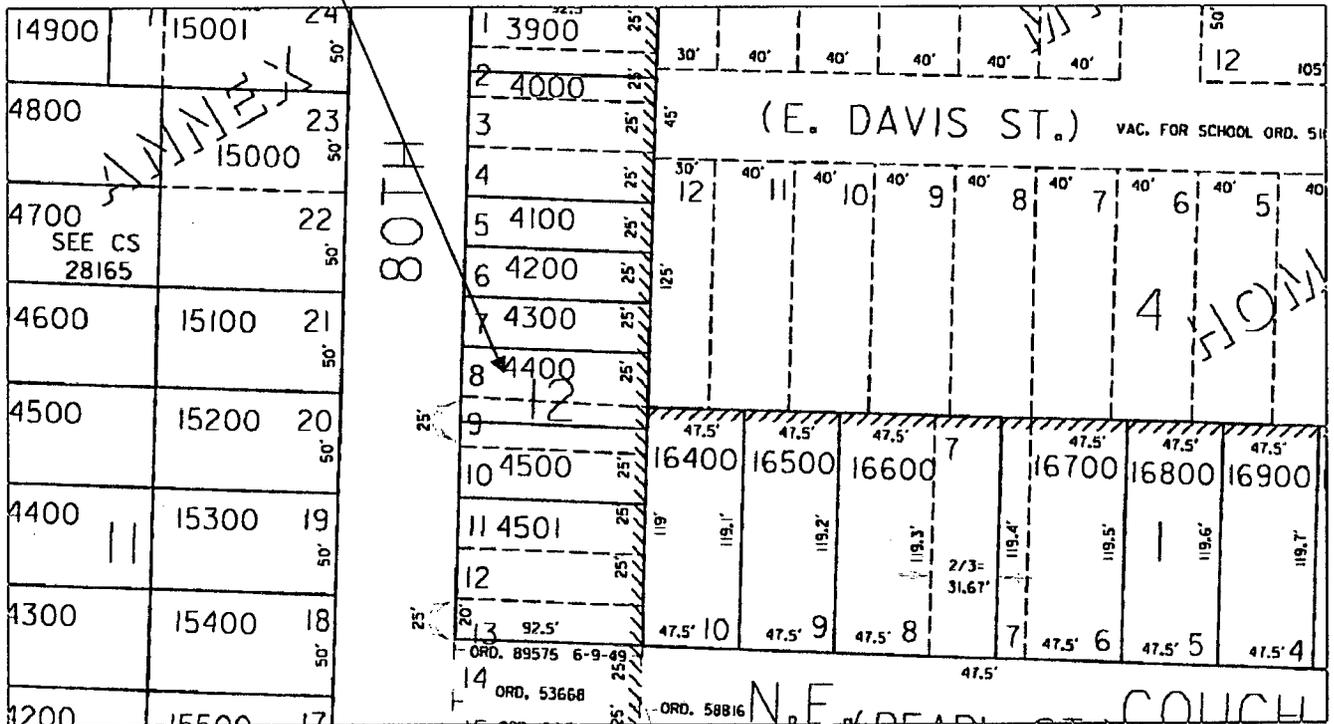
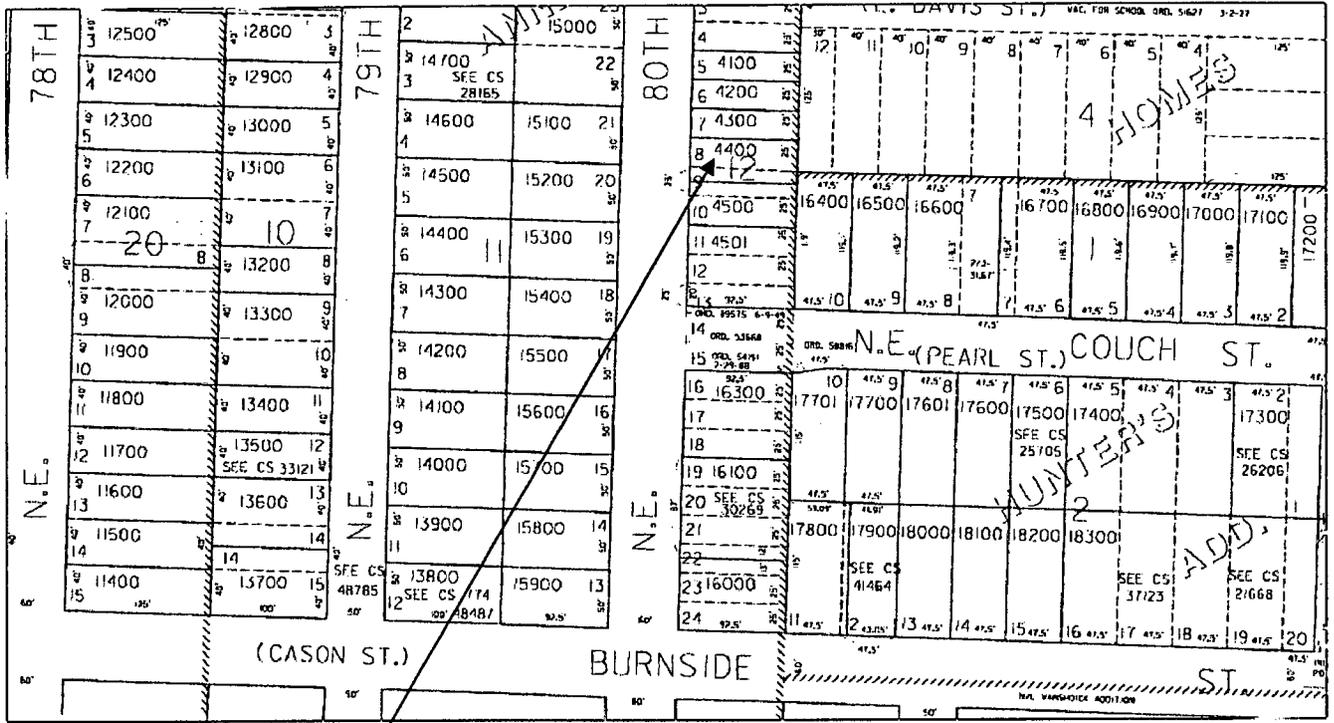
REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Matthew O. Ryan, Assistant County Attorney

# Exhibit A (Resolution)

Tax Account Number R222533



**Deed D021822**

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to KELLY OLSON, Grantee, the following described real property:

Lots 7 and 8 and the North one-half of Lot 9, Block 12, MT TABOR VILLA ANNEX, in the City of Portland, Multnomah County, Oregon.

The true and actual consideration paid for this transfer, stated in the terms of dollars is \$3,489.33.

**THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930.**

Until a change is requested, all tax statements shall be sent to the following address:

KELLY OLSON  
12810 SE SALMON ST  
PORTLAND, OR 97233

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of Commissioners the 13<sup>th</sup> day of December 2001, by authority of a Resolution of the Board of County Commissioners heretofore entered of record.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Matthew O. Ryan, Assistant County Attorney

STATE OF OREGON                    )  
  ) ss  
COUNTY OF MULTNOMAH         )

Diane M. Linn, acknowledged this Deed before me this 13th day of December 2001, to me personally known, as Chair of the Multnomah County Board of Commissioners, on behalf of the County by authority of the Multnomah County Board of Commissioners.

\_\_\_\_\_  
Deborah Lynn Bogstad, Notary Public for Oregon  
My Commission expires: 6/27/05



MEETING DATE: December 13, 2001  
AGENDA NO: R-1  
ESTIMATED START TIME: 9:30 AM  
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Notice of Intent to Apply for Grant Funding

BOARD BRIEFING: DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: DATE REQUESTED: Thursday, December 13, 2001  
AMOUNT OF TIME NEEDED: 10 minutes

DEPARTMENT: Aging/Disability Services DIVISION: NA

CONTACT: Rosanne Costanzo TELEPHONE #: (503) 988-3679  
BLDG/ROOM #: Commonwealth 166 3rd

PERSON(S) MAKING PRESENTATION: Rosanne Costanzo and Rey España

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

SUGGESTED AGENDA TITLE:

NOTICE OF INTENT to Apply for Grant Funding through the Mt. Hood Cable Regulatory Commission's "Community Access Capital Grant" Program for an Intergenerational Cable Access Project

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_  
(OR)

DEPARTMENT MANAGER: Mary Shortall

01 DEC -5 PM 4:52  
MULTNOMAH COUNTY  
OREGON  
BOARD OF  
COUNTY COMMISSIONERS

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email [deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)



Department of Aging and Disability Services

MULTNOMAH COUNTY OREGON

421 SW Sixth Avenue, Suite 300  
Portland, Oregon 97204-1618  
(503) 988-3620 phone  
(503) 988-6945 fax  
(503) 988-3683 TDD

## MEMORANDUM

TO: Multnomah County Board of Commissioners

FROM: Rey España, Rosanne Costanzo

THROUGH: Mary Shortall, Interim Director, Aging and Disability Services

SUBJECT: Notice of Intent to Apply for Grant Funding through the Mt. Hood Cable Regulatory Commission

DATE: December 5, 2001

REQUESTED PLACEMENT DATE: December 13, 2001

I. Recommendation/Action Requested - Authorize the Interim Director of the Multnomah County Department of Aging and Disability Services to submit an application for funding through the Mt. Hood Cable Regulatory Commission's "Community Access Capital Grants" program to support the implementation of a multi-partner community access cable project.

II. Background/Analysis - Each year the Mt. Hood Cable Access Regulatory Commission solicits proposals for funding through the Community Access Capital Grants program to build the capacity of organizations interested in delivering programs using community access cable television. Funds to support the grant program are provided by cable venders as a condition of their cable access franchise agreement. This year the Mt. Hood Cable Regulatory Commission is offering \$200,000 to fund a number of worthy projects.

- During the past two years of planning and designing on the new Multnomah County East Services Building, the need for different tools to reach the community with educational programs has been discussed. Cable broadcast was viewed as an excellent tool to reach East County residents who were not able to come in to the service center for various reasons such as East County's extreme weather, lack of transportation, or a health condition.
- The Department of Aging and Disability Services works with an organization known as Senior Showcase that uses community access cable television to inform viewers of critical events, and provide pertinent information regarding health, community services, recreation, living, and other timely issues. In addition, the Multnomah Educational Service District's ALPHA school

provides a number of career-related training paths for youths, including the use of high-end video equipment.

- As proposed Aging and Disability Services will work with Senior Showcase and ALPHA school, in partnership with MCTV, to establish a multi-partner intergenerational cable access project that includes elements of community education and youth training opportunities. The project will result in establishing the County's and our Community partners' capacity to deliver future training and education opportunities using cable television. Community partners include YWCA, East County One Stop, Independent Living Resources, Loaves & Fishes, Gresham Senior United and others.
- Proposed project activities will include working with MCTV to purchase two portable video cameras and supportive equipment (i.e., tripods, batteries, carrying cases, editing equipment, etc.), setting-up editing equipment, developing equipment-use policies, training individuals to use the equipment, and developing programs for viewing on community access cable television. Staff will also convene focus groups and collect data needed to evaluate the project's effectiveness.

III. Purpose of Grant Funding – Funding through the Cable Regulatory Commission will be used to purchase video programming equipment to build the County's capability to broadcast community education programming, public meetings, and deliver staff training using cable television.

IV. Financial Impact – The Department of Aging and Disability Services will request approximately \$50,000 from the Mt. Hood Cable Regulatory Commission to purchase the equipment needed to support this project. The 25 percent local match required of grantees will be fulfilled by the following:

- Aging and Disability Services will contribute a portion of a Program Manager's time to ensure the project's management, oversight and evaluation. Additionally,
- MCTV will provide unkind support to assist in the development of equipment-use policies, to set-up editing equipment, and provide training and long-term oversight of the equipment.
- We are working on a partnership with ALPHA school to contribute the time of an instructor to oversee students working with project partners.
- Senior Showcase will provide volunteers to work with project partners to produce and deliver programs for airing on community access cable television.

V. Legal Issues – None. Appropriate agreements will be established between participating organizations to ensure that roles and responsibilities are established before the project is implemented.

VI. Controversial Issues – None.

VII. Link to Current County Policies – This project will help to ensure access to information through County sponsored programs.

VIII. Citizen Participation – This project will involve the participation of the Senior Showcase and students from the ALPHA school community groups interested in community access cable television.

IX. Other Government Participation – Letters of support are now being solicited from several community partners and County departments that have indicated an interest in this project as a method of presenting information to the public. A recent survey of County employees that engage in staff training and/or public education has found that approximately 60 percent of those responding indicated an interest in community access cable. This project will provide equipment, training, and technical assistance needed to effectively use the community cable access system.

MEETING DATE: December 13, 2001  
AGENDA NO: R-2  
ESTIMATED START TIME: 9:40 AM  
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Transfer of real property to Portland Habitat for Humanity

BOARD BRIEFING: DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: DATE REQUESTED: Thursday, December 13, 2001  
AMOUNT OF TIME NEEDED: 10 minutes

DEPARTMENT: DCFS DIVISION: DCPP

CONTACT: HC Tupper TELEPHONE #: (503) 988-3114  
BLDG/ROOM #: 166/200

PERSON(S) MAKING PRESENTATION: HC Tupper

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

SUGGESTED AGENDA TITLE:

PUBLIC HEARING Consideration of a RESOLUTION Authorizing the Transfer of Two  
Parcels of Real Property to Portland Habitat for Humanity for Low Income Housing  
Purposes and Canceling the Taxes Attached to the Properties

12/17/01 copies to HC Tupper

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_  
(OR)

DEPARTMENT MANAGER: James McConnell

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email  
[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)

BOARD OF  
COUNTY COMMISSIONERS  
01 DEC 15 PM 5:36  
MULTNOMAH COUNTY  
OREGON



**Department of Community and Family Services**  
**MULTNOMAH COUNTY OREGON**

**Community Programs and Partnerships Division**  
**421 SW Sixth Avenue, Suite 200**  
**Portland, Oregon 97204-1618**  
**(503) 988-6295 phone**  
**(503) 988-3332 fax**  
**(503) 988-3598 TDD**

**MEMORANDUM**

**TO: Board of County Commissioners**

**FROM: James T. McConnell, Interim Director**  
**Department of Community and Family Services**

**SUBJECT: Proposed property transfer to Portland Habitat for Humanity**

**DATE: November 28, 2001**

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**1. Recommendation/Action requested**

The Division of Community Programs and Partnerships requests that the Board of Commissioners approve the transfer of two tax foreclosed properties to Portland Habitat for Humanity. The properties are located at 1024 North Skidmore Street and the vacant lot north of 2454 NE 59<sup>th</sup> Avenue. Both of these properties were taken back into County ownership after the dissolution of the Northeast Community Development Corporation. Portland Habitat has reviewed the properties for development potential as low-income home ownership projects. We are recommending that the Board consent to the transfer of the properties to Portland Habitat and authorize our Division to prepare the documents to effectuate such a transfer using the documents and requirements of the Affordable Housing Development Program. The accompanying Board Resolution will authorize the transfer.

**2. Background**

The two subject properties were transferred to the Northeast Community Development Corporation (NECDC) under the auspices of the County Affordable Housing Development Program (AHDP) on July 23, 1998. Upon the dissolution of NECDC the County took back title to the properties in November of 2000. The County took pains to take back ownership of the properties in conformance with ORS 311.796 to allow cancellation of the real property taxes accrued against the property during NECDC's ownership of the properties. Otherwise such delinquent taxes would have to be paid by any subsequent purchaser of these properties whether or not used for low income housing purposes.

Having taken back the properties with the expressed intent to use them for low income housing purposes, the County made them available through the most

recent round of the AHDP in July of 2001. Unfortunately, no applications were received for either of the properties. Both of the properties present significant development problems. Each of the lots is undersized. Designing for building setbacks and off-street parking that conforms to requirements will be difficult and time consuming. Additionally, the property at 1024 North Skidmore contains a dilapidated house that the City of Portland housing codes enforcement division wishes to have demolished. The house has asbestos shingles whose proper disposal will add to demolition costs. Should the Board of Commissioners choose not to transfer the properties to Portland Habitat the County should undertake the demolition of the house and removal of the attractive nuisance as soon as possible. The City of Portland has agreed not to require immediate removal of the house until the Portland Habitat transfer request has been resolved.

The Division of Community Programs and Partnerships staff directly solicited several non-profit housing development agencies to determine if there was any interest or redevelopment feasibility for these properties to be used as low-income housing. Only Portland Habitat responded positively. Portland Habitat has a good track record of working with both neighborhoods and the Bureau of Buildings to build houses on difficult sites. Portland Habitat has submitted complete and thorough AHDP applications for each site. Portland Habitat also provided preliminary title reports showing no exceptions that should preclude project financing or development. Should the Board approve the transfers to Portland Habitat, the properties would be conveyed using the AHDP documents and affordability guidelines.

### **3. Financial Impacts**

Should the County consent to the proposed transfer, promissory notes, in the amounts of \$19,051.75 for 1024 North Skidmore and \$3,274.64 for the NE 59<sup>th</sup> Avenue tract representing the canceled taxes and costs associated with each of the properties, would be secured by corresponding trust deeds to assure performance by Portland Habitat under the terms of the AHDP agreement. The most recent market value of the properties is County appraised at \$39,870.00 for 1024 North Skidmore and \$11,330.00 for NE 59<sup>th</sup> Avenue. The County would avoid the costs of demolition for 1024 North Skidmore should the transfer to Portland Habitat be approved.

### **4. Legal Issues**

The attached resolution in addition to effectuating the transfer of the properties also achieves the cancellation of real property taxes accrued against the site during the ownership of NECDC. ORS 311.796 allows the cancellation of delinquent real property taxes against properties donated to non-profit agencies for redevelopment as low income housing. The statute stipulates there must not be any payment to the former owner clouding the donation. When the County took title back from NECDC, the County Attorney constructed a conveyance document that met the requirements of 311.796. The accompanying resolution to effect the transfer makes it clear that the circumstances of this transfer are unique. The Division wishes it to be clear that the County uses established procedures for distributing tax foreclosed properties for the public purpose of low- income housing.

**5. Controversial Issues**

This transfer to Portland Habitat is outside the typical AHDP process and governing County ordinance. The administrative rules of the AHDP do allow the Program to petition the Board to return to AHDP availability that have housing development potential after having already gone through a round of the AHDP. These properties were taken back into County ownership with the specific purpose of low income housing use. The properties, especially 1024 North Skidmore, present attractive nuisances to their neighborhoods as well significant development obstacles. Making the properties available for a second time through the AHDP the County would achieve very little except delaying the redevelopment of the sites. The County should avoid setting a precedent establishing a separate track for agencies to acquire tax foreclosed properties. We think that the reputation of the AHDP is that of a fair and uniformly accessible process. Our division has not received any complaints from other agencies concerning the direct transfer of this property to Portland Habitat.

**6. Link to current County policies**

The need for affordable housing, continues to be unmet in Multnomah County. The City of Portland, City of Gresham and Multnomah County endorsed Consolidated Plan for the implementation of housing policy, includes lower income homeownership as a high priority.

**7. Citizen participation:**

The Board will choose whether or not to commit the properties for transfer to Portland Habitat in a public meeting.

**8. Other governmental participation**

Both Assessment and Taxation and the County Attorney have provided assistance with the proposed transfers to Portland Habitat. The City of Portland housing inspection unit was consulted regarding the status of the building at 1024 North Skidmore. The development of the sites will be subject to the planning and zoning requirements of the City of Portland.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. \_\_\_\_\_**

Authorizing The Transfer Of Two Parcels of Real Property To Portland Habitat For Humanity For Low Income Housing Purposes And Canceling The Taxes Attached To The Properties.

**The Multnomah County Board of Commissioners Finds:**

- a. On October 5, 2000 the Board of County Commissioners, by Order No. 00-165, authorized the County to accept from NECDC two parcels of real property (properties), previously conveyed to NECDC for low-income housing.
- b. While in the ownership of NECDC, the properties became encumbered with real property taxes.
- c. NECDC conveyed the properties back to the County for the express purpose that the properties be used for low-income housing, to obtain the benefit of ORS 311.796, which allows for the cancellation of delinquent property taxes for properties donated to non-profit agencies or governments for low-income housing use provided that no direct or indirect payments are made to the former owners.
- d. The properties are commonly known as 1024 North Skidmore Street and the vacant lot north of 2454 NE 59th Avenue in Portland, more particularly described in attached Exhibit "A," as Parcel 1 and Parcel 2, respectively.
- e. The properties were made available for low income housing use through the County's Affordable Housing Development Program (AHDP), but no applications were received for these properties.
- f. Portland Habitat for Humanity desires to take title to the subject properties for the purpose of their redevelopment and use as homeownership opportunity for low-income families.
- g. Portland Habitat for Humanity is willing to assume the obligations set forth in the AHDP agreement, promissory note, trust deed and restrictive covenants requiring the housing to remain affordable to low-income buyers for a period of not less than thirty years.
- h. A public hearing was held before the Board of County Commissioners on December 13, 2001, to determine whether making the two subject properties available for low income housing purposes would serve the public interest.

**The Multnomah County Board of Commissioners Resolves:**

1. The proposed conveyance of the subject properties to Portland Habitat for Humanity serves the public purpose of fostering the development of low-income housing and is approved.
2. The delinquent property taxes and costs accrued against the subject properties are canceled, under the authority of ORS 311.796, upon the County's receipt of the fully endorsed Affordable Housing Development Program agreement, promissory note, trust deed and restrictive covenants executed by Portland Habitat for Humanity for each property.
3. The Chair is authorized to execute all documentation required to complete the transfer and ensure that obligations and agreements of the Affordable Housing Development Program are properly executed and recorded.

ADOPTED this 13<sup>th</sup> day of December 2001.

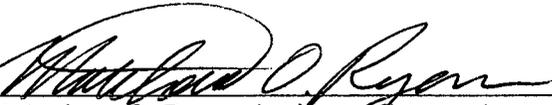
BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

---

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Matthew O. Ryan, Assistant County Attorney

**EXHIBIT A**

**PROPERTY LEGAL DESCRIPTIONS**

Parcel 1:

The East 35 feet of Lot 2, Block 10, MULTNOMAH, EXCEPT that part conveyed to the State of Oregon by and through its State Highway Commission by Deed recorded December 5, 1962 in Book 2145, Page 673, in the City of Portland, County of Multnomah and State of Oregon.

Parcel 2:

Lot 2, Block 1, SYNDICATE ADDITION TO EAST PORTLAND, in the City of Portland, County of Multnomah and State of Oregon.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 01-163**

Authorizing the Transfer of Two Parcels of Real Property to Portland Habitat For Humanity for Low Income Housing Purposes and Canceling the Taxes Attached to the Properties

**The Multnomah County Board of Commissioners Finds:**

- a. On October 5, 2000 the Board of County Commissioners, by Order No. 00-165, authorized the County to accept from NECDC two parcels of real property (properties), previously conveyed to NECDC for low-income housing.
- b. While in the ownership of NECDC, the properties became encumbered with real property taxes.
- c. NECDC conveyed the properties back to the County for the express purpose that the properties be used for low-income housing, to obtain the benefit of ORS 311.796, which allows for the cancellation of delinquent property taxes for properties donated to non-profit agencies or governments for low-income housing use provided that no direct or indirect payments are made to the former owners.
- d. The properties are commonly known as 1024 North Skidmore Street and the vacant lot north of 2454 NE 59th Avenue in Portland, more particularly described in attached Exhibit "A," as Parcel 1 and Parcel 2, respectively.
- e. The properties were made available for low income housing use through the County's Affordable Housing Development Program (AHDP), but no applications were received for these properties.
- f. Portland Habitat for Humanity desires to take title to the subject properties for the purpose of their redevelopment and use as homeownership opportunity for low-income families.
- g. Portland Habitat for Humanity is willing to assume the obligations set forth in the AHDP agreement, promissory note, trust deed and restrictive covenants requiring the housing to remain affordable to low-income buyers for a period of not less than thirty years.
- h. A public hearing was held before the Board of County Commissioners on December 13, 2001, to determine whether making the two subject properties available for low income housing purposes would serve the public interest.

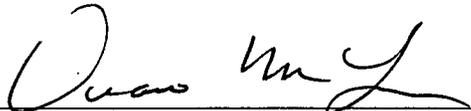
**The Multnomah County Board of Commissioners Resolves:**

1. The proposed conveyance of the subject properties to Portland Habitat for Humanity serves the public purpose of fostering the development of low-income housing and is approved.
2. The delinquent property taxes and costs accrued against the subject properties are canceled, under the authority of ORS 311.796, upon the County's receipt of the fully endorsed Affordable Housing Development Program agreement, promissory note, trust deed and restrictive covenants executed by Portland Habitat for Humanity for each property.
3. The Chair is authorized to execute all documentation required to complete the transfer and ensure that obligations and agreements of the Affordable Housing Development Program are properly executed and recorded.

ADOPTED this 13th day of December, 2001.

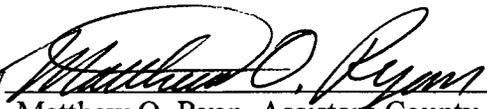


BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
\_\_\_\_\_  
Matthew O. Ryan, Assistant County Attorney

**EXHIBIT A**

**PROPERTY LEGAL DESCRIPTIONS**

Parcel 1:

The East 35 feet of Lot 2, Block 10, MULTNOMAH, EXCEPT that part conveyed to the State of Oregon by and through its State Highway Commission by Deed recorded December 5, 1962 in Book 2145, Page 673, in the City of Portland, County of Multnomah and State of Oregon.

Parcel 2:

Lot 2, Block 1, SYNDICATE ADDITION TO EAST PORTLAND, in the City of Portland, County of Multnomah and State of Oregon.

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR: \_\_\_\_\_  
 (Date)

DEPARTMENT: COMMUNITY AND FAMILY SERVICES DIVISION: N/A

CONTACT: CHRIS YAGER PHONE: 26777

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: WENDY LEAR / MIKE WADDELL

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda)  
**General Fund Contingency request to provide \$64,000 to continue the Gang Influenced Female Team (GIFT) program for the time period 1/1/02 through 6/30/02.**

2. DESCRIPTION OF MODIFICATION: [Explain the changes being made: What budget does it increase / decrease? What do the changes accomplish? Where does the money come from?]

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget Modification CFS #05 requests the Board approve \$64,000 to fund the Northeast and Southeast components of the GIFT program through 06/30/2001. To provide these services in an on-going basis, \$192,000 will need to be appropriated in FY03 and annualized thereafter.

Budget Modification CFS #05 increases pass through expenses by \$64,000. Indirect cost and the corresponding service reimbursement from the Fed/State fund to the General Fund increases by \$448. County General Fund Contingency would decrease by \$64,000.

BOARD OF COUNTY COMMISSIONERS  
 MULTNOMAH COUNTY  
 OREGON  
 01 DEC - 5 PM 1:04

3. REVENUE IMPACT: [Explain revenues being changed and reason for the change]

Increase County General Fund Support	\$64,000
Increase County General Fund Indirect	448
Increase Svc Reim F/S to General Fund	448
<b>TOTAL</b>	<u><u>\$64,896</u></u>

4. CONTINGENCY STATUS [To Be Completed by Budget & Planning]

General Fund Contingency BEFORE THIS MODIFICATION (as of \_\_\_\_\_): \$ \_\_\_\_\_  
 (Specify Fund) AFTER THIS MODIFICATION: \$ \_\_\_\_\_

Originated By: <u>[Signature]</u> Date: <u>12/4/2001</u>	Department Director: <u>[Signature]</u> Date: <u>12/5/01</u>
Plan / Budget Analyst: <u>[Signature]</u> Date: <u>12/5/2001</u>	Employee Services: _____ Date: _____
Board Approval: <u>[Signature]</u> Date: <u>12.13.01</u>	_____

## BUDGET MODIFICATION: CFS #05 EXPENDITURES & REVENUES

Budget Fiscal Year: 01/02

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Ln No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Internal Order	Cost Center	WBS Element						
1	20-32	76010			CPP2INTSV.CGF	60160	306,061	370,061	64,000		Pass Through (GIFT)
2	20-32	76010			CPP2INTSV.CGF	50320	(367,788)	(431,788)	(64,000)		CGF Subsidy
3											
4	20-30	76012			CPP2DMGT.CGF.IND	60350	844,283	844,731	448		Indirect @.7%
5	20-30	76012			CPP2DMGT.CGF.IND	50320	(844,283)	(844,731)	(448)		CGF Transfer (Indirect)
6											
7	20-00		1			60560	37,315,938	37,380,386	64,448		Cash Transfer
8	19	1000		9500001000		60470	5,629,166	5,565,166	(64,000)		Contingency
9	19	1000		9500001000		50310	(14,071,001)	(14,071,449)	(448)		Svc Reim F/S to General Fund
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											
28											
									0	0	<b>Total - Page 1</b>
									0	0	<b>GRAND TOTAL</b>

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. CFS #05    2. Amount requested from General Fund Contingency: \$64,000

**3. Summary of request:**

This is a request for contract dollars to continue the GIFT program for the time period 1/1/02 through 6/30/02. The GIFT program targets girls 12 to 18 who are African American and Southeast Asian and who are gang affected or at risk of gang involvement, along with their children and/or families. The program provides comprehensive support services, including: outreach, crisis intervention, case management, counseling, educational and life skills development services, parenting education, recreation and resource identification and referral. The goal of the program is to prevent young women from entering gangs given that the risk to do so is high. Three contractors provide GIFT services: Unity, Inc. in North Portland, Emanuel Community Services in NE Portland, and Catholic Charities (and two subcontractors) in SE Portland.

**4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? If so, when? If so, what were the circumstances of its denial?**

**5. Why was this expenditure not included in the annual budget process?**

The GIFT program was slated to be cut as part of the budget request for FY01. The Chair accepted this cut which reduced the DCFS General Fund allocation by 192,000. At the Board's hearings about the 2001-02 budget, GIFT supporters presented strong testimony on the value of the program. This resulted in Commissioner Cruz requesting that the North Portland program be restored; the Commission on Children, Families and Community subsequently funded it. This was one-time-only funding however. The other two components of GIFT were then picked up by DCFS with anticipated budget savings; but only through 12/31/01. DCFS anticipated a contingency tap request in the fall pending a review of the program; however, the need to cut the General Fund to balance lower revenues prevented DCFS from making this request.

**6. What efforts have been made to identify funds from another source within the Department to cover this expenditure? Why are no other Departmental sources of funds available?**

**7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**

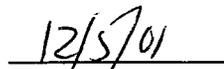
This request will not produce any new revenue and no payback to contingency is anticipated.

**8. This request is for a (Quarterly \_\_\_\_\_) (Emergency \_\_\_\_\_) review.**

**9. For emergency requests only: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.**

**10. Attach any additional information or comments which you feel would be helpful.**

  
\_\_\_\_\_  
Signature of Department Head / Elected Official

  
\_\_\_\_\_  
Date



421 SW Sixth Avenue, Suite 700  
Portland, Oregon 97204-1618  
(503) 988-3691 phone  
(503) 988-3379 fax  
(503) 988-3598 TDD

**MEMORANDUM**

TO: Board of County Commissioners

FROM: James McConnell, Interim Director  
Department of Community and Family Services

DATE: December 5, 2001

SUBJECT: Budget Modification CFS #05

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1. **RECOMMENDATION/ACTION REQUESTED:** The Department of Community and Family Services recommends the approval of Budget Modification CFS #05. This modification appropriates \$64,000 from the County General Fund Contingency to continue funding the Gang Influence Female Team (GIFT) program for the time period 1/1/2002 through 6/30/2002.

2. **BACKGROUND ANALYSIS:** The GIFT program was not included in the department's FY02 budget request. During the budget process, the North Portland program was restored with one time only funding from the Commission on Children, Families and Community. The Northeast and Southeast Portland components of the program were funded within the department's budget but only through 12/31/2001.

During the budget re-balancing deliberations, the department was directed to submit a contingency request to obtain funding for the remainder of the fiscal year. This budget modification requests the Board approve \$64,000 to fund the Northeast and Southeast components through 06/30/2001. There is no ongoing funding for these services. To provide these services in an on-going basis, \$192,000 will need to be appropriated in FY03 and annualized thereafter.

3. **FINANCIAL IMPACT:** Budget Modification CFS #05 reduces the General Fund Contingency by \$64,000, increases pass through expenses by \$64,000, indirect by \$448, and service reimbursement from the Fed/State Fund to the General Fund by \$448.

4. **LEGAL ISSUES:** Not Applicable

5. **CONTROVERSIAL ISSUES:** Not Applicable

6. **LINK TO CURRENT COUNTY POLICY:** This proposal and its attendant services aligns with all three of the urgent County benchmarks:

- Reduce the number of children living in poverty
- Increase high school completion
- Reduce crime

7. **CITIZEN PARTICIPATIONS:** The GIFT program has significant community support as evidenced by the number of providers, clients and community members who have attended and testified at board hearings in support of the program.

8. **OTHER GOVERNMENT PARTICIPATION:** The GIFT program staff work closely with many other service agencies, public programs, the Housing Authority and schools to ensure the success of GIFT program participants.



Department of Support Services  
**MULTNOMAH COUNTY OREGON**

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Budget and Quality Office  
501 SE Hawthorne Blvd., 4th Floor  
Portland, Oregon 97214  
(503) 988-3883 phone  
(503) 988-4570 fax  
(503) 988-5170 TDD

**MEMORANDUM**

TO: Board of County Commissioners

FROM: Mike Jaspin, Budget Analyst

DATE: December 5, 2001

SUBJECT: General Fund Contingency Request for \$64,000 of One-Time-Only Funding for the Gang Influence Female Team (Gift)

Budget Modification CFS 05 would provide \$64,000 from the General Fund Contingency to continue funding the Northeast and Southeast Gang Influenced Female Teams (GIFT) through June 30, 2002. This was discussed during the recently completed rebalancing of the County's budget, and the Department's request per Chair Linn provides additional background.

The Budget Office is required to inform the Board if contingency requests submitted for Board approval satisfy the general guidelines and policies for using the General Fund Contingency. The request is not consistent with County policy because it was not identified as an item for which the Board may utilize the General Fund Contingency and does not fall under one of the other justifications. Specifically, it was not included in Resolution #01-082, Attachment D – Board Budget Notes.

The Board is free to waive its criteria and is expected to do so in this case based on discussions during the budget rebalancing. Approving this budget modification will reduce the General Fund Contingency by \$64,000. As a reminder, none of the GIFT contracts have ongoing funding for FY 2002-03 and whether to continue the program and how to fund it will need to be addressed in the FY 2002-03 budget process.

MEETING DATE: December 13, 2001  
AGENDA NO: R-4  
ESTIMATED START TIME: 9:55 AM  
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Ordinance amending Multnomah County Code conform to recent revisions within the City of Portland Codes and Comprehensive Plan to comply with the Metro Functional Plan

BOARD BRIEFING: DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: DATE REQUESTED: December 13, 2001  
AMOUNT OF TIME NEEDED: 30 minutes

DEPARTMENT: DSCD DIVISION: Land Use Planning  
CONTACT: Susan Muir TELEPHONE #: (503) 988-3182  
BLDG/ROOM #: 455/116

PERSON(S) MAKING PRESENTATION: Susan Muir & Kathy Busse

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL  OTHER

SUGGESTED AGENDA TITLE:

*First Reading of an ORDINANCE Amending the County Comprehensive Framework Plan, Community Plans, Rural Area Plans, Sectional Zoning Maps, and Zoning Code Chapters to Adopt Portland's Recent Code and Comprehensive Plan Revisions In Compliance With Metro's Functional Plan, and Declaring an Emergency*

SIGNATURES REQUIRED:

ELECTED OFFICIAL: \_\_\_\_\_  
(OR)  
DEPARTMENT MANAGER: Michael Oswald

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email [deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)

01 DEC -5 PM 6:33  
MULTNOMAH COUNTY  
OREGON  
BOARD OF  
COUNTY COMMISSIONERS



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT  
LAND USE PLANNING DIVISION  
1600 SE 190<sup>TH</sup> AVE., SUITE 116  
PORTLAND, OREGON 97233  
(503) 988-3043 (503) 988-3389 FAX  
land.use.planning@co.multnomah.or.us

BOARD OF COUNTY COMMISSIONERS  
DIANE LINN - CHAIR OF THE BOARD  
MARIA ROJO DE STEFFEY - DISTRICT 1 COMMISSIONER  
SERENA CRUZ - DISTRICT 2 COMMISSIONER  
LISA NAITO - DISTRICT 3 COMMISSIONER  
LONNIE ROBERTS - DISTRICT 4 COMMISSIONER

## SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners

FROM: Land Use Planning Division  
Kathy Busse, Director  
Susan Muir, Principal Planner

DATE: November 30, 2001

RE: An Ordinance Amending Multnomah County Code Titles 17.38.060, 24.50, 24.70, 33, Southwest Community Plan, Guild's Lake Industrial Sanctuary Plan, Skyline Plan and Johnson Creek Basin Plan to conform to recent revisions within the City of Portland Codes and Comprehensive Plan to comply with the Metro Functional Plan.

1. Recommendation/Action Requested:

Staff recommends the Board of Commissioners adopt the attached recommendations from the Portland Planning Commission and Portland Planning staff. The attachments include some minor housekeeping code revisions to update the code the Board adopted on October 11, 2001 with Ordinance 967 and some later revisions to coordinate the application process with the City's process.

2. Background/Analysis:

The Portland Compliance Project has been an ongoing project over the last 4 years with the County and City working together to transfer planning authority for the urban unincorporated areas within the Portland Urban Service Area. A major milestone occurred on October 11, 2001, when the Board adopted Ordinance 967 accepting all of the City recommendations for the zoning to

comply with the Metro Urban Growth Management Functional Plan. On November 28, 2001, the Portland City Council approved the Intergovernmental Agreement accepting authority to administer that code and the Board will act on the same Intergovernmental Agreement on December 6, 2001. In the meantime, Portland has adopted some minor housekeeping revisions to their Zoning Code, and also made some small revisions to their Comprehensive Plan and procedures. The City has also taken some actions on particular area plans (i.e. Guilds Lake) that will not directly affect the urban pockets, but Portland would like the County to adopt these code updates for consistency in administration.

Because of the sensitive timeline of this transfer of authority, we are requesting that the Board adopt this package of amendments by emergency, so they will become effective January 1, 2001, the date of our transfer. This will be the last set of revisions we request prior to the transfer.

3. Financial Impact:

There is no financial impact identified with the adoption of these codes.

4. Legal Issues:

No legal issues identified if the code amendments are adopted.

5. Controversial Issues:

No controversial issues identified as part of this project.

6. Link to Current County Policies:

Resolution A, passed in 1983, is the primary County policy behind contracting with the cities and adopting their codes (and subsequent updates) to provide urban services in unincorporated areas. Entering into the agreement transferring authority is consistent with the purpose of Resolution A, and updating our code to provide Portland staff consistent dates for administration is the final responsibility of the County which will ensure successful implementation and transfer of authority and uphold our part of the Intergovernmental Agreement.

7. Citizen Participation:

The Board is accepting the Portland Planning Commission recommendation on these updates of the codes. The revisions before you are considered housekeeping and of no substantial consequence to the regulations adopted by the County on October 11, 2001 with Ordinance 967.

8. Other Government Participation:

None.

Attachments:

Proposed Ordinance

CD rom with:

- a. *Code Maintenance 2001*
- b. *Guilds Lake Industrial Sanctuary Plan*
- c. *Southwest Community Plan*
- d. *Zoning Code amendments relating to the transfer of administration from the County to the City for unincorporated urban areas within Portland's Urban Services Boundary*
- e. *City Code Titles 17.38.060, 24.50 and 24.70*

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

Amending the County Comprehensive Framework Plan, Community Plans, Rural Area Plans, Sectional Zoning Maps, and Zoning Code Chapters to Adopt Portland's Recent Code and Comprehensive Plan Revisions In Compliance With Metro's Functional Plan, and Declaring an Emergency

(Struckthrough language is deleted; double-underlined language is new.)

**The Multnomah County Board of Commissioners Finds:**

- a. The Board adopted Resolution A in 1983 which directed the County services towards rural services rather than urban.
- b. In 1996, Metro adopted the Functional Plan for the region, mandating that jurisdictions comply with the goals and policies adopted by the Metro Council.
- c. In 1998, the County and the City of Portland amended the Urban Planning Area Agreement to include an agreement that the City of Portland would provide planning services to achieve compliance with the Functional Plan for those areas outside the City limits, but within the Urban Growth Boundary and Portland's Urban Services Boundary.
- d. On October 11, 2001 by Ordinance 967, the Board amended the County Comprehensive Framework Plan, Community Plans, Rural Area Plans, Sectional Zoning Maps, And Zoning Code Chapters to adopt Portland's zoning code, comprehensive and community plans in compliance with Metro's Functional Plan.
- e. The Portland Planning Commission recommended the attached Zoning Code and Comprehensive Plan amendments to the City Council through public hearings on the dates as follows:
  1. Code Maintenance 2001: August 14, 2001
  2. Guilds Lake Industrial Sanctuary Plan: September 25, 2001
  3. Southwest Community Plan: July 7, 2001
  4. Zoning Code amendments relating to the transfer of administration from the County to the City for unincorporated urban areas within Portland's Urban Services Boundary: October 9, 2001
- f. It is impracticable to have the Multnomah County Planning Commission conduct hearings and make recommendations on land use legislative actions pursuant to MCC 37.0710, within the unincorporated areas inside the Urban Growth Boundary for which urban planning and permitting services are being transferred to the City of Portland. The Board intends to exempt these areas from the

requirements of MCC 37.0710, and will instead consider the recommendations of the Portland Planning Commission when legislative matters for these areas are brought before the Board for action.

- g. The Portland City Council adopted the attached Zoning Code and Comprehensive Plan amendments, set out in Section 1 below and attached as exhibits 1-5, through public hearings on the dates as follows:
  - 1. Code Maintenance 2001: October 26, 2001
  - 2. Guilds Lake Industrial Sanctuary Plan: November 21, 2001
  - 3. Southwest Community Plan: November 21, 2001
  - 4. Zoning Code amendments relating to the transfer of administration from the County to the City for unincorporated urban areas within Portland's Urban Services Boundary: November 28, 2001 (first reading)
  - 5. City Code Titles 17.38.060, 24.50 and 24.70
- h. City Code Titles 17.38.060, 24.50 and 24.70 are not a part of the Portland Zoning Code, and are not required to go through the legislative process required in MCC 37.0710 and are adopted by the Board through this ordinance.

**Multnomah County Ordains as follows:**

**Section 1.** The County Comprehensive Framework Plan, Community Plans, Rural Area Plans, Sectional Zoning Maps, and Zoning Code Chapters are amended to include:

- 1. Code Maintenance 2001
- 2. Guilds Lake Industrial Sanctuary Plan
- 3. Southwest Community Plan
- 4. Zoning Code amendments relating to the transfer of administration from the County to the City for unincorporated urban areas within Portland's Urban Services Boundary
- 5. City Code Titles 17.38.060, 24.50 and 24.70

**Section 2.** MCC Chapter 11.10, §11.10.350 is amended as follows:

11.10.350 Replacement of portions of Community Plans with City of Portland Comprehensive Plans, Zoning Maps, and Codes.

(A) As of January 1, 2002, the County Comprehensive Framework Plan, and Community Plans, Rural Area Plans, Sectional Zoning Maps, and Multnomah County Zoning Code Chapters are amended to include:

(1) City of Portland Zoning Code, titles 10, 17.38.060, 24.50, 24.70, 32, 33 and 34, to include the 'Code Maintenance 2001' update effective September 7, 2001 and the additional 'Code Maintenance 2001' update as attached

(2) City of Portland Zoning Code amendments relating to the transfer of administration from the County to the City for unincorporated urban areas within Portland's Urban Services Boundary

(23) The Portland Comprehensive Plan

(4) The Portland Comprehensive Plan Maps (with the understanding that the Comprehensive Plan will be amended to include all Multnomah County-Portland unincorporated areas)

(45) The Outer SE and SW Community Plans

(6) The Guilds Lake Industrial Sanctuary Plan

(57) The proposed Metro Design Type Boundary Maps

(68) The proposed County-City Street Classification Conversion Chart

(79) The amended zoning maps attached.

(B) Those portions of unincorporated Community Plans that lie within the City of Portland Urban Services Boundary are repealed and replaced by the respective City of Portland Comprehensive Plan and Community Plans.

(C) Land use codes and zoning maps implementing the County Community Plans are also replaced for those urban areas by the City of Portland Zoning Code titles 10, 17.38.060, 24.50, 24.70, 32, 33 and 34 and maps adopted by reference in those Ordinances.

**Section 3.** In accordance with ORS 215.427(3), the changes resulting from Sections 1 and 2 of this ordinance shall not apply to any decision on an application that is submitted before the effective date of this ordinance and that is made complete prior to

the effective date of this ordinance or within 180 days of the initial submission of the application.

**Section 4.** In accordance with ORS 92.040(2), for any subdivisions for which the initial application is submitted before the effective date of this ordinance, the subdivision application and any subsequent application for construction shall be governed by the County's land use regulations in effect as of the date the subdivision application is first submitted.

**Section 5.** Any future amendments to the legislative matters listed in Section 1 above, are exempt from the requirements of MCC 37.0710. The Multnomah County Board of County Commissioners acknowledge, authorize and agree that the City of Portland Planning Commission will act instead of the Multnomah Planning Commission in the subject unincorporated areas using the City's own procedures, to include notice to and participation by County citizens. The Multnomah County Board of County Commissioners shall consider the recommendations of the Portland Planning Commission when legislative matters for the County unincorporated areas are before the Board for action.

**Section 6.** These changes are adopted by emergency in order to be effective with the transfer of urban planning service to the City of Portland on January 1, 2002 and to make the County codes concurrent with City Codes in effect on that date.

**Section 7.** This ordinance is effective January 1, 2002.

FIRST READING: December 13, 2001

SECOND READING AND ADOPTION: December 20, 2001

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

Thomas Sponsler, County Attorney  
For Multnomah County, Oregon

By Sandra N. Duffy, Deputy County Attorney

MEETING DATE: December 13, 2001  
AGENDA NO: R-5  
ESTIMATED START TIME: 10:25 AM  
LOCATION: Boardroom 100

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: Advocacy Team for Sexual Minority Youth Recommendations

BOARD BRIEFING: DATE REQUESTED: \_\_\_\_\_  
REQUESTED BY: \_\_\_\_\_  
AMOUNT OF TIME NEEDED: \_\_\_\_\_

REGULAR MEETING: DATE REQUESTED: Thursday, December 13, 2001  
AMOUNT OF TIME NEEDED: 20 minutes

DEPARTMENT: Non-Departmental DIVISION: Commissioner District 1

CONTACT: David Martinez TELEPHONE #: (503) 988-6796  
BLDG/ROOM #: 503/600

PERSON(S) MAKING PRESENTATION: Commissioner Maria Rojo de Steffey and Members of the Advocacy Team for Sexual Minority Youth

ACTION REQUESTED:

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

SUGGESTED AGENDA TITLE:

Advocacy Team for Sexual Minority Youth Presentation of Team Recommendations

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Maria Rojo de Steffey

(OR)

DEPARTMENT MANAGER: \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
01 DEC -5 PM 6:38

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Board Clerk @ (503) 988-3277 or email  
[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)

# Memorandum

TO: Multnomah County Commissioner Maria Rojo de Steffey,  
Multnomah County Board of Commissioners.

FROM: Kamron Graham, Co-Chair, Advocacy Team for Sexual Minority Youth.

DATE: December 5, 2001.

SUBJECT: Recommended support for sexual minority youth.

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## **BACKGROUND:**

Consistent with its mission and charge, the appointed members of the Advocacy Team for Sexual Minority Youth met in September, October and November in a series of regular and special meetings. This led to the formation of the following set of recommendations. The Team has requested a briefing with the County Board this month to present these recommendations. The Team reviewed established data, shared personal and professional experiences and knowledge, and approved principles that guided the formation of recommendations. The recommendations listed below represent the Team's view on what needs to be done, and done quickly, to advance the six goals of the approved strategic plan.

## **RECOMMENDATIONS:**

The Advocacy Team for Sexual Minority Youth recommends to the County Board the following actions, for *immediate* implementation, sorted into three categories:

### ■ *No-cost/low-cost actions.*

1. **COUNTY INITIATIVES:** Work in collaboration with the Advocacy Team to ensure that major County initiatives have components specifically targeting the unique interests of sexual minority youth. This includes the system of school-linked services, the system of mental health services, and A&D services.
2. **CONTRACTING AND ACCOUNTABILITY:** Work in collaboration with the Advocacy Team to improve Multnomah County's contracting and accountability processes as they relate to sexual minority youth, to ensure wise investments.
3. **FUNDING PARTNERSHIPS:** Work in collaboration with the Advocacy Team to establish joint-partnership arrangements with interested foundations and other funders of services and supports for sexual minority youth.
4. **GOALS:** Reaffirm a commitment to all six stated goals of the approved strategic plan, and be careful not to focus entirely on goal five: Health & Social Services.
5. **FY 02/03 BUDGET:** Direct County departments to work in collaboration with the Advocacy Team in developing Multnomah County's budget for next year.
6. **CONTRACTOR SELECTION:** Direct County departments to seek advice from the Advocacy Team in selecting qualified contractors, by inviting Team members to

participate in the screening of proposals, or other contractor selection processes.

7. **RAPID IMPLEMENTATION:** Authorize and direct County departments to use expedited procurement processes for all sexual minority youth contingency funds; notify County departments that the goal is to have funds committed and in contracts and available for contractors' signatures no later than December 21; and direct County departments to work with the Advocacy Team to develop, for those contracts, statements of work with measurable outcomes.

■ *Stabilize existing, proven, financially threatened services.*

1. **DROP-IN RECREATION CENTER:** Allocate \$18,000, as a sole source procurement, for general operating expenses (approx. \$2,570/mo. x 7 mo.) for the Sexual Minority Youth Recreation Center (SMYRC), Multnomah County's only sexual minority youth drop-in recreation center.

■ *Make five one-time-only system-strengthening investments.*

1. **SEXUAL MINORITY YOUTH OF COLOR:** Allocate \$8,000 to support technical assistance, including support from a culturally specific consultant, in the development of an infrastructure to support sexual minority youth of color, to remedy the recent loss of the Rainbow Youth program.
2. **INTEGRATION WITH COUNTY INITIATIVES:** Allocate \$5,000 to support the work of a consultant in designing practical approaches for meeting the unique needs of sexual minority youth within the school-linked services initiative, the new mental health services system, and A&D services.
3. **YOUTH DEVELOPMENT:** Allocate \$5,000 to contract for designing and developing a way to achieve "Goal #1: Youth Development - Identify local leaders and others resources, and provide leadership and skills training for young people."
4. **RESOURCE DEVELOPMENT:** Allocate \$5,000 to support advocates, business leaders, and interested others in developing our community's capacity and commitment to bring considerable private sector money into the system of supports for sexual minority youth.
5. **SYSTEM ASSESSMENT:** Allocate \$1,000 for further developing the assessment of the system of supports for sexual minority youth, to address the macro-issues that were not dealt with in phase-one work.





# Diane Linn, Multnomah County Chair

Suite 600, Multnomah Building  
501 SE Hawthorne Boulevard  
Portland, Oregon 97214-3587  
Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

Phone: (503) 988-8308  
FAX: (503) 988-3093

## **SUPPLEMENTAL STAFF REPORT**

TO: Board of County Commissioners

FROM: John Ball, Chief Operating Officer

DATE: December 5, 2001

RE: Amending MCC Chapters MCC Chapter 7 and Deleting MCC Chapter 27 to Establish the Department of Management and Business Services by Consolidating and Abolishing the Department of Support Services and the Department of Sustainable Community Development, and Declaring an Emergency

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### **1. Recommendation/Action Requested:**

This ordinance reorganizes and merges the services provided by the Department of Support Services (DSS) and the Department of Sustainable Community Development (DSCD) into one new department to increase efficiency and organizational effectiveness in delivering management and services essential to the operations of the County Government. The new department is to be called the Department of Management and Business Services (MBS). The ordinance lists the functions, committees, and legal entities associated with the functions.

### **2. Background/Analysis:**

The Board established the Department of Environmental Services in 1972. At that time, its functions included Administration, Land Use Planning, Horticultural Inspector, Animal Control, Parks and Memorials, Public Works, Fair and Exposition Center, Electrical and Radio, and the Inverness Plant. In 1986, the Department was reorganized to incorporate Facilities and Property Management which was transferred from the Department of General Services. In 1992, Assessment and Taxation, Elections, and Information Services were transferred to it as the Department of General Services was abolished. In 2000, the Department was again reorganized at which time Assessment and Taxation, Property Valuation and Elections were transferred to the Department of Support Services. The Strategic Investment Program (SIP) was moved

in from Non-D and the Emergency Management was moved in from the Department of Support Services. The following year, the Board changed the name from the Department of Environmental Services to the Department of Sustainable Community Development to reflect its new direction and focus. In addition to its other functions, the Department was charged with providing the leadership and coordination for the County's efforts in protecting the environment and developing communities emphasizing affordable housing, mixed use development and economic development.

The Department of Support Services was established in 1995 and existed in the budget for the first time in 1996-97. Its functions initially included Finance, Accounting, Treasury, Payroll, Purchasing, Contracts Administration, Materials Management, Personnel, Training, Health and Benefits, Labor Relations, Risk Management, Budget and Quality, Affirmative Action, Emergency Management, and Information Services. As mentioned previously, in 2000, the Department was reorganized to include Assessment and Taxation, Property Valuation and Elections. Emergency Management were transferred to the Department of Sustainable Community Development during the same timeframe.

The new Department of Management and Business Services will assume the responsibilities of both of these departments.

The five key goals associated with this merger include:

1. Common focus and customers
2. Align countywide business processes
3. Seek system wide savings and efficiencies
4. Invest in infrastructure
5. Enhance the quality of service

Initially the merger will combine only the Director's Offices, leaving the operational divisions intact. Over time, as operations are analyzed and business processes are aligned to better address customer needs the design of the organizational structures will evolve.

The merged organization will be responsible for approximately 860 FTE's, and a \$285 million budget, of which \$34 million is general fund.

### **3. Financial Impact:**

The ordinance is revenue neutral through the remainder of this fiscal year. Over the next year, as the departmental functions are analyzed, business processes will be combined and resources optimized. There is anticipation that some savings will be recognized, however, it is also likely the analysis will reveal processes and systems lacking adequate capacity or resources. The Department will be especially attentive to reinvesting system-wide savings in areas consistent and aligned with Board priority outcomes.

The Board can expect to see a BUDMOD that combines the budgets of the Director's Offices of the two departments after this ordinance is adopted. Formal combination of the two departments' budgets will occur in the FY 2003 adopted budget. Integration of the budgets during the budget development process is the most prudent, time efficient and cost effective means of accomplishing the merger.

**4. Legal Issues:**

The legal issues are addressed in the ordinance.

**5. Controversial Issues:**

Merging the two departments will also require a merging of the employee seniority lists. No employees are anticipated to lose their job as a result of this merger this fiscal year. One employee will receive notice of layoff as a result of a classification conflict, however, other employment opportunities are available.

**6. Link to Current County Policies:**

Both of departments are connected to the Good Government Benchmark. The merger is envisioned to better support the achievement of the jurisdiction's service delivery benchmarks as well. The merger creates the framework and greater ability to address countywide strategic management, infrastructure, and service support issues.

**7. Citizen Participation:**

The County's Citizen Involvement Committee has been in touch with both departments' Citizens Budget Advisory Committees.

**8. Other Government Participation:**

N/A

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

Amending MCC Chapter 7 and Deleting MCC Chapter 27 to Establish the Department of Management and Business Services by Consolidating and Abolishing the Department of Support Services and the Department of Sustainable Community Development, and Declaring an Emergency.

(Language ~~stricken stricken~~ is deleted; double- underlined language is new.)

**Multnomah County Ordains as follows:**

**Section 1.** MCC §§ 7.001, 7.102 and 7.103 are amended and § 27.001 is deleted as follows:

**7.001 ~~Support~~ Management and Business Services Department.**

The Department of ~~Support~~ Management and Business Services is created. The head of the department is shall be the Director of the ~~Support~~ Management and Business Services Department (director). The department is assigned shall perform the following functions:

(A) Provide ~~I~~ land use planning and development recommendations and services prescribed by state law to the Planning Commission and the Board for planning, zoning, subdivisions, preservation of natural resources, including restoring water quality, promoting sustainable rural communities and related matters;

(E)(B) Provide ~~S~~ services and perform duties prescribed by state and local law relating to special district annexations and withdrawals; special district and city formations, dissolutions or mergers, and boundary changes within the metropolitan service district (boundary change);

(F)(C) Provide ~~county~~ services relating to county service districts and other agencies relating to the physical natural environment;

(G)(D) Acquisition, management and disposition ~~Operate and maintain~~ of county facilities and county lands, including coordinating use of tax foreclosed properties for housing and community development;

(B)(E) Provide ~~S~~ services and perform duties prescribed by state law relating to the construction, maintenance and operation of county roads and bridges;

~~(C)(F) Provide required Ssurveys, examinations, inspections, and issuance of permits relating to construction and occupancy of buildings and other facilities;~~

~~(D)(G) Provide Aanimal control programs and facilities;~~

~~(H) Plan, implement and coordinate environmental sustainability the county's recycling program;~~

~~(I) Provide records storage services to the county government;~~

~~(J) Provide mail services to the county government;~~

~~(K)(I) Provide Ffleet, records management, archival and storage, electronic, and distribution services;~~

~~(L)(J) Provide Eemergency management program and services; and~~

~~27.100(M) Perform the duties prescribed by state law for tax title services.~~

~~(A)(K) Plan, prepare and monitor the county budget as presided by state law in accordance with law;~~

~~(D)(L) Operate the county's Aaccounting system and perform treasurer dutiesfunctions as prescribed by law; prepare necessary financial reports, record the receipt, investment and expenditure of county funds, purchase material and supplies as prescribed by state law, necessary for the operations of the county government and administer contracts in accordance with law;~~

~~(E)(M) Direct and manage all Rrisk management and insurance programsprograms for the county governmentmatters;~~

~~(B)(N) Coordinate programs to enhance Diversity, Cultural Competency and Business Opportunities for Minorities, Women and Emerging Small Businesses; Promote a quality-oriented workforce;~~

~~(C)(O) Provide Eemployee and human resource services to the county government;~~

~~(F)(P) Advise and represent the county government in Ccollective bargaining and labor relations matters;~~

~~(H)(Q) Manage the county government's Aaffirmative action program;~~

~~(I)(R) Perform the duties prescribed by state law for the Aassessor and tax collector duties prescribed by state law except including tax title services;~~

~~(L)(S) Perform the duties of the Board of Property Tax Appeals prescribed by state lawprescribed by state and local law;~~

~~(J)(T)~~ Provide Marriage license and domestic partner registration services;

~~(K)(U)~~ Perform County recording duties prescribed by state law~~prescribed by state and local law;~~

~~(G)(V)~~ Provide County information technology services to the county government;

~~(M)(W)~~ Perform the duties prescribed by state law for County elections duties prescribed by state law; and

~~(N)(X)~~ Except as otherwise provided, perform the Other duties prescribed by state law for of county clerks duties prescribed by state law. The director may delegate any such duty, but delegations must be in writing and filed with the Board clerk.

### **7.102 Risk Management Function.**

(A) The Department of Support-Management and Business Services shall directs and manages employee health and benefit programs for the county. The authority granted includes, but is not limited to, the following:

(1) To purchase all insurance coverage required by law and contracts, or desirable for the effective and efficient operation of county government;

(2) To consolidate insurance coverage and combine with self-insurance as is in the best interest of the county.

(B) The Department of Support-Management and Business Services in consultation with County Attorney shall directs and manages all risk management and loss prevention programs for the county. The authority granted includes, but is not limited to, the following:

(1) To acquire actuarial, claims management, investigative and appraisal services for insured and self-insured program administration;

(2) To promulgate rules and procedures to govern the administration of the county's insurance and risk management activities;

(3) To administer all loss prevention activities and claims arising from county operations including, but not limited to, the county's general, auto and professional liability, property, workers' compensation, employee health care, life and disability benefits and unemployment claims;

(4) To coordinate the claims activity internally and/or with contracted claims service providers, legal counsel, department management and insurance companies;

(5) To identify loss exposures and administer programs to control and minimize losses to county assets, property, employees and the general public doing business with the county;

(6) To develop and maintain an information system for timely and accurate recording of loss experience, insurance premiums, property values, insurance fund cash flow and reserving obligations and other identified risk-related information;

(7) To develop manuals and programs for training county personnel on loss control/safety programs and activities; and

(8) To ascertain that contributions to the fund are adequate and appropriations and reserve balances are financially and actuarially sound.

(C) The Department of Support Management and Business Services shall apportion ~~to~~ and collect ~~s~~ from each county department, office, board, or commission its contribution for loss reserves, risk management and County Attorney expenses, insurance premiums, and loss expenditures. The contribution shall be ~~is~~ based, wherever appropriate, upon the relative exposure and loss experience of each department for each aspect of risk and will be ~~is~~ maintained in the county's insurance fund and subject to annual budgetary approval.

### **7.103 Risk Assessment And Loss Prevention.**

Departments shall be ~~are~~ responsible ~~to~~ for conforming ~~with~~ to county, state and federal safety standards. Administrators, managers, and supervisors shall be ~~are~~ responsible ~~to~~ for conducting their operations in a manner which ~~will~~ that safeguards the county's assets from loss or damage and employees from employment-related illness and injury. Each department in consultation with the Department of Support Management and Business Services and County Attorney shall ~~will~~ identify significant risks to the general public doing business with the county, county employees and county property. Where significant risks are identified, the Department of Support Management and Business Services and County Attorney will recommend remedial action. Departments will take action to reduce these exposures within available county resources. Managers are responsible for reporting all losses or claims to the Department of Support Management and Business Services, regardless of size of loss, in a timely manner as directed by county administrative procedures. The Department of Support Management and Business Services is responsible for ensuring that mechanisms exist for reporting, record keeping and follow up and that these are known throughout the county.

### **27.001 Department Established; Functions.**

~~—The Department of Sustainable Community Development (department) is established. The department shall:~~

~~—(A) Provide land use planning recommendations and services to the Planning Commission and the Board in matters of planning, zoning, subdivisions, sales and leases of real~~

property, preservation of natural resources, promoting sustainable rural communities and related matters;

~~—— (B) Provide services and perform duties imposed by state law relating to the construction, maintenance and operation of county roads and bridges, and other public works facilities;~~

~~—— (C) Provide required surveys, examinations, inspections, and issuance of permits relating to construction and occupancy of buildings and other facilities;~~

~~—— (D) Provide animal control programs and facilities;~~

~~—— (E) Provide services and perform duties imposed by state and local law relating to special district annexations and withdrawals; special district and city formations, dissolutions or mergers; and boundary changes within a metropolitan service district (boundary change).~~

~~—— (F) Provide county services relating to county service districts and to state, local or private agencies relating to the physical environment;~~

~~—— (G) Operate and maintain county facilities, and manage and maintain county lands;~~

~~—— (H) Plan, implement and coordinate the county's recycling program;~~

~~—— (I) Provide records storage services to the county government;~~

~~—— (J) Provide mail services to the county government;~~

~~—— (K) Provide fleet and electronic services;~~

~~—— (L) Provide emergency management services, and~~

~~—— (M) Perform the duties prescribed by state law for tax title services.~~

**Section 2.** MCC Chapter 7 and §§ 27.050 through 27.999 are renumbered as shown on the attached Exhibit A.

**Section 3.** All references to the Departments of Support Services and the Department of Sustainable Community Development within the Multnomah County Code and other county documents must be changed to the Department of Management and Business Services.

**Section 4.** An emergency is declared in that it is necessary for this ordinance to take effect consistent with budget changes that are necessary for the health, safety, and general welfare of the people of Multnomah County, and this ordinance will take effect on January 1, 2002, under section 5.50 of the Charter of Multnomah County. For budget purposes this ordinance will take effect July 1, 2002 and will not affect the 2001-2002 budget structure.

FIRST READING:

December 13, 2001

SECOND READING AND ADOPTION:

December 20, 2001

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By:

Thomas Sponsler

Thomas Sponsler, County Attorney

**EXHIBIT A**

MCC Chapter 7 and §§ 27.050 through 27.999 are renumbered as follows:

**CHAPTER 7**

**ADMINISTRATION**

§s:

- ~~7.000\*~~ **GENERAL PROVISIONS**
- 7.001 **Support Management and Business Services Department.**
- 7.002 **Dishonored Check Fees.**
- 7.003 **Accounting Fees.**
- 7.004 **Information Fees.**
- 7.005 **Interest Fees.**
- 7.006 **Purchasing And Handling Fees.**
- 7.007 **Chair Executive Rules.**
- 7.008 **Assessment and Taxation Fees.**
  
- 7.100\* **RISK MANAGEMENT**
- 7.100- **Policy.**
- 7.101 **Risk Management Fund.**
- 7.102 **Risk Management Function.**
- 7.103 **Risk Assessment And Loss Prevention.**
- 7.104 **Authority.**
  
- 7.200\* **COUNTY ATTORNEY**
- 7.200- **Office Established.**
- 7.201 **Duties.**
- 7.202 **Relationship To County.**
  
- 7.300\* **DOMESTIC PARTNERSHIP REGISTRY**
- 7.301 **Purpose.**
- 7.302 **Requirements.**
- 7.303 **Procedures; Fees.**
- 7.304 **Termination of Domestic Partnerships.**
- 7.305 **Public Records.**
  
- ~~27.000\*~~ **GENERAL PROVISIONS**
- ~~27.001~~ **Department Established; Functions.**
- 27.050\* **FEES**
- 27.050- **Policy.**
- 27.051 **Subsurface Sewage Inspections And Permits.**
- 27.052 **Miscellaneous Permit Fees.**
- 27.053 **Plan Review And Inspection Of Underground Installations And Street Intersections.**
- 27.054 **Road Vacation Application.**
- 27.055 **Street And Road Widening Permits.**
- 27.056 **Miscellaneous Public Works Fees.**
- 27.057 **Bonding.**

27.058	Reciprocal Agreements.
27.059	Zone Review And Zoning Inspections.
27.060	Filing Of Map Surveys.
27.061	Fees For Certain Documents; Public Land Corner Preservation Account.
27.062	County Surveyor Fees.
27.063	Transportation Systems Development And Improvement.
27.064	Book Of Records.
27.065	Map Reproductions And Loans.
<del>27.066</del>	<del>Repealed by Ord. 951</del>
27.067	Boundary Change Application.
<u>27.1007.350*</u>	<b>COUNTY REAL PROPERTY</b>
<u>27.1007.350-</u>	Definitions.
<u>27.1017.351</u>	Duties And Powers Of County Chair.
<u>27.1027.352</u>	List Of County Property Not Needed For Public Use.
<u>27.1037.353</u>	Powers Of Board.
<u>27.1047.354</u>	Direction From Board.
<u>27.1057.355</u>	Property Requested By Another Governmental Entity.
<u>27.1067.356</u>	Disposition Of Property By Donation, Sale, Lease Or Exchange.
<u>27.1077.357</u>	Dispositions Subject To Board Approval.
<u>27.1087.358</u>	Administrative Rules.
<u>27.1507.400*</u>	<b>TAX FORECLOSED PROPERTY</b>
<u>27.1507.400-</u>	Definitions.
<u>27.1517.401</u>	Property Administration And Evaluation.
<u>27.1527.402</u>	Repurchase Qualifications And Contract Requirements.
<u>27.1537.403</u>	Property Sale Restrictions.
<u>27.1547.404</u>	Procedure For Designating Significant Environmental and Compelling Greenspace Property.
<u>27.1567.405</u>	Procedure For Designating Buildable Property For Housing Purposes.
<u>27.1607.406</u>	Procedure For Resolving Conflicts Between Designated Compelling Greenspace Property And Buildable Property.
<u>27.1617.407</u>	Requesting Transfer Of Tax Foreclosed Property To Governments For Non Housing Purposes.
<u>27.1627.408</u>	Procedure For Requesting Transfer Of Tax Foreclosed Property For Housing Purposes.
<u>27.1637.409</u>	Procedure For Requesting Transfer Of Tax Foreclosed Property For Open Space, Parks Or Natural Areas.
<u>27.1647.410</u>	Procedure For Disposition Of Requests For Transfer Of Tax Foreclosed Property For Housing And For Open Space, Parks Or Natural Areas.
<u>27.2007.450*</u>	<b>ART ACQUISITION</b>
<u>27.2007.450-</u>	Definitions.
<u>27.2017.451</u>	Policy.
<u>27.2027.452</u>	Funding.
<u>27.2037.453</u>	Funding Sources.
<u>27.2047.454</u>	Administration.
<u>27.2057.455</u>	Adoption Of Guidelines.
<u>27.2067.456</u>	Council's Decision Final.
<del>27.300*</del>	<del>Repealed by Ord. 937</del>
<del>27.300</del>	<del>Repealed by Ord. 937</del>

~~27.301~~ — Repealed by Ord. 937  
~~27.350~~ — Repealed by Ord. 951  
~~27.351~~ — Repealed by Ord. 951  
~~27.352~~ — Repealed by Ord. 951  
~~27.353~~ — Repealed by Ord. 951  
~~27.354~~ — Repealed by Ord. 951  
~~27.355~~ — Repealed by Ord. 951

~~27.400~~27.460\* SALE OF SEIZED PERSONAL PROPERTY  
~~27.400~~27.460- Sale For Amount Due.  
~~27.401~~27.461 Insufficient Bid.

~~27.500~~\* REAL PROPERTY COMPENSATION LAW  
~~27.500~~- Purpose.  
~~27.501~~ Definitions.  
~~27.502~~ Initiation Of Claim.  
~~27.503~~ Code Compliance And Applications.  
~~27.504~~ Application Requirements.  
~~27.505~~ Application Information.  
~~27.506~~ Completeness Review And 90-Day Rule.  
~~27.507~~ Hearings Notice.  
~~27.508~~ Posting Notice Requirements.  
~~27.510~~ Hearings Process.  
~~27.511~~ Criteria And Evidence.  
~~27.515~~ No Reapplication.  
~~27.520~~ Notice Of Decision.  
~~27.521~~ Recording Of Decision.  
~~27.522~~ Revocation Of Decisions.  
~~27.530~~ Ex Parte Contact, Conflict Of Interest And Bias.  
~~27.540~~ Procedural Objections.

~~27.600~~\* AMMONIA EMISSIONS  
~~27.600~~- Title.  
~~27.601~~ Definitions.  
~~27.602~~ Purpose And Scope.  
~~27.603~~ Findings.  
~~27.604~~ Prescribed Safeguards.  
~~27.605~~ Permits.  
~~27.606~~ Administration And Enforcement.

~~27.750~~\* SEWERAGE  
~~27.750~~- Title.  
~~27.751~~ Scope.  
~~27.752~~ Responsibilities To The District.  
~~27.753~~ Permits Required.  
~~27.754~~ Definitions.  
~~27.755~~ Records Retention.  
~~27.756~~ Disposition Of Funds.  
~~27.757~~ Refunds.  
~~27.758~~ Property Outside The District; Determination.  
~~27.759~~ Sewer Connection Not A Right; Lateral Connection Charges.

<b>27.760</b>	<b>Special Provisions.</b>
<b>27.761</b>	<b>Meters.</b>
<b>27.762</b>	<b>Criteria For Extraterritorial Sewer Main Extensions.</b>
<b>27.763</b>	<b>Sewage Disposal Agreements.</b>
<b>27.764</b>	<b>General Discharge Regulations And Limitations.</b>
<b>27.765</b>	<b>Notification Of Discharge.</b>
<b>27.766</b>	<b>Industrial Waste Restrictions.</b>
<b>27.767</b>	<b>Testing Methods.</b>
<b>27.768</b>	<b>Pretreatment Facilities.</b>
<b>27.769</b>	<b>Inspection And Sampling.</b>
<b>27.770</b>	<b>Reporting Requirements.</b>
<b>27.771</b>	<b>Industrial Waste Discharge Permits.</b>
<b>27.772</b>	<b>Spill Prevention And Control.</b>
<b>27.773</b>	<b>Termination Or Prevention Of A Discharge.</b>
<b>27.774</b>	<b>Application For Connection Work Permit.</b>
<b>27.775</b>	<b>Connection To Existing Systems.</b>
<b>27.776</b>	<b>Issuance Of Connection Work Permits.</b>
<b>27.777</b>	<b>Work Requirements Under Connection Work Permit.</b>
<b>27.778</b>	<b>Restoration Of Work Area And Maintenance Of Street Required.</b>
<b>27.779</b>	<b>Connection Required; In-Lieu User Charge.</b>
<b>27.780</b>	<b>Bond Requirements.</b>
<b>27.781</b>	<b>Storm And Sanitary Sewage Separation Required.</b>
<b>27.782</b>	<b>Basis For Charges.</b>
<b>27.783</b>	<b>Sewer User Service Charges.</b>
<b>27.784</b>	<b>Senior Citizens Rate.</b>
<b>27.785</b>	<b>Collection Of Charges.</b>
<b>27.786</b>	<b>Sewage Regulation Audit.</b>
<b>27.787</b>	<b>Record Of Charges.</b>
<b>27.788</b>	<b>Connection Fees For Equivalent Dwelling Units.</b>
<b>27.789</b>	<b>Wastewater Subject To Sewage Charges.</b>
<b>27.790</b>	<b>Extra-Strength Industrial Waste.</b>
<b>27.791</b>	<b>Line Charge.</b>
<b>27.792</b>	<b>Enforcement; Violations.</b>
<b>27.793</b>	<b>Appeals.</b>
<b>27.794</b>	<b>Other Laws Apply.</b>
<b>27.999</b>	<b>Penalty</b>

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDINANCE NO. \_\_\_\_\_**

Amending MCC Chapter 7 and Deleting MCC Chapter 27 to Establish the Department of Management and Business Services by Consolidating and Abolishing the Department of Support Services and the Department of Sustainable Community Development, and Declaring an Emergency.

**Multnomah County Ordains as follows:**

**Section 1.** MCC §§ 7.001, 7.102 and 7.103 are amended and § 27.001 is deleted as follows:

**7.001 Management and Business Services Department.**

The Department of Management and Business Services is created. The head of the department is the Director of the Management and Business Services Department (director). The department is assigned the following functions:

(A) Land use planning and development services prescribed by state law for planning, zoning, preservation of natural resources, including restoring water quality, promoting sustainable rural communities and related matters;

(B) Services and duties prescribed by state law relating to special district annexations and withdrawals, special district and city formations, dissolutions or mergers, and boundary changes within the metropolitan service district;

(C) Services relating to county service districts and other agencies relating to the natural environment;

(D) Acquisition, management and disposition of county facilities and lands, including coordinating use of tax foreclosed properties for housing and community development;

(E) Services and duties prescribed by state law relating to the construction, maintenance and operation of county roads and bridges;

(F) Surveys, examinations, inspections, and issuance of permits relating to construction and occupancy of buildings and other facilities;

(G) Animal control programs and facilities;

(H) Plan, implement and coordinate environmental sustainability program;

- (I) Fleet, records management, archival and storage, electronic, and distribution services;
- (J) Emergency management program and services;
- (K) Plan, prepare and monitor the budget as prescribed by state law;
- (L) Accounting system and treasurer duties; financial reports, receipt, investment and expenditure of funds, purchase material and supplies as prescribed by state law, and administer contracts;
- (M) Risk management and insurance programs;
- (N) Coordinate programs to enhance Diversity, Cultural Competency and Business Opportunities for Minorities, Women and Emerging Small Businesses;
- (O) Employee and human resource services;
- (P) Collective bargaining and labor relations matters;
- (Q) Affirmative action program;
- (R) Assessor and tax collector duties prescribed by state law;
- (S) Board of Property Tax Appeals prescribed by state law;
- (T) Marriage license and domestic partner registration services;
- (U) County recording duties prescribed by state law;
- (V) County information technology services;
- (W) County elections duties prescribed by state law; and
- (X) Other county clerk duties prescribed by state law.

**7.102 Risk Management Function.**

(A) The Department of Management and Business Services directs and manages employee health and benefit programs for the county. The authority granted includes, but is not limited to, the following:

- (1) To purchase all insurance coverage required by law and contracts, or desirable for the effective and efficient operation of county government;
- (2) To consolidate insurance coverage and combine with self-insurance as is in the best interest of the county.

(B) The Department of Management and Business Services in consultation with County Attorney directs and manages all risk management and loss prevention programs for the county. The authority granted includes, but is not limited to, the following:

(1) To acquire actuarial, claims management, investigative and appraisal services for insured and self-insured program administration;

(2) To promulgate rules and procedures to govern the administration of the county's insurance and risk management activities;

(3) To administer all loss prevention activities and claims arising from county operations including, but not limited to, the county's general, auto and professional liability, property, workers' compensation, employee health care, life and disability benefits and unemployment claims;

(4) To coordinate the claims activity internally and/or with contracted claims service providers, legal counsel, department management and insurance companies;

(5) To identify loss exposures and administer programs to control and minimize losses to county assets, property, employees and the general public doing business with the county;

(6) To develop and maintain an information system for timely and accurate recording of loss experience, insurance premiums, property values, insurance fund cash flow and reserving obligations and other identified risk-related information;

(7) To develop manuals and programs for training county personnel on loss control/safety programs and activities; and

(8) To ascertain that contributions to the fund are adequate and appropriations and reserve balances are financially and actuarially sound.

(C) The Department of Management and Business Services apportions and collects from each county department, office, board, or commission its contribution for loss reserves, risk management and County Attorney expenses, insurance premiums, and loss expenditures. The contribution is based, wherever appropriate, upon the relative exposure and loss experience of each department for each aspect of risk and is maintained in the county's insurance fund and subject to annual budgetary approval.

### **7.103 Risk Assessment And Loss Prevention.**

Departments are responsible for conforming to county, state and federal safety standards. Administrators, managers, and supervisors are responsible for conducting their operations in a manner that safeguards the county's assets from loss or damage and employees from employment-related illness and injury. Each department in consultation with the Department of Management and Business Services and County Attorney will identify significant risks to the general public doing business with the county, county employees and county property. Where significant risks are identified, the Department of Management and Business Services and

County Attorney will recommend remedial action. Departments will take action to reduce these exposures within available county resources. Managers are responsible for reporting all losses or claims to the Department of Management and Business Services, regardless of size of loss, in a timely manner as directed by county administrative procedures. The Department of Management and Business Services is responsible for ensuring that mechanisms exist for reporting, record keeping and follow up and that these are known throughout the county.

**Section 2.** MCC Chapter 7 and §§ 27.050 through 27.999 are renumbered as shown on the attached Exhibit A.

**Section 3.** All references to the Departments of Support Services and the Department of Sustainable Community Development within the Multnomah County Code and other county documents must be changed to the Department of Management and Business Services.

**Section 4.** An emergency is declared in that it is necessary for this ordinance to take effect consistent with budget changes that are necessary for the health, safety, and general welfare of the people of Multnomah County, and this ordinance will take effect on January 1, 2002, under section 5.50 of the Charter of Multnomah County. For budget purposes this ordinance will take effect July 1, 2002 and will not affect the 2001-2002 budget structure.

FIRST READING:

December 13, 2001

SECOND READING AND ADOPTION:

December 20, 2001

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By: \_\_\_\_\_  
Thomas Sponsler, County Attorney

## EXHIBIT A

MCC Chapter 7 and §§ 27.050 through 27.999 are renumbered as follows:

### CHAPTER 7

#### ADMINISTRATION

§s:

- 7.001 Management and Business Services Department.**
- 7.002 Dishonored Check Fees.**
- 7.003 Accounting Fees.**
- 7.004 Information Fees.**
- 7.005 Interest Fees.**
- 7.006 Purchasing And Handling Fees.**
- 7.007 Chair Executive Rules.**
- 7.008 Assessment and Taxation Fees.**
  
- 7.100\* RISK MANAGEMENT**
- 7.100- Policy.**
- 7.101 Risk Management Fund.**
- 7.102 Risk Management Function.**
- 7.103 Risk Assessment And Loss Prevention.**
- 7.104 Authority.**
  
- 7.200\* COUNTY ATTORNEY**
- 7.200- Office Established.**
- 7.201 Duties.**
- 7.202 Relationship To County.**
  
- 7.300\* DOMESTIC PARTNERSHIP REGISTRY**
- 7.301 Purpose.**
- 7.302 Requirements.**
- 7.303 Procedures; Fees.**
- 7.304 Termination of Domestic Partnerships.**
- 7.305 Public Records.**
  
- 7.050\* FEES**
- 7.050- Policy.**
- 7.051 Subsurface Sewage Inspections And Permits.**
- 7.052 Miscellaneous Permit Fees.**
- 7.053 Plan Review And Inspection Of Underground Installations And Street Intersections.**
- 7.054 Road Vacation Application.**
- 7.055 Street And Road Widening Permits.**
- 7.056 Miscellaneous Public Works Fees.**
- 7.057 Bonding.**
- 7.058 Reciprocal Agreements.**
- 7.059 Zone Review And Zoning Inspections.**
- 7.060 Filing Of Map Surveys.**
- 7.061 Fees For Certain Documents; Public Land Corner Preservation Account.**
- 7.062 County Surveyor Fees.**

- 7.063           **Transportation Systems Development And Improvement.**
- 7.064           **Book Of Records.**
- 7.065           **Map Reproductions And Loans.**
- 7.067           **Boundary Change Application.**
  
- 7.350\*           **COUNTY REAL PROPERTY**
- 7.350-           **Definitions.**
- 7.351           **Duties And Powers Of County Chair.**
- 7.352           **List Of County Property Not Needed For Public Use.**
- 7.353           **Powers Of Board.**
- 7.354           **Direction From Board.**
- 7.355           **Property Requested By Another Governmental Entity.**
- 7.356           **Disposition Of Property By Donation, Sale, Lease Or Exchange.**
- 7.357           **Dispositions Subject To Board Approval.**
- 7.358           **Administrative Rules.**
  
- 7.400\*           **TAX FORECLOSED PROPERTY**
- 7.400-           **Definitions.**
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- 7.409           **Procedure For Requesting Transfer Of Tax Foreclosed Property For Open Space, Parks Or Natural Areas.**
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- 7.450-           **Definitions.**
- 7.451           **Policy.**
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- 7.456           **Council's Decision Final.**
  
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- 7.460-           **Sale For Amount Due.**
- 7.461           **Insufficient Bid.**
  
- 7.500\*           **REAL PROPERTY COMPENSATION LAW**
- 7.500-           **Purpose.**
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- 7.502           **Initiation Of Claim.**

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<b>7.753</b>	<b>Permits Required.</b>
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7.777	<b>Work Requirements Under Connection Work Permit.</b>
7.778	<b>Restoration Of Work Area And Maintenance Of Street Required.</b>
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7.794	<b>Other Laws Apply.</b>
7.999	<b>Penalty</b>

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDINANCE NO. \_\_\_\_\_**

Amending MCC Chapter 7 and Deleting MCC Chapter 27 to Establish the Department of Management and Business Services by Consolidating and Abolishing the Department of Support Services and the Department of Sustainable Community Development, and Declaring an Emergency.

**Multnomah County Ordains as follows:**

**Section 1.** MCC §§ 7.001, 7.102 and 7.103 are amended and § 27.001 is deleted as follows:

**7.001 Management and Business Services Department.**

The Department of Management and Business Services is created. The head of the department is the Director of the Management and Business Services Department (director). The department is assigned the following functions:

(A) Land use planning and development services prescribed by state law for planning, zoning, preservation of natural resources, including restoring water quality, promoting sustainable rural communities and related matters;

(B) Services and duties prescribed by state law relating to special district annexations and withdrawals, special district and city formations, dissolutions or mergers, and boundary changes within the metropolitan service district;

(C) Services relating to county service districts and other agencies relating to the natural environment;

(D) Acquisition, management and disposition of county facilities and lands, including coordinating use of tax foreclosed properties for housing and community development;

(E) Services and duties prescribed by state law relating to the construction, maintenance and operation of county roads and bridges;

(F) Surveys, examinations, inspections, and issuance of permits relating to construction and occupancy of buildings and other facilities;

(G) Animal control programs and facilities;

(H) Plan, implement and coordinate environmental sustainability program;

- (I) Fleet, records management, archival and storage, electronic, and distribution services;
- (J) Emergency management program and services;
- (K) Plan, prepare and monitor the budget as prescribed by state law;
- (L) Accounting system and treasurer duties; financial reports, receipt, investment and expenditure of funds, purchase material and supplies as prescribed by state law, and administer contracts;
- (M) Risk management and insurance programs;
- (N) Coordinate programs to enhance Diversity, Cultural Competency and Business Opportunities for Minorities, Women and Emerging Small Businesses;
- (O) Employee and human resource services;
- (P) Collective bargaining and labor relations matters;
- (Q) Affirmative action program;
- (R) Assessor and tax collector duties prescribed by state law;
- (S) Board of Property Tax Appeals prescribed by state law;
- (T) Marriage license and domestic partner registration services;
- (U) County recording duties prescribed by state law;
- (V) County information technology services;
- (W) County elections duties prescribed by state law; and
- (X) Other county clerk duties prescribed by state law.

**7.102 Risk Management Function.**

(A) The Department of Management and Business Services directs and manages employee health and benefit programs for the county. The authority granted includes, but is not limited to, the following:

- (1) To purchase all insurance coverage required by law and contracts, or desirable for the effective and efficient operation of county government;
- (2) To consolidate insurance coverage and combine with self-insurance as is in the best interest of the county.

(B) The Department of Management and Business Services in consultation with County Attorney directs and manages all risk management and loss prevention programs for the county. The authority granted includes, but is not limited to, the following:

- (1) To acquire actuarial, claims management, investigative and appraisal services for insured and self-insured program administration;
- (2) To promulgate rules and procedures to govern the administration of the county's insurance and risk management activities;
- (3) To administer all loss prevention activities and claims arising from county operations including, but not limited to, the county's general, auto and professional liability, property, workers' compensation, employee health care, life and disability benefits and unemployment claims;
- (4) To coordinate the claims activity internally and/or with contracted claims service providers, legal counsel, department management and insurance companies;
- (5) To identify loss exposures and administer programs to control and minimize losses to county assets, property, employees and the general public doing business with the county;
- (6) To develop and maintain an information system for timely and accurate recording of loss experience, insurance premiums, property values, insurance fund cash flow and reserving obligations and other identified risk-related information;
- (7) To develop manuals and programs for training county personnel on loss control/safety programs and activities; and
- (8) To ascertain that contributions to the fund are adequate and appropriations and reserve balances are financially and actuarially sound.

(C) The Department of Management and Business Services apportions and collects from each county department, office, board, or commission its contribution for loss reserves, risk management and County Attorney expenses, insurance premiums, and loss expenditures. The contribution is based, wherever appropriate, upon the relative exposure and loss experience of each department for each aspect of risk and is maintained in the county's insurance fund and subject to annual budgetary approval.

### **7.103 Risk Assessment And Loss Prevention.**

Departments are responsible for conforming to county, state and federal safety standards. Administrators, managers, and supervisors are responsible for conducting their operations in a manner that safeguards the county's assets from loss or damage and employees from employment-related illness and injury. Each department in consultation with the Department of Management and Business Services and County Attorney will identify significant risks to the general public doing business with the county, county employees and county property. Where significant risks are identified, the Department of Management and Business Services and

County Attorney will recommend remedial action. Departments will take action to reduce these exposures within available county resources. Managers are responsible for reporting all losses or claims to the Department of Management and Business Services, regardless of size of loss, in a timely manner as directed by county administrative procedures. The Department of Management and Business Services is responsible for ensuring that mechanisms exist for reporting, record keeping and follow up and that these are known throughout the county.

**Section 2.** MCC Chapter 7 and §§ 27.050 through 27.999 are renumbered as shown on the attached Exhibit A.

**Section 3.** All references to the Departments of Support Services and the Department of Sustainable Community Development within the Multnomah County Code and other county documents must be changed to the Department of Management and Business Services.

**Section 4.** An emergency is declared in that it is necessary for this ordinance to take effect consistent with budget changes that are necessary for the health, safety, and general welfare of the people of Multnomah County, and this ordinance will take effect on January 1, 2002, under section 5.50 of the Charter of Multnomah County. For budget purposes this ordinance will take effect July 1, 2002 and will not affect the 2001-2002 budget structure.

FIRST READING:

December 13, 2001

SECOND READING AND ADOPTION:

December 20, 2001

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By: \_\_\_\_\_  
Thomas Sponsler, County Attorney

## EXHIBIT A

MCC Chapter 7 and §§ 27.050 through 27.999 are renumbered as follows:

### CHAPTER 7

#### ADMINISTRATION

§s:

- 7.001 Management and Business Services Department.**
- 7.002 Dishonored Check Fees.**
- 7.003 Accounting Fees.**
- 7.004 Information Fees.**
- 7.005 Interest Fees.**
- 7.006 Purchasing And Handling Fees.**
- 7.007 Chair Executive Rules.**
- 7.008 Assessment and Taxation Fees.**
  
- 7.100\* RISK MANAGEMENT**
- 7.100- Policy.**
- 7.101 Risk Management Fund.**
- 7.102 Risk Management Function.**
- 7.103 Risk Assessment And Loss Prevention.**
- 7.104 Authority.**
  
- 7.200\* COUNTY ATTORNEY**
- 7.200- Office Established.**
- 7.201 Duties.**
- 7.202 Relationship To County.**
  
- 7.300\* DOMESTIC PARTNERSHIP REGISTRY**
- 7.301 Purpose.**
- 7.302 Requirements.**
- 7.303 Procedures; Fees.**
- 7.304 Termination of Domestic Partnerships.**
- 7.305 Public Records.**
  
- 7.050\* FEES**
- 7.050- Policy.**
- 7.051 Subsurface Sewage Inspections And Permits.**
- 7.052 Miscellaneous Permit Fees.**
- 7.053 Plan Review And Inspection Of Underground Installations And Street Intersections.**
- 7.054 Road Vacation Application.**
- 7.055 Street And Road Widening Permits.**
- 7.056 Miscellaneous Public Works Fees.**
- 7.057 Bonding.**
- 7.058 Reciprocal Agreements.**
- 7.059 Zone Review And Zoning Inspections.**
- 7.060 Filing Of Map Surveys.**
- 7.061 Fees For Certain Documents; Public Land Corner Preservation Account.**
- 7.062 County Surveyor Fees.**

- 7.063           Transportation Systems Development And Improvement.**
- 7.064           Book Of Records.**
- 7.065           Map Reproductions And Loans.**
- 7.067           Boundary Change Application.**
  
- 7.350\*           COUNTY REAL PROPERTY**
- 7.350-          Definitions.**
- 7.351           Duties And Powers Of County Chair.**
- 7.352           List Of County Property Not Needed For Public Use.**
- 7.353           Powers Of Board.**
- 7.354           Direction From Board.**
- 7.355           Property Requested By Another Governmental Entity.**
- 7.356           Disposition Of Property By Donation, Sale, Lease Or Exchange.**
- 7.357           Dispositions Subject To Board Approval.**
- 7.358           Administrative Rules.**
  
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