

**Minutes of the Board of Commissioners  
Multnomah Building, Board Room 100  
501 SE Hawthorne, Portland, Oregon  
Tuesday, October 16, 2012**

**BOARD BRIEFINGS**

Chair Jeff Cogen called the meeting to order at 10:06 a.m. with Vice-Chair Loretta Smith and Commissioners Deborah Kafoury, Judy Shiprack and Diane McKeel present.

Also attending were Jenny M. Morf, County Attorney, and Marina Baker, Assistant Board Clerk.

**B.1 Office of Diversity & Equity (ODE) Audit. Presenters: Daryl Dixon, Director, ODE and Baruti Artharee, Artharee and Associates.**

Mr. Dixon made the opening remarks. Mr. Artharee explained that in 2012, Chair Cogen commissioned Artharee and Associates to follow-up on its 2010 recommendations on which areas ODE should focus its work and resources. Additionally, they were asked to identify any new areas of ODE that should be addressed. Mr. Artharee discussed his findings and recommendations for the following areas: leadership, commitment and communication from the Chair's Office; clarity of ODE's mission, responsibilities, structure and resources; confusion over the employee complaint process outside of union grievances; the perceptions of barriers created by the legal and human resources departments; the purpose and value of the Equity Council; general collection of data; overall communication with employees; Countywide span of control; and, the Dignity and Respect campaign.

Mr. Dixon and Mr. Artharee responded to Board questions and comments. The Board thanked them for the report.

**B.2 Informational Board Briefing on the Sellwood Bridge Project. Presenters: Ian Cannon and Mike Baker.**

Mr. Baker discussed the guaranteed maximum price (GMP) negotiations timeline; public information distribution; an update on hiring from Disadvantaged, Minority, Women Owned, and Emerging Small Businesses (DMWESB). Currently, 53 of the 87 subcontractors are DMWESB, with 24% minority and 8% women.

Mr. Cannon discussed the early work done on the project, including: the finishing of construction offices; work bridges currently in progress; structural steel shop drawings currently in progress; and the west side retaining walls are pending. He reviewed the paid to date progress through September 31, 2012, with the detour bridge at 81.3%, landslide stabilization at 39.1%, and condominium modifications (Phase 1) at 35.8%. He discussed the ways they are addressing the dissemination of information to the public including traffic impacts, weekly construction updates, trail design, and coordination with ODOT and the City of Portland.

Mr. Baker and Mr. Cannon reviewed the project and diversity dashboards and responded to Board questions and comments. The Board thanked them for the update.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:15 a.m.

**The minutes reflect the actions of the Board. For more detail, you are welcome to view the presentation material and/or**

**video at: [http://multnomah.granicus.com/ViewPublisher.php?view\\_id=3](http://multnomah.granicus.com/ViewPublisher.php?view_id=3)**

Submitted by:

Lynda J. Grow, Board Clerk and  
Marina Baker, Assistant Board Clerk  
Board of County Commissioners  
Multnomah County