

#1

PLEASE PRINT LEGIBLY!

MEETING DATE 3/27/96

NAME

Beverly A. Wilson

ADDRESS

7706 N. Crawford St.

STREET

Portland OR. 97203

CITY

ZIP

St. Johns Parole Office

I WISH TO SPEAK ON AGENDA ITEM NO. _____

SUPPORT

X

OPPOSE _____

SUBMIT TO BOARD CLERK

#2

PLEASE PRINT LEGIBLY!

MEETING DATE

3/28/96

NAME

Rep Mike Fahey

ADDRESS

6809 N. ARMOUR

STREET

PORTLAND, OR 97203

CITY

ZIP

ST. John's Parole office

I WISH TO SPEAK ON AGENDA ITEM NO.

SUPPORT

OPPOSE

X

SUBMIT TO BOARD CLERK

#3

PLEASE PRINT LEGIBLY!

MEETING DATE 3/28/96

NAME Jim STEVENS

ADDRESS 9043 N. Tigra

STREET

Portland OR 97203

CITY **ZIP**

I WISH TO SPEAK ON AGENDA ITEM NO. Parole office

SUPPORT **OPPOSE** X

SUBMIT TO BOARD CLERK

#4

PLEASE PRINT LEGIBLY!

MEETING DATE 3-28-96

NAME

JOE KENT

ADDRESS

7336 N. BURR AV

STREET

Pdx

CITY

97203

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO.

Parole office

SUPPORT

OPPOSE

SUBMIT TO BOARD CLERK

X

#5

PLEASE PRINT LEGIBLY!

MEETING DATE Apr. 28-96

NAME

June Sundin

ADDRESS

STREET

7336 N. Central

CITY

Portland

ZIP

97203

I WISH TO SPEAK ON AGENDA ITEM NO. _____

SUPPORT _____

OPPOSE _____

Paral Office

SUBMIT TO BOARD CLERK

~~#6~~ MRS SWINDIN SPOKE - HE FELT I'll
PLEASE PRINT LEGIBLY!

MEETING DATE 3/28/96

NAME Mike Sundin
ADDRESS 7336 N. Central ST
STREET
Portland 97203
CITY **ZIP**

I WISH TO SPEAK ON AGENDA ITEM NO. _____
SUPPORT _____ **OPPOSE** Parol Office
SUBMIT TO BOARD CLERK

#6

PLEASE PRINT LEGIBLY!

MEETING DATE 3-28-96

NAME

CAROL KENT

ADDRESS

7336 N. BURR AV

STREET

PORTLAND, OR 97203

CITY

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO. PAROLE OF,
SUPPORT _____ **OPPOSE** ✓

SUBMIT TO BOARD CLERK

#7

PLEASE PRINT LEGIBLY!

MEETING DATE 3-28-96

NAME

Virginia Creger

ADDRESS

8556 N. Calhoun

STREET

Portland, Ore. 97203

CITY

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO.

Paula Oliver

SUPPORT

OPPOSE

X

11

SUBMIT TO BOARD CLERK

#8

PLEASE PRINT LEGIBLY!

MEETING DATE 3-28-96

NAME

Nola McDonald

ADDRESS

7115 N. Buchanan

STREET

Portland

CITY

97203

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO. Parole office
SUPPORT _____ **OPPOSE** ☒ _____

SUBMIT TO BOARD CLERK

#9

PLEASE PRINT LEGIBLY!

MEETING DATE 3/28/96

NAME Louise SPENARS
ADDRESS 7454 N. BURR AVE.
STREET
Portland 97203
CITY **ZIP**

I WISH TO SPEAK ON AGENDA ITEM NO. PAROLE
SUPPORT **OPPOSE** X OFFICE
SUBMIT TO BOARD CLERK

#10

PLEASE PRINT LEGIBLY!

MEETING DATE 28 Mar 96

NAME

Jeff McMahon

ADDRESS

7327 N. Kellogg St.

STREET

Portland

CITY

ZIP

97203

I WISH TO SPEAK ON AGENDA ITEM NO.

SUPPORT

OPPOSE

SUBMIT TO BOARD CLERK

Parade Office

in St Johns location

11

PLEASE PRINT LEGIBLY!

MEETING DATE 3/28/94

NAME

Kevin O'Sullivan

ADDRESS

7538 Kellogg

STREET

Port St. Louis

CITY

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO. Forse

SUPPORT _____

OPPOSE X

SUBMIT TO BOARD CLERK

#12

PLEASE PRINT LEGIBLY!

MEETING DATE 3/28/96

NAME

Will H Luch

ADDRESS

7136 N. Kellogg

STREET

Portland

OR 97203

CITY

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO. R-1

SUPPORT

OPPOSE

SUBMIT TO BOARD CLERK

Parole office in St. Johns

#13

PLEASE PRINT LEGIBLY!

MEETING DATE 28 Mar 96

NAME

BEDNARD F. VERRONT

ADDRESS

4288 N. HARVARD ST

STREET

Port Havel 97203

CITY

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO. PAROLE OFFICE

SUPPORT _____

OPPOSE ✓

SUBMIT TO BOARD CLERK

#15

PLEASE PRINT LEGIBLY!

MEETING DATE 3-28-96

NAME

JOHN H. ROBERTS

ADDRESS

6436-N. PRINCETON ST.

STREET

PORTLAND

CITY

97203

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO.

Parade office

SUPPORT

OPPOSE

X

SUBMIT TO BOARD CLERK

#15

PLEASE PRINT LEGIBLY!

MEETING DATE 3-28-96

NAME

Sharon Giddings

ADDRESS

9731 N. Hawthorne

STREET

Portland 97203

CITY

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO. Parole Office

SUPPORT

OPPOSE

SUBMIT TO BOARD CLERK

#6
PLEASE PRINT LEGIBLY!

MEETING DATE 3-28-96

NAME

Ted Brooks

ADDRESS

8025 N. Crawford

STREET

Portland

CITY

97203

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO.

SUPPORT

OPPOSE

Parole Office

SUBMIT TO BOARD CLERK

#17

PLEASE PRINT LEGIBLY!

MEETING DATE 28-3-96

NAME

Jane Boars

ADDRESS

19128 N. Buchanan

STREET

Portland

CITY

97203

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO. _____

SUPPORT _____

OPPOSE Patrol office

SUBMIT TO BOARD CLERK St. Johns

#18

PLEASE PRINT LEGIBLY!

MEETING DATE Mar 28 '96

NAME

Abby Seemann

ADDRESS

7314 N. Burr

STREET

Portland 97203

CITY

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO.

Parole office

SUPPORT

OPPOSE *

SUBMIT TO BOARD CLERK

#19

PLEASE PRINT LEGIBLY!

MEETING DATE

Mar 28 '96

NAME

ADDRESS

Gordon Ruddick

STREET

9006 N GILBERT

CITY Port

ZIP 97203

I WISH TO SPEAK ON AGENDA ITEM NO.

SUPPORT

OPPOSE

SUBMIT TO BOARD CLERK

PAROLE OFFICE

PLEASE PRINT LEGIBLY!

MEETING DATE Mar. 28 1986

NAME

Vivian Ruddick

ADDRESS

9006 N. Gilbert Ave.

STREET

Portland 97203

CITY

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO.

Parole
office

SUPPORT

OPPOSE

St John

SUBMIT TO BOARD CLERK

#21

PLEASE PRINT LEGIBLY!

MEETING DATE 3-28-96

NAME

Sherry Dahlen

ADDRESS

6702 N. Syracuse

STREET

Port of 97203

CITY

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO. Parole

SUPPORT _____

OPPOSE X

SUBMIT TO BOARD CLERK

#24

PLEASE PRINT LEGIBLY!

MEETING DATE 3-28-96

NAME

TOM CROPPER

ADDRESS

PO. Box 18029

STREET

Portland

97218

CITY

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO.

R1

SUPPORT

OPPOSE

☒

SUBMIT TO BOARD CLERK

North Pox
Parole Office

25

PLEASE PRINT LEGIBLY!

MEETING DATE 28 Mar 96

NAME

Thom Caccamo

ADDRESS

9036 N. Tioga Av

STREET

Portland

CITY

97203

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO. R1

SUPPORT _____

OPPOSE X

SUBMIT TO BOARD CLERK

North Fox
PO

24

PLEASE PRINT LEGIBLY!

MEETING DATE 3-28-96

NAME

ADDRESS

Richard OSCAR Gordon

669 N BANK ST

STREET

Portland

CITY

97203

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO.

SUPPORT

OPPOSE

SUBMIT TO BOARD CLERK

R-1
☒

NPOX PO

#DID NOT
SPEAK

PLEASE PRINT LEGIBLY!

MEETING DATE 3/28/96

NAME Renae Luch

ADDRESS 7136 N. Kellogg

STREET

Portland 97203

CITY **ZIP**

I WISH TO SPEAK ON AGENDA ITEM NO. R-1

SUPPORT **OPPOSE** ☒

SUBMIT TO BOARD CLERK N Pox PO

27

PLEASE PRINT LEGIBLY!

MEETING DATE 3/28/96

NAME Thomas Wilde

ADDRESS 3826 N Longview

STREET J

Portland 97227

CITY **ZIP**

I WISH TO SPEAK ON AGENDA ITEM NO. Public comment

SUPPORT **OPPOSE** ✓

SUBMIT TO BOARD CLERK

NPOX
PO

#28

PLEASE PRINT LEGIBLY!

MEETING DATE 3/28/96

NAME Melinda Wilde
ADDRESS 3826 N Longview
STREET 1
Portland 97227
CITY ZIP

I WISH TO SPEAK ON AGENDA ITEM NO. Public Comment
SUPPORT _____ OPPOSE ☒
SUBMIT TO BOARD CLERK North POX
PO

#29

PLEASE PRINT LEGIBLY!

MEETING DATE 3/28/96

NAME

George P Fox

ADDRESS

6134 N Houghton

STREET

P411 Ov 97203

CITY

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO.

R-1

SUPPORT

OPPOSE

☒

SUBMIT TO BOARD CLERK

North PDX
PD

ANNOTATED MINUTES

Tuesday, March 26, 1996 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

PLANNING ITEMS

Chair Beverly Stein convened the meeting at 9:35 a.m., with Vice-Chair Dan Saltzman, Commissioners Sharron Kelley, Gary Hansen and Tanya Collier present.

- P-1 PRE 2-95 Hearings Officer Decision DENYING Appeal and AFFIRMING Planning Director's Decision Which Made a Determination of Substantial Development for a Single Family Dwelling on Property Located at 6125 NW THOMPSON ROAD, PORTLAND

DECISION READ, APPEAL FILED. AT THE REQUEST OF CHAIR STEIN AND UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, IT WAS UNANIMOUSLY APPROVED THAT A DE NOVO HEARING BE SCHEDULED FOR 9:30 AM, TUESDAY, APRIL 9, 1996, WITH TESTIMONY LIMITED TO 20 MINUTES PER SIDE.

- P-2 CS 5-95 DE NOVO HEARING, 20 Minutes Per Side Regarding Appeal of Hearings Officer Decision APPROVING, With Conditions, Community Service Use to Construct New Facilities at the RIVERDALE SCHOOL, 11733 SW BREYMAN AVENUE, PORTLAND

CHAIR STEIN EXPLAINED QUASI-JUDICIAL PROCESS. AT CHAIR STEIN'S REQUEST FOR DISCLOSURE, COMMISSIONER SALTZMAN REPORTED EX PARTE CONTACT WITH KATHI NOLES. AT CHAIR STEIN'S REQUEST FOR CHALLENGES, NONE WERE OFFERED. PLANNER BARRY MANNING PRESENTED CASE HISTORY, COMMUNITY SERVICE USE CRITERIA, OFF-STREET PARKING PROVISIONS, LANDSCAPE AND SCREENING, DESIGN REVIEW PROCESS, AND RESPONDED TO BOARD QUESTIONS. HEARINGS OFFICER JOAN CHAMBERS PRESENTED CONDITIONS, FINDINGS OF FACT AND

CONCLUSIONS APPLIED IN HER DECISION. RIVERDALE SCHOOL DISTRICT ATTORNEY STEVE ABEL INTRODUCED ROY HEMMINGWAY AND BOYD APPEGARTH OF THE DISTRICT, AND PROJECT ARCHITECT HENRY FITZGIBBON. MR. FITZGIBBON PRESENTED EXPLANATION OF PROPOSED RIVERDALE SITE PLAN. MR. HEMMINGWAY TESTIFIED IN SUPPORT OF ALLOWING PROPOSED GYMNASIUM EXPANSION/REMODEL WITHOUT NECESSITY OF ENCROACHING ON TENNIS COURT AND PLAY AREA DUE TO ADDITIONAL PARKING AS REQUIRED IN HEARINGS OFFICER CONDITION OF APPROVAL. MR. ABEL TESTIFIED IN SUPPORT OF REQUEST FOR MODIFICATION OF HEARINGS OFFICER CONDITION 4 BY REDUCING REQUIRED 68 PARKING SPACES TO 50. MR. ABEL AND MR. HEMMINGWAY RESPONSE TO BOARD QUESTIONS. ELLEN EVERSON AND JOSÉ CRUZ TESTIFIED IN SUPPORT OF HEARINGS OFFICER DECISION AS A COMPROMISE TO NEIGHBORS' CONCERNS REGARDING HAZARDOUS TRAFFIC CONDITIONS. MR. HEMMINGWAY AND MR. ABEL REBUTTAL. MR. FITZGIBBON AND MR. MANNING RESPONSE TO BOARD QUESTIONS AND DISCUSSION. IN RESPONSE TO QUESTIONS OF CHAIR STEIN, THERE WAS NO REQUEST FOR CONTINUANCE OR OBJECTION TO HEARING RAISED. CHAIR STEIN ADVISED ALL PARTIES WILL RECEIVE A COPY OF THE BOARD'S WRITTEN DECISION, WHICH MAY BE APPEALED TO LUBA. HEARING CLOSED. COMMISSIONER COLLIER'S MOTION TO OVERTURN THE HEARINGS OFFICER DECISION FAILED FOR LACK OF A SECOND. COUNSEL SANDRA DUFFY AND MR. MANNING RESPONSE TO BOARD QUESTIONS AND DISCUSSION. MS. DUFFY PROVIDED LEGAL OPINION THAT THE DISTRICT DOES NOT HAVE A VESTED RIGHT IN THE PRIOR 30% EXCEPTION, THEREFORE 68 PARKING SPACES IS REQUIRED UNLESS THE DISTRICT COMES FORWARD WITH EVIDENTIARY PROOF JUSTIFYING AN EXCEPTION. WITH THE ASSISTANCE OF MS. DUFFY, COMMISSIONER

HANSEN MOVED AND COMMISSIONER SALTZMAN SECONDED, CONTINGENT UPON THE DISTRICT'S REQUEST AND WAIVER OF THE 120 DAY TIME LIMIT, TO CONTINUE THE HEARING TO GIVE SCHOOL DISTRICT THE OPPORTUNITY TO BRING FORWARD EVIDENCE TO JUSTIFY AN EXCEPTION. BOARD DISCUSSED CONCERNS REGARDING CHANGES TO COMMUNITY SERVICE DESIGNATIONS. AFTER DISCUSSION WITH HIS CLIENTS AND THE BOARD, MR. ABEL AGREED TO BRING EVIDENCE AS TO WHY 50 INSTEAD OF 68 PARKING SPACES ARE JUSTIFIED AT THE NEXT REGULAR MEETING OF THE BOARD, 9:30 AM, THURSDAY, APRIL 4, 1996, AND WAIVED THE 120 DAY TIME LIMIT THROUGH APRIL 8, 1996. MS. DUFFY EXPLAINED THAT THE WAIVER WOULD ACTUALLY ADD THAT MANY DAYS TO THE 120 DAY TIME LIMIT. AT THE SUGGESTION OF MS. DUFFY AND UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER SALTZMAN, IT WAS UNANIMOUSLY APPROVED THAT THE HEARING BE CONTINUED TO 9:30 AM, THURSDAY, APRIL 4, 1996, AT WHICH TIME SCHOOL DISTRICT WILL COME FORWARD WITH EVIDENCE TO JUSTIFY AN EXCEPTION TO THE PARKING STANDARD UNDER MCC 11.15.6146, AT WHICH TIME THERE WILL BE A DETERMINATION MADE AS TO A GRANTING OF THE COMMUNITY SERVICE DESIGNATION.

There being no further business, the meeting was adjourned at 11:20 a.m.

Thursday, March 28, 1996 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

REGULAR MEETING

Chair Beverly Stein convened the meeting at 9:32 a.m., with Vice-Chair Dan Saltzman, Commissioners Sharron Kelley, Gary Hansen and Tanya Collier present.

***TRAINING MANAGER SHERY STUMP
PRESENTED INFORMATION REGARDING
HIGHLIGHTS OF THE APRIL 3, 1996 RESULTS
CELEBRATION.***

CONSENT CALENDAR

***UPON MOTION OF COMMISSIONER KELLEY,
SECONDED BY COMMISSIONER HANSEN, THE
CONSENT CALENDAR (ITEMS C-1 THROUGH C-6)
WAS UNANIMOUSLY APPROVED.***

NON-DEPARTMENTAL

- C-1 Appointment of Angel Olsen to the MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE
- C-2 Multnomah County Nomination of George Bell to the METROPOLITAN EXPOSITION RECREATION COMMISSION

SHERIFF'S OFFICE

- C-3 Dispenser Class A Liquor License Change of Ownership for TIPPY CANOE BAR & GRILL, 28242 CROWN POINT HIGHWAY, TROUTDALE
- C-4 Budget Modification MCSO 7 Reclassifying Two Sheriff's Office Positions to More Accurately Reflect Current Duties
- C-5 Budget Modification MCSO 8 Reclassifying Five Deputy Sheriff Positions to Corrections Deputy Positions in the Sheriff's Court Guards Unit
- C-6 Budget Modification MCSO 11 Reclassifying a Fiscal Assistant to a Senior Fiscal Assistant Position in the Inmate Accounts Unit

REGULAR AGENDA

PUBLIC COMMENT

- R-1 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

BEVERLY WILSON COMMENTED IN SUPPORT OF PAROLE OFFICE IN ST. JOHNS. MIKE FAHEY COMMENTED IN OPPOSITION TO LOCATION OF PAROLE OFFICE IN ST. JOHNS AND RESPONDED TO QUESTION OF COMMISSIONER HANSEN. JIM STEVENS, JOE KENT, JUNE SUNDIN, CAROL KENT, VIRGINIA CREGER, NOLA McDONALD, LOUISE SPEARS, JEFF McMAHON, KEVIN O'SULLIVAN, WILL LUCH, BERNARD VERROUT, JOHN ROBERTS, SHARON GIDDINGS, TED BROOKS, JANE BOGUS, ABBY SEEMANN, GORDON RUDDICK, VIVIAN RUDDICK AND SHERRY DAHLEN COMMENTED IN OPPOSITION TO LOCATION OF PAROLE OFFICE IN ST. JOHNS AREA. ROSE MARIE OPP AND AL CLARK COMMENTED IN SUPPORT OF MAINTAINING OPEN SPACE OF FLOYD LIGHT PARK. TOM CROPPER, THOM CACCAMO, RICHARD OSCAR GORDON, THOMAS WILDE, MELINDA WILDE AND GEORGE P. FOX COMMENTED IN OPPOSITION TO LOCATION OF PAROLE OFFICE IN ST. JOHNS.

NON-DEPARTMENTAL

- R-2 RESOLUTION Supporting City of Portland Application for
Redesignation of the N/NE Portland Enterprise Zone by the Oregon
Economic Development Department

**COMMISSIONER KELLEY MOVED AND
COMMISSIONER COLLIER SECONDED, APPROVAL
OF R-2. CHRISTOPHER JUNIPER PRESENTATION
AND RESPONSE TO BOARD QUESTIONS.
RESOLUTION 96-52 UNANIMOUSLY APPROVED.**

DEPARTMENT OF SUPPORT SERVICES

- R-3 Ratification of Amendment to 1992-1995 Agreement Between
Multnomah County and Multnomah County Employees Union Local 88,
AFSCME AFL-CIO as Amended December 7, 1994 and Extended
through June 30, 1998

**COMMISSIONER SALTZMAN MOVED AND
COMMISSIONER KELLEY SECONDED, APPROVAL**

**OF R-3. KEN UPTON EXPLANATION.
AGREEMENT UNANIMOUSLY APPROVED.**

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-4 ORDER Exempting from Public Bidding the Purchase of Construction Services from Jasco Construction Services

**COMMISSIONER KELLEY MOVED AND
COMMISSIONER HANSEN SECONDED, APPROVAL
OF R-4. JIM EMERSON EXPLANATION AND
RESPONSE TO BOARD QUESTIONS AND
DISCUSSION. ORDER 96-53 UNANIMOUSLY
APPROVED.**

(Adjourn as the Public Contract Review Board and reconvene as the Board of County Commissioners)

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

- R-5 PUBLIC HEARING and Consideration of an ORDER Authorizing Transfer of Tax Foreclosed Property to Sabin Community Development Corporation for Low Income Housing and Social Service Purposes (1484-1486 NE Alberta Street, Portland)

**COMMISSIONER HANSEN MOVED AND
COMMISSIONER SECONDED, APPROVAL OF R-5.
HC TUPPER EXPLANATION AND RESPONSE TO
BOARD QUESTIONS. DIANE MEISENHELTER
TESTIMONY IN SUPPORT OF TRANSFER. ORDER
96-54 UNANIMOUSLY APPROVED.**

Commissioner Collier left at 11:08 a.m.

DEPARTMENT OF COMMUNITY CORRECTIONS

- R-10 Budget Modification DCC 6 Authorizing Addition of Thirteen FTE Corrections Technician Positions to Various Department Programs

**COMMISSIONER KELLEY MOVED AND
COMMISSIONER HANSEN SECONDED, APPROVAL**

OF R-10. TAMARA HOLDEN EXPLANATION. CHAIR STEIN ADVISED COMMISSIONER COLLIER HAD TO LEAVE FOR ANOTHER APPOINTMENT, BUT HAS LONG RANGE QUESTIONS SHE WILL SUBMIT IN WRITING TO THE BOARD AND THE DEPARTMENT. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

- R-6 Budget Modification CFS 9 Appropriating \$2,418,321 in Medicaid Revenue to Reflect Implementation of the Children's Capitation Project Beginning April 1, 1996

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER SECONDED, APPROVAL OF R-6. SUSAN CLARK EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

- R-7 Budget Modification CFS 10 Transferring \$157,796 from General Fund Contingency to Support Start Up Costs Related to April 1, 1996 Implementation of the Children's Capitation Project

COMMISSIONER KELLEY MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-7. MS. CLARK EXPLANATION AND RESPONSE TO BOARD QUESTION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-8 Second Reading and Adoption of an ORDINANCE Amending the Definition of Lot in the R-20 and R-30 Residential Zoning Districts by Providing an Exemption from the Lot Aggregation Requirement for Substandard Sized Lots with Existing Houses

ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KELLEY MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF SECOND READING AND ADOPTION. NO ONE WISHED TO TESTIFY. ORDINANCE 848 UNANIMOUSLY APPROVED.

DEPARTMENT OF HEALTH

R-9

RESOLUTION Declaring Intent to Acquire Property for Construction of the North Portland Health Clinic

COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-9. COMMISSIONER HANSEN, DWAYNE PRATHER AND BOB OBERST EXPLANATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION. COUNSEL SANDRA DUFFY EXPLANATION AND SUGGESTED AMENDMENT LANGUAGE. STAFF TO PROVIDE BOARD WITH WRITTEN OUTLINE OF ADVANCE CITIZEN INVOLVEMENT/PUBLIC OUTREACH PROCESS. UPON MOTION OF COMMISSIONER SALTZMAN, SECONDED BY COMMISSIONER KELLEY, IT WAS UNANIMOUSLY APPROVED THAT PAGE ONE, PARAGRAPH TWO BE AMENDED BY ADDING AFTER "LEGAL COUNSEL, WITH BOARD APPROVAL, IS HEREBY AUTHORIZED AND DIRECTED." RESOLUTION 96-55 UNANIMOUSLY APPROVED, AS AMENDED.

SHERIFF'S OFFICE

R-11

Budget Modification MCSO 9 Transferring \$379,416 from General Fund Contingency to Pay for the Unfunded Portion of the Work Crew Annex Operation

AT THE SHERIFF'S REQUEST VIA CHAIR STEIN AND UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER SALTZMAN, R-11 WAS UNANIMOUSLY POSTPONED INDEFINITELY.

R-12

Budget Modification MCSO 10 Transferring \$67,129 from General Fund Contingency to Fund Operation of the Gresham Temporary Holding Facility

AT THE SHERIFF'S REQUEST VIA CHAIR STEIN AND UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER SALTZMAN, R-12. WAS UNANIMOUSLY CONTINUED TO THURSDAY, APRIL 4, 1996.

The regular meeting was adjourned at 11:20 a.m. and the briefing convened at 11:25 a.m.

Thursday, March 28, 1996 - 10:30 AM
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

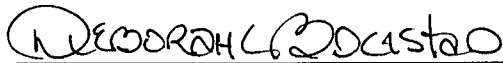
BOARD BRIEFING

B-1 Regional Disparity Study to Analyze Past Participation of Minority and Women Owned Business Enterprises in Multnomah County's Procurement Process. Presented by Dave Boyer, Jerry Walker and Madelyn Wessel.

DAVE BOYER, MADELYN WESSEL, JERRY WALKER AND JEAN KARECKI PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION.

There being no further business, the meeting was adjourned at 12:02 p.m.

***OFFICE OF THE BOARD CLERK
FOR MULTNOMAH COUNTY, OREGON***



Deborah L. Bogstad



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 SW FIFTH AVENUE
PORTLAND, OREGON 97204
CLERK'S OFFICE • 248-3277 • 248-5222
FAX • (503) 248-5262

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR	•248-3308
DAN SALTZMAN •	DISTRICT 1	• 248-5220
GARY HANSEN •	DISTRICT 2	•248-5219
TANYA COLLIER •	DISTRICT 3	•248-5217
SHARRON KELLEY •	DISTRICT 4	•248-5213

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

MARCH 25, 1996 - MARCH 29, 1996

Tuesday, March 26, 1996 - 9:30 AM - Planning Items.....Page 2

Thursday, March 28, 1996 - 9:30 AM - Regular Meeting.....Page 2

Thursday, March 28, 1996 - 10:30 AM - Board Briefing.....Page 4

*Thursday Meetings of the Multnomah County Board of Commissioners
are *cablecast* live and taped and can be seen by Cable subscribers in Multnomah
County at the following times:*

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 10:00 PM, Channel 30

Sunday, 1:00 PM, Channel 30

Produced through Multnomah Community Television

*INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD
CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-
5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.*

AN EQUAL OPPORTUNITY EMPLOYER

*Tuesday, March 26, 1996 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

PLANNING ITEMS

- P-1 PRE 2-95 Hearings Officer Decision DENYING Appeal and
AFFIRMING Planning Director's Decision Which Made a
Determination of Substantial Development for a Single Family Dwelling
on Property Located at 6125 NW THOMPSON ROAD, PORTLAND*
- P-2 CS 5-95 DE NOVO HEARING, 20 Minutes Per Side Regarding
Appeal of Hearings Officer Decision APPROVING, With Conditions,
Community Service Use to Construct New Facilities at the RIVERDALE
SCHOOL, 11733 SW BREYMAN AVENUE, PORTLAND*
-

*Thursday, March 28, 1996 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

REGULAR MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

- C-1 Appointment of Angel Olsen to the MULTNOMAH COUNTY CITIZEN
INVOLVEMENT COMMITTEE*
- C-2 Multnomah County Nomination of George Bell to the METROPOLITAN
EXPOSITION RECREATION COMMISSION*

SHERIFF'S OFFICE

- C-3 Dispenser Class A Liquor License Change of Ownership for TIPPY
CANOE BAR & GRILL, 28242 CROWN POINT HIGHWAY,
TROUTDALE*
- C-4 Budget Modification MCSO 7 Reclassifying Two Sheriff's Office
Positions to More Accurately Reflect Current Duties*
- C-5 Budget Modification MCSO 8 Reclassifying Five Deputy Sheriff Positions
to Corrections Deputy Positions in the Sheriff's Court Guards Unit*

- C-6 *Budget Modification MCSO 11 Reclassifying a Fiscal Assistant to a Senior Fiscal Assistant Position in the Inmate Accounts Unit*

REGULAR AGENDA

PUBLIC COMMENT

- R-1 *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

NON-DEPARTMENTAL

- R-2 *RESOLUTION Supporting City of Portland Application for Redesignation of the N/NE Portland Enterprise Zone by the Oregon Economic Development Department*

DEPARTMENT OF SUPPORT SERVICES

- R-3 *Ratification of Amendment to 1992-1995 Agreement Between Multnomah County and Multnomah County Employees Union Local 88, AFSCME AFL-CIO as Amended December 7, 1994 and Extended through June 30, 1998*

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-4 *ORDER Exempting from Public Bidding the Purchase of Construction Services from Jasco Construction Services*

(Adjourn as the Public Contract Review Board and reconvene as the Board of County Commissioners)

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

- R-5 *PUBLIC HEARING and Consideration of an ORDER Authorizing Transfer of Tax Foreclosed Property to Sabin Community Development Corporation for Low Income Housing and Social Service Purposes (1484-1486 NE Alberta Street, Portland)*

- R-6 *Budget Modification CFS 9 Appropriating \$2,418,321 in Medicaid Revenue to Reflect Implementation of the Children's Capitation Project Beginning April 1, 1996*

- R-7 *Budget Modification CFS 10 Transferring \$157,796 from General Fund Contingency to Support Start Up Costs Related to April 1, 1996 Implementation of the Children's Capitation Project*

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-8 *Second Reading and Adoption of an ORDINANCE Amending the Definition of Lot in the R-20 and R-30 Residential Zoning Districts by Providing an Exemption from the Lot Aggregation Requirement for Substandard Sized Lots with Existing Houses*

DEPARTMENT OF HEALTH

- R-9 *RESOLUTION Declaring Intent to Acquire Property for Construction of the North Portland Health Clinic*

DEPARTMENT OF COMMUNITY CORRECTIONS

- R-10 *Budget Modification DCC 6 Authorizing Addition of Thirteen FTE Corrections Technician Positions to Various Department Programs*

SHERIFF'S OFFICE

- R-11 *Budget Modification MCSO 9 Transferring \$379,416 from General Fund Contingency to Pay for the Unfunded Portion of the Work Crew Annex Operation*
- R-12 *Budget Modification MCSO 10 Transferring \$67,129 from General Fund Contingency to Fund Operation of the Gresham Temporary Holding Facility*

Thursday, March 28, 1996 - 10:30 AM
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

BOARD BRIEFING

- B-1 *Regional Disparity Study to Analyze Past Participation of Minority and Women Owned Business Enterprises in Multnomah County's Procurement Process. Presented by Dave Boyer, Jerry Walker and Madelyn Wessel. 1 HOUR REQUESTED.*

TANYA COLLIER
Multnomah County Commissioner
District 3



1120 SW Fifth St., Suite 1500
Portland, OR 97204
(503) 248-5217

MEMORANDUM

TO: Office of the Board Clerk
Board of County Commissioners

FROM: Michele Fuchs, Commissioner Collier's Office

DATE: April 3, 1996

SUBJECT: Early departure from BCC Meeting

Please excuse Commissioner Collier's early departure from the March 28th Board of County Commissioners meeting due to personal family business.

BOARD OF
COUNTY COMMISSIONERS
96 APR -4 AM 11:39
MULTNOMAH COUNTY
OREGON

RESULTS CELEBRATION
 April 3, 1996
 8:30 - 11:30 a.m.
 Portland Building, 2nd Floor Auditorium
 1120 SW Fifth Avenue, 2nd Floor

<u>Time</u>	<u>Topic/Team</u>	<u>Presenters</u>
8:30 - 8:45 a.m.	Introduction	
8:45 - 9:00 a.m.	Benefits CQI Team, Employee Services MERP.	Wendy Hausotter Bill Hoover Becky Steward Nancy McCoy Merrie Ziady
9:00 - 9:15 a.m.	Central Audio Team, Library: Increased ease of locating and using non-fiction cassettes and CDs.	Virginia Tribe Ellen Mueller Carla Taylor
9:15 - 9:30 a.m.	Immunization Steering Committee, Health Department: Increased immunization rates of two-year-olds at Multnomah County Health Dept.	Dr. Yuen Chan
9:30 - 9:45 a.m.	Health Department: Data Discovery.	Cindy Perry Hector Roche
9:45 - 10:00 a.m.	Health Department: Identifying Medicaid Billable Field Visits.	Connie Guist
10:00 - 10:15 a.m.	BREAK	
10:15 - 10:30 a.m.	Library: Document Delivery Systems.	Jane Salisbury Deanna Cecotti, Team Leader Jeanne Goodrich, Sponsor Donna Reed Lydia D'Addario Nick Lee Jackie Dolan Mary Beth Piñon Arden Shelton
10:30 - 10:40 a.m.	Finance Division Quality Team: Issue Identification for a cross- functional team.	Geneva Calloway, Leader Sami Thomas, Facilitator Ellen Bradley Mills Perry Guthrie Jean Karecki Shirley Schumann Dave Boyer, Sponsor

10:40 - 10:55 a.m.	TransCentral Hold Alerts Team, Library: Increase customer satisfaction and decrease delivery time of reserved materials from the Central library.	Mary Lou Begert, Facilitator Carol Rogers, Leader Karen Gambach Peter Heitkemper Eugene Lam Christy Rak Ty Thompson, Sponsor
10:55 - 11:10 a.m.	Department of Community & Family Services. Team Problem Statement: The present Department orientation doesn't adequately address Department goals, new employee needs, or work unit needs. Facilitator: Sue Larsen; Team Leader: Nancy Wilton	Dan Aledo Mary Jo Thomas Susan Giesbrecht Pam Mahon-Schults
11:10 - 11:25 a.m.	Health Department: Decreased time before first post-natal visit in Brentwood Darlington.	Patricia Navin
11:25 - 11:30 a.m.	Wrap-up.	

#22

PLEASE PRINT LEGIBLY!

MEETING DATE

3/28/96

NAME

Rose Marie OPP-

ADDRESS

1135 SE Yamhill

STREET

PDX

97216

CITY

ZIP

I WISH TO SPEAK ON AGENDA ITEM NO.

R-1

SUPPORT

OPPOSE

✓

SUBMIT TO BOARD CLERK

★

FLOYD LIGHT PARK ISSUE

#23

PLEASE PRINT LEGIBLY!

MEETING DATE 3-28-96

NAME

ADDRESS

PO Clark
3147 SE 129
STREET

Portl 97236
CITY ZIP

I WISH TO SPEAK ON AGENDA ITEM NO. R-1

SUPPORT _____ OPPOSE ✓

SUBMIT TO BOARD CLERK _____

★ Floyd Light Park Portland Parks

March 28, 1996

Dear Chair Stein and Commissioners of Multnomah County:

Regarding: Floyd Light Park and other parks listed in the Multnomah County Parks Master Plan.

This letter is in reference to the bargain and sale deed of the Floyd Light Park in 1985, and the clause that the land be used for "park and recreation purposes, pump station site, or other uses approved by the Multnomah County Board of Commissioners only".

This property is going to be exchanged and no longer used for parks and recreation purposes, and therefore, any other use has to be approved by the county. (David Douglas school officials have indicated there is no guarantee that the land will remain open space , and they could sell it or build on it.)

The Multnomah County Master Plan states that Floyd Light Park should remain a park.

We request that the County deny any other use than Parks and Recreation and do not approve any other use.

We would like to have a written response to this request.

Sincerely,

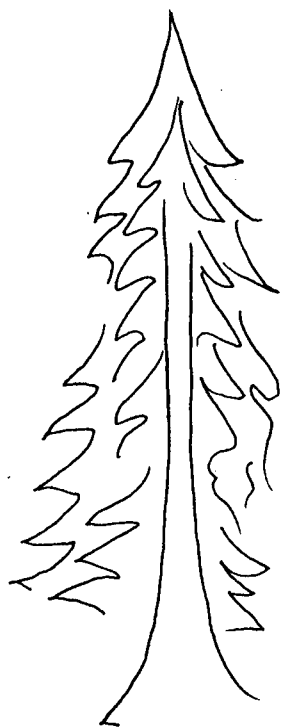
Handwritten signatures of Al Clark and Rose Marie Opp. Al Clark's signature is in cursive and appears to be 'Al Clark'. Rose Marie Opp's signature is also in cursive and appears to be 'Rose Marie Opp'.

Al Clark

RoseMarie Opp

Al Clark
3147 S.E. 129th
Portland, OR 97236

RoseMarie Opp
11135 S.E. Yamhill St.
Portland, OR 97216



FLOYD LIGHT PARK

7.97 acres

S.E. 111th Alder — Salmon

come see your beautiful open space in our city. . . We do not want to lose 5 acres of this park, publicly owned greenspace for a 5 acre development, recreation center with parking lots to accommodate 100-150? cars.

Why aren't our parks protected? The city is planning a high density region here, so why are they taking needed open space from a parks deficient area?

We want to honor our city parks, honor the earth & trees and respect people's need for visual relief from the built environment, for nature & beauty.

Community centers should be built on land zoned for buildings & parking lots. We need appropriate ground for sport fields & parking lots they require.

IF you want to help. . .
CALL 256-4591

NO to "SWAP"
NO TO LOSS of DOUGLAS FIRS

FLOYD LIGHT PARK

FLOYD LIGHT PARK

The City of Portland's Park Bureau and David Douglas School Board are in the process of negotiating a land swap which will have great impact on the livability of the neighborhood, and will result in the loss of 5 acres of publicly owned, open space civic park land.

The proposal will place a "community center" on the school grounds. Did you know that this center will be a 5 acre development, a regional recreation center built to serve all of east county with parking lots to accommodate 150-200 cars? That a newly finished track will now have to moved at the cost of at least \$200,000.00? That several Douglas Firs will have to be cut? Multnomah County wants to bring in staff offices for 25-40, and YWCA district Center wants to co-locate, all appearing to want the use of land resulting from the park swap.

The city is planning a very high density region here, so why are they taking needed open space from a park deficient area?

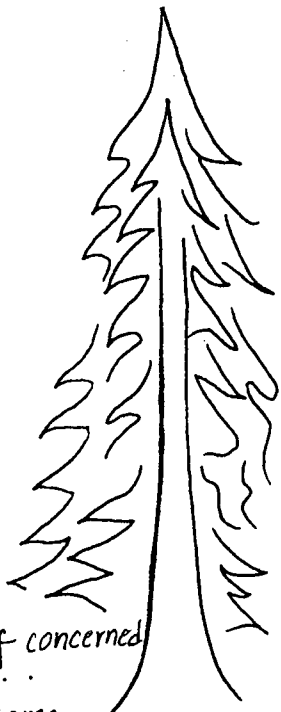
Nov., 1994 - Voters approved parks bond measure 25-10 for \$58 million.
 Summer, 1995 - A citizens task force selected by Charlie Hales, Commissioner in charge of parks, began looking for sites in Portland's parks for 5 acre recreation centers. Parks said they had no \$ to buy land for centers.
 Aug., 1995 - Oregonian article: Panel narrows sites down to 3 - Glendoveer, Mill Park and Russellville.
 Nov. 14, 1995 - Hales announces a sudden change, to swap Floyd Light Park.
 Nov. 20, 1995 - committee says "yes".
 Dec 1, 1995 -Hales has press conference to say Floyd Light is selected.

PROCESS: Why did a vote for parks, \$58 million result in loss of park land? Task force meetings were held 4:30-6:30 when most people could not attend. Was the community properly notified to have input on the center? Why the sudden change to Floyd Light? The community was not informed and ignored, and in two weeks it "seemed a done-deal". No community in the city deserves this treatment.

SCALE: Scale is too large for a neighborhood or school grounds. Potential problems include traffic, noise, and crime impact. How safe will a regional center be for school children? Who asked for this large scale?

LAND SWAP: A 5 acre swap is a 5 acre loss of open space. A swap suggests something exchanged of equal value - but school grounds restrict and limit public assess, so civic park land will be lost. Several neighbors have been told by school officials that there will be no guarantee that the grounds will remain open space, as they can sell the land or build on it. This land swap appears to be benefiting intergovernmental agencies, but not the citizens.

LOSS OF OPEN SPACE: This is of concern to all citizens of Portland, this lack of stewardship of parks could be precedent setting . . . open space belongs to all . . . not city council. Community centers should be built on land zoned for buildings and parking lots. "When you're in Portland, you look around and (green space) is all you see," says Charles Jordan, superintendent of Portland's Bureau of Parks and Recreation. "You're under the illusion that this is yours, and it's always going to be there. In reality only 8 percent of what we see is in public ownership." [American City & County, Oct., 1993] The green space buffer is needed with the proposed density - the loss of it can devalue the neighborhood and property. Open space provides places for recreation and relaxation, places for enjoyment and places for study, and most importantly, places for interacting with the natural world around us. We must be ever vigilant in its protection, for once lost, open space sites are gone forever. Who is benefiting from the sacrifice of 5 acres of Floyd Light Park?



if concerned

some
action steps:

1. call or write mayor
or other commissioners.
(should HALES ALONE
DECIDE THIS?)

MAYOR KATZ - 823-4120
COMMISSIONERS:

BLUMENAUER - 823-3589
LINDBERG - 823-4145
KAFOURY - 823-4151
HALES - 823-4682

ALL MAIL c/o
1220 S.W. 5th
PORTLAND, OR 97204

2. CALL OR WRITE-DAVID
DOUGLAS SCHOOL DIST.
1500 S.E. 130th
PORTLAND, OR 97233
252-2900

CHAIRMAN
BYRCE BURTON
SUPERINTENDENT
DR. RONALD RUSSELL

3. IF YOU WANT TO
HELP...
CALL 256-4591

PARK is
7.97 acres at
S.E. 111th
ALDER - SALMON

NEIGHBORHOOD PARKS



MASTER PLAN

mid-multnomah county

FLOYD LIGHT should remain a neighborhood park. Any development plans should consider:

- o Opening the park site to the adjoining Floyd Light Middle School fields by removing the intervening fence and explore joint park/school uses of the grounds and indoor recreational programming.
- o Developing a pathway or jogging trail through the park and school grounds for better neighborhood identity with this local open space area.
- o Multi-purpose use of the center portion of the park site in informal ways, limiting ball play by internal definition of spaces through landscaping.
- o Incorporating the hillslope at the southern end of the site to accommodate playground facilities in creative ways (such as slides, or backstop embankments for handball or tiered sitting for neighborhood social events).
- o Taking advantage of the viewpoints at the top of the northern and southern slopes by placing benches and picnic tables at these locations which overlook the park and surrounding areas.
- o Placement of various courtsports (tennis, volleyball, basketball, etc.) at the northern level area of the park site that could be screened from abutting residences by fences and landscaping, that would receive adequate sun and that could be separated from other more informal recreational activities at the central and southern locations of the park.
- o Taking advantage of the southern hilltop vantage point by encouraging passive recreational activities as has already occurred with the existing neighborhood garden and an informal path that leads downhill to the central portion of the park site. A paved path, landscaping, benches and picnic tables could reinforce neighborhood identity with this southern edge of the park on S.E. Salmon Street, and could connect this portion of the park with the rest of the park by views and a pathway.

HOLLADAY should remain a neighborhood park. Future plans should consider:

- o Landscaping the site to improve recreational and aesthetic amenities and to buffer the park from the abutting power station and residences.



Parks • Neighborhoods • Planning • Fire

Charlie Hales

Commissioner, City of Portland

Phone: 503/823-4682
FAX: 503/823-4040
e-mail: hales@europa.com
<http://www.europa.com/~hales>

February 2, 1996

Commissioner Tanya Collier
MULTNOMAH COUNTY BOARD OF COMMISSIONERS
1120 SW 5th Avenue, Suite 1500
Portland, OR 97204

Dear Tanya:

As you know, the City is well underway with its plans for the development of a new eastside community center. While there are still some issues unresolved, Portland Parks and Recreation and the David Douglas School District are beginning negotiations to exchange land that will allow the City to build the facility at the desired location, which is on land now owned by the District. The proposed land exchange would trade equal or nearly equal size parcels; there would be no net loss of property to either owner.

To that end, I am asking for your assistance and cooperation in obtaining a resolution of support for the project and the proposed land exchange from the County Board of Commissioners.

The land at Floyd Light Park was deeded from the County to the City in 1985. There is no reversion clause in the deed, but there is a restriction that the land be used for "park and recreation purposes, pump station site, or other uses approved by the Multnomah County Board of Commissioners only". The City Attorney's Office has advised me that the exchange of the land would not violate the restriction.

There was also an agreement between the County and the City that called for the City to abide by the findings and policies of the Multnomah County Parks Master Plan as it relates to Floyd Light Park and for the City to abide by the adopted concept plan for Floyd Light Park. Copies of both the deed and the agreement are enclosed.

Portland Parks and Recreation staff has reviewed these documents thoroughly and feels that the land exchange and community center proposal are very much in sync with both the County Parks Master Plan and the adopted concept plan for Floyd Light Park.

As listed in the County Parks Master Plan, primary objectives of the Hazelwood Community area, which includes Floyd Light Park and Middle School, were the development of facilities at park sites in order to increase recreation opportunities and the exploration of joint park and school uses where the sites are adjacent to each other.

Letter to Commissioner Tanya Collier, MULTNOMAH COUNTY
February 2, 1996
page 2

Within the County Parks Master Plan, any development plans for Floyd Light Park were urged to consider: "opening the park site to the adjoining Floyd Light Middle School fields by removing the intervening fence and exploring joint park/school uses of the grounds and indoor recreational programming". While the original master plan called for the park to remain a neighborhood park, the City's construction and operation of a community center will permit a much broader range of recreational and service opportunities at the site. Both Portland Parks and Recreation and the David Douglas School District believe that the proposed land exchange creates positive new opportunities for their specific constituencies as well as for the community in general.

I believe it will be critical for the City to have the County Board of Commissioners' support for the community center development at Floyd Light Park and for the land exchange between the City and the School District, and given that the property is within District 3, I am requesting that you initiate official support and approval for this project with your fellow commissioners.

Please call me at 823-4682 to discuss this request or call Susan Des Camp, my liaison with Portland Parks and Recreation, at 823-3003. Thanks for your help, Tanya. I know you are behind this project 100%, and I value and appreciate your support.

Sincerely,



Charlie Hales
Commissioner of Public Safety

Enc. - Deed & Agreement between City and County on Floyd Light Park

Copy:

Charles Jordan

Susan Des Camp

Dr. Ron Russell, Superintendent, David Douglas School District

OCT 21 1985

AGREEMENT BETWEEN CITY OF PORTLAND
AND MULTNOMAH COUNTY FOR THE
TRANSFER OF OWNERSHIP OF FLOYD LIGHT PARK

WHEREAS the Portland Metropolitan Area Local Boundary Commission has approved an annexation which includes the area known as S. E. 111th and Alder, also called Floyd Light Park, formerly a part of the unincorporated region of Multnomah County; and,

WHEREAS the Council of the City of Portland had approved the annexation by formal resolution; the parties agree as follows:

1. Multnomah County agrees to deed the property known as Floyd Light Park to the City of Portland by formal Board of Commissioners Order. This conveyance shall be without compensation pursuant to ORS Chapter 275.330.

2. The City of Portland agrees to provide initial renovation work for Floyd Light Park, and further agrees to provide all ongoing maintenance responsibility for the Park.

3. The City of Portland agrees to abide by the findings and policies of the Multnomah County Parks Master Plan as regards this park.

4. The City of Portland agrees to abide by the adopted concept plan for Floyd Light Park, unless modifications are approved through a neighborhood involvement process.

5. The City of Portland agrees to abide by the conditions placed on the Sewer Pump Station by the Multnomah County Parks Commission at their December 19, 1984 meeting. Minutes of this meeting are attached to this document.

Multnomah County

City of Portland

By Dennis Buchanan/c By [Signature]
Mayor

APPROVED AS TO FORM:

APPROVED AS TO FORM:

John B. Leahy, County Counsel
for Multnomah County, Oregon

, City Attorney
for the City of Portland
APPROVED AS TO FORM

By [Signature]

By [Signature]
CITY ATTORNEY

BARGAIN AND SALE DEED

KNOW ALL MEN BY THESE PRESENTS, that MULTNOMAH COUNTY, a political subdivision of the State of Oregon, hereinafter called the grantor, without payment of compensation, pursuant to Oregon Revised Statue 275.330, does hereby grant, bargain, sell and convey unto the CITY OF PORTLAND, a municipal corporation of the State of Oregon, hereinafter called the grantee, and grantee's heirs, successors and assigns, all the following real property, with the tenements, hereditaments and appurtenances thereunto belonging or appertaining situated in the County of Multnomah and the State of Oregon described as follows to-wit:

Lots 16, 17, 18 and Lot 19, except the West 26.4 feet of the North 70 feet; the South 160 feet of Lots 20-22; the North one-half of Lots 27-29; Lots 23-26; Lots 41-44; the North 115 feet of Lots 38-40; Lots 45-47; and the West 39 feet of Lot 48; the West 53 feet of the North one-half of Lot 63; Lot 64, except the south one-half of the East 2 feet; Lots 65 and 66, all being in Homestake Gardens, a duly recorded plat in Multnomah County.

THE ABOVE DESCRIBED PROPERTY TO BE USED BY THE GRANTEE HEREIN FOR PARK AND RECREATIONAL PURPOSES, PUMP STATION SITE, OR OTHER USES APPROVED BY THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS ONLY.

TO HAVE AND TO HOLD, the above described and granted premises unto the said grantee, its successors and assigns forever. The true and actual consideration paid for this transfer is the benefit to be gained by the public. The consideration stated in terms of dollars is nothing.

IN WITNESS WHEREOF, MULTNOMAH COUNTY, OREGON, has caused these presents to be executed by its County Executive this 30th day of September, 1985 by authority of an Order of the Board of County Commissioners heretofore entered of record.

MULTNOMAH COUNTY, OREGON

(SEAL)

10/14/85

Dennis Buchanan / JNH
County Executive

APPROVED AS TO FORM:

JOHN B. LEAHY, County Counsel
for Multnomah County, Oregon

BY *Peter Keating* _____

APPROVED AS TO FORM

Jeffrey L. Rogers / JLR

CITY ATTORNEY

MEETING DATE: MAR 28 1996

AGENDA #: C-1
ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Appointment to Citizen Involvement Committee

BOARD BRIEFING:

DATE REQUESTED:

REQUESTED BY:

AMOUNT OF TIME NEEDED:

REGULAR MEETING:

DATE REQUESTED: 3/28/96

AMOUNT OF TIME NEEDED: Consent Agenda

DEPARTMENT: Nondepartmental

DIVISION: Chair's Office

CONTACT: Delma Farrell

TELEPHONE #: X-3953

BLDG/ROOM #: 106/1515

PERSON(S) MAKING PRESENTATION:

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Appointment of Angel Olsen to the Citizen Involvement Committee, At Large Position, for a term ending 3/31/99

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

(OR)

DEPARTMENT

MANAGER: _____

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
96 MAR 14 PM 2:38

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Kitty Thomas, Master
Troutdale Grange #951
2723 SE 52nd #3
Portland OR 97201-1431

March 2, 1996

Multnomah County Citizen Involvement Committee
2116 SE Morrison
Portland OR 97201

To Whom It May Concern,

We, members of Troutdale Grange #951, recommend Angel Olsen be nominated as a representative on the CIC Committee. Angel has an interest in the legislative process and serves our organization in a pro active manner.

Sincerely,

A handwritten signature in cursive script that reads "Kitty Thomas". The signature is fluid and written in dark ink.

Kitty Thomas, Master

**INTEREST FORM FOR MULTNOMAH COUNTY
CITIZEN INVOLVEMENT COMMITTEE**

In order for the Multnomah County Commission to assess more thoroughly the qualifications of persons interested in serving on the Citizen Involvement Committee, you are requested to fill out this interest form. Please feel free to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, affiliations, etc.

We consider information from Sections I through III public, and it may be used in press releases announcing appointments.

NAME OF NOMINATING GROUP: Troutdale Grange

SECTION I

NAME: Angel Olsen HOME PHONE: 661-7380

ADDRESS: 3097 "D" NE Rene WORK PHONE: _____
Gresham, Or 97030

Is your residence located in Multnomah County?

YES ✓ NO _____

SECTION II

Why are you interested in serving on the Multnomah County Citizen Involvement Committee?

To continue the work of networking
as many different peoples of Mult. Co.
to County Government.

SECTION III

Please list three volunteer/civic activities:

ORGANIZATION: 1. Metro CCI ^{helped write} original By-Laws DATE: 1991-Present
2. Rockwood Citizen P.A. Choir DATE: 6/92-6/95
3. Mult. Co. CFC DATE: 1990-10/94

RESPONSIBILITIES: I have chaired many Citizen Groups;
helped organize & served as Vice-Chair Rockwood
Safety Action Team; currently elected Lecturer
of Troutdale Grange & Multnomah Community Service
Committee Chair.

SECTION IV

Please list the name, address and telephone numbers of two people who may be contacted as references. Please name those who know about your interests and qualifications to serve on the Citizen Involvement Committee:

Bruce Greene 289-4153

Paul Seunderlund 725-2050

SECTION V

Please state any potential conflicts of interest between private life and public service which might result from service on the Citizen Involvement Committee:

None

SECTION VI

In order to assist Multnomah County in meeting affirmative action goals, additional information is requested of you. This section is voluntary and will remain confidential.

BIRTH DATE: Month 2 Day 5 Year 47 SEX: Female ☒ Male ☐

ETHNIC ORIGIN: Asian ☐ Black ☒ Hispanic ☒

Native American ☒ White ☒ personally ^{rest are} family members

My signature affirms that all information is true to the best of my knowledge. I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to the Citizen Involvement Committee, may result in my dismissal from that Committee.

Signature: Angel Olsen Date: 9/6/94

MEETING DATE: MAR 28 1996

AGENDA #:

C-2

ESTIMATED START TIME: 9:30

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Multnomah County Nominee to the Metropolitan Exposition Recreation Commission

BOARD BRIEFING:

DATE REQUESTED: _____

REQUESTED BY: _____

AMOUNT OF TIME NEEDED: _____

REGULAR MEETING:

DATE REQUESTED: March 28, 1996

AMOUNT OF TIME NEEDED: CONSENT CALENDAR

DEPARTMENT: Chair's Office

CONTACT: Maria Rojo

TELEPHONE: 248-3955

BLDG/ROOM #: 106-1515

PERSON(S) MAKING PRESENTATION: _____

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

MULTNOMAH COUNTY NOMINATION OF GEORGE BELL TO THE METROPOLITAN EXPOSITION RECREATION COMMISSION

SIGNATURES REQUIRED:

ELECTED
OFFICIAL: _____
(OR)
DEPARTMENT
MANAGER: _____

Beverly Stein / MR

BOARD OF
COUNTY COMMISSIONERS
96 MAR 20 PM 3:40
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222



Department of Energy
Bonneville Power Administration
P.O. Box 3621
Portland, Oregon 97208-3621

February 16, 1996

Commissioner Beverly Stein
Multnomah County Commission Chair
1120 SW 5th Avenue, Suite 1515
Portland, OR 97204

ATTN: Delma Farrell

Dear Commissioner Stein:

Thank you for the opportunity to be considered for the MERC Commission.

Attached is the information you requested. I will also forward a biographical summary early next week.

Sincerely,

A handwritten signature in cursive script, reading "George Bell". The signature is written in dark ink and is positioned above the printed name and title.

George Bell
Vice President, Transmission Services

MULTNOMAH COUNTY OREGON**INTEREST FORM AND APPLICATION FOR NOMINATION TO
THE METROPOLITAN EXPOSITION RECREATION
COMMISSION (MERC)**

If you have a resume or supplemental information which further details your involvement in the business community, the arts, volunteer activities, public affairs, published writings or affiliations, please attach that information to this form. Thank you for your interest.

- A. Name: Geroge E. Bell
Address: 102 Garibaldi Street
City/State/Zip: Lake Oswego, Oregon 97035 (Multnomah County)
Home Phone: (503) 636-7323
- B. Current Employer: Bonneville Power Administration
Address: PO Box 3621 - Routing T
City/State/Zip: Portland, Oregon 97208
Work Phone: (503) 230-3030
Occupation: Group Vice-President, Transmission Services
- C. Why are you interested in serving on this commission?
See attached
- D. What do you see as the major issues facing MERC at this time?
See attached

E. List major paid employment and volunteer activities which may be related to service on the MERC.

I serve as a board member of Portland Center Stage Theater

Company, a tenant of the PCPA New Theater Building.

F. Conflict of Interest: Please list potential conflicts of interest between private life and public service which might result from service on this commission.

I know of no potential conflicts of interest, except a need to clarify my relationship with the Portland Center Stage Theater Company as noted in "E" above.

G. References: List names addresses and phone numbers of two people who may be contacted as references:

<u>Name</u>	<u>Address</u>	<u>Telephone</u>
-------------	----------------	------------------

Maynard Orme	7140 SW Macadam Ave, Portland, OR	293-4000
--------------	-----------------------------------	----------

Sam Brooks	3575 NE Broadway, Portland, OR	284-7930
------------	--------------------------------	----------

H. My signature affirms that all information is true to the best of my knowledge and I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration, or subsequent to appointment to a board or commission, may result in dismissal.

Signature: _____ Date: _____

Return by February 19 to:

Delma Farrell
Commissioner Beverly Stein's Office
1120 SW 5th Avenue, Room 1515
Portland, Oregon 97204

(503) 248-3308
FAX 248-3093
E-Mail: MultChair @ aol.com

**INTEREST FORM AND APPLICATION FOR NOMINATION TO THE
METROPOLITAN EXPOSITION RECREATION COMMISSION (MERC)**

Attachment:

C. Why are you interested in serving on this commission?

The commission provides oversight direction and decisions for very important performance, exposition, and recreation facilities that vitally affect the cultural and economic well-being of our citizens and community. For a number of years I have served on many boards and committees that have worked on broad based funding options for support of these facilities. I have consistently advocated that the MERC facilities be run in a business like manner and that these facilities be preserved and cared for in a way that best benefits citizens, while helping to stimulate the economy of our region. I believe that I bring a broad based perspective of citizens, users, and the business community that will be helpful in MERC's management of its responsibilities.

D. What do you see as the major issues facing MERC at this time?

- Assure that business plan objectives for MERC organizations are achieved.
- Assure that revenue targets of MERC organizations are met or exceeded to avoid further weakening of the ability to keep MERC facilities operational.
- Assure adequate assessment of the potential for expanded or new facilities that may be needed to properly serve the community.
- Work with the city METRO citizens and user groups to assure effective implementation of recommendations coming out of the Consolidation Advisory Committee.

**INTEREST FORM AND APPLICATION FOR NOMINATION TO THE
METROPOLITAN EXPOSITION RECREATION COMMISSION (MERC)**

Attachment:

- E. My paid employment as a Vice President for the Bonneville Power Administration is related to MERC service only through my extensive contact with the business community. My volunteer service related to MERC activities is extensive. I serve as chair of the Portland Center for the Performing Arts Advisory Committee, which is made up of citizens who advise the city, MERC, and METRO on issues related to the PCPA. I was the first president and am now a Board member of the Friends of the PCPA--an advocacy, education supporter, and fund raiser for the PCPA. I am a Board member for the Portland Center Stage Theatre Company--a tenant of the PCPA. I am a Board member of the Regional Arts & Culture Council--a financial supporter, trainer, and proponent of arts and culture in our tri-county area. I am also a member of the Oregon Public Broadcasting Board of Directors which brings me in contact with another group of citizens and local supporters of arts, education, culture, entertainment, and quality living for our city and state.

GEORGE E. BELL

George E. Bell is Group Vice President for Transmission Services at the Bonneville Power Administration which is headquartered at Portland, Oregon.

A native of Baton Rouge, Louisiana, Bell joined the Bonneville Power Administration (BPA) in 1971 and has held positions in engineering design, project management, human resources, power management, Washington DC office manager, corporate services, and area management/customer service.

Bell, who resides in Lake Oswego, Oregon, with his wife and a son, worked as an electrical engineer for the US Corps of Engineers before joining BPA.

He is a graduate of Southern University, Baton Rouge, Louisiana, in electrical engineering and holds a masters degree in business administration from the University of Portland, Portland, Oregon. Bell has also done further study at George Washington University, Washington DC, and Amos Tuck School of Business Administration at Dartmouth College, Hanover, New Hampshire.

He is a registered professional engineer in the States of Oregon and Washington. Some activities include:

- Board member, Board of Directors for the Police Activities League, which is intended to provide positive and wholesome developmental experiences for young people.
- President of the Advisory Committee for the Portland Center for the Performing Arts.
- Served as Acting President of the newly formed Friends of the Portland Center for the Performing Arts, currently serves as Board member.
- Board member, Board of Directors, Portland Center Stage.
- Board member, Board of Directors for the Lakewood Center for the Arts in Lake Oswego.
- Board member, Board of Directors, Regional Arts & Culture Council, a financial supporter, trainer, and proponent of arts and culture in our tri-county area.
- Board member, Board of Directors, Oregon Public Broadcasting.
- Member, Downtown Rotary Club.
- Member, Portland Chapter of the American Leadership Forum.
- Mentor to one elementary school student and one middle school student.

George Bell
Biographical Summary

George Bell is group vice president for Transmission Services at Bonneville Power Administration. Duties include managing and directing the planning, design, construction, maintenance and operation of BPA's transmission grid — nearly 15,000 circuit miles with 80 percent of the transmission capacity for the Northwest states of Washington, Oregon, Idaho and western Montana. Mr. Bell serves on the board of trustees and the regional planning policy committee for the Western Systems Coordinating Council. He led efforts in the west to restructure the electricity industry through the Pacific Northwest Utility Conference Committee and the Public Power Council. He is a 1963 graduate of the Southern University with a bachelor's in electrical engineering, a 1977 graduate of the University of Portland with a master's in business administration and is a registered professional engineer.

MEETING DATE MAR 28 1996

AGENDANO. C-3

ESTIMATED START TIME: 9:30am

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

Subject: OLCC License Renewal

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING Date Requested: _____

Amount of Time Needed: _____

DEPARTMENT Sheriff's Office DIVISION _____

CONTACT Sergeant Bob Barnhart TELEPHONE 251-2431

BLDG/ROOM # 313/124

PERSON(S) MAKING PRESENTATION: Sergeant Bob Barnhart

ACTION REQUESTED:

() INFORMATIONAL ONLY () POLICY DIRECTION ☒ APPROVAL () OTHER

SUGGESTED AGENDA TITLE:

^{DISPENSER CLASS A}
This is an OLCC ~~Retail Malt Beverage~~ License Renewal Application for:
Tippy Canoe Bar & Grill
28242 Crown Point Hwy
Troutdale, OR 97060

^{CHANGE OF OWNERSHIP}

The background has been checked on applicant(s):
Gene Tomasco

and no criminal history can be found on the above.

4/1/96 original to Sgt Bob Barnhart

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: RA Barnhart

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any questions call the Office of the Board Clerk, 248-3277/248-5222

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
96 MAR 19 AM 8:50

APPLICATION

STATE OF OREGON
OREGON LIQUOR CONTROL COMMISSION

Return To:

GENERAL INFORMATION

A non-refundable processing fee is assessed when you submit this completed form to the Commission (except for Druggist and Health Care Facility Licenses). The filing of this application does not commit the Commission to the granting of the license for which you are applying nor does it permit you to operate the business named below.

(THIS SPACE IS FOR OLCC OFFICE USE)	(THIS SPACE IS FOR CITY OR COUNTY USE)
<p>Application is being made for:</p> <p><input checked="" type="checkbox"/> DISPENSER, CLASS A <input type="checkbox"/> Add Partner</p> <p><input type="checkbox"/> DISPENSER, CLASS B <input type="checkbox"/> Additional Privilege</p> <p><input type="checkbox"/> DISPENSER, CLASS C <input type="checkbox"/> Change Location</p> <p><input type="checkbox"/> PACKAGE STORE <input checked="" type="checkbox"/> Change Ownership</p> <p><input type="checkbox"/> RESTAURANT <input type="checkbox"/> Change of Privilege</p> <p><input type="checkbox"/> RETAIL MALT BEVERAGE <input type="checkbox"/> Greater Privilege</p> <p><input type="checkbox"/> SEASONAL DISPENSER <input type="checkbox"/> Lesser Privilege</p> <p><input type="checkbox"/> WHOLESALE MALT BEVERAGE & WINE <input type="checkbox"/> New Outlet</p> <p><input type="checkbox"/> WINERY <input type="checkbox"/> Other</p> <p>OTHER: _____</p> <p>Applic. rec'd 02-29-96; \$52.60 process fee paid; Receipt #6511</p> <p><i>Gene Tomasco</i></p>	<p>NOTICE TO CITIES AND COUNTIES: Do not consider this application unless it has been stamped and signed at the left by an OLCC representative.</p> <p>THE CITY COUNCIL, COUNTY COMMISSION, OR COUNTY</p> <p>COURT OF <u>MULTNOMAH COUNTY</u> (Name of City or County)</p> <p>RECOMMENDS THAT THIS LICENSE BE: GRANTED <u>X</u> DENIED _____</p> <p>DATE <u>MARCH 28, 1996</u></p> <p>BY <i>Beverly Stein</i> (Signature)</p> <p>TITLE <u>BEVERLY STEIN, COUNTY CHAIR</u></p>

CAUTION: If your operation of this business depends on your receiving a liquor license, OLCC cautions you not to purchase, remodel, or start construction until your license is granted.

1. Name of Corporation, Partnership, or Individual Applicants:

- 1) GENE TOMASCO 2) _____
- 3) _____ 4) _____
- 5) _____ 6) _____

(EACH PERSON LISTED ABOVE MUST FILE AN INDIVIDUAL HISTORY AND A FINANCIAL STATEMENT)

2. Present Trade Name TIPPY CANDE INC.3. New Trade Name TIPPY CANDE BAR & GRILL Year filed 1995
with Corporation Commissioner4. Premises address 28242 CROWN POINT HWY TROUTDALE ORE MULT 9
(Number, Street, Rural Route) (City) (County) (State) (Zip)5. Business mailing address SAME
(P.O. Box, Number, Street, Rural Route) (City) (State) (Zip)6. Was premises previously licensed by OLCC? Yes X No _____ Year _____7. If yes, to whom: RON LONG Type of license: DA8. Will you have a manager? Yes X No _____ Name JOANNE TOMMER
(Manager must fill out Individual History)9. Will anyone else not signing this application share in the ownership or receive a percentage of profits or bonus from the business? Yes _____ No X10. What is the local governing body where your premises is located? MULTNOMAH CO.
(Name of City or County)11. OLCC representative making investigation may contact: GENE TOMASCO (Name)
20800 S. MATTOON Rd. 631-8583 BUS:
(Address) (Tel. No. — home, business, message)

CAUTION: The Administrator of the Oregon Liquor Control Commission must be notified if you are contacted by anybody offering to influence the Commission on your behalf.

DATE Nov 21st 1995Applicant(s) Signature
(In case of corporation, duly
authorized officer thereof)

- 1) *Gene Tomasco*
- 2) _____
- 3) _____
- 4) _____
- 5) _____
- 6) _____

Original—
Local Government

BUDGET MODIFICATION NO.

MC50#7

(For Clerk's Use) Meeting Date MAR 28 1996
Agenda No. C-4

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date)

DEPARTMENT Sheriff's Office

DIVISION _____

CONTACT Larry Aab

TELEPHONE 251-2489

* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification requesting authorization to reclassify two Sheriff's Office positions.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes

accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ X

Personnel changes are shown in detail on the attached sheet

This modification will change the titles of two positions to classifications that more closely match the duties of the jobs.

A Word Processing Operator position will be reclassified to a Computer Support Technician in the Office Automation Unit. The cost of this reclassification will be \$609, and will be taken from the unit's supplies budget. The effective date of the change is 1/29/96.

A Sr. Fiscal Assistant position will be reclassified to and Office Assistant 2 position in the Facilities Administration unit. The modification will save \$5,246. Savings will be applied to the overtime line item. This is a levy funded position. The effective date of the change is 12/18/95.

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

BOARD OF
COUNTY COMMISSIONERS
96 MAR 21 AM 9 07
MULTNOMAH COUNTY
OREGON

4. CONTINGENCY STATUS

(to be completed by Budget & Planning)

Fund Contingency before this modification (as of _____)

Date

After this modification

\$ _____

\$ _____

Originated By

Date

Department Director

Date

Plan/Budget Analyst

Date

Employee Services

Date

Board Approval

Date

Karipne Jorgensen 3/18/96 Don Noelle 3-6-96
Shirlee Robertson 3/20/96
Wendy L. Boynton 3/28/96

PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.

MCSO 7

5. ANNUALIZED PERSONNEL CHANGES

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

FTE Increase (Decrease)	POSITION TITLE	ANNUALIZED			
		BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
-1.00	Word Processing Operator	(26,768)	(4,703)	(7,680)	(39,151)
1.00	Computer Support Technician	27,979	4,916	7,680	40,575
-1.00	Sr. Fiscal Assistant	(30,025)	(5,275)	(3,697)	(38,997)
1.00	Office Assistant 2	21,482	3,774	3,697	28,953
					0
					0
					0
					0
					0
					0
0	TOTAL CHANGE (ANNUALIZED)	(7,332)	(1,288)	0	(8,620)

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

Permanent Positions, Temporary, Overtime, or Premium		CURRENT FY			
		BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
Permanent	Cut .42 Word Processing Operator	(11,243)	(1,975)	(3,226)	(16,444)
Permanent	Add .42 Computer Support Technician	11,751	2,065	3,237	17,053
Permanent	Cut .50 Sr. Fiscal Assistant	(15,013)	(2,638)	(1,849)	(19,500)
Permanent	Add .50 Office Assistant 2	10,741	1,887	1,626	14,254
Overtime	Add savings to this line item	4,044	990	212	5,246
					0
					0
					0
TOTAL CURRENT FISCAL YEAR CHANGES		280	329	0	609

mcso 7

BUDGET FY: _____

Revenue
Transaction RB [] TRANSACTION DATE: _____ ACCOUNTING PERIOD: _____ BUDGET FY: _____

BUDMOD2.WK3

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM BRIEFING
STAFF REPORT SUPPLEMENT**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE,
Sheriff

TODAY'S DATE: March 4, 1996

REQUESTED PLACEMENT DATE: March 14, 1996

RE: BUDGET MODIFICATION REQUESTING AUTHORIZATION TO RECLASSIFY
TWO SHERIFF'S OFFICE POSITIONS

I. Recommendation/Action Requested:

Request approval to reclassify two positions to more accurately reflect their job duties.

II. Background/Analysis:

As a part of our ongoing analysis of agency operations, the Sheriff's Office requests that two positions be reclassified to reflect their current duties more accurately.

With the increased use of personal computers, emphasis on centralized word processing systems has diminished. Conversely, as personal computers have increased, the need for personal computer technicians has increased. This budget modification will convert a word processing operator into a Computer Support Technician in order to provide personal computer support in the agency. This reclassification will be effective January 29, 1996.

The Corrections Facilities Division has reorganized several job tasks and their corresponding position assignments. As a result, MCSO seeks Board approval to reclassify a Sr. Fiscal Assistant to an Office Assistant 2 in the Facilities Administration Unit. This reclassification will be effective December 18, 1995.

III. Financial Impact:

The cost of the reclassification of the word processing operator to Computer Support Technician will be \$609 in Fiscal Year 1995-96. These funds will be transferred from the Office Automation Unit supplies budget.

A cost savings of \$5,264 will be realized in the reclassification of the Sr. Fiscal Assistant to an Office Assistant 2. This is a levy funded position and the cost savings will be moved to the MCIJ overtime line item.

IV. Legal Issues:

N/A

V. Controversial Issues:

N/A

VI. Link to Current County Policies:

Benchmark #76, Government Performance

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

Multnomah County Employee Services.

BUDGET MODIFICATION NO.

MC50#8

(For Clerk's Use) Meeting Date MAR 28 1996
Agenda No. C-5

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date)

DEPARTMENT Sheriff's Office

DIVISION _____

CONTACT Larry Aab

TELEPHONE 251-2489

* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification requesting authorization to reclassify five Deputy Sheriff positions to Corrections Deputy positions in the Sheriff's Court Guards unit.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ X

Personnel changes are shown in detail on the attached sheet

This modification will reclassify 5 vacant Deputy Sheriff positions to Corrections Deputy positions. The positions are budgeted in the Court Guards unit. The effective date of the reclassifications is 4/1/96.

This modification will begin the process of migrating the Court Guard positions to Corrections classifications.

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

None

BOARD OF
COUNTY COMMISSIONERS
96 MAR 21 AM 9:07
MULTNOMAH COUNTY
OREGON

4. CONTINGENCY STATUS

(to be completed by Budget & Planning)

Fund Contingency before this modification (as of _____)

\$ _____

Date

After this modification

\$ _____

Originated By

Date

Department Director

Date

Plan/Budget Analyst

Date

Employee Services

Date

Board Approval

Date

Karime Gargam

3/18/96

Don Noelle

3-6-96

Shirlee Robertson

3/20/96

DEBORAH CROSTON

3/28/96

mcs08

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

BUDMOD1

mcso 8

BUDGET FY: _____

BUDGET FY: _____

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM BRIEFING
STAFF REPORT SUPPLEMENT**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE,
Sheriff

Dan Noelle 65

TODAY'S DATE: March 4, 1996

REQUESTED PLACEMENT DATE:

RE: BUDGET MODIFICATION REQUESTING AUTHORIZATION TO RECLASSIFY
FIVE DEPUTY SHERIFF POSITIONS TO CORRECTIONS DEPUTY POSITIONS
IN THE SHERIFF'S COURT GUARDS UNIT

I. Recommendation/Action Requested:

Request Board to approve the reclassification of five deputy sheriff positions to corrections deputy for assignment to the Court Guards Unit.

II. Background/Analysis:

As part of the Sheriff's Office reorganization, agreements have been made between the Deputy Sheriff's Association and the Multnomah County Corrections Officer Association to transition corrections officer positions into the Court Guard Unit as law enforcement reorganization and deputy attrition occurs. This agreement was negotiated and approved by the Board of County Commissioners.

This budget modification is the first step in implementation of this agreement. Subsequent conversions will be made in the FY 1996-97 budget request and is anticipated to be completed by July 1, 1998.

III. Financial Impact:

This budget modification will have no financial impact. Cost savings of \$14,879 will be moved to the overtime line item; however we anticipate an equal offset of expense in a future reclassification of civil deputy positions.

IV. Legal Issues:

A memorandum of agreement was negotiated between Multnomah County, the Deputy Sheriff's Association, and the Multnomah County Corrections Officer Association. This memorandum has been ratified by all parties.

V. Controversial Issues:

N/A

VI. Link to Current County Policies:

County Benchmark #76, Government Performance

VII. Citizen Participation:

This proposal was presented to the Sheriff's Advisory Committee and was a recommendation from Public Safety 2000.

VIII. Other Government Participation:

Multnomah County Labor Relations

BUDGET MODIFICATION NO.

MCSO # 11

(For Clerk's Use) Meeting Date

MAR 28 1996

Agenda No.

C-10

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

(Date)

DEPARTMENT Sheriff's Office

DIVISION

CONTACT Larry AabTELEPHONE 251-2489

* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD

SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification requesting authorization to reclassify a Fiscal Assistant position to a Sr. Fiscal Assistant.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ X

Personnel changes are shown in detail on the attached sheet

This modification will reclassify a Fiscal Assistant to a Senior Fiscal Assistant in the Inmate Accounts section of the Sheriff's budget. The effective date of the reclassification is 10/24/95. The reclassification will cost \$3,231, and funds will be transferred from the supplies line item to cover this cost. This position is funded out of Inmate Welfare funds.

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

Increase service reimbursement to insurance fund \$138.

BOARD OF
COUNTY COMMISSIONERS
96 MAR 21 PM 2 45
MULTNOMAH COUNTY
OREGON

4. CONTINGENCY STATUS

(to be completed by Budget & Planning)

Fund Contingency before this modification (as of

Date

After this modification

\$

\$

Originated By

Date

Department Director

Date

Plan/Budget Analyst

Date

Employee Services

Date

Board Approval

Date

Originated By	Date	Department Director	Date
Plan/Budget Analyst	Date	Employee Services	Date
Board Approval	Date		

MCSD 11

Transaction EB [] TRANSACTION DATE: ACCOUNTING PERIOD: BUDGET FY:

[illegible]

Transaction RB [] TRANSACTION DATE: ACCOUNTING PERIOD: BUDGET FY:

[illegible]

MCSD 11

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

BUDMOD1

BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM BRIEFING
STAFF REPORT SUPPLEMENT

TO: BOARD OF COUNTY COMMISSIONERS

FROM: Sheriff Dan Noelle

TODAY'S DATE: 3/21/96

REQUESTED PLACEMENT DATE: 3/28/96

RE: Budget Modification

I. Recommendation/Action Requested:
Approval of a budget modification.

II. Background/Analysis:
This modification will reclassify a Fiscal Assistant to a Senior Fiscal Assistant in the Inmate Accounts unit of the Sheriff's budget. The person occupying the position requested a review of the position. An analysis by Employee Services determined that the duties more closely fall into the Senior Fiscal Assistant classification.

III. Financial Impact:
The reclassifications will cost \$3,321 in 1995-96, and \$4,995 in 1996-97. This money will be taken from the inmate welfare supplies appropriation.

IV. Legal Issues:
None

V. Controversial Issues:
None

VI. Link to Current County Policies:
None

VII. Citizen Participation:
None

VIII. Other Government Participation:
None

MEETING DATE: March 28, 1996

AGENDA #: R-2
ESTIMATED START TIME: 9:35

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Resolution Supporting City's Application for Enterprise Zone Redesignation

BOARD BRIEFING: DATE REQUESTED: _____

REQUESTED BY: _____

AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: Thursday, March 28, 1996

AMOUNT OF TIME NEEDED: 5 Minutes

DEPARTMENT: Non-Departmental DIVISION: Chair Beverly Stein

CONTACT: Maria Rojo de Steffey TELEPHONE #: 248-3955

BLDG/ROOM #: 106/1515

PERSON(S) MAKING PRESENTATION: Christopher Juniper, PDC

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

RESOLUTION SUPPORTING CITY OF PORTLAND APPLICATION
FOR REDESIGNATION OF THE N/NE PORTLAND ENTERPRISE ZONE
BY THE OREGON ECONOMIC DEVELOPMENT DEPARTMENT

3/29/96 copies to Christopher Juniper & Maria Rojo de Steffey

SIGNATURES REQUIRED:

ELECTED
OFFICIAL: _____
(OR)
DEPARTMENT
MANAGER: _____

Beverly Stein

BOARD OF
COUNTY COMMISSIONERS
96 MAR 21 AM 8:47
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURE


Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222

PORTLAND DEVELOPMENT COMMISSION

MEMORANDUM

DATE: March 18, 1996

TO: Commission Chair Bev Stein; Board of Commissioners and staff

FROM: Christopher Juniper, Enterprise Zone Manager 

SUBJECT: Enterprise Zone Redesignation

The N/NE Portland Enterprise Zone provides an incentive for expanding non-retail firms to (1) locate in N/NE Portland; (2) train and hire N/NE Portland residents and (3) utilize N/NE Portland small/emerging businesses as suppliers. The incentive is exemption of new property taxes generated by the project for up to five years.

On March 27, 1996 the City Council, as Zone sponsor, will consider for adoption (1) a new Enterprise Zone Investment Strategy and (2) a resolution authorizing application for redesignation of the Zone. A key feature of the strategy is that the local property taxing governments will not provide more than \$10,000 tax exemption per company hire through the City's First Source provider JobNet.

A second key feature is that Multnomah County, as per your request, will receive notice of all Zone projects and may determine what level of review of the project is desired by the Board of Commissioners. (The City Council has agreed upon a \$2,000,000 total tax exemption threshold, beyond which the Council will be expected to vote on the project).

The N/NE Portland Enterprise Zone will expire June 30, 1996 unless the Oregon Economic Development Department approves a re-designation of the Zone through a competitive application process this spring. Successful redesignation will provide the option for an additional ten years of Zone operations (the City, as Zone sponsor, may withdraw from the program at any time).

The boundaries of the Zone are being revised to include only business development property in N/NE Portland. The focus of the Zone program will continue to be the Inner NE Target Area adopted by City Council.

The application must be submitted by April 4, 1996. We are scheduled to bring before the Board of Commissioners a resolution of support on March 28, 1996; the issue will be presented to Commissioners' Staff on March 18.

We seek a "consent" resolution from Multnomah County to support the City's application for Zone redesignation. The "consent resolution" is optional but we believe it is appropriate since the Zone program affects the County's tax base. A draft resolution is attached.

DRAFT MULTNOMAH COUNTY ENTERPRISE ZONE CONSENT RESOLUTION

WHEREAS, the Portland Development Commission as the N/NE Enterprise Zone manager for the City of Portland has requested Multnomah County adoption of a consent resolution in support of the application for redesignation of the Enterprise Zone for a second ten year period beginning July 1, 1996; and

WHEREAS, Unemployment and underemployment of Inner NE residents has continued to exist at a significantly higher level than the rest of the Metro area; and

WHEREAS, The N/NE Portland Enterprise Zone, created by Portland City Council in 1986, has provided residents of Inner NE Portland with increased job opportunities near their neighborhoods in N/NE Portland during the past decade; and

WHEREAS, The City of Portland, as Zone sponsor, intends the N/NE Portland Enterprise Zone to be a balanced and judicious investment of local property tax exemptions in expanding companies in return for company participation in a public/private partnership designed to increase (1) company hiring of Inner NE residents; (2) opportunities for small N/NE business growth through suppliers contracts and (3) increased utilization of women/minority construction workers; and

WHEREAS, ORS 285.577 (4) allows the City as Zone Sponsor to include the above additional conditions for Zone precertification that are reasonably related to the public purpose of providing opportunities for groups of persons to obtain employment; and

WHEREAS, the City's proposed Enterprise Zone Investment Strategy includes notice of Enterprise Zone projects to Multnomah County Board of Commissioners in time to allow the County to choose the degree of desired review and make recommendation to the PDC as Zone Manager and City Council; now, therefore, be it

zone sponsor's application for redesignation of the N/NE Portland Enterprise Zone by the Oregon Economic Development Department.

PORTLAND DEVELOPMENT COMMISSION

MEMORANDUM

DATE: March 20, 1996
TO: Board of County Commissioners
FROM: Christopher Juniper, City Business Development Manager
RE: N/NE Portland Enterprise Zone: application for redesignation

REQUESTED PLACEMENT DATE: March 28, 1996

I. Recommendation/Action Requested:

Adopt proposed consent resolution supporting Portland City Council application for redesignation of the N/NE Portland Enterprise Zone.

II. Background / Analysis:

The N/NE Portland Enterprise Zone provides an incentive for expanding non-retail firms to (1) locate in N/NE Portland; (2) train and hire N/NE Portland residents and (3) utilize N/NE Portland small/emerging businesses as suppliers. The incentive is exemption of new property taxes generated by the business investment for up to five years.

The original program has received several legislative and local modifications since its inception. However, the basic purpose of the program, as proposed in the City's Enterprise Zone Investment Strategy, will continue so long as unemployment and underemployment in Inner NE exceeds that of the Metro area.

ENTERPRISE ZONE PURPOSE STATEMENT:

To maximize the economic benefits for residents of the Inner NE Target Area from business expansion investments that create or retain quality jobs.

The N/NE Portland Enterprise Zone will expire June 30, 1996 unless the Oregon Economic Development Department approves a re-designation of the Zone through a competitive application process this spring. Successful redesignation will provide the option for an additional ten years of Zone operations (the City, as

Zone sponsor, may withdraw from the program at any time). The application must be submitted by April 4, 1996.

The City of Portland is the N/NE Enterprise Zone sponsor; the Portland Development Commission is the designated Zone Manager.

The boundaries of the Zone are being revised to include only business development property in N/NE Portland. The focus of the Zone program will be the Inner NE Target Area adopted by City Council (maps attached).

On March 27, 1996 the City Council, as Zone sponsor, will consider for adoption (1) a new Enterprise Zone Investment Strategy (attached) and (2) a resolution authorizing application for redesignation of the Zone. The Strategy was presented to the Board of Commissioners in late 1995 and was developed through collaborative work with the N/NE Economic Development Alliance, Port of Portland and the City's Office of Finance and Administration.

Performance of the tax exemption program of the Zone through July, 1995 has been:

- * Retention or creation of 1,116 jobs for which 852 positions were hired through JobNet. (All positions will be hired through JobNet in the future). Approximately 1500 additional jobs have been affected by Zone projects precertified but not yet earning tax exemptions in the last two years.
- * Enterprise Zone residents were placed into 52% of JobNet hire positions; positions averaged \$9.79/hr.
- * A total of \$4,208,395 new property taxes were exempted resulting in an average of \$10,116 taxes exempted per Enterprise Zone resident hired. The tax exemption per full-time job affected by the Zone program was \$3,770.
- * Fifteen companies have used the program, of which 13 were expansions of companies in the Portland Metro area and two were companies new to the Metro area. No companies have moved jobs to Portland through the program.

A key feature of the Strategy is that the local property taxing governments will not provide more than \$10,000 tax exemption per company "JobNet hire" through the City's First Source provider JobNet. A JobNet hire is a full-time permanent position where the employee has completed the company probation period.

A second key feature is that Multnomah County, as per your request, will receive notice of all Zone projects and may determine what level of review of the project is desired by the Board of Commissioners. (The City Council has agreed upon a \$2,000,000 total tax exemption threshold, beyond which the Council will be expected to vote on the project).

III. Financial Impact:

From an administrative standpoint, there is no impact on the County since the Enterprise Zone program is supported entirely by the City of Portland.

Regarding impacts on the County's tax base and tax collections:

The Enterprise Zone provides qualified companies with the opportunity to earn up to five years of exemption of the new property taxes generated by their investment. The existing tax base of Portland/Multnomah County is not affected.

When the Zone is a key attractor for business investments that could invest elsewhere, the effect of the Zone is a long-term increase in the city/county tax base. Generally, however, the Zone serves more as an incentive for companies to train/hire/retain N/NE Portland residents and outreach into the N/NE small business community for suppliers and construction subcontractors.

If the county is collecting taxes on their maximum tax base allowed by Oregon law, the Enterprise Zone does not decrease tax collections. Instead, the effect of the Zone is to slightly increase the property tax rate of all taxpayers in the jurisdiction.

As of March 1996, this is the current situation for both City of Portland and Multnomah County. For example, companies earn Zone investments total \$30,000,000 in the coming year, the property tax rates for all County taxpayers would be approximately .0008 higher than if the investments were made without Zone tax exemption. This effect translates to approximately \$1.24 for a \$100,000 home.

IV. Legal Issues

Not applicable since the resolution is a "consent" resolution supporting the City's N/NE Enterprise Zone program.

V. Controversial Issues

Some County citizens believe that tax exemptions for businesses making new investments promote business relocations from one site to another. Some cases around the U.S. can be cited in support of this concern. However, no jobs have been moved to the N/NE Portland Enterprise Zone from outside the Metro area during its 10 year history. No firms may move jobs from elsewhere in Oregon to the Portland zone and qualify for tax exemptions.

Other issues include concerns that businesses, particularly large businesses, do not need the Enterprise Zone tax exemptions to financially proceed with these projects and/or are not excessively taxed by the County. The Zone Strategy proposed by the City limits the total net tax exemption (present value) to \$10,000 per hire through JobNet. The program is an "investment" by local governments to meet the purpose and goals of the program. The program is structured to insure a cost-effective investment by local governments to achieve these goals with quality-job producing companies rather than utilize the incentive to fill financial gaps of the project.

Concerns also exist that some businesses may receive an inappropriate market advantage through the Zone program compared with other (especially local) competitors. To address this concern, the state Zone Act does not allow tax exemptions for retail firms.

VII. Citizen Participation

Citizens of the N/NE Economic Development Alliance have worked closely with PDC in development of the Enterprise Zone Strategy and endorse the revised boundaries that include more business development property in the Zone.

VIII. Other Government Participation

Portland Public Schools, Port of Portland and Oregon Economic Development Department have been consulted in the development of the Strategy by the Zone sponsor, City of Portland.

N/NE PORTLAND ENTERPRISE ZONE
APPLICATION FOR REDESIGNATION OF ZONE

SUMMARY:
REVISED BOUNDARIES AND LOCAL CONTROL OF TAX EXEMPTIONS

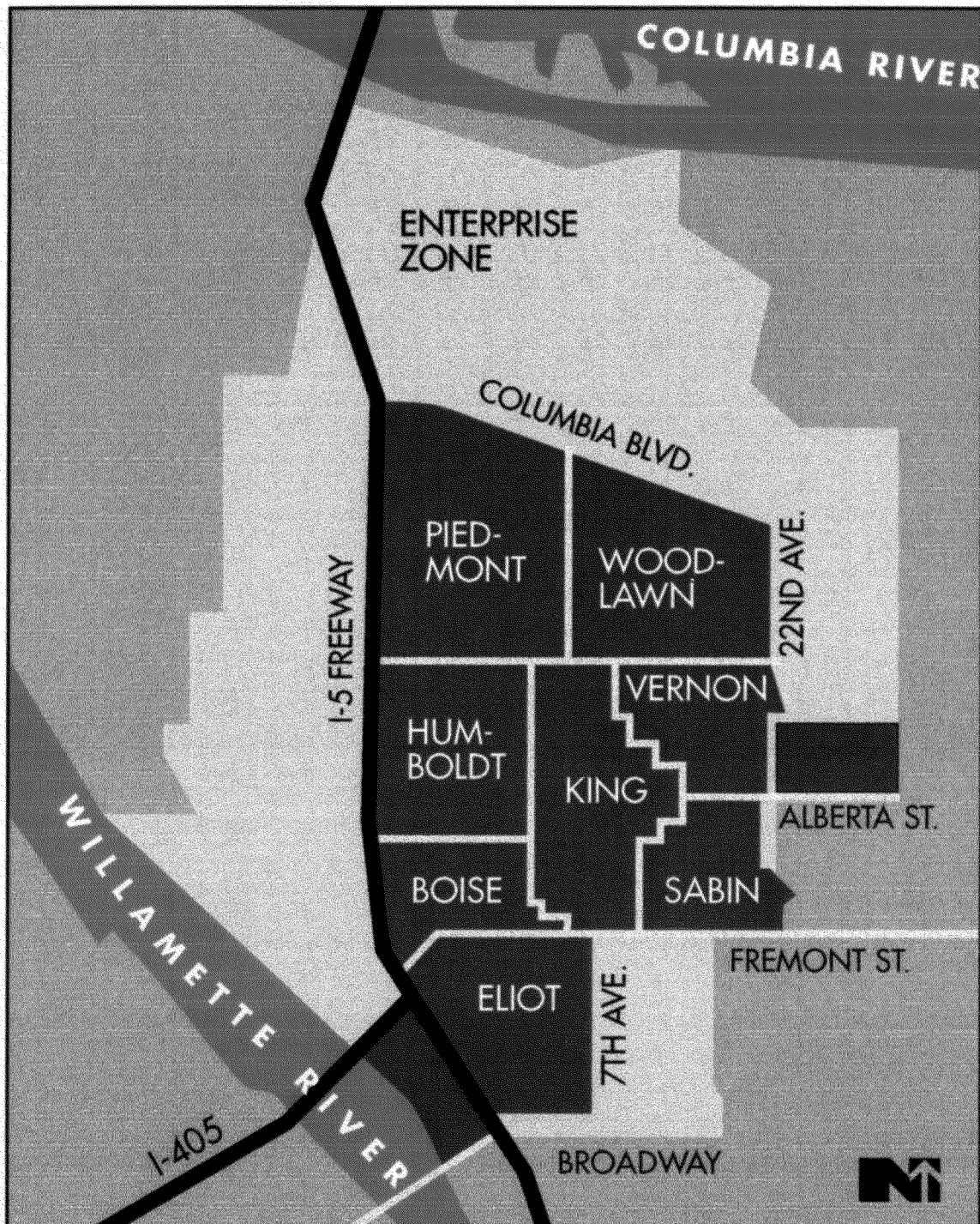
I. REVISED BOUNDARIES:

- * The proposed boundaries include industrial, employment and commercial property in N, NE and NW Portland bounded by I-84, I-205, Willamette River/Forest Park and Columbia River.
- * Approximately 6.75 square miles of residential and commercial property in the existing Zone boundary will be replaced with business development property. The objective is to include through one Council action the property for which City is willing to provide Enterprise Zone tax exemptions.
- * Of the 6.75 square miles to be added to the Zone, approximately 1 square mile is presently **undeveloped**. The majority of this property is owned by Port of Portland at Portland International Center. Undeveloped property represents the primary opportunity for the Zone tax exemption to provide an incentive for companies to hire/train residents of Inner NE Portland.

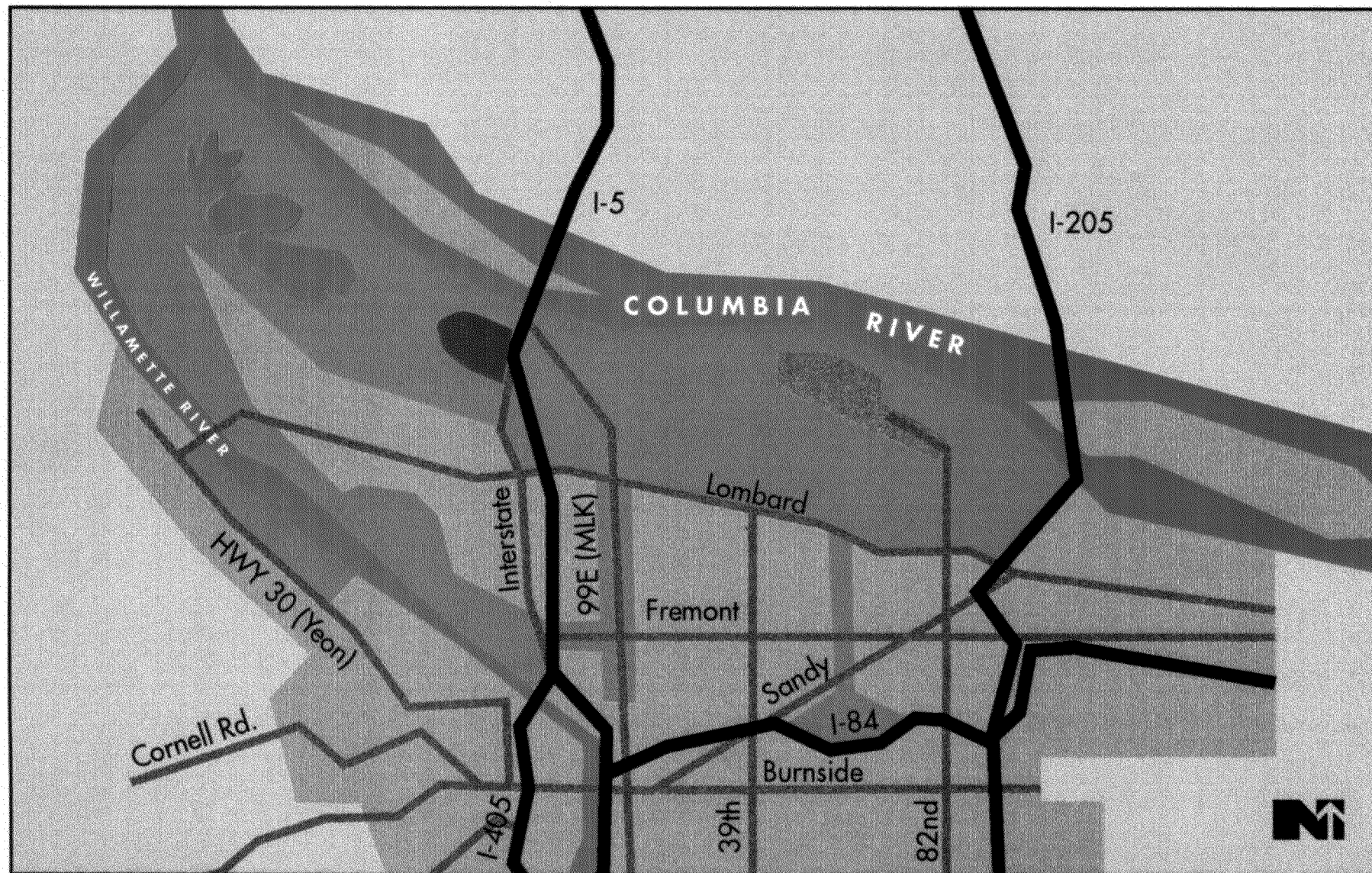
II. COUNCIL CONTROL OF ZONE TAX EXEMPTIONS:

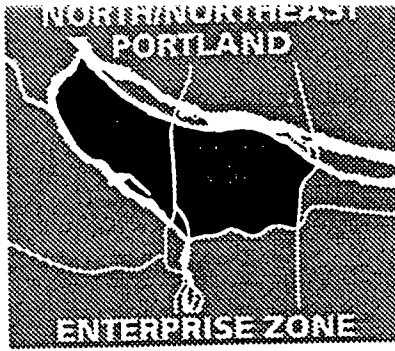
- * PROGRAM CONTROL:
 - * Council may withdraw from the Zone program.
 - * Council may remove property from the Zone boundary.
 - * Council may direct revision of the Zone Strategy.
 - * Council will receive annual reports and biannual assessment of the program.
- * SPECIFIC PROJECT CONTROL:
 - * Projects are negotiated within Council-approved Guidelines
 - * Council will receive notice of all projects and determine level of review desired.
 - * Council votes are expected on projects exceeding \$2 million of total tax exemption.
 - * PDC/OFA must make joint recommendation to Council for approval of a project outside the Guidelines.
 - * Council approves use of any "community contributions" made by a Zone company.

■ INNER NE TARGET AREA and original Enterprise Zone boundary (1986)



■ ESTIMATED ENTERPRISE ZONE BOUNDARIES - 1996 APPLICATION





DRAFT

ENTERPRISE ZONE INVESTMENT STRATEGY

March 1996



Prepared by:

Portland Development Commission

In Cooperation with:

N/NE Economic Development Alliance
Port of Portland



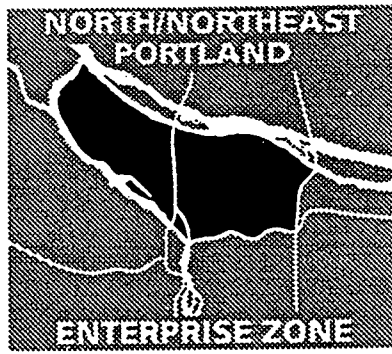
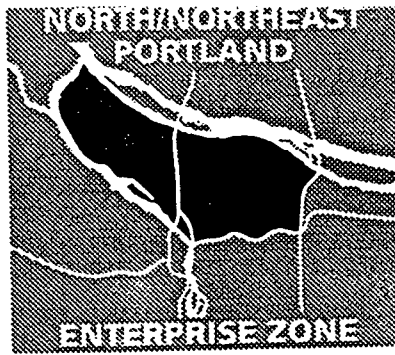


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STRATEGY

INVESTMENT STRATEGY GOALS:

- ☐ Reduce the number of unemployed and underemployed Inner NE residents and increase their per capita income.
- ☐ Increase the health and growth of small businesses in the Inner NE target area and Airport Way / Columbia Corridor target areas west of I-205.
- ☐ Achieve the highest rate of public return from the investment of exempted taxes in Zone companies.
- ☐ Link Inner NE residents with quality jobs that will lead to economic self-sufficiency through advancement and career skill-building.

OPERATING PRINCIPLES:

- ☐ Focus the company screening/hiring for employees, performed exclusively by PDC's JobNet program, on Inner NE Portland.
- ☐ Enhance the Oregon Zone program with additional City of Portland requirements that create an appropriate balance between achievement of City objectives and property tax exemption benefit to the investing company.
- ☐ Market and manage the Zone program such that it serves as an effective incentive for businesses to locate near residents of Inner NE Portland.
- ☐ Manage the program in close coordination with the N/NE Economic Development Alliance, community stakeholders/partners, economic development partners and Zone customers to maximize the public benefit and cost-effectiveness of the program.
- ☐ Insure the Zone program supports new investments by small N/NE Portland businesses.

PERFORMANCE STANDARDS FOR TAX EXEMPTIONS:

- ☐ All companies utilizing the Enterprise Zone program will execute a First Source agreement with JobNet, the City of Portland's First Source provider, for the period from Zone Precertification of the project through the last day of tax exemption.
- ☐ Maximum estimated *NET TAX EFFECT* of \$10,000 per JobNet hire during the project's precertification and tax exemption period;

NET TAX EFFECT is defined as:

"The estimated net present value of the:

- total local property tax exemption;
- less any cash contributions to the local governments, PDC or agreed-upon community economic development programs contracted to meet these Guidelines;
- less City general fund revenues generated by the project during the exemption period in excess of estimated City costs (25% of the City tax exemption)."

- ☐ Provide job opportunities meeting the following minimum job quality thresholds:
 - 85% of company permanent full-time jobs offer regular hourly wages greater than or equal to 150% of Oregon minimum wage after one year of company employment.
 - All permanent full-time jobs include non-governmentally proscribed benefits greater than or equal to the most recent available estimated national average for their business size category. Large projects must provide adequate child care and transit pass benefits to employees in addition to meeting the benefit level threshold.
 - JobNet hire positions have access to adequate training and advancement opportunities as determined by PDC's JobNet.
- ☐ Direct costs (City general fund) to serve the site are covered through City general fund revenues collected from the company during the exemption period;
- ☐ Retention for more than two years of 50% of JobNet hires.

COMPANY CONTRIBUTIONS:

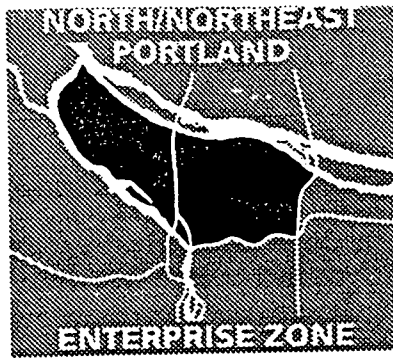
During the negotiation with the company, the PDC will collaborate with the OFA, and the company on an outline of the use of any cash contributions resulting from the project.

The following types of economic development projects are eligible for receipt of cash contributions from Zone projects:

- Workforce training and development programs;
- Workforce support programs, including day-care support.
- Business development programs, including supplier strategies and loan programs.
- Monitoring and tracking of City residents obtaining jobs through the Zone.

COUNCIL REPORTING AND PROJECT NOTIFICATION

City Council and the Board of Commissioners of Multnomah County will be notified of Enterprise Zone projects by PDC in sufficient time prior to Zone contract completion to allow Council and the Board of Commissioners to determine the level of review desired and implementation of that review process. Council votes are expected to occur when tax exemption totals exceed \$2,000,000 or a project is proposed for Precertification not within these Guidelines.



TAX EXEMPTIONS

GUIDELINES FOR EARNING AN ENTERPRISE ZONE INVESTMENT

■ INTRODUCTION

The purpose of the N/NE Portland Enterprise Zone is to maximize the economic benefits for residents of the PDC Inner NE Target Area from business expansion investments that create or retain quality jobs.

Since 1980, barely one-third of the new job growth in the region has occurred in Multnomah County. By 1990 the City's average per capita income fell below the rest of the region. Inner NE Portland has suffered from chronically high unemployment rates which are generally estimated to be twice the unemployment rate of the Metro region. The result is that per capita income in N/NE Portland was 32% below the region in 1990.

The mission of the Zone will continue until unemployment rates and/or per capita income in Inner NE are roughly equal to the Metro area average. The Zone program is supported by policies adopted by City Council in Prosperous Portland implemented by the City's Local Economic Investment Policy (March, 1996).

Goals:

The primary goals of the Zone program are:

- ☐ Reduce the number of unemployed and underemployed Inner NE residents and increase their per capita income.
- ☐ Increase the health and growth of small businesses in the Inner NE target area and Airport Way / Columbia Corridor target areas west of I-205.
- ☐ Achieve the highest rate of public return from the investment of exempted taxes in Zone companies.
- ☐ Link Inner NE residents with quality jobs that will lead to economic self-sufficiency through advancement and career skill-building.

Zone Program Operations:

These goals will be met by use of the Oregon Enterprise Zone program to:

- Link residents and N/NE small businesses to new business investments in N/NE Portland;
- Provide an incentive for companies to locate operations in N/NE Portland.

Operating principles of the City's Zone program are:

- ☐ Focus the company screening/hiring for employees, performed exclusively by PDC's JobNet program, on Inner NE Portland.
- ☐ Enhance the Oregon Zone program with additional City of Portland requirements that create an appropriate balance between achievement of City objectives and property tax exemption benefit to the investing company.
- ☐ Market and manage the Zone program such that it serves as an effective incentive for businesses to locate near residents of Inner NE Portland.
- ☐ Manage the program in close coordination with the N/NE Economic Development Alliance, community stakeholders/partners, economic development partners and Zone customers to maximize the public benefit and cost-effectiveness of the program.
- ☐ Insure the Zone program supports new investments by small N/NE Portland businesses.

This Strategy for managing the Zone is written as a series of Guidelines for the Zone Manager, the Portland Development Commission, to utilize in crafting individual Zone projects.

The primary tool of the Zone program is exemption of the new property taxes generated by a non-retail company investment. The tax exemption period may have a duration of 3, 4 or 5 years. The Zone Manager reserves the ability to structure Enterprise Zone agreements outside these Guidelines in extraordinary cases through an agreement between PDC and the City's Office of Finance Administration and approval of City Council.

The PDC, City and local government and community partners will continuously examine additional tools which should be utilized to serve the mission and goals of the Zone program. Additional tools may include but not be limited to expedited City permitting, and job training or employee development programs.

This Strategy is designed to comply with the requirements of the Enterprise Zone Statute (specifically ORS 285.577(4)) for a "policy" establishing standards for the imposition of local conditions of Zone Precertification. This Strategy also provides Council guidance to the Zone Manager (PDC) regarding the provisions in the Zone Statute (specifically ORS 285.605 (4.a)) for additional reasonable requirements by Zone sponsors for exemptions up to five years duration. The City recognizes that some companies may not qualify for Zone benefits through these Guidelines if a sufficient level of job quality or employee retention is not achieved.

Performance Standards For Tax Exemptions:

The Guidelines below outline the details of the four requirements for a company to qualify for an Enterprise Zone tax exemption:

- ☐ All companies utilizing the Enterprise Zone program will execute a First Source agreement with JobNet, the City of Portland's First Source provider for the period from Precertification of the project through the last day of tax exemption.
- ☐ Maximum estimated NET TAX EFFECT of \$10,000 per JobNet hire during the project's precertification and tax exemption period;
- ☐ Provide job opportunities meeting the following minimum job quality thresholds:
 - 85% of new permanent full-time jobs created and/or existing permanent full-time jobs retained offer regular hourly wages greater than or equal to 150% of Oregon minimum wage after one year of company employment.

- All permanent full-time jobs include non-governmentally proscribed benefits greater than or equal to the most recent available estimated national average for their business size category. Large projects must provide adequate child care and transit pass benefits to employees in addition to meeting the 15% benefit level threshold.
- JobNet hire positions have access to adequate training and advancement opportunities as determined by PDC's JobNet.
- ❑ Direct costs (City general fund) to serve the site are covered through City general fund revenues collected from the company during the exemption period;
- ❑ Retention for more than two years of 50% of JobNet hires.

■ **THE KEY RATIO: NET TAX EFFECT PER JOBNET HIRE**

All companies utilizing the Enterprise Zone program will execute a First Source agreement with JobNet, the City of Portland's First Source provider for the period from Precertification of the project through the last day of tax exemption.

The JobNet program negotiates with the company which jobs will be recruited through JobNet. JobNet and the company will also negotiate which sources of JobNet-recruited people will be used during recruitment. It is anticipated that sources primarily serving residents of the Inner NE Target Area will be utilized during the first round of recruiting by JobNet and that sources primarily serving other citizens of Portland will be utilized in broadened searches for specific positions, when necessary. The JobNet partner agencies will not exclude residents of particular areas from their services but will continue their focus on their existing N/NE clientele.

A JobNet "hire" is a full-time position (more than 32 hours per week) hired through the JobNet screening and recruiting First Source process. A JobNet hire shall not be counted until a JobNet-recruited employee has completed their company probation period and becomes a regular full-time employee with the company.

The company's "Net Tax Effect" (defined below) per JobNet hire must be less than \$10,000.

Companies may precertify for the exemption period they are eligible for considering this threshold of \$10,000 Net Tax Effect per JobNet hire (3, 4 or maximum of 5 years).

If the company's project is not projected to meet this threshold, the company has the option to reduce their projected Net Tax Effect per JobNet hire through a contract with PDC to provide cash contributions to Enterprise Zone area programs as outlined in Section F below. The contributions reduce dollar per dollar the Net Tax Effect calculation number - just as though the contributions were collected property taxes. However, these contributions are not taxes.

The contract with the company at time of pre-certification of the project is based on estimates of total investment. The estimates result in a number of JobNet hires which the company must make to receive the full tax exemption. In order to insure that the number of hires are appropriate for the actual level of investment, the contract will be revised at the time that the total investment subject to tax exemption is finalized. If necessary to create certainty on the part of the contracting organizations, the contract may include a range of a minimum/maximum number of JobNet hires.

If the company does not reach the projected number of JobNet hires during the Zone Precertification and exemption period, and the actual number of JobNet hires causes the

company to exceed the Net Tax Effect per JobNet hire, the company shall pay a penalty to PDC of the number of hires short of the threshold multiplied by the Net Tax Effect threshold of \$10,000. (Example: Acme company sought a five year exemption with a Net Tax Effect of \$660,000 and projected hiring 66 employees through JobNet during the exemption period. Their hiring projection of $66 \times \$10,000 \text{ NTE} = \$660,000$. Instead, they hired only 50 people. Their penalty would be $66 - 50 = 16$ times \$10,000 per hire = \$160,000.)

In order to prevent companies from meeting the Zone's requirements through increased employee turnover, the following provision applies:

If the company's employee turnover rate increases during their last year of tax exemption, the company will receive no credit for the increased number of hires through JobNet in the final year of tax exemption. In this case, the number of job turnover hires credited in this equation for the final year of tax exemption will be the company's average turnover rate during the previous years of the tax exemption period.

Existing Portland companies which are relocating facilities to the Enterprise Zone will receive one JobNet hire credit for each permanent full-time job moved into the Zone in the Net Tax Effect calculation. This provision insures that existing Portland companies are not penalized by the Net Tax Effect per JobNet hire threshold.

Projecting the Net Tax Effect

The City's Office of Finance and Administration and/or PDC will project the most likely:

Total NET TAX EFFECT per JobNet hire of the company's operations in the Zone during the exemption period using a mutually acceptable formula.

NET TAX EFFECT is defined as:

"The estimated net present value of the:

- total local property tax exemption;
- less any cash contributions to the local governments, PDC or agreed-upon community economic development programs contracted to meet these Guidelines;
- less City general fund revenues generated by the project during the exemption period in excess of estimated City costs (25% of the City tax exemption)."

Net Tax Effect Formula Summary:

Net present value of the following during the exemption period:

Total tax exemption (all governments):

- Cash contributions to Enterprise Zone programs
- City general fund revenues from the project in excess of estimated City costs
- = Net Tax Effect

General fund revenues include: business license fees, utility franchise fees, and any other general fund revenue from ongoing operations.

It does not include fee-for-service charges such as building permits, etc. The discount rate used in the Net Present Value calculations is based on the City's "cost of money" at the time of Precertification as determined by OFA/PDC.

The number of JobNet hires used in the Key Ratio is the hiring through a JobNet First Source agreement. The hiring covers (1) existing company operations in the Zone; (2) new operations in the Zone and (3) hiring due to employee turnover in the Zone. The hiring period is from pre-certification of the project through the end of the tax exemption period.

A key variable in calculation of the total tax exemption is the projected depreciation of the tax assessed value of the investment. In consultation with the company, PDC and OFA will agree on the total assessed value, depreciation schedule and total tax exemption figures utilizing the expertise of Multnomah County and/or Oregon Dept. of Revenue.

■ JOB QUALITY REQUIREMENTS

All companies must provide quality jobs to qualify for Enterprise Zone benefits. The requirements may be different according to the size of the business making the investment. "Small businesses" are those companies with a total of less than 100 full-time employees at the time of Zone precertification. "Large businesses" have greater than 100 employees at the time of Zone precertification. Quality jobs are defined as the following:

- ❑ 85% of company permanent full-time jobs created in the Zone offer regular hourly wages greater than or equal to 150% of Oregon minimum wage after one year of company employment.
- ❑ All permanent full-time jobs include non-governmentally proscribed benefits greater than or equal to the most recent available estimated national average for their business size category. The percentage threshold will be established by PDC and updated annually. In December 1995, the average for large businesses is 19%.
- ❑ JobNet hire positions have access to adequate training and advancement opportunities as determined by PDC JobNet personnel. JobNet will evaluate company training and advancement opportunities according to the following criteria:
 - Job skills are taught by the company which are applicable to other companies and industries that provide quality jobs.
 - Sufficient advancement opportunities exist, particularly for JobNet hired workers.
 - The company adequately supports ongoing training of its workers through direct training programs or training partnerships.
 - The company participates or plans to participate in Portland-area industry association activities that promote training opportunities in the industry.
- ❑ "Large companies" (greater than 500 employees in U.S.) or companies generating a Net Tax Effect greater than \$1,000,000 must provide adequate child care and transit pass benefits to employees in addition to meeting the required non-mandated employee benefit level threshold (in section B above). Benefit adequacy will be determined by JobNet.

Non-compliance with these job quality requirements will result in the non-complying jobs not being counted as "JobNet hires" for purposes of the required Net Tax Effect ratio and may result in additional penalties.

These Guidelines defining quality jobs will be periodically reviewed by the PDC, the N/NE Economic Development Alliance, the OFA and City Council to insure that the Guidelines require the highest quality of jobs possible while not compromising the Zone program's ability to engage companies and link residents to job opportunities.

■ **DIRECT COST RECOVERY FOR THE CITY OF PORTLAND:**

The project shall provide City general fund revenues sufficient to cover the City's direct costs of serving the site during the tax exemption period. The City's direct costs of serving the site will be estimated at 25% of the City's exempted property taxes. If the project's other City revenues will not cover direct costs, the company will be contribute a sufficient amount of funds to the City during the exemption period to achieve cost-recovery for that year. City revenues to be considered include projected business license fees, utility franchise fees, and any other City fees or taxes which contribute towards City cost recovery.

Indirect costs associated with the potential for new people to move to the City of Portland / Multnomah County due to the new jobs being created will not be considered except in extreme cases involving large new job impacts.

■ **JOBNET HIRE RETENTION:**

A prime objective of the Enterprise Zone program is the hire and retention of City residents from economically-lagging areas, particularly the residents of the Inner NE Target area, into quality jobs. Qualified job applicant residents from these areas will be provided to the company through their JobNet hiring contract with PDC, although the JobNet agreement does not limit hiring to residents of these areas.

Tracking and case management job applicants and JobNet hires is a goal of the program subject to funding availability. The PDC will work closely with the N/NE Economic Development Alliance to create and maintain appropriate tracking capabilities.

Tax exemption contracts will therefore have the following incentive program to promote retention of JobNet hires:

- ❑ Companies which have not retained 50% of their JobNet hires at least two years by the end of the third year of tax exemption will pay a penalty to the Zone Sponsor equivalent to \$25,000 for each JobNet hire below 50% which was not retained for two years up to a maximum of 50% of the tax exemption for the fourth year.
- ❑ Companies which have not retained 50% of their JobNet hires at least two years by the end of the fourth year of tax exemption will pay a penalty to the Zone Sponsor equivalent to \$25,000 for each JobNet hire below 50% of JobNet hires to that point which was not retained for two years up a maximum of 50% of the tax exemption for the fifth year.

These penalties will be disbursed in the same manner as any penalties collected by the Zone sponsor.

If a company reduces its full time positions, those lost positions will not count in the calculation of the percentage of JobNet hires retained. Example: a company hired 100 through JobNet but suffered a position reduction of which 10 were JobNet hires. The number of JobNet hires examined for purposes of the retention percentage calculation would be 100 -

10 = 90. Penalties would only occur if the company's JobNet retention rate was less than 50% of 90 = 45.

■ **SMALL BUSINESS and CONSTRUCTION WORKER LINKAGES**

- Companies utilizing the Enterprise Zone must make their supplier contracts available to small businesses in N/NE Portland through a PDC approved clearinghouse process. PDC has established the N/NE Small Business Clearinghouse at the Oregon Association of Minority Entrepreneurs to provide a cost-effective means to link Zone projects with small businesses of North and Northeast Portland.

Companies will be required to make contracting opportunities available to the companies listed in the Clearinghouse from the Precertification of the project through completion of the tax exemption period (generally a period of 7 years).

- Zone project construction contractors must fulfill two requirements if the project is to earn qualification for Enterprise Zone tax exemptions:
 - Contractors must utilize the PDC Emerging Small Business contracting process. The process insures contractor outreach to emerging small business contractors with a goal of 10% contracting by emerging small businesses.
 - Contractors will also utilize the City of Portland's Workforce Training and Hiring Program for construction-workers. The program is designed to provide greater opportunities for minority and women construction workers.

USE OF THE GUIDELINES AND CONTRACT REQUIREMENTS

■ **PROCESS FOR DETERMINING DISBURSEMENTS OF COMMUNITY CONTRIBUTIONS**

During the negotiation with the company, the PDC will collaborate with the OFA, and the company on an outline of the use of any cash contributions resulting from the project. The outline will include expected goals for the contributions to various programs and expected levels of contributions to each program. This outline will be reviewed by City Council. Appropriate agencies in the City will convene at least once per year to review projects and set criteria for the coming year.

If the direct costs of serving the site are not provided by other company site taxes/fees which contribute to the City general fund, company cash contributions shall first be directed to insure cost recovery during the exemption period prior to being used for economic development community programs.

If any penalty for non-compliance with the hiring requirements of the Zone is collected by PDC, the penalty shall be used first to continue same level of funding of the programs receiving funding from Zone cash contributions and the remaining sum will be distributed by City Council in accordance with the Enterprise Zone statute.

During the City's budget development for each year of tax exemption which will result in cash contributions from Zone companies, final decisions regarding expenditures of the contributions will be recommended by the collaborative efforts of the PDC, company and Enterprise Zone community and ratified by Council. The following principles shall apply to this process:

- ☐ Cash contributions from the project will not be used to reduce other City contributions to the programs;
- ☐ Council will consider the list of economic development projects in the outline developed in the contract between PDC and the company;
- ☐ Projects will be limited in their impact to projects which help economically-disadvantaged people or small businesses in the Inner N/NE Target Area.

Multnomah County and Portland Public Schools will be advised of the tax exemption negotiations and will also be advised of the City's deliberations over any cash contributions from the project.

The following types of economic development projects are eligible for receipt of cash contributions from the project:

- ☐ Workforce training and development programs;
- ☐ Workforce support programs, including day-care support.
- ☐ Business development programs, including supplier strategies and loan programs.
- ☐ Monitoring and tracking of City residents obtaining jobs through the Zone.

■ EXTRAORDINARY FACTORS TO BE CONSIDERED

The following factors may or may not have an influence on the City's decision regarding the project:

COMPANY INTERNAL "NEED" FOR THE INCENTIVE.

The company's "internal financial need" for the tax exemption in order to justify moving forward with the project will not be analyzed or considered.

PORTLAND'S NEED TO USE THE INCENTIVE TO BE COMPETITIVE FOR THE PROJECT:

The City's need to utilize the Enterprise Zone program as an incentive to land the project in the City will be a strong influence on deviations from these interim guidelines. Desirable business development projects for which the City needs incentives to succeed in a site location competition will be given appropriate additional consideration with regard to guideline thresholds. The need to use the incentive as a reason to exceed these Guidelines will be evaluated jointly by PDC and OFA (with notification of City Council, Multnomah County and Portland Public Schools).

■ COUNCIL REPORTING AND PROJECT NOTIFICATION

City Council and the Board of Commissioners of Multnomah County will be notified of Enterprise Zone projects by PDC in sufficient time prior to Zone contract completion to allow Council and the Board of Commissioners to determine the level of review desired and implementation of that review process. Council votes are expected to occur when tax exemption totals exceed \$2,000,000 or a project is proposed for Precertification not within these Guidelines.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Supporting the City of Portland)	
Application for Redesignation of the)	RESOLUTION
N/NE Portland Enterprise Zone by)	96-52
the Oregon Economic Development)	
Department)	

WHEREAS, the Portland Development Commission as the N/NE Enterprise Zone manager for the City of Portland has requested Multnomah County adoption of a consent resolution in support of the application for redesignation of the Enterprise Zone for a second ten year period beginning July 1, 1996; and

WHEREAS, Unemployment and underemployment of Inner NE residents has continued to exist at a significantly higher level than the rest of the Metro area; and

WHEREAS, the N/NE Portland Enterprise Zone, created by Portland City Council in 1986, has provided residents of Inner NE Portland with increased job opportunities near their neighborhoods in N/NE Portland during the past decade; and

WHEREAS, the City of Portland, as Zone sponsor, intends the N/NE Portland Enterprise Zone to be a balanced and judicious investment of local property tax exemptions in expanding companies in return for company participation in a public/private partnership designed to increase (1) company hiring of Inner NE residents; (2) opportunities for small N/N E business growth through suppliers contracts and (3) increased utilization of women/minority construction workers; and

WHEREAS, ORS 285.577(4) allows the City as Zone Sponsor to include the above additional conditions for Zone pre-certification that are reasonably related to the public purpose of providing opportunities for groups of persons to obtain employment; and

WHEREAS, the City's proposed Enterprise Zone Investment Strategy includes notice of Enterprise Zone projects to Multnomah County Board of Commissioners in time to allow the County to choose the degree of desired review and make recommendation to the PDC as Zone Manager and City Council; now therefore

IT IS HEREBY RESOLVED that Multnomah County supports the City of Portland application for redesignation of the N/NE Portland Enterprise Zone by the Oregon Economic Development Department.

DATED this 28th day of March, 1996.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON




Beverly Stein, Chair

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
MULTNOMAH COUNTY, OREGON


Laurence Kressel

MEETING DATE: MAR 28 1996

AGENDA NO: R-3

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: The Local 88 Collective Bargaining Agreement

BOARD BRIEFING **Date Requested:** _____

Amount of Time Needed: _____

REGULAR MEETING: **Date Requested:** March 28, 1996

Amount of Time Needed: 5 - 10 minutes

DEPARTMENT: Dept of Support Services **DIVISION:** Labor Relations

CONTACT: Ken Upton **TELEPHONE #:** 248-5053
BLDG/ROOM #: BI06/1400

PERSON(S) MAKING PRESENTATION: Ken Upton

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

This Amendment is technical in nature. It modifies the payment dates in the Local 88 Collective Bargaining Agreement for the new twice monthly payroll from the 7th and 22nd of each month to the 15th and the last day of the month. These dates will result in less of a deadline rush in the payroll process. No fiscal or personnel impacts are anticipated.

3/28/96 ORIGINALS to Ken Upton

BOARD OF
COUNTY COMMISSIONERS
96 MAR 18 PM 1:39
MULTNOMAH COUNTY
OREGON

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: _____

Kenneth W. Upton
KENNETH W. UPTON, LABOR RELATIONS MANAGER

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93



MULTNOMAH COUNTY OREGON

BEVERLY STEIN
COUNTY CHAIR

EMPLOYEE SERVICES
FINANCE
LABOR RELATIONS
PLANNING & BUDGET
RISK MANAGEMENT

(503) 248-5015
(503) 248-3312
(503) 248-5135
(503) 248-3883
(503) 248-3797

(503) 248-5170 TDD

PORTLAND BUILDING
1120 S.W. FIFTH, 14TH FLOOR
P.O. BOX 14700
PORTLAND, OREGON 97214

PURCHASING, CONTRACTS
& CENTRAL STORES

(503) 248-5111

2505 S.E. 11TH, 1ST FLOOR
PORTLAND, OREGON 97202

MEMORANDUM

TO: Board of County Commissioners

FROM: Kenneth Upton, Labor Relations Manager

DATE: March 18, 1996

SUBJECT: Transition to Twice Monthly Payroll - Amendment to Local 88 Agreement

The exact language of the transition amendment on payroll has been agreed to between Local 88 and myself and the technical amendment involving this process has been submitted and will be before the Board on March 28, 1996. The transition schedule for this process has been arranged as per the attached, and all employees have been notified.

If you have any questions or concerns regarding the technical aspects of this transition, please call Mindy Harris, Payroll Supervisor, or Dave Boyer, Finance Director. If there are issues of a Labor Relations focus, please call me directly.

Attachment

F:\DATA\WP\CENTER\LABREL\JSKU0144

c: Bill Farver
Department Directors
Operating Council
Michael Schrunk
Dan Noelle
MSS Managers

File: Local 88 Contract Amendment - Twice Monthly Payroll

Bi-Weekly to Semi-Monthly pay Frequency Conversion Change to Pay Dates

Pay Period Dates	Pay Date, 15th & end of month, with transition	Number of hours for Mon-Fri, 8 hours/day employee
3/2/96 - 3/15/96	3/22/96	80
<i>transition to semi-monthly</i>		
3/16/96 - 3/31/96	4/5/96 <i>phase in</i>	80
4/1/96 - 4/15/96	4/23/96 <i>phase in</i>	88
4/16/96 - 4/30/96	5/9/96 <i>phase in</i>	88
5/1/96 - 5/15/96	5/24/96 <i>phase in</i>	88
5/16/96 - 5/31/96	6/12/96 <i>phase in</i>	96
6/1/96 - 6/15/96	6/28/96 <i>fully implemented</i>	80
6/16/96 - 6/30/96	7/15/96	80
7/1/96 - 7/15/96	7/31/96	88
7/16/96 - 7/31/96	8/15/96	96
8/1/96 - 8/15/96	8/30/96	88
8/16/96 - 8/31/96	9/13/96	88
9/1/96 - 9/15/96	9/30/96	80
9/16/96 - 9/30/96	10/15/96	88
10/1/96 - 10/15/96	10/31/96	88
10/16/96 - 10/31/96	11/15/96	96
11/1/96 - 11/15/96	11/29/96	88
11/16/96 - 11/30/96	12/13/96	80
12/1/96 - 12/15/96	12/31/96	80
12/16/96 - 12/31/96	1/15/97	96

If the pay date falls on a Saturday, Sunday or Holiday, pay day will be the previous business day.

AMENDMENT
to
1992-1995 AGREEMENT
Between
MULTNOMAH COUNTY, OREGON
and
MULTNOMAH COUNTY EMPLOYEES UNION LOCAL 88, AFSCME AFL-CIO
As Amended December 7, 1994 and Extended through June 30, 1998

WHEREAS, the 1992-1995 Agreement between Multnomah County, Oregon and Multnomah County Employees Union Local 88, AFSCME AFL-CIO, as amended December 7, 1994 and extended through June 30, 1998, provides for the conversion from a biweekly pay period to a twice monthly system with employees to be paid on the 7th and 22nd of each month;

WHEREAS, these dates for payment have been determined by the parties as providing too short a processing time for both payroll personnel and employees; and

WHEREAS, employees have expressed a preference that any shift of payroll dates be compatible with the normal schedule of personal bill payments.

FOR AND IN CONSIDERATION OF TERMS AND CONDITIONS SET FORTH HEREIN, the parties agree that effective the execution date of this amendment the Agreement is amended to delete Article 14, Section 3, as follows:

"3. Pay Periods.

The wages of employees shall be paid biweekly on Friday of the week following the pay period. In the event the Friday payday is a holiday, the preceding day shall be the payday. A twice monthly pay period may be implemented following sixty (60) days' notice to the Union. In that event, the preceding provisions of this section (Section 3) shall not apply. If a twice monthly pay period is implemented, the pay periods shall be the 1st through the 15th of each month and the 16th through the end of each month. Employees shall be paid on the 7th and 22nd of each month. If the 7th or 22nd falls on a Saturday, Sunday, or Holiday, the pay date will be the preceding business day."

And is further amended to add the following substitute provision:

"3. Pay Periods.

Except as provided below for employees of the Office of the Sheriff, the wages of employees shall be paid on a twice monthly basis, with a transition from the previous biweekly pay period beginning with the pay period 3/16/96 to 3/31/96 and ending with full implementation for the pay period 6/1/96 to 6/15/96. The details of this transition process have been agreed to between the Union and the Payroll Supervisor. The pay period upon full implementation shall be the 1st through the 15th of each month and the 16th through the end of each month. Employees shall be paid on the 15th and last day of each month, for respectively the last pay period of the prior month and the first pay period of the current month. If the 15th or the last day of the month falls on a Saturday, Sunday or Holiday, the pay date will be the preceding business day. It is understood that employees of the Office of the Sheriff shall continue to be paid on a biweekly

basis, in accordance with the terms and conditions of the Agreement prior to this amendment, until such time as the Payroll Supervisor determines that the conversion to the twice monthly payment basis would be technically feasible. At this time, following consultation with the Union and a reasonable transition process, employees of the Office of the Sheriff shall be paid on a twice monthly basis on the same terms as other employees as provided above."

IN WITNESS WHEREOF, the parties hereto have set their hands this 28th day of March, 1996.

MULTNOMAH COUNTY EMPLOYEES
UNION, LOCAL 88, AFSCME,
AFL-CIO

BY Joe Devlaeminck
Joe Devlaeminck, President

BY Jim Younger
Jim Younger
Council Representative
AFSCME Council 75

MULTNOMAH COUNTY, OREGON
CHAIR

BY Melody Stein
County Chair

MULTNOMAH COUNTY, OREGON
BOARD OF COUNTY COMMISSIONERS

BY Don Holtzman
Commissioner

BY Sharon Kelly
Commissioner

BY Ray Hunt
Commissioner

BY David
Commissioner

BY Greg Gaitner
Auditor

BY Michael Savard
District Attorney

BY Don
Sheriff

NEGOTIATED BY:

Kenneth Upton
Kenneth Upton
Labor Relations Manager
Multnomah County, Oregon

REVIEWED:

Laurence Kressel
Laurence Kressel
County Counsel
Multnomah County, Oregon

MEETING DATE: MAR 28 1996
AGENDA #: R-4
ESTIMATED START TIME: 9:45

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: PCRB Exemption to exceed the \$25,000 Formal Bid Limit

BOARD BRIEFING:

DATE REQUESTED:

REQUESTED BY:

AMOUNT OF TIME NEEDED:

REGULAR MEETING:

DATE REQUESTED: March 28, 1996

AMOUNT OF TIME NEEDED: 10 minutes

DEPARTMENT: Environmental Services

DIVISION: Facilities Management

CONTACT: Karen Saba/Franna Hathaway

TELEPHONE #: X2173/X2651

BLDG/ROOM #: 421

PERSON(S) MAKING PRESENTATION: Karen Saba/Franna Hathaway

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

PCRB EXEMPTION TO EXCEED FORMAL BID LIMIT
3/21/96 COPIES OF NOTICE AND APPLICATION TO PERB list, DAVE BOYER,
KAREN SABA & FRANNA HATHAWAY
3/29/96 COPIES OF NOTICE & ORDER TO PERB list, DAVE BOYER,
KAREN SABA & FRANNA HATHAWAY
SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

(OR)

DEPARTMENT MANAGER: _____

Jim Zelac
FOR DB

MULTNOMAH COUNTY
OREGON

96 MAR 19 AM 9:23


BOARD OF
COUNTY COMMISSIONERS

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM BRIEFING
STAFF REPORT SUPPLEMENT**

TO: BOARD OF COUNTY COMMISSIONERS

FROM:  Franna Hathaway, Purchasing Manager

TODAY'S DATE: March 18, 1996

REQUESTED PLACEMENT DATE: March 28, 1996

RE: PCRB EXEMPTION REQUEST TO EXCEED THE FORMAL BID LIMIT

I. Recommendation/Action Requested:

Purchasing recommends that the Board of County Commissioners acting as the Public Contract Review Board approve the exemption request to exceed the formal bid limit of \$25,000 to amend a contract with Jasco Construction Services Division to add the construction of a conference room to the remodel of space on the 14th floor of the Portland Building.

II. Background/Analysis:

Facilities Management (FM) was contacted to contract for the remodel of the 14th floor of the Portland Building to provide office space for the new director of the Department of Support Services. This initial remodel was anticipated to cost approximately \$13,000 which is below the formal bid requirement. Jasco was contracted with to do the work since a large portion of the job required using a compatible wall system to that already in place on the 14th floor and Jasco was the sole source for this wall system. Last Thursday, March 14, just prior to the commencement of work FM was notified that a conference room would have to be constructed to replace the one that would be lost due to the remodel of the Director's space since this conference area is used heavily by all the 14th floor staff. This additional work increases the total cost of the project to approximately \$31,500.

The performance of this work is time sensitive as it not only needs to be completed prior to the new Director coming on board but also must be coordinated with the Auditor's office staff as they need to vacate this office space. The Auditor had already scheduled a two day training session that would take staff out of the office during the construction time. Therefore, there is not time to do a formal bid process and have the work completed in early April.

III. Financial Impact:

If the new conference room is not provided for at this time the County would incur additional costs through the need to lease room to use as a meeting space until another competitive process could be followed and the work accomplished. This space would also be less conveniently located.

IV. Legal Issues:

PCRB Rules 10.140 and 30.000 allow for the BCC acting as the PCRB to grant specific exemptions when it is in the best interest of the County to do so.

V. Controversial Issues:

None

VI. Link to Current County Policies:

This is consistent with current County policies for public contracting.

VII. Citizen Participation:

None

VIII. Other Government Participation:

None



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
DIVISION OF FACILITIES AND
PROPERTY MANAGEMENT
2505 S.E. 11TH AVENUE
PORTLAND, OREGON 97202
(503) 248-3322

MEMORANDUM

TO: FRANNA HATHAWAY

FROM: KAREN SABA 

DATE: 3/15/96

RE: EXEMPTION OF PRICE OVER CONTRACT LIMIT

I am writing to request exemption on the contract limit due to a change in scope. Initially, I began the planning and work on the Director's Offices and surrounding offices effected. This is a high priority with the Director being hired this next month. This is under the \$25,000.00 limited (approx. \$13,000.). One of the spaces the Director will be using as a reception area is currently a conference room. With the plans under way for the build-out of the Director's space, I was notified that the need of a new conference room also was a high priority. Conference room use is in demand and the lack of a conference room would create more expense in leased space needed. The scope of work for a new conference room is approximately \$18,500.00, creating an increase over the contract amount \$25,000.00.



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, will consider an application on Thursday, March 28, 1996, at 9:30 a.m. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, in the Matter of Exempting from Public Bidding the Purchase of Construction Services from Jasco Construction Services.

A copy of the application is attached.

For additional information, please contact Franna Hathaway, Multnomah County Purchasing Section, 248-5111.

**BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD**

*Deborah L. Bogstad
Office of the Board Clerk*

enclosure

*cc: Dave Boyer
Franna Hathaway
Karen Saba*

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

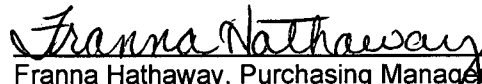
In the matter of exempting from public)
bidding the purchase of Construction) APPLICATION
Services from Jasco Construction Services)

Application to the Public Contract Review Board on behalf of a request from the Department of Environmental Services, Facilities Management (FM) is hereby made pursuant to the Board's Administrative Rule AR 10.140 and adopted under the provisions of ORS 279.015 for an order of exemption to amend FM's current contract with Jasco Construction Services for the addition of a conference room as part of the remodel of the 14th floor of the Portland Building.

This Exemption Request is supported by the following facts:

1. The initial remodel was anticipated to be approximately \$13,000 which is under the formal bid limit and a contract for this amount was entered into.
2. Just prior to the commencement of work it was determined that a conference room must be built to replace the one being lost to the remodel. This will cost approximately \$18,500.
3. The additional cost for the conference room creates a total contract amount of approximately \$31,500, which exceeds the \$25,000 formal bid limit.
4. Time is of the essence since the remodel will have to be completed prior to the new Director of the Department of Support Services comes on board in April.
5. If a new conference room is not built at this time it will cost the County additional money to lease a meeting space until a competitive process can be followed and the construction completed.
6. The Purchasing Section has reviewed the information provided and found that it is in compliance with the Public Contract Review Board Rules, and recommends approval of the requested exemption.

Dated this 18 day of March, 1996.


Franna Hathaway, Purchasing Manager
Purchasing Section

Attachments



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

NOTICE OF APPROVAL

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, considered an application on Thursday, March 28, 1996, at 9:30 a.m. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, and approved Order 96-53 in the Matter of Exempting from Public Bidding the Purchase of Construction Services from Jasco Construction Services.

A copy of the Order is attached.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD

Deborah L. Bogstad
Office of the Board Clerk

enclosure

cc: Franna Hathaway
Dave Boyer
Karen Saba

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the matter of exempting from public)
bidding the purchase of Construction) ORDER 96-53
Services from Jasco Construction Services)

The above entitled matter is before the Board of County Commissioners, acting in its capacity as the Multnomah County Public Review Board, to review, pursuant to ORS 279.015 (3) (A) through (5) (B) and PCRB Rule 10.140, an exemption for the Department of Environmental Services, Facilities Management to amend it's current contract with Jasco Construction Services to purchase construction services for the addition of a conference room on the 14th floor of the Portland Building. This will increase the contract total to approximately \$31,500.

It appearing to the Board that the request for exemption, as it appears in the order, is based upon the fact that construction for the remodel of office space for the 14th floor had already been contracted for through an informal process when the need for additional work was discovered. Time constraints and cost considerations make it in the Counties best interest to complete the work with Jasco Construction Services.

It appearing to the Board that this exemption request is in accord with the requirements of ORS 279.015 and PCRB Rule AR 10.140; now therefore,

IT IS ORDERED that the purchase of additional construction services for the addition of a new conference room on the 14th floor of the Portland Building be exempted from the requirement of the formal competitive bid process.



REVIEWED:

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By John S. Thomas
Assistant County Counsel
John S. Thomas

Done this 28th day of March, 1996

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT
REVIEW BOARD

By Beverly Stein
Beverly Stein, County Chair

MEETING DATE: MAR 28 1996

AGENDA #: R-5
ESTIMATED START TIME: 9:50

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Transfer of property to Sabin CDC

BOARD BRIEFING: DATE REQUESTED: _____

REQUESTED BY: _____

AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: March 28, 1996

AMOUNT OF TIME NEEDED: 15 minutes

DEPARTMENT: DCFS DIVISION: Community Development

CONTACT: HC Tupper TELEPHONE #: 248-3114
BLDG/ROOM #: 166/500

PERSON(S) MAKING PRESENTATION: HC Tupper, Jane Ediger, Director SABIN CDC

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Transfer of tax foreclosed property to Sabin CDC for the purposes of low income housing and social services, under the authority of ORS 271.330(2).

4/1/96 copies to HC Tupper

SIGNATURES REQUIRED:

ELECTED
OFFICIAL: _____

(OR)

DEPARTMENT
MANAGER: _____

Beverly Stein
Ref Lenz

BOARD OF
COUNTY COMMISSIONERS
96 MAR 20 PM 3:15
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222



MULTNOMAH COUNTY OREGON

DEPARTMENT OF COMMUNITY & FAMILY SERVICES
COMMUNITY DEVELOPMENT PROGRAM OFFICE (503) 248-3999
421 SW SIXTH AVENUE, SUITE 500
PORTLAND, OREGON 97204-1620
FAX # (503) 248-3332

BOARD OF COUNTY COMMISSIONERS
BEVERLY STEIN • CHAIR OF THE BOARD
DAN SALTZMAN • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
TANYA COLLIER • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Beverly Stein, Multnomah County Chair

VIA: Rey Espana, Director *Rey*
CAPO/Community Development Program, DCFS

FROM: HC Tupper, Community Development Program *HC*

SUBJECT: Sabin CDC property transfer

DATE: March 18, 1996

On November 30, 1995, the Board of County Commissioners approved the transfer of the property at 1484-1486 NE Alberta Street in Portland to the Sabin Community Development Corporation. Sabin CDC proposed a mixed use development, including a low income housing component, small commercial space and permanent office space for the Sabin agency operations. The administrative rule of the Affordable Housing Development Program (AHDP) was to allow ancillary non-housing functions of proposed developments so long as the preponderant use of the project was low income housing.

As County Counsel became aware of the mixed use nature of the Sabin proposal, their opinion was that neither the State statute nor the County Ordinance enabling the no cost transfers of foreclosed properties, allowed relinquishing title for any commercial purpose. It was also unclear that the Sabin offices in the proposed project constituted the provision of a social service. Until the transfer of the property could meet the test of law, we were advised not to proceed. So, Sabin CDC had applied in good faith under the existing rules of the AHDP, but the property could not be transferred to them. All parties wish to complete the transfer, within the bounds of the law and without setting a precedent that may lead to legal challenges of the AHDP.

ORS 271.330(2) allows governments to make no cost transfers of properties, including properties taken through tax foreclosure, to non-profit agencies for the purposes of "low income housing, social services or child care". None of these terms is further defined. In promulgating the rules for the disposition of tax foreclosed property under County Ordinance #795, there was considerable discussion concerning whether transfers to social service agencies should be included. After much debate, the approved Ordinance made no provision for direct transfer of

properties to social service agencies. Governments may take title to properties, accepting the inherent liability and responsibility, and lease the buildings to social service agencies critically needing space.

Within the existing legal framework, we are requesting one-time Board transfer approval to Sabin CDC under the authority of ORS 271.330(2), as Ordinance #795 does not address social service transfers. Sabin CDC has reworked their development plan and financial pro forma, removing the small commercial component from the project. Attached is a letter from Jane Ediger Co-Director of Sabin CDC, dated March 5, 1996, detailing the housing and social services provided at the offices of the agency. This revised project plan meets both the low income housing and social services purposes of the State Statute.

AHDP will not make any future transfers of properties, for any purpose other than low income housing. This means there will be no further mixed use developments or buildings with any non-housing uses accepted as part of a project proposal. Two previous AHDP transfers include non-housing uses as part of their larger low income housing developments. Should the Board of Commissioners wish to contemplate mixed use transfers as a reasonable part of a community development strategy, it appears both State law and County Ordinance would need to be amended. We would be more than willing as part of a review of AHDP procedures, to make some suggestions concerning criteria for evaluating mixed use requests. It was never our intent in administering the AHDP to interpret law, but to provide a reasonable, understandable program and useful resource for low income housing development. Thanks for your attention.

RECOMMENDATION/ACTION REQUESTED: The Department of Community And Family Services, Community Development Program recommends that the County Chair approve the transfer of the 1484-1486 Alberta Street property to Sabin CDC, under the authority of ORS 271.330(2) for the purpose of providing low income housing and social services.

BACKGROUND/ANALYSIS: Please see above discussion

FINANCIAL IMPACT: The cancelled taxes and costs associated with this property total \$12,256.20. The market value of the property is difficult to determine. The building has been ravaged and is commonly subject to vandalism and defacement.

LEGAL ISSUES: Please see above discussion

LINK TO CURRENT COUNTY POLICIES: The transfer to Sabin CDC is consistent with the goals and purposes of the Comprehensive Housing Affordability Strategy (CHAS).

CITIZEN PARTICIPATION: The proposed transfer of property has already been subject to the public notification and public meeting requirements of the Affordable Housing Development Program. This includes notifications published in the daily paper for the two week period prior to the decision making public hearing before the Board.

OTHER GOVERNMENT PARTICIPATION: The development plan from Sabin CDC seeks further funding for the project from both the City of Portland and the State of Oregon Housing Trust Fund



Sabin Community Development Corporation

2517 N.E. Alberta Street • Portland, Oregon 97211
503/ 287- 3496 • 503/ 287-3597 • FAX: 503/ 287-5395

March 5, 1996

H.C. Tupper
Multnomah County Community Development Program
Department of Community and Family Services
421 SW 6TH Avenue, Suite 500
Portland, OR 97204-1620

RE: 1486 NE Alberta

Dear H.C.,

This letter is to more fully define the social services that are provided by Sabin CDC in the course of providing low income housing. We provide services in five areas.

1. **Property Management.** Since the greater percentage of the residents that we serve in the Sabin Community are low income families, we find it of critical importance to provide support to tenants when financial/job/family stress creates on going crisis for high-risk residents. We provide direct service by evaluating tenant needs and connecting them to various community services such as rent assistance, training, case management and support groups as a means of assisting with stabilization of these families. With our tenants currently below 50% of median income, they are often juggling tremendous responsibilities with very limited resources. It is important to trouble shoot necessary support and solutions before small problems become crisis situations. We have staffed a Resident Liaison who works to address resident concerns and link tenants with needed services including those referenced above.

2. **The UJIMA Project.** This Project is a serviced-enriched housing program for African-American women and their children transitioning back into their community. These women have recently completed in-house alcohol/drug treatment, with some having been released from correctional facilities. After re-uniting with their children, social-services are necessary for these women to become stable. Some of the services that have been contracted for these women include anger management, stress management, self-esteem training, lead-based paint education, computer/software training, childhood anger education, financial management training, family mentoring, academic tutoring for children, adolescent male mentoring, rent subsidies, emergency funding, and child care. We are currently in the process of developing education and skills assessment projects to further enhance the ongoing success of these families. Evaluation and assessment of individual/family needs is an ongoing process. This project is a combined effort of several community agencies, which includes Albina Ministerial Alliance, Women in Transition, Columbia River Correctional Facility, House of Nia, Community Churches, and several other community agencies who assist with providing special needs services.

3. **Subsidized Housing for Very Low Income.** We have recently begun the acquisition process for three HUD properties, Alberta Street Apartment Preservation, Estates Plaza Affordable Housing, and Emerson Plaza Affordable Housing. As property managers for these projects we are developing programs to organize, involve, and empower residents in the daily operations and maintenance of their homes. Sabin CDC will soon actively work for the creation of resident councils that will further empower residents to strategize and create more opportunities for stabilizing their family. Our vision includes involving tenants in leadership training, life skills and job skills training trying to increase self sufficiency and housing stability and working to improve safety of the complex and in the immediate area. In addition we envision creating a community garden space, a children's play area, linkage with daycare and after school programs, involvement for older youth in employment and youth scholarship programs.

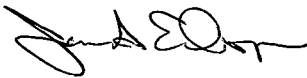
H.C. Tupper
March 5, 1996
page 2

4. Limited Equity/ Lease Purchase Program. We have created a Limited Equity/Lease Purchase Program whereby a low income families (60% median income) will lease a home from Sabin CDC for one to five years with the goal of owning their home. Each tenant will have a Tenant Action Plan (TAP) to assist them in becoming financially stable and in meeting lender qualifying criteria for assumption of SCDC's mortgage on the home. Sabin CDC is funding staff to assist and monitor the tenant's progress on the Tenant Action Plan. Sabin CDC will directly provide each family with education on the documents of the program, budgetary support and analysis for resolving credit issues, assistance in developing a savings plan, monthly conferences, and ongoing assessment and evaluation in order to determine and resolve any barriers to successful home ownership. In addition, Sabin CDC will facilitate access to job training, classes on home maintenance, home ownership responsibilities, and budgeting, participation in a home buying club, and other community resources as needed.

5. Alberta Corridor Target Area Program. Sabin CDC is coordinating the implementation of the Alberta Corridor Target Area Program. This program coordinates services for low-income portions of four neighborhoods. We have a Community Organizer on staff to link community residents with needed city and private resources and organize residents for self help and neighborhood improvement projects. Some of our Target Area projects include the creation of a summer Youth Employment program for moderate and low income youth in the community; a youth incentive program to encourage youth to be involved in community improvement projects by giving them credits to help pay for after school programs or summer camps; aesthetic improvements to the area including monthly neighborhood trash pick-ups, community-designed and painted murals, tree planting, and greenspaces; assistance in organizing neighbors to address public safety concerns; a home repair and paint program for low-income seniors or disabled community members; and many other community services.

Sabin CDC's primary mission is to provide decent, affordable low income housing. We feel that providing housing is a social service. We are requesting transfer of the property at 1486 NE Alberta in order to develop eight units of housing and an office space for our organization. We feel that in pursuing our mission we are requesting property that will be used for housing purposes as defined in Section VII of Ordinance 795 and ORS Statute 271.330.

Sincerely,



Jane Ediger,
Co-Director



Sabin Community Development Corporation

2517 N.E. Alberta Street • Portland, Oregon 97211
503/ 287- 3496 • 503/ 287-3597 • FAX: 503/ 287-5395

February 23, 1996

H. C. Tupper
Multnomah County Community Development Program
Department of Community and Family Services
421 SW Sixth Avenue, Suite 500
Portland, OR 97204-1620

Re: 1486 NE Alberta St.

Dear H. C.,

This letter is in response to your recent visit relating the legal opinion of county counsel, Matt Ryan, that developing general commercial space under the auspices of the Multnomah County Affordable Housing Development Program is not allowable.


Sabin CDC has re-evaluated our proposal as submitted and wish to make the following changes regarding the unit mix and the commercial space. I am enclosing updated budget spreadsheets for your review.

Office space - The proposal originally contained 1600 sq. ft. of office space to be divided between two tenants (one being Sabin CDC). We are currently proposing 1200 sq. ft. of office space to be used exclusively for Sabin CDC offices. We believe this use fully complies with ORS Statue 271.330 regarding Relinquishing title of property not needed for public use. The mission of Sabin CDC is to provide affordable low income housing and we actively pursue this on a daily basis. In addition, we provide and/or coordinate social services for tenants and for the community.

Unit mix - Because of the additional space that becomes available for residential use, we propose to change the unit mix from 2 studios, four 2 BR, and one 3 BR to 1 studio, two 1 BR, and five 2 BR. We are increasing the total units from 7 to 8 units.

We are very anxious to receive a favorable response on our updated proposal as we are preparing an application to Oregon Housing Trust Fund due the first week of April, an RFP for selection of architect, and wish to schedule personal visits to lenders.

Sincerely,



Jane A. Ediger
Co-Director

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR
MULTNOMAH COUNTY, OREGON

In the Matter of the Transfer)	
of Tax Foreclosed Property to)	ORDER
Sabin Community Development Corporation)	96- 54
For Low Income Housing and Social Service)	
Purposes.)	

WHEREAS, ORS 271.330(2) authorizes the County to transfer tax foreclosed real property to non-profit entities in the community for purposes of providing low income housing and social services at the property; and

WHEREAS, Sabin Community Development Corporation, a local non-profit corporation, has requested transfer of certain tax foreclosed property, more particularly described below, for the purpose of providing low income housing and social services at the site; and

WHEREAS, a public hearing was held before the Board of County Commissioners on March 28, 1996 to determine whether the transfer would serve the public purpose of providing decent, safe low income housing and social services, and the Board being fully informed in the matter; and

WHEREAS, the Board finds that the transfer of the following property: Lot 18, Block 43, VERNON, in the City of Portland, Multnomah County, Oregon; Tax Account No. R-86070-7940; commonly known as 1484-1486 NE Alberta Street, Portland, Oregon, to Sabin Community Development Corporation is consistent with ORS 271.330(2) and Multnomah County Ordinance 795; Now Therefore

IT IS HEREBY ORDERED, that the transfer of the above described property to Sabin Community Development Corporation for low income housing and social services purposes under the authority of ORS 271.330(2), be and hereby is approved; and

IT IS FURTHER ORDERED, that the Chair be and hereby is authorized to execute all documentation required to complete said transfer.

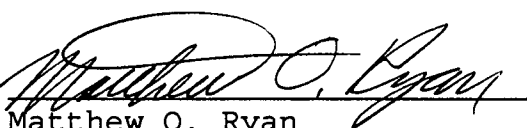
Dated this 28th day of March, 1996.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Beverly Stein, Chair

REVIEWED:


Matthew O. Ryan
Assistant County Counsel

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR:

(Date)

DEPARTMENT: COMMUNITY AND FAMILIES SERVICES

DIVISION: N/A

CONTACT: KATHY TINKLE

PHONE: 3691

* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: SUSAN CLARK

SUGGESTED AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification CFS# 9 Adds \$ 2,418,321 to the Department of Community & Family Services budget to reflect the implementation of the Children's Capitation Project beginning April 1, 1996.

2. DESCRIPTION OF MODIFICATION: [Explain the changes being made: What budget does it increase / decrease? What do the changes accomplish? Where does the money come from?

[X] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification adds \$2,418,321 in Medicaid revenue to the Community and Family Services budget to reflect the April 1 implementation of the Children's Capitation Project. The new funding is allocated to services (88%) \$ 2,128,123 and to operations of the project (12%) \$290,198.

Most of the positions associated with this project are currently in the Department's budget. The project does add 3.50 FTE new staff: 1.0 Fiscal Specialist Sr., 1.0 Fiscal Specialist 1, .50 Office Asst 2, and 1.0 Program Dev Specialist. The modification also adds funding to support two temporary positions, Data Entry and Office Assistant, as needed for project startup.

BOARD OF
COUNTY COMMISSIONERS
96 MAR 20 PM 3:40
MULTNOMAH COUNTY
OREGON

3. REVENUE IMPACT (Explain revenues being changed and reason for the change)

State Mental Health (Medicaid)	\$2,418,321
County General Fund Indirect Support	\$25,460
Service Reimbursement to:	
General Fund	\$25,460
Insurance Fund	\$7,056
Telephone Fund	\$353
Distribution Fund	\$160
Fleet Fund	\$230
Facilities Fund	\$1,411
TOTAL	\$2,478,451

4. CONTINGENCY STATUS [to be completed by Budget & Planning]

(Specify Fund) Fund Contingency BEFORE THIS MODIFICATION (as of _____): \$ _____
AFTER THIS MODIFICATION: \$ _____

Originated By: <i>Kathy Tinkle</i>	Date: <i>3/20/96</i>	Department Director: <i>K. Polyc</i>	Date: <i>3/20/96</i>
Plan Budget Analyst: <i>Christine Ula</i>	Date: <i>3/20/96</i>	Employee Services: <i>S. Arjers</i>	Date: <i>3-20-96</i>
Board Approval: <i>MICORAH C. Rooster</i>	Date: <i>3/28/96</i>		

EXPENDITURES

TRANS EB GM

TRANS DATE: _____

ACCTING PERIOD: _____

Budget Fiscal Year: 95/96

Doc No.	Action	Fund	Agency	Org	Activity	Report Category	Object	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
		156	10	195			5100			\$21,526		Permanent
		156	10	195			5200			\$5,538		Temporary
		156	10	195			5500			\$4,212		Fringe
		156	10	195			5550			\$4,953		Insurance
											\$36,229	PS Subtotal - RMU 0195
		156	10	195			6110			\$110,702		Professional Services
		156	10	195			6120			\$169		Printing
		156	10	195			6230			\$602		Supplies
		156	10	195			6310			\$270		Travel & Training
		156	10	195			6330			\$148		Local Travel
		156	10	195			7100			\$5,470		Indirect Costs @ 3.64%
		156	10	195			7150			\$353		Telephone
		156	10	195			7300			\$230		Motor Pool
		156	10	195			7400			\$1,411		Building Mgmt
		156	10	195			7560			\$160		Distribution
											\$119,514	MS Subtotal - RMU 0195
		156	10	1610			5100			\$8,772		Permanent
		156	10	1610			5200			\$5,340		Temporary
		156	10	1610			5500			\$1,963		Fringe
		156	10	1610			5550			\$2,103		Insurance
											\$18,178	PS Subtotal - BHP 1610
		156	10	1610			6110			\$121,747		Professional Services
		156	10	1610			7100			\$5,093		Indirect Costs @ 3.64%
											\$126,840	MS Subtotal - BHP 1610
												Total Operating @ 12%
												\$290,198
												Co. Paid Indirect @ 3.64%
												\$10,563
												Total
												\$300,761
		156	10	1663			6060			\$2,128,123		Pass Through
		156	10	1663			7100			\$14,897		Indirect @ .7%
											\$2,143,020	MS Subtotal - Contracts 1663
												Total Services @ 88%
												\$2,128,123
												Co. Paid Indirect @ .7%
												\$14,897
												Total
												\$2,143,020
		100	10	100			7608			\$25,460		Cash Transfer (Indirect)
		400	50	7531			6580			\$7,056		Insurance
		402	30	7990			6140			\$353		Telephone
		404	30	7345			6200			\$160		Distribution
		401	30	5910			6180			\$230		Motor Pool
		100	30							\$1,411		Facilities Mgmt
											\$34,670	
										\$2,478,451	\$2,478,451	GRAND TOTAL

TRANS EB GM

TRANS DATE:

ACCTING PERIOD:

[illegible]

5. ANNUALIZED PERSONNEL CHANGE (Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

FTE	POSITION TITLE	ANNUALIZED			
		BASE PAY	FRINGE	INSUR	TOTAL
1.00	Fiscal Specialist Senior	\$45,240	\$7,922	\$7,996	\$61,158
1.00	Fiscal Specialist 1	\$29,764	\$5,212	\$7,423	\$42,399
0.50	Office Assistant 2	\$11,098	\$1,943	\$3,572	\$16,613
1.00	Program Development Specialist	\$35,089	\$6,144	\$7,620	\$48,853
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
3.50	TOTAL ANNUALIZED CHANGES	\$121,191	\$21,221	\$26,611	\$169,023

6. CURRENT YEAR PERSONNEL DOLLAR CHANG (Calculate costs / savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.)

FTE	POSITION TITLE	EXPLANATION	CURRENT YEAR			
			BASE PAY	FRINGE	INSUR	TOTAL
0.25	Fiscal Specialist Senior	1.0 FTE new hire a/o 4/1/96	\$11,310	\$1,981	\$1,999	\$15,290
0.25	Fiscal Specialist 1	1.0 FTE new hire a/o 4/1/96	\$7,441	\$1,303	\$1,856	\$10,600
0.13	Office Assistant 2	.50 FTE new hire a/o 4/1/96	\$2,775	\$486	\$893	\$4,153
0.25	Program Dev Specialist	1.0 FTE new hire a/o 4/1/96	\$8,772	\$1,536	\$1,905	\$12,213
						\$0
	Temporary Hires:					\$0
						\$0
N/A	Data Entry Clerk	Temporary hires necessary for start up	\$5,538	\$443	\$205	\$6,186
N/A	Office Assistant 2	Temporary hires necessary for start up	\$5,340	\$427	\$198	\$5,965
						\$0
						\$0
						\$0
0.88	TOTAL CURRENT FISCAL YEAR CHANGES		\$41,176	\$6,176	\$7,055	\$54,407



MULTNOMAH COUNTY OREGON

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES
421 SW SIXTH AVENUE, SUITE 700
PORTLAND, OREGON 97204
PHONE (503) 248-3691
FAX (503) 248-3379
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS
BEVERLY STEIN • CHAIR OF THE BOARD
DAN SALTZMAN • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
TANYA COLLIER • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director *L. Poe*
Department of Community and Family Services

DATE: March 20, 1996

SUBJECT: Budget Modification CFS #9

I. RECOMMENDATION/ACTION REQUESTED: The Department of Community and Family Services recommends the approval of Budget Modification CPS #9. This modification adds \$2,418,321 in new revenue to reflect the April 1 implementation of the Children's Capitation Project.

II. BACKGROUND/ANALYSIS: The modification implements the Children's Capitation Project. The actions provided in the modification transfer the funds and the administration for the provision of mental health services to Medicaid eligible children from the State to the County. This modification is a result of more than two years planning which included all stakeholders in the system.

III. FINANCIAL IMPACT: With this budget modification we are increasing the Department's budget by \$2,418,321. Pass through services are increased by \$2,128,123, with the balance of the funding \$290,198 to support operating costs. The modification adds funding to support 1.0 FTE Fiscal Specialist Senior, 1.0 FTE Fiscal Specialist 1, 1.0 FTE Program Development Specialist and .50 FTE Office Assistant.

Annualized costs of this project have been included in our FY 96/97 budget request as submitted to the Chair.

IV. LEGAL ISSUES: Maintaining access to services.

V. CONTROVERSIAL ISSUES: Adequacy of the capitation rates.

VI. LINK TO CURRENT COUNTY POLICY: Access to mental health services; good

Page 2
March 20, 1996
Budget Modification CFS #9

government.

VII. CITIZEN PARTICIPATION: Extensive involvement in the planning process including provider agencies, consumers, funding partners, advocates, private foundations.

VIII. OTHER GOVERNMENT PARTICIPATION: Portland Public Schools, Centennial School District, State Office of Services for Children and Families, Juvenile Justice Department, Health Department, Adult and Family Services and State Mental Health and Developmental Disabilities Division.

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR:

(Date)

DEPARTMENT: COMMUNITY AND FAMILY SERVICES

DIVISION: N/A

CONTACT: KATHY TINKLE

PHONE: 3691

* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: SUSAN CLARK

SUGGESTED AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification CFS# 10 Requests one time only funding of \$157,796 from County General Fund Contingency for the startup of the Children's Capitation Project beginning April 1, 1996.

2. DESCRIPTION OF MODIFICATION: [Explain the changes being made: What budget does it increase / decrease? What do the changes accomplish? Where does the money come from?

[] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification requests \$157,796 in one time only startup funds from County General Fund Contingency. The funds will support the start up costs related to the April 1 implementation of the Children's Capitation Project.

One time only costs include the printing of 50,000 member and provider handbooks, installation of telephone lines for authorization services, supplies and equipment for new and existing staff assigned to the project, translation of the member handbook into 4 required languages, start up charges for provider connection to allow for electronic billing capacity to ODS and a temporary communication line to ODS.

Original estimates of start up costs were over \$182,000. We were able to negotiate with ODS to pay for the distribution costs of the 50,000 member handbooks, which saves us approximately \$30,000 in start up costs.

BOARD OF
COUNTY COMMISSIONERS
96 MAR 20 PM 3:40
MULTNOMAH COUNTY
OREGON

3. REVENUE IMPACT (Explain revenues being changed and reason for the change)

County General Fund Program Support	\$157,796
County General Fund Indirect Support	\$4,626
Service Reimbursement to: General Fund	\$4,626
Telephone Fund	\$1,896

TOTAL \$168,944

4. CONTINGENCY STATUS (to be completed by Budget & Planning)

Fund Contingency BEFORE THIS MODIFICATION (as of _____): \$ _____
(Specify Fund) AFTER THIS MODIFICATION: \$ _____

Originated By:

Date:

Plan / Budget Analyst:

Date:

Board Approval:

Date:

Department Director:

Date:

Employee Services:

Date:

EXPENDITURES

TRANS EB GM

TRANS DATE:

ACCTING PERIOD:

Budget Fiscal Year: 95/96

[illegible]

TRANS EB GM

ACCTING PERIOD: _____

[illegible]

**Children's Capitation Project Startup
Budget Modification Detail for Contingency Request**

Supplies	Furniture for 3.5 new positions (4 people) @ \$1,000 each	\$4,000	
	Furniture for authorization function 4 staff @ \$1,000	\$4,000	
			\$8,000 Supplies 6230
Printing	Printing of 50,000 copies @ \$2/copy	\$100,000	
	Initial printing of forms	\$1,000	
			\$101,000 Printing 6120
Postage	Distribution of 50,000 @ \$.75/copy - Paid by ODS	\$0	\$0 Postage 6200
Equipment	6 PC's for new staff and existing staff @ Co. Standard \$2,300	\$13,800	
	5 PC's for authorization staff and clerical phone support	\$11,500	
	FAX Machine	\$2,400	
	Upgrade of 5 Laptops @ \$600 each	\$3,000	
			\$30,700 Equipment 8400
Telephone	FAX line - Installation	\$1,896	
	Multi line phones - Installation	See above	
	Auto attendant - Installation	See above	
			\$1,896 Telephone 7150
Temporary	3 months Data Entry Clerk	Funded out of operating budget	\$0
	3 months Office Assistant 2	Funded out of operating budget	\$0
			\$0 Temp 5200
Professional Services	Handbook interpretation to 4 languages	\$3,000	
	HCS Start up @ \$600 per provider for 17 providers	\$10,200	
			\$13,200 Prof Svs 6110
Communications	Temporary dial up to ODS	\$3,000	
	Leased line to ODS @ \$1,250 per month - funded out of operating budget	\$0	
			\$3,000 Communications 6140
Total Start Up Request		\$157,796	\$157,796

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. CES 110 2. Amount requested from General Fund Contingency: \$157,796

3. Summary of request:

One time only start up related to the Children's Capitation Project. Funds to provide for the printing of 50,000 member and provider handbooks, supplies and equipment for project staff, telephone and communication line installation for authorization services, interpretation of handbook into 4 languages and start up costs for automated claims processing services for our community providers.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? no If so, when? no
If so, what were the circumstances of its denial?

N/A

5. Why was this expenditure not included in the annual budget process?

It was not anticipated. On going operational costs have been included in the FY 96/97 budget request as submitted to the Chair.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

Based on the current enrollment and the rates for levels of care, these funds are not available in the capitated rates. We had requested that the State pay for the start up cost, but unfortunately they were unable to do so.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

N/A

8. This request is for a (Quarterly _____, Emergency xxx) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.


Signature of Department Head/Elected Official

3/20/96
Date



MULTNOMAH COUNTY OREGON

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES
421 SW SIXTH AVENUE, SUITE 700
PORTLAND, OREGON 97204
PHONE (503) 248-3691
FAX (503) 248-3379
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS
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TANYA COLLIER • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director *L. Poe*
Department of Community and Family Services

DATE: March 20, 1996

SUBJECT: Budget Modification CFS #10

I. RECOMMENDATION/ACTION REQUESTED: The Department of Community and Family Services recommends the approval of Budget Modification CPS #10. This modification requests a transfer from County General Fund contingency in the amount of \$157,796 to support start up for the April 1 implementation of the Children's Capitation Project.

II. BACKGROUND/ANALYSIS: A companion budget modification (CFS #9) adds the funding for the operation of the Children's Capitation Project as of April 1, 1996. This modification requests one time only County General Funds to support the start up of that project. During the development phase of this project, it became clear that the operating funds would not provide the necessary funding to adequately start this project. We requested the funds from the State; unfortunately the State was unable to provide the start up funding. Our original estimate for start up was over \$182,000. We were successful in negotiating with ODS, our claims administrator, to pay the postage costs for distribution of 50,000 member handbook.

III. FINANCIAL IMPACT: This budget modification request \$157,796 in County General Fund for one time only start up costs. Those costs include printing of member and provider handbooks, installation of telephone lines for authorization services, supplies and equipment for new and existing project staff, translation of member handbook into 4 languages, start up charges for provider connection to allow for electronic billing capacity and a temporary communication line to ODS.

IV. LEGAL ISSUES: Maintaining access to services.

V. CONTROVERSIAL ISSUES: Adequacy of the capitation rates.

VI. LINK TO CURRENT COUNTY POLICY: Access to mental health services; good government.

Page 2
March 20, 1996
CFS #10

VII. CITIZEN PARTICIPATION: Extensive involvement in the planning process including provider agencies, consumers, funding partners, advocates, private foundations.

VIII. OTHER GOVERNMENT PARTICIPATION: Portland Public Schools, Centennial School District, State Office of Services for Children and Families, Juvenile Justice Department, Health Department, Adult and Family Services and State Mental Health and Developmental Disabilities Division.



MULTNOMAH COUNTY, OREGON

BOARD OF COUNTY COMMISSIONERS
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BUDGET & QUALITY OFFICE
PORTLAND BUILDING
1120 S.W. FIFTH - ROOM 1400
P. O. BOX 14700
PORTLAND, OR 97214
PHONE (503) 248-3883

TO: Board of County Commissioners
FROM: Chris Tebben, CFS Budget Analyst *CT*
DATE: March 20, 1996
SUBJECT: Community & Family Services Budget Modifications #9 and #10

I have reviewed the Department of Community & Family Services' Budget Modifications #9 and #10. Budget Modification # 9 recognizes \$2.4 million in Medicaid capitation payments that the County anticipates receiving between April 1 and June 30, 1996 for the children's capitation project. The Budget Modification adds 3.5 FTE's (on an annualized basis) to the project and budgets \$2.1 million in pass-through for treatment services. The Budget Modification has no General Fund impact, although the capitation revenues are not sufficient to provide indirect cost reimbursement. I have not been able to review the basis for the Medicaid projections because the person who made the projections is currently on vacation; I will verify these estimates next week when they return.

Budget Modification #10 is a contingency request for \$157,796 to cover start-up costs for the capitation project. Community & Family Services identified a \$180,000 need for start-up cost assistance at the time the Board approved the agreement with the State; the department has reduced the total need by negotiating with ODS to pay for some of these costs. This request appears to meet the contingency criteria because it is one-time-only in nature. The largest component of these costs (\$100,000) is for printing the members' handbook, which is required under the terms of our contract with the State. Community and Family Services tried unsuccessfully to get state funding to cover the start-up costs. Due to the short timeline for review, I was not able to analyze the other start-up costs in detail. Again, I will follow up on these in the coming week.

Meeting Date: ~~03/20/96~~ MAR 28 1996
Agenda No: R-8 R-8
Est. Starting Time: 10:10

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: First Reading of an Ordinance amending the definition of lot in the R-20 and R-30 residential zoning districts.

BOARD BRIEFING Date Requested:
Amount of Time Needed:
Requested By:

REGULAR MEETING Date Requested: March 21 1996
Amount of Time Needed: 10 minutes

DEPARTMENT: DES
CONTACT: Gary Clifford

DIVISION: Planning
TELEPHONE: 248-3043
BLDG/ROOM: 412/Plan

PERSON(S) MAKING PRESENTATION: Gary Clifford

ACTION REQUESTED

☐ Informational Only ☐ Policy Direction ☒ Approval ☐ Other

SUGGESTED AGENDA TITLE

An ordinance amending the definition of lot in the R-20 and R-30 residential zoning districts.

4/1/96 copies to Ordinance Distribution List; copies to
Gary Clifford

SIGNATURES REQUIRED:

Elected Official: _____

OR

Department Manager: KB Lou E. Nicholas

BOARD OF
COUNTY COMMISSIONERS
96 MAR 12 AM 9:53
MULTNOMAH COUNTY
OREGON

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM BRIEFING
STAFF REPORT SUPPLEMENT**

To: Board of County Commissioners

FROM: Planning Staff

TODAY'S DATE: March 11, 1996

REQUESTED

PLACEMENT DATE: March 21, 1996

RE: Public hearing on an ordinance amending the definition of lot in the R-20 and R-30 residential zoning districts. (Planning File No. C 1-96)

I. RECOMMENDATION / ACTION REQUESTED:

Recommend adoption of an ordinance that will amend the definition of lot in the R-20 and R-30 zoning districts by exempting undersized lots from the aggregation requirement to allow the separate sale of legally built homes.

II. BACKGROUND / ANALYSIS:

Another four page staff report with additional findings is also included in the materials accompanying the proposed ordinance.

Prior to the adoption of Ordinance 786, the County has historically interpreted a lot in the R-20 and R-30 zoning districts to be each of the individual lots over 3,000 square feet in area, irrespective of ownership, within subdivisions platted prior to the adoption of zoning laws by the County in 1956. At the same time, the County required all new land divisions within the R-20 and R-30 zoning districts to have minimum lot sizes of 20,000 and 30,000 square feet, respectively.

The Board of County Commissioners considered such interpretation of a lot as inconsistent with the intent of the original zoning designation of the areas regulated by those districts. To address that inconsistency, the Board adopted Ordinance 786 to require that contiguous substandard lots under the same ownership be considered in combination to comply as nearly as possible with the minimum lot area requirements of the district.

An unintended consequence of Ordinance 786 occurs in the rare situation where there is one owner of two adjacent houses located on substandard sized lots. The definition of lot will not allow the homes to be sold separately, although they were originally constructed on legal lots.

An exemption to the requirements of the definition of lot in the R-20 and R-30 zoning districts is needed for existing houses because the primary purpose of the aggregation requirement of contiguous same ownership of lots is to address the appropriateness of allowing additional houses on undersized lots, not prevent the sale of existing legally built homes.

III. FINANCIAL IMPACT:

No fiscal impact to the County has been identified.

IV. LEGAL ISSUES:

County Counsel has reviewed the proposed ordinance. The proposed ordinance will resolve the uncertain legal status of two houses on one aggregated lot where there had been two lots before the lots came into the same ownership. The present uncertainty to be resolved include questions associated with all nonconforming uses in regards to allowed repairs, rebuilding, and financing.

V. CONTROVERSIAL ISSUES:

The need for this ordinance was brought about by an applicant that had bought the house adjacent to his. After learning of the aggregation requirement, that individual requested two lot area variances to allow him to sell the homes separately. Denial of the lot area variances by the Hearings Officer demonstrated that there was no mechanism in the zoning code for his request. Some property owners in the vicinity objected to granting of the variance because a sale of one of the homes on its own lot would allow that home to later be removed and replaced by a larger one by the new owner.

VI. LINK TO CURRENT COUNTY POLICIES:

An exception to the definition of lot for existing homes in the R-20 and R-30 zoning districts is recommended because those districts are within the urban growth boundary. The primary purpose of the aggregation requirement is to address the appropriateness of allowing additional houses on undersized lots, not prevent the sale of existing legally built homes.

VII. CITIZEN PARTICIPATION:

Notice of the Planning Commission hearing on the proposed ordinance was published in the *Oregonian* newspaper. Mailed notice was sent to the property owners within 100 feet of the property that was the subject of the lot area variance (see section V above). At the Planning Commission hearing there was one person that spoke in opposition and four persons that spoke in favor.

VIII. OTHER GOVERNMENT PARTICIPATION:

None requested.

ORDINANCE FACT SHEET

Ordinance Title:

An Ordinance amending the definition of lot in the R-20 and R-30 residential zoning districts by providing an exemption from the lot aggregation requirement for substandard sized lots with existing houses.

Give a brief statement of the purpose of the ordinance including rationale for adoption, description of persons benefited, alternatives explored:

This ordinance will amend the definition of lot added in 1994 to the R-20 and R-30 zoning districts. Those districts apply only in the unincorporated areas of Sylvan and Dunthorpe. The present definition of lot requires adjacent lots in the same ownership to be combined to comply with the minimum lot size requirement of the district, either 20,000 or 30,000 square feet in area. An unintended result of this provision prevents the separate sale of a legally built home on an undersized lot if the lot comes into same ownership with another contiguous undersized lot with a home. In other words, a homeowner buying his neighbors house might not ever be able to sell the homes separately if the homes are not on lots that meet the minimum lot area requirement. This ordinance exempts existing legally built homes from the aggregation requirement.

What other local jurisdictions have enacted similar legislation?

The City of Portland.

What has been the experience in other areas with this type of legislation?

Very few jurisdictions have similar zoning regulations requiring aggregation of existing urban lots. The Multnomah County rural zoning districts of RC, RR, and MUA-20 all have provisions for the creation of substandard lots in order to allow each legally built home on a lot to be sold separately (for homes built prior to the enactment of zoning).

What is the fiscal impact, if any?

This will neither create, nor consume revenue beyond that realized by the existing planning program.

SIGNATURES

Person filling out form: Gary L. Clifford

Planning and Budget (if fiscal impact): _____

Department Manager / Elected Official: KB [Signature]



**DEPARTMENT OF ENVIRONMENTAL SERVICES
TRANSPORTATION AND LAND USE PLANNING DIVISION
2115 SE MORRISON STREET
PORTLAND, OREGON 97214 (503) 248-3043**

C 1-96

**FINDINGS ASSOCIATED WITH AMENDING THE R-30 AND R-20
ZONING DEFINITION OF LOT BY ADDING AN EXEMPTION FROM
THE "AGGREGATION REQUIREMENT" FOR THOSE CONTIGUOUS
UNDERSIZED LOTS CONTAINING SINGLE FAMILY RESIDENCES**

**Staff Report to the Board of County Commissioners
Hearing Date of March 21, 1996**

I. INTRODUCTION AND BACKGROUND

- A.** In the Dunthorpe and Sylvan areas of unincorporated Multnomah County are many subdivisions recorded around the turn of the century. A common practice in the design of the subdivisions in those areas was the platting of 25 or 50 foot wide lots. A purchaser of a homesite would then most often buy more than one lot and build in the center of the grouping of lots. As a result, the legal descriptions of a homesite might read as Lots 1 through 4, Block 1, West Hills Subdivision.
- B.** It was not until 1958 to 1962 that County zoning regulations were placed on properties in this area outside of the City of Portland. The R-30 and R-20 zoning district regulations have not changed much from 1962 except for the present Definition of Lot (MCC 11.15.2848 and .2858). Prior to 1994 and the adoption of Ordinance 786, any platted lot or grouping of lots that equaled or exceeded 3,000 square feet in area was considered developable for a single family dwelling if all other development requirements such as setbacks, sanitation, etc. could be met. Therefore, it would require for example, at a very minimum, two 25' by 100' lots to meet the minimum area requirement and have sufficient buildable area between 10 foot side yard setbacks.
- C.** In Ordinance 786, 1994, the Planning Commission and Board of County Commissioners took the position that because the County requires new land divisions in the R-30 and R-20 zoning districts to have minimum lot areas of 30,000 square feet and 20,000 square feet, respectively, then it was inconsistent to, at the same time, allow contiguous platted lots in the same ownership to be sold as undersized individual lots or groups of lots for development. To implement that policy, a new definition of lot was added to the R-30 and R-20 zoning regulations to require contiguous undersized lots held in the same ownership on March 10, 1994 or later to be considered in combination to comply with the minimum lot size without creating any new lot lines.

Therefore, in the R-20 zone, a block of eight 50' by 100' lots (40,000 sq. ft. total) in the same ownership could be sold as two groupings of four lots. However, a block of seven such sized lots would have to be left in that one grouping to be considered a legal lot for development.

- D. Legal lots or groupings of lots that are less than the minimum lot size that were not in the same ownership as contiguous lots in March, 1994 or later are not affected by the 1994 definition of lot. Those lots can be built on today if they are at least 3,000 square feet in area.

II. ISSUE AND RECOMMENDATION

- A. Last year, staff became aware of a situation which it is believed was not anticipated two years ago in the adoption of Ordinance 786. Although there are many possible variations of sequences and circumstances, one specific situation relates as follows:
 - (1) A property owner resides in a house on a "lot" which was a grouping of small lots that added up to only 90% of the minimum lot area of the zone. The owner then purchased the house and "lot" next door after March, 1994. The next door property also happened to be a "lot" comprised of a grouping that was less than the minimum for the zone (70% of required). Both houses had been used as primary residences since they were legally built.
 - (2) The effect of Ordinance 786 is that these two "lots" that were separately owned and legally developed for several decades are now treated as one lot. The owner cannot today sell either of the homes, because the sale of just one would make both illegal (violate the definition of lot).
- B. It is not just homes that existed on March, 1994 that could by later purchase not be separately saleable. Any legally built home in the future purchased by an adjacent homeowner could also be subjected to the same restriction.
- C. These zoning districts do not allow the construction of more than one single family residence on a lot, including such residences as a "guest house". Any existing lots with more than one house have had either the houses built before the late 1950's or have inadvertently fallen subject to the 1994 Definition of Lot.
- D. One of the primary reasons for the adoption of Ordinance 786 was the question of whether services were always available for the housing density allowed by old lotting patterns that are greater than the zoning district standard. For the proposed exemption this should not be an issue because services to existing houses are already in place.
- E. There is precedent in some of the rural zoning districts, (MUA-20, RR, and RC), for allowing the creation of undersized lots in order for each house legally built prior to zoning regulation to be sold separately on its own lot. The provision is a type of administrative review called a "Lot of Exception" [MCC 11.15.2140(D), .2220(D), & .2260(D)].

- F. Two houses on one lot in a zoning district that only permits one residence per lot complicates the legal status of the homes. Questions about nonconforming use requirements arise for repairs, rebuilding, and financing.
- G. The conclusion drawn from the above findings is that an exception to the definition of lot for the R-30 and R-20 zoning districts should be provided for existing houses. The primary purpose of the definition of lot is to address the appropriateness of allowing additional houses on undersized lots, not prevent the sale of existing legally built homes.

III. PROPOSED CODE AMENDMENTS

Proposed amendments are shown within the following text of the R-30 zoning district with the new wording **bold and underlined**. The proposed amendment to the R-20 has the same language except for the necessary different code citation references within the section.

Single Family Residential R-30

* * *

11.15.2844 Restrictions

(A) Lot Size

(1) The minimum lot size shall be 30,000 square feet. The minimum average lot width shall be 80 feet. The minimum average lot depth shall be 130 feet.

(2) If a lot qualifies for the exception under .2848(B), then the standards in (1) shall not apply.

* * *

11.15.2848 Definition of Lot

(A) For the purposes of this district, a lot is:

(1) A parcel of land:

- (a) For which a deed or other instrument creating the parcel was recorded with the Recording Section of the public office responsible for public records, or was in recordable form, prior to March 10, 1994;
- (b) Which satisfied all applicable laws when the parcel was created;
- (c) Which satisfies the minimum lot size requirements of MCC .2844; and
- (d) Which was not, on March 10, 1994 or later, contiguous to a substandard parcel or substandard parcels under the same ownership, or

(2) A parcel of land:

- (a) For which a deed or other instrument creating the parcel was recorded with the Recording Section of the public office responsible for public records, or was in recordable form, prior to March 10, 1994;
- (b) Which satisfied all applicable laws when the parcel was created;
- (c) Which does not meet the minimum lot size requirements of MCC .2844;
- (d) Which satisfies the standards of MCC .2846(B); and
- (e) Which was not, on March 10, 1994 or later, contiguous to a substandard parcel or substandard parcels under the same ownership, or

(3) A group of contiguous parcels of land:

- (a) For which a deed or deeds or other instruments creating the parcels were recorded with the Recording Section of the public office responsible for public records, or was in recordable form, prior to March 10, 1994;
- (b) Which satisfied all applicable laws when the parcels were created;
- (c) Any one of which individually does not meet the minimum lot size requirements of MCC .2844, but, when considered in combination, complies as nearly as possible, or exceeds, the minimum lot size requirements of MCC .2844, without creating any new lot line; and
- (d) Which were, on March 10, 1994 or later, held under the same ownership.

(B) Exception

Where two contiguous parcels of land are each developed with a single family dwelling, and where one or both of the contiguous parcels do not meet the minimum lot size requirements of .2844, these parcels shall remain separately transferrable and developable lots for purposes of this district, even if they are held in common ownership. The single family dwellings shall have been lawfully established and have the following:

- (1) Intact exterior walls and roof structure;**
- (2) Indoor plumbing consisting of a kitchen sink, toilet and bathing facilities connected to a sanitary waste disposal system;**
- (3) Interior wiring for interior lights; and**
- (4) A heating system.**

**DECISION OF THE
MULTNOMAH COUNTY PLANNING COMMISSION**

In the matter of amending the R-30 and)
R-20 zoning text definition of lot by)
adding an exemption from the "aggregation)
requirement" for undersized contiguous lots)
containing single family residences)

**RESOLUTION
C 1-96**

WHEREAS, Amendments of the text of the Zoning Code may be initiated by request of the Planning Director (MCC 11.15.8405); and

WHEREAS, A public hearing shall be held by a majority of the entire Planning Commission on the proposed amendments to the Code; and

WHEREAS, Ordinance 786, which became effective on March 10, 1994, amended the "Definition of Lot" in the R-30 and R-20 Districts to require adjacent lots in the same ownership be combined to comply with the minimum lot size of the district before sale or development took place; and

WHEREAS, It is the conclusion of the Planning Commission that the "Definition of Lot" amendments of Ordinance 786 were intended to prevent contiguous lots in the same ownership to be sold as undersized individual lots and was not intended to restrict the sale of legally built homes that later came into contiguous same ownership; and

WHEREAS, A Code amendment exempting legally built single family homes on undersized lots from the aggregation requirements should not affect the ability to service the properties because, to qualify, the homes already exist; and

WHEREAS, The Planning Commission conducted a public hearing on March 4, 1996, to accept public testimony on the proposed amendment to the zoning code text; and

NOW, THEREFORE BE IT RESOLVED that the Planning Commission hereby recommends that the Board of County Commissioners amend the zoning code as indicated in the staff report.

Approved this 4th day of March, 1996

By _____

Leonard Yoon, Chair

Multnomah County Planning Commission

1 BEFORE THE BOARD OF COUNTY COMMISSIONERS

2 FOR MULTNOMAH COUNTY, OREGON

3 ORDINANCE NO. 848

4

5 An Ordinance amending the definition of lot in the R-20 and R-30 residential zoning districts by
6 providing an exemption from the lot aggregation requirement for substandard sized lots with existing
7 houses.

8 (Underlined sections are new or replacements; [~~bracketed~~] sections are deleted.)

9 Multnomah County Ordains as follows:

10

11 Section I. Findings.

12 (A) Prior to the adoption of Ordinance 786, the County has historically interpreted a lot in the
13 R-20 and R-30 zoning districts to be each of the individual lots over 3,000 square feet in area, irrespec-
14 tive of ownership, within subdivisions platted prior to the adoption of zoning laws by the County in
15 1956.

16 (B) At the same time, the County required all new land divisions within the R-20 and R-30 zon-
17 ing districts to have minimum lot sizes of 20,000 and 30,000 square feet, respectively.

18 (C) The Board of County Commissioners considered such interpretation of a lot as inconsistent
19 with the intent of the original zoning designation of the areas regulated by those districts. To address
20 that inconsistency, the Board adopted Ordinance 786 to require that contiguous substandard lots under
21 the same ownership be considered in combination to comply as nearly as possible with the minimum lot
22 area requirements of the district.

23 (D) An unintended consequence of Ordinance 786 occurs in the rare situation where there is
24 one owner of two adjacent houses located on substandard sized lots. The definition of lot will not allow
25 to the homes to be sold separately, although they were originally constructed on legal lots.

26

1 (E) An exemption to the requirements of the definition of lot in the R-20 and R-30 zoning dis-
2 tricts is needed for existing houses because the primary purpose of the aggregation requirement is to
3 address the appropriateness of allowing additional houses on undersized lots, not prevent the sale of
4 existing legally built homes.

5 (E) On March 4, 1996 the Planning Commission held a public hearing. Hearings before the
6 Board of County Commissioners followed on March 21, 1996 and March 28, 1996.
7 At each of the hearings all interested persons were given an opportunity to appear and be heard.

8

9

10 Section II. Amendment of R-30 District.

11 Multnomah County Code Chapter 11.15 is amended to read as follows:

12

13 **Single Family Residential R-30**

14 **11.15.2844 Restrictions**

15 (A) Lot Size

16 (1) The minimum lot size shall be 30,000 square feet. The minimum average lot width shall be
17 80 feet. The minimum average lot depth shall be 130 feet.

18 (2) If a lot qualifies for the exception under .2848(B), then the standards in (1) shall not apply.

19

* * *

20 **11.15.2848 Definition of Lot**

21 (A) For the purposes of this district, a lot is:

22 (1) A parcel of land:

23 (a) For which a deed or other instrument creating the parcel was recorded with the
24 Recording Section of the public office responsible for public records, or was in record-
25 able form, prior to March 10, 1994;

26 (b) Which satisfied all applicable laws when the parcel was created;

1 (c) Which satisfies the minimum lot size requirements of MCC .2844; and

2 (d) Which was not, on March 10, 1994 or later, contiguous to a substandard parcel or sub-
3 standard parcels under the same ownership, or

4 (2) A parcel of land:

5 (a) For which a deed or other instrument creating the parcel was recorded with the
6 Recording Section of the public office responsible for public records, or was in record-
7 able form, prior to March 10, 1994;

8 (b) Which satisfied all applicable laws when the parcel was created;

9 (c) Which does not meet the minimum lot size requirements of MCC .2844;

10 (d) Which satisfies the standards of MCC .2846(B); and

11 (e) Which was not, on March 10, 1994 or later, contiguous to a substandard parcel or sub-
12 standard parcels under the same ownership, or

13 (3) A group of contiguous parcels of land:

14 (a) For which a deed or deeds or other instruments creating the parcels were recorded with
15 the Recording Section of the public office responsible for public records, or was in
16 recordable form, prior to March 10, 1994;

17 (b) Which satisfied all applicable laws when the parcels were created;

18 (c) Any one of which individually does not meet the minimum lot size requirements of
19 MCC .2844, but, when considered in combination, complies as nearly as possible, or
20 exceeds, the minimum lot size requirements of MCC .2844, without creating any new lot
21 line; and

22 (d) Which were, on March 10, 1994 or later, held under the same ownership.

23 (B) Exception

24 Where two contiguous parcels of land are each developed with a single family dwelling, and
25 where one or both of the contiguous parcels do not meet the minimum lot size requirements of
26 .2844, these parcels shall remain separately transferrable and developable lots for purposes of

1 this district, even if they are held in common ownership. The single family dwellings shall have
2 been lawfully established and have the following:

3 (1) Intact exterior walls and roof structure;

4 (2) Indoor plumbing consisting of a kitchen sink, toilet and bathing facilities connected to a sani-
5 tary waste disposal system;

6 (3) Interior wiring for interior lights; and

7 (4) A heating system.

8
9
10 Section III. Amendment of R-20 District.

11 Multnomah County Code Chapter 11.15 is amended to read as follows:

12
13 **Single Family Residential R-20**

14 **11.15.2854 Restrictions**

15 **(A) Lot Size**

16 (1) The minimum lot size shall be 20,000 square feet. The minimum average lot width shall be 80
17 feet. The minimum average lot depth shall be 120 feet.

18 (2) If a lot qualifies for the exception under .2858(B), then the standards in (1) shall not apply.

19 * * *

20 **11.15.2858 Definition of Lot**

21 **(A) For the purposes of this district, a lot is:**

22 **(1) A parcel of land:**

23 **(a) For which a deed or other instrument creating the parcel was recorded with the Recording**
24 **Section of the public office responsible for public records, or was in recordable form, prior**
25 **to March 10, 1994;**

26 **(b) Which satisfied all applicable laws when the parcel was created;**

1 (c) Which satisfies the minimum lot size requirements of MCC .2854; and

2 (d) Which was not, on March 10, 1994 or later, contiguous to a substandard parcel or substan-
3 dard parcels under the same ownership, or

4 (2) A parcel of land:

5 (a) For which a deed or other instrument creating the parcel was recorded with the Recording
6 Section of the public office responsible for public records, or was in recordable form, prior
7 to March 10, 1994;

8 (b) Which satisfied all applicable laws when the parcel was created;

9 (c) Which does not meet the minimum lot size requirements of MCC .2854;

10 (d) Which satisfies the standards of MCC .2856(B); and

11 (e) Which was not, on March 10, 1994 or later, contiguous to a substandard parcel or substan-
12 dard parcels under the same ownership, or

13 (3) A group of contiguous parcels of land:

14 (a) For which a deed or deeds or other instruments creating the parcels were recorded with the
15 Recording Section of the public office responsible for public records, or was in recordable
16 form, prior to March 10, 1994;

17 (b) Which satisfied all applicable laws when the parcels were created;

18 (c) Any one of which individually does not meet the minimum lot size requirements of MCC
19 .2854, but, when considered in combination, complies as nearly as possible, or exceeds, the
20 minimum lot size requirements of MCC .2854, without creating any new lot line; and

21 (d) Which were, on March 10, 1994 or later, held under the same ownership.

22 (B) Exception

23 Where two contiguous parcels of land are each developed with a single family dwelling, and
24 where one or both of the contiguous parcels do not meet the minimum lot size requirements of
25 .2854, these parcels shall remain separately transferrable and developable lots for purposes of this
26 district, even if they are held in common ownership. The single family dwellings shall have been

1 lawfully established and have the following:

2 (1) Intact exterior walls and roof structure;

3 (2) Indoor plumbing consisting of a kitchen sink, toilet and bathing facilities connected to a sani-
4 tary waste disposal system;

5 (3) Interior wiring for interior lights; and

6 (4) A heating system.

7
8
9 Section IV. Adoption.

10
11 ADOPTED THIS 28th day of March, 1996, being the date of its second
12 reading before the Board of County Commissioners of Multnomah County.



20 By _____

Beverly Stein
Beverly Stein
Multnomah County Chair

21
22
23 REVIEWED:

24 SANDRA N. DUFFY, CHIEF ASSISTANT COUNTY COUNSEL
for MULTNOMAH COUNTY, OREGON

25
26 By _____

Sandra N. Duffy
Sandra N. Duffy

MEETING DATE: MAR 28 1996

AGENDA #: R-9

ESTIMATED START TIME: 10:15

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: construction of a North Portland Health Clinic

BOARD BRIEFING: DATE REQUESTED: March 28, 1996

REQUESTED BY: _____

AMOUNT OF TIME NEEDED: _____

REGULAR MEETING: DATE REQUESTED: March 28, 1996

AMOUNT OF TIME NEEDED: 5 minutes

DEPARTMENT: Health Dept. DIVISION: Support Services

CONTACT: Dwayne Prather/Gary Hansen TELEPHONE #: 2658/5219
BLDG/ROOM #: 106/1500

PERSON(S) MAKING PRESENTATION: Dwayne Prather and Comm. Hansen

ACTION REQUESTED:

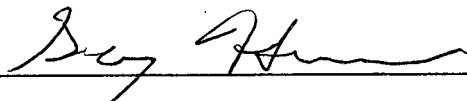
☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Approval for construction of a North Portland Health Clinic and the authorization for legal counsel to acquire the property in accordance by law.

4/1/96 copies to Dwayne Prather

SIGNATURES REQUIRED:

ELECTED OFFICIAL: 
(OR)
DEPARTMENT MANAGER: _____

BOARD OF
COUNTY COMMISSIONERS
96 MAR 20 PM 12:21
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

In the Matter of the construction of the
North Portland Health Clinic

RESOLUTION
96-55

The above-entitled matter is before the Board to consider the condemnation and immediate possession by Multnomah County of the real property hereinafter described for the purpose of construction of a new North Portland Health Clinic; and

It appearing that the project has been planned and located in a manner which is most compatible with the greatest public good and the least private injury; and

It appearing that the real property hereinafter described is necessary for the construction of the North Portland Health Clinic; and

It appearing that it is necessary to acquire immediate possession of the property hereinafter described to allow construction to proceed and be completed on schedule within budgetary limitations, now, therefore,

BE IT RESOLVED by the Board of County Commissioners of Multnomah County that Multnomah County, by this Resolution, does hereby declare its intent to acquire said real property for the purposes hereinabove specified situated in the County of Multnomah, State of Oregon, and described on Exhibit A attached hereto.

BE IT RESOLVED by the Board of County Commissioners as follows:

1. That the Board does hereby find and declare that it is necessary to acquire the property described herein for the construction of the new North Portland Health Clinic; and
2. That in the event that no satisfactory agreement can be reached with the owners of the property as to the purchase price, legal counsel is hereby authorized and directed to commence and prosecute to final determination

03/20/96:1

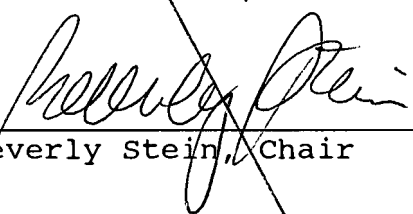
✓ WITH BOARD APPROVAL,

such proceedings as may be necessary to acquire the property. Such action shall be in accordance with all applicable laws, rules, and regulations governing such acquisition; and

3. That upon final determination of any such proceeding, the deposit of funds and payment of judgment conveying the property to the County is hereby authorized; and
4. That the Board hereby finds that it is necessary to obtain immediate possession of such property to allow construction to proceed and be completed on schedule within budgetary limitations; and
5. Legal counsel is hereby authorized and directed to take such action in accordance with law to obtain immediate possession of the property; and
6. That there is hereby authorized the creation of a fund in the amount of the estimate of just compensation for each such property, which shall, upon obtaining possession of each such property, be deposited with the Clerk of the Court wherein the action was commenced for the use of the defendants in the action, and the Director of the Finance Division is authorized to draw a warrant on the fund of the County in such sum for deposit.

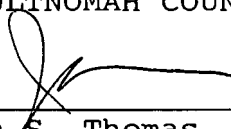
ADOPTED this _____ day of _____, 1996.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

By 
Beverly Stein, Chair

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By 
John S. Thomas
Assistant County Counsel

03/20/96:1

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Construction of) *RESOLUTION*
the North Portland Health Clinic) *96-55*

The above-entitled matter is before the Board to consider the condemnation and immediate possession by Multnomah County of the real property hereinafter described for the purpose of construction of a new North Portland Health Clinic; and

It appearing that the project has been planned and located in a manner which is most compatible with the greatest public good and the least private injury; and

It appearing that the real property hereinafter described is necessary for the construction of the North Portland Health Clinic; and

It appearing that it is necessary to acquire immediate possession of the property hereinafter described to allow construction to proceed and be completed on schedule within budgetary limitations, now, therefore,

BE IT RESOLVED by the Board of County Commissioners of Multnomah County that Multnomah County, by this Resolution, does hereby declare its intent to acquire said real property for the purposes hereinabove specified situated in the County of Multnomah, State of Oregon, and described on Exhibit A attached hereto.

BE IT RESOLVED by the Board of County Commissioners as follows:

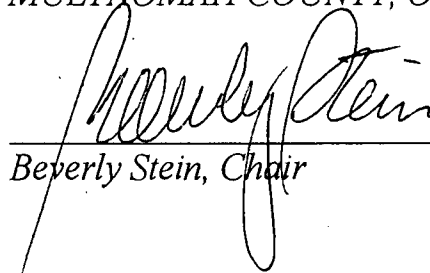
1. *That the Board does hereby find and declare that it is necessary to acquire the property described herein for the construction of the new North Portland Health Clinic; and*
2. *That in the event that no satisfactory agreement can be reached with the owners of the property as to the purchase price, legal counsel, with Board approval, is hereby authorized and directed to commence and prosecute to final determination such proceedings as may be necessary to acquire the property. Such action shall be in accordance with all applicable laws, rules, and regulations governing such acquisition; and*
3. *That upon final determination of any such proceeding, the deposit of funds and payment of judgment conveying the property to the County is hereby authorized; and*

4. That the Board hereby finds that it is necessary to obtain immediate possession of such property to allow construction to proceed and be completed on schedule within budgetary limitations; and
5. Legal counsel is hereby authorized and directed to take such action in accordance with law to obtain immediate possession of the property; and
6. That there is hereby authorized the creation of a fund in the amount of the estimate of just compensation for each such property, which shall, upon obtaining possession of each such property, be deposited with the Clerk of the Court wherein the action was commenced for the use of the defendants in the action, and the Director of the Finance Division is authorized to draw a warrant on the fund of the County in such sum for deposit.

ADOPTED this 28th day of March, 1996.




BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON



Beverly Stein, Chair

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By 

John S. Thomas
Assistant County Counsel

EXHIBIT A

PARCEL I:

The Northeasterly 73 feet of the Southeasterly one-half of Lot 4, Block 43, according to the duly filed plat of JAMES JOHN'S ADDITION TO THE TOWN OF ST. JOHNS, in the City of Portland, filed December 18, 1876, in Plat Book 1, Page 78, Records of the County of Multnomah and State of Oregon.

PARCEL II:

The Southwesterly 27 feet of the Southeasterly 50 feet of Lot 4, Block 43, according to the duly filed plat of JAMES JOHN'S ADDITION TO THE TOWN OF ST. JOHNS, in the City of Portland, filed December 18, 1876, in Plat Book 1, Page 78, Records of the County of Multnomah and State of Oregon, described as follows:

BEGINNING at the most Southerly corner of Lot 4, in Block 43, JAMES JOHN'S ADDITION TO THE TOWN OF ST. JOHNS; thence Northeasterly along the Northerly line of N. New York Avenue 27 feet to a point; thence Northwesterly at right angles to the South line of N. New York Avenue, 50 feet to a point which is 27 feet Northeasterly from the Southwesterly line of Lot 4; thence Southwesterly parallel to N. New York Avenue, 27 feet to a point on the Southwesterly line of said Lot 4, which is 50 feet from the point of beginning; thence Southeasterly following said lot line to the place of beginning.

PARCEL III:

The Northwesterly half of Lot 4, Block 43, according to the duly filed plat of JAMES JOHN'S ADDITION TO THE TOWN OF ST. JOHNS, in the City of Portland, filed December 18, 1876, in Plat Book 1, Page 78, records of the County of Multnomah and State of Oregon.

PARCEL IV:

The following described property in the Southeast quarter of the Southwest quarter of Section 1, Township 1 North, Range 1 West of the Willamette Meridian, in the City of Portland, County of Multnomah and State of Oregon:

Beginning at the most Westerly corner of Lot 11, Block 4, COURT PLACE; thence Southwesterly along the Southwesterly extension of the Southeasterly line of Lot 11, 20 feet, more or less, to the Northeasterly line of North Lombard Street formerly N. Jersey Street; thence Northwesterly along the Northeasterly line of North Lombard Street formerly N. Jersey Street; 116.32 feet to the Southeasterly line of N. St. Louis Avenue; thence Northeasterly along the Southeasterly line of N. St. Louis Avenue, 116 feet to a corner of a tract of land conveyed to F.E. Smith and E. L. Green by deed recorded January 22, 1914 in Book 640 page 355, Deed Records; thence Southeasterly along the Southwesterly line of the Smith and

Green tract, 87.32 feet to the Northwesterly line of Court Place, according to the plat thereof; thence Southwesterly 76.65 feet to the Northwesterly corner of Lot 11, Block 4, COURT PLACE; thence Southerly along the Southwesterly lot line of said Lot 11 to the point of beginning, being a portion of the premises conveyed to The Delaware Company by deed recorded December 20, 1909 in Book 482 page 108, Deed Records.

PARCEL V:

Lots 11, 12, 13 and 14, Block 4, COURT PLACE, together with that tract of land lying between Lots 12 and 13 and the Northeasterly line of North Lombard Street formerly known as North Jersey Street, in the City of Portland, County of Multnomah and State of Oregon.

PARCEL VI:

Beginning at a point on the Easterly side line of Fessenden Street in the City of Portland, County of Multnomah and State of Oregon, as now established 216 feet in a Northeasterly direction from the intersection of said Easterly line of Fessenden Street, with the Northeasterly side line of Jersey Street in said City; running from there in a Southeasterly direction parallel with said Northeasterly line of Jersey Street 87.32 feet to a Westerly line of a 16-foot alley between Block 4 of COURT PLACE according to the duly recorded plat thereof and the herein described tract; thence in a Southwesterly direction following said Westerly line of said 16-foot alley 100 feet to a point; thence in a Northwesterly direction on a line parallel with said Northeasterly side line of Jersey Street 87.32 feet to the Easterly side line of said Fessenden Street and from there in a Northeasterly direction following the Easterly line of said Fessenden Street 100 feet to the point of beginning.

PARCEL VII:

A parcel of land in James John's Donation Land Claim in the Southwest quarter of Section 1, Township 1 North, Range 1 West of the Willamette Meridian in the City of Portland, County of Multnomah and State of Oregon, described as follows:

Beginning on the Southwesterly line of 70' wide N. St. Louis Street (formerly Fessenden Street), 266' Northeast from the intersection of said street with the Northeasterly line of N. Jersey Street; thence Southeasterly along a prolongation of the Southwesterly line of Lot 7, Block 4, produced Northeasterly 87.32' to the Northwesterly line of a 16' alley adjoining said Block 4, COURT PLACE, thence Southwesterly along said alley 50' to the most Easterly corner of a tract conveyed to Mark Letson and wife by deed recorded June 20, 1963 in Deed Book 2171, page 315; thence Northwesterly parallel with the Northeasterly line of N. Jersey Street, 87.32' to a point on the South line of N. St. Louis Street which is 216' Northeasterly of the East line of said N. Jersey Street; thence Northeasterly 50' to the point of beginning.

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

DEPARTMENT Community CorrectionsCONTACT Tamara Holden

(Date)

DIVISION _____

TELEPHONE 248-3701

* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

A budget modification to add 13 FTE Corrections Technician positions.

(ESTIMATED TIME NEEDED ON THE AGENDA)

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

Personnel changes are shown in detail on the attached sheet

This modification will add 13 FTE Corrections Technicians to the Department's budget in various programs. The added positions will be used to assist Probation/Parole Officers with workload. The Corrections Technicians will be added to the following programs as follows: Domestic Violence 2, NE Gang Unit 2, SE Sex Offender Unit 1, NE Sex Offender Unit 1, NE TUT Team 2, Women's Transition Project 1, Casebank Central 1, and Pre-Trial Release 3. There will be no increase in expenditures or revenue. The increased salaries will be absorbed through salary savings in Personal Services for FY 95-96.

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

None. The increase in expenditures will be offset within the Department's current revenue appropriation.

BOARD OF
COUNTY COMMISSIONERS
96 MAR 19 AM 9:23
MULTNOMAH COUNTY
OREGON

4. CONTINGENCY STATUS

(to be completed by Budget & Planning)

Fund Contingency before this modification (as of _____)

Date

After this modification \$ _____

Originated By Patricia BuDate 3/15/96

Department Director

M Tamara HoldenDate 3/15/96

Plan/Budget Analyst

Karlynne DargemDate 3/15/96

Employee Services

S AyersDate 3-19-96

Board Approval

CHERBOROHL (Boaster)Date 3/28/96

PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.

DCC 6

5. ANNUALIZED PERSONNEL CHANGES

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	ANNUALIZED		TOTAL Increase (Decrease)
			Increase/(Decrease)		
			Fringe	Ins.	
13.00	Corrections Technicians	337,402	59,280	66,391	463,073
13.00	TOTAL CHANGE (ANNUALIZED)	337,402	59,280	66,391	463,073

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

				CURRENT FY Increase/(Decrease)		TOTAL Increase (Decrease)
Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change		BASE PAY Increase (Decrease)	Fringe	Ins.	
Perm	100-021-2210 Add 3 FTE Corrections Technician	(3 mos)	19,467	3,420	3,831	26,718
Perm	156-021-2807 Add 2 FTE Corrections Technician	(3 mos)	12,978	2,280	2,554	17,812
Perm	156-021-2821, 2823 Add 3 FTE Corrections Technician	(3 mos)	19,467	3,420	3,831	26,718
Perm	156-021-2841 Add 5 FTE Corrections Technician	(3 mos)	32,445	5,700	6,385	44,530
TOTAL CURRENT FISCAL YEAR CHANGES			84,357	14,820	16,601	115,778

DCC 6

BUDGET FY 95-96

TOTAL EXPENDITURE CHANGE	
---------------------------------	--

TRANSACTION EB GM []

TRANSACTION DATE: _____

ACCOUNTING PERIOD 9

BUDGET FY 95-96

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
TOTAL REVENUE CHANGE										0		



**MULTNOMAH COUNTY DEPARTMENT OF
COMMUNITY CORRECTIONS**

TO: Board of County Commissioners

FROM: Patrick Brun 

DATE: March 15, 1996

REQUESTED PLACEMENT DATE: March 28, 1996

SUBJECT: Budget Modification - DCC 6

I. Recommendation/Action Requested

Approval to use State pass through funds to hire staff to assist in workload in the supervision, sanctions, and services of DCC clients. Request authorization to utilize thirteen Corrections Technicians for duties specific to this classification.

II. Background/Analysis

Over the last year, the Department of Community Corrections (DCC) has vigorously recruited for Parole/Probation Officers, Corrections Technicians, and Corrections Counselors. To enable us to continue to hire the best qualified candidates for these positions, we have changed our process to an open-continuous recruitment system. This allows DCC to continuously hire appropriate candidates for positions complementary to their background.

The favorable and competitive employment market in Portland has forced us to underfill positions while we continue to recruit for the best candidates. Workload, however, continues to place pressure on our staff. DCC has hired people as we could to fill positions to help deal with these workload issues.

Currently, the skill level most readily available has been at the Corrections Technician level. Since higher level staff was not readily available, DCC staff recommended using Corrections Technicians to assist in the duties that were appropriate for a Correction Technician to perform. These positions were funded from the vacancy savings for other positions.

The following list describes the area in which Corrections Technicians have been used to assist in workload:

Domestic Violence	2
NE Gang Unit	2
SE Sex Offender Unit	1
NE Sex Offender Unit	1
NE TUT Team	2
Women's Transition Proj.	1
Case Bank Central	1
Pre-Trial Release	3

Ten of these positions have been utilized to assist Parole/Probation Officers with routine case management issues. Corrections Technicians cannot perform all the duties of a Parole/Probation Officer, but can assist with specifically assigned duties that help reduce the overall workload of Parole/Probation Officers.

Three of these positions have been added to the Pre-Trial Release Program to accommodate an increase in intakes partially caused by a decrease in the number of offenders that are cited and released.

III. Financial Impact

The costs for FY 95/96 are \$115,778, and will be funded from expenditure savings.

The costs in FY 96/97 are \$463,073, and will be funded from State Revenue.

IV. Legal Issues

This budget modification is consistent with state-wide Community Corrections Plan for delivery of services and is an appropriate use of Multnomah County's funding from the State of Oregon.

V. Controversial Issues

DCC had originally intended to only temporarily use these positions until all of our vacancies were filled. Once staff was in place, the benefit of the additional Corrections Technicians became apparent. The Parole/Probation Officers who have received the benefit of a Corrections Technicians help seem to get caseload relief, and are better able to deal with workload pressure.

If DCC could have hired Parole/Probation Officers, we would have. Under the circumstances, we believe that hiring thirteen Corrections Technicians was a better leverage for the County's dollars. In addition, this also responds to the request from staff for additional help, especially during vacations, sick days,

training periods, and other leaves.

Hiring new staff at the Corrections Technician level also gives new employees a chance to display their skills and interest in progressing to a Parole/Probation Officer. Several of our newest Parole/Probation Officers have been promoted from the Corrections Technician level. The valuable experience they gained as a Corrections Technician allowed them to later meet the qualifications of a Parole/Probation Officer. We anticipate this process will continue to help DCC to find qualified people to fill Parole/Probation Officer positions as vacancies occur.

VI. Link to County Polices

This budget modification is consistent with DCC's Vision/Mission to achieve manageable caseload sizes through a combination of strategies that include a team approach to offender supervision and an open continuous hiring process for staff.

This budget modification also supports the County's Urgent Benchmarks For Public Safety by enabling DCC to do a better job of monitoring cases for illegal activity and address the needs of the jail in regards to timely release of offenders.

VII. Citizen Participation

None.

VIII. Other Government Participation

This budget modification will allow DCC to more fully participate with our County counterparts and respond more quickly to the demands of the Court, other justice agencies, the Parole Board, and private providers.

BUDGET MODIFICATION NO.

MC50 #9

MAR 28 1996

(For Clerk's Use) Meeting Date

Agenda No. R-11

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date)

DEPARTMENT Sheriff's Office

DIVISION _____

CONTACT Larry AabTELEPHONE 251-2489

* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification requesting authorization to transfer \$379,416 from contingency to the Sheriff's budget to pay for the unfunded portion of the work crew annex operation.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ X

Personnel changes are shown in detail on the attached sheet

In the 96-96 adopted budget, funding for the work crew annex was included for 25 weeks. The annex opened on August 7th, and funding for the operation of the annex ran out on January 31st.

This modification will transfer \$379,416 from the general fund contingency to the Sheriff's Office's levy fund budget to pay for the final 23 weeks of the fiscal year. It will pay for security and support staff, food, supplies, and Corrections Health costs.

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

Increase cash transfer to the Insurance Fund \$40,677.

4. CONTINGENCY STATUS

(to be completed by Budget & Planning)

Fund Contingency before this modification (as of _____)

Date

After this modification

\$ _____

\$ _____

Originated By

Date

Department Director

Date

Plan/Budget Analyst

Date

Employee Services

Date

Board Approval

Date

BOARD OF
COUNTY COMMISSIONERS
96 MAR 21 AM 9:07
MULTNOMAH COUNTY
OREGON

X Dan Noelle3-6-96Shirlee Robertson3/20/96

PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.

MCSD 9

5. ANNUALIZED PERSONNEL CHANGES

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

		ANNUALIZED			
FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
8.32	Corrections Deputy	274,951	67,281	51,412	393,644
2.00	Corrections Counselor	61,953	10,885	11,254	84,092
1.00	Equipment/Property Tech	27,254	4,789	6,067	38,110
1.00	Sheriff's Operations Tech	26,473	4,651	5,436	36,560
1.00	Facility Security Officer	27,130	4,767	5,426	37,323
1.50	Community Health Nurse	58,662	10,307	5,746	74,715
1.00	Office Asst. 2	21,318	3,746	4,696	29,760
0.30	Pharmacist	14,855	2,610	1,760	19,225
0.00	Premium	5,226	918	169	6,313
					0
					0
					0
					0
					0
16.12	TOTAL CHANGE (ANNUALIZED)	517,822	109,954	91,966	719,742

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

			CURRENT FY			
Permanent Positions, Temporary, Overtime, or Premium		Explanation of Change	BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
				Fringe	Ins.	
Permanent	3.68	Corrections Deputy	121,613	29,759	22,740	174,112
Permanent	0.88	Corrections Counselor	27,402	4,815	4,978	37,195
Permanent	0.44	Equipment/Property Tech	12,055	2,118	2,683	16,856
Permanent	0.44	Sheriff's Operations Tech	11,709	2,057	2,404	16,171
Permanent	0.44	Facility Security Officer	12,000	2,108	2,400	16,508
Permanent	0.66	Community Health Nurse	25,947	4,559	2,541	33,047
Permanent	0.44	Office Asst. 2	9,429	1,657	2,077	13,163
Permanent	0.13	Pharmacist	6,570	1,154	778	8,503
Premium			2,311	406	75	2,792
						0
						0
						0
						0
TOTAL CURRENT FISCAL YEAR CHANGES			229,037	48,633	40,677	318,347

BUDGET MODIFICATION NO

mcs09

Expenditure

Transaction EB [] TRANSACTION DATE: _____

ACCOUNTING PERIOD: _____

BUDGET FY: _____

Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
169	025	3971			5100			226,726		Permanent
					5400			2,311		Premium
					5500			48,633		Fringe
					5550			40,677		Insurance
									318,347	Personal Services
					6270			21,750		Food
					6230			11,586		Supplies
									33,336	MCSO M & S
					6110			24,371		Professional Services
					6120			531		Printing
					6310			177		Travel and Training
					6550			2654		Drugs
									27,733	Corr. Health M & S
100	025	9120			7700			(379,416)		Contingency
100	025	3010			7613			379,416		Levy fund
400	050	7531			6580			40,677		Insurance
								420,093	Total Expenditure Change	

Revenue

Transaction RB [] TRANSACTION DATE: _____

ACCOUNTING PERIOD: _____

BUDGET FY: _____

Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
400	025	7040			7609			40,677		Levy fund
169	025	3971			7601			379,416		General fund
								420,093	Total Revenue Change	

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. mc509 2. Amount requested from General Fund Contingency: \$379,416

3. Summary of request:

Contingency funds will be used to pay for the final 23 weeks of the operation of the Inverness Work Crew Annex.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? yes

If so, when? During the 1995-96 budget process.

If so, what were the circumstances of its denial? The Board agreed to pay for only \$200,000 towards the cost of the operation. With these funds, plus projected savings in food costs, we were able to pay for 25 weeks.

5. Why was this expenditure not included in the annual budget process?

See answer to question 4.

6. What efforts have been made to identify funds from another source within the Department to cover this expenditure? Why are no other departmental sources of funds available?

The Sheriff's Office is expected to spend at least 100% of it's budget.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated apyback to the contingency account.

None

8. This request is for a Quarterly _____, Emergency _____ review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

X Dan Noelle

Signature of Department Head/Elected Official

3-6-96

Date

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM BRIEFING
STAFF REPORT SUPPLEMENT**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE,
Sheriff

Dan Noelle

TODAY'S DATE: March 4, 1996

REQUESTED PLACEMENT DATE: March 14, 1996

RE: BUDGET MODIFICATION REQUESTING AUTHORIZATION TO TRANSFER
\$379,416 FROM CONTINGENCY TO THE SHERIFF'S BUDGET TO PAY FOR
THE UNFUNDED PORTION OF THE WORK CREW ANNEX OPERATION

I. Recommendation/Action Requested:

Request approval of budget modification authorizing the transfer of \$379,416 from contingency to the sheriff's budget to pay for the unfunded portion of the work crew annex operation.

II. Background/Analysis:

In early 1995, Inmate Population Management in Multnomah County had reached critical proportions. During the month of April, 1995, the Sheriff's Office released, through the matrix process, 536 inmates. In one instance the matrix score reached 79, an all time high for releases. One opportunity implemented to slow the number of matrix releases was to convert a warehouse on the Inverness Jail campus into a holding facility for inmate work crews.

After presenting this idea to the Board, funding was approved for about six months. Full year funding was not approved until MCSO had more information regarding conditional use requirements, facility opening date, and baseline budgeting capabilities. In the meantime, the Sheriff's Office was instructed to return to the Board later in the year for a contingency request once we had more program cost information.

The use of the Work Crew Annex has been quite successful. Present capacity is 36 inmates with a potential of 50 inmates with additional toilet and shower facilities. Low risk inmates are housed in the facility and since its opening on August 7, 1995, there have been no escape attempts and very minor disciplinary problems.

On January 31, 1996, funding for the Work Crew Annex ran out. This budget modification, if approved by the Board, will fund the Annex through June 30, 1996. Operation of the annex in FY 1996-97 is budgeted in the public safety levy.

III. Financial Impact:

This budget modification will reduce the contingency fund by \$379,416. MCSO is unable to fund it in baseline because we are already spending at 100%.

IV. Legal Issues:

A conditional use permit was obtained from the City of Portland in order to operate the warehouse as a jail facility.

V. Controversial Issues:

None Known

VI. Link to Current County Policies:

Benchmark #84, Neighborhood Safety

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

Corrections Health services are included in this budget request.

BUDGET MODIFICATION NO.

MC50#10

(For Clerk's Use) Meeting Date

MAR 21 1996

Agenda No.

R-12

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

(Date)

DEPARTMENT Sheriff's Office

DIVISION

CONTACT Larry AabTELEPHONE 251-2489

* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD

SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification requesting authorization to transfer \$67,129 from contingency to the Sheriff's budget to pay for the operation of the Gresham Temporary Hold.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ X

Personnel changes are shown in detail on the attached sheet

This modification will transfer \$67,129 from contingency to the Sheriff's general fund budget to pay for the cost of the operation of Gresham Temporary Hold for the period beginning with the start of the project (Aug. 2, 1995), through the end of the fiscal year. It will pay for actual Corrections Deputy hours, for overtime for the Transport Officers, for supplies, and for motor pool.

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

Increase service reimbursement to insurance fund \$4,472

Increase service reimbursement to fleet fund \$1,152

4. CONTINGENCY STATUS

(to be completed by Budget & Planning)

Fund Contingency before this modification (as of

Date

After this modification

\$

Originated By

Date

Department Director

Date

Plan/Budget Analyst

Date

Employee Services

Date

Board Approval

Date

CLERK OF
COUNTY COMMISSIONERS
96 MAR 21 AM 9:08
MULTNOMAH COUNTY
OREGON

*x Dan Noelle**3-6-1**Shirlee Robertson**3/20/96*

PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.

MCSO 10

5. ANNUALIZED PERSONNEL CHANGES

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

		ANNUALIZED			
FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
1.82	Corrections Deputy	69,300	16,867	8,730	94,897
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
1.82	TOTAL CHANGE (ANNUALIZED)	69,300	16,867	8,730	94,897

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

Permanent Positions, Temporary, Overtime, or Premium		Explanation of Change	CURRENT FY			TOTAL Increase (Decrease)
			BASE PAY Increase (Decrease)	Increase/(Decrease)		
				Fringe	Ins.	
Permanent	Add .78 Corrections Deputy	29,700	7,229	3,742	40,670	
Overtime	Add to pay for Deputy Transports	17,894	4,379	936	23,209	
Premium	For shift differential	1,232	301	64	1,598	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
TOTAL CURRENT FISCAL YEAR CHANGES		48,826	11,909	4,742	65,477	

BUDGET MODIFICATION NO

MCSO 10

Expenditure

Transaction EB [] TRANSACTION DATE: _____

ACCOUNTING PERIOD: _____

BUDGET FY: _____

Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
100	025	3935			5100			29,700		Permanent
					5300			17,894		Overtime
					5400			1,232		Premium
					5500			11,909		Fringe
					5550			4,742		Insurance
					6230			500		Supplies
					7300			1,152		Motor Pool
401	030	5910			6230			1,152		Supplies
100	025	9120			7700			(67,129)		Contingency
400	050	7531			6580			4,742		Insurance
									5,894	Total Expenditure Change

Revenue

Transaction RB [] TRANSACTION DATE: _____

ACCOUNTING PERIOD: _____

BUDGET FY: _____

Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
401	030	5910			6610			1,152		General Fund
400	025	7040			7601			4,742		General Fund
									5,894	Total Revenue Change

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. MCSO10 2. Amount requested from General Fund Contingency: \$67,129

3. Summary of request:

Request to fund the operation of the Gresham Temporary Hold.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? no
If so, when? _____

If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The need was not anticipated at the time.

6. What efforts have been made to identify funds from another source within the Department to cover this expenditure? Why are no other departmental sources of funds available?

Sheriff's Office funds are expected to be spent at at least 100%.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated apyback to the contingency account.

None

8. This request is for a Quarterly _____, Emergency _____ review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

x Dan Noelle
Signature of Department Head/Elected Official

3-6-24
Date

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM BRIEFING
STAFF REPORT SUPPLEMENT**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE, Sheriff *x*

Dan Noelle

TODAY'S DATE: March 4, 1996

REQUESTED PLACEMENT DATE: March 14, 1996

RE: BUDGET MODIFICATION REQUESTING AUTHORIZATION TO TRANSFER
\$67,129 FROM CONTINGENCY TO THE SHERIFF'S BUDGET TO PAY FOR
THE OPERATION OF THE GRESHAM TEMPORARY HOLD

I. Recommendation/Action Requested:

Request approval to transfer \$67,129 from contingency to the Sheriff's budget to fund the Gresham Temporary Holding Facility.

II. Background/Analysis:

On August 1, 1995, the Sheriff's Office entered into a 90 day intergovernmental agreement with the City of Gresham to provide a temporary holding facility in the Gresham City Police Administration Building at 1333 Eastman Parkway, in Gresham, Oregon (Contract No. 800346). This agreement allows police agencies in the east county area to transfer custody of arrested persons to MCSO at the temporary hold in lieu of the police officers taking the prisoners to the Multnomah County Detention Center located in downtown Portland. Gresham agreed to supply the facility and surveillance equipment, while the Sheriff's Office agreed to provide an X-Image COJIN identification station and corrections and transport personnel during the effective hours of operation. The primary benefits to this agreement are twofold:

1. It maximizes the time an officer is on the street by providing a local holding area to transfer a prisoner rather than the more time consuming transport of the prisoner to the Detention Center.

2. It allows MCSO more flexibility in handling prisoners during peak times of booking.

Using data supplied by the Gresham Police Department, we determined that the optimal days for operating the holding facility would be Thursday through Sunday from 7:00 pm to 3:00 am. These hours provided coverage for the most arrest, booking and identification needs of Gresham Police Department, the primary user.

At the conclusion of the 90 day contract, an analysis was made of the project analyzing performance and financial criteria. A copy of that analysis is attached to this report. Although the analysis of the 90 day pilot project did not suggest a relational cost effectiveness between the Sheriff's Office and user agencies, it did show potential effectiveness in maximizing the use of police and corrections officers as their job duties were intended. Further analysis and staffing increases in Gresham suggests a greater measure of cost effectiveness can be expected.

This contingency item requests that the Board grant a contingency of \$67,129 to fund the operation of the holding facility through FY 1995-96. An add package for permanent operation of the facility has been submitted with the FY 1996-97 budget request.

III. Financial Impact:

This request would reduce the general fund contingency by \$67,129.

IV. Legal Issues:

An intergovernmental agreement is in place with the City of Gresham to provide space and surveillance cameras in the Gresham Police Administration Building.

V. Controversial Issues:

One method of funding this activity would be to request partial funding by the user agencies. We are in contact with these agencies and negotiating usage, costs, and other related needs. Talks are continuing but no substantive commitment has been made. In the meantime, costs are beyond MCSO's ability to absorb in baseline.

VI. Link to Current County Policies:

The county benchmark #76, "Government Performance" applies to the maximized use of police resources and time management shared by MCSO and the agencies involved.

The county benchmark #84, "Neighborhood Safety" applies to the goal of maximizing officer exposure to neighborhoods by reducing the amount of transport time of prisoners to jail.

VII. Citizen Participation:

The Gresham holding facility has been reviewed by the Sheriff's Advisory Committee. In addition, it has been examined by both *The Oregonian* and *The Gresham Outlook* and has been the subject of favorable news articles and editorials by both papers.

The Sheriff's Citizen Budget Advisory Committee has examined the FY 1996-97 add package request and will make their recommendation in subsequent budget hearings.

VIII. Other Government Participation:

An intergovernmental agreement is in place with the City of Gresham. In addition, Portland, Troutdale, Fairview, and the Oregon State Police are eligible to transfer custody to the temporary holding facility if their arrests were made in the east county area.

GRESHAM TEMPORARY HOLD EVALUATION REPORT
November 15, 1995

OVERVIEW OF THE PROJECT

The Gresham Temporary Hold (GTH) was implemented as a means to decrease the amount of time East County police officers were away from their patrol duties due to transporting arrestees to the downtown booking facility at the Multnomah County Detention Center (MCDC). The GTH is located in the Gresham Police Department, and is operated four days a week: Wednesday evening through Sunday morning from 1900 - 0300. During the hours of GTH operation, arresting officers transfer custody to an MCSO Corrections Deputy, who maintains custody until transport arrives to remove prisoners to MCDC.

Through an Intergovernmental Agreement contract between Gresham and Multnomah County, Gresham supplies the facility and surveillance equipment, while the Sheriff's Office provides an X-Image/COJIN identification station and corrections and transport personnel during the effective hours of operation. For this project the Sheriff's Office redeployed a Corrections Deputy and two Transport Unit deputy positions.

The IGA provides for a 90-day trial period (roughly August 1 - November 1, 1995) during which an evaluation of the operation will occur. At the end of the 90-day period a review will determine whether adjustments are to be made to the operations or other aspects of the agreement, and whether or not to continue.

PROJECT EVALUATION

Introduction and Methodology

The total evaluation of the GTH project will include not only this Planning & Research (P&R) Unit report¹, but also the operational review by Captain Jeannie King, commander of the Multnomah County Detention Center, which houses the Booking and Release function. The P&R evaluation has focussed on specific objectives, which may be found in Appendix A.

¹This report is the result of a team effort with Management & Fiscal Services Unit, which collected and analyzed the cost data.

The methodologies included interviews (a list of interviewees is located in Appendix B), examination of log entry and count sheet data, and analysis of associated costs. During final interviews with the police agency representatives from Gresham and Troutdale the representatives, in turn, interviewed patrol sergeants and officers within their agency.

Results

What has been the usage of the GTH? - Table 1 shows the number of arrestees held at the GTH over the course of the 13 weeks by day of the week. The average number weekly is 13 (mean of 13.5). Friday is the busiest day, with Thursday and Saturday about equal.

There has been some discussion about changing the operational days to Thursday through Sunday. Captain King has researched the difference in East County bookings on Sundays and Wednesdays and determined that the numbers would not be dramatically different if that change were made.

Interviews with each City's police department has revealed that all anticipated greater numbers of arrestees to be booked at the GTH. Captain Johnson of Gresham Police noted that the initial estimates were based on anecdotal evidence and informally maintained statistics.

Table 2 shows the numbers and proportions of arrestees from each user agency. Gresham has provided 77% of the arrestees, or 135 of the 176 total. During the trial period the Sheriff's Office brought in 19 arrestees (11%) and Troutdale 10 (6%); Fairview accounted for 4 (2.3%). Since the facility was expanded on October 4th to include East Precinct arrestees, east of 122nd, only two have been booked there. Oregon State Police (OSP) and the Regional Organized Crime Network (ROCN) also booked two arrestees each.

The low usage by PPB officers may be due to several factors. However, the procedure for felony arrests, which require investigative followup, is to take the arrestees to Central Precinct for interview by detectives; therefore, it is more convenient to book at MCDC. Lt. Mike Sherman of East Precinct also noted that the bulk of East Precinct arrests are west of 122nd Ave.

What changes in procedures have been made? A few changes from the initial procedures have been made.

- The GTH Deputy contacts Transport Deputies directly, rather than go through the Intake Sergeant. All parties agreed that this was more efficient.

- The GTH Deputy handles the arrestee's property and receipts it, rather than the arresting officer sealing and receipting it. The GTH deputy felt that this meant handling the property only once, since the Sheriff's Office, which is responsible, has to check and receipt the property anyway.
- A procedure stating that "no weapons shall be allowed within GTH" has been modified to "no firearms" are allowed. This change was necessitated since there was no storage for such weapons as capsicum (CS) spray and PR-24 baton.
- Early in the trial period the Transport Deputies were called to perform transports for warrants being held in nearby counties. Since those transports jeopardized the Transport Deputies' availability at the end of the GTH shift, such transports were stopped.

Are all other procedures followed?

Interviews with the GTH Deputy, the Corrections Health Night Nurse and the Intake Sergeant confirmed that other paperwork, including the faxed health screening form, the count sheets and activity logs were all maintained as required by procedures. The GTH Deputy routinely takes a Polaroid photo of the arrestee and attaches it to the custody report. Further, no interviewee reported any other problems or failure to observe procedures.

There has been no difficulty with the Sheriff's Office holding prisoners more than four hours or exceeding four arrestees. The GTH deputy alerts Transport whenever any arrestees are booked; this allows them to schedule the pickup.

Does the GTH create any problems or difficulties for County staff or functions?

The Corrections Health Manager and the Night Nurse both indicated that there were so few arrestees involved, that there was virtually no impact on their function. The Night Nurse confirmed that they received the medical forms, but that if there were any obvious medical problems, the arrestee was transported to MCDC or the hospital and not held at GTH. The Night Nurse noted that her only concern was the potential for a "drugged out" arrestee to not let the GTH Deputy know about their condition. She felt that such a situation could lead to their not receiving medical attention in a timely fashion.

The Intake Sergeant stated that, far from creating problems, the GTH provided intake with known numbers and a "scheduled" arrival. Since the GTH arrestees have received initial screening, they can be processed more expeditiously.

Sgt. Gatzke also noted that the additional Transport Unit deputies on E-shift was a benefit to the entire system. This was confirmed by Sgt. Dusevoir and Transport Deputy Wilson. The Transport Deputies are able to perform inter-facility transports (including releases), hospital and specialty runs that would otherwise fall to the Transfer Deputies at MCDC.

By procedure the MCDC sergeant is the designated supervisor of the GTH deputy. However, the A-shift patrol sergeant has been assigned to conduct at least one on-site visit per shift. The patrol sergeant felt that, since frequent site visits and generally availability were not possible, another mechanism might be more effective. In addition, both he and the GTH Deputy commented that the lone Corrections Deputy was often bored.

What are the benefits to the police agencies?

The primary goal of the GTH was to "increase the effectiveness of police officers in East Multnomah County" by "decreasing the time currently expended transporting and booking arrestees into MCDC." From the point of view of the cities of Gresham, Troutdale and Fairview, this goal is being accomplished. The table on the following page shows the amount of time and estimated cost efficiencies for each of the three cities and Multnomah County. The average cost of a police officer for Troutdale and Fairview was not available; estimates for those agencies are based on the \$23.00 salary plus fringe costs projected by Gresham PD; an average MCSO Deputy costs \$30.22 per hour.

The agency representatives were not as interested in cost savings as they were that the officers were able to spend more time in their own jurisdiction. Captain Johnson, Gresham Police, added that he felt this was an officer safety issue, since it effectively created higher staffing and greater backup.

In addition to these benefits, two Gresham sergeants mentioned the advantage of being able to perform identification checks using the X-Image system. Another commented on the help provided by Corrections Deputies with information on booking procedures and bookable charges and acting as liaison with MCDC intake staff.

Agency	Min. Saved per Booking	# of Bookings	Hrs. of Patrol Time Saved	Mileage Savings @20 mi. avg. rd-trip (\$.20)	Salary Savings	3-mo Period Cost Savings
Gresham	70 ²	135	157.5	\$540	\$3,623	\$4,163
Troutdale	95	10	15.8	\$40	\$364	\$404
Fairview	70	4	4.7	\$16	\$107	\$123
MCSO	45	19	<u>14.3</u>	<u>\$76</u>	<u>\$431</u>	<u>\$507</u>
TOTAL SAVINGS (CITIES/ CTY)			192.3	\$672	\$4,525	\$5,197

Are there any problems or needed changes seen by the agencies?

None of the jurisdictions noted any problems. Two of the Gresham sergeants desired greater availability: "more days and longer hours" and "more business if [GTH] was open until 0330" (after the bars close). Captain King has also been considering the possibility of shifting the hours for these reasons.

The MCSO patrol sergeant suggested that a 7-day, 24-hour facility would be of value-possibly locating the East County intake at MCIJ. He felt the advantages would include using regular posts to perform the sporadic booking function, while saving police officers travel time around the clock. Although there would be a longer travel time for East County agencies, the tradeoff would be constant access and greater use by PPB's East Precinct.

²Patrol sergeants estimated 15-20 minutes to use GTH, so a conservative savings of 70 minutes (from 90 minutes to MCDC) is used here. Based on August BOEC transport and completion times, Gresham's Police Analyst reported an average savings of 55 minutes.

Summary and Conclusions

The East County police agencies of Gresham, Troutdale and Fairview are very pleased with the Gresham Temporary Hold. Although only two sergeants directly mentioned that longer hours and more days would be desirable, it is clear that the agencies feel "the more the better." However, it is also clear that expenditures for the facility exceed the actual cost efficiencies to the participating agencies by more than three to one. Therefore, the decision whether to continue operation of the GTH will be made on issues of public good. If the GTH function continues, the data in this report suggest that MCSO:

- Explore the possibility of operating the GTH from 2000 - 0400.

It is not likely to substantially increase costs to move the operational hours to, for example, 2000 - 0400. However, one caveat is that prisoners brought in near 0400 may have a negative impact on the "count."

- Retain the present days of operation.

There was no request by any agency representative to change the days to include Sunday.

- Explore means of "spreading the costs" of the GTH facility operation.

It does not seem likely that the other agencies will be receptive to a fee or other direct expenditure. Therefore, MCSO will need to seek efficiencies and enhanced effectiveness within the program:

Although it would be reasonable to review their activities, it appears the Transport Deputies are being used effectively, relieving Transfer Deputies of some duties.

If an X-Image printer were available, the use of the X-Image suspect identification capability may be increased (such usage could be tracked with some effort).

The GTH Deputy may be assigned other tasks to perform between bookings and prisoner checks.

Another strategy may be to begin planning for a "program" of off-site booking and/or pickup of prisoners from the police agencies, using the GTH as an experience base.

- Weigh the benefits of the Gresham Temporary Hold against the costs, within the overall context of public safety in Mid and East Multnomah County.

It is obvious from this report that there may be some subtle benefits that are not easily "costed." There are also great needs in both police enforcement and corrections from which this project pulls resources. The determination to continue the Gresham Temporary Hold will rely on the placement of these benefits and costs within the priorities of the agencies and jurisdictions involved.

**Table 1 - Gresham Temporary Hold Evaluation
Arrestees by Day of the Week**

Week of:	Wed.	Thurs.	Fri.	Sat.	Total
8/2-8/5	2	2	3	3	10
8/9-8/12	1	3	6	2	12
8/16-8/19	0	3	9	5	17
8/23-8/26	4	4	3	6	17
8/30-9/2	1	6	3	3	13
9/6-9/9	3	5	3	5	16
9/13-9/16	2	4	4	3	13
9/20-9/23	7	2	7	3	19
9/27-9/30	1	4	3	1	9
10/4-10/7	4	1	3	5	13
10/11-10/14	5	4	3	1	13
10/18-10/21	3	2	2	3	10
10/25-10/28	2	2	5	5	14
Total:	35	42	54	45	176
Percent	19.9%	23.9%	30.7%	25.6%	
Average:	2.7	3.2	4.2	3.5	13.5

**Table 2 - Gresham Temporary Hold Evaluation
Bookings by Arresting Agencies**

Week of:	GPD	MCSO	TPD	FPD	OSP	PPB	ROCN	Total
8/2-8/5	10							10
8/9-8/12	10			1	1			12
8/16-8/19	14	1	2					17
8/23-8/26	15	1	1					17
8/30-9/2	10	1	1		1			13
9/6-9/9	12	2					2	16
9/13-9/16	9	2	1	1				13
9/20-9/23	19							19
9/27-9/30	7	2						9
10/4-10/7	6	5	1		1			13
10/11-10/14	8	1	2			2		13
10/18-10/21	6	3	1					10
10/25-10/28	9	1	1	2	1			14
Total:	135	19	10	4	4	2	2	176
Percent:	76.7%	10.8%	5.7%	2.3%	2.3%	1.1%	1.1%	
Average:	10.4	1.9	1.1	1.3	1.0	2.0	2.0	13.5

**Table 3 - Gresham Temporary Hold Evaluation
Number of Transports Per Day**

Week of:	Wed.	Thurs.	Fri.	Sat.	Total
8/2-8/5	2	2	2	2	8
8/9-8/12	1	1	3	1	6
8/16-8/19	0	2	3	2	7
8/23-8/26	2	3	3	2	10
8/30-9/2	1	3	3	1	8
9/6-9/9	2	2	2	3	9
9/13-9/16	1	2	2	2	7
9/20-9/23	3	1	3	3	10
9/27-9/30	1	3	2	1	7
10/4-10/7	3	1	3	3	10
10/11-10/14	3	2	2	1	8
10/18-10/21	2	2	2	2	8
10/25-10/28	2	2	4	2	10
Total:	23	26	34	25	108
Percent:	21.3%	24.1%	31.5%	23.1%	
Average:	1.8	2.0	2.6	1.9	8.3

APPENDIX A

Objectives of the Gresham Temporary Hold

The overall purpose of the GTH is: "To increase the effectiveness of police officers in East Multnomah County. This shall be accomplished by decreasing the time currently expended transporting and booking arrestees into MCDC."¹

Objectives to achieve the stated goals include:

- The GTH facility will hold inmates in a safe and humane manner while awaiting transport to the Multnomah County Detention Center.
 - No firearms shall be allowed within GTH.
 - Denials of admission are the sole authority of the assigned Deputy, in accordance with the procedures and their professional judgment.
 - A medical screening form will be completed and faxed to MCDC Medical prior to acceptance of the prisoner.
 - Police officers will complete a Property Receipt and seal all arrestee's personal belongings in a plastic bag.
 - Police officers will search the prisoner before transferring custody to the Corrections Deputy.
 - The GTH Corrections Deputy will take a Polaroid picture of each arrestee and staple the photo to the custody report prior to transfer to MCDC.
 - The GTH Deputy shall coordinate transports from GTH to MCDC.
 - Site visits will be performed by the MCSO Patrol Sergeant once per shift.
 - Arrestees shall not be held longer than four hours in the GTH facility.
 - No more than four prisoners will be held at any time.

¹Multnomah County Detention Center Special Order 95-16: Gresham Holding Facility

■ The GTH facility will accomplish this goal in a cost-effective manner; that is, it will not cost the taxpayers more to run the GTH facility than is saved in police officer time and effort.

- The operation and activities of the MCSO Enforcement and/or Corrections Deputies will not be degraded by operation of the GTH.
- Police agencies will determine the average amount of time spent in transporting arrestees to MCDC reception.
- Police agencies will determine the average amount of time spent in transporting and transferring arrestees to the GTH facility.
- MCSO will determine costs of staffing the GTH facility and transport function, as well as an estimate of the cost of vehicles and other expenditures not involved in the usual booking of prisoners.
- The GTH Deputy shall maintain both a GTH count sheet and an activity log, in addition to all other provisions of record keeping to comply with Facilities Division requirements.

Appendix B

Interviewees and Data Resources

Night Shift Nurse Judy Armstrong, Multnomah County Corrections Health
Chief Mark Berrest, Troutdale Police Dep't
Health Administrator Gayle Burrows, Multnomah County Detention Center
Sgt. Jim Dusevoir, Multnomah County Sheriff's Office, Transport Unit
Sgt. Bill Gatzke, Multnomah County Sheriff's Office, E-Shift Intake
Sr. Fiscal Specialist Laura Harryman, Multnomah County Sheriff's Office,
Management & Fiscal Services Unit
Corrections Deputy Jason Hubert, Multnomah County Sheriff's Office, GTH Intake
Chief Gil Jackson, Fairview Police Dep't
Captain Jerry Johnson, Operations Commander, Gresham Police Dep't
Captain Jeannie King, Commander, Multnomah County Detention Center
Sgt. Pat Newton, Troutdale Police Dep't
Director Connie Ryba, Gresham Police Dep't, Administrative Services
Sgt. Lane Sawyer, Multnomah County Sheriff's Office, A-Shift Patrol
Lt. Mike Sherman, Portland Police Bureau, East Precinct
Police Analyst Bob Stevens, Gresham Police Dep't
Deputy James Wilson, Multnomah County Sheriff's Office, Transport Unit

Other Data Sources

LGFS reports tracking project charges

GTH Activity Log

GTH Booking and Transport Count Sheet

Costs of Gresham Temporary Holding Facility 8/2/95 through 10/28/95				Appendix C						
Name	Date	Hours	Comments	Base	Premium	Fringe	Insurance	Sub Total	2 hours of Transport*	Total
HUBERT JASON R	8/2	8.25	Trainee	137.69	4.13	34.48	21.99	198.30		198.30
MARTIN BRIC H	8/2	8.25	+ 5% TP	168.31	8.42	43.07	17.82	237.61	120.88	358.49
GUINAN BRETT T	8/3	8.25	Trainee	137.69	4.13	34.56	19.73	196.11		196.11
MARTIN BRIC H	8/3	8.25	+ 5% TP	168.31	8.42	43.07	17.82	237.61	120.88	358.49
LUNDQUIST MATTHEW	8/4	8.25	Trainee	137.69	4.13	34.57	14.25	190.64		190.64
MARTIN BRIC H	8/4	8.25	+ 5% TP	168.31	8.42	43.07	17.82	237.61	120.88	358.49
HUBERT JASON R	8/5	8.25	Trainee	137.69	4.13	34.48	21.99	198.30		198.30
MARTIN BRIC H	8/5	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	8/9	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	8/10	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	8/11	8.25	+ 5% TP	168.31	8.42	43.07	17.82	237.61	120.88	358.49
LUNDQUIST MATTHEW	8/11	8.25	Trainee	137.69	4.13	34.57	14.25	190.64		190.64
MARTIN BRIC H	8/12	8.25	+ 5% TP	168.31	8.42	43.07	17.82	237.61	120.88	358.49
GUINAN BRETT T	8/12	8.25	Trainee	137.69	4.13	34.56	19.73	196.11		196.11
MARTIN BRIC H	8/16	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	8/17	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	8/18	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	8/19	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	8/23	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	8/24	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	8/25	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	8/26	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	8/30	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	8/31	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/1	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/2	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/6	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/7	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/8	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/9	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/13	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/14	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/15	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/16	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/20	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/21	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/22	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/23	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/27	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/28	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/29	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
MARTIN BRIC H	9/30	8.25		160.30	8.02	41.02	16.97	226.30	120.88	347.18
HUBERT JASON R	10/4	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/5	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/6	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/7	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/11	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/12	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/13	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/14	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/18	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/19	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/20	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/21	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/25	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/26	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/27	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
HUBERT JASON R	10/28	8.25		137.69	4.13	34.48	21.99	198.30	120.88	319.18
				8,840.05	381.47	2,245.69	1,079.00	12,546.21	6,285.76	18,831.97
				Transport Costs - \$.20 per mile x 15 miles x 2 round trips per night						624.00
									Grand Total	19,455.97

* 2 deputies at the average deputy rate.

BOGSTAD Deborah L

From: ROJO Maria D
To: #BUDGET
Cc: STEIN Beverly E; FARVER Bill M; BOGSTAD Deborah L
Subject: Budget Analysis
Date: Friday, March 22, 1996 10:27AM

This week, I inadvertently put two contingency requests on the agenda for March 28 for the Sheriff's Office without a budget analysis. It has caused some confusion and concern. Please do not forward any contingency requests to the Board Clerk's Office without your analysis attached. I have advised the Board to continue these items until a well thought out analysis and recommendation is received from your office. Thanks.



MULTNOMAH COUNTY, OREGON

BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN
DAN SALTZMAN
GARY HANSEN
TANYA COLLIER
SHARRON KELLEY

BUDGET & QUALITY

PORTLAND BUILDING
1120 S.W. FIFTH - ROOM 1400
P. O. BOX 14700
PORTLAND, OR 97214
PHONE 503/448-3883

TO: Board of County Commissioners

FROM: Barry Crook, Office of Budget and Quality *bc*

DATE: March 26, 1996

SUBJECT: Budget Modification Requesting Authorization to Transfer \$67,125 from Contingencies to the Sheriff's Budget to offset the cost of the Gresham Temporary Hold Facility

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
MAR 26 PM 12:45

In August 1995, the MCSO entered into a 90 day intergovernmental agreement with the City of Gresham to provide a temporary hold facility in the Gresham City Police Administration Building. Gresham agreed to supply the facility and surveillance equipment, while the Sheriff's Office provides an X-Image identification station and corrections and transport personnel during the hours of operation. No other agency contributes revenue to offset the costs of this operation.

An evaluation was conducted for the period of August 1, 1995-November 1, 1995. The following figures highlight the results:

The average number of weekly arrestees held at GTH is 13. Gresham provided 77% of the arrestees or 135 of the 176 total. MCSO brought in 19 arrestees (11%), Troutdale 10 (6%), Fairview accounted for 4 (2.3%), and the Oregon State Police and ROCN 2 (1.1%).

It is clear that facility expenditures exceed the actual cost efficiencies to the participating agencies by more than three to one. Therefore, the determination whether to continue operation of the GTH is a policy decision rather than an issue of cost effectiveness and efficiency.

Agency	Min. saved per Booking	No. of Bookings	Hrs. of Patrol Time Saved	Mileage Savings @ 20 mi. avg. rd- trip (\$0.20)	Salary Savings	3-mo. Period cost Savings	11-mo. Projected Cost Savings
Gresham	70	135	157.5	\$540	\$3,623	\$4,163	\$15,264
Troutdale	95	10	15.8	\$40	\$364	\$404	\$1,481
Fairview	70	4	4.7	\$16	\$107	\$123	\$451
MCSO	45	19	14.3	\$76	\$431	\$507	\$1,859
Total Savings				\$672	\$4,525	\$5,197	\$19,056

March 26, 1996

The MCSO has been exploring means of spreading the costs of the GTH to participating agencies, but it does not seem likely that the other agencies will be receptive to a fee or other direct expenditure to offset the benefits their agency receives.

If the Board chooses to approve this request, the Budget Office would recommend that a clear signal be sent to the participating agencies that the program would continue next fiscal year only if all participating agencies provide funding commensurate with the benefit received and the cost of providing the service. If agreements cannot be reached, the determination to continue the GTH will be based on the placement of these benefits and costs within the priorities of the MCSO and Multnomah County. As the economic costs exceed the economic benefits, from the Budget Office perspective, further funding of the GTH should not be considered without the fiscal participation from those agencies that use the facility.

Contingency Reserve Status

After Board actions through your March 21st meeting, you have available in the Contingency Reserve \$1,152,084. On the agenda for March 28th, in addition to this item, is a request for \$157,796 for start-up costs associated with the Children's Capitation Project in the Department of Community and Family Services. Assuming you pass that item, you will have \$994,288 remaining in Contingency Reserve.

Departments have provided the Budget Office with a list of Contingency requests totaling \$1,285,518. Not yet on this list is another potential request from the Sheriff's Office for an amount as yet undetermined. Should you appropriate the \$67,129 being requested in this budget modification, the remaining Contingency Reserve would be \$927,159. Therefore, pending departmental requests would exceed available funds by \$137,257, plus the as yet undetermined amount to be requested by the Sheriff's Office. The Board does have as an option the ability to prepare a Supplemental Budget that would appropriate from General Fund balance additional Contingency funds.

CITY OF GRESHAM

1333 N.W. Eastman Parkway
Gresham, Oregon 97030-3813
503/ 669-2584
Fax: 503/ 665-7692

FAX TRANSMISSION COVER SHEET

Date: March 27, 1996

To: Multnomah County Commissioners -
Beverly Stein, Chair 248-3093
Dan Saltzman, District 1 248-5440
Gary Hansen, District 3 248-5440
Tanya Collier, District 3 248-5262
Sharron Kelley, District 4 248-5262

Fax: Various

Re: East County Booking Facility

Sender: Gussie McRobert, Mayor

YOU SHOULD RECEIVE two PAGE(S), INCLUDING THIS COVER SHEET.
If you do not receive all the pages, please call Molly Cafferty at 503/ 618-2584.

The attached letter is for your consideration during your budget meetings.

GM:mc

BOARD OF
COUNTY COMMISSIONERS
96 MAR 27 PM 5:11
MULTNOMAH COUNTY
OREGON

CITY OF GRESHAM
OFFICE OF THE MAYOR & CITY COUNCIL

Gussie McRobert, Mayor

Debra Noah, Council President

Jack Gallagher, Councilor, Position 1
Royal Harshman, Councilor, Position 3
Robert Moore, Councilor, Position 5

Claudiette LaVert, Councilor, Position 2
Debra Noah, Councilor, Position 4
David Eichner, Councilor, Position 6

March 22, 1996

The Honorable Beverly Stein, Chair
Multnomah County Commissioners
1120 S.W. Fifth, Room 1515
Portland, OR 97204

Dear Commissioner Stein: *Beverly*

With budget preparation a driving force in our lives right now, I would like to take a moment to speak in favor of continuing the East County Booking Facility, currently being operated jointly by the Sheriff's Department and the Gresham Police Department.

For a variety of reasons, this project got off to a seemingly slow start, but as we move into the busy summer season, usage will be increasing. Because this facility is available, all of the citizens of East County have benefited from the fact that there are more officers on the streets.

On behalf of all the citizens in the East County area, I urge you to continue funding for this most worthwhile project.

Yours truly,

Gussie McRobert
Gussie McRobert
Mayor

GM:AK/mc

601226-10

MEETING DATE: MAR 28 1996
AGENDA #: 0-1
ESTIMATED START TIME: 10:30

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: DISPARITY STUDY

BOARD BRIEFING: DATE REQUESTED: March 28, 1996

REQUESTED BY: Jerry Walker

AMOUNT OF TIME NEEDED: 1 Hour

REGULAR MEETING: DATE REQUESTED: _____

AMOUNT OF TIME NEEDED: _____

DEPARTMENT: Management Support DIVISION: Finance

CONTACT: Jerry Walker TELEPHONE #: 248-5429
BLDG/ROOM #: 421\1st

PERSON(S) MAKING PRESENTATION: Madelyn Wessel, Jerry Walker, Dave Boyer

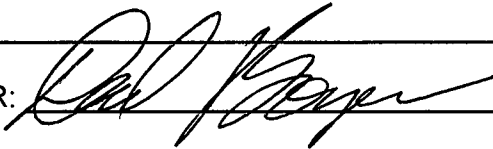
ACTION REQUESTED:

☒ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Disparity Study Process Briefing

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____
(OR)
DEPARTMENT MANAGER: 

BOARD OF
COUNTY COMMISSIONERS
96 MAR 20 PM 3:10
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277 or 248-5222