



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

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JANUARY 23 & 25, 2007 BOARD MEETINGS FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:00 a.m. Tuesday Executive Session
Pg 2	9:30 a.m. Tuesday Work Session on Proposed East County Justice Facility
Pg 3	9:30 a.m. Thursday Public Comment Opportunity
Pg 3	9:35 a.m. Thursday Resolution Authorizing Permit to Close the Broadway Bridge
Pg 3	9:48 a.m. Thursday Resolution Directing Health Department to Prepare an Ordinance Regulating Artificial Trans Fat Served in Multnomah County Restaurants
Pg 4	10:10 a.m. Thursday Board Comment Opportunity
Pg 4	10:15 a.m. Thursday Second Quarter Financial Report and Update
Pg 4	10:45 a.m. Thursday Briefing on City of Portland Changes to its Business License Fee

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30
Saturday, 10:00 AM, Channel 29
Sunday, 11:00 AM, Channel 30
Tuesday, 8:00 PM, Channel 29

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Tuesday, January 23, 2007 - 9:00 AM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(d),(e) and/or (h). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by County Attorney Agnes Sowle. 15-30 MINUTES REQUESTED.
-

Tuesday, January 23, 2007 - 9:30 AM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

WORK SESSION

- WS-1 Work Session to Discuss the Proposal to Construct an East County Justice Facility. Presented by Commissioner Lonnie Roberts and Staff, Sheriff Bernie Giusto, Chief Deputy Tim Moore, Mayor Shane Bemis, Doug Butler and Chair Ted Wheeler. 2 HOURS REQUESTED.

Thursday, January 25, 2007 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

REGULAR AGENDA **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

PUBLIC AFFAIRS OFFICE - 9:30 AM

- R-1 Approval of the Multnomah County 2007 State and Federal Legislative Agendas

DEPARTMENT OF LIBRARY SERVICES - 9:33 AM

- R-2 Budget Modification LIB-04 Reclassifying One Position at Library Support Services-Human Resources and Learning Systems of Department of Library Services, as Determined by the Class/Comp Unit of Central Human Resources

DEPARTMENT OF COMMUNITY SERVICES - 9:35 AM

- R-3 RESOLUTION Authorizing Issuance of a Permit to Close the Broadway Bridge on February 17, 2007, or in the Alternative, March 10, 2007

NON-DEPARTMENTAL - 9:45 AM

- R-4 First Reading of a Proposed ORDINANCE Providing a Housekeeping Amendment to MCC §3.002 Relating to Chair and Commissioner Compensation
- R-5 RESOLUTION Directing the Multnomah County Health Department to Prepare an Ordinance Regulating Artificial Trans Fat Served in Multnomah County Restaurants

BOARD COMMENT - 10:10 AM

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.

Thursday, January 25, 2007 - 10:15 AM
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD BRIEFINGS

- B-1 Second Quarter Financial Report and Update. Presented by Mark Campbell. 30 MINUTES REQUESTED.

- B-2 Briefing on the City of Portland's Changes to its Business License Fee. Presented by City Commissioner Sam Adams (tentative), Warren Jimenez and Mark Campbell. 30 MINUTES REQUESTED.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
501 S.E. HAWTHORNE BLVD., Room 600
PORTLAND, OREGON 97204
(503) 988-5217

LISA NAITO • DISTRICT 3 COMMISSIONER

MEMORANDUM

TO: Chair Ted Wheeler
Commissioner Maria Rojo de Steffey
Commissioner Jeff Cogen
Commissioner Lonnie Roberts
Board Clerk Deb Bogstad

FROM: Matthew Lieuallen
Staff to Commissioner Lisa Naito

DATE: January 23, 2007

RE: Commissioner Naito was unable to attend the Executive Session and Board Briefing on January 23, 2007 due to medical reasons.

Commissioner Naito was unable to attend the Executive Session and Board Work Session on January 23, 2007 due to medical reasons.

Thank you,
Matthew Lieuallen

Matthew R. Lieuallen, JD
Office of Commissioner Lisa Naito
501 SE Hawthorne Blvd., Suite 600
Portland, OR 97214
Phone: (503) 988-5217
Fax: (503) 988-5262



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 01/23/07
Agenda Item #: E-1
Est. Start Time: 9:00 AM
Date Submitted: 01/17/07

Agenda Title: Executive Session Pursuant to ORS 192.660(2)(d),(e) and/or (h)

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

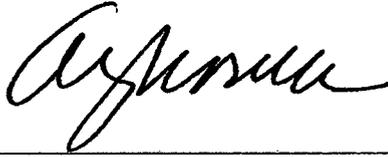
Requested Meeting Date: January 23, 2007 **Amount of Time Needed:** 15-30 minutes
Department: Non-Departmental **Division:** County Attorney
Contact(s): Agnes Sowle
Phone: 503 988-3138 **Ext.** 83138 **I/O Address:** 503/500
Presenter(s): Agnes Sowle and Invited Others

General Information

1. **What action are you requesting from the Board?**
 No final decision will be made in the Executive Session.
2. **Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**
 Only representatives of the news media and designated staff are allowed to attend. Representatives of the news media and all other attendees are specifically directed not to disclose information that is the subject of the Executive Session
3. **Explain the fiscal impact (current year and ongoing).**
4. **Explain any legal and/or policy issues involved.**
 ORS 192.660(2)(d)(e) and/or (h)
5. **Explain any citizen and/or other government participation that has or will take place.**

Required Signature

**Elected Official or
Department/
Agency Director:**



A handwritten signature in cursive script, appearing to read "A. J. ...", is written over a horizontal line.

Date: 01/17/07



MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 01/23/07
Agenda Item #: WS-1
Est. Start Time: 9:30 AM
Date Submitted: 01/17/07

Agenda Title: **Work Session to Discuss the Proposal to Construct an East County Justice Facility**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: January 23, 2007 **Amount of Time Needed:** 2 hours
Department: Non-Departmental **Division:** Chair's Office
Contact(s): Bill Farver
Phone: 503 988-5066 **Ext.** 85066 **I/O Address:** 503/600
Commissioner Roberts and staff; Sheriff Giusto; Chief Deputy Tim Moore; Mayor Shane Bemis; Doug Butler; Chair Ted Wheeler
Presenter(s): Shane Bemis; Doug Butler; Chair Ted Wheeler

General Information

1. What action are you requesting from the Board?

Discussion of the proposal to construct an East County Justice Facility. Identify questions and need for further information. Provide direction to Facilities concerning next steps to move towards a formal Board vote.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

See Chair's memo.

3. Explain the fiscal impact (current year and ongoing).

See Chair's memo.

4. Explain any legal and/or policy issues involved.

See Chair's memo.

5. Explain any citizen and/or other government participation that has or will take place.

See Chair's memo.

Required Signature

**Elected Official or
Department/
Agency Director:**

TED WHEELER

Date: 01/17/07

per COO Bill Farver

BOGSTAD Deborah L

From: BOGSTAD Deborah L
Sent: Monday, January 22, 2007 12:08 PM
To: Jeff COGEN; Lisa Naito; Lonnie Roberts; Maria ROJO DE STEFFEY; Ted WHEELER
Cc: 'Robin Franzen [robinfranzen@news.oregonian.com]'; 'Arthur Sulzberger [arthursulzberger@news.oregonian.com]'; April FERNANDES; Barbara WILLER; Bill FARVER; Carol WESSINGER; David MARTINEZ; Gary Walker; Hector ROCHE; Johnell Bell; Kristen WEST; Lorenzo POE; Marissa MADRIGAL; Matt LIEUALLEN; Matthew LASHUA; Meagan SWENSON; Rhys SHOLES; Ruth LANGLOIS; Tara BOWEN-BIGGS; Terri Naito; Thomas MACK
Subject: corrected copy of Chair Wheeler Memo for January 23 Work Session
Importance: High

An incomplete sentence on page 3, item 5 regarding Gresham's participation and negotiations has been corrected on the attached document. I apologize for the inconvenience.

Deb Bogstad, Board Clerk
Multnomah County Commissioners
501 SE Hawthorne Boulevard, Suite 600
Portland, Oregon 97214-3587
(503) 988-3277 phone
(503) 988-3013 fax
deborah.l.bogstad@co.multnomah.or.us
<http://www.co.multnomah.or.us/cc/index.shtml>



Ted Wheeler, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214
Phone: (503) 988-3308
Email: mult.chair@co.multnomah.or.us

January 23, 2007

To: Board of County Commissioners

From: Ted Wheeler

Re: East County Justice Center Recommendations

First, I would like to thank Commissioner Roberts and his staff for his leadership on this issue. Almost three years of policy discussions, community involvement, and budget detail has brought the County to this decision point. I would also like to thank Doug Butler and Pam Krecklow of Facilities Management who has diligently followed each request for information to assist the Board in this process.

I am supporting the full East County Justice Center proposal. In this memo, I will describe the rationale for this decision, alternatives I considered, and concerns and next steps as we move forward.

BENEFITS OF THIS PROPOSAL

1. Fulfills our commitment to provide appropriate courtrooms in Gresham.
2. Excellent partnership with the City of Gresham which supports this proposal:
 - a. Potential economic development spurs to the area.
 - b. Potential co- location for a Gresham precinct, (approximately 45 officers) which invites further support, operational, and programmatic partnerships with Sheriff's law enforcement functions. (May begin as a community policing office).
 - c. Improved, centrally located holding facility for East County.
 - d. Includes a combined training/ community meeting room.
3. Improves the potential of providing excellent customer service to our citizens.
4. Provides a long term facility solution to both court space and law enforcement functions.
5. Has an identified, previously Board approved funding source.
6. Provides better working conditions to our employees. Offers a firm end point to our use of the Hansen Building on 122nd and Glisan.
7. Honors the extensive community based planning of County leadership, covering three years and six Board resolutions.

ALTERNATIVES CONSIDERED

As I read through the prior work and heard about the prior Board deliberations, a major stumbling block seemed to be the future viability and location of the Sheriff's office functions currently located in the Hansen Building.

As an alternative, I asked Facilities' staff to review an option they had originally developed with the Sheriff's office at a time when the County thought the Sheriff's staff might have to vacate the Hansen Building quickly. Under that scenario, the Sheriff's staff would be disbursed to four sites – the downtown Justice Center, Inverness Jail, the Multnomah Building, and the Yeon Annex. Under this option, the new building would be smaller and include no expansion space for future court needs. The initial capital savings for this option was estimated at \$3.0 million. One operating benefit was the Sheriff's moves that could be made relatively soon, so employees would be out of the Hansen Building quickly.

The downsides are articulated in the accompanying memos from Sheriff Giusto and Chief Deputy Tim Moore;

- potentially higher administrative expenses
- potentially higher reception and support expenses
- loss of backup by law enforcement deputies and civil deputies for Foss (courthouse security)
- loss of civil division assistance to courthouse clients in need of immediate assistance
- loss of backup for civil deputies from law enforcement
- loss of the potential to continue to build working partnerships between the Sheriff's office and Gresham police
- potentially diminished customer service because of the division of law enforcement functions that have historically been sited together (loss of "one stop shopping")
- holding facility not as centrally located and convenient for cities in East County
- Yeon Annex not as centrally located and convenient for Sheriff's patrols

The one time capital savings from building a smaller facility are easily quantifiable. (\$7.3 million for four Courtrooms versus \$11.4 million courtrooms plus Sheriff space.) The downsides listed above are not easily quantifiable. However, I am persuaded on balance that the service improvements and avoidance of additional operational, support and administrative costs strongly argue for the single facility.

The projected \$4.1 million reduction in construction costs for the smaller building alternative does not represent true savings. Going with a smaller building does reduce our initial construction costs. However, when we need to build out future courtroom that cost will be incurred – obviously at a higher rate. There is also the cost to move the Sheriff into other space approximately at \$1 million. The more accurate comparison would need to include the shell of six courtrooms under either scenario. But that scenario leaves us with the issue of how to make functional and economically sound

decisions on the use of the vacant space for the two future expansion courtrooms. We considered the sale and moving of the Parole and Probation office, but they are currently in an appropriate, functional space and their move would only fill half the expansion space in the new building.

CONCERNS MOVING FORWARD

Some of these concerns will be discussed on Tuesday. Others will need to be addressed in February when we discuss sites.

1. **The nature of our decision may have locked us into a single site.**
The inclusion of both the full Gresham precinct and the Sheriff's law enforcement operation puts a premium on parking. One of the available sites is clearly superior on parking availability. Also, Gresham's \$2.5 million contribution is premised on siting within the urban renewal area. We only have one site in that area. We have searched for other sites in that area but were unable to find others which meet our mass transit criteria.
2. **Our employees will remain at Hansen Building for 2 ½ more years.**
This approach is consistent with the plan recommended by the MCSO, Health, AFSCME, MCDSA, and Facilities and approved by the Board previously. The Sheriff's office has assured me that the employees understand and support the need to stay until the new space is constructed. Facilities have assured me the building is safe and continues to be carefully monitored to ensure that the building stays that way.
3. **The promise of improved law enforcement partnerships will require follow up by a number of elected and appointed officials.**
I think the Board needs to have further discussions about potential law enforcement partnerships with Gresham, Troutdale, Wood Village, and Fairview. Shane Bemis, new Mayor of Gresham, has suggested an east county law enforcement summit. I am convinced there is a more efficient way for the cities and county together to deliver law enforcement. I am hopeful that a co-location decision can acceleration those discussions and speed that progress. Ideally, those issues would be resolved soon so that the design and construction of the Justice Facility can recognize and solidify those improvements.
4. **Efficient use of County space**
Our discussions of alternatives have uncovered some underutilization of existing county space. I have asked Doug Butler to review and make recommendations about potential efficiencies.
5. **Gresham's participation and negotiations**
The City of Gresham has been considered a potential partner in the building from the beginning of the planning process. The City's support for an East County Justice Facility is documented in Resolution #2693 whereas their interest in being a partner within the building is laid out in Resolution #2810. My own recent

conversations with the City's mayor and council members have convinced me that their interest is true and unwavering.

Although there are still the legalities to work out and participation options for the City to consider, City and County officials are willing to consider a range of options to get this partnership to work for the taxpayers.

Therefore, I am pleased to offer my support to the work of Commissioner Roberts, Sheriff Giusto, and the leadership of the City of Gresham in moving forward on this project.



Ted Wheeler, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214
Phone: (503) 988-3308
Email: mult.chair@co.multnomah.or.us

January 23, 2007

To: Board of County Commissioners
From: Ted Wheeler
Re: East County Justice Center Recommendations

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Therefore, I am pleased to offer my support to the work of Commissioner Roberts, Sheriff Giusto, and the leadership of the City of Gresham in moving forward on this project.

JANUARY 23, 2007 EAST COUNTY JUSTICE FACILITY WORK SESSION

(questions following each presentation)

- I. THE PROPOSAL - Commissioner Lonnie Roberts - 5 minutes
- II. HISTORY AND COMMUNITY INVOLVEMENT -
Commissioner Roberts and staff - 10 minutes
- III. SHERIFF'S OFFICE PERSPECTIVE ON FUTURE OF LAW
ENFORCMENT IN EAST COUNTY AND POTENTIAL
GRESHAM PARTNERSHIPS - Sheriff Bernie Giusto - 10
minutes
- IV. OPERATIONAL EFFICIENCIES IN LAW ENFORCEMENT
WITH THIS PROPOSAL - Tim Moore - 10 minutes
- V. GRESHAM'S PERSPECTIVE - Mayor Shane Bemis - 15
minutes
- VI. BUILDING SPECIFICATIONS AND DESIGN; REVENUES
AND PROJECTED EXPENDITURES - Doug Butler - 10
minutes
- VII. CHAIR'S RECOMMENDATION AND RATIONALE -
ALTERNATIVES CONSIDERED - Chair Ted Wheeler - 10
minutes
- VIII. NEXT STEPS IN APPROVAL PROCESS - Bill Farver; Doug
Butler - 10 minutes



MULTNOMAH COUNTY SHERIFF'S OFFICE
501 SE HAWTHORNE BLVD., SUITE 350 • PORTLAND, OR 97214

Exemplary service for a safe, livable community

BERNIE GIUSTO
SHERIFF

503 988-4300 PHONE
503 988-4500 TTY
www.sheriff-mcso.org

MEMORANDUM

TO: Chair Ted Wheeler
FROM: Sheriff Bernie Giusto *Bernie Giusto*
DATE: January 12, 2007
RE: Information for January 23rd Board Briefing on the East County Justice Center

Chief Deputy Tim Moore has provided a memo which I believe fully explains the efficiencies in operations or prevented increased operational costs in co-locating MCSO Hansen Building functions with the Courts and Gresham Police in East County, thereby creating an East County Justice Center.

The East County Justice Center is in the best interest of our taxpayers, the customers of the facility, the County's bottom line, and those that we protect and serve. It makes financial sense, it makes policy sense, it makes operational sense and it builds the platform needed to evolve policing in East County. Policing by nature is a partnership of mutual aid, support and collaboration. It is by nature an ongoing discussion of roles, responsibilities, service levels of an agency, and total services available through cooperation to citizens.

The East County Justice Center allows for us to plan and in some ways will force these collaborative partnerships to ask new questions. Important discussions will come from designing the space for MCSO and Gresham to share simple things like shared locker rooms, shared roll call rooms, shared parking and a shared reception area. Actually sharing that space will aid the agencies in coordinating and creating a policing model that has never yet been possible. Can those functions be shared? If not why not? Can we coordinate how we scheduled patrol shifts to align coverage better and mutual aid more effectively? Can we co-locate fleet storage at Yeon? Can we combine property and evidence functions at Yeon or another facility? If not, why not? Why would we continue to use two different records systems? Plus as we learned when Gresham and MCSO Detectives were housed together, can we talk about and share information about offenders that victimize residents of both geographic areas? Can we close more cases? Can we leverage each other's resources and capacities to improve the services to East County residents?

Co-location will bring cooperation and planning to a new level. Moving towards answering the questions above are only possible in a co-located facility. The saying "out of site, out of mind" applies greatly to this situation. Not only would MCSO experience increase long term operational costs by not being in the Justice Center it would also prevent cooperation and developing different models of service delivery. Considering the one time only construction cost amortized over a 40 year lifespan of 1.6 cents per square foot per day, it is difficult to imagine a more cost effective use of county resources. The Justice Center facilitates MCSO's ability to define its role and vision as a policing agency. As we face ongoing questions about decreased resources we have to ask about how we partner with one another, what should each agency be doing, and how can we best support each other to provide policing services to our residents and visitors.



MULTNOMAH COUNTY SHERIFF'S OFFICE

501 SE HAWTHORNE BLVD., SUITE 350 • PORT

Exemplary service for a safe, livable community

BERNIE GIUSTO
SHERIFF

503 988-4300 PHONE
503 988-4500 TTY
www.sheriff-mcso.org

MEMORANDUM

TO: Chair Ted Wheeler
Commissioner Lonnie Roberts
Sheriff Bernie Giusto

FROM: Chief Deputy Tim Moore, LE Division

DATE: January 10, 2007

SUBJECT: Follow-up on East County Public Safety Siting

The purpose of this memorandum is to briefly outline the interrelated functions in the Sheriff's Office Enforcement Division as this relates to new sites. First, let me recognize that much of the background work for this summary was completed in the March 2006 Facilities and Property Management Comprehensive Project Plan for the Hansen Building Relocation. Although this project was driven by the need for immediate space should the Hansen Building be condemned, it is still a valuable look at the functions and single site vs. multiple sites.

This summary will be broken into the following segments:

1. **Functionality of single site vs. multiple sites**
2. **Customer service to the public**
3. **Co-location with Gresham PD Precinct**
4. **Interim Multiple Site Construction Cost**
5. **Additional Ongoing Personnel Costs**

1. **Functionality of single site vs. multiple sites**

Courts, Sheriff's Office Civil Unit and Patrol. There is a constant flow of information and documents between these functions. We have civil deputies in and out of the courts in downtown on a daily basis, as well as one FTE with backfill stationed in the courts to process documents and provide service to both the public and courts. There are inefficiencies in the current model (separating courts and civil) which we do not want to replicate in a new building.

The Civil Unit is a mixture of uniform civil deputies and office staff that need to remain together in one site to function. The same civilian staff can serve the public and courts, as well as internal needs, if the function stays with the courts. Separating the civilian support staff in the Civil Unit from the civil deputies will interfere with efficient functioning and require the long term commitment of one additional FTE with backfill.

Sheriff's Office Civil Unit and Patrol. These two units are functionally connected on multiple levels. The Patrol Division serves civil process as time permits, but more importantly, are key to the timely service of Restraining Orders, Stalking Protective Orders and other time sensitive critical court documents. High risk activities, such as evictions and taking children out of their homes pursuant to a court order are completed with the combined resources of Patrol and Civil.

One command officer manages both units, supervising daily functions, balancing manpower needs, approving high risk operational plans and constantly assessing the risks inherent in serving the courts. Breaking civil functions away from patrol would require at least one additional command officer to manage a freestanding unit. Of more concern is the fact that civil is understaffed as a stand alone unit, so a major commitment of additional resources is necessary to break the functions apart.

Court Security. The Sheriff has the mandated function of providing security to the courts. This is difficult to manage as the courts expand into multiple sites. We currently have court security staff at four locations: the Justice Center, Courthouse, Juvenile Justice Center and Gresham Court. We provide these services with a combination of police officers and civilian uniform security staff (FSO's).

If the Gresham Court is co-located with the Sheriff's Office, management, supervision and officer safety backup can be managed within the LE Division. If the LE Division is not located with the courts, the need for an additional supervisor and additional officers is certain. Without a thorough study of the anticipated dockets, physical plant and security plan, it is not possible to provide an exact cost. I am certain it will require at least some additional police officer staffing, as well as one FTE supervisor, if this function is separated.

Enforcement Records Unit. This unit performs the multiple functions of serving the warrant needs of the entire justice system in Multnomah County, as well as providing records support for our law enforcement functions and serving the walk-in public. The staff who serves the public at the front window are tasked with multiple internal functions; in addition they serve an average monthly walk in traffic of 1550 persons. This unit is functionally tied to the Enforcement Division, so locating them in a separate building is neither efficient nor cost effective. The previous move to combine the Jail and Enforcement Records Units did not serve the needs of the public or agency function needs.

Management and Supervision. There is currently one exempt manager supervising Enforcement Records, Concealed Handgun Licensing, Alarms Function, Civil Support, Investigations Support and Word Processing. If the units listed and the direct service functions they support are moved into four different worksites, not only do we lose flexibility to share workload between units, but we will need at least one additional FTE exempt manager to manage the staff and the inherent process difficulties of separate sites.

2. Customer Service to the Public.

In the interim location siting process, the requirements were narrowed to "On or close to mass transit" and "Accessible to the public 24/7". I believe these are key to providing service to the public, but the case of a domestic violence victim illustrates the point clearly. To provide service to this victim, it should be possible to get a Protective Order signed by a judge, arrange for service of the order to the abuser, ask questions about when and how the service will happen to ensure the victim and children's safety, find out what to do if the abuser violates the order, what the police will do when called, and how to access services in the future. The availability of a civil unit staff person, a civil deputy and an enforcement deputy at the same site to answer questions is the key to real customer service.

The public knowing where the Sheriff's Office operations are located and being able to access our staff within a business district 24/7 are all essential to our mission of community safety. I do not believe the multiple sites proposal will accomplish this goal.

3. Co-location with Gresham PD precinct.

There are a number of areas where the Sheriff's Office, GPD and the courts will realize savings in co-location. Much of the background for this summary comes from an October 2004 document prepared by the LE Chief Deputy at the time.

Pre-construction cost savings of one facility vs. multiple. Siting, engineering, public hearings, licensing, consulting and systems development.

Shared construction costs. Parking, building security features, heating and cooling, IT infrastructure and community rooms.

LE Partners space sharing. The two law enforcement functions can share much of the specialized construction necessary for police functions. The gross square footage of shared space is significantly less than separate functions, resulting in long term saving for both the city and the county. Shared areas include roll call rooms, intoxilizer rooms, sallyports, temporary holding facilities, interview rooms, report writing space and training rooms. With additional partnering, the merging of property evidence functions and storage of specialty vehicles could yield savings to both governments.

Efficiencies. Courts in East County co-located with LE agencies would reduce officer "down-time" traveling to and from court. Temporary holding facilities in East County will have a dramatic effect on available police to respond to emergencies. The transport to the downtown Justice Center takes the officer out of service for a substantial part of his or her shift.

Information and partnering. Simply put, locating police agencies together will enhance the working relationship between the two agencies. In my experience, the information sharing and cooperative work fostered by sharing locker rooms, briefings and training will lead to a better product delivered to the citizens. The technology available to today's police officers has not replaced the need for face-to-face information sharing.

4. Interim Multiple Site Construction Cost

There are specialized space needs for a law enforcement agency that need to be examined when considering sending parts of the criminal justice system to separate sites. These include temporary arrestee holding facilities, intoxilizer room, interview space, vehicle availability, locker and shower areas, property evidence handling and long term storage, and weapons/munitions storage.

I pulled the following construction estimates for providing specialized law enforcement needs within an interim space. This is to convert "common" use areas to specific functional space:

Facilities Property Management – Comprehensive Project Plan 03-17-06

Hard Costs – Construction	\$1,635,950
Project Management, Licensing/Permits, etc.	\$242,000
5% Contingency	\$81,798
Interim Space Total Construction Estimates	\$1,959,748

5. Additional Ongoing Personnel Costs

Known Costs	
Civilian Support Staff within courts/civil	\$86,924
Lieutenant in Civil Unit	\$155,547
Civilian Support Services Manager	\$115,855
Annual Known Additional Costs	\$358,326
Unknown Costs	

Additional Court Security Police Officers and Security Staff
Additional Civil Deputy Staffing (depending upon model)

Twenty Year Costing Picture of Known Costs	\$7,166,520
(Calculated using FY 07 Costs)	

Summary

The factors listed above should all be considered when examining the issue of separate sites vs. a single site for the functions listed. The arguments for long term siting of MCSO Enforcement functions in a single location, joining the courts and GPD, are compelling both in terms of significant cost savings and improved product delivery to the citizens.

An analysis of the short term costs of remodeling space to fit police functional needs is the least important factor to consider, although given the above figures presented by Facilities and Property Management, it is compelling in itself. The operational costs of breaking apart these functions and

trying to manage them in a mixture of county buildings, is significant and on-going. Any savings yielded by breaking the functions into four sites will be quickly lost as ongoing funding to support the fragmented functions.

Please contact me if you have any questions or concerns.

Attachments:

Hansen Work Group Recommendations Pages 3,4,5,11,26 and Cover (rest of document available electronically from Facilities Property Management

Goal

The Hansen Work Group

Comprised of Representatives from:

The Chair's Office
CFO\County Management
Health Department
Sheriff's Office
Facilities
Deputy Sheriff's Association
Public Affairs Office

Directed Facilities & Sheriff's Office to:

- Provide transitional space for Hansen Building occupants
- Consider all options (Single/Split Function)
- Keep focus on Long Term Solution
- Provide recommendation for short term placement (not to exceed 2 - 3 year)
- Receive Board Approval – Declaration of an emergency
- Implement plan within 180 days

Compromise:

Work Group knew there was no “perfect tentative solution”

Best answer is a permanent solution that:

- Aligns with Strategic Plan goals
- Provides a long term flexible, functional, high performance facility
- Combines multiple functions under a shared roof, lowering maintenance costs
- Reduces square footage\staffing needs by creating an economy of scale
- Allows expansion capability

Short term option is only a stop gap that:

- Makes do by meeting minimum standards/needs
- Makes do by merely replacing space
- Makes do with a short term patch for an expanding problem

Process:

Took a systematic approach:

1. Reviewed all available space options

Started with a universal pool to not dismiss an option without full consideration

2. Examined function requirements

Focused on required needs and impact on operating costs

3. Evaluated requirements against options

To provide a list of viable alternatives

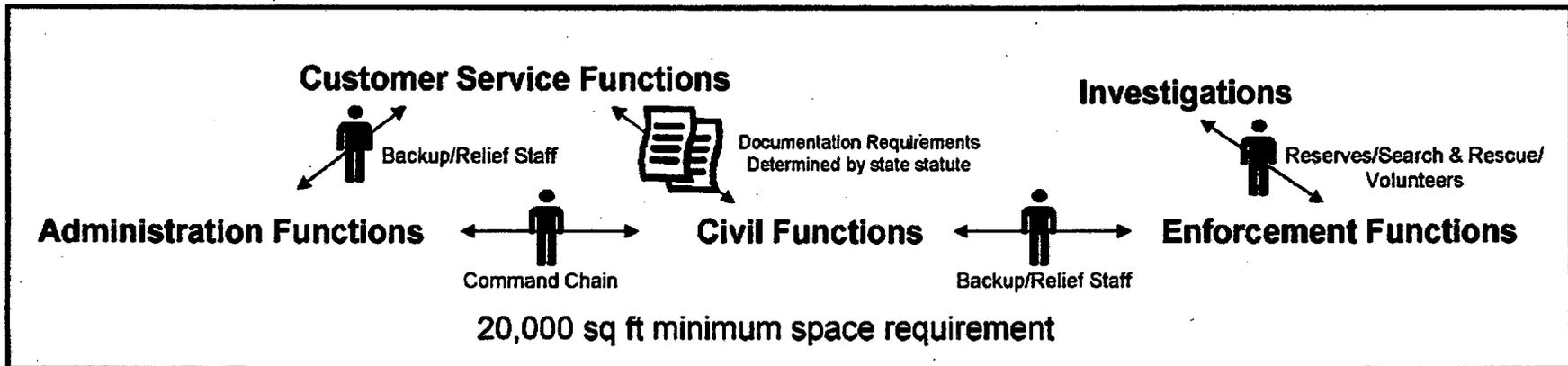
4. Provided a recommendation

That all parties could buy into

Requirement: Functions

Law Enforcement Functions

Full Breakdown included in programming section



Potential Separate Functions

Training Function

2,100 sq ft

Evidence Function

9,876 sq ft

Fleet Maintenance Functions

1,200 sq ft - can reduce by combing with Yeon Fleet Garage

Conclusion: Separating the majority of functions will:

- Require additional staffing to cover back up/relief duties
- Require additional travel/commute time for documentation process
- Require duplication of machines, equipment, etc.

General Breakdown Construction Cost: Temporary Relocation of Hansen Occupants

Soft Costs:

County Project Management		\$72,000
Graphics/Reprographic Supplies	\$1,000	
Printing Services	\$1,000	
County Project Management	\$70,000	
Licenses/Permits		\$30,000
Design/Plan Review/Permit	\$30,000	
Special Inspections/Testing		\$2,500
Management/Consulting Services		\$35,000
Misc. Material/Services		\$2,500
F, F & E		\$100,000
Telephone	\$100,000	
Subtotal - Soft Costs		\$242,000

Hard Costs:

Construction		\$1,635,950
Subtotal - Hard Costs		\$1,635,950

5% Owners Contingency		<u>\$81,798</u>
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TOTAL Construction Estimate		\$1,959,748
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31,480 sq ft @ \$1,959,748 = \$62 per Sq Ft

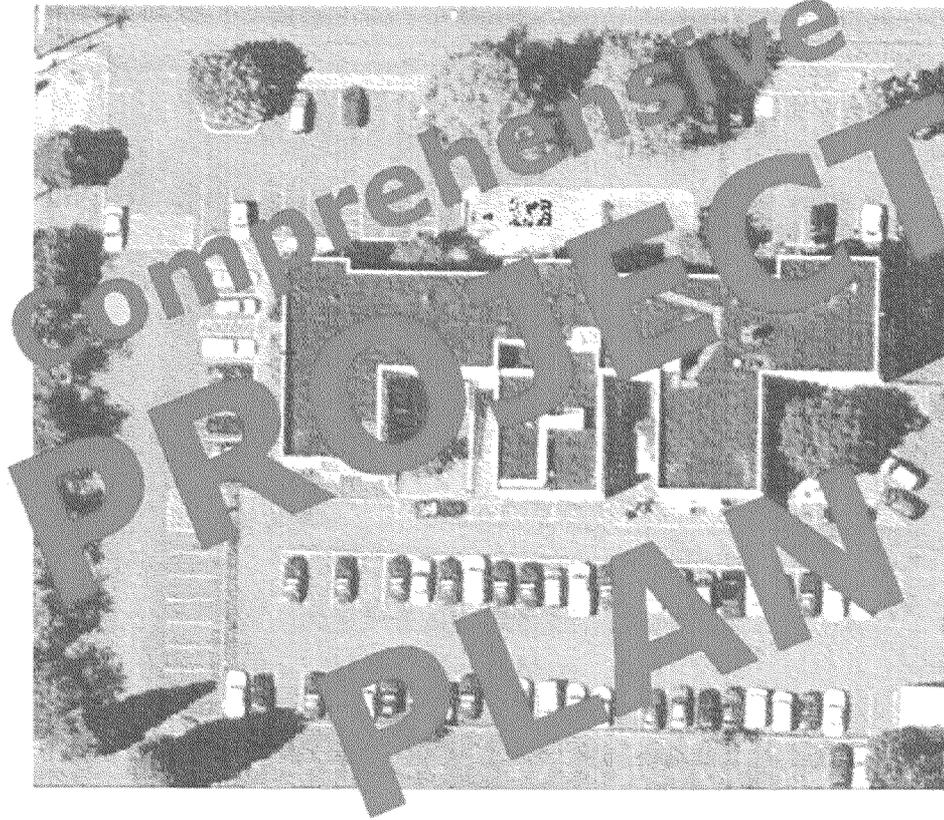
*Assumes

Design Build for time saving potential

Functional but not ornate finishes

Reuse of all desks, bookshelves, lockers, exterior building signs, copy/fax machines, art work, etc.

Hansen Relocation



March 2006
Multnomah County
Facilities & Property Management

RESOLUTION NO. 2810

A RESOLUTION TO ENCOURAGE AND SUPPORT ACTION BY THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS TO SITE AND CONSTRUCT THE EXPANDED SERVICE COURT FACILITY AND JUSTICE CENTER IN THE CITY OF GRESHAM

The City of Gresham Finds:

A. In 2001, Multnomah County Resolution 01-114 commissioned a study to determine whether to proceed with renovating the Multnomah County Courthouse. The resulting report was issued in June 2002. The June 2002 report concluded, in part, that as part of the long-term court space strategy, establishing a court in Gresham would increase convenience to East County residents.

B. A Courthouse Blue Ribbon Steering Committee was convened in August 2002 with the mission of "developing a comprehensive, clear, sustainable, and cost-effective strategy for meeting Multnomah County's court facilities needs for the next 40 years." The Blue Ribbon Committee's Courthouse Recommendations, issued December 2003, included a recommendation for establishment of a four-courtroom facility, with expansion capability to six courtrooms, in East County/Gresham. Establishment of a courtroom and justice facility in East County/Gresham will provide substantial benefits, including increased convenience, to Gresham residents, and was endorsed by the Gresham City Council on April 20, 2004 through the adoption of Resolution No. 2693.

C. In 2004, Multnomah County Resolution 04-028 created a work group to be chaired by Commissioner Lonnie Roberts to make specific recommendations and a cost analysis regarding a new East County justice facility. Mayor Charles Becker acted as vice-chair of this work group. This work group has completed its work and made various recommendations on location, occupancy, financing, and related matters, and the City of Gresham supports the findings and recommendations of this work group.

D. In 2005, and at the request of the County, the City has indicated its willingness to contribute up to \$2 million towards the construction and/or acquisition costs of the justice facility. This contribution is in consideration for ownership interest and occupancy of approximately 12,000 square feet of space in the facility and the right to participate on the project management team to define a mutually agreeable design, space and parking plans, specifications, and other details relating to the project. Although the specific financing of this contribution has not been determined, i.e., County financing under an agreed upon plan, in-kind payments other than cash such as fee waivers or infrastructure costs, urban renewal funds (depending on the location of the facility), community block grant funds, etc., the City and County have expressed their willingness to explore all possible options.

E. From time to time, and for reasons wholly unrelated to the issues surrounding the Blue Ribbon Committee Multnomah County Courthouse study and the Commissioner Roberts/Mayor Becker East County Justice Center work group, the City of Gresham has considered reestablishment of a municipal court in the City of Gresham. More specifically, in 1998 the City Attorney's Office completed an evaluation and preliminary financial assessment of the feasibility of a municipal court. At that time, the City Council concluded that such a court was not financially feasible.

F. In 2002, the City Council appointed a citizen task force to again review the possible reestablishment of a municipal court. In its 2003 report, the task force found that a full-service courthouse facility in the City of Gresham would be of greater benefit to the citizens and businesses of Gresham and East County than a municipal court. The task force also recommended that the city work with Multnomah County and the state court system to enhance the current court services in Gresham

pending county action on the Blue Ribbon Committee's recommendation that a full-service courthouse and justice center be established in East County. The City Council agreed and took no action on the municipal court at that time.

G. In 2005, following the appointment of Gresham's first City Auditor, an audit report on the subject of a municipal court was requested by the City Council. The auditor's report was designed to review the 1998 and 2003 municipal court studies and to very summarily assess the financial aspects of a municipal court with limited jurisdiction. This audit report was completed in August 2005 and discussed at the August 23, 2005 roundtable meeting. The City Council took no action at this meeting, but agreed to revisit the topic in the next 60 days depending on the action taken by the County Board of Commissioners relative to the East County Justice Center Project. The County has declined to take formal action on the project due, in part, to uncertainty surrounding the City's position on a municipal court.

H. The Gresham City Council remains committed to working with the County to establish an expanded service courthouse and East County Justice Center within the City of Gresham. Since the time of the August 23 roundtable meeting, the City Council has also determined that while a municipal court remains a topic of interest, further study, a comprehensive financial evaluation, and a detailed business plan would be required. The City does not have the staff or financial resources to undertake a comprehensive study or otherwise pursue a municipal court. The City's position in this regard was set forth in a letter to the Multnomah County Board of Commissioner's dated September 20, 2005 and in a second letter on or about September 30.

I. On September 25, 2005 Mayor Becker and City Attorney Susan Bischoff met with Multnomah County Presiding Judge Dale Koch to discuss the court's plan for expanded court services in East County. Although Judge Koch did not envision significant civil trials or felony matters being handled in Gresham, court services, including civil filings, restraining orders, and some motion practice would be provided. The current statutory jurisdiction of a Gresham court would be continued. Judge Koch also indicated that the court stands ready and willing to increase local code enforcement and/or parking enforcement services should the city's demand for such service increase.

J. Although the City Council recognizes that it may lack the legal authority to bind future governing boards of the City, Council wishes to formally express the City's intention to defer or otherwise forgo the creation of a municipal court in Gresham, provided that the East County Justice Center as currently contemplated between the City and County is constructed within the next three years.

THE CITY OF GRESHAM RESOLVES:

1. The City of Gresham is committed to the current East County Justice Center project and the recommendations made by the Commissioner Roberts/Mayor Becker work group in its written report.

2. Subject to the necessary budgetary appropriations and financing plan, the City remains committed to making a financial contribution to the justice facility project.

3. The City of Gresham will forgo the creation of a municipal court in Gresham provided that the East County Justice Center project is completed or substantially completed within the next three years.

4. The Gresham City Council strongly encourages the County Board of Commissioners to take immediate steps to implement the recommendations of the Commissioner Roberts/Mayor Becker workgroup, and proceed with this important justice facility project for the benefit of all East Multnomah County.

5. The City of Gresham looks forward to working with the County Board of Commissioners in the days and months ahead to collaboratively resolve the many issues facing the citizens and businesses in East Multnomah County.

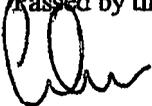
Yes: Becker, Echols, McIntire, Bemis, Craddick, Widmark, Warr-King

No: None

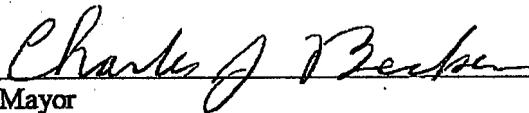
Absent: None

Abstain: None

Passed by the Gresham City Council and effective on November 1, 2005.



City Manager



Mayor

Approved as to Form:


for _____
City Attorney