

ANNOTATED MINUTES

Tuesday, February 6, 1990 - 9:30 AM
Multnomah County Courthouse, Room 602

INFORMAL

1. Informal Review of Formal Agenda of February 8, 1990
2. Work Session to Discuss Implementation of HB 3470 (1989)

COMMISSIONER KAFOURY REQUESTED SHERIFF'S DEPARTMENT TO FURNISH INFORMATION ON HOW MANY GUN PURCHASES WERE DENIED AS A RESULT OF BACKGROUND CHECKS. DISCUSSION ON CHAIR McCOY'S PROPOSED ORDINANCE. CHAIR McCOY SUGGESTED SETTING PROPOSED BACKGROUND CHECK FEE AT SHERIFF'S RECOMMENDED AMOUNT OF \$15.00. CHAIR McCOY DIRECTED COUNTY COUNSEL TO CONTINUE WORKING WITH CITIES AND TO PROCEED WITH PREPARATION OF PROPOSED ORDINANCE.

Tuesday, February 6, 1990 - 1:30 PM
Multnomah County Courthouse, Room 602

PLANNING ITEM

1. C 1-88 PERIODIC REVIEW Work Session to Discuss Mineral and Aggregate Issues Relating to Periodic Review

COMMISSIONERS KAFOURY AND KELLEY REQUESTED PLANNING DEPARTMENT TO PROVIDE ADDITIONAL INFORMATION AND MATERIALS PRIOR TO FEBRUARY 20, 1990 PUBLIC HEARING.

Thursday, February 8, 1990, - 9:30 AM
Multnomah County Courthouse, Room 602

FORMAL AGENDA

Chair Gladys McCoy convened the meeting at 9:35 a.m., with Vice-Chair Gretchen Kafoury, Commissioners Pauline Anderson, Rick Bauman and Sharron Kelley present.

NON-DEPARTMENTAL

- R-1 Report of Central Citizen Budget Advisory Committee and Department CBACS on Operational Planning Reports

RICHARD LEVY, RACHEL SUMMER, KEITH CRAWFORD AND GORDON HUNTER PRESENTATION.

- R-2 First Reading of an Ordinance Amending the County Code to Provide Annual Cost of Living Salary Adjustments for the Multnomah County District Attorney as Recommended by the Salary Commission, Referring the Measure to the Voters and Declaring an Emergency

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. KEITH CRAWFORD PRESENTATION AND EXPLANATION OF ITEMS R-2, R-3 AND R-4. LAURENCE KRESSEL DISCUSSION OF BALLOT TITLE LANGUAGE AND RESPONSE TO BOARD QUESTIONS. COMMISSIONER KAFOURY MOVED AND COMMISSIONER ANDERSON SECONDED, APPROVAL OF THE FIRST READING AND ADOPTION. MR. CRAWFORD AND MR. KRESSEL RESPONSE TO BOARD QUESTIONS AND DISCUSSION. COMMISSIONER BAUMAN'S MOTION TO COMBINE ORDINANCES R-2, R-3 AND R-4 INTO ONE BALLOT MEASURE FAILED FOR LACK OF SECOND. BOARD COMMENTS. JIM WORTHINGTON AND GORDON HUNTER TESTIMONY ON ITEMS R-2, R-3 AND R-4. ORDINANCE 636 UNANIMOUSLY APPROVED.

- R-3 First Reading of an Ordinance Amending the County Code to Provide Annual Cost of Living Salary Adjustments for the Multnomah County Sheriff, as Recommended by the Salary Commission, Referring the Measure to the Voters and Declaring an Emergency

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KAFOURY MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF FIRST READING AND ADOPTION. ORDINANCE 637 UNANIMOUSLY APPROVED.

- R-4 First Reading of an Ordinance Amending the County Code to Provide Annual Cost of Living Salary Adjustments for Each Member of the Board of County Commissioners and County Chair as Recommended by the Salary Commission, Referring the Measure to the Voters and Declaring an Emergency

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KAFOURY MOVED AND COMMISSIONER ANDERSON SECONDED, TO CORRECT EXPLANATORY STATEMENT TO STATE THAT COMMISSIONER'S ANNUAL SALARY WAS SET IN 1981 AND FOR APPROVAL OF FIRST READING AND ADOPTION. ORDINANCE 638 UNANIMOUSLY APPROVED, AS CORRECTED.

DEPARTMENT OF JUSTICE SERVICES

- R-5 Notice of Intent to Apply for NIJ (IPA) Fellowship for Senior District Attorney Staff to Research Status of Federal-State-Local Prosecutorial Relations

COMMISSIONER KAFOURY MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-5. COMMISSIONER KAFOURY RESPONSE TO BOARD QUESTIONS. NOTICE OF INTENT UNANIMOUSLY APPROVED.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-6 Ratification of Intergovernmental Agreement with Oregon Department of Fish and Wildlife for a \$300,000 Grant (\$100,000 in December 1990, 1991, 1992) for the Construction of Chinook Landing Marine Park

UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER KAFOURY, R-6 WAS UNANIMOUSLY APPROVED.

- R-7 Request for Board Review and Approval for Adoption of the CDBG Multnomah County Housing and Community Development Plan and the Gresham Housing and Community Development Plan

COMMISSIONER ANDERSON EXPLANATION. UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER KELLEY, R-7 WAS UNANIMOUSLY APPROVED.

DEPARTMENT OF HUMAN SERVICES

- R-8 Ratification of Retroactive Revenue Contract with the Oregon Department of Energy for the Period August 15, 1989 to June 30, 1990, Concurrent with City Block by Block Weatherization Program

UPON MOTION OF COMMISSIONER KELLEY,

**SECONDED BY COMMISSIONER ANDERSON, R-8
WAS UNANIMOUSLY APPROVED.**

- R-9 Ratification of Retroactive Revenue Contract Amendments 5 and 6 with Oregon State Community Services. Amendment 5 adds; Low Income Energy Assistance (LIEAP) 90 \$212,059; LIEAP Weatherization (WX) 90-A \$190,990; and LIEAP/Community Services Block Grant (CSBG)/Transfer (TFR) \$164,578. Amendment 6 adds; Department of Energy (DOE) Training/Technical Assistance (T/TA) 290 of \$1,000 and Corrects LIEAP WX 90-A Split Between Program and Administrative Funds

**UPON MOTION OF COMMISSIONER KELLEY,
SECONDED BY COMMISSIONER ANDERSON, R-9
WAS UNANIMOUSLY APPROVED.**

- R-10 Resolution in the Matter of Entering an Intergovernmental Agreement with the State of Oregon Regarding the Transfer of the Disabled and Elderly

**DUANE ZUSSY EXPLANATION OF ITEMS R-10 AND
R-11 AND RESPONSE TO BOARD QUESTIONS. UPON
MOTION OF COMMISSIONER KELLEY, SECONDED
BY COMMISSIONER ANDERSON, RESOLUTION 90-17
WAS UNANIMOUSLY APPROVED.**

- R-11 Budget Modification DHS #33 Making an Appropriation Transfer in the Amount of \$40,468 from General Fund Contingency to Aging Services and Social Services, to Fund the Adult Transfer Coordination, and Providing Personnel Support for Program

**COMMISSIONER KELLEY MOVED AND
COMMISSIONER ANDERSON SECONDED, APPROVAL
OF R-11. MR. ZUSSY RESPONSE TO BOARD
QUESTIONS. BUDGET MODIFICATION
UNANIMOUSLY APPROVED.**

DEPARTMENT OF GENERAL SERVICES

- R-12 Second Reading of an Ordinance Amending Exempt Salary Ranges to Include Two New Exempt Classifications and a Premium Pay Classification in the 1989-90 Exempt Classification/Compensation Plan

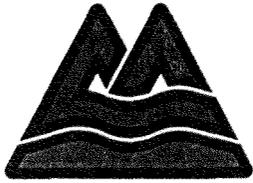
**PROPOSED ORDINANCE READ BY TITLE ONLY.
COPIES AVAILABLE. COMMISSIONER ANDERSON
MOVED AND COMMISSIONER KELLEY SECONDED,
APPROVAL OF SECOND READING AND ADOPTION.
NO ONE WISHED TO TESTIFY. ORDINANCE 639
UNANIMOUSLY APPROVED.**

There being no further business, the meeting was adjourned at 10:55 a.m.

OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON

Deborah L. Bogstad

Deborah L. Bogstad



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
JANE McGARVIN • Clerk • 248-3277

AGENDA OF
MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS
FOR THE WEEK OF
February 5 - 9, 1990

- Tuesday, February 6, 1990 - 9:30 AM - Informal Meeting . . . Page 2
- Work Session Page 2
- Tuesday, February 6, 1990 - 1:30 PM - Planning Items . . . Page 2
- Thursday, February 8, 1990 - 9:30 AM - Formal. Page 3

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

- Thursday, 10:00 PM, Channel 11 for East and West side subscribers
- Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers
- Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, February 6, 1990 - 9:30 AM
Multnomah County Courthouse, Room 602

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PLANNING ITEMS

C 1-88 PERIODIC REVIEW

1. Work Session to Discuss Mineral and Aggregate Issues
Relating to Periodic Review

PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS

Thursday, February 8, 1990, 9:30 AM
Multnomah County Courthouse, Room 602

FORMAL AGENDA

NONDEPARTMENTAL

- R-1 Report of Central Citizen Budget Advisory Committee and Department CBACs on Operational Planning Reports - Set over from January 30, 1990
TIME CERTAIN - 9:30 AM

ORDINANCES - NONDEPARTMENTAL

- R-2 First Reading of an Ordinance Amending the County Code to Provide Annual Cost of Living Salary Adjustments for the Multnomah County District Attorney as Recommended by the Salary Commission, Referring the Measure to the Voters and Declaring an Emergency
- R-3 First Reading of an Ordinance Amending the County Code to Provide Annual Cost of Living Salary Adjustments for the Multnomah County Sheriff, as Recommended by the Salary Commission, Referring the Measure to the Voters and Declaring an Emergency
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ORDINANCES - DEPARTMENT OF GENERAL SERVICES

- R-12 Second Reading - An Ordinance Amending Exempt Salary Ranges to Include Two New Exempt Classifications and a Premium Pay Classification in the 1989-90 Exempt Classification/Compensation Plan



GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse
1021 S.W. Fourth Avenue
Portland, Oregon 97204
(503) 248-3308

M E M O R A N D U M

TO: Clerk of the Board
FROM: Delma Farrell
DATE: 1/30/90
RE: Agenda Submissions
Week of February 5-9, 1990

INFORMAL

No informal submissions

FORMAL

1. ✓ DES Submitted by Charles Ciecko/Dan Kromer X-5050. Request for approval of Intergovernmental Agreement with Oregon Department of Fish and Wildlife for a \$300,000 grant for the construction of Chinook Landing Marine Park.
2. ✓ Submitted by Karen Jones Whittle X-5328. Request for Board review and approval of Multnomah County and City of Gresham CDBG Housing and Community Development Plans.
3. ✓ DHS Submitted by Maggie Gareau X-3782. Request for approval of Resolution regarding Adult Transfer wherein Multnomah County will accept the entire transfer, placing services for the disabled within the Social Services Division and services for the elderly within the Aging Services Division.
4. ✓ " Submitted by Bill Thomas and John Pearson X-5464. Request for approval of Oregon State Community Services Revenue Contract Amendments #'s 5 and 6.
5. ✓ " Submitted by Bill Thomas and John Pearson X-5464. Request for approval of revenue contract with the Oregon Department of Energy for the period 8/15/89 - 6/30/90, concurrent with City Block by Block weatherization program.

1990 JAN 31 PM 3:39
CLERK OF BOARD
MULTNOMAH COUNTY
OREGON

DATE SUBMITTED 1-17-90

(For Clerk's Use)
Meeting Date FEB 08 1990
Agenda No. R-1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: CITIZEN BUDGET ADVISORY COMMITTEE REPORT

Informal Only* _____
(Date)

Formal Only 2-8-90 _____
(Date)

DEPARTMENT CITIZEN INVOLVEMENT COMM. DIVISION _____

CONTACT JOHN LEGRY, EXECUTIVE DIR. TELEPHONE X-3450

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD RICHARD LEVY

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Report of Central Citizen Budget Advisory Committee and Departmental CBACs on operational planning reports.

TIME CERTAIN: 9:30 a.m.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 20 minutes

IMPACT:

PERSONNEL
 FISCAL/BUDGETARY
 General Fund
 Other _____

BOARD OF
COUNTY COMMISSIONERS
1990 JAN 23 PM 4:03
MULTI-COUNTY
OREGON

SIGNATURES:

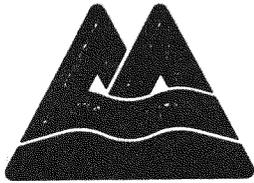
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

CITIZEN INVOLVEMENT COMMITTEE

2115 S.E. Morrison #216
Portland, Oregon 97214
(503) 248-3450

DENNIS PAYNE
Chair

Neighborhoods West-Northwest

- Chris Wrench
- Carol Canning

November 20, 1989

TO: Gladys McCoy, Chair

Commissioner Anderson
 Commissioner Bauman
 Commissioner Kafoury
 Commissioner Kelley

SW Neighborhood Information

- Martha White, Secretary
- John Miller

FM: Dick Levy
Chairperson, Central CBAC

North Portland Citizens

RE: Operational Planning Recommendations

NE Coalition of Neighborhoods

- Richard Levy
- Dennis Payne, Chair

The following reports are transmitted for your review and advice. They were developed by the CBACs for Human Services, Justice Services, General Services and Non-Departmental areas.

Central Northeast Neighbors

The Auditor's Office and Environmental Services have not submitted recommendations. *(added)*

Southeast Uplift

- Ben Butzler
- Karma Sweet

As you are aware, these reports reflect the participating CBACs' first application of the Multnomah County VISIONS to operational planning.

East of E.181st Avenue

- Charles Herndon, Vice Chair
- Vivian Starbuck

Briefly, the citizens stress the accessibility and responsiveness of County government as a major concern. Also stressed are coordination and cooperation among and between jurisdictions in order to arrive at common goals.

Between E.60th & E.181st

- Franklin Jenkins
- Robert Luce, Treasurer
- Jim Worthington

The committees thank you for the opportunity to participate in the County's operational planning and for your consideration and support of their recommendations.

West of E.60th, Uninc.

- Mary Schick

Please call or contact any of these committees as necessary for further information on particular recommendations.

County Boards, Commissions, & Civic Groups

- Marlene Byrne
- Jean Ridings
- Sara Lamb
- Michael Schultz

Thank you for your time and attention.

CC: Ex Comm

Dave Warren

Office of Citizen Involvement

- Merlin Reynolds, Executive Director
- Gloria Fisher, Information Coordinator

1990 JAN 23 PM 3:11
 CLERK OF COUNTY COMMISSIONERS
 MULTNOMAH COUNTY OREGON

January 3, 1990

TO: Members of the Citizen Involvement Committee

FROM: County Auditor Citizen Budget Advisory Board

RE: Strategic Planning and Charter Revision concerns and recommendations

Members of the Citizen Budget Advisory Board for the County Auditor's office have defined two areas of concern that we would like the County to address during its Strategic Planning and Charter Revision processes. The first is the independence of the County Auditor's office and the auditing process; the second is the need to evaluate technology with appropriate expertise.

It is the responsibility of the Auditor to study the operations of county departments and agencies and to make recommendations for savings and improved performance. Members of the CBAC feel that it is essential that the auditor not be subject to direct political pressure while s/he performs this task. Because the undisputed independence of the auditor is central to the legitimacy of his/her findings, our CBAC offers the following recommendations.

1. That any move to change the office of County Auditor from an elective position to an appointed position be considered in the light of the need to maintain autonomy from the influence of County officials and managers. We feel that that separation is less likely to be maintained if the Auditor is appointed by the county executive than if s/he is elected as is currently the case.

2. In the interest of maintaining separation of management and audit functions we also feel that the auditor's office, not the Finance Department should monitor the contract and oversee the content of the independent outside auditor's report. In addition to providing needed functional separation this would also make use of County auditing expertise.

3. An ordinance was proposed that would have created an Audit Committee that would monitor the contract and oversee the content of the independent outside auditor's report. If

the county chooses to go this route rather than have these functions performed by the County Auditor, the CBAC strongly advises that the audit committee be composed of members who are not managers of county agencies. If county executives and managers are represented on this committee, they should serve as non-voting members only.

Our second concern is that of assuring that the Auditor's office be able to evaluate the accuracy, completeness and security of computer generated data and systems. The CBAC strongly recommends:

1. An EDP auditor position be added to the Auditor's staff.
2. Future staffing of the Auditor's office be responsive to technological change in information management systems.

We regret the confusion that prevented our CBAC from becoming involved in the planning process at an earlier date. An earlier involvement would have produced a more comprehensive set of concerns and recommendations.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS GLADYS McCOY PAULINE ANDERSON GRETCHEN KAFOURY RICK BAUMAN SHARRON KELLEY	DEPARTMENT OF GENERAL SERVICES PORTLAND BUILDING 1120 SW FIFTH, 14TH FLOOR PORTLAND, OR 97204-1934	OFFICE OF THE DIRECTOR EMPLOYEE SERVICES FINANCE LABOR RELATIONS PLANNING & BUDGET	(503) 248-3303 (503) 248-5015 (503) 248-3312 (503) 248-5135 (503) 248-3883
	• AT OTHER LOCATIONS:	ADMINISTRATIVE SERVICES ASSESSMENT & TAXATION ELECTIONS INFORMATION SERVICES	(503) 248-5111 (503) 248-3345 (503) 248-3720 (503) 248-3749

M E M O R A N D U M

DATE: November 20, 1989

TO: Central CBAC

FROM: General Services CBAC

RE: Operational Planning Recommendations

In preparation for the Operational Planning phase of the Strategic Planning process, the Board of County Commissioners asked for citizen input on departmental issues. The Citizen Budget Advisory Committees were chosen as the vehicle for advising the Board because of their familiarity with the County's departments and their operations.

The CBAC's were directed to undertake a review of one or two strategic policy goals which could then be incorporated into departmental operational plans. The General Services CBAC met on October 16th to discuss the issues we wanted to examine. The consensus among the members was that there were two issues which had significant implications for General Services operations over the next three years. These were:

1. The Information Services Division's role as a service provider and its influence on the development of data processing policy; and
2. The effect on the Assessment & Taxation Division of House Bill 2338 and its implications for the appraisal process.

Information Services

As part of our review of the ISD issue we are forwarding a copy of the minutes from our meeting of October 23rd along with the presentation prepared by Jim Munz, Director of Information Services. Our recommendations for ISD include the following:

1. We believe the County should be commended for, and should maintain, its policy of attempting to stay one generation behind in the purchase of computer hardware and software.
From a financial standpoint, it is not prudent to spend taxpayer dollars on the newest innovations in computer technology. It is more practical, and cost-effective, for the County to purchase computer systems and software which have demonstrated abilities in the applications we require. Generally by delaying upgrades and purchases for one to two years, the effective purchasing power of the County's dollar is roughly doubled.
2. We encourage ISD to initiate a review of its computer outputs. Which reports are not being used? How many copies of individual reports are being distributed?
The perception of the CBAC is that the last such review revealed that a number of reports were being generated which had no current application. As an example, at one time someone requested specific information related to detailed project costs. The report was no longer necessary, but it was still being produced from the system. An annual review of such outputs would conserve resources and keep the process manageable.
3. We support the concept of interfacing PC's with the mainframe computer and encourage the development of a relational data base. A relational data base would allow users to link their PC's with more than one system at a time (eg., financial information and payroll/personnel data). We think a system such as this, with the capability of "downloading" information to any PC, would be beneficial to County managers and would allow them to have better information with which to measure program performance. If properly managed it should save time by allowing access to data without having to re-input it.
4. We believe that decentralized purchasing of individual PC's and software packages is desirable.
Department managers are in a better position to assess their day-to-day needs. PC's are becoming more of a standard office tool - what works best for one division may not work well for another. ISD plays an appropriate role in advising departments in the purchase of PC's and PC software.

5. We recommend that the County explore more effective uses of the "Electronic Mail" network.

For whatever reasons the County's WANG electronic mail system is not being used extensively. Electronic mail can save time and money by allowing meetings and correspondence to be conducted "on-line" rather than in person. We suggest the County examine current "e-mail" technology and perform a cost-benefit analysis to determine what the most appropriate use of an "e-mail" system would be.

6. We support the Data Processing Management Committee (DPMC) as the best mechanism for prioritizing new data processing projects and development.

Assessment & Taxation

Most of the discussion relating to HB 2338 centered on the mandates which are being placed on Multnomah County as a result of this landmark legislation. HB 2338 provides counties with additional funding to perform property appraisals, in response to the concern that 26 of 36 Oregon counties have fallen out of compliance with their appraisal cycles.

We recognize that the County does not have much flexibility in implementing the changes dictated by HB 2338. Our recommendations, therefore, generally focus on the implementation process.

1. The County should develop a hiring plan for appraisers.
Since all the counties in Oregon are affected by this legislation it is likely that the competition for qualified appraisers will be heavy. Multnomah County needs to be prepared for that competition, particularly if we are faced with the possibility of having to hire as many as 15 new appraisers.
2. We suggest that any excess revenue generated by HB 2338 in the first year be put into reserves until we have better knowledge of what our annual revenue will be.
Estimates prepared by Assessment & Taxation indicate that implementation of HB 2338 will cost the County nearly \$1.5 million. Revenue estimates suggest that we could receive up to \$3 million in new revenue to offset those costs. We know that first year proceeds will be higher than for subsequent years. In addition, the State's revenue estimates are based on several assumptions which may or may not prove true. We feel it prudent to maintain any "windfall" revenue in a reserve account until the revenue stream from HB 2338 stabilizes.

Operational Planning Recommendations

Page 4

3. We encourage the Assessment & Taxation Division to devote sufficient attention to the public relations aspects of its operations.

It is important that the public relations component of Assessment & Taxation (eg., tax information; public inquiries) not be neglected as a price of complying with State mandates. The County should be proactive in developing plans for improved service to the public and in maintaining the highest public credibility for efficiency and fairness of the system.

The County should take steps to ensure that citizen contacts and treatment are as positive, clear and helpful as possible. For example, the County should examine the possibility of using computerized call handling to expedite inquiries to the appropriate person without extensive delays or waiting.



CENTRAL ADVISORY BOARD

Department of Human Services
426 SW Stark, 7th Floor
Portland, OR 97204
248-3782

November 13, 1989

Dick Levy, Chair
Central Citizens Budget Advisory Committee
2115 S.E. Morrison, Room 215
Portland, OR 97214

Dear Dick:

The Central Advisory Board would like to see Multnomah County Human Services move away from its current reactive stance and assume a more proactive approach, which advertes both unnecessary suffering and expenditure of limited resources. CAB recognizes that the County cannot, and should not, decrease the treatment and case management services it now provides. We believe the County must take a leadership role within the community, using its position to get other agencies to support prevention as an indispensable investment in our future.

Specifically, we recommend that new or expanded County services must meet the following criteria:

- be preventative,
- insure ease of access, and
- be equitable.

Thank you for this opportunity to provide input into the County's operational planning process.

Sincerely,

Doug Montgomery, Chair
Central Advisory Board/DHS CBAC

MEMBERS

Janet Billings	Gerald Blake	William Brewster	Roger Buchanan
Lillian Cunningham	Steve Fulmer	Muriel Goldman	Doug Montgomery
Carole Murdock	Susan Oliver	Ethelyn Pankratz	Ann Porter
Virginia Quiroz	Michael Schultz	Richard Schwarz	Sue Shaw

Gloria Fisher



CENTRAL ADVISORY BOARD

Department of Human Services
426 SW Stark, 7th Floor
Portland, OR 97204
248-3782

January 5, 1989

Gladys McCoy
Multnomah County Chair
1021 SW 4th
Portland, OR 97201

Dear Chair McCoy:

It is our understanding that the Board of County Commissioners will be prioritizing new program initiatives for inclusion in the fiscal year 90 -91 budget on January 12, 1990. As the Advisory Board for the Department of Human Services we would like to take this opportunity to let you know our priorities.

In our operational planning report, sent to you in November, CAB members stressed that new or expanded County services meet the following criteria: be preventative, insure ease of access, and be equitable. In keeping with these criteria, the CAB prioritizes the following new initiatives.

Our first priority is to establish teen clinics in all high schools in Multnomah County and then begin development in middle schools. Teen clinics should have mental health consultation. Along with this we would like alcohol and drug assessment and treatment in the teen clinics.

Teen clinics provide a range of early intervention services including general health promotion, pregnancy counseling, prevention of sexually transmitted diseases (i.e. AIDS/HIV disease), and mental health intervention. They help prevent future chronic conditions and problems in a vital, yet vulnerable segment of our population. These programs are an important component of our social response to the mounting problems of teen suicide and student dropouts. As teen clinics are located within schools they provide easy access and equitable health care for all high school aged residents in Multnomah County. Hence, the expansion of this program is the CAB's number one priority.

Our other priorities are listed below by Division.

Aging Services Division

- Services for minority elderly
- Caregiver support
- Increased Public Guardian capacity

Gladys McCoy
Page 2
January 5, 1990

Health Division

- Evening hours at health clinics

Juvenile Justice Division

- Juvenile diversion accountability and follow-up service component
- Mental health counseling in detention program

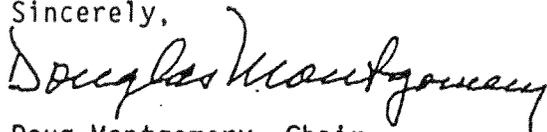
We also support the addition of a detention unit and the continuation of the gang affected program. However, we believe that state or levy monies should be used to support these programs.

Social and Family Services Division

- African American youth drug and alcohol treatment
- As mentioned above, drug and alcohol services in teen clinics
- Detox services for youth
- Mental health services in health clinics
- Mental health outreach
- Mid-County Youth Service Center

Thank you for this opportunity to provide input into your planning process. We would very much appreciate being kept abreast of any changes in the budget decision-making process.

Sincerely,



Doug Montgomery, Chair
Central Advisory Board/DHS CBAC

cc: Commissioner Anderson
Commissioner Bauman
Commissioner Kafoury
Commissioner Kelley

CENTRAL ADVISORY BOARD MEMBERS

Janet Billings
Alliance for the Mentally Ill

William Brewster
Former Director of the Library Association

Roger Buchanan
Multnomah County Mental Health Advisory Committee, Chair
Metro Councilor

Lillian Cunningham
Citizen-at-Large
Bonneville Power Administration

Steve Fulmer
Portland Schools, Administrator
Episcopal AIDS Commission
Right to Privacy Board
Equity Foundation Board

Muriel Goldman
Juvenile Court Advisory Council
Child Advocate

Doug Montgomery
Portland/Multnomah Commission on Aging
Bonneville Power Administration

Carole Murdock
Metropolitan Community Action Board

Susan Oliver
N/NE Community Mental Health Center Board

Ethelyn Pankratz
Developmental Disabilities Planning Council
Providence Child Center, Administrator

Ann Porter
Citizen-at-Large

Virginia Quiroz
Oregon Council for Hispanic Advancement

Michael Schultz
Multnomah County CIC
United Way of the Columbia-Willamette

Richard Schwarz
Farmworker Health Access Project, Coordinator

Sue Shaw
Multnomah County Community Health Council

TO: Central Citizen Budget Advisory Committee
Board of County Commissioners

FROM: Nondepartmental Citizen Budget Advisory Committee
Gordon Hunter, Chair
Robin Bloomgarden
Randal Crawford
Ron Goodman
Jim Worthington

The Nondepartmental Citizens Budget Advisory Committee believes that the County should increase the responsiveness and accessibility of County services to citizens.

BACKGROUND

In reviewing this topic, the Committee listened to presentations by County staff. The Committee solicited an explanation from Commissioner Pauline Anderson about her proposal for multi-service centers. The Committee reviewed the Citizens County Visions Report and several documents prepared for the Board of County Commissioners during the Strategic Planning process. It reviewed service sites in service directories of both Multnomah County and Portland. The Committee also considered recommendations for alternative service mechanisms by County staff and service providers.

Members of the Committee are personally aware of the frustrations citizens feel when trying to make use of local government services.

- o It is often unclear to a citizen which government to contact for services and how to reach service providers.
- o It is hard for citizens to find ways to communicate problems they have with services.
- o The County gives the impression of being unaware of the questions citizens ask or the problems citizens bring to the County. The County appears to concentrate on those problems County government decides it must confront and solve.
- o Citizens often feel uninformed about the issues the County faces and the decisions it makes.
- o It is difficult for citizens to find ways to influence public decisions and service delivery decisions made by the County.

Nondepartmental CBAC Recommendations

- o Groups of citizens needing specific services are not adequately informed about these services and may have difficulty reaching them.
- o The County and other local governments have located services in places inconvenient for citizens and often fail to provide adequate parking, access to public transportation, or provide for handicapped clients.

Members of the Committee believe the County is not visible enough in the community. This invisibility contributes to the difficulty citizens have in reaching the proper service agency to deal with their problems. It also adds to the difficulties the County has in getting support for its programs.

The Committee notes, as well, that most citizens within the County lack any sense of belonging to a community.

The Committee has found supporting evidence for its views in several reports prepared for and resulting from the Strategic Planning process. The draft outline of Board of Commissioners visions, issues, and programs produced in 1988 made several references to the need to improve communication and contact between the County and the citizens it serves. The Strategic Planning Functional Committees forwarded several concerns with County responsiveness and service accessibility to the Board. The Citizens County Visions Report recommended that both the County and residents should take steps to improve responsiveness and accessibility. The Policy Development Committee assigned a subcommittee to explore alternative and community delivered services. The subcommittee's recommendation was to increase service availability. The problem of County responsiveness and the availability of its services has been a common thread running throughout the Strategic Planning process.

OBJECTIVES

The Nondepartmental Citizens Budget Advisory Committee recommends the County achieve these objectives during the next three years.

Nondepartmental CBAC Recommendations

1. **Increase government visibility in the community for services delivered, functions performed, and issues confronted.**
2. **Locate government service delivery sites for maximum accessibility.**
3. **Improve government responsiveness to citizen questions and problems and find ways for citizens to influence decisions.**
4. **Improve the communication between citizens of Multnomah County information about early entry points for citizens to influence policy decisions.**

The Committee recommends that the County try three strategies to accomplish these objectives. The Committee also recommends that the County evaluate each of the trial programs. The evaluation should determine whether each program has improved client perceptions about the responsiveness and accessibility of County services.

PROPOSED STRATEGIES

Telephone Contact Network

The County should create a central telephone answering point. Citizens could use this service to reach County programs and receive information about other jurisdictions providing services in the county. Employees staffing the program should understand what services the County provides and what services are available elsewhere. To assist the staff, the County should develop an on-line data system showing the service provider, addresses, and telephone numbers for all government services in the county. Both the Library and United Way have systems that could be the basis for such a data base.

The staff should refer callers to the appropriate service agency and transfer calls for County services directly to the appropriate County program. Staff should record calls transferred in a simple data base. This data should include: the caller, the problem, and the referral point. To avoid duplicate tracking of the same calls, the program receiving the call should be aware that the call has been transferred and is not a direct call. The County agency responding to the calls should record in the data base the disposition of each call.

Nondepartmental CBAC Recommendations

The County should establish a follow-up program to find out whether the response was satisfactory to the client. The information obtained by the follow-up program should also be part of the data base.

The Committee visualizes a two-tier telephone contact and follow up system. Initial contact could take place at the central telephone answering point. It could also take place in departments or the offices of elected officials. Both points of contact should record the calls using a consistent format no matter where they take place. The County could create a single "information/contact" form to use for such calls.

The County could also establish a computer-assisted data base. Response to the clients' problems would always take place within the departments or the offices of elected officials. Departments and elected officials would record their response in the data base and/or on the "information/contact" form.

Follow-up evaluation of the responses would take place at the department level or by elected officials. The Committee recommends that citizen volunteers handle the follow-up.

The Committee strongly recommends that the County establish an ombudsman office to create greater excellence in County responsiveness. This office should analyze the content of problems and complaints brought to the County and make recommendations to the Board based on this analysis. This office should be responsible for trouble shooting, solving problems with access, and improving the referral process. The office should also be charged with advocacy of citizen problems within the bureaucracy to assure that client needs are addressed.

The Committee recommends that the County evaluate this program at the end of three years. Evaluation should determine whether this program has a positive effect on the perception of County responsiveness to clients and the population at large. Evaluation should also measure whether citizen support increases as a result of this perception.

If the evaluation indicates that the telephone contact program has made an impact, the County should take the lead in expanding the program. The County should attempt to coordinate a central telephone answering point that citizens can use to reach any government service provided in the county - a kind of nonemergency 911 system.

Nondepartmental CBAC Recommendations

This answering point should be a cooperative venture with other governments. Staff should transfer calls to the appropriate service agency, no matter what government provides the service. Staff should record: the caller, the problem, and the referral point. The agency responding to the calls should record in the data base the disposition of each call.

Decentralized Service Delivery

o Community Centers

The County should attempt to establish between four and six model community centers during the next three years. The goal of these centers should be to function as community information and outreach resources. They should provide information about services provided by all governments and how and where to use them. They should supply citizens with informational pamphlets and maps produced by various agencies. They should be connected to any computerized service data base developed for the telephone contact program. They should make available City and County "Needs" and complaint forms.

Employees at the centers should be able to assist citizens in finding solutions to their specific problems. They should also be capable of assisting clients needing more than information. They should intervene with third parties, where necessary, by writing letters or by telephone. They should also record the kind of assistance provided and the name of the assisted client in the data base.

The centers should provide meeting rooms or small auditoriums for citizen meetings, lectures, and recreation (such as bingo, dancing, etc.). The centers might also allow for some health and mental health services at scheduled times during the week.

The Committee recommends that the County site these facilities with availability to public transportation and access to abundant free parking for citizens. The County should assure that facilities are accessible to handicapped clients. Place them near other public facilities (such as library branches) when practicable. Keep the centers open evening hours as well as during the day.

Locate the pilot programs in several geographical areas to test whether they have different impacts in different circumstances.

Nondepartmental CBAC Recommendations

The Committee recommends that the County evaluate these pilot community centers. The evaluation should determine their effects on the surrounding communities before expanding the program beyond the test stage. If the program has demonstrable success, the Committee recommends that the number of community centers be increased to cover the entire County.

o Multi-Service Centers

The Committee envisions the community centers as a step toward a long-term model of service delivery at both the community and regional level. The Committee further recommends that over the longer term (the next five to ten years) the County should take the lead in establishing a system of regional multi-service centers.

The regional multi-service centers should bring County and other government services into neighborhoods as a way of improving citizen access to those services. The centers should provide space for a variety of functions in a joint venture with other jurisdictions. Many services and facilities might be located in a single center, such as:

- police services,
- low-income/elderly transportation centers,
- meal services,
- recreation,
- education,
- neighborhood association/community group offices
- community meeting spaces,
- homeless shelters,
- welfare services,
- employment services,
- probation offices,
- library branches,
- space for youth groups,
- volunteer recruitment and training offices,
- emergency social services,
- health and mental health clinics,
- senior and youth services.

The functional needs of the programs involved and the acceptability of

those programs to the communities involved would dictate the number and location of the multi-service centers. Not all centers would necessarily have the same services co-located there. The goal would be, however, to improve the accessibility of all government services by placing them in convenient proximity to one another.

Public Information Program

The Committee recommends that the County establish a comprehensive public information program. The program should provide the public with information about County operations, about issues the County faces, and how and when citizens can participate in decisions.

The Committee recommends creating an Office of Public Information. The goal of this program should be clearly understood to be to increase public understanding of the County government and of the issues with which it deals.

This Office should be given responsibility for keeping news media informed of issues the County is confronting. The Office should be charged with assisting employees in informing the public about their programs. The Office should be responsible for coordinating information relevant to public discussions of issues and assuring media coverage of those discussions. The program should assure awareness of how and when citizens can enter into decision processes. The Office should be capable of publicizing County programs when appropriate by producing television and radio spots and effective printed documents and announcements. The Office should also be a resource to County agencies in disseminating documents they produce. Finally, the Office should be charged with maintaining quality control of County publications and communications with the public.

In addition to establishing a new office of Public Information, the Committee strongly supports allocation of additional resources to delivering County-produced publications to citizens. For example, the County should authorize delivery to every household in the county of citizen-oriented publications such as the Conduit, the County Service Directory, and the Citizen Involvement Handbook. Citizens should not be totally dependent on commercial news media for information about the County, its operations, and the problems it addresses.

The Committee recognizes that a public information program faces real

Page 8

Nondepartmental CBAC Recommendations

challenges. Citizens may see it as an advocacy program rather than an information program. There is also a possibility that the program might be identified with one or more specific elected officials. In either case, the information created and provided would be suspect. The program must make every effort to avoid such perceptions.

The Committee recommends that the County establish a review process for this program. The review process should determine whether this program has a positive effect on the media coverage of the County and on citizen awareness of the County. This evaluation should include both content analysis of the media and surveys of county residents. The evaluation criteria should include the degree of credibility with the public attained by the program.

TO: BOARD OF COUNTY COMMISSIONERS

**JOINT
JUSTICE SERVICES
REPORT**

**STRATEGIC PLANNING
RECOMMENDATIONS**

Report produced by the coordinated efforts of:

**Justice Services
Sheriff's Department
District Attorney
County Budget Advisory Committees**

**Written by Rachel Summer, Chair
Submitted November 20, 1989**

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OPENING COMMENTS:

The following report has been compiled because the members of the citizen advisory committees of the three departments of Justice Services would like you to have information about our concerns as well as our recommendations about the direction we would like the County to take in the future before you complete your strategic planning process. We thank you for reading this report and considering its contents before deciding upon the strategic plan. If you would like further information or details, we will be happy to furnish them.

There were three main concepts that continually came to the fore during our informational meetings. They formed the basis for the recommendations in this report. They are:

- 1. A need for cooperation and a plan coordinating the efforts of the justice system, human services, education and business and industry;*
- 2. Cooperation between County, other local governments and State and federal agencies.*
- 3. A plan of action that puts all these various agencies and services to work at the same time towards the same goal.*

The committees agreed it will do no good to solely concentrate on the people who are already involved in the system, nor will it do any good to work with just the future generations without dealing with the problems that are already here. Our society's technologically advanced state requires that its citizens are educated, learn how to work with others to reach goals and know how to use the system to get help before resorting to criminal acts. In order for people to get to this point, all levels and areas of their lives must be developed at the same time.

UMBRELLA VISION STATEMENT FOR ALL JUSTICE SERVICES COMMITTEES:

REDUCE THE WORK OF JUSTICE SERVICES THROUGH INCREASED COORDINATION AMONG JUSTICE PROGRAMS AND HUMAN SERVICES ON A REGIONAL LEVEL.

INDEPENDENT PROGRAM EVALUATIONS

The following recommendation is made because we believe that there is a need to find out which programs are working and which ones are not. Tax dollars should not be used for programs that are not producing positive, measurable results.

WE RECOMMEND independent evaluations be done on all County Justice Services programs as well as Human Services programs that impact justice services.

TIME FRAME: **WE RECOMMEND** 20% of the programs in Justice Services and Human Services be selected and money be budgeted to do independent evaluations in FY90-91. **WE FURTHER RECOMMEND** another 20% of the programs be independently evaluated each year until all programs have been looked at and recommended for being continued or dropped for programs that are more effective. The cycle should then be repeated so each program is evaluated every five years.

YOUTH AND VOLUNTEERISM

The following recommendations are made because we feel that emphasis should be placed on helping the next generation to keep them from becoming part of the justice system in the future. We believe that by doing this we can eliminate much of the need to keep

such a large percentage of our population behind bars and in controlled programs. Something is lacking in a society in which so many of its citizens are involved in the criminal system.

WE RECOMMEND a study be conducted to assess the feasibility of a program to use at risk youth in various roles throughout the County. This will help them develop their sense of citizenship and responsibility to their society. **WE FURTHER RECOMMEND** adult volunteers be used to a great extent in the operation of the programs.

We understand there already is a volunteer program in Justice Services that is working with youth and we feel the expansion of this program would be beneficial with minimal need for additional funding.

Jean Ridings, CIC Board member and CIC representative to the Justice Services County Budget Advisory Committee, has been researching the subject of youth programs and **WE RECOMMEND** her material be looked at for possible use in the expansion of the youth at risk program.

TIME FRAME: **WE RECOMMEND** a study be conducted in FY90-91. The report from the study should clearly state a direction and plan.

WE RECOMMEND a Director of Volunteers position be established so a continuity of the program will exist, and to give validity to the program. The Director should be chosen by the County citizen involvement groups. **WE FURTHER RECOMMEND** professionals and citizens with specific expertise be brought into the program to work with the at risk youth. **AND, WE FURTHER RECOMMEND** students studying human services in college be used (course practicum), older students be trained to work with younger students in each grade and high school, and active parents be recruited to work with children other than their own. The use of these volunteers will allow for a wide range of role models and a large variety of activities with minimal budget impact.

WE RECOMMEND the County Fund continue support of the ADAPT program. The Office of Women's Transition's program to help

substance abusing pregnant inmates was given a four year federal grant from the Office of Substance Abuse Prevention. The committees would like to see the continuation of this program to help the babies and keep them from becoming part of the human services and/or justice system later in their lives.

TIME FRAME: **WE RECOMMEND** the program be ongoing.

WE RECOMMEND business and industry take an active role in helping our youth by developing educational opportunities and job training.

TIME FRAME: **WE RECOMMEND** a committee be formed during FY90-91 of business and industry representatives, Justice Services personnel, educators, Human Services providers and other appropriate members to develop a plan that will develop opportunities for our at risk youth.

INTER-AGENCY COOPERATION

The following recommendations have been made because Multnomah County has a high rate of people who come from other areas and are committing crimes within the County, thereby costing the citizens of Multnomah County many dollars while putting them through the judicial system and supporting them during their incarceration. We also believe these recommendations will only work if top administrators as well as front-line personnel are involved and support them.

WE RECOMMEND that every person who goes through training at Mammouth be instructed in inter-justice services agencies and human services cooperation (i.e. cities, other counties, State, federal). **WE FURTHER RECOMMEND** every administrator, manager and supervisor in Justice Services receive the same training as well as training in how to motivate their personnel to accomplish this cooperation. **AND, WE FURTHER RECOMMEND** periodic training reviews and updates be required.

TIME FRAME: **WE RECOMMEND** that in FY90-91 a committee be formed and, after deciding what topics need to be developed, a curriculum be created .

WE RECOMMEND the evaluation of the hiring and promotion of personnel in the Sheriff's Department, District Attorney's Office and Justice Services be partially based upon the individual's cooperation with other agencies in the performance of their duties.

WE RECOMMEND Multnomah County take the initiative and ask other law enforcement agencies (i.e. cities, other counties, state, federal) to cooperate in the establishment of this training and the on-line operation of this program.

TIME FRAME: **WE RECOMMEND** a task force be formed and a report stating means to accomplish this cooperation and a time frame be produced in FY90-91.

PARA-PROFESSIONALS/SUPPORT STAFF INCREASE

The following recommendations have been made because a number of professionals are spending their time doing clerical and other duties that could be done by personnel with less costly training, thereby freeing up the professionals to spend more time doing the "real work" of their jobs.

WE RECOMMEND para-professionals be used for duties such as report writing (Deputies could dictate onto audio tape.), transporting of non-violent prisoners, corrections area jobs and other time consuming tasks that can be completed by someone other than sworn deputies, Deputy District Attorneys and other professionals. **WE FURTHER RECOMMEND** the necessary training be given these para-professionals and support personnel.

TIME FRAME: **WE RECOMMEND** a study of the tasks that can be reassigned be completed during FY90-91.

ALTERNATIVE SANCTIONS TO INCARCERATION

The following recommendations have been made because the committees feel that just building more jails is not the answer to the criminal problem, less expensive alternatives need to found.

WE RECOMMEND an increase in close supervision programs, such as the use of private industry contracts for probationary centers. **WE FURTHER RECOMMEND** more alcohol and drug residency programs be used for people whose problems stem from the use of these substances.

TIME FRAME: **WE RECOMMEND** a study of these alternatives be made during FY90-91.

METHODS OF BREAKING CYCLE OF ARREST/REARREST

The following recommendations have been made because persons committing crimes know that their chances of going to jail upon arrest for anything less than a dangerous, violent act are minimal (and even then it might not happen) and there is no incentive for them to show up in court.

WE RECOMMEND a study be conducted into ways, financial and other, that will increase the probability of arrested or cited persons showing up at court appearances. The bail system was discontinued because of corruption, mismanagement and civil rights issues, but the committees would like to see other financial programs be put in place that would have an impact on these people if they failed to make their court appearances.

TIME FRAME: **WE RECOMMEND** a study be done during FY90-91.

WE RECOMMEND business and industry take a more responsible role in the rehabilitation of the people in the justice system. This could be done through educational programs, training and using more people in resident half-way houses, parole programs, etc.

It is our belief that business and industry are suffering greatly from the lack of skilled, educated employees and should work to develop them. Coordinating with the County would be a good start. Besides having business and industry representatives on the committee mentioned in the Youth and Volunteer section of this report, we would like to see them initiate other programs for people already involved in the justice system.

USE OF CITIZENS IN PROGRAMS

WE RECOMMEND citizens be involved in all phases of the research, planning, implementation and operation of these programs.

FINAL COMMENTS:

The committees are aware these programs and changes will cost money as well as time and effort but, we think the savings in private and public property loss, taxes, insurance rates, social services and judicial expenses, as well as citizens not having to live in fear of being a victim, and the County having fewer citizens living off taxes, will more than offset these costs.

We would rather see this money going to programs that will help develop the County's resources, provide better services to all its citizens, clean up the environment and provide our children with a brighter future. Even if taxes aren't lowered, our money would be going for worthwhile programs. Thank you for you valuable time.

DATE SUBMITTED Feb 1-90

(For Clerk's Use)
Meeting Date FEB 08 1990
Agenda No. R-2

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: ORDINANCE/SALARY COMMISSION PROPOSAL

Informal Only* _____
(Date)

Formal Only February 8, 1990
(Date)

DEPARTMENT NON-DEPARTMENTAL DIVISION Auditor

CONTACT Daniel A. Ivancie TELEPHONE 3320

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Rand Sherwood and/or Keith Crawford

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

An ordinance referring salary adjustment proposal for elected officials as recommended by Salary Commission Committee and declaring an emergency.

REQUEST TIME CERTAIN

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 30 Minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

- General Fund

Other _____

*Copies of ORD #s 636, 637 & 638
to Dan Ivancie, Vickie Ervin
& County Counsel 2/9/90 &
Originals to print shop*

BOARD OF
COUNTY COMMISSIONERS
1990 FEB - 1 PM 4:00
MULTI-COUNTY
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

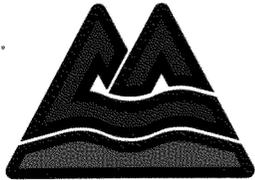
BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



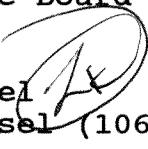
MULTNOMAH COUNTY OREGON

OFFICE OF COUNTY COUNSEL
1120 S.W. FIFTH AVENUE, SUITE 1530
P.O. BOX 849
PORTLAND, OREGON 97207-0849
(503) 248-3138

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
RICK BAUMAN
GRETCHEN KAFOURY

M E M O R A N D U M

TO: Clerk of the Board

FROM: Larry Kressel 
County Counsel (106/1530)

DATE: February 7, 1990

RE: Revised Exhibits to Ordinance
Recommended by Salary Commission

COUNTY COUNSEL
LAURENCE KRESSEL
CHIEF ASSISTANT
ARMINDA J. BROWN
ASSISTANTS
JOHN L. DU BAY
SANDRA N. DUFFY
J. MICHAEL DOYLE
H. H. LAZENBY, JR.
PAUL G. MACKEY
MARK B. WILLIAMS

I enclose revised exhibits (ballot titles and voters pamphlet statements) to the ordinances recommended by the Salary Commission. The revisions were made at the suggestion of the Salary Commission. Please distribute these to the Board as substitutes for the drafts previously given out.

cc: Auditor



MULTNOMAH COUNTY OREGON

OFFICE OF COUNTY COUNSEL
1120 S.W. FIFTH AVENUE, SUITE 1530
P.O. BOX 849
PORTLAND, OREGON 97207-0849
(503) 248-3138

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
RICK BAUMAN
GRETCHEN KAFOURY

M E M O R A N D U M

TO: Dan Ivancie
Auditor

FROM: Larry Kressel *LK*
County Counsel (106/1530)

DATE: January 29, 1990

RE: Ordinances Recommended by Salary
Commission

COUNTY COUNSEL
LAURENCE KRESSEL
CHIEF ASSISTANT
ARMINDA J. BROWN
ASSISTANTS
JOHN L. DU BAY
SANDRA N. DUFFY
J. MICHAEL DOYLE
H. H. LAZENBY, JR.
PAUL G. MACKEY
MARK B. WILLIAMS

I enclose the ordinances referring cost of living adjustments (COLA) for elected officials as recommended by the Salary Commission. Ballot titles and Voters Pamphlet statements are included with each ordinance.

Please note that I found it necessary to make changes to the Voters Pamphlet statement proposed by the Commission. The Commission's version drifted from the legal standard, which is that the explanation must be "an impartial, simple and understandable statement explaining the measure and its effect." See Oregon Laws 1989, chapter 1031, section 6. In particular, the Commission's version went beyond explaining the measure (COLA) and its effect in order to explain the methodology used by the Commission and the rationale for its COLA recommendation. I have done some rewriting to comply with the statutory standard. I was able to discuss the need for the changes with Rand Sherwood of the Commission on January 29th.

These ordinances are now ready for submittal to the Clerk of the Board for placement on the agenda. I would be most appreciative if you would convey a copy of this memo and the related ordinances to the Salary Commission.

Encl.
cc: Hank Miggins

1ATTY.62

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 636

An ordinance amending the County Code to provide annual cost of living salary adjustments for the Multnomah County District Attorney as recommended by the Salary Commission, referring the measure to the voters and declaring an emergency. Multnomah County ordains as follows:

Section 1. Purpose

1. Chapter IV, section 4.30 of the Multnomah County Home Rule Charter requires that the salaries of all holders of elective office of Multnomah County be fixed by the registered voters of Multnomah County. The Charter requires appointment of a Salary Commission and submission of its salary adjustment recommendations to the voters at a primary election.

2. The Salary Commission has developed salary adjustment recommendations for submission to the voters at the May 15, 1990 primary election.

Section 2. New Code Provision

The following shall be added to chapter 2.30 of the Multnomah County Code:

(A) The County salary supplement of the District Attorney's Salary as provided under MCC 2.30.810 shall be annually adjusted by the percentage increase, if any,

COLA Ordinance Re:
District Attorney

in the consumer price index as defined in this ordinance, or 5%, whichever is less. Any increase shall be effective July 1 of the current year.

(B) For the purposes of this ordinance, "consumer price index" (CPI) means the Portland Consumer Price Index for Urban and Clerical Wage Earners (CPI-W) published by the U.S. Bureau of Labor Statistics, 1982-84 = 100 base (or the functional successor of that base). The edition of the CPI used to calculate salary adjustments shall cover the period from January 1 of the immediately preceding year to January 1 of the current year, or the edition covering the most similar period if the January-January edition is discontinued.

Section 3. Referral

This ordinance is referred to the electors of Multnomah County at the recommendation of the Multnomah County Salary Commission and it is in the public interest that the matter be voted upon at the May 15, 1990 primary election.

Section 4. Approval of Ballot Title and Voters Pamphlet Statement

A. The Ballot Title in Exhibit A to this ordinance is approved.

B. The Explanatory Statement in Exhibit B to this ordinance is approved.

C. The Director of Elections of Multnomah County shall place the measure on the ballot for the May 15, 1990 primary election and include the explanation attached hereto as Exhibit B in the voters pamphlet.

Section 5. Emergency Clause

This ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, an emergency is declared, and the ordinance shall take effect upon its execution by the County Chair, pursuant to section 5.50 of the Charter of Multnomah County.

ADOPTED this 8th day of February, 1990.



BY Gladys McCoy
Gladys McCoy, Chair
Multnomah County, Oregon

REVIEWED:

Laurence Kressel
Laurence Kressel, County Counsel
of Multnomah County, Oregon

01/22/90:1

1ATTY.53/mw

BALLOT TITLE

CAPTION:

Annual cost of living salary adjustment for County District Attorney.

QUESTION:

Shall county's portion of District Attorney's salary be annually adjusted by local Consumer Price Index (CPI), not to exceed 5%?

SUMMARY:

Under County Home Rule Charter, county portion of the District Attorney's salary is established by the voters. District Attorney does not receive an annual county salary increase. This measure provides annual cost of living adjustment (COLA) of 5% or the percentage increase in Consumer Price Index, whichever is less.

This measure reflects the recommendation of the Salary Commission appointed under the Charter. The Salary Commission found the current salary to be lower than comparable positions in comparable jurisdictions. Measure will be effective July 1, 1990.

EXPLANATORY STATEMENT, VOTERS PAMPHLET

Under the County Home Rule Charter, the county portion of the District Attorney's salary is established by the voters. The county's portion of the District Attorney's annual salary is \$11,032 (set in 1981). The District Attorney does not receive an annual county salary increase. This measure gives the District Attorney annual cost of living adjustments (COLA) of 5% or the percentage increase in the Consumer Price Index, whichever is less.

This measure reflects the recommendation of the Salary Commission appointed under Section 4.30 of the Multnomah County Charter. The Salary Commission found the current salary to be lower than comparable positions in comparable jurisdictions. This measure will be effective July 1, 1990.

DATE SUBMITTED Feb 1-90

(For Clerk's Use)
Meeting Date FEB 08 1990
Agenda No. R-3

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: ORDINANCE/SALARY COMMISSION PROPOSAL

Informal Only* _____
(Date)

Formal Only February 8, 1990
(Date)

DEPARTMENT NON-DEPARTMENTAL DIVISION Auditor

CONTACT Daniel A. Ivancie TELEPHONE 3320

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Rand Sherwood and/or Keith Crawford

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

An ordinance referring salary adjustment proposal for elected officials as recommended by Salary Commission Committee and declaring an emergency.

REQUEST TIME CERTAIN

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 30 Minutes

IMPACT:

PERSONNEL

- FISCAL/BUDGETARY
- General Fund

Other _____

copies of ORD #s 636, 637 & 638 to Dan Ivancie, Vickie Ervin & County Counsel 2/9/90 & originals to printshop

CLERK OF COUNTY COMMISSIONERS
MULTI-INDIAN COUNTY
OREGON
1990 FEB - 1 PM 4:00

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



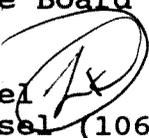
MULTNOMAH COUNTY OREGON

OFFICE OF COUNTY COUNSEL
1120 S.W. FIFTH AVENUE, SUITE 1530
P.O. BOX 849
PORTLAND, OREGON 97207-0849
(503) 248-3138

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
RICK BAUMAN
GRETCHEN KAFOURY

M E M O R A N D U M

TO: Clerk of the Board

FROM: Larry Kressel 
County Counsel (106/1530)

DATE: February 7, 1990

RE: Revised Exhibits to Ordinance
Recommended by Salary Commission

COUNTY COUNSEL
LAURENCE KRESSEL
CHIEF ASSISTANT
ARMINDA J. BROWN
ASSISTANTS
JOHN L. DU BAY
SANDRA N. DUFFY
J. MICHAEL DOYLE
H. H. LAZENBY, JR.
PAUL G. MACKAY
MARK B. WILLIAMS

I enclose revised exhibits (ballot titles and voters pamphlet statements) to the ordinances recommended by the Salary Commission. The revisions were made at the suggestion of the Salary Commission. Please distribute these to the Board as substitutes for the drafts previously given out.

cc: Auditor



MULTNOMAH COUNTY OREGON

OFFICE OF COUNTY COUNSEL
1120 S.W. FIFTH AVENUE, SUITE 1530
P.O. BOX 849
PORTLAND, OREGON 97207-0849
(503) 248-3138

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
RICK BAUMAN
GRETCHEN KAFOURY

M E M O R A N D U M

TO: Dan Ivancie
Auditor

FROM: Larry Kressel *LK*
County Counsel (106/1530)

DATE: January 29, 1990

RE: Ordinances Recommended by Salary
Commission

COUNTY COUNSEL
LAURENCE KRESSEL
CHIEF ASSISTANT
ARMINDA J. BROWN
ASSISTANTS
JOHN L. DU BAY
SANDRA N. DUFFY
J. MICHAEL DOYLE
H. H. LAZENBY, JR.
PAUL G. MACKEY
MARK B. WILLIAMS

I enclose the ordinances referring cost of living adjustments (COLA) for elected officials as recommended by the Salary Commission. Ballot titles and Voters Pamphlet statements are included with each ordinance.

Please note that I found it necessary to make changes to the Voters Pamphlet statement proposed by the Commission. The Commission's version drifted from the legal standard, which is that the explanation must be "an impartial, simple and understandable statement explaining the measure and its effect." See Oregon Laws 1989, chapter 1031, section 6. In particular, the Commission's version went beyond explaining the measure (COLA) and its effect in order to explain the methodology used by the Commission and the rationale for its COLA recommendation. I have done some rewriting to comply with the statutory standard. I was able to discuss the need for the changes with Rand Sherwood of the Commission on January 29th.

These ordinances are now ready for submittal to the Clerk of the Board for placement on the agenda. I would be most appreciative if you would convey a copy of this memo and the related ordinances to the Salary Commission.

Encl.
cc: Hank Miggins

1ATTY.62

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 637

An ordinance amending the County Code to provide annual cost of living salary adjustments for the Multnomah County Sheriff, as recommended by the Salary Commission, and referring the measure to the voters and declaring an emergency.

Multnomah County ordains as follows:

Section 1. Purpose

1. Chapter IV, section 4.30 of the Multnomah County Home Rule Charter requires that the salaries of all holders of elective office of Multnomah County be fixed by the registered voters of Multnomah County. The Charter requires appointment of a Salary Commission and submission of its salary adjustment recommendations to the voters at a primary election.

2. The Salary Commission has developed salary adjustment recommendations for submission to the voters at the May 15, 1990 primary election.

Section 2. New Code Provision

The following shall be added to chapter 2.30 of the Multnomah County Code:

(A) The compensation for the sheriff as provided under MCC 2.30.810 shall be annually adjusted by the percentage increase, if any, in the consumer price index as defined in

COLA Ordinance Re: Sheriff

this ordinance, or 5%, whichever is less. Any increase shall be effective July 1 of the current year.

(B) For the purposes of this ordinance, "consumer price index" (CPI) means the Portland Consumer Price Index for Urban and Clerical Wage Earners (CPI-W) published by the U.S. Bureau of Labor Statistics, 1982-84 = 100 base (or the functional successor of that base). The edition of the CPI used to calculate salary adjustments shall cover the period from January 1 of the immediately preceding year to January 1 of the current year, or the edition covering the most similar period if the January-January edition is discontinued.

Section 3. Referral

This ordinance is referred to the electors of Multnomah County at the recommendation of the Multnomah County Salary Commission and it is in the public interest that the matter be voted upon at the May 15, 1990 primary election.

Section 4. Approval of Ballot Title and Voters Pamphlet Statement

A. The ballot Title in Exhibit A to this ordinance is approved.

B. The Explanatory Statement in Exhibit B to this ordinance is approved.

C. The Director of Elections of Multnomah County shall place the measure on the ballot for the May 15, 1990 primary

election and include the explanation attached hereto as Exhibit B in the voters pamphlet.

Section 5. Emergency Clause

This ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, an emergency is declared, and the ordinance shall take effect upon its execution by the County Chair, pursuant to section 5.50 of the Charter of Multnomah County.

ADOPTED this 8th day of February, 1990.



By Gladys McCoy
Gladys McCoy, Chair
Multnomah County, Oregon

REVIEWED:

Laurence Kressel
Laurence Kressel, County Counsel
of Multnomah County, Oregon

01/22/90:1

1ATTY.47/mw

BALLOT TITLE

CAPTION:

Annual cost of living salary adjustment for Multnomah County Sheriff.

QUESTION:

Shall salary for Multnomah County Sheriff be annually adjusted by local Consumer Price Index (CPI), not to exceed 5%?

SUMMARY:

Under County Home Rule Charter, Sheriff's salary is established by the voters. Sheriff does not receive an annual county salary increase. This measure provides annual cost of living adjustment (COLA) of 5% or the percentage increase in Consumer Price Index, whichever is less.

This measure reflects the recommendation of the Salary Commission appointed under the Charter. The Salary Commission found the current salary to be lower than comparable positions in comparable jurisdictions. Measure would be effective July 1, 1990.

EXPLANATORY STATEMENT, VOTERS PAMPHLET

Under the County Home Rule Charter, the Sheriff's salary is established by the voters. The Sheriff's annual salary is \$46,000 (set in 1982). The Sheriff does not receive an annual salary increase. This measure gives the Sheriff annual cost of living adjustments (COLA) of 5% or the percentage increase in the Consumer Price Index, whichever is less.

This measure reflects the recommendation of the Salary Commission appointed under Section 4.30 of the Multnomah County Charter. The Salary Commission found the current salary to be lower than comparable positions in comparable jurisdictions. This measure will be effective July 1, 1990.

DATE SUBMITTED Feb 1-90

(For Clerk's Use)
Meeting Date FEB 08 1990
Agenda No. 2-4

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: ORDINANCE/SALARY COMMISSION PROPOSAL

Informal Only* _____
(Date)

Formal Only February 8, 1990
(Date)

DEPARTMENT NON-DEPARTMENTAL DIVISION AUDITOR

CONTACT Daniel A. Ivancie TELEPHONE 3320

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Rand Sherwood and/or Keith Crawford

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

An ordinance referring salary adjustment proposal for elected officials as recommended by Salary Commission Committee and declaring an emergency.

REQUEST TIME CERTAIN

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 30 Minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other _____

copies of ORD #s 636, 637, 638 to Dan Ivancie, Vickie Ervin & County Counsel 49190 & originals to print shop

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

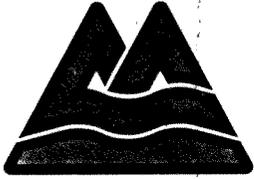
BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



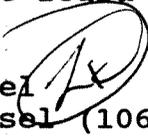
MULTNOMAH COUNTY OREGON

OFFICE OF COUNTY COUNSEL
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BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
RICK BAUMAN
GRETCHEN KAFOURY

M E M O R A N D U M

TO: Clerk of the Board

FROM: Larry Kressel 
County Counsel (106/1530)

DATE: February 7, 1990

RE: Revised Exhibits to Ordinance
Recommended by Salary Commission

COUNTY COUNSEL
LAURENCE KRESSEL
CHIEF ASSISTANT
ARMINDA J. BROWN
ASSISTANTS
JOHN L. DU BAY
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PAUL G. MACKAY
MARK B. WILLIAMS

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cc: Auditor



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BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
RICK BAUMAN
GRETCHEN KAFOURY

M E M O R A N D U M

TO: Dan Ivancie
Auditor

FROM: Larry Kressel *LK*
County Counsel (106/1530)

DATE: January 29, 1990

RE: Ordinances Recommended by Salary
Commission

COUNTY COUNSEL
LAURENCE KRESSEL
CHIEF ASSISTANT
ARMINDA J. BROWN
ASSISTANTS
JOHN L. DU BAY
SANDRA N. DUFFY
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Encl.
cc: Hank Miggins

1ATTY.62

DATA SUMMARY

<u>County Comparables</u>	<u>Population (,000)</u>	<u>Budget (,000)</u>	<u>Number of Employees</u>	<u>Number of Commissioners</u>
MULTNOMAH	\$563,000	\$338,000	\$2,200	5
1. King	1,200	552,000	5,374	9
2. Pierce	538	73,872	1,700	7
3. Snohomish	400	60,628	1,800	5
4. Spokane	360	100,000	1,400	3
5. Clark	212	90,436	842	3
6. Clackamas	250	127,000	1,390	3
7. Marion	207	105,000	818	3
8. Lane	269	161,000	936	5
9. Sacramento	1,000	876,800	8,687	5
10. Washington	280	116,000	812	(PT) 5
11. Fresno	620	583,000	5,947	(PT) 5
<u>City Comparables</u>				
12. Portland	450	646,000	5,803	4
13. Seattle	495,900	1,008,000	10,100	9

COMMISSIONERS

<u>County Comparables</u>	<u>Working Match</u>	<u>Reports</u>	<u>How Salary Determined</u>	<u>Last Increase</u>	<u>Current Salary</u>
MULTNOMAH	Dept. heads report to chair	D = 3 (Commissioners)	Vote of county residents	11/82 = 3.1%	(Chair) \$43,180 (Comm.) 33,346
1. King	All depts. report to appointed county executive.	Direct = 3-4 102 employees report to council as a whole.	Council approves increase to be effective after reelection	'88 = 6%	\$68,667
2. Pierce	All depts. report to elected county executive.	Direct = 20 techs report to council as a whole.	60% of county executives salary + small annual COL when CE's salary not increased.	1/89 = 2%	\$40,980
3. Snohomish	All depts. report to county executive	Direct = 21 techs report to commission as a whole.	66% of county executives salary effective after re-election. 2% COL per year on off years.	1/89 = 2%	\$42,228
4. Spokane	Dept. heads report to county administration, which is a very weak position.	Direct = all dept. heads due to current reporting debate.	Board sets salary each year using various formulas. Salary realized after reelection. COL on off years.	4/89 = 2%	\$49,500
5. Clark	Elected officials report to commissioners; county executive handles all administrative elements.	Direct = only elected officials	Survey larger OR & WA counties and use the midpoint.	1988	\$53,028
6. Clackamas	Appointed CEO responsible for all depts.	Direct = CEO	Budget committee makes recommendations on all money issues including commissioners pay.	7/89 = 3%	\$52,344
7. Marion	12 dept. heads report to commissioners-not individually assigned.	Direct = 12 dept. heads	Receive annual COLA adjustment dependent on amounts given to dept. heads and union represented employees.	7/89 = 3%	\$47,208

<u>County Comparables</u>	<u>Working Match</u>	<u>Reports</u>	<u>How Salary Determined</u>	<u>Last Increase</u>	<u>Current Salary</u>
8. Lane	Dept. heads report to county administrator.	Direct = County administrator	Salary committee (sub-unit of budget committee) recommends increases for board approval.	1/89 1/90 1/91	\$36,673 39,240 41,987
9. Sacramento	All dept. heads report to appointed county executive.	Direct = 1 Indirect = 23 (tech & support)	Annual review by the board looks at salaries paid in other counties. Get increase while still in office.	"several years ago"	\$34,800
10. Washington	All depts. report to county administrator.	Direct = county administrator	Annual COLA given - same as rest of County staff.	(Chair) (PT)	\$41,304 14,160
11. Fresno	All depts report to county administrator.		Board of supervisors approve rate received by budget committee.	1/89 (FT Chair) (PT)	\$35,453 31,513
<u>City Comparables</u>					
12. Portland	Mayor assigns bureaus to commissioners, who then run the depts.	Direct = 5-10	Receive annual increases - amount equal to non-union employee increases.	7/89 (Mayor) (Commissioners)	\$69,638 58,635
13. Seattle	Council members chair one or more depts.	Direct = 5 Indirect = 12	Approved by council - increase effective after re-election. Annual COLA increases.	9/89 - 3%	\$58,457

SHERIFF

<u>Comparable</u>	<u>Budget</u> (,000)	<u>Reports</u>	<u>How Determined</u>	<u>Salary</u>
MULTNOMAH	\$34,453	D = 5 I = 649	Vote of county residents	\$46,000 (11/82)
1. King	\$33,570	D = ? I = 799	Consultant recommends to council for approval.	\$74,425
2. Pierce	\$23,444	D = 8 I = 565	Pay class plan step structure	\$76,482 (1/89)
3. Snohomish	\$12,039	D = 9 I = 203	90% of county executive's salary	\$59,643 (1/89)
4. Spokane	\$15,800	D = 3 I = 368	Set by board-compared to subordinates	\$64,000 (1/89)
5. Clark	\$6,724	D = 7 I = 255	Use midpoint of survey data.	\$53,028 (1/89)
6. Clackamas	\$16,500	D = 2 I = 204	Recommendation made by budget committee-approved by board.	\$53,448 (7/89)
7. Marion	\$ 5,757	D = 4 I = 248	Annual COLA	\$46,344 (7/89)
8. Lane	\$14,900	D = 2 I = 290	Salary committee makes recommendation for board approval.	\$49,212 (1/89)
9. Sacramento	\$109,000	D = 4 I = 1,510	Equity review committee does survey and recommendations.	\$72,204
10. Washington	\$14,081	D = 2 I = 277	Annual COLA	\$60,756
11. Fresno	\$20,506	D = 5 I = 721	Board of supervisors sets rate at beginning of 4-year term. Annual COL	\$72,271 (1/89)
<u>Cities</u>				
12. Portland	\$54,000	D = 7 I = 929	15% differential maintained between chief and officers.	\$75,546 (7/89)
13. Seattle	\$76,688	D = 9 I = 1,708	Set by council-related to union-Annual COL	\$82,810 (1/89)

SHERIFF

Perks Recap

Car:	9	(69%)	provide a county (or city) car
	2	(15%)	reimburse mileage
	1	(8%)	does not provide car
	1	(8%)	did not know

Parking: 100% provide free parking.

Expenses: 100% reimburse direct business expenses.

Retirement Plan:	1	County provided no plan unless sheriff was already part of LIF.
	1	provides LIF only
	6	provide PERS or equivalent and require contribution
	5	provide PERS with pick-up

DISTRICT ATTORNEY

<u>Comparable</u>	<u>Budget</u> (,000)	<u>Reports</u>	<u>How Determined</u>	<u>Salary</u>
MULTNOMAH	\$8,975	D = 6 I - 172	Vote of county residents	\$11,032 ^{56,000} (11/82)
1. King	\$9,721	D = 4 I = 260	86.2% of county executive	\$88,787 (1/89)
2. Pierce	\$5,152	D = 7 I = 113	Pay class plan-step plan	\$76,629 (1/89)
3. Snohomish	\$4,478	D = 3 I = 93	95% of county executive's salary	\$62,962 (1/89)
4. Spokane	\$2,300	D = 3 I = 59	Board sets rate rate paid. Influenced by judges' salary.	\$74,600 (1/89)
5. Clark	\$1,514	D = 3 I = 52	Use midpoint of survey data.	\$76,296 (1/90)
6. Clackamas	\$2,000	D = 5 I = 44	Recommendation made by budget committee-approved by board.	\$12,500 (7/89)
7. Marion	\$3,000	D = 6 I = 57	Annual COLA	\$5,400 (7/89)
8. Lane	\$1,800	D = 4 I = 57	Salary committee makes recommendation for board action.	\$11,045 (1/89)
9. Sacramento	\$27,000	D = 7 I = 415	Range used of \$60,048 to \$73,020	\$73,020
10. Washington	?	D - ? I = 277	Annual COLA	\$11,808
11. Fresno	\$6,472	D = 4 I = 128	Board of supervisors sets rate at beginning of 4-yr. term. Annual COL	\$73,984
<u>Cities</u>				
12. Portland	\$2,000	D = 1 I = 37	Receives annual increase based on what staff receives.	\$67,163 (7/89)
13. Seattle	\$5,280	D = 7 I = 111	Set by council-influenced by union settlements-Annual COLA.	\$82,810 (1/89)

DISTRICT ATTORNEYS

Perks Recap

Car: 1 provides county car
 1 provides flat allowance (\$200)
 10 provide no car or allowance

Parking: 9 provide free parking
 3 do not provide parking

Expenses: 1 pays flat \$50 per month
 all others reimburse for direct business
 expenses

Retirement
Plan: 2 provide no retirement
 6 provide PERS or equivalent and require
 contribution
 5 provide PERS with pick-up

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 638

An ordinance amending the County Code to provide annual cost of living salary adjustments for each member of the Board of County Commissioners and County Chair as recommended by the Salary Commission, referring the measure to the voters, and declaring an emergency.

Multnomah County ordains as follows:

Section 1. Purpose

1. Chapter IV, section 4.30 of the Multnomah County Home Rule Charter requires that the salaries of all holders of elective office of Multnomah County be fixed by the registered voters of Multnomah County. The Charter requires appointment of a Salary Commission and submission of its salary adjustment recommendations to the voters at a primary election.

2. The Salary Commission has developed salary adjustment recommendations for submission to the voters at the May 15, 1990 primary election.

Section 2. New Code Provision

The following shall be added to chapter 2.30 of the Multnomah County Code:

(A) The compensation for each member of the Board of County Commissioners and County Chair as provided under

Page

COLA Ordinance
Chair/Comm. salary

1 MCC 2.30.810 shall be annually adjusted by the percentage
2 increase, if any, in the consumer price index as defined in
3 this ordinance, or 5%, whichever is less. Any increase shall
4 be effective July 1 of the current year.

5 (B) For the purposes of this ordinance, "consumer price
6 index" (CPI) means the Portland Consumer Price Index for Urban
7 and Clerical Wage Earners (CPI-W) published by the U.S. Bureau
8 of Labor Statistics, 1982-84 = 100 base (or the functional
9 successor of that base). The edition of the CPI used to
10 calculate salary adjustments shall cover the period from
11 January 1 of the immediately preceding year to January 1 of the
12 current year, or the edition covering the most similar period
13 if the January-January edition is discontinued.

14
15 Section 3. Referral

16 This ordinance is referred to the electors of Multnomah
17 County at the recommendation of the Multnomah County Salary
18 Commission and it is in the public interest that the matter be
19 voted upon at the May 15, 1990 primary election.

20
21 Section 4. Approval of Ballot Title and Voters Pamphlet
22 Statement

23 A. The Ballot Title in Exhibit A to this ordinance is
24 approved.

25 B. The Explanatory Statement in Exhibit B to this
26 ordinance is approved.

Page

1 C. The Director of Elections of Multnomah County shall
2 place the measure on the ballot for the May 15, 1990 primary
3 election and include the explanation attached hereto as Exhibit
4 B in the voters pamphlet.

5
6 Section 5. Emergency Clause.

7 This Ordinance, being necessary for the health, safety, and
8 general welfare of the people of Multnomah County, an emergency
9 is declared, and the Ordinance shall take effect upon its
10 execution by the County Chair, pursuant to Section 5.50 of the
11 Charter of Multnomah County.

12
13 ADOPTED this 8th day of February, 1990,
14 being the date of its First reading before the Board of
15 County Commissioners of Multnomah County.



16
17
18 By Gladys McCoy
19 Gladys McCoy, Chair
Multnomah County, Oregon

20 REVIEWED:

21
22 Laurence Kressel
23 Laurence Kressel, County Counsel
of Multnomah County, Oregon

24 01/22/90:1

25 1ATTY.51/mw

BALLOT TITLE

CAPTION:

Annual cost of living salary adjustment for County Chair/Commissioners.

QUESTION:

Shall Multnomah County Chair and Commissioners' salaries be annually adjusted by local Consumer Price Index (CPI), not to exceed 5%?

SUMMARY:

Under County Home Rule Charter, salaries of the County Chair and County Commissioners are established by the voters. County Chair and County Commissioners do not receive annual salary increases. This measure provides an annual cost of living adjustment (COLA) of 5% or the percentage increase in Consumer Price Index, whichever is less.

This measure reflects the recommendation of the Salary Commission appointed under the Charter. The Salary Commission found the current salaries to be lower than comparable positions in comparable jurisdictions. Measure will be effective July 1, 1990.

EXPLANATORY STATEMENT, VOTERS PAMPHLET

Under the County Home Rule Charter, the salaries of County Commissioners and County Chair are established by the voters. Each Commissioner's annual salary is \$33,346 (set in 1981). The Chair's annual salary is \$43,180 (set in 1981). The County Commissioners and Chair do not receive annual salary increases. This measure gives the Commissioners and Chair annual cost of living adjustments (COLA) of 5% or the percentage increase in the Consumer Price Index, whichever is less.

This measure reflects the recommendation of the Salary Commission appointed under Section 4.30 of the Multnomah County Charter. The Salary Commission found the current salaries to be lower than comparable positions in comparable jurisdictions. This measure will be effective July 1, 1990.

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date FEB 08 1990
Agenda No. 25

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Notice of Intent: NIJ Grant

Informal Only* _____
(Date)

Formal Only February 8, 1990
(Date)

DEPARTMENT District Attorney's Office DIVISION _____

CONTACT Kelly Bacon TELEPHONE x3105

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Kelly Bacon

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Notice of Intent to apply for NIJ (IPA) fellowship for Senior DA staff to research status of federal-state-local prosecutorial relations.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 2 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other _____

BOARD OF COUNTY COMMISSIONERS
 MULTNOMAH COUNTY
 OREGON
 1990 JAN 31 AM 8:36

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Michael D. Schrank

BUDGET / PERSONNEL Thomas A. Supra Gerald W. Bittle

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

APPENDIX A

SAMPLE NOTICE OF INTENT

Date: _____

TO: BOARD OF COUNTY COMMISSIONERS

DEPARTMENT AND CONTACT PERSON: District Attorney's Office; Kelly Bacon
 GRANTOR AGENCY: National Institute of Justice, U.S. Dept. of Justice
 BEGINNING DATE OF GRANT: September 1, 1990
 PROJECT TITLE: NIJ Visiting Fellowship
 PROJECT DESCRIPTION/GOALS:

This is a proposal for a senior staff member to apply for research into the status of federal-state-local prosecutorial relations under the auspices of the National Institute for Justice via an Intergovernmental Personnel Act (IPA) appointment.

PROJECT ESTIMATED BUDGET:	Direct/Indirect		
FEDERAL SHARE	\$ <u>120,000 /</u>	_____	_____%
STATE SHARE	\$ <u>Ø /</u>	_____	_____%
COUNTY SHARE	\$ <u>Ø /</u>	_____	_____%
TOTAL	\$ <u>120,000/</u>	_____	_____%

EXPLANATION OF COUNTY SHARE: (explaining indirect costs, hard-match, in-kind, etc)

No match is required. Indirect costs are not allowable for the fellowship program as it would be an IPA appointment.

SPECIFY REPORTING AND/OR BILLING REQUIREMENTS OF GRANTOR AND WHO REPORTS: FINANCE _____
 DEPARTMENT _____ IF DEPT. REPORTS, INDICATE REASONS

GRANT DURATION AND FUTURE RATIO: (Indicate amount of county match per year)

12 months

ADVANCE REQUESTED Unknown YES _____ NO, IF NOT, INDICATE REASON(S).

RECEIPT OF FUNDS WILL BE DEPOSITED TO P. O. BOX _____ OR WIRED DIRECTLY _____,
 IF NOT, INDICATE REASON(S).

PERSONNEL (Use appropriate County classification with yearly costs.)

FULL TIME

FRINGE

TOTAL

IPA appointment for Sr. District Attorney staff position

\$55,000

\$23,000

\$78,000

EXPLAIN MATERIALS & SERVICES AND CAPITAL EXPENDITURES WITH TOTAL DOLLAR AMOUNTS

Assorted research costs, relocation expenses to conduct study on federal-local prosecution teams. Computer equipment (\$5,000); Travel (\$6,000); Secretarial expenses (\$8,000); Relocation and Temporary Housing (\$10,000-\$14,000).

COMMENTS

Grant Manager


Grant Manager Signature 1-22-90
Date

Budget Division


Budget Division Signature 1-26-90
Date

Finance Division


Finance Division Signature 1-26-90
Date

Employee Relations


Employee Relations Signature 1-26-90
Date

Department Director

Department Director Signature Date

Tom
Re: NOI

The Visiting Fellowships Program offers criminal justice practitioners and researchers a real opportunity to undertake independent research on policy-relevant issues in the criminal justice area. It is a path for the investigation of new approaches to resolving operational issues as well as becoming involved in a national program on criminal justice research directed at meeting the needs of Federal, State, and local agencies.

Selection of the Visiting Fellows is based on a competitive review and evaluation of proposals for independent study. Recipients of the awards will be located at the National Institute of Justice for a period ranging from 6 to 18 months. While at the Institute, the Fellows have the opportunity to participate in the development of plans for criminal justice research programs of national scope, interact with Institute staff and other Fellows, and present seminars on their own research. The program provides for full financial as well as logistical support and access to the abundant criminal justice resources in and around the Nation's Capital.

The research of interest to the Institute specifically includes those topics described under each program in this volume, though proposals addressing other topics are also welcome. Applicants are advised, however, that their proposals must meet the criteria specified in the section titled "Application Procedures and Requirements of Award Recipients."

Among the Institute's most recent Fellows are prime illustrations of the broad range of experience, purpose, and background the National Institute of Justice seeks in candidates for the program. For example,

"The policy issues related to prosecuting a criminal case are full of choices related to organizing the middle stage of the justice process

in ways to meet the competing demands of effectiveness, efficiency, and legality." Dr. William McDonald will treat an array of topics: plea bargaining, charging and early case screening, career criminal programs, delay reduction, the grand jury and preliminary hearing, interorganizational relations, especially police-prosecutor relations, and comparative and historical research that confront policymakers about how best to distribute the tasks of accusation and adjudication. Also, "There is a continuing interest and need to better understand the operations of organized crime and to interrupt or stop them using the RICO laws." Professor Ernesto Ugo Savona will examine the influence of RICO legislation and new law enforcement policies on the structure and activities of traditional organized crime. Professor Savona will focus particularly on the hypothesized increased international scope of these organized criminal groups and their greater infiltration in "legal" enterprises.

Other recent Fellows and their undertakings are listed at the end of this section.

Visiting fellowships

SCOPE

The Visiting Fellowships Program solicits proposals from two groups of criminal justice professionals, emphasizing the connection between research and practice. Based upon their backgrounds and credentials (each prospective candidate must have at least a bachelor's degree), candidates are classified as:

1. Practitioners—Middle- and upper-level criminal justice personnel who are usually employees of State or local government. The candidates bring with them an active knowledge of how the local communities function, of policy development and command structures of the justice system, and of innovations occurring at the local level. They include representatives from the police, the courts, corrections facilities, probation agencies, and victims services, and show a potential for future leadership.

2. Researchers—Personnel with broad and extensive criminal justice research experience. Candidates are usually drawn from colleges and universities and they usually propose research from which the findings could improve either the assumptions on which criminal justice operations are based, or actual field operations.

Selection for the program is competitive. It is based on the background and experience of the individual candidate as well as the quality and viability of the proposed project. Panels will review submissions to the Visiting Fellowships Program based on the applicant's status

as either a practitioner or a researcher. The following types of proposals *are not eligible* for consideration:

1. Action-oriented programs where research plays only a minor role (actual provision of training or treatment programs, etc.).
2. Part-time research efforts.
3. Projects from students seeking support for graduate or undergraduate work.
4. Projects from former NIJ Visiting Fellows.

Successful candidates are invited to join the National Institute of Justice staff in Washington, D.C. There they enjoy the opportunity to interact with the Institute staff, national leaders in their field, and other Visiting Fellows as well as the opportunity to develop, carry out, and present their projects. Eighty percent of the Fellowship period must be spent at the Institute.

Requirements for the Visiting Fellowships Program are as follows:

■ Projects should begin between January 1990 and December 1990. Adjustments can be made for special circumstances. The projects can run from 6 to 18 months.

■ NIJ support will cover: Fellow's salary, fringe benefits, reasonable relocation costs, travel essential to the project, supplementary expenses (some special equipment, etc.), and office costs (telephone, computers, supplies, furniture, etc.). [Salary may be adjusted based on any difference in cost of living between

the applicant's residence and the Washington, D.C., area.]

■ Awards can be made: (1) to individuals and (2) through an intergovernmental personnel action (IPA) to the recipient's parent organization. To be eligible for an IPA appointment, the candidate must be an official of State or local government or a nonprofit criminal justice organization certified as eligible by the U.S. Office of Personnel Management.

D EADLINES and further information

Funding for this program has been tentatively set at \$250,000, which will typically support two to three Fellowships. Application and selection procedures for the Visiting Fellowships Program are largely the same as those for other grant programs.

Ten (10) copies of fully executed proposals should be sent to:

Visiting Fellowships Program
National Institute of Justice
633 Indiana Avenue NW.
Washington, DC 20531

Completed proposals must be received at the National Institute of Justice no later than 5 p.m. on February 16, 1990. Extensions will not be granted.

Applicants are encouraged to contact the Institute to discuss topic viability or proposal content before submitting proposals. To obtain further information, potential applicants may contact Dr. Richard M. Rau at 202-724-7631.

Recent and past Fellows and research endeavors

Charles DeWitt, Santa Clara, California, Jail Construction Specialist. Prison Construction Initiative, which identifies cost-effective means of building new facilities.

Dr. Garry Mendez, National Urban League, New York, N.Y. Examination of crime prevention in African-American communities using ethnicity, culture, and history values as a basis.

Dr. Charles H. Logan, University of Connecticut. A monograph to clarify the issues on both sides of the debate over privatization in corrections.

Kenneth R. Freeman, Deputy District Attorney for Los Angeles. A study to find more effective ways to investigate and prosecute child sexual abuse cases. ✓

Dr. George Cole, University of Connecticut. Collection and enforcement of fines: issues and innovations.

Lt. John Buchanan II, Phoenix Police Department. Assessing the current status of police-prosecutor team efforts. ✓

Dr. William McDonald, Georgetown University. Criminal prosecution: policy choices in the organization of the accusatory and adjudicative processes. ✓

Dr. Arnett W. Gaston, Warden, Level II, New York City Department of Corrections. Development of a law enforcement executive management (LEEM) profile.

Dr. Ernesto Ugo Savona, Professor of Criminology, University of Trento, Trento, Italy, Changes in the structure and activities of traditional organized crime and the impact of legislation and law enforcement policies.

RECEIVED
JAN 30 1990
MICHAEL D. SCHRUNK
DISTRICT ATTORNEY
MULTNOMAH COUNTY

DATE SUBMITTED January 18, 1990

(For Clerk's Use)
Meeting Date FEB 08 1990
Agenda No. R-6

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Approval of Intergovernmental Agreement
Chinook Landing Marine Park

Informal Only* _____
(Date)

Formal Only 2-8-90
(Date)

DEPARTMENT Environmental Services

DIVISION Parks Services

CONTACT Charles Ciecko/Dan Kromer

TELEPHONE 248-5050

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Charles Ciecko

BRIEF SUMMARY

Requesting approval of an Intergovernmental Agreement with Oregon Department of Fish and Wildlife for a \$300,000 grant (\$100,000 in December 1990, 91, and 92) for the construction of Chinook Landing Marine Park.

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

*original to Charles Ciecko
2/9/90*

FISCAL/BUDGETARY

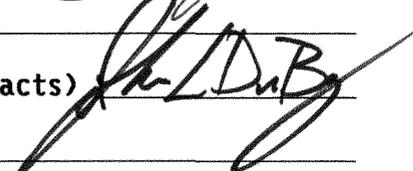
General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: 

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) 

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1990 JAN 30 PM 8:00
COUNTY COMMISSIONER
OREGON



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 3-0161-0

Amendment # _____

<p>CLASS I</p> <p><input type="checkbox"/> Professional Services under \$10,000</p>	<p>CLASS II</p> <p><input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p>CLASS III</p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement</p> <p style="text-align: center;">RATIFIED</p> <p style="text-align: center;">Multnomah County Board of Commissioners</p> <p style="text-align: center;"><u>R-6 Approved 2/8/90</u></p>
---	---	--

Contact Person Charles Ciecko/Dan Kromer Phone 248-5050 Date 1/18/90

Department Environmental Services Division Parks Services Bldg/Room 425

Description of Contract Intergovernmental Agreement between the Oregon Department of Fish and Wildlife and the Multnomah County Parks Services Division to accept a grant of \$300,000 for the construction of the Chinook Landing Marine Park.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name Oregon Department of Fish and Wildlife

Mailing Address 506 SW Mill Street
Portland, OR 97201

Phone (503) 229-5249

Employer ID # or SS # _____

Effective Date upon execution

Termination Date _____

Original Contract Amount \$ 300,000.00

Amount of Amendment \$ _____

Total Amount of Agreement \$ 300,000.00

Revenue

REQUIRED SIGNATURES:

Department Manager CC

Purchasing Director _____
(Class II Contracts Only)

County Counsel [Signature]

County Chair/Sheriff [Signature]

Payment Term

- Lump Sum \$ _____
- Monthly \$ _____
- Other \$100,000.00 December of 90, 91, and 92
- Requirements contract - Requisition required.
- Purchase Order No. _____
- Requirements Not to Exceed \$ _____

Date _____

Date _____

Date 2/8/90

Date 2/8/90

VENDOR CODE		VENDOR NAME							TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	030	5316		8	8300						
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

COOPERATIVE AGREEMENT FOR MOTORBOAT FACILITY

This Agreement is entered into by and between the STATE OF OREGON, acting by and through its Department of Fish and Wildlife, hereinafter called the "Department" and the County of Multnomah in the State of Oregon, hereinafter called the "Recipient."

The purpose of this Agreement is to set forth obligations by both parties in the development of recreational boating facilities at Chinook Landing on the Columbia River hereinafter called the "Project" as described in the Recipient's proposal requesting funding. With this reference, the proposal is made part of this Agreement.

The Department asserts it has sufficient funds available for motor boating projects within its current 1989-91 biennial period; however, the funds are matching federal grants (Wallop-Breaux) administered by the U.S. Fish and Wildlife Service, and therefore this agreement is subject to their approval.

NEW THEREFORE, the Department and the Recipient agree to the following:

I. The Department shall:

- A. Provide Funds. Provide funds in an amount not to exceed \$ 300,000 to the recipient to partially fund the project developments as described herein subject to the availability of Federal Funds.
- B. Plan Review. Review and approve the Recipient's final architectural and engineering plans, specification, and cost estimates prior to project bid advertisement or construction.
- C. Permits. Receive proof from the Recipient that all necessary state, federal, and local permits or approvals have been obtained prior to project bid advertisement or construction.
- D. Final Payment. Provide to the Recipient 100,000 per year for three years beginning December 1990, 1991, and 1992 not to exceed that specified in Item I.A. upon:
 1. Completion of the project; and
 2. Acceptance of the project by the Recipient; and
 3. Inspection and approval of the project by the Department. Appropriate final billing documentation shall be submitted by the Recipient along with a request for final payment.
- E. Project Ownership. Recognize that the project once completed will be the exclusive property of the Recipient.

II. The Recipient shall:

- A. Contribute. Contribute at least \$2,330,000 or its equivalent in labor, materials, or services as described in the Application.

- B. Submit Plans. Submit final architectural and engineering plans, specifications, and cost estimates to the Department for review and approval prior to project bid advertisement or construction.
- C. Construction Contract. Award, monitor, and inspect the construction contract to assure compliance with project plans and specifications.
- D. Project Sign. Post in a conspicuous location at the site a sign identifying the Department's participation and the U.S. Fish and Wildlife's participation in the project.
- E. Cost Overruns. Be responsible for all cost overruns unless otherwise specifically agreed to in writing with the Department.
- F. Final Billing. Present the Department with appropriate final project billing documentation.
- G. Project Completion. Complete the project and submit the final billing on or before 12/31/91.
- H. Responsible for Project. Throughout the term of this Agreement be responsible for the maintenance and operation of the project and related facilities.
- I. User Fees. Notify and receive written Department approval of any user fees charged for the use of the improvements described herein throughout the term of this Agreement. Fees charged will be subject to reasonable review and approval by the Department. General multiple use facility "day use" entrance fees are exempt from this provision.

III. TERM OF AGREEMENT

The term of this Agreement is twenty (20) years commencing on the date of execution by or in behalf of the Director of the Department and the Recipient.

IV. TERMINATION PROVISIONS

The following provide for the termination and modification of this Agreement:

- A. Agreement for Convenience. The Recipient may terminate this Agreement at any time upon thirty (30) days prior written notice, delivered by certified mail or in person to the Department provided, however, that upon any such termination of the Agreement the Recipient shall, within thirty (30) days of such termination, reimburse by check payable to the Department all funds contributed by the Department to the project.
- B. Termination and Modification for Good Cause. The Department, at any time upon thirty (30) days prior written notice delivered by certified mail or in person to the Recipient, may modify for terminate this Agreement for good cause or may modify or terminate the Agreement should

state regulations or guidelines be modified, changed or interpreted in such a way that the project, or any portion of the project, is no longer eligible for funding.

- C. Termination for Default. The Department may at any time upon (30) days prior written notice of default, delivered by certified mail or in person to the Recipient terminate this Agreement if:
1. The design, permitting, or construction of the project is not pursued with due diligence; or
 2. Fee title to or other interest in the construction sites is not sufficient, legal, and valid; or
 3. The construction of the project is not permissible under state, federal, or local law; or
 4. The Recipient does not abide by the nondiscrimination and affirmative action provisions of this Agreement; or
 5. The Recipient, without the prior and written approval of the Department, uses the funds provided by the Department to build any project other than the project described in the final architectural and engineering drawings approved by the Department; or
 6. The construction is not performed in a good and workmanlike manner; or
 7. During the term of this Agreement, the Recipient conveys the project or the project property or Converts the use of the project or the project property to a use which precludes free and unencumbered public access.

The Recipient shall, within thirty (30) days of its receipt of a notice of default reimburse by check payable to the Department all funds contributed by the Department to the project.

- D. Other Rights and Remedies. The rights and remedies of the Department related to termination for convenience, termination and modification for good cause, and termination for default are not limited to those listed above and are in addition to any other rights and remedies provided by law.

V. FORCE MAJEURE

Neither the Department nor the Recipient shall be held responsible for delay or failure to perform when such act or delay or failure is due to fire, flood, epidemic, strikes, acts of God or the public enemy, legal acts of public authorities, or delays or defaults caused by public carriers, which cannot be reasonably foreseen or provided against.

VI. STANDARD CONDITIONS

The following are the Standard Conditions of this Agreement.

- A. Maintenance of Records. The Recipient agrees to maintain records of costs reimbursed by the Department which fully document and support the billings. All books, records and other documents relevant to this Agreement shall be retained for either five (5) years after the effective date of this Agreement, or any longer period which may be required to complete any audit or to resolve any pending audit findings.
- B. Disallowed Costs. The Recipient agrees that any payment or payments made under this Agreement shall be subject to reduction for amounts charged thereto which are found on the basis of any audit examination not to constitute allowable costs under this Agreement. The Recipient shall refund by check payable to the Department the amount of such reduction payments under the completed, modified, or terminated Agreement.
- C. Accounting Procedures and Audits. The Recipient's accounting procedures shall provide for an accurate and timely recording of receipt of funds by source, of expenditures made from such funds, and of unexpended balances. Controls shall be established which are adequate to ensure that all expenditures reimbursed under this Agreement are for allowable purposes and that documentation is readily available to verify that such charges are accurate.
- D. Right to Examine. The Recipient agrees that the Director of the Department or any duly authorized state representative shall have access to and the right to examine directly any books, documents, papers, records, and transactions of the Recipient which are directly pertinent to this Agreement for the purposes of making audit, examination, excerpts, transcripts or performance evaluation for a period of five (5) years after the effective date of this Agreement.
- E. Progress Payments. The Department may disperse funds in the form of progress payments after the Recipient awards the contract for construction based on percentage of estimated project completion. The Recipient awards the contract for construction based on percentage of estimated project completion. The Recipient shall provide appropriate documentation to the Recipient. In no case shall the Department disperse more than 90 percent of the funds as described in Item I.A as progress payments.
- F. Cost Savings. Any cost savings realized after completion of the project based on the total of Department funds Item I.A and Recipient contributions Item II.A shall be prorated based on the percent of contribution by either party.
- G. Overpayment. In the event that the amount of the Department's initial and interim payments to the Recipient exceed the reimbursable expenses of the final billing presented by the

Recipient to the Department, the Recipient agrees to refund the payments in excess of billing by check payable to the Department within thirty (30) days.

- H. Dual Payment. The Recipient shall not be compensated for or receive any other form of dual payment for work performed under this Agreement from any agency of the State of Oregon or the United States of America or any other party.
- I. Administration and Indirect Costs. The Department shall not provide any funds described in Item I.A to the Recipient for administration, overhead, or indirect costs with this Agreements.
- J. Expenditure of Funds by the Department. The Department with Recipient approval may be authorized to expend grant funds described in Item I.A on project developments.
- K. Compliance with Applicable Law. The Recipient shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.
- L. Compliance with Workers' Compensation. The Recipient shall require that the contractor, its subcontractors, if any, and all employers working under this Cooperative Agreement are subject employers under the Oregon Workers' Compensation Law and shall comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their subject workers.
- M. Suits Resulting from this Agreement. To the full extent permitted by Article XI, Section 7 of the Oregon Constitution and by the Oregon Tort Claims Act, the Recipient agrees to defend, save, and hold harmless the State of Oregon and the Department, its officers, agents, employees, and members, from all claims, suits, or actions of whatsoever nature resulting from or arising out of the activities of the Recipient, the Recipient's contractors, subcontractors, and the Recipient's agents and employees under this Agreement.
- N. Attorney Fees. In the event a lawsuit of any kind is instituted by either party to obtain performance of any kind under this Agreement, the prevailing party may collect additional sums as the court may adjudge for reasonable attorney fees and all costs and disbursements incurred therein.
- O. Payments by the Recipient. The Recipient agrees to:
 - 1. Make payment promptly as due to all persons supplying labor or materials for the project; and
 - 2. Pay all contributions or amounts due to the State Industrial Accident Fund on behalf of the Recipient or any of its contractors for liability incurred in the performance of this Agreement; and

3. Not permit any lien or claim to be filed or prosecuted against the State of Oregon, the Department, or the Recipient on account of any labor or material furnished for the project.

P. State Tort Claims Act. Recipient is not an officer, employee, or agent of the state as those terms are used in ORS 30.265.

VII. OTHER PROVISIONS

Other provisions of this Agreement include:

VIII. BINDING AGREEMENT

The provisions of this Agreement shall be binding upon and shall inure to the benefits of the Department and the Recipient and the respective successors and assigns.

IX. SEVERABILITY

Department and the Recipient agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term of provision held to be invalid.

X. FAILURE TO ENFORCE

The failure of the State of Oregon to enforce any provision of this Agreement shall not constitute a waiver by the State of Oregon of that provision or any other provision.

IX. WAIVER OF TERMS

The terms of this Agreement shall not be waived, altered, modified, supplemented or amended, in any manner whatsoever, except by written instrument signed by both the Department and the Recipient.

XII. MERGER CLAUSE

THIS AGREEMENT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE DEPARTMENT AND THE RECIPIENT. NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH THE DEPARTMENT AND THE RECIPIENT. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT. THE RECIPIENT,

BY THE SIGNATURE BELOW OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT THE RECIPIENT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

STATE OF OREGON:

Department of Fish and Wildlife

By: C. Wayne Rawlin

Title: Realty Supervisor

Date: Jan 8, 1990

RECIPIENT:

MULTNOMAH COUNTY

By: Gladys McCoy

Title: CHAIR, BOARD OF COMMISSIONERS

Date: FEBRUARY 8, 1990

Address: 1021 SW FOURTH AVENUE

PORTLAND, OREGON 97204

Telephone: (503) 248-3308

Federal Employer

Identification

Number: 93-6002309

<15>

Reviewed:
John L. DuBay
Chief Assistant County Counsel

RATIFIED

**Multnomah County Board
of Commissioners**

FEBRUARY 8, 1990

DATE SUBMITTED 1/26/90

(For Clerk's Use)
Meeting Date FEB 08 1990
Agenda No. R-7

REQUEST FOR PLACEMENT ON THE AGENDA
CDBG Multnomah County and City of Gresham
Subject: Housing and Community Development Plans

Informal Only* _____
(Date)

Formal Only February 8, 1990
(Date)

DEPARTMENT Environmental Services DIVISION Community Development

CONTACT Karen Jones Whittle TELEPHONE x 5328

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Cecile Pitts

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

The CDBG Multnomah County Housing and Community Development Plan and the Gresham Housing and Community Development Plan have been reviewed by the Policy Advisory Board and City of Gresham respectively. Public hearings were held on January 30 and 31, 1990. Board review and approval is necessary for adoption of the Plan prior to commencement of the 1990 program years for the County and City. (See attached memo for further detail.)

(Plan on file with Clerk of the Board)

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL

- FISCAL/BUDGETARY
- General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

STAFF OF
COUNTY COMMISSIONER
1990 JAN 30 PM 3:40
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
COMMUNITY DEVELOPMENT DIVISION
2115 S.E. MORRISON
PORTLAND, OREGON 97214
(503) 248-5000

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

DATE: January 26, 1990
TO: Board of County Commissioners
FROM: Cecile Pitts 
SUBJECT: Multnomah County Housing and Community Development Plan
Gresham Housing and Community Development Plan

The CDBG Program previously entered into Intergovernmental Agreements with the County's participating consortium cities for the next two year's of program activity. To carry out new activity, it is necessary to update Multnomah County's Housing and Community Development Plan, 1990-93, and to likewise update Gresham activity through the Gresham Housing and Community Development Plan, 1990-93.

On December 14, 1989, the County held a public hearing to identify countywide community development needs as well as specific needs within the City of Gresham. From this public input, draft plans were prepared and reviewed by the Policy Advisory Board.

Public hearings will be held on January 30, 1990, at the City of Gresham and countywide on January 31, 1990, to accept public input. Summaries of the testimony on both plans will be forwarded to you on February 2, 1990.

Copies of both plans have been circulated to the consortium cities, public libraries, and are available for review at the Clerk of the Board.

If you have any questions about the plans or process, please contact me at extension 3044.

KJW:cak



GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse
1021 S.W. Fourth Avenue
Portland, Oregon 97204
(503) 248-3308

DRAFT

January 1990

Dear Citizens, Elected Officials, and Other Interested Parties:

The 1990 Community Development Plan Update outlines the continuing efforts to maintain and improve the living environment for the citizens of Multnomah County. This document reflects specific community development goals and the means by which those goals will be achieved in the period 1990-1993. This Plan is intended to serve as an addendum to the original 1984 Plan and 1987 Update. The primary function of this Update is to describe changes in the County since 1987 that affect the County's community development goals.

In 1984 Multnomah County attained entitlement funding status for the federal Community Development Block Grant program. Since that time, the County's population has dropped below 200,000 which is the level necessary to qualify as an entitlement community. Provision has been made to provide an additional two years of federal funding for east County community development activities. This Plan is intended to serve as a statement of policy and direction for as long as Block Grant entitlement funds continue to be disbursed by Multnomah County, or until another Update is completed.

As in the past, the primary goal of the Community Development program is to develop viable urban communities, to provide decent housing, a suitable living environment, and to expand economic opportunities, primarily for persons of low and moderate income. This Plan outlines community development needs identified in the East County community and describes the process by which available funds will be allocated to CD projects intended to address those needs.

We are again pleased to include on our Policy Advisory Board representatives from each of the small cities in Multnomah County, as well as from the unincorporated area. The City of Portland maintains its own CD program and cooperates with our program to ensure mutual compatibility of efforts.

We are pleased to offer the benefits of the community development program to all the citizens of the County. We look forward to continued success in meeting our CD goals and in improving living conditions for all our citizens.

Sincerely,

Gladys McCoy
County Chair

CP:cak

65C/1449C

DRAFT

MULTNOMAH COUNTY
COMMUNITY DEVELOPMENT PLAN
1990-1993

DRAFT

Winter 1990

Prepared by:

Multnomah County Department of Environmental Services
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Preparation of this plan was funded by a grant from the Community Development Block Grant Program of the U. S. Department of Housing and Urban Development, administered by the Multnomah County Community Development Division.

ACKNOWLEDGMENTS

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I INTRODUCTION

The 1990-93 Community Development Plan Update is designed to augment, and in some cases, revise the information contained in the Multnomah County Community Development Plan for 1984-87 and the Community Development Plan Update 1987-90. Serving as an addendum to the previous two planning documents, the 1990-93 Update reflects Multnomah County's community development goals and the means by which those goals will be achieved in the period 1990-93. The Plan Update will lay the foundation for the process by which funds will be allocated to CDBG projects intended to address identified needs.

The 1984 Plan and the 1987 Plan Update included a detailed description of those conditions in the County which affect and/or are affected by community development (CD) activities. Both documents included information on population characteristics, income and economic conditions, housing stock, and other baseline data. The 1984 Plan also outlined trends in the existing baseline information. The main source of information for the Plan was the 1980 Census and subsequent updates of census data.

As in the 1987 Plan Update, the 1990 Update covers both incorporated and unincorporated areas of Multnomah County. For the most part, areas within the City of Portland are excluded from this Update, although those areas which have been annexed to Portland since 1987 are still considered as part of the County planning area. In general, this Update supersedes the 1984 Plan and 1987 Plan Update only where specifically noted, principally in terms of revised baseline and trend data.

Beginning in program year 1990, the City of Gresham will qualify as an entitlement city under the federal Community Development Block Grant program. For the first two funding years of this program, the City and Multnomah County have entered into a cooperative agreement to submit a joint application for C.D.B.G. funding. Through this arrangement, Multnomah County Board of Commissioners will take administrative responsibility for the grant funds. The Gresham City Council will make program policy decisions. A separate housing and community development planning document has been prepared for the City of Gresham to serve as a policy statement for that community.

According to HUD statisticians the population of the Entitlement area has dropped to 142,190 basically due to annexations to the City of Portland. The specific census tracts have not been identified, therefore, the County Profile Section in the 1984 Plan will be viewed as providing only general information on community trends.

The Needs Assessment, a partial inventory of potential CD projects in the County, has been revised in its entirety. This does not imply that projects identified in the 1984 Plan, 1987 Plan Update or elsewhere will not be considered, but rather is simply a reflection, based on input from citizens, public officials, and CD Program staff, of changes in CD needs since 1984.

Finally, while actual funding levels for 1990-1993 are not assured, program funds are expected to be less than that for the period 1987-90. General operating procedures and objectives will remain the same. The program will continue to be administered by the Community Development Division (CDD) of the Multnomah County Department of Environmental Services. CDD staff will provide oversight, administration, and technical assistance to project applicants. The Policy Advisory Board (PAB) comprised of one representative from each participating city and the County, will continue to provide policy direction and project recommendation to the Board of County Commissioners.

Organization of the 1990 Update:

In addition to the introduction, the Update contains the following sections:

- Needs Assessment. As noted above, this section contains a listing of CD needs identified in the County. This list is only a preliminary inventory, and does not preclude other potential CD projects, nor does it guarantee funding for any particular project designed to address those identified needs.

- Revisions to Goals and Strategies. The general goals and strategies of the 1984 Plan and 1987 Plan Update are still applicable to this current Update and do not conflict with the new Needs Assessment. However, based on the growing recognition of such needs as housing for the homeless, the handicapped, and persons in crisis situations, this section reflects minor changes in short-term program objectives as determined by the Policy Advisory Board. Of key interest in this section are the Resource Allocation policies, which set broad funding levels for different types of CD activities.

- Maps. Included in this section are various maps referenced in the body of the report.

Survey Qualified Areas

In the 1984 Plan various areas were "prequalified" when they were identified as predominantly lower income on the basis of the U.S. census information. This status meant that the "prequalified area" was automatically eligible for area-wide projects such as waterline improvements. Since the adoption of the 1984 Plan, several local surveys have been conducted, using HUD approved methodology, to establish other neighborhoods as lower income. Maps of qualified areas are included in this update.

General Methodology

The 1990 Plan update process was managed by staff from the County Community Development Division. The recommended changes were reviewed and adopted by the Community Development Policy Advisory Board (PAB) of the County Block Grant and reviewed for adoption and implementation by the Board of County Commissioners in winter 1990. The update process has consisted of the following:

1. Intergovernmental Cooperation Agreements were renewed between the County and each of the six small cities for the 1990-1991 program years.
2. Community development objectives as previously identified were reviewed by the C.D. Staff and PAB members.
3. Housing and community development needs were identified through the analysis of information provided by participating cities, concerned agencies, organizations and individuals.

Public input to the Needs Assessment section of the 1990 CDBG Plan Update has come from a variety of sources.

1. December 14, 1989 Public Hearing.

The Community Development Division staff conducted a public hearing to seek community involvement with the development of the Needs Assessment section of the Plan. Over 75 government officials, social service agencies, neighborhood associations, minority people's organizations and others received an announcement of the Public Hearing and a copy of the 1987-90 Needs Assessment information. Oral testimony and written comments were received at the hearing. The minutes of the Public Hearing and written comments are included as an attachment to this report (Attachments A1-A3).

2. Meeting with Citizen's United

The Director of the Community Development Division, Cecile Pitts, met with the membership of Citizen's United to discuss the organization's recommendations on East County sewer issues. A letter detailing the results of that meeting are included as Attachment 2.

3. East County Homeless Forum.

Multnomah County Community Development Division co-sponsored a forum on the issues of homeless families living in East County with Commissioner Sharron Kelley's office and Human Solutions, Inc., a non-profit, social service agency. The forum, attended by 75 people, was very successful in attracting residents, service providers and government officials to discuss the problems facing no- or low-income families living in East County. The forum provided an excellent opportunity for the community to define the problem, as well as propose solutions. The attendance List and Summary Statements from the Forum are included as Attachments B1-B2 to this document.

4. Meeting with East County Coordinating Committee (ECCO).

Community Development Division staff met with the ECCO Board, a coalition of neighborhood associations in East County, to discuss the draft 1990-93 CDBG Plan on January 2, 1990. Thirty (30) people were present at the meeting.

Following the needs assessment, program policies and strategies were considered and revised to guide the program for an additional three years. The review, revision, and adoption process occurred in the winter of 1990. This is the responsibility of the Policy Advisory Board and Board of County Commissioners.

Key milestones in the planning process (i.e., needs assessment meetings, draft plan, PAB review, and BCC adoption hearing) were advertised by mailer and/or notice in the Oregonian, Portland Observer and the Gresham Outlook. County staff met with each city and various special interest groups to discuss the program.

This project represents a reflection of the changes in the Multnomah County program. It also represents the conscientious efforts of local citizens and officials to acknowledge local needs and move ahead to address these issues.

II NEEDS ASSESSMENT

Introduction

Citizens, elected officials, and agency staff in Multnomah County participated in the identification of community development needs in Multnomah County.² Needs were identified through meetings with city and county staff, elected officials, and county residents, and through public meetings. The needs identified in this plan do not constitute a definitive list of county needs, however they provide a guide for program development and implementation.

These needs are grouped according to the CDBG program categories described on page 7 and 8. Countywide needs and the specific needs identified for each jurisdiction are also listed by category in the last section. The needs listed in this plan are not automatically eligible for funding; they must also comply with federal regulations governing the Community Development Block Grant program.

CDBG Goal

According to federal statute, the basic goal of the CDBG program is "the development of viable urban communities, including decent housing, a suitable living environment, and expanding economic opportunity, principally for persons of low and moderate income." This is achieved by giving "maximum feasible priority" to activities:

1. "of benefit to low and moderate income persons;" or
2. which "aid in the prevention or elimination of slums or blight;" or
3. "designed to meet other community development needs having a particular urgency because existing conditions pose a serious or immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs"³ or where available resources are insufficient to meet such needs. This definition includes support for urgent needs where local funds are either insufficient or not available.

² County refers to the Multnomah County Community Development Block Grant Entitlement Area.

³ Federal Register, September 6, 1988, V. 53, No. 172, Section 570.200.

CDBG Program Categories

Potential projects are categorized according to one of these CDBG categories.

- Neighborhood Revitalization. Projects must address a lack of physical public facilities that results in an unsafe or undesirable condition in an identifiable neighborhood area or small city. Examples include substandard streets, public facilities or utilities, or a lack of such facilities. In order to be eligible for funding, 51 percent or more of the neighborhood population must be low or moderate income, according to the 1980 census or a later source. Projects that prevent or eliminate slums or blight are also eligible.⁴
- Housing. Projects must increase the quantity of affordable housing or improve substandard units for low or moderate income persons, the elderly or the handicapped. Special housing which serves the elderly or the handicapped is also eligible.
- Community Facilities. Projects must address an identifiable lack of a facility or facilities to house a program or service needed by CDBG target populations. Only capital improvement needs are eligible.
- Public Services. Projects must provide essential social or health services for low and moderate income persons not currently being provided from other sources. Examples include employment counseling and services related to crime prevention, child care, health, housing, recreation, drug abuse, education and energy conservation.

⁴ See Section III, Goals, Policies, and Strategies of the 1984 Plan for a more detailed definition of slums or blight. A neighborhood, as defined by HUD, is a geographic location which is designated in comprehensive plan, ordinance or other local document.

- Economic Development. Programs that create or retain permanent jobs for low and moderate income residents are eligible if it can be shown that jobs could not be created without the infusion of CDBG dollars. Examples include loans or grants which support creation or retention of jobs for low and moderate income people. Projects eligible for funding must exhibit a direct link between the creation or retention of jobs and CDBG expenditures and require a firm commitment to hire by the benefiting employer.

- Historic Preservation. Projects must meet one of the three national CDBG objectives⁵ and protect a significant historic resource in Multnomah County.

- Handicapped Accessibility. Projects must remove physical barriers and construct facilities to ease access in public facilities, private residences or businesses. Examples include construction of ramps, lowering counter tops, or widening doorways to accommodate wheelchairs.

Countywide Needs by Program Category

The Multnomah County CDBG program includes Fairview, Maywood Park, Troutdale, Wood Village, Gresham and a portion of Lake Oswego, in addition to the unincorporated areas of the county. Some identified needs might result in projects which would benefit residents in all of these areas. These county-wide needs are listed below.

Program Category

Description

Housing	There is a need to improve the quality and quantity of affordable housing for low and moderate income people and to provide appropriate housing opportunities for special needs households. Example of housing activities include the following:
---------	--

⁵ The objectives are listed in the Goals and Strategies Section of this report.

- . Provide assistance to very low income households to install on-site sewer lines to enable hooking up to sewers in the mid-county area, where no other resources are available.
- . Acquire and/or renovate housing for an emergency shelter for the homeless, victims of domestic violence, and other special needs households.
- . Acquire and/or renovate housing for transitional (90-day) housing units for homeless individuals and families.
- . Facilitate the development of low-income rental units, utilizing a public/private partnership approach.
- . Provide a range of no-interest and low-interest loans and grants to assist low income homeowners to rehabilitate their dwellings.
- . Initiate a program that provides affordable home ownership opportunities to low and moderate families.
- . Provide low-interest loans to assist landlords to rehabilitate affordable rental housing serving primarily low and moderate income households.
- . Weatherize multi-family housing and provide safe lighting.
- . Install deadbolt locks in elderly/family housing.
- . Inspect low income housing for health and safety hazards and develop housing codes.
- . Acquire and/or rehabilitate housing for special needs individuals.
- . Assist low and moderate income mobile home owners in their efforts to establish cooperative ownership of park sites.

Public Services Support an emergency services network designed to address basic needs of people in crisis thus, assisting them to stabilize and become self sufficient. Examples of public service activities include the following:

- . Match emergency shelter and basic needs assistance with case management which will enable people to disengage from the emergency services system and become economically self sufficient.
- . Provide homeless individuals and families access to drug and alcohol treatment programs.
- . Provide mental health counseling services to families affected by the problems of physical, mental and sexual abuse.
- . Provide basic health and dental maintenance services.
- . Provide shared housing referral services to match elderly and low or moderate income persons to help elderly home owners continue to live independently.
- . Provide temporary housing vouchers for the homeless.
- . Provide rent supplements to prevent evictions.
- . Provide fair housing education, outreach and enforcement.
- . Provide housing counseling and habitability services to low income and special needs households to prevent homelessness.
- . Provide citizen training/education programs to include such topics as home protection, what's involved in home ownership, and how to be involved in public decision process.
- . Provide low income families with job training and educational services.

Neighborhood
Revitalization

Neighborhood revitalization needs address serious public health and safety issues such as fire protection and clean water.

Examples of countywide activities include the following:

- . Upgrade water system facilities and fire hydrant facilities to provide adequate fire protection resources to lower income neighborhoods.
- . Construct sidewalks where none currently exist and improve handicap accessibility of existing sidewalks.

- . Make necessary storm drainage improvements in accordance with the County Storm Drain Master Plan to alleviate flooding of homes in prequalified neighborhoods.
- . Make street reconstruction/construction improvements of a health and safety nature serving prequalified neighborhoods.
- . Improve street lighting to upgrade safety and security to low and moderate income neighborhoods.
- . Develop and maintain the County park system.
- . Provide a neighborhood fix-up, clean-up program.

Handicapped
Accessibility

- . Construct ramps, widen halls and doorways, etc. in public facilities and residential facilities for elderly and handicapped.

Economic Development: Multnomah County needs to create or retain jobs for lower income people. Activities designed to improve the economic opportunities include:

- . Support organizational activities serving east county business districts.
- . Encourage new businesses to locate in East County.
- . Assist existing businesses and business districts to make needed improvements to encourage job creation in East County.

Needs of Unincorporated Areas by Program Category

The unincorporated area of Multnomah County includes the urbanized mid-county area generally between SE 122nd and SE 148th and the territory east of Gresham and Troutdale. The cities of mid-County area are presently being considered for annexation by existing cities. In some cases annexation to the City of Portland has taken place, although the annexed area remains part of the Multnomah County Block Grant jurisdiction.

Identified community development needs in Multnomah County reflect a wide range of concerns, including neighborhood revitalization needs (such as improved water/sewer service and increased parks and recreation facilities), and a variety of public service needs, and specialized housing programs.

Identified needs in unincorporated Multnomah County are listed below.

Program Category

Description

Neighborhood Revitalization Neighborhood revitalization needs address serious public health and safety issues such as fire protection and clean water. Examples of countywide activities include the following:

- . Upgrade water system facilities and fire hydrant facilities to provide adequate fire protection resources to lower income neighborhoods.
- . Provide assistance to very low income households to install on-site sewer lines to enable hooking up to sewers in the mid-county area where no other resources are available.
- . Construct sidewalks where none currently exist and improve handicap accessibility of existing sidewalks.
- . Make necessary storm drainage improvements in accordance with the County Storm Drain Master Plan.
- . Make street reconstruction/construction improvements of health and safety nature serving prequalified neighborhoods.
- . Improve street lighting to upgrade safety and security to low and moderate income neighborhoods.
- . Develop and maintain the County park system.
- . Provide a neighborhood fix-up, clean-up program.

Housing There is a need to improve the quality and quantity of affordable housing for low and moderate income people and to provide appropriate housing opportunities for special needs households. Example of housing activities include the following:

- . Acquire and/or renovate housing for an emergency shelter for the homeless victims of domestic violence and other special needs households.
- . Provide a range of no-interest and low-interest loans and grants to assist low-income homeowners to rehabilitate their dwellings.
- . Initiate a program that provides affordable home ownership opportunities to low and moderate families.
- . Provide low interest loans to assist landlords to rehabilitate affordable multi-family rental housing serving primarily low and moderate income households.
- . Weatherize multi-family housing and provide safe lighting.
- . Install deadbolt locks in elderly/family housing.
- . Inspect low income housing for health and safety hazards and develop housing codes.
- . Acquire and rehabilitate housing for special needs individuals.

Economic Development: Multnomah County needs to create or retain jobs for lower income people. Activities designed to improve the economic opportunities include:

- . Support organizational activities serving east county business districts.
- . Encourage new businesses to locate in East County.
- . Assist existing businesses and business districts to make needed improvements to encourage job creation in East County.

Needs of Incorporated Areas By Program Category

City of Fairview

Fairview has a population of 1,895. 1980 Block Grant statistics establish that over 51 percent of the households within the city limits are low and moderate income. A small percentage of the housing units are substandard.

Major problems faced by Fairview include deteriorating streets, lack of a drainage system and under-developed parks. Streets and roadways in the central core of the City have deteriorated over the past two decades. Drainage problems are severe in the winter, causing water to collect in vacant lots, streets and intersections, and ditches.

Needs identified in Fairview are listed below.

<u>Program Category</u>	<u>Description</u>
Neighborhood Revitalization	<ul style="list-style-type: none">. Resurface streets in core area.. Restructure 6th Street and install storm drains.. Culvert improvements along Fairview Creek.. Waterline improvements.. Storm drains.. Flood control devices along Fairview Creek and elsewhere.. Sewerline improvements.. Enhance park facilities which serve lower income Fairview households.
Housing	<ul style="list-style-type: none">. Provide rehabilitation assistance to low and moderate income families.
Handicapped Accessibility	<ul style="list-style-type: none">. Construct curb cuts to improve handicapped access to City Hall.. Construct cuts and build wide asphalt paths to city park.

City of Gresham

The City of Gresham is on the eastern edge of the Portland metropolitan area. It is the eastern terminus of the Banfield Light Rail project. The city, once a rural community center, experienced dramatic urbanization in the past decade, which has often bypassed and surrounded older neighborhoods. Gresham is primarily a residential community and has a higher median value per housing unit than the rest of Multnomah County, as well as a higher median income. However, some older residential areas have concentrations of low or moderate income households.

Needs identified in Gresham are described in a separate document: Gresham Housing and Community Development Plan 1990-93.

City of Lake Oswego

The City of Lake Oswego is south of Portland. Although most of the city is in Clackamas County, a small portion is in Multnomah County. This portion is part of the Mountain Park residential development and has a population of more than 1,200. Incomes and housing values in this area are higher than any other community in Multnomah County.

No specific community development needs have been identified at this time for this area in Lake Oswego.

City of Maywood Park

Maywood Park, a city of approximately 900 persons, is generally bounded by I-205, NE 102nd Avenue, and Prescott Street. Approximately 30 percent of the residents are elderly and about 17 percent are low and moderate income. The city is entirely residential; most structures are single-family owner-occupied houses between 30 and 50 years old. Because no commercial areas exist in Maywood Park, residents are reliant on neighboring commercial centers, especially the Parkrose business district.

Needs identified in Maywood Park are listed below.

<u>Program Category</u>	<u>Description</u>
Neighborhood Revitalization	<ul style="list-style-type: none">. Convert from cesspools to sanitary sewers.. Install curbing and/or sidewalks as needed.. Place electrical and telephone lines underground to minimize storm damage.
Housing	<ul style="list-style-type: none">. Rehabilitate low or moderate income housing units.. Weatherize low or moderate income housing units.

City of Troutdale

Troutdale is a suburban community approximately 15 miles east of Portland. Its greatest period of growth was in the 1970s when population increased from 600 to more than 5,000. During this period, the city's land area increased seven times and the housing stock four times, primarily because of annexations. City services have been extended in advance of new development or as new development occurred.

Most of Troutdale's housing stock is relatively new. Since 92 percent of the city's housing stock is less than 20 years old, the overall condition of the stock is good. However, most of the housing units in the Old Town area were built before 1950. Consequently, some units are in need of repairs. Street reconstruction, sidewalk, storm sewer, and water line improvements in the Old Town area were carried out during the first funding period.

Aside from housing and neighborhood related concerns, Troutdale's greatest need is to stimulate investment in commercial and industrial development so that more jobs will be available to area residents. The downtown adjacent to, and part of, the Old Town is strategically located providing both convenient employment and shopping opportunities for Old Town residents.

Immediately north of the downtown is another area planned for commercial and industrial development. This area, referred to as the "Troutdale Mini-Industrial Park," consists of both privately and publicly owned land. Water, storm sewer, and

street improvements, are needed in both the Troutdale Industrial Park and downtown areas to stimulate economic development. Some planning work will be required to further the design and improvement of both areas.

Needs identified in Troutdale are listed below.

<u>Program Category</u>	<u>Description</u>
Neighborhood Revitalization	<ul style="list-style-type: none"> . Improve streets, sidewalks, storm sewers, utilities and water lines in Old Town. . Develop city park on river. . Relocate dike along the Sandy River. . Construct 250 off-street parking spaces in the downtown area. . Construct water trunk line along Columbia from Kibling to the Sandy River.
Community Facilities	<ul style="list-style-type: none"> . Acquire land and construct off-street parking at the proposed community center.
Economic Development	<ul style="list-style-type: none"> . Construct sewer line to Troutdale Airport industrial site. . Reconstruct Sundial Road south of Marine Drive. . Design and construct water line looped through County Farm site. . Construct storm sewer system to serve Troutdale industrial area. . Construct sewer and water line to commercial property along north side of I-84. . Construct water line to serve industrial park and commercial sites. . Develop incubator-type industrial park. . Establish commercial/industrial revolving loan fund to assist in restoration of downtown businesses. . Develop training facilities for private firms at Mt. Hood Community College site.
Planning	<ul style="list-style-type: none"> . Design development strategy for the Troutdale industrial Park and downtown area.

City of Wood Village

The City of Wood Village is a residential community in an area slightly less than one square mile. It contains three mobile home parks (395 units), primarily housing retired residents and senior citizens. Overall, the City's housing stock consists of 38% single-family and duplex units, and 62% multi-family and mobile home park units. Originally a war-time housing project for workers at the nearby Reynolds Aluminum Plant in Troutdale, housing in the older section ("Original Village"), and the streets and water and sewer facilities serving it, is very different from that in the newer section of the city, built during the 1960's. In 1984 the City conducted a survey which resulted in identifying concentrations of low and moderate income households in the original part of the city. Replacement of deteriorating waterlines in the "Original Village" has now been completed. However, sanitary sewer, storm sewer, and street improvements are needed in the "Original Village."

A number of other needs have been identified by the City Council and are reflected in the City's Comprehensive Land Use Plan and Capital Improvement Plan. Aside from housing and neighborhood revitalization concerns, Wood Village's greatest need is to stimulate investment in commercial and industrial development.

Needs identified in Wood Village are listed below.

<u>Program Category</u>	<u>Description</u>
Neighborhood Revitalization	<ul style="list-style-type: none">. Replace water main in Arata Road.. Improvements to Original Village storm drainage system.. Maintain and improve City Park.. Replace sanitary sewer in Original Village area.. Apply roof sealant to reservoir #1.. Construct a pedestrian/bikeway along 238th (Arata Rd. to Glisan).

Program Category

Description

Housing

. Rehabilitate older residential structures.

Economic Development

. Water system improvements to provide sufficient flow to serve commercial and industrial properties.
. Construct sanitary sewer line to serve industrial properties north of Sandy Blvd.

III GOALS, POLICIES AND STRATEGIES

INTRODUCTION

This section presents long and short term community development objectives and operating policies for allocation of the county's CDBG funds. Multnomah County's entitlement funding is unlikely to extend beyond program year 1992 due to extensive annexations by the cities of Portland and Gresham. At that time, the County will become part of the State Community Development program administered by the Economic Development Department. Therefore, long term CD objectives address the county's ability to continue programs after the entitlement period. Short term objectives are more specific, and provide direction for the allocations and programs likely to be funded by the CD Block Grant program. The resource allocation policies discussed in the last part of this section are based on the short and long term objectives and are reflected in the project rating criteria. Projects will be selected based on how well they achieve the CDBG objectives. These objectives and policies provide guidance to those involved in the county's CDBG effort -- citizens, the Community Development Division (CDD), the Policy Advisory Board (PAB), and the Multnomah County Board of County Commissioners (BCC).

This section is organized as follows:

- General CDBG goal and the county's long term objectives.
- General operating objectives for administration and allocation of CDBG funds.
- Short term objectives and resource allocation policies for the program.

CDBG Goal

According to federal statute, the basic goal of the CDBG program is "the development of viable urban communities, including decent housing, a suitable living environment, and expanding economic opportunity, principally for persons of low and moderate income."

Multnomah County CDBG Program: Long Term Objectives

As stated previously, federal CDBG entitlement funding to the county will continue through 1992, and this area will become eligible for state community development funds in 1991. The County's long-term CDBG objectives respond to this situation.

Multnomah County's long term CDBG objectives are to:

1. Ensure compatibility between the CDBG programs of the cities of Gresham and Portland and Multnomah County in the areas of annexation activity.
2. Wherever possible, use CDBG monies with matching funds from other sources and, where appropriate, encourage establishment of revolving loan funds. The purpose of this objective is to have a maximum and sustained effect on the community development needs of the area.
3. Wherever possible, use housing development and housing rehabilitation staff and resources to leverage other funding for programs for the entitlement area. These include the Urban Homestead Program, Rental Rehabilitation Program, Section 312 Rehabilitation Program, and State/Federal programs to address needs of the homeless and other special needs people.
4. Establish an allocation process for 1990 and 1991 program years which is well-defined, responsive to federal requirements, addresses local priorities, and gives priority to projects that may be completed in a timely fashion.

General Operating Objectives

The Multnomah County Community Development Division (CDD) administers the block grant program and provides staff support to the PAB and project sponsors. After appropriate review, CDD prepares and submits the county's annual statement of objectives and projected use of funds to HUD, with PAB and BCC approval.

Eligible applicants include: participating cities, public agencies, special service districts, non-profit organizations, and County Departments. Individuals and neighborhood associations must work with one of these organizations to sponsor a project.

Eligible Activities

Eligible activities are described in more detail in the 1984 Plan and 1987 Plan Update. In summary they include housing rehabilitation programs, street and utility improvements, parks, community centers, various public services, and economic development activities which create or retain jobs for lower income people.

Ineligible Activities

Under current federal regulations, activities specifically ineligible are "buildings for the general conduct of government" -- city halls, county administration buildings, and state legislative or administrative offices. In addition, CDBG funds cannot be used for general government, operations and maintenance of public facilities, new housing construction or political activities.

Implementation and Administration

The CDBG program will be administered by the Community Development Division (CDD) of the Multnomah County Department of Environmental Services. CDD staff will be responsible for oversight and administration to ensure compliance with the program's policies and federal regulations. Because of the short term nature of this entitlement and the fact that most of the jurisdictions in the consortium have very limited staff, this centralized administrative approach was selected rather than a system where administrative responsibility is passed through to the project sponsor. This approach eliminates duplication and allows for an efficient and timely tracking of projects from start to completion. The centralized staff will provide expertise in meeting federal

reporting and auditing requirements. This does not rule out the use of subcontracts where appropriate, but does place the administrative burden on the CDD. As resources permit, CDD staff will provide technical assistance to applicants in planning and designing potential projects and will act as a liaison with the project sponsor throughout the life of the project. CDD staff will ensure that federal requirements and the citizen participation objectives of this plan are met.

Plan Amendment

The plan may be amended to add or change qualified areas, objectives, or policies. All amendments should be submitted at least 45 days before action by the PAB and BCC. Requests to amend the plan may be submitted by an interested party, including local government officials, nonprofit organizations, profitmaking firms, and citizens. All amendments must be approved before the project selection process begins.

Project Selection Process and Schedule

Table 1 gives the schedule for the project selection process for program year 1990-91. These dates are general; a more specific time line will be available at the application workshop.

TABLE 1

PROJECT SELECTION PROCESS
TIME LINE
1990

January	Board of County Commissioners (BCC) adoption of the 1990-1993 HCD Plan Update including general policies and strategies for addressing local community development needs.
February	CDD holds application workshop for potential sponsors of 1990 projects.
March	1990 project applications due to CDD.
May	PAB submits funding recommendations to BCC for 1990 projects. BCC acts on recommendations.
June	Contract signing, environmental clearance.
July	Program year begins.

Citizen Participation: Objectives and Priorities

Citizen involvement is an important element in the success of the Multnomah County Community Development Block Grant program. Citizen participation opportunities include workshops and public hearings, noticing of major programmatic decisions and provision for citizen involvement at all Policy Advisory Board and BCC meetings where Block Grant related matters are under discussion. See the 1984 Plan, the 1987 Update, and the Citizen Participation Plan for a more complete description of opportunities to participate in the County program.

Short Term Objectives and Allocation Objectives

The overall CDBG objective is to address as many eligible housing and community development needs serving concentrations of low and moderate income people in an efficient, equitable, and cost effective manner as possible, with primary emphasis on the needs of low and moderate income residents.

A wide range of projects may meet this objective, and generally, potential activities greatly exceed available funds. The following short term objectives establish a countywide framework for guiding PAB/BCC project selection and funding allocations during the next three years.

- Allocate funds primarily to meet the needs of the County's low and moderate income population; address the county's pressing community development needs. Use financial resources for programs that serve, and/or areas that contain, high numbers of low and moderate income households.
- Select projects which minimize the involuntary displacement of persons from their neighborhoods. Encourage those which provide reasonable benefits to displacees.
- Emphasize implementation of programs and projects. Planning activities will be considered as part of the actual projects.

- Strive to allocate funds equitably in accordance with the identified needs and the project selection process.
- Within the category of public services, give priority to projects which provide needed services essential to meet the increasing needs of no and low income families in east county and which further the integration of the public service network.
- Select projects which have a strong likelihood for completion within the program's schedules.
- Increase the impact of CDBG funds by encouraging projects which are supplemented with other funds.

The allocation targets in Table 2 are designed to address the variety of critical community development needs of low and moderate income residents in Multnomah County. The allocation breakdown is based on an analysis of the needs identified in the development of this plan, level of demand and relative urgency of various activities, prior county experience with CDBG programs, the particular characteristics and time limitations of this entitlement grant, and federal policies governing program administration. The Administration category is budgeted at 20% to provide staffing capacity throughout the duration of the entitlement program and transition period to other community development funding sources.

TABLE 2
ALLOCATION TARGETS⁶

Percentage of CDBG Funds	
<u>FY 90-91</u>	
Neighborhood Revitalization	25%
Housing Rehabilitation	25
Housing Development	10
Public Services	10
Economic Development	5
Contingency	5
	Subtotal
	80 %
Administration	20 %
	Grand Total
	100 %

NOTE: Handicapped Access and Historic Preservation projects are included in Neighborhood Revitalization, Housing, Public Services and Economic Development categories.

⁶ Subject to variation based on project requests, approvals and federal appropriations.

PROJECT SELECTION PROCESSES

Proposals for Neighborhood Revitalization, Economic Development and Public Services activities will be rated on a competitive basis according to specific selection criteria designed to solicit local strategies which meet the county's CDBG objectives. CDD staff will review and rate project proposals based on the needs and policies identified in the plan. The recommended ratings will then be reviewed and amended or ratified by the Policy Advisory Board, and finally - by action of the Board of County Commissioners.

IV MAPS

Entitlement Area Boundary

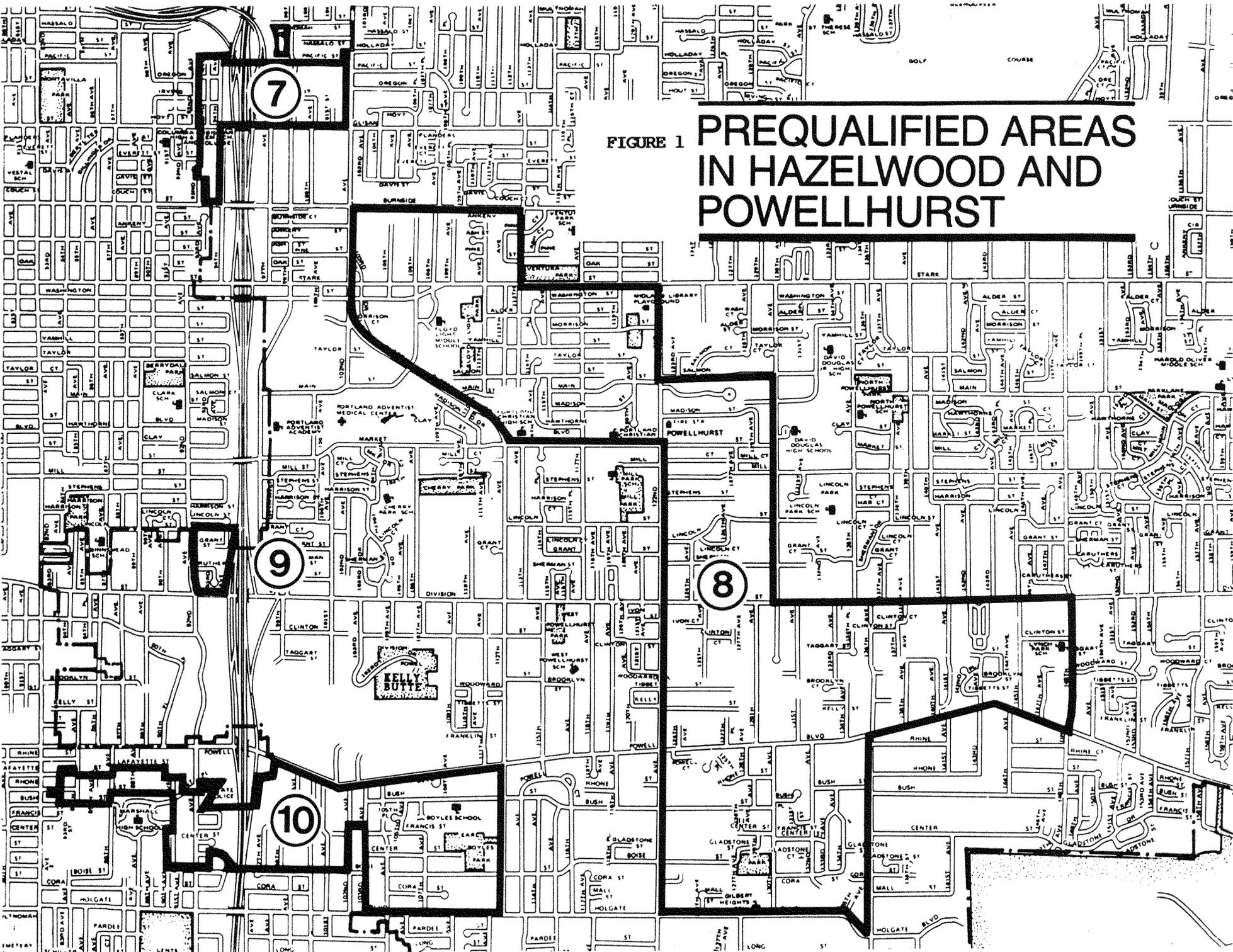
The 1990-93 Entitlement Area Boundary has been established by HUD based on the effective county boundary of as of July, 1987.

Prequalified Areas

Federal guidelines define areas where 51 percent or more of the residents are low or moderate income, according to available census data, as "prequalified." Neighborhood Revitalization projects are eligible for funding consideration only if they are located in and designed to serve these geographical areas. Census block group data was used to determine prequalified areas identified in the 1984 Plan. These areas are subject to periodic review and revision by HUD economists. Maps of the original prequalified areas are included in the 1984 Plan.

In addition, cities and the county may conduct a survey of all or part of their jurisdictions; the methodology is described in the 1984 Plan. Any neighborhood shown by the survey to have 51 percent or more of the residents as low or moderate income, also qualifies for Neighborhood Revitalization projects. Since the adoption of the 1984 Plan, four areas have been designated as low and moderate income on the basis of survey information. The income data and maps of the prequalified areas are presented on the following pages.

FIGURE 1
PREQUALIFIED AREAS
IN HAZELWOOD AND
POWELLHURST



7

9

8

10

TABLE 3

KEY TO FIGURE 1

BLOCK GROUP DATA FOR PREQUALIFIED AREAS

<u>Prequalified Area</u>	<u>Census Tract</u>	<u>Block Group</u>	<u>Percent Low and Moderate Income</u>	<u>Number of Low and Moderate Income</u>
7	17.02	2	65.42	70
7	81	3	50.71	391
8	82.02	2	51.82	568
		4	53.54	778
8	92.01	3	56.84	914
8	90	1	58.83	2218
8	91	1	54.50	915
9	16.02	2	76.47	52
10	83.01	3	52.61	242
10	83.02	2	53.91	737

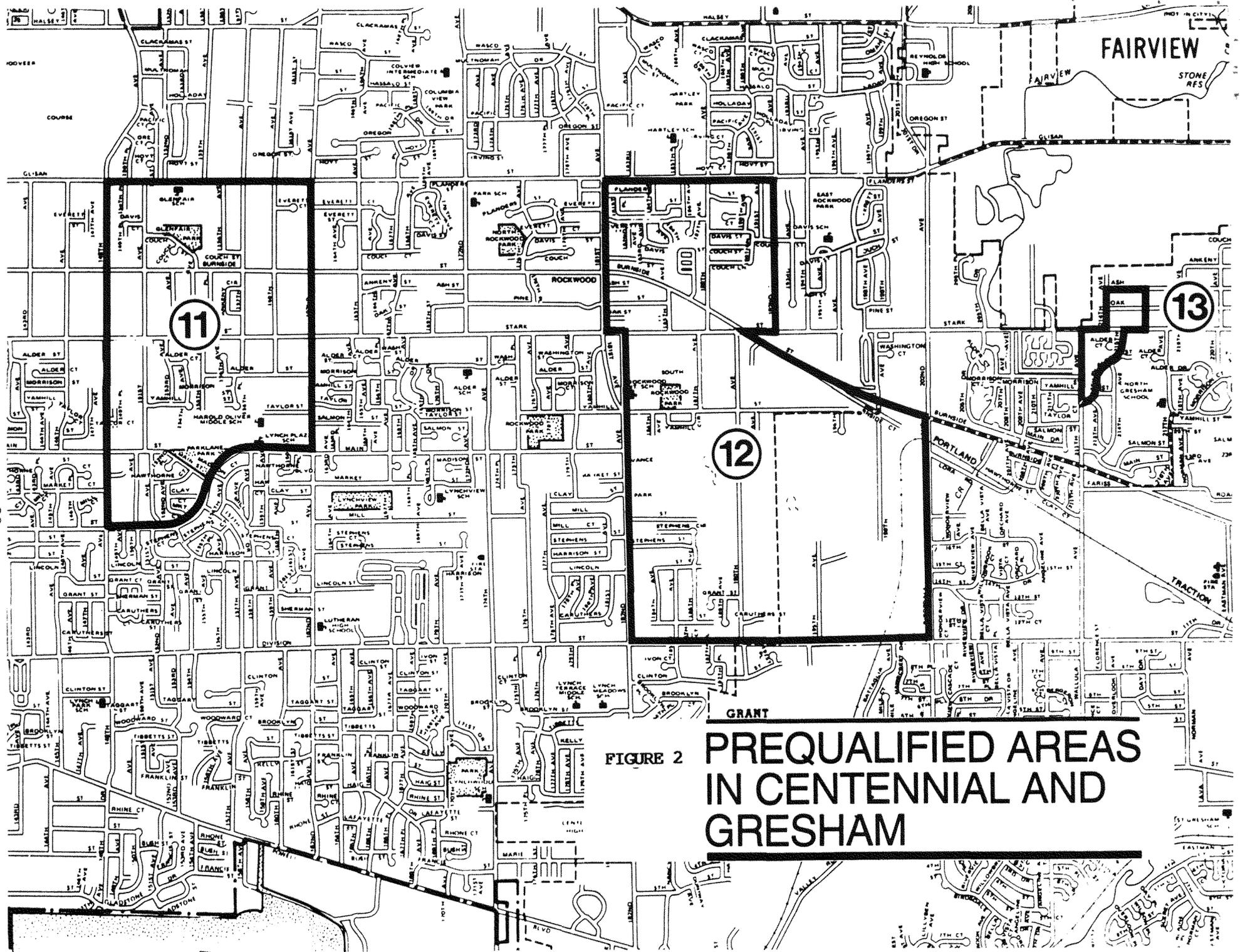


FIGURE 2
PREQUALIFIED AREAS
IN CENTENNIAL AND
GRESHAM

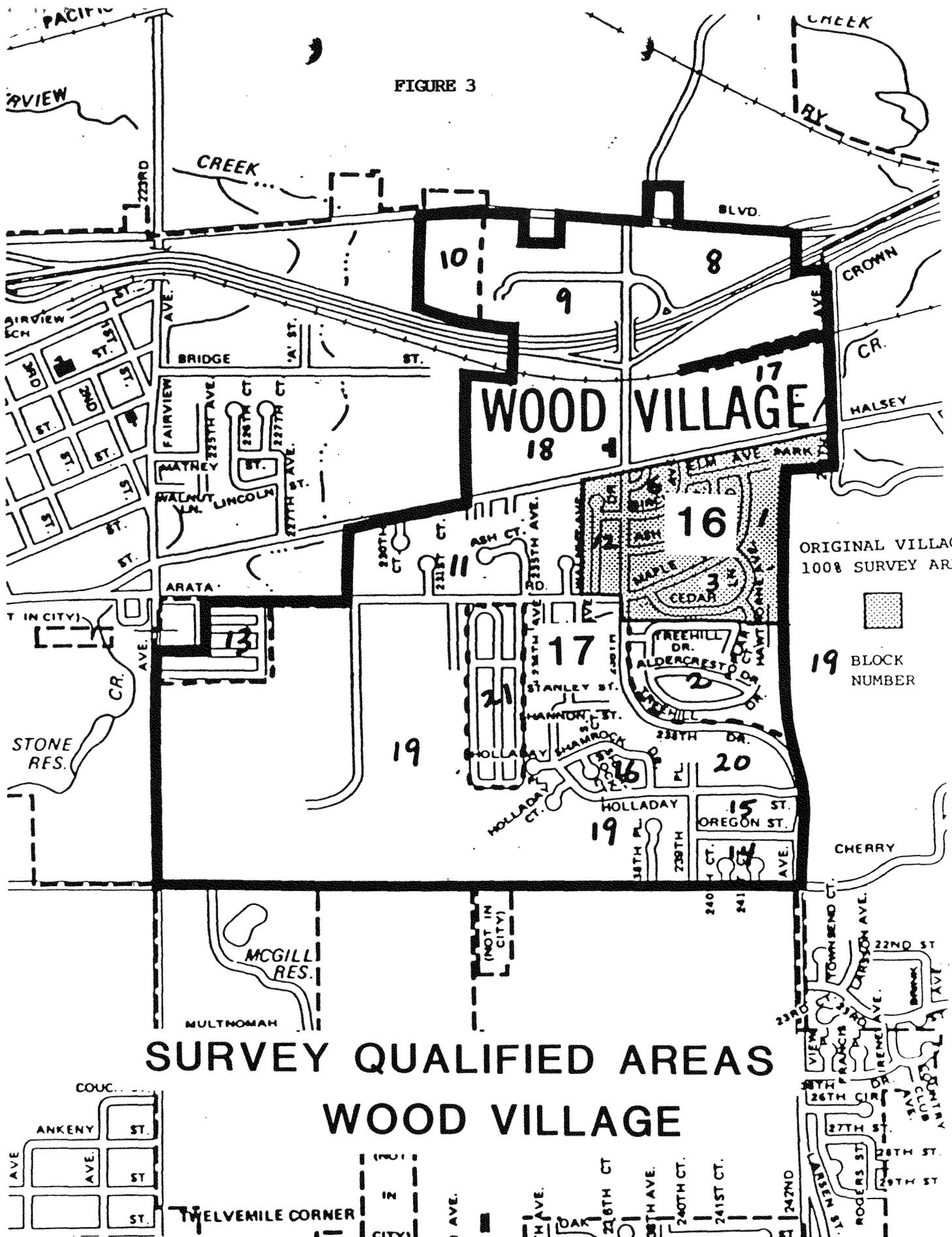
TABLE 4

KEY TO FIGURE 2

BLOCK GROUP DATA FOR PREQUALIFIED AREAS

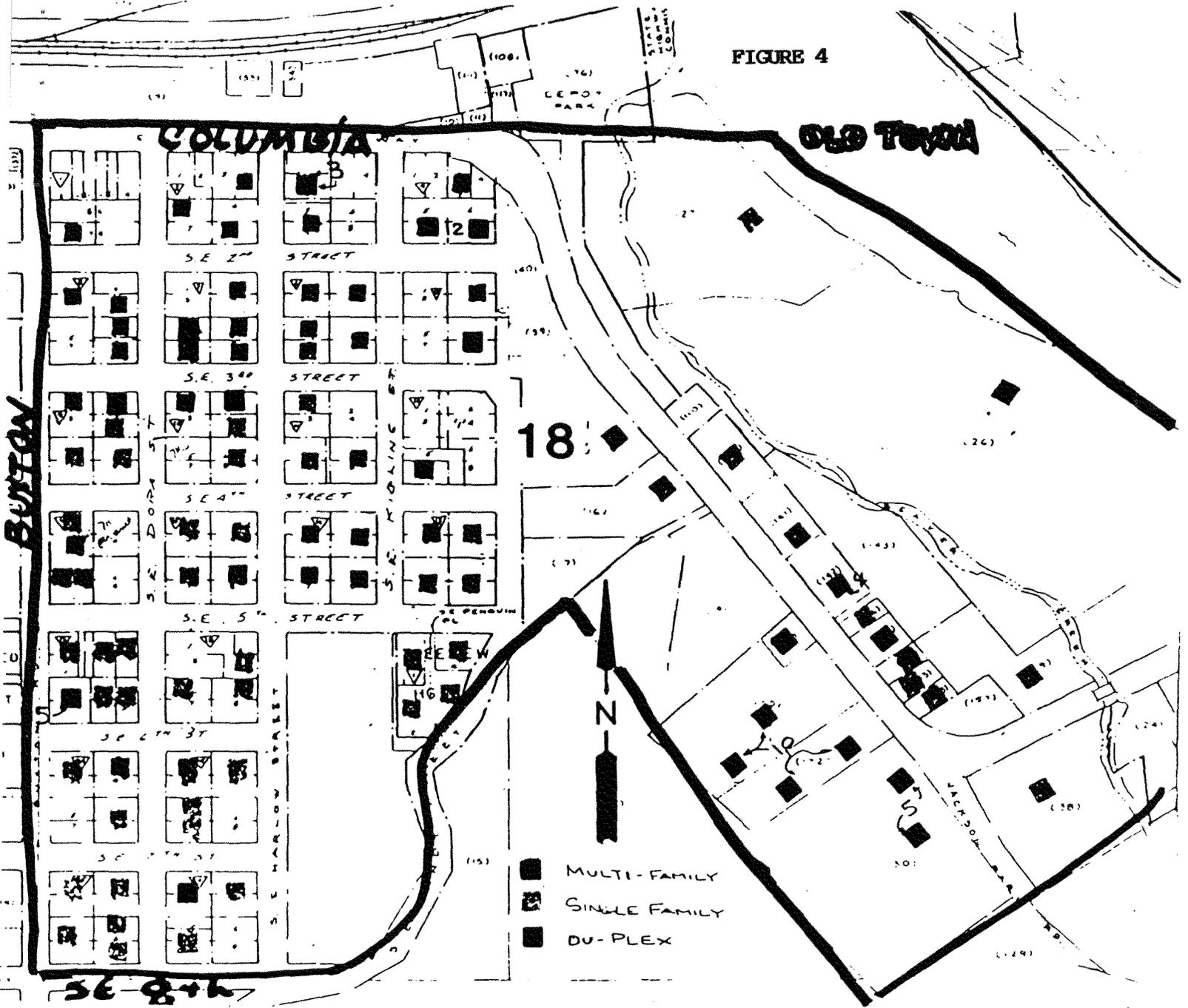
<u>Prequalified Area</u>	<u>Census Tract</u>	<u>Block Group</u>	<u>Percent Low and Moderate Income</u>	<u>Number of Low and Moderate Income</u>
11	93	2	58.13	1259
	97.01	1	55.37	1109
12	96.02	2	63.35	1208
12	98.01	1	61.07	1305
	(Centennial portion)			
12	98.01	1	56.47	96
	(Gresham portion)			
13	101	3	51.98	118

FIGURE 3



SURVEY QUALIFIED AREAS WOOD VILLAGE

FIGURE 4



SURVEY QUALIFIED AREA TROUTDALE

TABLE 5

KEY TO FIGURE 3 AND 4

MULTNOMAH COUNTY COMMUNITY DEVELOPMENT PROGRAM

SURVEY QUALIFIED AREAS DATA

<u>Qualified Area</u>	<u>% Low and Moderate Income Persons</u>	<u>Number of Moderate Income Persons</u>
16	62%	275
17	55%	1434
18	76%	282
19	83%	193

Source: Field Surveys. See 1984-87 Community Development Plan Amendments File.

Date: July 18, 1986

MINUTES
GRESHAM POLICY ADVISORY BOARD
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PUBLIC HEARING
JANUARY 30, 1990

DRAFT

POLICY ADVISORY BOARD MEETING
 CDBG
 COUNCIL CHAMBER
 JANUARY 30, 1990 - 7 PM

I. OPENING

A public hearing session of the Multnomah County and City of Gresham Community Development Block Grant (CDBG) Program Policy Advisory Board was called to order by Rodger Clawson on the 30th day of January, 1990, at the hour of 7 p.m., in the Council Chamber, Gresham City Hall, 1333 NW Eastman Parkway, Gresham, Oregon.

MEMBERS PRESENT:

RODGER CLAWSON
 JOEL MALONE
 BARBARA SULLIVAN-HOEM
 MARY WALKER
 BARBARA WIGGIN

MEMBERS ABSENT:

GUSSIE McROBERT
 BERNIE GIUSTO

STAFF PRESENT:

F. WALLACE DOUTHWAITE, CITY MANAGER
 DEBBIE SAGEN, CEDD DIRECTOR
 SCOTT McCLURE, ADMINISTRATIVE AIDE
 CECILE PITTS, DIRECTOR, MULT CO COM DEVE
 KAREN WHITTLE, STAFF ASSISTANT-MS. PITTS

Ms. Sullivan-Hoem reported on her background with the CDBG program and explained some the program's projects.

Mr. Clawson noted the addition of an agenda item: "Disclosures."

II. DISCLOSURES

Mr. Clawson announced that he is and has been involved as a fundraiser for several organizations which receive funding from the CDBG program. He noted that Sno-Cap is one organization in which he is involved.

Ms. Sullivan-Hoem disclosed her involvement with the dental clinic located at Mt. Hood Community College. She noted that this meeting's mission is to allocate percentages to the four categories of programs and not to individual organizations. She said she will discuss her potential conflict of interest when the Policy Advisory Board (PAB) discusses allocations to individual organizations.

Ms. Sagen reported that she is a member of the board of directors for Human Solutions which receives CDBG funds. She noted that she is not a decision maker so she does not think her involvement with Human Solutions possess a conflict; however, due to her position with the city, she would be analyzing Human Solutions' possible request for funding.

CDBG - PAB --- JANUARY 30, 1990 --- PAGE 2

Mr. Douthwaite explained the purpose of this meeting: to receive testimony from the public and to adopt the Gresham Housing and Community Development Plan. The critical component is to target the allocations.

III. GRESHAM HOUSING AND COMMUNITY DEVELOPMENT PLAN - OVERVIEW

Mr. Douthwaite explained the program's categories and how much had been allocated in the past year.

IV. ALLOCATION PRIORITIES FOR PROGRAM CATEGORIES - DISCUSSION

Mr. Douthwaite said the first issue the PAB must deal with is what percentage of the funds should be allocated to each category. The individual projects will be considered in May 1990.

Mr. Douthwaite reported the following staff recommendations for funding allocations:

1. Administration = 20 percent
2. Contingency = 10 percent
3. Economic Development = 0 percent
4. Public Services = 10 percent
5. Housing = no recommendation
6. Neighborhood Revitalization = no recommendation

Mr. Douthwaite explained that the public services funds would go directly to the county for allocation to specific projects because the county, during the next two years, can do a more efficient job of administering the money since the structure is already in place. Gresham would have input regarding the projects chosen through this program.

The funds for housing rehabilitation will be administered by the county for Gresham residents' needs.

Mr. Douthwaite suggested a change in the draft Community Development Plan as presented to the city council on January 16, 1990, (Exhibit A), on page 18, the second sentence: "County CDD staff and Gresham city staff will review and rate . . ." This change has been discussed with county staff and no problems are anticipated.

Ms. Pitts reported that citizen input for the Plan was received in December and January at various meetings. Ms. Pitts noted a letter, distributed at this meeting, which she sent to Jeanne Orcutt (Exhibit B). This letter was inadvertently left out of the information received by the PAB on January 16, 1990.

Ms. Pitts explained that administration costs include preparing the Plan, holding public hearings, and other eligible activities which are part of the "gearing up" process and administrative costs during fiscal year 1991, to July 1, 1991. She noted that her November letter to Mr. Douthwaite may be helpful in explaining the uses for the different categories.

CDBG - PAB --- JANUARY 30, 1990 --- PAGE 3

Regarding the projects located in Gresham that may serve residents living outside Gresham, Ms. Pitts explained that the PAB may wish to have the clients tracked individually and charge those outside the city limits a different fee than those inside the city limits.

V. PUBLIC COMMENT

Mr. Clawson explained that public testimony would be received by program category and noted the sign-up sheets for each category.

A. HOUSING

REVEREND WENDALL B. TAMBURRO, 55 NE Village Squire Avenue, No. 15, Gresham, introduced himself as a representative of the Mayflower House, East County Shelter Projects, Community Action Agency Advocacy Committee, and Associate Priest of St. Aidan's Episcopal Church. See Exhibit C for his testimony.

JERALD FURGURSON, 507 West Powell, Gresham, introduced himself as the Pastor of Trinity Lutheran Church. See Exhibit D for his testimony.

JEANNE ORCUTT, 4201 NW Third, Gresham, thanked Ms. Pitts for speaking to their community group and explaining the program. See Exhibit E for her testimony.

PAT PATTERSON, 18625 East Burnside, No. 55, Gresham, expressed concern for the homeless, senior citizens, and those living in mobile home park situations that may be shut down. Those affected by the closing of mobile home parks may have no place to go.

JUDY HILLAND, 16745 SE Division, No. 153, Portland, introduced herself as a member of the Pioneer Corral Task Force, a group formed for senior citizens who fear their mobile home parks may be shut down. This task force wants to purchase land on which to place mobile homes. There are 25 to 40 members in the task force now.

BOB CHAPLES, 3116 North Williams, Portland, introduced himself as the director of the Community Energy Project. See Exhibit F for his testimony.

MICHAEL JONES, Route 1, Box 262, Hillsboro, reported that he provides technical assistance to the Pioneer Corral Task Force. He explained the plight of the low- and moderate-income mobile home owners. The group is now considering a co-op land purchase. Lenders require 85 percent funding so the task force needs 15 percent from other funding. He said other communities have used CDBG funds for this purpose. The group is also considering a non-profit land trust. The task force may ask for CDBG funds to establish the trust.

Mr. Clawson summarized the requests made by the public.

CDBG - PAB --- JANUARY 30, 1990 --- PAGE 4

B. NEIGHBORHOOD REVITALIZATION

BOB MILLER, 1205 SE 179th, Portland, addressed the need for more off-street parking at Rockwood Central Park. The back yard of Mr. Miller's property is adjacent to the park. He described the development planned for the 10-acre park. He estimated it would cost \$50,000 to develop two parking lots. He said the lots would help neighbors have a better attitude toward the development of the park.

C. PUBLIC SERVICES

DOUG ROGERS, 1740 SE 139th, Portland, introduced himself as Executive Director of Sno-Cap. He reviewed his handouts (Exhibit G--3 pages), and explained the make-up of Sno-Cap's clientele. Mr. Rogers cautioned the PAB that the funds to be allocated are not "new money." Agencies are currently using the funds which the PAB will be allocating for next fiscal year.

JERRY GILLHAM, 2890 NE Elliott Avenue, Gresham, introduced himself as a member of the Board of Directors of Human Solutions and the Vice President for Economic Development of the Gresham Area Chamber of Commerce. Mr. Gillham supports staff's recommendation regarding long-term objectives as found in Exhibit A, page 11, item 2. He agrees with staff that contingency funds could be used for economic development purposes and reported that the Gresham Area Chamber of Commerce is working on the creation of an economic development project.

JAN SAVIDGE, 432 SE 15th, Gresham, explained that her concern with the plight of low-income or no-income people has led her to become a full time volunteer. She supports the Human Solutions organization and explained the services.

JOAN RITTEL, 3630 SE 12th, Gresham, is Director of the Zaraphath Kitchen. The kitchen is supported by the community and churches, and is in need of additional funds to feed the poor.

CAROL MURDOX, 805 SE 205th, Gresham, introduced herself as the Chair of the Metropolitan Community Action Board. She said the CDBG funds have been used in the past to help meet the needs of Gresham's low income citizens. She said there is a need to serve Gresham's people in Gresham and not to send them to Portland.

BONNIE MORRIS, introduced herself as a member of the Board of Directors of Human Solutions and a Gresham resident. She distributed a one-page document "Grant May Be Cut" (Exhibit I) and urged the PAB to fund Human Solutions, Inc. to at least the current level, \$19,350.

C. ECONOMIC DEVELOPMENT

There was no public testimony.

Mr. Clawson thanked those who testified.

CDBG - PAB --- JANUARY 30, 1990 --- PAGE 5

VI. ALLOCATION PRIORITIES FOR PROGRAM CATEGORIES - DECISION

Ms. Pitts explained that, in the past, contingency funds have been used to meet unexpected cost overruns of an extraordinary character. Each request was individually evaluated. In the past, the five percent allocation has been conservative but has met the needs, although most of the money is spent.

INTERMISSION

There was consensus to close the public hearing.

Ms. Sullivan-Hoem said that considering the testimony and work being done in the community, she recommends the Public Services category be increased from 10 percent to 15 percent.

Ms. Pitts reported that the five percent for Economic Development has been used for the incubator program. The shop is located on Sandy Boulevard and 107th; however, they want to branch into Gresham and investigate a decentralized incubator model.

Ms. Pitts reaffirmed that Gresham would decide which projects would be funded by dollars passed through Multnomah County for the Public Services program.

Ms. Walker recommended continuing with the same funding as the past because the CDBG program is new to most of the PAB.

Ms. Sullivan-Hoem noted that the incubator project may be able to get funding from the county's CDBG funds. Mr. Douthwaite added that according to Mr. Gillham, the new I-84 corridor association may be able to provide the services now provided by the incubator project.

Motion by Ms. Sullivan-Hoem, second by Ms. Walker, to allocate the following percentages for program categories: Neighborhood Revitalization: 23 percent; Housing: 35 percent; Public Services: 15 percent; Economic Development: 0 percent; Contingency: 7 percent; Administration: 20 percent. Motion passed as follows:

CLAWSON	YES	GIUSTO	ABSENT
MALONE	YES	McROBERT	ABSENT
SULLIVAN-HOEM	YES	WALKER	YES
WIGGIN	YES		

VII. GRESHAM HOUSING AND COMMUNITY DEVELOPMENT PLAN - DECISION

Motion by Ms. Sullivan-Hoem, second by Mr. Malone, to adopt the procedures of the City of Gresham, Oregon--Community Development Plan 1990-1993 with the replacement of the second sentence under "Project Selection Processes" with the following: "County CDD and City of Gresham staff will review and rate project proposals based on the needs and policies identified in the plan." Motion passed as follows:

CLAWSON	YES	GIUSTO	ABSENT
MALONE	YES	McROBERT	ABSENT
SULLIVAN-HOEM	YES	WALKER	YES
WIGGIN	YES		

CDBG - PAB --- JANUARY 30, 1990 --- PAGE 6

VIII. ADJOURN

Mr. Douthwaite announced that the next meeting will be in May at which time the PAB will select projects to meet the program allocations.

The meeting adjourned at 9:05pm

PHYLLIS R. BROUGH
Deputy City Recorder

RODGER CLAWSON
Policy Advisory Board

WRITTEN TESTIMONY
GRESHAM POLICY ADVISORY BOARD
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PUBLIC HEARING
JANUARY 30, 1990

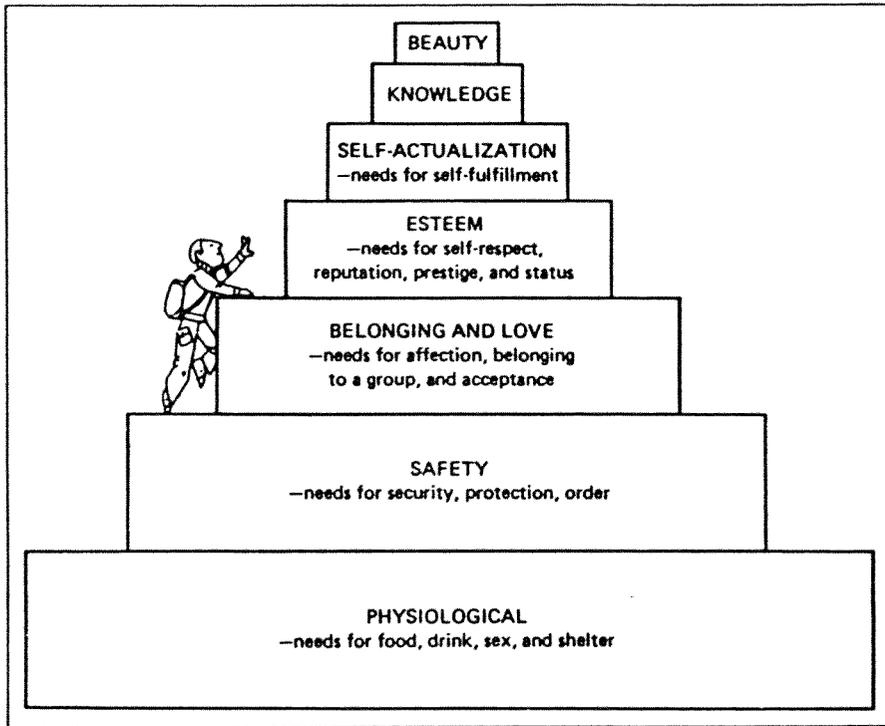


FIGURE 5-1
Maslow's hierarchy
of needs.



The Snow-CAP volunteers need your help!

Since 1967 they have given their time and talents to provide for the emergency needs of families in East County (all of county east of 82nd, including Gresham, Troutdale, Boring and Damascus).

Snow-CAP provides about 2/3's of all emergency aid for families in East County (St. Vincent de Paul and the Salvation Army provide most of the balance).

Low-income people continue to need your help as our economy changes and government services continue to be limited. PLEASE DO WHAT YOU CAN FOR YOUR NEIGHBORS-IN-NEED: donate....FOOD,....CLOTHING,....KITCHEN & BEDDING SUPPLIES,....YOUR TIME,.... YOUR FINANCIAL SUPPORT.

SUPPORT GIVEN BY COMMUNITY IN 1988:

Many people have been generous and continued to help by donating during 1988...



VOLUNTEER LABOR -----	worth \$236,745
FOOD DONATED -----	worth 429,468
CLOTHING, HOUSEHOLD ITEMS -----	worth 157,493
WORKSPACE and UTILITIES -----	worth 30,350

TOTAL VALUE OF DONATED GOODS, SERVICES: \$854,056

People also helped through their FINANCIAL donations...

MEMBER CHURCHES.....	\$59,315 (38%)	
INDIVIDUALS.....	44,870 (29%)	
COMMUNITY GROUPS.....	27,097 (17%)	
NON-MEMBER CHURCHES.....	652 (.4%)	
CHURCH DENOMINATION GRANTS...	8,125 (5%)	
'WALK FOR THE HUNGRY'.....	12,942 (8%)	
MISCELLANEOUS & INTEREST.....	2,051 (1%)	
		TOTAL 1988 CASH DONATIONS:
		\$155,052 (100%)



SNOW-CAP VOLUNTEERS CONTINUE TO SERVE:

The volunteers at Snow-CAP were faithful to their task throughout 1988. Poverty continues to be a serious problem in this community with levels of need four times what they should be (compared to our last normal year in 1981). *NOTE: these numbers include DUPLICATION, as people get more than one service and come an average of 2.5 times a year for help with emergency food; an UNduplicated count of individual persons would be about 21,000 (a little over 1 in every 10 persons in East County!) for all services.*

NUMBER OF PERSONS SERVED:	1981 (last "normal" year)	1987	1988
EMERGENCY FOOD (3-day's supply).....	11,673	47,396	43,692
CHRISTMAS supplemental food program..	1,065	1,299	1,203
CLOTHING for all members of family...	2,976	8,103	8,004
Items for KITCHEN, BEDDING.....	448	1,656	1,546
FINANCIAL assistance (for utilities, medications, emerg. shelter, etc.)	518	3,692	3,941
TOTAL OF ALL SERVICES GIVEN.....	16,680	62,146	58,386



NOTES FROM OUR HISTORY: How did we get our name?

It all started back in 1967. Volunteers from several East County churches recognized the need for a new ministry in our area. Families were hurting; basic human needs for emergency food, clothing, and shelter were going unmet. Something had to be done!

All over the United States church sponsored "community action programs" (CAP) were springing up. This was an organized effort for churches to work together and get involved in helping their community. The folks in East County knew a good idea when they saw one -- and they too organized into a CAP. But what to call it?

The best name for our new ministry would have been "East-CAP" but that was already taken by the east Portland area. Someone then had a bright idea: "What can we all see when we look to the east on a clear day? -- snow-capped Mt. Hood. So let's call it Snow-CAP!"

Then, they tried to make it mean something, and another idea was offered: "Suburban Neighborhoods Operation Witness, Church-Community Action Program". But, that was too complicated, so over the years its just came to be known as Snow-CAP.

'84 '85 '86 '87 '88 '89

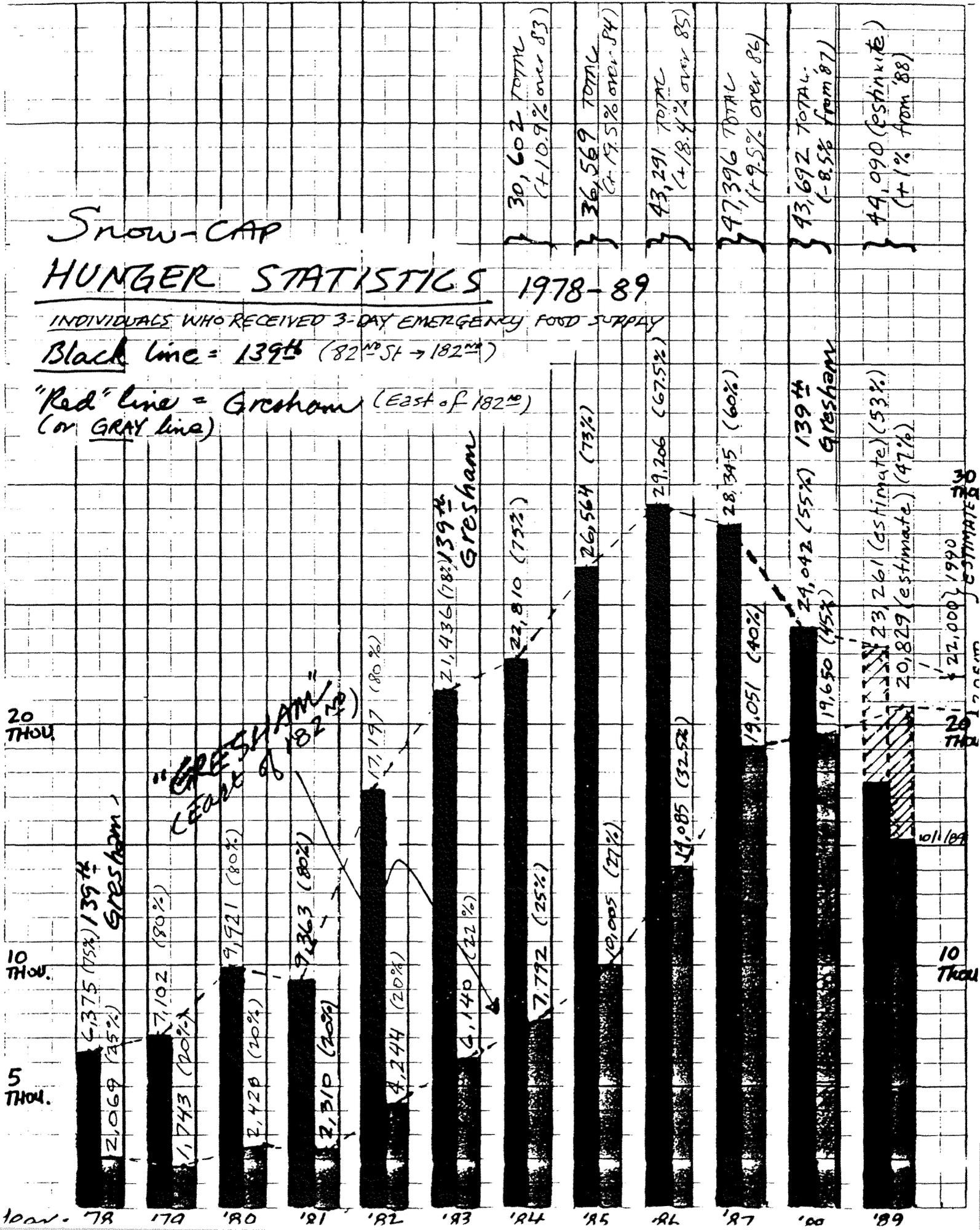
SNOW-CAP

HUNGER STATISTICS 1978-89

INDIVIDUALS WHO RECEIVED 3-DAY EMERGENCY FOOD SUPPLY

Black line = 139th (82nd St → 182nd)

"Red" line = Gresham (East of 182nd)
(or GRAY line)



"GRESHAM" (East of 182nd)

ESTIMATE '89
22,000 / 1990
ESTIMATE '88

* GROWING INEQUALITY OF INCOME DISTRIBUTION

The preceding article compared per capita income trends in the Portland PMSA and its four counties with those of the nation as a whole. On a per capita income basis, it seems clear that the Portland PMSA has steadily lost ground over the past decade as compared to the nation.

However, per capita income trends provide only part of the picture of the general economic well-being of residents of the Portland PMSA or Americans in general. A recent editorial by Mortimer B. Zuckerman, editor-in-chief of U.S. News & World Report (July 25, 1988 issue), makes a strong case that the past decade has seen growing inequality in the distribution of family income in the nation generally. Excerpts from that editorial, as well as the table it contained, are presented as follows:

The table, taken from an article by Tom Edsall in the June Atlantic, shows that, over the last decade, the great majority of families have experienced little or no increase, or even a net loss, in after tax income. Concurrently, the top 5 percent have enjoyed an increase in family incomes of 37 percent (or \$33,895 a year), and the top 1 percent have enjoyed increases of a staggering 74 percent (\$129,402). In most middle-class families, the gains in family income have been almost entirely from the entry of wives into the workplace, rather than from real wage increases.

Average after-tax family income (in 1987 dollars)				
Income group by deciles	1977 avg. income	1988 avg. income	Percentage change	Dollar change
First	\$3,528	\$3,157	-10.5%	-\$371
Second	\$7,084	\$6,990	-1.3%	-\$94
Third	\$10,740	\$10,614	-1.2%	-\$126
Fourth	\$14,323	\$14,266	-0.4%	-\$57
Fifth	\$18,043	\$18,076	+0.2%	+\$33
Sixth	\$22,009	\$22,259	+1.1%	+\$250
Seventh	\$26,240	\$27,036	+3.0%	+\$796
Eighth	\$31,568	\$33,282	+5.4%	+\$1,714
Ninth	\$39,236	\$42,323	+7.9%	+\$3,087
Tenth	\$70,459	\$89,783	+27.4%	+\$19,324
Top 5%	\$90,756	\$124,651	+37.3%	+\$33,895
Top 1%	\$174,498	\$303,900	+74.2%	+\$129,402
All groups	\$24,184	\$26,494	+9.6%	+\$2,310

USNEWS—Basic data: Congressional Budget Office

It is a table that stunningly documents the growing inequality in American life. This historic reversal is counter to our ideals. Simply put, most of our citizens have not benefited from recent U.S. prosperity. Not only has the gap between rich and poor grown; the gap between the rich and middle class has also increased.

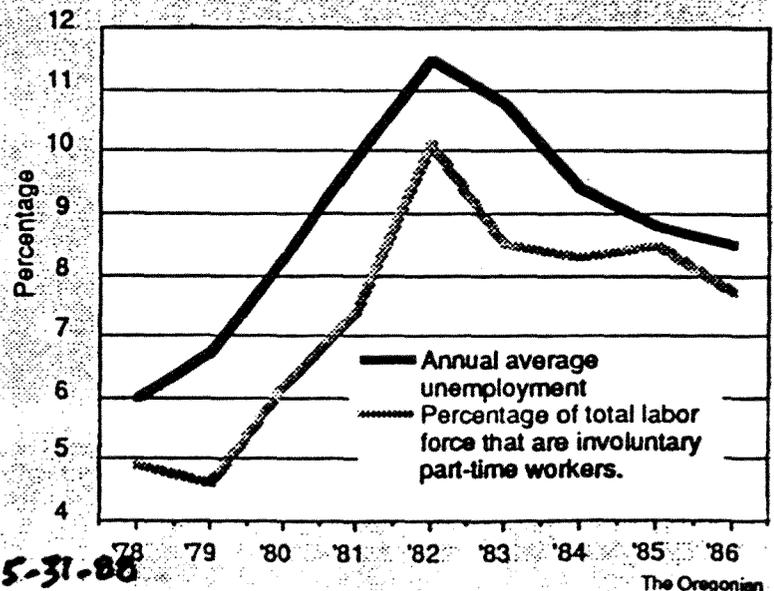
The consequences of this are revealed most strikingly in the lives of millions of middle-class families. Many cannot afford a college education for their children without financial assistance. Most younger families cannot afford to buy homes. Two percent fewer American families own a home than eight years ago, the first sustained decline since World War II. Those who can buy are squeezed by high interest rates.

SOURCE: Portland Metropolitan Labor Trends, Oregon Employment Division -- July, 1988

SETTLING FOR LESS

The decline in Oregon's unemployment rate is deceptive. Although the rate has been falling as the economy continues to recover, a substantial number of people looking for full-time jobs have had to take part-time jobs instead.

The number of involuntary part-time workers (those who would prefer working full-time but have to settle for part-time work) and the percentage they represent of Oregon's total labor force has not declined at the same pace as the unemployment rate. In fact, the rate is higher now than it was in 1978. Involuntary labor force figures for 1987 are not available.



January 30, 1990

City of Gresham
Community Development Block Grant
Project and Gresham City Council

RE: Community Block Grant
Development Directors

While we have several mobile home owners at this evening meeting which is held in the annex of Gresham City Hall, I would like to contribute the following written information in requesting consideration under your housing project. Namely, the subject of affordable mobile home lifestyle.

While many are well versed and informed about the issues of mobile home owners as tenants, hopefully, I can bring to light some additional information in support of this problem and the results, thereof.

While there is a need for moderate to low income housing, there is even a greater need to protect the rights and income of those who are subjected to the demands and greed of mobile parks owners which allows the parking of mobile homes under strict and stringent conditions.

There is a need for more mobile parks in East Multnomah County to ease the demand for space and create competition for the private sector. With the continued permits being issued for apartments, this puts a strain on the school system and while mobile home parks are not allowed by law, to discriminate between families and seniors, the likelihood of families in mobile parks as measured by those in apartments, is relatively low.

A group of interested mobile home owners have established the ACE (Adult Cooperative Enterprise) Task Force to look into forming a CO-OP whereby a park will be developed with spaces being owned by the individuals as a CO-OP, under the direction of an elected board of directors, establishing by-laws, guidelines, rules, and regulations which will be voted on by the majority of the park owners (members).

Upon completing a survey, we have found that if any new parks are built, they require that all mobiles being placed on the property be of new or like new construction. The need of park spaces for the homes which were constructed between 1968 and 1985 (give or take a few years on either end), of sound construction with many years of affordable liveability structure.

There are also homes of yet earlier years' construction, which are serviceable and can be utilized for the homeless in providing shelter should the county decide to place these on county property as a temporary means of housing. There is no mobile home grave yard and in times of vacating these homes in the name of progress, many folks opt to walk away from such homes, as their value is at -0-.

ACE Task Force have researched and analyzed all available information on mobile home parks from King County in Washington State to other entities throughout the area and find that the project can work well with "no interest bonds", grant money, low loans, or any source of revenue which can be applied to the construction such a park.

January 30, 1990

COMMUNITY BLOCK GRANT PROJECT

With the population of senior citizens on fixed income, growing faster than the younger population, we will be faced with a great need to look for resources to accommodate these folks. They will be forced out of their mobile homes, if the rents continue to rise beyond their means.

Many of these folks are independent of their families, they do not need assisted living, nor do they want that life style. They have raised their families, and all they are requesting is a space they can call their own, with a small garden space, a pet and some place they can call home. They also want to live near their children, friends and in a familiar surrounding, while maintaining that individual independence.

There is property zoned for mobile parks, (if the City of Gresham does not take it for parks), and there are folks willing, even in later years of life, to take a chance on the probability of owning their space or a controlled share of a park.

These are stable folks, they have put in the time to build their community, contribute to that community; these are tax paying citizens (we pay personal property tax on our mobile homes), and they are the voting public. They have already raised their families, and now they are asking for a place to call their own and "home".

This is a community within the community. They are responsible for their own streets, lighting, maintenance, and government. They will manage their own lives and property accordingly.

We are, therefore requesting your consideration in the allocation of "grant funds" under your guidelines to see this project through for a community within a community. A place we can call OUR HOME.

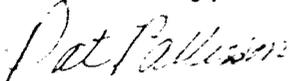
We will gladly provide you with any information to fulfill this obligation.

There are a couple of other facets of this project which we have come to consider as a "marriage" between the mobile home owner and a senior assisted care center on the same site which reduces the anxieties of a mate, when one becomes in need of assisted living and can no longer be cared for by his partner in life. An assisted care center on the same site as a mobile park, allows those to be nearer each another, yet the freedom and peace of mind, knowing that his mate is being cared for.

Your consideration of this project, which would be a first in THE STATE OF OREGON would definitely be an asset to the community and a 'feather in our cap' as Multnomah County and City of Gresham residents.

Please find merit in this project. Give it your fullest consideration. While we realize you have numerous other priorities, we are banking on your expertise in qualifying this project as a "WORTHY ONE".

Respectfully,



Pat Patterson
ACE Task Force
for MOBILE HOME OWNERS

GRANT MAY BE CUT

ISSUE:

Changes in Community Development Block Grant (CDBG) may cost Human Solutions, Inc. nearly \$20,000 in the 1990-91 fiscal year. The City of Gresham, which recently become eligible for CDBG funds, may decide to allocate its portion of these funds elsewhere.

BACKGROUND:

Many people are not aware of the problem of homeless families in East Multnomah County. The homeless in this area are not as visible as they are in downtown Portland. However, the number of homeless families in East Multnomah County is large and increasing rapidly. Last year, Human Solutions, Inc. (HSI) served 480 homeless families. This year, data indicates that 600 families will be served, an increase of 20% in just one year. The average homeless family consists of three persons, and 3/4 of the families are headed by a female. Based on these statistics, over 900 homeless children will require the service of Human Solutions, Inc. this year.

Human Solutions, Inc. currently receives \$62,000 in CDBG funds under a contract with Multnomah County to provide housing services for East Multnomah County outside of Portland. Of this \$62,000, \$27,000 pays for housing counseling and \$35,000 provides emergency shelter. HSI uses the \$27,000 in housing counseling funds to assist low income East County residents with mortgage, habitability and fair housing problems. This ensures that low income families have access to decent housing.

The \$35,000 in emergency shelter funds provide motel shelter vouchers for homeless families. The emergency shelter funds do not go to HSI directly. Instead, the funds go through the Clearing Bureau of the local chapter of the American Red Cross. However, HSI determines eligibility and manages the cases of homeless families involved in the emergency shelter program.

IMPACT:

There are an estimated 185,000 people living in East Multnomah County outside of Portland. Of that number, 58,000 (31%) reside in Gresham. Based on these figures, Gresham would receive 31% of the CDBG funds. If the City of Gresham decided to withdraw its portion of the CDBG funds, the impact would be as follows:

	<u>CURRENT</u>	<u>NON-GRESHAM ALLOCATION</u>	<u>GRESHAM ALLOCATION</u>
Housing Counseling	27,000	18,500	8,500
Emergency Shelter	35,000	24,150	10,850
TOTAL	62,000	42,650	19,350

Loss of \$19,350 means that 170 homeless families will not receive any service from Human Solutions, Inc. The impact on the homeless families, and especially on the children in these families, would be severe.

TESTIMONY ON ALLOCATION OF GRESHAM COMMUNITY BLOCK GRANT FUNDS

Given by Janice E. Savidge on behalf of East County Shelter Projects.

I am one of the many Gresham area residents who have a deep concern about persons who have no or low incomes and find themselves seeking assistance for their food and shelter needs.

I have decided to act upon my convictions by becoming a full time volunteer. My time and efforts are primarily directed towards two church-sponsored projects that are run totally with volunteer staff. Every Thursday at Zaraphath Kitchen, I help cook and serve a hot lunch to an average of 60-70 people. This work is a joy to me knowing that I can be part of the team of people offering food to hungry people. But there is a down side and that is the gnawing sense of helplessness when I am approached by a family living in their car. It is this type of tragic problem that brings me here to ask for your assistance.

I will be leaving with you an information sheet describing East County Shelter Projects. Through my work as Chairperson of this group, I have become familiar with the services offered by Human Solutions, Inc., mostly in the area of housing. Both Human Solutions and our volunteer organization have been working together since last summer and I can assure you we are delighted that, after surmounting many problems, we will be able to place two homeless women and their children in Mayflower House next week.

I am asking that you continue the funding which Human Solutions has received in the past from Community Development Block Grants for its motel vouchering program and also for its housing counselor who advises people who are on the threshold of homelessness about available resources which could help them avoid the tragedy of losing their homes through mortgage foreclosures and other financial difficulties.

In the motel vouchering program, the vouchers pay for a family to stay in a motel for up to one week. During that time, the adults receive case management services at the Human Solutions office. This program is also beneficial to East County Shelter Projects. Human Solutions has the responsibility to screen the women who would be eligible to stay for up to 90 days at Mayflower House. During this week when the family is in a motel, Human Solutions case managers can become familiar with the family's needs and evaluate its chances for success in a transitional housing facility such as Mayflower House.

As you will see from the East County Shelter Projects information sheet, the congregations of over ten churches in the east Multnomah County area are supportive of our efforts in helping to relieve this growing social problem. Because ours is a volunteer organization working with our partner, Human Solutions, any financial support offered through Human Solutions to this cooperative venture yields an excellent return on your Community Development Block Grant investment. Therefore, I request that you allocate \$11,000.00 for the motel voucher program and \$8,500.00 for the Human Solutions housing counselor position.

EAST COUNTY SHELTER PROJECTS

Early in 1989 Trinity Lutheran Church's Social Concerns Committee, after becoming more aware of the plight of homeless people in the east county area, initiated a call to action to not only members of its own congregation but also to dozens of other congregations and community organizations. In response, over 35 people gathered in April for a meeting at Trinity to discuss how best to address this problem. The consensus of this group was to start providing shelter as soon as possible to homeless people, even though with limited resources only a few families could initially be helped. A coalition of churches and individuals, meeting regularly, organized and named itself East County Shelter Projects (ECSP).

East County Shelter Projects decided its first project should address the needs of homeless single women and their children. Since August it has been renting Pilgrim Lutheran Church's parsonage located at 9025 SE Cora. Now known as "Mayflower House", this ranch-style house has close to 3,000 square feet of space and five bedrooms, three of which are on the ground floor with the remaining two in the full basement. ECSP is financing some remodeling which, when completed, will give the house three full bathrooms. Mayflower House will provide transitional housing for up to 90 days to a maximum of four women and their children.

Human Solutions Inc. (HSI), a social service agency covering the east county area, has agreed to provide case management for the guests that will live in Mayflower House. The coalition is fortunate to have HSI as a part of its team. Their professional staff will place women in this program and will supervise the women's efforts in obtaining private housing and better financial stability. HSI was instrumental in the long but now successful search for a volunteer to manage the house on a full time basis. With the house mother now in place, two women and their children are scheduled to join her by February 1, 1990. Two additional women and their children will be allowed to move in pending the completion of procedures required by the city of Portland to operate Mayflower House at its full capacity.

The involvement of volunteers will be essential to Mayflower House's success. Ideally, we hope to pair with each guest an individual or family to bond in friendship. Each woman will have a need for this new friend's emotional support even after she gets settled in her own housing. Volunteers can offer such services as transportation and child care. Lining up fun outings to the library, zoo or movies would also be encouraged. HSI will be offering workshops on volunteer training.

Please join me in praising God for the work of His people as they reach out to help those who lack shelter. The churches heeding this call to ministry are: Covenant Presbyterian, First Baptist, Gethsemane Lutheran, Pilgrim Lutheran, Resurrection Lutheran, St. Aidan's Episcopal Church, St. Henry Catholic, St. Luke's Episcopal, Smith Memorial Presbyterian and Trinity Lutheran. My thanks goes to all those congregations and individuals who have contributed money or donated items to Mayflower House. With the recent opening of Mayflower House more organizational positions need to be filled. Please contact me at 669-1408 if you can offer your time and talents.

1/22/90

Jan Savidge, Chairperson



Community Energy Project

Eliot Energy House
3116 N. Williams Avenue
P.O. Box 12272
Portland, Oregon 97212
503-284-6827
503-284-9403

January 29, 1990

Her Honour The Mayor & City Council
City Of Gresham, City Hall
1333 N.W. Eastman Parkway
Gesham, OR 97030

Subject: Self Help Weatherization For Homes Of Low And
Moderate Income Residents Of Gresham City

Dear Ms. McRobert & Council Persons;

Community Energy Project, Inc. is a non-profit organization providing weatherization workshops and free weatherization for homes of senior and disabled persons. CEP has been receiving funds from the Bureau Of Community Development, City Of Portland HCD Block Grant Program for these projects. These projects are designed for low and moderate income persons in the HCD identified areas in the City Of Portland. CEP this year is holding 40 self-help weatherization workshops for over 480 low and moderate income persons in neighborhoods in the Northeast, Southeast and North part of Portland. At the workshops participants are taught how to install weatherization materials in their homes, behavioral changes they can make to save energy and a kit of weatherization materials the workshop participants can install in their homes. In our Senior/Disabled Weatherization Project CEP trains volunteers from civic groups and private citizens to install weatherization materials provided free by Community Energy Project, Inc. This project is designed for low and moderate income seniors and disabled persons who cannot attend a workshop in our other project. These projects make the homes of the participants more energy efficient, lowers their heating bills and increases their disposable income by reducing energy bills.

Multnomah County, Community Development recommended that CEP come to the Gesham City Council open meeting on the Community Development Block Grant to inform you of our activities.

Ms. McRobert and Council Persons-Self Help Weatherization For Homes Of
Low And Moderate Income Residents Of
Gresham City (continued)

After reviewing the City Of Gresham Community Development Plan we at CEP feel the above two projects fit into this plan and are eligible for funding from your Block Grant Program. We would like to propose a project proposal to hold self-help weatherization workshops and weatherize senior's and disabled person's homes with volunteers utilizing Community Development Block Grant funds. These activities would be held in Prequalified and Qualified areas in the City Of Gresham.

Best Regards.

Sincerely,



Bob E. Chaples
Director

Encl: CEP Brochure

fi: East County Weatherization

Property owners in Mid-Multnomah County are facing a tremendous financial burden and many will lose their property due to the mandated sewer project.

The project, which was estimated to cost \$362 million in 1985 dollars is now approaching \$650 million. Although this is the largest public works project in Oregon history, it was mandated when the federal grant program was being replaced by the revolving loan fund. Therefore, this project received only a token amount of assistance from the federal government to offset the cost of the project, approximately \$28 million.

This terrible injustice was forced on property owners without a vote or remonstrance based on a "phoney" threat to drinking water. A genuine threat to drinking water has never been established ... and permits are still being issued for construction of new cesspools and septic tanks.

Gresham is now citing property owners into court for failure to connect to the sewer. Property owners are being fined and warrants issued for their arrest! Although the Sewer Implementation Plan lists two mechanisms for financing private plumbing costs, neither has been implemented by Gresham. The only program available is the SOS (Sewer On Site) program offered by Multnomah County. However, Community Development Block Grant programs are limited to lower income families and are only available in pre-approved areas eligible for such funding. This program should be retained and consideration should be given to raising the income level so that more families will be eligible for these funds.

On July 25, 1988 Greg DiLoreto, the City Engineer, sent a letter to Tom Lucas, Manager of Construction Grants for the Department of Environmental Quality. In regard to the status of efforts to provide financial relief for sewer assessments, Gregg made the following statement, "Gresham will continue to seek additional funding sources, such as Community Block Grants and Oregon Special Public Works Funds for public sewer installation for sewer extension."

One of the tasks listed in the Sewer Implementation Plan that must be addressed if a threat to drinking water is declared and implementation of the Plan is ordered, is:

The City needs to maintain an active program of pursuing additional funding for sewers within the affected area. One of the funding opportunities mentioned was, "Housing and Community Development programs.

(Chapter 11, Page 12 & 13)

Testimony submitted by Jeanne Orcutt,
Research Coordinator for United Citizens, Inc.
at the public hearing regarding the 1990-93
Gresham Housing and Community Development Plan.

I request that this be incorporated into
the minutes of the public hearing.

Jeanne

The National Society of the Sons of the American Revolution

INSTITUTED JULY 4, 1876

ORGANIZED APRIL 30, 1889

National Headquarters • 1000 South Fourth Street • Louisville, Kentucky 40203 • (502) 589-1776

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1988-89

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3703 Olympia Drive
Houston, TX 77019

Chaplain General
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55 N.E. Village Squire Ave.
#15 Gresham, OR 97030

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Merritt Island, FL 32953

*Member of Executive Committee

Executive Director
Wayne R. Wiedman
1000 South 4th St.
Louisville, KY 40203



January 30, 1990

Public Hearing on Community Development Block Grants-
Gresham City Hall Conference Center

The Rev. Wendell B. Tamburro
55 N.E. Village Squire Ave. # 15
Gresham, Or. 97030 Tel.: 666-9002

Mayflower House, East County Shelter Projects
Community Action Agency Advocacy Committee
Associate Priest, St. Aidan's Episcopal Church

M. R. Council President
~~Mayor McRobert and Members of the Gresham City Council:~~
~~Madame Chairman & members of Gresham Policy Advisory~~
I have been informed that Gresham's Community
Board

Development Block Grant entitlement for 1990-91 will be around \$380,000. I suggest that at least \$50,000 of this amount be allocated to provide emergency shelters for the homeless. Gresham, ladies and gentlemen, is the 4th largest city in Oregon and growing steadily. We cannot continue to send our homeless to Portland and expect it to take care of their needs. Portland cannot even take care of its indigenous poor. We can no longer put our heads in the sand like the proverbial ostrich and make believe there is no problem by merely averting our eyes. The 1990 Census is just now getting underway. On March 20 a special effort will be made to count the homeless. We know that hundreds of the homeless are being given temporary shelter at the Golden Knight Motel, 750 E. Powell Blvd, All States Motel, 118th and Sandy, the Nordic Motel, 119th and Sandy, the Montevilla, 99th near Mall 205 - up to a dozen families in each. We know people are living in cars, under bridges, doubling up with friends temporarily - that is, until the friends are no longer able to subsidize and they are forced



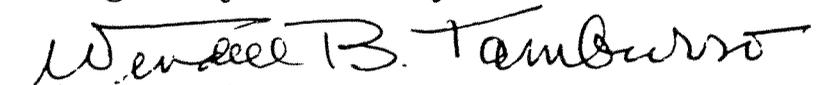
Testimony- Gresham City Council Meeting - Public Testimony
for CDBG Funds- The Rev. Wendell B. Tamburro

-page 2-

onto the streets. People have been known to camp in the bushes directly across Burnside opposite the Firestone Service Center, 2100 NE Burnside, in the trees in back of Fred Meyer's, Kane Road Park, next to the Fire Station, huddled under blankets along the creek, and the most glaring example of all - the Rustic Campground by the Stark Street Bridge just over the Gresham border in Troutdale. Technically these folks living at the Campground are "squatters" but Nancy Hawkins who owns the Campground refuses to throw them out. She knows they have no place to go. When it rains the place is a quagmire. There are only 2 toilets for about 45 people, many of them children, who have to traipse through the mud in the middle of the night to find a toilet. Some of them live in tents. The adults can go into the tavern to get warm. But not the children. So even if Nancy wanted to invite the kids in for a cookie and a glass of milk and to warm their bones she can't unless she wants to break the law and get into trouble with the OLCC. A sign nailed to the back door of the tavern plainly states, "No minors allowed in these premises."

What I am urging the City Council to do is to take public community responsibility by allocating a percentage of the Community Development Block Grant funds - at least \$50,000 - a mere 17% of the anticipated funds - for us to get started on emergency shelters. This will be seed money. Volunteers from churches and social agencies and representatives from community organizations such as Kiwanis and the Women of the Elks have been meeting together to address the needs. The East County Shelter Project, Mayflower House, for single mothers and children, will open on Thursday of this week. It is located across from Pilgrim Lutheran Church at 91st and Holgate. This is a start. But so much more is needed. Ladies and gentlemen of the ^{Advisory Board} Council, I suggest to you, that it is an emergency that desperately needs funding. The time is now. Please do not turn a deaf ear to the pleas of the helpless homeless.

Thank you for listening to my testimony.


(The Rev.) Wendell B. Tamburro

TESTIMONY ON ALLOCATION OF GRESHAM COMMUNITY BLOCK GRANT

Given by Pastor Jerald Furgurson, Trinity Lutheran Church, on behalf of East County Homeless Coalition, East County Shelter Projects, Zarephath Kitchen, and Trinity Lutheran Church.

We in Oregon have become accustomed to trying to spread very limited funds among seemingly unlimited needs. Dealing with allocation of the Community Block Grant funds that Gresham will be responsible for will be no exception.

In trying to prioritize the limited funds, a triage concept will be helpful. The people hurting the most would be helped first, those with lesser needs would be helped as funds allow.

Looked at in this way, I believe that most reasonable people will understand that the homeless people, and most especially homeless children, stand at the top of the triage list. If a child is homeless, that child is not likely to be in school. If an adult is homeless, it is almost impossible to get a regular job. You need an address to apply for work, you need a place to get clean to apply for work. There is no possibility to stabilize your family's life or your own if you have to sleep in your car, or worse, each night.

The citizens of our area are interested in meeting this need. East County Shelter Projects is a new volunteer group supported by Trinity Lutheran, St. Henry Catholic, St. Luke Episcopal, Smith Memorial Presbyterian, First Baptist, Resurrection Lutheran, Gethsemane Lutheran, Covenant Presbyterian, Cherry Park Presbyterian, St. Aidan's Episcopal, and Pilgrim Lutheran Churches. In addition individuals and Women of the Elks are a part of our group. Working with Human Solutions to provide casework, this group has rented a house and has opened a transitional shelter for women and children to serve families in east county.

Other evidence of citizen interest is the formation of East County Homeless Coalition, made up of representatives of many churches and helping agencies and individuals in the area. This group is formed to bring better coordination to efforts on behalf of the homeless in east county.

It is our request that some of the block grant available to Gresham be earmarked specifically to assist these willing volunteers in establishing at least one emergency shelter home and one transitional home in the Gresham area. Private charitable gifts are already being given to support one transitional home, and there are other transitional homes sponsored by Human Solutions, but none of these is in Gresham. There is no emergency shelter in Gresham. Emergency shelter needs are currently provided by giving people a week in a motel through the Red Cross program. Otherwise, the homeless must go to Portland to find shelter.

There is not enough money to do the job if only private gifts are to be depended upon. There also needs to be public responsibility for this in Gresham. The block grant funds give us an opportunity to address the issue in a public way. Using some of these funds to enable volunteers to do the work is the most cost effective way of approaching the problem. It is my experience that once these shelters are begun, they will generate even more private charitable support. Our experience with Zarephath Kitchen, where we feed about 75 people a day free lunch, and the Gresham branch of Snow-Cap has shown this community to be interested in helping the poor.

It is our request that \$50,000 of the block grant to Gresham be designated as seed money to begin an emergency shelter to house 4-6 families on a short term emergency basis, and a transitional housing unit to house 4-6 families for a longer period. The transitional housing would give people time to stabilize their employment and housing situations.

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date FEB 08 1990
Agenda No. R-8

REQUEST FOR PLACEMENT ON THE AGENDA
Revenue Contract With
Subject: Oregon Department of Energy

Informal Only* _____ (Date) Formal Only _____ (Date)

DEPARTMENT Human Services DIVISION Aging Services

CONTACT Bill Thomas/John Pearson TELEPHONE 248-5464

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Jim McConnell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Approval of a retroactive revenue contract with the Oregon Department of Energy for the period August 15, 1989 to June 30, 1990, concurrent with City Block By Block weatherization program. Contractor will reimburse the County up to \$35,000 for the weatherization of low income households heated with wood and/or oil.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT: ORIGINALS & 1 copy to Bill Thomas 2/9/90

PERSONNEL

- FISCAL/BUDGETARY
- General Fund

Other _____

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (DC)

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____

(Purchasing, Facilities Management, etc.)

1990 JAN 30 PM 3:40
MULTICOUNTY COUNTY
OREGON

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

DHS # 304

MULTNOMAH COUNTY OREGON

Contract # 103040
Amendment # -

<p>CLASS I</p> <p><input type="checkbox"/> Professional Services under \$10,000</p>	<p>CLASS II</p> <p><input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input checked="" type="checkbox"/> Revenue</p>	<p>CLASS III</p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement</p> <p style="text-align: center;">RATIFIED</p> <p style="text-align: center;">Multnomah County Board of Commissioners</p> <p style="text-align: center;"><u>R-8 Approved 2/8/90</u></p>
--	---	---

Contact Person Bill Thomas/John Pearson ^{HE (WJ)} Phone 248-5464 Date January 22, 1990

Department Human Services Division Aging Services Bldg/Room 161/2nd Floor

Description of Contract Revenue contract with the Oregon Department of Energy to partially reimburse the County for weatherizing homes that are oil and/or wood heated. Maximum rebate is \$1000 per home, minimum is \$125. Only affects City Block By Block weatherization program.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____
ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name Oregon Department of Energy
Mailing Address 625 MARION ST., NE
SALEM, OR
Phone 1-378-4040
Employer ID # or SS # _____
Effective Date August 15, 1989
Termination Date June 30, 1990
Original Contract Amount \$ 35,000
Amount of Amendment \$ _____
Total Amount of Agreement \$ 35,000

Payment Term

Lump Sum \$ _____

Monthly \$ _____

Other \$ Reimbursement

Requirements contract - Requisition required.
Purchase Order No. _____

Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

^{KM} Department Manager Diane Tussy (me)

Purchasing Director _____
(Class II Contracts Only)

County Counsel _____

County Chair/Sheriff Stacy McLean

Date 1/23/90

Date _____

Date 1-24-90

Date 2/8/90

VENDOR CODE			VENDOR NAME							TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION REVENUE CODE	AMOUNT	INC/ DEC IND	
01.	156	010	0130						ODOE 6810	35,000		
02.												
03.												

INTERGOVERNMENTAL AGREEMENT

This agreement is between the Oregon Department of Energy, hereafter called Department, and Multnomah County Department of Human Services, Aging Services Division, Community Action Program Office, hereafter called CAPO.

This agreement shall be in effect from August 15, 1989 through June 30, 1990.

Background

The Department has received allocations from the US Department of Energy to use Exxon oil overcharge funds to operate the oil weatherization rebate demonstration project. The rebates are restricted to oil- and/or wood-heating homeowners or renters whose household incomes are within the SHOW rebate program income guidelines set out in Exhibit B. The maximum rebate is \$1,000.

I. Statement of Work

CAPO will weatherize homes in the Portland Metro area. Department will partially reimburse CAPO for weatherizing those homes that are oil-heated, heated with oil and wood, or with wood only, provided that the total job cost is at least \$250 per dwelling. Matching funds shall be provided by CAPO. Maximum rebate allowed is \$1,000, minimum is \$125. Repairs and maintenance may not be funded under this agreement.

CAPO agrees to accomplish the work described in the Statement of Work (Exhibit A) attached hereto and by this reference made a part hereof.

II. Consideration

A. Department agrees to pay CAPO an amount not to exceed \$35,000 for performance of this agreement. This payment shall be the sole monetary obligation of the Department and the Department's obligation to pay is limited by the provisions of Section XII, Termination. The responsibility for payment of all operating costs, federal, state, county or city taxes/assessments and any other charges imposed by law upon employers shall be the sole responsibility of CAPO.

The Department shall reimburse CAPO with Exxon oil overcharge funds under the oil weatherization rebate demonstration project for 50 percent of the cost of eligible weatherization for income-eligible clients.

- B. Interim payments will be made to CAPO on the basis of requests for payment submitted no more often than monthly.
- Final payment will be made after final acceptance of all work.
- C. All requests for payment must include a properly filled out rebate application, energy audit, work order and Certification of Completion form for each eligible client. CAPO as Contractor may sign forms for applicant when homeowner is not available. These shall contain a breakdown of expenditures by weatherization measures. Each application form must include estimated annual income and family size for each household for which funding is requested.
- D. All audits, applications and estimates of work must be in the hands of the Project Officer by May 30, 1990 to be eligible for payment. Total Exxon fund obligations shall be reported to Department by May 30, 1990. Except for those applications received and approved after April 30, 1990, all work must be completed within ninety (90) days of the application approval date for payment under this contract. All work for applications received and approved after April 30, 1990 must be completed by June 29, 1990.
- E. All applications, completions, and requests for payment will be submitted to:
- Oregon Department of Energy
625 Marion Street NE
Salem, OR 97310
Attention: Gwen Barritt
- F. All requests for payment are subject to the approval of the Department.
- G. The Department may require status reports from Contractor as needed.

III. Travel

The Department shall not reimburse CAPO for travel expenses incurred in the performance of this contract.

IV. Subcontracts

CAPO may enter into subcontracts for the work scheduled under this agreement with designated Action Agencies or licensed, bonded contractors with preference given to firms on the CAPO list.

V. Publicity

Any publicity or advertising regarding the work performed under this agreement must be approved by the Project Officer and must acknowledge the support of the Oregon Department of Energy and, if applicable, the federal grantor agency.

VI. Project Officer

The Department has designated Gwen Barritt as Project Officer for this agreement.

VII. Changes

No changes to or waivers of provisions of this agreement will be valid until they have been reduced to writing, approved and signed by both parties.

VIII. Indemnity

CAPO shall defend, save and hold harmless the State of Oregon and the Department, its officers, agents, employees and members, from all claims, suits or actions of whatever nature resulting from or arising out of the activities of CAPO or its subcontractors, agents or employees under this agreement.

IX. Excuses for Non-Performance

Neither party shall be held responsible for delay or failure to perform when such delay or failure is due to fire, flood, epidemic, strikes, acts of God or the public enemy, unusually severe weather, legal acts of public authorities, or delays or defaults caused by public carriers, which cannot reasonably be foreseen or provided against. Either party may terminate the agreement, effective with the giving of written notice, after determining such delay or failure will reasonably prevent successful performance in accordance with the terms of the agreement.

X. Retention of Records and Reports

CAPO agrees to maintain records of costs and services provided to document the Project and fully support billings. All books, records and other documents relevant to this agreement shall be retained for:

1. Three years after the end of the fiscal year during which they were created; or
2. Any longer period which may be required to complete any audit or to resolve any pending audit findings.

XI. Access to Records

The Department, the Secretary of State's Office of the State of Oregon, the Federal Government, and their duly authorized representatives shall have access to the books, documents, papers, and records of CAPO and any subcontractors which are directly pertinent to this contract for the purpose of making audit, examination, excerpts, and transcripts.

XII. Termination

- A. This agreement may be terminated by mutual consent of both parties, or by the Department for any reason whatsoever upon 30 days' notice, in writing and delivered by certified mail or in person to CAPO.
- B. The Department may terminate this agreement effective upon delivery of written notice to the CAPO or at such later date as may be established by the Department, under any of the following conditions:
 1. If Department funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the indicated quantity of services. When possible, and when agreed upon, the agreement may be modified to accommodate a reduction in funds.
 2. If federal or state regulations or guidelines are modified or changed in such a way that the services are no longer allowable or appropriate for purchase under this agreement.
- C. Any termination under paragraph A or B above of this Section shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

- D. The Department by written notice of default to CAPO may terminate the whole or any part of this agreement:
1. If CAPO fails to provide services called for by this agreement within the time specified herein or any extension thereof; or
 2. If CAPO fails to perform any of the other provisions of this agreement, or so fails to pursue the work as to endanger performance of this agreement in accordance with its terms, and after receipt of written notice from the Department, fails to correct such failures within 10 days or such longer period as the Department may authorize.
- E. Waiver of any default shall not be deemed to be a waiver of any subsequent default.

XIII. Non-Discrimination

Contractor agrees to comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

XIV. State Workers' Compensation Act

The Contractor (CAPO), its subcontractors, if any, and all employers working under this Agreement are subject employers under the Oregon Workers' Compensation Law and shall comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their subject workers.

XV. Funds Available and Authorized

The Department certifies at the time the agreement is written that sufficient funds are available and authorized for expenditure to finance costs of this agreement within the Department's current appropriation or limitation.

EXHIBIT A

STATEMENT OF WORK

The Community Action Program Office (CAPO) agrees:

1. To act as general contractor to install the eligible energy conservation measures for its eligible clients.
2. To perform all energy audits for the oil weatherization rebate demonstration project.
3. To complete the weatherization rebate application form for its clients and act as the "applicant" on behalf of its eligible clients if necessary. This will include determination of the following program eligibilities: anticipated household income, age and type of dwelling, space-heating fuel type, eligible cost-effective energy conservation measures. Eligibility of measures must be based on the results of a CAPO energy audit.
4. In the case of a rebate application for a renter, to obtain written permission from the landlord to weatherize an eligible rental dwelling and provide a copy to Department along with the application as soon as the job is completed.
5. To have Certificate of Completion forms from approved applicants signed by an authorized representative of CAPO as well as the owner or renter applicant when possible.
6. A list of authorized signatories shall be filed with the Department at the signing of this Agreement. The completed and approved application form will serve as authorization to install eligible energy conservation measures.
7. To send the completed Certification of Completion to the Department when the installation of energy conservation measures is complete to serve as substantiation for requests for payment for that client's rebate. The Department will make a final determination of the amount of the rebate based on the Certification of Completion form. The rebate check will be issued to CAPO acting as general contractor.
8. To include a representative sample of oil-heated homes in the 50 percent of completed jobs which must be inspected in the Block-by-Block project. Results must be reported to the Department before payment is made.
9. To provide the warranties required of all contractors under the SHOW rebate program, and to certify that required manufacturers' warranties have been met.

10. To allow a designated representative of the Department, or the US Department of Energy as may be required, access to any office records used by CAPO in determining clients' eligibility for the rebate or otherwise pertaining directly to the program.
11. To keep all required records concerning clients' rebates for three years from the date of closure of this Agreement.

Exhibit B

STATEWIDE INCOME LIMITS
for the
STATE HOME OIL WEATHERIZATION PROGRAM
operated by the
OREGON DEPARTMENT OF ENERGY
Effective 6/12/89

	<u>HOUSEHOLD SIZE</u>							
	<u>1 Person</u>	<u>2 Person</u>	<u>3 Person</u>	<u>4 Person</u>	<u>5 Person</u>	<u>6 Person</u>	<u>7 Person</u>	<u>8 Person</u>
Maximum	\$22,275	\$25,465	\$28,655	\$31,845	\$33,825	\$35,805	\$37,840	\$39,820
Minimum	\$ 7,474	\$10,025	\$12,575	\$15,125	\$17,675	\$20,225	\$22,775	\$25,325

(For households with more than eight, add \$2,550 for each additional person.)

sh
6/05/89
5417I

XVI. Signatures

AGREED:

MULTNOMAH COUNTY DEPARTMENT
OF HUMAN SERVICES
421 SW 5th, 2nd Floor
Portland, Oregon 97204

By William J. May 1/10/90
Manager Date
Community Action Program Office

By James H. Connell 1/11/90
Director Date
Aging Services Division Dir.

By Gladys McCoy 2/8/90
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

APPROVED

STATE OF OREGON by and through
its Department of Energy

By _____
Name

Title
Date _____

REVIEWED:

LAURENCE KRESSEL
County Counsel
Multnomah County, Oregon

By [Signature] 1.24.90
Assistant County Counsel

RATIFIED

**Multnomah County Board
of Commissioners**

February 8, 1990



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
AGING SERVICES DIVISION — (503) 248-3646
COMMUNITY ACTION PROGRAM OFFICE — (503) 248-5464
421 S.W. 5TH, 2ND FLOOR
PORTLAND, OREGON 97204
FAX # (503) 248-3332

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Chair
Multnomah County Board of Commissioners

VIA: Duane Zussy, Director *Duane Zussy*
Department of Human Services

FROM: James McConnell, Director *James McConnell*
Aging Services Division

DATE: January 22, 1990

SUBJECT: Approval of Retroactive Revenue Contract with Oregon
Department of Energy

RECOMMENDATION: The Aging Services Division recommends that the Board of County Commissioners retroactively ratify the attached revenue contract with the Oregon Department of Energy (ODOE) for the period August 15, 1989 to June 30, 1990.

RETROACTIVE STATUS: ODOE had made this contract for the State Home Oil Weatherization (SHOW) program retroactive to August 15, 1989, in order to coincide with the effective date of the City of Portland's Block By Block Weatherization contract.

ANALYSIS: This contract, which is not to exceed \$35,000, will partially reimburse the County for weatherizing homes which are oil heated, heated with oil and wood, or heated with wood only, provided the total job cost is at least \$250 per dwelling. The maximum rebate allowed per home is \$1,000 and the minimum is \$125.00. Only households with incomes between 125% of poverty and 80% of the median income are eligible for this program. Consequently, only those households served by the City funded Block By Block program which has higher income guidelines than our federal funded Countywide low income program, are potentially eligible for rebates under this revenue agreement.

BACKGROUND:

ODOE funds the SHOW rebate program for oil and wood heated homes with federal Exxon oil overcharge funds. For the City of Portland Block By Block program in 1987-88, CAAP received approximately \$25,000 in rebates from ODOE. In 1988-89 MCA received \$21,167.00. As utility rebate funds were anticipated in the approved budget for the Community Action Program Office, no budget modification is needed at this time.

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date FEB 08 1990
Agenda No. R-9

REQUEST FOR PLACEMENT ON THE AGENDA
Revenue Contract Amendments 5 & 6
Subject: Oregon State Community Services

Informal Only* _____
(Date)

Formal Only _____
(Date)

DEPARTMENT Human Services DIVISION Aging Services

CONTACT Bill Thomas/John Pearson TELEPHONE 248-5464

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Jim McConnell

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.
Approval of retroactive revenue contract amendments five (5) and six (6) with Oregon State Community Services. Amendment #5 adds; Low Income Energy Assistance (LIEAP) 90 \$212,059; LIEAP Weatherization (WX) 90-A \$190,990; and LIEAP/Community Services Block Grant (CSBG)/Transfer (TFR) \$164,578. Amendment #6 adds; Department of Energy (DOE) Training/Technical Assistance (T/TA) 290 of \$1,000 and corrects LIEAP WX 90-A split between program and administrative funds.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA _____

IMPACT:

PERSONNEL

- FISCAL/BUDGETARY
- General Fund

Other _____

*Originals to John Pearson
2/9/90*

1990 JAN 30 PM 3:40
HUMAN SERVICES DIVISION
CLERK OF BOARD
JIM McCONNELL

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (cc)

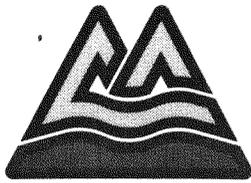
BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
AGING SERVICES DIVISION
ADMINISTRATIVE OFFICES
421 S.W. 5TH, 3RD FLOOR
PORTLAND, OREGON 97204
(503) 248-3646
TDD: 248-3683

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy*
Department of Human Services

FROM: James McConnell, Director *James McConnell*
Aging Services Division

DATE: January 10, 1990

SUBJECT: Approval of Revenue Contract Amendments with Oregon State Community Services

Recommendation: The Aging Services Division recommends that the Board of County Commissioners ratify the attached revenue contract amendments to the existing omnibus contract with Oregon State Community Services (SCS) for the period July 1, 1989, to June 30, 1990. Amendments five (5) and six (6) add new funds through June 30, 1990, with various effective dates beginning July 1, 1989, December 1, 1989, and January 1, 1989.

Analysis: Amendment number five (5) adds funds as follows:

- (1) Low Income Energy Assistance Program (LIEAP) FFY 90 administrative funds of \$212,059 for the period 12/1/89-6/30/90. These funds are passed through Metropolitan Community Action (MCA) for administration of the LIEAP program by seven LIEAP intake agencies.
Note: The program funds of \$2,427,628 are not revenues received by the County, but are an allocation to Multnomah County. Program funds are held at SCS and are for client payments authorized by staff at LIEAP subcontractors and issued by State Adult and Family Services.
- (2) LIEAP Weatherization (Wx) administrative and program funds of \$190,990 for the period 1/1/90-6/30/90. These funds are utilized for the weatherization of low income households.
- (3) LIEAP/CSBG-TFR 90 funds of \$164,578 for the period 1/1/90-6/30/90 which. Through Legislative Action, these funds have been transferred from the LIEAP block grant to the Community Services Block Grant (CSBG). The Legislature stipulated that these transfer funds are to be utilized to promote self sufficiency for low income families. They will be passed through MCA for nine difficult projects conducted by service providers.

Amendment number six (6) adds \$1,000 in training and technical assurance funds from the US Department of Energy for the period 7/1/89 to 3/3/90. These are used for weatherization related training. In addition, this amendment corrects an error in the distribution of LIEAP Wx funds between administration and program which was reflected in amendment number five. (For reasons of their internal record keeping, SCS preferred to have this correction reflected in a separate amendment rather than reflected in amendment number five.)

Background:

The LIEAP 90 and LIEAP-Wx 90-A funds were authorized by Congress for FFY 90. The County received approximately \$20,000 more in LIEAP funds but a similar allocation in LIEAP Wx funds for FFY 89. (The LIEAP Wx amount represents one-half of the County's allocations for FFY 90; the balance and any carryover will be reflected in the SCS contract beginning July 1, 1990. The LIEAP-CSBG for 90 funds were part of \$750,000 transferred by the Legislature from LIEAP to CSBG for the period through September 30, 1990. Consequently, only \$109,710 will be expended through June 30, with the balance carried forward to FY 90-91 to be expended between July 1 and September 30, 1990. An additional \$164,528 will be received in FY 90-91 for expenditure between October 1, 1990, and June 30, 1991.

Since these funds were anticipated in the approved budget for the Community Action Program office, no budget modification is needed at this time.



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

DHS 227-5
Contract # 102270
Amendment # 5

MULTNOMAH COUNTY OREGON

<p align="center">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p align="center">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p align="center">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p align="center">RATIFIED Multnomah County Board of Commissioners <u>R-9 Approved 2/8/90</u></p>
--	--	--

Contact Person John Pearson/Marie Eighmey Phone 248-5464 Date January 10, 1990

Department Human Services Division Aging Services Bldg/Room 161/2nd Floor

Description of Contract Amendment to add funds to the existing omnibus contract #90-50847 with State Community Services as follows: Low Income Energy Assistance Program (LIEAP)- 90 \$212,059; LIEAP Weatherization (WX) 90-A \$190,990; and LIEAP/Community Services Block Grant (CSBG)- Transfer (TFR) 90 \$164,578. LIEAP program funds are not contracted to the County. Program funds are on allocation for planning.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____
 ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name Oregon State Community Services
 Mailing Address 207 Public Service Building
Salem, OR 97310
 Phone 1-378-4729
 Employer ID # or SS # _____
 Effective Date July 1, 1989
 Termination Date June 30, 1990
 *Original Contract Amount \$ 1,929,495 (Amend #4)
 Amount of Amendment \$ 567,627
 Total Amount of Agreement \$ 2,497,122

Payment Term
 Lump Sum \$ _____
 Monthly \$ _____
 Other \$ Reimbursement
 Requirements contract - Requisition required.
 Purchase Order No. _____
 Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager *Diane Nussy*
 Purchasing Director
 (Class II Contracts Only) _____
 County Counsel _____
 County Chair/Sheriff _____

Date 1/23/90
 Date _____
 Date 1.24.90
 Date 2/8/90

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION REVENUE CODE	AMOUNT	INC/ DEC IND	
* 01.	156	010	0130						LIEAP 90 2072	212,059		
02.	156	010	0130						LIEAP WX 90-A 2073	190,990		
03.	156	010	0130						LIEAP/CSBG/TFR 90	164,578		
									2071			

AMENDMENT OF AGREEMENT

Contract # 90-50847
(DHS#227-5)

The Agreement between the State of Oregon, Department of Human Resources, State Community Services and,

Multnomah County
Department of Human Services
421 SW 5th, 2nd Floor
Portland, Oregon 97204

hereinafter referred to as "subgrantee" is amended as follows

<u>SCS</u>						
<u>PROGRAM</u>	<u>FFY</u>	<u>ADMIN</u>	<u>PROGRAM</u>	<u>From</u>	<u>To</u>	<u>Cost Center</u>
LIEAP	90	212,059	2,427,628	12-1-89	TO 6-30-90	641-1-20-12-39-90
LIEAP-WX90-A		19,099	171,891	1-1-90	TO 6-30-90	641-1-20-12-47-90
LIEAP/CSBG-TFR90		24,687	139,891	1-1-90	TO 6-30-90	641-1-20-12-40-90

This amendment shall be effective from the effective date of the contract or the condition stated in this amendment. All other provisions of the original agreement remain in effect.

AGREED:

APPROVED:

MULTNOMAH COUNTY DEPARTMENT
OF HUMAN SERVICES
421 SW 5th, 2nd Floor
Portland, Oregon 97204

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
207 Public Service Building
Salem, Oregon 97310

By William J. Perry 1/22/90
Manager Date
Community Action Program Office

By _____
State Community Services
Victor Vasquez, Jr., Director

By James W. Leonard 1/22/90
Director Date
Aging Services Division Dir.

Date _____

By Gladys McCoy 2/8/90
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

REVIEWED:

REVIEWED:

LAURENCE B. KRESSEL
Multnomah County Counsel

By _____
Contract Manager

By [Signature] 1.24.90
Assistant County Counsel Date

Date _____

RATIFIED
Multnomah County Board
of Commissioners

February 8, 1990



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

DHS 227-6
Contract # 102270
Amendment # 6

MULTNOMAH COUNTY OREGON

<p style="text-align: center;">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p style="text-align: center;">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p style="text-align: center;">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center; font-size: 1.5em;">RATIFIED</p> <p style="text-align: center;">Multnomah County Board of Commissioners</p> <p style="text-align: center;">R-9 Approved 2/8/90</p>
--	--	---

Contact Person John Pearson/Marie Eighmey Phone 248-5464 Date January 10, 1990

Department Human Services Division Aging Services Bldg/Room 161/2nd Floor

Description of Contract Amendment #6 adds Department of Energy (DOE) Training/Technical Assistance (T/TA) 290 funds of \$1,000 and makes a correction to Amendment #5 of the existing omnibus contract #90-50847 with Oregon State Community Services. The correction is to the distribution of funds between administration and program and has no fiscal impact on the contract total.

RFP/BID # ----- Date of RFP/BID ----- Exemption Exp. Date -----

ORS/AR # ----- Contractor is MBE WBE QRF

Contractor Name Oregon State Community Services

Mailing Address 207 Public Service Building
Salem, OR 97310

Phone 1-378-4729

Employer ID # or SS # -----

Effective Date July 1, 1989

Termination Date June 30, 1990

Original Contract Amount \$ 2,497,122 (Amend #5)

Amount of Amendment \$ 1,000

Total Amount of Agreement \$ 2,498,122

Payment Term

- Lump Sum \$ _____
- Monthly \$ _____
- Other \$ _____
- Requirements contract - Requisition required.
- Purchase Order No. _____
- Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

KM Department Manager Duane Tussy *cc*

Purchasing Director
(Class II Contracts Only)

County Counsel

County Chair/Sheriff

Date 1/23/90

Date _____

Date 1.24.90

Date 2/8/90

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION REVENUE CODE	AMOUNT	INC/ DEC IND
01.	156	010 XXXXX	0130						DOE T/TA290 2090	1,000	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

AMENDMENT OF AGREEMENT

The Agreement between the State of Oregon, Department of Human Resources, State Community Services and,

Multnomah County
Department of Human Services
421 SW 5th, 2nd Floor
Portland, Oregon 97204

hereinafter referred to as "subgrantee" is amended as follows

	SCS PROGRAM	FFY	ADMIN	PROGRAM	From	To
Existing Contract Amt	LIEAP Wx	90	19,009	171,891	01-01-90	06-30-90
Change in Contract Amt	LIEAP Wx	90	(4,407)	4,407		
New Contract Amt	LIEAP Wx	90	14,692	176,298		
Existing Contract Amt	DOE T/TA2	90		1,000	07-01-89	03-31-90
Change in Contract Amt	DOE T/TA2	90		1,000		
New Contract Amt	DOE T/TA2	90		2,000		

This amendment shall be effective from the effective date of the contract or the condition stated in this amendment. All other provisions of the original agreement remain in effect.

AGREED:

APPROVED:

MULTNOMAH COUNTY DEPARTMENT
OF HUMAN SERVICES
421 SW 5th, 2nd Floor
Portland, Oregon 97204

OREGON STATE COMMUNITY SERVICES
Department of Human Resources
207 Public Service Building
Salem, Oregon 97310

By William E. Furry 1/22/90
Manager Date
Community Action Program Office

By _____
State Community Services
Victor Vasquez, Jr., Director

By James S. Bonnell 1/22/90
Director Date
Aging Services Division Dir.

By Gladys McCoy 2/8/90
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

RATIFIED

REVIEWED:

Multnomah County Board
of Commissioners

REVIEWED:

LAURENCE B. KRESSEL
Multnomah County Counsel

FEBRUARY 8, 1990

By _____
Contract Manager

By [Signature] 1-24-90
Assistant County Counsel Date

Date _____

DATE SUBMITTED 1/29/90

(For Clerk's Use)
Meeting Date FEB 08 1990
Agenda No. R-10

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Adult Transfer - SB 875

Informal Only* 2/6/90
(Date)

Formal Only 2/8/90
(Date)

DEPARTMENT Human Services DIVISION Aging Services and Social Services

CONTACT Maggie Gareau TELEPHONE 248-3782

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy, Jim McConnell, Gary Smith

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

The Department of Human Services is requesting BCC approval of the attached resolution regarding the Adult Transfer. The resolution states that Multnomah County will accept the entire transfer, placing services for the disabled within the Social Services Division and services for the elderly within the Aging Services Division. A briefing on the Adult Transfer issue was presented to the BCC on 1/30/90.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 15 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other _____

*Copy to Maggie Gareau
2/9/90*

1990 JAN 30 PM 3:40
MULTNOMAH COUNTY
CLERK OF COUNTY COMMISSIONER

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (w)

BUDGET / PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Entering an Intergovernmental) RESOLUTION
Agreement with the State of Oregon Regarding) #90-17
the Transfer of the Disabled and Elderly)

WHEREAS, the 1989 Legislature passed SB 875 which transfers the disabled and elderly, who are not members of households receiving aid to dependent children, from Adult and Family Services to the Senior and Disabled Services Division (SDSD); and

WHEREAS, Type B Transfer Area Agencies on Aging (AAAs) have the option to serve all of the transferred clients or to serve elderly clients only and in the latter case, the state SDSD would establish branch offices within the county to serve the disabled population under 65; and

WHEREAS, the AAA must notify SDSD of its decision on this matter by March 1, 1990; and

WHEREAS, this transfer is to be implemented by October 1, 1990; and

WHEREAS, the Board of County Commissioners serves as a Type B Transfer AAA for Multnomah County; and

WHEREAS, Multnomah County is dedicated to providing an integrated service system for its clients that is easily accessible, client oriented and that enhances the individuality and independence of each client; and

WHEREAS, Multnomah County is dedicated to providing quality programs that are adequately funded; and

WHEREAS, Multnomah County believes that citizen and consumer participation in government is essential to the planning and provision of quality services.

NOW, THEREFORE BE IT RESOLVED THAT Multnomah County intends to enter into an intergovernmental agreement with the State of Oregon to accept the transfer of the disabled and elderly, placing services for the disabled within the Social Services Division and services for the elderly within the Aging Services Division. An advisory board, of consumers and advocates for the disabled, will be established within the Social Services Division.

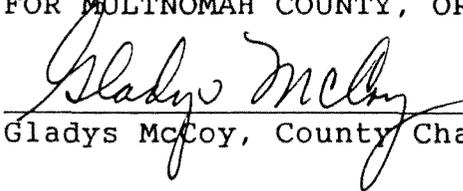
BE IT FURTHER RESOLVED THAT Multnomah County's intent to enter into this agreement is contingent upon a full and adequate transfer of budgeted staff positions, materials and services, support equipment, and management resources necessary to implement a quality program.

Dated this 8th day of February, 1990

(SEAL)

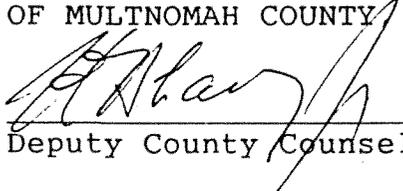
BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By


Gladys McCoy, County Chair

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
OF MULTNOMAH COUNTY, OREGON


Deputy County Counsel

1.29.90

(1/29/90/1)

FEB 0 8 1990

4470
1/25/90

BUDGET MODIFICATION NO. DHS #33

(For Clerk's Use) Meeting Date _____
Agenda No. R-20

REQUEST FOR PLACEMENT ON THE AGENDA FOR Jan. 25, 1990
(Date) JAN 30 1990

DEPARTMENT Human Services DIVISION Aging Services/Social Services
CONTACT Don Keister/Nancy Wilton TELEPHONE 248-3646/248-3691

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy FEB 0 8 1990

R-11

UGGESTED
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS # 33 funds Adult Transfer coordination with \$40,468 from the General Fund Contingency.

(Estimated Time Needed on the Agenda)

DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)
 PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification funds the following administrative costs to provide coordination of the Adult Transfer:

5 mths Prog Mgr 1 (SSD)	\$22,099
5 mths Prog Dev Spec (ASD)	15,434
Materials and Services to support positions	<u>2,935</u>
Sub-total	\$40,468
Indirect support	<u>2,792</u>
Total	\$43,260

REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Increase Cash Transfer from GF to F/S Fund by \$40,468
Increase Cash Transfer from GF to F/S Fund by \$2,792 (Indirect support)
Increase Svc Reim from F/S Fund to Insurance Fund \$2,895

CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)
After this modification \$ _____

Originated By	Date	Department Manager	Date
Maggie Gareau	1-9-90	Duane Zussy (pc)	1/10/90
Budget Analyst	Date	Personnel Analyst	Date
Thomas J. Sumner	1-12-90	Gerald W. Bitte	1-17-90
Board Approval		Date	

DEBORAH ROGERS

February 8, 1990

REVENUE

TRANSACTION RB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Revenue Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1100			7601			25,425		Cash Transfer from GF
		156	010	1715			7601			17,835		Cash Transfer from GF
		400	040	7531			6602			2,895		Svc Reim to Ins Fund

////////////////////////////////////
TOTAL REVENUE CHANGE ////////////////////////////////////// 46,155 TOTAL REVENUE CHANGE
 2389F/4

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	A n n u a l i z e d			TOTAL Increase (Decrease)
			FRINGE Increase (Decrease)	INSURANCE Increase (Decrease)		
1.0	Prog Mgr 1 (SSD)	38,875	9,820	3,899		52,594
1.0	Prog Dev Spec (ASD)	26,936	6,804	3,015		36,755
TOTAL CHANGE (ANNUALIZED)		65,811	16,624	6,914		89,349

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	BASE PAY Increase (Decrease)	C u r r e n t F Y			TOTAL Increase (Decrease)
			FRINGE Increase (Decrease)	INSURANCE Increase (Decrease)		
.42 FTE	Prog Mgr 1 (SSD) as of 2/1/90	16,335	4,126	1,638		22,099
.42 FTE	Prog Dev Spec (ASD) as of 2/1/90	11,318	2,859	1,257		15,434

1. Attachment to Bud Mod No. DHS#33 2. Amount requested from General Fund Contingency: \$ 40,468

3. Summary of request:

If Multnomah County decides to accept the adult transfer of medicaid eligibility for the disabled, it must have the service fully operational by October 1, 1990. Prior to that date a major planning process needs to occur. The Social and Family Services Division (SFSD) will be establishing a new program office, incorporating a totally new type of function, increasing its staff by as many as 65 FTE (a 65% increase), locating four new delivery sites, and coordinating its efforts with Aging Services Division (ASD), consumers, advocates, the state, providers, and with its own internal program offices. SFSD is requesting a program manager position to manage this planning process. The transfer will increase ASD's staff by as many as 15 FTE (a 10% increase), require the incorporation of a new function - the food stamp program, and include coordinating efforts with the state, consumers, advocates, and SFSD, as well as the provision of technical assistance to SFSD. ASD is requesting a program development specialist to assist in these efforts.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? _____
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

SB 875, which establishes the adult transfer, was passed during the last legislative session. This was after the FY 89-90 budget process had been completed.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

The adult transfer involves a new area of service and DHS does not believe it is appropriate to take monies designated for other activities to fund it. Nor does the department wish to use monies for direct services to fund medicaid eligibility determinations. Planning for this transfer will be a major effort for which new personnel will be required.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

DHS is negotiating with the state to have vacant positions at AFS transferred prior to October 1, 1990. If we are successful, funding for these positions will be used to pay back the contingency fund. Irrespective of these negotiations, ongoing funding of these two positions after October 1, will come from vacant positions transferred from the state.

8. This request is for a (Quarterly X, Emergency) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Duane Tussy WPC
Signature of Department Head/Elected Official

1/10/90
Date

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1990 JAN 17 AM 9:44



R-11

MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
 GLADYS McCOY
 PAULINE ANDERSON
 GRETCHEN KAFOURY
 RICK BAUMAN
 SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES
 PORTLAND BUILDING
 1120 SW FIFTH, 14TH FLOOR
 PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR
 EMPLOYEE SERVICES (503) 248-3303
 FINANCE (503) 248-5015
 LABOR RELATIONS (503) 248-3312
 PLANNING & BUDGET (503) 248-5135
 (503) 248-3883

AT OTHER LOCATIONS:

ADMINISTRATIVE SERVICES (503) 248-5111
 ASSESSMENT & TAXATION (503) 248-3345
 ELECTIONS (503) 248-3720
 INFORMATION SERVICES (503) 248-3749

MEMORANDUM

TO: Gladys McCoy, Chair
 Board of County Commissioners

FROM: Tom Simpson, Analyst *TS*
 Planning and Budget Division

DATE: January 12, 1990

SUBJECT: Adult Transfer from State

1990 JAN 17 AM 9:44
 MULTNOMAH COUNTY
 OREGON
 COUNTY COMMISSIONERS

The attached transfer from contingency (DHS 36) requests that the Board fund two positions to coordinate the transfer of another state program to the County. I have many questions surrounding this transfer.

If this program is being willingly passed to us by the State, why does the State not pay for the coordination of the transfer?

What will be the impact on the County's indirect costs? Will the funds that accompany the program include payment for such costs?

How does this program tie into the Board's long range plans and visions as outlined in the just-completed Strategic Plan? Though it is listed as a program enhancement in the Operational Plan, it would seem prudent to hold off making a decision to fund a planner until the Board has decided what it plans to do with the enhancement. I fear that the process of transferring this program is occurring before adequate analysis of the long range costs and benefits to the County are examined.

SUBSTITUTE AMENDMENT

FEB 0 8 1990

DATE SUBMITTED 1-12-90

(For Clerk's Use)
Meeting Date 1-30-90 pm
Agenda No. 29

REQUEST FOR PLACEMENT ON THE AGENDA

FEB 0 8 1990

Subject: Amend Ordinance #617 - Exempt Class/Comp Plan R-12

Informal Only* _____
(Date)

Formal Only 1-25-90
(Date)

DEPARTMENT D.G.S. DIVISION Employee Services

CONTACT Colette Umbras TELEPHONE 248-5015

*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Lloyd Williams

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

To add two new exempt classifications and a premium pay option in the 1989-1990 Exempt Classification/Compensation Plan.

ORO #639 2/9/90 - copy to Lloyd Williams, Colette Umbras, County Counsel; original to Print Shop

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other _____

BOARD OF COUNTY COMMISSIONERS
1990 JAN 29 AM 10:09
MULTI-COUNTY OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Zinda Alexander

BUDGET / PERSONNEL Thomas S. [Signature] Colette Umbras

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) Sandra [Signature]

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 639

An ordinance amending Exempt Salary Ranges to include two new exempt classifications and a premium pay classification in the 1989-90 Exempt Classification/Compensation Plan.

Multnomah County ordains as follows:

Section 1. Findings

1. Multnomah County has determined that its Exempt Salary Ranges, as set out in Ordinance 617, need updating because:

- a) The County is in the process of a job classification study and has determined that a new exempt classification of Warehouse Supervisor is needed at this time within the job classifications in the County.
- b) An Employment Relations Board decision requires that the position of Regional Parks Supervisor be added to the Exempt Classifications.

2. It was also determined that a premium pay was appropriate for physician employees assigned additional responsibilities for medical direction in a specified program (correctional facility, tuberculosis clinic, etc.).

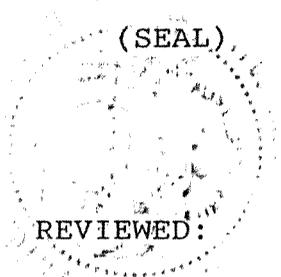
Section 2. Amendment of Exhibit A to Ordinance 617.

The July 1, 1989, Exempt Salary Ranges, adopted by Section 1, Ordinance No. 617 are repealed. The exempt salary

ranges in Exhibit A ("Amended Exempt Salary Ranges Effective December 1, 1989"), which is hereby incorporated herein by reference, are adopted.

ADOPTED this 8th day of February, 1990.

(SEAL)



REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By Gladys McCoy
Gladys McCoy, Chair
Multnomah County, Oregon

By: Sandra Duffy
Sandra Duffy
Assistant County Counsel

9483F/1b

EXHIBIT A
AMENDED EXEMPT SALARY RANGES
EFFECTIVE DECEMBER 1, 1989

JOB CLASS NUMBER	FEDERAL CODE	JOB TITLE			
9006	14	ADMINISTRATIVE ASSISTANT	10.56	12.16	13.74
9330	02	ADMINISTRATIVE SPECIALIST 2	14.26	16.40	18.54
9210	01	CASE MANAGEMENT SUPERVISOR	11.33	13.02	14.72
9007	02	CHAPLAIN	10.22	11.77	13.29
9003	00	CLERK OF THE BOARD	12.24	14.11	15.98
9002	00	CLERK OF THE BOARD/ASSISTANT	10.56	12.16	13.74
9004	14	CLERK/BOARD OF EQUALIZATION	10.56	12.16	13.74
9160	01	COMPUTER OPERATIONS SUPERVISOR	13.01	15.00	16.93
9200	01	CORRECTIONS COUNSELING SUPERVISOR	14.26	16.40	18.54
9404	01	CORRECTIONS PROGRAM MANAGER 1	17.37	19.98	22.57
9455	01	CORRECTIONS PROGRAM MANAGER 2	19.06	21.95	24.81
9510	00	COUNTY COUNSEL	24.71	28.43	32.15
9131	01	DATA PROCESSING MANAGER 1	16.26	18.69	21.14
9132	01	DATA PROCESSING MANAGER 2	19.06	21.95	24.81
9500	01	DENTAL HEALTH OFFICER	22.45	25.82	29.19
9390	02	DENTIST 1	16.26	18.69	21.14
9430	01	DENTIST 2	19.06	21.95	24.81
9285	00	DEPUTY AUDITOR	16.26	18.69	21.14
9060	02	DEPUTY COUNTY COUNSEL 1	12.27	14.11	15.95
9190	02	DEPUTY COUNTY COUNSEL 2	14.26	16.40	18.54
9440	02	DEPUTY COUNTY COUNSEL 3	17.97	20.66	23.36
9445	02	DEPUTY COUNTY COUNSEL 4	19.06	21.95	24.81
9465	00	DEPUTY DIST. ATTY/FIRST ASST.	00.00	00.00	00.00
9450	00	DEPUTY DISTRICT ATTORNEY/CHIEF	23.18	26.66	30.13
9402	01	ELECTRICAL SUPERVISOR	18.57	19.97	21.34
9350	02	ENGINEER/STRUCTURAL	17.30	19.89	22.49
9230	02	ENGINEER/TRAFFIC	17.30	19.89	22.49
9460	00	EXECUTIVE ASSISTANT	00.00	00.00	00.00
9530	00	EXECUTIVE PROGRAM DIRECTOR	24.71	28.43	32.15
9045	02	FACILITIES COORDINATOR	12.27	14.11	15.95
9046	01	FACILITIES SUPERVISOR	14.26	16.40	18.54
9035	01	FINANCE OPERATIONS SUPERVISOR	13.01	15.00	16.93
9340	02	FINANCE SPECIALIST 2	14.26	16.40	18.54
9335	01	FINANCE SPECIALIST SUPERVISOR	13.01	15.00	16.93
9550	00	HEALTH OFFICER	27.20	31.28	35.35
9520	01	HEALTH OFFICER/ASSISTANT	24.71	28.43	32.15
9406	01	HUMAN SERVICES MANAGER	17.90	20.58	23.27
9105	01	HUMAN SERVICES SPECIALIST	14.75	16.97	19.18
9220	01	JUVENILE COUNSELING SUPR	14.26	16.40	18.54
9435	01	LABOR RELATIONS MANAGER	19.06	21.95	24.81
9024	01	LAUNDRY SUPERVISOR	12.27	14.11	15.95
9055	02	LAW CLERK	10.56	12.16	13.74
9001	00	LEGISLATIVE/ADMIN SECRETARY	00.00	00.00	00.00
9139	01	MAINTENANCE OPERATIONS SUPR	13.01	15.00	16.93
9140	01	MAINTENANCE SUPR/ROADS	13.01	15.00	16.93
9090	02	MANAGEMENT ANALYST	12.27	14.11	15.95
9384	02	MANAGEMENT ASSISTANT	16.26	18.69	21.14
9022	00	OFFICE MANAGER/AUDITOR	10.15	11.66	13.18
9021	00	OFFICE MANAGER/CHAIR	10.15	11.66	13.18
9010	00	OPERATIONAL AUDITOR 1	10.15	11.66	13.18
9120	00	OPERATIONAL AUDITOR 2	12.95	14.21	15.45
9280	00	OPERATIONAL AUDITOR 3	14.26	16.40	18.54
9156	01	OPERATIONS MANAGER	14.26	16.40	18.54
9025	01	OPERATIONS SUPERVISOR 1	10.56	12.16	13.74
9155	01	OPERATIONS SUPERVISOR 2	12.69	14.60	16.49
9360	01	PHARMACIST SUPERVISOR	16.26	18.69	21.14
9355	02	PHARMACIST/CLINIC	14.26	16.40	18.54
*9490	02	PHYSICIAN	24.71	28.43	32.15
9141	01	PLANT MAINTENANCE SUPERVISOR	13.01	15.00	16.93
9115	01	PROGRAM DEVELOPMENT SPEC/SR	14.26	16.40	18.54
9375	01	PROGRAM MANAGEMENT SPECIALIST	16.26	18.69	21.14
9320	01	PROGRAM MANAGER 1	16.26	18.69	21.14
9420	01	PROGRAM MANAGER 2	19.06	21.95	24.81
9480	01	PROGRAM MANAGER 3	21.53	24.75	27.99
9145	01	PROGRAM SUPERVISOR	14.26	16.40	18.54
9154	01	PROGRAM/STAFF ASSISTANT	14.26	16.40	18.54
9425	01	PUBLIC SAFETY MANAGER	19.06	23.52	27.99
9400	00	STAFF ASSISTANT	00.00	00.00	00.00
9135	01	REGIONAL PARKS SUPERVISOR	11.67	12.80	13.93
9365	01	WAREHOUSE SUPERVISOR	11.33	13.02	14.72

NOTE: Salary for elected officials' staff to be determined by respective elected official pursuant to Ord 438 Section 4.B.

*Premium pay up to 10% over base salary when physician is assigned extra responsibilities for program medical direction.

ORDINANCE FACT SHEET

Title Amending Ordinance #617 Effective Date December 1, 1989

Brief Statement of purpose of ordinance (include the rationale for adoption of ordinance, a description of persons benefited, and other alternatives explored).

To add two new exempt classifications and a premium pay option in the 1989-1990

Exempt Classification/Compensation Plan.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

N/A

What has been the experience in other areas with this type of legislation?

N/A

What authority is there for Multnomah County to adopt this legislation? (State statute, home rule charter). Are there constitutional problems?

Home Rule Charter; Multnomah County Code, Title 3, Chapter 3.10.120

Fiscal Impact Analysis

N/A

(If space is inadequate, please use other side)

SIGNATURES:

Office of County Counsel

Sandra Guffy

Department Head

Jinda Alexander

Liaison Commissioner

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. _____

An ordinance amending Exempt Salary Ranges to include two new exempt classifications and a premium pay classification in the 1989-90 Exempt Classification/Compensation Plan.

Multnomah County ordains as follows:

Section 1. Findings

1. Multnomah County has determined that its Exempt Salary Ranges, as set out in Ordinance 617, need updating because:

- a) The County is in the process of a job classification study and has determined that a new exempt classification of Warehouse Supervisor is needed at this time within the job classifications in the County.
- b) An Employment Relations Board decision requires that the position of Regional Parks Supervisor be added to the Exempt Classifications.

2. It was also determined that a premium pay was appropriate for physician employees assigned additional responsibilities for medical direction in a specified program (correctional facility, tuberculosis clinic, etc.).

Section 2. Amendment of Exhibit A to Ordinance 617.

The July 1, 1989, Exempt Salary Ranges, adopted by Section 1, Ordinance No. 617 are repealed. The exempt salary

ranges in Exhibit A ("Amended Exempt Salary Ranges Effective December 1, 1989"), which is hereby incorporated herein by reference, are adopted.

Section 3. Emergency Clause.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, an emergency is declared, and the Ordinance shall take effect upon its execution by the County Chair, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this _____ day of _____, 1989.

(SEAL)

By _____
Gladys McCoy, Chair
Multnomah County, Oregon

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By: Sandra Duffy
Sandra Duffy
Assistant County Counsel

9483F/lb

EXHIBIT A
AMENDED EXEMPT SALARY RANGES
EFFECTIVE JANUARY 1, 1990

JOB CLASS NUMBER	FEDERAL CODE	JOB TITLE			
9006	14	ADMINISTRATIVE ASSISTANT	10.56	12.16	13.74
9330	02	ADMINISTRATIVE SPECIALIST 2	14.26	16.40	18.54
9210	01	CASE MANAGEMENT SUPERVISOR	11.33	13.02	14.72
9007	02	CHAPLAIN	10.22	11.77	13.29
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9440	02	DEPUTY COUNTY COUNSEL 3	17.97	20.66	23.36
9445	02	DEPUTY COUNTY COUNSEL 4	19.06	21.95	24.81
9465	00	DEPUTY DIST. ATTY/FIRST ASST.	0	0	0
9450	00	DEPUTY DISTRICT ATTORNEY/CHIEF	23.18	26.66	30.13
9402	01	ELECTRICAL SUPERVISOR	18.57	19.97	21.34
9350	02	ENGINEER/STRUCTURAL	17.30	19.89	22.49
9230	02	ENGINEER/TRAFFIC	17.30	19.89	22.49
9460	00	EXECUTIVE ASSISTANT	0	0	0
9530	00	EXECUTIVE PROGRAM DIRECTOR	24.71	28.43	32.15
9045	02	FACILITIES COORDINATOR	12.27	14.11	15.95
9046	01	FACILITIES SUPERVISOR	14.26	16.40	18.54
9035	01	FINANCE OPERATIONS SUPERVISOR	13.01	15.00	16.93
9340	02	FINANCE SPECIALIST 2	14.26	16.40	18.54
9335	01	FINANCE SPECIALIST SUPERVISOR	13.01	15.00	16.93
9550	00	HEALTH OFFICER	27.20	31.28	35.35
9520	01	HEALTH OFFICER/ASSISTANT	24.71	28.43	32.15
9406	01	HUMAN SERVICES MANAGER	17.90	20.58	23.27
9105	01	HUMAN SERVICES SPECIALIST	14.75	16.97	19.18
9220	01	JUVENILE COUNSELING SUPR	14.26	16.40	18.54
9435	01	LABOR RELATIONS MANAGER	19.06	21.95	24.81
9024	01	LAUNDRY SUPERVISOR	12.27	14.11	15.95
9055	02	LAW CLERK	10.56	12.16	13.74
9001	00	LEGISLATIVE/ADMIN SECRETARY	0	0	0
9139	01	MAINTENANCE OPERATIONS SUPR	13.01	15.00	16.93
9140	01	MAINTENANCE SUPR/ROADS	13.01	15.00	16.93
9090	02	MANAGEMENT ANALYST	12.27	14.11	15.95
9384	02	MANAGEMENT ASSISTANT	16.26	18.69	21.14
9022	00	OFFICE MANAGER/AUDITOR	10.15	11.66	13.18
9021	00	OFFICE MANAGER/CHAIR	10.15	11.66	13.18
9010	00	OPERATIONAL AUDITOR 1	10.15	11.66	13.18
9120	00	OPERATIONAL AUDITOR 2	12.95	14.21	15.45
9280	00	OPERATIONAL AUDITOR 3	14.26	16.40	18.54
9156	01	OPERATIONS MANAGER	14.26	16.40	18.54
9025	01	OPERATIONS SUPERVISOR 1	10.56	12.16	13.74
9155	01	OPERATIONS SUPERVISOR 2	12.69	14.60	16.49
9360	01	PHARMACIST SUPERVISOR	16.26	18.69	21.14
9355	02	PHARMACIST/CLINIC	14.26	16.40	18.54
*9490	02	PHYSICIAN	24.71	28.43	32.15
9141	01	PLANT MAINTENANCE SUPERVISOR	13.01	15.00	16.93
9115	01	PROGRAM DEVELOPMENT SPEC/SR	14.26	16.40	18.54
9375	01	PROGRAM MANAGEMENT SPECIALIST	16.26	18.69	21.14
9320	01	PROGRAM MANAGER 1	16.26	18.69	21.14
9420	01	PROGRAM MANAGER 2	19.06	21.95	24.81
9480	01	PROGRAM MANAGER 3	21.53	24.75	27.99
9145	01	PROGRAM SUPERVISOR	14.26	16.40	18.54
9154	01	PROGRAM/STAFF ASSISTANT	14.26	16.40	18.54
9425	01	PUBLIC SAFETY MANAGER	19.06	23.52	27.99
9400	00	STAFF ASSISTANT	0	0	0
9135	01	REGIONAL PARKS SUPERVISOR	11.67	12.80	13.93
9365	01	WAREHOUSE SUPERVISOR	11.33	13.02	14.72

NOTE: Salary for elected officials' staff to be determined by respective elected official pursuant to Ord 438 Section 4.B.

* Premium pay up to 10% over base salary when physician is assigned extra responsibilities for program medical direction. ATTY6.58/mw



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS

GLADYS McCOY
PAULINE ANDERSON
GRETCHEN KAFOURY
RICK BAUMAN
SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES

PORTLAND BUILDING
1120 SW FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

AT OTHER LOCATIONS:**OFFICE OF THE DIRECTOR**

EMPLOYEE SERVICES (503) 248-5015
FINANCE (503) 248-3312
LABOR RELATIONS (503) 248-5135
PLANNING & BUDGET (503) 248-3883

ADMINISTRATIVE SERVICES

ASSESSMENT & TAXATION (503) 248-3345
ELECTIONS (503) 248-3720
INFORMATION SERVICES (503) 248-3749

MEMORANDUM

TO: Lloyd Williams
FROM: Colette Umbras *CU*
DATE: January 25, 1990
SUBJECT: Additional Information on Amendment to Exempt Class/Comp

Sometime during the first week of January I mentioned to Denise Chuckovich that the two exempt compensation issues (Warehouse Supervisor and Physician premium pay) for DHS would be going to the Board in the near future. At that time I was still waiting for County Counsel to draft the language to amend the Ordinance. She said that she didn't know anything about either one of these changes, and that she didn't think Duane Zussy did, either. I told her that the requests had come from Susan Daniell, who had been working with the Health Division managers on these issues, and that if Duane really knew nothing about them he (or Denise) should contact either Susan or Billie Odegaard.

At that time I also told Denise that there was one other classification for DES, and they were in a hurry to get theirs approved. I indicated that I hoped to get the request for placement to the Chair's office by January 8, but if not, it would be going to the Chair by the 15th, to be heard by the Board on the 25th of January.

I sent the request for placement to the Chair's Office (via Hank Miggins) on Friday, January 12th. On either January 12th or 16th I sent both Betsy Williams and Denise Chuckovich a copy of the amended ordinance and all the attendant material. You also have an entire set of the material.

I never heard another word about this matter (even though I had informed Susan that same day of my conversation with Denise) until Barbara Simon informed me on Monday that the item had been pulled because Duane Zussy said he didn't know anything about it.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY
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DEPARTMENT OF GENERAL SERVICES
PORTLAND BUILDING
1120 SW FIFTH, 14TH FLOOR
PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR
EMPLOYEE SERVICES (503) 248-3303
FINANCE (503) 248-5015
LABOR RELATIONS (503) 248-3312
PLANNING & BUDGET (503) 248-5135
(503) 248-3883

AT OTHER LOCATIONS:

ADMINISTRATIVE SERVICES (503) 248-5111
ASSESSMENT & TAXATION (503) 248-3345
ELECTIONS (503) 248-3720
INFORMATION SERVICES (503) 248-3749

MEMORANDUM

TO: Lloyd Williams

FROM: Colette Umbras *Cu*

DATE: January 25, 1990

SUBJECT: Background Information on Amendment to Exempt Class/Comp

In December of 1989 I began work on an amendment to the Exempt Classification/Compensation Plan (Ordinance #617). The amendment was necessary in order to add two new exempt classifications and their pay ranges to the Ordinance, plus add a premium pay clause for one current classification. The reasons for the additions are as follows.

- In November, 1989, the Employment Relations Board issued a decision on the status of the classification of Regional Park Supervisor. This was formerly a non-exempt classification, which the County felt had developed to the point that it now met the criteria for exemption from the union based on supervisory responsibilities. The ERB decided that it did meet the necessary criteria for exemption, which makes it necessary for the County to create an exempt salary range for the new classification of Regional Park Supervisor.
- During the Classification/Compensation Study it came to the attention of Personnel Staff that a Chief Warehouse position in the Health Services Division was mis-classified, in that this employee was supervising a staff of ten (10) and had been given responsibilities which met the criteria for exempt status. Management staff requested Personnel to reclassify this position at this time, rather than waiting for implementation of the Study. There being no comparable current classification which described these duties and responsibilities adequately, Personnel created the classification of Warehouse Supervisor and established a salary range.

In order to implement these reclassifications, it is necessary to add them in the Exempt Classification/Compensation Plan by amendment to Ordinance #617.

- In addition, during the last year there has been discussion of the difficulties of the Health Services Division to recruit and retain physicians who are willing to work in the County's correctional facilities. **Premium pay for physicians who work in these institutions** treating inmates was recommended as a way to recognize and compensate the physician for working with difficult clients under hazardous conditions. In order to implement premium pay of ten percent for physicians working in correctional facilities, it is necessary to amend Ordinance #617 to reflect this.

I hope that this additional background information on the request to amend the Exempt Classification/Compensation Plan is helpful.

DATE SUBMITTED 1-12-90

(For Clerk's Use)
Meeting Date 1/25/90
Agenda No. R-10

REQUEST FOR PLACEMENT ON THE AGENDA

JAN 30 1990 pm
R-9

Subject: Amend Ordinance #617 - Exempt Class/Comp Plan

Informal Only* _____
(Date)

Formal Only 1-25-90
(Date)

DEPARTMENT D.G.S. DIVISION Employee Services

CONTACT Colette Umbras TELEPHONE 248-5015

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Lloyd Williams

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

To add two new exempt classifications and a premium pay option in the 1989-1990 Exempt Classification/Compensation Plan.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other _____

BOARD OF
COUNTY COMMISSIONERS
MULTI-COUNTY
OREGON
1990 JAN 18 PM 5:15

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Zinda Alexander

BUDGET / PERSONNEL [Signature] Colette Umbras

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) Sandra Duff

OTHER _____
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

ORDINANCE FACT SHEET

Title Amending Ordinance #617 Effective Date December 1, 1989

Brief Statement of purpose of ordinance (include the rationale for adoption of ordinance, a description of persons benefited, and other alternatives explored).

To add two new exempt classifications and a premium pay option in the 1989-1990 Exempt Classification/Compensation Plan.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

N/A

What has been the experience in other areas with this type of legislation?

N/A

What authority is there for Multnomah County to adopt this legislation? (State statute, home rule charter). Are there constitutional problems?

Home Rule Charter; Multnomah County Code, Title 3, Chapter 3.10.120

Fiscal Impact Analysis

N/A

(If space is inadequate, please use other side)

SIGNATURES:

Office of County Counsel Sandra Puffy

Department Head Sinda Alexander

Liaison Commissioner _____

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. _____

An ordinance amending Exempt Salary Ranges to include two new exempt classifications and a premium pay classification in the 1989-90 Exempt Classification/Compensation Plan.

Multnomah County ordains as follows:

Section 1. Findings

1. Multnomah County has determined that its Exempt Salary Ranges, as set out in Ordinance 617, need updating because:

- a) The County is in the process of a job classification study and has determined that a new exempt classification of Warehouse Supervisor is needed at this time within the job classifications in the County.
- b) An Employment Relations Board decision requires that the position of Regional Parks Supervisor be added to the Exempt Classifications.

2. It was also determined that a premium pay was appropriate for physician employees assigned to work in a correctional facility in the County.

Section 2. Amendment of Exhibit A to Ordinance 617.

The July 1, 1989, Exempt Salary Ranges, adopted by Section 1, Ordinance No. 617 are repealed. The exempt salary

ranges in Exhibit A ("Amended Exempt Salary Ranges Effective December 1, 1989"), which is hereby incorporated herein by reference, are adopted.

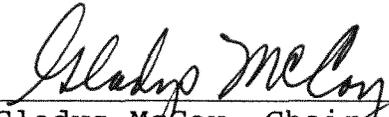
Section 3. Emergency Clause.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, an emergency is declared, and the Ordinance shall take effect upon its execution by the County Chair, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this _____ day of _____, 1989.

(SEAL)

By

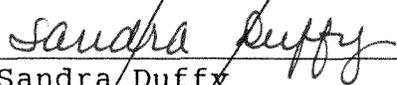


Gladys McCoy, Chair
Multnomah County, Oregon

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By:



Sandra Duffy
Assistant County Counsel

9483F/lb

EXHIBIT A
 AMENDED EXEMPT SALARY RANGES
 EFFECTIVE DECEMBER 1, 1989

JOB CLASS NUMBER	FEDERAL CODE	JOB TITLE			
9006	14	ADMINISTRATIVE ASSISTANT	10.56	12.16	13.74
9330	02	ADMINISTRATIVE SPECIALIST 2	14.26	16.40	18.54
9210	01	CASE MANAGEMENT SUPERVISOR	11.33	13.02	14.72
9007	02	CHAPLAIN	10.22	11.77	13.29
9003	00	CLERK OF THE BOARD	12.24	14.11	15.98
9002	00	CLERK OF THE BOARD/ASSISTANT	10.56	12.16	13.74
9004	14	CLERK/BOARD OF EQUALIZATION	10.56	12.16	13.74
9160	01	COMPUTER OPERATIONS SUPERVISOR	13.01	15.00	16.93
9200	01	CORRECTIONS COUNSELING SUPERVISOR	14.26	16.40	18.54
9404	01	CORRECTIONS PROGRAM MANAGER 1	17.37	19.98	22.57
9455	01	CORRECTIONS PROGRAM MANAGER 2	19.06	21.95	24.81
9510	00	COUNTY COUNSEL	24.71	28.43	32.15
9131	01	DATA PROCESSING MANAGER 1	16.26	18.69	21.14
9132	01	DATA PROCESSING MANAGER 2	19.06	21.95	24.81
9500	01	DENTAL HEALTH OFFICER	22.45	25.82	29.19
9390	02	DENTIST 1	16.26	18.69	21.14
9430	01	DENTIST 2	19.06	21.95	24.81
9285	00	DEPUTY AUDITOR	16.26	18.69	21.14
9060	02	DEPUTY COUNTY COUNSEL 1	12.27	14.11	15.95
9190	02	DEPUTY COUNTY COUNSEL 2	14.26	16.40	18.54
9440	02	DEPUTY COUNTY COUNSEL 3	17.97	20.66	23.36
9445	02	DEPUTY COUNTY COUNSEL 4	19.06	21.95	24.81
9465	00	DEPUTY DIST. ATTY/FIRST ASST.	0	0	0
9450	00	DEPUTY DISTRICT ATTORNEY/CHIEF	23.18	26.66	30.13
9402	01	ELECTRICAL SUPERVISOR	18.57	19.97	21.34
9350	02	ENGINEER/STRUCTURAL	17.30	19.89	22.49
9230	02	ENGINEER/TRAFFIC	17.30	19.89	22.49
9460	00	EXECUTIVE ASSISTANT	0	0	0
9530	00	EXECUTIVE PROGRAM DIRECTOR	24.71	28.43	32.15
9045	02	FACILITIES COORDINATOR	12.27	14.11	15.95
9046	01	FACILITIES SUPERVISOR	14.26	16.40	18.54
9035	01	FINANCE OPERATIONS SUPERVISOR	13.01	15.00	16.93
9340	02	FINANCE SPECIALIST 2	14.26	16.40	18.54
9335	01	FINANCE SPECIALIST SUPERVISOR	13.01	15.00	16.93
9550	00	HEALTH OFFICER	27.20	31.28	35.35
9520	01	HEALTH OFFICER/ASSISTANT	24.71	28.43	32.15
9406	01	HUMAN SERVICES MANAGER	17.90	20.58	23.27
9105	01	HUMAN SERVICES SPECIALIST	14.75	16.97	19.18
9220	01	JUVENILE COUNSELING SUPR	14.26	16.40	18.54
9435	01	LABOR RELATIONS MANAGER	19.06	21.95	24.81
9024	01	LAUNDRY SUPERVISOR	12.27	14.11	15.95
9055	02	LAW CLERK	10.56	12.16	13.74
9001	00	LEGISLATIVE/ADMIN SECRETARY	0	0	0
9139	01	MAINTENANCE OPERATIONS SUPR	13.01	15.00	16.93
9140	01	MAINTENANCE SUPR/ROADS	13.01	15.00	16.93
9090	02	MANAGEMENT ANALYST	12.27	14.11	15.95
9384	02	MANAGEMENT ASSISTANT	16.26	18.69	21.14
9022	00	OFFICE MANAGER/AUDITOR	10.15	11.66	13.18
9021	00	OFFICE MANAGER/CHAIR	10.15	11.66	13.18
9010	00	OPERATIONAL AUDITOR 1	10.15	11.66	13.18
9120	00	OPERATIONAL AUDITOR 2	12.95	14.21	15.45
9280	00	OPERATIONAL AUDITOR 3	14.26	16.40	18.54
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*9490	02	PHYSICIAN	24.71	28.43	32.15
9141	01	PLANT MAINTENANCE SUPERVISOR	13.01	15.00	16.93
9115	01	PROGRAM DEVELOPMENT SPEC/SR	14.26	16.40	18.54
9375	01	PROGRAM MANAGEMENT SPECIALIST	16.26	18.69	21.14
9320	01	PROGRAM MANAGER 1	16.26	18.69	21.14
9420	01	PROGRAM MANAGER 2	19.06	21.95	24.81
9480	01	PROGRAM MANAGER 3	21.53	24.75	27.99
9145	01	PROGRAM SUPERVISOR	14.26	16.40	18.54
9154	01	PROGRAM/STAFF ASSISTANT	14.26	16.40	18.54
9425	01	PUBLIC SAFETY MANAGER	19.06	23.52	27.99
9400	00	STAFF ASSISTANT	0	0	0
9135	01	REGIONAL PARKS SUPERVISOR	11.67	12.80	13.93
9365	01	WAREHOUSE SUPERVISOR	11.33	13.02	14.72

NOTE: Salary for elected officials' staff to be determined by respective elected official pursuant to Ord 438 Section 4.B.

* Premium pay of 10% over base salary when physician is assigned to work in a correctional institution.

ATTY6.58/mw