

## **ANNOTATED MINUTES**

*Tuesday, September 24, 1991 - 9:30 AM  
Multnomah County Courthouse, Room 602*

### **PLANNING ITEMS**

*Chair Gladys McCoy convened the meeting at 9:37 a.m., with Commissioners Pauline Anderson, Sharron Kelley and Gary Hansen present.*

*P-1 through P-4 are September 3, 1991 Decisions of the Planning Commission Reported to the Multnomah County Board of Commissioners for Acceptance and Implementation:*

- P-1      ZC 7-91      APPROVED, Subject to Conditions, Amendment to Sectional Zoning Map #414, Changing the Subject Property from LR-7, Low Density Residential District, to HR-2, High Density Residential District, for Property Located at 4412 SE 122ND AVENUE*

**DECISION REPORTED, NO APPEAL FILED, DECISION ACCEPTED.**

*Vice-Chair Rick Bauman arrived at 9:38 a.m.*

- P-2      CU 14-91      DENIED Conditional Use Request for Development of Subject Property with a Non-Resource Related Single Family Residence, for Property Located at 17050 NW SKYLINE BOULEVARD*

**SCOTT PEMBLE REPORTED AN APPEAL WAS FILED AND PRESENTED RECOMMENDED HEARING DATE AND SCOPE OF REVIEW. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER BAUMAN, IT WAS UNANIMOUSLY APPROVED THAT A HEARING BE SCHEDULED AT 9:00 AM, TUESDAY, OCTOBER 8, 1991, ON THE RECORD, WITH TESTIMONY LIMITED TO 10 MINUTES PER SIDE.**

- P-3      CU 15-91      DENIED Conditional Use Request for a Non-Resource Related Single Family Residence on Subject Lot of Record in the MUF-19 (Multiple Use Forest) District, for Property Located at 16745 NW McNAMEE ROAD*

**MR. PEMBLE REPORTED AN APPEAL WAS FILED AND PRESENTED RECOMMENDED HEARING DATE AND SCOPE OF REVIEW. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER BAUMAN, IT WAS UNANIMOUSLY APPROVED THAT A HEARING BE SCHEDULED AT 9:30 AM, TUESDAY, OCTOBER 22, 1991, DE NOVO, WITH TESTIMONY LIMITED TO 10 MINUTES PER SIDE.**

- P-4      CU 19-91      APPROVED, Subject to Conditions, Conditional Use Request for*

*Development of Subject Property with a Non-Resource Related Single Family Residence, for Property Located at 17005 NW ELLIOTT ROAD*

**DECISION REPORTED, NO APPEAL FILED, DECISION ACCEPTED.**

P-5      CS 22-83a      HEARING, ON THE RECORD, 10 MINUTES PER SIDE, in the Matter of DENIAL of a Requested Appeal of the Planning Director's Decision in CS 22-83a and an APPROVAL of the Planning Director's Decision that "Substantial Construction or Development" Took Place Within Two Years of the Approval of CS 22-83 and the Community Service Designation is Still Valid to Allow Further Construction of a Television Tower and Transmission Building, for Property Located at 160 NW MILLER ROAD

**MR. PEMBLE PRESENTED THE STAFF REPORT AND RESPONDED TO BOARD QUESTIONS. STEVEN MOSKOWITZ TESTIMONY IN SUPPORT OF APPROVAL OF A COMMUNITY SERVICE DESIGNATION FOR PROPERTY AND RESPONSE TO BOARD QUESTIONS. JOHN DuBAY RESPONSE TO BOARD QUESTIONS. EARL GROVE TESTIMONY. UPON MOTION OF COMMISSIONER BAUMAN, SECONDED BY COMMISSIONER KELLEY, THE TESTIMONY LIMIT WAS UNANIMOUSLY EXTENDED TO 14 MINUTES PER SIDE. ALEX PIERCE AND MEL ZUCKER TESTIMONY AND RESPONSE TO BOARD QUESTIONS. EVERETT JACK TESTIMONY AND RESPONSE TO BOARD QUESTIONS. MR. DuBAY DISCLOSED A POSSIBLE CONFLICT OF INTEREST DUE TO HIS PRIOR OCCUPATION AS REFEREE IN A 1984 OR 1985 LAND USE BOARD OF APPEALS HEARING CONSIDERING THIS APPLICATION. ATTORNEYS FOR APPELLANT AND APPLICANT ADVISED THEY HAD NO OBJECTION TO MR. DuBAY REPRESENTING THE COUNTY ON THIS MATTER. MR. PEMBLE, MARK HESS AND MR. DuBAY RESPONSE TO BOARD QUESTIONS AND DISCUSSION. COMMISSIONER HANSEN MOVED, SECONDED BY COMMISSIONER KELLEY, TO AFFIRM THE PLANNING COMMISSION AND PLANNING DIRECTOR DECISIONS IN THE MATTER OF A DETERMINATION OF SUBSTANTIAL CONSTRUCTION FOR AN APPROVED COMMUNITY SERVICE DESIGNATION FOR A TELEVISION TOWER AND TRANSMISSION BUILDING. BOARD COMMENTS. DECISION AFFIRMED, WITH COMMISSIONERS KELLEY, HANSEN AND McCOY VOTING AYE, AND COMMISSIONERS ANDERSON AND BAUMAN VOTING NO.**

P-6      CU 6-91      HEARING, ON THE RECORD WITH ADDITIONAL TESTIMONY, APPELLANT ALLOWED 15 MINUTES FOR SCOPE OF FARM USE AND IMPACTS, 45 MINUTES PER SIDE, 1-1/2 HOURS TOTAL, in the Matter of an Appeal of the June 3, 1991 Planning Commission Decision APPROVING, SUBJECT

*TO CONDITIONS, a Requested Conditional Use Permit for a Commercial Activity that is in Conjunction with Farm Uses in the EFU (Exclusive Farm Use) Zoning District, for Property Located at 9833 NW CORNELIUS PASS ROAD*

**MR. HESS PRESENTED STAFF REPORT AND SLIDES.**

*The meeting was recessed at 10:55 a.m. and reconvened at 11:00 a.m.*

**MR. HESS RESPONSE TO BOARD QUESTIONS. DAVID ROY, BOBBIE LORENCE, MARK BATES, RALPH JONES AND STAN PINTARICH TESTIMONY IN OPPOSITION TO PLANNING COMMISSION DECISION. PEGGY HENNESSY AND DAN SEEMAN TESTIMONY IN SUPPORT OF PLANNING COMMISSION DECISION APPROVING CONDITIONAL USE PERMIT. RALPH JONES AND DAVID ROY VIDEO AND TESTIMONY IN OPPOSITION TO PLANNING COMMISSION DECISION. MS. HENNESSY, MR. SEEMAN AND KERRIE STANDLEE REBUTTAL TESTIMONY CONCERNING TRAFFIC AND NOISE CONCERNS. MS. HENNESSY, MR. PEMBLE AND MR. HESS RESPONSE TO BOARD QUESTIONS AND DISCUSSION. COMMISSIONER BAUMAN MOVED AND COMMISSIONER ANDERSON SECONDED, TO REVERSE THE PLANNING COMMISSION DECISION, FINDING THE BARK DUST USE IS NOT CONSISTENT WITH THE FARMING CHARACTER OF THE AREA AND THAT THE USE IS COMMERCIAL, SERVING PRIMARILY URBAN CLIENTS, RATHER THAN FARM USES. BOARD COMMENTS AND DISCUSSION. DECISION REVERSED, WITH COMMISSIONERS ANDERSON, BAUMAN AND McCOY VOTING AYE, AND COMMISSIONERS KELLEY AND HANSEN VOTING NO. MR. HESS TO PREPARE FINDINGS BASED ON BOARD DECISION.**

*There being no further business, the meeting was adjourned at 12:51 p.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**



**Deborah L. Bogstad**

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**Tuesday, September 24, 1991 - 1:30 PM  
Multnomah County Courthouse, Room 602**

**AGENDA REVIEW**

**B-1      Review of Agenda for Regular Meeting of September 26, 1991**

**C-2              TO BE REMOVED FROM CONSENT CALENDAR ON**

**THURSDAY FOR STAFF RESPONSE TO BOARD QUESTIONS  
BEFORE FORMAL ACTION.**

**R-3 CHAIR WILL DIRECT STAFF TO PREPARE AND SUBMIT A  
PROPOSED ORDINANCE CHARGING UNIFORM RETURNED  
CHECK FEES FOR ALL COUNTY DEPARTMENTS.**

**R-10 STAFF ADVISED BOARD OF TYPOGRAPHICAL ERROR ON  
PROPOSED BUDGET MODIFICATION NOND #8. BOARD  
DISCUSSION.**

**COMMISSIONER HANSEN REQUESTED THAT STAFF  
SCHEDULE AN EXECUTIVE SESSION TO UPDATE BOARD  
ON PENDING LITIGATION AND DISCUSSED THE NEED  
FOR FUTURE BOARD DISCUSSION OR STRATEGY  
SESSIONS REGARDING LIBRARY FUNDING,  
CONSOLIDATION ISSUES AND BUDGET PREPARATION.**

**CHAIR McCOY ADVISED SHE WOULD BE SCHEDULING  
BOARD BRIEFING UPDATES ON THE JUVENILE  
DETENTION HOME; THE BOARD'S MOVE TO THE  
PORTLAND BUILDING; OTHER SPACE NEEDS;  
DEPARTMENT OF HUMAN SERVICES REORGANIZATION  
PROPOSALS AND LONG TERM COUNTY PLANNING.  
CHAIR McCOY REPORTED ON AN UPCOMING LEADERS  
ROUND TABLE SUMMIT AND EXPRESSED THE NEED FOR  
INTERNAL DISCUSSIONS ON CONSOLIDATION.**

**STAFF ADVISED THE NEXT JOINT GOVERNMENTS  
CONSOLIDATION MEETING IS SCHEDULED FOR 1:30 TO  
5:00 PM ON THURSDAY, OCTOBER 3, 1991. AT THE  
SUGGESTION OF VICE-CHAIR BAUMAN, A BOARD  
BRIEFING TO DISCUSS THE PROCESS FOR THE JOINT  
GOVERNMENTS MEETINGS ON CONSOLIDATED SERVICES  
WAS SCHEDULED FOR 1:30 PM ON TUESDAY, OCTOBER 1,  
1991.**

**COMMISSIONER HANSEN REQUESTED THAT THE BOARD  
RECEIVE BRIEFING UPDATES ON PROPOSED ANIMAL  
CONTROL, CHIERS AND OUTSIDE IN FUNDING  
ALTERNATIVES.**

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*Thursday, September 26, 1991 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**REGULAR MEETING**

*Chair Gladys McCoy convened the meeting at 9:32 a.m., with Commissioners Pauline  
Anderson and Sharron Kelley present.*

## CONSENT CALENDAR

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER ANDERSON, THE CONSENT CALENDAR (ITEMS C-1 AND C-3 THROUGH C-7) WAS UNANIMOUSLY APPROVED.**

### JUSTICE SERVICES

#### SHERIFF'S OFFICE

- C-1     *Liquor License New Outlet Application Submitted by the Sheriff's Office with Recommendation for Approval as Follows:  
Package Store for Chinook Treasures, 2605 NE CORBETT HILL ROAD, CORBETT, OREGON*

### DEPARTMENT OF HUMAN SERVICES

- C-3     *Ratification of Amendment No. 2 to the Intergovernmental Agreement Between Multnomah County and the State of Oregon, Office of Medical Assistance Programs, Extending the Physicians Care Organization Agreement from October 1, 1991 to October 30, 1991*

### NON-DEPARTMENTAL

- C-4     *In the Matter of the Appointments of Olivia Admire, Audrey Bentz, Mary (Mimi) Bushman and John Turner to the MULTNOMAH COUNCIL ON CHEMICAL DEPENDENCY, Terms to Expire September 30, 1993*
- C-5     *In the Matter of the Appointments of Robin Bloomgarden, Lora Creswick, Paul Eisenberg, Gabriel Enyinwa, Floyd Geller, Jeremy Grand, Robert Jones, Sara Lamb, Richard Levy, Jane Netboy, Ron Pennington, Richard Pomeroy, Mary Schwoeffermann, Robert Tepper, Richard Weaver and Michael Zollitsch to the MULTNOMAH COUNTY CITIZEN BUDGET ADVISORY COMMITTEES, Various Terms*
- C-6     *In the Matter of the Appointment of Steven Fulmer to the MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE, Term to Expire September 30, 1993*
- C-7     *In the Matter of the Appointments of Jan Burreson, Lee Christiansen, Paul Kreider, Dan Moriarty, Dave Scheele, Jean Stryker, Bret Westwood and Sharon Wylie to the PRIVATE INDUSTRY COUNCIL BOARD, Terms to Expire June 30, 1994*

*Vice-Chair Rick Bauman arrived at 9:33 a.m.*

### DEPARTMENT OF HUMAN SERVICES

- C-2     *Ratification of Amendment No. 1 to the Intergovernmental Agreement Between Multnomah County and Tri-Met Decreasing the Contract by \$180,000 due to Termination of Certain Transportation Services for Developmental Disabilities Program Clients effective July 1, 1991 through December 31, 1991*

**GARY SMITH EXPLANATION AND RESPONSE TO BOARD QUESTIONS.**

*Commissioner Gary Hansen arrived at 9:36 a.m.*

**BOARD COMMENTS AND DISCUSSION. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, C-2 WAS UNANIMOUSLY APPROVED.**

**REGULAR AGENDA**

**JUSTICE SERVICES**

**DISTRICT ATTORNEY**

- R-1      *Budget Modification DA #1 Authorizing Expenditure of the \$164,185 Finvest Grant Awarded by the Bureau of Justice Assistance from October 1, 1991 through September 29, 1992, to Provide Funding for Certain Regional Organized Crime and Narcotics Task Force Staff*

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, R-1 WAS UNANIMOUSLY APPROVED.**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

- R-2      *First Reading of an ORDINANCE to Provide Fee Schedule Changes for the Division of Assessment and Taxation*

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER ANDERSON MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF THE FIRST READING. NO ONE WISHED TO TESTIFY. FIRST READING UNANIMOUSLY APPROVED. SECOND READING SCHEDULED FOR 9:30 AM ON THURSDAY, OCTOBER 3, 1991.**

- R-3      *First Reading of an ORDINANCE Amending the Multnomah County Code, Section 5.10.160, by Increasing Certain Fees*

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER HANSEN MOVED AND COMMISSIONER ANDERSON SECONDED, APPROVAL OF THE FIRST READING. NO ONE WISHED TO TESTIFY. BOARD COMMENTS. CHAIR McCOY ADVISED A PROPOSED ORDINANCE CHARGING UNIFORM RETURNED CHECK FEES FOR ALL COUNTY DEPARTMENTS SHOULD BE AVAILABLE NEXT WEEK. FIRST READING UNANIMOUSLY APPROVED. SECOND READING SCHEDULED FOR 9:30 AM ON THURSDAY, OCTOBER 3, 1991.**

**DEPARTMENT OF HUMAN SERVICES**

- R-4      *Second Reading and Possible Adoption of an ORDINANCE to Provide Fee Schedule Changes for the Environmental Health Section of the Department of Human Services*

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KELLEY MOVED AND COMMISSIONER ANDERSON SECONDED, APPROVAL OF THE SECOND READING AND ADOPTION. NO ONE WISHED TO TESTIFY. ORDINANCE 697 UNANIMOUSLY APPROVED.**

- R-5      *Request for Approval of a Notice of Intent to Apply for a \$8,512 Grant from the March of Dimes Birth Defects Foundation to Develop and Present an Advanced Skills Development Training for the Proposed "101 Ways to Intervene With Substance Abusing Women" Project*

**UPON MOTION OF COMMISSIONER ANDERSON, SECONDED BY COMMISSIONER KELLEY, R-5 WAS UNANIMOUSLY APPROVED.**

- R-6      *Ratification of an Intergovernmental Agreement Between Multnomah County and Oregon Health Sciences University to Provide Certain Obstetrical and Gynecological Consultation Services from October 1, 1991 through September 30, 1992*

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, R-6 WAS UNANIMOUSLY APPROVED.**

**PUBLIC CONTRACT REVIEW BOARD**

*(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)*

- R-7      *ORDER in the Matter of an Exemption to Exceed the Informal Bid Limitation to Continue Contract Rental of Scaffolding Equipment*

**COMMISSIONER BAUMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-7. CHAIR McCOY RESPONSE TO QUESTION OF COMMISSIONER HANSEN. ORDER 91-143 UNANIMOUSLY APPROVED.**

*(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)*

**NON-DEPARTMENTAL**

- R-8      *RESOLUTION in the Matter of Appointing the Tax Supervising and Conservation Commission to Oversee the Tax Coordination Plan for Multnomah County, Oregon*

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER BAUMAN, RESOLUTION 91-144 WAS UNANIMOUSLY APPROVED.**

- R-9      *First Reading of an ORDINANCE Amending MCC 2.30.200 and Ordinance 686 by Assigning Certain Functions to the County Chair's Office*

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER KELLEY MOVED AND COMMISSIONER ANDERSON SECONDED, APPROVAL OF THE FIRST READING. NO ONE WISHED TO TESTIFY. FIRST READING UNANIMOUSLY APPROVED. SECOND READING SCHEDULED FOR 9:30 AM ON THURSDAY, OCTOBER 3, 1991.**

- R-10      *Budget Modifications Implementing the Transfer of Programs from the Former Department of General Services to Non-Departmental and the Department of Environmental Services*

**COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF A SUBSTITUTE BUDGET MODIFICATION NOND #8 AND BUDGET MODIFICATION DES #12. DAVE WARREN EXPLANATION AND RESPONSE TO BOARD QUESTIONS. BUDGET MODIFICATIONS NOND #8 AND DES #12 UNANIMOUSLY APPROVED.**

**CHAIR McCOY INVITED INTERESTED PARTIES TO CONTACT NORM MONROE OF HER STAFF ABOUT ATTENDING A PROCESS DEVELOPMENT AND TIMELINE BRIEFING PRIOR TO A LEADERS ROUND TABLE FAMILY FOCUS SUMMIT. CHAIR McCOY ADVISED THAT MERLIN REYNOLDS OF HER STAFF HAS BEEN DIRECTED TO WORK WITH A CITIZENS COMMITTEE CHARGED TO REVIEW THE HISTORY OF CITY/COUNTY CONSOLIDATION EFFORTS AND MAKE RECOMMENDATIONS.**

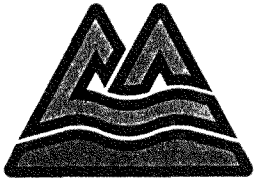
**COMMISSIONER ANDERSON SHARED A CERTIFICATE AND PHOTOGRAPH PRESENTED TO MULTNOMAH COUNTY BY PORTLAND CONCERNING THE OAKS BOTTOM WATER CONTROL DAM AND ADVISED OF THE OTHER AGENCIES INVOLVED IN THE PROJECT.**

*There being no further business, the meeting was adjourned at 10:00 a.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**

  
**Deborah L. Bogstad**





# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 606, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GARY HANSEN • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

SEPTEMBER 23 - 27, 1991

Tuesday, September 24, 1991 - 9:30 AM - Planning Items. . . .Page 2  
Tuesday, September 24, 1991 - 1:30 PM - Agenda Review . . . .Page 3  
Thursday, September 26, 1991 - 9:30 AM - Regular Meeting. . . .Page 3

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers  
Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers  
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, September 24, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

PLANNING ITEMS

P-1 through P-4 are September 3, 1991 Decisions of the Planning Commission Reported to the Multnomah County Board of Commissioners for Acceptance and Implementation:

P-1     ZC 7-91        APPROVED, Subject to Conditions, Amendment to Sectional Zoning Map #414, Changing the Subject Property from LR-7, Low Density Residential District, to HR-2, High Density Residential District, for Property Located at 4412 SE 122ND AVENUE

P-2     CU 14-91        DENIED Conditional Use Request for Development of Subject Property with a Non-Resource Related Single Family Residence, for Property Located at 17050 NW SKYLINE BOULEVARD

P-3     CU 15-91        DENIED        Conditional        Use        Request        for        a Non-Resource Related Single Family Residence on Subject Lot of Record in the MUF-19 (Multiple Use Forest) District, for Property Located at 16745 NW McNAMEE ROAD

P-4     CU 19-91        APPROVED, Subject to Conditions, Conditional Use Request for Development of Subject Property with a Non-Resource Related Single Family Residence, for Property Located at 17005 NW ELLIOTT ROAD

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P-5     CS 22-83a        HEARING, ON THE RECORD, 10 MINUTES PER SIDE, in the Matter of DENIAL of a Requested Appeal of the Planning Director's Decision in CS 22-83a and an APPROVAL of the Planning Director's Decision that "Substantial Construction or Development" Took Place Within Two Years of the Approval of CS 22-83 and the Community Service Designation is Still Valid to Allow Further Construction of a Television Tower and Transmission Building, for Property Located at 160 NW MILLER ROAD

P-6     CU 6-91        HEARING, ON THE RECORD WITH ADDITIONAL TESTIMONY, APPELLANT ALLOWED 15 MINUTES FOR SCOPE OF FARM USE AND IMPACTS, 45 MINUTES PER SIDE, 1-1/2 HOURS TOTAL, in the Matter of an Appeal of the June 3, 1991 Planning Commission Decision APPROVING, SUBJECT TO CONDITIONS, a Requested Conditional Use Permit for a Commercial Activity that is in Conjunction with Farm Uses in the EFU (Exclusive Farm Use) Zoning District, for Property Located at 9833 NW CORNELIUS PASS ROAD

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Tuesday, September 24, 1991 - 1:30 PM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

- B-1 Review of Agenda for Regular Meeting of September 26, 1991
- 

Thursday, September 26, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

JUSTICE SERVICES

SHERIFF'S OFFICE

- C-1 Liquor License New Outlet Application Submitted by the Sheriff's Office with Recommendation for Approval as Follows:  
Package Store for Chinook Treasures, 2605 NE CORBETT HILL ROAD, CORBETT, OREGON

DEPARTMENT OF HUMAN SERVICES

- C-2 Ratification of Amendment No. 1 to the Intergovernmental Agreement Between Multnomah County and Tri-Met Decreasing the Contract by \$180,000 due to Termination of Certain Transportation Services for Developmental Disabilities Program Clients effective July 1, 1991 through December 31, 1991
- C-3 Ratification of Amendment No. 2 to the Intergovernmental Agreement Between Multnomah County and the State of Oregon, Office of Medical Assistance Programs, Extending the Physicians Care Organization Agreement from October 1, 1991 to October 30, 1991

NON-DEPARTMENTAL

- C-4 In the Matter of the Appointments of Olivia Admire, Audrey Bentz, Mary (Mimi) Bushman and John Turner to the MULTNOMAH COUNCIL ON CHEMICAL DEPENDENCY, Terms to Expire September 30, 1993
- C-5 In the Matter of the Appointments of Robin Bloomgarden, Lora Creswick, Paul Eisenberg, Gabriel Enyinwa, Floyd Geller, Jeremy Grand, Robert Jones, Sara Lamb, Richard Levy, Jane Netboy, Ron Pennington, Richard Pomeroy, Mary Schwoeffermann, Robert Tepper, Richard Weaver and Michael Zollitsch to the MULTNOMAH COUNTY CITIZEN BUDGET ADVISORY COMMITTEES, Various Terms

- C-6 In the Matter of the Appointment of Steven Fulmer to the MULTNOMAH COUNTY CITIZEN INVOLVEMENT COMMITTEE, Term to Expire September 30, 1993
- C-7 In the Matter of the Appointments of Jan Burreson, Lee Christiansen, Paul Kreider, Dan Moriarty, Dave Scheele, Jean Stryker, Bret Westwood and Sharon Wylie to the PRIVATE INDUSTRY COUNCIL BOARD, Terms to Expire June 30, 1994

#### REGULAR AGENDA

#### JUSTICE SERVICES

##### DISTRICT ATTORNEY

- R-1 Budget Modification DA #1 Authorizing Expenditure of the \$164,185 Finvest Grant Awarded by the Bureau of Justice Assistance from October 1, 1991 through September 29, 1992, to Provide Funding for Certain Regional Organized Crime and Narcotics Task Force Staff

#### DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-2 First Reading of an ORDINANCE to Provide Fee Schedule Changes for the Division of Assessment and Taxation
- R-3 First Reading of an ORDINANCE Amending the Multnomah County Code, Section 5.10.160, by Increasing Certain Fees

#### DEPARTMENT OF HUMAN SERVICES

- R-4 Second Reading and Possible Adoption of an ORDINANCE to Provide Fee Schedule Changes for the Environmental Health Section of the Department of Human Services
- R-5 Request for Approval of a Notice of Intent to Apply for a \$8,512 Grant from the March of Dimes Birth Defects Foundation to Develop and Present an Advanced Skills Development Training for the Proposed "101 Ways to Intervene With Substance Abusing Women" Project
- R-6 Ratification of an Intergovernmental Agreement Between Multnomah County and Oregon Health Sciences University to Provide Certain Obstetrical and Gynecological Consultation Services from October 1, 1991 through September 30, 1992

#### PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-7 ORDER in the Matter of an Exemption to Exceed the Informal Bid Limitation to Continue Contract Rental of Scaffolding Equipment

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

NON-DEPARTMENTAL

- R-8 RESOLUTION in the Matter of Appointing the Tax Supervising and Conservation Commission to Oversee the Tax Coordination Plan for Multnomah County, Oregon
- R-9 First Reading of an ORDINANCE Amending MCC 2.30.200 and Ordinance 686 by Assigning Certain Functions to the County Chair's Office
- R-10 Budget Modifications Implementing the Transfer of Programs from the Former Department of General Services to Non-Departmental and the Department of Environmental Services

0104/49-53/dr

DATE SUBMITTED: September 13, 1991

(For Clerk's Use)  
Meeting Date SEP 26 1991  
Agenda No. C-1

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Deputy Harvey Haigh TELEPHONE 251-2481

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Deputy Harvey Haigh

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the package store liquor license application for The Chinook Treasures, located at 2605 NE Corbett Hill Road, Corbett, Oregon. Since 1981, it has operated as the Royal Chinook Inn. The owners remain the same and the only changes are the request for additional privilege and name change. The applicants, Michaeline Stitch and Edward Stitch, have no criminal records and we recommend the application be approved.

ACTION REQUESTED:

( ) INFORMATION ONLY ( ) PRELIMINARY APPROVAL ( ) POLICY DIRECTION (xx) APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

*9/26/91 original to civil office/courthouse*

PERSONNEL

( ) FISCAL/BUDGETARY

( ) GENERAL FUND

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

1991 SEP 17 PM 4:10  
CLERK OF COUNTY COMMISSIONERS  
MULTICOUNTY SECURITY  
OREGON

APPLICATION

STATE OF OREGON  
OREGON LIQUOR CONTROL COMMISSION

Return To:

GENERAL INFORMATION

A non-refundable processing fee is assessed when you submit this completed form to the Commission (except for Druggist and Health Care Facility Licenses). The filing of this application does not commit the Commission to the granting of the license for which you are applying nor does it permit you to operate the business named below.

(THIS SPACE IS FOR OLCC OFFICE USE)

Application is being made for:

- ☐ DISPENSER, CLASS A  
☐ DISPENSER, CLASS B  
☐ DISPENSER, CLASS C  
☒ PACKAGE STORE  
☐ RESTAURANT  
☐ RETAIL MALT BEVERAGE  
☐ SEASONAL DISPENSER  
☐ WHOLESALE MALT BEVERAGE & WINE  
☐ WINERY
- ☐ Add Partner  
☒ Additional Privilege ~~TO BE~~  
☐ Change Location  
☐ Change Ownership  
☐ Change of Privilege  
☐ Greater Privilege  
☐ Lesser Privilege  
☒ New Outlet  
☐ OTHER LIQUOR CONTROL

OTHER:

AUG 28 1991

LICENSE DIVISION

(THIS SPACE IS FOR CITY OR COUNTY USE)

NOTICE TO CITIES AND COUNTIES: Do not consider this application unless it has been stamped and signed at the left by an OLCC representative.

THE CITY COUNCIL, COUNTY COMMISSION, OR COUNTY

COURT OF MULTNOMAH COUNTY

(Name of City or County)

RECOMMENDS THAT THIS LICENSE BE: GRANTED ☒ DENIED ☐

DATE SEPTEMBER 26, 1991

BY

(Signature)

TITLE GLADYS MCCOY, CHAIR, BOARD OF COMMISSIONERS

**CAUTION:** If your operation of this business depends on your receiving a liquor license, OLCC cautions you not to purchase, remodel, or start construction until your license is granted.

1. Name of Corporation, Partnership, or Individual Applicants:

- 1) Michaeline Stitch 033141 2) \_\_\_\_\_  
3) EDWARD Stitch 032252 4) \_\_\_\_\_  
5) \_\_\_\_\_ 6) \_\_\_\_\_

(EACH PERSON LISTED ABOVE MUST FILE AN INDIVIDUAL HISTORY AND A FINANCIAL STATEMENT)

2. Present Trade Name ROYAL CHINOOK INN

3. New Trade Name DNA CHINOOK TREASURERS

Year filed \_\_\_\_\_  
with Corporation Commissioner

4. Premises address 2605 NE COLBETH HILL COLBETH OR Malt OK 97015  
(Number, Street, Rural Route) (City) (County) (State) (Zip)

5. Business mailing address SAME AS ABOVE  
(P.O. Box, Number, Street, Rural Route) (City) (State) (Zip)

6. Was premises previously licensed by OLCC? Yes ☒ No \_\_\_\_\_ Year 1981

7. If yes, to whom: SAME AS ABOVE Type of license: \_\_\_\_\_

8. Will you have a manager: Yes \_\_\_\_\_ No \_\_\_\_\_ Name \_\_\_\_\_  
(Manager must fill out Individual History)

9. Will anyone else not signing this application share in the ownership or receive a percentage of profits or bonus from the business? Yes \_\_\_\_\_ No ☒

10. What is the local governing body where your premises is located? Malt  
(Name of City or County)

11. OLCC representative making investigation may contact: Michaeline Stitch  
2605 NE COLBETH HILL RD COLBETH OR 503 695-2297, 3397  
(Address) (Tel. No. — home, business, message)

**CAUTION:** The Administrator of the Oregon Liquor Control Commission must be notified if you are contacted by anybody offering to influence the Commission on your behalf.

Applicant(s) Signature  
(In case of corporation, duly authorized officer thereof)

- 1) Michaeline Stitch  
2) Edward Stitch  
3) \_\_\_\_\_  
4) \_\_\_\_\_  
5) \_\_\_\_\_  
6) \_\_\_\_\_

DATE 8/7/91

Meeting Date: SEP 26 1991

Agenda No.: C-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Approval of an Intergovernmental Agreement with Tri-Met

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Human Services DIVISION Social Services

CONTACT Kathy Tinkle TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Billi Odegaard/Gary Smith

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of the amendment #1 of the annual agreement between Tri-Met and the Multnomah County Developmental Disabilities Program for FY 91-92. Amendment #1 decreases the current contract by \$180,000.00 to reflect the change in expiration date to December 31, 1991.

*all original originals picked up for  
Kathy Tinkle*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER Billi Odegaard (a)

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1991 SEP 11 PM 2:55  
MULTNOMAH COUNTY  
OREGON





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691  
FAX (503) 248-3379

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Billi Odegaard, Interim Director *Billi Odegaard (cc)*  
Department of Human Services

FROM: Gary Smith, *GS* Director  
Social Services Division

DATE: September 5, 1991

SUBJECT: Approval of Amendment #1 to IGA with Tri-Met

-----  
**RETROACTIVE STATUS:** Amendment #1 to the Intergovernmental Agreement between Tri-Met and the Social Services Division DD program is retroactive to July 1, 1991. The amendment is being processed after the effective date due to lengthy, difficult negotiations with the provider.

**RECOMMENDATION:** The Social Services Division recommends Chair and Board approval of Amendment #1 between the DD program and Tri-Met effective July 1, 1991 through December 31, 1991.

**ANALYSIS AND BACKGROUND:** Amendment #1 decreases the current contract by \$180,000, a 50% reduction, and changes the expiration date from June 30, 1992 to December 31, 1991. This amendment also adjusts the rate per ride and changes special conditions regarding client co-pay services. In the past, Tri-Met would collect fees from client riders and convert those fees to additional rides. The DD program was notified by Tri-Met in mid-July that they were unwilling to continue this practice in FY 91-92. Since that time program staff have been working with Tri-Met to come to an acceptable agreement. At this time, collections of the fees will be made by the DD program. Funds collected will be reallocated to purchase additional client transportation.

If sufficient funds are available, this agreement may be extended beyond December 31, 1991.

Funding for this agreement is available through the State Mental Health Division Grant and is exempt from the RFP process as Tri-Met is a governmental agency.

(090501/kt)

AN EQUAL OPPORTUNITY EMPLOYER



# MULTNOMAH COUNTY OREGON

HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
DEVELOPMENTAL DISABILITIES PROGRAM  
426 S.W. STARK, 5TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3658 FAX (503) 248-3648  
TDD (503) 248-3598

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## County Commissioners C-2 -- Tri-Met Contract

Tri-Met provides employment transportation services for adults with developmental disabilities when public transportation is not available or feasible due to the severity of the disability.

The County previously purchased 60% of the cost of rides through State Mental Health Division dollars. Tri-Met matched the remaining 40% with cigarette tax monies. During FY 1990 - 91 the County purchased employment transportation for 215, at a total contract cost of \$360,000.00.

Currently the County purchases rides for 185 individuals, based on the following cost per ride:

	0-4 miles	5-10 miles	over 10 miles
Individual	\$3.60	\$11.97	\$28.71
Group	\$1.80	\$5.99	\$14.36

Tri-Met bills monthly for rides as authorized by the County.

As of July 1, 1991 Tri-Met decreased the match monies by approximately \$40,000.00 because cigarette tax revenues were less than projected. At the same time Tri-Met increased the cost per ride by 10%. These special conditions were received from Tri-Met after the original contract had been issued, thereby requiring this amended contract.

As a result of the decrease in match money and the increase in rates the County has issued a six month contract which will allow us to explore less expensive alternatives. This may include subcontracting with other qualified providers at a reduced cost.

Tri-Met has stated no signed contract by October 1 will result in a discontinuation of transportation services.



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 100492

MULTNOMAH COUNTY OREGON

Amendment # 1

<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <b>RATIFIED</b> <b>Multnomah County Board of Commissioners</b> C-2 September 26, 1991
---	--	--

Contact Person KATHY TINKLE Phone 248-3691 Date AUGUST 23, 1991

Department HUMAN SERVICES Division SOCIAL SERVICES Bldg/Room 160/6

Description of Contract Amendment #1 reduces contract DD53 Transportation by \$180,000 and changes expiration date from June 30, 1992 to December 31, 1991

RFP/BID # N/A IGA Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name TRI-MET

Mailing Address 4012 SE 17TH AVE  
PORTLAND, OR. 97202

Phone 238-4879

Employer ID # or SS # 93-0579353

Effective Date JULY 1, 1991

Termination Date DECEMBER 31, 1991

Original Contract Amount \$360,000

Amount of Amendment \$ (180,000)

Total Amount of Agreement \$ 180,000

## Payment Term

- ☐ Lump Sum \$ \_\_\_\_\_
- ☐ Monthly \$ \_\_\_\_\_
- ☐ Other \$ \_\_\_\_\_
- ☐ Requirements contract - Requisition required.
- Purchase Order No. \_\_\_\_\_
- ☐ Requirements Not to Exceed \$ \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager Billie Odegaard (ac)

Purchasing Director  
(Class II Contracts Only)

County Counsel [Signature]

County Chair/Sheriff [Signature]

Date 9/10/91

Date \_\_\_\_\_

Date 9-11-91

Date 9/26/91

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT		INC/DEC IND
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	
01.	156	010	1246		DD53	6060		1253		(180,000)	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

MULTNOMAH COUNTY SOCIAL SERVICES DIVISION  
SUBCONTRACT AMENDMENT NUMBER 1

Duration of Agreement: July 1, 1991 to December 31, 1991

Contractor: TRI-MET

Address: 4012 S.E. 17TH AVE.  
PORTLAND OR 97202

Phone: 238-4879  
IRS No.: 93-0579353

This AMENDMENT to the Contract for Social Services is made between:

The Multnomah County Social Services Division, referred to as the COUNTY, and  
TRI-MET, referred to as the CONTRACTOR.

It is understood by the parties that all conditions and agreements in the original Contract not superseded by this AMENDMENT are still in force and apply to this AMENDMENT. These amounts are subject to the Notes/Special Conditions in Part II.

Service Element	Fund Source	Current Amount	Increase (Decrease)	Revised Amount	Payment Basis
DD53-ET	SMHD	\$360,000.00	(\$180,000.00)	\$180,000.00	FEE FOR SERVICE
Employment	Transportation				

TOTALS:	\$360,000.00	(\$180,000.00)	\$180,000.00
---------	--------------	----------------	--------------

FY92

Multnomah County Social Services Division  
Contract AMENDMENT Number 1

CONTRACTOR:  
Broadway Cab

DATE: 08/21/91

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Part II - Notes and Special Conditions

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Notes:

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DD53 Employment Transportation funding is decreased to reflect a six month agreement duration, from 7/1/91 to 12/31/91.

Special Conditions:

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Revised Special Conditions are:

DD53 - Sections 5.1 and 5.2

MULTNOMAH COUNTY  
SOCIAL SERVICES DIVISION  
DEVELOPMENTAL DISABILITIES PROGRAM  
FISCAL YEAR 1991-92 CONTRACT CONDITIONS

5 DD 53 - EMPLOYMENT TRANSPORTATION

5.1 STATE MENTAL HEALTH AND DEVELOPMENTAL DISABILITIES DIVISION REQUIREMENTS

5.1.1 SERVICE DESCRIPTION

Employment Transportation provides transportation services for adults with developmental disabilities when public transportation is not available or not feasible due to the severity of the disability and transportation is required for effective participation in employment and/or other needed services such as medical/dental and community access.

5.1.2 PERFORMANCE REQUIREMENTS

100% of clients receiving assistance will be enrolled in an Activity Center Program (DD40), or Sheltered Services Program (DD 42), Supported Employment (DD 43), or a DD Residential Facility (DD 50), unless otherwise authorized in writing by the State Mental Health and Developmental Disabilities Division.

MULTNOMAH COUNTY  
SOCIAL SERVICES DIVISION  
DEVELOPMENTAL DISABILITIES PROGRAM  
FISCAL YEAR 1991-92 CONTRACT CONDITIONS

5.2 MULTNOMAH COUNTY REQUIREMENTS

5.2.1 TRI-MET - DOOR-TO-DOOR TRANSPORTATION

5.2.1.1 STATEMENT OF WORK

Rides - Subject to scheduling requirements and availability, Tri-Met shall provide rides to Multnomah County clients as ordered by COUNTY's Vocational Program Development Specialist.

Scheduling Requirements - All rides under this agreement shall be scheduled by COUNTY with Tri-Met at least two full working days in advance of the ride and in accordance with agreed upon scheduling procedures.

Scope of Service - Tri-Met shall provide door-to-door service and assistance to passengers to safely enter and leave Tri-Met vehicles. Tri-Met shall not provide rides for clients so severely disabled as to require ambulance service. The COUNTY shall be responsible for informing its clients of the scope of service to be rendered by Tri-Met under this agreement.

5.2.1.2 CONSIDERATION - BASIS FOR PAYMENT

Payment will be made monthly for individual rides upon submission of a bill using the following rates subject to deductions described below:

The costs per person per trip is determined by the distance in direct miles traveled and the group. The rates are:

	<u>0 - 4 miles</u>	<u>5 - 10 miles</u>	<u>Over 10 miles</u>
Individual trip	\$3.60	\$11.97	\$28.71
Group trip	\$1.80	\$ 5.99	\$14.36

The following definitions apply to the above rate structure:

Direct Miles - The distance in miles between the trip origin and the trip destination as shown on a map, or "as the crow flies."

Individual Trip - A one-way trip from one origin to one destination made by one person.

Group Trip - A one-way trip from one origin to one destination made by two or more persons and scheduled together.

Late cancels (less than 24 hours prior to pick-up) and no-shows are considered one-fourth and one-half of a ride, respectively, for billing purposes.

MULTNOMAH COUNTY  
SOCIAL SERVICES DIVISION  
DEVELOPMENTAL DISABILITIES PROGRAM  
FISCAL YEAR 1991-92 CONTRACT CONDITIONS

Monthly bill deductions shall be calculated by CONTRACTOR on a monthly statement provided to the COUNTY as follows:

- A. \$16,000.00 of the total individual rider costs for the monthly bill will be discounted, not to exceed \$192, 000.00 for FY92.

Tri-Met will submit a detailed monthly ridership billing statement including:

- A. Summary of trips by charge code for each month.
- B. Summary of trips by purpose.
- C. List of wild card riders for each month.

COUNTY will pay actual rider costs after the deductions have been applied.

5.2.1.3 SUBCONTRACTORS

Tri-Met may enter into subcontracts for work scheduled under this agreement without obtaining prior written approval from COUNTY. Any subcontracts entered into will not terminate the legal responsibility of Tri-Met to COUNTY.



MULTNOMAH COUNTY SOCIAL SERVICES DIVISION  
SUBCONTRACT AMENDMENT NUMBER 1

CONTRACTOR:

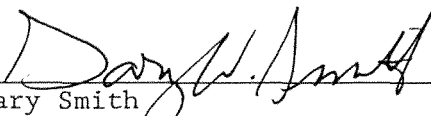
TRI-MET

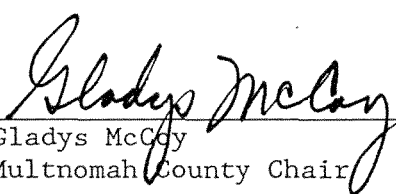
COUNTY:

\_\_\_\_\_  
Agency Executive Director      Date

By  8-23-91  
Dennis Adams      Date  
Program Manager

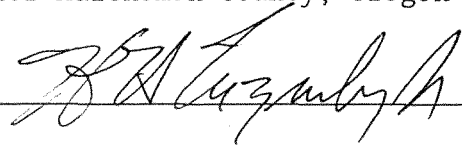
\_\_\_\_\_  
Agency Board Chairperson      Date

By  9/5/91  
Gary Smith      Date  
Social Services Division  
Director

By  9/26/91  
Gladys McCoy      Date  
Multnomah County Chair

Reviewed: .

Laurence Kressel, County Counsel      Date  
for Multnomah County, Oregon

By  9-11-91  
\_\_\_\_\_  
Date



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 102781

Amendment # 2

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input checked="" type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <b>RATIFIED</b> <b>Multnomah County Board of Commissioners</b> <b>C-3 September 26, 1991</b>

Contact Person Brame Phone x2670 Date 9/10/91

Department Human Services Division Health Bldg/Room 160/2

Description of Contract Amendment extends the termination date for the PCO Agreement to October 31, 1991,

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name Oregon Dept. of Human Resources  
Office of Medical Assistance Programs  
 Mailing Address 203 Public Service Bldg.  
Salem, Or 97310

Phone 378-2263

Employer ID # or SS # N/A

Effective Date October 1, 1991

Termination Date October 31, 1991

Original Contract Amount \$ \_\_\_\_\_

Amount of Amendment \$ N.A.

Total Amount of Agreement \$ \_\_\_\_\_

## Payment Term

- ☐ Lump Sum \$ \_\_\_\_\_
- ☐ Monthly \$ \_\_\_\_\_
- ☐ Other \$ \_\_\_\_\_
- ☐ Requirements contract - Requisition required
- Purchase Order No. \_\_\_\_\_
- ☐ Requirements Not to Exceed \$ \_\_\_\_\_

N/A

1991 OCT -4 PM 13:02  
 MULTNOMAH COUNTY  
 OREGON  
 BOARD OF  
 COUNTY COMMISSIONERS

## REQUIRED SIGNATURES:

Department Manager Belli Odegaard (cc)

Date 9/10/91

Purchasing Director  
(Class II Contracts Only)

Date \_\_\_\_\_

County Counsel [Signature]

Date 9.13.91

County Chair/Sheriff [Signature]

Date 9/26/91

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT \$			
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	010	0700						2600 Rev. Source			
02.										Requirements		
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

### INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT - Requisition Required** - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

Meeting Date: SEP 26 1991Agenda No.: C-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

Oregon Department of Human Resources, Office of Medical Assistance programs

SUBJECT: Physicians Care Organization Agreement

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Human Services DIVISION HealthCONTACT Tom Fronk TELEPHONE x4274PERSON(S) MAKING PRESENTATION Tom FronkACTION REQUESTED:
☐ INFORMATIONAL ONLY
 ☐ POLICY DIRECTION
 ☒ APPROVAL
ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes or lessCHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: x
BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Board ratification of extension of Physicians Care Organization (PCO) Agreement extending termination date from September 30, 1991 to October 31, 1991.

*9/26/91 originals picked up by  
Herman Brune*

1991 SEP 17 PM 4:11  
 MULTNOMAH COUNTY  
 OREGON

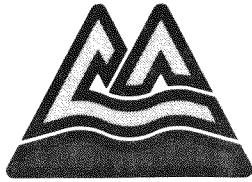
(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

OrDEPARTMENT MANAGER Billie Odegaard (ac)

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674  
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

VIA: Billi Odegaard, Director, Health Division and *Billi Odegaard (cc)*  
Acting Director, Department of Human Services

FROM: *Tom* Tom Fronk, Business Services Manager, Health Division

DATE: September 9, 1991

SUBJECT: Amendment #2 of the Physicians Care Organization Agreement

Recommendation The Department of Human Services and the Health Division recommend County Chair approval and Board ratification of amendment number two to the Physicians Care Organization Agreement with the Oregon Department of Human Resources, Office of Medical Assistance Programs effective October 1, 1991 to and including October 30, 1991.

Analysis The amendment will provide for extending the agreement through October 31, 1991. The present agreement expires September 30, 1991. A further agreement extending the termination date until September 30, 1992, is expected from OMAP when negotiations for the 1991-92 capitation rate are completed.

Background This program was mandated by the State Legislature and has been operational since January 1985. Under this agreement the County provides health care on a prepaid basis to approximately 7200 Medicaid clients.



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 102781

Amendment # 2

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input checked="" type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <b>RATIFIED</b> <b>Multnomah County Board of Commissioners</b> <b>C-3 September 26, 1991</b>

Contact Person Brame Phone x2670 Date 9/10/91

Department Human Services Division Health Bldg/Room 160/2

Description of Contract Amendment extends the termination date for the PCO Agreement to  
October 31, 1991.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name Oregon Dept. of Human Resources  
Office of Medical Assistance Programs  
 Mailing Address 203 Public Service Bldg.  
Salem, Or 97310

Phone 378-2263

Employer ID # or SS # N/A

Effective Date October 1, 1991

Termination Date October 31, 1991

Original Contract Amount \$ \_\_\_\_\_

Amount of Amendment \$ N.A.

Total Amount of Agreement \$ \_\_\_\_\_

N/A

## Payment Term

- ☐ Lump Sum \$ \_\_\_\_\_  
☐ Monthly \$ \_\_\_\_\_  
☐ Other \$ \_\_\_\_\_  
☐ Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
☐ Requirements Not to Exceed \$ \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager Billi Odegaard (cc)

Purchasing Director  
 (Class II Contracts Only)

County Counsel [Signature]

County Chair/Sheriff [Signature]

Date 9/10/91

Date \_\_\_\_\_

Date 9.13.91

Date 9/26/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	0700						2600 Rev Source		
02.			26200000						Requirements		
03.			26200000								

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

DEPARTMENT OF  
HUMAN  
RESOURCES

Amendment Number Two to OMAP Agreement # 90-H-076

The Physicians Care Organization Agreement, effective October 1, 1990, hereafter known as Agreement, by and between Multnomah County Department of Human Resources of Oregon, hereafter known as Contractor, and the State of Oregon by and through its Department of Human Resources, Office of Medical Assistance Programs, hereinafter called OMAP, is hereby amended as follows:

Office of Medical  
Assistance Programs

- 1) The term of this Agreement is extended through October 30, 1991.
- 2) The Net Capitation Fee payable per Member per month during the term of this extension is \$46.73. However, if the parties sign a new Agreement to provide services to Members covered under this Agreement during the term of this or any subsequent extension of this Agreement, then the amount payable per Member per month under the new Agreement shall be retroactive to October 1, 1991, and an adjustment in the net capitation payment for the period from October 1, 1991 to the effective date of the new Agreement shall be calculated and paid within 30 days of final execution of the new Agreement as follows:
  - a) If the new net monthly capitation payment is greater than \$46.73 per Member per month, OMAP shall pay Contractor the difference between \$46.73 and the new net monthly capitation rate for each Member for each month between October 1, 1991 and the effective date of the new Agreement that the Member was covered under this or any subsequent extension.
  - b) If the new monthly net capitation payment is less than \$46.73 per Member per month, Contractor shall pay OMAP the difference between \$46.73 and the new net monthly capitation rate for each Member for each month between October 1, 1991 and the

BARBARA ROBERTS  
Governor



effective date of the new Agreement that the Member was covered under this or any subsequent extension.

- 3) All other provisions in the original Agreement, or in modifications to the original Agreement remain in full force and effect.

Signatures

CONTRACTOR

I hereby certify that I am authorized to execute this Agreement on behalf of the Contractor

By Gladys McCoy  
Authorized Representative  
Gladys McCoy, Multnomah County Chair  
Date 9/26/91

STATE OF OREGON

OFFICE OF MEDICAL ASSISTANCE  
PROGRAMS  
203 Public Service Building  
Salem, Oregon 97310

By \_\_\_\_\_  
Jean Thorne, Director, OMAP  
Date \_\_\_\_\_

Reviewed by OMAP Asst. Director: \_\_\_\_\_

Reviewed by OMAP Contracts Manager: \_\_\_\_\_

Reviewed by Budget/Program Authority: \_\_\_\_\_

Approved for Legal Sufficiency: W. E. ...

REVIEWED:

Laurence B. Kressel,  
County Counsel for Multnomah County, Oregon

By: L. B. Kressel  
Date: 9.13.91



Meeting Date: SEP 26 1991

Agenda No.: C-4 thru C-7

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Appointments

AGENDA REVIEW/  
BOARD BRIEFING \_\_\_\_\_ REGULAR MEETING September 26, 1991  
(date) (date)

DEPARTMENT Non-departmental DIVISION County Chair

CONTACT Kathy Millard TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION \_\_\_\_\_

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested,  
as well as personnel and fiscal/budgetary impacts, if applicable):

Appointments to: Private Industry Council Board, all terms expire June 30, 1994  
Sharon Wylie, Private Sector - Multnomah County, re-appointment  
Lee Christiansen, Public Sector - Washington County, re-appointment  
Dan Moriarty, Public Sector - Portland Community College, re-appt.  
Jean Stryker, Public Sector - Adult & Family Services, new appt.  
Bret Westwood, Public Sector - Vocational Rehabilitation, new appt.  
Dave Scheele, Public Sector - Employment Division  
Jan Burreson, Econ.Dev. - Ptld. Dev. Comm., new appointment  
Paul Kreider, Education - Mt.Hood Community College, re-appointment

(SEE PAGE 2 (ATTACHED) FOR ADDITIONAL APPOINTMENTS)

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Glady McCreight

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

Appointments to: Multnomah Council on Chemical Dependency  
 Mary E. (Mimi) Bushman - term expires September 30, 1993  
 John A. Turner - term expires September 30, 1993  
 Olivia Admire - term expires September 30, 1993  
 Audrey A. Bentz - term expires September 30, 1993

Multnomah County Citizen Involvement Committee  
 Steven A. Fulmer - term expires September 30, 1993

Multnomah County Citizen Budget Advisory Committees

AUDITOR CBAC:

Ron Pennington	Position 6	New appointment	expires 9-92
Richard Levy	Position 7	New appointment	expires 9-92
Jeremy Grand	Position 3	Re-appointment	expires 9-94

NON-DEPARTMENTAL CBAC:

Robin Bloomgarden	Position 6	Re-appointment	expires 9-92
Mary Schwoeffermann	Position 7	Re-appointment	expires 9-94
Robert Tepper	Position 1	Re-appointment	expires 9-92
Paul Eisenberg	Position 4	Re-appointment	expires 9-93

DISTRICT ATTORNEY CBAC:

Robert James	Position 5	Re-appointment	expires 9-92
Sara Lamb	Position 3	New appointment	expires 9-94

COMMUNITY CORRECTIONS CBAC:

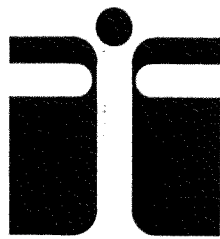
Richard Pomeroy	Position 4	Re-appointment	expires 9-94
Jane Netboy	position 6	Re-appointment	expires 9-92

ENVIRONMENTAL SERVICES CBAC:

Michael Zollitsch	Position 6	Re-appointment	expires 9-92
-------------------	------------	----------------	--------------

SHERIFF'S OFFICE CBAC:

Floyd Geller	Position 5	Re-appointment	expires 9-93
Richard Weaver	Position 4	Re-appointment	expires 9-94
Gabriel O. Enyima	Position 2	New appointment	expires 9-93
Lora Creswick	Position 6	New appointment	expires 9-92



*KW* GLADYS McCOY  
MULTNOMAH COUNTY CHAIR  
1021 S.W. 4th, ROOM 134  
PORTLAND, OREGON 97204  
9/6/91

# The Private Industry Council

*Serving Multnomah and Washington Counties and the City of Portland*

August 14, 1991

Sharron Kelley  
Commissioner, Multnomah County  
Room 606, Multnomah County Courthouse  
1021 S.W. Fourth Avenue  
Portland, Oregon 97204

Dear Commissioner Kelley:

As we discussed at our July PIC meeting, it is time to update the board membership of The Private Industry Council. It was very helpful to meet with you to discuss these issues. (One of the benefits of adding the Local Elected Officials directly to TPIC.)

What follows is a summary of what we agreed to and provides the specific information for your action. It is important that our board roster be current and your assistance is greatly appreciated. The issues are presented so that a single action by your jurisdiction would bring the roster up-to-date.

1. In Portland there are two vacancies in the private sector category. These people must be nominated by the Chamber of Commerce. In the past the Chamber has been most helpful in presenting nominations in keeping with the wishes of the City and TPIC. It is my understanding that Vern Ryles has been nominated and now one more person needs to be appointed.
2. The terms of several existing members have expired and they have agreed to serve another term. Your approval of their reappointments is requested.

## Private Sector

William C. (Bill) Scott, City of Portland  
Phil Conti, City of Portland  
Sharon Wylie, Multnomah County  
Rex Bybee, Washington County

## Public Sector

Lee Christiansen, Education - Washington County Education  
Service District  
Dan Moriarty, Education - Portland Community College

Commissioner Sharron Kelley  
August 14, 1991  
Page 2

3. Several public sector members have been replaced as they left the appropriate position. These are required positions and your approval of their appointment is requested.

Jean Stryker, Adult and Family Services  
Bret Westwood, Vocational Rehabilitation  
Dave Scheele, Employment Division

4. It is requested that the Portland Development Commission be represented in the required economic development position. Jan Bureson, Director of Economic Development, is the recommended representative.
5. In order to fill the economic development position, it is requested that Paul Kreider, President of Mt. Hood Community College, be appointed to fill a new education position on the Board. (Dr. Kreider presently serves on the board as the economic development representative.)

All of the appointments are for a three year term beginning July 1, 1991 and ending June 30, 1994.

It is hoped that these recommendations can be approved as soon as possible so that the board membership will be finalized for our board meeting in September.

Thanks for your support in these matters.

Sincerely,



Bill Scott  
Chair



for Bd. Mtg. 9/26

**MULTNOMAH COUNTY OREGON**

From the Desk of—

*Lynn Kingson*

9/11/91

*GM*  
GLADYS McCOY  
MULTNOMAH COUNTY CHAIR  
1021 S.W. 4th, ROOM 134  
PORTLAND, OREGON 97204

9/12/91

*Lathy —*

The enclosed  
interest forms are for  
participation on the Multnomah  
Council on Chemical Dependency  
(MCCD) and need your office's  
review-then ratification by the  
Board. Please call me if  
you have any questions.

Thanks,

248 3691

*Lynn*



# Citizen Involvement Committee

2115 SE MORRISON

PORTLAND, OREGON 97214

248-3450

Kathy  
GLADYS MCCOY  
MULTNOMAH COUNTY CHAIR  
1021 S.W. 4th, ROOM 134  
PORTLAND, OREGON 97204

September 3, 1991

## MEMORANDUM

To: Chair Gladys McCoy  
From: Gloria Fisher  
Office of Citizen Involvement  
Re: CBAC appointments

The following persons are nominated for appointment to Citizen Budget Advisory Committees:

### Auditor CBAC

Ron Pennington	Pos. 6	Exp. 9/92	CIC member
(Interest form enclosed)			
Richard Levy	Pos. 7	Exp. 9/92	
(Interest form enclosed)			
Jeremy Grand	Pos. 3	Exp. 9/94	(reappointment)

Pat Bozanich resigned July 1, 1991

### Non-Departmental

Robin Bloomgarden	Pos. 6	Exp. 9/92	CIC member
(Reappointment, moved from Position 3, now a CIC member)			
Mary Schwoeffermann	Pos. 7	Exp. 9/94	(reappointment)
Robert Tepper	Pos. 1	Exp. 9/92	(reappoint, was on DGS)
Paul Eisenberg	Pos. 4	Exp. 9/93	(trans. from DGS)

Andrea Dobson resigned effective 7/1/91

District Attorney

Robert Jones                      Pos. 5                      Exp. 9/92                      (reappointment)

Sara Lamb                      Pos. 3                      Exp. 9/94  
                    (Interest form enclosed)

Community Corrections

Richard Pomeroy                      Pos. 4                      Exp. 9/94                      (reappointment)

Jane Netboy                      Pos. 6                      Exp. 9/92                      (CIC member, reappoint)

Environmental Services

Michael Zollitsch                      Pos. 6                      exp. 9/92                      (CIC member, reappoint)

Sheriff's Office

Floyd Geller                      Pos. 5                      Exp. 9/93                      (reappointment)

Richard Weaver                      Pos. 4                      Exp. 9/94                      (reappointment)

Gabriel O. Enyinwa                      Pos. 2                      Exp. 9/93  
                    (Interest form enclosed)

Lora Creswick                      Pos. 6                      Exp. 9/92 (CIC member)  
                    (Interest form enclosed)

General Services

Frank Howatt resigned as of July 1, 1991

Dolores Judkins resigned as of July 1, 1991.

Mark Abrams resigned as of July 1, 1991.

Bruce Broussard resigned as of Sept. 1, 1991

Michael Schultz resigned as of April 1, 1991

Paul Eisenberg and Robert Tepper transferred to Non-Departmental.

BUDGET MODIFICATION NO.

DA 1

(For Clerk's Use) Meeting Date SEP 26 1991  
Agenda No. R-1

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT District AttorneyDIVISION Finvest GrantCONTACT Kelly BaconTELEPHONE 248-3105

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Third year funding for continuation of the Finvest grant awarded by the Bureau of Justice Assistance for the period of 10/1/91 through 9/29/92.

(Estimated Time Needed on the Agenda)

## 2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ X

Personnel changes are shown in detail on the attached sheet

This grant provides continued funding for three full-time staff to work as part of the Regional Organized Crime and Narcotics Task Force to investigate and prosecute targeted drug crimes in the metro area.

## 3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

This budget modification appropriates an additional \$164,185 in grant revenue beyond the District Attorney's office original projections for the 1991/92 fiscal year.

BOARD OF  
COUNTY COMMISSIONERS  
1991 SEP 17 PM 4:16  
MULTI-COUNTY  
OREGON

## 4. CONTINGENCY STATUS

(to be completed by Budget &amp; Planning)

Fund Contingency before this modification (as of \_\_\_\_\_)

\$ \_\_\_\_\_

Date

After this modification

\$ \_\_\_\_\_

Originated By

Kelly Bacon

Date

9/9/91

Department Director

[Signature]

Date

9 Sept 91

Plan/Budget Analyst

[Signature]

Date

9/9/91

Employee Services

[Signature]

Date

9/13/91

Board Approval

[Signature]

Date

9/26/91



## DA

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

#### 6. CURRENT YEAR PERSONNEL DOLLAR CHANGES

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

		<b>CURRENT FY</b>			
Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
0.75	Deputy DA 4	\$47,883	\$12,927	\$5,748	\$66,558
0.75	Financial Investigator (Staff Asst.)	\$27,750	\$8,391	\$5,682	\$41,823
0.75	Office Assistant Senior	\$14,930	\$4,680	\$3,366	\$22,976
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
TOTAL CURRENT FISCAL YEAR CHANGES		\$90,563	\$25,998	\$14,796	\$131,357

DA 1

## EXPENDITURE

TRANSACTION EB GM [ ]

TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	023	2449			5100			90,563		Permanent
							5500			25,998		Fringe
							5550			14,796		Insurance
							6110			1,000		Professional Services
							6310			5,321		Education & Training
							6230			4,149		Supplies
							6620			1,200		Dues & Subscriptions
							7100			14,708		Indirect Costs
							7150			1,500		Telephone
							7500			4,950		Other Internal
											164,185	Sub Total (DA)
		400	040	7531			6580			14,796	14,796	Insurance Fund
		100	045	9120			7700			14,708	14,708	General Fund Contingency
TOTAL EXPENDITURE CHANGE											193,690	

## REVENUE

TRANSACTION EB GM [ ]

TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Code	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	023	2449			2200			164,185	164,185	FINVEST Grant
		100	050	7410			6602			14,708	14,708	Service Reimb from Federal State Fund
		400	040	7531			6602			14,796	14,796	Service Reimb from Federal State Fund
TOTAL REVENUE CHANGE											193,689	



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

☐ OJP ☒ BJA ☐ OJJDP  
☐ BJS ☐ NIJ ☐ OVC  
CHECK APPROPRIATE BOX

AWARD

☒ GRANT  
☐ COOPERATIVE AGREEMENT

PAGE 1 OF 4

1. GRANTEE NAME AND ADDRESS (Including Zip Code)  
Multnomah County District Attorney's Office  
1021 S.W. Fourth, Room 600  
Portland, OR 97204

4. AWARD NUMBER 89-DD-CX-0045

5. PROJECT PERIOD: FROM 09/30/89 TO 09/30/92  
BUDGET PERIOD: FROM 09/30/89 TO 09/30/92

1A. GRANTEE IRS/VENDOR NO. 93-6002308

6. AWARD DATE: August 8, 1991

7. ACTION  
☐ INITIAL  
☒ SUPPLEMENTAL

2. SUBGRANTEE NAME AND ADDRESS (Including Zip Code)  
N/A

8. SUPPLEMENT NUMBER  
S-2

2A. SUBGRANTEE IRS/VENDOR NO.

9. PREVIOUS AWARD AMOUNT \$ 408,653

3. PROJECT TITLE  
Financial Investigations Program

10. AMOUNT OF THIS AWARD \$ 199,735

11. TOTAL AWARD \$ 608,388

12. SPECIAL CONDITIONS (Check, if applicable)

☒ THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH  
ON THE ATTACHED 3 PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

- ☒ TITLE I OF THE OMNIBUS CRIME CONTROL AND SAFE STREETS ACT OF 1968.  
42 U.S.C. 3701, ET. SEQ., AS AMENDED.
- ☐ TITLE II OF THE JUVENILE JUSTICE AND DELINQUENCY PREVENTION ACT OF 1974.  
42 U.S.C. 5601, ET. SEQ., AS AMENDED
- ☐ VICTIMS OF CRIME ACT OF 1984, U.S.C. PUB. L. 98-473.
- ☐ OTHER (Specify):

14. FUTURE FISCAL YEAR(S) SUPPORT:

SECOND YEAR'S BUDGET PERIOD: N/A  
AMOUNT OF FUNDS: N/A TYPE OF FUNDS:                       
THIRD YEAR'S BUDGET PERIOD: N/A  
AMOUNT OF FUNDS: N/A TYPE OF FUNDS:                     

15. METHOD OF PAYMENT

THE GRANTEE WILL RECEIVE CASH VIA A LETTER OF CREDIT ☒ YES ☐ NO

AGENCY APPROVAL

GRANTEE ACCEPTANCE

16. TYPED NAME AND TITLE OF APPROVING OJP OFFICIAL  
Gerald (Jerry) P. Regier,  
Acting Director, BJA

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL  
Michael D. Schrunk,  
District Attorney

17. SIGNATURE OF APPROVING OJP OFFICIAL

19. SIGNATURE OF AUTHORIZED GRANTEE

19A. DATE

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODE

21.

FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS
X	C	D6	80	00	00	

Meeting Date: SEP 26 1991

Agenda No.: R-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Establishing a billing charge for delinquent, 2nd & 3rd trimester tax statements

BCC Informal 9-24-91 BCC Formal 9-26-91  
(date) (date)

DEPARTMENT DES DIVISION Assessment & Taxation

CONTACT Janice Druian/Kathy Tuneberg TELEPHONE 248-3345/248-5132

PERSON(S) MAKING PRESENTATION Janice Druian/Kathy Tuneberg

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5-10 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: XX

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Accounts that do not pay in full on November 15th would be billed a \$3 for each of the 2nd and 3rd trimester statements due February 15 and May 15, respectively. Should a delinquent bill be required a \$3 charge would be billed also. Anticipated revenue is \$420,000 (See Budget Modification DES-2 passed 9/12/91)

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER Paul Yarbrough

(All accompanying documents must have required signatures)

1991 SEP 17 PM 4:10  
CLERK OF  
COUNTY COMMISSIONERS  
MULTI-NOMINATING COUNTY  
OREGON

ORDINANCE FACT SHEET

Ordinance Title: \$3 Billing charge for 2nd, 3rd and delinquent property  
tax statements

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

This proposed charge is to offset the cost of preparing and sending the 2nd and 3rd trimester statements. The same charge would apply to any delinquent notices sent.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

Washington County - Assessment & Taxation initiated a \$3 charge for 2nd and 3rd trimester statements three years ago. According to that office there has been very little negative impact.

What has been the experience in other areas with this type of legislation?

Unknown

What is the fiscal impact, if any?

It is anticipated this will generate about \$420,000 in the 91/92 fiscal year if approved with time to notify the taxpayers.

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: KATHY TUNEBOERG

Planning & Budget Division (if fiscal impact): Mark Campbell *et*

Department Manager/Elected Official: *[Signature]*

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

An ordinance to provide fee schedule changes for the Division of Assessment and Taxation.

(Language in brackets [] is to be deleted; underlined language is new.)

Multnomah County ordains as follows:

Section 1. Amendment

MCC 5.10.160 is amended to read as follows:

5.10.160 Division of Assessment and Taxation fees.

(A) For any printout or copy of an appraisal card for any tax account, the Division of Assessment and Taxation shall charge a fee of \$1 per page, provided that where printouts or appraisal cards are requested and provided for more than one tax year or for any tax year other than the current year, the division shall charge an additional fee of \$1 for each such year.

(B) For the division's services in gathering, preparing or providing nonstandard information upon request, the division shall collect a fee equal to its actual cost, as determined by the director of the division.

(C) In addition, the division shall charge the following fees for copies provided by it:

Assessment roll-microfiche.....	\$80
Property owners index-microfiche.....	20
Property address index-microfiche.....	20
Sales ratio tape-magnetic tape.....	100
Sales data-microfiche.....	50 per month
Individual copies of microfiche	
First copy.....	10
Each additional copy.....	1
Assessment roll-magnetic tape.....	750
Tax bill file-magnetic tape.....	250

09/18/91:1

1	Assessment roll-magnetic tape.....	750
2	Tax bill file-magnetic tape.....	250
3	AT-42 COBOL subroutine-magnetic tape.....	50
4	Data dictionary.....	25
5	Merged Recording Indices-microfiche.....	80
6	Appraisal Characteristics-microfiche.....	130
7	Record Indexing Fee.....	1/document
8	<u>Real Property Tax Statements</u>	
9	<u>(2nd, 3rd and delinquent billings).....</u>	<u>3</u>

(D) For any check, draft or order of payment in money given to the division by any person in payment of taxes or fees for any service provided hereinabove, which check, draft or order of payment in money is dishonored for any cause, including but not limited to non-sufficient funds, closed account or no account, there shall be a fee assessed in the amount of \$10.00. Said fee is collectible by the division in any lawful manner, including but not limited to, addition of said fee to the payer's tax account, filing of appropriate proceedings pursuant to statute or such other means as may legally be pursued.

[Ord. 105 s. 9 (1975); Ord. 157 s. 7 (1977); Ord. 195 s. 4 (1979); Ord. 278 s. 2 (1981); Ord. 380 (1983); Ord. 481 s. 2 (1985)]

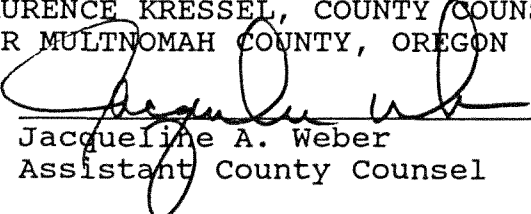
ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1991, being the date of its \_\_\_\_\_ reading before the Board of County Commissioners of Multnomah County, Oregon.

(SEAL)

\_\_\_\_\_  
Gladys McCoy, Chair  
Multnomah County, Oregon

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By   
Jacqueline A. Weber  
Assistant County Counsel

K:\TEMP\003JAW.ORD\dzl

09/04/91:1

MULTNOMAH COUNTY COUNSEL  
1120 S.W. Fifth Avenue, Suite 1530  
P.O. Box 849  
Portland, Oregon 97207-0849  
(503) 248-3138

Meeting Date: SEP 26 1991

Agenda No.: R-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Increase the returned check fee

BCC Informal 9-24-91 BCC Formal 9-26-91  
(date) (date)

DEPARTMENT DES DIVISION Assessment & Taxation

CONTACT Janice Druian/Kathy Tuneberg TELEPHONE 248-3345/248-5132

PERSON(S) MAKING PRESENTATION Janice Druian/Kathy Tuneberg

ACTION REQUESTED:

☐ INFORMATIONAL ONLY

☐ POLICY DIRECTION

☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5-10 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: XX

BRIEF SUMMARY (include statement of rationale for action requested,  
as well as personnel and fiscal/budgetary impacts, if applicable):

The increase to this existing fee would more adequately cover the actual costs  
incurred in handling items from the bank.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1991 SEP 17 PM 4:10  
MULTIPLUMAH COUNTY  
OREGON



ORDINANCE FACT SHEET

Ordinance Title: Returned Check Fee (Multnomah Code, Section 5.10.160)

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

The existing \$10 fee no longer covers the costs associated with processing returned items. The proposed increase is from \$10 to \$20 (\$30 for foreign items).

What other local jurisdictions in the metropolitan area have enacted similar legislation?

Washington County - Assessment & Taxation charges \$25 per account covered by a returned check:

Clackamas County - Assessment & Taxation has chosen to not charge a fee.  
The Federal Government Passport Agency has just increased their fee to \$25.

What has been the experience in other areas with this type of legislation?

It is a fairly common business practice to charge for returned items. Charges vary depending on the business and their policy.

What is the fiscal impact, if any?

This increase would produce about \$5,000 based on current level of returned items.

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: KATHY TUNEBCG

Planning & Budget Division (if fiscal impact): Mark Campbell

Department Manager/Elected Official: [Signature]

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

An ordinance amending the Multnomah County Code, Section 5.10.160,  
by increasing certain fees.

(Language in brackets [ ] is to be deleted; underlined language is new)

Multnomah County ordains as follows:

Section I Findings

The Division of Assessment and Taxation has demonstrated to the  
Board of County Commissioners that certain fees do not reflect any  
longer the actual cost to the County.

Section II Purpose

The purpose of this amendment is to defray County expenses.

Section III Division of Assessment and Taxation Fees

5.10.160 Division of Assessment and Taxation fees.

(A) For any printout or copy of an appraisal card for any tax  
account, the Division of Assessment and Taxation shall charge a fee of  
\$1 per page, provided that where printouts or appraisal cards are  
requested and provided for more than one tax year or for any tax year  
other than the current year, the division shall charge an additional  
fee of \$1 for each such year.

(B) For the division's services in gathering, preparing or  
providing nonstandard information upon request, the division shall  
collect a fee equal to its actual cost, as determined by the director  
of the division.

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(C) In addition, the division shall charge the following fees for copies provided by it:

---

Assessment roll - microfiche . . . . .	\$80
Property owners index - microfiche . . . . .	20
Property address index - microfiche . . . . .	20
Sales ratio tape - magnetic tape . . . . .	100
Sales data - microfiche . . . . .	50 per month
Individual copies of microfiche first copy . . . . .	10
Each additional copy . . . . .	1
Assessment roll - magnetic tape . . . . .	750
Tax bill file - magnetic tape . . . . .	250
AT-42 COBOL subroutine - magnetic tape . . . . .	50
Data dictionary . . . . .	25
Merged Recording Indices - microfiche . . . . .	[80] 100
Appraisal Characteristics - microfiche . . . . .	130
Record Indexing Fee . . . . .	1/document

---

(D) For any check, draft, or order of payment in money given to the division by any person in payment of taxes or fees for any service provided hereinabove, which check, draft, or order of payment in money is dishonored for any cause, including but not limited to nonsufficient funds, closed account, or no account, there shall be a fee assessed in the amount of [\$10.00] \$20.00 (\$30.00 for foreign items). Said fee is collectible by the division in any lawful manner, including but not limited to, addition of said fee to the payer's tax account, filing of appropriate proceedings pursuant to statute, or such other means as may legally be pursued.

///

///    ///

///    ///    ///

///    ///    ///

///    ///    ///

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Section IV Adoption

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1991, being the  
date of its \_\_\_\_\_ reading before the Board of County  
Commissioners of Multnomah County, Oregon.

(SEAL)

\_\_\_\_\_  
Gladys McCoy, Chair  
Multnomah County, Oregon

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

By

*Sandra N. Duffy*  
Sandra N. Duffy  
Assistant County Counsel

P:\FILES\TAX\130SND.ORD\dc

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MULTNOMAH COUNTY COUNSEL  
1120 S.W. Fifth Avenue, Suite 1530  
P.O. Box 849  
Portland, Oregon 97207-0849  
(503) 248-3138

SEP 26 1991

Meeting Date:

AUG 29 1991

SEP 19 1991

R-4

Agenda No.:

R-7

R-13

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: FEE ORDINANCE CHANGES

BCC Informal

(date)

BCC Formal

29  
August 22, 1991  
(date)

DEPARTMENT

Human Services

DIVISION

Health - Environmental Health

CONTACT

Art Bloom

TELEPHONE

248-3400

PERSON(S) MAKING PRESENTATION

Art Bloom

ACTION REQUESTED:

☐

INFORMATIONAL ONLY

☐

POLICY DIRECTION

☒

APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 10 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Amends Multnomah County code to provide fee schedule changes for the restaurant, tourism and travel, and swimming pool inspection programs. Increases fees sufficiently to allow all three programs to be self-supporting.

9/26/91 copies to ART Bloom  
9/27/91 copies to ORO - Distribution List

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER

Billi Odgaard (ac)

(All accompanying documents must have required signatures)

1991 AUG -2 AM 8:31  
MULTNOMAH COUNTY  
OREGON  
CLERK OF  
COUNTY COMMISSIONERS

Title \_\_\_\_\_ Effective Date \_\_\_\_\_

Brief statement of purpose of ordinance (include the rationale for adoption of ordinance, a description of persons benefited, and other alternatives explored)

\*Increases license fees for all licensed restaurant categories, add a fee for "smoke shops" and mobile unit plan review; defines deadlines for paying fees; allows for a refund of one-half the license fee for any facility changing owners or closing within two months of notification; specifies fees for temporary restaurants operating on an intermittent basis in groups of less than six (6).

What other local jurisdictions in the metropolitan area have enacted similar legislation?

Washington and Clackamas Counties

What has been the experience in other areas with this type of legislation?

They have been allowed to set fees to cover the cost of providing the inspections and plan reviews. Counties that have no general fund support must increase these fees annually to cover the cost of the inspections.

What authority is there for Multnomah County to adopt this legislation? (state statute, home rule charter). Are there constitutional problems?

ORS 624.510 (1) and (2). This is the statutory delegation of authority to administer the inspection programs and set the fees for the program.

### Fiscal Impact Analysis

The net effect on the general fund will be to eliminate all general fund support for these three inspection programs. The proposed fees are set to cover the entire cost of the three inspection programs.

(If space is inadequate, please use other side)

### SIGNATURES:

Office of County Counsel



Office of County Management

Department Head



Liaison Commissioner

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ORDINANCE NO. \_\_\_\_\_

An ordinance to provide fee schedule changes for the  
Environmental Health Section of the Department of Human Services.

(Language in brackets [ ] is to be deleted; underlined language is new)

Multnomah County ordains as follows:

SECTION 1. AMENDMENT.

MCC 5.10.320 is amended to read as follows:

5.10.320 Food Service License Fee. For the services of the  
Department of Human Services in connection with issuance of food  
service licenses, the department shall collect a fee from every  
applicant, at the time of application.

The following fee structure shall apply for full service,  
limited services and commissary licenses issued or applied for  
between January 1, and March 31:

Seating Capacity 0-15	[\$200]	<u>\$235</u>
Seating Capacity 16-50	[\$230]	<u>\$267</u>
Seating Capacity 51-100	[\$260]	<u>\$300</u>
Seating Capacity Over 100	[\$290]	<u>\$333</u>
Commissaries	[\$200]	<u>\$220</u>
Limited Service Restaurants	[\$200]	<u>\$223</u>

Where there are more than two food service facilities located  
at the same address and licensed by the same licensee, the license  
fee shall be the amount listed above for the first two largest  
facilities and one-half the amount for each additional facility.

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The following fee structure shall apply for full-service restaurant and commissary licenses issued or applied for between April 1 and June 30:

Seating Capacity 0-15	[\$150]	<u>\$172</u>
Seating Capacity 16-50	[\$173]	<u>\$200</u>
Seating Capacity 51-100	[\$195]	<u>\$228</u>
Seating Capacity Over 100	[\$218]	<u>\$253</u>
Commissaries	[\$150]	<u>\$164</u>
Limited Service Restaurants	[\$150]	<u>\$164</u>

Where there are more than two food service facilities located at the same address and licensed by the same licensee, the license fee shall be the amount listed above for the first two largest facilities and one-half the amount for each additional facility.

The following fee structure shall apply for full-service restaurant or commissary licenses issued or applied for between July 1 and December 31:

Seating Capacity 0-15	[\$100]	<u>\$108</u>
Seating Capacity 16-50	[\$115]	<u>\$127</u>
Seating Capacity 51-100	[\$130]	<u>\$146</u>
Seating Capacity Over 100	[\$145]	<u>\$164</u>
Commissaries	[\$100]	<u>\$110</u>
Limited Service Restaurants	[\$100]	<u>\$104</u>

Where there are more than two food service facilities located at the same address and licensed by the same licensee, the licensee fee shall be the amount listed above for the first two largest facilities and one-half the amount for each additional facility.

For licenses issued or applied for the following special food service facilities, the following fees shall be charged:

Temporary Restaurants:	[\$ 70]	<u>\$ 84</u>
Seasonal Full Service, Commissaries or Limited Service Restaurants		

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Operation Six (6)  
Months or Less

[\$ 100] \$ 108

Smoke Shops: Selling  
only pre-wrapped food  
without the use of  
reusable utensils

\$ 108

Warehouses

[\$ 100] \$ 120

Mobile Units

[\$ 70] \$ 81

Vending machines:

1 - 10 units

[\$ 100] \$ 110

11 - 20

[\$ 200] \$ 220

21 - 30

[\$ 300] \$ 329

31 - 40

[\$ 350] \$ 384

41 - 50

[\$ 400] \$ 438

51 - 75

[\$ 500] \$ 548

76 - 100

[\$ 600] \$ 657

101 - 250

[\$ 800] \$ 875

251 - 500

[\$1,500] \$1,642

501 - 750

[\$2,400] \$2,629

751 - 1,000

[\$3,000] \$3,286

1,001 - 1,500

[\$4,000] \$4,382

1,502 - 2,000

[\$2,000] \$4,000

plus \$1 each  
over 2,000  
units

## SECTION 2. AMENDMENT.

MCC Chapter 5.10 is amended to read as follows:

5.10.321 Food Service Plan Review. For the services of the Department of Human Services in connection with the review of plans for the construction of food service facilities as those terms are defined in ORS 624, the department shall collect a [\$100] \$200 fee from each applicant; [and] in connection with the review of plans for the remodeling of food service facilities, the department shall collect a [\$50] \$100 fee from each applicant; and in connection with the review of plans for the construction and remodeling of mobile units, the department shall collect a \$100 fee from each applicant.

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MULTNOMAH COUNTY COUNSEL  
1120 S.W. Fifth Avenue, Suite 1530  
P.O. Box 849  
Portland, Oregon 97207-0849  
(503) 248-3138

1 SECTION 3. AMENDMENT.

2 MCC Chapter 5.10.322 is amended to read as follows:

3 5.10.322 Payment of license fees and delinquency penalty:

4 (A) ORS 624.020 states that all licenses issued under this section  
5 (ORS 624.020) terminate and are renewable on December 31 of each year.  
6 The renewal of license fees imposed by MCC 5.10.320 through 5.10.345  
7 shall be paid or postmarked on or before midnight of January 15 of the  
8 current license year, to the department.

9 (B) Except as provided in subsection (C) of this section, to any  
10 license fee not paid as required in subsection (A) and (D) of this  
11 section, there shall be added a penalty of fifty percent of such license  
12 fees.

13 (C) If the department determines that the delinquency was due to  
14 reasonable cause and without any intent to avoid payment, the penalty  
15 provided by subsection (B) of this section shall be waived.

16 (D) When a license fee is due at any other time of the year other  
17 than January 15, the license fee shall be payable to the department  
18 within fifteen days of application. If the license fee is not paid as  
19 provided in this subsection, then subsection (B) of this section shall  
20 apply.

21 (E) The license fee for a seasonal facility, one which operates  
22 six (6) or fewer consecutive months, shall be payable within fifteen  
23 days of the first day of operation for the current year. If the fee is  
24 not paid as provided in this subsection, then subsection (B) of this  
25 section will apply.

26 (F) One-half of the license fee shall be refunded if an

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establishment closes or changes ownership within the first two months of the year or within any two month period of ownership, and the application for a refund is made within the same two month period.

(G) The license fee for a temporary restaurant operating on an intermittent basis at the same specific location in a grouping of less than six (6) such restaurants shall be \$84 per month for the first four (4) months of operation within a calendar year, and \$30 per month for the remainder of the year.

#### SECTION 4. AMENDMENT.

MCC 5.10.323 is amended to read as follows:

5.10.323 Bed and Breakfast facilities. Food service license fees: For the services of the Department of Human Services in connection with the inspection of food service facilities as those terms are defined in ORS 624, the department shall collect a [\$100] \$107 annual license fee from each applicant.

#### SECTION 5. AMENDMENT.

MCC 5.10.340 is amended to read as follows:

5.10.340 Swimming pool license fee. For the services of the Department of Human Services in connection with the inspection of public swimming pools, public spa pools, and bathhouses as those terms are defined in ORS 448.005, the department shall collect a [\$150] \$165 annual license fee from each applicant, except where more than one public swimming pool or public spa pool is located at the same address, and operated by the same licensee, in which case the annual license fee

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shall be as follows:

For the first three pools	[\$150]	<u>\$165</u>
For each additional pool	[\$ 75]	<u>\$ 82</u>

#### SECTION 6. AMENDMENT.

MCC 5.10.341 is amended to read as follows:

5.10.341 Swimming pool and spa plan review. For the services of the Department of Human Services in connection with the review of plans for the construction of public swimming pools, public spa pools and bath houses as those terms are defined in ORS 448.005 the department shall collect a [\$400] \$440 fee from each applicant.

#### SECTION 7. AMENDMENT

MCC 5.10.345 is amended to read as follows:

5.10.345 Tourist and travelers facilities license fees. For the services of the Department of Human Services in connection with the issuance of licenses the department shall collect from every applicant at the time of application, the following fees:

Tourist and travelers facilities and recreation parks:

1 - 25 units	[\$ 75]	<u>\$135</u>	
26 - 50	[\$100]	<u>\$160</u>	
51 - 75	[\$125]	<u>\$185</u>	
76 - 100	[\$150]	<u>\$210</u>	
101 and over	[\$150]	<u>\$210</u>	plus \$1 per unit over 101 units

Recreational parks		<u>\$100</u>
Picnic parks	[\$ 50]	<u>\$ 55</u>
Organizational camps	[\$100]	<u>\$110</u>

#### SECTION 8. AMENDMENT.

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MULTNOMAH COUNTY COUNSEL  
1120 S.W. Fifth Avenue, Suite 1530  
P.O. Box 849  
Portland, Oregon 97207-0849  
(503) 248-3138

MCC Chapter 5.10 is amended to read as follows:


5.10.346 Bed and Breakfast Facilities. Tourist Accommodations license fee. For the service of the Department of Human Service in connection with the inspection of tourist accommodation facilities as those terms are defined in ORS 446, the department shall collect a [\$50] \$55 annual license fee from each applicant.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 1991, being the date of its \_\_\_\_\_ reading before the Board of County Commissioners of Multnomah County. ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 1991, being the date of its \_\_\_\_\_ reading before the Board of County Commissioners of Multnomah County, Oregon.

(SEAL)

\_\_\_\_\_  
Gladys McCoy, Chair  
Multnomah County, Oregon

REVIEWED:

  
\_\_\_\_\_  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon

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07/19/91:1

MULTNOMAH COUNTY COUNSEL  
1120 S.W. Fifth Avenue, Suite 1530  
P.O. Box 849  
Portland, Oregon 97207-0849  
(503) 248-3138

Meeting Date: SEP 19 1991 SEP 26 1991

Agenda No.: R-13 R-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Fee Ordinance Change

AGENDA REVIEW/  
BOARD BRIEFING September 17, 1991 REGULAR MEETING September 19, 1991  
(date) (date)

DEPARTMENT Human Services DIVISION Health

CONTACT Art Bloom TELEPHONE 248-3400

PERSON(S) MAKING PRESENTATION Art Bloom

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 10 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: x

BRIEF SUMMARY (include statement of rationale for action requested,  
as well as personnel and fiscal/budgetary impacts, if applicable):

See ordinance fact sheet (attached).

BOARD OF  
COUNTY COMMISSIONERS  
1991 SEP 16 AM 10:02  
MULTNOMAH COUNTY  
OREGON

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

**ORDINANCE FACT SHEET**

Ordinance Title: 5.10.320 - 5.10.345 Food Service, Swimming Pool and  
Tourist and Traveler Facilities License Inspection Fees

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

Increases license fees for all licensed restaurant categories, adds a fee for "smoke shops" and mobile unit plan review; defines deadlines for paying fees; allows for a refund of one-half the license fee for any facility changing owners or closing within two months of notification; specifies fees for temporary restaurants operating on an intermittent basis in groups of less than six (6).

What other local jurisdictions in the metropolitan area have enacted similar legislation?

Washington and Clackamas Counties

What has been the experience in other areas with this type of legislation?

They have been allowed to set fees to cover the cost of providing the inspections and plan reviews. Counties that have no general fund support must increase these fees annually to cover the cost of the inspections.

What is the fiscal impact, if any?

The net effect on the general fund will be to eliminate all general fund support for these three inspection programs. The proposed fees are set to cover the entire cost of the three inspection programs.

(If space is inadequate, please use other side)

**SIGNATURES:**

Person Filling Out Form: 

Planning & Budget Division (if fiscal impact): \_\_\_\_\_

Department Manager/Elected Official: \_\_\_\_\_

1 license fee not paid as required in subsection (A) and (D) of this  
2 section, there shall be added a penalty of fifty percent of such license  
3 fees.

4 (C) If the department determines that the delinquency was due to  
5 reasonable cause and without any intent to avoid payment, the penalty  
6 provided by subsection (B) of this section shall be waived.

7 (D) When a license fee is due at any other time of the year other  
8 than January 31, the license fee shall be payable to the department  
9 within thirty days of application. If the license fee is not paid as  
10 provided in this subsection, then subsection (B) of this section shall  
11 apply.

12 (E) The license fee for a seasonal facility, one which operates  
13 six (6) or fewer consecutive months, shall be payable within thirty days  
14 of the first day of operation for the current year. If the fee is not  
15 paid as provided in this subsection, then subsection (B) of this section  
16 will apply.

17 (F) One-half of the license fee shall be refunded if an  
18 establishment closes or changes ownership within the first two months of  
19 the year or within any two month period of ownership, and the  
20 application for a refund is made within the same two month period.

21 (G) The license fee for a temporary restaurant operating on an  
22 intermittent basis at the same specific location in a grouping of less  
23 than six (6) such restaurants shall be \$84 per month for the first four  
24 (4) months of operation within a calendar year, and \$30 per month for  
25 the remainder of the year.

26  
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BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ORDINANCE NO. 697

An ordinance to provide fee schedule changes for the Environmental Health Section of the Department of Human Services.

(Language in brackets [ ] is to be deleted; underlined language is new)

Multnomah County ordains as follows:

SECTION 1. AMENDMENT.

MCC 5.10.320 is amended to read as follows:

5.10.320 Food Service License Fee. For the services of the Department of Human Services in connection with issuance of food service licenses, the department shall collect a fee from every applicant, at the time of application.

The following fee structure shall apply for full service restaurants, limited service restaurants, or [and] commissary licenses issued or applied for between January 1, and March 31:

Seating Capacity 0-15	\$200	
Seating Capacity 16-50	[\$230]	<u>\$260</u>
Seating Capacity 51-100	[\$260]	<u>\$310</u>
Seating Capacity Over 100	[\$290]	<u>\$370</u>
[Commissaries	\$200]	
Limited Service Restaurants	\$200	
<u>Commissaries servicing 1-5</u>		
<u>mobile units and/or 1-50</u>		
<u>vending machines</u>	<u>\$200</u>	
<u>Commissaries servicing 6 or</u>		
<u>more mobile units and/or</u>		
<u>51 or more vending</u>		
<u>machines</u>	<u>\$300</u>	

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Where there are more than two food service facilities located at the same address and licensed by the same licensee, the license fee shall be the amount listed above for the first two largest facilities and one-half the amount for each additional facility.

The following fee structure shall apply for full-service restaurants, limited service restaurants, or [and] commissary licenses issued or applied for between April 1 and June 30:

Seating Capacity 0-15	\$150	
Seating Capacity 16-50	[\$173]	<u>\$195</u>
Seating Capacity 51-100	[\$195]	<u>\$233</u>
Seating Capacity Over 100	[\$218]	<u>\$278</u>
[Commissaries	\$150]	
Limited Service Restaurants	\$150	
<u>Commissaries servicing 1-5</u>		
<u>mobile units and/or 1-50</u>		
<u>vending machines</u>	\$150	
<u>Commissaries servicing 6 or</u>		
<u>more mobile units and/or</u>		
<u>51 or more vending</u>		
<u>machines</u>	\$225	

Where there are more than two food service facilities located at the same address and licensed by the same licensee, the license fee shall be the amount listed above for the first two largest facilities and one-half the amount for each additional facility.

The following fee structure shall apply for full-service restaurants, limited service restaurants, or commissary licenses issued or applied for between July 1 and December 31:

Seating Capacity 0-15	\$100	
Seating Capacity 16-50	[\$115]	<u>\$130</u>
Seating Capacity 51-100	[\$130]	<u>\$155</u>
Seating Capacity Over 100	[\$145]	<u>\$185</u>
[Commissaries	\$100]	
Limited Service Restaurants	\$100	
<u>Commissaries servicing 1-5</u>		
<u>mobile units and/or 1-50</u>		

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<u>vending machines</u>	<u>\$100</u>
<u>Commissaries servicing 6 or</u>	
<u>more mobile units and/or</u>	
<u>51 or more vending</u>	
<u>machines</u>	<u>\$150</u>

Where there are more than two food service facilities located at the same address and licensed by the same licensee, the licensee fee shall be the amount listed above for the first two largest facilities and one-half the amount for each additional facility.

For licenses issued or applied for the following special food service facilities, the following fees shall be charged:

Temporary Restaurants:	[\$ 70]
<u>1 day</u>	<u>\$ 55</u>
<u>2-4 days</u>	<u>\$ 90</u>
<u>5 or more days</u>	<u>\$100</u>

Seasonal Full Service, Commissaries or Limited Service Restaurants Operating Six (6) Months or Less	\$100
---	-------

<u>Smoke Shops: Selling</u> <u>only pre-wrapped food</u> <u>without the use of</u> <u>reusable utensils</u>	<u>\$108</u>
--	--------------

Warehouses	[\$ 100]	\$ 120
Mobile Units	[\$ 70]	<u>\$ 81</u>
Vending machines:		
1 - 10 units	[\$ 100]	<u>\$ 110</u>
11 - 20	[\$ 200]	<u>\$ 220</u>
21 - 30	[\$ 300]	<u>\$ 329</u>
31 - 40	[\$ 350]	<u>\$ 384</u>
41 - 50	[\$ 400]	<u>\$ 438</u>
51 - 75	[\$ 500]	<u>\$ 548</u>
76 - 100	[\$ 600]	<u>\$ 657</u>
101 - 250	[\$ 800]	<u>\$ 875</u>
251 - 500	[\$1,500]	<u>\$1,642</u>
501 - 750	[\$2,400]	<u>\$2,629</u>
751 - 1,000	[\$3,000]	<u>\$3,286</u>

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1,001 - 1,500	[\$4,000]	<u>\$4,382</u>	
1,502 - 2,000	[\$2,000]	<u>\$4,000</u>	plus \$1 each over 2,000 units

## SECTION 2. AMENDMENT.

MCC Chapter 5.10 is amended to read as follows:

5.10.321 Food Service Plan Review. For the services of the Department of Human Services in connection with the review of plans for the construction of food service facilities as those terms are defined in ORS 624, the department shall collect [a \$100 fee from each applicant; and in connection with the review of plans for the remodeling of food service facilities, the department shall collect a [\$50] \$100 fee from each applicant;] the following fees:

<u>Mobile units</u>	<u>\$ 90</u>
<u>Minor remodeling</u>	<u>\$ 90</u>
<u>Major remodeling</u>	<u>\$180</u>
<u>New construction</u>	<u>\$225</u>

The definition of these categories shall be established by administrative rule.

## SECTION 3. AMENDMENT.

MCC Chapter 5.10.322 is amended to read as follows:

5.10.322 Payment of license fees and delinquency penalty:

(A) ORS 624.020 states that all licenses issued under this section (ORS 624.020) terminate and are renewable on December 31 of each year. The renewal of license fees imposed by MCC 5.10.320 through 5.10.345 shall be paid or postmarked on or before midnight of January 31 of the current license year, to the department.

(B) Except as provided in subsection (C) of this section, to any

09/13/91:1

1 license fee not paid as required in subsection (A) and (D) of this  
2 section, there shall be added a penalty of fifty percent of such license  
3 fees.

4 (C) If the department determines that the delinquency was due to  
5 reasonable cause and without any intent to avoid payment, the penalty  
6 provided by subsection (B) of this section shall be waived.

7 (D) When a license fee is due at any other time of the year other  
8 than January 31, the license fee shall be payable to the department  
9 within thirty days of application. If the license fee is not paid as  
10 provided in this subsection, then subsection (B) of this section shall  
11 apply.

12 (E) The license fee for a seasonal facility, one which operates  
13 six (6) or fewer consecutive months, shall be payable within thirty days  
14 of the first day of operation for the current year. If the fee is not  
15 paid as provided in this subsection, then subsection (B) of this section  
16 will apply.

17 (F) One-half of the license fee shall be refunded if an  
18 establishment closes or changes ownership within the first two months of  
19 the year or within any two month period of ownership, and the  
20 application for a refund is made within the same two month period.

21 (G) The license fee for a temporary restaurant operating on an  
22 intermittent basis at the same specific location in a grouping of less  
23 than six (6) such restaurants shall be \$90 per month for the first four  
24 (4) months of operation within a calendar year, and \$30 per month for  
25 the remainder of the year.  
26

09/17/91:1

SECTION 4. AMENDMENT.

MCC 5.10.323 is amended to read as follows:

5.10.323 Bed and Breakfast facilities. Food service license fees:  
For the services of the Department of Human Services in connection with  
the inspection of food service facilities as those terms are defined in  
ORS 624, the department shall collect a [\$100] \$107 annual license fee  
from each applicant.

SECTION 5. AMENDMENT.

MCC 5.10.340 is amended to read as follows:

5.10.340 Swimming pool license fee. For the services of the  
Department of Human Services in connection with the inspection of public  
swimming pools, public spa pools, and bathhouses as those terms are  
defined in ORS 448.005, the department shall collect a [\$150] \$164  
annual license fee from each applicant, except where more than one  
public swimming pool or public spa pool is located at the same address,  
and operated by the same licensee, in which case the annual license fee  
shall be as follows:

For the first three pools	[\$150]	<u>\$165</u>
For each additional pool	[\$ 75]	<u>\$ 82</u>

SECTION 6. AMENDMENT.

MCC 5.10.341 is amended to read as follows:

5.10.341 Swimming pool and spa plan review. For the services of  
the Department of Human Services in connection with the review of plans  
for the construction of public swimming pools, public spa pools and bath

09/13/91:1

houses as those terms are defined in ORS 448.005 the department shall collect a [~~\$400~~] \$440 fee from each applicant.

### SECTION 7. AMENDMENT

MCC 5.10.345 is amended to read as follows:

5.10.345 Tourist and travelers facilities license fees. For the services of the Department of Human Services in connection with the issuance of licenses the department shall collect from every applicant at the time of application, the following fees:

Tourist and travelers facilities and recreation parks:

1 - 25 units	[\$ 75]	<u>\$135</u>	
26 - 50	[\$100]	<u>\$160</u>	
51 - 75	[\$125]	<u>\$185</u>	
76 - 100	[\$150]	<u>\$210</u>	
101 and over	[\$150]	<u>\$210</u>	plus \$1 per unit over 101 units

Recreational parks		\$100
Picnic parks	[\$ 50]	<u>\$ 55</u>
Organizational camps	[\$100]	<u>\$110</u>

### SECTION 8. AMENDMENT.

MCC Chapter 5.10 is amended to read as follows:

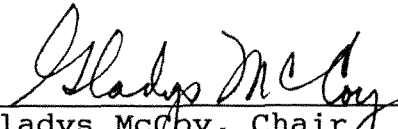
5.10.346 Bed and Breakfast Facilities. Tourist Accommodations license fee. For the service of the Department of Human Service in connection with the inspection of tourist accommodation facilities as those terms are defined in ORS 446, the department shall collect a [~~\$50~~] \$55 annual license fee from each applicant.

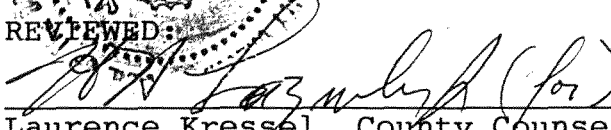
ADOPTED this 26th day of September, 1991, being the date of its second reading before the Board of County Commissioners of Multnomah County. ADOPTED this 26th day of September,

09/13/91:1

1 1991, being the date of its second reading before the Board of  
2 County Commissioners of Multnomah County, Oregon.



3  
4   
5 Gladys McCoy, Chair  
6 Multnomah County, Oregon

7   
8 Laurence Kressel, County Counsel  
9 of Multnomah County, Oregon

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09/13/91:1

MULTNOMAH COUNTY COUNSEL  
1120 S.W. Fifth Avenue, Suite 1530  
P.O. Box 849  
Portland, Oregon 97207-0849  
(503) 248-3138



Meeting Date: SEP 26 1991

Agenda No.: R-5

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Notice of Intent to apply for a Grant

BCC Informal 9/24/91 BCC Formal 9/26/91  
(date) (date)

DEPARTMENT Human Services DIVISION Social Services

CONTACT Norma Jaeger TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Billi Odegaard/Gary Smith

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 min

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN:\*\*

\*\*ATTACHED APPLICATION LETTER MUST BE SIGNED BY CHAIR. SSD TO HAND DELIVER 9/26/91  
BRIEF SUMMARY (include statement of rationale for action requested,  
as well as personnel and fiscal/budgetary impacts, if applicable):

Grant application: SSD Alcohol and Drug program office with March of Dimes Birth Defects Foundation. Project Title: 101 Ways to Intervene with Substance Abusing Women. Project Goal: To develop and present advanced skills development training for clinical staff on how to intervene with substance abusing women so that they will accept referral to treatment.

*9/26/91 original & copy to A&D (hand delivered)*

NOTE TO CLERKS OFFICE: please call Gayle Kron (x3691) in A&D program when signed and ready to be picked up on 9/26/91. Thanks!!

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

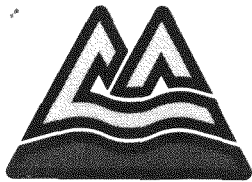
Or

DEPARTMENT MANAGER \_\_\_\_\_

*Billi Odegaard (u)*

(All accompanying documents must have required signatures)

1991 SEP 27 PM 4:17  
CLERK'S OFFICE  
CLATSOP COUNTY  
OREGON



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL AND FAMILY SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK ST., 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691  
FAX (503) 248-3379

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Billi Odegaard, Interim Director  
Department of Human Services

FROM: Gary Smith, Director  
Social Services Division

-----  
**RECOMMENDATION:** The Social Services Division recommends Chair and Board approval of a Notice of Intent to apply for a \$8,512 grant from the March of Dimes Birth Defects Foundation.

**ANALYSIS AND BACKGROUND:** The Social Services Division, Alcohol and Drug program office has developed a proposal for funding consideration through the March of Dimes. The title of the project is "101 Ways to Intervene With Substance Abusing Women."

The purpose of the attached \$ 8,512 grant application is to develop and present training to address intervention with substance abusing women. The advanced skills development training will be geared toward prenatal clinic nurses, community health nurses and school based clinic staff on how to effectively intervene with substance abusing women so that they will accept referral to treatment.

The proposed four phase grant application includes funding for materials development, training development, training delivery and training of trainers. Training will be provided to 200 providers during the one year duration of the project.

(091601/kt)

MULTNOMAH COUNTY NOTICE OF INTENT

DATE: September 4, 1991

TO: BOARD OF COUNTY COMMISSIONERS

DEPARTMENT AND CONTACT PERSON: DHS/Alcohol & Drug/Norma Jaeger

GRANTOR AGENCY: March of Dimes

BEGINNING DATE OF GRANT: February, 1992

PROJECT TITLE: Intervention with Substance Abusing Women

PROJECT DESCRIPTION/GOALS:

To develop and present an advanced skills development training for prenatal clinic nurses, community health nurses, and school based clinic staff on how to effectively intervene with substance abusing women so that they will accept referral to treatment.

		Direct/Indirect		
PROJECT ESTIMATED BUDGET:	FEDERAL SHARE	\$	/	%
	Grantor STATE SHARE	\$	8,100 /	100 %
	LOCAL SHARE	\$	/	0 %
	TOTAL	\$	8,100 / 412	100 %

EXPLANATION OF LOCAL SHARE: (explain indirect costs, hard-match, in-kind, etc.)

SPECIFY REPORTING AND/OR BILLING REQUIREMENTS OF GRANTOR AND WHO REPORTS:  
FINANCE \_\_\_\_\_ DEPARTMENT xxx IF DEPT. REPORTS, INDICATE REASONS

To provide program specific data reports on services delivered under grant.

GRANT DURATION AND FUTURE RATIO: (INDICATE AMOUNT OF COUNTY MATCH PER YEAR  
12 months

ADVANCE REQUESTED xxx YES \_\_\_\_\_ NO, IF NOT INDICATE REASON.

PERSONNEL DETAIL

(Use appropriate County  
classification with yearly  
costs.)

FULL TIME

FRINGE

TOTAL

None.

EXPLAIN MATERIALS AND SERVICES AND CAPITAL EXPENDITURES WITH  
TOTAL DOLLAR AMOUNTS

Consultation/Trainer Costs	6,450
Printing	750
Food	900
Indirect Cost @ 5.08%	412

COMMENTS

GRANT MANAGER

*Norman D. Jaeger* <sup>just</sup> 9/16/91  
Signature Date

BUDGET DIVISION

*Kathleen Jones* 9/16/91  
Signature Date

FINANCE DIVISION

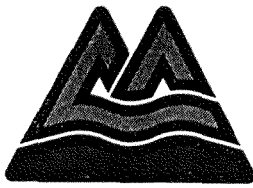
*Jan Zelac* 9/16/91  
Signature Date

PERSONNEL DIVISION

*n/a*  
Signature Date

DEPARTMENT DIRECTOR

*Billei Odegard (ae)* 9/16/91  
Signature Date



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL AND FAMILY SERVICES DIVISION  
ALCOHOL AND DRUG PROGRAM OFFICE  
426 S.W. STARK STREET, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3696  
FAX (503) 248-3379

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

September 16, 1991

Gerda Benda, M.D., Chair  
Health Professional Advisory Committee  
March of Dimes Birth Defects Foundation  
Lewis and Clark Chapter  
1220 Southwest Morrison, Suite 510  
Portland, Oregon 97205

Dear Dr. Benda,

## The Project: 101 Ways To Intervene With Substance Abusing Women

Multnomah County Department of Human Services is excited to offer the following proposal for your consideration for funding. We believe it is an innovative and timely project which will give health care practitioners who work with childbearing age women, particularly pregnant women, real understanding and skills to assist them in effectively intervening with substance abusing women.

## The Need

In the past decade health care professionals, including addictions specialists, have seen significant increases in women presenting with substance abuse problems. The introduction of crack cocaine and increasing availability of methamphetamine have exacerbated this trend. In Portland, the CSD reports births of drug affected infants has grown from 42 in 1986 to 209 in 1990. This is an extremely conservative indication of the scope of the problem due to under-identification and under-reporting. We do know that alcohol and drug use during pregnancy is responsible for both a large number and a wide variety of devastating fetal effects. In the recent Legislative session, Oregon enacted HB 2388 which mandates development and training in using a standardized assessment instrument by prenatal health providers in recognition of substance abusing women. This will improve the assessment skills of providers. However, we have already learned that as health care providers become more skillful in this identification they have experienced great frustration in getting these women into addictions treatment. However, without such treatment, recovery, with its accompanying improvement in prenatal outcomes and in healthy parenting, is unlikely. It is true that access to treatment can be problematic. However, client acceptance of the need for treatment and motivation to enter treatment is often a more immediate and substantial barrier.

Health care professionals are in a crucial position to facilitate this recognition and acceptance of treatment. But without some very specific knowledge and skills, they are unlikely to be able to exploit this position and successfully intervene.

## How will project contribute to goals of March of Dimes?

We believe that health care providers who are trained in effective intervention techniques with substance abusing women will make more referrals and more referrals which result in addicted pregnant women entering alcohol/drug treatment. This, in turn, will result in improved fetal outcomes for these women.

## Do such services currently exist in the community?

Existing services primarily address the identification of substance abuse. Some training has been provided on intervention approaches. However, the experience in Multnomah County has been that more training is needed and more in depth training. Practitioners need a "tool kit" of intervention techniques and strategies. Our goal is to develop "101 Ways to Intervene with Substance Abusing Pregnant Women". We define intervention as "those activities undertaken by a knowledgeable and concerned person which attempt to allow an individual to recognize that they have a problem, that the problem is alcohol or other drug use and that recovery is possible for them. Such intervention is rarely an event but rather is more often a process. The first attempt may well not result in immediate entry into treatment. But, it need not be a failure, if further steps are understood and can be employed. Failure to keep trying results in actually reinforcing the individual's addictive process, referred to as "enabling".

## Proposed numbers to be reached.

We will provide this training to 200 providers during the initial year of the project. This will include County prenatal clinic nurses, County community health nurses working in field teams, County nurses working with school based health centers serving pregnant teens, and one session for community based health care providers working with pregnant women.

## Evaluation Plan

The first evaluation strategy will be based upon administration of a pre/post questionnaire designed to elicit participant knowledge and attitudes about the addiction process, intervention methods and their own expectations about being able to successfully intervene with the substance abusing pregnant woman.

The second will be a questionnaire sent out to training program participants to get feedback on their post-training experience in using the techniques, making referrals and the outcomes of those referrals. This will be accompanied by personal interviews with twenty training participants, selected randomly from the total training group, to obtain more detailed information on their actual experience in using the intervention techniques and results obtained.

## Project Activities

### Phase I Materials Development

During this phase three groups will be convened made up of treatment providers, intervention specialists, recovering women and health care providers to develop the "101 Ways to Intervene". This input will be developed into a written format for efficient reference by health care providers.

### Phase II Training Development

During this phase the actual training approach, methods and format will be developed and pilot tested with the staff of two prenatal substance abuse projects. These personnel have had more direct experience with the client population and are well aware of the difficulties in carrying out the type of intervention described. They have direct regular access to clients to pilot the intervention techniques with.

### Phase III Training Delivery

During this phase the training will be delivered to six groups of up to thirty-five health care practitioners.

### Phase IV Training of Trainers

This final phase will include a Training of Trainers session to provide guidance to potential future trainers of this training program. This will enable organizations with a large number of practitioners to develop an in-house training capability to improve the intervention skills of more practitioners.

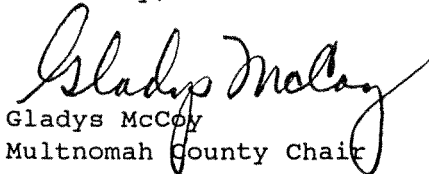
### Project Budget

Consultant Costs (materials development phase). Five (5) days @ \$450/day	2,250
This will allow the project to obtain professional expertise from individuals who are knowledgeable about intervention and treatment with this population to work with the development groups in identifying the activities and approaches which can be used with substance using women to accomplish their acceptance of the need for treatment.	
Printing	750
Production of Intervention Tool Kit materials. Printing of evaluation questionnaires.	
Refreshments	900
This will provide light refreshments for the materials development group sessions, the pilot testing groups for the training and for the trainings themselves. 3 groups @ \$50 7 groups @ \$100 1 group @ \$50	
Trainers	4,200
This will allow contracting with appropriate individuals to deliver the six intervention trainings and to provide a "Training of Trainers" to other appropriate trainers who can then deliver this training to future groups of practitioners. \$600 per session for seven (7) sessions.	
Indirect Cost	412
Total Funding Requested	\$8,512

### Publicity

Upon notice of grant award we would send out a news release to community media, notify interested community groups and organizations such as alcohol and drug treatment and prevention groups, State Health Division and the State Alcohol and Drug Program. We would also send a description of the project to the federal Office of Substance Abuse Prevention, the office with lead responsibility for national prenatal and postpartum substance abuse projects. We would also anticipate preparation of appropriate journal articles for publication in both substance abuse and health care professional publications.

Sincerely,

  
Gladys McCoy  
Multnomah County Chair

SEP 18

Meeting Date: SEP 26 1991

Agenda No.: R-6

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Ratification of Intergovernmental Agreement with Oregon  
Health Sciences University

BCC Informal \_\_\_\_\_ (date) \_\_\_\_\_ BCC Formal \_\_\_\_\_ (date) \_\_\_\_\_

DEPARTMENT Human Services DIVISION Health

CONTACT Tom Fronk TELEPHONE x4274

PERSON(S) MAKING PRESENTATION Tom Fronk

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes or less

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Board ratification of an Intergovernmental Agreement with Oregon Health Sciences University to provide the County with obstetrical and gynecological consultation for County patients.

*9/26/91 originals picked up by  
Heleen Brane*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

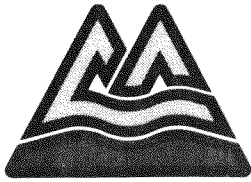
Or

DEPARTMENT MANAGER Billi Odegard (au)

(All accompanying documents must have required signatures)

1991 SEP 17 PM 4:11  
CLERK OF COUNTY  
OREGON





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674  
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Bill Odegaard, Director, Health Division and Acting Director,  
Department of Human Services

FROM: Tom Fronk, Business Services Manager  
Health Division

DATE: August 30, 1991

SUBJECT: Intergovernmental Agreement With Oregon Health Sciences University  
for Obstetrical-Gynecological Consultation

## RECOMMENDATION

The Health Division recommends County Chair approval and Board ratification of this Intergovernmental Agreement with Oregon Health Sciences University for the period October 1, 1991 to and including September 30, 1992.

## ANALYSIS

The County Medical Director has determined that the county is in need of obstetrical and gynecological consultation. Currently the Oregon Health Sciences University provides the County with four hours per week of obstetric consultation through the state's Perinatal Project. The agreement will make it possible for county to receive an additional 17 hours per week of consultation. OHSU has designated Sandra Emmons, MD as the consultant. County will pay \$38,500.00.

## BACKGROUND

This is the first year of the contract. The county has contracted with OHSU many times for other consultant services.

[0764k/p]



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 103112

Amendment # —

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$10,000	<b>CLASS II</b> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<b>CLASS III</b> <input checked="" type="checkbox"/> Intergovernmental Agreement <b>RATIFIED</b> <b>Multnomah County Board of Commissioners</b> R-6 September 26, 1991
---	---	--

Contact Person Brame Phone x2670 Date 9/12/91

Department Human Services Division Health Bldg/Room 160/2

Description of Contract Provide County with obstetrical and gynecological consultation.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name Oregon Health Sciences University

Mailing Address 3181 S.W. Sam Jackson Park Rd.

Portland, Or 97201-3098

Phone \_\_\_\_\_

Employer ID # or SS # \_\_\_\_\_

Effective Date October 1, 1991

Termination Date September 30, 1992

Original Contract Amount \$ \_\_\_\_\_

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ 38,500

## Payment Term

- ☐ Lump Sum \$ \_\_\_\_\_
- ☒ Monthly \$ 3,208.33 upon submission of billing
- ☐ Other \$ \_\_\_\_\_
- ☐ Requirements contract - Requisition required.
- Purchase Order No. \_\_\_\_\_
- ☐ Requirements Not to Exceed \$ \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager Billi Odegaard (ay)

Purchasing Director \_\_\_\_\_

(Class II Contracts Only)

County Counsel [Signature]

County Chair/Sheriff [Signature]

Date 9/12/91

Date \_\_\_\_\_

Date 9.13.91

Date 9/26/91

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	010	240		6110					\$38,500		
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

MULTNOMAH COUNTY  
AND  
OREGON HEALTH SCIENCES UNIVERSITY  
OBSTETRICAL-GYNECOLOGICAL CONSULTATION

THIS INTERGOVERNMENTAL AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between MULTNOMAH COUNTY, a political subdivision of the State of Oregon (hereinafter referred as "COUNTY"), and Oregon Health Sciences University acting by and through Oregon State Board of Higher Education on behalf of the state of Oregon, (hereinafter referred to as "STATE"),

WITNESSETH:

WHEREAS, COUNTY's Health Division requires services which State is capable of providing, under terms and conditions hereinafter described, and

WHEREAS, STATE is able and prepared to provide such services as COUNTY does hereinafter require, under those terms and conditions set forth; now, and

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. Term.

The term of this Agreement shall be from October 1, 1991, to and including September 30, 1992, unless sooner terminated under the provisions hereof.

2. Services.

Under this contract OHSU shall provide the County obstetrical and gynecological consultation subject to the following conditions:

- A. Consultation will be provided 17 hours per week except during those times when consultant is on authorized leave from OHSU. (These hours are in addition to the 4 hours per week of obstetric consultation OHSU provides the County through the state Perinatal Project.)
- B. The consultant will be Sandra Emmons, MD.
- C. While working for the County consultant will work under the direction of the County Medical Director.
- D. The County, OHSU, and the consultant will determine, by mutual agreement, which days the consultant will be assigned to the County.
- E. If the consultant, Dr. Emmons, becomes unable to work as assigned for more than 30 consecutive days:
  - 1) The County and OHSU will mutually agree on a substitute consultant for the period of time Dr. Emmons is unable to work.
  - 2) The contract will be amended or terminated subject to conditions outlined in section 14.

3. Compensation.

A. COUNTY agrees to pay STATE \$38,500 per year based on the following terms:

1) \$3,208.33 per month upon submission of invoice.

B. COUNTY certifies that either federal, state or local funds are available and authorized to finance the costs of this Agreement. In the event that funds cease to be available to COUNTY in the amounts anticipated, COUNTY may terminate or reduce Agreement funding accordingly. COUNTY will notify STATE as soon as it receives notification from funding source. Reduction or termination will not effect payment for accountable expenses prior to the effective date of such action.

C. All final billings affecting Agreement payments must be received within thirty (30) days after the end of the Agreement period. Agreement payments not triggered or billed within this specified time period will be the sole responsibility of STATE.

4. Contractor is Independent Contractor

A. STATE is an independent contractor and is solely responsible for the conduct of its programs. STATE, its employees and agents shall not be deemed employees or agents of COUNTY.

B. STATE shall defend, hold and save harmless COUNTY, its officers, agents, and employees from damages arising out of the tortious acts of STATE, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and any applicable provisions of the Oregon Constitution.

C. COUNTY shall defend, hold and save harmless STATE, its officers, agents, and employees from damages arising out of the tortious acts of COUNTY, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and any applicable provisions of the Oregon Constitution.

5. Workers Compensation

A. STATE shall maintain Workers' Compensation insurance coverage for all non-exempt workers, employees, and subcontractors either as a carrier insured employer or a self-insured employer as provided in Chapter 656 of Oregon Revised Statutes.

6. Contractor Identification

STATE shall furnish to COUNTY its employer identification number, as designated by the Internal Revenue Service.

7. Subcontracts and Assignment

STATE shall neither subcontract with others for any of the work prescribed herein, nor assign any of STATE'S rights acquired hereunder without obtaining prior written approval from COUNTY. COUNTY by this Agreement incurs no liability to third persons for payment of any compensation provided herein to STATE.

8. Access to Records

A. STATE agrees to permit authorized representatives of COUNTY, and/or the applicable Federal or State government audit agency to make such review of the records of the STATE as COUNTY or auditor may deem necessary to satisfy audit and/or program evaluation purposes. STATE shall permit authorized representatives of COUNTY Health Division to site visit all programs covered by this Agreement. Agreement costs disallowed as the result of such audits, review or site visits will be the sole responsibility of STATE. If an Agreement cost is disallowed after reimbursement has occurred, STATE will make prompt repayment of such costs.

9. Waiver of Default.

Waiver of a default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the provisions of this Agreement.

10. Adherence to Law

A. STATE shall adhere to all applicable laws governing its relationship with its employees, including but not limited to laws, rules, regulations and policies concerning workers' compensation, and minimum and prevailing wage requirements.

B. STATE shall not unlawfully discriminate against any individual with respect to hiring, compensation, terms, conditions or privileges or employment, nor shall any person be excluded from participation in, be denied the benefits or, or be subjected to discrimination under any program or activity because of such individual's race, color, religion, sex, national origin, age or handicap. In that regard, STATE must comply with all applicable provisions of Executive Order Number 11246 as amended by Executive Order Number 11375 of the President of the United States dated September 24, 1965, Title VI of the Civil Rights Act of 1964 (42 U.S.C. §2000(d)) and Section 504 of the Rehabilitation Act of 1973 as implemented by 45 C.F.R. 84.4. STATE will also comply with all applicable rules, regulations and orders of the Secretary of Labor concerning equal opportunity in employment and the provisions of ORS Chapter 659.

11. Modification

A. In the event that COUNTY's Agreement obligation is amended by a federal or state initiated change, COUNTY shall amend this Agreement through written notification of changes sent to STATE by mail. STATE shall sign the amendment and return to COUNTY within twenty (20) working days of receipt of COUNTY's notification document.

B. Any other amendments to the provisions of this Agreement, whether COUNTY or STATE initiated, shall be reduced to writing and signed by both parties.

#### 12. Integration

This Agreement contains the entire Agreement between the parties and supersedes all prior written or oral discussions or Agreements.

#### 13. Record Confidentiality

STATE agrees to keep all client records confidential in accordance with State and Federal statutes and rules governing confidentiality.

#### 14. Early Termination

A. Violation of any of the rules, procedures, attachments, or conditions of this Agreement may, at the option of either party, be cause for termination of the Agreement and, unless and until corrected, of funding support by COUNTY and services by STATE, or be cause for placing conditions on said funding and/or services, which may include withholding of funds. Waiver by either party of any violation of this Agreement shall not prevent said party from invoking the remedies of this paragraph for any succeeding violations of this Agreement.

B. This Agreement may be terminated by either party by sixty (60) days written notice to the other party.

C. Immediate termination or amendment by COUNTY may occur under any of the following conditions:

1) Upon notice of denial, revocation, suspension or nonrenewal of any license or certificate required by law or regulation to be held by STATE to provide a service under this Agreement.

2) Upon notice if STATE fails to start-up services on the date specified in this Agreement, or if STATE fails to continue to provide service for the entire Agreement period.

3) Upon notice to COUNTY of evidence that STATE has endangered or is endangering the health and safety of clients/residents, staff, or the public.

4) Upon evidence of STATE'S financial instability which COUNTY deems sufficient to jeopardize customary level and/or quality of service.

D. Payment to STATE will include all services provided through the day of termination and shall be in full satisfaction of all claims by STATE against COUNTY under this Agreement.

E. Termination under any provision of this section shall not affect any right, obligation or liability of STATE or COUNTY which accrued prior to such termination.

15. Litigation.

A. STATE shall give COUNTY immediate notice in writing of any action or suit filed or any claim made against STATE or any subcontractor of which STATE may be aware of which may result in litigation related in any way to this Agreement.

16. Oregon Law and Forum

This Agreement shall be construed according to the law of the state of Oregon.

17. Certification Regarding Lobbying

A. No federal appropriated funds can be or will be paid, by or on behalf of the contractor, to any person for influencing or attempting to influence an officer or an employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this contract, the contractor shall complete and submit Standard Form-111, "Disclosure Form to Report Lobbying," in accordance with its instructions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers the date first written above.

OREGON HEALTH SCIENCES UNIVERSITY

By \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Federal I.D. Number

MULTNOMAH COUNTY, OREGON

By Gladys McLoey  
Gladys McLoey  
Multnomah County Chair

Date 9/26/91

HEALTH DIVISION

By: Billi Odegaard  
Billi Odegaard, Director

Date: 9/10/91

HEALTH DIVISION

By: Patricia Keelly  
Program Manager

Date: 9/9/91

REVIEWED:

LAURENCE B. KRESSEL, County Counsel  
for Multnomah County, Oregon

By: [Signature]

Date: 9.13.91



DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date SEP 26 1991  
Agenda No. R-7

**REQUEST FOR PLACEMENT ON THE AGENDA**

Informal Only \* \_\_\_\_\_ (Date)      Formal Only \_\_\_\_\_ (Date)

DEPARTMENT \_\_\_\_\_ DIVISION \_\_\_\_\_

CONTACT Lillie Walker TELEPHONE 248-5111

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Lillie Walker

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request of the Board of County Commissioners, acting as PCRB, for approval of an exemption to exceed the informal bid limit to continue contract rental of scaffolding equipment.

**ACTION REQUESTED:**

☐ INFORMATION ONLY    ☐ PRELIMINARY APPROVAL    ☐ POLICY DIRECTION    ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

**IMPACT:**

☐ PERSONNEL  
☐ FISCAL/BUDGETARY  
☐ GENERAL FUND  
☐ OTHER \_\_\_\_\_

*9/26/91 Notice of Hearing & Notice of Approval to PCRB list - copies to Lillie Walker*

1991 SEP 17 PM 4:09  
CLERK OF  
COUNTY COMMISSIONERS  
MULTI-JURISDICTION COUNTY  
OREGON

**SIGNATURES:**

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET/PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_


OTHER Lillie M. Walker  
(Purchasing, Facilities Management, etc.)

**NOTE:** If requesting unanimous consent, state situation requiring emergency action on back.

MEMO

9-6-91

to: Betsy Williams

from: Jim Emerson 

re: Exemption request, Library scaffolding

The initial P.O. for scaffolding at the Central Library only covered the first two months' rent. We covered installation and that rental out of CIP, and agreed with Ginnie Cooper that the Library Dept. would cover subsequent rental. I have prepared a Purchase Req. to the Library's account code, and sent to Purchasing the attached request for exemption accompanying it.

As it turns out, the Department Director must originate such requests...and happens to be reading about the situation right now! We are so lucky! Please take advantage of this opportunity, before the stars go out of alignment, to paraphrase, sign, or otherwise anoint the attached information, and send it off to Lilly Walker. So far, we are only ONE month behind in paying the vendor.

And THANK YOU!

cc: F. Wayne George

*approved  
BH Williams  
9/10/91*



# MULTNOMAH COUNTY OREGON

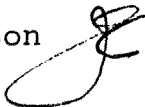
DEPARTMENT OF ENVIRONMENTAL SERVICES  
DIVISION OF FACILITIES AND  
PROPERTY MANAGEMENT  
2505 S.E. 11TH AVENUE  
PORTLAND, OREGON 97202  
(503) 248-3322

GLADYS McCOY  
MULTNOMAH COUNTY CHAIR

Memo:

## Exemption Request

To: Lilly Walker

From: Jim Emerson 

Date: 8-16-91

Date action is required: Approx. Sept. 20

**BACKGROUND:** The second-floor walls in the Central Library have buckled and cracked. The condition was first discovered about May 1st, 1991, by Library staff. Facilities Management arranged for access holes to be cut in the backs of the affected walls, which are four feet thick, and arranged for a on-site inspection by two structural engineers. This inspection took place on 5-21-91, and indicated both severe cracking and a complete lack of the reinforcement system specified in the building plans. The engineers recommended immediate remediation of the danger of wall collapse.

Facilities Management and Libraries management were briefed on 5-21-91; Risk Management and County Counsel on 5-22-91; and the County Chair and Board of Commissioners on 5-23-91. We were instructed to take whatever steps would be necessary to protect the safety of employees and the public. The engineers' immediate remedy involved the installation of scaffolding next to the walls. Scaffolding was installed starting 5-31-91 and completed over a 2-week period. The scaffolding must remain in place until a substantial construction project to repair the walls is designed, funded, and implemented - a process which will take at least two years.

FINDINGS OF FACT:

1. The scaffold installation is necessary and in the best interest of the County.
2. The installation was verbally approved by the BCC.
3. We sought to obtain 3 quotes on the initial installation; with one vendor being nonresponsive, we awarded the job to the lower of the 2 bidders (see attached RFQ, dated 5-29-91.)
4. It is not feasible to replace the installed scaffolding until the long-term solution is implemented.
5. The time period is open-ended due to reasons of risk, major budget impact, and technical issues in the structural design.
6. The present exemption request is to support a purchase order covering rental of scaffolding through fiscal 1991-92. At that point, the exemption can be extended if necessary but the account of charge may change.

CONCLUSIONS: The attached purchase order request, in the amount of \$ 22,291.14, should be approved.

A:Library1

Quote Date: 5-29-91

# REQUEST FOR QUOTATIONS

— This is not an Order —

Quote # \_\_\_\_\_  
(to be assigned by Purchasing)

- Request All Quotes To Be FOB Destination
- Attach This Completed Form To The Requisition

## Vendor #1

Company: Beaver State Scaffold  
Address: 5920 NW Saltzman  
Portland, Oregon 97210  
Phone #: 223-60104  
FAX #: \_\_\_\_\_  
Contact Person: Terry  
FOB: Central Library  
Terms: \_\_\_\_\_  
Delivery Date: 5.31.91

## Vendor #2

Company: Waco Scaffold & Equip.  
Address: 3220 SE 19th  
Portland, Oregon 97202  
Phone #: 232-9226  
FAX #: \_\_\_\_\_  
Contact Person: Jay Cutlip  
FOB: Central Library  
Terms: \_\_\_\_\_  
Delivery Date: 5.31.91

## Vendor #3

Company: S2fway Scaffold  
Address: 902 SE Mill  
Portland, Oregon 97202  
Phone #: 233-4816  
FAX #: \_\_\_\_\_  
Contact Person: Frank Salmon, Harco  
FOB: \_\_\_\_\_  
Terms: \_\_\_\_\_  
Delivery Date: \_\_\_\_\_

Comments/Specifications: Vendors #1 & #2 were responsive to our time & technical needs.  
Vendor #3 had done our prior scaffold work @ Central Library last year, but did  
not respond (they are very busy with Rose Festival work)

Item #1 is listed "as quoted". We may ask them to invoice installation  
separately from removal, since we anticipate an unknown period of time that scaffold  
will be up. If it looks like it could exceed 2 months, we will apply for an exemption  
to continue.

Item No.	Description	Quantity	Vendor 1 Unit Price	Vendor 1 Total Price	Vendor 2 Unit Price	Vendor 2 Total Price	Vendor 3 Unit Price	Vendor 3 Total Price
1.	Scaffold: installation, removal, and 60-days' rent.		\$9230.	\$9230.	\$29,292.	\$29,292.	<del>\$29,292.</del>	
2.	Rent per month, after initial term.		\$1350.		\$1800.			

TOTAL PRICE:

Dept./Div.: DES / FACILITIES MGMT. Prepared By: JIM EMERSON Date: 5.30.91  
Name (Please Print)

Phone #: 248.3322



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 606, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY •	CHAIR •	248-3308
PAULINE ANDERSON •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
RICK BAUMAN •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •		248-3277

## NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, will consider an application on Thursday, September 26, 1991, at 9:30 a.m. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, in the Matter of an Exemption to Exceed the Informal Bid Limit to Continue Contract Rental of Scaffolding Equipment.

A copy of the application is attached.

For additional information, please contact Lillie Walker, Purchasing Director at 248-5111, or the Office of the Board Clerk at 248-3277.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON  
PUBLIC CONTRACT REVIEW BOARD

  
Deborah Rogers  
Office of the Board Clerk

0044C/1/dr  
enclosure  
cc: Lillie Walker

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of an Exemption )  
to Exceed the Informal Bid Limit ) A P P L I C A T I O N  
to Continue Contract Rental of )  
Scaffolding Equipment )

Application to the Public Contract Review Board on behalf of a request from the DES Facilities Management Division, pursuant to the Multnomah County Public Contract Review Board's Administrative Rules AR 10.045 and ORS 279.015 (3)(a) through (5)(b), for an exemption to exceed the \$10,000 limitation for informal bids to continue the rental of scaffolding equipment from Beaver State Scaffold. The cost of the scaffolding rental is \$22,291.14 through fiscal year 1991-92.

This request for exemption is due to the fact that Library staff first discovered that the Second Floor walls of the Central Library Building buckled and cracked about May 1, 1991. Facilities Management arranged for an on-site inspection by two structural engineers. The inspection revealed both severe cracking and a complete lack of the reinforcement system specified in the building plans. The immediate remedy involved the installation of scaffolding next to the walls. Quotes were solicited and scaffolding was installed starting May 31, 1991. This scaffolding must remain in place until a substantial construction project to repair the walls is designed, funded and implemented. It is estimated that this process will take at least two years. AT this point, the scaffolding must remain in place until approximately 1993.

The Purchasing Section recommends approval of this exemption due to the extensive damage discovered, which requires the on-going support of the scaffolding.

The DES Facilities Management Division has funds to cover the cost of the scaffolding rental in the FY 1991-92 budget.

Dated this 16<sup>th</sup> day of September, 1991.

*Lillie M. Walker*  
Lillie Walker, Director  
Purchasing Section

## Attachments



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 606, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY •	CHAIR •	248-3308
PAULINE ANDERSON •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
RICK BAUMAN •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •		248-3277

## NOTICE OF APPROVAL

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, considered an application on Thursday, September 26, 1991 and approved Order 91-143 in the Matter of an Exemption to Exceed the Informal Bid Limit to Continue Contract Rental of Scaffolding Equipment.

A copy of the Order is attached.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON  
PUBLIC CONTRACT REVIEW BOARD

Deborah Rogers  
Office of the Board Clerk

0044C/2/dr  
enclosure  
cc: Lillie Walker  
9/26/91



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of an Exemption to )  
Exceed the Informal Bid Limitation ) O R D E R  
to Continue Contract Rental of )  
Scaffolding Equipment ) 91-143

The above entitled matter is before the Board of County Commissioners, acting in its capacity as the Multnomah County Public Contract Review Board, to review, pursuant to ORS 279.015(3)(a) through (5)(b), an exemption to exceed the informal bid limitation to continue rental of scaffolding equipment from Beaver State Scaffolding. The scaffolding rental is \$22,291.14.

It appearing to the Board that this request is for exemption, as it appears in this order, based upon the fact that the Library staff discovered cracking of the Second Floor Central Library walls. Inspection by two structural engineers confirmed major damage. The short range recommendation was to reinforce the walls through the use of scaffolding. The scaffolding was installed and will be required through 1993, when permanent repair may begin.

It appearing to the Board that this exemption request is in accord with the requirements of ORS 279.015; therefore,

**IT IS ORDERED** that the scaffolding rental be exempted from the requirement of the formal competitive bid process.

Dated this 26th day of September, 1991.

REVIEWED:



LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
ACTING AS THE PUBLIC CONTRACT  
REVIEW BOARD:

By Gladys McCoy  
Gladys McCoy, County Chair

By John D. Bay  
Assistant County Counsel

Meeting Date: SEP 26 1991

Agenda No.: R-8

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Resolution

AGENDA REVIEW/  
BOARD BRIEFING \_\_\_\_\_ (date) \_\_\_\_\_ REGULAR MEETING 9/26/91 (date)

DEPARTMENT Nondepartmental DIVISION Chair's Office

CONTACT Fred Neal TELEPHONE X-3308

PERSON(S) MAKING PRESENTATION Fred Neal

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Resolution in the Matter of Appointing the Tax Supervising  
and Conservation Commission to Oversee the Tax Coordination  
Plan for Multnomah County, Oregon

*9/26/91 copy to Fred Neal & Tax Sup*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

1991 SEP 19 PM 12:12  
MULTNOMAH COUNTY  
CLERK'S OFFICE

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

In the Matter of Appointing the Tax )  
Supervising and Conservation Commission) RESOLUTION  
to Oversee the Tax Coordination Plan ) 91-144  
for Multnomah County, Oregon )

WHEREAS, the Oregon State Legislature, in its last session, passed Chapter 396, Oregon Laws 1991, (Senate Bill 1185) as part of the effort to implement Ballot Measure 5; and

WHEREAS, Chapter 396 requires all taxing districts within a county to coordinate property taxing plans before the beginning of each fiscal year, with an initial meeting notice sent on or before the last day of the calendar year before the calendar year in which the fiscal year begins. For Fiscal Year 1992-93, therefore, the planning process must begin before January 1, 1992; and

WHEREAS, the legislation assigns the "county governing body or another public agency designated by the county governing agency" to facilitate the preparation of the coordination plan; and

WHEREAS, the Multnomah County Tax Supervising and Conservation Commission (TSCC) already performs a coordinating function among taxing bodies within the County, and its Administrator is prepared to coordinate the requirements of the legislation;

THEREFORE, BE IT RESOLVED that the Multnomah County Board of Commissioners designate the TSCC to fulfill the obligations of Chapter 396, Oregon Laws 1991, and that the TSCC be requested to so notify the taxing districts in Multnomah County.

ADOPTED this 26th day of September,

MULTNOMAH COUNTY, OREGON

By Gladys McCoy  
Gladys McCoy  
Multnomah County Chair



LAURENCE KRESSEL, COUNTY COUNSEL  
for Multnomah County, Oregon

By [Signature]

Date Submitted 19 September 1991

Meeting Date SEP 26 1991  
Agenda No. R-9

REQUEST FOR PLACEMENT ON THE AGENDA

Subject Transfers Stores and Emergency Management to Chair's Office

Informal Only

Formal Only September 26, 1991

DEPARTMENT Nondepartmental

DIVISION Chair's Office

CONTACT Hank Miggins

TELEPHONE

Brief Summary

Ordinance amending MCC 2.30.200 and Ordinance 686 by assigning responsibility for stores services and emergency management programs to the Chair's Office.

Action Requested:

☐ Information Only ☐ Preliminary Approval ☐ Policy Direction ☒ Approval

Estimated Time Needed on Agenda

IMPACT:

☐ Personnel  
☐ Fiscal/Budgetary  
☐ General Fund  
☐ Other

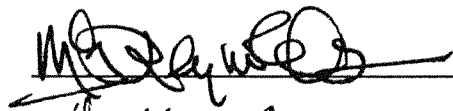
SIGNATURES

Department Manager

Budget/Personnel

County Counsel

Other

  
\_\_\_\_\_  
David C. Sharron  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
1991 SEP 19 PM 12:12  
MULTNOMAH COUNTY  
OREGON

ORDINANCE FACT SHEET

TITLE: An Ordinance Relating to the Organizational Structure of Multnomah County, Amending MCC 2.30.200 and Ordinance 686. DATE: 9/26/91

Brief statement of purpose of ordinance (include rationale for adoption of ordinance, a description of persons benefitted, and other alternatives explored).

The proposed ordinance would implement the changes resulting from the deletion of the Department of General Services. Some functions are being moved to the Department of Environmental and some are being moved to Nondepartmental. It will also move the Emergency Management function from DES to the supervision of the Chair's Office.

What other jurisdictions in the metropolitan area have enacted similar legislation?

Not applicable.

What has been the experience in other areas with this type of legislation?

Not applicable.

What authority is there for Multnomah County to adopt this legislation? (State Statute, home rule charter). Are there constitutional problems?

Authority is granted under the Home Rule Charter.

Fiscal Impact Analysis

The savings estimated to be generated from this change are shown in Budget Modification DES-12 and NOND-8.

SIGNATURES:

Office of County Counsel \_\_\_\_\_

Department Head  \_\_\_\_\_

Deleted provisions are bracketed. New provisions are underlined.

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

An ordinance amending MCC 2.30.200 and Ordinance 686 by assigning certain functions to the County Chair's Office.

Multnomah County ordains as follows:

Section I. Purpose

(A) Ordinance 686, adopted June 27, 1991, amended MCC 2.30.200 and in part assigned the function of providing central stores and record storage services to the Department of Environmental Services.

(B) The Board finds service effectiveness can be enhanced by assigning responsibility for provision of the stores function to the Office of the County Chair.

Section II. Amendment to MCC 2.30.200

MCC 2.300.200(O) is amended to read as follows:

(O) Provide [central stores and] records storage services to the County Government; and

Section III. Amendment of Ordinance 686

Ordinance 686, Section IV is amended to read as follows:

The County Chair's Office shall, in addition to its other responsibilities, provide the following:

Deleted provisions are bracketed. New provisions are underlined.

(A) Operate the County's accounting system and perform treasurer functions as required by state law; prepare necessary financial reports, and record the receipt, investment, and expenditure of County funds.

(B) Procure material and supplies necessary for the operation of the County government.

(C) Provide necessary employee related services as directed by the County Chair and in accordance with Board policy.

(D) Recommend a County program for collective bargaining, represent the Board in collective bargaining, and coordinate grievance proceedings as directed by the County Chair.

(E) Direct and manage all risk management and insurance programs for the County as more particularly set forth in MCC Chapter 2.60.

(F) Provide stores services to the County Government.

(G) Direct and manage all emergency management programs for the County.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 1991, being the date of its \_\_\_\_\_ reading before the Board of County Commissioners of Multnomah County.

SEAL

By \_\_\_\_\_

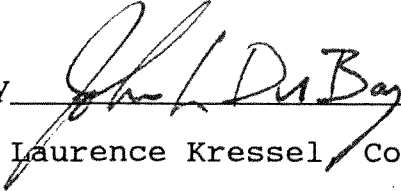
Gladys McCoy, Chair

Multnomah County, Oregon

Deleted provisions are bracketed. New provisions are underlined.

REVIEWED:

By



Laurence Kressel, County Counsel

For Multnomah County, Oregon



Date Submitted 19 September 1991

Meeting Date  
Agenda No.

SEP 26 1991

R-10

REQUEST FOR PLACEMENT ON THE AGENDA

Subject Budget Modifications Reorganizing Former Dept. of General Svcs

Informal Only

Formal Only September 26, 1991

DEPARTMENT Nondepartmental

DIVISION Chair's Office

CONTACT Hank Miggins, Paul Yarborough, TELEPHONE  
Dave Warren, Carolyn Meeks, Shaun Coldwell

Brief Summary

DEPARTMENTAL REORGANIZATION

Budget Modifications implementing the transfer of programs from the Department of General Services to Nondepartmental and Environmental Services in accordance with ordinances already adopted by the Board, transferring \$202,642 to Contingency, restoring cuts to Chair's Office. Nond 8 - Finance, Employee Svcs, Labor Relations, Purchasing, Stores, Contracts, Risk Mgmt moved to Nondepartmental  
DES 12 - A&T, Elections, ISD, Cable, Distribution, BOE, and Records moved to DES

Action Requested:

☐ Information Only ☐ Preliminary Approval ☐ Policy Direction ☒ Approval

Estimated Time Needed on Agenda

IMPACT:

☐ Personnel  
☐ Fiscal/Budgetary  
☐ General Fund  
☐ Other

9/26/91 Sub. NON08 & DES 12 to  
Planning & Budget

1991 SEP 19 PM 12:12  
MULTI-COUNTY  
OREGON

SIGNATURES

Department Manager

Budget/Personnel

County Counsel

Other

*M. Reynolds*  
*Carolyn Meeks*

9/24/91 R-10 Submission

# FY 92 REORGANIZATION

## DEPARTMENT OF ENVIRONMENTAL SERVICES

DIVISIONS	DES ADOPTED BUDGET		PROPOSED BUDGET MODIFICATIONS		PROPOSED DES TOTALS	
	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
ADMINISTRATION	6.00	465,567	2.05	95,582	8.05	561,149
EXPOSITION CENTER & FAIR	9.00	1,413,750			9.00	1,413,750
LAND USE PLANNING AND DEVELOPMENT	9.75	549,415			9.75	549,415
PARKS SERVICES	20.50	3,473,455			20.50	3,473,455
COMMUNITY DEVELOPMENT DIVISION	9.50	3,309,082			9.50	3,309,082
FACILITIES MANAGEMENT	77.70	17,040,253			77.70	17,040,253
ANIMAL CONTROL	43.00	1,988,994			43.00	1,988,994
FLEET AND ELECTRONIC SERVICES	31.00	3,678,285			31.00	3,678,285
TRANSPORTATION	172.00	28,611,094			172.00	28,611,094
EMERGENCY MANAGEMENT	3.60	217,002	(3.60)	(217,002)	0.00	0
ASSESSMENT & TAXATION			154.17	8,717,432	154.17	8,717,432
ELECTIONS			17.00	3,161,864	17.00	3,161,864
BOARD OF EQUALIZATION			1.57	155,257	1.57	155,257
ISD/TELECOMMUNICATIONS			59.91	7,615,930	59.91	7,615,930
MAIL DISTRIBUTION			6.99	305,054	6.99	305,054
RECORDS			2.00	137,910	2.00	137,910
CABLE TELEVISION			2.00	1,206,271	2.00	1,206,271
<b>TOTALS</b>	<b>382.05</b>	<b>60,746,897</b>	<b>242.09</b>	<b>21,178,298</b>	<b>624.14</b>	<b>81,925,195</b>

Totals do not include miscell. funds.

BUDGET MODIFICATION NO. NOND-8

(For Clerk's Use) Meeting Date SEP 26 1991  
Agenda No. R-10

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR September 26, 1991  
(Date)  
DEPARTMENT Nondepartmental, 050 DIVISION County Chair's Office  
CONTACT Hank Miggins TELEPHONE 248-3308  
\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Hank Miggins

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Move organizations from the former Department of General Services to Nondepartmental. Restores funding to Personal Services in Chair's Office to maintain staff at full-time levels. Also restores 2 furlough days deleted in Approved Budget. Move Emergency Management from DES to Nondepartmental.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ X

Personnel changes are shown in detail on the attached sheet

Organizations moved to nondepartmental: Finance, Employee Services, Wellness & Insurance, Labor Relations, Purchasing, Stores, Contracts, Risk Management & Insurance, and Emergency Management. Also moved for the first quarter Management Assistant in the DGS Director's Office. Restores General Fund support in personal services in Chair's Offices 9201 (Administrative) and 9202 (Legislative) to maintain staff at full-time levels. Restores funding for two furlough days which were deleted from Personal Services totals in Approved Budget.

3. REVENUE IMPACT (Explain revenues being changed and reason for the change)

4. CONTINGENCY STATUS (to be completed by Budget & Planning)  
General Fund Contingency before this modification (as of                     ) \$                       
Date  
(DES-12 and NOND-8 constitute total reorg. savings) After this modification \$                     

Originated By	Date	Department Director	Date
	8/30/91	<i>[Signature]</i>	9/15/91
Plan/Budget Analyst	Date	Employee Services	Date
<i>[Signature]</i>	9/11/91		
Board Approval	Date		

**NOND-8**

(Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

## 6. CURRENT YEAR PERSONNEL DOLLAR CHANGES

(Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	CURRENT FY			
		BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
Exec. Program Director (9530)	Position deleted	(69,888)	(17,812)	(9,027)	(96,727)
Management Assistant (9384)	Position deleted after 1st quarter	(28,731)	(7,756)	(4,907)	(41,394)
Legis./Admin. Secy. (9001)	Earlier reduction restored	1,934	383	2,366	4,683
Staff Assistant (9400)	Earlier reduction restored	40,016	9,676	(3,271)	46,421
Executive Assistant (9460)	Earlier reduction restored	3,401	1,530	(755)	4,176
					0
					0
					0
					0
					0
					0
					0
					0
TOTAL CURRENT FISCAL YEAR CHANGES		(53,268)	(13,979)	(15,594)	(82,841)

**NOND-8**

EXPENDITURE

TRANSACTION EB GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY 91-92

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		100	040	7030			Various	1,455,477	0	(1,455,477)		All Finance Organizations
		100	050	7030			Various	0	1,455,477	1,455,477		All Finance Organizations
		400	040	7400			Various	15,287	0	(15,287)		Finance – Administration
		400	050	7400			Various	0	15,287	15,287		Finance – Administration
		100	040	7040			Various	827,162	0	(827,162)		All Employee Services organizations
		100	050	7040			Various	0	827,162	827,162		All Employee Services organizations
		400	040	7510			Various	14,069,651	0	(14,069,651)		Wellness & Insurance
		400	050	7510			Various	0	14,069,651	14,069,651		Wellness & Insurance
		100	040	7220			Various	260,142	0	(260,142)		Labor Relations
		100	050	7220			Various	0	260,142	260,142		Labor Relations
		100	040	7440			Various	529,311	0	(529,311)		Purchasing
		100	050	7440			Various	0	529,311	529,311		Purchasing
		100	040	7445			Various	89,339	0	(89,339)		Contracts
		100	050	7445			Various	0	89,339	89,339		Contracts
		400	040	7520			Various	3,553,285	0	(3,553,285)		Risk Management & Insurance
		400	050	7520			Various	0	3,553,285	3,553,285		Risk Management & Insurance
		100	040	7650			Various	152,855	0	(152,855)		Stores
		100	050	7650			Various	0	152,855	152,855		Stores
		156	030	6901			Various	193,902	0	(193,902)		Emergency Management
		156	050	6901			Various	0	193,902	193,902		Emergency Management
		100	030	6905			Various	23,100	0	(23,100)		Emergency Management, HazMat Spills
		100	050	6905			Various	0	23,100	23,100		Emergency Management, HazMat Spills
		100	040	7200			Various	220,155	0	(220,155)		Dir.Ofc.less transition costs & admin. secy.
		100	050	7200			Various	0	26,735	26,735		3–month Management Assistant
		100	050	9200			Various	658,253	713,533	55,280		Replace lost staff time, Chair's Office
		100	045	9120			7700			138,140		Contingency Fund
<b>TOTAL EXPENDITURE CHANGE</b>										<b>0</b>	<b>0</b>	

## REVENUE

TRANSACTION EB GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY 91-92

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
TOTAL REVENUE CHANGE										0	0	

BUDGET MODIFICATION NO.

NOND-8 (Revised 9/25/91)

(For Clerk's Use) Meeting Date **SEP 26 1991**Agenda No. **R-10**1. REQUEST FOR PLACEMENT ON THE AGENDA FOR **September 26, 1991**

(Date)

DEPARTMENT **Nondepartmental, 050**DIVISION **County Chair's Office**CONTACT **Hank Miggins**TELEPHONE **248-3308**\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD **Hank Miggins**SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)**Move organizations from the former Department of General Services to Nondepartmental.****Move Emergency Management from DES to Nondepartmental.**

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒

Personnel changes are shown in detail on the attached sheet

**Organizations moved to nondepartmental: Finance, Employee Services, Wellness & Insurance, Labor Relations, Purchasing, Stores, Contracts, Risk Management & Insurance, and Emergency Management. Also moved for the first quarter Management Assistant in the DGS Director's Office.**

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

CLERK OF  
COUNTY COMMISSIONERS  
1991 SEP 25 PM 4:12  
MULTNOMAH COUNTY  
OREGON

4. CONTINGENCY STATUS

(to be completed by Budget &amp; Planning)

General

Fund Contingency before this modification (as of

\$

Date

(DES-12 and NOND-8 constitute total reorg. savings) After this modification

\$

Originated By

Date

Department Director

Date

Plan/Budget Analyst

Date

Employee Services

Date

Board Approval

Date

*David C. Warren**9/25/91**Wendell Rogers**9/26/91*

*Hank Miggins* *9/25/91*

PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.

NOND - 8 (Revised 9/25/91)

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

FTE Increase (Decrease)	POSITION TITLE	ANNUALIZED			
		BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
-1.00	Executive Program Director (9530)	(69,888)	(17,812)	(9,027)	(96,727)
-1.00	Management Assistant (9384)	(45,604)	(12,311)	(7,789)	(65,704)
					0
					0
					0
					0
					0
					0
					0
-2.00	TOTAL CHANGE (ANNUALIZED)	(115,492)	(30,123)	(16,816)	(162,431)

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	CURRENT FY			
		BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
Exec. Program Director (9530)	Position deleted	(69,888)	(17,812)	(9,027)	(96,727)
Management Assistant (9384)	Position deleted after 1st quarter	(28,731)	(7,756)	(4,907)	(41,394)
					0
					0
					0
					0
					0
					0
					0
					0
TOTAL CURRENT FISCAL YEAR CHANGES		(98,619)	(25,568)	(13,934)	(138,121)

**NOND - 8 (Revised 9/25/91)**

**EXPENDITURE**

TRANSACTION EB GM [ ]      TRANSACTION DATE \_\_\_\_\_      ACCOUNTING PERIOD \_\_\_\_\_      BUDGET FY    91-92

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		100	040	7030			Various	1,455,477	0	(1,455,477)		All Finance Organizations
		100	050	7030			Various	0	1,455,477	1,455,477		All Finance Organizations
		400	040	7400			Various	15,287	0	(15,287)		Finance - Administration
		400	050	7400			Various	0	15,287	15,287		Finance - Administration
		100	040	7040			Various	827,162	0	(827,162)		All Employee Services organizations
		100	050	7040			Various	0	827,162	827,162		All Employee Services organizations
		400	040	7510			Various	14,069,651	0	(14,069,651)		Wellness & Insurance
		400	050	7510			Various	0	14,069,651	14,069,651		Wellness & Insurance
		100	040	7220			Various	260,142	0	(260,142)		Labor Relations
		100	050	7220			Various	0	260,142	260,142		Labor Relations
		100	040	7440			Various	529,311	0	(529,311)		Purchasing
		100	050	7440			Various	0	529,311	529,311		Purchasing
		100	040	7445			Various	89,339	0	(89,339)		Contracts
		100	050	7445			Various	0	89,339	89,339		Contracts
		400	040	7520			Various	3,553,285	0	(3,553,285)		Risk Management & Insurance
		400	050	7520			Various	0	3,553,285	3,553,285		Risk Management & Insurance
		100	040	7650			Various	152,855	0	(152,855)		Stores
		100	050	7650			Various	0	152,855	152,855		Stores
		156	030	6901			Various	193,902	0	(193,902)		Emergency Management
		156	050	6901			Various	0	193,902	193,902		Emergency Management
		100	030	6905			Various	23,100	0	(23,100)		Emergency Management, HazMat Spills
		100	050	6905			Various	0	23,100	23,100		Emergency Management, HazMat Spills
		100	040	7200			Various	220,155	0	(220,155)		Dir.Ofc.less transition costs & admin. secy.
		100	050	7200			Various	0	26,735	26,735		3-month Management Assistant
		100	050	9200			Various	revised	revised	revised		revised
		100	045	9120			7700			193,420		Contingency Fund
TOTAL EXPENDITURE CHANGE									0	0		

**REVENUE**

TRANSACTION EB GM [ ]      TRANSACTION DATE \_\_\_\_\_      ACCOUNTING PERIOD \_\_\_\_\_      BUDGET FY    91-92

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
TOTAL REVENUE CHANGE									0	0		



BUDGET MODIFICATION NO.

DES - 12

(For Clerk's Use) Meeting Date

SEP 26 1991

Agenda No.

R-10

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR September 19, 1991

(Date)

DEPARTMENT Environmental Services, 030

DIVISION Various

CONTACT Hank Miggins / Paul Yarborough

TELEPHONE 3308 / 5000

\* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Hank Miggins / Paul Yarborough

## SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Move organizations from former Department of General Services to Department of Environmental Services.

Delete one position.

(Estimated Time Needed on the Agenda)

## 2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes

accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ X

Personnel changes are shown in detail on the attached sheet

Organizations moved to DES: A&T, Elections, ISD (new Fund Number - 403), Cable TV, Mail Distribution (new Fund No. 404), Board of Equalization, Records. Also moved for the first quarter - Administrative Services - Administration.

## 3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

## 4. CONTINGENCY STATUS

(to be completed by Budget &amp; Planning)

General

Fund Contingency before this modification (as of

\$

(NOND-8 and DES-12 constitute total reorg. savings)

Date  
After this modification

\$

Originated By

Date

Department Director

Date

Plan/Budget Analyst

Date

Employee Services

Date

Board Approval

Date

DEBORAH ROGERS

9/26/91

PERSONNEL DETAIL FOR BUDGET MODIFICATION NO.

DES - 12

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full-year basis even though this action affects only a part of the fiscal year (FY).)

FTE Increase (Decrease)	POSITION TITLE	ANNUALIZED			
		BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
(1.00)	Program Manager 2 (9420)	(53,576)	(14,466)	(6,833)	(74,875)
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
(1.00)	TOTAL CHANGE (ANNUALIZED)	(53,576)	(14,466)	(6,833)	(74,875)

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this BudMod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	CURRENT FY			
		BASE PAY Increase (Decrease)	Increase/(Decrease)		TOTAL Increase (Decrease)
			Fringe	Ins.	
Program Manager 2 (9420)	Delete position after 1st quarter (less estimates for vacation time due)	(35,727)	(9,647)	(4,494)	(49,868)
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
TOTAL CURRENT FISCAL YEAR CHANGES		(35,727)	(9,647)	(4,494)	(49,868)

## DES-12

## EXPENDITURE

TRANSACTION EB GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY 91-92

[illegible]

## REVENUE

TRANSACTION EB GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY 91-92

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
TOTAL REVENUE CHANGE										0	0	