

EXHIBIT D

Project Description/Scope of Work NE Halsey St Sidewalk, Northside – 201st-208th

1. County engineering staff will provide Project design, specifications and cost estimate sufficient for bidding at no cost to the City. As requested by the City and upon written notice of not less than seven days prior to the date of the proposed public meeting, the County will participate in public meetings to discuss the Project and explain the scope of the County's work on the Project.
2. The County will schedule construction work to be completed by Oct 31, 2010, (see Exhibit B, item 3) with actual construction starting approximately July 1, 2010.
3. The County will provide baseline topographic and other surveying as required in order to design the Project. The County will also provide construction staking. These costs will be subject to reimbursement from the City, with a "Not to Exceed" guarantee of \$10,000.
4. The County will advertise, review bids; and, subject to sufficient funding, award the construction contract to the lowest responsible bidder. These administrative costs up to \$2,000 will be borne by the City. The County and the City will negotiate the payment of any administrative costs over \$2,000.
5. The County Land Use and Transportation staff will consult with the City prior to making a recommendation for award to the County procurement office.
6. County engineering staff will provide construction contract management (construction engineering) from bid award up to and including final acceptance. Construction engineering will be provided at no cost to the City.
7. The County will provide the City any proposed change order seven (7) days in advance of its implementation, either in person or electronically (e-mail, fax, or by other electronic communication) to the City's Project Manager. The County Project Manager must receive written approval (e-mail is acceptable) from the City prior to issuing any change orders to the Contractor on the Project. If the City does not respond within seven (7) days of date of the change order request, the County may treat that non-response as acceptance by the City of the proposed change order.
8. The design will adhere to the ODOT Grant Application cross-section detailed in Exhibit A.
9. The design will accommodate pedestrian scale lighting apparatus in accordance with Mid-County Lighting District ("District") criteria. The Project estimate currently accounts for full installation of conduit, wire, and foundation.
10. The District, a non-party to this Agreement, has advised the Parties it will cover the costs to provide materials and labor for the poles and luminaires, and for the placement of same on the Project, at no cost to the City or the County. All other costs for materials and labor required for the installation of the lighting to District standards will be paid as a Project cost, including conduit, wiring, j-box, foundation and final hook up. If the District does not

cover the costs to provide materials and labor for the poles and luminaires, and for the placement of same on the Project, then the County will cover all such costs.

11. The County will establish sidewalk profile in accordance with ultimate road profile and cross-section and place concrete sidewalk at appropriate dimensions.
12. The design will incorporate green-street design concept along the Project to the greatest extent allowed by physical constraints. This concept combines a grassy swale, trees and other landscaping plants.
13. The design will be based on the assumption that cross-section can be achieved within existing Halsey Street Right of Way. Any costs associated with obtaining additional Right of Ways, easements or permits will be borne by the Project.
14. Per Exhibit C, a set of plans must be submitted to the Bicycle and Pedestrian Program Office and local ODOT office for projects on state highways for approval before any construction work begins. The plans must meet the standards of the 1995 Oregon Bicycle and Pedestrian Plan.
15. The County will require the contractor selected for the Project to post a sign during project construction that credits a grant from ODOT - Pedestrian and Bicycle Program as required by paragraph 13 of the Agency Obligations in the ODOT/City Agreement.