

BOARDS & COMMISSIONS APPOINTMENTS

106-  
J161

September 29, 1988

In the Matter of the appointment of Nady Tan to )  
the Central Advisory Board (Term ends August 1991) R-1

Upon motion of Commissioner Kafoury, duly seconded by  
Commissioner Anderson, it is unanimously

ORDERED that said appointment be confirmed.

BOARDS & COMMISSIONS APPOINTMENTS

September 29, 1988

In the Matter of the appointments to the Board of)  
Equalization of Jane Rhodes, Chair - Dept. I ;     )  
and Ruth Robinson, Chair - Dept. II (Terms end     )  
September 1989)   R-2 )

Upon motion of Commissioner Kafoury, duly seconded by  
Commissioner Anderson, it is unanimously

ORDERED that said appointments be confirmed.

BOARDS & COMMISSIONS APPOINTMENTS

September 29, 1988

In the Matter of the appointment of Nita Wood and)  
Dick Springer to Multnomah County DUII Community )  
Program (Terms end at the end of grant) R-3 )

Upon motion of Commissioner Kafoury, duly seconded by  
Commissioner Anderson, it is unanimously

ORDERED that said appointments be confirmed.

BOARDS & COMMISSIONS APPOINTMENTS

September 29, 1988

In the matter of the re-appointment of Frank )  
McNamara and Mary Bromel to the Juvenile Services)  
Commission (Terms end August 29, 1992) R-4 )

Upon motion of Commissioner Kafoury, duly seconded by  
Commissioner Anderson, it is unanimously

ORDERED that said re-appointments be confirmed.

DATE SUBMITTED 9/22/88

(For Clerk's Use)  
Meeting Date 9/29/88  
Agenda No. 1/2/3/4

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Appointments to Boards & Commissions

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only Thurs. Sept 29, 1988  
(Date)

DEPARTMENT County Chair DIVISION \_\_\_\_\_

CONTACT Judy Boyer TELEPHONE 248-3308

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Judy Boyer

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

See attached listing

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

☐ PERSONNEL  
☐ FISCAL/BUDGETARY  
☐ General Fund  
☐ Other \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
1988 SEP 22 AM 11:40  
MULTNOMAH COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys Meloy

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

Appointment of Nady Tan to the Central Advisory Board. Term ends 8/91

Appointment of Jane Rhodes as Chair of Dept I Board of Equalization.  
Also, appointment of Ruth Robinson as Chair of Dept II Board of  
Equalization. Term ends 9/89.

Appointment of Nita Wood and Dick Springer to Multnomah County DUII  
Community Program. Term ends at end of grant.

Re-appointment of Frank McNamara and Mary Bromel to the Juvenile Services  
Commission. Terms expire 8/29/92.



# MULTNOMAH COUNTY OREGON

## BOARDS AND COMMISSIONS

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

Board of Equalization

- B. Name JANE RHODES

Address 3525 SE 80th

City Portland State Oregon Zip 97206

Do you live in \_\_\_\_\_ unincorporated Multnomah County or ☒ a city within Multnomah County.

Home Phone 771-6461

- C. Current Employer Portland Community College

Address 2850 SE 82nd

City Portland State Oregon Zip 972

Your Job Title instructor

Work Phone none (Ext) \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes ☒ No \_\_\_\_\_

- D. Previous Employers

Previous Employers	Dates	Job Title
<u>Mult. County</u>	<u>summers 1983-84, 86-88</u>	<u>Bd. of Equalization</u>
<u>METRO</u>	<u>1979-1983</u>	<u>elected Counselor</u>
<u>YmCA</u>	<u>1977</u>	<u>Community liaison</u>

CONTACT:

GLADYS McCOY, MULTNOMAH COUNTY CHAIR

1021 SW 4TH, ROOM 134

PORTLAND, OREGON 97204

(503) 248-3308

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Foster-Powell Nhbld.	1975-current	Chair 3yrs., Board others
Ymca	1979-1984	Corporate Board Member
First United Methodist Church	1973-current	leadership-assorted
Area II Portland Publ. Sch.	1974-1977	Advisory Board,

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
Oregon State University	1959-63	B.A. School of Science. math ed.
Portland State U.	part time 1964-67	math
Indiana University	summers 1964-67	MAT 1967

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Mr. Joe Labadie 222-1200  
 Ms. Sherill Rudolph 248-5241 Clerk, Bd. of Equalization

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

I'm selling one house on contract. Conflict occurs only if buyers appeal value.

I. Affirmative Action Information.

Female Caucasian  
 sex / racial ethnic background

birth date: Month 12 Day 30 Year 41

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Jane W. Rhodes Date 9/20/88



# MULTNOMAH COUNTY OREGON

## BOARDS AND COMMISSIONS

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

Central Advisory Board (CAB)

- B. Name Nady Tan

Address 12280 SW Cresmoor Drive

City Beaverton State OR Zip 97005

Do you <sup>work</sup> live in unincorporated Multnomah County or X a city within Multnomah County. -- yes

Home Phone 646-6357

- C. Current Employer International Refugee Center of Oregon

Address 1336 E. Burnside Street

City Portland State OR Zip 97214

Your Job Title Executive Director

Work Phone 234-1541 (Ext) \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes X No \_\_\_\_\_

- D. Previous Employers
- | Previous Employers                                      | Dates          | Job Title                 |
|---|----------------|---------------------------|
| <u>Southeast Asian Refugee Federation (SEARF)</u>       | <u>1982-84</u> | <u>Executive Director</u> |
| <u>Indochinese Cultural &amp; Service Center (ICSC)</u> | <u>1977-82</u> | <u>Deputy Director</u>    |

CONTACT:

GLADYS McCOY, MULTNOMAH COUNTY CHAIR

1021 SW 4TH, ROOM 134

PORTLAND, OREGON 97204

**E. Please list all current and past volunteer/civic activities.**

<u>Name of Organization</u>	<u>Dates</u>	<u>Responsibilities</u>
Portland Refugee Forum, Chairperson	Present	Review, assess refugee needs; recommend budget allocations.
Santepheap Khmer Ass'n, President	Present	Responsible for self-help activities.
City of Portland Economic Development Advisory Council	Present	Assist City of Portland to review economic development policy; make recommendations.

**F. Please list all post-secondary school education.**

<u>Name of School</u>	<u>Dates</u>	<u>Degree/Course of Study</u>
Portland State University	Present	Graduate Program for Public Administration
Portland State University	1986	Baccalaureate Equivalency

**G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.**

Sarah Newhall, Office of Neighborhood Assn's, 1220 SW 5th, Rm 204, Pld, OR 97204; 248-4519

Ron Spendal, State Refugee Coord., Dept. of Human Resources, AFS, 100 Public Service Bldg  
Salem, OR 97310; 373-7177, Ext. 365

**H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.**

None

**I. Affirmative Action Information**

Male/Cambodian-American

sex / racial ethnic background

birth date: Month 5 Day 31 Year 1936

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature



Date

9/7/88

lom  
6/83



# MULTNOMAH COUNTY OREGON

## BOARDS AND COMMISSIONS

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

MULT CO DIST ADVISORY BOARD

- B. Name DICK SPRINGER

Address 7624 SE 13TH AVE

City PORTLAND State OR Zip 97202

Do you live in \_\_\_\_\_ unincorporated Multnomah County or X a city within Multnomah County.

Home Phone 233-9595

- C. Current Employer (1) POZZI, WILSON, ET AL  
(2) LEGISLATIVE ASSEMBLY

Address (1) 910 STANDARD PLAZA P  
(2) STATE CAPITOL

City (1) PORTLAND, OR 97202 State OR Zip (97310)  
(2) SALEM, OR 97310 State OR Zip 97202

Your Job Title ASSOCIATE ATTY  
STATE REPRESENTATIVE

Work Phone 226-3232  
(SAME) (Ext) \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes X No \_\_\_\_\_

- D. Previous Employers

Previous Employers	Dates	Job Title
<u>MULT CO DIST ATTY</u>	<u>8/78-12/80</u>	<u>DEPUTY DA</u>
<u>U S NAVY</u>	<u>6/70-6/74</u>	<u>LTJG</u>

CONTACT:

GLADYS McCOY, MULTNOMAH COUNTY CHAIR

1021 SW 4TH, ROOM 134

PORTLAND, OREGON 97204

(503) 248-3308

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
PORTLAND COMM COLLEGE	1985-PRESENT	BOARD MEMBER
SE YMCA	1986-PRESENT	BOARD MEMBER
PORTLAND FRIENDS <sup>WILLAMETTE</sup> RIVER GREENWAY	1984-PRESENT	BOARD MEMBER

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
PRINCETON	1966-70	AB - POLITICS
U.O. LAW SCHOOL	1974-77	JD - LAW

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

TRIAL LAWYER - OCCASIONALLY REPRESENT  
TRAFFIC DEFENDENTS  
LEGISLATOR - VOTE ON CRIMINAL / TRAFFIC  
LAWS

I. Affirmative Action Information

M CAU  
sex / racial ethnic background

birth date: Month 01 Day 25 Year 48

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Richard A. Springer Date 9/13/98

# BOARDS AND COMMISSIONS



## MULTNOMAH COUNTY OREGON

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

N/A

- B. Name Nita Wood

Address 828 New Terrace Ct. NE

City Salem State OR Zip 97303

Do you live in - unincorporated Multnomah County or - a city within Multnomah County.

Home Phone 393-0660

- C. Current Employer Motor Vehicles Division (22 years)

Address 1905 Lana Avenue N.E.

City Salem State OR Zip 97314

Your Job Title Supervisor/Management Assistant B

Work Phone 378-2666 (Ext) -

Is your place of employment located in Multnomah County? Yes - No X

- D. 

Previous Employers	Dates	Job Title

CONTACT:

GLADYS McCOY, MULTNOMAH COUNTY CHAIR  
1021 SW 4TH, ROOM 134  
PORTLAND, OREGON 97204  
(503) 248-3308

**E. Please list all current and past volunteer/civic activities.**

<u>Name of Organization</u>	<u>Dates</u>	<u>Responsibilities</u>
United Way Campaign (DMV)	1983	Raise Funds for Campaign
Board of Directors/Terrace Green Assoc. (Residential area)	1985-88	Determine rules/plan budget and ensure actions necessary to maintain grounds and bldgs.
State Management Association	1988	Plan, organize annual SMA meeting for state managers.

**F. Please list all post-secondary school education.**

<u>Name of School</u>	<u>Dates</u>	<u>Degree/Course of Study</u>
Triangle Lake High School	1957	
Continuing Education at Chemeketa Community College		Associate in Science/ Business Management

**G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.**

Pam Collins, Governor's Office, 155 Cottage St. NE, Salem, 378-4582

Pete Nunnenkamp, DMV, 1905 Lana Avenue NE, Salem, Or 97314 378-6713

**H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.**

None for which other arrangements could not be made.

**I. Affirmative Action Information**

F White  
sex / racial ethnic background

birth date: Month Jan Day 27 Year 1939

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Mita L. L. L. Date 8-17-88

Multnomah County DUII Program  
Membership as of Mar 1988

- (1) Local Government Representative, Bob Koch, City Commissioner
- (1) Citizen Member: Betsy Forrest
- (1) MADD Representative: Bill Skalak, (Defense Attorney)
- (1) Insurance Representative: Krista Fischer, Volmer/Fischer
- (1) Legislator:
- (1) Public Relations Representative: Teri Ray, KOIN TV
- (1) Oregon Liquor Control Commission Representative: Sheri Wantland
- (1) Treatment Agency Representative: David Johnson, ASAP
- (2) Hospitality Industry Representatives: ORHA, Mike Ceccanti,  
Ernesto's Owner: Convenience stores: Ron McPherson, President Franko  
Oil Co., Plaid Pantry.
- (3) Education Representatives: Sid Birt, Portland Public Schools;  
Duane Frazier, Multnomah Education Service District;  
Mary Beth Collins, Portland State University.
- (1) Health Care Representative: Gavin Vilander, Kaiser Permanente Alcohol  
& Drug Recovery Services.
- (1) Traffic Safety Representative: Rick Lord
- (1) Department of Motor Vehicles Representative: Suzanne Studer
- (3) Law Enforcement Representatives: Officer Joe Becraft, Portland  
Traffic Division, Lt. Jim Gruetzke, Gresham Police Department, Sgt.  
Kathleen Ferrell, Multnomah County Sheriff's Office
- (1) Youth Representative: Alan Porter
- (1) Defense Attorney: David Knofler
- (1) District Attorney Representative: Fred Lenzser
- (2) Corrections Representative: Charleah Couckuyt, Parole & Probation  
Service; Bill Wood, Multnomah County Sheriff
- (2) Judicial Representatives: Dorothy Coy, District Court  
Administrator; Cindy Butts, Juvenile Court

BOARDS & COMMISSIONS APPOINTMENTS

September 29, 1988

107  
5161

In the matter of appointments and re-appointments)  
to the Citizen Budget Advisory Committee, Aud- )  
itor's Office: re-appointment - [Terry McCall], )  
Alexis Dow, Paul Norr, Chuck Holliman, Ben )  
Priestley, and Marilyn Holstrom; appointment - )  
Mark Williams. District Attorney's Office: re- )  
appointments - Jack Pessia, Robert Jones, Andy )  
Thaler, and Greg Smith; appointments - Michael L. )  
Williams and Lianne Thompson. Justice Services )  
Department: re-appointments - Judi Pitre, Jean )  
Cauthorne, and Larry McCagg; appointments - Larry )  
Foltz and Jorge Porras. Sheriff's Office: re- )  
appointments - Don Church, Clayton Hannon, Robert )  
Davis; appointments Richard Weaver, Floyd Geller, )  
Morris Brewer, and Dick Levy. General Services )  
Department: re-appointments - Paul Eisenberg, )  
Marlene Byrne, James Watts, Dolores Judkins; )  
appointment - Kristin Eccles. Environmental Ser- )  
vices Dept: re-appointments - Ray Barber, David )  
Fredrickson, Richard Leonard, and Charles Becker; )  
appointments - Brett Kenny and Bob Luce. Nonde- )  
partmental: re-appointments - Katherine Dunahoo, )  
Gordon Hunter, and Jim Worthington; appointment - )  
D'Norgia Price R-5 )

Commissioner McCoy read the names of the appointments and re-appointments, and thanked them for their willingness to serve.

Merlin Reynolds, Citizen Involvement Director, reported Terry McCall has had to decline the re-appointment to the Auditor's Citizen Advisory Board due to work demands. He submitted copies of all CAB appointments and re-appointments with appropriate termination dates.

Upon motion of Commissioner Miller, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said appointments and re-appointments be confirmed except that of Terry McCall.

CITIZEN BUDGET ADVISORY COMMITTEE

Auditor's Office: Re-appointment of Terry McCall, Alexis Dow, Paul Norr, Chuck Holliman, Ben Priestley and Marilyn Holstrom. Appointment of Mark Williams.

District Attorney's Office: Re-appointment of Jack Pessia, Robert Jones, Andy Thaler and Greg Smith. Appointment of Michael L. Williams and Lianne Thompson.

Justice Services Dept: Appointment of Judi Pitre, Jean Cauthorne and Larry McCagg. Appointment of Larry Foltz and Jorge Porras.

Sheriff's Office: Re-appointment of Don Church, Clayton Hannon, Robert Davis. Appointment of Richard Weaver, Floyd Geller, Morris Brewer and Dick Levy.

General Services Dept: Re-appointment of Paul Eisenberg, Marlene Byrne, James Watts, Dolores Judkins. Appointment of Kristin Eccles.

Human Services Dept: Re-appt of Ethelyn Pankratz, Rick Ukera, John Anderson, Ann Porter, Steve Fulmer, Sharron Kelly, Doug Montgomery, Judy Backer. Appointment of Lillian Cunningham and Susan Oliver.

Environmental Services Dept: Re-appointment of Ray Barber, David Fredrickson, Richard Leonard and Charles Becker. Appointment of Brett Kenny and Bob Luce.

Non-Departmental: Re-appointment of Katherine Dunahoo, Gordon Hunter and Jim Worthington. Appointment of D'Norgia Price.

\*NOTE:CIC OFFICE WILL FURNISH TERMS OF OFFICE TO CLERKS OFFICE

DATE SUBMITTED 9/22/88

(For Clerk's Use)  
Meeting Date 9/29/88  
Agenda No. 19-5

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Appointments to Budget Advisory Committees

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only Thurs, Sept 29, 1988  
(Date)

DEPARTMENT County Chair DIVISION \_\_\_\_\_

CONTACT Judy Boyer TELEPHONE 248-3308

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Judy Boyer

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

See attached sheet

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

☐ PERSONNEL  
☐ FISCAL/BUDGETARY  
☐ General Fund  
☐ Other \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
1988 SEP 22 AM 11:40  
MULTNOMAH COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys McCoy

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

CBAC

SEP 13 1988

Multnomah County Citizen Involvement Committee  
VOLUNTEER INTEREST FORM



NAME JORGE ALBERTO PORRAS

HOME ADDRESS: P.O. Box 14234, Portland, OR. Zip 97214 Phone 238.9619

PLACE OF EMPLOYMENT OREGON STATE DEPARTMENT OF HEALTH

ADDRESS P.O. Box 231, Portland, OR. 97207

OCCUPATION Public Health Educator.

OPTIONAL: AGE 33 SEX M

ETHNICITY: BLACK ☐ HISPANIC ☒ NATIVE AMERICAN ☐  
ASIAN/PACIFIC ISLANDER ☐ WHITE (non Spanish Sp.) ☐

PLEASE CHECK MAILING ADDRESS PREFERENCE: HOME ☒ OFFICE ☐

ARE YOU A RESIDENT OF MULTNOMAH COUNTY? YES ☒ NO ☐

CITIZEN ADVISORY COMMITTEE PREFERENCE: See attached for list of County Boards, Commissions and Committees:

1. Justice Services 2. Human Services 3. General Services.

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE: Board of Directors for a Bible School in South America. Director of a Bible School in Miami, Florida.

OTHER RELEVANT EXPERIENCE Since graduation from Divinity School I have been involved in different tasks in the helping professions.

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBERS OF TWO REFERENCES:

1. Victor Merced, Esq. OCHA 621 SW MORRISON, SUITE 729, Portland, OR. 97205  
Tel. 228-4131

2. Kernan H. Bagley, U.S. Marshal 420 U.S. Courthouse, Portland, OR. 97205 Tel. 294.5177

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST RELEVANT TO ANY COUNTY DEPARTMENT? NO.

SIGNATURE J. A. Porras, M. Div. DATE 09-01-88

Please return to: Office of Citizen Involvement  
2115 S.E. Morrison, Rm. 215, Portland, Oregon 97214  
Phone: 248-3450

Good

Multnomah County Citizen Involvement Committee  
VOLUNTEER INTEREST FORM



NAME

Brett V. Horta Kenny

(565-2396)

HOME ADDRESS: 2134 SE Alder #21, Portland Zip 97214 Phone 233-3733

PLACE OF EMPLOYMENT                     

ADDRESS                     

OCCUPATION Student

OPTIONAL: AGE 21 SEX Male  
ETHNICITY: BLACK            HISPANIC            NATIVE AMERICAN             
ASIAN/PACIFIC ISLANDER            WHITE (non Spanish Sp.) ✓

PLEASE CHECK MAILING ADDRESS PREFERENCE: HOME ✓ OFFICE           

ARE YOU A RESIDENT OF MULTNOMAH COUNTY? YES ✓ NO           

CITIZEN ADVISORY COMMITTEE PREFERENCE: See attached for list of County Boards, Commissions and Committees:

1. Dept. of Human Services 2. Dept. of Justice Serv. 3. Dept. of Environmental Serv.

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE: Intake Manager - Benevolence

South Mission, Eugene Oregon - 10 weeks, Various volunteer  
experience with the poor & homeless

OTHER RELEVANT EXPERIENCE: Have studied Urban Studies & Urban Govt.  
Proceedings, Have worked under the authority of another Oregon County  
(Lincoln)

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBERS OF TWO REFERENCES:

1. David Gullings - 927 N. Coast Highway, Newport, Or. 265-5101

2. Paul Osterlund - 1925 SE Alder Ln. Tualuma, Or. 336-2637

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST RELEVANT TO ANY COUNTY DEPARTMENT? No

SIGNATURE

Brett V. Kenny

DATE 8-5-88

Please return to: Office of Citizen Involvement  
2115 S.E. Morrison, Rm. 215, Portland, Oregon 97214  
Phone: 248-3450

CBAE

Multnomah County Citizen Involvement Committee  
VOLUNTEER INTEREST FORM



NAME D'Norgia Price

HOME ADDRESS: 7684 N. Kerby Zip 97217 Phone 286-9089

PLACE OF EMPLOYMENT Bradley-Angle House, Inc.

ADDRESS P.O. Box 14694 Portland, Oregon 97214

OCCUPATION Executive Director

OPTIONAL: AGE \_\_\_\_\_ SEX F

ETHNICITY: BLACK X HISPANIC \_\_\_\_\_ NATIVE AMERICAN \_\_\_\_\_

ASIAN/PACIFIC ISLANDER \_\_\_\_\_ WHITE (non Spanish Sp.) \_\_\_\_\_

PLEASE CHECK MAILING ADDRESS PREFERENCE: HOME X OFFICE \_\_\_\_\_

ARE YOU A RESIDENT OF MULTNOMAH COUNTY? YES X NO \_\_\_\_\_

CITIZEN ADVISORY COMMITTEE PREFERENCE: See attached for list of County Boards, Commissions and Committees:

1. Auditor's Office 2. Human Services 3. Project Self Sufficiency Task Force

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE: Public Welfare Review Commission

Nurse Practitioner's Clinic

Portland Cable Access

OTHER RELEVANT EXPERIENCE \_\_\_\_\_

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBERS OF TWO REFERENCES:

1. Skip Collier 215 N.E. Buffalo Portland, OR 97211-2927 289-0151
2. O. Virginia Phillips 4056 N.E. 10th Portland, OR 97212 281-8277

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST RELEVANT TO ANY COUNTY DEPARTMENT? No

SIGNATURE

D'Norgia Price

DATE

9/9/88

Please return to: Office of Citizen Involvement  
2115 S.E. Morrison, Rm. 215, Portland, Oregon 97214  
Phone: 248-3450



## MULTNOMAH COUNTY OREGON

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writings, affiliations, etc.

A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

1. Justice Coordinating Counsel D.A.'s CBAC

2. Public Safety Policy Commission

3. Community Corrections Advisory Committee

B. Name Michael L. Williams

Address 3807 S.E. Harold

City Portland State Oregon Zip 97202

Do you live in unincorporated Multnomah County or ☒ a city within Multnomah County.

Home Phone (503) 771-7254

C. Current Employer WILLIAMS, TROUTWINE & BOWERSOX, P.C.

Address 1100 S.W. Sixth Avenue, Suite 1100

City Portland State Oregon Zip 97204

Your Job Title Senior Partner

Work Phone (503) 295-2924 (Ext)

Is your place of employment located in Multnomah County? Yes ☒ No

D. Previous Employers  Dates  Job Title

Johnson, Quinn, Clifton & Williams 1982-86 Law Partner

CONTACT:

DENNIS BUCHANAN, COUNTY EXECUTIVE  
1500 PORTLAND BUILDING  
PORTLAND, OREGON 97204  
(503) 248-3308

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Eugene School Board	1982-86	Chair 1984-86
Lane County Budget Committee	1980-82	Vice-Chair

F. Please list post-secondary school education.

Name of School	Dates	Degree/Course of Study
Wabash College	1965-69	B.A. (Cum Laude) Philosophy
U.C. Berkeley	1969-74	M.A. Philosophy
Harvard Law School	1975-78	J.D. (Magna Cum Laude)

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Shirley Gold, Oregon State Representative, H295, State Capitol Building, Salem, Oregon 97310 (503) 775-9612

Richard S. Springer, Esq., POZZI, WILSON, et al., 910 Standard Plaza, 1100 S.W. 6th Portland, Oregon 97204 (503) 226-3232

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

As a civil trial attorney, I would like to see the number of criminal cases on the local court docket substantially reduced, to free-up more judicial time for my clients.

I. Affirmative Action Information

M / White  
sex / racial ethnic background

birth date: Month July Day 30 Year 1947

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature

Date July 11, 1988

lom  
6/83

Terry Frazier



## MULTNOMAH COUNTY OREGON

# BOARDS AND COMMISSIONS

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

Sheriff's Department Budget Advisory Committee

- B. Name GEORGE RICHARD WEAVER

Address 629 NE 106<sup>th</sup> Place

City Portland State OR Zip 97220

Do you live in \_\_\_\_\_ unincorporated Multnomah County or ☒ a city within Multnomah County.

Home Phone 253-7468

- C. Current Employer Northwest Natural Gas Co.

Address 220 NW Second Ave.

City Portland State OR Zip 97209

Your Job Title Vice President - Human Resources & Admin. Services

Work Phone 220-2408 (Ext) \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes ☒ No \_\_\_\_\_

- D. Previous Employers \_\_\_\_\_ Dates \_\_\_\_\_ Job Title \_\_\_\_\_

Heath Survey Consultants, Inc. 1954-1963 Area Consultant

CONTACT:

GLADYS McCOY, MULTNOMAH COUNTY CHAIR  
1021 SW 4TH, ROOM 134  
PORTLAND, OREGON 97204  
(503) 248-3308

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Neighborhood House Board of Dir.	1966-1970	Board Person
Hazelwood Water District	1972-1978	Chair of Board & Board Person
Central City Concern	1986-Present	Board Person
United Cerebral Palsy	1987-Present	Board Person
Business Group on Health & Commerce	1987-Present	Board Person

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
Penn State University	1950-1954	BS - Horticulture
Portland Community College	Various	Supervision
Portland State University	1986- —	Personnel Administration

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Paul L. Hathaway - Northwest Natural Gas Co Portland, OR 97209 226-4211  
 220 NW Second Ave

Donald J. McCormick - Northwest Natural Gas Co - Same 226-4211  
 X1400

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

I am not aware of any.

I. Affirmative Action Information

Male White  
 sex / racial ethnic background

birth date: Month Sept Day 29 Year 1932

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature G. Richard Weaver Date 11/17/87

# BOARDS AND COMMISSIONS



## MULTNOMAH COUNTY OREGON

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

SHERIFFS BUDGET TASK FORCE

- B. Name Dr. Floyd S. Geller

Address 13209 S.E. ANKENY CT

City PORTLAND State OR Zip 97233

Do you live in ☒ unincorporated Multnomah County or ☐ a city within Multnomah County.

Home Phone 254-8803

- C. Current Employer SELF - OPTOMETRIST

Address 9978 S.E. WASHINGTON

City PORTLAND State OR Zip 97216

Your Job Title OPTOMETRIST

Work Phone 256-4311 or 252-8016 (Ext)         

Is your place of employment located in Multnomah County? Yes ☒ No ☐

- D. Previous Employers
- | Employer               | Dates               | Job Title          |
|------------------------|---------------------|--------------------|
| <u>Dr. O. J. NOLAN</u> | <u>1964 to 1977</u> | <u>OPTOMETRIST</u> |
|                        |                     |                    |
|                        |                     |                    |

GLADYS McCOY, MULTNOMAH COUNTY CHAIR

1021 SW 4TH, ROOM 134

PORTLAND, OREGON 97204

(503) 248-3308

CONTACT:

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
PANORAMA LIONS	CURRENT	PRES
GRATEFUL GATEWAY BOOSTERS	1984-1985	PRES
MULTI COUNTY PARKS	1984-1986	Commissioner

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
PACIFIC U.	1958	D.D. & BS OPTOMETRY

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

SITANON KELLY	10700 N.E. SANDY	256-3573
DANNY WESTON	16636 N.E. PRESCOTT	257-5200

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

NONE

I. Affirmative Action Information

M WHITE  
sex / racial ethnic background

birth date: Month OCT Day 16 Year 1933

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Dr. Floyd J. Green Date 11-18-87



# MULTNOMAH COUNTY OREGON

## BOARDS AND COMMISSIONS

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

Shuff's Board

- B. Name Morris E. Brewer

Address 10608 SE Malden St.

City Portland State OR Zip 97266

Do you live in \_\_\_\_\_ unincorporated Multnomah County or ☒ a city within Multnomah County.

Home Phone 771-6769

- C. Current Employer NARA / NW Inc.

Address 2022 NW Division

City Crescent State OR Zip 97030

Your Job Title Executive Director

Work Phone 669-7889 (Ext) X

Is your place of employment located in Multnomah County? Yes ☒ No \_\_\_\_\_

- D. Previous Employers Dates Job Title

U.S. Fish & Wildlife (Lycer) 6/78-4/79 work Coordinator

Oglala Sioux Tribe 11/73-2/77 Asst. Director

GLADYS McCOY, MULTNOMAH COUNTY CHAIR

1021 SW 4TH, ROOM 134

PORTLAND, OREGON 97204

(503) 248-3308

CONTACT:

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Urban Indian Council	2/80 - 2/81	Board of Directors
Willamette Valley Indian Rodeo Committee	2/78 - 5/80	Chairman
Ecumenical Ministry of Oregon Indian Ministry Committee	3/87 - present	Committee member

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
Slack Hills State College	9/64 - 5/68	General

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Glenore Smith 1235 SW Carson Portland, OR 97219 244-7371  
Helen Peterson 3024 NE 34th Portland OR 97212 287-7210

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

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I. Affirmative Action Information

Indian  
sex / racial ethnic background

birth date: Month 2 Day 4 Year 46

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Marie Carson Date 9/19/88

OCHA  
621 S.W. Morrison Suite 729  
Portland, OR 97205

SER 2-1-1988

Multnomah County Citizen Involvement Committee  
VOLUNTEER INTEREST FORM



NAME Kristin Eccles  
HOME ADDRESS: 2343 S.W. Cedar #7 Portland OR Zip 97205 Phone 274-4465H  
PLACE OF EMPLOYMENT Oregon Council for Hispanic Advancement (OCHA) 228-4134W  
ADDRESS 621 S.W. Morrison #729 Portland OR 97205  
OCCUPATION Business/Community Economic Development Specialist  
OPTIONAL: AGE 48 SEX Female  
ETHNICITY: BLACK      HISPANIC      NATIVE AMERICAN       
ASIAN/PACIFIC ISLANDER      WHITE (non Spanish Sp.) X

PLEASE CHECK MAILING ADDRESS PREFERENCE: HOME X OFFICE      =

ARE YOU A RESIDENT OF MULTNOMAH COUNTY? YES X NO     

CITIZEN ADVISORY COMMITTEE PREFERENCE: See attached for list of County Boards, Commissions and Committees:

1. Human Services 2. Auditor's Office 3. General Services *CBA*

VOLUNTEER/BOARD/COMMITTEE EXPERIENCE: Loaned Executive-1980 United Way of the Columbia Willamette, Five year member & co-chair budget & allocations panel 1980-86

Mayor's Small Business Advisory panel, 1985, Member Mayor's Employment Advisory Comm., Emergency Basic Needs Committee.

OTHER RELEVANT EXPERIENCE Twenty + years experience as a commercial banker, experienced as commercial lender, cash management officer, experienced as fiscal manager in a non profit corp., experienced in budget preparation, analysis, implementation and subsequent control of grant proceeds for various programs/projects.

PLEASE LIST NAME, ADDRESS AND TELEPHONE NUMBERS OF TWO REFERENCES:

1. Victor Merced 621 SW Morrison #729 Portland, OR 97205 228-4131  
2. Mr. Arthur Spencer 2065 NW Flanders #502 Portland, OR 97209 226-1575 (W)

WOULD YOU HAVE A POTENTIAL CONFLICT OF INTEREST RELEVANT TO ANY COUNTY DEPARTMENT? No.

SIGNATURE Kristin Eccles DATE 9-8-88

Please return to: Office of Citizen Involvement  
2115 S.E. Morrison, Rm. 215, Portland, Oregon 97214  
Phone: 248-3450

CBAC appointments for September 29, 1988

<u>Name</u>	<u>Nominated</u>	<u>Position</u>	
<b>Department of General Services</b>			
Paul Eisenberg	DGS	Position 2	2 years
James Watts	DGS	Position 4	3 years
Delores Judkins	DGS	Position 5	3 years
	DGS	Position 7	1 year
Marlene Byrne	CIC	Position 6	1 year
Kristin Eccles	CIC	Position 3	3 years
	CIC	Position 1	2 years
<b>Sheriff's Office</b>			
Don Church	SO	Position 7	
Clayton Hannon	SO	Position 2	
Richard Weaver	SO	Position 4	
Floyd Geller	SO	Position 5	
Richard Levy	CIC	Position 6	
Morris Brewer	CIC	Position 3	
Robert Davis	CIC	Position 1	
<b>Non-Departmental</b>			
Jim Worthington	CIC	Position 6	1 year
Gordon Hunter	Lib.	Position 4	3 years
Katherine Dunahoo	CIC	Position 3	3 years
DeNorgia Price	Cha	Position 1	2 years
	Comm.	Position 2	2 years
	N/D	Position 7	1 year
	CIC	Position 5	3 years
<b>Department of Environmental Services</b>			
Richard Leonard	DES	Position 7	
Charles Becker	DES	Position 2	
David Fredrickson	DES	Position 4	
	DES	Position 5	
Bob Luce	CIC	Position 6	
Ray Barber	CIC	Position 3	
Brett Kenney	CIC	Position 1	

**Department of Justice Services**

Jean Cauthorne	DJS	Position 2
Larry McCagg	DJS	Position 7
	DJS	
	DJS	
Larry Foltz	CIC	Position 6
Judy Pitre	CIC	Position 1
Gorge Porras	CIC	Position 3

**District Attorney's Office**

Jack Pessia	DA	Position 4
Robert Jones	DA	Position 5
Andy Thaler	DA	Position 7
	DA	Position 2
Lianne Thompson	CIC	Position 6
Greg Smith	CIC	Position 3
Michael Williams	CIC	Position 1

**Auditor's Office**

	Aud	Position 5
Paul Norr	Aud	Position 4
Chuck Holliman	Aud	Position 2
Alexis Dow	Aud	Position 7
Mark Williams	CIC	Position 6
Ben Priestley	CIC	Position 3
Marilyn Holstrom	CIC	Position 1

(remove Terry McCall)

CBAC appointments for September 29, 1988

*R-5*  
*Submitted*  
*9/29/88*

<u>Name</u>	<u>Nominated</u>	<u>Position</u>	
<b>Department of General Services</b>			
Paul Eisenberg	DGS	Position 2	2 years 90.
James Watts	DGS	Position 4	3 years 91
Delores Judkins	DGS	Position 5	3 years 91
	DGS	Position 7	1 year 89
Marlene Byrne	CIC	Position 6	1 year 89
Kristin Eccles	CIC	Position 3	3 years 91
	CIC	Position 1	2 years 90
<b>Sheriff's Office</b>			
Don Church	SO	Position 7	
Clayton Hannon	SO	Position 2	
Richard Weaver	SO	Position 4	
Floyd Geller	SO	Position 5	
Richard Levy	CIC	Position 6	
Morris Brewer	CIC	Position 3	
Robert Davis	CIC	Position 1	
<b>Non-Departmental</b>			
Jim Worthington	CIC	Position 6	1 year 89
Gordon Hunter	Lib.	Position 4	3 years 91
Katherine Dunahoo	CIC	Position 3	3 years 91
DeNorgia Price	Cha	Position 1	2 years 90
	Comm.	Position 2	2 years 90
	N/D	Position 7	1 year 89
	CIC	Position 5	3 years 91
<b>Department of Environmental Services</b>			
Richard Leonard	DES	Position 7	
Charles Becker	DES	Position 2	
David Fredrickson	DES	Position 4	
	DES	Position 5	
Bob Luce	CIC	Position 6	
Ray Barber	CIC	Position 3	
Brett Kenney	CIC	Position 1	

**Department of Justice Services**

Jean Cauthorne	DJS	Position 2
Larry McCagg	DJS	Position 7
	DJS	
	DJS	
Larry Foltz	CIC	Position 6
Judy Pitre	CIC	Position 1
Gorge Porras	CIC	Position 3

**District Attorney's Office**

Jack Pessia	DA	Position 4
Robert Jones	DA	Position 5
Andy Thaler	DA	Position 7
	DA	Position 2
Lianne Thompson	CIC	Position 6
Greg Smith	CIC	Position 3
Michael Williams	CIC	Position 1

**Auditor's Office**

	Aud	Position 5
Paul Norr	Aud	Position 4
Chuck Holliman	Aud	Position 2
Alexis Dow	Aud	Position 7
Mark Williams	CIC	Position 6
Ben Priestley	CIC	Position 3
Marilyn Holstrom	CIC	Position 1

(remove Terry McCall)



# MULTNOMAH COUNTY OREGON

107  
5161

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. John Angell, Director  
Department of Justice Services  
1120 SW Fifth  
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

In the matter of support to increase the resident)  
population at the Multnomah County Restitution )  
Center R-6 )

RESOLUTION  
#88-177

Commissioner Kafoury explained this Resolution will make it possible for the Sheriff to proceed with the Conditional Use Permit change for an expansion of the Restitution Center. She moved approval, duly seconded by Commissioner Casterline.

Commissioner Anderson said she would approve the Resolution, but it needs to be understood that a Justice Services Plan will be in place, and the determination made that this is the best use of corrections money before funding will be provided for expansion of the Restitution Center.

The motion was considered, and it is unanimously

ORDERED that said Resolution be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Sheriff Pearce

DATE SUBMITTED 9-22-88

(For Clerk's Use)  
Meeting Date 9/29/88  
Agenda No. R-6

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Resolution related to  
M.C. Restitution Center

Informal Only\* 9-27-88  
(Date)

Formal Only 9-29-88  
(Date)

DEPARTMENT DJS DIVISION Sheriff's Office

CONTACT Sally Anderson/Bill Wood TELEPHONE X5145

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Sally Anderson

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Resolution in the matter of increasing the resident population at the Multnomah County Restitution Center.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 20 minutes

IMPACT:

☐ PERSONNEL  
☐ FISCAL/BUDGETARY  
☐ General Fund  
☐ Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]  
BUDGET / PERSONNEL [Signature]  
COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_  
OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



## MULTNOMAH COUNTY OREGON

178-179  
J161

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. Paul Yarborough, Director  
Department of Environmental Services  
2115 SE Morrison  
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

In the matter of the Conveyance of a Permanent )  
Easement of County Land to Portland General )  
Electric Company R-7 )

O R D E R  
#88-178

Commissioner Casterline explained this is an easement on the Edgefield property in Troutdale to reestablish some power poles. The old poles are deteriorating and need to be replaced; and Sandy Road is being widened. She moved, duly seconded by Commissioner Anderson, unanimously

ORDERED that said Order be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm

cc: Facilities &amp; Property Management

DATE SUBMITTED \_\_\_\_\_

SEP 16 1988

(For Clerk's Use)

Meeting Date 9/29/88  
Agenda No. R-7

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Convey permanent easement on County property to Portland General Electric Co.

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Environmental Services DIVISION Facilities and Property Mgmt

CONTACT Harold Holub TELEPHONE 3851

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Harold Holub

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Portland General Electric Co. has requested approval of an easement on County property at Edgefield in Troutdale in order to place power poles on the property. Poles now in use are badly deteriorated and are in the right of way of N E Sandy road which eventually will be widened.

Easement will have little or no effect on the value or future use of the land.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Five (5) minutes

IMPACT: NONE

PERSONNEL

☐ FISCAL/BUDGETARY

☐ - General Fund

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Paul Yarbrough / bhw

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) John DeB...

OTHER William G...  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

9/29/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

ENGINEERING

FACILITIES MGMT.

ZONING

ORDER CONVEYING EASEMENT OF CO LAND TO PGE (EDGEFIELD PROPERTY)

R-7

W. L. Holub

BOARD OF  
COUNTY COMMISSIONERS

1988 OCT 20 PM 3:47

MULTNOMAH COUNTY  
OREGON

9/29/88

RECEIVED FROM

JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS - MULTNOMAH COUNTY, OREGON

ENGINEERING

FACILITIES MGMT.

ZONING

ORDER CONVEYING EASEMENT OF CO LAND TO PGE (EDGEFIELD PROPERTY)

R-7

A handwritten signature, possibly "J. McGarvin", is written over a horizontal line.

BOARD OF  
COUNTY COMMISSIONERS

1988 DEC -9 PM 3: 21

MULTNOMAH COUNTY  
OREGON

9/29/88

RECEIVED FROM JANE MCGARVIN

CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

ENGINEERING

FACILITIES MGMT.

ZONING

ORDER CONVEYING EASEMENT OF CO LAND TO PGE (EDGEFIELD PROPERTY)

R-7

MULTNOMAH COUNTY  
OCT 21 1988  
BOARD OF  
COUNTY COMMISSIONERS  
AM 10:50





## MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Ms. Linda Alexander, Director  
Department of General Services  
1120 SW Fifth  
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Request of the Director of General Services for )  
approval of Budget Modification DGS #5 making an )  
appropriation transfer from Road Fund Contingency )  
(\$142,244), Bridge Fund Contingency (\$34,812), )  
Fleet Fund Contingency (\$27,230), and Cable Fund )  
Professional Services (\$2,013) to various organi- )  
zations to fund wage settlements for Electrical )  
Workers - Local 48; Painters - Local 55; AFSCME - )  
Local 88; and exempt employees R-8 )

Upon motion of Commissioner Kafoury, duly seconded by  
Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modifica-  
tion be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance

BUDGET MODIFICATION NO. DGS # 5

(For Clerk's Use) Meeting Date

9/29/88Agenda No. R-8

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date) \_\_\_\_\_

DEPARTMENT General ServicesDIVISION Planning & Budget

CONTACT \_\_\_\_\_

TELEPHONE \_\_\_\_\_

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

## SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Wage settlement appropriation transfers for funds other than General Fund and  
Animal Control Fund.

(Estimated Time Needed on the Agenda) \_\_\_\_\_

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification transfers money from the Road Fund, Bridge Fund and Fleet Fund Contingencies and the Cable Fund Professional Services to various organizations to fund the wage settlements for Electrical Workers-Local 84; Painters-55; AFSCME-Local 88; and exempt employees. Total transfers by fund are Road Fund (\$142,244), Bridge Fund (\$34,812), Fleet Fund (\$27,230) and Cable Fund (\$2,013).

BOARD OF  
CITY COMMISSIONERS  
SEP 20 PM 4:08  
CLATSOP COUNTY  
OREGON

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Increases service reimbursement to the Insurance Fund by \$4,432.

To Budget  
10/19/88

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)

After this modification

\$ \_\_\_\_\_

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

EXPENDITURE  
TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		150	030	Various			5100			111.119		Permanent - Road Fund
							5500			28.069		Fringe
							5550			3.056		Insurance
										142.244		
		150	030	9120			7700			(142.244)		Road Fund Contingency
		161	030	Various			5100			27.195		Permanent - Bridge Fund
							5500			6.869		Fringe
							5550			748		Insurance
										34.812		
		161	030	9120			7700			( 34.812)		Bridge Fund Contingency
		401	030	5910			5100			21.272		Permanent
							5500			5.373		Fringe
							5550			585		Insurance
										27.230		
		401	030	9120			7700			( 27.230)		Fleet Fund Contingency
										(CONT'D)		
EXPENDITURE CHANGE												TOTAL EXPENDITURE CHANGE

EXPENDITURE TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		400	040	7040			6601			3.056		Road Fund Svc. Reimb.
							6623			748		Bridge Fund Svc. Reimb.
							6607			585		Fleet Fund Svc. Reimb.
							6625			43		Cable Fund Svc. Reimb.
REVENUE CHANGE										4.432		TOTAL REVENUE CHANGE





## MULTNOMAH COUNTY OREGON

108  
5161

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Ms. Linda Alexander, Director  
Department of General Services  
1120 SW Fifth  
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Second Reading - An Ordinance relating to the Car)	ORDINANCE
Rental Tax and amending MCC 5.40                      R-9                      )	NO. 592

Copies of the above-entitled Ordinance were available to all persons wishing a copy. Ordinance was read by title only.

A hearing was held; no one wished to testify.

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said Ordinance be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: County Counsel  
Finance

DATE SUBMITTED September 6, 1988

(For Clerk's Use)

Meeting Date 9/22/88

Agenda No. R-5

REQUEST FOR PLACEMENT ON THE AGENDA 2nd 9/29/88 - R-9

Subject: Car Rental Tax

SEP 13 1988

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only September 22, 1988  
(Date)

DEPARTMENT General Services DIVISION Finance

CONTACT David Boyer TELEPHONE 248-3903

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD David Boyer

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Exempts tax on vehicles being rented by Multnomah County citizens while their personal vehicle is being repaired or serviced. Local rental agencies have complained that they are losing customers to Washington and Clackamas County for these types of rentals (reviewed by Finance Committee).

*Ord 592*

*To print Sharp  
10/19/88*

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 3 to 10 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund - Minor revenue loss, approximately \$2,000 annual

Other \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: *[Signature]*

BUDGET / PERSONNEL *[Signature]*

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) *[Signature]*

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

3139F

BOARD OF  
COUNTY COMMISSIONERS  
1988 SEP 14 AM 9:30  
MULTNOMAH COUNTY  
OREGON

## ORDINANCE FACT SHEET

Title Car Rental Tax Effective Date Upon Passage

Brief Statement of purpose of ordinance (include the rationale for adoption of ordinance, a description of persons benefited, and other alternatives explored).

**Ordinance amending MCC 5.40. Exempts tax on vehicle being rented by Multnomah County citizens while their personal vehicle is being repaired or serviced.**

What other local jurisdictions in the metropolitan area have enacted similar legislation?

**None**

What has been the experience in other areas with this type of legislation?

**N/A**

What authority is there for Multnomah County to adopt this legislation? (State statute, home rule charter). Are there constitutional problems?

**Home Rule Charter - No constitutional problems.**

Fiscal Impact Analysis

**Minor Revenue Loss - General Fund estimate is \$2,000 annually.**

(If space is inadequate, please use other side)

SIGNATURES:

Office of County Counsel \_\_\_\_\_

Department Head \_\_\_\_\_

Liaison Commissioner \_\_\_\_\_

2047F

BEFORE THE BOARD OF COMMISSIONERS

For the County of Multnomah

ORDINANCE # 592

An Ordinance relating to the Car Rental Tax and amending MCC 5.40.  
[Bracketed items deleted and underlined items added.]

Multnomah County Ordains as follows:

Section I. Amendment

MCC 5.40.075(C) is amended to read:

5.40.075 Collection of tax; remittance records; tax as debt.

(C) All commercial establishments shall maintain accurate records of rental fees assessed and of taxes collected, and the records shall be subject to review, inspection and audit by the director or [his] the director's designee at all reasonable times.

Section II. Amendment

MCC 5.40.080(A)(C) is amended to read:

5.40.080 Tax evasion or deficiency determination.

(A) If the Director determines that the report required in MCC 5.40.075(B) has not been filed or is incorrect, [he] the Director may compute and determine the amount required to be paid upon the basis of the facts contained in any report or reports, or upon the basis of any information within his/her possession or that may come into his/her possession. One or more deficiency or evasion determinations may be made of the amount due for one, or more than one, period and the amount so determined shall be due and payable immediately upon service of notice, after which the amount determined is delinquent. Penalties on deficiencies shall be applied under MCC 5.40.900.

(C) The Director shall give written notice to the commercial establishment of his/her determination, served personally or by certified mail. In the event mail service is employed, service is deemed made upon mailing.

Section III. Amendment

MCC 5.40.125 is amended to read:

5.40.125 Exemptions.

The tax imposed hereby shall not be applicable to a [rental fee which Oregon or federal law exempts from the tax.]:

A. A rental fee which Oregon or Federal law exempts from the tax.

B. A rental fee for a motor vehicle to be used for official governmental business by an employee of the federal government;

C. A motor vehicle rented by a licensee to temporarily replace a vehicle being repaired or serviced under warranty agreement or insurance policy.

Section IV. Amendment

MCC 5.40.150 is amended to read:

5.40.150 License required.

(A) Every commercial establishment shall be required to obtain from the Director an annual license for its operation in Multnomah County. Licenses shall expire and be renewable on January 1 of each year and no commercial establishment may be operated in the County without a currently valid license. Only one License is required for a commercial establishment regardless of the number of rental locations. The Director shall collect a fee of \$15 for each license or renewed license issued.

Section V. Adoption.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, shall take effect on the thirtieth (30th) day after its adoption, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this 29th day of September, 1988, being the date of its second reading before the Board of County Commissioners of Multnomah County, Oregon.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

By Gladys McCoy  
Multnomah County Chair

(SEAL)

APPROVED AS TO FORM:

LAURENCE KRESSEL,  
County Counsel for  
Multnomah County, Oregon

By Laurence Kressel  
County Counsel

2896F/DB/1d



# MULTNOMAH COUNTY OREGON

108  
J161

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

September 29, 1988

Ms. Linda Alexander, Director  
Department of General Services  
1120 SW Fifth  
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Second Reading - An Ordinance relating to the )  
Transient Lodging Tax and amending MCC 5.50 ) ORDINANCE  
R-10) NO. 593

Copies of the above-entitled Ordinance were available to all persons wishing a copy. Ordinance was read by title only.

A hearing was held; no one wished to testify.

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said Ordinance be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: County Counsel  
Finance

DATE SUBMITTED September 6, 1988

(For Clerk's Use)

Meeting Date 9/22/88

Agenda No. R-6

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Transient Lodging Tax

2nd Rd 9/29/88 R-10

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only September 22, 1988  
(Date)

DEPARTMENT General Services DIVISION Finance

CONTACT David Boyer TELEPHONE 248-3903

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD David Boyer

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Exempts tax on Recreational Vehicle Park and Campgrounds. Also makes the Finance Committee the Transient Lodging Tax review committee. Will allow two RV parks located in Multnomah County to be competitive with Ainsworth State Park.

Ord 593

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

**ACTION REQUESTED:**

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 3 to 10 minutes

**IMPACT:**

PERSONNEL

☐ FISCAL/BUDGETARY

☒ General Fund - Minor revenue loss, approximately \$1,000 annually

Other \_\_\_\_\_

To Print Shop  
10/19/88

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1988 SEP 14 AM 9:35

**SIGNATURES:**

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL [Signature]

COUNTY COUNSEL (Ordinances, Resolution, Agreements, Contracts) [Signature]

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

## ORDINANCE FACT SHEET

Title Transient Lodging Tax Effective Date Upon Passage

Brief Statement of purpose of ordinance (include the rationale for adoption of ordinance, a description of persons benefited, and other alternatives explored).

**Ordinance amending MCC 5.50. Exempts tax on Recreational Vehicle Park and campground occupants.**

What other local jurisdictions in the metropolitan area have enacted similar legislation?

**None**

What has been the experience in other areas with this type of legislation?

**N/A**

What authority is there for Multnomah County to adopt this legislation? (State statute, home rule charter). Are there constitutional problems?

**Home Rule Charter - No constitutional problems.**

Fiscal Impact Analysis

**Minor Revenue Loss - General Fund estimate is \$1,000 annually.**

(If space is inadequate, please use other side)

SIGNATURES:

Office of County Counsel \_\_\_\_\_

Department Head \_\_\_\_\_

Liaison Commissioner \_\_\_\_\_

2047F

BEFORE THE BOARD OF COMMISSIONERS

For the County of Multnomah

ORDINANCE # 593

An Ordinance relating to the Transient Lodging Tax and amending MCC 5.50. [Bracketed items deleted and underlined items added.]

Multnomah County Ordains as follows:

Section I. Amendment

MCC 5.50.010(D) is amended as follows:

5.50.010 Definitions. For the purposes of this chapter, except where the context requires otherwise:

(D) "Committee" means the [Transient Lodgings Tax Review] Multnomah County Finance Committee [created by MCC 5.50.400]

Section II. Amendment

MCC 5.50.125 is amended to read:

5.50.125 Exemptions. No tax imposed under this chapter shall be imposed upon:

(A) Any occupant for more than 30 successive calendar days;

(B) Any person who pays for lodging on a monthly basis, irrespective of the number of days in any month;

(C) Any occupant whose rent is of a value less than \$2 per day;  
or

(D) Any person who rents a private home, vacation cabin or similar facility from any owner who rents the facility incidentally to the owner's own use of it.

(E) Any Federal Government employee renting a room for official governmental business.

(F) Any persons renting and occupying a space in a Recreational Vehicle Park or Campground.

Section III. Amendment

MCC 5.50.175 (D) (E) (F) is amended to read:

5.50.175 Due date; returns and payments.

(D) The person required to file the return shall deliver the return, together with the remittance of the amount of the tax due, to the tax administrator at his or her office, either by personal delivery or by mail. If the return is mailed, the postmark shall be considered the date of delivery for determining delinquencies.

(E) For good cause, the tax administrator may extend for not to exceed one month the time for making any return or payment of tax. No further extension shall be granted except by the [Transient Lodgings Tax Review] Committee. Any operator to whom an extension is granted shall pay interest at the rate of one percent per month on the amount of tax due without proration for a fraction of a month. If a return is not filed and the tax and interest due is not paid by the end of the extension granted, the interest shall become a part of the tax for computation of penalties described in MCC 5.50.900.

(F) If the tax administrator considers it necessary in order to insure payment or facilitate collection by the County of the amount of taxes in any individual case, he or she may require returns and payment of the amount of taxes for other than quarterly periods.

#### Section IV. Amendment

MCC 5.50.275(D) is amended to read:

##### 5.50.275 Redeterminations.

(D) The order or decision of the tax administrator upon a petition for redetermination of redemption and refund becomes final 10 days after service upon the petitioner of notice, unless appeal of the order or decision is filed with the [Transient Lodgings Tax Review] Committee within the 10 days after service of notice.

#### Section V. Repeal

MCC 5.50.400 is repealed. It is reprinted below for informational purposes.

5.50.400 [Transient Lodgings Tax Review Committee. A Transient Lodgings Tax Review Committee is hereby created to be composed of an accountant, an attorney who may be a County employee, an operator and two lay members. The committee shall select from its members a chairman who shall serve at its pleasure. Three members of the committee shall constitute a quorum. The committee shall keep a record of its transactions. The committee shall be considered to be in the office of the tax administrator and shall meet and keep its files in the administrator's office. The members of the committee shall not, at any time, receive any compensation as members or acting members for their services on the committee. The committee shall be appointed by the Chair of the Board of County Commissioners and shall serve four-year terms, provided that the accountant, the attorney and the operator appointed to the first committee after June 29, 1972, shall serve three-year terms. Thereafter, all terms shall be four years.]

#### Section VI Amendment

MCC 5.50.450 and 5.50.475 are amended to read:

5.50.450 Appeal to [review] committee. Any person aggrieved by any decision of the tax administrator may appeal to the [Transient Lodgings Tax Review] Committee by filing a notice of appeal with the tax administrator within 10 days of the serving or mailing of the notice of a decision given by the tax administrator. The tax administrator shall fix a time and place for hearing the appeal as prescribed by the [Transient Lodgings Tax Review] Committee in its rules and shall give the appellant 10 days' written notice of the time and place of hearing.

5.50.475 Appeals to Board. Any person aggrieved by any decision of the [Transient Lodgings Tax Review] Committee may appeal to the Board of County Commissioners by filing a notice of appeal with the tax administrator within 10 days of the serving or the mailing of the notice of the decision given by the committee. The tax administrator shall transmit the notice of appeal, together with the file of the appealed matter to the Chair of the Board of County Commissioners, who shall fix a time and place for hearing the appeal from the decision of the committee. The Chair shall give the appellant not less than 10 days' prior written notice of the the time and place of hearing on the appealed matter. Action by the Board on appeals shall be decided by a majority of the members present at the meeting where the appeal is considered.

Section VII Amendment

MCC 5.50.900(F) is amended to read:

5.50.900 Tax penalties and interest.

(F) Any operator who fails to remit the tax levied within the time required by this chapter shall pay the penalties, provided, however, the operator may petition the [Transient Lodgings Tax Review] Committee for waiver and refund of the penalty or any portion thereof and the committee may, if a good and sufficient reason is shown, waive and direct a refund of the penalty or any portion thereof.

Section VIII. Adoption.

This Ordinance, being necessary for the health, safety, and general welfare of the people of Multnomah County, shall take effect on the thirtieth (30th) day after its adoption, pursuant to Section 5.50 of the Charter of Multnomah County.

ADOPTED this 29th day of September, 1988, being the date of its second reading before the Board of County Commissioners of Multnomah County, Oregon.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

(SEAL)

By Gladys McCarty  
Multnomah County Chair

APPROVED AS TO FORM:

LAURENCE KRESSEL,  
County Counsel for  
Multnomah County, Oregon

By [Signature]  
County Counsel

2922F/DB/1d



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

In the matter of ratification of eleven inter- )  
governmental agreements with various school dis- )  
tricts whereby school districts reimburse Mult- )  
nomah County for performing semi-annual inspec- )  
tions of food service operations. Term - from )  
date of execution to August 31, 1991 (Portland )  
Public Schools; Centennial School Dist.; Reynolds )  
School Dist.; Tucker Maxon Oral School (Portland )  
Public Schools); Gresham School Dist.; Sauvie )  
Island School Dist.; Parkrose School Dist.; )  
Orient School Dist.; David Douglas School Dist.; )  
Corbett School Dist.; Bonneville School Dist.) ) R-11

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm

cc: Budget  
Finance  
Purchasing  
Health Division

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date 9/29/88

Agenda No. R-11

CLK RUS  
BCC

REQUEST FOR PLACEMENT ON THE AGENDA  
RATIFICATION OF  
Subject: INTERGOVERNMENTAL AGREEMENTS

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES  
DEPARTMENT OFFICE OF COUNTY CHAIR DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-89.

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL: \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

SUBJECT: Public School District Inspection Contracts

Recommendation: The Health Division and the Department of Human Services recommend approval of the following contracts for the period from the date of execution to August 31, 1991:

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District
8. Orient School District
9. David Douglas School District
10. Corbett School District
11. Bonneville School District

ANALYSIS: The Oregon Board of Education recently adopted food service sanitation rules for public and private schools (OAR 581-51-200 through 581-51-265). The rules require that food service operations in the schools must be inspected by a registered sanitarian who is either an employee or under a contract. These schools have chosen to contract with Multnomah County to meet this requirement. The contract also establishes a fee schedule

for the inspections. A total of \$7,815 in revenues (which includes nine private schools) has been appropriated in County's FY 88-89 budget. There will be no inspections until the contracts are fully executed. The inspections will be performed by existing staff. Due to the effort and funds involved with the twenty contracts, the Chair's office agreed to three-year contracts.

**BACKGROUND:** County sanitarians have been inspecting these school facilities for years on a goodwill basis. This is the first year of a formal contract with fees.

These contracts do not have the signature blocks for division director and program manager because they were sent to the schools prior to the new departmental policy.



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☒ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Art Bloom/Jim Kennedy Phone 248-3400/3674 Date 9-2-88

Department Human Services Division Health Bldg/Room 160/8

Description of Contract This is an agreement allowing the Environmental Health Section to inspect school food service facilities in accordance with OAR 581-51-100 thru 581-51-330 and to collect fees for this service.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation

Contractor is ☐ MBE ☐ FBE

Contractor Name Portland Public Schools

Mailing Address PO Box 3107

Portland OR 97208

Phone 249-2000

Employer ID# or SS# N/A

Effective Date Upon Execution  
~~September 1, 1988~~

Termination Date August 31, 1991

Total Amount of Agreement \$ 3,890.00

## Payment Terms

- ☒ Lump Sum \$ NLT March 31  
☐ Monthly \$ \_\_\_\_\_  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required  
 Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT		\$		<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)		
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/ DEC IND
		100	010	0232 0025					REV 2799	\$ 3,890.00	
										\$	
										\$	
										\$	

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

SCHOOL FOOD SERVICES  
INSPECTION AGREEMENT

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1988, by and between Multnomah County, a home rule political subdivision of the State of Oregon (hereinafter referred to as 'COUNTY'), and Portland Public Schools School District (hereinafter referred to as 'SCHOOL DISTRICT').

W I T N E S S E T H :

WHEREAS SCHOOL DISTRICT has the need of a sanitarian for the purpose of inspecting its school food service facilities to comply with Oregon Administrative Rules, and

WHEREAS, COUNTY's Health Division is qualified and willing to provide such services under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement shall be from the date of execution, to and including August 31, 1991, unless sooner terminated under the provisions hereof.

2. SERVICES.

COUNTY's services under this Agreement shall consist of the following:

A. COUNTY will furnish the services of a registered sanitarian for the inspection of the SCHOOL DISTRICT's food services facilities in accordance with OAR 581-51-200 through 581-51-265 of the Rules of the State Department of Education.

B. COUNTY will conduct annually at least two complete inspections as well as any necessary follow-up inspections as long as this Agreement is in effect.

C. COUNTY will furnish copies of the inspection and survey reports to SCHOOL DISTRICT's superintendent, building principals, and the State Department of Education promptly upon completion of the inspections.

D. Epidemiological investigations will be carried out by COUNTY upon request by SCHOOL DISTRICT or any member of the public, in order to determine whether or not food borne disease problems exist.

3. COMPENSATION.

A. SCHOOL DISTRICT agrees to pay COUNTY a maximum of \$ 3,890 annually, based upon the following fee schedule:

1. <u>14</u>	Full-service kitchens x \$60 =	<u>840</u>
2. <u>86</u>	Satellite kitchens x \$35 =	<u>3,010</u>
3. <u>2</u>	Serving kitchens only x \$20 =	<u>40</u>
4. <u>0</u>	Milk only - no fee	
	Total	<u>\$3,890</u>

B. SCHOOL DISTRICT certifies that sufficient funds are available and authorized to finance the costs of this Agreement.

C. SCHOOL DISTRICT will send to COUNTY its annual payment no later than March 31 of each year. Checks must be sent to or delivered to the Director of Environmental Health, 426 S. W. Stark, 2nd Floor, Portland, Oregon 97204.

4. COMPLIANCE WITH LAW.

In connection with its activities under this Agreement, COUNTY agrees to comply with all applicable federal, state, and local laws including, but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

5. WORKERS' COMPENSATION INSURANCE.

COUNTY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier-insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. COUNTY further agrees to maintain such coverage for the duration of this Agreement.

6. COUNTY IS INDEPENDENT CONTRACTOR.

A. COUNTY is an independent CONTRACTOR and is solely responsible for the provision of the services as provided under this Agreement. COUNTY, its agents, and employees shall not be considered employees or agents of SCHOOL DISTRICT for any purpose.

B. COUNTY acknowledges responsibility for liability arising out of the performance of this Agreement and shall hold SCHOOL DISTRICT harmless from and indemnify SCHOOL DISTRICT from any and all liability, settlements, loss, costs and expenses in connection with any action, suit or claim resulting or allegedly resulting from services provided pursuant to this Agreement. However, SCHOOL DISTRICT shall hold COUNTY harmless from and indemnify COUNTY from any and all liability, settlements, loss, costs and expenses in connection with any action, suit, or claim resulting or allegedly resulting from the negligence or intentional acts of SCHOOL DISTRICT'S employees or agents.

7. OREGON LAW AND FORUM.

This Agreement shall be construed according to the law of the state of Oregon.

8. MAINTENANCE OF RECORDS.

COUNTY shall maintain records on a current basis to support its billings to SCHOOL DISTRICT. SCHOOL DISTRICT or its authorized representative shall have the authority to inspect, audit, and copy with reasonable notice, and from time to time, any records of COUNTY regarding its billings or its work hereunder. COUNTY shall retain those records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

9. TERMINATION.

A. This Agreement may be terminated prior to the expiration of the agreed upon term:

1) immediately by mutual written consent of the parties, or at such time as the parties agree; or

2) by either party upon thirty (30) days written notice to the other, delivered by certified mail or in person.

B. Termination under any provision of this paragraph shall not affect any right, obligation or liability of COUNTY or SCHOOL DISTRICT which accrued prior to such termination.

C. Payment to COUNTY shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by COUNTY against SCHOOL DISTRICT under this Agreement.

10. MODIFICATION.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

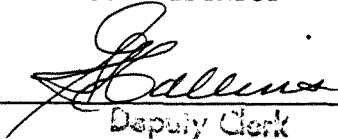
11. INTEGRATION.

This Agreement contains the entire Agreement between the parties and supercedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

School District No. 1  
Multnomah County, Oregon

MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
SCHOOL DISTRICT  
By   
Deputy Clerk

By \_\_\_\_\_  
GLADYS McCOY  
Multnomah County Chair

DATE JUN 23 1988

DATE \_\_\_\_\_


APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Deputy County Counsel

Date \_\_\_\_\_

APPROVED AS TO FORM:

  
Staff Attorney  
Perkins School Dist. No. 1

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA  
RATIFICATION OF  
Subject: INTERGOVERNMENTAL AGREEMENTS

CLK  
BCC

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES  
DEPARTMENT OFFICE OF COUNTY CHAIR DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-89.

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL: \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

SUBJECT: Public School District Inspection Contracts

Recommendation: The Health Division and the Department of Human Services recommend approval of the following contracts for the period from the date of execution to August 31, 1991:

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District
8. Orient School District
9. David Douglas School District
10. Corbett School District
11. Bonneville School District

ANALYSIS: The Oregon Board of Education recently adopted food service sanitation rules for public and private schools (OAR 581-51-200 through 581-51-265). The rules require that food service operations in the schools must be inspected by a registered sanitarian who is either an employee or under a contract. These schools have chosen to contract with Multnomah County to meet this requirement. The contract also establishes a fee schedule

for the inspections. A total of \$7,815 in revenues (which includes nine private schools) has been appropriated in County's FY 88-89 budget. There will be no inspections until the contracts are fully executed. The inspections will be performed by existing staff. Due to the effort and funds involved with the twenty contracts, the Chair's office agreed to three-year contracts.

BACKGROUND:

County sanitarians have been inspecting these school facilities for years on a goodwill basis. This is the first year of a formal contract with fees.

These contracts do not have the signature blocks for division director and program manager because they were sent to the schools prior to the new departmental policy.



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☒ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Art Bloom/Jim Kennedy Phone 248-3400/3674 Date 9-6-88

Department Human Services Division Health Bldg/Room 160/8

Description of Contract This is an agreement allowing the Environmental Health Section to inspect school food service facilities in accordance with OAR 581-51-100 thru 581-51-330 and to collect fees for this service.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Centennial School District

Mailing Address 18135 SE Brooklyn

Portland OR 97236

Phone \_\_\_\_\_

Employer ID# or SS# N/A

Effective Date From Date of Execution

September 1, 1988

Termination Date August 31, 1991

Total Amount of Agreement \$ 480.00

## Payment Terms

☒ Lump Sum \$ NLT March 31

☐ Monthly \$ \_\_\_\_\_

☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required  
 Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT		\$		<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)		
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/ DEC IND
		100	010	0232 0625					REV 2799	\$ 480.00	
										\$	
										\$	
										\$	

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

SCHOOL FOOD SERVICES  
INSPECTION AGREEMENT

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1988, by and between Multnomah County, a home rule political subdivision of the State of Oregon (hereinafter referred to as 'COUNTY'), and \_\_\_\_\_ CENTENNIAL \_\_\_\_\_ School District (hereinafter referred to as 'SCHOOL DISTRICT').

W I T N E S S E T H :

WHEREAS SCHOOL DISTRICT has the need of a sanitarian for the purpose of inspecting its school food service facilities to comply with Oregon Administrative Rules, and

WHEREAS, COUNTY's Health Division is qualified and willing to provide such services under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement shall be from the date of execution, to and including August 31, 1991, unless sooner terminated under the provisions hereof.

2. SERVICES.

COUNTY's services under this Agreement shall consist of the following:

A. COUNTY will furnish the services of a registered sanitarian for the inspection of the SCHOOL DISTRICT's food services facilities in accordance with OAR 581-51-200 through 581-51-265 of the Rules of the State Department of Education.

B. COUNTY will conduct annually at least two complete inspections as well as any necessary follow-up inspections as long as this Agreement is in effect.

C. COUNTY will furnish copies of the inspection and survey reports to SCHOOL DISTRICT's superintendent, building principals, and the State Department of Education promptly upon completion of the inspections.

D. Epidemiological investigations will be carried out by COUNTY upon request by SCHOOL DISTRICT or any member of the public, in order to determine whether or not food borne disease problems exist.

3. COMPENSATION.

A. SCHOOL DISTRICT agrees to pay COUNTY a maximum of \$ 480 annually, based upon the following fee schedule:

1. _____	Full-service kitchens x \$60 =	<u>480</u>
2. _____	Satellite kitchens x \$35 =	_____
3. _____	Serving kitchens only x \$20 =	_____
4. _____	Milk only - no fee	_____
	Total	<u>\$480</u>

B. SCHOOL DISTRICT certifies that sufficient funds are available and authorized to finance the costs of this Agreement.

C. SCHOOL DISTRICT will send to COUNTY its annual payment no later than March 31 of each year. Checks must be sent to or delivered to the Director of Environmental Health, 426 S. W. Stark, 2nd Floor, Portland, Oregon 97204.

4. COMPLIANCE WITH LAW.

In connection with its activities under this Agreement, COUNTY agrees to comply with all applicable federal, state, and local laws including, but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

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COUNTY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier-insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. COUNTY further agrees to maintain such coverage for the duration of this Agreement.

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7. OREGON LAW AND FORUM.

This Agreement shall be construed according to the law of the state of Oregon.

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COUNTY shall maintain records on a current basis to support its billings to SCHOOL DISTRICT. SCHOOL DISTRICT or its authorized representative shall have the authority to inspect, audit, and copy with reasonable notice, and from time to time, any records of COUNTY regarding its billings or its work hereunder. COUNTY shall retain those records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

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2) by either party upon thirty (30) days written notice to the other, delivered by certified mail or in person.

B. Termination under any provision of this paragraph shall not affect any right, obligation or liability of COUNTY or SCHOOL DISTRICT which accrued prior to such termination.

C. Payment to COUNTY shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by COUNTY against SCHOOL DISTRICT under this Agreement.

10. MODIFICATION.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

11. INTEGRATION.

This Agreement contains the entire Agreement between the parties and supercedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

CENTENNIAL # 28  
SCHOOL DISTRICT

MULTNOMAH COUNTY, OREGON

By Alan Hillier

By \_\_\_\_\_  
GLADYS McCOY  
Multnomah County Chair

DATE June 6, 1988

DATE \_\_\_\_\_

APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Deputy County Counsel

Date \_\_\_\_\_

CENTENNIAL SCHOOL DISTRICT  
SCHOOL CAFETERIAS

NUMBER	NAME	ADDRESS	CITY	ZIP	TYPE
800176C	Centennial High	3505 SE 182nd Avenue	Gresham	97030	206
800167C	Lynchwood School	3615 SE 174th Avenue	Portland	97236	206
800164C	Lynch View School	1546 SE 169th Avenue	Portland	97233	206
800031C	Pleasant Valley	17625 SE Foster Rd.	Portland	97236	206
800009C	Lynch Meadows	18009 SE Brooklyn	Portland	97236	206
800008C	Centennial Middle School	17650 SE Brooklyn	Portland	97236	206
800054C	Harold Oliver Primary	15811 SE Main Street	Portland	97233	206
800090C	Harold Oliver Intermediate	15840 SE Taylor	Portland	08233	206

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA  
RATIFICATION OF  
Subject: INTERGOVERNMENTAL AGREEMENTS

CLK +  
BCC

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES  
DEPARTMENT OFFICE OF COUNTY CHAIR DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-89.

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL: \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

SUBJECT: Public School District Inspection Contracts

Recommendation: The Health Division and the Department of Human Services recommend approval of the following contracts for the period from the date of execution to August 31, 1991:

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District
8. Orient School District
9. David Douglas School District
10. Corbett School District
11. Bonneville School District

ANALYSIS: The Oregon Board of Education recently adopted food service sanitation rules for public and private schools (OAR 581-51-200 through 581-51-265). The rules require that food service operations in the schools must be inspected by a registered sanitarian who is either an employee or under a contract. These schools have chosen to contract with Multnomah County to meet this requirement. The contract also establishes a fee schedule

for the inspections. A total of \$7,815 in revenues (which includes nine private schools) has been appropriated in County's FY 88-89 budget. There will be no inspections until the contracts are fully executed. The inspections will be performed by existing staff. Due to the effort and funds involved with the twenty contracts, the Chair's office agreed to three-year contracts.

**BACKGROUND:**

County sanitarians have been inspecting these school facilities for years on a goodwill basis. This is the first year of a formal contract with fees.

These contracts do not have the signature blocks for division director and program manager because they were sent to the schools prior to the new departmental policy.



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☒ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Art Bloom/Jim Kennedy Phone 248-3400/3674 Date 9-2-88

Department Human Services Division Health Bldg/Room 160/8

Description of Contract This is an agreement allowing the Environmental Health Section to inspect school food service facilities in accordance with OAR 581-51-100 thru 581-100-330 and to collect fees for this service.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Reynolds School District  
 Mailing Address 1424 NE 201st  
Troutdale OR 97060  
 Phone 661-7200  
 Employer ID# or SS# N/A

Effective Date Upon Execution  
September 14, 1988

Termination Date August 31, 1991

Total Amount of Agreement \$ 780.00

## Payment Terms

- ☒ Lump Sum \$ NLT March 31  
☐ Monthly \$ \_\_\_\_\_  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required  
 Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION
									<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)
VENDOR CODE	VENDOR NAME	TOTAL AMOUNT	\$						
LINE NO.	CONTRACT NUMBER	FUND AGENCY ORGANIZATION	ACTIVITY OBJECT SUB OBJ REPT CATEG	DESCRIPTION	AMOUNT	INC/ DEC IND			
		100 010 0232 0625		REV 2799	\$ 780.00				
					\$				
					\$				
					\$				
					\$				

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

SCHOOL FOOD SERVICES  
INSPECTION AGREEMENT

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1988, by and between Multnomah County, a home rule political subdivision of the State of Oregon (hereinafter referred to as 'COUNTY'), and \_\_\_\_\_ REYNOLDS SCHOOL DISTRICT \_\_\_\_\_ School District (hereinafter referred to as 'SCHOOL DISTRICT').

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WHEREAS, COUNTY's Health Division is qualified and willing to provide such services under those terms and conditions set forth; now, therefore,

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C. COUNTY will furnish copies of the inspection and survey reports to SCHOOL DISTRICT's superintendent, building principals, and the State Department of Education promptly upon completion of the inspections.

D. Epidemiological investigations will be carried out by COUNTY upon request by SCHOOL DISTRICT or any member of the public, in order to determine whether or not food borne disease problems exist.

3. COMPENSATION.

A. SCHOOL DISTRICT agrees to pay COUNTY a maximum of \$ 780 annually, based upon the following fee schedule:

1. <u>13</u>	Full-service kitchens x \$60 =	<u>780</u>
2. <u>      </u>	Satellite kitchens x \$35 =	<u>      </u>
3. <u>      </u>	Serving kitchens only x \$20 =	<u>      </u>
4. <u>      </u>	Milk only - no fee	
	Total	<u>\$780</u>

B. SCHOOL DISTRICT certifies that sufficient funds are available and authorized to finance the costs of this Agreement.

C. SCHOOL DISTRICT will send to COUNTY its annual payment no later than March 31 of each year. Checks must be sent to or delivered to the Director of Environmental Health, 426 S. W. Stark, 2nd Floor, Portland, Oregon 97204.

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COUNTY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier-insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. COUNTY further agrees to maintain such coverage for the duration of this Agreement.

6. COUNTY IS INDEPENDENT CONTRACTOR.

A. COUNTY is an independent CONTRACTOR and is solely responsible for the provision of the services as provided under this Agreement. COUNTY, its agents, and employees shall not be considered employees or agents of SCHOOL DISTRICT for any purpose.

B. COUNTY acknowledges responsibility for liability arising out of the performance of this Agreement and shall hold SCHOOL DISTRICT harmless from and indemnify SCHOOL DISTRICT from any and all liability, settlements, loss, costs and expenses in connection with any action, suit or claim resulting or allegedly resulting from services provided pursuant to this Agreement. However, SCHOOL DISTRICT shall hold COUNTY harmless from and indemnify COUNTY from any and all liability, settlements, loss, costs and expenses in connection with any action, suit, or claim resulting or allegedly resulting from the negligence or intentional acts of SCHOOL DISTRICT'S employees or agents.

7. OREGON LAW AND FORUM.

This Agreement shall be construed according to the law of the state of Oregon.

8. MAINTENANCE OF RECORDS.

COUNTY shall maintain records on a current basis to support its billings to SCHOOL DISTRICT. SCHOOL DISTRICT or its authorized representative shall have the authority to inspect, audit, and copy with reasonable notice, and from time to time, any records of COUNTY regarding its billings or its work hereunder. COUNTY shall retain those records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

9. TERMINATION.

A. This Agreement may be terminated prior to the expiration of the agreed upon term:

1) immediately by mutual written consent of the parties, or at such time as the parties agree; or

2) by either party upon thirty (30) days written notice to the other, delivered by certified mail or in person.

B. Termination under any provision of this paragraph shall not affect any right, obligation or liability of COUNTY or SCHOOL DISTRICT which accrued prior to such termination.

C. Payment to COUNTY shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by COUNTY against SCHOOL DISTRICT under this Agreement.

10. MODIFICATION.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

11. INTEGRATION.

This Agreement contains the entire Agreement between the parties and supercedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

Reynolds School District No. 7  
SCHOOL DISTRICT

MULTNOMAH COUNTY, OREGON

By 

By \_\_\_\_\_

GLADYS MCCOY  
Multnomah County Chair

DATE May 26, 1988

DATE \_\_\_\_\_

APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Deputy County Counsel

Date \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA  
RATIFICATION OF  
Subject: INTERGOVERNMENTAL AGREEMENTS

CLK +  
BCC

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES  
DEPARTMENT OFFICE OF COUNTY CHAIR DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-89.

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL: \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



## MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

### MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

SUBJECT: Public School District Inspection Contracts

Recommendation: The Health Division and the Department of Human Services recommend approval of the following contracts for the period from the date of execution to August 31, 1991:

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District
8. Orient School District
9. David Douglas School District
10. Corbett School District
11. Bonneville School District

ANALYSIS: The Oregon Board of Education recently adopted food service sanitation rules for public and private schools (OAR 581-51-200 through 581-51-265). The rules require that food service operations in the schools must be inspected by a registered sanitarian who is either an employee or under a contract. These schools have chosen to contract with Multnomah County to meet this requirement. The contract also establishes a fee schedule

for the inspections. A total of \$7,815 in revenues (which includes nine private schools) has been appropriated in County's FY 88-89 budget. There will be no inspections until the contracts are fully executed. The inspections will be performed by existing staff. Due to the effort and funds involved with the twenty contracts, the Chair's office agreed to three-year contracts.

**BACKGROUND:**

County sanitarians have been inspecting these school facilities for years on a goodwill basis. This is the first year of a formal contract with fees.

These contracts do not have the signature blocks for division director and program manager because they were sent to the schools prior to the new departmental policy.



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☒ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Art Bloom/Jim Kennedy Phone 248-3400/3674 Date 9-2-88

Department Human Services Division Health Bldg/Room 160/8

Description of Contract This is an agreement allowing the Environmental Health Section to inspect school food service facilities in accordance with OAR 581-51-100 thru 581-51-330 and to collect fees for this service.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Tucker Maxon Oral School

Mailing Address 2860 SE Holgate  
Portland OR 97202

Phone \_\_\_\_\_  
 Employer ID# or SS# N/A

Effective Date September 14, 1988  
Upon Execution

Termination Date August 31, 1991

Total Amount of Agreement \$ 20.00

## Payment Terms

- ☒ Lump Sum \$ NLT March 31  
☐ Monthly \$ \_\_\_\_\_  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required  
 Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT		\$				
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/ DEC IND
		100	010	0232 0625					REV 2799	\$ 20.00	
										\$	
										\$	
										\$	

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

SCHOOL FOOD SERVICES  
INSPECTION AGREEMENT

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1988, by and between Multnomah County, a home rule political subdivision of the State of Oregon (hereinafter referred to as 'COUNTY'), and TUCKER MAXON ORAL SCHOOL School District (hereinafter referred to as 'SCHOOL DISTRICT').

W I T N E S S E T H :

WHEREAS SCHOOL DISTRICT has the need of a sanitarian for the purpose of inspecting its school food service facilities to comply with Oregon Administrative Rules, and

WHEREAS, COUNTY's Health Division is qualified and willing to provide such services under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement shall be from the date of execution, to and including August 31, 1991, unless sooner terminated under the provisions hereof.

2. SERVICES.

COUNTY's services under this Agreement shall consist of the following:

A. COUNTY will furnish the services of a registered sanitarian for the inspection of the SCHOOL DISTRICT's food services facilities in accordance with OAR 581-51-200 through 581-51-265 of the Rules of the State Department of Education.

B. COUNTY will conduct annually at least two complete inspections as well as any necessary follow-up inspections as long as this Agreement is in effect.

C. COUNTY will furnish copies of the inspection and survey reports to SCHOOL DISTRICT's superintendent, building principals, and the State Department of Education promptly upon completion of the inspections.

D. Epidemiological investigations will be carried out by COUNTY upon request by SCHOOL DISTRICT or any member of the public, in order to determine whether or not food borne disease problems exist.

3. COMPENSATION.

A. SCHOOL DISTRICT agrees to pay COUNTY a maximum of \$ 20 annually, based upon the following fee schedule:

1. _____	Full-service kitchens	x \$60 =	_____
2. _____	Satellite kitchens	x \$35 =	_____
3. <u>1</u>	Serving kitchens only	x \$20 =	<u>20</u>
4. _____	Milk only - no fee		
	Total		<u>\$20</u>

B. SCHOOL DISTRICT certifies that sufficient funds are available and authorized to finance the costs of this Agreement.

C. SCHOOL DISTRICT will send to COUNTY its annual payment no later than March 31 of each year. Checks must be sent to or delivered to the Director of Environmental Health, 426 S. W. Stark, 2nd Floor, Portland, Oregon 97204.

4. COMPLIANCE WITH LAW.

In connection with its activities under this Agreement, COUNTY agrees to comply with all applicable federal, state, and local laws including, but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

5. WORKERS' COMPENSATION INSURANCE.

COUNTY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier-insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. COUNTY further agrees to maintain such coverage for the duration of this Agreement.

6. COUNTY IS INDEPENDENT CONTRACTOR.

A. COUNTY is an independent CONTRACTOR and is solely responsible for the provision of the services as provided under this Agreement. COUNTY, its agents, and employees shall not be considered employees or agents of SCHOOL DISTRICT for any purpose.

B. COUNTY acknowledges responsibility for liability arising out of the performance of this Agreement and shall hold SCHOOL DISTRICT harmless from and indemnify SCHOOL DISTRICT from any and all liability, settlements, loss, costs and expenses in connection with any action, suit or claim resulting or allegedly resulting from services provided pursuant to this Agreement. However, SCHOOL DISTRICT shall hold COUNTY harmless from and indemnify COUNTY from any and all liability, settlements, loss, costs and expenses in connection with any action, suit, or claim resulting or allegedly resulting from the negligence or intentional acts of SCHOOL DISTRICT'S employees or agents.

7. OREGON LAW AND FORUM.

This Agreement shall be construed according to the law of the state of Oregon.

8. MAINTENANCE OF RECORDS.

COUNTY shall maintain records on a current basis to support its billings to SCHOOL DISTRICT. SCHOOL DISTRICT or its authorized representative shall have the authority to inspect, audit, and copy with reasonable notice, and from time to time, any records of COUNTY regarding its billings or its work hereunder. COUNTY shall retain those records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

9. TERMINATION.

A. This Agreement may be terminated prior to the expiration of the agreed upon term:

1) immediately by mutual written consent of the parties, or at such time as the parties agree; or

2) by either party upon thirty (30) days written notice to the other, delivered by certified mail or in person.

B. Termination under any provision of this paragraph shall not affect any right, obligation or liability of COUNTY or SCHOOL DISTRICT which accrued prior to such termination.

C. Payment to COUNTY shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by COUNTY against SCHOOL DISTRICT under this Agreement.

10. MODIFICATION.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

11. INTEGRATION.

This Agreement contains the entire Agreement between the parties and supercedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

Portland SD #1 (Tucker Maxwell)  
Oral School  
SCHOOL DISTRICT

MULTNOMAH COUNTY, OREGON

By M. H. Gray  
Admin.

By \_\_\_\_\_  
GLADYS MCCOY  
Multnomah County Chair

DATE 6/1/88

DATE \_\_\_\_\_

APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Deputy County Counsel

Date \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

CLK 7  
BCC

REQUEST FOR PLACEMENT ON THE AGENDA

RATIFICATION OF

Subject: INTERGOVERNMENTAL AGREEMENTS

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES  
DEPARTMENT OFFICE OF COUNTY CHAIR DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-89.

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL: \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3574

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

SUBJECT: Public School District Inspection Contracts

Recommendation: The Health Division and the Department of Human Services recommend approval of the following contracts for the period from the date of execution to August 31, 1991:

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District
8. Orient School District
9. David Douglas School District
10. Corbett School District
11. Bonneville School District

ANALYSIS: The Oregon Board of Education recently adopted food service sanitation rules for public and private schools (OAR 581-51-200 through 581-51-265). The rules require that food service operations in the schools must be inspected by a registered sanitarian who is either an employee or under a contract. These schools have chosen to contract with Multnomah County to meet this requirement. The contract also establishes a fee schedule

for the inspections. A total of \$7,815 in revenues (which includes nine private schools) has been appropriated in County's FY 88-89 budget. There will be no inspections until the contracts are fully executed. The inspections will be performed by existing staff. Due to the effort and funds involved with the twenty contracts, the Chair's office agreed to three-year contracts.

BACKGROUND:

County sanitarians have been inspecting these school facilities for years on a goodwill basis. This is the first year of a formal contract with fees.

These contracts do not have the signature blocks for division director and program manager because they were sent to the schools prior to the new departmental policy.



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☒ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Art Bloom/Jim Kennedy Phone 248-3400/3674 Date 7-288

Department Human Services Division Health Bldg/Room 160/8

Description of Contract This is an agreement allowing the Environmental Health Section to inspect school food service facilities in accordance with OAR 581-51-100 thru 581-51-330 and to collect fees for this service.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Gresham School District

Mailing Address 1331 NW Eastman Parkway

Gresham OR 97030

Phone -661-3000

Employer ID# or SS# N/A

Effective Date September 1, 1988

Termination Date August 31, 1991

Total Amount of Agreement \$ ~~6~~ 510

## Payment Terms

- ☒ Lump Sum \$ NLT March 31  
☐ Monthly \$ \_\_\_\_\_  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required  
 Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT		\$				
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
		100	010	0232					REV 2799	<del>6</del> 510	
										\$	
										\$	
										\$	

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

SCHOOL FOOD SERVICES  
INSPECTION AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1988, by and between Multnomah County, a home rule political subdivision of the State of Oregon (hereinafter referred to as 'COUNTY'), and \_\_\_\_\_ Gresham \_\_\_\_\_ School District (hereinafter referred to as 'SCHOOL DISTRICT').

W I T N E S S E T H :

WHEREAS SCHOOL DISTRICT has the need of a sanitarian for the purpose of inspecting its school food service facilities to comply with Oregon Administrative Rules, and

WHEREAS, COUNTY's Health Division is qualified and willing to provide such services under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement shall be September 1, 1988, to and including August 31, 1991, unless sooner terminated under the provisions hereof.

2. SERVICES.

COUNTY's services under this Agreement shall consist of the following:

A. COUNTY will furnish the services of a registered sanitarian for the inspection of the SCHOOL DISTRICT's food services facilities in accordance with OAR 581-51-200 through 581-51-265 of the Rules of the State Department of Education.

B. COUNTY will conduct annually at least two complete inspections as well as any necessary follow-up inspections as long as this Agreement is in effect.

C. COUNTY will furnish copies of the inspection and survey reports to SCHOOL DISTRICT's superintendent, building principals, and the State Department of Education promptly upon completion of the inspections.

D. Epidemiological investigations will be carried out by COUNTY upon request by SCHOOL DISTRICT or any member of the public, in order to determine whether or not food borne disease problems exist.

3. COMPENSATION.

A. SCHOOL DISTRICT agrees to pay COUNTY a maximum of \$ <sup>510</sup>~~390~~ annually, based upon the following fee schedule:

1. <u>5</u>	Full-service kitchens x \$60 =	\$300
2. <u>6</u>	Satellite kitchens x \$35 =	<u>210</u>
3. <u>      </u>	Serving kitchens only x \$20 =	<u>          </u>
4. <u>      </u>	Milk only - no fee	

Total \$510

B. SCHOOL DISTRICT certifies that sufficient funds are available and authorized to finance the costs of this Agreement.

C. SCHOOL DISTRICT will send to COUNTY its annual payment no later than March 31 of each year. Checks must be sent to or delivered to the Director of Environmental Health, 426 S. W. Stark, 2nd Floor, Portland, Oregon 97204.

4. COMPLIANCE WITH LAW.

In connection with its activities under this Agreement, COUNTY agrees to comply with all applicable federal, state, and local laws including, but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

5. WORKERS' COMPENSATION INSURANCE.

COUNTY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier-insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. COUNTY further agrees to maintain such coverage for the duration of this Agreement.

6. COUNTY IS INDEPENDENT CONTRACTOR.

A. COUNTY is an independent CONTRACTOR and is solely responsible for the provision of the services as provided under this Agreement. COUNTY, its agents, and employees shall not be considered employees or agents of SCHOOL DISTRICT for any purpose.

B. COUNTY acknowledges responsibility for liability arising out of the performance of this Agreement and shall hold SCHOOL DISTRICT harmless from and indemnify SCHOOL DISTRICT from any and all liability, settlements, loss, costs and expenses in connection with any action, suit or claim resulting or allegedly resulting from services provided pursuant to this Agreement. However, SCHOOL DISTRICT shall hold COUNTY harmless from and indemnify COUNTY from any and all liability, settlements, loss, costs and expenses in connection with any action, suit, or claim resulting or allegedly resulting from the negligence or intentional acts of SCHOOL DISTRICT'S employees or agents.

7. OREGON LAW AND FORUM.

This Agreement shall be construed according to the law of the state of Oregon.

8. MAINTENANCE OF RECORDS.

COUNTY shall maintain records on a current basis to support its billings to SCHOOL DISTRICT. SCHOOL DISTRICT or its authorized representative shall have the authority to inspect, audit, and copy with reasonable notice, and from time to time, any records of COUNTY regarding its billings or its work hereunder. COUNTY shall retain those records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

9. TERMINATION.

A. This Agreement may be terminated prior to the expiration of the agreed upon term:

1) immediately by mutual written consent of the parties, or at such time as the parties agree; or

2) by either party upon thirty (30) days written notice to the other, delivered by certified mail or in person.

B. Termination under any provision of this paragraph shall not affect any right, obligation or liability of COUNTY or SCHOOL DISTRICT which accrued prior to such termination.

C. Payment to COUNTY shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by COUNTY against SCHOOL DISTRICT under this Agreement.

10. MODIFICATION.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

11. INTEGRATION.

This Agreement contains the entire Agreement between the parties and supercedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

\_\_\_\_\_  
SCHOOL DISTRICT

MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_

By \_\_\_\_\_  
GLADYS MCCOY  
Multnomah County Chair

DATE \_\_\_\_\_

DATE \_\_\_\_\_

APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Deputy County Counsel

Date \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA  
RATIFICATION OF  
Subject: INTERGOVERNMENTAL AGREEMENTS

CLK +  
BCC

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES  
DEPARTMENT OFFICE OF COUNTY CHAIR DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-89.

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL: \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

## CONTRACT APPROVAL FORM

(see instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☒ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Art Bloom/Jim Kennedy Phone 248-3400/3674 Date 9-6-88

Department Human Services Division Health Bldg/Room 160/8

Description of Contract This is an agreement allowing the Environmental Health Section to inspect school food service facilities in accordance with OAR 581-51-100 thru 581-100-330 and to collect fees for this service.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Sauvie Island School Dist.

Mailing Address 18135 SE Brooklyn

Portland OR 97236

Phone \_\_\_\_\_

Employer ID# or SS# \_\_\_\_\_

Effective Date Upon Execution  
~~XXXXXX~~

Termination Date August 31, 1991

Total Amount of Agreement \$ 60.00

## Payment Terms

- ☒ Lump Sum \$ NLT March 31  
☐ Monthly \$ \_\_\_\_\_  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required  
 Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION	
VENDOR CODE		VENDOR NAME					TOTAL AMOUNT	\$	<input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)	
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT
		100	010	0232 0625					REV 2799	\$ 60.00
										\$
										\$
										\$

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

SUBJECT: Public School District Inspection Contracts

Recommendation: The Health Division and the Department of Human Services recommend approval of the following contracts for the period from the date of execution to August 31, 1991:

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District
8. Orient School District
9. David Douglas School District
10. Corbett School District
11. Bonneville School District

ANALYSIS: The Oregon Board of Education recently adopted food service sanitation rules for public and private schools (OAR 581-51-200 through 581-51-265). The rules require that food service operations in the schools must be inspected by a registered sanitarian who is either an employee or under a contract. These schools have chosen to contract with Multnomah County to meet this requirement. The contract also establishes a fee schedule

for the inspections. A total of \$7,815 in revenues (which includes nine private schools) has been appropriated in County's FY 88-89 budget. There will be no inspections until the contracts are fully executed. The inspections will be performed by existing staff. Due to the effort and funds involved with the twenty contracts, the Chair's office agreed to three-year contracts.

BACKGROUND:

County sanitarians have been inspecting these school facilities for years on a goodwill basis. This is the first year of a formal contract with fees.

These contracts do not have the signature blocks for division director and program manager because they were sent to the schools prior to the new departmental policy.

SCHOOL FOOD SERVICES  
INSPECTION AGREEMENT

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1988, by and between Multnomah County, a home rule political subdivision of the State of Oregon (hereinafter referred to as 'COUNTY'), and SAUVIE ISLAND School District (hereinafter referred to as 'SCHOOL DISTRICT').

W I T N E S S E T H :

WHEREAS SCHOOL DISTRICT has the need of a sanitarian for the purpose of inspecting its school food service facilities to comply with Oregon Administrative Rules, and

WHEREAS, COUNTY's Health Division is qualified and willing to provide such services under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement shall be from the date of execution, to and including August 31, 1991, unless sooner terminated under the provisions hereof.

2. SERVICES.

COUNTY's services under this Agreement shall consist of the following:

A. COUNTY will furnish the services of a registered sanitarian for the inspection of the SCHOOL DISTRICT's food services facilities in accordance with OAR 581-51-200 through 581-51-265 of the Rules of the State Department of Education.

B. COUNTY will conduct annually at least two complete inspections as well as any necessary follow-up inspections as long as this Agreement is in effect.

C. COUNTY will furnish copies of the inspection and survey reports to SCHOOL DISTRICT's superintendent, building principals, and the State Department of Education promptly upon completion of the inspections.

D. Epidemiological investigations will be carried out by COUNTY upon request by SCHOOL DISTRICT or any member of the public, in order to determine whether or not food borne disease problems exist.

3. COMPENSATION.

A. SCHOOL DISTRICT agrees to pay COUNTY a maximum of \$ 60 annually, based upon the following fee schedule:

1. <u>1</u>	Full-service kitchens x \$60 =	<u>\$60</u>
2. <u>      </u>	Satellite kitchens x \$35 =	<u>      </u>
3. <u>      </u>	Serving kitchens only x \$20 =	<u>      </u>
4. <u>      </u>	Milk only - no fee	<u>      </u>
	Total	<u>\$60</u>

B. SCHOOL DISTRICT certifies that sufficient funds are available and authorized to finance the costs of this Agreement.

C. SCHOOL DISTRICT will send to COUNTY its annual payment no later than March 31 of each year. Checks must be sent to or delivered to the Director of Environmental Health, 426 S. W. Stark, 2nd Floor, Portland, Oregon 97204.

4. COMPLIANCE WITH LAW.

In connection with its activities under this Agreement, COUNTY agrees to comply with all applicable federal, state, and local laws including, but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

5. WORKERS' COMPENSATION INSURANCE.

COUNTY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier-insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. COUNTY further agrees to maintain such coverage for the duration of this Agreement.

6. COUNTY IS INDEPENDENT CONTRACTOR.

A. COUNTY is an independent CONTRACTOR and is solely responsible for the provision of the services as provided under this Agreement. COUNTY, its agents, and employees shall not be considered employees or agents of SCHOOL DISTRICT for any purpose.

B. COUNTY acknowledges responsibility for liability arising out of the performance of this Agreement and shall hold SCHOOL DISTRICT harmless from and indemnify SCHOOL DISTRICT from any and all liability, settlements, loss, costs and expenses in connection with any action, suit or claim resulting or allegedly resulting from services provided pursuant to this Agreement. However, SCHOOL DISTRICT shall hold COUNTY harmless from and indemnify COUNTY from any and all liability, settlements, loss, costs and expenses in connection with any action, suit, or claim resulting or allegedly resulting from the negligence or intentional acts of SCHOOL DISTRICT'S employees or agents.

7. OREGON LAW AND FORUM.

This Agreement shall be construed according to the law of the state of Oregon.

8. MAINTENANCE OF RECORDS.

COUNTY shall maintain records on a current basis to support its billings to SCHOOL DISTRICT. SCHOOL DISTRICT or its authorized representative shall have the authority to inspect, audit, and copy with reasonable notice, and from time to time, any records of COUNTY regarding its billings or its work hereunder. COUNTY shall retain those records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

9. TERMINATION.

A. This Agreement may be terminated prior to the expiration of the agreed upon term:

1) immediately by mutual written consent of the parties, or at such time as the parties agree; or

2) by either party upon thirty (30) days written notice to the other, delivered by certified mail or in person.

B. Termination under any provision of this paragraph shall not affect any right, obligation or liability of COUNTY or SCHOOL DISTRICT which accrued prior to such termination.

C. Payment to COUNTY shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by COUNTY against SCHOOL DISTRICT under this Agreement.

10. MODIFICATION.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

11. INTEGRATION.

This Agreement contains the entire Agreement between the parties and supercedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

Lawrence Island School District  
SCHOOL DISTRICT

MULTNOMAH COUNTY, OREGON

By Ed Duane Whitley

By \_\_\_\_\_  
GLADYS McCOY  
Multnomah County Chair

DATE Aug - 9, 1988

DATE \_\_\_\_\_

APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Deputy County Counsel

Date \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA  
RATIFICATION OF  
Subject: INTERGOVERNMENTAL AGREEMENTS

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES  
DEPARTMENT OFFICE OF COUNTY CHAIR \_\_\_\_\_ DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-89.

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL: \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS  
GLADYS MCCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

SUBJECT: Public School District Inspection Contracts

Recommendation: The Health Division and the Department of Human Services recommend approval of the following contracts for the period from the date of execution to August 31, 1991:

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District
8. Orient School District
9. David Douglas School District
10. Corbett School District
11. Bonneville School District

ANALYSIS: The Oregon Board of Education recently adopted food service sanitation rules for public and private schools (OAR 581-51-200 through 581-51-265). The rules require that food service operations in the schools must be inspected by a registered sanitarian who is either an employee or under a contract. These schools have chosen to contract with Multnomah County to meet this requirement. The contract also establishes a fee schedule

for the inspections. A total of \$7,815 in revenues (which includes nine private schools) has been appropriated in County's FY 88-89 budget. There will be no inspections until the contracts are fully executed. The inspections will be performed by existing staff. Due to the effort and funds involved with the twenty contracts, the Chair's office agreed to three-year contracts.

**BACKGROUND:**

County sanitarians have been inspecting these school facilities for years on a goodwill basis. This is the first year of a formal contract with fees.

These contracts do not have the signature blocks for division director and program manager because they were sent to the schools prior to the new departmental policy.



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☒ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Art Bloom/Jim Kennedy Phone 248-3400/3674 Date 9-6-88

Department Human Services Division Health Bldg/Room 160/7

Description of Contract This is an agreement allowing the Environmental Health Section to inspect school food service facilities in accordance with OAR 581-51-100 thru 581-51-330 and to collect fees for this service.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Orient School District

Mailing Address 29805 SE Orient Drive

Gresham OR 97080

Phone 663-3323

Employer ID# or SS# N/A

Effective Date Upon Execution  
September 1, 1988

Termination Date August 31, 1991

Total Amount of Agreement \$ 120.00

## Payment Terms

- ☒ Lump Sum \$ NLT March 31  
☐ Monthly \$ \_\_\_\_\_  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required  
 Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE		P.O.		AGENCY		PO DATE		m m d d y y		ACCOUNTING PERIOD		m m y y		BUDGET FY		y y		ACTION				
VENDOR CODE		VENDOR NAME																TOTAL AMOUNT		\$		
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION										AMOUNT		INC/ DEC IND	
		100	010	0233 0625					REV 2799										\$ 120.00			
																			\$			
																			\$			
																			\$			

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

SCHOOL FOOD SERVICES  
INSPECTION AGREEMENT

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1988, by and between Multnomah County, a home rule political subdivision of the State of Oregon (hereinafter referred to as 'COUNTY'), and \_\_\_\_\_ ORIENT \_\_\_\_\_ School District (hereinafter referred to as 'SCHOOL DISTRICT').

W I T N E S S E T H :

WHEREAS SCHOOL DISTRICT has the need of a sanitarian for the purpose of inspecting its school food service facilities to comply with Oregon Administrative Rules, and

WHEREAS, COUNTY's Health Division is qualified and willing to provide such services under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement shall be from the date of execution, to and including August 31, 1991, unless sooner terminated under the provisions hereof.

2. SERVICES.

COUNTY's services under this Agreement shall consist of the following:

A. COUNTY will furnish the services of a registered sanitarian for the inspection of the SCHOOL DISTRICT's food services facilities in accordance with OAR 581-51-200 through 581-51-265 of the Rules of the State Department of Education.

B. COUNTY will conduct annually at least two complete inspections as well as any necessary follow-up inspections as long as this Agreement is in effect.

C. COUNTY will furnish copies of the inspection and survey reports to SCHOOL DISTRICT's superintendent, building principals, and the State Department of Education promptly upon completion of the inspections.

D. Epidemiological investigations will be carried out by COUNTY upon request by SCHOOL DISTRICT or any member of the public, in order to determine whether or not food borne disease problems exist.

3. COMPENSATION.

A. SCHOOL DISTRICT agrees to pay COUNTY a maximum of \$ 120 annually, based upon the following fee schedule:

1. <u>2</u>	Full-service kitchens	x \$60 =	<u>120</u>
2. <u>      </u>	Satellite kitchens	x \$35 =	<u>      </u>
3. <u>      </u>	Serving kitchens only	x \$20 =	<u>      </u>
4. <u>      </u>	Milk only - no fee		
	Total		<u>\$120</u>

B. SCHOOL DISTRICT certifies that sufficient funds are available and authorized to finance the costs of this Agreement.

C. SCHOOL DISTRICT will send to COUNTY its annual payment no later than March 31 of each year. Checks must be sent to or delivered to the Director of Environmental Health, 426 S. W. Stark, 2nd Floor, Portland, Oregon 97204.

4. COMPLIANCE WITH LAW.

In connection with its activities under this Agreement, COUNTY agrees to comply with all applicable federal, state, and local laws including, but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

5. WORKERS' COMPENSATION INSURANCE.

COUNTY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier-insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. COUNTY further agrees to maintain such coverage for the duration of this Agreement.

6. COUNTY IS INDEPENDENT CONTRACTOR.

A. COUNTY is an independent CONTRACTOR and is solely responsible for the provision of the services as provided under this Agreement. COUNTY, its agents, and employees shall not be considered employees or agents of SCHOOL DISTRICT for any purpose.

B. COUNTY acknowledges responsibility for liability arising out of the performance of this Agreement and shall hold SCHOOL DISTRICT harmless from and indemnify SCHOOL DISTRICT from any and all liability, settlements, loss, costs and expenses in connection with any action, suit or claim resulting or allegedly resulting from services provided pursuant to this Agreement. However, SCHOOL DISTRICT shall hold COUNTY harmless from and indemnify COUNTY from any and all liability, settlements, loss, costs and expenses in connection with any action, suit, or claim resulting or allegedly resulting from the negligence or intentional acts of SCHOOL DISTRICT'S employees or agents.

7. OREGON LAW AND FORUM.

This Agreement shall be construed according to the law of the state of Oregon.

8. MAINTENANCE OF RECORDS.

COUNTY shall maintain records on a current basis to support its billings to SCHOOL DISTRICT. SCHOOL DISTRICT or its authorized representative shall have the authority to inspect, audit, and copy with reasonable notice, and from time to time, any records of COUNTY regarding its billings or its work hereunder. COUNTY shall retain those records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

9. TERMINATION.

A. This Agreement may be terminated prior to the expiration of the agreed upon term:

1) immediately by mutual written consent of the parties, or at such time as the parties agree; or

2) by either party upon thirty (30) days written notice to the other, delivered by certified mail or in person.

B. Termination under any provision of this paragraph shall not affect any right, obligation or liability of COUNTY or SCHOOL DISTRICT which accrued prior to such termination.

C. Payment to COUNTY shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by COUNTY against SCHOOL DISTRICT under this Agreement.

10. MODIFICATION.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

11. INTEGRATION.

This Agreement contains the entire Agreement between the parties and supercedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

Orient  
SCHOOL DISTRICT

MULTNOMAH COUNTY, OREGON

By *James D. Buck*

By \_\_\_\_\_  
GLADYS McCOY  
Multnomah County Chair

DATE 6/1/88

DATE \_\_\_\_\_

APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Deputy County Counsel

Date \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA •  
RATIFICATION OF  
Subject: INTERGOVERNMENTAL AGREEMENTS

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES  
DEPARTMENT OFFICE OF COUNTY CHAIR DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (pc)

BUDGET / PERSONNEL: Thomas A. Smyth

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Armando Br

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF  
COUNTY COMMISSIONERS  
1988 SEP 20 PM 4:08  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director *Duane Zussy (PC)*  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

SUBJECT: Public School District Inspection Contracts

Recommendation: The Health Division and the Department of Human Services recommend approval of the following contracts for the period from the date of execution to August 31, 1991:

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District
8. Orient School District
9. David Douglas School District
10. Corbett School District
11. Bonneville School District

ANALYSIS: The Oregon Board of Education recently adopted food service sanitation rules for public and private schools (OAR 581-51-200 through 581-51-265). The rules require that food service operations in the schools must be inspected by a registered sanitarian who is either an employee or under a contract. These schools have chosen to contract with Multnomah County to meet this requirement. The contract also establishes a fee schedule

for the inspections. A total of \$7,815 in revenues (which includes nine private schools) has been appropriated in County's FY 88-89 budget. There will be no inspections until the contracts are fully executed. The inspections will be performed by existing staff. Due to the effort and funds involved with the twenty contracts, the Chair's office agreed to three-year contracts.

**BACKGROUND:** County sanitarians have been inspecting these school facilities for years on a goodwill basis. This is the first year of a formal contract with fees.

These contracts do not have the signature blocks for division director and program manager because they were sent to the schools prior to the new departmental policy.

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA  
RATIFICATION OF  
Subject: INTERGOVERNMENTAL AGREEMENTS

CLERK  
OF  
BOARD

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES  
DEPARTMENT OFFICE OF COUNTY CHAIR DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-89.

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL: \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

SUBJECT: Public School District Inspection Contracts

Recommendation: The Health Division and the Department of Human Services recommend approval of the following contracts for the period from the date of execution to August 31, 1991:

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District
8. Orient School District
9. David Douglas School District
10. Corbett School District
11. Bonneville School District

ANALYSIS: The Oregon Board of Education recently adopted food service sanitation rules for public and private schools (OAR 581-51-200 through 581-51-265). The rules require that food service operations in the schools must be inspected by a registered sanitarian who is either an employee or under a contract. These schools have chosen to contract with Multnomah County to meet this requirement. The contract also establishes a fee schedule

for the inspections. A total of \$7,815 in revenues (which includes nine private schools) has been appropriated in County's FY 88-89 budget. There will be no inspections until the contracts are fully executed. The inspections will be performed by existing staff. Due to the effort and funds involved with the twenty contracts, the Chair's office agreed to three-year contracts.

**BACKGROUND:**

County sanitarians have been inspecting these school facilities for years on a goodwill basis. This is the first year of a formal contract with fees.

These contracts do not have the signature blocks for division director and program manager because they were sent to the schools prior to the new departmental policy.



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☒ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Art Bloom/Jim Kennedy Phone 248-3400/3674 Date 9-2-88

Department Human Services Division Health Bldg/Room 160/8

Description of Contract This is an agreement allowing the Environmental Health Section to inspect school food service facilities in accordance with OAR 581-51-100 thru 581-51-330 and to collect fees for this service.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation

Contractor is ☐ MBE ☐ FBE

Contractor Name DAVID Douglas School Dist

Mailing Address 2900 SE 122nd  
Portland OR 97236

Phone 760-7770

Employer ID# or SS# N/A

Effective Date Upon Execution  
September 1, 1988

Termination Date August 31, 1991

Total Amount of Agreement \$ 480.00

## Payment Terms

- ☒ Lump Sum \$ NLT March 31  
☐ Monthly \$ \_\_\_\_\_  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required  
 Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE		P.O.		AGENCY		PO DATE		m m d d y y		ACCOUNTING PERIOD		m m y y		BUDGET FY		y y		ACTION				
VENDOR CODE		VENDOR NAME																TOTAL AMOUNT		\$		
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION										AMOUNT		INC/ DEC IND	
		100	010	0232					REV 2799										\$ 480.00			
																			\$			
																			\$			
																			\$			

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

SCHOOL FOOD SERVICES  
INSPECTION AGREEMENT

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1988, by and between Multnomah County, a home rule political subdivision of the State of Oregon (hereinafter referred to as 'COUNTY'), and David Douglas School District (hereinafter referred to as 'SCHOOL DISTRICT').

W I T N E S S E T H :

WHEREAS SCHOOL DISTRICT has the need of a sanitarian for the purpose of inspecting its school food service facilities to comply with Oregon Administrative Rules, and

WHEREAS, COUNTY's Health Division is qualified and willing to provide such services under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement shall be from the date of execution, to and including August 31, 1991, unless sooner terminated under the provisions hereof.

2. SERVICES.

COUNTY's services under this Agreement shall consist of the following:

A. COUNTY will furnish the services of a registered sanitarian for the inspection of the SCHOOL DISTRICT's food services facilities in accordance with OAR 581-51-200 through 581-51-265 of the Rules of the State Department of Education.

B. COUNTY will conduct annually at least two complete inspections as well as any necessary follow-up inspections as long as this Agreement is in effect.

C. COUNTY will furnish copies of the inspection and survey reports to SCHOOL DISTRICT's superintendent, building principals, and the State Department of Education promptly upon completion of the inspections.

D. Epidemiological investigations will be carried out by COUNTY upon request by SCHOOL DISTRICT or any member of the public, in order to determine whether or not food borne disease problems exist.

3. COMPENSATION.

A. SCHOOL DISTRICT agrees to pay COUNTY a maximum of \$ 480 annually, based upon the following fee schedule:

1. <u>1</u>	Full-service kitchens x \$60 =	<u>60</u>
2. <u>12</u>	Satellite kitchens x \$35 =	<u>420</u>
3. <u>      </u>	Serving kitchens only x \$20 =	<u>      </u>
4. <u>      </u>	Milk only - no fee	<u>      </u>
	Total	<u>\$480</u>

B. SCHOOL DISTRICT certifies that sufficient funds are available and authorized to finance the costs of this Agreement.

C. SCHOOL DISTRICT will send to COUNTY its annual payment no later than March 31 of each year. Checks must be sent to or delivered to the Director of Environmental Health, 426 S. W. Stark, 2nd Floor, Portland, Oregon 97204.

4. COMPLIANCE WITH LAW.

In connection with its activities under this Agreement, COUNTY agrees to comply with all applicable federal, state, and local laws including, but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

5. WORKERS' COMPENSATION INSURANCE.

COUNTY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier-insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. COUNTY further agrees to maintain such coverage for the duration of this Agreement.

6. COUNTY IS INDEPENDENT CONTRACTOR.

A. COUNTY is an independent CONTRACTOR and is solely responsible for the provision of the services as provided under this Agreement. COUNTY, its agents, and employees shall not be considered employees or agents of SCHOOL DISTRICT for any purpose.

B. COUNTY acknowledges responsibility for liability arising out of the performance of this Agreement and shall hold SCHOOL DISTRICT harmless from and indemnify SCHOOL DISTRICT from any and all liability, settlements, loss, costs and expenses in connection with any action, suit or claim resulting or allegedly resulting from services provided pursuant to this Agreement. However, SCHOOL DISTRICT shall hold COUNTY harmless from and indemnify COUNTY from any and all liability, settlements, loss, costs and expenses in connection with any action, suit, or claim resulting or allegedly resulting from the negligence or intentional acts of SCHOOL DISTRICT'S employees or agents.

7. OREGON LAW AND FORUM.

This Agreement shall be construed according to the law of the state of Oregon.

8. MAINTENANCE OF RECORDS.

COUNTY shall maintain records on a current basis to support its billings to SCHOOL DISTRICT. SCHOOL DISTRICT or its authorized representative shall have the authority to inspect, audit, and copy with reasonable notice, and from time to time, any records of COUNTY regarding its billings or its work hereunder. COUNTY shall retain those records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

9. TERMINATION.

A. This Agreement may be terminated prior to the expiration of the agreed upon term:

1) immediately by mutual written consent of the parties, or at such time as the parties agree; or

2) by either party upon thirty (30) days written notice to the other, delivered by certified mail or in person.

B. Termination under any provision of this paragraph shall not affect any right, obligation or liability of COUNTY or SCHOOL DISTRICT which accrued prior to such termination.

C. Payment to COUNTY shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by COUNTY against SCHOOL DISTRICT under this Agreement.

10. MODIFICATION.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

11. INTEGRATION.

This Agreement contains the entire Agreement between the parties and supercedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

X David Douglas School Dist. #40 MULTNOMAH COUNTY, OREGON  
SCHOOL DISTRICT

By Gary L. Laase

By \_\_\_\_\_  
GLADYS MCCOY  
Multnomah County Chair

DATE May 27, 1988

DATE \_\_\_\_\_

APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Deputy County Counsel

Date \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA  
RATIFICATION OF  
Subject: INTERGOVERNMENTAL AGREEMENTS

CLK +  
BCC

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES  
DEPARTMENT OFFICE OF COUNTY CHAIR DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSGY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-89.

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL: \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
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CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

SUBJECT: Public School District Inspection Contracts

Recommendation: The Health Division and the Department of Human Services recommend approval of the following contracts for the period from the date of execution to August 31, 1991:

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District
8. Orient School District
9. David Douglas School District
10. Corbett School District
11. Bonneville School District

ANALYSIS: The Oregon Board of Education recently adopted food service sanitation rules for public and private schools (OAR 581-51-200 through 581-51-265). The rules require that food service operations in the schools must be inspected by a registered sanitarian who is either an employee or under a contract. These schools have chosen to contract with Multnomah County to meet this requirement. The contract also establishes a fee schedule

for the inspections. A total of \$7,815 in revenues (which includes nine private schools) has been appropriated in County's FY 88-89 budget. There will be no inspections until the contracts are fully executed. The inspections will be performed by existing staff. Due to the effort and funds involved with the twenty contracts, the Chair's office agreed to three-year contracts.

BACKGROUND:

County sanitarians have been inspecting these school facilities for years on a goodwill basis. This is the first year of a formal contract with fees.

These contracts do not have the signature blocks for division director and program manager because they were sent to the schools prior to the new departmental policy.



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☒ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Art Bloom/Jim Kennedy Phone 248-3400/3674 Date 9-6-88

Department Human Services Division Health Bldg/Room 160/7

Description of Contract This is an agreement allowing the Environmental Health Section to inspect school food service facilities in accordance with OAR 581-51-100 thru 581-51-330 and to collect fees for this service.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Corbett School District  
 Mailing Address 36004 E. Crown Point Hwy  
Corbett, OR 97019  
 Phone 695-2236  
 Employer ID# or SS# N/A

Effective Date Upon Execution  
September 1, 1988

Termination Date August 31, 1991

Total Amount of Agreement \$ 100.00

## Payment Terms

- ☒ Lump Sum \$ NLT March 31  
☐ Monthly \$ \_\_\_\_\_  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required  
 Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE	PO	AGENCY	PO DATE	ACCOUNTING PERIOD	BUDGET FY	ACTION					
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT	\$					
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
		100	010	0232					REV 2799	\$ 100.00	
				0625						\$	
										\$	
										\$	

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

SCHOOL FOOD SERVICES  
INSPECTION AGREEMENT

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1988, by and between Multnomah County, a home rule political subdivision of the State of Oregon (hereinafter referred to as 'COUNTY'), and \_\_\_\_\_ CORBETT \_\_\_\_\_ School District (hereinafter referred to as 'SCHOOL DISTRICT').

W I T N E S S E T H :

WHEREAS SCHOOL DISTRICT has the need of a sanitarian for the purpose of inspecting its school food service facilities to comply with Oregon Administrative Rules, and

WHEREAS, COUNTY's Health Division is qualified and willing to provide such services under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement shall be from the date of execution, to and including August 31, 1991, unless sooner terminated under the provisions hereof.

2. SERVICES.

COUNTY's services under this Agreement shall consist of the following:

A. COUNTY will furnish the services of a registered sanitarian for the inspection of the SCHOOL DISTRICT's food services facilities in accordance with OAR 581-51-200 through 581-51-265 of the Rules of the State Department of Education.

B. COUNTY will conduct annually at least two complete inspections as well as any necessary follow-up inspections as long as this Agreement is in effect.

C. COUNTY will furnish copies of the inspection and survey reports to SCHOOL DISTRICT's superintendent, building principals, and the State Department of Education promptly upon completion of the inspections.

D. Epidemiological investigations will be carried out by COUNTY upon request by SCHOOL DISTRICT or any member of the public, in order to determine whether or not food borne disease problems exist.

3. COMPENSATION.

A. SCHOOL DISTRICT agrees to pay COUNTY a maximum of \$ 100 annually, based upon the following fee schedule:

1. <u>1</u>	Full-service kitchens x \$60 =	<u>60</u>
2. <u>      </u>	Satellite kitchens x \$35 =	<u>      </u>
3. <u>2</u>	Serving kitchens only x \$20 =	<u>40</u>
4. <u>      </u>	Milk only - no fee	
	Total	<u>\$ 100</u>

B. SCHOOL DISTRICT certifies that sufficient funds are available and authorized to finance the costs of this Agreement.

C. SCHOOL DISTRICT will send to COUNTY its annual payment no later than March 31 of each year. Checks must be sent to or delivered to the Director of Environmental Health, 426 S. W. Stark, 2nd Floor, Portland, Oregon 97204.

4. COMPLIANCE WITH LAW.

In connection with its activities under this Agreement, COUNTY agrees to comply with all applicable federal, state, and local laws including, but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

5. WORKERS' COMPENSATION INSURANCE.

COUNTY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier-insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. COUNTY further agrees to maintain such coverage for the duration of this Agreement.

6. COUNTY IS INDEPENDENT CONTRACTOR.

A. COUNTY is an independent CONTRACTOR and is solely responsible for the provision of the services as provided under this Agreement. COUNTY, its agents, and employees shall not be considered employees or agents of SCHOOL DISTRICT for any purpose.

B. COUNTY acknowledges responsibility for liability arising out of the performance of this Agreement and shall hold SCHOOL DISTRICT harmless from and indemnify SCHOOL DISTRICT from any and all liability, settlements, loss, costs and expenses in connection with any action, suit or claim resulting or allegedly resulting from services provided pursuant to this Agreement. However, SCHOOL DISTRICT shall hold COUNTY harmless from and indemnify COUNTY from any and all liability, settlements, loss, costs and expenses in connection with any action, suit, or claim resulting or allegedly resulting from the negligence or intentional acts of SCHOOL DISTRICT'S employees or agents.

7. OREGON LAW AND FORUM.

This Agreement shall be construed according to the law of the state of Oregon.

8. MAINTENANCE OF RECORDS.

COUNTY shall maintain records on a current basis to support its billings to SCHOOL DISTRICT. SCHOOL DISTRICT or its authorized representative shall have the authority to inspect, audit, and copy with reasonable notice, and from time to time, any records of COUNTY regarding its billings or its work hereunder. COUNTY shall retain those records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

9. TERMINATION.

A. This Agreement may be terminated prior to the expiration of the agreed upon term:

1) immediately by mutual written consent of the parties, or at such time as the parties agree; or

2) by either party upon thirty (30) days written notice to the other, delivered by certified mail or in person.

B. Termination under any provision of this paragraph shall not affect any right, obligation or liability of COUNTY or SCHOOL DISTRICT which accrued prior to such termination.

C. Payment to COUNTY shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by COUNTY against SCHOOL DISTRICT under this Agreement.

10. MODIFICATION.

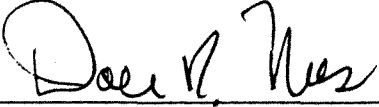
Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

11. INTEGRATION.

This Agreement contains the entire Agreement between the parties and supercedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

CORBETT SCHOOL DISTRICT NO. 39  
SCHOOL DISTRICT

By 

DATE 8/8/88

MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
GLADYS McCOY  
Multnomah County Chair

DATE \_\_\_\_\_

APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Deputy County Counsel

Date \_\_\_\_\_



**Multnomah County Oregon**  
**Board of County Commissioners**

R-11

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District (Missing will follow)
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9. David Douglas School District
10. Corbett School District
11. Bonneville School District

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

CLERK PLUS  
BCC

REQUEST FOR PLACEMENT ON THE AGENDA  
RATIFICATION OF  
Subject: INTERGOVERNMENTAL AGREEMENTS

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES  
DEPARTMENT OFFICE OF COUNTY CHAIR DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-89.

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL: \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
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## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

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(See instructions on reverse side)

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(Original Contract Amount \_\_\_\_\_)

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(Original Contract Amount \_\_\_\_\_)

Contact Person Art Bloom/Jim Kennedy Phone 248-3400/3674 Date 9-2-88Department Human Services Division Health Bldg/Room 160/8

Description of Contract This is an agreement allowing the Environmental Health  
Section to inspect school food service facilities in accordance with  
OAR 581-51-100 thru 581-51-330 and to collect fees for this service.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBEContractor Name Parkrose School DistrictMailing Address 10636 NE PrescottPortland OR 97220-2699Phone 257-5200Employer ID# or SS# N/AEffective Date Upon Execution  
September 1, 1988Termination Date August 31, 1991Total Amount of Agreement \$ 295.00

## Payment Terms

☒ Lump Sum \$ NLT March 31☐ Monthly \$ \_\_\_\_\_☐ Other \$ \_\_\_\_\_☐ Requirements contract-requisition required

Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
(Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT		\$				
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/ DEC IND
		100	010	0232					REV 2799	\$ 295.00	
				0625						\$	
										\$	
										\$	

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

SCHOOL FOOD SERVICES  
INSPECTION AGREEMENT

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1988, by and between Multnomah County, a home rule political subdivision of the State of Oregon (hereinafter referred to as 'COUNTY'), and \_\_\_\_\_ Parkrose \_\_\_\_\_ School District (hereinafter referred to as 'SCHOOL DISTRICT').

W I T N E S S E T H :

WHEREAS SCHOOL DISTRICT has the need of a sanitarian for the purpose of inspecting its school food service facilities to comply with Oregon Administrative Rules, and

WHEREAS, COUNTY's Health Division is qualified and willing to provide such services under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement shall be from the date of execution, to and including August 31, 1991, unless sooner terminated under the provisions hereof.

2. SERVICES.

COUNTY's services under this Agreement shall consist of the following:

A. COUNTY will furnish the services of a registered sanitarian for the inspection of the SCHOOL DISTRICT's food services facilities in accordance with OAR 581-51-200 through 581-51-265 of the Rules of the State Department of Education.

B. COUNTY will conduct annually at least two complete inspections as well as any necessary follow-up inspections as long as this Agreement is in effect.

C. COUNTY will furnish copies of the inspection and survey reports to SCHOOL DISTRICT's superintendent, building principals, and the State Department of Education promptly upon completion of the inspections.

D. Epidemiological investigations will be carried out by COUNTY upon request by SCHOOL DISTRICT or any member of the public, in order to determine whether or not food borne disease problems exist.

3. COMPENSATION.

A. SCHOOL DISTRICT agrees to pay COUNTY a maximum of \$ 295 annually, based upon the following fee schedule:

1. <u>2</u>	Full-service kitchens	x \$60 =	<u>120</u>
2. <u>5</u>	Satellite kitchens	x \$35 =	<u>175</u>
3. <u>    </u>	Serving kitchens only	x \$20 =	<u>        </u>
4. <u>    </u>	Milk only - no fee		
	Total		<u>\$295</u>

B. SCHOOL DISTRICT certifies that sufficient funds are available and authorized to finance the costs of this Agreement.

C. SCHOOL DISTRICT will send to COUNTY its annual payment no later than March 31 of each year. Checks must be sent to or delivered to the Director of Environmental Health, 426 S. W. Stark, 2nd Floor, Portland, Oregon 97204.

4. COMPLIANCE WITH LAW.

In connection with its activities under this Agreement, COUNTY agrees to comply with all applicable federal, state, and local laws including, but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

5. WORKERS' COMPENSATION INSURANCE.

COUNTY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier-insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. COUNTY further agrees to maintain such coverage for the duration of this Agreement.

6. COUNTY IS INDEPENDENT CONTRACTOR.

A. COUNTY is an independent CONTRACTOR and is solely responsible for the provision of the services as provided under this Agreement. COUNTY, its agents, and employees shall not be considered employees or agents of SCHOOL DISTRICT for any purpose.

B. COUNTY acknowledges responsibility for liability arising out of the performance of this Agreement and shall hold SCHOOL DISTRICT harmless from and indemnify SCHOOL DISTRICT from any and all liability, settlements, loss, costs and expenses in connection with any action, suit or claim resulting or allegedly resulting from services provided pursuant to this Agreement. However, SCHOOL DISTRICT shall hold COUNTY harmless from and indemnify COUNTY from any and all liability, settlements, loss, costs and expenses in connection with any action, suit, or claim resulting or allegedly resulting from the negligence or intentional acts of SCHOOL DISTRICT'S employees or agents.

7. OREGON LAW AND FORUM.

This Agreement shall be construed according to the law of the state of Oregon.

8. MAINTENANCE OF RECORDS.

COUNTY shall maintain records on a current basis to support its billings to SCHOOL DISTRICT. SCHOOL DISTRICT or its authorized representative shall have the authority to inspect, audit, and copy with reasonable notice, and from time to time, any records of COUNTY regarding its billings or its work hereunder. COUNTY shall retain those records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

9. TERMINATION.

A. This Agreement may be terminated prior to the expiration of the agreed upon term:

1) immediately by mutual written consent of the parties, or at such time as the parties agree; or

2) by either party upon thirty (30) days written notice to the other, delivered by certified mail or in person.

B. Termination under any provision of this paragraph shall not affect any right, obligation or liability of COUNTY or SCHOOL DISTRICT which accrued prior to such termination.

C. Payment to COUNTY shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by COUNTY against SCHOOL DISTRICT under this Agreement.

10. MODIFICATION.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

11. INTEGRATION.

This Agreement contains the entire Agreement between the parties and supercedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

Parkrose School District #3  
SCHOOL DISTRICT

By Barbara Ledbury

DATE June 13, 1988

MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_  
GLADYS MCCOY  
Multnomah County Chair

DATE \_\_\_\_\_

APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Deputy County Counsel

Date \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA  
RATIFICATION OF  
Subject: INTERGOVERNMENTAL AGREEMENTS

CLIK +  
BCC

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES  
DEPARTMENT OFFICE OF COUNTY CHAIR \_\_\_\_\_ DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-89.

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL: \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

SUBJECT: Public School District Inspection Contracts

Recommendation: The Health Division and the Department of Human Services recommend approval of the following contracts for the period from the date of execution to August 31, 1991:

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District
8. Orient School District
9. David Douglas School District
10. Corbett School District
11. Bonneville School District

ANALYSIS: The Oregon Board of Education recently adopted food service sanitation rules for public and private schools (OAR 581-51-200 through 581-51-265). The rules require that food service operations in the schools must be inspected by a registered sanitarian who is either an employee or under a contract. These schools have chosen to contract with Multnomah County to meet this requirement. The contract also establishes a fee schedule

for the inspections. A total of \$7,815 in revenues (which includes nine private schools) has been appropriated in County's FY 88-89 budget. There will be no inspections until the contracts are fully executed. The inspections will be performed by existing staff. Due to the effort and funds involved with the twenty contracts, the Chair's office agreed to three-year contracts.

BACKGROUND:

County sanitarians have been inspecting these school facilities for years on a goodwill basis. This is the first year of a formal contract with fees.

These contracts do not have the signature blocks for division director and program manager because they were sent to the schools prior to the new departmental policy.



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☒ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Art Bloom/Jim Kennedy Phone 248-3400/3674 Date 9-6-88

Department Human Services Division Health Bldg/Room 160/7

Description of Contract This is an agreement allowing the Environmental Health Section to inspect school food service facilities in accordance with OAR 581-51-100 thru 581-51-330 and to collect fees for this service.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Orient School District

Mailing Address 29805 SE Orient Drive

Gresham OR 97080

Phone 663-3323

Employer ID# or SS# N/A

Effective Date Upon Execution  
September 11, 1988

Termination Date August 31, 1991

Total Amount of Agreement \$ 120.00

## Payment Terms

- ☒ Lump Sum \$ NLT March 31  
☐ Monthly \$ \_\_\_\_\_  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required  
 Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE		P.O		AGENCY		PO DATE		m m d d y y		ACCOUNTING PERIOD		m m y y		BUDGET FY		y y		ACTION <input type="checkbox"/> Original Entry (E) <input type="checkbox"/> Adjustment (M)	
VENDOR CODE				VENDOR NAME										TOTAL AMOUNT		\$			
LINE NO.				CONTRACT NUMBER		FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION				AMOUNT		INC/ DEC IND
						100	010	0232 0625					REV 2799				\$ 120.00		
																	\$		
																	\$		
																	\$		
																	\$		

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

SCHOOL FOOD SERVICES  
INSPECTION AGREEMENT

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1988, by and between Multnomah County, a home rule political subdivision of the State of Oregon (hereinafter referred to as 'COUNTY'), and \_\_\_\_\_ ORIENT \_\_\_\_\_ School District (hereinafter referred to as 'SCHOOL DISTRICT').

W I T N E S S E T H :

WHEREAS SCHOOL DISTRICT has the need of a sanitarian for the purpose of inspecting its school food service facilities to comply with Oregon Administrative Rules, and

WHEREAS, COUNTY's Health Division is qualified and willing to provide such services under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement shall be from the date of execution, to and including August 31, 1991, unless sooner terminated under the provisions hereof.

2. SERVICES.

COUNTY's services under this Agreement shall consist of the following:

A. COUNTY will furnish the services of a registered sanitarian for the inspection of the SCHOOL DISTRICT's food services facilities in accordance with OAR 581-51-200 through 581-51-265 of the Rules of the State Department of Education.

B. COUNTY will conduct annually at least two complete inspections as well as any necessary follow-up inspections as long as this Agreement is in effect.

C. COUNTY will furnish copies of the inspection and survey reports to SCHOOL DISTRICT's superintendent, building principals, and the State Department of Education promptly upon completion of the inspections.

D. Epidemiological investigations will be carried out by COUNTY upon request by SCHOOL DISTRICT or any member of the public, in order to determine whether or not food borne disease problems exist.

3. COMPENSATION.

A. SCHOOL DISTRICT agrees to pay COUNTY a maximum of \$ 120 annually, based upon the following fee schedule:

1. <u>2</u>	Full-service kitchens	x \$60 =	<u>120</u>
2. <u>      </u>	Satellite kitchens	x \$35 =	<u>          </u>
3. <u>      </u>	Serving kitchens only	x \$20 =	<u>          </u>
4. <u>      </u>	Milk only - no fee		
	Total		<u>\$120</u>

B. SCHOOL DISTRICT certifies that sufficient funds are available and authorized to finance the costs of this Agreement.

C. SCHOOL DISTRICT will send to COUNTY its annual payment no later than March 31 of each year. Checks must be sent to or delivered to the Director of Environmental Health, 426 S. W. Stark, 2nd Floor, Portland, Oregon 97204.

4. COMPLIANCE WITH LAW.

In connection with its activities under this Agreement, COUNTY agrees to comply with all applicable federal, state, and local laws including, but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

5. WORKERS' COMPENSATION INSURANCE.

COUNTY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier-insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. COUNTY further agrees to maintain such coverage for the duration of this Agreement.

6. COUNTY IS INDEPENDENT CONTRACTOR.

A. COUNTY is an independent CONTRACTOR and is solely responsible for the provision of the services as provided under this Agreement. COUNTY, its agents, and employees shall not be considered employees or agents of SCHOOL DISTRICT for any purpose.

B. COUNTY acknowledges responsibility for liability arising out of the performance of this Agreement and shall hold SCHOOL DISTRICT harmless from and indemnify SCHOOL DISTRICT from any and all liability, settlements, loss, costs and expenses in connection with any action, suit or claim resulting or allegedly resulting from services provided pursuant to this Agreement. However, SCHOOL DISTRICT shall hold COUNTY harmless from and indemnify COUNTY from any and all liability, settlements, loss, costs and expenses in connection with any action, suit, or claim resulting or allegedly resulting from the negligence or intentional acts of SCHOOL DISTRICT'S employees or agents.

7. OREGON LAW AND FORUM.

This Agreement shall be construed according to the law of the state of Oregon.

8. MAINTENANCE OF RECORDS.

COUNTY shall maintain records on a current basis to support its billings to SCHOOL DISTRICT. SCHOOL DISTRICT or its authorized representative shall have the authority to inspect, audit, and copy with reasonable notice, and from time to time, any records of COUNTY regarding its billings or its work hereunder. COUNTY shall retain those records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

9. TERMINATION.

A. This Agreement may be terminated prior to the expiration of the agreed upon term:

1) immediately by mutual written consent of the parties, or at such time as the parties agree; or

2) by either party upon thirty (30) days written notice to the other, delivered by certified mail or in person.

B. Termination under any provision of this paragraph shall not affect any right, obligation or liability of COUNTY or SCHOOL DISTRICT which accrued prior to such termination.

C. Payment to COUNTY shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by COUNTY against SCHOOL DISTRICT under this Agreement.

10. MODIFICATION.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

11. INTEGRATION.

This Agreement contains the entire Agreement between the parties and supercedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

\_\_\_\_\_  
Orient  
SCHOOL DISTRICT

MULTNOMAH COUNTY, OREGON

By *James J. Buck*

By \_\_\_\_\_  
GLADYS McCOY  
Multnomah County Chair

DATE 6/1/88

DATE \_\_\_\_\_

APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Deputy County Counsel

Date \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

REQUEST FOR PLACEMENT ON THE AGENDA  
RATIFICATION OF  
Subject: INTERGOVERNMENTAL AGREEMENTS

CKK  
BCC

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT OF HUMAN SERVICES

DEPARTMENT OFFICE OF COUNTY CHAIR DIVISION HEALTH DIVISION

CONTACT ART BLOOM TELEPHONE x3400

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/ART BLOOM

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of eleven intergovernmental agreements with various school districts within Multnomah County whereby the school districts reimburse County for performing semi-annual inspections of food service operations in the schools for the period from the date of execution to August 31, 1991.

FULL COPY OF CONTRACT AVAILABLE WITH CLERK OF THE BOARD

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☐ FISCAL/BUDGETARY

☒ GENERAL FUND \$7,815 operational funds budgeted in FY 88-89.

OTHER \_\_\_\_\_

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET / PERSONNEL: \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: Billi Odegaard, Director *Billi (suc)*  
Health Division

DATE: September 2, 1988

SUBJECT: Public School District Inspection Contracts

Recommendation: The Health Division and the Department of Human Services recommend approval of the following contracts for the period from the date of execution to August 31, 1991:

1. Portland Public Schools
2. Centennial School District
3. Reynolds School District
4. Tucker Maxon Oral School (Portland Public Schools)
5. Gresham School District
6. Sauvie Island School District
7. Parkrose School District
8. Orient School District
9. David Douglas School District
10. Corbett School District
11. Bonneville School District

ANALYSIS: The Oregon Board of Education recently adopted food service sanitation rules for public and private schools (OAR 581-51-200 through 581-51-265). The rules require that food service operations in the schools must be inspected by a registered sanitarian who is either an employee or under a contract. These schools have chosen to contract with Multnomah County to meet this requirement. The contract also establishes a fee schedule

for the inspections. A total of \$7,815 in revenues (which includes nine private schools) has been appropriated in County's FY 88-89 budget. There will be no inspections until the contracts are fully executed. The inspections will be performed by existing staff. Due to the effort and funds involved with the twenty contracts, the Chair's office agreed to three-year contracts.

BACKGROUND:

County sanitarians have been inspecting these school facilities for years on a goodwill basis. This is the first year of a formal contract with fees.

These contracts do not have the signature blocks for division director and program manager because they were sent to the schools prior to the new departmental policy.



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☒ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement

Amendment to above, Number \_\_\_\_\_  
 (Original Contract Amount \_\_\_\_\_)

Contact Person Art Bloom/Jim Kennedy Phone 248-3400/3674 Date 9-6-88

Department Human Services Division Health Bldg/Room 160/7

Description of Contract This is an agreement allowing the Environmental Health Section to inspect school food service facilities in accordance with OAR 581-51-100 thru 581-51-330 and to collect fees for this service.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Date of Exemption \_\_\_\_\_

Reviewed For ☐ MBE ☐ FBE Participation Contractor is ☐ MBE ☐ FBE

Contractor Name Bonneville School District

Mailing Address PO Box 729

Cascade Locks OR 97014

Phone 374-8330

Employer ID# or SS# N/A

Effective Date September 1, 1988

Termination Date August 31, 1991

Total Amount of Agreement \$ 0\*  
\* MILK ONLY

## Payment Terms

- ☒ Lump Sum \$ ~~NLT March 31~~  
☐ Monthly \$ \_\_\_\_\_  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required  
 Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE	P.O.	AGENCY	PO DATE	m m d d y y	ACCOUNTING PERIOD	m m y y	BUDGET FY	y y	ACTION		
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT		\$				
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/ DEC IND
		100	010	0232					REV 2799	\$ 0	
				0625						\$	
										\$	
										\$	

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

GOLDENROD - BUDGET

SCHOOL FOOD SERVICES  
INSPECTION AGREEMENT

THIS AGREEMENT is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 1988, by and between Multnomah County, a home rule political subdivision of the State of Oregon (hereinafter referred to as 'COUNTY'), and \_\_\_\_\_ BONNEVILLE \_\_\_\_\_ School District (hereinafter referred to as 'SCHOOL DISTRICT').

W I T N E S S E T H :

WHEREAS SCHOOL DISTRICT has the need of a sanitarian for the purpose of inspecting its school food service facilities to comply with Oregon Administrative Rules, and

WHEREAS, COUNTY's Health Division is qualified and willing to provide such services under those terms and conditions set forth; now, therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, the parties agree as follows:

1. TERM OF AGREEMENT.

The term of this Agreement shall be from the date of execution, to and including August 31, 1991, unless sooner terminated under the provisions hereof.

2. SERVICES.

COUNTY's services under this Agreement shall consist of the following:

A. COUNTY will furnish the services of a registered sanitarian for the inspection of the SCHOOL DISTRICT's food services facilities in accordance with OAR 581-51-200 through 581-51-265 of the Rules of the State Department of Education.

B. COUNTY will conduct annually at least two complete inspections as well as any necessary follow-up inspections as long as this Agreement is in effect.

C. COUNTY will furnish copies of the inspection and survey reports to SCHOOL DISTRICT's superintendent, building principals, and the State Department of Education promptly upon completion of the inspections.

D. Epidemiological investigations will be carried out by COUNTY upon request by SCHOOL DISTRICT or any member of the public, in order to determine whether or not food borne disease problems exist.

3. COMPENSATION.

A. SCHOOL DISTRICT agrees to pay COUNTY a maximum of \$\_\_\_\_\_0\_\_\_\_\_ annually, based upon the following fee schedule:

1. _____	Full-service kitchens x \$60 =	_____
2. _____	Satellite kitchens x \$35 =	_____
3. _____	Serving kitchens only x \$20 =	_____
4. _____	Milk only - no fee	
	Total	\$ 0

B. SCHOOL DISTRICT certifies that sufficient funds are available and authorized to finance the costs of this Agreement.

C. SCHOOL DISTRICT will send to COUNTY its annual payment no later than March 31 of each year. Checks must be sent to or delivered to the Director of Environmental Health, 426 S. W. Stark, 2nd Floor, Portland, Oregon 97204.

4. COMPLIANCE WITH LAW.

In connection with its activities under this Agreement, COUNTY agrees to comply with all applicable federal, state, and local laws including, but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

5. WORKERS' COMPENSATION INSURANCE.

COUNTY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier-insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. COUNTY further agrees to maintain such coverage for the duration of this Agreement.

6. COUNTY IS INDEPENDENT CONTRACTOR.

A. COUNTY is an independent CONTRACTOR and is solely responsible for the provision of the services as provided under this Agreement. COUNTY, its agents, and employees shall not be considered employees or agents of SCHOOL DISTRICT for any purpose.

B. COUNTY acknowledges responsibility for liability arising out of the performance of this Agreement and shall hold SCHOOL DISTRICT harmless from and indemnify SCHOOL DISTRICT from any and all liability, settlements, loss, costs and expenses in connection with any action, suit or claim resulting or allegedly resulting from services provided pursuant to this Agreement. However, SCHOOL DISTRICT shall hold COUNTY harmless from and indemnify COUNTY from any and all liability, settlements, loss, costs and expenses in connection with any action, suit, or claim resulting or allegedly resulting from the negligence or intentional acts of SCHOOL DISTRICT'S employees or agents.

7. OREGON LAW AND FORUM.

This Agreement shall be construed according to the law of the state of Oregon.

8. MAINTENANCE OF RECORDS.

COUNTY shall maintain records on a current basis to support its billings to SCHOOL DISTRICT. SCHOOL DISTRICT or its authorized representative shall have the authority to inspect, audit, and copy with reasonable notice, and from time to time, any records of COUNTY regarding its billings or its work hereunder. COUNTY shall retain those records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

9. TERMINATION.

A. This Agreement may be terminated prior to the expiration of the agreed upon term:

1) immediately by mutual written consent of the parties, or at such time as the parties agree; or

2) by either party upon thirty (30) days written notice to the other, delivered by certified mail or in person.

B. Termination under any provision of this paragraph shall not affect any right, obligation or liability of COUNTY or SCHOOL DISTRICT which accrued prior to such termination.

C. Payment to COUNTY shall be prorated to and include the day of termination and shall be in full satisfaction of all claims by COUNTY against SCHOOL DISTRICT under this Agreement.

10. MODIFICATION.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

11. INTEGRATION.

This Agreement contains the entire Agreement between the parties and supercedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

\_\_\_\_\_  
SCHOOL DISTRICT

MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_

By \_\_\_\_\_  
GLADYS McCOY  
Multnomah County Chair

DATE \_\_\_\_\_

DATE \_\_\_\_\_

APPROVED AS TO FORM:

LAURENCE KRESSEL  
County Counsel for  
Multnomah County, Oregon

By \_\_\_\_\_  
Deputy County Counsel

Date \_\_\_\_\_



MULTNOMAH COUNTY OREGON

109  
J161

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

In the matter of the ratification of an inter- )  
governmental agreement with Reynolds School Dis- )  
trict #7 whereby Social Services Division will )  
fund 12 pre-school slots for DD Children for )  
period September 1, 1988-June 30, 1989 R-12)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Purchasing  
Social Services

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date 9/29/88

Agenda No. R-12

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Ratification of IGA

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT Human Services DIVISION Social Services

CONTACT Susan Clark TELEPHONE 248-3691

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Gary Smith

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of the Reynolds School District #7 Intergovernmental Agreement for \$44,400 whereby Multnomah County Social Services Division will fund 12 pre-school slots for D.D. Children for the period September 1, 1988 through June 30, 1989.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY - Funds appropriated in 88/89 Adopted Budget

☐ - General Fund

Other Federal/State

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy

BUDGET / PERSONNEL Thomas J. Long

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) Arminda Br

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1988 SEP 20 PM 4:00



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy (PC)*  
Director, Department of Human Services

FROM: Gary Smith *GS*  
Director, Social Services Division

DATE: September 6, 1988

SUBJECT: Recommendation to Ratify Reynolds School District #7 Agreement

**RETROACTIVE STATUS:** This agreement is retroactive to September 1st so that pre-school services for developmentally disabled children are not delayed. The original contractor identified to provide the pre-school program for East County declined the contract after the basis for payment changed. A last minute agreement was negotiated with Reynolds School District to provide these services.

**RECOMMENDATION:** Social Services Division recommends Board of County Commissioner ratification of the intergovernmental agreement between Social Services Division's Developmental Disabilities Program Office and Reynolds School District #7 for the period September 1, 1988 through June 30, 1989.

**ANALYSIS:** This agreement awards \$44,400 in State Early Intervention revenue to provide pre-school services for children 3-5 years of age with delayed speech, cognitive and motor functioning. Twelve slots are contracted for at \$370 per slot.

Funding for this agreement was received in Amendment #17 to the State Mental Health Grant and appropriated in budget modification DHS #3.

**BACKGROUND:** In late July, the County's DD Program Office changed the basis for payment for Early Intervention Services from a requirements-based reimbursement to designated slot funding. This was implemented to better regulate costs associated with EI services and to avoid over expenditures. Morrison Center had originally agreed to provide these pre-school services for east county. After this change in basis for payment, Morrison Center refused the contract. In response to a last minute urgent request from the DD Program Office for other eligible providers, Reynolds agreed to provide these important EI services for East County.

As an intergovernmental entity, Reynolds School District is exempt from the RFP process.



## MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See instructions on reverse side)

## TYPE I

- ☐ Professional Services under \$10,000  
☐ Revenue  
☐ Grant Funding  
☒ Intergovernmental Agreement

## TYPE II

- ☐ Professional Services over \$10,000 (RFP, Exemption)  
☐ PCRB Contract  
☐ Maintenance Agreement  
☐ Licensing Agreement  
☐ Construction

Amendment # \_\_\_\_\_ to Contract # \_\_\_\_\_

Amendment # \_\_\_\_\_ to Contract # \_\_\_\_\_

Contact Person Susan Clark Phone 248-3691 Date 9/6/88Department Human Services Division Social Services Bldg/Room 160/6Description of Contract Awards \$44,400 in unallocated State Early Intervention revenue to provide pre-school services for 12 children. REvenue identified in 88/89 Adopted Budget.RFP/BID # NA-IGA Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ FBE ☐ QRFContractor Name Reynolds School District #7Mailing Address 1424 NE 201stTroutdale, OR 97060-2499Phone 661-7200Employer ID# or SS# 93-600083-6Effective Date September 1, 1988Termination Date June 30, 1989Original Contract Amount \$ 44,400Amount of Amendment \$ .00Total Amount of Agreement \$ 44,400

## Payment Terms

- ☐ Lump Sum \$ \_\_\_\_\_  
☒ Monthly \$ ALLOTMENT  
☐ Other \$ \_\_\_\_\_

☐ Requirements contract-requisition required

Purchase Order No. \_\_\_\_\_

## Required Signatures:

Department Head \_\_\_\_\_ Date \_\_\_\_\_

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
(Type II Contracts Only)

County Counsel \_\_\_\_\_ Date \_\_\_\_\_

Budget Office \_\_\_\_\_ Date \_\_\_\_\_

County Executive/Sheriff \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION CODE	PO	AGENCY	PO DATE	ACCOUNTING PERIOD	BUDGET FY	ACTION				
VENDOR CODE		VENDOR NAME			TOTAL AMOUNT	\$				
LINE NO.	CONTRACT NUMBER	FUND	AGENCY	ORGANIZATION	ACTIVITY OBJECT	SUB OBJ	REPT CATEG	DESCRIPTION	AMOUNT	INC/DEC IND
		156	010	1256	DD55	6060	1255		\$ 44,400	
									\$	
									\$	
									\$	

MULTNOMAH COUNTY  
SOCIAL SERVICES DIVISION  
SUBCONTRACT AGENCY AGREEMENT

DURATION OF AGREEMENT: September 1, 1988 TO: June 30, 1989  
CONTRACTOR NAME: Reynolds School District #7 TELEPHONE: 661-7200  
CONTRACTOR ADDRESS: 1424 NE 201st I.R.S. NUMBER: 93-600083-6  
Troutdale, OR 97060-2499

SERVICES UNDER REIMBURSEMENT

Subject to the General Conditions and Special Conditions attached hereto and by this reference made part of this agreement, the CONTRACTOR agrees to provide the services within the service element(s) listed below and the COUNTY agrees to reimburse the CONTRACTOR for expenditures made in providing those services at the rates and up to the amount(s) specified below.

<u>Service Element</u>	<u>Reimbursement Rate</u>	<u>Annual Total Payable</u>
DD 55 EI Early Intervention Preschool Services	12 slots @\$370/mo per slot	\$44,400

## GENERAL CONDITIONS

WHEREAS, COUNTY is authorized to obtain, by contract, the services necessary to conduct its operation, pursuant to ORS 430.670; and

WHEREAS, CONTRACTOR has available, or can cause to be provided, the facilities and staff required for the performance of said services; and

WHEREAS, CONTRACTOR has, or will obtain a Letter of Approval from the State of Oregon Mental Health Division (OAR 309-12-010) or the Office of Alcohol and Drug Abuse Programs; and

WHEREAS, COUNTY and CONTRACTOR are agreeable to the terms and conditions hereinafter set forth governing the provision of specified mental health services as stated below:

I. Service Objectives and Evaluation. CONTRACTOR agrees to provide contracted services in the volume and consistent with the objectives and evaluation criteria specified in this contract. CONTRACTOR shall not delegate or subcontract the responsibility for providing services hereunder to any other individual or agency without previous written approval from COUNTY.

II. Standards. CONTRACTOR agrees to comply with all applicable federal, state, county and local statutes and rules and funding criteria governing services, facilities and operations. CONTRACTOR agrees to permit inspection of program, facilities, clinical and fiscal records by authorized agents of COUNTY, Oregon State Mental Health Division, and Federal Government. CONTRACTOR agrees to maintain clinical and fiscal records consistent with Oregon Administrative Rules and fiscal records consistent with current, generally accepted accounting principles. CONTRACTOR acknowledges that CONTRACTOR is bound by all applicable provisions of the current State Mental Health Division Intergovernmental Agreement between COUNTY and the State Mental Health Division for provision of community mental health services. CONTRACTOR is further bound by all applicable federal and state statutes, rules and regulations.

III. Subject to Availability of Funds. Both parties agree that this contract is subject to the availability of federal, state and local funds. In the event that funds cease to be available to COUNTY in the amounts anticipated, COUNTY may terminate or reduce contract funding accordingly. COUNTY will notify CONTRACTOR as soon as it receives notification from fund source.

IV. Cooperative Planning Requirements. CONTRACTOR recognizes that planning with COUNTY and other state and local agencies is essential to the success of a coordinated service delivery system. CONTRACTOR agrees to attend and participate in meetings and planning efforts instigated by COUNTY, to provide all data which may be required by COUNTY, and to adjust its programs as necessary to achieve compliance with COUNTY and state programmatic goals.

V. Identification of Services. CONTRACTOR agrees to identify the services provided by CONTRACTOR under this contract as a visible and coordinated part of the community mental health program, accessible and available to the eligible residents of Multnomah County. CONTRACTOR will acknowledge Multnomah County as a funder in publicly disseminated information for services under this contract.

VI. Authority of Director. CONTRACTOR agrees to recognize the County Social Services Division Director as COUNTY's administrative authority for services provided under this contract.

VII. Discrimination. Unless exempted under the rules, regulations and relevant orders of the Secretary of Labor, 41 CFR, Ch. 60, CONTRACTOR agrees to comply with all provisions of Executive Order No. 11375 of the President of the United States dated September 24, 1965, Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 as implemented by 45 CFR 84.4, which states, "No qualified person shall, on the basis of handicap, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from Federal financial assistance." CONTRACTOR will also comply with all applicable rules, regulations and orders of the Secretary of Labor concerning equal opportunity in employment and the provisions of ORS Chapter 659.

CONTRACTOR acknowledges that there will be no religious content or materials disseminated in any of the programs or services funded in this contract.

VIII. Liability. CONTRACTOR is solely responsible for the conduct of its programs. CONTRACTOR, its employees, and agents shall not be deemed employees or agents of COUNTY or the State Mental Health Division. Except for claims arising in whole or in part from the negligence of the COUNTY, its employees, or its agents, the CONTRACTOR agrees to hold and save harmless and defend the COUNTY and the State Mental Health Division, their officers and employees against all suits, actions or claims of any character arising out of the acts or omissions of the CONTRACTOR or its officers, agents, and employees in carrying out the terms of this contract subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and the Oregon Constitution, Article XI, Section 7.

CONTRACTOR shall obtain, and at all times keep in effect, a Standard Comprehensive Liability Insurance Policy. At its own expense, CONTRACTOR shall maintain coverage for not less than \$100,000 for personal injury to each person, \$300,000 for each occurrence and \$300,000 for each occurrence involving property damages including consequential damages; or a single limit policy of not less than \$300,000 covering all claims per occurrence. The insurance shall include coverage for but shall not be limited to, defamation of character, libel, slander and other similar causes of action. The limit expressed above shall not limit indemnities under the preceding paragraph. A certificate of insurance showing current standard comprehensive liability coverage in the stated amounts, or a copy thereof, is attached to this agreement and is incorporated herein as part of this agreement. While this contract continues in effect, the insurance shall provide for notice of non-payment of premiums by the insuring carrier to COUNTY; and that such insurance will not be cancelled or released except upon 30 days prior written notice to COUNTY. CONTRACTOR shall promptly pay when due the cost of all such insurance. If it fails to do so, the COUNTY may, at its option, pay the same and CONTRACTOR shall reimburse COUNTY therefor immediately upon demand.

Failure to maintain liability insurance as provided in this agreement may, at COUNTY's option, be cause for immediate termination of this contract.

In lieu of filing the certificate of insurance required by COUNTY, CONTRACTOR may furnish to COUNTY a declaration that CONTRACTOR is self-insured for public liability and property damage for a minimum of the amounts set forth in either ORS 30.270 or in the amounts listed above, whichever is greater.

In the event that ORS 30.270 is amended to increase the amount of liability, CONTRACTOR agrees to increase its minimum insurance amount accordingly.

In the event of unilateral cancellation or restriction by the insurance company of any insurance policy referred to in this paragraph, CONTRACTOR shall notify COUNTY verbally and in writing immediately and under no circumstances longer than three days after termination.

All property and equipment purchased or received by CONTRACTOR under this contract must be insured against fire, theft and destruction at replacement cost by CONTRACTOR.

Failure to maintain current insurance, bonding and the proper endorsements may result in withholding of payments or termination of contracts.

IX. Fidelity Bond. CONTRACTOR (except City, County and State governments, municipalities, and public school districts) shall obtain and maintain at all times during the term of this contract a fidelity bond of not less than \$10,000 effective at the time the contract commences covering the activities of any person responsible for collection and expenditures of funds in accordance with OAR 309-13-020 (7) EXPENSES, subsection (b) (C) Audit Guidelines.

X. Workers Compensation. CONTRACTOR shall maintain Workers' Compensation insurance coverage for all non-exempt workers, employees, and subcontractors either as a carrier insured employer or a self-insured employer as provided in Chapter 656 of Oregon Revised Statutes. A certificate showing current Workers' Compensation insurance, or a copy thereof, is attached to this agreement and is incorporated herein as part of this agreement.

In the event that CONTRACTOR's Workers' Compensation insurance coverage is due to expire during the term of this agreement, CONTRACTOR agrees to renew such insurance before such expiration and to provide COUNTY a certificate of Workers' Compensation insurance coverage upon such renewal.

XI. Litigation. In cases of litigation arising out of this contract between COUNTY and CONTRACTOR (except cities, county and state governments municipalities, and public school districts), the prevailing party to litigation shall be entitled to reasonable attorney's fees.

CONTRACTOR shall give COUNTY immediate notice in writing of any action or suit filed or any claim made against CONTRACTOR or any subcontractor or vendor which may result in litigation related in any way to this agreement.

XII. Monitoring. COUNTY is responsible for monitoring services provided by CONTRACTOR to ensure that all services conform to State Mental Health Division and COUNTY standards and other performance requirements specified in this contract. COUNTY shall take all appropriate management and legal action necessary to pursue this responsibility.

COUNTY is responsible for monitoring fiscal performance of CONTRACTOR under this contract and shall take all appropriate management and legal action necessary to pursue this responsibility. Recovery of funds will be made as prescribed in this contract in the event of unauthorized expenditures, non-performance contract conditions, excess payments, payment withholding, or contract termination. However, this contract does not act as a limitation on the authority of the COUNTY to pursue any legal and administrative remedies available to it.

CONTRACTOR agrees to abide by procedures contained in Multnomah County Social Services Division Financial Procedures.

### XIII. Audits.

A. The CONTRACTOR agrees to permit authorized representatives of COUNTY, State Mental Health Division, Office of Alcohol and Drug Abuse Programs, State of Oregon Division of Audits and/or the applicable audit agency of the United States Department of Health and Human Services (DHHS) to make such review of the records of the CONTRACTOR as COUNTY, State Mental Health Division or auditor or DHHS may deem necessary to satisfy audit and/or program evaluation purposes. CONTRACTOR shall permit authorized representatives of COUNTY Social Services Division, State Mental Health Division, and the Office of Alcohol and Drug Abuse Programs to site visit all programs covered by this contract. Contract costs disallowed as a result of such audits, review or site visits will be the sole responsibility of the CONTRACTOR. If a contract cost is disallowed after reimbursement has occurred, the CONTRACTOR will make prompt repayment of such costs.

B. CONTRACTOR will be subject to Audit Requirements per the Social Services Division Subcontractors' Financial Procedures. Reviews and audits as specified below must meet criteria outlined in the Procedures.

C. All providers will be subject to a county financial contract compliance review. An external limited scope or full audit will be required under the following conditions:

1. Multnomah County contract funds exceed \$25,000 and total agency budget exceeds \$150,000.

2. Multnomah County contract funds exceed \$100,000.

3. Total agency budget exceeds \$500,000.

D. CONTRACTOR will establish and maintain systematic methods to assure timely and appropriate resolution of review/audit findings and recommendations.

E. CONTRACTOR agrees that Limited Scope and Full Audits will be performed by a qualified and independent external Certified Public Accountant and that CONTRACTOR will secure such an audit.

Limited Scope and Full Audits will be submitted to the Social Services Division within two weeks from the date of the report, but in no case later than six (6) months after the end of CONTRACTOR's fiscal year.

Failure to submit required audits by specified deadlines will be cause for withholding of contract payments until audits are submitted.

1. If CONTRACTOR is a state or local government, such audit will be performed in conformity with the federal Single Audit Act of 1984, Public Law 98-502, Title 31, Section (2),v, Chapter 75, U.S.C.

2. If CONTRACTOR is a private non-profit entity, the auditor will meet the independence criteria of Chapter 3, Part 3 of the U.S. General Accounting Office publication, "Standards for Audit of Governmental Organizations, Programs, Activities and Functions" and the audit will conform to the Single Audit Act only if the scope of the Act is expanded to include non-profit organizations during the term of this contract.

3. CONTRACTORS who are profit-making entities will be considered to fall under requirements for non-profits for purposes of this contract.

#### XIV. Program Reporting and Payment Requirements.

A. The CONTRACTOR agrees to prepare and furnish such plans, data, descriptive information and reports as may be requested by COUNTY and/or as needed to comply with state or federal requirements. The CONTRACTOR agrees to, and does hereby grant COUNTY and the State of Oregon Mental Health Division the right to reproduce, use, and disclose all or any part of the reports, data, and technical information furnished to COUNTY under this contract consistent with ORS 179.505.

B. Subcontract funds will generally be paid in one-month allotments of 1/12th of annual contract amounts, adjusted periodically to reflect:

1. increases or decreases in contract amounts;
2. amounts of client service contributions for MED and DD residential facilities;
3. underexpenditures of reimbursement-based contract amounts.

Exceptions to the monthly allotment system will be fee-for-service type contracts, which will be paid based on service billings at rates specified on page one of this contract.

C. CONTRACTOR agrees to submit required fiscal reports as specified in the SSD Subcontractors' Financial Procedures. Contract payments are contingent upon receipt of these required reports.

All final budget and expenditure reports must be received within twenty (20) days after the end of the contract period. Expenses not reported within this specified time period will be the sole responsibility of the CONTRACTOR.

Expenditures shall be supported by properly executed payrolls, time records, invoices, contracts, vouchers, orders, and/or any other accounting documents pertaining in whole or in part to the contract, in accordance with generally accepted accounting principles, Oregon Administrative Rules, and applicable federal requirements as specified in Section F. below. Expenditures shall be segregated by service element within the agency accounting system and so reported on the required fiscal reports. The CONTRACTOR agrees that fee-for-service billing to COUNTY for client services will be supported by dated, signed documentation in the client chart for each unit of service billed.

All financial records, including but not limited to books, invoices and statistical records, and supporting documents pertinent to this contract shall be retained for three years from the date of expiration or termination of this agreement. If, however, any audit questions remain unresolved at the end of this three-year period, all records must be retained until final resolution. Records involving matters in litigation shall be kept no less than one year after resolution of all litigation, including appeals.

D. For the following service elements, CONTRACTOR agrees to submit a completed Oregon Mental Health Division Community Contract Cost Statement to COUNTY within two months of the end of the contract period.

The following Mental Health Division Service Elements:

MED 22 MED 23 MED 24 MED 25 MED 27 MED 29 MED 30 MED 33 MED 37  
MED 38 MED 39 DD 47 DD 53 A&D 61 A&D 62 A&D 63 A&D 64 A&D 65  
A&D 69 A&D 70 A&D 71 A&D 73

E. CONTRACTOR agrees to prepare and furnish enrollment and termination information for all clients admitted to the service element in the State Mental Health Division Client Process Monitoring System (CPMS) when that service element is funded wholly or in part by COUNTY or by fees and third party reimbursement generated by the service element, including amounts paid pursuant to Title XIX and any interest earned on such funds. CPMS data shall be reported within seven calendar days of enrollment, and on the first Termination Service Recording (TSR) form received following the termination of a client. Client activity shall be reported monthly on TSK forms.

F. CONTRACTOR agrees to use and maintain accounting policies, practices and procedures and cost allocations consistent with the following:

1. Generally accepted accounting principles as defined by the American Institute of Certified Public Accountants, Inc., as such may change from time to time;
2. Office of Management and Budget (OMB):  
Circulars A-87, A-102 Attachments A-O and A-128 if  
CONTRACTOR is a governmental entity;  
Circular A-110 and A-122 if CONTRACTOR is a  
non-governmental entity.
3. Oregon Administrative Rules (OAR):  
309-13-020, Audit Guidelines;  
309-13-075 through 309-13-105, Fraud & Embezzlement;  
309-14-030, Standards for Management of All Service Elements.
4. Social Services Division Subcontractors' Financial Procedures.

There shall be up-to-date accounting records for each mental health service element accurately reflecting all revenue by source, all expenses by object of expense, and all assets, liabilities and equities consistent with generally accepted accounting principles and conforming to the requirements in OAR 309-13-020 and the Social Services Division Financial Policies and Procedures.

CONTRACTOR will maintain minimal accounting records as required by OAR 309-13-020 and written financial policies and procedures as required by OAR 309-14-030.

G. In accordance with OAR 309-13-020, CONTRACTOR will submit an annual budget no later than July 1, 1988, as well as quarterly year-to-date actual-to-budget comparisons within thirty (30) days after the end of each quarter. All budget reports will be submitted with the minimum format and content specified in Section II of the SSD Subcontractors' Financial Procedures.

H. CONTRACTOR will incorporate the above provisions into any subcontracts CONTRACTOR enters into pursuant to the terms of this contract.

XV. Recovery of Funds. Expenditures of the CONTRACTOR may be charged to this contract only if they are: 1) in payment for services performed under this contract; 2) performed in conformance with applicable state and federal regulations and statutes; 3) are in payment of an obligation incurred during the contract period; and 4) are not in excess of 100% of allowable program costs. Any refunds to the federal government resulting from federal audits of CONTRACTOR's program shall be the sole responsibility of CONTRACTOR. CONTRACTOR agrees to make such payments within ten working days of receipt of formal notice of disallowance of contract expenditures.

Any COUNTY funds spent for purposes not authorized by this contract shall be deducted from payments or refunded to COUNTY. Payments by COUNTY in excess of authorized amounts shall be deducted from payment or refunded to COUNTY no later than thirty (30) days after the contract's expiration or after notification by COUNTY. CONTRACTOR shall be responsible for prior contract period overpayments and unrecovered advances provided by COUNTY. Repayment of prior period obligations shall be made by CONTRACTOR in a manner specified by COUNTY and/or the Mental Health Division. Except when CONTRACTOR is a city, county, state, municipality, or public school district, COUNTY shall be entitled to the legal rate of interest for late payment from the date such payments became delinquent, and in case of litigation to reasonable attorney's fees.

XVI. Budget Transfers. CONTRACTOR may not transfer Social Services Division contract funds from one service element to another or between program areas without prior written approval of COUNTY.

XVII. Special Federal Requirements. CONTRACTOR agrees to abide by all mandatory standards and policies which relate to energy efficiency and which are contained in the State of Oregon energy conservation plan which was issued in compliance with the Energy Policy and Conservation Act (PL 94-165).

CONTRACTOR additionally shall provide the COUNTY with written assurance upon request that CONTRACTOR will comply with all applicable standards, orders, and requirements issued under Section 306 of the Clean Air Act, Section 508 of the Clean Water Act, Executive Order 11738, and Environmental Protection Agency Regulations, and further, CONTRACTOR agrees to promptly report all infractions to COUNTY.

XVIII. Property Management. CONTRACTOR shall be responsible for all property purchased with contract and/or start-up funds and shall admit COUNTY's property management officer to the CONTRACTOR's premises for the purpose of marking such property. All property purchased with contract and/or start-up funds is the property of the COUNTY and/or the State of Oregon Mental Health Division. CONTRACTOR shall meet the following procedural requirements for all such property:

A. Property records shall be maintained accurately and provide for a description of the property; manufacturer's serial number; acquisition date and cost; source of the property; percentage of State and/or COUNTY funds used in the purchase of property; and location, use and condition of the property.

B. The record shall indicate whether the item of property was new or used at the time of acquisition. The aggregate of the individual costs shown on the record cards shall equal the balance of the subsidiary cost account for nonexpendable property.

C. All nonexpendable property obtained with contract and/or start-up funds shall have a COUNTY identification decal affixed to it. The identification decal, when practical, shall be affixed where it is readily visible.

D. A physical inventory of property shall be taken and the results reconciled with the property records at least once every two years to verify the existence, current utilization, and continued need for the property.

E. A control system shall be in effect to insure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft of the property shall be investigated and fully documented.

F. Adequate maintenance procedures shall be implemented to keep the property in good condition.

G. A current report of property purchased with Social Services Division contract funds within the last five years shall be submitted to COUNTY annually at the close of the COUNTY's fiscal year (June 30).

H. Upon contract termination, CONTRACTOR agrees to transfer back to COUNTY and/or the State of Oregon Mental Health Division any unexpended and unobligated funds, and all unexpended and/or nonexpendable personal property purchased with COUNTY funds as directed by COUNTY and/or the State. This general provision shall apply to all agreements unless superseded below.

XIX. Retention of Revenue and Earned Interest. All CONTRACTOR fees and third-party reimbursements up to and including the contracted billing limitation, including all amounts paid pursuant to Title XIX of the Social Security Act by the Department of Human Resources, and interest earned on such funds belong to CONTRACTOR provided that such funds are expended for mental health services meeting the standards of the Division.

XX. Withholding of Contract Payments. Notwithstanding any other payment provision of this contract, failure of the CONTRACTOR to submit required reports when due, or failure to perform or document the performance of contracted services, may result in the withholding of payments under this contract. Such withholding shall begin thirty (30) days after written notice is given by COUNTY to the CONTRACTOR. Such withholding of payment for cause, may continue until the CONTRACTOR submits required reports, performs required services, or establishes, to COUNTY's and/or to the Mental Health Division's satisfaction, that such failure arose out of causes beyond the control, and without the fault or negligence of the CONTRACTOR.

XXI. Fees. CONTRACTOR shall charge fees for services provided under this contract as required by ORS 430 and OAR 14.000 and shall expend revenue received from such fees only in support of mental health services which meet the standards of Oregon Administrative Rules.

XXII. Record Maintenance and Confidentiality. CONTRACTOR shall maintain a record for each client who receives services under this contract unless the service precludes delivery of service on a case-by-case basis and client enrollment and reporting in CPMS is not required. The record shall contain client identification; problem assessment; treatment, training and/or care plan; medical information when appropriate; progress notes including termination summary and a current Client Evaluation Record or other assessment or evaluation instrument as designated by COUNTY. Records shall be retained for seven years and in accordance with OAR 166-05-000 through 166-40-1050.

CONTRACTOR agrees that all client records shall be kept confidential in accordance with ORS 179.495 through 179.507, ORS 192.495 through 192.530, 45 CFR 205.50 and 42 CFR Part 2, and any OAR promulgated by the State of Oregon Mental Health Division pertaining to client records.

Client records shall also be kept confidential in accordance with the State Mental Health Division Handbook on Confidentiality.

XXIII. Assignment. This contract shall not be assigned by CONTRACTOR without the prior written consent of COUNTY.

XXIV. Modification.

A. In the event that COUNTY's contract obligation is modified by federal or state initiated change, COUNTY may modify this contract through written notification of changes sent to CONTRACTOR by mail. CONTRACTOR shall acknowledge receipt of modification through written notification sent to COUNTY within fifteen (15) working days of receipt of COUNTY's modification letter.

B. In the event of COUNTY or CONTRACTOR initiated contract changes, COUNTY may modify this contract through COUNTY's formal modification process noted above.

XXV. Termination.

A. Violation of any of the rules, procedures, attachments, or terms of the contract may, at the option of either party, be cause for termination of the contract and, unless and until corrected, of funding support by COUNTY and services by CONTRACTOR, or be cause for placing conditions on said funding and/or services, which may include withholding of funds. Waiver by either party of any violation of this contract shall not prevent said party from invoking the remedies of this paragraph for any succeeding violations of the contract.

B. This contract may be terminated by either party by thirty (30) days written notice to the other party.

C. Immediate termination by COUNTY may occur under any of the following conditions:

1. Upon notice of denial, revocation, suspension or non-renewal of any license or certificate required by law or regulation to be held by CONTRACTOR to provide a service element under the contract.

2. Upon notice if a CONTRACTOR fails to start up services on the date specified in the contract between COUNTY and CONTRACTOR or if CONTRACTOR fails to continue to provide services for the entire contract period.

3. Upon notice to the COUNTY of evidence that the CONTRACTOR has endangered or is endangering the health and safety of clients/residents, staff or the public.

4. If the Agreement between COUNTY and the State Mental Health Division for provision of community mental health services is terminated by the State for any reason.

5. Upon evidence of CONTRACTOR's financial instability which COUNTY deems sufficient to jeopardize customary level and/or quality of service.

D. The parties acknowledge that this contract is subject to termination due to specific provisions of the current agreement between COUNTY and the State Mental Health Division for provision of community mental health services. CONTRACTOR agrees that if COUNTY's obligation to the State Mental Health Division is terminated, this contract may be accordingly terminated by COUNTY. COUNTY agrees to give reasonable notice of any such termination after COUNTY is notified or has knowledge of such termination.

E. Termination under any provision of this section shall not affect any right, obligation, or liability of CONTRACTOR or COUNTY which accrued prior to such termination.

XXVI. Non-Violation of Tax Laws. CONTRACTOR hereby certifies under penalty of perjury that to the best of CONTRACTOR's knowledge, CONTRACTOR is not in violation of any Oregon tax laws described in ORS 305.380(4).

MULTNOMAH COUNTY  
SOCIAL SERVICES DIVISION  
DEVELOPMENTAL DISABILITIES PROGRAM  
FISCAL YEAR 1988-89 CONTRACT CONDITIONS  
REVISED: 4-29-88

1 SPECIAL CONDITIONS FOR ALL D/D CONTRACTORS

1.1 MULTNOMAH COUNTY REQUIREMENTS

1.1.1 CONDITIONS FOR ALL CONTRACTORS

CONTRACTOR agrees to involve and fully inform the COUNTY DD Program Case Managers of service recipients in any planning and decision-making which is associated with possible changes in service site or termination of services for service recipients. CONTRACTOR agrees to verbally notify the COUNTY DD Program Case Manager and the service recipient, and/or legal guardian, within one business day of the decision to propose changes in service site or termination of services. This verbal notification shall be followed within five business days by written notice of such proposed changes in service site or termination of services. The written notice shall include information on how to appeal such decisions with the CONTRACTOR agency's organizations. The change should be reflected in the clients Individual Habilitation Plan/Individual Program Plan.

CONTRACTOR agrees to comply with the Multnomah County Behavioral Intervention Policy when implemented.

## Special Conditions

### 9.2 MULTNOMAH COUNTY REQUIREMENTS

#### 9.2.1 EARLY INTERVENTION SERVICES

It is the express intent of the COUNTY Social Services Division that all children receive Early Intervention services as soon as possible after identification. Therefore, CONTRACTORS deliver services, including services provided before eligibility is determined, for all children referred to the COUNTY Early Intervention Coordinator within 30 days of the beginning of service. A CPMS enrollment form also must be submitted within 30 days of the beginning of service to the Early Intervention Coordinator.

##### 9.2.1.1 ENROLLMENT

A child will be considered enrolled if they are enrolled 5 or more days in any given month.

If a client is found ineligible by the COUNTY Early Intervention Coordinator, they will be considered enrolled only until the end of the month in which eligibility is determined.

##### 9.2.1.2 AGE OF ELIGIBILITY

"Age of eligibility" for Early Intervention Services is based on the child's age on the date established in Oregon law for determining school age, for the current year. Children under the age of five are eligible for the program. Children between the age of five and six are eligible only if their resident school district does not provide public education beginning at age five. In Multnomah County, all districts provide public education at age five except Bonneville.

##### 9.2.1.3 PAYMENT PROCEDURES

Payment to CONTRACTORS will be based on a rate for each slot contracted. A slot is considered Early Interventions services for one enrolled child, (SEE OAR 309-41-200 through OAR 309-41-255).

Payment is contingent on the submission of an enrollment roster (see special Instructions for Contract Conditions FY 88-89) to the COUNTY Early Intervention Coordinator by the 5th of each month for the prior month's enrollment.

## EARLY INTERVENTION SERVICES (continued)

Enrollment rosters will be used to determine Utilization.

### 9.2.1.4 UTILIZATION

Utilization of slot capacity will be figured by the number of enrolled clients in the month, compared to the number of slots contracted for each service element, with each CONTRACTOR, in any given month.

Should utilization fall below 95% of contracted amount of service for more than 90 days, the COUNTY reserves the right to renegotiate the contract. Utilization will be reviewed on a Quarterly basis. The first review will occur in November, 1988.

### 9.2.1.5 REPORTING REQUIREMENTS

CONTRACTORS will submit monthly enrollment rosters, IPP's, updated evaluations and notifications of IPP and Placement meetings to the COUNTY Early Intervention Coordinator as they occur.

Each CONTRACTOR will participate in the contract monitoring process annually. Activities may include and are not limited to self administered evaluation, program compliance check list, parental satisfaction surveys, and on-site visitation.

### 9.2.1.6 LOCATION OF SITES

All contracted preschool sites will be located in Multnomah County unless prior authorized. For any sites authorized outside of the COUNTY boundaries, the CONTRACTOR will inform the parents of the children served, in writing, that transportation to the program is the parents responsibility unless the parent, service provider, COUNTY DD Program, and resident school district agree that the local approved programs can not meet the eligible child's needs in accordance with OAR 309-41-240.

In witness whereof, the parties hereto have caused this Agreement to be executed by their authorized officers.

CONTRACTOR:

MULTNOMAH COUNTY, OREGON:

By \_\_\_\_\_  
Agency Executive Director Date

By Charlotte Duncan/JM 9/2/88  
Program Manager Date

By \_\_\_\_\_  
Agency Board Chairperson Date

By Daryl Smith 9/5/88  
Social Services Division Director Date

By \_\_\_\_\_  
Gladys McCoy Date  
Multnomah County Chair

APPROVED AS TO FORM:

Laurence Kressel  
Multnomah County Counsel

By \_\_\_\_\_  
Deputy County Counsel Date



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

September 29, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Request of the Director of Human Services for )  
approval of Budget Modification DHS #5 reflecting )  
a revenue increase in the amount of \$92,260 in )  
unallocated Local Administration funds from )  
State Mental Health Grant (Amendment #17) to )  
Social Services, DD Operations and SSD Adminis- )  
tration various line items, increases insurance )  
fund (\$5,395), and adds and deletes various )  
fulltime positions R-13)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said Intergovernmental Agreement be ratified.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Social Services  
Employee Relations

BUDGET MODIFICATION NO. DHS #5

(For Clerk's Use) Meeting Date

Agenda No.

SEP 19 1988

9/29/88  
R-131. REQUEST FOR PLACEMENT ON THE AGENDA FOR Sept. 29, 1988  
(Date)DEPARTMENT Human ServicesDIVISION Social ServicesCONTACT Susan ClarkTELEPHONE 248-3691\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD D. Zussy/G. Smith

## SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS #5 appropriates unallocated Local Administration revenue received from Amendment #17 to the State Mental Health Grant in the DD Operations and SSD Administration budgets.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[x] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget modification DHS #5 requests Board approval to appropriate \$74,845 unallocated Local Administration revenue received from Amendment #17 to the State Mental Health Grant in two SSD budgets--DD Operations and Administration--for operating costs associated with the Community Integration Project. Specific appropriations include:

Administration budget is increased by \$5,167. \$2,667 is appropriated for office equipment and furnishings and \$2,500 is increased to adjust M&S (printing and postage) to prior actual expenditure levels.

DD Operations budget is increased a net total of \$69,678 which includes \$56,187 increase in Personnel for 3 new positions and 2 reclassifications; \$9,991 increase in M&S to cover costs associated with staff increases; and \$3,500 in Equipment for office furniture for new staff.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

State Mental Health Grant increased by \$74,845. Contract DHS #113-17. Service reimbursement F/S to Insurance increased by \$5,395; Service reimbursement F/S to CGF increased by \$4,877; County General Fund increased by \$4,877 (indirect); Service reimbursement F/S to Telephone Fund increased by \$2,266.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_)

(Specify Fund)

(Date)

After this modification

\$

Originated By

Date

Department Director

Date

Susan Clark9/8/88Duane Zussy (m)9/8/88

Finance/Budget

Date

Employee Relations

Date

Thomas S. Sny9/16/88Sueann Daniel9/19/88

Board Approval

Date

Barbara E. Jones9/29/88

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1210		5100			45,291		Increase Permanent
		156	010	1210		5400			(1,092)		Decrease Premium
		156	010	1210		5500			6,593		Increase Fringe
		156	010	1210		5550			5,395		Increase Insurance
										56,187	Subtotal Personnel
		156	010	1210		6120			3,000		Increase Printing
		156	010	1210		6200			1,400		Increase Postage
		156	010	1210		6230			1,200		Increase Supplies
		156	010	1210		6310			1,000		Increase Ed. and Training
		156	010	1210		6330			1,125		Increase Mileage
		156	010	1210		7150			2,266		Increase Telephone
										9,991	Subtotal M&S
		156	010	1210		8400			3,500	3,500	Increase Equipment
		156	010	1210		7100			4,699	4,699	Increase Indirect (.071 minus Equipment)
										74,377	Org 1210 Total
		156	010	1100		6120			2,000		Increase Printing
		156	010	1100		6200			500		Increase Postage
										2,500	Subtotal M&S
		156	010	1100		8400			2,667	2,667	Increase Equip
		156	010	1100		7100			178	178	Increase Indirect
		165	040	7990		6140			2,266	5,345	Org 1100 Total
		400	040	7231		6520			5,395	5,395	Increase Telephone Fund
		100	010	0104		7608			4,877	4,877	Increase Insurance Fund
											Cash Transfer F/S Fund (Indirect Total)

EXPENDITURE CHANGE

92,260

TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB [ ]      GM [ ]      TRANSACTION DATE \_\_\_\_\_      ACCOUNTING PERIOD \_\_\_\_\_      BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Revenue Category	Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1100			2605			5,167		State M. H. Grant-LA
		156	010	1100			7601			178	5,345	County General Fund
		156	010	1210			2605			69,678		State M. H. Grant-LA
		156	010	1210			7601			4,699	74,377	County General Fund
		165	040	7990			6602			2,266		Svc. Reim. F/S to Telephone
		400	040	7231			6602			5,395		Svc. Reim. F/S to Insurance
		100	045	7410			6602			4,877		Svc. Reim. F/S to CGF

REVENUE CHANGE 92,260 TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO. DHS #5

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	A n n u a l i z e d			
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)	
1.5 FTE	Program Development Specialist	37,772	<u>Fringe</u> 9,541	<u>Insur.</u> 4,736	52,049
1.0 FTE	Office Assistant III	18,855	4,763	1,819	25,437
2.0	Program Development Technician	41,676	10,527	4,525	56,728
(2.0)	Human Services Technician	(35,983)	(9,089)	(3,218)	(48,290)
TOTAL CHANGE (ANNUALIZED)		62,320	15,742	7,862	85,924

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	C u r r e n t F Y			
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)	
Full Time	Add 1.0 FTE PDS position 10/1/88. (.75 FTE)	18,886	<u>Fringe</u> 2,535	<u>Insur.</u> 2,127	23,548
Part Time	Add .5 FTE PDS position 10/1/88. (.38 FTE)	9,443	1,826	1,044	12,313
Full Time	Add 1.0 FTE OA 3 position 10/1/88. (.75 FTE)	14,140	3,368	1,312	18,820
Full Time	Add 1.0 FTE PDT position 10/1/88. (.75 FTE)	15,629	2,099	2,038	19,766
Full Time	Add 1.0 FTE PDT position 10/1/88. (.75 FTE)	15,629	3,948	1,136	20,713
Full Time	Delete 1.0 FTE HST position 10/1/88. (.75 FTE)	(16,297)	(4,117)	(1,232)	(21,646)
Full Time	Delete 1.0 FTE HST position 10/1/88. (.75 FTE)	(12,139)	(3,066)	(1,030)	(16,235)
	PREMIUM				(1,092)
	TOTAL	45,291	6,593	5,395	56,187



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy (cc)*  
Director, Department of Human Services

FROM: Gary Smith *GWS*  
Director, Social Services Division

DATE: September 6, 1988

SUBJECT: Recommendation to Approve Budget Modification DHS # 5

**RECOMMENDATION:** Social Services Division recommends approval of Budget Modification DHS # 5 by the Board of County Commissioners.

**ANALYSIS:** This modification appropriates Local Administration revenue received in Amendment #17 to the State Mental Health Grant. Of the total, \$69,678 is appropriated in DD Operations for three new positions, two staff reclassifications and M&S/Equipment costs associated with the new positions. The remaining \$5,167 is appropriated in SSD Administration for office equipment and furnishings and to adjust postage and printing to prior actual expenditure levels.

**BACKGROUND:** Amendment #17 to the State Mental Health Grant awarded \$2,603,511 designated for services and costs related to the Community Integration Project. Budget modification DHS #3 appropriated \$2,528,666 of the total and both were approved by the Board on 8/11/88. The remaining \$74,845 (Local Administration) was unappropriated pending DD staff reorganization and a determination made of personnel needs. Now that this has been accomplished, the attached budget modification implements these changes.

## REQUEST TO CREATE/RECLASSIFY A POSITION

## 1. List the proposed duties of the position:

a.  
See attached job description

b.

c.

d.

Use the reverse side or attach additional sheets, if needed.

## 2. State the proposed classification title:

OA III DD Program Administration (1.0)

3. Is this a new position? ☐ YES ☒ NO (Reclassify OA II)

4. If no, is this position occupied? ☒ YES ☐ NO

5. If yes, state the name of the incumbent:

Patricia A. Buckholz

6. Proposed effective date of change: 9/1/88

Hiring Manager: Charlotte Duncan

Date: 8/22/88

Dept/Div: DHS/SSD

Approved:

  
Social Services Division Director

Date


## EMPLOYEE RELATIONS DIVISION USE ONLY

Action: ☒ Approved as submitted

☐ Approved for classification title

☐ Denied (for Reclassification Requests only)

Analyst Name:



Date:

9/19/88

## REQUEST TO CREATE/RECLASSIFY A POSITION

## 1. List the proposed duties of the position:

- a. Supervise conversion of facility based programs to supported employment.
- b. Monitor contracts with work activity centers and sheltered services program.
- c. Conduct evaluations of all Mental Health WAC and SSP programs.
- d. Arrange for and/or provide technical assistance to work activity centers and sheltered services program.

Use the reverse side or attach additional sheets, if needed.

## 2. State the proposed classification title:

Vocational Program Development Specialist. .5

3. Is this a new position? ☒ YES ☐ NO

4. If no, is this position occupied? ☐ YES ☐ NO

5. If yes, state the name of the incumbent:

\_\_\_\_\_

6. Proposed effective date of change: September 1, 1988

Hiring Manager: Charlotte Duncan

Date: August 5, 1988

Dept/Div: Developmental Disabilities/Social Services

Approved:

  
Social Services Division Director

\_\_\_\_\_  
Date

## EMPLOYEE RELATIONS DIVISION USE ONLY

Action: ☒ Approved as submitted

☐ Approved for classification title

☐ Denied (for Reclassification Requests only)

Analyst Name: Susan Daniel

Date: 9/19/88

## REQUEST TO CREATE/RECLASSIFY A POSITION

## 1. List the proposed duties of the position:

a.

See Attached Job Description

b.

c.

d.

Use the reverse side or attach additional sheets, if needed.

## 2. State the proposed classification title:

OA II Operations (1.0)

3. Is this a new position? ☒ YES ☐ NO4. If no, is this position occupied? ☐ YES ☐ NO

5. If yes, state the name of the incumbent:

6. Proposed effective date of change: 9/1/88

Hiring Manager: Charlotte Duncan

Date: 8/22/88

Dept/Div: DHS/SSD

Approved:

Social Services Division Director

Date

## EMPLOYEE RELATIONS DIVISION USE ONLY

Action: ☒ Approved as submitted☐ Approved for classification title☐ Denied (for Reclassification Requests only)

Analyst Name:

Suzanne D'Amico

Date:

9/19/88

## REQUEST TO CREATE/RECLASSIFY A POSITION

## 1. List the proposed duties of the position:

- a. Monitor residential and foster care programs.
- b. Participate in on-site and follow-up activities.
- c. Arrange for and/or provide technical assistance to residential facilities.
- d. Participate in revision of service delivery system where indicated.

Use the reverse side or attach additional sheets, if needed.

## 2. State the proposed classification title:

Residential Program Development Specialist - .5

3. Is this a new position? - ☒ / YES ☐ / NO

4. If no, is this position occupied? ☐ / YES ☐ / NO

5. If yes, state the name of the incumbent:

\_\_\_\_\_

6. Proposed effective date of change: September 1, 1988

Hiring Manager: Charlotte Duncan

Date: August 5, 1988 Dept/Div: Developmental Disabilities/Social Services

Approved: \_\_\_\_\_

Dary W. Smith  
Social Services Division Director

\_\_\_\_\_  
Date

## EMPLOYEE RELATIONS DIVISION USE ONLY

Action: ☒ Approved as submitted

☐ Approved for classification title

\_\_\_\_\_

☐ Denied (for Reclassification Requests only)

Analyst Name: Susan S. Smith Date: 9/19/88

## REQUEST TO CREATE/RECLASSIFY A POSITION

## 1. List the proposed duties of the position:

- a. Monitor operational details of foster care programs.
- b. Arrange for and/or provide technical assistance to foster care providers.
- c. Coordinate schedule of program evaluation activities.
- d. Assist in monitoring residential programs.

Use the reverse side or attach additional sheets, if needed.

## 2. State the proposed classification title:

Program Development Technician (1.0)

3. Is this a new position? ☒ YES ☐ NO

4. If no, is this position occupied? ☐ YES ☐ NO

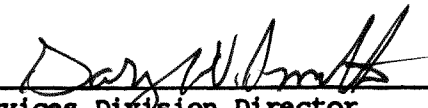
5. If yes, state the name of the incumbent:

6. Proposed effective date of change: September 1, 1988

Hiring Manager: Charlotte Duncan

Date: August 3, 1988 Dept/Div: Developmental Disabilities/Social Services

Approved:

  
Social Services Division Director

Date

## EMPLOYEE RELATIONS DIVISION USE ONLY

Action: ☒ Approved as submitted

☐ Approved for classification title

☐ Denied (for Reclassification Requests only)

Analyst Name:

Susan Daniels

Date:

9/19/88

## REQUEST TO CREATE/RECLASSIFY A POSITION

## 1. List the proposed duties of the position:

- a. See attached job description
- b.
- c.
- d.

Use the reverse side or attach additional sheets, if needed.

## 2. State the proposed classification title:

Program Development Specialist - Technical Assistance & Training (.80)

3. Is this a new position? - ☒ / YES ☐ / NO

4. If no, is this position occupied? ☐ / YES ☐ / NO

5. If yes, state the name of the incumbent:


\_\_\_\_\_

6. Proposed effective date of change: September 1, 1988

Hiring Manager: Charlotte Duncan

Date: August 25, 1988 Dept/Div: DHS/SSD

Approved:

  
Social Services Division Director

\_\_\_\_\_  
Date

## EMPLOYEE RELATIONS DIVISION USE ONLY

Action: ☒ Approved as submitted

☐ Approved for classification title

☐ Denied (for Reclassification Requests only)

Analyst Name: Susan Daniels

Date: 9/19/88

## REQUEST TO CREATE/RECLASSIFY A POSITION

## 1. List the proposed duties of the position:

- a. See Attached Job Description
- b.
- c.
- d.

Use the reverse side or attach additional sheets, if needed.

## 2. State the proposed classification title:

Program Development Technician

3. Is this a new position? - ☐ / YES ☒ / NO

4. If no, is this position occupied? ☒ / YES ☐ / NO

5. If yes, state the name of the incumbent:

Kozetta Harris

6. Proposed effective date of change: 9/1/88

Hiring Manager:

Charlotte Duncan

Date:

8/24/88

Dept/Div:

DHS/SSD

Approved:

Dan J. Smith

Social Services Division Director

Date

## EMPLOYEE RELATIONS DIVISION USE ONLY

Action: ☒ Approved as submitted

☐ Approved for classification title

☐ Denied (for Reclassification Requests only)

Analyst Name:

Susan Daniels

Date:

9/19/88



# MULTNOMAH COUNTY OREGON

109  
5161

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Request of the Director of Human Services for )  
approval of Budget Modification DHS #6 reflecting )  
a revenue increase in the amount of \$195,792 from )  
State Mental Health Grant (Amendment #18) to )  
Social Services making adjustments to DD Con- )  
tracts budget (\$17,325 reduction); MED Operations )  
Education/training/travel (\$9000); MED Contracts, )  
Community Support Services for homeless mentally )  
ill demonstration project (\$204,309); and A & D )  
Contracts to increase Drug Detox rates (\$4,308) ) R-14

Commissioner Anderson moved, duly seconded by Commissioner Casterline, that the above-entitled matter be approved.

Commissioner Kafoury pointed out that this contract is a result of the Stuart/McKinney Federal Act for services to the mentally ill homeless; and commented she is proud that Multnomah County has received so much assistance from this homeless planning grant.

The motion was considered, and it is unanimously

ORDERED that said request be approved, and budget modification implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Social Services

Finance

BUDGET MODIFICATION NO. DHS #6

SEP 19 1988

(For Clerk's Use) Meeting Date

Agenda No. R-14

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

Sept 29, 1988  
(Date)DEPARTMENT Human ServicesDIVISION Social ServicesCONTACT Susan ClarkTELEPHONE 248-3691\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Gary SmithSUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification DHS #6 increases Social Services contracts budgets a net total of \$195,792 to reflect changes implemented in Amendment #18 to the State Mental Health Grant.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget modification DHS #6 requests Board approval to make adjustments in the DD, MED and A&D program budgets reflecting Amendment #18 to the State Mental Health Grant for a net increase of \$195,792. Specific program changes include:

DD Contracts budget is reduced by (\$17,325) in Early Intervention services. Five slots are transferred back to the State as a result of the State's revised count of eligible children in Multnomah County.

MED Operations budget is increased a net total of \$4,500 in Education and Training (\$2,000) to travel to Washington, D.C. per federal homeless grant requirements and Professional Services (\$2,500) to evaluate the federal homeless grant program.

MED Contracts budget is increased by \$204,309 in Community Support Services for the Homeless to implement a demonstration project for mentally ill persons with possible A&D abuse problems incarcerated in the Multnomah County Detention Center.

A&D Contracts budget is increased a net total of \$4,308 to increase Drug Detox rates and correct rounding errors in the original contracted service rates.

\$7,334 in MED 39 is unallocated in this budget modification and will be appropriated in future action pending State/County negotiations.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

State Mental Health Grant increased a net total of \$195,792. Contract DHS #113-18. Service reimbursement F/S to CGF increased by \$1,659; County General Fund increased by \$1,659.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)

After this modification \$ \_\_\_\_\_

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

FIGURE  
 TRANSACTION EB [ ]      GM [ ]    TRANSACTION DATE \_\_\_\_\_    ACCOUNTING PERIOD \_\_\_\_\_    BUDGET FY \_\_\_\_\_

Account Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1215			6060			(17,325)		Decrease Pass Through
		156	010	1215			7100			(121)		Decrease Indirect (.007)
											(17,446)	Total Org. 1215
		156	010	1302		1339	6110			2,500		Increase Professional Svcs.
		156	010	1302		1339	6310			2,000		Increase Ed. and Training
		156	010	1302			7100			320		Increase Indirect (.071)
											4,820	Total Org. 1302
		156	010	1305			6060			204,309		Increase Pass Through
		156	010	1305			7100			1,430		Increase Indirect (.007)
											205,739	Total Org. 1305
		156	010	1415			6060			4,308		Increase Pass Through
		156	010	1415			7100			30		Increase Indirect
											4,338	Total Org. 1415
		100	010	0104			7608			1,659	1,659	Cash Transfer to F/S Fund

//////  
 EXPENDITURE CHANGE////// 199,110      TOTAL EXPENDITURE CHANGE

TRANSACTION RB [ ]      GM [ ]    TRANSACTION DATE \_\_\_\_\_    ACCOUNTING PERIOD \_\_\_\_\_    BUDGET FY \_\_\_\_\_

Account Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1215			2605			(17,325)		State M.H. Grant-DD Funds
		156	010	1215			7601			(121)		County General Fund
		156	010	1302		1339	2605			4,500		State M.H. Grant-MED Funds
		156	010	1302			7601			320		County General Fund
		156	010	1305			2605			204,309		State M.H. Grant-MED Funds
		156	010	1305			7601			1,430		County General Fund
		156	010	1415			2605			4,308		State M.H. Grant-A&D Funds
		156	010	1415			7601			30		County General Fund
		100	045	7410			6602			1,659		Svc. Reimb. F/S to CGF

//////  
 REVENUE CHANGE////// 199,110      TOTAL REVENUE CHANGE



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy (pc)*  
Director, Department of Human Services

FROM: Gary Smith *DWS*  
Director, Social Services Division

DATE: September 7, 1988

SUBJECT: Recommendation to Ratify Amendment #18 to the State Mental Health Grant and Accompanying Budget Modification

**RECOMMENDATION:** Social Services Division recommends that the Board of County Commissioners ratify Amendment #18 to the State Mental Health Grant reflecting the contract period of July 1, 1988 through June 30, 1989. Further, we recommend approval of the accompanying budget modification DHS # 6 appropriating the additional revenue.

**ANALYSIS:** The amendment impacts our three program areas--Developmental Disabilities, Mental and Emotional Disabilities, and Alcohol and Drug. Specific action in each program includes:

**DD Program**--Early Intervention services for DD children are reduced by five slots for a net decrease of \$17,325. There is sufficient unallocated Early Intervention revenue and no providers will be impacted.

**MED Program**--Community Support Services for the Homeless Mentally Ill are increased by \$216,143 to implement a federally funded demonstration project for mentally ill persons with possible A&D abuse problems incarcerated in the Multnomah County Detention Center. \$11,834 of this total is designated for program support of the demonstration grant. At this point, \$4,500 has been allocated--\$2,000 for expenditures of project staff to travel to Washington, D.C. per federal grant requirements and \$2,500 for a personal services agreement to provide grant evaluation services. \$7,334 is unallocated at this point pending implementation of the project and identification of specific project support needs. \$204,309 will be subcontracted to Central City Concern, Mental Health Services-West and Burnside Projects.

**A&D Program**--Drug Detox slot rates are increased and rounding errors are corrected for a net increase of \$4,038. CODA's contract will be amended to implement the new Drug Detox slot rates.

Amendment #18 Recommendation  
September 7, 1988  
Page Two

Budget Modification DHS #6 appropriates this revenue in corresponding program budgets. \$7,334 in MED Community Support Services revenue is unallocated pending County programmatic decisions and will be appropriated in a future budget modification.

**BACKGROUND:** DD Early Intervention slots are allocated to Multnomah County based on an estimated number of children eligible for services. In a recent count conducted by the State, it appears that there are fewer eligible DD children in Multnomah County than what our allocation was based on. This amendment revises our contract to reflect the data.

In the fall of 1987, the MED Program Office submitted two separate grant proposals for available Stewart B. McKinney revenue. Both proposals were selected for funding. Revenue for the first proposal, a shelter for homeless mentally ill, was received in the spring of 1988, and is operated by Central City Concern. Case management and outreach portions of the proposal are provided by Mental Health Services-West. Amendment #18 awards funding for the second proposal, services for mentally ill with possible A&D problems in correctional facilities. Services for this specific demonstration grant include case management and mental health treatment to 30 individuals referred from Multnomah County Detention Center; 15 pre-paid housing units managed and staffed to deliver support services consisting at a minimum of training in daily living skills, recreation, socialization, involvement in self-help groups and alcohol and drug referral. These services will be subcontracted to Central City Concern, Mental Health Services-West and Burnside Projects. A temporary exemption from the County's competitive bid process was granted on 12/87 to become effective upon contract implementation.

In Amendment #4 to the State Mental Health Grant (10/1/87), funding for a new service element--Drug Detox--was awarded to the County. The service rate has been determined to be insufficient and County requested an increase. This amendment implements our request. In addition, rounding errors which occurred in the original 88/89 allocations for various service elements are being corrected per County's request dated 5/26/88.



## MULTNOMAH COUNTY OREGON

109  
5161

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. John Angell, Director  
Department of Justice Services  
1120 SW Fifth  
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Notice of Intent submitted by the District )  
Attorney for a Grant Application to investigate )  
and prosecute a specific narcotics conspiracy )  
that is suspected of operating between Portland )  
and California R-15)

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said Notice of Intent be approved.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: District Attorney

DATE SUBMITTED 9-21-88

(For Clerk's Use)

Meeting Date 9/29/88

Agenda No. R-15

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Notice of Intent

Informal Only\* September 27, 1988  
(Date)

Formal Only September 29, 1988  
(Date)

DEPARTMENT Justice Services DIVISION District Attorney

CONTACT Kelly Bacon TELEPHONE 3105

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Kelly Bacon

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

A grant which is directed at investigating and prosecuting a specific narcotics conspiracy that is suspected of operating between Portland and California.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 15 mins.

IMPACT:

☐ PERSONNEL

☒ FISCAL/BUDGETARY

☐ General Fund

☒ Other 100% Federal Funding of \$28,575

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: [Signature]

BUDGET / PERSONNEL [Signature] 1 C. Limbras

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) [Signature]

OTHER [Signature]  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

NOTICE OF INTENT

TO: BOARD OF COUNTY COMMISSIONERS

DEPARTMENT/CONTACT: Dept. of Justice Services  
Office of the District Attorney  
Kelly Bacon Ext. 3105

GRANTOR AGENCY: Institue for Intergovernmental  
Research  
PO Box 12729  
Tallahassee, FL 32317

BEGINNING DATE OF GRANT: October 1, 1988

PROJECT TITLE: Organized Crime and Narcotics  
Trafficking Enforcement Network  
Investigation Project

PROJECT DESCRIPTION/GOALS:

This is a grant which is directed at investigating and prosecuting a specific narcotics conspiracy that is suspected of operating between Portland and California.

PROJECT BUDGET (est.):

	<u>Direct</u>	<u>Indirect</u>
Federal Share:	\$28,575	100%
State Share :		
County Share :	0	0
Total :	\$28,575	100%

EXPLANATION OF LOCAL SHARE:

No local share is required.

REPORTING AND/OR BILLING RQMTS:

Approved by the Board of County Commissioners

GRANT DURATION AND FUTURE RATIO: (indicate amount of county match per year)

Project application is for the duration of the case which is expected to last approximately 16 weeks.

ADVANCE REQUESTED (If Any): None

RECEIPT OF FUNDS WILL BE DEPOSITED TO:

Federal/State Fund

PERSONNEL DETAIL:

Overtime (for \$20,615  
undercover officers)

EXPLAIN MATERIALS AND SERVICES AND CAPITAL EXPENDITURES WITH TOTAL DOLLAR AMTS:

Professional Services (air surveillance) 3,000  
Out of State Travel 4,960

COMMENTS:

This grant will incorporate an intergovernmental agreement with the City of Riverside, CA. It is expected that the Riverside PD will require reimbursement for expenses associated with this joint operation.

GRANT MANAGER:

Signature

Date

BUDGET DIVISION:

Signature

Date

FINANCE DIVISION:

Signature

Date

PERSONNEL DIVISION:

Signature

Date

DEPARTMENT DIRECTOR:

Signature

Date



## MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Ms. Linda Alexander, Director  
Department of General Services  
1120 SW Fifth  
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Budget Modification Nondept'l #3 making an )  
appropriations transfer within Special Appropri- )  
ations in the amount of \$37,600 to appropriate )  
categories to allow projects to proceed that have )  
been recommended by the Data Processing Manage- )  
ment Committee, and approved by the Board R-16)

Upon motion of Commissioner Casterline, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Information Services  
Budget  
Finance

# BUDGET MODIFICATION NO. NOND #3

(For Clerk's Use) Meeting Date 9/29/88  
Agenda No. 18-16

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR September 29, 1988

(Date)

DEPARTMENT Nondepartmental

DIVISION Special Appropriations

CONTACT Jim Munz

TELEPHONE 3749

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Jim Munz

## SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

**Reallocation of appropriation according to DPMC approved projects.**

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Housekeeping to allocate dollars to appropriate categories within Nondepartmental Special Appropriations. This will allow the projects recommended by the Data Processing Management Committee and Approved by the Board to proceed.

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1988 SEP 20 PM 4:12

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None.

To Budget  
10/19/88

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) (Date)

\$ \_\_\_\_\_

(Specify Fund)

After this modification

\$ \_\_\_\_\_

Originated By <u>Jim Munz</u>	Date <u>9-19-88</u>	Department Director <u>Kimberly Alexander</u>	Date <u>9/19/88</u>
Finance/Budget <u>Malinda J. Seely</u>	Date <u>9-19-88</u>	Employee Relations	Date
Board Approval <u>Barbara E. Jones</u>		Date <u>9/29/88</u>	

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	050	9060			5100			21,494		Increase PS
		100	050	9060			6310			( 1,200)		Des. Ed. & Training
		100	050	9060			8400			(21,494)		Decrease Co.
		100	050	9060			6130			( 156)		
		100	030	5810			7619			18,800		Incs. CT to AC Fund
		100	050	9060			8400			1,356		Inc. Cap.
		159	030	5810			7200			18,800		Incs. DP Suc R.
		100	050	9060			8400			(18,800)		Reduce Co.
		301	040	7930			6110			18,800		
EXPENDITURE CHANGE										37,600		TOTAL EXPENDITURE CHANGE

TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		159	030	5810			7601			18,800		Revenue from CT
		301	040	7930			6603			18,800		Revenue from AC
REVENUE CHANGE										37,600		TOTAL REVENUE CHANGE



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Ms. Gladys McCoy, Chair of the Board  
1021 SW Fourth, Room 134  
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

First Reading - An ordinance relating to candi-	)	
date information for Multnomah County Auditor at	)	ORDINANCE
the election on November 8, 1988, and declaring	)	NO. 594
an emergency	R-17)	

Copies of the above-entitled Ordinance were available to all persons wishing a copy. Ordinance was read by title only.

A hearing was held; no one wished to testify.

Commissioner McCoy explained this Ordinance normally would take two readings for adoption, but since it includes a declaration of emergency, this will, if passed, be the final reading; and be in effect immediately.

Upon motion of Commissioner Casterline, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said Ordinance be adopted.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Elections  
Auditor's Office  
Dept. of General Services

DATE SUBMITTED September 22, 1988

(For Clerk's Use)  
Meeting Date 9/29/88  
Agenda No. R-17

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Information for Mult. Co. Auditor Election

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only September 29, 1988  
(Date)

DEPARTMENT County Chair DIVISION \_\_\_\_\_

CONTACT Barbara S. Donin TELEPHONE 248-3308

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

An ordinance relating to candidate information for Multnomah County Auditor at the election on November 8, 1988 and declaring an emergency

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☐ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

☐ PERSONNEL  
☐ FISCAL/BUDGETARY  
☐ General Fund  
☐ Other \_\_\_\_\_

070591

To Print Shop  
10/19/88

BOARD OF  
COUNTY COMMISSIONERS  
1988 SEP 22 AM 9:40  
MULTNOMAH COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Gladys McCoy

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) for the

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BEFORE THE BOARD OF COMMISSIONERS  
FOR THE COUNTY OF MULTNOMAH

ORDINANCE NO. 594

An ordinance relating to candidate information for Multnomah County Auditor at the election on November 8, 1988, and declaring an emergency.

Multnomah County ordains as follows:

SECTION I. DEFINITIONS

1. "Candidate" means an individual whose name is to be printed on the official ballot for Multnomah County Auditor at the November 8, 1988, general election.
2. "County Clerk" means the Multnomah County Director of Elections.

SECTION II. CONTENT OF STATEMENTS

Statements submitted by a candidate for inclusion in the publication referred to in Section X, containing candidate information for Multnomah County Auditor election November 8, 1988, shall consist only of words or numbers.

SECTION III. TYPE OF MATERIAL TO BE EXCLUDED FROM PUBLICATION; LIABILITY FOR LIBEL

1. The County Clerk shall reject any statement or other matter offered for filing and printing in the publication which:
  - a. contains any obscene, profane, scandalous or defamatory language;
  - b. incites, promotes or advocates hatred, abuse, violence or hostility toward, or which tends to cast ridicule or shame upon any person or group by reason of race, color, religion or manner of worship; or
  - c. contains any language which may not legally be circulated through the mails.
2. Nothing in this ordinance shall make the author of any statement exempt from any civil or criminal action because of any defamatory statements offered for printing or contained in the publication. The persons writing, signing or offering a statement for filing shall be deemed its authors and publishers.

#### SECTION IV. FILING PORTRAIT AND STATEMENT BY OR FOR CANDIDATE

1. Not later than 5:00 p.m. on October 6, 1988, any candidate for election to the office of Multnomah County Auditor at the November 8, 1988 general election, or an agent on behalf of the candidate, may file with the county clerk a portrait of the candidate and a typewritten statement of the reasons the candidate should be elected.
2. The county clerk shall establish the format of the statement permitted under this section. The statement, including required background summary, shall not exceed 325 words. The clerk shall cut off the copy after 325 words.

#### SECTION V. PORTRAIT REQUIREMENTS

1. A candidate shall not submit for inclusion in the publication a portrait that was taken more than one year before the date the portrait is filed with the county clerk.
2. A portrait submitted for inclusion in the publication shall:
  - a. be a conventional photograph with a plain background;
  - b. show the face or the head, neck and shoulders of the candidate; and
  - c. be prepared and processed for printing as prescribed by the county clerk.
3. A portrait submitted for inclusion in the publication shall not:
  - a. include the hands or anything held in the hands of the candidate;
  - b. show the candidate wearing a judicial robe, a hat, or a military, police or fraternal uniform; nor
  - c. show the uniform or insignia of any organization.

#### SECTION VI. FORMAT OF CANDIDATE'S STATEMENT

The candidate's statement shall begin with a summary of the following: occupation, educational and occupational background, and prior governmental experience. The statement shall be signed by the candidate and the person filing the statement.

#### SECTION VIII. FEE FOR SPACE IN PUBLICATION

At the time of filing materials under this ordinance, each candidate shall pay to the county clerk a fee of \$100 for space in the publication.

SECTION VIII. IDENTIFICATION OF PORTRAIT OR STATEMENT

On each allotted space of the publication containing a portrait or statement filed by a candidate, the county clerk shall indicate who furnished the portrait or statement.

SECTION IX. REFUND OF FILING FEE

Not later than the last day for filing material for inclusion in the publication, the person who paid the filing fee may receive a refund from the county clerk. When a refund is made, the material for which the fee was paid shall not be included in the publication.

SECTION X. DISTRIBUTION OF PUBLICATION

Not later than November 4, 1988, the county clerk shall cause the publication to be published in one edition of the newspaper designated by the Multnomah County Board of County Commissioners. The Board designates The Oregonian, The Skanner, The Gresham Outlook as the newspapers in which the candidate material will be printed.


SECTION XI. ADOPTION

This ordinance being necessary for the health, safety and general welfare of the people of Multnomah County an emergency is declared and shall take effect upon its execution by the County Chair pursuant to Section 5.50 of the Charter of Multnomah County, Oregon.

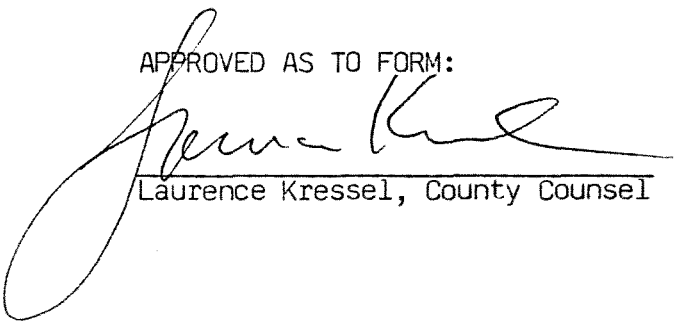
ADOPTED this 29th day of September, 1988 being the date of its first reading before the Board of County Commissioners of Multnomah County.

MULTNOMAH COUNTY, OREGON

( S E A L )

  
Gladys McCoy  
Multnomah County Chair

APPROVED AS TO FORM:

  
Laurence Kressel, County Counsel



# MULTNOMAH COUNTY OREGON

110  
J/161

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. Paul Yarborough, Director  
Department of Environmental Services  
2115 SE Morrison  
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Request of the Director of Environmental Services)  
for approval of Budget Modification DES #2 making)  
an appropriation transfer in the amount of )  
\$17,700 from General Fund Contingency to Facili- )  
ties Management to fund rental parking for Dis- )  
trict and Circuit Court judges R-18)

Commissioner Casterline explained this request is for a one year period only, and moved, duly seconded by Commissioner Kafoury, unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm

cc: Budget  
Finance  
Facilities & Property Management  
Dept. of Justice Services

BUDGET MODIFICATION NO. DES # 2

(For Clerk's Use) Meeting Date 9/29/88  
Agenda No. 10-18

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

DEPARTMENT Environmental Services.  
CONTACT John Angell/Wayne George

(Date) Facilities Management  
DIVISION 248-3322  
TELEPHONE John Angell/Wayne George

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Request for General Fund Contingency transfer (\$17,700) to fund parking spaces for District and Circuit Court Judges.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The budget modification would transfer \$17,700 from General Fund Contingency to the Department of Environmental Services Facilities Management budget to fund the rental of parking spaces for the District and Circuit Court judges. This item was included in the FY89 budget request but was not approved as part of the adopted budget. This transfer would provide parking spaces for the judges for a termination year (FY 89)

To Budget  
10/19/88

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)

After this modification

\$ \_\_\_\_\_

Originated By \_\_\_\_\_ Date \_\_\_\_\_

Department Director \_\_\_\_\_ Date \_\_\_\_\_

Finance/Budget \_\_\_\_\_ Date \_\_\_\_\_

Employee Relations \_\_\_\_\_ Date \_\_\_\_\_

Board Approval R S M

Date \_\_\_\_\_

EXPENDITURE  
TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE\_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY\_\_\_\_\_

Document  
Number

### Action

Fund

**Agency**

Organizational

Reporting Category

## Object

Current  
Amount

Revised  
Amount

Change  
Increase  
(Decrease)

**Sub-  
Total**

### Description

[illegible]

### EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE

VENUE  
TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD 5

BUDGET FY\_\_\_\_\_

Document  
Number

### Action

Fund

**Agency**

Organi-  
zation /

Reporting Category :

Source

**Current  
Amount**

Revised  
Amount

Change  
Increase  
(Decrease)

Sub-  
Total

### Description

[illegible]

REVENUE CHANGE

TOTAL REVENUE CHANGE

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DES #112 2. Amount requested from General Fund Contingency: \$ 17,700

3. Summary of request:

This contingency request would re-establish funding for District and Circuit Court judges' parking in Facility Management's budget. This funding was not included in the FY89 budget.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? Yes If so, when? FY85, FY86, FY87, FY88 and FY89  
If so, what were the circumstances of its denial?

Funding for judges' parking was not included in the FY 89 budget as a result of the Board of Commissioners' decision.

5. Why was this expenditure not included in the annual budget process?

It was included in the budget request, but was not included in the adopted budget.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

Discretionary general funds are not available to fund this item without program cuts in other areas.


7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

None

8. This request is for a (Quarterly X, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

  
Signature of Department Head/Elected Official

9/19/88  
Date

9/29/88

RECEIVED FROM JANE McGARVIN  
CLERK, BOARD OF COUNTY COMMISSIONERS . MULTNOMAH COUNTY, OREGON

BUDGET

BUDGET MODIFICATIO\_ DES #2 APPROVED

R-18

Shawn McCordway

Form CC-2 PLEASE SIGN & RETURN THIS RECEIPT TO COMMISSIONERS OFFICE

BOARD OF  
COUNTY COMMISSIONERS

1989 JAN 18 PM 12:43

MULTNOMAH COUNTY  
OREGON

70



# MULTNOMAH COUNTY OREGON

110-111  
5/61

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Ms. Linda Alexander, Director  
Department of General Services  
1120 SW Fifth  
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Request of the Director of General Services for )  
approval of Budget Modification DGS #4 making an )  
appropriation transfer in the amount of \$957,758 )  
from General Fund Contingency to Planning & Bud- )  
get to cover cost of increased base pay wage )  
settlements (Electrical Workers - \$13,846; AFSCME )  
88 - \$614,338; ONA - \$45,166; Operating )  
Engineers - \$10,664; Exempt Employees - \$273,744 ) R-19

Commissioner McCoy explained this request is for payment of wage settlements just approved by the Board (R-8).

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance

BUDGET MODIFICATION NO. DGS 4

(For Clerk's Use) Meeting Date 9/29/88  
Agenda No. R-19

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR 9/29/88 (Date)

DEPARTMENT General Services DIVISION Planning & Budget  
CONTACT David Warren TELEPHONE 248-3822  
\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD David Warren

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Transfers from General Fund Contingency to cover costs of increased base pay for various bargaining units.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification transfers \$957,758 from General Fund Contingency to cover the General Fund cost of wage settlements.

Electrical Workers	13,846
AFSCME 88	614,338
ONA	45,166
Operating Engineers	10,664
Exempt	273,744

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1988 SEP 20 PM 4:08

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

To Budget  
10/19/88

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

General Contingency before this modification (as of 9/16) \$  
(Specify Fund) (Date)  
After this modification \$

Originated By <u>David C Warren</u> Finance/Budget	Date <u>9/19/88</u>	Department Director <u>Kinda L. Waudel</u> Employee Relations	Date <u>9/20/88</u>
Board Approval <u>Malinda J. Feely</u> <u>B. S. Davis</u>		Date <u>9/29/88</u>	

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		100	045	9120			7770			(957,758)		
		100	010	Var.			5100			160,835		Base
							5500			40,627		Fringe
							5550			4,423		Insurance
										205,885		SUBTOTAL DHS PS
		100	020	Var.			5100			258,696		Base
							5500			65,346		Fringe
							5550			7,114		Insurance
										331,156		SUBTOTAL DJS PS
		100	030	Var.			5100			80,362		Base
							5500			20,300		Fringe
							5550			2,211		Insurance
										102,873		SUBTOTAL DES PS
		100	040	Var.			5100			191,743		Base
							5500			48,434		Fringe
							5550			5,273		Insurance
										245,450		SUBTOTAL DGS PS
		100	050	Var.			5100			28,603		
							5500			7,225		
							5550			787		
										36,615		SUBTOTAL NOND PS
EXPENDITURE CHANGE												TOTAL EXPENDITURE CHANGE

ACTION EB [ ]

GM [ ]

TRANSACTION DATE.

ACCOUNTING PERIOD

BUDGET FY.

**Change  
Increase  
(Decrease)**

**Sub-  
Total**

### Description

[illegible]

## ACTION RB [ ]

GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY.

**Change  
Increase  
(Decrease)**

Sub-  
Total

### Description

		159	030	5800			7601			35,779		CT from GF
		400	040	7410			6600			19,808		S.R. from GF
		400	040	7410			6603			768		S.R. from A.C.F.
REVENUE CHANGE										56,355		TOTAL REVENUE CHANGE

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DGS 4 2. Amount requested from General Fund Contingency: \$ 957,758

3. Summary of request:

Transfers from General Fund Contingency to cover General Fund paid wage increases for Electrical Workers (3.2%), AFSCME 88 (3.2%), ONA (3.0%), Operating Engineers (3.2%), and Exempt employees (3.0%)

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years?        If so, when?         
If so, what were the circumstances of its denial?

N/A

5. Why was this expenditure not included in the annual budget process?

Estimates of the adjustments were included in Contingency pending completion of collective bargaining.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

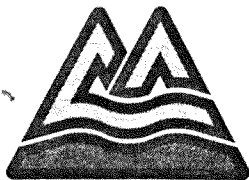
8. This request is for a (Quarterly X, Emergency       ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

\_\_\_\_\_  
Signature of Department Head/Elected Official

\_\_\_\_\_  
Date



# MULTNOMAH COUNTY OREGON

111  
5/61

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Request of the Director of Human Services for )  
approval of Budget Modification DHS #7 making an )  
appropriation transfer in the amount of \$25,000 )  
from General Fund Contingency to Social Services, )  
MED Contracts to restore lost funding for re- )  
sponse crisis program for homeless mentally ill )  
shelter outreach in the Burnside area R-20)

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, it is unanimously

ORDERED that said appointment(s) be confirmed.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Social Services

BUDGET MODIFICATION NO. DHS #7

(For Clerk's Use) Meeting Date

Agenda No.

9/19/88

R-20

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

(Date)

DEPARTMENT Human Services

DIVISION Social Services

CONTACT Susan Clark

TELEPHONE 248-3691

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Gary Smith

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS #7 increases the MED Contracts budget by \$25,000 from County General Fund Contingency.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget modification DHS #7 requests Board approval to appropriate \$25,000 from CGF Contingency to the MED Contracts budget. During the FY 88/89 budget process, several reductions were necessary. As a result, the crisis response program for homeless mentally ill in the Burnside area was eliminated. The provider, Mental Health Services-West, has been able to fund a portion of the program but restoration of \$25,000 is necessary to provide staffing for shelter outreach which is an important link to our S. B. McKinney Homeless Shelter Program.

To Budget  
10/19/88

BOARD OF  
COUNTY COMMISSIONERS  
1988 SEP 20 PM 4:00  
CLINTON COUNTY  
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

County General Fund increased by \$26,775. Increase is \$1,775 for indirect cost recovery and \$25,000 for program services. Increase the service reimbursement F/S to GF by \$1,775.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By	Date	Department Director	Date
<u>Susan Clark</u>	<u>9/15/88</u>	<u>Duane Zussy WDO</u>	<u>9/16/88</u>
Finance/Budget	Date	Employee Relations	Date
<u>Thoms H. Smp</u>	<u>9/16/88</u>		
Board Approval	Date		
<u>Barbara E. Jones</u>	<u>9/29/88</u>		

## EXPENDITURE

SECTION EB [ ]

GM [ ]

TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Account	Action	Fund	Agency	Organi- zation	Reporting Activity	Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1305			6110			25,000		Increase Professional Svcs.
		156	010	1305			7100			1,775		Increase Indirect (.071)
		100	010	0104			7608		26,775	1,775		Cash Transfer to F/S Fund
		100	045	9120			7700			(25,000)		Decrease GF Contingency

EXPENDITURE CHANGE

28,550

TOTAL EXPENDITURE CHANGE

SECTION RB [ ]

GM [ ]

TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Account	Action	Fund	Agency	Organi- zation	Reporting Activity	Revenue Category	Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1305			7601			26,775		County General Fund
		100	045	7410			6602			1,775		Svc. Reimb. F/S to CGF

REVENUE CHANGE

28,550

TOTAL REVENUE CHANGE

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DHS #7 2. Amount requested from General Fund Contingency: \$25,000

3. Summary of request:

This is a request to partially restore funding for shelter outreach services for homeless chronically mentally ill. This service was initiated by BCC action in April, 1985. The service was initially funded with CGF from October-June, 85/86. During FY 86/87, an additional \$16,000 was requested (and approved) to annualize the program. The FY 87/88 allocation remained at \$49,500. The entire amount was cut during the FY 88/89 budget process.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? Yes If so, when? Originally in April, 1985 (FY 85/86 Adopted Budget), Contingency request to annualize (\$16,000) in January, 1987 and was approved as a one-time-only action. In FY 87/88, Mental Health Services-West operated the program at the \$49,500 level.  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

Was originally included in the FY 88/89 request but was eliminated (cut) during review.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All other Department revenue has been allocated to other services. The contract provider, Mental Health Services-West, has found ways to cover the difference between the actual full cost and this \$25,000.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

No new revenue will be generated. Cost savings are not readily identifiable, but stabilizing the chronically mentally ill may diminish the need for involuntary hospitalization and commitment.

8. This request is for a (Quarterly ☒ , Emergency ☐ ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Deave Zussy (DC)  
Signature of Department/Head/Elected Official

9/16/88  
Date



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
426 S.W. STARK, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Duane Zussy *Duane Zussy (DC)*  
Director, Department of Human Services

FROM: Gary Smith *GSW/Sac*  
Director, Social Services Division

DATE: September 16, 1988

SUBJECT: Recommendation to Approve Contingency Request and Accompanying Budget  
Modification DHS # 7

**RECOMMENDATION:** Social Services Division recommends BCC approval of a General Fund Contingency Request and budget modification DHS # 7 for continued operation of shelter outreach services to the chronically mentally ill.

**ANALYSIS:** This is a contingency request for \$25,000 from the County General Fund to partially restore funding of shelter outreach services for the homeless chronically mentally ill. The service provider, Mental Health Services-West, has found ways to cover the difference between the actual full cost of this program and this \$25,000, however cannot continue the operations without additional funding. While cost savings are not readily identifiable, stabilizing the chronically mentally ill may diminish the need for involuntary hospitalization and commitment.

The accompanying budget modification appropriates the revenue in the MED Contracts budget as pass through.

**BACKGROUND:** This program was initiated by the Board of County Commissioners in April, 1985. The service was initially funded with CGF from October through June, FY 85/86. During FY 86/87, an additional \$16,000 was requested and approved by the Board to annualize program funding. In FY 87/88, the allocation remained at \$49,500. The entire amount was cut during the FY 88/89 budget process and the valuable shelter outreach/mental health services can not continue unless sufficient funding is restored.



# MULTNOMAH COUNTY OREGON

111  
5161

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Request of the Director of Human Services for )  
approval of Budget Modification DHS #8 making an )  
appropriation transfer in the amount of \$3,200 )  
from General Fund Contingency to Social Services,)  
DUII Program Project for convicted offenders; and)  
includes 120 hours - clerical services, food and )  
supplies, a Spanish interpreter, and volunteer )  
victim panel expenses R-21)

Commissioner Anderson explained that those attending these classes pay a \$5.00 fee, and that this is only a loan until the end of the year when there will be enough funds collected to pay off the loan. She moved, duly seconded by Commissioner Kafoury, unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Social Services

BUDGET MODIFICATION NO. DHS #8

(For Clerk's Use) Meeting Date  
Agenda No.

9/24/88  
R-21

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

(Date)

DEPARTMENT Human Services

DIVISION Social Services

CONTACT Susan Clark

TELEPHONE 248-3691

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Gary Smith

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS #8 increases the DUII Program budget by \$3,200 from County General Fund Contingency.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget modification DHS #8 requests Board approval to appropriate \$3,200 from CGF Contingency in the DUII Program budget. The DUII Program is conducting monthly Victims Panel presentations which convicted offenders are required to attend as a condition of probation. A \$5.00 fee is collected from each offender. Since this new and unanticipated operational revenue cannot be appropriated, CGF Contingency is requested in sufficient amount to cover the expenditures related to this activity. These include 120 hours of clerical support, refreshments and supplies for the meeting, a spanish interpreter and dinner and mileage for the Victim Panel volunteers.

To K. Inves  
10/6/88

To Budget  
10/15/88

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1988 SEP 20 PM 4:11

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

County General Fund increased by \$3,427. The increase represents \$3,200 for program activities and \$227 indirect cost recovery. Service reimbursement F/S to Insurance increased by \$25. Increase the service reimbursement F/S to CGF by \$227.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By

Date

Department Director

Date

Susan Clark

9/15/88

Duane Zussy (DC)

9/16/88

Finance/Budget

Date

Employee Relations

Date

Thomas J. Smith

9/16/88

Board Approval

Date

Barbara E. Jones

9/29/88

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ]

TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1470			5200			1,000		Increase Temporary
		156	010	1470			5500			75		Increase Fringe
		156	010	1470			5550			25		Increase Insurance
											1,100	Total Personnel
		156	010	1470			6110			825		Increase Professional Svcs.
		156	010	1470			6230			275		Increase Supplies
		156	010	1470			6270			800		Increase Food
		156	010	1470			6330			200		Increase Travel
											2,100	Total M&S
		156	010	1470			7100			227	227	Increase Indirect (.071)
		100	010	0104			7608			3427 -227	-227	Cash Transfer to F/S Fund
		400	040	7231			6520			25	25	Increase Insurance Fund
		100	045	9120			7700			(3200)		Decrease GF Contingency

TOTAL EXPENDITURE CHANGE

3,679

TOTAL EXPENDITURE CHANGE

## REVENUE

TRANSACTION RB [ ]

GM [ ]

TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1470			7601			3,427		County General Fund
		400	040	7231			6602			25		Svc. Reimb. F/S to Insur.
		100	045	7410			6602			227		Svc. Reimb. F/S to CGF

TOTAL REVENUE CHANGE

3,679

TOTAL REVENUE CHANGE

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DHS # 8 2. Amount requested from General Fund Contingency: \$3,200

3. Summary of request:

The DUII Program, in cooperation with the courts, is conducting monthly victims panel presentations for convicted DUII offenders. Attendance is one of the required conditions of probation. A \$5.00 fee is charged each offender which generates over \$300 in revenue per month. Since this activity was not anticipated in our budget, we are requesting CGF contingency in order to cover the expenses of this self-supporting activity.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? \_\_\_\_\_

If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The Victims Panel was not approved by participating judges until early summer, 1988.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

N/A

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

It is expected that the \$5.00 per participant fee will cover all expenses for the Victims Panel Program. Over \$300 was collected at each of the first two monthly events. Any amount collected over the cost of expenses may be returned to the General Fund depending on the level of expenditures necessary for the continuation of the Victims Panel.

8. This request is for a (Quarterly X , Emergency ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Duane Zussy (MC)  
Signature of Department Head/Elected Official

9/16/88  
Date



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Request of the Director of Human Services for )  
approval of Budget Modification DHS #9 making an )  
appropriation transfer in the amount of \$3,192 )  
from General Fund Contingency to Juvenile Justice )  
Division Children's Fund reflecting donations )  
received at Donald E. Long Home over the past )  
five years, but not carried forward to current )  
budget R-22)

Commissioner Anderson explained these monies were contributed over the last five years by private donors to the Donald E. Long Home, but were not credited to that budget. This money rightfully belongs in that facility to be used for children's services. She moved, duly seconded by Commissioner Kafoury, unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By *Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Juvenile Justice Division

BUDGET MODIFICATION NO. DHS#9

(For Clerk's Use) Meeting Date 9/22/88  
Agenda No. R-22

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_  
(Date)

DEPARTMENT HUMAN SERVICES

DIVISION JUVENILE JUSTICE DIVISION

CONTACT HAROLD OGBURN

TELEPHONE 248-3460

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD DUANE ZUSSY/HAROLD OGBURN

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification DHS # 9 increases Children's Fund appropriations within the Management and Support Budget of Juvenile Justice Division by \$3,192. This amount represents donations received since FY 83, but not carried forward into the current fiscal year's budget.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Budget Modification DHS # 9 requests Board approval to increase the Children's Fund appropriation in the Juvenile Justice Division Management and Support Budget by \$3,192. Our records substantiate 5 years history of contributions which were donated to the Donald E. Long Home specifically for school supplies, special outings, clothing and personal items required by juveniles currently being served in the Juvenile Justice system. This accumulation of funds have not been carried forward into the current fiscal year's budget.

A Board Resolution is being prepared to establish procedures for carrying over private donations specifically dedicated for the Children's Fund into the current budget.

*To Budget  
10/19/88*

BOARD OF  
COUNTY COMMISSIONERS  
1988 SEP 20 PM 4:11  
MULTNOMAH COUNTY  
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

No net revenue change.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

General Fund Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By	Date	Department Director	Date
Harold Ogburn	9-8-88	<i>Duane Zussy (PC)</i>	9/16/88
Finance/Budget	Date	Employee Relations	Date
<i>Thomas J. Sings</i>	9-16-88		
Board Approval			Date
<i>B. E. Jones</i>			9/29/88

ACTION EB [ ]

GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY\_

Account Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Increase (Decrease)	Sub-Total	Description
		100	010	2520	JD02		6060			3,192		Increase Pass Through
		100	050	9120			7700			(3,192)		Decrease GF Contingency

[illegible]

TRANSACTION RB [ ]

GM [ ]

TRANSACTION DATE\_

ACCOUNTING PERIOD

BUDGET FY\_

Change												
Document	Organi-			Reporting	Revenue	Current	Revised	Increase	Sub-			
Number	Action	Fund	Agency	zation	Activity	Category	Source	Amount	Amount	(Decrease)	Total	Description

REVENUE CHANGE	-0-	TOTAL REVENUE CHANGE
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REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DHS#9 2. Amount requested from General Fund Contingency: \$ 3,192

3. Summary of request:

The Department of Human Services requests approval of DHS Budget Modification # 9 which would increase the appropriation for the Children's Fund in the Juvenile Justice Division, Management and Support section. This amount reflects that balance of that account as of June 30, 1988, which is the accumulation of donations that have been made over the past 5 years specifically for items required by the juveniles currently being served in the Juvenile Justice system..

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? no If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?  
N/A

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?  
N/A

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

The proposed Board resolution states that the balance, up to \$1,000, be allowed for carry over each year. If the balance of the Children's Fund exceeds \$1,000 the remainder will be returned to the General Fund for re-appropriation by the Board of County Commissioners.

8. This request is for a (Quarterly X , Emergency ) review.  
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Deane Wussy (DC)  
Signature of Department Head/Elected Official

9/16/88  
Date



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
426 S.W. STARK, 7TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

FROM: Duane Zussy, Director *Duane Zussy (DZ)*  
Department of Human Services

DATE: September 15, 1988

SUBJECT: Request From Contingency for Juvenile Justice Division

Recommendation: The Department of Human Services recommends approval of DHS Budget Modification # 9 which is the Juvenile Justice Division's request to increase their appropriation budget by \$3,192 from General Fund Contingency to restore the balance of the Childrens Fund.

Analysis and Background: The Childrens Fund was established to account for donations, made by private citizens, dedicated to purchases for juveniles currently being served in the Juvenile Justice System. These purchases are to include school supplies, clothing, special outings and personal items.

The intent of this Budget Modification is to increase the Childrens Fund appropriation by \$3,192 and to establish procedures via a Board Resolution that would allow the balance of this dedicated Childrens Fund account, up to \$1,000, to be carried forward from year to year. This would allow the Juvenile Justice Division to comply with the contributors wishes of dedicating donations made to this fund specifically for juveniles and not return the fund balance to the General Fund at the close of each fiscal year, as it has been done in the past.

(1473F)



# MULTNOMAH COUNTY OREGON

111-113  
5141

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. Duane Zussy, Director  
Department of Human Services  
426 SW Stark  
Portland, OR

Dear Mr. Zussy:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Request of the Director of Human Services for )  
approval of Budget Modification DHS #10 making an )  
appropriation transfer in the amount of \$140,551 )  
from General Fund Contingency to Social Services, )  
Youth Program Office Professional Services to )  
provide Outreach services to youth in North- )  
Northeast Multnomah County who are at-risk of )  
becoming gang members R-23)

Commissioner Anderson moved, duly seconded by Commissioner Casterline, that the above-entitled matter be approved.

Diane Feldt, North Portland Youth Service Center Director, submitted and read a statement.

Commissioner Casterline commended Ms. Feldt and said her statement is one that says just what the Board is trying to accomplish.

Maceo Pettis, Coordinator for the Youth Gang Project, urged the Board to support the budget request for the two additional Outreach teams for at-risk youth involved, or in danger of becoming involved in gangs. He feels this money will assist families and family members to break the hold gangs have on them. He reported his team members have identified more gang activity than either the police, the Task Force, or the Juvenile Courts; documented cases are only the tip of an iceberg. Gang membership has a great deal of fascination for young people. Outreach will impact these children in a positive way; will assist them in getting jobs; and provide

counseling both to children and their families, as well as to victims and families affected by gang activities. He added a "hotline" was started in mid-May to provide rumor control and accurate information about gang activities; and to receive information regarding gang activities. When it is necessary and appropriate, the information is relayed to the appropriate agency or the police. In emergencies, the caller is directed to call 9-1-1. In reply to Commissioner Anderson's question, he replied the project he is involved in is much the same as the proposed County program, but the County proposal includes a caseload component, and locating a team at Columbia Villa.

Commissioner Anderson stated her goal was to ensure the County proposal was in addition to the project already in place, and not just a duplication of the same services.

Mr. Pettis, in answer to Commissioner Anderson's question, said he feels it is imperative that some "beefing up" of recreational activities for these at-risk youth is necessary, because many of the programs that were in place, no longer exist. There is also a need for an apprentice program to assist youth in obtaining jobs.

Sharon McCormack, North/Northeast Gang Task Force, reported her organization is working with Mr. Pettis, and other community organizations to determine how best to spend monies proposed by the County for Outreach work.

Marge Rhinehart, Adult & Family Services and representing the Director, Wanda Wright, stated Ms. Wright sees a positive impact on the problem from a team approach. She feels problems are solved more quickly when agencies work together, and has committed A & D Family Services to staff for the team hoping to provide faster coordinated services to clients.

Don Frasier, Childrens Service Division representing Mary Hoyt, Region Manager, said his division will also be providing staff to work on the team, and provide support where appropriate.

Don Balinger, United Way Senior Vice President - Columbia Willamette, complimented the Board on assuring this program is one not imposed on the neighborhood, but a partnership with the community and coordinating with agencies to provide services. United Way has revenues dedicated to increasing enrollment in programs for the children at-risk population. Outreach will provide identification of children needing services, and will provide coordination between agencies and neighborhood communities. He urged the Board to approve the matter.

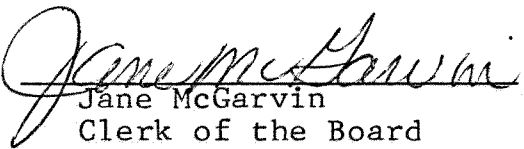
Commissioner McCoy commended County staff and agency staff members who have worked on the project; and said it has been a well coordinated effort using a strategy that has not been tried before.

Following discussion and upon motion of Commissioner Anderson, duly seconded by Commissioner Casterline, it is unanimously

ORDERED that said request be approved, and budget modification implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By   
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Social Services

BUDGET MODIFICATION NO. DHS#10

(For Clerk's Use) Meeting Date 9/29/88  
Agenda No. R-23

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR September 29, 1988  
(Date)

DEPARTMENT Human Services

DIVISION Social Services

CONTACT Maggie Gareau

TELEPHONE 3782

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Bud Mod DHS # 10 request \$140,551 General Fund Contingency to be transferred to the SSD, YPO budget to fund Outreach Program for Youth At-Risk of Gang Involvement

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

OK: B  
This Bud Mod DHS # 10 adds \$145,551 to the Social Services Division, Youth Program Office professional services budget to be contracted to a private agency to provide outreach services to youth in North/Northeast Multnomah County who are at-risk of becoming gang members. This money will fund two teams that operate seven days a week.

See attached detailed program description.

\$5,000 will come from the Health Division Rape Evidentiary Funds. \$140,551 will come from contingency funds.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

*To Budget*  
*10/19/88*

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By

Date

Department Director

Date

Duane Zussy (DC) 9/22/88

Duane Zussy (DC) 9/22/88

Finance/Budget

Date

Employee Relations

Date

Thomas D. Smyth 9/22/88

Board Approval

Date

Barbara E. Jones

9/29/88

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1505			6110			145,551		Inc. Professional Svs
		156	010	1505			7100			10,334		Inc. Indirect (.071)
											155,885	SSD Subtotal
		156	010	0900			6110			(5,000)		Dec. Professional Svs
		156	010	0900			7100			(355)		Dec. Indirect (.071)
											(5,355)	HD Subtotal
		100	010	0104			7608			155,885		CT to F/S Fund (SSD)
		100	010	0103			7608			(5,355)		CT to F/S Fund (HD)
		100	045	9120			7700			(140,551)		Dec. GF Contingency

//////////////////////////////////////  
 TOTAL EXPENDITURE CHANGE // 160,509 TOTAL EXPENDITURE CHANGE

## REVENUE

TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Revenue Category	Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1505			7601			155,885		County General Fund
		156	010	0900			7601			(5,355)		County General Fund
		100	045	7410			6602			9,979		Svs Reim. F/S to Gen.

//////////////////////////////////////  
 TOTAL REVENUE CHANGE // 160,509 TOTAL REVENUE CHANGE

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DHS#10 2. Amount requested from General Fund Contingency: \$140,551

3. Summary of request:

This is a request to fund outreach services to youth at risk of gang involvement in North/Northeast Multnomah County. Specifically these funds will provide for two teams to work seven days a week in the Unthank Park area near the King Facility and in the Columbia Villa area. These services will be provided by a community based private agency through contract with the Youth Program Office.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The need for this particular service had not been identified at the time of the annual budget process

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

\$5,000 from the Health Division Rape Evidentiary Funds have been identified as available for this program. These County General funds are available because we have improved our third party billing system and are now able to collect additional monies from insurance companies.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

No new revenue.

8. This request is for a (Quarterly ☒ , Emergency ☐ ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Duane Tussy (P)  
Signature of Department Head/Elected Official

9/22/88  
Date

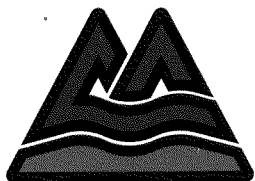
NINE MONTH SAMPLE BUDGET

Personnel

Salaries	5.6 Outreach Workers @ \$8.50/hr	\$74,256
	1.4 Receptionist @ \$6.50/hr.	14,196
	0.25 Project Coordinator @ \$22,000	4,125
	0.50 Administrative Assistant @ \$7.00/hr	5,460
	Total Salaries	98,037
Benefit Package	@ 24%	23,529
	Total Personnel	121,566
Training	\$500/person	5,000
Materials & Supplies	@ 15%	18,985
	TOTAL	\$145,551

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1451F



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
7th FLOOR J. K. GILL BUILDING  
426 S.W. STARK STREET  
PORTLAND, OREGON 97204  
(503) 248-3782

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

FROM: Duane Zussy, Director *Duane Zussy (pc)*  
Department of Human Services

DATE: September 22, 1988

SUBJECT: Correction to DHS Gang Outreach Contingency Request

In my memo of September 16, 1988 requesting that the Board of County Commissioners allocate monies to fund outreach for youth in North/Northeast Multnomah County at risk of gang involvement I requested the annual cost of the program. I wish to reduce this request to cover operational costs for nine months.

Nine months of program operation will cost \$145,551. The Department is requesting that the Board allocate \$140,551 from contingency funds.

Attached are the corrected budget modification forms and sample budget.

I apologize for any inconvenience this mistake may have caused you. Thank you for your consideration of this request.

cc: Commissioner Anderson  
Commissioner Casterline  
Commissioner Kafoury  
Commissioner Miller  
Commissioner-elect Rick Bauman  
Dave Warren

1508F

BUDGET MODIFICATION NO. DHS #10

(For Clerk's Use) Meeting Date  
Agenda No.

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR

(Date)

DEPARTMENT Human Services

DIVISION Social Services

CONTACT Maggie Gareau

TELEPHONE 3782

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Bud Mod DHS # 10 request \$187,188 General Fund Contingency to be transferred to the SSD, YPO budget to fund Outreach Program for Youth At-Risk of Gang Involvement

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This Bud Mod DHS # 10 adds \$192,188 to the Social Services Division, Youth Program Office professional services budget to be contracted to a private agency to provide outreach services to youth in North/Northeast Multnomah County who are at-risk of becoming gang members. This money will fund two teams that operate seven days a week.

See attached detailed program description.

\$5,000 will come from the Health Division Rape Evidentiary Funds. \$187,188 will come from contingency funds.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)

After this modification \$ \_\_\_\_\_

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ]

TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1505			6110			192,188		Inc. Professional Svs
		156	010	1505			7100			13,645		Inc. Indirect (.071)
											205,833	SSD Subtotal
		156	010	0900			6110			(5,000)		Dec. Professional Svs
		156	010	0900			7100			(355)		Dec. Indirect (.071)
											(5,355)	HD Subtotal
		100	010	0104			7608			205,833		CT to F/S Fund (SSD)
		100	010	0103			7608			(5,355)		CT to F/S Fund (HD)
		100	045	9120			7700			(187,188)		Dec. GF Contingency

////////////////////////////////////

TOTAL EXPENDITURE CHANGE////////////////////////////////////213,768 TOTAL EXPENDITURE CHANGE

## REVENUE

TRANSACTION RB [ ]

GM [ ]

TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1505			7601			205,833		County General Fund
		156	010	0900			7601			(5,355)		County General Fund
		100	045	7410			6602			13,290		Svs Reim. F/S to Gen. Fund

////////////////////////////////////

TOTAL REVENUE CHANGE////////////////////////////////////213,768 TOTAL REVENUE CHANGE

1483F/1

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. DHS#10 2. Amount requested from General Fund Contingency: \$187,188

3. Summary of request:

This is a request to fund outreach services to youth at risk of gang involvement in North/Northeast Multnomah County. Specifically these funds will provide for two teams to work seven days a week in the Unthank Park area near the King Facility and in the Columbia Villa area. These services will be provided by a community based private agency through contract with the Youth Program Office.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The need for this particular service had not been identified at the time of the annual budget process

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

\$5,000 from the Health Division Rape Evidentiary Funds have been identified as available for this program. These County General funds are available because we have improved our third party billing system and are now able to collect additional monies from insurance companies.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

No new revenue.

8. This request is for a (Quarterly ☒ , Emergency ☐ ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

William L. Lusk  
Signature of Department Head/Elected Official

4/16/88  
Date

### SAMPLE BUDGET

#### Personnel

Salaries	5.6 Outreach Workers @ \$8.50/hr	\$99,008
	1.4 Receptionist @ \$6.50/hr.	18,928
	0.25 Project Coordinator @ \$22,000	5,500
	0.50 Administrative Assistant @ \$7.00/hr	7,280
	Total Salaries	130,716

Benefit Package	@ 24%	33,372
-----------------	-------	--------

Total Personnel	162,088
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Training	\$500/person	5,000
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Materials & Supplies	@ 15%	25,100
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TOTAL	\$192,188
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R-23

FISCAL AMENDMENT #1

FUND 3/4 OF PROPOSAL. approximately \$110,000

Why we are funding three, rather than four, outreach workers.

1. Already have additional personnel in Villa with Villa Project. One additional outreach worker sufficient.

2. Want to "save" some money for services. to make outreach work more effective. See amendment.

Understanding of how Outreach funds will be used

1. The City should be encouraged to stabilize and provide appropriate benefits for its outreach team. Multnomah County should not fund the City's operation.

2. Outreach workers should encourage use of existing facilities (e.g. University Park Community Center) and programs.

FISCAL AMENDMENT #2

\$25,000 for Service Fund which may be used to purchase/leverage needed services for gang prevention effort by outreach workers

A. Establish a service fund of \$25,000 (\$50,000 annualized) which can be used to purchase and leverage needed services identified by the outreach team which the county can appropriately provide

B. Planning Team appointed by Chair to recommend needed services. Members include representatives of DHS, Board Staff, outreach worker, Neighborhood Association, Crime Prevention, and others as appropriate.

C. Planning Team reports to Board December 1 on how to spend allocated money. Youth Program Office Director to participate with other funders in planning jointly fundable projects.

FISCAL AMENDMENT #3

\$25,000 for Intervention services targeted to residents of  
Columbia Villa

A. Establish a service fund of \$25,000 (\$50,000 annualized) which can be used to purchase and leverage needed services at the Columbia Villa and make the work of the Columbia Villa Project more effective. .

B. Recommendations on how to use the Villa fund will be made by the on site project coordinator with input from the interdisciplinary team of service providers, the tenant survey done by ONA, the Villa outreach worker, and residents of the area.

C. Recommendations forwarded to Board by January 1 on how to spend allocated money. Youth Program Office Director will coordinate with other funders in the joint planning of fundable projects.

MILEPOSTS

December 1:

1. How Gang service fund should be allocated.

January 1:

1. How Villa fund should be allocated.
2. preliminary evaluation of outreach teams

PA  
R/23

R-23

FISCAL AMENDMENT #1

FUND 3/4 OF PROPOSAL. approximately \$110

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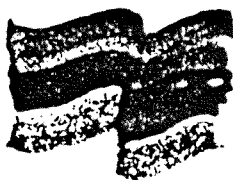
MILEPOSTS

December 1:

1. How Gang service fund should be allocated.

January 1:

1. How Villa fund should be allocated.
2. preliminary evaluation of outreach teams



# The Coalition of Black Men

September 23, 1988

Gladys McCoy  
County Chairperson  
Room 134-County Courthouse  
1021 S.W. 4th Avenue  
Portland, Oregon 97204

Dear Commissioner McCoy:

The Coalition of Black Men have reviewed and discussed your, Youth Gang Outreach draft proposal of September 9, 1988

We are aware of the increasing problem youth gangs pose for citizens in Multnomah County and particularly in the north and northeast Portland area.

We support and endorse this proposal to provide more resources for youth and support the existing Youth Gang Outreach of the Northeast Coalition of Neighborhoods.

Sincerely,

*Useni Perkins*

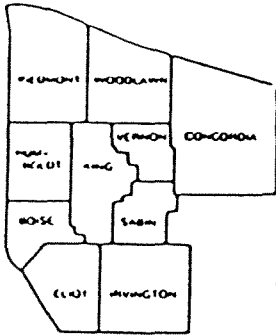
Useni Perkins, Chair  
Coalition of Black Men

# Northeast Coalition of Neighborhoods, Inc.

4815 N.E. 7th Ave.

Portland, Oregon 97211

phone: 248-4575



September 23, 1988

Mrs. Gladys McCoy, Chair  
Multnomah County Commission  
1021 S. W. 4th Avenue  
Portland, OR 97204

Dear Mrs. McCoy:

On Tuesday, September 19, 1988, the Northeast Coalition of Neighborhoods Board voted to endorse the Youth Gang Outreach Proposal as presented by the Multnomah County Department of Human Services staff.

As you are aware the Northeast Coalition has been a leader in identifying this issue and seeking resources to meet the needs of the community. We are pleased at the responsiveness of the County in identifying additional outreach services.

Sincerely,

Ronnie Herndon, Chairman  
Northeast Coalition of Neighborhoods

RH:gld

**BOISE, CONCORDIA, ELIOT, HUMBOLDT, IRVINGTON, KING,  
PIEDMONT, SABIN, SULLIVAN'S GULCH, VERNON, WOODLAWN**

# COMPARISON / CONTRAST / INTERACTION BETWEEN DHS Outreach Proposal versus DJS Columbia Villa Project

R-23

## DHS

New Service - \$140,551 additional Cost in 88-89

### Outreach

Contracted to a Community Agency

To intake, provide on-site interventions and connect youth at risk of gang involvement and their families with needed services.

### King Neighborhood

2 Workers  
7 days/week  
Swing shift

### Leveraged Services

#### DHR

- \* AFS
- \* CSD
- \* Jobs

#### PIC

United Way:  
funding for  
additional  
services

### Columbia Villa

2 Workers  
7 days/week  
Swing shift

## DHS

- \* Field Nurses (3)
- \* Clinic Staff (1-27)
- \* Juvenile Justice Probation/  
Counseling (3)
- \* ASD Risk Intervention (0.10)
- \* Policy Analyst (0.10)
- \* Child and Family Support (0.5)
- \* [Alcohol and Drug Contract Person (TBD)]

## DJS

- \* Adult Misdemeanor Probation (1)
- \* [Women's Transition Services TBD]
- \* [Community Corrections TBD]

Sheriff's Office TBD

### Housing Authority

- \* C.V. Project Manager (0.1)
- \* HAP Employees (2)
- \* Community Aides (1)

### City of Portland

- \* [Police Bureau TBD]
- \* [Park Bureau TBD]
- \* [Neighborhood Assoc/Crime Prevention TBD]

[ ] ... indicates involvement has yet to be determined.

*This proposal does not require BCC Approval*

*This proposal is pending BCC Approval.*

NAME Diane Feldt Date 9/89  
ADDRESS 7704 N. Hereford  
Portland 97203  
Street City Zip

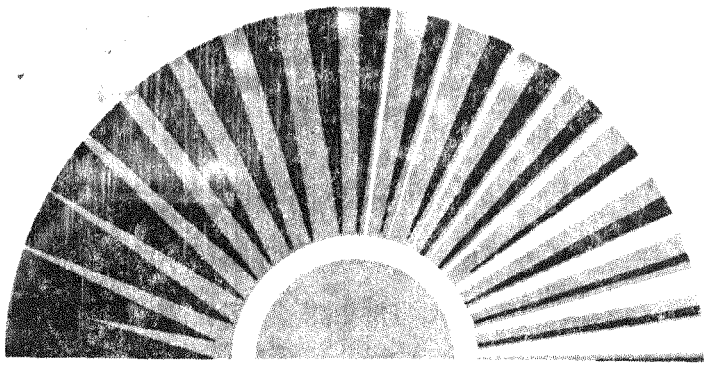
I wish to speak on Agenda Item # R-23  
Subject Gang's Outreach  
☒ FOR ☐ AGAINST

NAME Maceo Pettis Date \_\_\_\_\_  
ADDRESS 4815 N.E 7th Ave  
Portland \_\_\_\_\_  
Street City Zip

I wish to speak on Agenda Item # R 23  
Subject Youth Outreach  
☒ FOR ☐ AGAINST

NAME Sharon McCormack Date \_\_\_\_\_  
ADDRESS 4815 NE 7th  
Portland \_\_\_\_\_  
Street City Zip

I wish to speak on Agenda Item # R 23  
Subject Youth Outreach  
☒ FOR ☐ AGAINST



9/24/88  
R/23

## North Portland Youth Service Center

A program of Delauney Mental Health Center

7704 N. Hereford, Portland, Oregon 97203 • (503) 285-0627

September 29, 1988

TO: Gladys McCoy, Chairman, Multnomah County Board of Commissioners  
Polly Casterline, Commissioner  
Gretchen Kafoury, Commissioner  
Pauline Anderson, Commissioner  
Caroline Miller, Commissioner

FROM: Diane M. Feldt, Director  
North Portland Youth Service Center

RE: Youth Gangs

I'm Diane Feldt and I'm the Director at the North Portland Youth Service Center which is five minutes from Columbia Villa. I've been on the Youth Gangs Task Force since May 1987. More recently I've been involved with a committee of Villa service providers. My comments address the outreach concept, services to gang affected kids and the amendment regarding a service fund for Columbia Villa.

I fully support the outreach proposal before you. In an attempt to better reach youth YSC staff have moved into the schools. But many youth are not in school. Outreach workers can help us reach those youth. Since 1984 we have seen an increase in numbers and levels of severity of dysfunctional families. As dysfunction increases so do no show rates for appointments. No-shows are expensive. It is my hope outreach workers will impact our no-show rate. These are but two of the more obvious ways outreach workers working in concert with YSC staff can make us more effective.

I've been hearing much talk about services for gang affected, gang involved youth. Obviously outreach will result in more demand for a variety of services. We need clear definitions of what these labels mean. What I can tell you from the trenches is gang affected can range from my friends are CRIPS to my child lives in an atmosphere of constant and very real fear. Involvement may mean everything from lip service want to be stuff perhaps done for self preservation to hard core activity. Where do we start? What models do we follow? We service providers don't have all the answers or any magic formulas. What we do know is empowerment, self esteem, a sense of hope are areas to address.

The levels of affect, involvement and family dysfunction are determining factors in what can be done. For the more involved youth consistent long term services will be needed.

I also fully support a service fund for the Villa and am ready now to be part of the planning process for such a fund. The service provider committee has already begun to identify specific needs.

I appreciate and thank you for your concerns. I also appreciate the many other pressures and concerns you all have. My staff and I have been working in a community of increasing crisis since the summer of 1986 when the first identified L.A. CRIPS moved into the Tamaracks. Since then referrals have involved increasingly violent behavior by ever younger youth. Your actions today are a light, finally, at the end of a very long tunnel.



# MULTNOMAH COUNTY OREGON

113  
5/61

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. John Angell, Director  
Department of Justice Services  
1120 SW Fifth  
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Request of the Director of Justice Services for )  
approval of Budget Modification DJS #4 making an )  
appropriation transfer in the amount of \$5,110 )  
from General Fund Contingency to Sheriff's Office )  
Operations to pay printing costs for Alarm )  
Ordinance decals R-24)

Commissioner Kafoury explained the money to pay for printing costs for the Alarm decals was not carried forward from last year because they were not received in time; and added this is a loan to the Sheriff to be paid back from fees collected from the Alarm program. She moved, duly seconded by Commissioner Casterline, and unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Sheriff's Office

# BUDGET MODIFICATION NO.

DJS #4

(For Clerk's Use) Meeting Date 9/29/88  
Agenda No. B-24

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR September 29, 1988  
(Date)

DEPARTMENT Sheriff's Office DIVISION Operations Branch  
CONTACT R. Showalter/S. Anderson TELEPHONE 255-3600  
\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Fred B. Pearce

SUGGESTED  
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Transfer \$5,110 from contingency into the Sheriff's Office, Operations budget to cover the purchase of Alarm Ordinance decals.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification transfers \$5,110 from contingency into the Sheriff's Office, Operations Branch budget to cover the payment of printing costs for Alarm Ordinance decals. The money for the expense was appropriated in the 1987-88 budget, and the decals were ordered last year. However, the decals didn't arrive until July 6, 1988, and are being charged to the 1988-89 budget.

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1988 SEP 20 PM 4:12

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

To Budget  
10/19/88

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)

After this modification \$ \_\_\_\_\_

Originated By	Date	Department Director	Date
Finance/Budget	Date	<i>Lee J. Anderson</i>	Date
Board Approval	Date	Employee Relations	Date



## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. \_\_\_\_\_ 2. Amount requested from General Fund Contingency: \$5,110

3. Summary of request:

To transfer \$5,110 from contingency to the Sheriff's Office, Operations Branch budget to cover the purchase of Alarm Ordinance decals.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? yes If so, when? 1987-88  
If so, what were the circumstances of its denial?

The decals were ordered last fiscal year but did not arrive until this fiscal year; no request for cash carryover was made.

5. Why was this expenditure not included in the annual budget process?

See #4

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All Sheriff's Office units are budgeted at operating level.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

8. This request is for a (Quarterly XX, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Signature of Department Head/Requesting Officer

Date



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Mr. Paul Yarborough, Director  
Department of Environmental Services  
2115 SE Morrison  
Portland, OR

Dear Mr. Yarborough:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Budget Modification Nondept'l #6 making an )  
appropriation transfer in the amount of \$750 from )  
General Fund Contingency to Facilities Management )  
to contract removal of coyotes from Edgefield )  
Manor R-25)

Commissioner Casterline explained this is a request to hire a trapper to remove coyotes from Edgefield property. She added these animals will be returned to other wild areas, and if an animal is injured in a trap, the contractor will provide veterinarian services. The cost is \$75.00 per animal, and hopefully the request will cover the amount needed to accomplish the job. She moved approval, duly seconded by Commissioner Anderson.

Commissioner Kafoury suggested that Animal Control be told about this service, in order to assist residents with removal of dead animals from their property.

At this time, the motion was considered, and it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget Finance  
Facilities & Property Management

BUDGET MODIFICATION NO. NOV 6

(For Clerk's Use) Meeting Date 9/29/88  
Agenda No. B-25

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

DEPARTMENT Board of County Commissioners (Date) \_\_\_\_\_  
CONTACT Susan Lorain DIVISION Commissioner Casterline  
TELEPHONE 5213  
\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Commissioner Casterline

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Removal of coyotes from Edgefield Manor.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

\$750.00 Contingency tap to Facilities Management to hire contractor to remove coyotes.

BOARD OF  
COUNTY COMMISSIONERS  
1988 SEP 20 PM 4:12  
MULTI-STATE COUNTY  
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

\$750.00 from contingency to Facilities Management for contracted service.

To Budget  
10/19/88

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Date) \_\_\_\_\_  
After this modification \$ \_\_\_\_\_

Originated By Polly Casterline Date August 30, 1988

Department Director \_\_\_\_\_ Date \_\_\_\_\_

Finance/Budget Malinda J. Feely Date 9-19-88

Employee Relations \_\_\_\_\_ Date \_\_\_\_\_

Board Approval \_\_\_\_\_ Date \_\_\_\_\_

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE\_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY\_\_\_\_\_

Change  
Increase  
(Decrease)

Sub-  
Total

### Description

Document  
Number

Action Fund Agency

Organi-  
zation

Reporting Category

**Object**

Current  
Amount

Revised  
Amount[illegible]

TOTAL EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE

## VENUE

TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE\_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY\_\_\_\_\_

Document  
Number

**Action Fund Agency**

Organi-  
zation A

Reporting Revenue	Category	Source
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367		

Current  
Amount

Revised  
Amount

Change  
Increase  
(Decrease)

Sub-  
Total

### Description

[illegible]

### CAL REVENUE CHANGE

TOTAL REVENUE CHANGE

# PERSONNEL DETAIL FOR BUD MOD NO. \_\_\_\_\_

## 5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	A n n u a l i z e d		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
	N/A			
	TOTAL CHANGE (ANNUALIZED)			

## 6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	C u r r e n t F Y		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
	N/A			

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. \_\_\_\_\_ 2. Amount requested from General Fund Contingency: \$ 750.00  
3. Summary of request:

Contracted services to remove coyotes from Edgefield  
County Farm Property.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

Problem not identified until this summer.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

Animal control has no jurisdiction over "wild animals."  
No budgeted funds. State resources only available at a \$15,000  
fee to hire trapper year-round.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

N/A

8. This request is for a (Quarterly X, Emergency \_\_\_\_\_) review.  
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Polly Carterline  
Signature of Department Head/Elected Official

8-30-88  
Date

R  
R/25



HOODVIEW MEDICAL CENTER

Physicians and Surgeons

# Healthy Country Living

A NEWSLETTER FROM HOODVIEW MEDICAL CENTER

FALL 1988

**BATS IN YOUR BELFRY? SKINKS IN YOUR GARAGE?**

**CALL THE CRITTER GITTER: 295-9748**

All kidding aside, for your health and the health of your pets, this number should be put in the front of your phone book.

Owned and operated by Larry and Becky McClintock - Critter Gitter began in August, 1983 with four calls. In July, 1988 they responded to 600 calls.

Licensed by the State and Federal Fish & Wildlife Commission, Critter Gitter comes to your rescue by capturing and relocating problem wildlife. They not only remove bats from homes but they handle problem domestics, exotics and wildlife.

An ambulance service is offered for injured pets and a pickup service for disposal of deceased pets.

Critter Gitter is endorsed by the Portland Veterinary Medical Association Board of Directors and they hold contracts for both Multnomah and Clark counties for all emergency calls in animal control. The service is available 24 hours a day, 365 days a year.

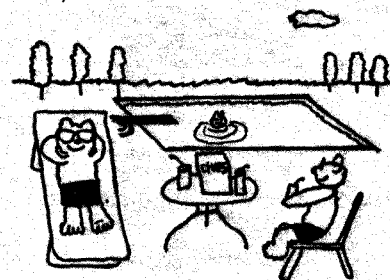
If you have questions, Critter Gitter is also an information center for optional services.

No veterinary services are provided; however, their transport van can be in contact with your veterinarian enroute via mobile phone.

Critter Gitter offers these suggestions for your pet's health:

1. License your animal! If it's lost or injured, you can be contacted within minutes.
2. Rabies shots! Rabid animals are not just something you read about in the newspaper - they are found in every county.
3. Obey leash laws! A wandering animal can be injured and you are responsible for any damages or injuries caused by it.

Remember Critter Gitter for the health and safety of your family and pets. (Senior discounts are available.)

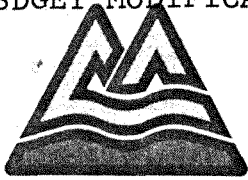


"TIME TO CALL  
CRITTER GITTER"

**DATE TO REMEMBER: OCTOBER 22, 1988**

**HOODVIEW MEDICAL CENTER  
HEALTH SCREENING CLINIC**

**Watch your mail for upcoming details!**



MULTNOMAH COUNTY OREGON

113  
5161

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Ms. Linda Alexander, Director  
Department of General Services  
1120 SW Fifth  
Portland, OR

Dear Ms. Alexander:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Budget Modification Nondept'l #7 making an appropriation transfer in the amount of \$7,500 from General Fund Contingency to Elections to cover advertising costs for County Auditor race ) R-26

Upon motion of Commissioner Kafoury, duly seconded by Commissioner Anderson, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By *Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Elections

LVNU #7

(For Clerk's Use) Meeting Date 9/29/88  
Agenda No. R-26

REQUEST FOR PLACEMENT ON THE AGENDA FOR 9/29/88  
(Date)

DEPARTMENT NONDEPARTMENTAL DIVISION CHAIR  
CONTACT Barbara Donin TELEPHONE 3308  
\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Barbara Donin

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Transfer \$7,500 from General Fund Contingency to Elections to cover the cost of advertising for the County Auditor's race.

(Estimated Time Needed on the Agenda)

DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Because of the vacancy in the County Auditor position, a special election must be held. This Budget Modification will allow the County to pay for including candidate descriptions in three newspapers of general circulation for five (5) candidates.

REVENUE IMPACT (Explain revenues being changed and the reason for the change)

*To Budget  
10/19/88*

BOARD OF  
COUNTY COMMISSIONERS  
1988 SEP 20 PM 4:12  
JEROME COUNTY  
OREGON

CONTINGENCY STATUS (to be completed by Finance/Budget)

General Contingency before this modification (as of 9/15/88) \$  
Specify Fund (Date)  
After this modification \$

Initiated By <u>Gladys McCoy</u>	Date <u>9/20/88</u>	Department Director	Date
Finance/Budget <u>Malinda J. July</u>	Date <u>9/20/88</u>	Employee Relations	Date
Ord Approval <u>Barbara J. Jones</u>			Date <u>9/29/88</u>

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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100

040

7790

6110

7,500

Advertising

100

045

9120

7700

(7,500)

EXPENDITURE CHANGE

0

TOTAL EXPENDITURE CHANGE

TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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REVENUE CHANGE

TOTAL REVENUE CHANGE

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. NEND 7 2. Amount requested from General Fund Contingency: \$ 7,500

3. Summary of request:

Transfers an amount to cover the cost of advertising for candidates for County Auditor.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? \_\_\_\_ If so, when? \_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The Auditor's resignation was not anticipated.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

No Board authorization for such an expenditure has been made.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

None.

8. This request is for a (Quarterly X, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

\_\_\_\_\_  
Signature of Department Head/Elected Official

\_\_\_\_\_  
Date



MULTNOMAH COUNTY OREGON

113-114  
JTG

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

September 29, 1988

Mr. John Angell, Director  
Department of Justice Services  
1120 SW Fifth  
Portland, OR

Dear Mr. Angell:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Budget Modification Nondept'l #8 making an  
appropriation transfer in the amount of [\$200,000])  
\$50,000 to Human Services, Youth Gang Outreach  
Program R-27 )

Commissioner Anderson submitted a revised budget modification which reduces the request to \$50,000, and moved, duly seconded by Commissioner Kafoury, and unanimously

ORDERED that said revised request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By

*Jane McGarvin*  
Jane McGarvin  
Clerk of the Board

jm

cc: Sheriff's Office  
Budget  
Finance

# BUDGET MODIFICATION NO. NOND #8 (Revised)

(For Clerk's Use) Meeting Date 9/29/88  
Agenda No. B-27

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR September 29, 1988  
(Date)

DEPARTMENT Nondepartmental

DIVISION BCC

CONTACT Terry Anderson

TELEPHONE 248-5239

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD same as contact

## SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Augmented youth gang intervention/prevention project service fund.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

*original  
To Kathy  
James  
10/6/88*

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Date)

After this modification \$ \_\_\_\_\_

Originated By	Date	Department Director	Date
		<i>Pauline Anderson</i>	
Finance/Budget	Date	Employee Relations	Date
<i>Thomas J. Smith</i>	<i>9-28-88</i>		
Board Approval			Date
	<i>Barbara E. Jones</i>		<i>9/29/88</i>

## TRANSACTION EB [ ]

GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
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[illegible]

TOTAL EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE	
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## REVENUE

TRANSACTION RB [ ]

GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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[illegible]

TOTAL REVENUE CHANGE

- 0 -

**TOTAL REVENUE CHANGE**

\$25,000 for Service Fund which may be used to purchase/leverage needed services for gang prevention effort by outreach workers

A. Establish a service fund of \$25,000 (\$50,000 annualized) which can be used to purchase and leverage needed services identified by the outreach team which the county can appropriately provide

B. Planning Team appointed by Chair to recommend needed services. Members include representatives of DHS, Board Staff, outreach worker, Neighborhood Association, Crime Prevention, and others as appropriate.

C. Planning Team reports to Board December 1 on how to spend allocated money. Youth Program Office Director to participate with other funders in planning jointly fundable projects.

\$25,000 for Intervention services targeted to residents of Columbia Villa

A. Establish a service fund of \$25,000 (\$50,000 annualized) which can be used to purchase and leverage needed services at the Columbia Villa and make the work of the Columbia Villa Project more effective. .

B. Recommendations on how to use the Villa fund will be made by the on site project coordinator with input from the interdisciplinary team of service providers, the tenant survey done by ONA, the Villa outreach worker, and residents of the area.

C. Recommendations forwarded to Board by January 1 on how to spend allocated money. Youth Program Office Director will coordinate with other funders in the joint planning of fundable projects.

BUDGET MODIFICATION NO. NONO #8

(For Clerk's Use) Meeting Date 9/29/88  
Agenda No. R-27

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR September 29, 1988  
(Date)  
DEPARTMENT Non Departmental DIVISION BCC  
CONTACT Terry Anderson TELEPHONE 248-5239  
\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD same as contact  
  
SUGGESTED  
AGENDA TITLE (to assist in preparing a description for the printed agenda)  
  
Augmented youth gang intervention/prevention project.  
  
(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)  
[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET  
Requested funds are a modification of DHS Gang Outreach Proposal. This project supports stabilizing the existing outreach program at the King Facility, expands that effort with another team and calls for evaluation of outreach as intervention strategy. The Outreach component will be supported by a service fund of \$50,000 to purchase/leverage additional services as identified through the outreach/assessment activities.  
An additional sum of \$50,000 is to be set aside for efforts targeted for Columbia Villa and intended to address longer term intervention strategies for high risk youth and to encourage community empowerment activities.  
Attached sheets provide more detail on the three steps of the project.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)  
Reduction of Contingency Fund by \$200,000 in order to address an emergent, compelling community issue.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)  
Contingency before this modification (as of \_\_\_\_\_) (Date)  
(Specify Fund) \_\_\_\_\_  
After this modification \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

Originated By	Date	Department Director	Date
Finance/Budget	Date	Employee Relations	Date
Board Approval	Date		

EXPENDITURE  
TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE\_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY\_\_\_\_\_

Document  
Number

Action Fund Agency	Organi- zation Activity	Reporting Category	Object
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**Current  
Amount**

Revised  
Amount

Change  
Increase  
(Decrease)

Sub-Total

### Description

[illegible]

TOTAL EXPENDITURE CHANGE

TOTAL EXPENDITURE CHANGE

REVENUE  
TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY\_\_\_\_\_

Document  
Number

Action Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source
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**Current  
Amount**

Revised  
Amount

Change  
Increase  
(Decrease)

Sub-  
Total

### Description

[illegible]

TOTAL REVENUE CHANGE

TOTAL REVENUE CHANGE

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. \_\_\_\_\_ 2. Amount requested from General Fund Contingency: \$ 200,000

3. Summary of request:

Proposed project supports stabilizing the existing/outreach program at the King Facility, expands that effort with another team, and calls for evaluation of outreach as an intervention strategy. The Outreach component will be supported by a service fund of \$50,000 to purchase/leverage additional services as identified through the outreach/assessment. gang

An additional \$50,000 is set aside for efforts directed to Columbia Villa and intended to address longer term intervention strategies and to encourage community empowerment activities.

Leveraging and developing additional resources from other public and private sector funders is a specific aim of the project.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

Sufficient information on possible responses to gang-related problems was not available; even at this point proposed strategies are still being assessed.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

Additional community resources are available but there is no comprehensive plan to orchestrate these resources. The proposed approach of earmarking funds for services and coordinating strategies allows additional time and information to proceed with the most effective responses possible given such limited funds and such intractable problems.

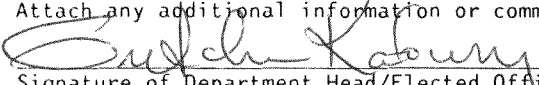
7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

New resources will be generated, hopefully, from other sectors as the needs and response opportunities are explored. This is not revenue for the county but rather resources available for the community's concerns.

8. This request is for a (Quarterly X, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

  
Signature of Department Head/Elected Official

9-19-88  
Date

## AUGMENTED YOUTH GANG INTERVENTION/PREVENTION PROJECT

Three main program goals:

1. Short term gang intervention/prevention with outreach teams
2. Service Fund which may be used to purchase/leverage needed services identified by the outreach team
3. Prevention services targeted to residents of Columbia Villa

Methods:

1. Use county funds to leverage commitments from other funders. (community goal of \$500,000)
2. Contract outreach work to community based organizations.
3. Leave discretion in services to be funded in order to allow for feedback by outreach team and community.
4. Allow department, other funders, and the community time to plan together to develop programs for maximum long term effectiveness

### 1. Goal : Short term gang intervention/prevention with outreach team

A. Fund an additional outreach team and stabilize the existing one at an estimated cost of \$100,000 (annualized) at the King Facility, contracted to the NE Coalition on Gangs (subject to "sole source" or RFQ/RFP process)

Objectives: Stabilize and expand existing outreach work at King Facility. Intervene with youth who are not yet hard core gang members. Identify and provide informal counseling and job services and recreation opportunities. Provide information about and assist youth in finding community programs which are appropriate.

B. Leverage other resources to maximize impact on gang affected neighborhoods. Department should return by November 1 with a report detailing what resources can be leveraged by this funding and how those services will relate to this outreach team. These resources could include grants from the federal government and/or private foundations.

Goal 2: Service Fund which may be used to purchase/leverage needed services identified by the outreach team

A. Establish a service fund of \$50,000 (annualized) which can be used to purchase and leverage needed services identified by the outreach team which the county can appropriately provide (e.g. outpatient alcohol and drug services at King Facility provided by Mainstream)

B. Department should report to Board in January regarding use of service fund and other needed services which are not appropriate for county funding, but for which the county can be an advocate. Board members and county staff should maximize available resources through advocacy and development activities.

Goal 3: Intervention services targeted to residents of Columbia Villa

Department should return by November 1, with specific proposal of how \$50,000 can be most effectively used, in combination with other identified resources, to fund (subject to "sole source" or RFQ/RFP process) the following types of services:

- a. a Young Moms program targeted at Villa/Tamarack residents
- b. on-site day care program at Roosevelt High School in conjunction with Portland Public Schools Teen Parents Program
- c. outpatient drug and alcohol counseling at the Villa in conjunction with Mainstream
- d. expanded recreational opportunities at University Park Community Center
- e. outreach done by a recreational organizer

SUMMARY OF EVALUATION AND REPORTING MEETINGS

November 1:

1. what resources can be leveraged by funding of outreach team and how those resources relate to this outreach team
2. how prevention services can be expanded in the Villa

January 1:

1. preliminary success of outreach team
2. other needed services identified by outreach team which are not appropriately for county funding, but for which the county can be an advocate
3. approaches and/or programs relating to Asian youth, families and gangs.



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Ms. Gladys McCoy, Chair of the Board  
1021 SW Fourth, Room 134  
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Upon motion of Commissioner Anderson, duly seconded by Casterline, and upon a roll call vote, the following was considered by unanimous consent:

Budget Modification Nondept'l #4 making an )  
appropriation transfer in the amount of \$1600 )  
from General Fund Contingency to Chair's Office, )  
Legislative to pay special assessment by Association of Oregon Counties to support its Land Use )  
Planning Program R-27a )

Upon motion of Commissioner Anderson, duly seconded by Commissioner Kafoury, and upon a roll call vote, it is unanimously

ORDERED that said request be approved, and budget modification be implemented.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By Jane McGarvin  
Jane McGarvin  
Clerk of the Board

jm  
cc: Budget  
Finance  
Dept. of Environmental Services  
Planning

# BUDGET MODIFICATION NO. NOND #4

(For Clerk's Use) Meeting Date 9/29/88  
Agenda No. R-27a

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR September 22, 1988  
(Date)

DEPARTMENT Commissioner Anderson DIVISION \_\_\_\_\_  
CONTACT Martin Winch TELEPHONE \_\_\_\_\_  
\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Lorna Stickle

## SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Special assessment by A.O.C.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Requests \$1,600 from General Fund Contingency to pay a special assessment to AOC in support of its Land Use Planning program.

*To Budget  
10/19/88*

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

General Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By _____	Date _____	Department Director _____	Date _____
Finance/Budget _____	Date _____	Employee Relations _____	Date _____
Board Approval <i>Malinda J. Judy</i>		Date <i>9/29/88</i>	
<i>Barbara E. Jones</i>			

## EXPENDITURE

TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
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100

045

9120

7700

(1,600)

100

050

9202

6050

1,600

EXPENDITURE CHANGE

0

TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_

ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
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REVENUE CHANGE

TOTAL REVENUE CHANGE

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. NOND #4 2. Amount requested from General Fund Contingency: \$ 1,600

3. Summary of request:

Special A.O.C. assessment.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

Unanticipated assessment instituted by A.O.C. in August.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All budgeted funds are allocated.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

None.

8. This request is for a (Quarterly X, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

\_\_\_\_\_  
Signature of Department Head/Elected Official

\_\_\_\_\_  
Date

SUPPLEMENTAL AGENDA

THURSDAY, SEPTEMBER 29, 1988

THE FOLLOWING WILL BE HEARD BY UNANIMOUS CONSENT

R-27a Budget Modification Nondept'l #4 making an appropriation transfer in the amount of \$1600 from General Fund Contingency to Chair's Office, Legislative to pay special assessment by A.O.C. to support its Land Use Planning Program

The Emergency is that Contingency Review will be held on the 29th; and this item was lost between the budget office and the clerk's office, thereby making it late for agenda submission

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)

Meeting Date \_\_\_\_\_

Agenda No. \_\_\_\_\_

*UNANIMOUS CONSENT*

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Special Assessment by AOC

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only September 29, 1988  
(Date)

DEPARTMENT Commissioner Anderson

DIVISION \_\_\_\_\_

CONTACT Fred Neal

TELEPHONE 248-3308

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Fred Neal

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Requests \$1600 from General Fund Contingency to pay a special assessment to AOC in support of its Land Use Planning Program.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

☐ PERSONNEL  
☐ FISCAL/BUDGETARY  
☐ General Fund  
☐ Other \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
1988 SEP 28 AM 10:56  
MULTNOMAH COUNTY  
OREGON

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Bladys McCoy<sup>td</sup>

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

PRESS LIST

DATE

9/26/88

THE FOLLOWING WERE CALLED THIS DATE REGARDING:

a) Meeting \_\_\_\_\_

b) Executive Meeting \_\_\_\_\_

c) Other Unanimous Consent R-27a

Signed

Lynell Stanton

KOIN Channel 6

243-6614 Assignment Desk ✓

KGW Channel 8

226-5111 Assignment Desk ✓

KATU Channel 2

231-4260 Assignment Desk ✓

KPTV Channel 12

222-9921 News Desk ✓

KEX 1190 A.M.

222-1929 Newsroom/Message ✓

KSGO 1520 A.M.

223-1441 News Desk ✓ *Will.*

KXL 750 A.M.

231-0750 Newsroom/Message ✓ *Call back.*

KGW 62 A.M.

226-5095 News Desk *Will*  
*Call back.*

K-103 FM

643-5103 Newsroom ✓

KXYQ - 105

226-6731 ✓

OREGONIAN

221-8566 Harry Bodine ✓

GRESHAM OUTLOOK

665-2181 Robin Franzen ✓ *Will*

SKANNER

287-3562 Patrick Mazza ✓ *Call back.*

CABLE

667-7636 ✓

**MULTNOMAH COUNTY OREGON**

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

114-117  
JTB

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
CAROLINE MILLER • District 3 • 248-5217  
POLLY CASTERLINE • District 4 • 248-5213  
JANE MCGARVIN • Clerk • 248-3277

September 29, 1988

Ms. Gladys McCoy, Chair of the Board  
1021 SW Fourth, Room 134  
Portland, OR

Dear Ms. McCoy:

Be it remembered, that at a meeting of the Board of County Commissioners held September 29, 1988, the following action was taken:

Public Hearing - Proposed Legislative Agenda for )  
Multnomah County R-28)

Fred Neal, County Intergovernmental Relations Officer, submitted and reviewed the draft County legislative policy for 1989 documents; and proposed the Board take formal action October 27. He noted General Services and Human Services have requests for additions; and the Sheriff is requesting deputies be added to PERS police and fire retirement lists. These requests for additions have all been submitted since the Board work session held last Tuesday. In addition, he advised that following the meeting, the Board should decide how to proceed with developing statements for corrections reform and State felon responsibility.

Kathryn Weit, Association of Retarded Citizens and County Early Intervention Council, urged the Board to request stable funding for early intervention services for children with developmental disabilities, and to make this a top priority. She described program services and targeted populations, and added the most important program to assist these children is parent training and education. Often therapy is not provided to early intervention children, only to teachers and parents. The numbers of children with developmental disabilities is increasing, but funding for programs is not. Federal mandates to provide services to children 0-5 years of age will not become effective until FY 1990/91. Even then, the federal monies provided will not cover costs for training these children. From 309 County identified children, only 90% of the 46 in assessment evaluation will be eligible for services. Some of those not eligible will receive some services, but usually not the ones most

needed. Most will be placed on a waiting list. She requested the County support State maintenance of current funding levels and retain the funding mechanism now in place; and support development of a funding level to provide services for all eligible children.

Albert Green, County Community Health Council member, read a statement from Sue Shaw, Chair, in which she stated the Council recommends use of alcohol and tobacco taxes for universal health care; repeal of the 2% "kicker" for the same program; and support for Teen Center programs. The Council requests the addition of home and respite care for caregivers to the County addendum list.

Michael Janz, Executive Director - Metropolitan Community Action, stated that MCCAA has taken action on supporting adequate resources for homeless services, and breaking the cycle of homelessness. He added State funding (approximately \$530,000) for last year covered the program for nine months, but has now been reduced to cover a twelve month period. He requested the County make State funding for homeless assistance a top priority; and said Federal guidelines permit a 10% transfer of monies from one block grant to another. He asked the Board to request the transfer, which in the past has gone for social programs for low income populations, be changed to the Community Services Block Grant. He stated this program is the most flexible of all programs, and that control over how the money will be spent is made by the Board. He stressed the important difference is that monies could be used for preventive services which could reduce needed social or criminal services for this same population.

Jean DeMasters, representing the 21 agencies within Community Action Council, explained the 21 agencies in the Council are organized into 7 coalitions, and listed them. She added all these agencies utilize State homeless funds to provide services to individuals. Multnomah County has the highest number of homeless in the State (60%); and includes 1700 abused homeless women and children, 4700 homeless with families; another 1000 singles who live in the downtown area without alcohol and drug problems; 700-1000 youth; 500 handicapped; 600-700 mentally ill; and approximately 2000 homeless with alcohol and drug problems; all need assistance. Agencies would like to see a 50% increase in the State homeless funds which would provide year round services. She urged the Board to support this matter for a high state funding priority; and added it is the only priority for the Oregon Shelter Network. She listed ways homeless monies could be leveraged to provide additional services.

Joy Jones, Human Solution client, described how she and her family became homeless, and expressed her appreciation for services received to help her get on her feet.

Bob Castagna, Oregon Catholic Conference, requested the Board add an expansion of the new job training and education program as a top priority to its legislative agenda. This, he feels, will help people move from welfare to jobs. His group supports state-wide expansion of the program (\$10 million), though they have only focused their efforts in the North/Northeast areas. O.C.C has been looking into the possibility of creating 500 jobs for non-welfare eligible clients, and providing on-going training and education to assist them in keeping those jobs. He discussed a proposal to increase the minimum wage coupled with an earned income tax credit for the working poor, which he feels will move many from the poverty ranks; and asked for Board support should this matter come before the Legislature.

Ethelyn Pankratz, Association for Retarded Citizens president and member of Human Services Central Advisory Board, said she feels services for developmentally disabled children should be a top priority, and that services should be extended to DD teenagers in the community. State monies to disabled children make it possible for many to remain in their own homes rather than be institutionalized. As these youngsters become adults, they need additional subsidy which is not available now. At present, there are 346 young men and women who need training and assistance; 275 of this number, need homes with training available, and 71 can be assisted through care and/or foster homes, or care with support in apartment living; 332 men and women are waiting for work or work training programs. These people are in addition to those coming from Fairview, live in the community, and need assistance in coping. Some are being incorporated into the work force, but they cannot be incorporated without assistance. She asked the Board to support, at least on a secondary priority basis, expansion of vocational training for the developmentally disabled in the community.

Barbara Donin, Chair's Office, read a statement prepared by Don Montgomery, Citizen Advisory Board Chairman for Human Services. He requested the following be added to the County Human Services Legislative agenda: 1) Establish a funding base for early intervention services for developmentally disabled children; 2) add the words "safe and adequate" to the needed housing for chronically mentally ill clients; 3) additional funding for vocational programs for residential placement and training for the developmentally disabled; 4) funding for AIDS HIV programs; 5) and add HIV patients to the eligible list to receive funding for in-home services.

Jean DeMasters, Burnside Projects Director, stated Burnside Projects supports the proposed priority list for health care and creating a stable corrections system. She encouraged the Board to make repealing the 2% kicker, and increasing beer and wine tax to

support alcohol and drug programs high priorities. She requested the Board support including those enrolled in alcohol and drug treatment programs to the welfare eligible list.

Discussion was held regarding a revised legislative agenda. The Board will provide Mr. Neal with suggestions for additions and/or revisions for further Board discussion.

Jean Miley, General Services, submitted proposals to the Legislature to 1) increase fines for failure to file personal property tax returns to \$5,000 (now \$250); 2) to fund appraisal compliance for Assessment and Taxation, and to increase fees for services to Special Districts using A & T services; and 3) to increase the number of Boards of Equalization from two to three. Discussion was held. Commissioner Kafoury asked for data regarding how much it would cost to bring the County back into compliance before proceeding with these issues.

Mr. Neal stated he had added two items following last Tuesday's work session: 12) Provide adequate funding for updated assessment and taxation of real and personal property; and 11) To enhance the ability of local government to finance transportation costs. The Board concurred these statements are adequate.

Lt. Richard (Dick) Piland, Sheriff's Office representing the Sheriff, read a statement prepared by Robert Skipper, Asst. Sheriff, urging the Board to support including jail counselors on PERS police and fire retirement lists since they work alongside Corrections Officers in jails. He stated the Sheriff wants to include civil deputies also. He read the duties of civil deputies, and explained that most other counties use regular deputies to perform those duties.

Ken Upton, Employee Services, said he feels an actuarial study should be done before approval of retirement issues is given. He submitted a memo, discussed costs for the change; and said the total cost would be approximately \$90,000-100,000 and would be paid in 1991. He volunteered to request an actuarial if the Board wishes, however it is expected the PERS Board will be studying and supporting police and fire benefits, and may recommend extending the same benefits to adult and juvenile parole and probation officers. Local governments cannot avoid taking a stand on this issue, and it might benefit the County to suggest where these benefits should and should not be added and to set parameters for those who receive benefits.

Commissioner Kafoury said she wants to discuss the issues more before making a decision because it could make a big impact on County revenues.

Commissioner McCoy asked Commissioner Kafoury to work with John Angell and Ken Upton to develop a proposal for the Board, and said another time will be scheduled to discuss policy for this issue.

Mr. Neal advised, that though other jurisdictions have expressed a desire to combine legislative agendas, he recommends the County develop its own with the knowledge that items will be added as the Legislature convenes and moves through its agenda.

Commissioner Casterline suggested rather than discussing each item today, that Mr. Neal add suggestions to the list to be discussed at the next work session. She did, however, suggest that funding for homeless youth runaways be given a higher priority.

Mr. Neal was instructed to make the LIEAP transfer issue a secondary priority; add a statement about expanded jobs training and education; make early intervention for DD children a top priority; make the "Wait List" a secondary priority; add respite care to the addendum; and add increase of homelessness funding by 50% to secondary program list.

Howard Klink, Human Services, stated the new jobs program is a continuing program, and will be in the DHR budget, however there is no proposal for expansion.

The jobs expansion program will be added to the addendum; and the issue of earned tax credit will be deferred until more information is received from the Legislature.

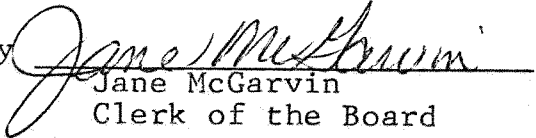
The increase for fines for failure to file penalty will be added to secondary revenue priorities; deletion of the requirement of finding an intent to evade taxation from penalty of enforcement will be added to the technical secondary priorities; and authority for a third board of equalization will be a technical secondary priority. The statements, as prepared by Mr. Neal, regarding PERS benefits for jail counselors and civil deputies will remain until further information is received.

Mr. Klink recommended a wording change to program secondary priorities to read "provide increased state funding for emergency local hospitalization of mentally ill persons." The Board concurred. He will provide language to Mr. Neal regarding changing the requirement for the Board to authorize designees to take an allegedly mentally ill person into custody.

Other technical changes were discussed and Mr. Neal was authorized to make those changes for consideration at the next work session.

Very truly yours,

BOARD OF COUNTY COMMISSIONERS

By   
Jane McGarvin  
Clerk of the Board

jm

cc: Dept. of Environmental Services  
Dept. of General Services  
Dept. of Human Services  
Dept. of Justice Services  
District Attorney  
Auditor's Office  
Sheriff's Office

9/29/88  
R-28

DRAFT DOCUMENT #2946G

MULTNOMAH COUNTY

1989 LEGISLATIVE ADDENDUM

1. Support an increase in funding to expand assessment and treatment services for abused children.
2. Support an increase in funding to expand fetal alcohol and drug syndrome treatment services.
3. Support an increase in funding to expand prenatal health care services.
4. Support an increase in funding to expand family support services for families of children with special needs.
5. Support legislation that would require every new driver in Oregon to view a DUII victims panel videotape as a condition of licensure.
6. Support legislation that would expand the minors in possession statute to allow drivers license suspension for 18 year olds, require alcohol and drug evaluation for all persons convicted under that law, and mandate treatment if indicated by the evaluation.
7. Increase funding to provide in-home services for the elderly and disabled to maintain independent living and avoid premature institutionalization.
8. Increase developmental disabilities program funding to provide adequate quality assurance monitoring for residential programs.
9. Increase funding to enhance wages, benefits, and training for certified nursing assistants (CNA's) employed in long term care facilities.
10. Support an increase of 1¢ in the cigarette tax to provide special transportation services for the elderly and disabled.
11. Support legislation that would clarify issues left unresolved by SB 780 regarding administration of juvenile departments.
12. Enactment of a Community Dispute Resolution Act in Oregon.
13. Eliminate the requirement that counties reimburse the state for "C" felons who are sent back to prison.

#### 1987 Addendum Carryover Items

14. Clarify and strengthen the authority of protective services programs for elderly and other vulnerable adults.
15. Require insurance carriers who offer long term care insurance to include coverage for alternative services in lieu of nursing home care.
16. Require preadmission screening for all persons planning to enter a nursing home.
17. Increase the state tobacco excise tax from .28 to .39/pack to provide an economic disincentive for the purchase of tobacco products and dedicate revenues to local government.
18. Require proof of age for sale of tobacco products.
19. Prohibit vending machine sale of cigarettes except in places off-limits to those under 18.
20. Provide Oregon Liquor Control Commission (OLCC) the authority to fine and revoke licenses to vendors who sell tobacco to those under 18.
21. Expand the Oregon Indoor Clear Air Act to include the work place and mandate minimum seating requirements for no smoking sections in restaurants.
22. Statutorily ban the sale of clove cigarettes.
23. Link an alcohol tax increase to an annually calculated cost-of-living increase and forms of alcohol associated with abuse.
24. Require warning labels on all containers of alcohol sold in Oregon to day. "Drinking alcohol during pregnancy can cause low birth weight, miscarriage, and birth defects."
25. Expand the Worker's Compensation statute to include coverage of food handlers (or others designated by the state) who contract specified communicable diseases.
26. Require all passengers of motor vehicles to wear restraints.
27. Continue state payments for abortions for Medicaid eligible clients.
28. Increase the level of state funding to the counties for the cost and enhancement of public health services.

29. Increase funding to provide early intervention and treatment programs for children of parents with mental health and substance abuse problems.
30. Increase the percentage of state funds authorized for administration of community mental health programs.
31. Increase state reimbursement rate for adult foster homes for the mentally ill and developmentally disabled to bring parity with current reimbursement rates for foster homes for the elderly.
32. Increase funding for services that provide support for families that have DD children living at home.
33. Increase funding to expand training and technical assistance programs available to DD case managers and program staff.
34. Increase funding to improve DD case management caseload ratios.
35. Increase funding to expand the availability of mental health services for DD clients.
36. Increase funding to expand vocational programs and services available to DD clients.
37. Increase funding to expand the availability of residential placement options for DD clients.
38. Increase funding to provide program enhancement funds for DD residential programs.
39. Increase funding for youth treatment programs.
40. Increase funding for prevention and early intervention programs.
41. Increase funding for residential treatment programs for women with children.
42. Increase funding for services for clients simultaneously diagnosed as mentally ill and chemically dependent (Dual diagnosis clients.)
43. Increase funding to provide general assistance payments for alcoholics.
44. Amend ORS 431.918 to clearly eliminate liability for public officials who disseminate factual information relating to ballot measures or legislative proposals.
45. Improve the ability of nonprofit agencies to obtain insurance coverage.
46. Eliminate problem areas in the garnishment statute.
47. Expand the definition of "telegraphic" to transmit civil papers by facsimile.

9/29/88

1989 LEGISLATIVE PROPOSAL

MULTNOMAH COUNTY

I. Program or Issue Summary:

Increase maximum penalty for failure to file personal and real property returns on time as provided in ORS 308.295 to \$5,000.

II. Needs Statement or Policy Rationale:

Present maximum penalty of \$250 is not sufficient to provide an incentive for property owners to file returns as required by ORS 308.290. Provides conformity in penalties levied against businesses as specified in ORS 308.030[2].

III. Required Statutory Change:

Change ORS 308.295[2] to read:

A delinquent taxpayer is subject to a penalty of \$1 for each \$1,000 (or fraction thereof) of assessed value of the property as determined under ORS 308.232, but such penalty shall not be less than \$10 or more than [\$250] \$5,000.

IV. Legislative History:

1963: Statute enacted provided for penalty of 5% of the consolidated levy against the property with a minimum of \$1 and no maximum [i.e. 5% of the taxes levied].

1967: Penalty amount changed to \$5 per \$1,000 of assessed value with a minimum of \$15 and no maximum.

1969: Changed to current wording of \$1 per \$1,000 of assessed value with a minimum of \$10 and a maximum of \$250.

V. Effect of Proposal on Multnomah County Operations,  
Clients/Citizens:

Penalty is credited to general fund and would help to offset the costs of administering the assessment of personal property and industrial property. Both areas are extremely labor intensive with respect to the portion of the tax roll they represent.

VI. Budget Information: (If applicable)  
(All figures need to be in biennial calculations.)

	(Fed)	(CGF)	(SGF)
A. Current Funding Level	<u>N/A</u>	<u>      </u>	<u>N/A</u>
B. Proposed Funding Level	<u>N/A</u>	<u>      </u>	<u>N/A</u>
C. % Increase	<u>N/A</u>	<u>      </u>	<u>N/A</u>
D. Revenue Source:	Total 1987-88 Revenue generated from penalties was \$131,049.00.		

Revision would have generated,  
this year, an additional \$29,800  
on industrial accounts and  
\$34,530 on personal property  
accounts.

VII. Groups Likely to Initiate, Support or Oppose:

Association of Oregon Assessors, Washington County and the Department of Revenue might support this bill.

The Associated Oregon Industries would probably oppose it.

1989 LEGISLATIVE PROPOSAL

MULTNOMAH COUNTY

I. Program or Issue Summary:

Increase the number of boards within the Board of Equalization office from two boards to three boards as permitted under ORS 309.045, Subsection (1) and (2) and (3).

II. Needs Statement or Policy Rationale:

Between the middle of the month of May, 1988 and the end of the month of August, 1988, 4,686 petitions were filed with the Board of Equalization of Multnomah County.

Due to the large volume of petitions in Multnomah County, two boards have been utilized in order to complete the hearings required by statute in the allotted time limit.

A third board needs to be established so that all petitioners can be heard in a timely fashion. Due to the large number of petitions heard each session, only a small amount of time is allotted to each petitioner. To guarantee due process to each citizen wishing to be heard, a third board is necessary.

III. Required Statutory Change:

Add to Subsection (2) If a third board is justified, the same process as above shall be followed with this department sitting as department Number III of the board.

ORS 309.045, subsection (1) and (2).

IV. Legislative History:

V. Effect of Proposal on Multnomah County Operations, Clients/Citizens:

This would allow the boards more time spent with each citizen on their appeal on their property tax assessments as well as insure all appeals would be heard within the time frame set down by the state statutes.

VI. Budget Information: (if applicable.)

(All figures need to be in biennial calculations.)

	(FED)	(CGF)	(SGF)
A. Current Funding Level	_____	_____	_____
B. Proposed Funding Level	_____	_____	_____
C. % Increase	_____	_____	_____
D. Revenue Source:			

VII. Groups Likely to Initiate, Support or Oppose:

increase or reduce particular assessments, subject to ORS 309.110 (2)(b) and (c). [Amended by 1953 c.714 §3; 1959 c.666 §2; 1981 c.804 §9; 1983 c.603 §1]

**309.045 When appointment of additional board members authorized; qualifications and duties of board members.** (1) If, during the session of the board of equalization, the chairperson of the board determines that the number of petitions filed with the board under ORS 309.100 is such as to make it difficult for the board to complete its work within the time prescribed under ORS 309.040 (1), the governing body of the county, at the request of the chairperson, may require the appointment of three additional board members to hear and determine such petitions. Appointment and selection shall be made as provided in ORS 309.020 for appointment and selection of the initial board, except that each additional member shall be appointed or selected as quickly as practicable.

(2) The three board members appointed under ORS 309.020 shall sit as department Number I of the board in the hearing and determination of petitions filed with the board. The additional three board members appointed under subsection (1) of this section shall sit as department Number II of the board. The additional member chosen from the county governing body or instead of the county governing body member shall serve as chairperson of department Number II. The determinations made by department Number II shall be reviewed by the chairperson of department Number I and, in the chairperson's discretion, if any determination shall be considered erroneous, the petition shall be referred to department Number I for final determination. The members of department Number II shall serve until dismissed by the chairperson of department Number I.

(3) Except as specifically provided in this section, or except where the context requires otherwise, the provisions of this chapter relating to board members shall apply to the members of department Number II, including but not limited to taking the oath of office under ORS 309.070 and the exercise of the same powers and duties as the other board members in the hearing and determination of petitions filed with the board and assigned to them by the chairperson of department Number I. [1977 c.219 §2; 1979 c.725 §2; 1981 c.804 §10; 1983 s.s. c.5 §14; 1985 c.318 §5]

**309.050 Notice of May session and ratio; persons interested to appear.** (1) Before the May sessions of the board, each county clerk shall give public notice by three weekly publications in a newspaper of general circulation in the county or, if there is no newspaper of general circulation, then by posting notices in six conspicuous places in the county,

setting forth that the board of equalization will attend on the day specified in the notice, at the courthouse in the county and publicly examine the assessment rolls and correct all errors in valuation, description or qualities of lands, lots or other property assessed by the assessor. The notice shall also state the ratio adopted or determined by the director under ORS 309.035. However, if the director has not at the time of the first publication adopted or determined the ratio, the notice shall state the ratio determined by the assessor under ORS 309.028 and 309.032.

(2) Proof of notice shall be made. If the notice is published in a newspaper, proof thereof shall be made by affidavit as provided by law, filed in the office of the county clerk on or before the day on which the board is to convene. If the notice is posted, proof of notice shall be made by the affidavit of the county clerk, setting out the time, manner and place of posting the notices, similarly filed in the office of the county clerk.

(3) Persons interested shall appear at the time and place appointed in the notice. [Amended by 1955 c.709 §10; 1971 c.377 §8; 1979 c.241 §40; 1981 c.804 §11; 1983 s.a. c.5 §15; 1985 c.613 §13]

**309.060 Assessor to present assessment roll.** At the May meeting the county assessor shall lay before the board the assessment rolls. [Amended by 1955 c.709 §11; 1981 c.804 §12]

**309.070 Oath of board members.** Before proceeding to the functions and duties required by this chapter, each member of the board shall take and subscribe to an oath to faithfully and honestly examine, correct and equalize the assessment roll and all property returned by the assessor at the values required by ORS 308.232. The oath shall be administered by a member of the board and shall be filed with the county clerk. [Amended by 1979 c.241 §41; 1981 c.804 §13]

**309.080 Corrections or additions by board.** At the May sessions, if it appears to the board that there are lands or lots or other property assessed twice, or incorrectly assessed as to description or quantity, and in the name of a person or persons not the owner, or valued under or beyond its true cash value as required by ORS 308.232, the board shall order proper corrections of the roll. If it appears to the board that lands, lots or other property assessable by the assessor are not assessed, the board shall order the assessment of the property based on its true cash value, as required by ORS 308.232. [Amended by 1955 c.709 §12; 1957 c.326 §4; 1979 c.241 §42; 1981 c.804 §14]

**309.090 Notice to show cause against increase in valuation or addition of omitted property.** (1) Except as provided in subsections (2) and (3) of this section, the board shall not increase the true cash value of any property on

## LEGISLATIVE AGENDA AMENDMENTS

1. Add to "Programs--Top Priority"  
"f": Establish an increased and stable funding base for Early Intervention services for every eligible child with identified developmental disabilities.
2. Add to "Programs--Secondary Priority"  
"8": Implement the policy established by the legislature to provide equitable services for individuals with developmental disabilities such that for every person who comes out of an institutional setting into community services, a person on the Wait List will also be provided those services.
3. Add to "Programs--Secondary Priority"--"9" or Addendum--"46"  
Reallocation of the 10% LIEAP Transfer funds to the Community Services Block Grant program to support community action program services (as opposed to administrative costs?)

0959L

scl

R-28  
9/29/88



CENTRAL ADVISORY BOARD

Department of Human Services  
426 SW Stark, 7th Floor  
Portland, OR 97204  
248-3782

Gladys McCoy  
Multnomah County Chair  
1021 S.W. 4th  
Portland, Oregon 97204

September 29, 1988

Dear Madame Chair:

As Chair of the Department of Human Services' Central Advisory Board (CAB), I would like you to know the CAB's recommendation for the County legislative agenda in the area of human services. The CAB strongly endorses the Department's proposed legislative agenda. It provides a broad and inclusive list of issues that are of vital concern to citizens and consumers in Multnomah County.

The Central Advisory Board has made five additions to the Department's proposal. These are:

- 1) A request for the establishment of an increased and stable funding base for early intervention services for developmentally disabled children. (New item D under Program Proposals, Top Priorities).
- 2) Adding the phrase safe and adequate to describe needed housing for the chronically mentally ill clients. (New G, Previous F, under Program Proposals, Top Priorities).
- 3) The addition of funding for vocational programs, residential placements, and community services for the developmentally disabled. (Item H under New Addendum items).
- 4) A request to increase funding for AIDS/HIV programs. (New item E under Program Proposals, Second Priorities).
- 5) Adding HIV infected persons to those who will receive in-home services. (Item H under New Addendum items).

Thank you for this opportunity to provide input on behalf of the citizens of Multnomah County. As members of this community, we would like Multnomah County to be viewed as a leader in human services work. We believe that the Commissioners, working with their constituents, and with the assistance of strong professional staff, can make this possible in the upcoming legislative session.

Sincerely,

  
Doug Montgomery, Chair  
Central Advisory Board

cc: Commissioner Anderson  
Commissioner Casterline

Commissioner Kafoury  
Commissioner Miller

Enclosure/1518F



## CENTRAL ADVISORY BOARD

Department of Human Services  
426 SW Stark, 7th Floor  
Portland, OR 97204  
248-3782

### DEPARTMENT OF HUMAN SERVICES CENTRAL ADVISORY BOARD PROPOSED LEGISLATIVE AGENDA

#### I. MAJOR NEW POLICY INITIATIVES:

- A. Provide a universal health care program that would ensure access to health services for all Oregonians.
- B. Support development of a state policy and increase funding to provide services for runaway and homeless youth.
- C. Support development of a state policy and increase funding to provide mental health services for the elderly.

#### II. PROGRAM PROPOSALS:

##### "Top Priorities"

- A. Establish an increased and stable funding base for school-based teen health centers.
- B. Increase funding for developmental day care services for children of teen mothers.
- C. Expand parent support services for parents of children aged 0 to 7.
- D. Establish an increased and stable funding base for early intervention services for developmentally disabled children.
- E. Provide for children's psychiatric crisis services.
- F. Provide additional community services for serious juvenile offenders.
- G. Increase funding to provide safe and adequate residential housing for chronically mentally ill clients.

##### "Second Priorities"

- A. Provide increased state funding for emergency detention of persons awaiting commitment to state mental institutions.
- B. Increase reimbursement rates for alcohol and drug treatment services.

- C. Revise statutes to clearly allow involuntary commitment of alcoholic and chemically dependent persons and provide treatment services for this population.
- D. Increase funding for the State Homeless Plan by 50%.
- E. Increase funding to expand AIDS/HIV education, prevention and treatment programs.

III. TECHNICAL ISSUES:

- A. Support legislation that would clearly authorize local government to establish a single ambulance area.
- B. Support legislation that would ensure confidentiality of quality assurance procedures in emergency medical services.
- C. Support deletion of statutory language that requires Multnomah County to pay the administrative costs of the state's Food Stamp program.

IV. REVENUE PROPOSALS:

- A. Support legislation that would increase the beer and wine tax and dedicate that revenue to treatment services for alcohol and drug dependent persons.
- B. Support legislation that would increase the cigarette tax and dedicate that revenue to local government or local government programs.
- C. Support legislation that would repeal or modify the 2% kicker and dedicate that revenue to local government or local government programs.
- D. Support legislation that would repeal or modify the state expenditure limitation and dedicate that revenue to local government or local government programs.

V. NEW ADDENDUM ITEMS:

- A. Support an increase in funding to expand assessment and treatment services for abused children.
- B. Support an increase in funding to expand fetal alcohol and drug syndrome treatment services.
- C. Support an increase in funding to expand prenatal health care services.
- D. Support an increase in funding to expand family support services for families of children with special needs.

- E. Support legislation that would require every new driver in Oregon to view a DUII victims panel videotape as a condition of licensure.
- F. Support legislation that would expand the minors in possession statute to allow drivers license suspension for 18 year olds, require alcohol and drug evaluation for all persons convicted under that law, and mandate treatment if indicated by the evaluation.
- G. Increase funding to provide in-home services for HIV infected persons, the elderly, and disabled to maintain independent living and avoid premature institutionalization.
- H. Increase developmental disabilities program funding to extend vocational programs, as well as residential placements and community services, and to provide adequate quality assurance monitoring for residential programs.
- I. Increase funding to enhance wages, benefits, and training for Certified Nursing Assistants (CNAs) employed in long term care facilities.
- J. Support an increase of 1¢ in the cigarette tax to provide special transportation services for the elderly and disabled.
- K. Support legislation that would clarify issues left unresolved by SB-780 regarding administration of juvenile departments.

Underlined phrases indicate new language added to DHS's proposal by the Central Advisory Board.



COMMUNITY HEALTH COUNCIL  
An Appointed Citizens' Board

## MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH SERVICES DIVISION  
426 S.W. STARK STREET, 7TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674

9/24/88  
R-28

September 28, 1988

Gladys McCoy, Chair  
Multnomah County Board of Commissioners  
1021 S.W. 4th  
Portland, OR 97208

Dear Ms. McCoy,

The Multnomah County Community Health Council supports the legislative priorities proposed by the Department of Human Services. As Universal Health Care is the council's number one legislative priority we are especially pleased to see it included as the Departments number one new policy initiative.

The Council recommends the inclusion of medications as well as dental, hearing and vision services as part of any basic health services program that will evolve.

The Council further recommends the use of taxes on alcohol and tobacco as an especially appropriate source of revenue for Universal Health Care. We support repeal of the 2% kicker and see the potential revenue as a funding base for Universal Health Care.

The Multnomah County Community Health Council supports the proposed program proposals, particularly the establishment of a stable funding base for the school based teen health clinics.

The Council recognizes the need to prioritize as an economic reality. We request that consideration be given to the inclusion of respite care for care givers as a new addendum item. Home care and respite care are cost effective as they make it possible for the disabled and elderly to live outside institutions.

Finally, the primary prevention activities such as smoking cessation, seat belts, substance abuse, prevention, and environmental quality have an obvious impact on the health status of Multnomah County Residents. These activities not only act to reduce future chronic disease but enhance the present quality of life in our community. Funding must ensure the continuation of these important health activities.

Sincerely,

Sue Shaw  
Chair

AN EQUAL OPPORTUNITY EMPLOYER



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
GLADYS MCCOY, CHAIR  
PAULINE ANDERSON  
POLLY CASTERLINE  
GRETCHEN KAFOURY  
CAROLINE MILLER

DEPARTMENT OF GENERAL SERVICES  
PORTLAND BUILDING  
1120 SW FIFTH, 14TH FLOOR  
PORTLAND, OR 97204-1934  
(503) 248-3300

OFFICE OF THE DIRECTOR  
PLANNING AND BUDGET (503) 248-3303  
COUNTY COUNSEL (503) 248-3883  
EMPLOYEE SERVICES (503) 248-3138  
FINANCE (503) 248-5015  
LABOR RELATIONS (503) 248-3312  
(503) 248-5135

## MEMORANDUM

TO: Board of County Commissioners  
Sheriff Fred Pearce

FROM: Kenneth Upton, Labor Relations Manager *KU*

DATE: September 29, 1988

SUBJECT: Police and Fire Benefits for Civil Deputies and Corrections Counselors

At a recent staff meeting regarding the legislative agenda, I volunteered that the movement of Civil Deputies and Corrections Counselors into PERS Police and Fire has not been analyzed actuarially. My answers to subsequently asked questions are as follows:

1. Does such a change in benefit cost any money?

Short answer: Yes.

Discussion: The police and fire (P & F) benefit is superior in many ways to the general employee benefit. For example, the P & F benefit provides for 2% of final average salary for each year of service. The general employee benefit provides only 1.67%. An employee retiring under P & F will therefore receive a pension check which is approximately 20% higher than the check he or she would have received as a general service employee. As I explained to the Board in our selection of the PERS Sick Leave benefit, the delayed billing process will not ultimately shield the County from the costs which will result from this higher benefit.

2. How much is the cost?

Short Answer: Short of actuarial analysis, 6% of payroll for affected employees appears to be a good estimate of percentage cost. Based on current payroll runs, this would amount approximately to the following:

	Total Payroll	Cost
• Civil Deputies and Corrections Counselors assigned to the Sheriff (Attachment A)	<u>\$915,233</u>	<u>\$54,914</u>

- Corrections Counselors assigned to Parole and Probation (Attachment B) \$655,006      \$39,300

Discussion: Currently our contribution rate for PERS is as follows:

P & F	29.25%
General Employees	17.75%
<u>Difference</u>	<u>11.5 %</u>

The difficulty with utilizing the 11.5% figure is that it is based, in large part, on radical differences in unfunded liability at the time of the County's merger into PERS and is thus potentially exaggerated. The PERS Actuary, Mark Johnson, who worked with the Board on the PERS Sick Leave issue has indicated that the statewide differential between P & F and general employees (6%) might serve as a good rule of thumb cost estimate for such a proposed transition. He further indicated that this additional cost would be billed to the County January 1, 1991. If such greater precision is desired, he can provide a surprisingly cheap actuarial analysis for \$500 - \$600 within three or four days.

It should be added that the current payroll figures cited above slightly underestimate cost in that there are six vacant positions in the group of Corrections Counselors assigned to the Sheriff.

3. What action should be taken?

Short Answer: This is a policy question which can't be simply answered, but its answer surely requires an implied value based answer to the following questions by elected officials:

- Is the current system fair?
- Is the problem of fairness a priority?
- Who should pay for the solution?

Discussion: The Board has declared as a matter of policy that it desires a more equitable compensation structure at least with respect to relative wage rates. Pension systems are more difficult to analyze from an equity perspective at the local government level in that the fundamental policy and value judgment has already been made at the state level that P & F employees are deserving of a higher pension benefit. One is then left with either challenging the rationale for the state determination or moving toward an analysis based on consistency. A much shortened version of the latter is as follows:

- Civil Deputies      These duties are performed by Deputy Sheriffs in most Oregon counties. Seven (7) counties have a separate classification of Civil Deputy with a total statewide of twenty three (23)

individuals working in this classification. Eleven (11) Civil Deputies work for Multnomah County. These employees are involved in such duties as evication and the taking of property and children under court order.

- Corrections Counselors (Jail Counselor) On a statewide basis, this function is frequently performed by Corrections Officers. The only other Corrections Counselors are in the Oregon Division of Corrections. These employees are covered by P & F based on an administrative determination by the Division of Corrections. Arguably, according to David Cook, Deputy Director of PERS, the Sheriff could make a similar administrative determination under ORS 237.003(11)(d) which would make these employees eligible for P & F.
- Corrections Counselor (Parole and Probation) These employees are under P & F at the state level by law and, according to Wayne Salvo, by administrative action also covered by P & F in Washington and Clackamas County. There are approximately twenty three (23) employees in this category working for the County. The Deputy Director of PERS has indicated that PERS Board just recently voted to support legislation to extend benefits to all adult Probation and Parole Officers and to extend this benefit to Juvenile Parole Officers.

If one makes the determination that the above categories of employees should be covered by P & F, one is still left with the determination of who should pay for such coverage, since increased pension coverage is a mandatory subject of bargaining unless required by Oregon Law. In major pension structure shifts such as the movement of all Corrections Officers into P & F in 1981, or the PERS Sick Leave matter, there was impact bargaining which resulted in some cost sharing. Whether such an approach would be viable in such equity "clean up" situations is unknown. The language best suited to implementation of such an approach would be:

"In order to allow for financial impact bargaining, the effective date of the implementation of this new benefit shall be the effective date of the successor contract to the labor contract now governing the involved individuals or January 1, 1992, whichever comes first."

Memo to BCC/Pearce  
September 29, 1988  
Page 4

Or some such. The only disadvantage of such an approach would be delayed retirements, which I don't think would be applicable to Multnomah County.

3443F/KU/kd

# Attachment A

9/12/88

## SHERIFF'S OFFICE

NAME	TITLE	JCN	WAGE
ABEL, CONSTANCE	CORR. COUNSELOR	6268	\$11.84
BATES, ONIA	CORR. COUNSELOR	6268	\$14.25
BAUM, LAURA	CORR. COUNSELOR	6268	\$10.87
CAHILL, ROBERT	CORR. COUNSELOR	6268	\$14.82
COLE, DUANE	CORR. COUNSELOR	6268	\$11.49
CONNERS, EVONNE	CORR. COUNSELOR	6268	\$10.87
COOK, ROGER	CORR. COUNSELOR	6268	\$10.87
DELENIKOS, MATHEW	CORR. COUNSELOR	6268	\$10.87
MCCULLOUGH, KATHLEEN	CORR. COUNSELOR	6268	\$12.58
MCQUEEN, REBECCA	CORR. COUNSELOR	6268	\$12.58
MELVILLE, PATRICIA	CORR. COUNSELOR	6268	\$10.87
PRIETO-ROMERO, JOSE	CORR. COUNSELOR	6268	\$11.84
SHENK, THOMAS	CORR. COUNSELOR	6268	\$11.84
SHANKS, TODD	CORR. COUNSELOR	6268	\$10.87
VANDERBECK, ROBERT	CORR. COUNSELOR	6268	\$12.58
WARD, CATHERINE	CORR. COUNSELOR	6268	\$10.87
HAGEN, LAWRENCE	CORR. COUN. LEAD	6270	\$15.22
WOOD, WILLIAM	PROG. MGR. 1	9320	\$20.19
COMSTOCK, SHARON	CORR. COUN. SUPER.	9200	\$17.40
FIELDS, DENISE	CORR. COUN. SUPER.	9200	\$16.12
MOORE, BRYAN	CORR. COUN. SUPER.	9200	\$13.62
REILLY, LAURENCE	CORR. COUN. SUPER.	9200	\$17.71
SIMMONS, GARY	CORR. COUN. SUPER.	9200	\$17.41
CLAUSEN, TED	CIVIL DEPUTY	6259	\$12.01
HUSTON, STANLEY	CIVIL DEPUTY	6259	\$11.33
LANE, CORNELIUS	CIVIL DEPUTY	6259	\$11.38
LARSON, VERNE	CIVIL DEPUTY	6259	\$12.01
METTLER, GREGORY	CIVIL DEPUTY	6259	\$12.01
ROSS, MARSHALL	CIVIL DEPUTY	6259	\$10.40
RYLAND, JOHN	CIVIL DEPUTY	6259	\$12.01
SHIRLEY, JEFFRY	CIVIL DEPUTY	6259	\$11.00
WOODWARD, JON	CIVIL DEPUTY	6259	\$12.01
MICHEL, FRED	CIVIL DEP. LEAD	6260	\$12.97
POST, GLEN	PROGRAM SUPER.	9145	\$13.62
AVERAGE WAGE			\$12.89
COUNT			34
TOTAL ANNUAL WAGE			\$915,233

# Attachment B

9/12/88

## PROBATION SERVICES

BOUGH, RONALD	CORR. COUNSELOR	6268	\$12.58
BOWERS KEVIN	CORR. COUNSELOR	6268	\$14.25
DANIELSON, KELLY	CORR. COUNSELOR	6268	\$10.87
DESMOND, KATE	CORR. COUNSELOR	6268	\$10.87
DOCTOR, SUE	CORR. COUNSELOR	6268	\$12.58
DOYLE, CHARLES	CORR. COUNSELOR	6268	\$14.82
FORD, DONNA	CORR. COUNSELOR	6268	\$11.49
GERHARDT, JAMES	CORR. COUNSELOR	6268	\$14.82
HOOPE, W. REESE	CORR. COUNSELOR	6268	\$14.82
KJELSTROM, BECKY	CORR. COUNSELOR	6268	\$13.72
LITTLE, JOHN	CORR. COUNSELOR	6268	\$12.96
LOGAN, DARRYL	CORR. COUNSELOR	6268	\$10.87
MCGUFFIN, GARY	CORR. COUNSELOR	6268	\$14.82
SKELDING, JAMES	CORR. COUNSELOR	6268	\$14.82
SNYDER, GEORGE	CORR. COUNSELOR	6268	\$10.87
SUNDE, GORDON	CORR. COUNSELOR	6268	\$14.82
THORSON, TERESA	CORR. COUNSELOR	6268	\$12.58
TOLAND, SUSAN	CORR. COUNSELOR	6268	\$11.49
TURNER, JOHN	CORR. COUNSELOR	6268	\$10.87
STEGE, GEORGE	CORR. COUN. LEAD	6270	\$15.83
COUCKUYT, CHARLEAH	CORR. COUN. SUPER.	9200	\$16.58
TEAUSANT, RUTH	CORR. COUN. SUPER.	9200	\$16.18
SALVO, WAYNE	PROG. MGR. 1	9320	\$20.19
AVERAGE WAGE			\$13.64
COUNT			23
TOTAL ANNUAL WAGE			\$655,006

I would like to speak further down  
the list of speakers Date 9-29

NAME JEAN DEMASTER

ADDRESS 435 NW Glisan

Street Portland, Ore Zip 97205  
City

I wish to speak on Agenda Item # Fully for Alcohol/  
Subject Drug Program

☒ FOR Increased  
Funding ☐ AGAINST

NAME Doug Montgomery Date 9/29

ADDRESS CHAIR OF Central Advisory

Street Board  
City Zip

I wish to speak on Agenda Item # DHS Legisla-  
Subject tive Agenda

☐ FOR ☐ AGAINST

NAME Ethelyn Pankratz Date 9/29/88

ADDRESS 11006 NW 16th Dr.

Street Portland, OR Zip 97219  
City

I wish to speak on Agenda Item # R-28  
Subject Legislative Agenda

☒ FOR ☐ AGAINST

NAME

ADDRESS

Street P.O. Box 9838  
City Portland

I wish to speak on Agenda Item #  
Subject

☐ FOR ☐ AGAINST

Date

9/28

NAME

ADDRESS

Street 812 SW Washington #308  
City Portland Zip 97205

I wish to speak on Agenda Item #

☐ FOR ☐ AGAINST

Conrad Jono, Metropolitan  
Community Action

Date 9/29/88

NAME Jean De Master, Burnside Projects  
City Portland

NAME

Al Green

Date \_\_\_\_\_

ADDRESS

7634 N.E. SARATOGA

Street

Portland, Ore.

City

97211

Zip

I wish to speak on Agenda Item # \_\_\_\_\_

Subject

Legislative

☒ FOR

☐ AGAINST

Agenda

NAME

Kathryn West (ARC)

Date 9/29

ADDRESS

2239 NE 19

Street

Portland

City

97212

Zip

I wish to speak on Agenda Item # \_\_\_\_\_

Subject

Legis. Agenda

Early Intervention

☒ FOR

☐ AGAINST

DHS # 10  
187 188

140,551

Cheng

3782

Kathy Tinkle, DHS  
telephoned -