



MULTNOMAH COUNTY, OREGON

BOARD OF COMMISSIONERS

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ANY QUESTIONS? CALL BOARD CLERK DEB BOGSTAD @ 248-3277

Email: deborah.l.bogstad@co.multnomah.or.us

**INDIVIDUALS WITH DISABILITIES
MAY CALL THE BOARD CLERK AT
248-3277, OR MULTNOMAH COUNTY
TDD PHONE 248-5040, FOR
INFORMATION ON AVAILABLE
SERVICES AND ACCESSIBILITY.**

MARCH 8, 9 & 11, 1999 BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	5:00 PM Monday Public Hearing on Proposed Relocation of Certain County Programs and Offices
Pg 2	6:00 PM Tuesday East County Budget Forum @ Rockwood Grange
Pg 3	9:30 AM Thursday Regular Board Meeting/Opportunity for Comment
Pg 3	9:30 AM Results of PIT Study of a One-Stop Permitting Program
Pg 4	10:30 AM Legislative Agenda Update
Pg 5	1:30 PM Thursday County Officials Team Development Retreat
✱	Check the County Web Site: http://www.multnomah.lib.or.us

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 10:00 PM, Channel 30

Sunday, 1:00 PM, Channel 30

Produced through Multnomah Community
Television

Monday, March 8, 1999 - 5:00 PM
Multnomah County Courthouse, Boardroom 602
1021 SW Fourth Avenue, Portland

PUBLIC HEARING

PH-1 Public Hearing on Proposed Relocation of Certain Multnomah County Programs and Offices. Presentations by Althea Milechman, Elyse Clawson and Larry Nicholas.

Tuesday, March 9, 1999 - 6:00 PM
Rockwood Grange
18305 SE Stark Street, Gresham

EAST COUNTY BUDGET FORUM

PH-2 Chair Beverly Stein and Commissioners Sharron Kelley and Serena Cruz will be Present at the East County Budget Forum. Presentations by Community Members and Public Testimony.

Thursday, March 11, 1999 - 9:30 AM
Multnomah County Courthouse, Boardroom 602
1021 SW Fourth Avenue, Portland

REGULAR MEETING

CONSENT CALENDAR

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-1 Appointments of Leslie Wright, Ron Collins, Cathee Brown, Tom Kelly, Frank Oliver, Robert Galasso, Brad Masseth, Marje Ferek, Norbert Kinen, Bob Farmer, Arlene Foster, Will Hooker, James W. Burns, Julie Burns, Scott Schaeffer and Patricia Obpyke to the Citizen Task Force for the WEST OF SANDY RIVER RURAL AREA PLAN
- C-2 ORDER Authorizing Execution of Deed D991613 Upon Complete Performance of a Contract with Charlie Young

- C-3 ORDER Authorizing Execution of Deed D991614 for Repurchase of Tax Acquired Property to Former Owners Oscar O. Domingo and Patricia Domingo

DEPARTMENT OF HEALTH

- C-4 Budget Modification HD 17 Approving Decreases and Increases in Various Job Classes in the Primary Care Budget for an Overall Decrease of .28 FTE Funded within the Current Budget
- C-5 Renewal of Intergovernmental Agreement 9910546 with Oregon Health Sciences University for HIV Case Management (Partnership Project) for Persons Living with HIV

DEPARTMENT OF LIBRARY SERVICES

- C-6 Budget Modification DLS 1 Appropriating a \$300,000 Library Foundation Grant for Central Library Enhancements

DEPARTMENT OF SUPPORT SERVICES

- C-7 Budget Modification DSS 10 Recognizing \$3,557 in Additional Revenues Received from Oregon State Police, Oregon Emergency Management Office for End of Year SLA Funds

PUBLIC CONTRACT REVIEW BOARD

- C-8 ORDER Exempting the RFP for Countywide Copier Service from the Three Year Contract Limitation and Extending that Contract Period to Five Years

REGULAR AGENDA

PUBLIC COMMENT

- R-1 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-2 Results of the Planning Process Improvement Team Study Related to the Feasibility of a One-Stop Permitting Program and Request for Policy Direction to Determine Which Recommended Alternative to Pursue. Presented by Betsy Williams. 30 MINUTES REQUESTED.

- R-3 Second Reading and Possible Adoption of an ORDINANCE Amending MCC 11.15.8280(D) and Deleting MCC 11.15.8285 Regarding the Date at Which a Board Decision on a Land Use Matter Becomes Final
- R-4 ORDER Authorizing Distribution of Proceeds from the Sale of Tax Foreclosed Properties for the Period July 1, 1997 through June 30, 1998

DEPARTMENT OF HEALTH

- R-5 NOTICE OF INTENT to Respond to a Request for Proposals from the Environmental Protection Agency to Fund a Brownfields Assessment Demonstration Pilot Project
- R-6 NOTICE OF INTENT to Apply for Statewide Investment Resource Priority Funds Provided by Health Resources and Services Administration, Bureau of Primary Health Care to Provide Alcohol and Drug Use Services to Multnomah County Underserved and Unserved Spanish Speaking Clients

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

- R-7 ORDER Canceling the Delinquent Property Taxes Against Certain Real Property, Donated to Portland Habitat For Humanity, for the Purpose of the Development of Low-Income Housing
- R-8 RESOLUTION Authorizing Multnomah County Participation in Funding Activities of the Oregon Dispute Resolution Commission

NON-DEPARTMENTAL

- R-9 Intergovernmental Agreement 500679 with Clackamas County to Bring Oregon Pathways Computer Program to Multnomah County, Using Bond Technology Program Funds
- R-10 RESOLUTION Establishing a Committee to Prepare a Vision for the Aging Population in the 21st Century
- R-11 Legislative Agenda Update. Presented by Gina Mattioda, Susan Lee and Invited Guests. 1 HOUR REQUESTED.

COMMISSIONER COMMENT/LEGISLATIVE ISSUES

R-12 Opportunity (as Time Allows) for Commissioners to Provide Informational Comments to Board and Public on Non-Agenda Items of Interest or to Discuss Legislative Issues.

Thursday, March 11, 1999 - 1:30 PM
Justice Center, 14th Floor, Conference Room B
1111 SW Second Avenue, Portland

TEAM DEVELOPMENT RETREAT

WS-1 Multnomah County Board of Commissioners, Auditor, District Attorney, Sheriff and Department Directors Team Development Retreat. Facilitated by Chair Beverly Stein. 3 HOURS REQUESTED.

MEETING DATE: MAR 11 1999
AGENDA NO: WS-1
ESTIMATED START TIME: 1:30

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Board of County Commissioners, Elected Officials & Department Directors Retreat

BOARD BRIEFING: DATE REQUESTED: March 11, 1999
REQUESTED BY: Chair Stein
AMOUNT OF TIME NEEDED: 3 hours

REGULAR MEETING: DATE REQUESTED: _____
AMOUNT OF TIME NEEDED: _____

DEPARTMENT: Non-Dept DIVISION: Office of the Chair
CONTACT: Carol M. Ford TELEPHONE #: 248-3956
BLDG/ROOM #: 106/1515

PERSON(S) MAKING PRESENTATION: Chair Beverly Stein

ACTION REQUESTED:

☒ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

SUGGESTED AGENDA TITLE:

Board of County Commissioners, Elected Officials and
Department Directors Retreat

Justice Center, 1111 S.W. 2nd
14th Floor Conference Room
1:30 p.m. to 4:30 p.m.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

Beverly Stein

(OR)
DEPARTMENT
MANAGER: _____

BOARD OF
COUNTY COMMISSIONERS
99 MAR - 3 PM 12:09
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES
Any Questions: Call the Board Clerk @ 248-3277



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STAFF SUPPLEMENTAL MEMORANDUM

TO : Board of County Commissioners

FROM : Carol M. Ford

DATE : March 3, 1999

RE : Board, Electeds and Department Directors Retreat, March 11, 1:30 to 4:30,
Justice Center 14th Floor Conference Room

I. Recommendation/Action Requested:

At the February 3, 1999 Board Team Development Retreat, the Board of County Commissioners decided to meet with other Multnomah County elected officials and department directors to continue team development and communications around joint initiatives and projects.

The agenda for the retreat will be:

- 1:30 Opening/Introductions (30 mins)**
- 2:00 Report on Feb. 3 BCC Retreat (30 mins)**
 - *Commissioners and Board Staff – highlights of the retreat.*
 - *Commissioners - why they wanted to have this joint retreat with Electeds and Department Directors; expectations for today's discussion.*
- 2:30 Electeds & Dept. Directors: Assets and Expertise (30 mins)**
 - *Share their assets, knowledge, and expertise.*
- 3:00 Identifying Where Assistance/Help is Needed (30 mins)**
 - *Commissioners, Electeds and Department Directors identify initiatives/priorities and where assistance is needed.*
- 3:30 BCC/Electeds/Dept. Directors Discussion (50 mins)**
 - *How do we meet each other's needs for assistance or help?*
- 4:20 Next Steps/Check Out (10 mins)**



II. Background/Analysis:

See attached notes from February 3, 199 Board Retreat

III. Financial Impact:

None

IV. Legal Issues:

None

V. Controversial Issues:

None

VI. Link to Current County Policies:

RESULTS goals pertaining to leadership, team processes, communications and data driven decisions. Good Government Benchmarks.

VII. Citizen Participation:

None.

VIII. Other Government Participation:

None

Attachments: February 3, 1999 Board Retreat Notes

Cc: Department Directors
Sheriff Noelle
District Attorney Schrunk
Auditor Flynn

February 3 BCC Retreat Agenda & Retreat Notes

Purpose: To provide the Board an opportunity to identify individual and team strengths and assets, share priorities and workplans, and develop strategies for working effectively together to set policy direction for the County.

Logistics: Five board members and primary staff (about 10-15). 9:00 to 3:00. United Way Board Room. Morning & afternoon coffee. Breaks as needed. Lunch brought in at 11:30.

In attendance: BCC - Stein, Linn, Cruz, Naito, Kelley. Board Staff: Farver, Ford, Dimen, Weit, Dingler, Carroll, Rubio, Lee, Comito, March, Trachenberg, Bax-Marks.

Agenda

As two groups, Board and Board staff will work separately on their "Assets" and then report to each other. During Board's discussion about aspirations, expectations and organizing Board work, Board staff will listen and observe.

9:00 Warm-Up

Understanding the Board's collective values, aspirations and potential.

(Board discussion; Bev facilitates)

- Share values and aspirations for the County and for the Board.
- If there were no barriers, what would we want to get done in 2-4 years? Envision the accomplishments!

Inventory Assets.

(Separate Groups: Bev facilitates Board discussion; Bill Farver facilitates Board Staff)

- Individual passions and assets. What do we each bring to the table?
- As a group, what is our set of assets? How do they help achieve our aspirations?

Report on Assets. (Joint Board and Board staff; Bev facilitates.)

(Lunch to arrive about 11:30)

How does the Board actualize their aspirations? (Board discussion; Bev facilitates)

- The Board's Policy Leadership Roles:
 - Share workplans and priority issues.
 - Identify areas for partnerships and coordination.
 - Revisit the Board's existing resolution on Board assignments, liaisons and benchmark sponsorships.
- Chair – Commissioners – Department Relationships:
 - What are the Board's expectations of departments? As CEO, how does the Chair coordinate between Commissioners and departments?
 - What are the Chair's expectations of Commissioners.
- The Budget:
 - What's planned – the Chair's process.
 - What are the Board's expectations of the Chair? Chair's expectations of the Board?

3:00 Wrap-up

NOTES:

Prepared beforehand:

On flip chart sheets (place on walls): Agenda, purpose, vision statements, and three benchmarks

Handouts/Materials: September, 1996 Board Retreat/Ovals.

February 3 BCC Retreat Agenda & Retreat Notes

1. **Warm-Up Question:** *Describe the neighborhood you grew up in.*
2. **Understanding the Board's collective values, aspirations and potential.** (*Board discussion; Bev facilitates*)

Priorities/Values

Naito

- Early Childhood development (0-6); learning a lot from brain development research.
- Mentally ill

Linn

- Community and Schools – recreating the “small town” social livability.

Stein

- Providing Mult. Residents “Sense of Safety, Security, Success”, including spiritual
- Politics of Meaning
- Trust in Government
- Community Capacity

Kelley

- Public Safety, especially A&D and Mentally ill treatment – needs to be very focused.
- Data driven decisions
- Need to change system to be long lasting.

Cruz

- Overall - Poverty policies
- Social justice
- Sustainability
- Regionalism
- Good Government

Stein graphic shows:

- Outside circle of shared values: systems change, politics of meaning, data driven, social justice, sustainability, regionalism, and quality, effective good government.
- Spiraling and overlapping systems within the values circle: Public safety/AD/mental health; Early childhood – children – families (including mental health); system to alleviate poverty.
- Data driven decision squares within the spiral systems.
- Pie slices into the circle and spirals that represent our partners – since we can't do it all on our own: such as faith community, non-profits, schools, business.

February 3 BCC Retreat Agenda & Retreat Notes

3. **Inventory Assets.** *(Separate Groups: Bev facilitates Board discussion; Bill Farver facilitates Board Staff)*

BOARD NOTES:

Assets:

- System thinkers
- Connections to other governments
 - Metro
 - Grassroots/Neighborhood Associations
 - City
 - State
- Cultures of different districts
- Age range
- Sensitivity to racism and appreciation of diversity
- Belief in early intervention
- Range of personal & business experiences
- 3 law degrees
- Political/strategic experience
- Values alignment

BOARD STAFF NOTES:

Assets

- Community Contact & experience
- Knowledge of Education
- Knowledge of Land Use
- Life Experience – Bringing self to work – empathy
- Organization and process skills
- Link to Latino Community Statewide
- Positive Relationships
- Youth & idealism
- Knowledge of recent County history and criminal justice system
- Knowledge of Gorge issues
- Sense of links between BCC actions and County Work
- Mental Health system experience
- Big picture thinking (micro/macro)
- Humility
- Law degree

Passions

- Community
- Kids – helping abused kids; domestic violence
- Relationships
- Voice for Communities of Color
- Preparing Youth for higher education
- Changing system – campaign finance, transportation
- Positive public image of BCC/Commissioner
- BCC impact on County budget
- Kids
- Department cooperation
- Disability issues
- Housing/social justice
- Services for the poor
- Reproductive rights & access
- Energy from joining together – examine what we have

February 3 BCC Retreat Agenda & Retreat Notes

BOARD STAFF NOTES:

Assets

- Political contacts
- Advocacy skills with government
- Impatience
- Experience in government
- Contacts outside Portland Building
Federal, city, state
- Experience in local government
- Community advocate/Neighborhood
Associations
- Interest in people
- Appreciation/Humility
- Analytical Ability
- Government experience with Auditor
- Teaching ability – about what we do.

Passions

- Improve understanding of systems
- Equal opportunity
- Environmental concerns/quality of life.
- Community connections.

BOARD STAFF ASSET SUMMARY:

- Experience: Levels of government. Issue passion
- Contact Outside of government – different communities
- Community Passion
- Personal Relationships – humility, passion, brining whole self to work
- Belief that government can be positive force – activists – advocates – social change from government perspective.
- Passion for social justice – may differ on solutions – take variety of approaches.
- Impatience for change – BCC “ahead” of bureaucracy? Difficult to get systems to change. Resistance to change from other systems/interests. How to impact “line staff”. “Outside” perspective.

BOARD STAFF – Ideas For Working More Effectively

- Better communication from departments about positives.
- How to join BCC Initiatives with Cross department efforts.
- How to keep BCC from being marginalized – better communications from departments on initiatives.
- Rotate BCC through Manager meetings.
- Clear message – supporting communications to avoid confrontations.
- Avoid legislative arrogance from depts.
- Information on specific issues lacking
- More content/information on BCC items.
- Briefings at Board staff.
- Information concentrated on previous positive connections
- Help in responding to letters/calls (example D.V. RFP)
- More communications between BCC offices
- Get out of reactionary mode
- Surface issues in departments
- Relationships with departments

February 3 BCC Retreat Agenda & Retreat Notes

4. **Question to the group:** *What got you involved in government? How did you get here?*

5. **How does the Board actualize their aspirations?** (Board discussion; Bev facilitates)

(1) The Board's Policy Leadership Roles:

Shared workplans and priority issues: put up ovals, grouped and connected them.

Identified areas for partnerships and coordination.

BOARD'S OVALS

Public Safety

Public Safety Plan – BCC

Community Justice – Stein

Public Safety – Naito

- Links to services/housing
- Education
- Alcohol & Drug

Implementation of Alcohol & Drug treatment system in the Public Safety arena – Kelley, Cruz

Domestic violence – Linn, Cruz

- Prevention/services

Juvenile Crime prevention – Cruz, Stein

Education

Early Childhood - Cruz

Children/Youth - Naito

- Early Childhood
- Maintain/enhance services through schools: mental health, healthcare
- Juvenile Justice
- Homeless Youth

Homeless Youth - Linn

- Next - families

Education – Cruz, Linn

- Funding
- Quality
- County Initiatives

Community Schools – Linn, Stein

School Attendance Initiative - Stein

School to Career at the County – Stein

Poverty

Individual Development Accounts - Stein

Day Labor - Cruz

Affordable Housing - Linn

Complete Count – Cruz

Seniors – Naito, Linn

- Population/demographics and services

February 3 BCC Retreat Agenda & Retreat Notes

Community

Community Building - Stein

- Transforming government
- Building community capacity
- Caring Communities

Community Centers i.e. Libraries, Schools, etc. – Linn

Stress on Families - Stein

Good Government

Contracting – Cruz

Integration of social service providers, educators, etc. into a single system (One Stop) – Kelley

Locating Services strategically – Kelley

Facility Siting – Linn, Naito

Mental Health

Mental Health System – Naito, Cruz,

- Housing, services, treatment
- Link with Corrections

Diversion of Mentally Ill from the criminal justice system - Kelley

Land Use

Transportation/Land Use – Naito, Linn

- Funding
- Regional Perspective
- Bridges

Next steps: Ford to combine BCC's Sept. 1996 ovals – mental mapping.

(2) Chair – Commissioners – Department Relationships:

What are the Board's expectations of departments? As CEO, how does the Chair coordinate between Commissioners and departments? What are the Chair's expectations of Commissioners.

Discussion:

- BCC has different roles at different places: cheerleader/champion; boundary spanner; work group coordinator.
- Dept Directors would be more comfortable if they understood the BCC role in different situations.
- Understand that values maybe shared but BCC and Departments may come at them from different levels (example mixed use with libraries).
- Use briefing time for BCC to check in with the rest of the Board on major issues (example – Linn on school funding). Also can use time at end of meeting to update.

Next Steps: Pre-budget retreat - Dept Directors and other electeds meet with BCC to talk about linkages; need for communication on major issues. Merge BCC retreat info with Directors retreat work.

February 3 BCC Retreat Agenda & Retreat Notes

(3) The Budget:

*What's planned – the Chair's process. What are the Board's expectations of the Chair?
Chair's expectations of the Board?*

Discussion:

- How to get up to speed within the short time frame. May seem overwhelming; not to feel bad about that – there is a lot of information to synthesize and understand. Possibility - Commissioner Offices to share budget analysis work; each take different departments to focus on.
- DSS Budget & Quality Office analysts are assigned to specific department budgets – analysts available to meet with Commissioners on their analysis of budget submittals.
- Desire for information in ways that is difficult with current system (example – funding streams for programs.)
- Would like to see an inventory of budget by topic – such as early childhood development and mentally ill, etc. Also by categories such as mandatory, discretionary, matching services/programs or funding. Benchmark budget information is a start.

6. 3:00 Wrap-up