

BOARD OF COUNTY COMMISSIONERS
FORMAL BOARD MEETING
RESULTS

MEETING DATE: 8-15-91 pg 2

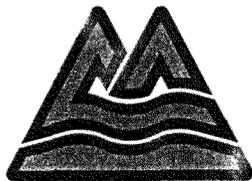
Agenda Item #	Motion	Second	APP/NOT APP
<u>R-11</u>	<u>GA</u>	<u>PA</u>	<u>App</u>
<u>R-12</u>	<u>PA</u> <u>Amendment</u>	<u>GA</u>	<u>App</u>
<u>R-13</u>	<u>PA</u>	<u>GA</u>	<u>App</u> <u>RB-10</u>
* <u>R-14</u>	<u>PA</u>	<u>GA</u>	* <u>_____</u> } <u>PA-10</u>
<u>U.C.</u>	<u>Unanimous Consent Item</u>	<u>GA</u>	Comm. Anderson
<u>R-15</u>	<u>PA</u>	<u>GA</u>	Comm. Kelley
<u>to Approve</u>	<u>U.C.</u>	<u>_____</u>	Comm. Hanson
<u>_____</u>	<u>fails</u>	<u>_____</u>	Vice-Chair Bauman
<u>_____</u>	<u>_____</u>	<u>_____</u>	Comm. Anderson
<u>_____</u>	<u>_____</u>	<u>_____</u>	Comm. Kelley
<u>_____</u>	<u>_____</u>	<u>_____</u>	Comm. Hanson
<u>_____</u>	<u>_____</u>	<u>_____</u>	NO Vice-Chair Bauman
* <u>R-14</u>	<u>SK</u>	<u>GA</u>	* <u>App</u> } <u>PA-10</u>
<u>Motion to continue wk to 8-22-91</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>

BOARD OF COUNTY COMMISSIONERS
 FORMAL BOARD MEETING
 RESULTS

MEETING DATE: 8-15-91

Agenda Item #	Motion	Second	APP/NOT APP
<u>C-1</u>	<u>SK</u>	<u>GH</u>	<u>App</u>
<u>C-2</u>			
<u>C-3</u>			
<u>C-4</u>			
<u>R-1</u>	<u>GH</u>	<u>SK</u>	<u>App</u>
<u>R-2</u>	<u>GH</u>	<u>SK</u>	<u>App</u>
<u>R-3</u>	<u>PA</u>	<u>SK</u>	<u>App</u>
<u>R-4</u>	<u>SK</u>	<u>GH</u>	<u>App</u>
<u>R-5</u>	<u>PA</u>	<u>SK</u>	<u>App</u>
<u>R-6</u>	SK	GH	<u>App</u>
<u>R-7</u>	<u>PA</u>	<u>SK</u>	<u>App</u>
<u>R-8</u>	<u>PA</u>	<u>GH</u>	<u>App</u>
<u>R-9</u>	<u>GH</u>	<u>PA</u>	<u>App</u>
<u>R-10</u>	<u>GH</u>	<u>PA</u>	<u>App</u>

Amend w/ Public Hearing Notice for Public Hearing



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 606, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

AUGUST 12 - 16, 1991

Tuesday, August 13, 1991 - 9:30 AM - Planning Items. . . .Page 2
Tuesday, August 13, 1991 - 1:30 PM - Agenda ReviewPage 2
Tuesday, August 13, 1991 - 2:30 PM - Board BriefingsPage 2
Thursday, August 15, 1991 - 9:30 AM - Regular Meeting. . . .Page 3

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers
Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, August 13, 1991 - 9:30 AM
Multnomah County Courthouse, Room 602

PLANNING ITEMS

- P-1 PR 4-91
ZC 4-91 PUBLIC HEARING - ON THE RECORD 10 MINUTES PER SIDE

In the Matter of an Appeal of the June 3, 1991 Planning Commission Decision to DENY Requested Amendment of the Comprehensive Plan Map, Changing the Designation of the Subject Site from Exclusive Farm Use to Multiple Use Forest for the Portion of the Subject Property Lying North and West of NW Germantown Road; and DENY Requested Amendment of Sectional Zoning Map #708, Changing the Subject Property from EFU, Exclusive Farm Use to MUF-19, Multiple Use Forest for that Portion Lying North and West of NW Germantown Road, all for Property Located at 14715 NW OLD GERMANTOWN ROAD

- P-2 CU 6-91 PUBLIC HEARING - ON THE RECORD, WITH ADDITIONAL TESTIMONY; APPELLANT ALLOWED 15 MINUTES FOR SCOPE OF FARM USE AND IMPACTS; 45 MINUTES PER SIDE; TOTAL 1-1/2 HOURS

In the Matter of an Appeal of the June 3, 1991 Planning Commission Decision to APPROVE, SUBJECT TO CONDITIONS, a Requested Conditional Use Permit for a Commercial Activity that is in Conjunction with Farm Uses in the EFU Zoning District, for Property Located at 9833 NW CORNELIUS PASS ROAD

Tuesday, August 13, 1991 - 1:30 PM
Multnomah County Courthouse, Room 602

AGENDA REVIEW

- B-3 Review of Agenda for Regular Meeting of August 15, 1991.

Tuesday, August 13, 1991 - 2:30 PM
Multnomah County Courthouse, Room 602

BOARD BRIEFING

- B-4 Board Discussion and Policy Direction for the Development of an Agenda for the September 4, 1991 Joint Cities/County Government Meeting. Presented by Hank Miggins, Dave Warren and Maureen Leonard.
- B-5 Board Discussion on Business Income Tax Issues.

Thursday, August 15, 1991 - 9:30 AM
Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

- APP*
- C-1 In the Matter of the Appointment of Elsie Hastings to the Portland/Multnomah Commission on Aging through July, 1994; and the Appointment of Bonnie Morris to the Multnomah County Library Board through August, 1995

DEPARTMENT OF HUMAN SERVICES

- APP*
- C-2 Ratification of an Intergovernmental Agreement Between the Oregon Department of Energy and Multnomah County, Providing Federal Department of Energy Rebate Funds for Weatherization of Oil, Oil/Wood, or Wood Heated Homes for Clients of the Aging Services Division, Community Action Program Office, for the Period July 1, 1991 through June 30, 1993
- C-3 Ratification of an Intergovernmental Agreement Between Mt. Hood Community College and Multnomah County, Providing Work Activity Center Services for Clients of the Social Services Division, Developmental Disabilities Program, for the Period July 1, 1991 through June 30, 1992

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-4 Ratification of Amendment No. 2 to the Intergovernmental Agreement Between the State Fire Marshall and Multnomah County Providing an Extension to the Regional Hazardous Materials Emergency Response Team Services Contract, for the Period June 30, 1991 through December 31, 1991

REGULAR AGENDA

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- APP*
- R-1 ORDER in the Matter of Exempting From Public Bidding a Maintenance Service Contract with Dynix System for Existing Hardware and Software *91-113*

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

DEPARTMENT OF HUMAN SERVICES

- APP*
- R-2 ORDER in the Matter of Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody *91-114*

DEPARTMENT OF HUMAN SERVICES - continued

- APP*
R-3 Ratification of a Memorandum of Understanding Between the Oregon Housing Agency and Multnomah County Establishing a Housing Agency Low Income Rental Housing Fund Pilot Project to be Administered by the Aging Services Division, Community Action Program through June 30, 1992

DEPARTMENT OF ENVIRONMENTAL SERVICES

- APP*
R-4 Ratification of an Intergovernmental Agreement Between the Oregon Emergency Management Division and Multnomah County Whereby Multnomah County Agrees to Cooperate in the Implementation and Maintenance of an Emergency Management Program in Order to Qualify for Emergency Management Assistance Funding for the 1990-91 Federal Fiscal Year

- APP*
R-5 Request for Approval of a Notice of Intent to Co-Sponsor, with the Oregon Department of Fish and Wildlife and the Nature Conservancy, an Application to the Northwest Power Planning Council Concerning a Wildlife Mitigation Grant Proposal for Properties Located Within the Sandy River Gorge

JUSTICE SERVICES

SHERIFF'S OFFICE

- ~~APP~~
R-6 Introduction of Officer Beth Fernandez, North Miami Beach Police Department, Participating in an Officer Exchange Program with the Multnomah County Sheriff's Office, Safety Action Teams (10:00 AM TIME CERTAIN)

NON-DEPARTMENTAL

- APP*
R-7 RESOLUTION in the Matter of the Plan for Altering the Boundaries of Commissioner Districts as Required by the Multnomah County Home Rule Charter, Section 3.15 *91-115*

- APP*
R-8 Second Reading and Possible Adoption of an ORDINANCE Creating the County Peace Task Force and the Thousand Crane Award to Recognize Citizens who are Leading Multnomah County Toward a Peaceful Non-Nuclear Future *693*

- APP*
R-9 RESOLUTION in the Matter of Proposing Multnomah County as a Member of the Northwest Oregon Region for the Regional Strategies Program *91-116*

- APP*
*R-10 RESOLUTION in the Matter of Approving a Request to Transfer 3533 N.E. 11th Street Property to Give Us This Day, a Charitable Organization, for Low Income Housing
motion to continue list - w/notice of Public Hearing Published

- APP*
R-11 RESOLUTION AND ORDER in the Matter of the Appeal of James Weaver, dba Abe's Second Hand Store *91-117*

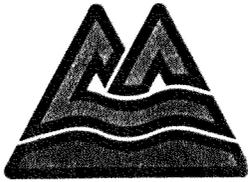
- APP*
R-12 RESOLUTION in the Matter of a Process to Determine Future Delivery of Law Enforcement Services in Multnomah County
w/Amendment *91-118*

NON-DEPARTMENTAL - continued

R-13 RESOLUTION in the Matter of the Sheriff's Countywide Role
in Law Enforcement in Multnomah County

* R-14 Budget Modification NOND #1 Authorizing Adjustment of
Appropriations and Revenues to Offset 1991-92 Revenue
Shortfall. Reduces JDH Construction, Reduces Transfer from
General Fund to Jail Levy Fund and Recognizes Increased
State Revenue

*Sk/Motion to Continue 1st to 8-22-91/GH 2nd - Approved
w/PA Voting No*



MULTNOMAH COUNTY OREGON

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1021 S.W. FOURTH AVENUE
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CLERK'S OFFICE • 248-3277

SUPPLEMENTAL AGENDA

Thursday, July 15, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

UNANIMOUS CONSENT ITEM

DEPARTMENT OF ENVIRONMENTAL SERVICES

R-15 RESOLUTION in the Matter of Issuance of an Industrial
Development Revenue Bond State of Oregon to Powell Valley
Iron and Equipment, Inc.

Noted

U.C. Fails - RB votes NO

0104C/26
cap

Tuesday, August 13, 1991 - 2:30 PM
Multnomah County Courthouse, Room 602

BOARD BRIEFING

- B-4 Board Discussion and Policy Direction for the Development of an Agenda for the September 4, 1991 Joint Cities/County Government Meeting. Presented by Hank Miggins, Dave Warren and Maureen Leonard.
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REGULAR MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

- C-1 In the Matter of the Appointment of Elsie Hastings to the Portland/Multnomah Commission on Aging through July, 1994; and the Appointment of Bonnie Morris to the Multnomah County Library Board through August, 1995

APPROVED.

DEPARTMENT OF HUMAN SERVICES

- C-2 Ratification of an Intergovernmental Agreement Between the Oregon Department of Energy and Multnomah County, Providing Federal Department of Energy Rebate Funds for Weatherization of Oil, Oil/Wood, or Wood Heated Homes for Clients of the Aging Services Division, Community Action Program Office, for the Period July 1, 1991 through June 30, 1993

APPROVED.

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APPROVED.

REGULAR AGENDA

PUBLIC CONTRACT REVIEW BOARD

(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)

- R-1 ORDER in the Matter of Exempting From Public Bidding a Maintenance Service Contract with Dynix System for Existing Hardware and Software

ORDER 91-113 APPROVED.

(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)

DEPARTMENT OF HUMAN SERVICES

- R-2 ORDER in the Matter of Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

ORDER 91-114 APPROVED.

DEPARTMENT OF HUMAN SERVICES - continued

- R-3 Ratification of a Memorandum of Understanding Between the Oregon Housing Agency and Multnomah County Establishing a Housing Agency Low Income Rental Housing Fund Pilot Project to be Administered by the Aging Services Division, Community Action Program through June 30, 1992

APPROVED.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-4 Ratification of an Intergovernmental Agreement Between the Oregon Emergency Management Division and Multnomah County Whereby Multnomah County Agrees to Cooperate in the Implementation and Maintenance of an Emergency Management Program in Order to Qualify for Emergency Management Assistance Funding for the 1990-91 Federal Fiscal Year

APPROVED.

- R-5 Request for Approval of a Notice of Intent to Co-Sponsor, with the Oregon Department of Fish and Wildlife and the Nature Conservancy, an Application to the Northwest Power Planning Council Concerning a Wildlife Mitigation Grant Proposal for Properties Located Within the Sandy River Gorge

APPROVED.

JUSTICE SERVICES

SHERIFF'S OFFICE

- R-6 Introduction of Officer Beth Fernandez, North Miami Beach Police Department, Participating in an Officer Exchange Program with the Multnomah County Sheriff's Office, Safety Action Teams (10:00 AM TIME CERTAIN)

LT. ROD ENGLERT, SAT COMMANDER, INTRODUCED OFFICER BETH FERNANDEZ. OFFICER FERNANDEZ EXPRESSED APPRECIATION TO BE PART OF THE OFFICER EXCHANGE PROGRAM. SHE IS LOOKING FORWARD TO RETURNING TO HER COMMUNITY IN NORTH MIAMI BEACH TO IMPLEMENT IDEAS LEARNED FROM THE MULTNOMAH COUNTY SHERIFF'S OFFICE WHILE ON PATROL IN THE COLUMBIA VILLA

NON-DEPARTMENTAL

- R-7 RESOLUTION in the Matter of the Plan for Altering the Boundaries of Commissioner Districts as Required by the Multnomah County Home Rule Charter, Section 3.15

RESOLUTION 91-115 APPROVED.

- R-8 Second Reading and Possible Adoption of an ORDINANCE Creating the County Peace Task Force and the Thousand Crane Award to Recognize Citizens who are Leading Multnomah County Toward a Peaceful Non-Nuclear Future

TESTIMONY HEARD. ORDINANCE 693 APPROVED.

- R-9 RESOLUTION in the Matter of Proposing Multnomah County as a Member of the Northwest Oregon Region for the Regional Strategies Program

RESOLUTION 91-116 APPROVED.

- R-10 RESOLUTION in the Matter of Approving a Request to Transfer 3533 N.E. 11th Street Property to Give Us This Day, a Charitable Organization, for Low Income Housing

CONTINUED TO THURSDAY, AUGUST 22, 1991 WITH A PUBLIC HEARING.

- R-11 RESOLUTION AND ORDER in the Matter of the Appeal of James Weaver, dba Abe's Second Hand Store

RESOLUTION 91-117 APPROVED.

- R-12 RESOLUTION in the Matter of a Process to Determine Future Delivery of Law Enforcement Services in Multnomah County

RESOLUTION 91-118 APPROVED AS AMENDED.

- R-13 RESOLUTION in the Matter of the Sheriff's Countywide Role in Law Enforcement in Multnomah County

RESOLUTION 91-119 APPROVED.

R-14 Budget Modification NOND #1 Authorizing Adjustment of Appropriations and Revenues to Offset 1991-92 Revenue Shortfall. Reduces JDH Construction, Reduces Transfer from General Fund to Jail Levy Fund and Recognizes Increased State Revenue

CONTINUED TO THURSDAY, AUGUST 22, 1991

SUPPLEMENTAL AGENDA

Thursday, August 15, 1991 - 9:30 AM
Multnomah County Courthouse, Room 602

UNANIMOUS CONSENT ITEM

DEPARTMENT OF ENVIRONMENTAL SERVICES

R-15 RESOLUTION in the Matter of Issuance of an Industrial Development Revenue Bond State of Oregon to Powell Valley Iron and Equipment, Inc.

NOT APPROVED.

0164C/1-5
cap



GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse
1021 S.W. Fourth Avenue
Portland, Oregon 97204
(503) 248-3308

M E M O R A N D U M

TO: Board of County Commissioners
Department Managers
Auditor
District Attorney
Sheriff
Clerk of the Board

FROM: Gladys McCoy *G. McCoy*
County Chair

DATE: July 3, 1991

RE: Absence

Please be advised, I will be on vacation the week of August 12 - 16 and will not be present for the board meetings August 13 and August 15.

BOARD OF
COUNTY COMMISSIONERS
1991 JUL -3 PM 2:55
MULTNOMAH COUNTY
OREGON

Meeting Date: AUG 15 1991

Agenda No.: C-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Appointments

AGENDA REVIEW/
BOARD BRIEFING _____ REGULAR MEETING August 15, 1991
(date) (date)

DEPARTMENT Non-departmental DIVISION County Chair

CONTACT Kathy Millard TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION _____

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

APPOINTING: Elsie Hastings to Portland/Multnomah Commission on Aging
Term expires 7/94

Bonnie Morris to Multnomah County Library Board
Term expires 8/95

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Kathy Millard*
Or _____

DEPARTMENT MANAGER _____

MULTNOMAH COUNTY
OREGON
1991 AUG -6 AM 9:40
CLERK OF COUNTY COMMISSIONERS

(All accompanying documents must have required signatures)

KM
GLADYS MCCOY
MULTNOMAH COUNTY CHAIR
1021 S.W. 4th, ROOM 134
PORTLAND, OREGON 97204
7/24/91

PORTLAND
MULTNOMAH
COMMISSION
ON AGING

Aging

1120 S.W. 5th AVE., 5th FLOOR
PORTLAND, OR 97204-1978
(503) 796-5269

July 23, 1991

The Honorable Gladys McCoy
1021 S.W. 4th, Room 134
Portland, OR 97204

Dear Commissioner McCoy:

The Portland/Multnomah Commission on Aging would like to forward this recommendation to you for re-appointment to a term on the Commission effective July 17, 1991.

<u>NAME</u>	<u>REPRESENTING</u>	<u>TERM</u>
Elsie Hastings	At Large	To 7/94

This individual has made outstanding contributions to the elderly of our community during her previous PMCoA term and we feel that she will continue to make excellent contributions to the Commission in the future.

Sincerely,

Bill French

Bill French, Chair
Nominating Committee

cc: Appointee



The City of Portland



8/2/91

NOTE: Becky Wehrli of PMCOA says this information is current - no updated additions. *Patricia Hilland*
Chair's Office

A P P L I C A T I O N

for Membership on the

PORTLAND/MULTNOMAH COMMISSION ON AGING (PMCOA)

for BOTH Commission and Committee Positions

1. Name Elsie A. Hastings
Address 3535 S.E. 86th Ave, #128, Portland, Or. (Zip) 97266
Phone (Home) (503) 775-1919 (Work) none

2. Education: Please indicate highest level completed.
High School graduated College (Undergraduate) 1 year
licensed-Life & Health and Accident Insurance
Other licensed - Real Estate College (Post-Graduate) _____

3. Employment Status:
Employed Full Time _____ Retired X (2 1/2 years)
Part Time _____ Not Employed _____

4. Current or past place of employment:
Organization/Address Dates Responsibilities
Berg Christian Enterprises, 4525 SE 63rd, Ptd. 97206; Feb 1982 to May 1985
Organized phone room inc filing system, Solicited & sold Christian book Stores on watts line. (I worked 8 hrs a day or more) My 2nd job was at RCA, 2645 SE 50th Portland 97206. I was a telephone soliciter to service contracts.
Blind Industries of NW, 2216 NE Irving, Portland. I was self employed as a retail merchant of blind mfg. products. I set up the office did bookkeeping, purchasing, hired and trained employees from Aug, 1963 to Sep 1971.

5. Current and past volunteer/civic activities:
Organization/Address Dates Responsibilities
Gresham Historical Society, PO Box 65, Gresham, 97030; Charter & Organizing member on 11, 8, 1976 as trustee and oral Historian. Lifetime member.
Commuted to The Dalles, Or from Portland late summer 1978, soliciting
Daughters of the American Revolution member prospects, typed most of the 25 members for Organizing day, Oct 12, 1978. I was appointed Organizing Regent of Celilo Chapter DAR. Was Regent for two years. Went to National Conf. in Washington D.C. both years. Attended all State conf. for several years. Elected District Director 1980-1981. I am a payed up lifetime member.
Appointed Or. State Commosioner for Clan Campbell July, 1981 and Organized
6. Why do you want to serve on the Commission/Committee? same. Made one trip to Scotl- and in this capacity 1983. I am still the Commissioner and a paid up lifetime member. As a disabled person, I believe I can be a useful Committee member, especially on the telephone.

COPY

RECEIVED

JUN 14 1991

LBV DIR OFF

June 12, 1991

Ginnie Cooper
Director, Multnomah County Library
205 N.E. Russell St.
Portland, OR 97212-3708

Dear Ginnie,

Thank you so much for taking the time this morning to bring me up to date on the status of the library. It's clear that you and the Board are dealing with critical issues that will shape the quality of our library system for decades to come.

I am very pleased that Sharron submitted my name for consideration for Board membership. While I was a member of former Commissioner Caroline Miller's staff, I served as her liaison to the Library Association Board and I was very interested in the issues that faced the library at that time. I would welcome an opportunity to work with you and such an impressive board to tackle the current issues.

Please let me know if you need any additional information from me. I look forward to hearing from you.

Sincerely,



Bonnie Morris
3221 S.W. Willow Parkway
Gresham, OR 97080
Phone: work 823-4032
home 669-0744

RESUME

BONNIE MORRIS

Home Address: 3221 SW Willow Parkway
Gresham, OR 97080

Work Address: P.O. Box 16887
Portland, OR 97216

Home Phone: 669-0744 Work Phone: 823-4032

WORK EXPERIENCE

01/87 to Present: Finance/Customer Service Manager, Mid County
Sewer Project, City of Portland, Bureau of
Environmental Services

RESPONSIBILITIES: Customer Service and project financing for the
\$400 million Mid county Sewer Project. Duties include managing the
project's customer service, public information, connection
enforcement, and branch location activities. Included in these
activities is the operation of the State funded Sewer Safety Net
Program for low income property owners within the project, and
developing and conducting public information and outreach strategy.

05/86 - 12/86: Multnomah County Commissioner, District 4.
Appointed to fill a vacancy on the Board of County
Commissioners. Responsibilities: to set policy
for the governing of Multnomah County, approving
the County budget, responding to constituent
concerns, management of a personal staff of four.

11/84 - 04/86: Office Manager, Advance International Trading,
Corp. Responsibilities: assisting my husband in
his agriculture export business.

12/80 - 10/84: Part-time staff assistant to Multnomah County
Commissioner Caroline Miller. Responsibilities:
researching of County issues, budget evaluation and
monitoring, constituent case management, and
special projects.

VOLUNTEER ACTIVITIES:

Centennial School District, Board of Directors - 07/83 to 06/87,
07/89 to present, Chairman 86/87

Human Solutions, Inc., Board of Directors - 07/89 to present,
present Board Chairman

Multnomah County Community Action Agency Board - 06/86 to 02/88

City of Gresham Planning Commission - 07/87 to 06/89

EDUCATION: Colorado Women's College
Idaho State University
Marylhurst



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 102012
Amendment #

<p>CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p>CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCR B Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p>CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <small>Revenue</small> <p style="text-align: center;">RATIFIED</p> <p style="text-align: center;">Multnomah County Board of Commissioners</p> <p style="text-align: center;">C-2 August 15, 1991</p>
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Contact Person Nancy Culver (Cilla Murray) Phone 248-5464 Date July 19, 1991
 Department Human Services Division Aging Services Bldg/Room B161/3rd Floor

Description of Contract Two-year contract authorizing up to \$20,000 in rebates for weatherization of oil, oil/wood, or wood heated homes, using oil overcharge funds from federal Department of Energy. Contract funding for FY 91-92 is limited to \$10,000.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____
 ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name Oregon Department of Energy
 Mailing Address 625 Marion St. NE
Salem, OR 97310
 Phone (503) 378-4040
 Employer ID # or SS # _____
 Effective Date July 1, 1991
 Termination Date June 30, 1993
 Original Contract Amount \$ _____
 Amount of Amendment \$ _____
 Total Amount of Agreement \$ 20,000

Payment Term

Lump Sum \$ _____
 Monthly \$ Upon Request
 Other \$ _____
 Requirements contract - Requisition required.
 Purchase Order No. _____
 Requirements Not to Exceed \$ _____

1991 NOV - 6 AM 10:00
 COUNTY COMMISSIONERS
 MULTNOMAH COUNTY
 OREGON

REQUIRED SIGNATURES:

Department Manager Billi O. Degaard (ac)
 Purchasing Director _____
 (Class II Contracts Only)
 County Counsel [Signature]
 County Chair/Sheriff [Signature]

Date 7-11-91
 Date _____
 Date 8.1.91
 Date 8/15/91

VENDOR CODE			VENDOR NAME							TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	010	1730					6810	Rebates	\$20,000		
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT** - Requisition Required - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

XV. Funds Available and Authorized

Payment for services provided on or after July 1, 1991 is contingent on funding for this purpose in the Department's 1991-93 legislatively approved budget.

XVI. Signatures

AGREED:

MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
421 SW Fifth, 2nd Floor
Portland, Oregon 97204

By  7/2/91
Manager, Community Action Program Office Date

By  7-10-91
Director, Aging Services Division Date

By  8/15/91
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

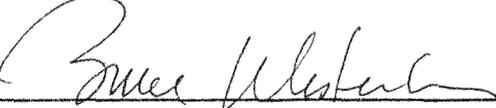
REVIEWED:

LAURENCE KRESSEL, County Counsel
Multnomah County, Oregon

By  8-1-91
Assistant County Counsel Date

APPROVED:

STATE OF OREGON by and through its Department of Energy

By  8-23-91
Bruce Westerberg, Administrator Date
Management Services Division

RATIFIED

Multnomah County Board
of Commissioners

C-2 8-15-91

Meeting Date: AUG 15 1991

Agenda Date: C-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

Subject: Intergovernmental Agreement Between Oregon Department of Energy and Aging Services Division/Community Action Program

BCC Informal: _____ BCC Formal: _____

Date

Date

DEPARTMENT: Human Services

DIVISION: Aging Services

CONTACT: Nancy Culver/Cilla Murray

TELEPHONE: 248-3646

PERSON(S) MAKING PRESENTATION: Billi Odegaard/Jim McConnell

ACTION REQUESTED:

INFORMATIONAL ONLY

POLICY DIRECTION

APPROVAL

ESTIMATED TIME NEEDED ON AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: XX

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

The Aging Services Division/Community Action Program requests approval of the Intergovernmental Agreement between Oregon Department of Energy and Aging Services Division/Community Action Program. The revenue agreement, which covers the two-year period of July 1, 1991 through June 30, 1993, authorizes the Community Action Program to receive up to \$10,000 each year (maximum \$20,000) in Federal oil-overcharge rebates for weatherization projects on income-eligible clients' homes heated with oil, oil/wood, or wood.

SIGNATURES:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: Billi Odegaard (ae)

(All accompanying documents must have required signatures)

doe92a

1/90

Sent original OGA + Contacts to Nancy Culver 8-19-91.

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 AUG -2 AM 8:32



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
AGING SERVICES DIVISION
ADMINISTRATIVE OFFICES
421 S.W. 5TH, 3RD FLOOR
PORTLAND, OREGON 97204
(503) 248-3646
TDD: 248-3683

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Billi Odegaard, Interim Director *Billi Odegaard (ae)*
Department of Human Services

FROM: Jim McConnell, Director *JM*
Aging Services Division

DATE: July 10, 1991

SUBJECT: Intergovernmental Agreement Between Oregon Department of Energy and
Aging Services Division/Community Action Program

Retroactive Status: This State revenue contract is retroactive to July 1, 1991, the date set by the State. Aging Services Division received the contract for County processing on June 27, 1991.

Recommendation: The Aging Services Division/Community Action Program recommends Board of County Commissioner approval of the attached revenue contract with Oregon Department of Energy, for the period July 1, 1991 through June 30, 1993.

Analysis: This two-year revenue agreement with the Oregon Department of Energy authorizes up to \$10,000 each year, maximum \$20,000, in weatherization rebates using Federal oil-overcharge funds through the Federal Department of Energy. The rebates are provided for weatherization services performed on income-eligible clients' homes, where the homes have been heated with oil, oil and wood, or wood.

This Oregon Department of Energy rebate program is operated in coordination with the City of Portland Block by Block weatherization program administered by the Aging Services Division/Community Action Program.

Background: The weatherization rebate funds are included in the Community Action Budget.

doe92z



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 102012

Amendment # —

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement Revenue <p style="text-align: center;">RATIFIED Multnomah County Board of Commissioners <u>C-2 August 15, 1991</u></p>

Contact Person Nancy Culver (Cilla Murray) Phone 248-5464 Date July 10, 1991

Department Human Services Division Aging Services Bldg/Room B161/3rd Floor

Description of Contract Two-year contract authorizing up to \$20,000 in rebates for weatherization of oil, oil/wood, or wood heated homes, using oil overcharge funds from federal Department of Energy. Contract funding for FY 91-92 is limited to \$10,000.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name Oregon Department of Energy

Mailing Address 625 Marion St. NE
Salem, OR 97310

Phone (503) 378-4040

Employer ID # or SS # _____

Effective Date July 1, 1991

Termination Date June 30, 1993

Original Contract Amount \$ _____

Amount of Amendment \$ _____

Total Amount of Agreement \$ 20,000

Payment Term

Lump Sum \$ _____

Monthly \$ Upon Request

Other \$ _____

Requirements contract - Requisition required.

Purchase Order No. _____

Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager Billi Odegaard (cc)

Purchasing Director
(Class II Contracts Only)

County Counsel [Signature]

County Chair/Sheriff [Signature]

Date 7-11-91

Date _____

Date 8-1-91

Date 8/15/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG REV	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	1730					6810	Rebates	\$20,000	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

INTERGOVERNMENTAL AGREEMENT

This agreement is between the Oregon Department of Energy, hereafter called Department, and Multnomah County Department of Human Services, Aging Services Division, Community Action Program Office, hereafter called CAPO.

This agreement shall be in effect from July 1, 1991 through June 30, 1993.

Background

The Department has received allocations of oil overcharge funds from the US Department of Energy to operate the oil weatherization rebate program. The rebates are restricted to oil- and/or wood-heating homeowners or renters whose household income is within the SHOW Rebate program income guidelines set out in Exhibit B. The maximum rebate is \$600.

I. Statement of Work

CAPO will weatherize homes in the Portland Metro area. Department will partially reimburse CAPO for weatherizing those homes that are oil heated, heated with oil and wood, or with wood only, provided that the total job cost is at least \$250 per dwelling. Matching funds shall be provided by CAPO. Maximum rebate allowed is \$600, minimum is \$125. Repairs and maintenance may not be funded under this agreement.

CAPO agrees to accomplish the work described in the Statement of Work (Exhibit A) attached hereto and by this reference made a part hereof.

II. Consideration

- A. Department agrees to pay CAPO an amount not to exceed \$20,000 for performance of this agreement. This payment shall be the sole monetary obligation of the Department and the Department's obligation to pay is limited by the provisions of Section XII, Termination. Payment of all operating costs, federal, state, county or city taxes/assessments and any other charges imposed by law upon employers shall be the sole responsibility of CAPO.

The Department shall reimburse CAPO with oil overcharge funds under the oil weatherization rebate program for 50 percent of the cost of eligible weatherization for income-eligible clients.

- B. Interim payments will be made to CAPO on the basis of requests for payment submitted no more often than monthly.

Final payment will be made after final acceptance of all work.

- C. All requests for payment must include a properly completed rebate application, energy audit, work order and Certification of Completion form for each eligible client. Each application form must include estimated annual income and family size for each household for which funding is requested. Requests for payment shall include a breakdown of expenditures by weatherization measures. CAPO may sign forms for applicant when homeowner is not available.
- D. Project funds shall be divided between the two fiscal years. No more than \$10,000 may be expended for the period ending June 30, 1992.
- E. All audits, applications and estimates of work must be in the hands of the Project Officer by June 15 of each fiscal year to be eligible for payment. Total project fund obligations shall be reported to the Department by June 15 of each fiscal year.
- F. All applications, completions, and requests for payment shall be submitted to:
 - Oregon Department of Energy
 - 625 Marion Street NE
 - Salem, OR 97310
 - Attention: Gwen Barritt
- G. All requests for payment are subject to the approval of the Department.
- H. The Department may require status reports from CAPO as needed.

III. Travel

The Department shall not reimburse CAPO for travel expenses incurred in the performance of this agreement.

IV. Subcontracts

CAPO may enter into subcontracts for the work scheduled under this agreement with designated Action Agencies or licensed, bonded contractors with preference given to firms on the CAPO list.

V. Publicity

Any publicity or advertising regarding the work performed under this agreement must be approved by the Project Officer and must acknowledge the support of the Oregon Department of Energy and, if applicable, the federal grantor agency.

VI. Project Officer

The Department has designated Gwen Barritt as Project Officer for this agreement.

VII. Changes

No changes to or waivers of provisions of this agreement will be valid until they have been reduced to writing, approved and signed by both parties.

VIII. Indemnity

CAPO shall defend, save and hold harmless the State of Oregon and the Department, its officers, agents, employees and members, from all claims, suits or actions of whatever nature resulting from or arising out of the activities of CAPO or its subcontractors, agents or employees under this agreement.

IX. Excuses for Non-Performance

Neither party shall be held responsible for delay or failure to perform when such delay or failure is due to fire, flood, epidemic, strikes, acts of God or the public enemy, unusually severe weather, legal acts of public authorities, or delays or defaults caused by public carriers, which cannot reasonably be foreseen or provided against. Either party may terminate the agreement, effective with the giving of written notice, after determining such delay or failure will reasonably prevent successful performance in accordance with the terms of the agreement.

X. Retention of Records and Reports

CAPO agrees to maintain records of costs and services provided to document the Project and fully support billings. All books, records and other documents relevant to this agreement shall be retained for:

1. Three years after the end of the fiscal year during which they were created; or
2. Any longer period which may be required to complete any audit or to resolve any pending audit findings.

XI. Access to Records

The Department, the Secretary of State's Office of the State of Oregon, the Federal Government, and their duly authorized representatives shall have access to the books, documents, papers, and records of CAPO and any subcontractors which are directly pertinent to this contract for the purpose of making audit, examination, excerpts, and transcripts.

XII. Termination

- A. This agreement may be terminated by mutual consent of both parties, or by the Department for any reason whatsoever upon 30 days' notice, in writing and delivered by certified mail or in person to CAPO.

- B. The Department may terminate this agreement effective upon delivery of written notice to CAPO or at such later date as may be established by the Department, under any of the following conditions:
1. If Department funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the indicated quantity of services. When possible, and when agreed upon, the agreement may be modified to accommodate a reduction in funds.
 2. If federal or state regulations or guidelines are modified or changed in such a way that the services are no longer allowable or appropriate for purchase under this agreement.
- C. Any termination under paragraph A or B above of this Section shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.
- D. The Department by written notice of default to CAPO may terminate the whole or any part of this agreement:
1. If CAPO fails to provide services called for by this agreement within the time specified herein or any extension thereof; or
 2. If CAPO fails to perform any of the other provisions of this agreement, or so fails to pursue the work as to endanger performance of this agreement in accordance with its terms, and after receipt of written notice from the Department, fails to correct such failures within 10 days or such longer period as the Department may authorize.
- E. Waiver of any default shall not be deemed to be a waiver of any subsequent default.

XIII. Non-Discrimination

CAPO agrees to comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

XIV. State Workers' Compensation Act

CAPO, its subcontractors, if any, and all employers working under this agreement are subject employers under the Oregon Workers' Compensation Law and shall comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their subject workers.

XV. Funds Available and Authorized

Payment for services provided on or after July 1, 1991 is contingent on funding for this purpose in the Department's 1991-93 legislatively approved budget.

XVI. Signatures

AGREED:

MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
421 SW Fifth, 2nd Floor
Portland, Oregon 97204

By William B. Rausch 7/2/91
Manager, Community Action Program Office Date

By James M. Connell 7-10-91
Director, Aging Services Division Date

By Gladys McCoy 8/15/91
Gladys McCoy, Chair Date
Multnomah County Board of Commissioners

REVIEWED:

LAURENCE KRESSEL, County Counsel
Multnomah County, Oregon

RATIFIED
Multnomah County Board
of Commissioners
C-2 8-15-91

By John D. Lutz 8.1.91
Assistant County Counsel Date

APPROVED:

STATE OF OREGON by and through its Department of Energy

By _____
Bruce Westerberg, Administrator Date
Management Services Division

STATEMENT OF WORK

The Community Action Program Office (CAPO) agrees:

1. To act as general contractor to install the eligible energy conservation measures for its eligible clients.
2. To perform all energy audits for homes funded under this project.
3. To complete the weatherization rebate application form for its clients and act as the "applicant" on behalf of its eligible clients if necessary. This will include determination of the following program eligibilities: anticipated household income; age and type of dwelling; space-heating fuel type; and eligible cost-effective energy conservation measures. Eligibility of measures must be based on the results of a CAPO energy audit.
4. In the case of a rebate application for a renter, to obtain written permission from the landlord to weatherize an eligible rental dwelling and provide a copy to the Department with the application as soon as the job is completed.
5. To have Certification of Completion forms from approved applicants signed by an authorized representative of CAPO as well as the owner or renter applicant when possible.
6. Upon signing this agreement, to file with the Department a list of authorized signatories. The completed and approved application form will serve as authorization to install eligible energy conservation measures.
7. To send the completed Certification of Completion to the Department when the installation of energy conservation measures is complete to serve as substantiation for request for payment for that client's rebate. The Department will make a final determination of the amount of the rebate based on the Certification of Completion form. The rebate check will be issued to CAPO acting as general contractor.
8. To include a representative sample of oil-heated homes in the 50 percent of completed jobs which must be inspected in the Block-by-Block project. Results must be reported to the Department before payment is made.
9. To provide the warranties required of all contractors under the State Home Oil Weatherization rebate program, and to certify that required manufacturers' warranties have been met.
10. To allow a designated representative of the Department, or the US Department of Energy, as may be required, access to any office records used by CAPO in determining clients' eligibility for the rebate or otherwise pertaining directly to the program.
11. To keep all required records concerning clients' rebates for three years from the date of closure of this agreement.

STATEWIDE INCOME LIMITS
for the
State Home Oil Weatherization (SHOW) Rebate Program
operated by the
OREGON DEPARTMENT OF ENERGY
Effective 5-15-91

	<u>HOUSEHOLD SIZE</u>							
	<u>1 Person</u>	<u>2 Person</u>	<u>3 Person</u>	<u>4 Person</u>	<u>5 Person</u>	<u>6 Person</u>	<u>7 Person</u>	<u>8 Person</u>
Maximum	\$24,035	\$27,445	\$30,910	\$34,320	\$37,070	\$39,820	\$42,570	\$45,320
Minimum	\$ 8,275	\$11,100	\$13,925	\$16,750	\$19,575	\$22,400	\$25,225	\$28,050

(For households with more than eight, add \$2,825 for each additional person.)

Meeting Date: AUG 15 1991

Agenda No.: C-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Approval of an Intergovernmental Agreement with Mt. Hood Community College

BCC Informal _____ (date) BCC Formal _____ (date)

DEPARTMENT Human Services DIVISION Social Services

CONTACT Kathy Tinkle TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Billi Odegaard/Gary Smith

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of the renewal of an Intergovernmental Agreement between Mt. Hood Community College and Multnomah County Social Services Division Developmental Disabilities Program effective July 1, 1991 through June 30, 1992. The Contractor will provide Work Activity Center services for DD clients for \$29,125.68.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Billi Odegaard (H.O.)

(All accompanying documents must have required signatures)

*Sent Original OGA + Contracts to Kathy Tinkle
8-19-91*

MULTNOMAH COUNTY
OREGON
1991 AUG - 2 AM 8 31
COUNTY CLERK



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL AND FAMILY SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK ST., 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691
FAX (503) 248-3379

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

M E M O R A N D U M

TO: Gladys McCoy
Multnomah County Chair

VIA: Billi Odegaard, Interim Director *Billi Odegaard (HO)*
Department of Human Services

FROM: Gary Smith, *DS* Director
Social Services Division

DATE: July 16, 1991

SUBJECT: Approval of an Intergovernmental Agreement with Mt. Hood
Community College

RETROACTIVE STATUS: The agreement attached is retroactive to July 1, 1991. During the earlier renewal negotiations, the Contractor indicated a lack of interest in continuing to provide services and only recently agreed to renew their previous contract.

RECOMMENDATION: The Social Services Division recommends Chair and Board approval of Intergovernmental Agreement (IGA) between the DD Program and Mt. Hood Community College (MHCC) effective July 1, 1991 through June 30, 1992.

ANALYSIS/BACKGROUND: Mt. Hood Community College (MHCC) Work Activity Center is allotted \$29,125.68 to provide services for Developmental Disabilities clients as identified in the FY 1991-92 budget.

Work Activity Center funding is available through the State Mental Health Division Grant. Government agencies are not required to complete the RFQ/RFP process.

(CWDDZGRM.DOC.32)



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 1021072

Amendment # —

<p style="text-align: center;">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p style="text-align: center;">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCR B Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p style="text-align: center;">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;">RATIFIED Multnomah County Board of Commissioners <u>C-3 August 15, 1991</u></p>
--	---	---

Contact Person Kathy Tinkle Phone 248-3691 Date July 15, 1991

Department Human Services Division Social Services Bldg/Room 160/6

Description of Contract Renewal of annual contract for developmental disabilities services as identified in the 1991-92 budget.

RFP/BID # N/A IGA Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name MT. HOOD COMMUNITY COLLEGE
Mailing Address 26000 SE Stark
Gresham, OR. 97030
Phone 667-7316
Employer ID # or SS # 93-0546890
Effective Date July 1, 1991
Termination Date June 30, 1992
Original Contract Amount \$ _____
Amount of Amendment \$ _____
Total Amount of Agreement \$ 29,125.68

Payment Term
 Lump Sum \$ _____
 Monthly \$ Allotment
 Other \$ _____
 Requirements contract - Requisition required.
Purchase Order No. _____
 Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager Billi Odegaard
Purchasing Director _____
(Class II Contracts Only)
County Counsel [Signature]
County Chair/Sheriff [Signature]

Date 7-17-91
Date _____
Date 8-1-91
Date 8/15/91

VENDOR CODE			VENDOR NAME					TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	1235		DD40	6060		1240		29,125.68	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

MULTNOMAH COUNTY
SOCIAL SERVICES DIVISION
SUBCONTRACT AGENCY AGREEMENT

Duration of Agreement: July 1, 1991 to June 30, 1992

Contractor: MT. HOOD COMMUNITY COLLEGE

Address: 26000 S.E. STARK
GRESHAM OR 97030

Phone: 667-7316

IRS No.: 93-0546890

Subject to the General Conditions and Special Conditions attached hereto and by this reference made part of the this agreement, the CONTRACTOR agrees to provide the services within the Service Element(s) listed below. County agrees to pay the CONTRACTOR as per the General and Special Conditions attached.

Service Element	Fund Source	Payment Terms	Total Annual Maximum Payable
DD40 WAC	SMHD	SERVICE CAPACITY	29,125.68
Work Activity Center			

Grand Total: 29,125.68

Multnomah County Social Services Division
Developmental Disabilities Program
Special Conditions For Each Service Element

Contractor: MT. HOOD COMMUNITY COLLEGE

Service Element	Fund Source	Slot Count	Special Conditions Sections	7/09/91
DD40 WAC Work Activity Center	SMHD	2	1, 2, 4	

MULTNOMAH COUNTY
SOCIAL SERVICES DIVISION
DEVELOPMENTAL DISABILITIES PROGRAM
FISCAL YEAR 1990-91 CONTRACT CONDITIONS

1 SPECIAL CONDITIONS FOR ALL DD CONTRACTORS

1.1 MULTNOMAH COUNTY REQUIREMENTS

1.1.1 CONDITIONS FOR ALL CONTRACTORS

CONTRACTOR agrees to involve and fully inform the COUNTY DD Program Case Managers of service recipients in any planning and decision-making which is associated with possible changes in service site or termination of services for service recipients. CONTRACTOR agrees to verbally notify the COUNTY DD Program Case Manager and the service recipient, and/or legal guardian, within one business day of the CONTRACTOR'S decision to propose changes in service site or termination of services. This verbal notification shall be followed within five business days by written notice of such proposed changes in service site or termination of services. The written notice shall include information on how to appeal such decisions with the CONTRACTOR agency's organizations. The change should be reflected in the client's Individual Support Plan/Individual Program Plan.

CONTRACTOR agrees to comply with the Multnomah County Behavioral Intervention Policy. CONTRACTOR agrees to implement the Behavior Intervention Policy review process when initiated. Until this review team is in place, all Level III Interventions will require ISP Team approval.

As Multnomah County is contracted by the State Mental Health and Developmental Disabilities Division to arrange for and provide service at established rates, the COUNTY, in turn, is dedicated to utilization of 100% for funded service elements. The COUNTY'S contractors are expected to make every effort possible to maintain full utilization of contracted monies.

CONTRACTOR and COUNTY recognize that planning is essential to the success of a coordinated service delivery system. CONTRACTOR agrees to attend and participate in two days of planning efforts instigated by the COUNTY and one day of annual Contract review.

CONTRACTOR shall comply with COUNTY'S special incident reporting guidelines.

CONTRACTORS are responsible to review their monthly CPMS documents for errors. If errors or questions arise upon completion of monthly review, then each CONTRACTOR is responsible to contact the appropriate COUNTY Program Development Specialist. Issues that are left unresolved may result in the loss of revenues.

MULTNOMAH COUNTY
SOCIAL SERVICES DIVISION
DEVELOPMENTAL DISABILITIES PROGRAM
FISCAL YEAR 1990-91 CONTRACT CONDITIONS

2 DD 40 - ACTIVITY CENTERS

2.1 STATE MENTAL HEALTH AND DEVELOPMENTAL DISABILITIES DIVISION REQUIREMENTS

2.1.1 SERVICE DESCRIPTION

Activity Centers are out-of-home programs for adults with developmental disabilities which provide long-term employment, support, and training base on individual needs as prioritized through accepted assessment and planning processes to improve clients' independent functioning, community access and productivity.

This service is regulated by: 309-47-000 through 060.

An exception to the State rule occurs when DD 40 Work Activity Centers funding is used for Supported Employment services. In this case State rule for supported employment requirements is followed.

2.1.2 PERFORMANCE REQUIREMENTS

The COUNTY's goal of 50 per cent conversion to supported employment by 1992 is well documented. The COUNTY would like each agency to submit a copy of their individual conversion plans by September 1, 1990 to the COUNTY Vocational Program Development Specialist. The goal of 50 per cent conversion is a county-wide target.

2.1.3 SPECIAL REPORTING REQUIREMENTS

"Vocational Outcomes Measurement" per instructions in the Financial Procedures Manual. Centers must provide the Developmental Disabilities Program with information on client activities in habilitation services needed by DIVISION to claim Medicaid reimbursement under the Home and Community-Based Waiver Program.

Corrective Action Plan for any Deficiencies or areas of Correction identified by State Mental Health and Developmental Disabilities Division Licensing or Approval Site Reviews, or COUNTY contract monitoring activities.

DEADLINE: 30 calendar days after on-site exit meeting, identifying Deficiencies or Areas of Correction.

2.1.4 PAYMENT PROCEDURES

Payment is based on a monthly rate for each caseload slot made available for services described above, except that cumulative payments will not exceed total annual contract amount.

MULTINOMAH COUNTY
SOCIAL SERVICES DIVISION
DEVELOPMENTAL DISABILITIES PROGRAM
FISCAL YEAR 1990-91 CONTRACT CONDITIONS

2 DD 40 -ACTIVITY CENTERS (Continued)

2.1.4 PAYMENT PROCEDURES (Continued)

Funds will be disbursed through monthly allotments.

Final payment will reconcile any discrepancies between payments and amounts due which may have occurred during the fiscal year.

2.2 MULTINOMAH COUNTY REQUIREMENTS

2.2.1 VOCATIONAL SERVICES

CONTRACTORS will notify the COUNTY Social Services Division Developmental Disabilities Program Vocational Program Development Specialist of impending vacancies. The following information will be included on the Vocational Monthly Reporting Form. This information will include date of job opening, duties and hours of job, if applicable, and notice of date to review referrals.

CONTRACTORS providing services shall provide or arrange for services to service recipients for a minimum of five hours per day, five days per week, or in accordance with applicable O.A.R. DD 40 funding used for supported employment slots will follow DD 43 contract conditions.

CONTRACTORS may close to clients for all-staff in-service training days no more than four days each fiscal year, these being one day per quarter. The CONTRACTOR agrees to coordinate all four in-service closure days with all other vocational service providers under contract with the COUNTY'S DD Program. The Vocational Program Development Specialist is responsible for final determination of these dates.

CONTRACTOR agrees to provide no less than ten working days written advance notice to residential care-givers of DD service recipients regarding inservice closure.

CONTRACTORS may close on holidays in accordance with applicable O.A.R. The CONTRACTOR agrees to notify in writing the residential agencies, funded by the COUNTY, of the identified holidays.

CONTRACTOR providing Vocational Services shall obtain approval from the COUNTY'S Developmental Disabilities Program for any proposed full day or part-day closure not otherwise addressed in this agreement.

Vocational closures may occur in the event that local public schools close, or door-to-door transportation services is unavailable, due to adverse weather, as reported through the broadcast news media.

MULTNOMAH COUNTY
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FISCAL YEAR 1990-91 CONTRACT CONDITIONS

2 DD 40 -ACTIVITY CENTERS (Continued)

2.2.1 VOCATIONAL SERVICES (Continued)

- CONTRACTORS providing Supported Employment Services will follow the Multnomah County Standards for Supported Employment.

Vocational CONTRACTORS are jointly responsible with the individual's case managers for including transportation assessments during the annual ISP. CONTRACTORS are responsible to see that individuals are referred for mobility training through the individual's case manager and/or assisting the COUNTY in the arrangement of supported transportation.

CONTRACTORS will submit to the Vocational Program Development Specialist the Vocational Programs Monthly Report by the 10th of the month following the reporting month.

Self evaluation will be conducted by the CONTRACTOR during the year opposite State Mental Health and Developmental Disabilities Division Licensing Review.

2.2.2 ALTERNATIVE VOCATIONAL PROGRAMS

The CONTRACTOR may expend DD 40 funds to provide alternative vocational services based on the following:

- A. The client is of retirement age.
- B. Client choice of alternatives.
- C. Client's medical condition.
- D. Temporary job loss.
- E. Documented potential for loss of medical benefits if employed in a DD 40 slot.
- F. Severe physical limitation for which job site may not be modified to accommodate.
- G. Behavior problems rendering employment unfeasible only after extensive evaluation of the situation has occurred and the ISP team concurs that employment is not appropriate.
- H. Approval by the COUNTY based on other factors.

If alternative vocational services are provided with DD 40 funds, the CONTRACTOR must:

- A. Document as initial assessment and annual review of the continued alternative services based on the factors above.

MULTNOMAH COUNTY
SOCIAL SERVICES DIVISION
DEVELOPMENTAL DISABILITIES PROGRAM
FISCAL YEAR 1990-91 CONTRACT CONDITIONS

2 DD 40 - ACTIVITY CENTERS (Continued)

2.2.2 ALTERNATIVE VOCATIONAL PROGRAMS (Continued)

- B. Provide a minimum of 25 hours per week of day habilitative services to such individuals, including access to as much community based employment as is appropriate, based on the ISP.
- C. Request all necessary variances to Oregon Administrative Rules governing Activity Centers, and renew those requests annually if alternative services continued to be provided.

2.2.3 M. NORMAN VOCATIONAL FUNDS

CONTRACTOR will pay related services, college tuition and other associated costs for M. Norman to attend Portland Community College. Appropriate expenses are identified on client's Individual Program Plan dated the week of May 21, 1990, in Case Manager's notes.

MULTNOMAH COUNTY
SOCIAL SERVICES DIVISION
DEVELOPMENTAL DISABILITIES PROGRAM
FISCAL YEAR 1990-91 CONTRACT CONDITIONS

4 DD 43 - SUPPORTED EMPLOYMENT

4.1 STATE MENTAL HEALTH AND DEVELOPMENTAL DISABILITIES DIVISION REQUIREMENTS

4.1.1 SERVICE DESCRIPTION

Supported Work programs provide long-term, individualized support to severely disabled DD persons in employment settings. Using a variety of employment models, including work crews, enclaves in industry, and individual supported jobs, DD clients will be employed a minimum of 20 hours per week in work sites with no more than seven other disabled workers. Employment sites must provide significant contact with non-disabled persons and maximize opportunities for productivity, integration, and independence. Additional support services may include time-limited job procurement and reasonable interim job-find services in case of job loss.

Service emphasizes an integrated employment setting for adults who are developmentally disabled. Models of service include, but are not limited to, the following:

ENCLAVE The enclave model is a small group of individuals with disabilities who work and are supervised in an industry or business employing the non-disabled. Typically up to 8 workers with disabilities will work on a manufacturing line managed by specially trained supervisors. Enclave units are expected to meet production schedules and ensure the same high quality production as other units employing non-disabled workers. Physical and social integration occurs as a natural part of the daily operation.

SUPPORTED JOB MODEL The supported job model provides individuals with regular community jobs and provides the necessary support on the work site for an individual to learn and perform the work. This model differs from the enclave in that single individuals work at single job sites, supervising and training are faded back to the minimum necessary requirements. Basic supports to maintain that person in this employment setting are provided on a long-term basis.

CREW MODEL The crew model is based on a small business, employing 3 to 5 disabled workers and a supervisor. This group contracts with businesses in the community to do work such as window washing, building maintenance, groundskeeping, etc. The crew model works a variety of small, limited duration contracts and blends them into reasonable, wage-generating work. Integration may be enhanced by employing a number of non-disabled co-workers on the crew.

MULTNOMAH COUNTY
SOCIAL SERVICES DIVISION
DEVELOPMENTAL DISABILITIES PROGRAM
FISCAL YEAR 1990-91 CONTRACT CONDITIONS

4 DD 43 - SUPPORTED EMPLOYMENT(Continued)

4.1.1 SERVICE DESCRIPTION (Continued)

- This service is regulated by OAR 309-47-040 (planning and assessment);
309-47-045 (training and services); and 309-47-030 (5, 6, 8, 9)
(admission and exit staffings).

4.1.2 PERFORMANCE REQUIREMENTS

100% clients must be eligible for Developmental Disabilities services.

The work/employment services are provided at a work site other than a traditional work activity center facility or sheltered workshop. Services are provided during job find, throughout employment, and between jobs as needed. Minimum of 20 hours paid work per week.

There will be no more than eight (8) persons with disabilities working at a job site.

Workers must have reasonable opportunities to interact with non-handicapped peers (not paid service providers).

The work performed must be paid in the form of wages. Sub-minimum wages are acceptable within the limitations of the requirements of state and federal statutes.

High School Transition persons must be from a special education program (eligible for DD services), 21 years of age, and have participated in an employment transition program through the school program.

4.1.3 SPECIAL REPORTING REQUIREMENTS

"Vocational Outcome Measurement" per instructions in the Financial Procedures Manual.

DD 40 funding used for supported employment slots will follow DD 43 contract conditions. The following information will be included on the Vocational Monthly Reporting Form. This information will include date of job opening, duties and hours of job, if applicable, and notice of date to review referrals.

4.1.4 PAYMENT PROCEDURES

Payment is based on a monthly rate for each eligible client enrolled in the service, except that cumulative payments may not exceed the total annual Contract amount.

MULTNOMAH COUNTY
SOCIAL SERVICES DIVISION
DEVELOPMENTAL DISABILITIES PROGRAM
FISCAL YEAR 1990-91 CONTRACT CONDITIONS

4 DD 43 -SUPPORTED EMPLOYMENT(Continued)

4.1.4 PAYMENT PROCEDURES (Continued)

- Funds will be disbursed through monthly allotments which will be adjusted periodically by DIVISION to reflect actual enrollments as reported in the Client Process Monitoring System (CPMS).

Final payment will reconcile any discrepancies between payments and CPMS data which may have occurred during the fiscal year. Provider and Vocational Program Development Specialist will work together to resolve discrepancies in utilization data.

4.2 MULTNOMAH COUNTY REQUIREMENTS

4.2.1 SUPPORTED EMPLOYMENT STANDARDS

4.2.1.1 ADMISSION AND EXIT OF CLIENTS

Prior to admission of a person to a Supported Employment program, a pre-admission staffing shall be held. Participants invited to this staffing by the case manager, shall include, but not be limited to:

The referred person

The person's guardian, if any; and the parents, advocate, guardian, and/or other family members, as approved by the person;

The case manager;

A representative of the Supported Employment program; and

Representatives of other agencies providing services to the client; this may include the Vocational Rehabilitation Counselor.

The case manager shall assure that major findings of the pre-admission staffing shall be recorded in writing and be part of the person's Supported Employment program file. These written findings shall include at minimum:

List of participants at the pre-admission staffing;

Documentation of the person's eligibility for Supported Employment;

Documentation of the current physical condition and limitations of the person; and,

MULTNOMAH COUNTY
SOCIAL SERVICES DIVISION
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4 DD 43 - SUPPORTED EMPLOYMENT(Continued)

4.2.1.1 ADMISSION AND EXIT OF CLIENTS (Continued)

Documentation of current medications;

Documentation that the person and parent/guardian/advocate have been informed as to the program's philosophy, policies and procedures, and description of client services;

Documentation that the Supported Employment provider has fully explained the effect of wages on benefits (such as SSI, Social Security or a combination). This explanation will address associated risks and benefits; and,

Documentation of discussion regarding who will assist the client to report earnings to Social Security Administration.

Each client considered for exit shall have a pre-exit staffing. Participants invited to the pre-exit staffing shall include the same persons identified in subsection 4.2.1.1 of this requirement.

The findings of the pre-exit staffing shall be recorded in writing and be a part of the client file. These written findings shall include at minimum:

List of participants at the pre-exit staffing;

Documentation of the proposed reason for exit of the client;

A written exit plan to include proposed client services, schedule for follow-up by the Supported Employment program if appropriate, and contact persons of agencies involved in proposed client services and follow-up; and,

Signed client release forms for purposes of sharing Supported Employment client program information with proposed service providers.

4.2.1.2 CLIENT ASSESSMENT AND PLANNING

The Supported Employment provider will provide to the COUNTY Case Manager a completed formalized assessment for each worker for use in the development of the ISP within 60 days of admission to the program. Formal assessment(s) will be completed thereafter on an annual basis prior to the annual ISP. This formalized assessment will determine progress and identify any training needs which should be addressed in the coming year. This assessment will include the following domains:

MULTNOMAH COUNTY
SOCIAL SERVICES DIVISION
DEVELOPMENTAL DISABILITIES PROGRAM
FISCAL YEAR 1990-91 CONTRACT CONDITIONS

4 DD 43 - SUPPORTED EMPLOYMENT(Continued)

- general and specific work abilities;
- work interests;
- work history (for the initial assessment only);
- attitudes and adaptability needed for employment;
- task performance and proficiency levels;
- the need or potential success of utilizing adaptive equipment;
- work habits such as punctuality, attendance, etc.; and,
- copy of last completed time study if earning less than industry standard wage.

This assessment will replace the CER.

The results of this assessment, review of pre-entry staffing information, and consultation with the client, parent/guardian/advocate, case manager, other service providers, and program staff, shall be used to develop an individualized support plan for each client. The Individual Support Plan shall be developed by this team and include at least the following information:

Measurable long-term goals and short-term (one year or less) training objectives for each area included in the client's individual support plan;

Description of the methods to be used in achieving the objectives and measuring progress;

Identification of persons or agency responsible for the implementation of each portion of the plan;

Provisions for reviewing the individual support plan at least semiannually with written statements regarding the progress, effectiveness and appropriateness of the plan. Supported Employment providers are required to complete initial and annual ISPs. Supported Employment providers are responsible for developing proposed goals, objectives and methods prior to the ISP meeting for consideration by the ISP team. As workers become stabilized in jobs there may no longer be a need for vocational training objectives. At this point, objectives will be developed which address maintenance (which might include ongoing follow along and whatever supports are necessary to assure stability).

MULTNOMAH COUNTY
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FISCAL YEAR 1990-91 CONTRACT CONDITIONS

4 DD 43 - SUPPORTED EMPLOYMENT(Continued)

4.2.1.2 CLIENT ASSESSMENT AND PLANNING (Continued)

Even though a worker may be stabilized on the job, the Supported Employment provider, as an ISP team member, would work with the team to identify and address services or objectives to meet needs in other areas of the individual's life. (This might include social needs at work or home, medical needs, etc.)

Vocational CONTRACTORS are jointly responsible with the individual's case managers for including transportation assessments during the annual ISP. CONTRACTORS are responsible to see that individuals are referred for mobility training through the individual's case manager and/or assisting the COUNTY in the arrangement of supported transportation;

The individual support plan shall be included in the client's individual file, with appropriate documentation that the plan has been implemented as designed or reviewed. This shall include individual client objectives for periods of unemployment.

The Supported Employment provider is responsible for maintaining data to measure and document progress toward objectives. The provider will summarize the data and report progress, effectiveness and appropriateness of the plan at least semiannually to the DD Case Manager.

4.2.1.3 TRAINING AND SERVICES

Services for workers in Supported Employment programs shall:

Provide training and support services as specified in each workers annual individual support plan;

Use age-appropriate and professionally accepted materials and techniques;

Utilize community-based resources and/or other environments when available and appropriate; and,

Provide opportunities for workers to participate in activities with non-handicapped peers to the maximum extent possible.

The use of aversive techniques with any worker shall be described fully in writing and shall:

Be included in the individual worker's record;

MULINOMAH COUNTY
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4 DD 43 - SUPPORTED EMPLOYMENT(Continued)

4.2.1.3 TRAINING AND SERVICES (Continued)

Emphasize the development of a desirable alternative behavior;

Document that the worker, parent/guardian/advocate, and case manager are fully aware of the program;

Use the least intrusive or aversive intervention possible; and,

Assure that none of the following will be used:

Physical punishment;

Seclusion in a locked room;

Direct or implied threats of physical harm, ridicule, or humiliation;

Physical restraints, or inappropriate medication;

Withholding of meals, medication, or physical aide;

Discipline or punishment of one worker by another; and

Excessive threats of termination of Supported Employment services to the worker.

Be evaluated, including collection and timely review of specific data on the progress, effectiveness, and appropriateness of procedures.

In the event of job loss, the Supported Employment provider has the lead in determining and arranging for the most appropriate activities for the individual during periods of unemployment. Alternative activities must be at least 20 hours weekly and not impose a hardship on any of the participating parties. During the pre-admission staffing, the ISP team will recommend what would be the most appropriate alternative activity for the worker when job loss occurs, the worker is on vacation, or working odd hours. It is expected that all involved will be flexible in considering such options as: submitting waiver request for OARs to allow the individual to remain in the group home without supervision, splitting the costs between the residential provider and Supported Employment provider for daytime supervision at the residence, coordinating support so that the person can temporarily remain in his/her natural home, locating volunteer

MULTNOMAH COUNTY
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4 PD 43 - SUPPORTED EMPLOYMENT(Continued)

4.2.1.3 TRAINING AND SERVICES (Continued)

work, arranging for temporary placement at a Work Activity Center or Sheltered Services Program, or accessing a County sponsored day activity program. Roles will be clearly delineated during each ISP process.

In the event of successive job loss, the COUNTY agrees to arrange for trades between the CONTRACTOR and an alternative vocational program to assure continued and appropriate service. Provider must make every effort to successfully employ each individual. A person may be exited from a Supported Employment placement for the following reasons with a consensus decision by the ISP team:

The worker has progressed to the point that he or she is no longer in need of support services;

The worker's physical health as verified by a qualified physician precludes him or her from continued employment in a Supported Employment site;

The worker's documented behavior (chronic firing, inappropriate work habits, stealing from employers), despite reasonable remediation efforts, preclude continuation in Supported Employment;

The worker and/or guardian requests termination of Supported Employment services; and,

Other related reasons determined valid by consensus of the local team process demonstrated by appropriate documentation to the exit.

In the event of Supported Employment termination for any of the above reasons, the COUNTY may arrange for trades between the CONTRACTOR and an alternative vocational program to assure continued and appropriate service. In the event that Supported Employment services are terminated, it will be determined as to whether the person is appropriate for and requests other county-provided vocational services. This decision will be made in cooperation with the worker's Vocational Rehabilitation Counselor.

In the event of job loss, Supported Employment providers are expected to place individuals in new jobs within 60 days. If it appears that the individual will not be placed within this period of time, the Supported Employment provider will contact the Multnomah County Vocational Program Development Specialist to review job development

MULTNOMAH COUNTY
SOCIAL SERVICES DIVISION
DEVELOPMENTAL DISABILITIES PROGRAM
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4 DD 43 - SUPPORTED EMPLOYMENT(Continued)

4.2.1.3 TRAINING AND SERVICES (Continued)

activities. After this contact, the Vocational Program Development Specialist may initiate a meeting(s) with the Supported Employment provider and possibly the ISP team to discuss needed action. If the agreed upon target date for re-employment is not obtained then the COUNTY reserves the right to reassign the worker and slot to another CONTRACTOR.

In the case of new slots that are to be phased in, the County will phase-in the new slot only when 75% or more of the present slot individuals are employed under the contract standards for supported employment.

4.2.1.4 ON-GOING FOLLOW-UP

Supported Employment assumes that ongoing long term follow along will occur. For workers who are the most independent and stabilized in their jobs, a minimum of two face-to-face contacts with the worker and employer will occur per month. This amount of contact would escalate dependent on the needs of the individual and will be specifically defined and documented by the ISP team. The team might define a variable schedule of contact based on training objectives realizing that less contact will probably be required as the worker becomes more independent and stable on the job.

On a monthly basis, the Supported Work provider will complete a Worker Status Report. This report will be submitted to the Vocational Program Development Specialist by the 10th of each month. Copies of this form will be shared with the DD Case Manager and residential providers, and Vocational Rehabilitation Counselor.

CONTRACTORS providing Supported Employment services will provide each worker with a personnel policy which will cover at least the following:

Written Grievance Policy and Procedure including:

Procedure for receiving complaints or grievances from clients or others acting on their behalf and transcribing the complaint or grievance into writing, and to the satisfaction of the client;

Procedures to assure fair and impartial investigation of the facts of the complaint or grievance;

MULTNOMAH COUNTY
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4 DD 43 - SUPPORTED EMPLOYMENT(Continued)

4.2.1.4 ON-GOING FOLLOW-UP (Continued)

Written description of the action taken;

Procedures for appeal of decisions to the program director, board and/or independent review body;

Documentation of each case in the individual client's records;

Disciplinary action;

Medication policy; and,

At least semi-annual job evaluations.

Contractors providing Supported Employment services will inform each worker of the following:

Job description;

Hours of work;

Rate of pay;

Benefits provided by the employment (vacation, sick leave, raise policy, insurance); and,

Effect of earnings on the worker's other income or benefits (SSI, SSA, medical, food stamps, etc.).

Multnomah County Social Services Division
Subcontract Agreement Signature Page

Contractor: MT. HOOD COMMUNITY COLLEGE

In witness whereof, the parties have caused this Agreement to be executed by their authorized officers.

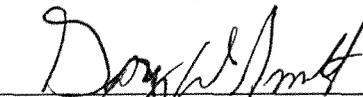
Contractor:

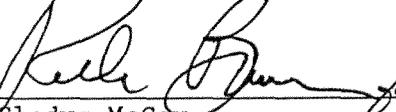
Multnomah County, Oregon:

By: _____
Contractor Executive Director Date

By:  _____ 7-15-91
Dennis Adams Date
Program Manager

By: _____
Contractor Board Chairperson Date

By:  _____ 7/16/91
Gary Smith, Director Date
Social Services Division

By:  _____ 8/15/91
Gladys McCoy Date
Multnomah County Chair

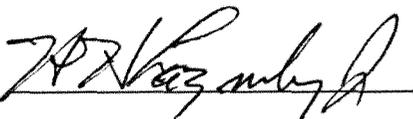
RATIFIED

**Multnomah County Board
of Commissioners**

C-3 8-15-91

REVIEWED:

Laurence Kressel, County Counsel
for Multnomah County, Oregon

By:  _____ 8-1-91
Date



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 300402

MULTNOMAH COUNTY OREGON

Amendment # 2

<p>CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p>CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p>CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;">RATIFIED</p> <p style="text-align: center;">Multnomah County Board of Commissioners</p> <p>C-4 8/15/91</p>
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Contact Person Penny Malmquist Phone 251-2466 Date 6/14/91

Department Environmental Services Division Emergency Mngmt Bldg/Room 313/118

Description of Contract Amendment to the REgional Hazardous Materials Contract with the State of Oregon Fire Marshal's Office extending the Contract term to December 31, 1991.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name Oregon Fire Marshal's Office
 Mailing Address 3000 Market Street Plaza, Suite 568
Salem, OR 97310-0198
 Phone 378-2885
 Employer ID # or SS # _____
 Effective Date 7/1/90
 Termination Date 12/31/91
 Original Contract Amount \$ 225,000
 Amount of Amendment \$ _____
 Total Amount of Agreement \$ 225,000

Payment Term

- Lump Sum \$ _____
- Monthly \$ _____
- Other \$ _____
- Requirements contract - Requisition required.
Purchase Order No. _____
- Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager [Signature]

Date 7-30-91

Purchasing Director (Class II Contracts Only) _____

Date _____

County Counsel [Signature]

Date 8-5-91

County Chair/Sheriff [Signature]

Date 8/15/91

Sheriff [Signature]

Date 9/6/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.												
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT - Requisition Required** - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

0958

SFM 048

CONTRACT #2
FOR REGIONAL HAZARDOUS MATERIALS EMERGENCY
RESPONSE TEAM SERVICES

1. This contract is between the State of Oregon, acting by and through the State Fire Marshal, hereinafter State, and City of Gresham and Multnomah County, hereinafter Contractor.

2. The terms of the original contract entered into between the State and Contractor for the contract period which ended June 30, 1991, shall be incorporated herein except as follows:

a. The contract term in Section 1.2 shall be from the date of the last required signature to December 31, 1991.

b. There shall be no additional monies awarded under this contract above those set forth in the original contract in Section 2.2, Contractor Compensation.

c. The maximum value of the contract shall remain \$225,000.

3. In performing the above, it is understood and agreed that all other terms and conditions of the original contract are in effect.

STATE OF OREGON by and through
the State Fire Marshal

Everett G. Hall
Everett Hall

10-1-91
Date

APPROVED AS TO LEGAL SUFFICIENCY

Rocinda D. Meyano
Assistant Attorney General

7/15/91
Date

APPROVED EXECUTIVE DEPARTMENT

Mike Marsh

BUDGET ADMIN
Title

11/9/91
Date

CONTRACTOR(S)

Gussie M. Robert

Mayor, City of Gresham
Title

8/30/91
Date

[Signature]

City Manager, City of Gresham
Title

8-29-91
Date

APPROVED AS TO FORM:

Thomas Spauls

City Attorney, City of Gresham
Title

8/29/91
Date

CONTRACTORS (continued)

[Signature]

Multnomah County Chair
Title

8/15/91
Date

[Signature]

Multnomah County Sheriff
Title

9/6/91
Date

REVIEWED:

[Signature]

Deputy County Counsel

8-5-91
Date

RATIFIED

**Multnomah County Board
of Commissioners**

C-4 8-15-91

LDM:ldm:cfs:071591/JGG00D98

CONTRACT #2 - Page 2 of 2

Meeting Date: AUG 15 1991

Agenda No.: C-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Intergovernmental Agreement Admendment for Regional Hazardous Materials Team

BCC Informal 8/16/91
(date)

BCC Formal 8/18/91
(date)

DEPARTMENT Environmental Services

DIVISION Emergency Management

CONTACT Penny Malmquist

TELEPHONE 251-2466

PERSON(S) MAKING PRESENTATION Penny Malmquist

ACTION REQUESTED:

INFORMATIONAL ONLY

POLICY DIRECTION

APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 2 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: Yes

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

The admendment is to extended the contract term of the contract from 6/30/91 to 12/31/91. The extension of the contract will enable us to have more time to negotiate a final contract.

There is no additional budgetary or personnel impact than is currently occurring.

BOARD OF
COUNTY COMMISSIONERS
1991 AUG - 2:48 PM 8-38
MILWAUKEE COUNTY
OREGON

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER 

(All accompanying documents must have required signatures)

Sent Original IGA + Contracts to Penny Malmquist.



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 300402

Amendment # _____

<p style="text-align: center;">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p style="text-align: center;">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p style="text-align: center;">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;">RATIFIED Multnomah County Board of Commissioners</p>
---	---	--

Contact Person Penny Malmquist Phone 251-2466 Date 6/14/91

Department Environmental Services Division Emergency Mngmt Bldg/Room 313/118

Description of Contract Amendment to the Regional Hazardous Materials Contract with the State of Oregon Fire Marshal's Office extending the Contract term to December 31, 1991.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name Oregon Fire Marshal's Office
 Mailing Address 3000 Market Street Plaza, Suite
Salem, OR 97310-0198 534
 Phone 378-2885
 Employer ID # or SS # _____
 Effective Date 7/1/91
 Termination Date 12/31/91
 Original Contract Amount \$ 225,000
 Amount of Amendment \$ _____
 Total Amount of Agreement \$ 225,000

Payment Term

 Lump Sum \$ _____
 Monthly \$ _____
 Other \$ _____
 Requirements contract - Requisition required.
 Purchase Order No. _____
 Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager [Signature] Date 7-30-91
 Purchasing Director (Class II Contracts Only) [Signature] Date _____
 County Counsel [Signature] Date 8-5-91
 County Chair/Sheriff [Signature] Date 8/15/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.											
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

**CONTRACT #2
FOR REGIONAL HAZARDOUS MATERIALS EMERGENCY
RESPONSE TEAM SERVICES**

1. This contract is between the State of Oregon, acting by and through the State Fire Marshal, hereinafter State, and City of Gresham and Multnomah County, hereinafter Contractor.
2. The terms of the original contract entered into between the State and Contractor for the contract period which ended June 30, 1991, shall be incorporated herein except as follows:
 - a. The contract term in Section 1.2 shall be from the date of the last required signature to December 31, 1991.
 - b. There shall be no additional monies awarded under this contract above those set forth in the original contract in Section 2.2, Contractor Compensation.
 - c. The maximum value of the contract shall remain \$225,000.
3. In performing the above, it is understood and agreed that all other terms and conditions of the original contract are in effect.

STATE OF OREGON by and through
the State Fire Marshal

CONTRACTOR(S)

Everett Hall

Mayor, City of Gresham
Title

Date

Date

APPROVED AS TO LEGAL SUFFICIENCY

Aracida D. Moyano
Assistant Attorney General

City Manager, City of Gresham
Title

Date *7/15/91*

Date

APPROVED EXECUTIVE DEPARTMENT

APPROVED AS TO FORM:

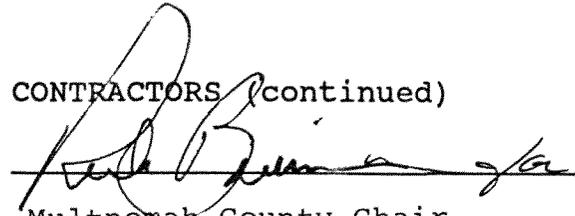
Title

City Attorney, City of Gresham
Title

Date

Date

CONTRACTORS (continued)



Multnomah County Chair
Title

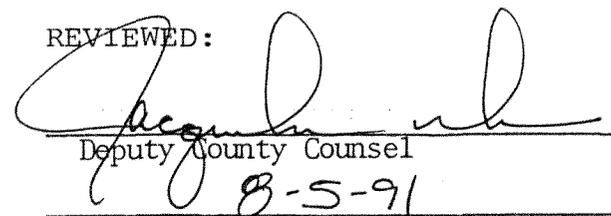
Date

8/15/91

Multnomah County Sheriff
Title

Date

REVIEWED:



Deputy County Counsel

Date

RATIFIED

Multnomah County Board
of Commissioners

C-4 8-15-91

LDM:ldm:cfs:071591/JGG00D98

CONTRACT #2 - Page 2 of 2

DATE SUBMITTED _____

(For Clerk's Use)
Meeting Date AUG 15 1991
Agenda No. R-1

REQUEST FOR PLACEMENT ON THE AGENDA

Informal Only * _____
(Date)

Formal Only _____
(Date)

DEPARTMENT _____

DIVISION _____

CONTACT Lillie Walker

TELEPHONE 248-5111

*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Request of the Board of County Commissioners, acting as PCRB, for approval of a sole source exemption to provide computer hardware and software maintenance services for the Dynix system at the Multnomah County Library.

ACTION REQUESTED:

INFORMATION ONLY PRELIMINARY APPROVAL POLICY DIRECTION APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

____ PERSONNEL

____ FISCAL/BUDGETARY

____ GENERAL FUND

____ OTHER _____

*8/15/91 NOTICE & Application to PCRB
List & Lillie WALKER
Sent copy of order 91-113
to PCRB list, Lillie Walker, Roger
Bruno, Ginnie Cooper 8-19-91.*

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 JUL 30 PM 4:18

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: _____

BUDGET/PERSONNEL _____

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) _____

OTHER Lillie M. Walker
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



MEMORANDUM

TO: Lillie Walker, Purchasing Director

FROM: Wes Stevens, Support Services Section *NS*
Department of Libraries

DATE: July 16, 1991

SUBJECT: Exemption Request

BACKGROUND: The annual maintenance agreement for the Library's Dynix system is up for renewal. This agreement covers all hardware and software maintenance for the period July 1, 1991 to June 30, 1992.

The total dollar amount is \$188,995.12. This is payable in one lump sum for the period of July 1, 1991 to June 30, 1992. The proposed contracting method would be a maintenance contract.

FINDINGS OF FACT: Administrative Rule 10.045, Equipment Maintenance Repair and Overhaul, supports this exemption request. The services and/or parts required are for sophisticated equipment for which specially trained personnel are available from only one source.

CONCLUSIONS: The Dynix system consists of hardware made by Sequoia and software designed by Dynix. The entire system was purchased as a package from Dynix in 1988. Since that time hardware modifications have been made by Dynix in order to upgrade the software and introduce certain options. These modifications have made our system unique and Dynix orientated, subsequently Dynix is the only vendor capable of providing the full range of software and hardware maintenance that a system of this size requires.

RECEIVED
PURCHASING SECTION

91 JUL 17 PM 1:09

MULTNOMAH COUNTY

TO: [Illegible]

FROM: [Illegible]

SUBJECT: [Illegible]

[Illegible text]



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 606, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277

NOTICE OF HEARING

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, will consider an application on **Thursday, August 15, 1991**, at 9:30 a.m. in Room 602 of the Multnomah County Courthouse, 1021 SW Fourth, Portland, Oregon, in the Matter of a Sole Source Exemption to Contract with Dynix System for Hardware and Software Maintenance Service.

A copy of the application is attached.

For additional information, please contact Lillie Walker, Purchasing Director at 248-5111, or the Office of the Board Clerk at 248-3277.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD

Deborah Rogers
Office of the Board Clerk

0044C/1/dr
enclosure
cc: Lillie Walker

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of an Sole Source)
Exemption to Contract With Dynix)
System for Hardware and Software)
Maintenance Service) A P P L I C A T I O N

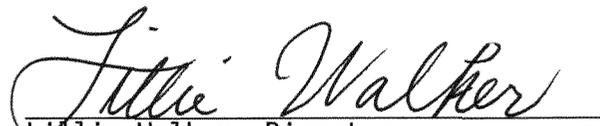
Application to the Public Contract Review Board on behalf of a request from the Multnomah County Library, pursuant to the Multnomah County Public Contract Review Board's Administrative Rule AR 10.045 and ORS 279.015(3)(a) through (5)(b), for an exemption from the competitive bid process to contract for maintenance service on existing Sequoia hardware and Dynix designed software, originally purchased from Dynix in 1988. The total dollar amount of the contract is estimated to be \$188,995.12. The exemption period is for a one year period beginning July 1, 1991 and ending June 30, 1992.

This request for exemption is due to the fact that the Dynix System installed hardware and software in 1988. Subsequent hardware modifications were made by Dynix in order to upgrade software and to introduce options for the system. The modifications made by Dynix created a unique system which causes Dynix to be the only contractor with the capability and expertise to provide the full range of hardware and software maintenance a system of the size of that installed in the Library requires.

The Purchasing Section recommends approval of this exemption as the most efficient method to maintain existing equipment.

The Multnomah County Library has budgeted funds for the required maintenance service in its FY 1991-92 budget.

Dated this 18th day of July, 1991.


Lillie Walker, Director
Purchasing Section



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 606, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277

NOTICE OF APPROVAL

The Multnomah County Board of Commissioners, sitting as the Public Contract Review Board, considered an application on Thursday, August 15, 1991, and Approved Order 91-113 in the Matter of Exempting From Public Bidding a Maintenance Service Contract with Dynix System for Existing Hardware and Software

A copy of the Order is attached.

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON
PUBLIC CONTRACT REVIEW BOARD

Carrie A. Parkerson
Office of the Board Clerk

0516C/cap
enclosure
cc: Lillie Walker

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT REVIEW BOARD

In the Matter of Exempting From)
Public Bidding a Maintenance Ser-)
vice Contract With Dynix System for) O R D E R 91-113
Existing Hardware and Software)

The above entitled matter is before the Board of County Commissioners, acting in its capacity as the Multnomah County Public Contract Review Board, to review, pursuant to ORS 279.015(3)(a) through (5)(b) and AR 10.045, an exemption to contract with Dynix Systems and to provide hardware and software maintenance service. The annual contract amount is \$188,995.12.

It appearing to the Board that this request for exemption, as it appears in this order, is based upon the fact that Dynix Systems originally installed computer hardware and software in the Library system in 1988. Subsequently, hardware modifications and software design have been installed, creating a unique system. Dynix Systems is now the only contractor capable of providing the full range of hardware and software maintenance services that the type of system installed in the Library requires.

It appearing to the Board that this exemption request is in accord with the requirements of ORS 279.015 and PCRB Rule AR 10.045; now, therefore,

IT IS ORDERED that the maintenance of the Dynix computer hardware and software system be exempted from the requirement of the formal competitive bid process.

Dated this 15 day of July, 1991.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ACTING AS THE PUBLIC CONTRACT
REVIEW BOARD:

By [Signature]
Gladys McCoy, County Chair

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By [Signature]
Assistant County Counsel

Meeting Date: AUG 15 1991

Agenda No.: R-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Program Initiated Peace Officer Designees

BCC Informal _____ (date) BCC Formal 7/25/91 _____ (date)

DEPARTMENT DHS DIVISION SSD

CONTACT Jane Kepner TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Gary Smith

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 3 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

routine request
no budget impact
see attached memo for background

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Billi Odegaard (cc)

(All accompanying documents must have required signatures)

*Sent copy of Resolution 91-114 to Gary Smith + Billi Odegaard
8-19-91.*

BOARD OF
COUNTY COMMISSIONERS
1991 AUG - 2 AM 8:31
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL SERVICES DIVISION
MENTAL AND EMOTIONAL DISABILITIES PROGRAM
426 S.W. STARK, 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691

GLADYS McCOY
COUNTY CHAIR

MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

FROM: Gary W. Smith, ^{DWS} Director, Social Services Division

VIA: Billi Odegaard, Acting Director, Dept. of Human Services *Billi Odegaard (ac)*

DATE: July 25, 1991

SUBJECT: Ratification of Community Mental Health Program Director Designees
for Program Initiated Peace Officer Holds

Recommendation: That the Board of County Commissioners ratify the changes in the list of designees for program initiated peace officer holds (mental health holds).

Analysis: Because of staff turnover, new designees should be added to the authorized list.

Background: In 1987 the Board of County Commissioners ratified the participation of Multnomah County in the authority to place program initiated peace officer holds. ORS 426.215 enables a designee of the Community Mental Health Program Director (here, the Director of the Social Services Division) to cause police to transport an allegedly mentally ill person dangerous to self or others to local hospitals for investigation prior to a possible court hearing for commitment to the state mental health division.

The use of the mental health hold is progressing well. The Social Services Division reviews by phone each of these holds. The Psychiatric Emergency Operations Team, which includes staff from the County, hospitals, law enforcement agencies, and mental health agencies, reviews interorganizational coordination.

In the 1989-90 fiscal year, there were 39 of these holds placed. The commitment rate for this type of hold is higher than for other types of holds which may indicate that these holds are judiciously placed. This hold mechanism is being integrated into the upcoming crisis/acute care system modification.

6807Y

BEFORE THE BOARD OF COMMISSIONERS

FOR THE COUNTY OF MULTNOMAH

In the matter of Authorizing Designees)	
of the Mental Health Program Director)	
to Direct a Peace Officer)	ORDER
to Take an Allegedly Mentally Ill Person)	91- 114
into Custody)	

WHEREAS, if authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment for mental illness; and

WHEREAS, there is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody; and

WHEREAS, all the designees listed below have been specifically recommended by the Mental Health Program Director and meet the standards established by the Mental Health Division; it is therefore

ORDERED that the individuals listed below are hereby authorized as designees of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness:

Added to the list of designees is:

Gila Aronovitz, North/Northeast Community Mental Health Center

DATED this 15 of August, 1991

BOARD OF COUNTY COMMISSIONERS
 By *Gladys McCoy*
 Gladys McCoy
 Chair, Board of Commissioners



LAURENCE KRESSEL, COUNTY COUNSEL FOR MULTNOMAH COUNTY, OREGON

By *H.H. Lazenby*
 H.H. Lazenby
 Assistant County Counsel

Meeting Date: AUG 15 1991

Agenda Date: R-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

Subject: Memorandum of Understanding Between Oregon Housing Agency and
Aging Services Division/Community Action Program

BCC Informal: _____ BCC Formal: _____

Date

Date

DEPARTMENT: Human Services

DIVISION: Aging Services

CONTACT: Bill Thomas/Cilla Murray

TELEPHONE: 248-3646

PERSON(S) MAKING PRESENTATION: Billi Odegaard/Jim McConnell

ACTION REQUESTED:

INFORMATIONAL ONLY

POLICY DIRECTION

APPROVAL

ESTIMATED TIME NEEDED ON AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: XX

BRIEF SUMMARY (include statement of rationale for action requested, as well as
personnel and fiscal/budgetary impacts, if applicable):

The Aging Services Division requests approval of the attached memorandum of understanding between the Community Action Program and Oregon Housing Agency, which authorizes the Community Action Program to administer, as a pilot project, \$25,000 of Housing Agency Low Income Rental Housing Fund Program funds on behalf of very low income households in Multnomah County. These funds, which derive from interest on security and refundable deposits for rental housing, are used to pay up to 6 months of rent for very low income households who are in danger of losing their rental units or who are placed in transitional housing. The funds are included in the Adopted County Budget.

SIGNATURES:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: Billi Odegaard (cc)

(All accompanying documents must have required signatures)

CLERK OF
COUNTY COMMISSIONERS
1991 AUG - 2 AM 8:32
MULTNOMAH COUNTY
OREGON

oha92a
1/90

*Sent Original OBA + Contacts to John Pearson
8-19-91.*



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
AGING SERVICES DIVISION
ADMINISTRATIVE OFFICES
421 S.W. 5TH, 3RD FLOOR
PORTLAND, OREGON 97204
(503) 248-3646
TDD: 248-3683

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Billi Odegaard, Interim Director *Billi Odegaard (ac)*
Department of Human Services

FROM: Jim McConnell, Director *JMcConnell*
Aging Services Division

DATE: July 25, 1991

SUBJECT: Revenue Agreement with Oregon Housing Agency

Recommendation: The Aging Services Division/Community Action Program recommends Board of County Commissioner approval of the attached memorandum of understanding with Oregon Housing Agency, for the period upon execution through June 30, 1992.

Analysis: The Aging Services Division/Community Action Program has received a memorandum of understanding from the Oregon Housing Agency, which authorizes the Community Action Program to administer, as a pilot program in Multnomah County, \$25,000 from the Housing Agency Low Income Rental Housing Fund Program. These funds are used to pay rental housing costs for very low income households, defined as households whose income is less than 50% of the area median income by household size. The funds are targeted toward very low income households in danger of losing their rental units due to involuntary hardship, and very low income households placed in transitional housing and receiving transition services from a social service agency.

Background: The funds for this Low Income Rental Housing Fund Program come from the State, which receives interest on rental housing security and refundable deposits, such as cleaning deposits. Community Action Program will pay landlords the rent on behalf of clients referred for assistance by Community Action emergency services providers.

These revenues are included in the Adopted County Budget.

oha92



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 1027102

MULTNOMAH COUNTY OREGON

Amendment # —

<p style="text-align: center;">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p style="text-align: center;">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p style="text-align: center;">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement Revenue <p style="text-align: center; font-size: 1.2em;">RATIFIED</p> <p style="text-align: center;">Multnomah County Board of Commissioners</p> <p style="text-align: center;">R-3 August 15, 1991</p>
--	--	---

Contact Person John Pearson (Cilla Murray) Phone 248-5464 Date July 25, 1991

Department Human Services Division Ageing Services Bldg/Room B161/3rd Floor

Description of Contract Revenue memorandum of understanding authorizing Community Action Program to administer the Housing Agency Low Income Rental Housing Fund Program and pay housing rent on behalf of very low income households.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name Oregon Housing Agency

Mailing Address 1600 State Street
Salem, OR 97310

Phone (503) 378-4343

Employer ID # or SS # NA

Effective Date Upon Execution

Termination Date June 30, 1992

Original Contract Amount \$ _____

Amount of Amendment \$ _____

Total Amount of Agreement \$ 25,000

Payment Term

Lump Sum \$ 25,000

Monthly \$ _____

Other \$ _____

Requirements contract - Requisition required.

Purchase Order No. _____

Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager *Billi Odegaard*

Date 7/30/91

Purchasing Director (Class II Contracts Only) _____

Date _____

County Counsel *A. A. ...*

Date 8-1-91

County Chair/Sheriff *...*

Date 8/15/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG REV	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	1730					2393	OR Hsg Agency	\$25,000	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

MEMORANDUM OF UNDERSTANDING FOR THE HOUSING AGENCY
LOW INCOME RENTAL HOUSING FUND PROGRAM,
OREGON HOUSING AGENCY AND MULTNOMAH COUNTY COMMUNITY ACTION PROGRAM OFFICE

SECTION I. PARTIES

1. Oregon Housing Agency ("OHA"), 1600 State Street, Salem, Oregon 97310.
2. Multnomah County Community Action Program Office ("MCCAPO"), 421 S.W. Fifth, 2nd Floor, Portland, Oregon 97204.

SECTION II. DEFINITIONS

1. "Fund" means the Housing Agency Low Income Rental Housing Fund.
2. "Memorandum of Understanding" means a recital of understandings between the parties which does not have the binding legal effect of a contract.
3. "Pilot Project" means the initial process described in this Memorandum of Understanding ("Memorandum") by which MCCAPO administers the Program temporarily in Oregon in Multnomah County.
4. "Program" means the Housing Agency Low Income Rental Housing Fund Program.
5. Any other term used in this Memorandum is used as defined in Sections 1-11, Chapter 916, Oregon Laws 1989 or in OAR 813-49-001 et seq., or consistently with those provisions if not therein defined.

SECTION III. FINDINGS AND PURPOSE

1. Whereas both parties to this Memorandum wish to assure that the Program fulfills its purpose of providing rental assistance to very low income households in the most effective and efficient way possible, and
2. Whereas both parties believe that this purpose can be achieved most effectively and efficiently in the Multnomah area through a process relying to the maximum extent possible on local expertise and local authority, now,
3. Therefore, the parties hereby agree to establish this Pilot Project to apply such local expertise to achieve the purpose of the Program by entering into the following Memorandum of Understanding:

SECTION IV. DURATION OF PILOT PROJECT

1. The parties agree that the duration of the Pilot Project shall be for so long as Fund monies paid to MCCAPO by OHA remain rightfully in MCCAPO's possession or for a period of one year from the effective date of this Memorandum, whichever comes first.
2. The parties may extend the duration of the Pilot Project by written agreement as provided in Section VI.

SECTION V. RESPECTIVE ROLES OF MCCAPO AND OHA IN THE PILOT PROJECT

1. MCCAPO agrees to perform the following functions:

a. MCCAPO will administer the Program in its service area as effectively and efficiently as possible, and consistently with the following:

(i) **Sections 1-11, Chapter 916, Oregon Laws 1989** (attached hereto as Appendix A);

(ii) **OAR 813-49-001 et seq.** (attached hereto as Appendix B);

(iii) The evaluation process described in **Steps One, Two and Five of the LIHA nominations evaluation form** (attached hereto as Appendix C); and

(iv) **The Program summary** (attached hereto as Appendix D).

b. MCCAPO will provide to OHA profile and identification information regarding households it funds through the Pilot Project, and will further provide to OHA reasonable accounting information regarding monies it receives and expends through the Pilot Project. MCCAPO will upon the reasonable request of OHA return to the Fund any undedicated monies.

- c. MCCAPO will consult with and defer to OHA on overall policy issues with implications beyond its own service area and will defer to OHA's determination as to whether such implications exist in a given situation.

2. OHA agrees to perform the following functions:

- a. OHA will provide to MCCAPO on or before _____, 1991 the sum of \$25,000.00 to be paid as follows:
 - i. \$250.00 per each household MCCAPO funds through this Pilot Project as an administrative fee to MCCAPO for the first month of rental assistance MCCAPO provides to that household;
 - ii. \$25.00 per each household MCCAPO funds through this Pilot Project as an administrative fee to MCCAPO for each additional month of rental assistance MCCAPO provides to that household, not to exceed \$125.00 total (beyond the \$250.00 described above) for any individual household; and
 - iii. All other funds shall provide rental assistance directly to recipient households' landlords for a total of no more than six (6) monthly contract rental assistance payments (including first and last months' rent payments but not including payment of refundable or other move-in deposits or fees) for any individual household.

Agreed:

By *Jim McConnell* *DMK* *7/25/91*
Director Date
Aging Services Division

By *Paul Baum* *for* *8/15/91*
Gladys McCoy, Chair Date
Multnomah County

RATIFIED
Multnomah County Board
of Commissioners

Reviewed:

R-3 *8-15-91*

Laurence B. Kressel
Multnomah County Counsel

By *L. B. Kressel* *8-1-91*
Date



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 300412

MULTNOMAH COUNTY OREGON

Amendment # _____

<p>CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p>CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p>CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;">RATIFIED Multnomah County Board of Commissioners <u>R-4 August 15, 1991</u></p>
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Contact Person Penny Malmquist Phone 503-378-4134 Date 7/26/91

Department Environmental Services Division Emergency Mgmt Bldg/Room 313/11

Description of Contract Agreement w/ Oregon Emergency Management establishing workshop to receive federal grant money through the Emergency Management Assistance Program.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name Oregon Emergency Mgmt
 Mailing Address 395 Cottage St. NE, Salem, OR 97310
 Phone 503-378-4134
 Employer ID # or SS # _____
 Effective Date 10/1/91
 Termination Date 9/30/92
 Original Contract Amount \$ 0
 Amount of Amendment \$ 0
 Total Amount of Agreement \$ 0

Payment Term

 Lump Sum \$ _____
 Monthly \$ _____
 Other \$ _____
 Requirements contract - Requisition required.
 Purchase Order No. _____
 Requirements Not to Exceed \$ _____

BOARD OF COUNTY COMMISSIONERS
 MULTNOMAH COUNTY
 OREGON
 1991 OCT 23 PM 3:21

REQUIRED SIGNATURES:

Department Manager [Signature] Date 7-30-91
 Purchasing Director (Class II Contracts Only) _____ Date _____
 County Counsel [Signature] Date 8/5/91
 County Chair/Sheriff [Signature] Date 9

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.											
02.											
03.											

INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT - Requisition Required** - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

LOCAL/STATE

COMPREHENSIVE COOPERATIVE AGREEMENT

The Oregon Emergency Management Division (OEMD) and the County of Multnomah, participating in the Federal Emergency Management Agency's Emergency Management Assistance (EMA) Program, hereby agree to cooperate in the implementation and maintenance of an emergency management program that addresses the potential hazards to the jurisdiction in accordance with the funding requirements of the EMA program.

Minimal basic requirements for participation in the Emergency Management Assistance Program include the following elements numbered 1 through 4. Element 5 is optional. These elements will be supported by specific activities identified in the attached Emergency Management Program Workplan which is an integral part of this agreement.

1. Coordination and implementation of a local Integrated Emergency Management System which includes the preparation and annual update of the Capability and Hazard Identification Program (CHIPS).
2. Review and update of the emergency management policies, plans and emergency guidelines as identified in the attached function workplan.
3. Operating procedures/emergency guidelines are to be reviewed, updated and exercised in accordance with FEMA's State and Local Exercise Requirements.
4. The local Emergency Management Program staff will attend related training events during the fiscal year for a minimum combined total of twenty (20) hours.
5. Consistent with local resources and needs, additional activities may be programmed as deemed necessary and appropriate by the Chief Executive Officer.

ADMINISTRATION

The County will submit reports at least quarterly, which list the accomplishment of activities as identified in the Emergency Management Program Workplan. If a deviation from the Workplan occurs, such will be explained in the Activity Narrative. Where completion of an activity involves production of a tangible product, e.g. Hazard Analysis, Emergency Guidelines, Training Agenda, etc., a copy of that product will be provided to the Oregon Emergency Management Division with the report of the time period in which it was produced or completed.

The Chief Executive Officer will approve the Emergency Management Program Workplan and in the final report of the fiscal year must certify completion of the minimum requirements for EMA funding as set forth above.

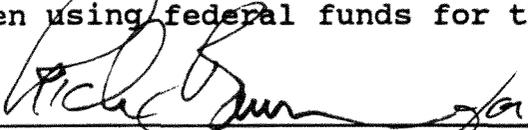
Failure to complete these minimum requirements may result in elimination of EMA funding for the following year, a demand for the return of funds for the year covered by this agreement, or both.

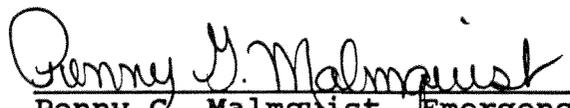
CERTIFICATION

We, the undersigned, do hereby certify that we understand the elements 1 through 4 previously listed, are the minimum requirements that must be met in order to qualify for Emergency Management Assistance (EMA) funding for the 1992 federal fiscal year.

At the end of the fiscal year we will provide certification to the Oregon Emergency Management Division that the minimum requirements have been met.

Further, we have read the "Standard Assurances" and the "Articles of Agreement" which are required by the Federal Emergency Management Agency, and understand and agree that those requirements also apply to this jurisdiction when using federal funds for the emergency management program.


Gladys McCoy, County Chair


Penny G. Malmquist, Emergency Management Administrator for Multnomah County

Date August 15, 19 91

ACKNOWLEDGEMENTS

The State of Oregon Emergency Management Division hereby acknowledges the receipt of the Multnomah County Emergency Management Program Workplan for federal fiscal year 1992 and assures the pass through of available funds for eligible items and activities in compliance with the Federal Emergency Management Agency's requirements for Emergency Management Assistance funds.


Myra Lee, Administrator
Oregon Emergency Management Division

9/26/91
Date

Reviewed:


Jacqueline Weber, Deputy County Counsel
Multnomah County, Oregon 8/5/91

RATIFIED
Multnomah County Board
of Commissioners
R-4 8-15-91

FEDERAL EMERGENCY MANAGEMENT AGENCY

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS
(GRANTEES OTHER THAN INDIVIDUALS)

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988, 44 CFR Part 17, Subpart F. The regulations, published in the January 31, 1989 *Federal Register*, require certification by grantees, prior to award, that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the agency determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government-wide suspension or debarment, (See 44 CFR Part 13, Subpart C 13.300 and Subpart D 13.400).

The grantee certifies that it will provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- (e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2), from an employee or otherwise receiving actual notice of such conviction;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted -
 - (1) Taking appropriate personnel action against such an employee, up to and including termination; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b) (c), (d), (e) and (g).

Place(s) of Performance: The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (street address, city, county, state, zip code):

12240 NE Glisan, Portland, Multnomah County, Oregon 97230

Multnomah County Emergency Management

Organization Name (As appropriate)

Application Number

Gladys McCoy, County Chair

Printed Name

Signature

Date

ASSURANCES — NON-CONSTRUCTION PROGRAMS

Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

I, the duly authorized representative of the applicant I certify that the applicant:

has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.

Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

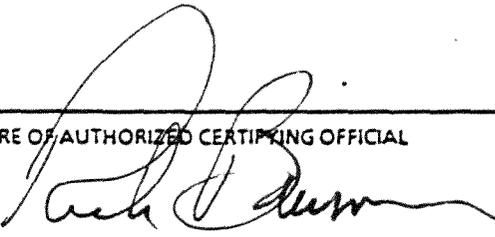
Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;

(e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED 8-15-91

FISCAL YEAR 1992 COMPREHENSIVE COOPERATIVE AGREEMENT

AGREEMENT ARTICLES

These articles, along with all relevant portions of the Standard Assurances, (Standard Form 424B or 424D), are a binding part of the Agreement and are uniform for all States. They are compatible with Federal Emergency Management Agency (FEMA) and other applicable Federal statutes, regulations, and guidance.

Article I. Purpose

A. The purposes of this Agreement are: (1) to assist in consolidating a statewide Integrated Emergency Management System dealing with emergencies ranging from those caused by natural and technological hazards to national security hazards such as conventional war and attack, with emphasis on developing capabilities to save lives and protect property; (2) to facilitate the delivery and use of authorized and appropriated FEMA financial and technical assistance to State and local governments; and (3) to enable the State to exercise management discretion in achieving the specified and agreed-upon objectives.

B. This Agreement provides a funding, operating, and reporting instrument for the accomplishment of agreed-upon activities and products under the included program activities or funding sources. The Agreement also allows the State some discretion to make use of the program resources in the accomplishment of agreed-upon objectives and some flexibility in the distribution of resources under the Agreement, within the limits of Federal law and accountability requirements. The Agreement, in particular requires that the programs apply to preparedness for national security hazards such as strategic enemy attack as well as to natural and technological disaster, and that other disaster preparedness and mitigation measures can contribute to national security preparedness and vice versa. The terms "national security" and "attack," as defined in II.B. below, cover the following means: sabotage or by use of bombs, shellfire, or atomic radiological, chemical, bacteriological, or biological means or other weapons or processes, including a strategic and/or tactical strike on the United States.

Article II. Scope of Work

A. Objectives to be accomplished and project results to be produced by the State and its subgrantees are specified in each program statement of work as agreed to in legal obligation by the Signatory Officials on the Assistance Award/Amendment, FEMA Form 76-10. Local governments, likewise, must be legally bound by

3. The term **ATTACK** means a strategic war strike by a hostile government or enemy party directed at multiple targets within the geographical boundaries of the United States.
4. The term **ATTACK PREPAREDNESS** means activities undertaken to prepare for the protection of citizens in the event of a strategic attack upon the United States. The purpose of such preparedness is to enhance the survivability of the American people and its leadership in the event of an attack, thereby improving the basis for eventual recovery and reducing the Nation's vulnerability to a major attack.
5. The term **CIVIL DEFENSE SUPPORTED RESOURCES** means all persons, equipment, facilities, training, and other activities supported in whole or in part by funds appropriated pursuant to the Federal Civil Defense Act.

Article III. Period of Performance

The period of performance for this Agreement shall be the Federal Fiscal Year 1992 from October 1, 1991 through September 30, 1992, except for final reports, audit requirements, and necessary longer periods which have been authorized and agreed upon for particular programs. Schedules for interim objectives during the performance period are shown where applicable in each program activity statement of work.

Article IV. Agreement Officials

A. State

1. The State Signatory Official is the Governor or the Governor's designee, who is responsible for committing the State to the terms of this Agreement.
2. The State Project Manager, as named on the FEMA Form 76-10, Assistance Award/Amendment, shall be the principal State Official responsible for planning, reporting on, and assuring performance of objectives and accomplishment of results defined in the State's overview narrative.

B. Federal

1. The FEMA Signatory Official for award of the CCA shall be the FEMA Regional Director, as the principal FEMA official responsible for committing the Federal Government to the terms of this Agreement.

Article VI. Reports

A. Reporting shall be in accordance with CPG 1-38, A FEMA Guide to the Comprehensive Cooperative Agreement, which prescribes the use of a computerized database in place of paper documents (for quarterly performance reports). All performance and financial reports, including the final performance report but excluding the final financial report, are due within 30 days after the end of each quarter.

B. All performance reports shall be made by updating progress information for each program using the Computerized Activities-Results List database. Reports are due within 30 days after the end of each quarter, including the fourth and final. Each report incorporates and supersedes the report prior to it. Any significant deviation of quantities completed for an output requires a narrative explanation to facilitate regional monitoring and technical assistance.

C. FEMA Form 20-10 is used for financial reporting. The final financial report, as well as other closeout information (including lists of publications produced), is due within 90 days after the end of the Fiscal Year. If a program has an end-date extended later than the end of the Fiscal Year, then a supplement to the final financial report must be submitted for that program within 90 days after the end of the performance period.

D. Specific management information requests or requirements stipulated in the Annual Program Requirements Annexes for individual programs shall be provided in addition to the performance and financial reports as prescribed above.

Article VII. Budget Revisions

Within each designated program, the State may transfer funds among cost categories (object class categories) subject to the following conditions:

A. Cumulative amounts not to exceed 20 percent of the total amount budgeted for a program may be transferred from any one object category to one or more other object categories, except indirect cost, without prior approval and without restriction. (This 20 percent transfer applies only to previously approved object categories.)

B. The primary use of any resources funded under this Agreement shall be to accomplish the objectives of the program activity under which it is funded.

C. The temporary reassignment of personnel otherwise authorized by this Agreement must be justifiable because of an urgent need for staff or due to the occurrence of a natural disaster as defined in Section 3 (Definitions) of the Federal Civil Defense Act of 1950, as amended.

D. Expenses above the ordinary salary or normal program expense to support the resource (e.g., travel, per diem, etc.) must be paid by the emergency activity to which the resource is temporarily assigned.

E. No individual shall be hired or other resources acquired under this Agreement for the sole or principal purpose of use in an emergency or disaster.

F. Personnel supported under the Act in whole or in part through contributions may be assigned to emergency response operations for up to 30 days at the discretion of State officials, with extensions to longer periods upon request. The Regional Director may grant an extension up to 90 days. The Associate Director for State and Local Programs and Support may grant an extension of longer than 90 days (to the end of the fiscal year). Disaster response work during such an extension period should be documented by amendment to the CCA as contributing to the comprehensive emergency management state of preparedness, which includes national security attack-related civil defense. For programs whose personnel are supported in whole under the Act, when work or objectives are altered due to such extension, the FEMA and State Signatory Officials may decrease the scope of work by amendment to the CCA.

G. An accounting audit trail must be maintained for any such use of resources.

H. In the event the recipient fails to comply with paragraphs A. through G, the Regional Director shall have the right to require that use of those resources be compensated by non-FEMA sources or to disallow such use of funds.

Article X: Nonperformance

A. In keeping with the concept of integrated emergency management and civil defense, a State is expected to participate in all programs for which funding is offered, unless extenuating circumstances warrant exclusion of a program or programs. With

State-initiated amendment. The FEMA Form 76-10 is also used to record and report all funding actions pertaining to the Agreement, and provides a summary of the status of funding as of the date of the most recent funding action.

B. FEMA reserves the right to deobligate funds already made available to the recipient through this instrument. This action may be necessary because of Federal funding cutbacks required by Federal deficit reduction legislation. All other remedies, however, will be exhausted before such deobligation is used.

Article XIII. Audit Provisions

The State is required to have an audit conducted in accordance with Public Law 98-502, the Single Audit Act of 1984. Implementation requirements of this law are established by the regulations in OMB Circular A-128. FEMA's implementing regulations appear at 44 CFR Part 14, Administration of Grants: Audits of State and Local Governments. OMB Circular A-128 provisions are set forth in Appendix A of 44 CFR Part 14.

Article XIV. Equal Opportunity in Preparedness

Emergency preparedness that discriminates, deliberately or inadvertently, against any person or group of persons on the basis of race, sex, age, handicap, language, or other condition by failing to provide for equitable protection, information, relief, and other assistance for all persons under the aegis of the State or local jurisdiction is acknowledged to be against the law. Planning, training, and other pertinent activities or products that discriminate shall not be acceptable as meeting the terms of this Agreement.

A. In particular, emergency planning, public information and resources shall address the special needs of the mentally or physically handicapped, the elderly, the illiterate, the non-English speaking, the institutional, and any other to whom standard preparedness provisions might not apply or suffice.

B. Affirmative effort shall be made to obtain participation from women, minorities and handicapped persons as well as the general public in consideration of preparedness measures, in the delivery of training, and in the implementation of emergency actions.

C. FEMA's equal opportunity checklist system reports State and local compliance with the emergency preparedness requirements of this Agreement. The CCA recipient agency is responsible for ensuring that the checklist is used according to instructions issued by and available from FEMA's Office of Equal Opportunity.

of the certification shall be grounds for suspension of payments or suspension or termination of CCA.

Article XIX. Restrictions on Lobbying

A. The New Restrictions on Lobbying, 44 CFR, Part 18, (55 Fed. Reg. 6736, February 26, 1990), prohibits recipients of Federal contracts, grants, loans, or cooperative agreements from using appropriated funds for lobbying, that is, paying any person to influence or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or an employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. 44 CFR Section 18.100(a).

B. This regulation also requires that each person who requests or receives from any agency a Federal contract, grant, loan, or cooperative agreement disclose the payment of nonappropriated funds for the purpose of lobbying which would be prohibited if it were done with appropriated funds. 44 CFR Section 18.100(c).

C. Each State which requests or receives a CCA shall:

1. Certify that it has not made, and will not make, any payment prohibited by 44 CFR Section 18.100(a); and
2. Disclose whether it has made or agreed to make any payment using nonappropriated funds which would be prohibited by 44 CFR Section 18.100(a) if made with appropriated funds.

D. The forms for such certification and disclosure are set forth in Appendices A and B of 44 CFR, Part 18. The certification form (44 CFR, Part 18, Appendix A) provides, "The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers...and that all subrecipients shall certify and disclose accordingly."

Article XX. Closed Captioning of Federally Funded Television Public Service Announcements

The Americans With Disabilities Act (P.L. 101-336) of July 26, 1990, amended the Federal Communications Act of 1934 to require closed captioning of all federally funded public service announce-

LOCAL/STATE COMPREHENSIVE COOPERATIVE AGREEMENT

EMERGENCY MANAGEMENT PROGRAM WORKPLAN

JURISDICTION: Multnomah County FISCAL YEAR: ~~FY 91~~ 92
 FUNCTION: Emergency Authorities & Management QUARTER: Basic

FUNCTION DEFINITION:
 This is a program function rather than a response function and assures the implementation and maintenance of an emergency management program that provides for ongoing development and coordination of emergency preparedness measures which include but are not limited to developing emergency authorities, adequate staffing, a public education program and planning for continuity of government, resource management, and disaster recovery.

PURPOSE STATEMENT - CPG 1-35:
 The purpose of this section is to determine if a formal emergency management organization has been established and if that organization has the authority, staff and other elements essential for the effective conduct of emergency management activities.

Activity #	Description	Qtr	Scheduled	Completed
1	Prepare & submit quarterly reports for EMA funding	2 3 4 1	2/15/92 5/15/92 8/15/92 11/15/91	
2	Complete Capability and Hazard Identification Program (CHIP).	4	7/92	
3	Update Office Workplans for FY 91-92.	1	10/91	
4	Prepare budget estimates for FY92-93.	2	1/92	
5	Update Basic Plan Section for -			
	Mult Cnty	4	7/92	
	Fairview	4	7/92	
	Troutdale	4	7/92	
	Wood Village	4	7/92	

6	Update Administrative Guideline for -		
	Mult Cnty	4	7/92
	Fairview	4	7/92
	Troutdale	4	7/92
	Wood Village	4	7/92
7	Update Public Information Guideline for -		
	Mult Cnty	1	10/91
	Fairview	1	10/91
	Troutdale	1	10/91
	Wood Village	1	10/91
8	Update Resource Management Guideline for -		
	Mult Cnty	1	12/91
	Fairview	1	12/91
	Troutdale	1	12/91
	Wood Village	1	12/91
9	Update Recovery Guideline for -		
	Mult Cnty	2	1/92
	Fairview	2	1/92
	Troutdale	2	1/92
	Wood Village	2	1/92
10	Update Call lists for -		
	Mult Cnty	4	8/91
	Fairview	4	8/91
	Troutdale	4	8/91
	Wood Village	4	8/91
11	Update Resource lists for -		
	Mult Cnty	1	12/91
	Fairview	1	12/91
	Troutdale	1	12/91
	Wood Village	1	12/91

- 12 Emergency Mngmt Advisory
 Committee Minutes for -
 Multnomah
 Workplan
 Minutes/Agendas
 Fairview
 Workplan
 Minutes/Agendas
 Troutdale
 Workplan
 Minutes/Agendas
 Wood Village
 Workplan
 Minutes/Agendas
- 13 CIAG Minutes for
 Central County
 Workplan
 Minutes/Agendas
 Corbett
 East Cnty Cities
 Maywood Park
 Northwest Cnty
 Orient
 Southwest Cnty
 West Cnty
 Steering Committee
- 14 County Chair Quarterly
 Briefings - 1 10/91
 2 01/92
 3 04/92
 4 07/92
- 15 Multnomah Area Emergency
 Mngr Group Meetings -
- 16 Regional Planning Group
 Meetings -
- 17 Oregon Emergency Management
 Association Meetings -
- 18 ARC Earthquake Meetings -

LOCAL/STATE COMPREHENSIVE COOPERATIVE AGREEMENT

EMERGENCY MANAGEMENT PROGRAM WORKPLAN

JURISDICTION: Multnomah County FISCAL YEAR: FY~~1991~~-92
FUNCTION: Hazard Mitigation QUARTER: Basic

FUNCTION DEFINITION:

This planning function relates to the development of "hazard profiles" which will result in the provision of information to planners, responders and management level personnel. These may be used in the development or updating of emergency guidelines for operational response as well as in the policy and decision making process. It relates to those predetermined preparedness measures which should be initiated to prevent or alleviate a specific threat.

PURPOSE STATEMENT - CPG 1-35:

The purpose of this section is to determine in a very general way, what actions are being taken to mitigate the threat or consequences of the hazards likely to affect the jurisdiction. Mitigation is any activity taken to eliminate or reduce the degree of long term risk to human life and property from natural and technological/man-made hazards. This includes the measures which or reduce the frequency, intensity and magnitude of hazards, and which protect people and property from the effects.

Activity #	Description	Qtr	Scheduled	Completed
1	Develop Earthquake Guideline for - Mult Cnty	2	02/92	
2	Develop Volcano Guideline for - Mult Cnty	2	02/92	
3	Develop Fire Guideline for - Mult Cnty	2	03/92	
4	Update MCI Guideline for - Mult Cnty	3	04/92	

LOCAL/STATE COMPREHENSIVE COOPERATIVE AGREEMENT

EMERGENCY MANAGEMENT PROGRAM WORKPLAN

JURISDICTION:

Multnomah County

FISCAL YEAR:

FY ~~1991~~ 1992

FUNCTION:

Direction, Control and
Warning

QUARTER:

Basic

FUNCTION DEFINITION:

This function encompasses both planning activities and operational responsibilities and capabilities. It addresses the relationships and communications capabilities between the on-site incident command personnel and the policy makers of the jurisdiction. For the purpose of this agreement, local emergency guidelines will cover (1) major incident notification (2) activation of emergency operating facilities, and (3) on-site direction and coordination.

PURPOSE STATEMENT - CPG 1-35:

The purpose of this section is to determine the capability of your jurisdiction to direct and control local response forces in the event of an emergency and to handle emergency communications requirements.

Activity #	Description	Qtr	Scheduled	Completed
1	Update Major Incident Notification Guideline for - Mult Cnty	4	08/91	
	Fairview	4	08/91	
	Wood Village	4	08/91	
	Troutdale	4	08/91	
2	TSP "Model Department" Project - Workplan	1	10/01/91	
3	Update Incident Management Guideline for -			
	Mult Cnty	4	09/91	
	Wood Village	4	09/91	
	Fairview	4	09/91	
	Troutdale	4	09/91	

LOCAL/STATE COMPREHENSIVE COOPERATIVE AGREEMENT

EMERGENCY MANAGEMENT PROGRAM WORKPLAN

JURISDICTION: Multnomah County FISCAL YEAR: FY ~~1991~~ 92
 FUNCTION: Contamination, Monitoring, QUARTER: Basic
 & Control

FUNCTION DEFINITION:

This function encompasses preparedness planning of operations for response to, and the management of, hazardous materials and radiological/nuclear threats regardless of the source or cause. It specifically relates to a response capability, the development of response guidelines, the implementation of cooperative assistance agreements, the coordination of related training, and the essential legislation of preventive and protective measures.

PURPOSE STATEMENT - CPG 1-35:

The purpose of this section is to determine the capability of the jurisdiction to monitor and control exposure of emergency service support personnel and the general public to hazardous/toxic (HAZMAT) and radiological materials (REP & RADEF).

Activity #	Description	Qtr	Scheduled	Completed
1	Update Hazardous Materials Guideline for -			
	Mult Cnty	2	03/92	
	Fairview	2	03/92	
	Troutdale	2	03/92	
	Wood Village	2	03/92	
2	LEPC Meetings -			
3	Review Trojan Ingestion Guideline for -			
	Mult Cnty	3	04/92	
4	Trojan/PGE/DOE/OHD Meetings -			
5	Update National Security Guideline for -			
	Mult Cnty	3	04/92	
	Fairview	3	04/92	
	Troutdale	3	04/92	
	Wood Village	3	04/92	

LOCAL/STATE COMPREHENSIVE COOPERATIVE AGREEMENT

EMERGENCY MANAGEMENT PROGRAM WORKPLAN

JURISDICTION:

Multnomah County

FISCAL YEAR:

FY~~90~~92

FUNCTION:

Population Protection

QUARTER:

Basic

FUNCTION DEFINITION:

Population protection measures include activities related to the provision of shelter and the evacuation or relocation of citizens, i.e., those which are required to protect people from both the direct and after effects of all hazards which represent a significant threat to the area.

PURPOSE STATEMENT - CPG 1-35:

Population protection planning is designed to protect people from the effects of natural, technological and war-related hazards. This effort focuses on the development and maintenance of a single all hazard EOP for each jurisdiction.

Activity #	Description	Qtr	Scheduled	Completed
1	Update Evacuation & Shelter Guideline for -			
	Mult Cnty	1	11/91	
	Fairview	1	11/91	
	Troutdale	1	11/91	
	Wood Village	1	11/91	

LOCAL/STATE COMPREHENSIVE COOPERATIVE AGREEMENT

EMERGENCY MANAGEMENT PROGRAM WORKPLAN

JURISDICTION:

Multnomah County

FISCAL YEAR:

FY ~~1991~~ 92

FUNCTION:

Training and Exercising

QUARTER:

Basic

FUNCTION DEFINITION:

This is a program function which provides for the training of staff, emergency service providers, management and executive personnel. It also provides for testing and exercising the skills and the application of techniques, policies and guidelines of individual jurisdictions and all emergency service providers. It consists of a variety of methods to assure appropriate training that may include attendance at federal, state, local or privately sponsored courses, seminars or workshops.

PURPOSE STATEMENT - CPG 1-35:

The purpose of this section is to determine the status of the jurisdiction's key personnel in terms of recent emergency management training and exercise participation and the adequacy of the jurisdiction's training and exercise program.

Activity #	Description	Qtr	Scheduled	Completed
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Staff Training:

1	State Workshop - Joy Penny Brian Cnty Chair DES Dir			
---	--	--	--	--

OEM Sponsored Training:

ICS Training --

- 1 ICS Orientation
- 2 ICS Introduction
- 3 ICS Planning
- 4 ICS Finance
- 5 ICS Logistics
- 6 ICS Operations
- 7 ICS Command
- 8 ICS Command - Safety
- 9 ICS Command - PIO
- 10 ICS Command - Liaison

Miscellaneous:

1

Drills & Exercises:

- 1 Table Top Exercises - HazMat-MC 2 02/92
- 2 Functional Exercises - HazMat-MC 3 05/92
HazMat-MC 4 07/92
- 3 Full Scale Exercises - HazMat-MC 4 09/92
- 4 Drills -

Emergencies and Disasters:

1

Meeting Date: AUG 15 1991

Agenda No.: R-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Cooperative Assistance Agreement

BCC Informal 8/16/91
(date)

BCC Formal 8/8/91
(date)

DEPARTMENT Environmental Ser

DIVISION Emergency Mngmt

CONTACT Penny Malmquist

TELEPHONE 251-2466

PERSON(S) MAKING PRESENTATION Penny Malmquist

ACTION REQUESTED:

INFORMATIONAL ONLY

POLICY DIRECTION

APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 2 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN:

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Agreement with Oregon Emergency Management establishing a workplan for FY 91-92 to receive federal grant monies through the Federal Emergency Mngmt Assistance Program.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER [Signature]

(All accompanying documents must have required signatures)

Sent Original OGA & Contracts to Penny Malmquist
8-19-91.

CLERK OF
COUNTY COMMISSIONERS
1991 AUG - 2 AM 8:38
MULTNOMAH COUNTY
OREGON



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 300412

Amendment # _____

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCR B Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;">RATIFIED</p> <p style="text-align: center;">Multnomah County Board of Commissioners</p> <p style="text-align: center;">R-4 August 15, 1991</p>

Contact Person Penny Malmquist Phone 251-2466 Date 7/26/91

Department Environmental Ser Division Emerg Mngmt Bldg/Room 313/118

Description of Contract Agreement w/ Oregon Emergency Management establishing workplan to receive Federal Grant monies through the Emergency Management Assistance Program.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name Oregon Emergency Mngmt
 Mailing Address 595 Cottage St. NE
Salem, OR 97310
 Phone 503-378-4124
 Employer ID # or SS # _____
 Effective Date 10/1/91
 Termination Date 9/30/92
 Original Contract Amount \$ 0
 Amount of Amendment \$ 0
 Total Amount of Agreement \$ 0

Payment Term
 Lump Sum \$ _____
 Monthly \$ _____
 Other \$ _____
 Requirements contract - Requisition required.
 Purchase Order No. _____
 Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager [Signature] Date 7-30-91
 Purchasing Director (Class II Contracts Only) _____ Date _____
 County Counsel [Signature] Date 8-5-91
 County Chair/Sheriff [Signature] Date 8/15/91

VENDOR CODE			VENDOR NAME					TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.											
02.											
03.											

LOCAL/STATE

COMPREHENSIVE COOPERATIVE AGREEMENT

The Oregon Emergency Management Division (OEMD) and the County of Multnomah, participating in the Federal Emergency Management Agency's Emergency Management Assistance (EMA) Program, hereby agree to cooperate in the implementation and maintenance of an emergency management program that addresses the potential hazards to the jurisdiction in accordance with the funding requirements of the EMA program.

Minimal basic requirements for participation in the Emergency Management Assistance Program include the following elements numbered 1 through 4. Element 5 is optional. These elements will be supported by specific activities identified in the attached Emergency Management Program Workplan which is an integral part of this agreement.

1. Coordination and implementation of a local Integrated Emergency Management System which includes the preparation and annual update of the Capability and Hazard Identification Program (CHIPS).
2. Review and update of the emergency management policies, plans and emergency guidelines as identified in the attached function workplan.
3. Operating procedures/emergency guidelines are to be reviewed, updated and exercised in accordance with FEMA's State and Local Exercise Requirements.
4. The local Emergency Management Program staff will attend related training events during the fiscal year for a minimum combined total of twenty (20) hours.
5. Consistent with local resources and needs, additional activities may be programmed as deemed necessary and appropriate by the Chief Executive Officer.

ADMINISTRATION

The County will submit reports at least quarterly, which list the accomplishment of activities as identified in the Emergency Management Program Workplan. If a deviation from the Workplan occurs, such will be explained in the Activity Narrative. Where completion of an activity involves production of a tangible product, e.g. Hazard Analysis, Emergency Guidelines, Training Agenda, etc., a copy of that product will be provided to the Oregon Emergency Management Division with the report of the time period in which it was produced or completed.

The Chief Executive Officer will approve the Emergency Management Program Workplan and in the final report of the fiscal year must certify completion of the minimum requirements for EMA funding as set forth above.

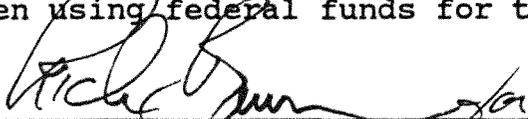
Failure to complete these minimum requirements may result in elimination of EMA funding for the following year, a demand for the return of funds for the year covered by this agreement, or both.

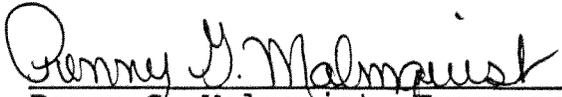
CERTIFICATION

We, the undersigned, do hereby certify that we understand the elements 1 through 4 previously listed, are the minimum requirements that must be met in order to qualify for Emergency Management Assistance (EMA) funding for the 1990-91 federal fiscal year.

At the end of the fiscal year we will provide certification to the Oregon Emergency Management Division that the minimum requirements have been met.

Further, we have read the "Standard Assurances" and the "Articles of Agreement" which are required by the Federal Emergency Management Agency, and understand and agree that those requirements also apply to this jurisdiction when using federal funds for the emergency management program.


Gladys McCoy, County Chair


Penny G. Malmquist, Emergency Management Administrator for Multnomah County

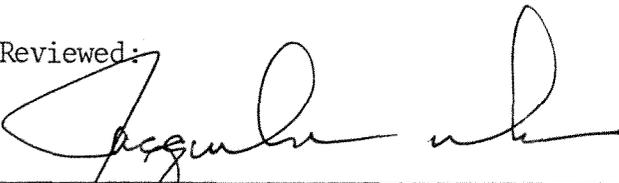
Date August 15, 19 91

ACKNOWLEDGEMENTS

The State of Oregon Emergency Management Division hereby acknowledges the receipt of the Multnomah County Emergency Management Program Workplan for federal fiscal year 1991-92 and assures the pass through of available funds for eligible items and activities in compliance with the Federal Emergency Management Agency's requirements for Emergency Management Assistance funds.

Myra Lee, Administrator
Oregon Emergency Management Division

Date

Reviewed: 
Jacqueline Weber, Deputy County Counsel
Multnomah County, Oregon 8/5/91

RATIFIED
Multnomah County Board
of Commissioners
R-4 8-15-91

FEDERAL EMERGENCY MANAGEMENT AGENCY

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS
(GRANTEES OTHER THAN INDIVIDUALS)

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988, 44 CFR Part 17, Subpart F. The regulations, published in the January 31, 1989 *Federal Register*, require certification by grantees, prior to award, that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the agency determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government-wide suspension or debarment, (See 44 CFR Part 13, Subpart C 13.300 and Subpart D 13.400).

The grantee certifies that it will provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- (e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2), from an employee or otherwise receiving actual notice of such conviction;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted -
 - (1) Taking appropriate personnel action against such an employee, up to and including termination; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b) (c), (d), (e) and (g).

Place(s) of Performance: The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (street address, city, county, state, zip code):

12240 NE Glisan, Portland, Multnomah County, Oregon 97230

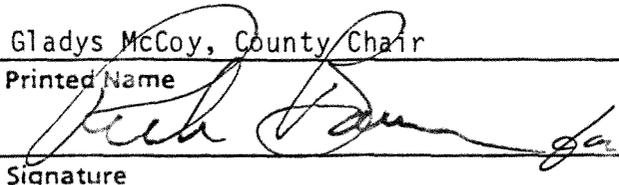
Multnomah County Emergency Management

Organization Name (As appropriate)

Application Number

Gladys McCoy, County Chair

Printed Name



Signature

8/15/91

Date

ASSURANCES — NON-CONSTRUCTION PROGRAMS

Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

I, _____, a duly authorized representative of the applicant I certify that the applicant:

has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.

Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;

(e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.

FISCAL YEAR 1992 COMPREHENSIVE COOPERATIVE AGREEMENT

AGREEMENT ARTICLES

These articles, along with all relevant portions of the Standard Assurances, (Standard Form 424B or 424D), are a binding part of the Agreement and are uniform for all States. They are compatible with Federal Emergency Management Agency (FEMA) and other applicable Federal statutes, regulations, and guidance.

Article I. Purpose

A. The purposes of this Agreement are: (1) to assist in consolidating a statewide Integrated Emergency Management System dealing with emergencies ranging from those caused by natural and technological hazards to national security hazards such as conventional war and attack, with emphasis on developing capabilities to save lives and protect property; (2) to facilitate the delivery and use of authorized and appropriated FEMA financial and technical assistance to State and local governments; and (3) to enable the State to exercise management discretion in achieving the specified and agreed-upon objectives.

B. This Agreement provides a funding, operating, and reporting instrument for the accomplishment of agreed-upon activities and products under the included program activities or funding sources. The Agreement also allows the State some discretion to make use of the program resources in the accomplishment of agreed-upon objectives and some flexibility in the distribution of resources under the Agreement, within the limits of Federal law and accountability requirements. The Agreement, in particular requires that the programs apply to preparedness for national security hazards such as strategic enemy attack as well as to natural and technological disaster, and that other disaster preparedness and mitigation measures can contribute to national security preparedness and vice versa. The terms "national security" and "attack," as defined in II.B. below, cover the following means: sabotage or by use of bombs, shellfire, or atomic radiological, chemical, bacteriological, or biological means or other weapons or processes, including a strategic and/or tactical strike on the United States.

Article II. Scope of Work

A. Objectives to be accomplished and project results to be produced by the State and its subgrantees are specified in each program statement of work as agreed to in legal obligation by the Signatory Officials on the Assistance Award/Amendment, FEMA Form 76-10. Local governments, likewise, must be legally bound by

3. The term **ATTACK** means a strategic war strike by a hostile government or enemy party directed at multiple targets within the geographical boundaries of the United States.
4. The term **ATTACK PREPAREDNESS** means activities undertaken to prepare for the protection of citizens in the event of a strategic attack upon the United States. The purpose of such preparedness is to enhance the survivability of the American people and its leadership in the event of an attack, thereby improving the basis for eventual recovery and reducing the Nation's vulnerability to a major attack.
5. The term **CIVIL DEFENSE SUPPORTED RESOURCES** means all persons, equipment, facilities, training, and other activities supported in whole or in part by funds appropriated pursuant to the Federal Civil Defense Act.

Article III. Period of Performance

The period of performance for this Agreement shall be the Federal Fiscal Year 1992 from October 1, 1991 through September 30, 1992, except for final reports, audit requirements, and necessary longer periods which have been authorized and agreed upon for particular programs. Schedules for interim objectives during the performance period are shown where applicable in each program activity statement of work.

Article IV. Agreement Officials

A. State

1. The State Signatory Official is the Governor or the Governor's designee, who is responsible for committing the State to the terms of this Agreement.
2. The State Project Manager, as named on the FEMA Form 76-10, Assistance Award/Amendment, shall be the principal State Official responsible for planning, reporting on, and assuring performance of objectives and accomplishment of results defined in the State's overview narrative.

B. Federal

1. The FEMA Signatory Official for award of the CCA shall be the FEMA Regional Director, as the principal FEMA official responsible for committing the Federal Government to the terms of this Agreement.

Article VI. Reports

A. Reporting shall be in accordance with CPG 1-38, A FEMA Guide to the Comprehensive Cooperative Agreement, which prescribes the use of a computerized database in place of paper documents (for quarterly performance reports). All performance and financial reports, including the final performance report but excluding the final financial report, are due within 30 days after the end of each quarter.

B. All performance reports shall be made by updating progress information for each program using the Computerized Activities-Results List database. Reports are due within 30 days after the end of each quarter, including the fourth and final. Each report incorporates and supersedes the report prior to it. Any significant deviation of quantities completed for an output requires a narrative explanation to facilitate regional monitoring and technical assistance.

C. FEMA Form 20-10 is used for financial reporting. The final financial report, as well as other closeout information (including lists of publications produced), is due within 90 days after the end of the Fiscal Year. If a program has an end-date extended later than the end of the Fiscal Year, then a supplement to the final financial report must be submitted for that program within 90 days after the end of the performance period.

D. Specific management information requests or requirements stipulated in the Annual Program Requirements Annexes for individual programs shall be provided in addition to the performance and financial reports as prescribed above.

Article VII. Budget Revisions

Within each designated program, the State may transfer funds among cost categories (object class categories) subject to the following conditions:

A. Cumulative amounts not to exceed 20 percent of the total amount budgeted for a program may be transferred from any one object category to one or more other object categories, except indirect cost, without prior approval and without restriction. (This 20 percent transfer applies only to previously approved object categories.)

B. The primary use of any resources funded under this Agreement shall be to accomplish the objectives of the program activity under which it is funded.

C. The temporary reassignment of personnel otherwise authorized by this Agreement must be justifiable because of an urgent need for staff or due to the occurrence of a natural disaster as defined in Section 3 (Definitions) of the Federal Civil Defense Act of 1950, as amended.

D. Expenses above the ordinary salary or normal program expense to support the resource (e.g., travel, per diem, etc.) must be paid by the emergency activity to which the resource is temporarily assigned.

E. No individual shall be hired or other resources acquired under this Agreement for the sole or principal purpose of use in an emergency or disaster.

F. Personnel supported under the Act in whole or in part through contributions may be assigned to emergency response operations for up to 30 days at the discretion of State officials, with extensions to longer periods upon request. The Regional Director may grant an extension up to 90 days. The Associate Director for State and Local Programs and Support may grant an extension of longer than 90 days (to the end of the fiscal year). Disaster response work during such an extension period should be documented by amendment to the CCA as contributing to the comprehensive emergency management state of preparedness, which includes national security attack-related civil defense. For programs whose personnel are supported in whole under the Act, when work or objectives are altered due to such extension, the FEMA and State Signatory Officials may decrease the scope of work by amendment to the CCA.

G. An accounting audit trail must be maintained for any such use of resources.

H. In the event the recipient fails to comply with paragraphs A. through G, the Regional Director shall have the right to require that use of those resources be compensated by non-FEMA sources or to disallow such use of funds.

Article X: Nonperformance

A. In keeping with the concept of integrated emergency management and civil defense, a State is expected to participate in all programs for which funding is offered, unless extenuating circumstances warrant exclusion of a program or programs. With

State-initiated amendment. The FEMA Form 76-10 is also used to record and report all funding actions pertaining to the Agreement, and provides a summary of the status of funding as of the date of the most recent funding action.

B. FEMA reserves the right to deobligate funds already made available to the recipient through this instrument. This action may be necessary because of Federal funding cutbacks required by Federal deficit reduction legislation. All other remedies, however, will be exhausted before such deobligation is used.

Article XIII. Audit Provisions

The State is required to have an audit conducted in accordance with Public Law 98-502, the Single Audit Act of 1984. Implementation requirements of this law are established by the regulations in OMB Circular A-128. FEMA's implementing regulations appear at 44 CFR Part 14, Administration of Grants: Audits of State and Local Governments. OMB Circular A-128 provisions are set forth in Appendix A of 44 CFR Part 14.

Article XIV. Equal Opportunity in Preparedness

Emergency preparedness that discriminates, deliberately or inadvertently, against any person or group of persons on the basis of race, sex, age, handicap, language, or other condition by failing to provide for equitable protection, information, relief, and other assistance for all persons under the aegis of the State or local jurisdiction is acknowledged to be against the law. Planning, training, and other pertinent activities or products that discriminate shall not be acceptable as meeting the terms of this Agreement.

A. In particular, emergency planning, public information and resources shall address the special needs of the mentally or physically handicapped, the elderly, the illiterate, the non-English speaking, the institutional, and any other to whom standard preparedness provisions might not apply or suffice.

B. Affirmative effort shall be made to obtain participation from women, minorities and handicapped persons as well as the general public in consideration of preparedness measures, in the delivery of training, and in the implementation of emergency actions.

C. FEMA's equal opportunity checklist system reports State and local compliance with the emergency preparedness requirements of this Agreement. The CCA recipient agency is responsible for ensuring that the checklist is used according to instructions issued by and available from FEMA's Office of Equal Opportunity.

of the certification shall be grounds for suspension of payments or suspension or termination of CCA.

Article XIX. Restrictions on Lobbying

A. The New Restrictions on Lobbying, 44 CFR, Part 18, (55 Fed. Reg. 6736, February 26, 1990), prohibits recipients of Federal contracts, grants, loans, or cooperative agreements from using appropriated funds for lobbying, that is, paying any person to influence or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or an employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. 44 CFR Section 18.100(a).

B. This regulation also requires that each person who requests or receives from any agency a Federal contract, grant, loan, or cooperative agreement disclose the payment of nonappropriated funds for the purpose of lobbying which would be prohibited if it were done with appropriated funds. 44 CFR Section 18.100(c).

C. Each State which requests or receives a CCA shall:

1. Certify that it has not made, and will not make, any payment prohibited by 44 CFR Section 18.100(a); and
2. Disclose whether it has made or agreed to make any payment using nonappropriated funds which would be prohibited by 44 CFR Section 18.100(a) if made with appropriated funds.

D. The forms for such certification and disclosure are set forth in Appendices A and B of 44 CFR, Part 18. The certification form (44 CFR, Part 18, Appendix A) provides, "The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers...and that all subrecipients shall certify and disclose accordingly."

Article XX. Closed Captioning of Federally Funded Television Public Service Announcements

The Americans With Disabilities Act (P.L. 101-336) of July 26, 1990, amended the Federal Communications Act of 1934 to require closed captioning of all federally funded public service announce-

LOCAL/STATE COMPREHENSIVE COOPERATIVE AGREEMENT

EMERGENCY MANAGEMENT PROGRAM WORKPLAN

JURISDICTION: Multnomah County FISCAL YEAR: FY91-92
 FUNCTION: Emergency Authorities & Management QUARTER: Basic

FUNCTION DEFINITION:

This is a program function rather than a response function and assures the implementation and maintenance of an emergency management program that provides for ongoing development and coordination of emergency preparedness measures which include but are not limited to developing emergency authorities, adequate staffing, a public education program and planning for continuity of government, resource management, and disaster recovery.

PURPOSE STATEMENT - CPG 1-35:

The purpose of this section is to determine if a formal emergency management organization has been established and if that organization has the authority, staff and other elements essential for the effective conduct of emergency management activities.

Activity #	Description	Qtr	Scheduled	Completed
1	Prepare & submit quarterly reports for EMA funding	2 3 4 1	2/15/92 5/15/92 8/15/92 11/15/91	
2	Complete Capability and Hazard Identification Program (CHIP).	4	7/92	
3	Update Office Workplans for FY 91-92.	1	10/91	
4	Prepare budget estimates for FY92-93.	2	1/92	
5	Update Basic Plan Section for -			
	Mult Cnty	4	7/92	
	Fairview	4	7/92	
	Troutdale	4	7/92	
	Wood Village	4	7/92	

6	Update Administrative Guideline for -		
	Mult Cnty	4	7/92
	Fairview	4	7/92
	Troutdale	4	7/92
	Wood Village	4	7/92
7	Update Public Information Guideline for -		
	Mult Cnty	1	10/91
	Fairview	1	10/91
	Troutdale	1	10/91
	Wood Village	1	10/91
8	Update Resource Management Guideline for -		
	Mult Cnty	1	12/91
	Fairview	1	12/91
	Troutdale	1	12/91
	Wood Village	1	12/91
9	Update Recovery Guideline for -		
	Mult Cnty	2	1/92
	Fairview	2	1/92
	Troutdale	2	1/92
	Wood Village	2	1/92
10	Update Call lists for -		
	Mult Cnty	4	8/91
	Fairview	4	8/91
	Troutdale	4	8/91
	Wood Village	4	8/91
11	Update Resource lists for -		
	Mult Cnty	1	12/91
	Fairview	1	12/91
	Troutdale	1	12/91
	Wood Village	1	12/91

LOCAL/STATE COMPREHENSIVE COOPERATIVE AGREEMENT

EMERGENCY MANAGEMENT PROGRAM WORKPLAN

JURISDICTION:

Multnomah County

FISCAL YEAR:

FY91-92

FUNCTION:

Hazard Mitigation

QUARTER:

Basic

FUNCTION DEFINITION:

This planning function relates to the development of "hazard profiles" which will result in the provision of information to planners, responders and management level personnel. These may be used in the development or updating of emergency guidelines for operational response as well as in the policy and decision making process. It relates to those predetermined preparedness measures which should be initiated to prevent or alleviate a specific threat.

PURPOSE STATEMENT - CPG 1-35:

The purpose of this section is to determine in a very general way, what actions are being taken to mitigate the threat or consequences of the hazards likely to affect the jurisdiction. Mitigation is any activity taken to eliminate or reduce the degree of long term risk to human life and property from natural and technological/man-made hazards. This includes the measures which or reduce the frequency, intensity and magnitude of hazards, and which protect people and property from the effects.

Activity #	Description	Qrtr	Scheduled	Completed
1	Develop Earthquake Guideline for - Mult Cnty	2	02/92	
2	Develop Volcano Guideline for - Mult Cnty	2	02/92	
3	Develop Fire Guideline for - Mult Cnty	2	03/92	
4	Update MCI Guideline for - Mult Cnty	3	04/92	

LOCAL/STATE COMPREHENSIVE COOPERATIVE AGREEMENT

EMERGENCY MANAGEMENT PROGRAM WORKPLAN

JURISDICTION: Multnomah County FISCAL YEAR: FY91-92
 FUNCTION: Direction, Control and Warning QUARTER: Basic

FUNCTION DEFINITION:

This function encompasses both planning activities and operational responsibilities and capabilities. It addresses the relationships and communications capabilities between the on-site incident command personnel and the policy makers of the jurisdiction. For the purpose of this agreement, local emergency guidelines will cover (1) major incident notification (2) activation of emergency operating facilities, and (3) on-site direction and coordination.

PURPOSE STATEMENT - CPG 1-35:

The purpose of this section is to determine the capability of your jurisdiction to direct and control local response forces in the event of an emergency and to handle emergency communications requirements.

Activity #	Description	Qtr	Scheduled	Completed
1	Update Major Incident Notification Guideline for - Mult Cnty	4	08/91	
	Fairview	4	08/91	
	Wood Village	4	08/91	
	Troutdale	4	08/91	
2	TSP "Model Department" Project - Workplan	1	10/01/91	
3	Update Incident Management Guideline for -			
	Mult Cnty	4	09/91	
	Wood Village	4	09/91	
	Fairview	4	09/91	
	Troutdale	4	09/91	

LOCAL/STATE COMPREHENSIVE COOPERATIVE AGREEMENT

EMERGENCY MANAGEMENT PROGRAM WORKPLAN

JURISDICTION: Multnomah County FISCAL YEAR: FY91-92
FUNCTION: Population Protection QUARTER: Basic

FUNCTION DEFINITION:

Population protection measures include activities related to the provision of shelter and the evacuation or relocation of citizens, i.e., those which are required to protect people from both the direct and after effects of all hazards which represent a significant threat to the area.

PURPOSE STATEMENT - CPG 1-35:

Population protection planning is designed to protect people from the effects of natural, technological and war-related hazards. This effort focuses on the development and maintenance of a single all hazard EOP for each jurisdiction.

Activity #	Description	Qtrtr	Scheduled	Completed
1	Update Evacuation & Shelter Guideline for -			
	Mult Cnty	1	11/91	
	Fairview	1	11/91	
	Troutdale	1	11/91	
	Wood Village	1	11/91	

LOCAL/STATE COMPREHENSIVE COOPERATIVE AGREEMENT

EMERGENCY MANAGEMENT PROGRAM WORKPLAN

JURISDICTION: Multnomah County FISCAL YEAR: FY91-92
 FUNCTION: Contamination, Monitoring, & Control QUARTER: Basic

FUNCTION DEFINITION:

This function encompasses preparedness planning of operations for response to, and the management of, hazardous materials and radiological/nuclear threats regardless of the source or cause. It specifically relates to a response capability, the development of response guidelines, the implementation of cooperative assistance agreements, the coordination of related training, and the essential legislation of preventive and protective measures.

PURPOSE STATEMENT - CPG 1-35:

The purpose of this section is to determine the capability of the jurisdiction to monitor and control exposure of emergency service support personnel and the general public to hazardous/toxic (HAZMAT) and radiological materials (REP & RADEF).

Activity #	Description	Qtr	Scheduled	Completed
1	Update Hazardous Materials Guideline for -			
	Mult Cnty	2	03/92	
	Fairview	2	03/92	
	Troutdale	2	03/92	
	Wood Village	2	03/92	
2	LEPC Meetings -			
3	Review Trojan Ingestion Guideline for -			
	Mult Cnty	3	04/92	
4	Trojan/PGE/DOE/OHD Meetings -			
5	Update National Security Guideline for -			
	Mult Cnty	3	04/92	
	Fairview	3	04/92	
	Troutdale	3	04/92	
	Wood Village	3	04/92	

LOCAL/STATE COMPREHENSIVE COOPERATIVE AGREEMENT

EMERGENCY MANAGEMENT PROGRAM WORKPLAN

JURISDICTION:

Multnomah County

FISCAL YEAR:

FY91-92

FUNCTION:

Training and Exercising

QUARTER:

Basic

FUNCTION DEFINITION:

This is a program function which provides for the training of staff, emergency service providers, management and executive personnel. It also provides for testing and exercising the skills and the application of techniques, policies and guidelines of individual jurisdictions and all emergency service providers. It consists of a variety of methods to assure appropriate training that may include attendance at federal, state, local or privately sponsored courses, seminars or workshops.

PURPOSE STATEMENT - CPG 1-35:

The purpose of this section is to determine the status of the jurisdiction's key personnel in terms of recent emergency management training and exercise participation and the adequacy of the jurisdiction's training and exercise program.

Activity #	Description	Qtr	Scheduled	Completed
------------	-------------	-----	-----------	-----------

Staff Training:

1	State Workshop - Joy Penny Brian Cnty Chair DES Dir			
---	--	--	--	--

OEM Sponsored Training:

ICS Training --

- 1 ICS Orientation
- 2 ICS Introduction
- 3 ICS Planning
- 4 ICS Finance
- 5 ICS Logistics
- 6 ICS Operations
- 7 ICS Command
- 8 ICS Command - Safety
- 9 ICS Command - PIO
- 10 ICS Command - Liaison

Miscellaneous:

1

Drills & Exercises:

- 1 Table Top Exercises -
HazMat-MC 2 02/92
- 2 Functional Exercises -
HazMat-MC 3 05/92
HazMat-MC 4 07/92
- 3 Full Scale Exercises -
HazMat-MC 4 09/92
- 4 Drills -

Emergencies and Disasters:

1

Meeting Date AUG 15 1991
Agenda No.: R-5

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Wildlife Mitigation Grant Application

BCC Informal _____ BCC Formal August 15, 1991
(date) (date)

DEPARTMENT Environmental Services DIVISION Park Services

CONTACT Charles Ciecko TELEPHONE 248-5050

PERSON(S) MAKING PRESENTATION Charles Ciecko

ACTION REQUESTED:

/ / INFORMATIONAL ONLY / / POLICY DIRECTION /X/ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5-10 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Notice of Intent to co-sponsor (with Oregon Dept. of Fish & Wildlife and the Nature Conservancy) a project proposal to the Northwest Power Planning Council. The project will entail an investigation of private land ownership and selected inquiries to identify opportunities for land or easement acquisitions for wildlife mitigation purposes.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER 

(All accompanying documents must have required signatures)

CLERK OF
CLATSOP COUNTY
1991 AUG - 5 AM 10:54
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
PARKS SERVICES DIVISION
1620 S.E. 190TH AVE.
PORTLAND, OREGON 97233
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BALMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

M E M O R A N D U M

TO: Board of County Commissioners
FROM: Charles Clecko
DATE: August 2, 1991
SUBJECT: Notice of Intent - Sandy River Gorge Project Proposal

The Parks Services Division is requesting your approval to co-sponsor a project proposal to the Northwest Power Planning Council. As you may recall, we have previously co-sponsored a project proposal related to the acquisition of Burlington Bottoms in northwest Multnomah County.

This latest project proposal involves the same partners, Oregon Department of Fish & Wildlife and the Nature Conservancy, and focuses on the Sandy River Gorge.

The Northwest Power Planning Council is required by law to mitigate wildlife losses resulting from the development of Columbia/Willamette Basin hydro-projects. Towards that end, project proposals for FY 92 are requested and due by August 15, 1991.

The Sandy River project proposal involves the following components in Phase I:

1. Survey private land holdings within the Sandy River Gorge and determine general habitat types and value.
2. Contact owners of strategic properties to ascertain interest in selling conservation easements or fee title.
3. Conduct appraisals on properties of willing sellers.
4. Secure appropriate options from willing sellers.
5. Prepare a report for the NWPPC which will serve as a basis for a Phase II project proposal (acquisition).

Memo/Board of Co. Commissioners
Page 2

Along with the Multnomah Channel/Sauvie Island Complex, the Sandy River Gorge is one of the most ecologically intact natural areas in Multnomah County.

The Sandy's myriad of values have been recognized in a variety of formats which include: The County's Comprehensive Land Use Plan, Draft Natural Areas Acquisiton & Management Plan, State Scenic Waterways Program, and National Wild & Scenic Rivers System.

This project proposal allows for a careful review of private land holdings and contact with owners to seek out willing sellers. If successful, the end product will be the permanent protection of important wildlife and scenic resources with fair compensation. The Power Planning Council is very sensitive to local government support of potential projects. Therefore, staff recommends your approval of this effort.

CC:lf

cc Paul Yarborough

4318p

Meeting Date: AUG 15 1991

Agenda No.: R-6

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Introduction of Visiting Exchange Police Officer

BCC Informal _____ (date) BCC Formal 8/15/91 (date)

DEPARTMENT Sheriff's Office DIVISION _____

CONTACT Bart Whalen TELEPHONE 251-2403

PERSON(S) MAKING PRESENTATION Lt. Rod Englert, SAT Commander

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 3 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

NOTE: REQUEST TIME CERTAIN AT 10:00 A.M.

Introduction of Officer Beth Fernandez, North Miami Beach Police Dept., who will be the first of two officers from that department participating in an officer exchange program with the Sheriff's Office. Officer Fernandez will be sworn in as a special deputy and will serve with various law enforcement components of the MCSO, primarily the Safety Action Teams, August 11-18, 1991.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Robert J. Skjerve/wmv

Or

DEPARTMENT MANAGER _____

(All accompanying documents must have required signatures)

1991 JUL 31 PM 1:30
MULTIPLIANT COUNTY
OREGON
CLERK OF COUNTY

Meeting Date: AUG 15 1991

Agenda No.: R-7

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

Resolution Accepting REAPPORTIONMENT PLAN: MULTNOMAH
SUBJECT: COUNTY COMMISSIONER DISTRICTS as submitted by Auditor

BCC Informal _____ BCC Formal August 15, 1991
(date) (date)

DEPARTMENT _____ DIVISION Non Departmental

CONTACT Gary Blackmer TELEPHONE 248-3320

PERSON(S) MAKING PRESENTATION Gary Blackmer

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

8/18/91 - ADVISED GARY BLACKMER IT WOULD BE
10:00 am - AFTER SHERIFF'S R-60
REQUEST TIME CERTAIN, PLEASE.

BOARD OF
COUNTY COMMISSIONERS
1991 AUG - 6 AM 9:40
MULTNOMAH COUNTY
OREGON

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Gary Blackmer

Or

DEPARTMENT MANAGER _____

(All accompanying documents must have required signatures)

Sent Copy of Resolution 91-115 to Gary Blackmer 8-19-91.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Plan for Altering
the Boundaries of Commissioner Districts
as Required by the Multnomah County Home
Rule Charter, Section 3.15.

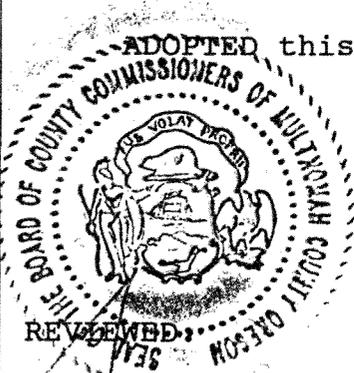
RESOLUTION
91-115

WHEREAS, Charter Section 3.15 requires that, not later than August 1 in the year of the official release of each federal decennial census for Multnomah County, the auditor shall determine the population distribution among the commissioner districts specified by the Charter; and

WHEREAS, the auditor has timely made the required determination and reported it to the Board of County Commissioners. Further, pursuant to Charter Section 3.15, the auditor has timely prepared and presented to the Board a plan to modify the boundaries of the commissioner districts in order to provide an approximately equal population distribution and to retain, as nearly as possible, the general geographical characteristics of districts established by the Charter;

NOW THEREFORE BE IT RESOLVED, that the Board accepts the plan presented by the auditor and directs that the ordinance carrying out the plan be scheduled for a first reading on August 22, 1991.

ADOPTED this 15th day of August 1991.



By Gladys McCoy
Gladys McCoy, County Chair
Multnomah County, Oregon

Laurence Kressel
Laurence Kressel, County Counsel
of Multnomah County, Oregon

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08/02/91:1

REAPPORTIONMENT PLAN

Multnomah County Commissioner Districts

July 1991



Gary Blackmer
Multnomah County Auditor

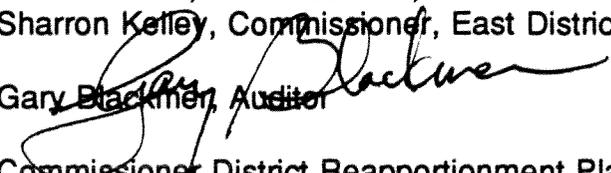


GARY BLACKMER
COUNTY AUDITOR
ROOM 1500, PORTLAND BUILDING
1120 S.W. 5TH AVENUE
PORTLAND, OR 97204
(503) 248-3320

MULTNOMAH COUNTY OREGON

DATE: July 23, 1991

TO: Gladys McCoy, Multnomah County Chair
Pauline Anderson, Commissioner, West District 1
Gary Hansen, Commissioner, North District 2
Rick Bauman, Commissioner, Central District 3
Sharron Kelley, Commissioner, East District 4

FROM: Gary Blackmer, Auditor 

SUBJECT: Commissioner District Reapportionment Plan

Attached is Report C-91, the Reapportionment Plan for Commissioner Districts. The Multnomah County Home Rule Charter requires that the Auditor analyze the decennial census data to determine whether commissioner districts need to be adjusted to better balance the population. We found that, during the past ten years, the population in East District 4 grew and North District 2 decreased sufficiently to require reapportionment.

In addition to balancing the population among districts, the new boundaries we propose in this report are easily recognizable - such as the railroad tracks along the Banfield Freeway, 39th Avenue, 82nd Avenue, Sandy Boulevard and the I-205 Freeway. We think these districts will be easier to identify, for you and for the residents of your districts.

As guidelines for reapportionment we used the Charter, *Oregon Revised Statutes*, United States Supreme Court rulings, and suggestions from the Multnomah County Elections Division. In applying these guidelines we found some areas of the Multnomah County Home Rule Charter that should be amended to comply with other Charter provisions or with U.S. Supreme Court rulings. Appendix C contains suggestions to the next Charter Review Commission for areas needing change.

The Board has 45 days to adopt an ordinance defining new commissioner districts. Appendix A is a draft ordinance for the proposed districts. We will be happy to assist you with any questions you may have regarding our methodology or alternative boundaries.

We would like to thank the Center for Population Research and Census at Portland State University, Metro, the Elections Division, and County Counsel for their assistance in this process.

GB:lms

Auditor: Stephen March

Special Report C-91
1991 REAPPORTIONMENT PLAN
MULTNOMAH COUNTY COMMISSIONER DISTRICTS

Table of Contents

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1991 Reapportionment Plan Multnomah County Commissioner Districts

Home Rule Charter Mandates

The Multnomah County Home Rule Charter Section 3.15 directs the Auditor to determine from decennial census data whether the population of any commissioner district exceeds any other by more than 15 percent. If such a disproportion is found, the Charter directs the Auditor, in consultation with the Multnomah County Elections Division, to prepare and present to the Board of County Commissioners a plan for modifying the commissioner district boundaries by August 1.

The Charter allows the Board 45 days after receipt of the County Auditor's plan to alter by ordinance the boundaries of the commissioner districts.

Methodology

In preparing our reapportionment plan, we analyzed present boundaries, considered alternative boundaries, and assessed them by the guidelines presented below. We consulted with the Multnomah County Elections Division and utilized data made available to us by the Center for Population Research and Census at Portland State University, and used the mapping facilities of Metro.

We mapped present commissioner districts onto 1990 Census maps to identify the census tracts and blocks contained in each district. We tallied the population counts of the tracts and blocks of the commissioner districts to determine their 1990 populations.

Reapportionment Guidelines

The Multnomah County Home Rule Charter specifies that the Auditor shall be guided by the following points in drawing up a plan to apportion the commissioner districts:

- ▶ No district shall exceed the population of any other district by more than 10 percent; and
- ▶ The general geographic characteristics of districts established by the Charter shall be retained as nearly as possible.

The Multnomah County Elections Division staff have also suggested the following guidelines:

- ▶ Follow simple recognizable boundaries such as major arterials and geographic boundaries that can easily be understood by the citizens; and
- ▶ Avoid using city boundaries that could change due to annexations.

In the past the Multnomah County Elections Division also used state legislative boundaries as a guideline to draw commissioner district boundaries. However, legislative districts are being redrawn and the process is not yet complete.

We also considered guidelines adopted in ORS 188.010 which state that, where practicable:

- ▶ districts should be contiguous;
- ▶ districts should be of equal population;
- ▶ districts should utilize existing geographic or political boundaries whenever possible;
- ▶ districts should not divide communities of common interest;
- ▶ districts should be connected by transportation links;
- ▶ districts should not be drawn for the purpose of favoring any political party, incumbent legislator, or any other person; and
- ▶ districts should not be drawn for the purpose of diluting the voting strength of any language or ethnic minority group.

Apportionment of Present Districts

Multnomah County was last reapportioned when voters amended its Home Rule Charter in November 1984. The Charter Review Commission prepared an amendment which reduced commissioner districts from five to four and provided that the Chair of the Board be elected at large. In proposing this ballot measure the Charter Review Commission reapportioned the districts using 1980 Census data.

Since 1980 the population of Multnomah County increased 3.8 percent, from 562,640 to 583,887. However, we found that the increase varied by location, resulting in disparities of population from the ideal-sized commissioner district of 145,972 (the 1990 County population divided by the number of districts). East District 4 is 15.5 percent larger than North District 2, mandating reapportionment under the Charter. Exhibit 1 below shows the present districts, 1990 populations, and deviation from the ideal district population. East District 4 shows the greatest variance of 11,792 persons over the ideal-sized district.

Exhibit 1: Population Variance in Present Districts

Commissioner District	1990 Population	Over (Under) Ideal Population
Position 1, West District (Anderson)	148,035	2,063
Position 2, North District (Hansen)	136,593	(9,379)
Position 3, Central District (Bauman)	141,495	(4,477)
Position 4, East District (Kelley)	157,764	11,792

Proposed Reapportionment Plan

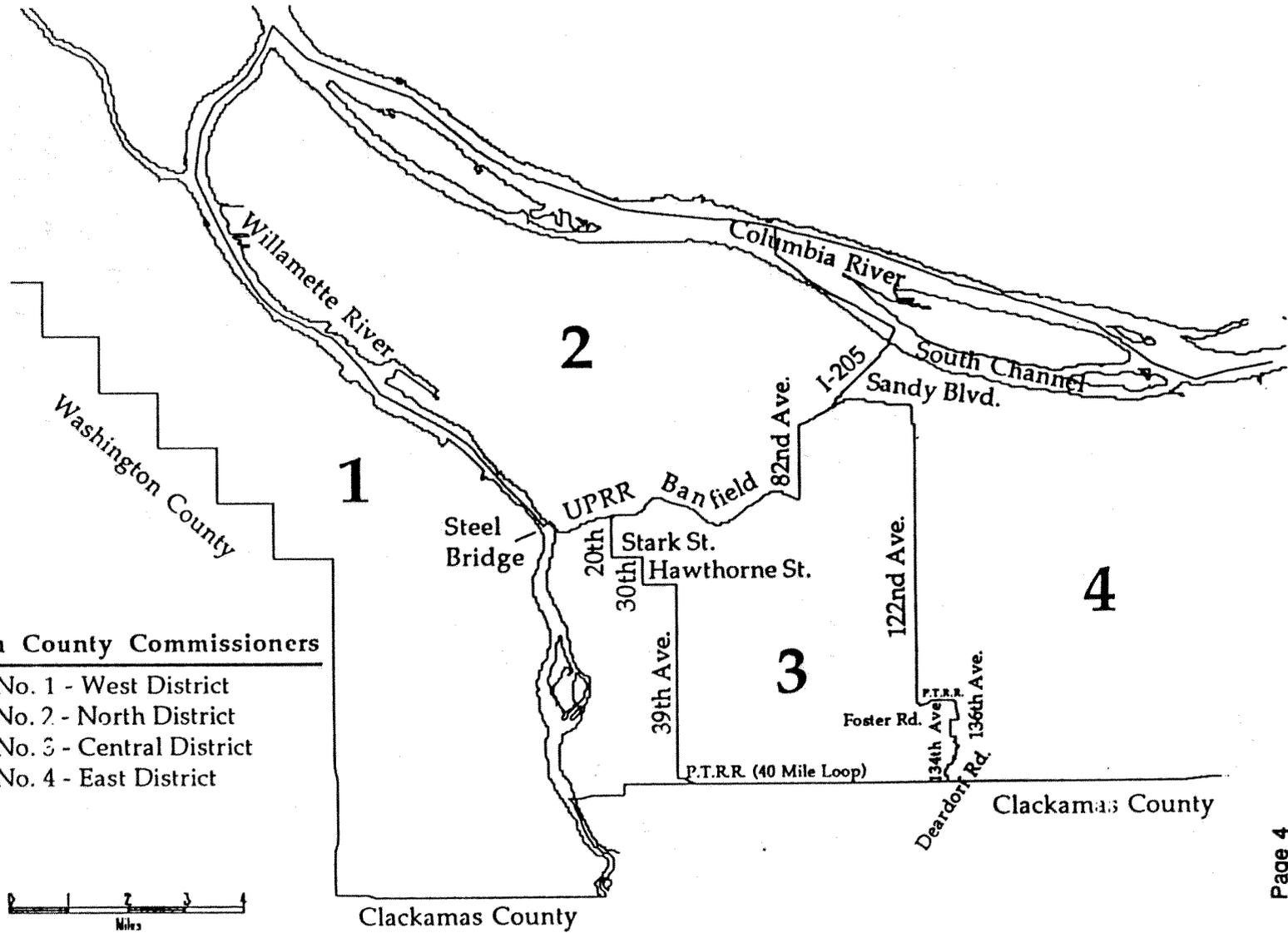
The map below shows the proposed boundaries for the new commissioner districts. North District 2 expands southeasterly to 82nd Avenue along the Union Pacific Railroad at the Banfield Freeway to increase its population. This shifts Central District 3 further to the southeast along its current eastern boundary of 122nd Avenue, thereby reducing East District 4 population. Because 122nd Avenue does not extend to the County boundary we follow a legislative boundary along 136th Avenue, Foster Road, 134th Avenue, and Deardorff Road to the County line. Along the boundary between Districts 1 and 3 we follow the present boundary of 39th Avenue, eliminating a number of local street boundaries.

Appendix A contains a draft ordinance of the proposed district boundaries with a listing of the census tracts and blocks for each district.

Map of Proposed Commissioner Districts

Multnomah County Commissioners

- Position No. 1 - West District
- Position No. 2 - North District
- Position No. 3 - Central District
- Position No. 4 - East District



The proposed plan addresses, as well as possible, all the reapportionment guidelines. However, we occasionally had to make trade-offs where the guidelines were not in agreement. For example, devising districts that achieved the mathematically exact ideal populations would result in more boundaries on local streets that would be difficult for citizens to identify. The following sections discuss the proposed plan within the context of each guideline.

Approximately Equal Population Distribution. All the districts in the proposed plan vary from the ideal by less than one-half of one percent. The range in deviation is from 0.44 percent above the ideal to 0.18 percent below the ideal, for a total range of 0.62 percent. Any deviation from the exact numerical ideal was a result of balancing other reapportionment guidelines. Exhibit 2 shows the populations of the proposed districts.

Exhibit 2: Populations of Proposed Districts

District	1990 Population	Percent of Smallest District	Percent Over(Under) Ideal	Number of Persons Over(Under) Ideal
Position 1, West	145,792	100.06%	(0.12%)	(180)
Position 2, North	146,613	100.62%	0.44%	641
Position 3, Central	145,775	100.05%	(0.13%)	(197)
Position 4, East	145,707	100.00%	(0.18%)	(265)

Boundary Simplification. Strong consideration was given to the simplification of district boundaries which enables the public to better identify and petition their elected representatives. This reapportionment proposal reduces the number of boundaries in each district and virtually eliminates the use of small local streets as district boundaries. Exhibit 3 shows the number and types of boundaries in the present and proposed districts.

Exhibit 3: Comparison of Boundaries

Boundary Type	Present Districts	Proposed Districts
Street Classification		
Local	72	2
Neighborhood District	20	16
Major	0	2
Regional	17	9
	5	2
Other Types		
Railroad	2	7
River	5	4
State, County, or City line	12	9
Other	4	4
Total Boundary Descriptors	137	55

This proposal reduces the number of boundaries by nearly 60 percent (from 137 to 55) for all four districts. The plan eliminates nearly all local street boundaries and reduces the number of split census tracts from 14 to 6.

Avoid using city boundaries that could change. There are no district boundaries defined by city limits that could change as a result of annexations. Portland city limits follow 122nd Avenue at some points, but this major arterial was used because it was a 1984 boundary and continues to be a good dividing line regardless of annexations.

Contiguous districts. All districts are contiguous, with only one district crossing a body of water. West District 1 presently crosses the Willamette River, and it is necessary to continue this feature barring major growth in the westside population. Although the District is divided by the Willamette River, there are many connecting bridges that join the west and east portions of the district.

Retaining same general districts. We were also required to retain the general geographic characteristics of the present districts. Under this plan, a total of 30,440 persons, or about five percent of the County population, changes districts. Thus nearly 95 percent of the population remain in their same district with their current election schedule. The map in Appendix B shows the population shifts among the districts.

This proposal transfers 12,335 persons from East District 4 to Central District 3, and 11,364 from Central District 3 to North District 2. Although Central District 3 undergoes the largest change, it still retains nearly 90 percent of its present population. We could have affected fewer persons by transferring population from East District 4 (the largest) to North District 2 (the smallest). However, to transfer sufficient population would have extended the North District east to Gresham.

The proposed reapportionment plan also has a low amount of "voter deferral" which occurs when voters are transferred between districts with different election cycles. A citizen in Central District 3 could vote for a candidate in 1988 and would normally vote again for commissioner in 1992. However, the 11,364 persons who moved from Central District 3 into North District 2 may not vote for a commissioner until 1994. The courts have ruled that voter deferral is "an inevitable by-product" of elective districts with staggered terms. Conversely, "voter acceleration" occurs when a citizen voted for a District 2 commissioner in 1990 and can vote again in the 1992 election for Central District 3 or 4 commissioners. About 1,350 persons are in areas accelerated under this plan.

Utilization of Existing Geographic or Political Boundaries. *Oregon Revised Statutes* parallel our own Charter mandate of preserving the same general geographic characteristics of the districts. Present boundaries were extended wherever possible to simplify districts and adjust population. The examples of 122nd Avenue and the Union Pacific Railroad at the Banfield follow this guideline.

Representation of Language or Ethnic Minorities. *Oregon Revised Statutes* and the *United States Voting Rights Act* prohibit the intentional dilution of the voting strength of any language or ethnic minority group. Of the present districts, North District 2 contains the largest concentration of any census minority group, Blacks, at 20 percent. The proposed reapportionment plan keeps that community intact, but adds population because the district was under-populated. However, there are no other census tracts that could be added which contain as high a concentration of Blacks. As a result, the North District 2 Black population decreased to 19 percent. The breakdowns by census category of present and proposed commissioner districts are shown in Exhibit 4 below. Figures will not total 100 percent because of rounding and because persons of Hispanic origin are also counted in the other racial categories by the U.S. Census Bureau.

Exhibit 4: Racial Composition of Present and Proposed Districts

Districts	White Present/Proposed	Black Present/Proposed	Indian Present/Proposed	Asian Present/Proposed	Other Present/Proposed	Hispanic Present/Proposed
1, West	91.1% 91.1%	2.2% 2.2%	1.0% 1.0%	4.9% 5.0%	0.8% 0.8%	2.6% 2.6%
2, North	72.4% 73.4%	20.2% 18.9%	1.6% 1.5%	4.1% 4.6%	1.6% 1.6%	4.0% 3.9%
3, Central	89.5% 90.1%	1.5% 1.6%	1.2% 1.2%	6.8% 6.1%	1.0% 1.1%	2.9% 3.0%
4, East	93.4% 93.5%	1.3% 1.4%	0.9% 0.9%	3.1% 3.0%	1.2% 1.2%	3.1% 3.0%
County	87.0%	6.0%	1.1%	4.7%	1.2%	3.1%

Representation of Communities of Common Interest. *Oregon Revised Statutes* state that communities of common interest should not be divided. The present districts recognize the larger communities of interest in Multnomah County. By retaining these same general districts, the proposed reapportionment plan complies with this guideline.

East District 4, for example, contains the four cities of Gresham, Troutdale, Wood Village and Fairview. This district also includes much of the unincorporated population of the County and very little of the City of Portland which is primarily contained within the other three districts.

West District 1 contains all the County west of the Willamette River including the downtown area, as well as the area immediately adjacent to and connected by many of the County's bridges.

The dividing line between most of North District 2 and Central District 3 is the railroad and Banfield Freeway. This major transportation corridor also serves as a dividing line between the neighborhoods on the east side of the Willamette River.

By following these larger communities of interest and some major geographic boundaries, the proposed reapportionment plan has followed many neighborhood association boundaries. However, because districts must be approximately equal in population and must also retain their general geographic characteristics we could not follow all neighborhood boundaries.

Connection by Transportation Links. This *Oregon Revised Statute* guideline pertains more to legislative districts that contain several counties rather than to the reapportionment of a single county. Nevertheless, easy access to all parts of a district is a consideration at the local level. For example, the Willamette River could represent an impediment to transportation between the west and east portions of District 1. However, access between the two portions is relatively easy by means of the Burnside, Morrison, Hawthorne, Marquam, Ross Island, and Sellwood Bridges.

Political Considerations. This office did not conduct any research into the voter registration or voting patterns of any area of the County and the reapportionment plan was not designed to favor any incumbent, other person, or political party.

DRAFT

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Appendix A

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

RECEIVED

JUL 11 1991

ORDINANCE NO. _____

An ordinance altering the boundaries of commissioner districts
as required by the Multnomah County Home Rule Charter, Section 3.15.

Multnomah County ordains as follows:

Section I Findings

A. Charter Section 3.15 requires that, not later than August 1 in the year of the official release of each federal decennial census for Multnomah County, the auditor shall determine the population distribution among the commissioner districts specified by the Charter.

B. The auditor has timely made the required determination and reported it to the Board of County Commissioners. Further, pursuant to Charter Section 3.15, the auditor has timely prepared and presented to the Board a plan to modify the boundaries of the commissioner districts in order to provide an approximately equal population distribution and to retain, as nearly as possible, the general geographical characteristics of districts established by the Charter.

Section II Purpose

Pursuant to Charter Section 3.15, the Board's purpose in adopting this ordinance is to alter the boundaries of the commissioner districts to provide for an approximately equal population distribution while, as nearly as possible, retaining the general geographical characteristics of districts established by the Charter.

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1 Section III Alteration of District Boundaries

2 The commissioner districts set forth in the Multnomah County Home
3 Rule Charter, Section 3.10, are altered to read as follows:

4 (Language in brackets [] describes boundaries set forth in current charter;
5 underlined language describes new boundaries.)

6 (1) Position No. 1 (West District):

7 [Bounded on the north by Columbia County; bounded on the west by
8 Washington County; bounded on the south by Clackamas County; bounded
9 on the east as follows: Columbia and Willamette Rivers south to the
10 Steel Bridge, east to the Banfield Freeway, east on the Banfield
11 Freeway to 20th Ave., south on 20th Ave. to Ash St., east on Ash St.
12 to 24th Ave., south on 24th Ave. to Pine St., east on Pine St. to 33rd
13 Ave., south on 33rd Ave. to Stark St., east on Stark St. to 35th Ave.,
14 south on 35th Ave. to Belmont St., east on Belmont St. to 39th Ave.,
15 south on 39th Ave. to Powell Blvd., west on Powell Blvd. to 35th Pl.,
16 south on 35th Pl. to Francis St., east on Francis St. to 36th Ave.,
17 south on 36th Ave. to Gladstone St., west on Gladstone St. to Cora
18 Dr., south on Cora Dr. to 35th Pl., south on 35th Pl. to Holgate
19 Blvd., east on Holgate Blvd. to 39th Ave., south on 39th Ave. to
20 Tenino St., west on Tenino St. to 37th Ave., south on 37th Ave. to
21 Southern Pacific R.R., southeast along Southern Pacific R.R. to the
22 Clackamas County boundary. This district consists of the following
23 census tracts and block groups:

24 All of census tracts 1, 2, 9.01, 10, 11.01, 11.02, 12.01, 12.02,
25 13.02, 21, 43, 43.99, 45, 46.01, 46.02, 47, 48, 49, 50, 51, 52, 53,
26 54, 55, 56, 57, 58, 59, 60.01, 60.02, 61, 62, 63, 64.01, 64.02, 65.01,

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65.02, 66.01, 66.02, 67.01, 67.02, 68.01, 68.02, 69, 70, and 71;
 blocks 106, 107, 108, 109, 110, 111, 114, 115, 116, 117, 118, 123,
 124, 125, 202, 203, 213, 214, 215, 216, 219, 220, 221, 222, 223, 224,
 225, 226, 228, 233, 234, 235, 236, 255, 256, 260, 262 and block group
 3 of tract 3.01; block groups 4, 5, 6, and 7 of tract 3.02; blocks
 105, 106, 115, 116, 117, and block groups 2 and 3 of tract 9.02;
 blocks 116, 117, 118, and block groups 2, 3, and 4 of tract 13.01;
 blocks 313, 314, 315, 316, 317, 318, 401, 402, 403, 404, 405, 406,
 407, 408, 409, and 410, of tract 20.]

Bounded on the north by Columbia County; bounded on the east as follows: Washington State line at the Columbia River, south to Willamette River, south on the Willamette River to the Union Pacific R.R. at the Steel Bridge, east on the Union Pacific R.R. parallel to the Banfield Freeway to 21st Ave., south on 21st Ave. to 20th Ave., south on 20th Ave. to Stark St., east on Stark St. to 30th Ave., south on 30th Ave. to Hawthorne St., east on Hawthorne St. to 39th Ave., south on 39th Ave. and its extension to the Portland Traction R.R. right-of-way (40 Mile Loop Trail), southeast on the Portland Traction R.R. right-of-way to the Clackamas County line; bounded on the south by Clackamas County; and bounded on the west by Washington County. This district consists of the following census tracts, block groups and blocks:

All of census tracts 1, 2, 9.01, 9.02, 10, 11.01, 11.02, 12.01, 12.02, 13.02, 21, 43, 45, 46.01, 46.02, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60.01, 60.02, 61, 62, 63, 64.01, 64.02, 65.01, 65.02, 66.01, 66.02, 67.01, 67.02, 68.01, 68.02, 69, 70, 71, 106.98,

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1 and 107.98; and those portions of census tracts as follows: that
 2 portion of tract 3.01 west of 39th Ave. consisting of blocks 106, 107,
 3 108, 109, 110, 111, 114, 115, 116, 117, 118, 119, 123, 124, 125, 202,
 4 203, 213, 214, 215, 216, 217, 219, 220, 221, 222, 223, 224, 225, 226,
 5 228, 233, 234, 235, 236, 255, 256, 260, 262, and block group 3; and
 6 those portions of tract 3.02 south of the Portland Traction R.R.
 7 right-of-way (40 Mile Loop Trail), and west of 39th Ave., consisting
 8 of blocks 401, 402, 403, 404, 405, 406, 410, 411, 412, 413, 414, 415,
 9 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429,
 10 430, 431, 432, 433, 434, 435, 436, 437, 438, block groups 5, 6, 7, and
 11 that portion of block 327 south of the Portland Traction R.R. right-
 12 of-way (40 Mile Loop Trail).

13 (2) Position No. 2 (North District):

14 [Bounded on the north by the Washington State line; bounded on
 15 the west by the Willamette River; bounded on the south and east as
 16 follows: beginning at the Steel Bridge, east to the Banfield Freeway,
 17 east along the Banfield Freeway to 52nd Ave., north on 52nd Ave. to
 18 Halsey St., west along Halsey St. to 51st Ave., north on 51st Ave. to
 19 Thompson St., east on Thompson St. to 57th Ave., north on 57th Ave.
 20 to Fremont St., east on Fremont St. to 62nd Ave., north along the
 21 extension of 62nd Ave. to Failing St., east on Failing St. to 70th
 22 Ave., north on 70th Ave. to Mason St., east on Mason St. to 74th Ave.,
 23 south on 74th Ave. to Beech St., east on Beech St. to 82nd Ave., north
 24 on 82nd Ave. to Sandy Blvd., northeast on Sandy Blvd. to Skidmore St.,
 25 east on Skidmore St. and the city boundary of Maywood Park to 92nd
 26 Ave., north on 92nd Ave. following the city boundary of Maywood Park

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1 to Prescott St., east on Prescott St. to 102nd Ave., north on 102nd
2 Ave. to Wygant St., east on Wygant St. to 111th Ave., north on 111th
3 Ave. to Sandy Blvd., east on Sandy Blvd. to 112th Ave., north on 112th
4 Ave. to Marx St., west on Marx St. to 109th Ave., north on 109th Ave.
5 to Simpson St., east on Simpson St. to 112th Ave., north on 112th Ave.
6 to the south channel of the Columbia River, northwest along the south
7 channel of the Columbia River to the Washington State line. This
8 district consists of the following census tracts and block groups:

9 All of census tracts 22.01, 22.02, 23.01, 23.02, 24.01, 24.02,
10 25.01, 25.02, 26, 27.01, 27.02, 30, 31, 32, 33.01, 33.02, 34.01,
11 34.02, 35.01, 35.02, 36.01, 36.02, 36.03, 37.01, 37.02, 38.01, 38.02,
12 38.03, 39.01, 39.02, 40.01, 40.02, 40.99, 41.01, 41.02, 41.99, 42, 44,
13 44.99, 72, 74, 75, 76, and 77; blocks 106, 107, 108, 109, 110, 111,
14 112, 113, 114, 115, 116, 117, 128, 129, 130, 131, 132, 133, 201, 202,
15 203, 204, 205, 206, 217, 218, 219, 220, 221, 222, 235, 236, 237, 238,
16 239, and 240 of tract 28.01; blocks 101, 102, 103, 104, 105, 106, 107,
17 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121,
18 122, 123, 124, 125, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210,
19 211, 212, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425,
20 427, 428, 429, 430, 431, 432, 433, 434, 435, 438, block groups 3 and
21 4 outside the City of Portland in tract 29.01; blocks 102, 103, 104,
22 105, 106, 107, 108, 110, 111, and 112 of tract 29.02; blocks 103, 106,
23 107, 108, 110, 111, 112, 113, 114, 115, 116, 910, 911, 912, 913, 914,
24 915, 922, 923, 928, 933, 937, 938, 939, 940, 941, 942, 943, 945, 946,
25 947, 948, 949, 950, 951, 952, 953, 959, and 960 of tract 73; that
26 portion of block group 1 and blocks 305, 306, 307, 308, and 309

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1 outside the City of Maywood Park in tract 78; blocks 104, 105, 108,
2 109, 110, 111, 114, 115, 116, 117, 118, and 119 of tract 79.]

3 Bounded on the north by the Washington State line at the Columbia
4 River; bounded on the east and south as follows: beginning at the
5 Washington State line and the Columbia River at a point west of
6 Government Island, southeast along the south channel of the Columbia
7 River to I-205, south on I-205 to Sandy Blvd., southwest on Sandy
8 Blvd. to 82nd Ave., south on 82nd Ave. to the Union Pacific R.R. at
9 the Banfield Freeway, west along the Union Pacific R.R. parallel to
10 the Banfield Freeway to the Willamette River at the Steel Bridge;
11 bounded on the West by the Willamette River. This district consists
12 of the following census tracts, block groups and blocks:

13 All of census tracts 22.01, 22.02, 23.01, 23.02, 24.01, 24.02,
14 25.01, 25.02, 26, 27.01, 27.02, 28.01, 28.02, 29.01, 29.02, 30, 31,
15 32, 33.01, 33.02, 34.01, 34.02, 35.01, 35.02, 36.01, 36.02, 36.03,
16 37.01, 37.02, 38.01, 38.02, 38.03, 39.01, 39.02, 40.01, 40.02, 41.01,
17 41.02, 42, 44, 44.99, 72.01, 72.02, 72.99, 74, 75, 76; and those
18 portions of census tracts as follows: that portion of tract 73 west
19 of I-205, consisting of block group 1; and that portion of tract 77
20 west of I-205, consisting of blocks 103, 104, 105, 106, 107, 108, 109,
21 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123,
22 124, 125, 126, 127, 128, and block group 2, and that portion of block
23 102 west of I-205.

24 (3) Position No. 3 (Central District):

25 [Bounded on the west as follows: from the Banfield Freeway,
26 south on 20th Ave. to Ash St., east on Ash St. to 24th Ave., south on

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1 24th Ave. to Pine St., east on Pine St. to 33rd Ave., south on 33rd
2 Ave. to Stark St., east on Stark St. to 35th Ave., south on 35th Ave.
3 to Belmont St., east on Belmont St. to 39th Ave., south on 39th Ave.
4 to Powell Blvd., west on Powell Blvd. to 35th Pl., south on 35th Pl.
5 to Francis St., east on Francis St. to 36th Ave., south on 36th Ave.
6 to Gladstone St., west on Gladstone St. to Cora Dr., south on Cora Dr.
7 to 35th Pl., south on 35th Pl. to Holgate Blvd., east on Holgate Blvd.
8 to 39th Ave., south on 39th Ave. to Tenino St., west on Tenino St. to
9 37th Ave., south on 37th Ave. to Southern Pacific R.R., southeast
10 along Southern Pacific R.R. to the Clackamas County boundary; bounded
11 on the north as follows: beginning at the intersection of 20th Ave.
12 and the Banfield Freeway, east along the Banfield Freeway to 52nd
13 Ave., north on 52nd Ave. to Halsey St., west along Halsey St. to 51st
14 Ave., north on 51st Ave. to Thompson St., east on Thompson St. to 57th
15 Ave., north on 57th Ave. to Fremont St., east on Fremont St. to 62nd
16 Ave., north along the extension of 62nd Ave. to Failing St., east on
17 Failing St. to 70th Ave., north on 70th Ave. to Mason St., east on
18 Mason St. to 74th Ave., south on 74th Ave. to Beech St., east on Beech
19 St. to 82nd Ave., north on 82nd Ave. to Sandy Blvd., northeast on
20 Sandy Blvd. to Skidmore St., east on Skidmore St. and the city
21 boundary of Maywood Park to 92nd Ave., north on 92nd Ave. following
22 the city boundary of Maywood Park to Prescott St., east on Prescott
23 St. to 102nd Ave., north on 102nd Ave. to Wygant St., east on Wygant
24 St. to 111th Ave., north on 111th Ave. to Sandy Blvd., east on Sandy
25 Blvd. to 121st Pl.; bounded on the east as follows: beginning on
26 121st Pl. at Sandy Blvd., south on 121st Pl. to 122nd Ave., south on

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1 122nd Ave. to Division St., west on Division St. to 112th Ave., south
2 on 112th Ave. to Holgate Blvd., west on Holgate Blvd. to 100th Ave.,
3 south on 100th Ave. to Long St., west on Long St. to 97th Ave., south
4 on 97th Ave. to Steele St., west on Steele St. to I-205, south on
5 I-205 to the Clackamas County boundary; bounded on the south by
6 Clackamas County. This district consists of the following census
7 tracts and block groups:

8 All of census tracts 4.01, 4.02, 5.01, 5.02, 7.01, 7.02, 8.01,
9 8.02, 14, 15, 16.01, 16.02, 17.01, 17.02, 18.01, 18.02, 19, 28.02,
10 29.03, 80.01, 80.02, 81, 82.01, 82.02, 83.01, 83.02, 86, 87 and 88;
11 blocks 101, 102, 103, 104, 105, 112, 113, 126, 127, 201, 204, 205,
12 206, 207, 208, 209, 210, 211, 238, 239, 240, 242, and 243 of tract
13 3.01; block groups 1, 2 and 3 of tract 3.02; blocks 103, 104, 105,
14 110, 111, 112, 132, 133, 134, 135, 136, 137, 138, 314, 315, 316, 317,
15 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 337,
16 and block group 4 of tract 6.01; blocks 116, 117, 118, 126, 127, 139,
17 140, 143, 144, and block groups 2, 3 and 4 of tract 6.02; blocks 101,
18 102, 103, 104, 107, 108, 109, 110, 111, 112, 113, and 114 of tract
19 9.02; blocks 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111,
20 112, 113, 114, and 115 of tract 13.01; block groups 1, 2, 5, and 6 and
21 blocks 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312,
22 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424,
23 425, and 426 of tract 20; blocks 101, 102, 103, 104, 105, 118, 119,
24 120, 121, 122, 123, 124, 125, 126, 127, 207, 208, 209, 210, 211, 212,
25 213, 214, 215, 216, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232,
26 233, and 234 of tract 28.01; that portion of block group 3 and blocks

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1 404 and 406 within the City of Portland and blocks 213, 214, 215, 216,
 2 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 407, 408, 409, 410,
 3 411, 412, and 413 of tract 29.01; blocks 113, 114, 115, 116, 117, 118,
 4 119, 120, 121, 122, 123, 124, 125, 126 and block groups 2, 3, 4 and
 5 5 of tract 29.02; all blocks within the City of Maywood Park and
 6 blocks 312 and 314 of tract 78; blocks 112, 113, 120, 121, 122, 123,
 7 124, 125, 126 and block group 2 of tract 79; blocks 311, 319, 402,
 8 403, 404, 405, 406, 408, 409, 410, 411, and 420 of tract 89.]

9 Bounded on the north and east as follows: beginning at the
 10 intersection of 21st Ave. and the Union Pacific R.R. at the Banfield
 11 Freeway, east along the Union Pacific R.R. parallel to the Banfield
 12 Freeway to 82nd Ave., north on 82nd Ave. to Sandy Blvd., northeast and
 13 east on Sandy Blvd. to 121st Pl.; south on 121st Pl. to 122nd Ave.,
 14 south on 122nd Ave. to the Portland Traction R.R. right-of-way (40
 15 Mile Loop Trail), east on the Portland Traction R.R. right-of-way to
 16 136th Ave., south on 136th Ave. to Foster Rd., west on Foster Rd. to
 17 134th Ave., south on 134th Ave. to Deardorff Rd., south on Deardorff
 18 Rd. to the Clackamas County line; bounded on the south by Clackamas
 19 County; bounded on the west as follows: beginning at the Clackamas
 20 County line and the Portland Traction R.R. right-of-way (40 Mile Loop
 21 Trail) near Johnson Creek Blvd. and 45th Pl., northwest along the
 22 Portland Traction R.R. right-of-way to the extension of 39th Ave.,
 23 north on the extension of 39th Ave. and 39th Ave. to Hawthorne Blvd.,
 24 west on Hawthorne Blvd. to 30th Ave., north on 30th Ave. to Stark St.,
 25 west on Stark St. to 20th Ave., north on 20th Ave. to 21st Ave., north
 26 on 21st Ave. to the Union Pacific R.R. at the Banfield Freeway. This

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1 district consists of the following census tracts, block groups, and
2 blocks:

3 All of census tracts 4.01, 4.02, 5.01, 5.02, 6.01, 6.02, 7.01,
4 7.02, 8.01, 8.02, 13.01, 14, 15, 16.01, 16.02, 17.01, 17.02, 18.01,
5 18.02, 19, 20, 29.03, 78, 80.01, 80.02, 81, 82.01, 82.02, 83.01,
6 83.02, 84, 85, 86, 87, 88; and those portions of census tracts as
7 follows: that portion of tract 3.01 east of 39th Ave., consisting of
8 blocks 101, 102, 103, 104, 105, 112, 113, 126, 127, 201, 204, 205,
9 206, 207, 208, 209, 210, 211, 212, 218, 242, and 243; that portion of
10 tract 3.02 east of 39th Ave. and north of the Portland Traction R.R.
11 right-of-way (40 Mile Loop Trail), consisting of blocks 407, 408, and
12 409, and block groups 1, 2, and 3 (except that portion of block 327
13 south of the Portland Traction R.R. right-of-way); that portion of
14 tract 79 south of Sandy Blvd., consisting of blocks 109, 110, 111,
15 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125
16 and 126, and block group 2; and, that portion of tract 89 generally
17 west of 136th Ave., Foster Rd., 134th Ave., and Deardorff Rd.,
18 consisting of block groups 2, 3, and 4.

19 (4) Position No. 4 (East District):

20 [Bounded on the north by the Washington State line; bounded on
21 the east by Hood River County; bounded on the south by Clackamas
22 County; bounded on the west as follows: beginning at the Washington
23 State line at a point west of Government Island, southeast along the
24 south channel of the Columbia River to 112th Ave., south on 112th Ave.
25 to Simpson St., west on Simpson St. to 109th Ave., south on 109th Ave.
26 to Marx St., east on Marx St. to 112th Ave., south on 112th Ave. to

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1 Sandy Blvd., east on Sandy Blvd. to 121st Pl., south on 121st Pl. to
 2 122nd Ave., south on 122nd Ave. to Division St., west on Division St.
 3 to 112th Ave., south on 112th Ave. to Holgate Blvd., west on Holgate
 4 Blvd. to 100th Ave., south on 100th Ave. to Long St., west on Long St.
 5 to 97th Ave., south on 97th Ave. to Steele St., west on Steele St. to
 6 I-205, south on I-205 to the Clackamas County boundary. This district
 7 consists of the following census tracts and block groups:

8 All of census tracts 84, 85, 90, 91, 92.01, 92.02, 93, 94, 95,
 9 96.01, 96.02, 97.01, 97.02, 98.01, 98.02, 99, 100, 101, 102, 103,
 10 104.02, 104.03, 104.04, and 105; blocks 101, 102, 113, 114, 115, 116,
 11 126, 127, 128, 129, 130, 131, 139, 140, 331, 332, 333, 334, 335, 336
 12 and block group 2 of tract 6.01; blocks 101, 102, 103, 104, 105, 106,
 13 107, 108, 109, 110, 111, 112, 138, 141, 142, 145, 146, and 147 of
 14 tract 6.02; blocks 109, 903, 924, 925, 935, 936, 954, 955, 956, 957,
 15 958 and 961 of tract 73; blocks 101 and 102 of tract 79; block groups
 16 1, 2 and 5 and blocks 307, 308, 309, 310, 312, 313, 314, 315, 316,
 17 317, 318, and 421 of tract 89.]

18 Bounded on the north by the Washington State line and the
 19 Columbia River; bounded on the east by Hood River County; bounded on
 20 the south by Clackamas County; and bounded on the west as follows:
 21 beginning at the intersection of the Clackamas County line and
 22 Deardorff Rd., north on Deardorff Rd. to 134th Ave., north on 134th
 23 Ave. to Foster Rd., east on Foster Rd. to 136th Ave., north on 136th
 24 Ave. to the Portland Traction R.R. right-of-way (40 Mile Loop Trail),
 25 west on the Portland Traction R.R. right-of-way to 122nd Ave., north
 26 on 122nd Ave. to 121st Pl., north on 121st Pl. to Sandy Blvd., west

07/12/91:2

1 on Sandy Blvd. to I-205, north on I-205 to the south channel of the
2 Columbia River, northwest on the south channel of the Columbia River
3 to the Washington State line at a point west of Government Island.
4 This district consists of the following census tracts, block groups,
5 and blocks:

6 All of census tracts 90, 91, 92.01, 92.02, 93, 94, 95, 96.01,
7 96.02, 97.01, 97.02, 98.01, 98.02, 99.01, 99.02, 99.03, 100, 101, 102,
8 103.01, 103.02, 104.02, 104.04, 104.05, 104.06, 104.07, and 105; and
9 those portions of census tracts as follows: that portion of tract 73
10 east of I-205, consisting of block group 1; that portion of tract 77
11 east of I-205, consisting of blocks 101, 129, 130, and that portion
12 of block 102 east of I-205; that portion of tract 79 north of Sandy
13 Blvd., consisting of blocks 101, 102, 103, and 108; and that portion
14 of tract 89 generally east of 136th Ave., Foster Rd., 134th Ave., and
15 Deardorff Rd., consisting of block group 1.

16
17 ADOPTED this ____ day of _____, 1991, being the
18 date of its _____ reading before the Board of County
19 Commissioners of Multnomah County, Oregon.

20 (SEAL)

21 _____
22 Gladys McCoy, Chair
23 Multnomah County, Oregon

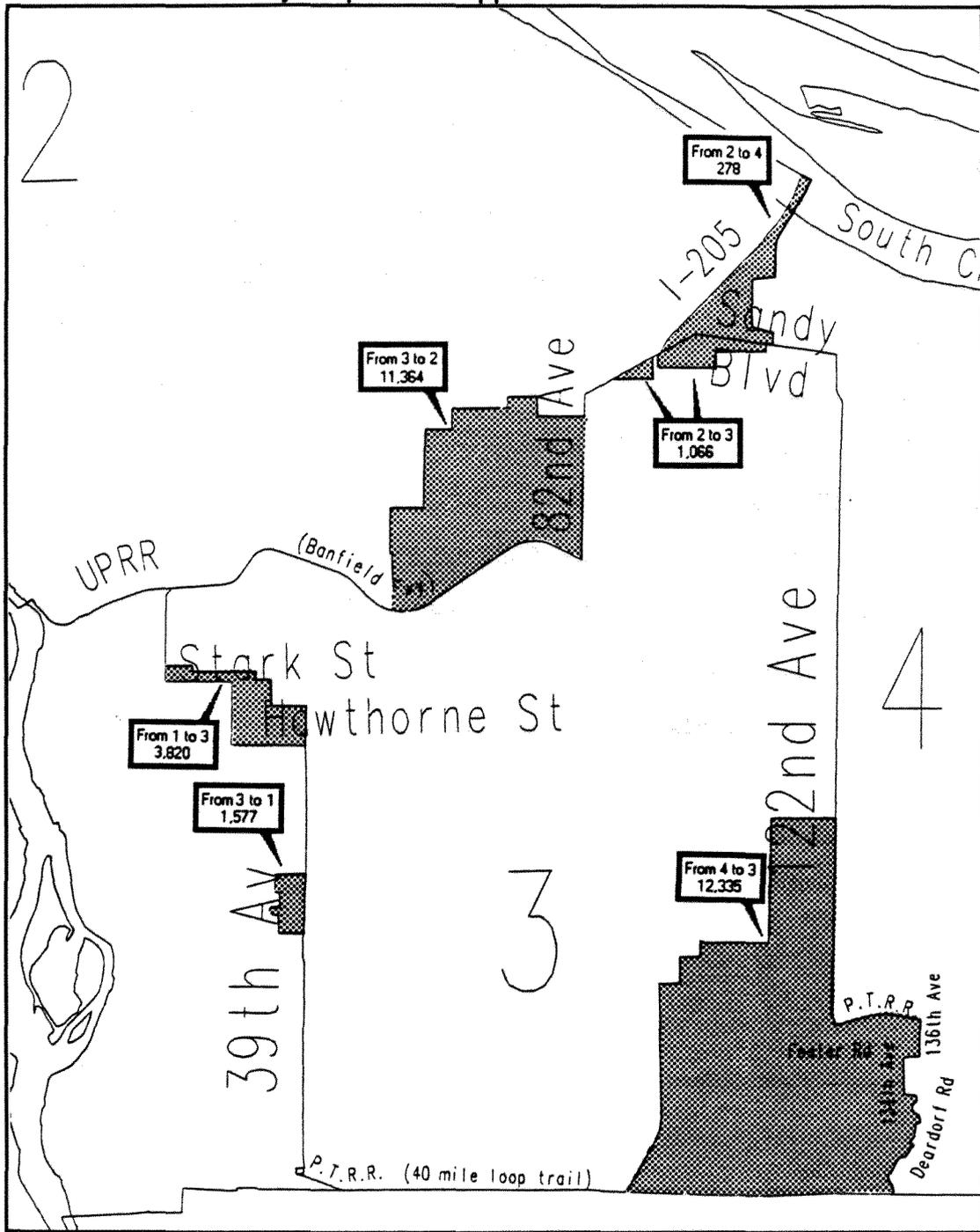
24 REVIEWED:

25 By _____
26 Laurence Kressel, County Counsel
For Multnomah County, Oregon

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07/12/91:2

**Appendix B: Map of Population Shifted
by Proposed Reapportionment Plan**



Appendix C: Suggested Changes to the County Charter

Several issues were raised during reapportionment of commissioner districts that should be addressed before the next decennial census is released in the year 2001. There is sufficient time for the next Charter Review Commission to review the following issues in the course of its duties.

Eliminate the 15 percent threshold required for reapportionment. The Home Rule Charter states that the Auditor will develop a reapportionment plan when the population difference between the largest and smallest districts exceeds 15 percent. Population variance among electoral districts has been limited by United States Supreme Court 'One-person-one-vote' rulings under the Equal Protection Clause of the *U.S. Constitution*. A 14.9 percent difference between the largest and smallest districts might be considered excessive by the courts. The Charter could be modified to require the Auditor to reapportion commissioner districts after each federal decennial census.

Eliminate the 10 percent allowable difference. The Home Rule Charter directs the Board of County Commissioners to provide for approximately equal population distribution among commissioner districts, yet it allows the Auditor's plan up to a 10 percent difference. Allowing the Auditor's plan 10 percent difference between the largest and smallest district could be considered excessive. The Charter could be modified to require the Auditor to present a reapportionment plan providing for approximately equal population distribution.

Modify residency deadlines. The Home Rule Charter was amended in 1984 to give the Auditor sufficient time to prepare a reapportionment plan. The Auditor is now required to submit a plan to the Board by August 1. The Board then has an additional 45 days to adopt new districts, or as late as mid-September. However, candidates for commissioner must establish residence in their district eighteen months prior to taking office, or July 1. There are questions regarding the status of candidates in areas transferred to other districts as a result of reapportionment. The Charter could be altered to require 18 months residency in the County and 12 months in the district.



GARY BLACKMER
COUNTY AUDITOR
ROOM 1500, PORTLAND BUILDING
1120 S.W. 5TH AVENUE
PORTLAND, OR 97204
(503) 248-3320

*Regular Meeting
8-15-91
Handout #1
R-7*

MULTNOMAH COUNTY OREGON

**Resolution on Reapportionment Plan
Presented to the Board of County Commissioners
by Gary Blackmer, County Auditor
August 15, 1991**

Every ten years we are reminded in a very tangible way that our form of government guarantees its citizens equal representation. Understanding that our nation would grow and change, the authors of the U.S. Constitution called for a census every ten years to ensure that the House of Representatives grew and changed accordingly. This census data has also come to be used for reapportionment of the Oregon legislative districts, and by Multnomah County for its commissioner districts.

The Multnomah County Home Rule Charter directs the Auditor to determine whether the populations of commissioner districts are approximately equal and, if they are not, to submit a plan for redrawing district boundaries.

The 1990 census data reveals that the Multnomah County population has increased 3.8 percent in the past ten years, but this growth has not been the same everywhere in the County. There has been substantial growth in Commissioner Kelley's district and a decline in population in Commissioner Hansen's district. Commissioner Bauman's district remained about the same and Commissioner Anderson's district showed a slight increase in population during the ten year period. As a result, East District 4 is 15.5 percent larger than North District 2, and the Charter requires that I prepare a reapportionment plan.

I submitted a plan on July 23 that balances the populations in the four districts and also satisfies the many other county, state, and federal reapportionment guidelines. The plan has a population variance of about one-half percent between the largest and smallest districts, with boundaries that are simple and recognizable.

Current district boundaries are ragged and confusing. North on 62nd Avenue to Failing, east to 70th, north to Mason, east to 74th, south to Beech, east to 82nd . . . which describes just one mile of boundary. For that same boundary, I am proposing the railroad tracks along the Banfield Freeway from the Willamette River east to 82nd Avenue, 82nd north to Sandy Boulevard, Sandy to I-205, and I-205 to the Columbia River . . . which describes over six miles of boundary. Simple and recognizable boundaries are easier for citizens to understand and easier for you to represent.

I am pleased with our results, but the final approval rests with you. The resolution before you today acknowledges this plan and calls for a first reading on August 22 of an ordinance adopting these boundaries. I will be on vacation next week, but I can try to answer any of your questions now, or you can contact Steve March of my office with your questions next week.

Meeting Date: AUG 06 1991 AUG 15 1991

Agenda No.: R-2 R-8

(Above space for Clerk's Office Use)

AUG 15 1991

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: County Peace Task Force Ordinance

AGENDA REVIEW/
BOARD BRIEFING

(date) REGULAR MEETING August 6, 1991
(date)

DEPARTMENT Non DIVISION Bauman

CONTACT Fred Christ TELEPHONE 248-5217

PERSON(S) MAKING PRESENTATION _____

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: XX

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Creates on-going County Peace Task Force to annually select recipient(s) of Thousand Crane Award, given to county residents working for peace, non-nuclear economic and political alternatives.

TIME CERTAIN REQUESTED 9:30 AM 8/6

BRIEF FORMAL MEETING REQUIRED FOR THIS ! ACCOMPANYING PROCLAMATION

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL

[Signature]

Or

DEPARTMENT MANAGER _____

1991 JUL 29 PM 2:28
MULTI-COUNTY
OREGON
COUNTY BOARD

(All accompanying documents must have required signatures)

Sent copies of Ord. 693 to Rick Bauman & Ord. Mail list 8-19-91.

DATE 08/15/91

NAME

TOM DENNEHY

ADDRESS

16421 NE HOWARD ST

STREET

PTLD 97230

CITY

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM #

R-8

SUBJECT

Peace Award

FOR

A

AGAINST

PLEASE PRINT LEGIBLY!

ORDINANCE FACT SHEET

Ordinance Title: County Peace Task Force
Thousand Crane Award

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

Multnomah County citizens should be recognized and encouraged for efforts to reduce political and economic dependence on nuclear weapons. The task force will meet to select recipients of the Thousand Crane Award annually.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

0

What has been the experience in other areas with this type of legislation?

none known

What is the fiscal impact, if any?

\$0

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: FRED CRIST - KAREN BELSEY

Planning & Budget Division (if fiscal impact): _____

Department Manager/Elected Official: [Signature]

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON
ORDINANCE NO. 693

1

2

3

4 An Ordinance creating the County Peace Task Force and the
5 Thousand Crane Award to recognize citizens who are leading
6 Multnomah County toward a peaceful non-nuclear future.

7

8 Multnomah County ordains as follows:

9

10 Section I. Findings

11

12 A. The existence of nuclear weapons creates an
13 atmosphere profoundly detrimental to the psychological and
14 physical health of all individuals.

15

16 B. The creation of a political and economic environment
17 that is devoid of these weapons is desirable.

18

19 C. The Board of County Commissioners are committed to
20 the care and protection of their citizens and support efforts
21 that move the community toward a greater state of well-being.

22

23 D. There exist in Multnomah County individuals who are
24 making positive efforts to reduce our emotional, political, and
25 economic dependence upon nuclear weapons through education and
26 alternative forms of economic development.

1 E. These individuals should be recognized and encouraged
2 for their efforts, the community informed of the significance
3 of their undertakings, and other individuals encouraged to
4 assume similiar challenges.

5
6 F. This commitment to peace is exemplified in the story
7 of Sadako, a young girl who contracted radiation poisoning from
8 the Hiroshima blast. Sadako believed that if she could
9 sucessfully fold 1,000 paper cranes before she died, peace
10 would prevail. She died before she reached her goal. Her
11 dream remains.

12
13 Section II. Annual Award

14
15 There is hereby created the Thousand Cranes Peace Award.

16
17 This award will be presented to individuals and businesses on
18 or about August 6th, Hiroshima Day, each year to remember the
19 destructive capability of the Atom Bomb and to recognize those
20 Multnomah County citizens who are leading our community toward
21 a peaceful non-nuclear future.

1 Section III. Task Force

2

3 A. The County Peace Task Force is hereby created. It will
4 include a minimum of eight (8) members representing:

5 Oregon Peace Institute

6 Physicians for Social Responsibility

7 Educators for Social Responsibility

8 Social Investment Forum

9 Beyond War

10 Portland Chamber of Commerce

11 Multnomah County Board of Commissioners

12 and one at large member selected by the Task Force.

13

14 B. Task Force members shall serve without compensation.

15

16 Section IV. Responsibilities

17

18 A. During its first year of existence the Task Force will:

19

20 1. Initiate a design contest for the creation of the
21 Thousand Crane Award.

22 2. Serve as the selection panel for the award design.

23 3. Develop the award criteria.

24

25

26

1 B. On an ongoing basis the Peace Task Force will:

2

3 1. Refine the award criteria

4 2. Publicize the award

5 3. Accept nominations

6 4. Select recipients.

7

8 C. The Task Force will also develop funding for both the
9 design contest and the production of the annual award.

10

11 D. The chair shall assign staff to assist task force members
12 in carrying out the duties assigned to them. Aside from
13 printing, mailing, and staff costs, the County will assume no
14 other liability for expenses incurred by the Task Force.

15

16 Adopted this 15th day of August, 1991

17

18 MULTNOMAH COUNTY, OREGON

19

20

20 BY Gladys McCoy
21 Gladys McCoy, County Chair

22

23

24 REVIEWED:

25

26

27 Larry Kressel
28 Larry Kressel, County Counsel
29 of Multnomah County, Oregon

30

31

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Meeting Date: AUG 15 1991

Agenda No.: R-9

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Resolution - Regional Strategies Program

AGENDA REVIEW/
BOARD BRIEFING _____ REGULAR MEETING 8/15/91
(date) (date)

DEPARTMENT Nondepartmental DIVISION County Chair's Office

CONTACT Sharon Timko TELEPHONE X-2599

PERSON(S) MAKING PRESENTATION Sharon Timko and Sho Dozono

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 10-15 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: xx

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Resolution in the matter of a regional designation for the Regional Strategies Program

CLERK OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 AUG - 5 AM 9:40

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Madys McCoy*

Or

DEPARTMENT MANAGER _____

(All accompanying documents must have required signatures)

Sent copy of Resolution 91-116 to Sharon Timko 8-19-91 + the Chair's Office

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Proposing Multnomah County
as a Member of the Northwest Oregon Region for
the Regional Strategies Program.

RESOLUTION
91-116

WHEREAS, The Board of Commissioners is proposing Multnomah County as a member of the Northwest Oregon region for the third biennium of the Regional Strategies program.

WHEREAS, governmental agencies in Northwest Oregon have a mutual set of interests in developing their unique resources.

WHEREAS, since the inception of the Northwest Oregon region, economic development has successfully occurred throughout the region.

WHEREAS, it is in the economic interests of Northwest Oregon, especially Multnomah County, to continue its association as a region developing and building the regional economy.

NOW THEREFORE BE IT RESOLVED THAT Multnomah County continue its partnerships with the Northwest Oregon counties through the Regional Strategies program to pursue economic development.



ADOPTED this 15th day of August, 1991.

MULTNOMAH COUNTY, OREGON

By Gladys McCoy
Gladys McCoy, County Chair

REVIEWED

Laurence Kressel, County Counsel
for Multnomah County, Oregon

By [Signature]

AUG 15 1991

Meeting Date: _____

Agenda No.: R-10

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Resolution in matter of Approving a request to transfer property to Give Us This Day.
AGENDA REVIEW/ BOARD BRIEFING 8-13-91 (date) REGULAR MEETING 8-15-91 (date)
DEPARTMENT Non Departmental DIVISION BCC
CONTACT Virginia Baugh TELEPHONE 248-5219
PERSON(S) MAKING PRESENTATION Dr. O. Virginia Phillips and N. Hartley

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Approving a request to transfer property to "Give Us This Day" a charitable organization .

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Gary Hansen / MS
Or
DEPARTMENT MANAGER _____

CLERK OF COUNTY COMMISSION
1991 AUG - 8 AM 9:31
MULTNOMAH COUNTY OREGON

(All accompanying documents must have required signatures)

Continued to 8-22-91 with Notice of Public Hearing Published in the Oregonian 8-20-91.

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

In the Matter of Approving a Request to Transfer Property at 3533 N.E. 11th Street to Give Us This Day, a charitable organization, to be used for social services

RESOLUTION

WHEREAS, "GIVE US THIS DAY," an Oregon non-profit corporation, has requested transfer without consideration of residential property at 3533 N.E. 11th Avenue acquired by the County through tax foreclosure proceedings; and

WHEREAS, GIVE US THIS DAY has an immediate need for residential property to continue providing temporary housing for adolescent females after a fire destroyed the property used for such services; and

WHEREAS, H.B. 3064, recently adopted by the 1991 legislature and signed into law by the Governor, authorizes counties to transfer without consideration property acquired by tax foreclosure to nonprofit corporations for the purpose of providing social services.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board finds a transfer of property at 3533 N.E. 11th Avenue, Portland, Oregon, to GIVE US THIS DAY, an Oregon nonprofit corporation, without consideration, would serve a public purpose by enabling GIVE US THIS DAY to continue providing valuable social services to adolescent females.

2. To meet the emergency needs of GIVE US THIS DAY, the Chair is authorized to execute a deed transferring the herein described property.

3. The transfer shall be subject to the condition that in the event the property is not used for the public purpose of

1 providing social services to adolescent females, title to the
2 property shall revert to the County.

3 ADOPTED this _____ day of _____, 1991

4
5 By: _____
6 Gladys McCoy, County Chair
Multnomah County, Oregon

7 REVIEWED:

8 LAURENCE KRESSEL, COUNTY COUNSEL
9 FOR MULTNOMAH COUNTY, OREGON

10 By John L. DuBay
11 John L. DuBay
Chief Assistant County Counsel

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19 O:\FILES\118JLD.DOC\jld

Deb - 8/6/91

I advised
John S. Ransom
228-0487, atty.
for Weaver, that
this Resol. would
be on the agenda

8/15/91 —

Xelm

As soon as you know your new address, mail this card to all of the people, businesses, and publications who send you mail.

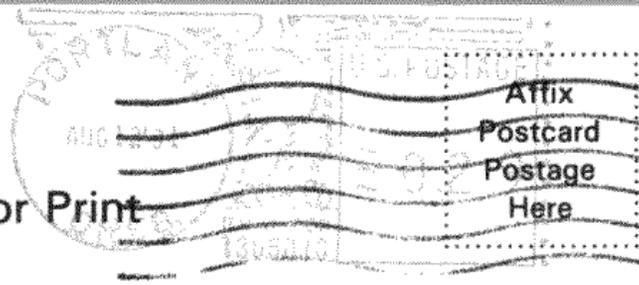
For publications, tape an old address label over name and old address sections and complete new address.

Your Name (Print or type. Last name, first name, middle initial.) Ransom Blackman & Weil					
Old Address	No. & Street 621 SW Morrison	Apt./Suite No. 900	PO Box	RR No.	Rural Box No.
	City Portland	State OR	ZIP + 4 97205-		
New Address	No. & Street RANSOM, BLACKMAN & WEIL	Apt./Suite No.	PO Box	RR No.	Rural Box No.
	City 1400 Security Pacific Plaza 1001 S.W. Fifth Avenue Portland, Oregon 97204	State	ZIP + 4		
Sign Here Jack Ransom	Date new address in effect 8/10/91		Keyline No. (if any)		

Change of Address

Request for:

Correspondents
Publishers and
Businesses



Board of Co. Commissioners

Name or Name of Publication

Rm. 606 County Courthouse

Address (Include Apt., Suite No.)

Portland OR 97204

City, State, ZIP + 4

Meeting Date: AUG 15 1991

Agenda No.: R-11

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Resolution & Order

AGENDA REVIEW/
BOARD BRIEFING

(date)

REGULAR MEETING

8/15/91

(date)

DEPARTMENT Nondepartmental

DIVISION County Counsel

CONTACT Larry Kressel

TELEPHONE X-3138

PERSON(S) MAKING PRESENTATION Larry Kressel

ACTION REQUESTED:

INFORMATIONAL ONLY

POLICY DIRECTION

APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: _____

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Resolution and Order in the Matter of the Appeal of James Weaver, dba Abes Second Hand Store

8/9/91 Copy of Agenda mailed to John Ransom, Atty at Law; 621 SW Morrison, Suite 900; Portland, OR. 97204

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL

Gladys McCarty

Or

DEPARTMENT MANAGER _____

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 AUG -6 PM 2:30

(All accompanying documents must have required signatures)

Sent copy of Resolution & Order 91-117 to Larry Kressel



MULTNOMAH COUNTY OREGON

Ob
GLADYS McCOY
MULTNOMAH COUNTY CHAIR
1021 S.W. 4th, ROOM 134
PORTLAND, OREGON 97204

8/5/91

OFFICE OF COUNTY COUNSEL
1120 S.W. FIFTH AVENUE, SUITE 1530
P.O. BOX 849
PORTLAND, OREGON 97207-0849
(503) 248-3138
FAX 248-3377

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY, CHAIR
PAULINE ANDERSON
RICK BAUMAN
GARY HANSEN
SHARRON KELLEY

COUNTY COUNSEL
LAURENCE KRESSEL
CHIEF ASSISTANT
JOHN L. DU BAY
ASSISTANTS
J. MICHAEL DOYLE
SANDRA N. DUFFY
GERALD H. ITKIN
H.H. LAZENBY, JR.
MATTHEW O. RYAN
JACQUELINE A. WEBER
MARK B. WILLIAMS

MEMORANDUM

TO: Hank Miggins
Executive Assistant
Board of County Commissioners (101/134)

FROM: Laurence Kressel (106/1530) *LK*
County Counsel

DATE: August 2, 1991

SUBJECT: Appeal of James Weaver (Second Hand
Dealer License)

This appeal was remanded by the Board to a Hearings Officer in June. After the remand, and before a Hearings Officer becomes involved however, the property on which the business is located was annexed by Portland.

Our legal research shows the Board lost jurisdiction once the annexation was final. Accordingly, we've prepared a dismissal order (attached) for Board approval. Please put the order on the Board agenda at the earliest convenient time and ask the clerk to notify Mr. Weaver's attorney, Mr. Jack Ransom of the agenda date.

Call me or Sandy Duffy if you have questions.

A project that still remains is to revise the second hand dealer's ordinance. Sandy is working on that with the Sheriff and city officials.

cc: Clyde Stites, Sheriff's Office
John Warneken, City License Bureau
Ben Walters, City Attorney's Office
Jack Ransom, esq.

R:\FILES\133LK.MEM\dp

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Appeal of James
Weaver, dba Abes Second Hand Store

RESOLUTION
AND ORDER
91-117

WHEREAS, pursuant to MCC 6.81, James Weaver, dba Abe's Second Hand Store, applied in June 1990 for a permit to do business within the County, and

WHEREAS, the permit request was denied by the City Bureau of Licenses, acting as agent for the County, and

WHEREAS, Mr. Weaver, in accordance with MCC 6.81 appealed the denial to the Board, and

WHEREAS, the Board remanded the matter to a Hearing's Office for further proceedings on June 6, 1991, and

WHEREAS, Abe's Second Hand Store, located at 12300 SE Division Street, was annexed into the City of Portland effective July 1, 1991, and

WHEREAS, the effect of the annexation was to deprive the County of jurisdiction over the license application; and

WHEREAS, the City of Portland has licensing procedures and standards that will apply to this business;

THEREFORE, BE IT RESOLVED AND ORDERED:

1. The appeal of James Weaver, dba Abe's Second Hand Store is dismissed; the County has no authority to make a final decision in a license proceeding that was pending when the subject property was annexed into the City of Portland.

2. The application for a second hand dealer's permit is also dismissed.

ADOPTED this 15th day of August, 1991.



By [Signature]
Gladys McCoy, Chair
Multnomah County, Oregon

By [Signature]
Laurence Kressel, County Counsel
For Multnomah County, Oregon

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BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Appeal of James
Weaver, dba Abes Second Hand Store

RESOLUTION
AND ORDER
91-117

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2. The application for a second hand dealer's permit is also dismissed.

ADOPTED this 15th day of August, 1991.



By [Signature]
Gladys McCoy, Chair
Multnomah County, Oregon

By [Signature]
Laurence Kressel, County Counsel
For Multnomah County, Oregon

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Meeting Date: 8-15-91

Agenda No.: R-12

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: RESOLUTION IN THE MATTER OF A PROCESS TO DETERMINE FUTURE DELIVERY OF LAW ENFORCEMENT SERVICES IN MULTNOMAH COUNTY

AGENDA REVIEW/
BOARD BRIEFING 8-13-91 (date) REGULAR MEETING 8-15-91 (date)

DEPARTMENT Non-Dept/ Sheriff's Office DIVISION BCC (Anderson)

CONTACT B. Farver/ B. Vandever TELEPHONE 248-3740/ 251-2405

PERSON(S) MAKING PRESENTATION Pauline Anderson, Sheriff Bob Skipper
Bill Farver/ Bill Vandever

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 30 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Resolution calling for formation of a Police Services Planning Group (as presented in the draft Skipper/Potter "Concept Paper on Police Services Plan"), and addressing additional specific issues in law enforcement administration and services. Membership on the Planning Group is stated in the resolution and includes the Sheriff, the Police Chiefs of Gresham, Fairview, Portland and Troutdale, the City Managers of Maywood Park and Wood Village, the Multnomah County District Attorney and one representative each from the Portland Chamber of Commerce's Multnomah County Task Force, the Citizen Comm. on City/County Consolidation in Public Safety, the ~~City/County~~ City/County Citizen Budget Comm. & the Portland Citizens Crime Commission. (if space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Pauline Anderson

Or

DEPARTMENT MANAGER _____

(All accompanying documents must have required signatures)

8/19/91 Sent copy of Resolution 91-118 to Bill Farver & Bill Vandever as Amended 8-19-91 & Gary Blackman

MULTNOMAH COUNTY
OREGON
1991 AUG -9 AM 11:54
CLERK OF COUNTY COMMISSIONERS

0000

DATE 8/15/91

NAME PATRICK DONALDSON

ADDRESS 221 N.W. SECOND AVE.

STREET

PORTLAND, OR 97209

CITY **ZIP CODE**

I WISH TO SPEAK ON AGENDA ITEM # R-12/R-13

SUBJECT LAW ENFORCEMENT SERVICES

FOR MMT. CO.

FOR **AGAINST**

PLEASE PRINT LEGIBLY!



MULTNOMAH COUNTY OREGON

NEWS

CONTACT: Bill Farver; 248-5220
Bill Vandever; 251-2405
PHOTO, VIDEO, AUDIO OPPORTUNITY:

YES
IMMEDIATE RELEASE

MULTNOMAH COUNTY LAW ENFORCEMENT NEWS CONFERENCE

Multnomah County Commissioner Pauline Anderson and Multnomah County Sheriff Bob Skipper will present two resolutions discussing the role of the Sheriff in County law enforcement and a process to determine the future delivery of law enforcement services. A press conference will be held on Tuesday, August 13, 1991 at 9:00 A.M. in Room 605 in the Multnomah County Courthouse at 1021 S. W. Fourth Ave.

The role of the County Sheriff in law enforcement has been discussed since the passage of Resolution A in 1983. Measure 5 gives new impetus to seek efficiency and cost effectiveness in the provision of this key service. Discussions of these resolutions began with the development of the Sheriff's 1990 position paper, "A View to the Future", and extended over the past year. The resolutions provide policy direction for the future role of the Sheriff and an inclusive process that will require cooperation and innovation from all local government and law enforcement officials.

-MORE-

1991 AUG 9 PM 3:54
CLERK OF
COUNTY COMMISSIONER
MULTNOMAH COUNTY
OREGON

Gladys McCoy,
County Chair

Multnomah County Courthouse
1021 S.W. Fourth Avenue
Portland, Oregon 97204

Commissioner Anderson and Sheriff Skipper will discuss the resolutions with the Board of County Commissioners at 1:30 P.M. on Tuesday, August 13, 1991 in Room 602 at the Multnomah County Courthouse. The Board of Commissioners is expected to act on the resolutions at their formal Board meeting on Thursday, August 15, 1991 at 9:30 A.M. in the County Courthouse.

#

2052 7/9 + attachment

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF MULTNOMAH COUNTY

In the Matter of a Process to Determine) RESOLUTION
Future Delivery of Law Enforcement)
Services in Multnomah County)

WHEREAS, the passage of Measure 5 has created serious financial problems for the State of Oregon and for many local governments throughout the state.

WHEREAS, local governments in Multnomah County have experienced severe revenue shortfalls because of Measure 5 constraints.

WHEREAS, local governments in Multnomah County are looking for ways to eliminate duplication of services and provide more cost-effective services through consolidation and improved cooperation.

WHEREAS, the Citizen Committee on City/County Service Consolidation has suggested that the County and the Cities explore merging law enforcement operations.

WHEREAS, county officials, staff and citizens need to know if the consolidation of police services is feasible, would actually be cost-effective and would provide better service to all our citizens.

WHEREAS, Multnomah County Sheriff Bob Skipper and Portland Chief of Police Tom Potter have developed a draft "Concept Paper on Police Services Plan". (Exhibit A)

THEREFORE, BE IT RESOLVED, that the Board recommends formation of a Police Services Planning Group, as presented in the Skipper-Potter Concept Paper, to explore the various issues related to the future delivery of police services in Multnomah County.

THEREFORE, BE IT FURTHER RESOLVED, that membership on the Planning Group should include the Sheriff of Multnomah County, the Police Chiefs of Gresham, Fairview, Portland, and Troutdale, the City Managers of Maywood Park and Wood Village, the District Attorney of Multnomah County, and one representative each from the Portland Chamber of Commerce's Multnomah County Task Force, the Citizen Committee on City/County Consolidation in Public Safety, the City/County Citizen Budget Committee and the Portland Citizens Crime Commission. The Auditors of Multnomah County, Gresham, and Portland may be requested to participate when deemed appropriate by the Police Services Planning Group.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF MULTNOMAH COUNTY

In the Matter of a Process to Determine) RESOLUTION
Future Delivery of Law Enforcement) 91-118
Services in Multnomah County)

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THEREFORE, BE IT FURTHER RESOLVED, that in addition to issues presented in the Concept Paper, the Police Services Planning Group should also make recommendations on the following specific issues:

ADMINISTRATION

How law enforcement agencies could be combined into a consolidated or jointly operated unit.

What administrative and operational efficiencies are possible with such a consolidation.

SERVICES

What law enforcement services should be offered countywide.

What level of countywide service should be offered given the Sheriff's current resources. How would questions of staffing and deployment be handled.

How and at what level law enforcement should be provided in rural unincorporated Multnomah County.

POSSIBLE IMPEDIMENTS TO CONSOLIDATION

What legal problems or obstacles would be encountered.

How would concerns about loss of local control be addressed.

How would the issues of different salaries and benefits, including pension plans, be addressed.

How would the issue of seniority and retention of rank be addressed.

Would merger into an existing agency or into a new agency provide the most promise for success.

ALTERNATIVES TO CONSOLIDATION

If consolidation of police services is determined not to be feasible, or could not be implemented within a reasonable span of time, what improvements in cooperation between the various agencies promise the most cost-effective results.

Short of full consolidation, are there areas of partial consolidation which could be implemented.

What redeployment of existing police services promises more cost-effective or better services.

THEREFORE, BE IT FURTHER RESOLVED, that the Board requests a report from the Police Services Planning Group by November 1,



ADOPTED THIS 15 DAY OF AUGUST, 1991.

(SEAL)

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By *Gladys McCoy*
Gladys McCoy, Chair

REVIEWED

Laurence Kressel
Laurence Kressel, County Counsel

2052 7/9 8-9 -91

EXHIBIT "A"

CONCEPT PAPER ON POLICE SERVICES PLAN

This document is a proposal for realigning police patrol boundaries between the City and County, and for establishing a planning process through which the Portland Police Bureau, Multnomah County Sheriff's Office, and other police agencies in the county work together to establish how police services will be provided over the next decade.

The current state of Portland's annexations has left many unincorporated islands, and meandering boundaries, thus causing confusion for officers and residents about where jurisdictional boundaries lie. To increase efficiency, we are proposing that patrol districts be traded so that the Portland Police Bureau patrols all areas west of 122nd Avenue, and the Sheriff's Office patrols all areas east. The change would benefit both agencies, and the public as well.

While we propose this action as a short-term solution to a current problem, we are aware of long-standing law enforcement issues between the City and County that need to be resolved. We propose a Planning Group be established to study crime, demographics, growth trends, and projected annexations. This and other information will be used to develop a proposed long range plan for providing police services in Multnomah County. This plan would be brought before the respective political bodies for approval.

This Planning Group would be made up of local police agencies in Multnomah County, as well as government, community, and business representatives. They would develop a planning process which would culminate in a 5-10 year plan for providing police services to the citizens of Multnomah County.

An appointment to this Task Force would not be a duty to be taken lightly. However, both the City and County would benefit greatly from a long range planning and problem solving approach to the provision of police services in this region.

Sheriff Bob Skipper and Chief Tom Potter support this proposal, and pledge to work together in a spirit of mutual cooperation and support. If approved, the other County police officials and their respective political bodies should be asked to join the discussion and planning process.

Meeting Date: 8-15-91

Agenda No.: R-13

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: RESOLUTION IN THE MATTER OF THE SHERIFF'S COUNTYWIDE ROLE IN
LAW ENFORCEMENT IN MULTNOMAH COUNTY
AGENDA REVIEW/ BOARD BRIEFING 8-13-91 (date) REGULAR MEETING 8-15-91 (date)
DEPARTMENT Non-Dept/ Sheriff's Office DIVISION BCC (Anderson)
CONTACT B. Vandever/ B. Farver TELEPHONE 251-2405/ 248-3740
PERSON(S) MAKING PRESENTATION Sheriff Bob Skipper, Comm. Pauline Anderson
Bill Vandever, Bill Farver

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 30 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

This resolution recognizes the need to know the future direction of the Sheriff's Office law enforcement services. It calls for possible implementation of the position paper (Fall, 1990), "A View to the Future" in order to transition the Sheriff's Office into a service provider of countywide law enforcement services. This resolution endorses certain policies concerning the Sheriff's Office and law enforcement in Multnomah County.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Pauline Anderson
Or
DEPARTMENT MANAGER _____

BOARD OF COUNTY COMMISSIONERS
1991 AUG -9 AM 10:54
MULTNOMAH COUNTY
OREGON

(All accompanying documents must have required signatures)

Sent copy of Resolution 91-119 to Bill Vandever & Bill Farver 8-19-91. & Gary Blackmer



MULTNOMAH COUNTY OREGON

NEWS

CONTACT: Bill Farver; 248-5220
Bill Vandever; 251-2405

PHOTO, VIDEO, AUDIO OPPORTUNITY:

YES
IMMEDIATE RELEASE

MULTNOMAH COUNTY LAW ENFORCEMENT NEWS CONFERENCE

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The role of the County Sheriff in law enforcement has been discussed since the passage of Resolution A in 1983. Measure 5 gives new impetus to seek efficiency and cost effectiveness in the provision of this key service. Discussions of these resolutions began with the development of the Sheriff's 1990 position paper, "A View to the Future", and extended over the past year. The resolutions provide policy direction for the future role of the Sheriff and an inclusive process that will require cooperation and innovation from all local government and law enforcement officials.

-MORE-

FILED BY
COUNTY COMMISSIONER
1991 AUG 9 PM 3:54
MULTNOMAH COUNTY
OREGON

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#

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF MULTNOMAH COUNTY

In the Matter of the Sheriff's)
Countywide role in law) RESOLUTION 91-119
enforcement)

WHEREAS, in the fall of 1990, the Multnomah County Sheriff's Office developed a position paper, "A View to the Future", describing its vision of the future of the Sheriff's Office in law enforcement.

WHEREAS, on March 15, 1983, Multnomah County issued a resolution which states in part, "Therefore, be it resolved, that County services generally described as 'municipal services' at a level considered 'urban' rather than 'rural' shall be proportionately reduced starting FY 1983-84 through FY 1986-87 to establish a minimal and essentially rural level of municipal services throughout Multnomah County".

WHEREAS, this proclamation resulted in a reduction of the Sheriff's Office law enforcement from two hundred-twenty sworn positions to eighty-seven sworn positions; reduced patrol ratio* strength from 1.09 deputies per 1,000 population in 1982 to 0.70 deputies per 1,000 in 1990, and the direct service ratio* in urban mid-county from 0.76 deputies per 1,000 to 0.50 deputies per 1,000.

* "direct service ratio" refers to the number of sworn officers per 1,000 population assigned to street or neighborhood patrol (also known as "pure patrol"); "patrol ratio" refers to the number of direct service officers, plus any sworn support personnel such as detectives.

WHEREAS, the City of Portland has experienced difficulty in providing an urban level of police services in the annexed urban areas of mid-county, anticipates the replacement of 50 sworn officers per year for the next five years and, due to the impacts of Measure 5, at least in the near future, may be unable to fund the additional 200 sworn positions believed to be needed to meet public safety requirements and a citywide transition to community based policing.

WHEREAS, County officials, staff and citizens need to know the future direction of the Sheriff's Office law enforcement services and the future direction of the City/County policy on annexation.

THEREFORE, BE IT RESOLVED, that the Multnomah County Board and the Sheriff will explore implementing the position paper, "A View to the Future", in order to transition the Sheriff's Office into a service provider of countywide law enforcement services to citizens.

THEREFORE, BE IT RESOLVED, that the Multnomah County Board of Commissioners endorses the following policies concerning the Sheriff's Office in Law Enforcement:

1. As an interim measure to provide better service to all County and City residents in a cost and time-efficient manner, implementation of the proposal presented by Sheriff Bob Skipper and Chief Tom Potter, to exchange police service responsibilities in the territories east and west of NE/SE 122nd Avenue.
2. The Cities of Portland and Gresham are requested to determine and announce their future annexation policies, particularly as they relate to the urban mid-county area, and to implement a process which will assure the delivery of an adequate and equitable level of municipal services, including direct police services, in any annexed urban area they intend to serve.
3. In order to ensure life safety issues to both the citizens of unincorporated Multnomah County and Sheriff's Office patrol deputies, as annexations continue or resume in urban mid-county, no redeployment will be made in the Sheriff's Office eastside patrol strength, until the reduction of the size and population in its eastside service area produces a direct service ratio above 0.55 deputies per 1,000 population.
4. The County and City Auditors are requested to issue a joint report, on August 1 of each year, affirming the number of annexations by Portland and Gresham during the previous fiscal year, and the direct service ratios of the Multnomah County, Portland and Gresham law enforcement agencies in the annexed and unincorporated service areas, as of July 1 of each year.
5. A matrix based upon annexation rates will be developed by the Sheriff's Office which will define an orderly transition of patrol into countywide law enforcement services.
6. As transition takes place, the existing sworn law enforcement positions will be considered the minimum number of sworn positions for reallocation to other law enforcement activities.
7. The Sheriff and Board will encourage responsible annexation to residents of unincorporated Multnomah County.

THEREFORE, BE IT FURTHER RESOLVED, that the Sheriff and County Board focus countywide law enforcement efforts on functions that address a countywide law enforcement activity which crosses jurisdictional boundaries and can most efficiently be provided by a single agency.

THEREFORE, BE IT FURTHER RESOLVED, that the County Chair request the Sheriff to make recommendations on the following issues after consultation with other county law enforcement agencies:

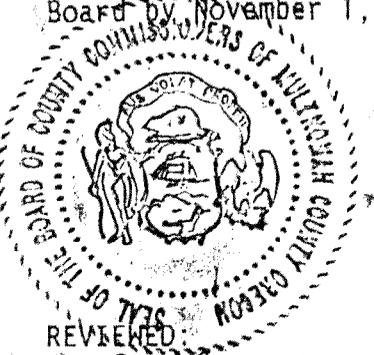
- What enforcement services should be offered countywide.
- What level of countywide service should be offered given the Sheriff's current resources. How would questions of staffing and deployment be handled.

- How and at what level should law enforcement be provided in rural unincorporated Multnomah County.

Also special attention is requested for the following issue:

How the various law enforcement agencies, working together, may best provide child abuse response and investigation, with the goal of investigating every reported case of child abuse in Multnomah County.

THEREFORE, BE IT FURTHER RESOLVED, that the Sheriff should report to the Board by November 1, 1991.

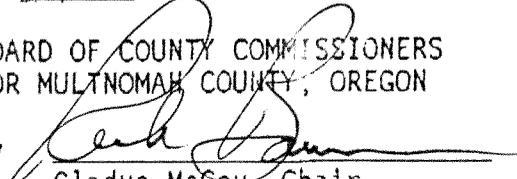


(SEAL)

ADOPTED THIS 15th DAY OF AUGUST, 1991

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By


Gladys McCoy, Chair


LAURENCE KRESSEL, County Counsel

902-ASOA

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF MULTNOMAH COUNTY

In the Matter of the Sheriff's)
Countywide role in law) RESOLUTION 91-119
enforcement)

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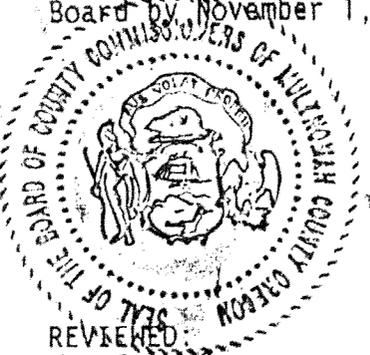
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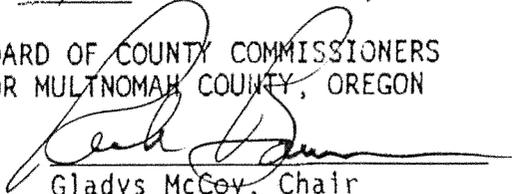


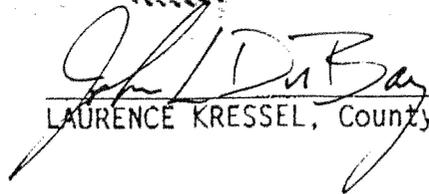
(SEAL)

ADOPTED THIS 15th DAY OF AUGUST, 1991

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By


Gladys McCoy, Chair


LAURENCE KRESSEL, County Counsel

902-ASOA

BCC

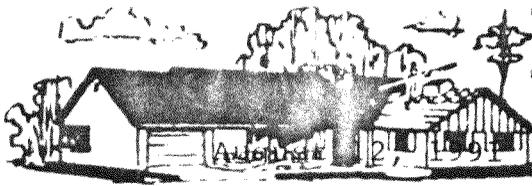
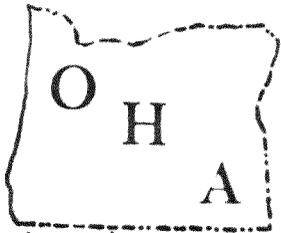
OREGON HOMEOWNER'S ASSOCIATION

TOGETHER-WE-STAND-FOR-OREGON-HOME-OWNERS

SHERIFF
COUNTY COMMISSIONER

1991 AUG 13 AM 11:18

MULTNOMAH COUNTY
OREGON
8435 S.E. 17th Avenue
Portland, Oregon 97202
Phone (503) 233-4841



Cathy Kiyomura,
Reporter, The Oregonian,
1320 S. W. Broadway,
Portland, Oregon, 97201.

Dear Cathy:

Our Board of Directors has called me about your article entitled "Counteroffer proposed for county law enforcement", appearing August 10, 1991, about the City of Gresham and City of Portland who want to take over part of the Multnomah County Sheriff's responsibilities.

First, the Oregon Homeowner's Association, the Multnomah County Chapter has opposed local city governments using the ego of "police and fire" to needlessly expand government spending. The proposals, as currently discussed are the "government wolfs" who eat tax dollars creating an idea for their self interest.

Second, we have supported the County Sheriff, who is elected, taking over all local city government police, as we have already taken over the County Jail Facilities. It is a waste of taxpayer dollars to run all of the separate police departments in Multnomah, Clackamas, and Washington Counties, when the elected Sheriff could do a much better job.

We proposed this to Fred Pearce when he was Sheriff, but he turned it down. Mr. Pearce also turned down our proposal of "private enterprise" building and running the jail facilities. His explanation was that it would cut down on his direction of "justice services". We now see this happening in the State Pen System where a large Civil Service base is being created with no control on budget. Bidding would eliminate this double dipping.

Sheriff Bob Skipper or whomever is elected Sheriff can vastly improve police protection in Multnomah County. Our estimates are that in the first year we could save \$1.5 million and in 5 years over \$3 million by merging all police into that jurisdiction. In effect, we have merged some fire departments, but we need to merge more. THE DAY IS NOT FAR OFF WHEN CLACKAMAS, MULTNOMAH AND WASHINGTON COUNTIES WILL HAVE A METRO POLICE SYSTEM. Let us face one fact, the City of Portland Police and Fire Retirement Fund is bankrupt, the due bill being \$677 MILLION as of September 1, 1991. The current levy will run out in 1992-3. It is merge now, or later as this organization will not support any property tax levies in Gresham or Portland because it is "feather bedding local government" for a higher tax base.

Clyde V. Brummell President
Clyde V. Brummell, President.

Wash Cty Com.

Please see all
Cty Com. gets a
copy.

J. B. Bunnell

CONCEPT PAPER ON POLICE SERVICES PLAN

This document is a proposal for realigning police patrol boundaries between the City and County, and for establishing a planning process through which the Portland Police Bureau, Multnomah County Sheriff's Office, and other police agencies in the county work together to establish how police services will be provided over the next decade.

The current state of Portland's annexations has left many unincorporated islands, and meandering boundaries, thus causing confusion for officers and residents about where jurisdictional boundaries lie. To increase efficiency, we are proposing that patrol districts be traded so that the Portland Police Bureau patrols all areas west of 122nd Avenue, and the Sheriff's Office patrols all areas east. The change would benefit both agencies, and the public as well.

While we propose this action as a short-term solution to a current problem, we are aware of long-standing law enforcement issues between the City and County that need to be resolved. We propose a Planning Group be established to study crime, demographics, growth trends, and projected annexations. This and other information will be used to develop a proposed long range plan for providing police services in Multnomah County. This plan would be brought before the respective political bodies for approval.

This Planning Group would be made up of local police agencies in Multnomah County, as well as government, community, and business representatives. They would develop a planning process which would culminate in a 5-10 year plan for providing police services to the citizens of Multnomah County.

An appointment to this Task Force would not be a duty to be taken lightly. However, both the City and County would benefit greatly from a long range planning and problem solving approach to the provision of police services in this region.

Sheriff Bob Skipper and Chief Tom Potter support this proposal, and pledge to work together in a spirit of mutual cooperation and support. If approved, the other County police officials and their respective political bodies should be asked to join the discussion and planning process.

BUDGET MODIFICATION NO. NOND #1

(For Clerk's Use) Meeting Date AUG 15 1991
Agenda No. R-11

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR August 15, 1991 AUG 22 1991

DEPARTMENT Nondepartmental DIVISION Comm. Anderson
CONTACT Bill Farver TELEPHONE x3740

SUGGESTED AGENDA TITLE (to assist in preparing description for printed agenda)

Adjusts appropriations and revenues to offset 1991-92 revenue shortfall. Reduces JDH construction, reduces transfer from General Fund to Jail Levy Fund and recognizes increased State revenue.

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Cuts \$500,000 from Fac. Mgmt. budget for interest payment on debt instruments to fund JDH construction.
Cuts General Fund transfer to Jail Levy Fund from \$1,554,594 to \$1,169,088 (a \$385,506 reduction).
Recognizes increased State funding as an offset to the County requirement to continue support of the County School Fund:
- Video Poker Device Rental Tax - \$35,000
- Amusement Device Tax - 17,000
Reduces 1991-92 Business Income Tax estimates by \$937,506.

3. REVENUE IMPACT (Explain revenues being changed and reason for the change)

<u>General Fund</u>	
Reduce BIT Estimate	(937,506)
Increase State Revenues	52,000
<u>Jail Levy Fund</u>	
Reduce Cash Transfer from General Fund	(385,506)
Increase Property Tax Estimate (14.5% Growth)	385,506

4. CONTINGENCY STATUS (to be completed by Planning & Budget)

_____ Fund Contingency before this modification (as of _____) \$ _____
Date
After this modification \$ _____

Originated By <i>Pauline Anderson</i>	Date <i>8-8-91</i>	Department Director	Date
Budget Analyst <i>David C. Warren</i>	Date <i>8/8/91</i>	Employee Services	Date
Board Approval	Date		

Continued to 8-22-91.

Meeting Date: August 15, 1991

Agenda No.: R-15

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: _____

BCC Informal _____ (date) BCC Formal August 15, 1991 (date)

DEPARTMENT DES DIVISION Planning

CONTACT Bob Hall TELEPHONE 3043

PERSON(S) MAKING PRESENTATION Planning Staff

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: xx

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

RB 2-91 Decision of the Planning Commission of August 5, 1991 with recommendation to the Board to adopt Resolution and forward to the State of Oregon for an Economic Development Revenue Bond for Powell Valley Iron and Equipment, Inc.

*Unanimous Consent Not Approved -
Re-submit for 8-20-91. Per Scott Pemble.*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Paul Yebarrup, Jr

(All accompanying documents must have required signatures)



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
DIVISION OF PLANNING
AND DEVELOPMENT
2115 S.E. MORRISON STREET
PORTLAND, OREGON 97214
(503) 248-3043

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

August 15, 1991

To: Board of County Commissioners

From: Bob Hall
Division of Planning and Development

Re: RB 2-91

Enclosed are the materials relating to RB 2-91.

As you know, MCC 11.08.250 requires the Board to make the following findings when considering State of Oregon Economic Development Revenue Bond projects:

- (A) An application shall comply with:
- (1) The Comprehensive Land Use Plan (or Statewide Planning Goals if the plan has not been acknowledged by LCDRC), the Economic Development Plan, and plan implementation ordinances of the unit of government having jurisdiction over the site in question; and
 - (2) Multnomah County's Equal Employment Opportunity as indicated in MCC 11.08.255.
- (B) An applicant must assert, in writing, the Economic Development Revenue Bond Financing is necessary for expansion or location in the County at this time (*i.e.*, without such financing, the project would not be undertaken).

This packet contains:

- The application for Oregon Economic Development Revenue Bonds by Powell Valley Iron and Equipment, Inc. for property within Multnomah County;
- A decision from the Multnomah County Planning Commission, indicating the project complies with MCC 11.08.250(A)(1);
- An Equal Employment Opportunity Agreement signed by Sanford D. Maddox, Jr., Powell Valley Iron and Equipment, Inc., and a completed MC-DES 1 as required by MCC 11.08.250(A)(2);
- A statement of necessity from Powell Valley Iron and Equipment, Inc. as required by MCC 11.08.250(B); and
- A proposed resolution for Board action.

The Planning Staff finds that this material satisfies the criteria of MCC 11.08.250 for Board approval of an Economic Development Bond and recommends adoption of the resolution.



**Department of Environmental Services
Division of Planning and Development
2115 S.E. Morrison Street
Portland, Oregon 97214 (503) 248-3043**

Decision

This Decision consists of Findings of Fact and Conclusions.
August 5, 1991

RB 2-91, #706

Revenue Bond

Applicant requests approval for economic assistance under the Oregon Economic Development Loan program for expansion of an existing iron and equipment business by adding additional employees and a 2,400 square foot expansion of the steel frame building.

Location: 29909 SE Orient Drive

Legal: Tax Lot '80', Section 19, T1N, R4E, 1991 Assessor's Map

Site Size: 0.47 Acres

Size Requested: Same

Property Owner: Curtis H. Spotts
13838 SE Kane Road
Portland 97236

Applicant: Sanford D. Maddox, Jr.
Powell Valley Iron and Equipment, Inc.
29909 SE Orient Drive
Gresham 97080

Comprehensive Plan: Rural Center

Present Zoning: RC — Rural Center

Planning Commission

Decision: Recommend the Board of County Commissioners forward a favorable resolution to the State of Oregon for an Economic Development Revenue Bond for Powell Valley Iron and Equipment, Inc.

RB 2-91

Findings of Fact:

1. Applicant's Proposal:

The applicant requests Multnomah County approval to request Economic Development Revenue Bonds from the State of Oregon. The bonds will be used to expand an existing metal fabrication and manufacturing business.

2. Approval Criteria:

MCC 11.08.250 requires that an application for state economic development revenue bonds comply with:

- A. The Comprehensive Land Use Plan, the Economic Development Plan, and plan implementation ordinances; and
- B. An applicant must assert, in writing, that Economic Development Revenue Bond financing is necessary for expansion or location in the County at this time (*i.e.*, without such financing, the project would not be undertaken).

3. Compliance with Approval Criteria:

This request satisfies the applicable approval criteria as follows:

A. Comprehensive Plan and implementing ordinances:

This business has existed at this location for a number of years, and was purchased by the applicant approximately two years ago. Since that time the business expanded and was in need of additional space. The applicant applied for necessary building permits and Design Review approval for a new 2,400 sq.ft. addition. Since the property is zoned Rural Center and the use is allowed as a pre-existing conditional use, those permits were issued (indicating compliance with the Comprehensive Plan and implementing ordinances).

B. The following county economic development policies apply to this request:

- a. Encourage the retention and creation of employment opportunities. Promote economic development projects that meet the needs of business, industry and the community for a skilled labor force.
- b. Use business incentive programs and county resources to encourage the retention and creation of employment opportunities which meet present and future job needs and household income needs of Multnomah County residents.
- c. Facilitate the processing of applications for land use actions, economic development revenue bonds, and other public programs by the provision of clear and complete instructions and information.

These policies are satisfied by this request because issuance of the revenue bonds will allow retention and expansion of an existing business within a designated rural employment center. The application has been processed as expediently as possible.

- C. The applicant has submitted a letter indicating that the revenue bond financing is necessary for expansion in the County at this time.

Conclusion:

This proposal satisfies the applicable criteria for the County to recommend issuance of Economic Development Revenue Bonds by the State of Oregon.

August 5, 1991



Leonard Yoon, Acting Chairperson

Filed with Clerk of the Board on August 15, 1991

Appeal to the Board of County Commissioners

Any person who appears and testifies at the Planning Commission hearing, or who submits written testimony in accord with the requirements on the prior Notice, and objects to their recommended decision, may file a Notice of Review with the Planning Director on or before 4:00 am on Tuesday, August 26, 1991 on the required Notice of Review Form which is available at the Planning and Development Office at 2115 SE Morrison Street.

The Decision in this item will be reported to the Board of County Commissioners for review at 9:30 a.m. on Tuesday, August 27, 1991 in Room 602 of the Multnomah County Courthouse. For further information call the Multnomah County Planning and Development at 248-3043.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 605, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308
PAULINE ANDERSON • District 1 • 248-5220
GRETCHEN KAFOURY • District 2 • 248-5219
RICK BAUMAN • District 3 • 248-5217
POLLY CASTERLINE • District 4 • 248-5213
JANE MCGARVIN • Clerk • 248-3277

EQUAL EMPLOYMENT OPPORTUNITY AGREEMENT

The applicant agrees that in consideration of the issuance of Oregon Economic Development Revenue Bonds or inclusion in the Oregon Economic Lagging Area Program the applicant will not unlawfully discriminate against any employee or applicant for employment because of sex, age, race, creed, color, national origin, physical or mental handicap with respect to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

The applicant will send to each labor union or representative of workers with whom applicant has a bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative of the applicant's commitment to the Multnomah County Equal Employment Opportunity Agreement and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The applicant for Oregon Economic Development Revenue Bonds and/or the Oregon Economic Lagging Area Tax Credit Program shall submit Form MC-DES 1 to the Oregon Economic Development Commission and Multnomah County Department of Environmental Services, Division of Planning and Development at the time of filing of application for determination of Oregon Industrial Revenue Bond and/or Economic Lagging Area project eligibility.

The applicant for Oregon Industrial Revenue Bonds shall submit Form MC-DES 2 to the Oregon Economic Development Commission and Multnomah County Department of Environmental Services, Division of Planning and Development, at the 6-month anniversary of final expenditure of Oregon Industrial Revenue Bond sale proceeds.

The applicant for the Oregon Economic Lagging Area Tax Credit Program shall submit Form MC-DES 2 to the Oregon Economic Development Commission and Multnomah County Department of Environmental Services, Division of Planning and Development, at the end of each fiscal year for which Oregon Economic Lagging Area Tax Credits are claimed.

An applicant for Oregon Economic Development Revenue Bond Program and/or the Oregon Economic Lagging Area Tax Credit Program who generates ten or more new positions as a result of the utilization of the above mentioned program(s) will submit the information required by Exhibit II of MCC 11.08.255. to the Oregon Economic Development Commission and Multnomah County Division of Planning and Development when filing the first MC-DES 2 form.

Authorized Company Official

Sanford D. Maddox

Print Name

Sanford D. Maddox

Signature

Title President

Date 6-17-91

Reviewed:

Laurence Kressel, County Counsel
for Multnomah County, Oregon

By _____

MC-DES 1
CURRENT AND PROJECTED PERMANENT EMPLOYEE AND PAYROLL DATA

Name and Address of Organization
Powell Valley Iron & Equipment, Inc.
29909 S. E. Orient Dr.
Gresham, Oregon 97080

I. Check Appropriate Box
 IRB Applicant
 ELA Applicant
 Other (IR#) _____

II. Project Number _____
 III. Project Completion Date
July 8, 1991

IV. Job Categories	V. Sex		VI. Present Employees					VII. Jobs to be Saved		VIII. New Jobs to be Created						IX. Summary New Employees				X. Employee Totals	
	Sex	Sex	A. Total Employees	B. Black	C. Hispanic	D. Asian or Pacific Islander	E. American Indian or Alaskan Native	F. Total Employees	G. Total Minorities	H. Total Employees	I. Black	J. Hispanic	K. Asian or Pacific Islander	L. American Indian or Alaskan Native	M. Total non-Multico Hires	N. Total Previously Unemployed	O. Total Age 40+	P. Total Minorities	Q. Total Employees	R. Total Minorities	
Officials and Managers	MF	F	1																1		
	MM	M	2	1															2	1	
Professionals	PF	F																			
	PM	M																			
Technicians	TF	F																			
	TM	M						1											1		
Sales Workers	SF	F																			
	SM	M																			
Office and Clerical	OF	F																			
	OM	M																			
Craftsperson (skilled)	CF	F																			
	CM	M	1																1		
Operatives (semi-skilled)	XF	F																			
	XM	M	3					1											4		
Laborers (unskilled)	LF	F																			
	LM	M																			
Service Work and Others	WF	F																			
	WM	M																			
TOTAL	AF	F	1																1		
	AM	M	6	1					2										8	1	

XI. Present Annual Total Payroll
 (OAP) \$ 144,000.00 (PPM) \$ 0 (PPF) \$ 23,000.00
Total Minorities Female

XIII. Present Temporary and Part Time Employees
 (TMT) - (TMM) - (TMF) - (TMS) \$ _____
Total No. of Minorities No. of Females Annual Payroll

XII. Expected Annual Total Payroll When Fully Operational
 (FOS) \$ 218,000.00 (OPM) \$ 24,000.00 (OPF) \$ 23,000.00
Total Minorities Female

XIV. Expected Temporary and Part Time Employees When Fully Operational
 (PTT) - (PTM) - (PTF) - (PTS) \$ _____
Total No. of Minorities No. of Females Annual Payroll

XV. This Form Prepared By: Sanford D. Maddox President
Sanford D. Maddox 6-17-91 503-663-4411
Type Name and Position Signature Date Telephone No.

XVI. Authorized Company Official: Sanford D. Maddox President
Sanford D. Maddox 6-17-91
Type Title of Officer Signature Date

No further monies or other benefits may be authorized under this program unless this report is completed and filed as required by existing law and regulations.

* - owner will not take a salary

MC-DES 2
FINAL PERMANENT EMPLOYEE
AND PAYROLL DATA

Name and Address of Organization _____

I. Check Appropriate Box

- IRB Applicant
 ELA Applicant
 Other _____
 (IR#)

II. Project Number _____

III. Project Completion Date _____

IV. Job Categories	V. Sex		VI. Present Employees					VII. Jobs to be Saved		VIII. New Jobs to be Created						IX. Summary New Employees				X. Employee Totals	
		Sex	A. Total Employees	B. Black	C. Hispanic	D. Asian or Pacific Islander	E. American Indian or Alaskan Native	F. Total Employees	G. Total Minorities	H. Total Employees	I. Black	J. Hispanic	K. Asian or Pacific Islander	L. American Indian or Alaskan Native	M. Total non-Multico Hires	N. Total Previously Unemployed	O. Total Age 40+	P. Total Minorities	Q. Total Employees	R. Total Minorities	
Officials and Managers	MF	F																			
	MM	M																			
Professionals	PF	F																			
	PM	M																			
Technicians	TF	F																			
	TM	M																			
Sales Workers	SF	F																			
	SM	M																			
Office and Clerical	OF	F																			
	OM	M																			
Craftsperson (skilled)	CF	F																			
	CM	M																			
Operatives (semi-skilled)	XF	F																			
	XM	M																			
Laborers (unskilled)	LF	F																			
	LM	M																			
Service Work and Others	WF	F																			
	WM	M																			
TOTAL	AF	F																			
	AM	M																			

XI. Present Annual Total Payroll
 (OAP) \$ _____ (PPM) \$ _____ (PPF) \$ _____
Total Minorities Female

XIII. Present Temporary and Part Time Employees
 (TMT) _____ (TMM) _____ (TMF) _____ (TMS) \$ _____
Total No. of Minorities No. of Females Annual Payroll

XII. Expected Annual Total Payroll When Fully Operational
 (FOS) \$ _____ (OPM) \$ _____ (OPF) \$ _____
Total Minorities Female

XIV. Expected Temporary and Part Time Employees When Fully Operational
 (PTT) _____ (PTM) _____ (PTF) _____ (PTS) \$ _____
Total No. of Minorities No. of Females Annual Payroll

XV. This Form Prepared By:

Type Name and Position Signature Date Telephone No.

XVI. Authorized Company Official:

Type Title of Officer Signature Date

No further monies or other benefits may be authorized under this program unless this report is completed and filed as required by existing law and regulations.

INSTRUCTIONS FOR FORMS MC-DES 1 and MC-DES 2

General Information

1. This form is for use by applicants who apply for Oregon Economic Development Revenue Bonds, Oregon Economic Lagging Area Tax Credit Program or other Oregon or local public subsidy/incentive programs in Multnomah County.
2. This form will be completed by applicants under the provisions and in accordance with Section 17 of the EDA Civil Rights Guidelines and Multnomah County Ordinance No. 242.
 - (a) All applicants for the above mentioned public subsidy/incentive programs must submit current employment and payroll data.
 - (b) All applicants who create or save permanent jobs are direct results of the utilization of the above mentioned programs must submit current and projected employment and payroll data.
3. If there is no information to be reported, leave the space blank.
4. Race/Ethnic identification designations, Sections VI., VIII., IX. and X. as used here to not denote scientific definitions of anthropological origins. Employees should be included in the group with which they identify, or to which they are regarded as belonging by the community. No person shall be counted in more than one race/ethnic group. The categories used for this report are:

White (not of Hispanic Origin) – All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Black (not of Hispanic Origin) – All persons having origins in any of the black racial groups of Africa.

Hispanic – All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture of origin, regardless of race.

Asian or Pacific Islanders – All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent or the Pacific Islands. This area includes, for example, China, Japan, India, Korea, the Philippine Islands, Viet Nam and Samoa.

American Indian or Alaska Native – All persons having origins in any of the original peoples of North American and who maintain cultural identification through tribal affiliation or community recognition.
5. Employment data for Items IV. thru X. must include **only** full time permanent employees. Employees must be counted by sex, race/ethnic categories for each of the nine occupational categories and for the total. Job categories (Section IV.) for the purpose of this report are:

Officials and Managers – Occupations requiring administrative personnel who set broad policies, exercise overall responsibility for execution of these policies, and direct individual departments or special phases of a firm's operations. *Includes:* Officials, executives, middle management, plant managers, and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.

Professional – Occupations requiring either college graduation or experiences of such kind and amount as to provide a comparable background. *Includes:* accountants and auditors, airplane pilots and navigators, architects, artists, chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, personnel and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

Technicians – Occupations requiring a combination of basic scientific knowledge and manual skill which can be obtained through about two years post high school education, such as is offered in many technical institutes and junior colleges, or through equivalent on-the-job training. *Includes:* computer programmers and operators, drafters, engineering aides, junior engineers, mathematical aides, licensed, practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science), and kindred workers.

Sales – Occupations engaging wholly or primarily in direct selling. *Includes:* advertising agents sales workers, insurance agents and brokers, real estate agents and brokers, salesworkers, demonstrators, retail salesworkers and sales clerks, grocery clerks and cashier checkers and kindred workers.

Office and Clerical – Includes all clerical type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. *Includes:* Bookkeepers, cashiers, collectors (bill and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists and secretaries, telegraph and telephone operators, and kindred workers.

Craft Worker (skilled) – Manual workers of relatively high skill level having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgement and usually receive an extensive period of training. *Includes:* the building trades, hourly paid supervisors and lead operators (who are members of management), mechanics and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionist, pattern and model makers, stationary engineers, tailors and tailoresses, and kindred workers.

Operatives (semi-skilled) – Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. *Includes:* apprentices (auto mechanics, plumbers, bricklayers, carpenters, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.) operatives, attendants (auto service and parking, blasters, chauffeurs, delivery workers, dressmakers, and sewers (except factory), dryers, furnace workers, heaters (metal), laundry and dry cleaning operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tender, truck and tractor drivers, weavers (textile), welders and flamecutters and kindred workers.

Laborers (unskilled) – Workers in manual occupations which generally require no special training to perform elementary duties that may be learned in a few days and require the application of little or no independent judgement. *Includes:* garage laborers, car washers and greasers, gardener (except farm) and ground-keepers, stevedores, wood choppers, laborers performing lifting, digging, mixing, leading and pulling operations, and kindred workers.

Service Workers – Workers in both protective and non-protective service operations. *Includes:* attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, charworkers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection, guards, doorkeepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses and kindred workers.

Instructions

Item I. – Check appropriate Block. Check the box that describes the users' category.

Item II. – Self explanatory.

Item III. – Enter the expected date of project completion. The "date entry" should be made according to the following example: If the project will be complete on August 12, 1980, the entry should be written as 08/01/80.

Item IV. – Self explanatory.

Item V. – F = Female; M = Male.

Item VI. – Enter number of present Total Employees and present minority employees by category.

Item VII. – Enter the number of **permanent** jobs that are expected to be saved if assistance or benefits are received.

Item VIII. – Enter the expected number of **permanent** new jobs that will be created as a result of assistance or benefits received. Personnel counted in Sections VI. and VII. **must not** be counted in this Section. Temporary and Park-Time jobs **must not** be counted in this Section. Applicant should note Multnomah County Labor Force Characteristics Information attached.

Item IX. – Project the number of **permanent** employees expected six months after the date given in Section III. "Project Completion Date".

Item X. – For MC-DES 1 total current and projected permanent employees; for MC-DES 2, total final number of permanent employees.

Items XI. & XII. – Include Permanent, Temporary and Part-Time Payrolls.

Items XIII. & XIV. – "Annual Payroll" is for Total Temporary and Part-Time Employees (also included in Annual Total Payroll)

Item XV. – Self explanatory.

Item XVI. – Applicants are required to sign the Form MC-DES 1, Form MC-DES 2 and Agreement of Equal Employment Opportunity.

Item XVII. – Self explanatory.

Reporting Requirements

In accordance with Multnomah County Ordinance No. 242, Form MC-DES 1 and the Equal Employment Opportunity Agreement will be submitted to the Oregon Economic Development Commission and Multnomah County Division of Planning and Development at the time of initial application for determination of project eligibility. Form MC-DES 2 will be submitted by Oregon Industrial Revenue Bond applicants six months after the final expenditure of project funds. Form MC-DES 2 will be submitted by Oregon Economic Lagging Area Program applicants at the end of each fiscal year for which tax credits are claimed.

EXHIBIT II

GOOD FAITH HIRING EFFORT REPORTING REQUIREMENTS FOR FIRMS GENERATING TEN OR MORE NEW POSITIONS

Oregon Economic Development Revenue Bond Program and/or Oregon Economic Lagging Area Tax Credit Program approved applicants generating ten or more new positions as a direct result of the utilization of the aforementioned programs are required to submit the following information concerning the firm's recruitment and hiring practices associated with the filling of the new positions. Data is to be submitted to the Oregon Economic Development Commission and Multnomah County Division of Planning and Development at the time of first filing of form MC-DES 2 *Final Permanent Employee and Payroll Data*.

1. Describe in tabular form the Multnomah County Labor Force Availability of females and minorities in relevant comparable federal job categories.

Contact Oregon Employment Division Portland Office Statistical Division at 229-5746 (Mr. John Stone)

2. Describe in tabular form the number of female and minority applicants for each position.
3. Where the female and minority employee applicant pool is not representative of the availability of these persons within the Multnomah County available labor force pool as described in Item 1 above, document the utilization of non-traditional recruitment sources such as the following:
 - a. COSSPOL (Council of Spanish Speaking People of Oregon) 238-1387
 - b. Gray Panthers 281-9073
 - c. Indochinese Cultural and Service Center - 288-6206
 - d. Japanese-American Citizen League 223-2454
 - e. League of Women Voters 252-6060 (East Multnomah County)
228-1675 (Portland)
 - f. Urban Indian Council Inc. 248-4562
 - g. Urban League - Project Leap 288-9167
 - h. Oregon Department of Vocational Rehabilitation Regional Office 229-5182
 - i. Multnomah-Washington CETA Consortium 248-5192
 - j. Portland Bureau of Human Resources Employment and Training 248-4472

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR THE COUNTY OF MULTNOMAH**

In the Matter of Issuance of)
an Industrial Development)
Revenue Bond State of Oregon)
to Powell Valley Iron and) RB 2-91
Equipment, Inc.)

RESOLUTION

WHEREAS, The Multnomah County Board of Commissioners finds that the expansion of facilities by Powell Valley Iron and Equipment, Inc. would foster the economic growth and legislative policy as set forth in ORS 280.310; and

WHEREAS, The Multnomah County Planning Commission has found that the project is in compliance with the County Comprehensive Plan acknowledged by the Land Conservation and Development Commission pursuant to ORS Chapter 197; and

WHEREAS, The Board finds that the project complies with the provisions of Chapter 11.08 of the Multnomah County Code; and

WHEREAS, ORS 280.330 requires, before the issuance of revenue bonds by the State of Oregon, that the governing body of the County endorse the project; and

WHEREAS, The Board finds that the completion of this facility within Multnomah County would be in the best interests of the citizens of Multnomah County.

THEREFORE, IT IS HEREBY RESOLVED:

1. That Multnomah County requests the Economic Development Commission and the State of Oregon to assist in the financing of the Powell Valley Iron and Equipment, Inc. project within Multnomah County through the issuance of revenue bonds secured by the improvements as provided by ORS 280.310 to ORS 280.397.
2. That the Chairperson of the Multnomah County Board of Commissioners be authorized to sign and act for the Board in any future action necessary by Multnomah County to promote the project.

(SEAL)

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY, OREGON

August 27, 1991

Gladys McCoy, Chair

REVIEWED:
LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By _____
Assistant County Counsel

POWELL VALLEY IRON & EQUIPMENT, INC.

29909 S.E. Orient Drive
Gresham, Oregon 97080
(503) 663-4411

July 24, 1991

Mr. Robert Hall
Multnomah County Planning
2115 S.E. Morrison
Portland, Oregon 97214

Dear Mr. Hall:

I have applied for a loan through the Oregon Business Development Fund to assist my company in the erection of a 2400 sq.ft. steel frame building. The building will be used for the purpose of manufacturing metal fabricated products. Without the additional money from the OBDF I will be unable to complete the facility.

Thank you for your assistance and should you have questions or need additional information I can be reached at 663-4411.

Sincerely

Sanford D. Maddox, Jr.
Sanford D. Maddox, Jr.

RECEIVED
JUL 26 1991

Multnomah County
Zoning Division