



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

Board Clerk Use Only

Meeting Date:	<u>4/22/2010</u>
Agenda Item #:	<u>R-2</u>
Est. Start Time:	<u>9:30 am</u>
Date Submitted:	<u>4/8/2010</u>

Agenda Title:	Public Hearing and Consideration of Approval of the 2010-2011 Dunthorpe-Riverdale Sanitary Service District No. 1 Proposed Budget for Submittal to Tax Supervising and Conservation Commission
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Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>April 22, 2010</u>	Amount of Time Needed:	<u>10 minutes</u>
Department:	<u>Community Services</u>	Division:	<u>Road Services</u>
Contact(s):	<u>Tom Hansell</u>		
Phone:	<u>(503) 988-5050</u>	Ext.	<u>29833</u>
Presenter(s):	<u>Tom Hansell</u>		
I/O Address:	<u>425/2</u>		

General Information

1. What action are you requesting from the Board?

Convene as the governing body of the Dunthorpe-Riverdale Service District to:

- Select budget committee chair and secretary from presiding members;
- Hear budget message;
- Open Public Hearings to hear and consider any testimony presented by the public about the budget, and
- Vote and approve on the budget for submittal to Tax Supervising and Conservation Commission

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Multnomah County's Service Districts were created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the governing body of each District. The budget committee for each District consists of the members of the Board and residents of the District appointed by the Board for terms of three years. Returning budget committee members Mrs. Ruth Spetter and Mr. Jeffery

Van Osdel join the Board of County Commissioners as District residents and holding equal authority with the governing board during the budget committee process to ask questions, comment, and vote on the budget.

The annual budget for each District is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Community Services' Land Use and Transportation Program serves as the Budget Officer for the District. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the Districts.

Multnomah County's Departments of County Management and Community Services provide financial and administrative services, respectively, to the District. The District is, however, a separate and independent financial entity. Expenses incurred, such as external auditing and administration and financial management provided by both departments are met with revenue from sewer user charges, connection fees, and/or assessments to real property within the service District.

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County and the City of Portland. District growth has stabilized due to substantial completion of municipal annexations and slowing in new residential construction starts.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain District lines and treat the sewage flow at Portland's Tryon Creek Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of the District's facilities.

3. Explain the fiscal impact (current year and ongoing).

The District has a proposed total budget of \$1,157,750 for fiscal year 2011. This proposed budget represents a \$48,750, or a 4% decrease, from the current year's budget. Significant budget changes for the District result from a planned 8% treatment service fee increase from the City of Portland, \$250,000 reduction in capital outlay and the \$125,000 increase to the unappropriated fund balance (dedicated towards future District capital projects).

The District capital program at \$200,000 provides funds for final construction payments towards the Elk Rock Bypass project, miscellaneous pipe repairs, Riverview force main replacement design work, and site improvements at the Elk Rock Pump Station. In anticipation of projects carrying beyond FY 2011 the proposed budget includes an unappropriated fund balance of \$350,250 to help support future District needs identified in the District's Sanitary System Facility Plan.

The current service charge is \$114.00 per month per property for line connections to the District system. To meet current operations, maintenance, capital and repayment of capital debt charges for fiscal year 2011, the District rate is proposed to move to \$119.00 per month. The rate adjustment represents a 4% increase. Due to a limited customer base, the District rate increases are necessary to meet the annual expenditures and prepare for future capital project work.

4. Explain any legal and/or policy issues involved.

The District is a separate legal entity (ORS 451). Because of its size, it requires a budget committee. The actions requested of the District Budget Committee are consistent in meeting the requirements of Tax Supervising Conservation Commission and statewide local budget law.

5. Explain any citizen and/or other government participation that has or will take place.

Published two Notices of Public Hearing for the Budget Committee Meeting.

Required Signature

**Elected Official or
Department/
Agency Director:**



Date: