



# Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

<p>Postpone indefinitely</p> <p>BOARD OF COMMISSIONERS</p> <p>AGENDA # <u>C.3</u> DATE <u>7/27/17</u></p> <p>MARINA BAKER, ASST BOARD CLERK</p>	<p><b>Board Clerk Use Only</b></p> <p>Meeting Date: <u>7/27/17</u></p> <p>Agenda Item #: <u>C.3</u></p> <p>Est. Start Time: <u>9:30 am</u></p> <p>Date Submitted: <u>7/10/17</u></p>
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<p><b>Agenda Title: BUDGET MODIFICATION # DCHS-04-18: Reclassification of Position, and Incumbent in DCHS - Director's Office (MIL)</b></p>	
<p><b>Requested Meeting Date:</b> <u>7/27/17</u></p>	<p><b>Time Needed:</b> <u>N/A (Consent Agenda)</u></p>
<p><b>Department:</b> <u>25 - County Human Services</u></p>	<p><b>Division:</b> _____</p>
<p><b>Contact(s):</b> <u>Mary Li</u></p>	
<p><b>Phone:</b> <u>503-988-7497</u></p>	<p><b>Ext.</b> <u>87497</u> <b>I/O Address</b> <u>167/1/103</u></p>
<p><b>Presenter Name(s) &amp; Title(s):</b> <u>N/A - Consent Agenda</u></p>	

## General Information

### 1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) is requesting approval of budget modification DCHS-04-18 authorizing the reclassification of a full-time non-represented Research Evaluation Analyst Senior NR position, along with the incumbent, to a represented Research Evaluation Analyst Senior in Program Offer 25000 DCHS Director's Office (MIL) as approved by HR Class/Comp reclassification request #3729.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This was an employee-initiated job classification request. An analysis of both the non-represented Research Evaluation Analyst Senior (NR) and the represented Research Evaluation Analyst Senior classifications was performed by HR Class/Comp. It was determined that the duties, responsibilities, and qualifications support the allocation to represented Research Evaluation Analyst Senior. The represented job classification is distinguished from the management Research Evaluation Analyst Senior (NR) as it does not meet the standards for the supervisory or confidential exemption from representation as defined by Oregon's Public Employee Collective Bargaining Act (PECBA) or under the terms of Article 3 – Recognition of the AFSCME Local 88 Collective Bargaining Agreement.

**3. Explain the fiscal impact (current year and ongoing).**

The effective date of the reclassification is November 4, 2016. The annual salary rate for the non-represented Research Evaluation Analyst Senior (NR) and the step 6 pay scale for the represented Research Evaluation Analyst Senior positions coincide. As a result, there will be no fiscal or budgetary impact related to this reclassification for FY17, FY18 and ongoing.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen or other government participation.**

N/A

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

There is no change in revenue.

**7. What budgets are increased/decreased?**

There is no impact to any budgets as the result of this reclassification.

**8. What do the changes accomplish?**

This budget modification implements the decision from HR Class/Comp to reclassify a full-time non-represented Research Evaluation Analyst Senior, and the incumbent, to a represented Research Evaluation Analyst Senior in order to more accurately reflect the actual duties, responsibilities and qualifications of the position involved.

**9. Do any personnel actions result from this budget modification?**

Yes. The approval of this budget modification will result in reclassifying a full-time position in DCHS Director's Office (MIL) from a non-represented Research Evaluation Analyst Senior to a represented Research Evaluation Analyst Senior as determined by the Class/Comp unit of Central Human Resources.

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

N/A

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

N/A

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

N/A

**Required Signature**

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**Elected Official or  
Dept. Director:** Liesl Wendt /s/**Date:** 7/7/2017**Budget Analyst:** Adam Brown /s/**Date:** 7/10/2017**Department HR:** Anisha Skariah /s/**Date:** 7/10/2017**Countywide HR:** Susan Mullett /s/**Date:** 7/7/2017