



Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

Contingency Request

Board Clerk Use Only

Meeting Date: _____

Agenda Item #: _____

Est. Start Time: _____

Date Submitted: _____

Agenda Title: BUDGET MODIFICATION # DCA-30-17: Contingency Request for DCA Facilities and Property Management Inclement Weather Expenses

Requested Meeting Date: _____ **Time Needed:** 10 Minutes

Department: 78 - County Assets **Division:** Facilities and Property Management

Contact(s): Lisa Whedon

Phone: 503-988-7580 **Ext.** 8-7580 **I/O Address** _____

Presenter Name(s) & Title(s): Sherry Swackhamer and Henry Alaman

General Information

1. What action are you requesting from the Board?

Approval of budget modification DCA-30-17 requesting the Board of County Commissioners appropriate \$697,250 of General Fund Contingency funding to the Department of County Assets to reimburse Facilities and Property Management (FPM) fund 3505 for unforeseen expenses due to extraordinary weather events.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Between December 8th, 2016 and February 3rd, 2017, there were five separate weather events that caused the shutdown of County services. During these events, the County closed for four whole days and closed early or delayed opening on five additional occasions.

Due to these extraordinary weather events, the FPM Division expended an unprecedented \$697,250 on inclement weather response activities. These activities included snow removal, application of ice melt, support for warming shelters and repair activities related to weather conditions (such as damage caused by frozen pipes) for over 70 locations.

During inclement weather events, FPM must continue to provide access and services to buildings with operations that run 24 x7 or housing programs that remain operational during inclement

weather events. FPM also prepares sites for safe access once normal County services resume.

This request affects program offer 78202 Facilities Operations and Maintenance and will reimburse fund 3505 FPM for unforeseen expenses due to extraordinary weather events.

Closures provided for reference:

12/8 - Early closure @ 11am
12/9 - Delayed opening @ 10am
12/15 - Delayed opening @ 12pm changed to closed
12/16 - Delayed opening @ 10am
1/9 - Delayed opening @ 12pm
1/11 - County closed
1/12 - County closed
1/17 - County closed
2/3 - Delayed Opening @ 10am

3. Explain the fiscal impact (current year and ongoing).

The General Fund contingency decreases by \$697,250 and is transferred to the Facilities Fund for unanticipated weather related costs. There is no fiscal impact beyond FY 2017.

4. Explain any legal and/or policy issues involved.

NA

5. Explain any citizen or other government participation.

NA

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

NA

7. What budgets are increased/decreased?

The General Fund Contingency Budget will decrease by \$697,250. The Department of County Asset's FPM fund 3505 will increase by \$697,250.

8. What do the changes accomplish?

Reimburses the FPM fund 3505 for unanticipated winter weather related expenses.

9. Do any personnel actions result from this budget modification?

NA

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

NA

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

This request is for one-time-only funding.

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

NA

For Contingency Requests Only:

13. Why was the expenditure not included in the annual budget process?

This event was unforeseen during the annual budgeting process.

14. What efforts have been made to identify funds from other sources within the department/agency to cover this expenditure?

FPM fund 3505 is a cost recovery fund and funded through internal service charges. There are no other funding streams available.

15. Why are no other department/agency fund sources available?

FPM fund 3505 is a cost recovery fund and funded through internal service charges. There are no other funding streams available.

16. Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?

FPM will incorporate contingency in FY 19 rate development for unforeseen events such as inclement weather.

17. Has this request been made before? When? What was the outcome?

NA

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense and Revenues Worksheet and/or a Budget Modification Personnel Worksheet

Required Signature

**Elected Official or
Dept. Director:** _____

Date: _____

Budget Analyst: _____

Date: _____

Department HR: _____

Date: _____

Countywide HR: _____

Date: _____