



Department of County Management
MULTNOMAH COUNTY OREGON

Central Human Resources
 Multnomah Building -- 501 SE Hawthorne, Suite 400
 Portland, Oregon 97214
 (503) 988-5015 Phone

To: Betty Schallberger, DCHS, School Based Mental Health program
 From: Olga Ward/Joi Doi, Classification and Compensation Unit (503/4) *Olga Ward*
 Date: August 20, 2010
 Subject: Reclassification Request # 1570 (Mental Health Consultant new 1.5 FTE)

We have completed our review of your request and the decision is outlined below.

Request Information:

Date Request Received: August 13, 2010	Position Number: new
Current Classification: n/a	Requested Classification: Mental Health Consultant
Job Class Number:	Job Class Number: 6365
Pay Grade: n/a	Pay Grade: 28
Request is: <input checked="" type="checkbox"/> Approved as Requested	Effective Date: August 20, 2010
<input type="checkbox"/> Approved - Revised	
<input type="checkbox"/> Denied	

Allocated Classification: Mental Health Consultant	Job Class Number: 6365
Pay Range: \$53,870.40 - \$66,252.24 Annually	Pay Grade: 28

This classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 including the provision that Central HR may re-evaluate the classification decision up to one year from the date of issue to ensure duties and work are being carried out as originally described. Further, this allocation may require Board of County Commissioners' approval, and so this decision is considered preliminary until such approval is received.

Position Information:

Vacant - see New/Vacant Section
 Filled & incumbent reclassified - see Employee Information Section
 Filled & incumbent not reclassified with position - see New/Vacant Section

New/Vacant Position Information:

If the position is vacant or incumbent not reclassified with position, position must be filled in accordance with the normal appointment procedures. If position is reclassified due to reorganization, a limited recruitment process may be conducted. Please consult with the Department Human Resources Unit for assistance.

Reason for Classification Decision:

These 2 new positions (1 FTE & .5 FTE) are in the School-based Mental Health program that provides comprehensive direct mental health services at school-based sites. The purpose of these positions is to enable students who are experiencing or are at risk of mental health disorders to receive comprehensive mental health services in their natural school environment. These positions will provide mental health services to school age children, adolescents and their families with mental, behavioral, familial, and educational problems. These positions will conduct mental health assessments, crisis intervention, crisis response and hospital admission facilitation; triage and referral to community services. The positions will provide clients with interactive individual, family, and group therapy. Qualifications required for these positions are: education equivalent to a Master's degree in the mental health field and at least two years experience in the provision of behavioral health services as a Qualified Mental Health Professional. The duties and qualifications as described above best fit the Mental Health Consultant (6365) classification.

If you have any questions, please feel free to contact me at 503-988-5015 ext. 22747.

cc: Urmila Jhattu, Human Resources Manager
 Kim Pasquinelli, HR Analyst 2
 Local 88
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