

ANNOTATED MINUTES

Tuesday, October 16, 1990 - 9:30 AM  
Multnomah County Courthouse, Room 602

PLANNING ITEM

1. AMENDED FINAL ORDER ZC 1-90/PD 1-90/PD 1-90a in the Matter of the Review of the Planning Commission Decisions Which Denied "Aspen Meadows", a Manufactured Home Planned Development and Zone Change

TESTIMONY HEARD. ORDER 90-168 APPROVED AS AMENDED.

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INFORMAL BRIEFING

(to follow Planning Item)

2. Briefing on the Evaluation Implementation Plan. Presented by Merlin Reynolds and the Evaluation Work Group, Bill Farver and Lillie Walker

EVALUATION WORK RECOMMENDATION REQUESTING BOARD APPROVAL OF A CONTINGENCY TAP TO BE HELD UNTIL MID-NOVEMBER.

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Tuesday, October 16, 1990 - 1:30 PM  
Multnomah County Courthouse, Room 602

INFORMAL BRIEFINGS

3. Briefing on the Nehemiah Housing Project. Presented by Norm Monroe and Don Neureuther

FOLLOW UP BRIEFING TO BE SCHEDULED AFTER COMPLETION OF A MODEL HOME.

4. Briefing on Forest Service Special Management Area Draft Plan. Presented by Sharon Timko and Jurgen Hess, Katherine Jesch, Mike Kanig and Mike Ferris of the U.S. Forest Service

WRITTEN COMMENTS MAY BE SUBMITTED UNTIL NOVEMBER 15, 1990.

5. Informal Review of Formal Agenda of October 18, 1990

R-4 COMMISSIONER ANDERSON DISCUSSED POSSIBLE AMENDMENTS.

BOARD DISCUSSED HOLDING CONTINGENCY TRANSFER REQUESTS R-9 THROUGH R-14 UNTIL AFTER NOVEMBER ELECTION.

Wednesday, October 17, 1990 - 9:00 - 11:50 AM

Standard Plaza Building  
3rd Floor, Conference Rooms A & B

POLICY DEVELOPMENT COMMITTEE MEETING

Reports from Policy Development Committee Subcommittees on  
Ballot Measures 5 and 26-2, Intergovernmental Agreements  
and Planning Issues

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Thursday, October 18, 1990 - 9:30 AM  
Multnomah County Courthouse, Room 602

FORMAL MEETING

CONSENT CALENDAR  
NON-DEPARTMENTAL

C-1 In the Matter of the Appointments of Peter C. Robedeau, AA Ambulance; Alec Jensen, Buck Medical Services; Mark Drake, Care Ambulance & Southwest Ambulance; Lt. David Persons, Gresham Fire Department; David Long, Life Flight; J.D. Fuiten, Metro West Ambulance; Greg Sparando, Rural Fire Protection Department; Tom Steinman, Portland Fire Bureau; and Capt. Ken Gathman, Multnomah County Rural Fire Dist. #4 to the Emergency Medical Services (EMS) Provider Board (Continued from October 11, 1990)

APPROVED.

JUSTICE SERVICES  
SHERIFF'S OFFICE

C-2 Liquor License Applications Submitted by Sheriff's Office With Recommendation that Same be Approved as Follows: Package Store Change of Ownership and Renewal for Pleasant Valley Market, 16880 SE Foster Road

APPROVED.

DEPARTMENT OF HUMAN SERVICES  
HEALTH SERVICES AND SOCIAL SERVICES DIVISIONS

C-3 Ratification of an Intergovernmental Agreement Between Multnomah County Education Service District and Multnomah County to Provide Immunization Liaison Services from November 1, 1990 through May 15, 1991

APPROVED.

AGING SERVICES AND JUVENILE JUSTICE DIVISIONS

C-4 Ratification of an Intergovernmental Agreement Between the City of Portland and Multnomah County for Operation and Funding of the Area Agency on Aging and Portland/Multnomah Commission on Aging for July 1, 1990 through June 30, 1991

APPROVED.

DEPARTMENT OF ENVIRONMENTAL SERVICES

C-5 Supplemental ORDER of Final Vacation No. 4642 in the Matter of the Vacation of N.E. Wilkes Road Between N.E. 169th Avenue and N.E. 181st Avenue in Multnomah County, Oregon

ORDER 90-169 APPROVED.

DEPARTMENT OF ENVIRONMENTAL SERVICES

C-6 ORDER in the Matter of Rescinding Deed Restrictions Encumbering Certain Real Property (N.E. Chamberlain Road)

ORDER 90-170 APPROVED.

REGULAR AGENDA

DEPARTMENT OF ENVIRONMENTAL SERVICES

R-1 Hearing in the Matter of Private Sale of a Tax Foreclosed Property Pursuant to ORS 275.200, Described as FIRST ELECTRIC ADDITION, Lots 9 & 10, Block 6 (a Vacant House at 7304 N. Lancaster)

ORDER 90-171 APPROVED.

NON-DEPARTMENTAL

R-2 PROCLAMATION in the Matter of Proclaiming October 20-28, 1990 as "Red Ribbon Week" in Multnomah County

PROCLAMATION 90-172 APPROVED.

R-3 RESOLUTION in the Matter of Endorsing Ballot Measure #6

RESOLUTION 90-173 APPROVED.

R-4 RESOLUTION in the Matter of Accepting the Report "Hispanics and Multnomah County Services" and Developing an Implementation Plan

RESOLUTION 90-174 APPROVED AS AMENDED.

R-5 Second Reading and Possible Adoption of a Proposed ORDINANCE Establishing a Community Action Commission to Address the Needs of Low Income Citizens in Multnomah County, to Serve as the Focal Point for Citizen Involvement and Advocacy in the Emergency Basic Needs and Community Action Service System, and to Serve as the Federally Mandated Community Action Board for Multnomah County

ORDINANCE 665 APPROVED.

JUSTICE SERVICES

COMMUNITY CORRECTIONS

R-6 Budget Modification DCC #3 Reducing Department of Community Corrections Grant Revenues by a Net Amount of \$100,405 as the Result of Carry-Overs and Reduced Grant Awards

APPROVED.

CONTINGENCY TRANSFERS

R-7 Budget Modification DCC #2 Adjusting the Department of Community Corrections Indirect Costs and Allocating Grant Revenue Freed by These Adjustments

**APPROVED.**

R-8 Budget Modification DA #3 Reducing the Organized Crime Narcotics Grant Appropriation by \$28,864 to Reflect the Actual Award Received by the District Attorney's Office

**APPROVED.**

R-9 Budget Modification MCSO #6 Requesting \$5,000 from Contingency to the Sheriff's Office to Pay for the Cost of a Feasibility Study for a Shooting Range on Larch Mountain

**TABLED.**

R-10 Budget Modification MCSO #7 Requesting \$4,198 from Contingency to Pay the Cost of Internal Revenue Service Penalties and Interest Incurred on the Sheriff's Gun Stores Account

**TABLED.**

R-11 Budget Modification MCSO #8 Appropriating \$87,616 in Oregon Traffic Safety Commission Funds and Requesting \$50,633 in Matching Funds from Contingency to Continue the DUII Enforcement Program

**TABLED.**

R-12 Budget Modification MCSO #9 Requesting \$104,272 from Contingency for 4 Court Guard Positions Necessary Due to Opening an Additional Courtroom at the Justice Center and an Increase in the Number of Cases Heard on a Daily Basis

**TABLED.**

R-13 Budget Modification NOND #2 Requesting \$5,000 from General Fund Contingency to Fund the County's Support of the Northeast Work Force Center

**TABLED.**

R-14 Budget Modification NOND #4 Requesting \$35,465 from General Fund Contingency to the Social Services Division Youth Program Office Contracts Budget to Cover Continuation of the Morrison Center Sex Offender Program through June 30, 1991

**TABLED WITH STIPULATION THAT CONTINGENCY TRANSFER WILL BE APPROVED IN NOVEMBER.**



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GRETCHEN KAFOURY • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

OCTOBER 15 - 19, 1990

Tuesday, October 16, 1990 - 9:30 AM - Planning Item. . . . Page 2  
Tuesday, October 16, 1990 - to follow - Informal Briefing. Page 2  
Tuesday, October 16, 1990 - 1:30 PM - Informal Briefings . Page 2  
Wednesday, October 17, 1990 - 9:00 AM - Policy Development  
Committee Meeting. Page 2  
Thursday, October 18, 1990 - 9:30 AM - Formal Meeting. . . Page 3

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers  
Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers  
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, October 16, 1990 - 9:30 AM  
Multnomah County Courthouse, Room 602

PLANNING ITEM

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4. Briefing on Forest Service Special Management Area Draft Plan. Presented by Catherine Jesch, U.S. Forest Service
5. Informal Review of Formal Agenda of October 18, 1990

PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS

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Wednesday, October 17, 1990 - 9:00 - 11:50 AM

Standard Plaza Building  
3rd Floor, Conference Rooms A & B

POLICY DEVELOPMENT COMMITTEE MEETING

Further Defining Multnomah County Public Safety Program  
Issues in the Area of Sanctions

Thursday, October 18, 1990 - 9:30 AM  
Multnomah County Courthouse, Room 602

FORMAL MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

- C-1 In the Matter of the Appointments of Peter C. Robedeau, AA Ambulance; Alec Jensen, Buck Medical Services; Mark Drake, Care Ambulance & Southwest Ambulance; Lt. David Persons, Gresham Fire Department; David Long, Life Flight; J.D. Fuiten, Metro West Ambulance; Greg Sparando, Rural Fire Protection Department; Tom Steinman, Portland Fire Bureau; and Capt. Ken Gathman, Multnomah County Rural Fire Dist. #4 to the Emergency Medical Services (EMS) Provider Board  
(Continued from October 11, 1990)

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DEPARTMENT OF ENVIRONMENTAL SERVICES

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JUSTICE SERVICES

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REGULAR AGENDA - continued

CONTINGENCY TRANSFERS

- R-12 Budget Modification MCSO #9 Requesting \$104,272 from Contingency for 4 Court Guard Positions Necessary Due to Opening an Additional Courtroom at the Justice Center and an Increase in the Number of Cases Heard on a Daily Basis
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CLERK'S OFFICE • 248-3277

## SUPPLEMENTAL AGENDA

### CORRECTION TO AGENDA PLACEMENT REQUEST

Wednesday, October 17, 1990 - 9:00 - 11:50 AM

Standard Plaza Building  
3rd Floor, Conference Rooms A & B

### POLICY DEVELOPMENT COMMITTEE MEETING

Reports from Policy Development Committee Subcommittees on  
Ballot Measures 5 and 26-2, Intergovernmental Agreements  
and Planning Issues

0703C/13/dr  
10/15/90



# MULTNOMAH COUNTY OREGON

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## SUPPLEMENTAL AGENDA

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0703C/13/dr  
10/15/90

DATE SUBMITTED 10-08-90

(For Clerk's Use)  
Meeting Date OCT 17 1990  
Agenda No. WEO-PDC

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: PDC Meeting Notice

Informal Only\* 10-17-90 Wednesday  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT General Services

DIVISION Planning & Budget

CONTACT Jack Horner

TELEPHONE 248-3883

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Jack-Horner

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Portland Development Committee

9:00 a.m. - 11:50 a.m. Wednesday October 17, 1990

Standard Plaza Building 1120 SW 6th, 3rd floor, Conference Rooms A & B

Further defining Multnomah County Public Safety program issues in the area of sanctions.

REPORTS FROM PDC Subcommittees on Ballot Measure

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

10/15/90  
per P&B  
Kathy  
Dash

5, 26-2 & IGAs  
& Planning Issues

ACTION REQUESTED:

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other \_\_\_\_\_

OREGON  
OCT 16 1990

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Linda Alexander

BUDGET / PERSONNEL Re Beusman

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

October 10, 1990

## POLICY DEVELOPMENT COMMITTEE

### Meeting Notice

Wednesday, October 17th

9:00 to 11:50 (coffee at 8:30)

Standard Plaza, 3rd Floor, Conference Rooms A & B

We will adjourn to another nearby room if necessary to continue past noon

- 9:00-9:05      Mission and Guiding Principles
- 9:30-11:50    Reports from departments regarding Ballot Measure 5 possible actions. Reports from task forces on Measures 5 and 26-2, intergovernmental agreements, and other planning issues.

At the October 10th meeting:

- o The Mission and Guiding Principles were reviewed and comments taken. Commissioner Anderson is to rewrite as necessary and submit copies to PDC members prior to October 17th meeting. Final approval is expected then.
  
- o It was decided to forego further discussion of Sanctions until issues approaching before and after the November 6th election are addressed. The Department managers were asked to report, at the next meeting October 17th, on their possible responses to Measure 5, including CBAC comments. Task Forces were established to develop possible actions in regards to Measures 5 and 26-2, intergovernmental agendas, and planning issues such as parks, library, health, public safety, etc. The task forces are to report to the PDC on October 17th.

The attached are a list of the task force members, the first meeting scheduled, possible topics to address, and general notes from the October 10th meeting.

1990 OCT 10 PM 4 32  
POLICY DEVELOPMENT COMMITTEE  
OREGON

TASK FORCE MEMBERS

V	10/11/90 2:30 p.m. Thursday P. Anderson's Office	Linda Alexander/Bob Skipper/Rick Bauman/ <u>Pauline Anderson</u> /Hank Miggins/Grant Nelson/Mike Schrunk.
IGA	10/15/90 12:00 noon Monday G. Kafoury's Office	<u>Gretchen Kafoury</u> /Bob Skipper/Paul Yarborough/ Sharron Kelley/Fred Neal/Mike Schrunk.
26-2	10/12/90 11:30 a.m. Friday Chair's Office	Ginnie Cooper/ <u>Rick Bauman</u> /Merlin Reynolds/Bob Skipper/Mike Schrunk/Linda Alexander.
Planning	10/11/90 1:00 p.m. Thursday S. Kelley's Office	Bob Skipper/Pauline Anderson/Duane Zussy/ <u>Sharron Kelley</u> /Hank Miggins/Mike Schrunk/Linda Alexander/ Grant Nelson.

Budget Options Process	Time- line	Decision Process	Alternate Revenues	Local Govts	State Govt/ Legis	Service Prior- ities	Hiring Process
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V	X	X	X	X	X		
IGA		X	X	X	X		
26-2	X	X					X
PLANNING	X	X				X	

Planning & Budget  
PDC Meeting 10/10/90

(1)

MISSION/PRINCIPLES

Commissioner Anderson to distribute "final" to PDC members prior to next meeting.

(2)

#5 - cut now

alternate revenues

state relationship

- Task force?? Subcommittee??

Intergovernmental Relations

Planning Issues

health

public safety

library

parks

etc.

County Manager (Measure #26-2)

Prop #5

- Bring "cut" scenarios.....10/17
- What else?
  - alternate revenues
    - public discussion/explanation?
    - policy of relying on property taxes
    - discussions with city
- Public Sessions      10/23 & 10/15

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Now being done

DGS - Planning & Budget

- alternate revenue study
- revising estimate of #5 impact
- supporting Depts/CIC reduction potential
- coordinating estimates with other jurisdictions

DEPTS

- allocating across the board estimates
- meeting with CBAC's about approach
- preparing for CUC reports.

WHAT SHOULD WE DO ON 11/07??

- what budget process should we begin?

WHAT SHOULD BE DONE IN

- coordinating with other jurisdictions?
  - state
  - other local govts
  - involvement on alternate revenue issues

OCT 18 1990

Meeting Date: OCT 11 1990 C-1

Agenda No.: C-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: EMS Provider Board Appointment

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Human Services DIVISION Health

CONTACT Joe Acker TELEPHONE 248-3220

PERSON(S) MAKING PRESENTATION J. Acker

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: X

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Individuals who represent EMS licensees are to be appointed to the EMS Provider Board by the BCC. This is required by MCC 6.32.058(B).

1990 OCT 1 11:41 AM  
CLERK OF SUPERIOR COURT  
OREGON

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER Deanne J. [Signature] (ac)

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
421 S.W. FIFTH AVENUE, SUITE 600  
PORTLAND, OREGON 97204  
(503) 248-3782  
FAX: (503) 248-3828

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair  
Commissioner Pauline Anderson  
Commissioner Rick Bauman  
Commissioner Gretchen Kafoury  
Commissioner Sharron Kelley

VIA: Duane Zussy, Director, Department of Human Services *Duane Zussy (cc)*

FROM: Gary E. Oxman, MD, County Health Officer *GO*  
Joe Acker, EMS Director *JA*

DATE: September 27, 1990

SUBJECT: EMS  
Provider Board Nomination

Attached is an Agenda Placement Sheet.

Ordinance 652, EMS Code 6.32.058 Provider Board adopted May 31, 1990 now requires the board shall be appointed in accordance with county charter.

The licensed ambulance providers nominate a member of their staff to represent them on policies concerning the assignment of emergency calls to EMS vehicles.

The Board of County Commissioners is asked to elect the nominated provider board to serve in accord with this ordinance.

Since members are nominated by the providers directly, interest forms were not included.

[8104K-W]

Physician Supervisor: DR. MARC SMITH

- 1. Do you contract with your physician supervisor? [ ] Yes [  ] No. If yes, attach a copy of the contract.
- 2. Do you have a job description of the physician supervisor? [  ] Yes [ ] No. If yes, attach a copy of the job description.
- 3. What is the company cost for physician supervisor services? 1875 PER MO.
- 4. How many hours per month does your physician supervisor provide services for your company? 50

Provider Board

- ✓ 1. Who is your candidate person for Provider Board PETER C. ROBEDEAU

ASA Information

- 1. Who is the contact person for ASA information PETER C. ROBEDEAU

License fee:

$$\begin{aligned}
 & \$50.00 \text{ (company license)} + \text{number of ambulances} \times \$25.00 \\
 & \$50.00 + \underline{10} \times \$25.00 = \underline{\$300.00}
 \end{aligned}$$

I, the undersigned, as owner or chief officer of AA AMBULANCE, certify that the information on this application is true and correct. I acknowledge that any false information knowingly provided will be grounds for a license refusal or revocation.

*Peter Robedeau*

Attachments:

- 1. Insurance form ON FILE WITH EMS
- 2. Rate schedule ATTACHED
- 3. Financial operating statement ATTACHED
- 4. Maintenance schedule AS STATED/ATTACHED
- 5. License fee ATTACHED
- 6. PHYSICIAN SUPERVISOR JOB DESCRIPTION - ATTACHED
- 7. PHYSIO CONTROL SERVICE CONTRACT - ATTACHED

Physician Supervisor: Don McNeill

1. Do you contract with your physician supervisor?  Yes  No. If yes, attach a copy of the contract.
2. Do you have a job description of the physician supervisor?  Yes  No. If yes, attach a copy of the job description.
3. What is the company cost for physician supervisor services? \$39,000.00
4. How many hours per month does your physician supervisor provide services for your company? 40

Provider Board

- ✓ 1. Who is your candidate person for Provider Board Alec Jensen

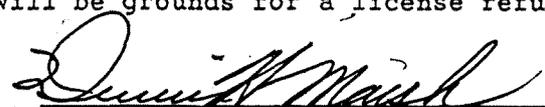
ASA Information

1. Who is the contact person for ASA information Alec Jensen

License fee:

$$\begin{aligned}
 & \$50.00 \text{ (company license) + number of ambulances} \times \$25.00 \\
 & \$50.00 + \underline{38} \times \$25.00 = \underline{\$1000.00}
 \end{aligned}$$

I, the undersigned, as owner or chief officer of BMS Services, certify that the information on this application is true and correct. I acknowledge that any false information knowingly provided will be grounds for a license refusal or revocation.

  
 Dennis H. Marsh, President

Attachments:

1. Insurance form
2. Rate schedule
3. Financial operating statement
4. Maintenance schedule
5. License fee

# CARE CAR • CARE Ambulance

SEP 25 1990

*Ray - file Care  
I put with  
material to go  
to BCC Provider  
Board*

September 24, 1990

Joe Acker, Director  
Emergency Medical Services  
Department of Human Services  
426 SW Stark 9th Floor  
Portland, Or. 97204

RE: Provider Board Representative

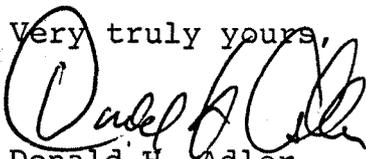
Dear Mr. Acker,

It has come to my attention that you are soliciting a name from each provider to serve on the Provider Board.

Mark Drake will represent both Care Ambulance, Inc. and Southwest Ambulance, Inc. on the Provider Board.

If you have any questions, please feel free to contact me.

Very truly yours,



Donald H. Adler  
President

DHA/jv

Physician Supervisor: DR. Michael MURRAY Mt. Hood MEDICAL

- 1. Do you contract with your physician supervisor?  Yes [ ] No. If yes, attach a copy of the contract.
- 2. Do you have a job description of the physician supervisor? [ ] Yes [ ] No  
If yes, attach a copy of the job description.
- 3. What is the company cost for physician supervisor services? 0
- 4. How many hours per month does your physician supervisor provide services for your company? 7 8

Provider Board

1. Who is your candidate person for Provider Board LT. DAVID PERSONS

ASA Information

1. Who is the contact person for ASA information LT. DAVID PERSONS / Chief <sup>IOE</sup> PARRITT

License fee:

\$50.00 (company license) + number of ambulances x \$25.00  
 \$50.00 + \_\_\_\_\_ x \$25.00 = \_\_\_\_\_

I, the undersigned, as owner or chief officer of GFD<sup>1</sup>, certify that the information on this application is true and correct. I acknowledge that any false information knowingly provided will be grounds for a license refusal or revocation.

David Persons

Attachments:

- 1. Insurance form
- 2. Rate schedule
- 3. Financial operating statement
- 4. Maintenance schedule
- 5. License fee

COMPANY NAME AND ADDRESS:

Physician Supervisor: William B. Long, M.D

1. Do you contract with your physician supervisor? [ ] Yes [X] No. If yes, attach a copy of the contract.
2. Do you have a job description of the physician supervisor? [ ] Yes [X] No. If yes, attach a copy of the job description.
3. What is the company cost for physician supervisor services? Physician is Emanuel Employee (Est. \$1,000 Month cost to L.F.)
4. How many hours per month does your physician supervisor provide services for your company? 12-20 hrs

Provider Board

1. Who is your candidate person for Provider Board David Long, L.F. mgr

ASA Information

1. Who is the contact person for ASA information David Long

License fee:

$$\begin{aligned}
 & \$50.00 \text{ (company license) + number of ambulances} \times \$25.00 \\
 & \$50.00 + \underline{2} \times \$25.00 = \underline{\$100}
 \end{aligned}$$

I, the undersigned, as owner or chief officer of Life Flight, certify that the information on this application is true and correct. I acknowledge that any false information knowingly provided will be grounds for a license refusal or revocation.

David R. Long

Attachments:

1. Insurance form
2. Rate schedule
3. Financial operating statement
4. Maintenance schedule
5. License fee

Physician Supervisor: TAKLA

- 1. Do you contract with your physician supervisor? [ ] Yes [X] No. If yes, attach a copy of the contract.
- 2. Do you have a job description of the physician supervisor? [ ] Yes [X] No. If yes, attach a copy of the job description.
- 3. What is the company cost for physician supervisor services? 0
- 4. How many hours per month does your physician supervisor provide services for your company? 8

Provider Board

✓ 1. Who is your candidate person for Provider Board J. D. FUITEN

ASA Information

1. Who is the contact person for ASA information J. D. FUITEN

License fee:

\$50.00 (company license) + number of ambulances x \$25.00  
 \$50.00 + 1 x \$25.00 = 75

I, the undersigned, as owner or chief officer of Metro West Amb, certify that the information on this application is true and correct. I acknowledge that any false information knowingly provided will be grounds for a license refusal or revocation.

J. D. Fuiten

Attachments:

- 1. Insurance form
- 2. Rate schedule
- 3. Financial operating statement
- 4. Maintenance schedule
- 5. License fee

RFPD # 30  
SEP. 14 1979

Physician Supervisor: \_\_\_\_\_

1. Do you contract with your physician supervisor? [ ] Yes [ ] No. If yes, attach a copy of the contract.
2. Do you have a job description of the physician supervisor? [ ] Yes [ ] No. If yes, attach a copy of the job description.
3. What is the company cost for physician supervisor services? \_\_\_\_\_
4. How many hours per month does your physician supervisor provide services for your company? \_\_\_\_\_

Provider Board

1. Who is your candidate person for Provider Board Greg Sprando

ASA Information

1. Who is the contact person for ASA information Greg Sprando

License fee:

\$50.00 (company license) + number of ambulances x \$25.00  
 \$50.00 + \_\_\_\_\_ x \$25.00 = \_\_\_\_\_

I, the undersigned, ~~as owner or chief officer of~~ Retention Dept. RFPD #30, certify that the information on this application is true and correct. I acknowledge that any false information knowingly provided will be grounds for a license refusal or revocation.

JA Sprando

Attachments:

1. Insurance form
2. Rate schedule
3. Financial operating statement
4. Maintenance schedule
5. License fee

Physician Supervisor: Jon Jui, M.D.

1. Do you contract with your physician supervisor?  Yes [ ] No. If yes, attach a copy of the contract.
2. Do you have a job description of the physician supervisor? [ ] Yes  No. If yes, attach a copy of the job description.
3. What is the company cost for physician supervisor services? 52,500
4. How many hours per month does your physician supervisor provide services for your company? 80

Provider Board

✓ 1. Who is your candidate person for Provider Board Tom Steinman

ASA Information

1. Who is the contact person for ASA information Tom Steinman

License fee: N/A

$$\begin{aligned}
 & \$50.00 \text{ (company license) + number of ambulances} \times \$25.00 \\
 & \$50.00 + \underline{\hspace{2cm}} \times \$25.00 = \underline{\hspace{2cm}}
 \end{aligned}$$

I, the undersigned, as owner or chief officer of Portland Fire, certify that the information on this application is true and correct. I acknowledge that any false information knowingly provided will be grounds for a license refusal or revocation.

John C. Wilson  
Deputy Fire Chief

Attachments:

1. Insurance form N/A
2. Rate schedule N/A
3. Financial operating statement
4. Maintenance schedule
5. License fee N/A

Physician Supervisor: DR. MIKE MURRAY - MT. HOOD MEDICAL CENTER

1. Do you contract with your physician supervisor? [ ] Yes [] No. If yes, attach a copy of the contract.
2. Do you have a job description of the physician supervisor? [ ] Yes [] No. If yes, attach a copy of the job description.
3. What is the company cost for physician supervisor services? N/A
4. How many hours per month does your physician supervisor provide services for your company? ON CALL (1 TO 2)

Provider Board

1. Who is your candidate person for Provider Board KEN GATHMAN (CAPT.) Gathman, Capt.

ASA Information

1. Who is the contact person for ASA information \_\_\_\_\_

License fee:

\$50.00 (company license) + number of ambulances x \$25.00  
\$50.00 + \_\_\_\_\_ x \$25.00 = \_\_\_\_\_

I, the undersigned, as owner or chief officer of \_\_\_\_\_, certify that the information on this application is true and correct. I acknowledge that any false information knowingly provided will be grounds for a license refusal or revocation.

MULT. COUNTY RURAL FIRE DIST. # 14  
COMPANY NAME

P.O. BOX 1 CORBETT, ORE. 97019  
COMPANY ADDRESS

COMPANY MAILING ADDRESS

ALLEN, KILMER, SCHRADER, YAZBECK & CHENOWETH

A PROFESSIONAL CORPORATION  
ATTORNEYS AND COUNSELORS

1600 SECURITY PACIFIC PLAZA  
1001 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204  
TELECOPIER 503-222-5290  
TELEPHONE 503-224-0055

October 10, 1990

Clerk  
Board of County of Commissioners  
Room, 605, County Courthouse  
1021 SW Fourth Avenue  
Portland, OR 97204

HAND DELIVERED

Re: Agenda item C-3 for October 11, 1990

Dear Clerk:

AA Ambulance opposes the proposed slate of members for the EMS Provider Board. Please submit this letter into the record in lieu of oral testimony.

1. Issue and Summary

What is the correct number of members for the Emergency Medical Services Provider Board?

The Board of County Commissioners may only appoint members of Provider Board from those (a) private providers who must be licensed, and (b) the Portland Fire Bureau, who also receives calls from the Bureau of Emergency Communications. Consequently, the BCC may appoint only the following to the provider board:

Alec Jensen - Buck Medical Services  
Mark Drake - Care Ambulance  
J.D. Fuiten - Metro West Ambulance  
Pete Robedeau - AA Ambulance  
Tom Steinman - Portland Fire Bureau

Any effort to "pack" the provider board through discretionary licensing practices is unlawful and should not be sanctioned.

2. Background

Since 1980, the Multnomah County Code has required a Provider Board to advise the director "on policies concerning the assignment of emergency calls to EMS vehicles." MCC § 6.32.059 The obvious purpose of the Provider Board was to provide a structure for ambulance companies to provide input into matters about which they have intimate knowledge and a vital interest.

BCC

1990 OCT 11 PM 1:05  
CLERK

ALLEN, KILMER, SCHRADER, YAZBECK & CHENOWETH

Board of County Commissioners  
October 10, 1990  
Page 2

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Multnomah County's 911 central dispatch does not contact every urban and rural fire district to assign emergency calls. Instead, it directs calls for emergency responses only to the private ambulance companies and to the Portland Fire Bureau. The PFB then may, or may not, call on another fire district, such as Gresham or Corbett Fire. Multnomah County authorities do not interact directly with the other fire districts. Because those other districts do not receive 911 "assignment of emergency calls to EMS vehicles," they have no role to play in the Provider Board.

3. Code provisions regarding the membership of the Provider Board

The Provider Board "shall consist of a representative from each licensee under this chapter." MCC § 6.32.058. This necessarily means that every licensee must have a representative on the Board, and only those entities that must be licensed may be licensed and have a representative on the Board.

4. Political realities

The proposed slate is intended place in the minority ambulance companies who oppose the single provider proposal.

5. Proposed slate is unlawful

There are two principled interpretations of the Code. Under neither is the proposed slate lawful.

The correct interpretation is that only those entities that (1) must be licensed and (2) receive assignment of calls from 911 dispatch may (and must) have representatives on the Provider Board.

An incorrect, yet principled interpretation is that all private companies and fire departments must be licensed and must have representatives on the Board.

The proposed slate conforms to neither interpretation.

It does not conform to the first, because it includes fire districts that need not be licensed and do not receive calls from 911 dispatch

The slate does not conform to the second interpretation because some fire districts are not licensed, and at least one that is licensed has not offered a person to serve on the Board.

ALLEN, KILMER, SCHRADER, YAZBECK & CHENOWETH

Board of County Commissioners  
October 10, 1990  
Page 3

6. The director may not determine membership by determining whom to license

A. Only transporting agencies need be licensed

AA Ambulance believes that all Fire Departments need not be licensed under the Code. Because they need not be licensed, they may not be licensed. The attempt to license them is contrary to the code.

B. If some fire departments are licensed, then all must be licensed.

Fire departments either "do business in Multnomah County" (as defined in the Code) or they do not.

If they do, then they must be licensed. Those that are not licensed must be penalized under MCC § 6.32.020 and 6.32.990. We understand that there are some fire districts that are not licensed, yet we are unaware of any enforcement action against them.

If fire departments do not "do business in Multnomah County," they need not be licensed and should not be represented on the provider board.

C. All licensees must have a representative on the provider board.

We understand that although Skyline Fire obtained a license, it did not offer a representative to the Provider Board. However, the Code does not allow a licensee that flexibility. If they need a license and if they obtain a license, then the Code requires a representative on the Provider Board. MCC §6.32.058. The director does not have the discretion to waive that requirement.

6. Conclusion

The EMS Director may not determine membership in the Provider Board by granting discretionary licenses to certain entities and then deciding from which entities to require a representative.

The slate of proposed members of the Provider Board is not based upon a principled interpretation of the Code, and is contrary to the purpose of the Board, which is to allow private providers a voice in the system.

ALLEN, KILMER, SCHRADER, YAZBECK & CHENOWETH

Board of County Commissioners  
October 10, 1990  
Page 4

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The correct course of action is to appoint only representatives from private providers who must be licensed.

Very truly yours,

ALLEN, KILMER, SCHRADER,  
YAZBECK AND CHENOWETH, P.C.

BY:



Jeffrey S. Merrick

C: Gladys McCoy  
Pauline Anderson  
Gretchen Kaufory  
Rick Bauman  
Sharron Kelley



# Emergency Medical Services

## Multnomah County

### MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair  
Commissioner Pauline Anderson  
Commissioner Rick Bauman  
Commissioner Gretchen Kafoury  
Commissioner Sharron Kelley

VIA: Duane Zussy, Director *Duane Zussy (cc)*  
Department of Human Services

Gary L. Oxman, MD, MPH, Health Officer  
Department of Health Services

FROM: Joe Acker III, Director *JA*  
Emergency Medical Services

DATE: October 12, 1990

SUBJECT: Provider Board Nominations

RECEIVED  
OCT 17 1990  
HEALTH DIVISION  
MULTNOMAH COUNTY

Emergency Medical Services staff were not present at the October 11, 1990 formal meeting of the Board of County Commissioners because we did not anticipate problems with the Provider Board nomination process, and we were participating in a citywide disaster drill at that time.

I received a copy of Jeff Merrick's letter after the BCC meeting.

After meeting with Sandra Duffy of County Counsel's office, the following are comments the EMS Program presents to you concerning Mr. Merrick's letter.

Recommendation: That each licensee's recommended nominee (as previously provided to the Board) be appointed to the Provider Board.

Background: When the Emergency Medical Services section of the Multnomah County Code was changed in May 1990, several issues concerning the Provider Board were changed.

1. All organizations doing business in Multnomah County were required to be licensed.
2. Doing business in Multnomah County now includes Fire First Response agencies.

**Health Division  
Department of Human Services  
426 S.W. Stark Street—9th Floor · Portland, Oregon 97204 · 248-3220**

Provider Board Nominations  
October 12, 1990

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3. The Provider Board is to be appointed by County Charter process.

The names sent to the Board of County Commissioners are names of individuals who were recommended by the respective licensed organization.

Changes were made in the code for the following reasons:

1. Fire First Response agencies expressed concern to the Emergency Medical Services program that they were not a part of the Provider Board.
2. Commissioners expressed concern to the EMS Program that Fire First Response agencies were not part of the Provider Board.
3. ORS and OAR's governing ambulance service planning require the county to include first responders as part of the ambulance service planning process. Thus, there was a need to include them in the licensing coordination process of the MCC.
4. First responders are an integral part of an emergency medical services system and should be considered a valuable program component.
5. Air ambulance is an important component of the EMS system and should provide the same level of input through the Provider Board.

The EMS Program has licensed all rural fire protection districts that are primarily located in and provide first response service within Multnomah County, except Skyline Fire. We delayed the material to the Board of County Commissioners because of the nonreceipt of material from Skyline Fire. We are currently working with Skyline Fire to achieve licensing for them and will include them in the Provider Board when the licensing process is complete. We did not think it was advisable to hold up Provider Board appointments on the basis of problems licensing Skyline Fire.

On July 25, the Emergency Medical Services Program sent a memo to all licensees advising them of the makeup of the new Provider Board as well as the appointment process (a copy is attached). We received no notification of problems from any licensee.

Issue:

1. The EMS Provider Board consists of a representative from each licensee (6.32.058A).
2. The purpose of the Provider Board is to advise the director on policies concerning the assignment of emergency calls to EMS vehicles (6.32.059A).

Provider Board Nominations  
October 12, 1990

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3. A license is required of anyone doing business in Multnomah County (6.32.010N).
4. Doing business in Multnomah County means to provide emergency ambulance service or any other emergency medical service within Multnomah County. However, transporting patients from outside the county to within the county only shall not be considered as doing business in Multnomah County unless the provider's license to do business in Multnomah County and the licensee's ambulance is usually stationed in Multnomah County (6.31.010F).
5. Emergency medical services means those prehospital functions and services which are required to prepare for and respond to emergencies including rescue, ambulance, treatment, communications, evaluation, and public education, and enhanced basic life support services (6.32.010I).
6. Vehicle means an ambulance or Fire Department rescue unit used in the provision of emergency medical services, but does not include a fire engine or ladder truck unless utilized to provide enhanced basic life support or advanced life support first responder services (6.32.010X).
7. Application of license renewal fees required under this chapter shall not apply to any rural fire protection district, volunteer ambulance company, or any other nonprofit or governmentally operated provider of emergency medical services (6.32.067).

The Provider Board is created to advise the EMS director on dispatch issues. There is no requirement that the actual dispatch of vehicles occur by EMS dispatch for licensure or Provider Board participation. Provider Board nominations submitted to you include first responders as well as transporting ground ambulances and transporting air ambulances. It is required by Multnomah County Code that we license these organizations. They have the right to nominate a member to the Provider Board.

Attachment: July 25, 1990 memo



# Emergency Medical Services

Multnomah County

MEMORANDUM

TO: Emergency Medical Services Licensees  
FROM: Joe Acker *JA*  
DATE: July 25, 1990  
SUBJECT: Provider Board

RECEIVED  
JUL 27 1990  
COUNTY HEALTH DIVISION

The new Multnomah County Code governing Emergency Medical Services continues to recognize the Emergency Medical Services Provider Board. Participation upon the Provider Board is provided for each licensee within Multnomah County.

In addition to transporting licensees within Multnomah County, the new Multnomah County Code also requires and recognizes non-transporting licensees. Participation on the Provider Board is expected with regard to Corbett Fire, Sauvie Island Fire, and Skyline Fire, in addition to Portland and Gresham Fire agencies. We are in the process of licensing those organizations and having them nominate individuals to serve upon the Provider Board.

In addition, based upon issues which have been raised in the past by Counsel for ambulance services the County Counsel who constructed this ordinance chose to have individuals who will serve upon the Provider Board as being selected according the County Charter. We will take the nominations which you have provided as a part of your licensing packet and provide for formal nomination and selection of these individuals by the Board of County Commissioners. In addition, this change in the County Code as well as new membership upon the committee will necessitate a new selection of officers. We would anticipate that we should have the membership in place on the Provider Board through Board of County Commissioner action and be ready for a meeting no later than mid-August.

Should this create any concerns with you, please call.

c: Gary Oxman, MD  
Sandra Duffy

Health Division  
Department of Human Services

[6746E/w] 426 S.W. Stark Street—9th Floor • Portland, Oregon 97204 • 248-3220

DATE SUBMITTED: October 5, 1990

(For Clerk's Use)  
Meeting Date OCT 18 1990  
Agenda No. C-2

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: LIQUOR LICENSE

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only OCT 18 1990  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_

CONTACT Deputy H. Haigh TELEPHONE 251-2481

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Deputy H. Haigh

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Attached is the Package Store Change of Ownership and liquor license renewal for the Pleasant Valley Market, 16880 SE Foster Road, Portland, Oregon 97009. The applicant(s) Yan Oh Son and Ok Rye Son have no criminal record and we recommend that the application be approved.

*10/18/90 originals to Deputy Haigh*

ACTION REQUESTED:

INFORMATION ONLY  PRELIMINARY APPROVAL  POLICY DIRECTION  APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA Consent Agenda

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

GENERAL FUND

Other \_\_\_\_\_

RECEIVED  
OCT 10 1990  
CLERK'S OFFICE

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: *H. Haigh*

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, Etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

HH/jlz/306-AINT

APPLICATION

STATE OF OREGON  
OREGON LIQUOR CONTROL COMMISSION

Return To:

GENERAL INFORMATION

A non-refundable processing fee is assessed when you submit this completed form to the Commission (except for Druggist and Health Care Facility Licenses). The filing of this application does not commit the Commission to the granting of the license for which you are applying nor does it permit you to operate the business named below.

(THIS SPACE IS FOR OLCC OFFICE USE)	(THIS SPACE IS FOR CITY OR COUNTY USE)
Application is being made for: <input type="checkbox"/> DISPENSER, CLASS A <input type="checkbox"/> DISPENSER, CLASS B <input type="checkbox"/> DISPENSER, CLASS C <input checked="" type="checkbox"/> PACKAGE STORE <input type="checkbox"/> RESTAURANT <input type="checkbox"/> RETAIL MALT BEVERAGE <input type="checkbox"/> SEASONAL DISPENSER <input type="checkbox"/> WHOLESALE MALT BEVERAGE & WINE <input type="checkbox"/> WINERY OTHER: <u>7010 Duell</u> <u>62-50</u> <u>#1721</u>	NOTICE TO CITIES AND COUNTIES: Do not consider this application unless it has been stamped and signed at the left by an OLCC representative.  THE CITY COUNCIL, COUNTY COMMISSION, OR COUNTY COURT OF <u>MULTNOMAH COUNTY</u> <small>(Name of City or County)</small> RECOMMENDS THAT THIS LICENSE BE: GRANTED <u>X</u> DENIED _____  DATE <u>OCTOBER 18, 1990</u> BY <u>[Signature]</u> <small>(Signature)</small> TITLE <u>MULTNOMAH COUNTY COMMISSION CHAIR</u>
<input type="checkbox"/> Add Partner <input type="checkbox"/> Additional Privilege <input type="checkbox"/> Change Location <input checked="" type="checkbox"/> Change Ownership <input type="checkbox"/> Change of Privilege <input type="checkbox"/> Greater Privilege <input type="checkbox"/> Lesser Privilege <input type="checkbox"/> New Outlet <input type="checkbox"/> Other <u>OFFICE ON RECEIVED</u>	
(Stamp: OCT 04 1990)	

CAUTION: If your operation of this business depends on your receiving a liquor license, OLCC cautions you not to purchase, remodel, or start construction until your license is granted.

1. Name of Corporation, Partnership, or Individual Applicants:

- 1) YANG SON
- 2) OK SON
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_
- 6) \_\_\_\_\_

(EACH PERSON LISTED ABOVE MUST FILE AN INDIVIDUAL HISTORY AND A FINANCIAL STATEMENT)

2. Present Trade Name PLEASANT VALLEY MARKET 667-0147

3. New Trade Name SAME Year filed \_\_\_\_\_ with Corporation Commissioner

4. Premises address 16780 S.E. FOSTER RD MULT OREGON 97209  
(Number, Street, Rural Route) (City) (County) (State) (Zip)

5. Business mailing address SAME  
(P.O. Box, Number, Street, Rural Route) (City) (State) (Zip)

6. Was premises previously licensed by OLCC? Yes  No \_\_\_\_\_ Year 90

7. If yes, to whom SHERDAN PRITCHETT Type of license: PACKAGE

8. Will you have a manager: Yes \_\_\_\_\_ No  Name \_\_\_\_\_  
(Manager must fill out Individual History)

9. Will anyone else not signing this application share in the ownership or receive a percentage of profits or bonus from the business? Yes \_\_\_\_\_ No

10. What is the local governing body where your premises is located? MULTNOMAH COUNTY  
(Name of City or County)

11. OLCC representative making investigation may contact: OK SON OR YANG SON  
(Name)  
7211 S.E. HARMONY MIL 97222 786-1996  
(Address) (Tel. No. — home, business, message)

CAUTION: The Administrator of the Oregon Liquor Control Commission must be notified if you are contacted by anybody offering to influence the Commission on your behalf.

DATE 10-4-90

Applicant(s) Signature  
(In case of corporation, duly authorized officer thereof)

- 1) [Signature]
- 2) [Signature]
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_
- 6) \_\_\_\_\_

Meeting Date: OCT 18 1990

Agenda No.: C-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Intergovernmental Agreement with Multnomah Education Service District

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Human Services DIVISION Health

CONTACT Scott Clement TELEPHONE X 2235

PERSON(S) MAKING PRESENTATION Scott Clement/Duane Zussy

ACTION REQUESTED:

INFORMATIONAL ONLY

POLICY DIRECTION

APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: \_\_\_\_\_

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of an Intergovernmental Agreement in which the County pays Multnomah Education Service District (MESD) \$6,900 for providing the County with programming, printing and staff support to train and assist the County in complying with State law concerning mandatory immunizations of children entering all public and private schools in Multnomah County. This contract has been renewed annually since June 1981.

*10/18/90 originals to H. Beame*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *Duane Zussy (ae)*

(All accompanying documents must have required signatures)

1990 OCT 10 11 06 AM  
MULTNOMAH COUNTY  
CLERK'S OFFICE



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674  
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy (as)*  
Department of Human Services

FROM: *Bill* Odegaard, Director  
Health Division

DATE: September 14, 1990

SUBJECT: Intergovernmental Agreement with Multnomah Education Service District  
(MESD)

Recommendation: The Health Division and the Department of Human Services recommend County Chair approval and Board ratification of this \$6,900 Intergovernmental Agreement with Multnomah Education Service District for the period November 1, 1990 through and including May 15, 1991.

Analysis: By law, all school districts, day care centers, preschools, private and parochial schools are responsible for primary review of the immunization records of all children in their jurisdictions. The Multnomah County Health Officer has the authority to prohibit children from attending public and private schools, day care centers, preschools and parochial schools until their immunization records are updated. In Multnomah County, the Health Division is responsible for the secondary review and issuing the exclusion letter to all families who are not in compliance with the immunization requirements.

Background: This contract has been renewed annually since June 1981.

[8022K/p]



**CONTRACT APPROVAL FORM**  
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 102931  
Amendment # \_\_\_\_\_

<p><b>CLASS I</b></p> <p><input type="checkbox"/> Professional Services under \$10,000</p>	<p><b>CLASS II</b></p> <p><input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p><b>CLASS III</b></p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement</p> <p>C-3      October 18, 1990</p>
--	--	---

Contact Person Brame Phone X 2670 Date \_\_\_\_\_  
 Department Human Services Division Health Bldg/Room 160/2  
 Description of Contract Contractor will provide programming, printing and staff support to train and assist County to comply with State law concerning mandatory immunizations of children entering all public and private schools in Multnomah County.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_  
 ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name Multnomah Education Service District  
 Mailing Address 11611 NE Ashworth Circle/P.O. Box 16657  
Portland, OR 97220  
 Phone 255-1841  
 Employer ID # or SS # 93-6000829  
 Effective Date November 1, 1990  
 Termination Date May 15, 1991  
 Original Contract Amount \$ \_\_\_\_\_  
 Amount of Amendment \$ \_\_\_\_\_  
 Total Amount of Agreement \$ 6,900

Payment Term 6900  
 Lump Sum \$ \_\_\_\_\_ upon submission of invoice  
 Monthly \$ \_\_\_\_\_  
 Other \$ \_\_\_\_\_  
 Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
 Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager *Deane Zury (ac)*  
 Purchasing Director (Class II Contracts Only) \_\_\_\_\_  
 County Counsel *W. L. Lazenby*  
 County Chair/Sheriff *Orville L. Johnson*

Date 9/27/90  
 Date \_\_\_\_\_  
 Date 10.4.90  
 Date October 18, 1990

VENDOR CODE			VENDOR NAME <u>Amel...</u>						TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	0750			6110		399	Immun. Program	<u>6,900</u>	
02.											
03.											

## INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT - Requisition Required** - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 102931

Amendment # -

<p style="text-align: center;">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p style="text-align: center;">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p style="text-align: center;">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;"><b>RATIFIED</b></p> <p style="text-align: center;"><b>Multnomah County Board of Commissioners</b></p> <p style="text-align: center;">C-3    October 18, 1990</p>
--	--	---

Contact Person Brame Phone X 2670 Date \_\_\_\_\_

Department Human Services Division Health Bldg/Room 160/2

Description of Contract Contractor will provide programming, printing and staff support to train and assist County to comply with State law concerning mandatory immunizations of children entering all public and private schools in Multnomah County.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name Multnomah Education Service District

Mailing Address 220 S.E. 102nd Ave.  
Portland, OR 97216

Phone 255-1841

Employer ID # or SS # 93-6000829

Effective Date November 1, 1990

Termination Date May 15, 1991

Original Contract Amount \$ \_\_\_\_\_

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ 6,900

Payment Term

Lump Sum \$ 6,900 upon submission of invoice

Monthly \$ \_\_\_\_\_

Other \$ \_\_\_\_\_

Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

Requirements Not to Exceed \$ \_\_\_\_\_

### REQUIRED SIGNATURES:

Department Manager *Alicane Zung*

Date 9/27/90

Purchasing Director  
(Class II Contracts Only) *[Signature]*

Date \_\_\_\_\_

County Counsel *[Signature]*

Date 10.4.90

for County Chair/Sheriff *[Signature]*

Date October 18, 1990

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	010	0750			6110		399	Immun. Program	\$6,900		
02.												
03.												

## AGREEMENT

This Agreement is made and entered into by MULTNOMAH EDUCATION SERVICE DISTRICT (MESD) and MULTNOMAH COUNTY, OREGON (County).

### W I T N E S S E T H

The parties agree that County will pay for and MESD will provide Immunization Liaison Services during the 1990/1991 school year.

#### SECTION 1 MESD agrees to:

- A. Provide assistance to the County in orienting and training County staff on how schools are doing primary review and new needed methods for secondary review.
- B. Provide input to, and coordination of, computer printouts and exclusion materials/activities among schools, County and MESD.
- C. Provide consultation to the County on recommended changes in rules and regulations by the Oregon State Health Division.
- D. Provide assistance in compiling data on compliance as required by the Oregon State Health Division.
- E. Evaluate computer programs to process Multnomah County immunization and tuberculosis exclusion letters.

- F. Print from computer database all exclusion orders for Multnomah County public school students in non-compliance with immunization or tuberculosis statutes.
  
- G. Print from computer database the Primary Review Summary Forms and distribute them to schools.

SECTION II The County agrees to pay to MESD a maximum of \$6,900 for the performance of those services provided for hereunder, which payment shall be based upon the following applicable terms:

- A. \$5,500 to furnish services mentioned above
- B. \$1,000 in printing and Data Processing personnel costs
- C. Maximum of \$400 for reimbursement of mailing costs

Said sum shall be paid to MESD within thirty(30) days of invoice. The term of this agreement shall be from November 1, 1990 through and including May 15, 1991.

SECTION III Parties agree to the "Standard Provisions" which are listed below and incorporated into this Agreement.

#### STANDARD PROVISIONS

Both parties to the AGREEMENT of which these standard provisions are a part do promise and mutually agree as follows:

- A. Both parties agree that neither party shall be held responsible for delay or failure to perform hereunder when such delay or failure is due to fire, flood, epidemic, acts of God or public enemy, unusually severe weather, strikes, legal acts of public authorities or delays or defaults caused by public carriers, which cannot reasonably be forecast or provided against.

B. Each party affirms that it will not discriminate in any way against any person who is an employee or applicant for employment, and will not limit, segregate or classify such person in any way which would deprive or tend to deprive such person of employment opportunities because of such person's race, religion, color, sex, marital status, national origin or age.

C. This AGREEMENT may be terminated in whole or in part by mutual agreement of both parties. Furthermore, either party may terminate this AGREEMENT in whole or in part because of the failure of the other party to fulfill any provision of this AGREEMENT and such termination is effective when the other party receives written notice of the termination at its principle office.

D. Any alteration, variation, modification or waiver of any provisions of this AGREEMENT shall have effect at the time it has been reduced to writing, duly signed and attached to this AGREEMENT.

E. This AGREEMENT contains all the terms and conditions agreed upon by the parties regarding the subject matter of this AGREEMENT. No other understanding, oral or otherwise, shall be deemed to exist or to bind any of the parties hereto.

IN WITNESS THEREOF, the parties have executed this Agreement.

MULTNOMAH EDUCATION SERVICE DISTRICT

MULTNOMAH COUNTY, OREGON

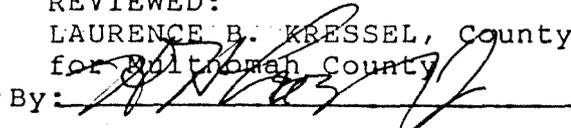
\_\_\_\_\_  
Superintendent

  
Gladys McCoy, County Chair

Date: \_\_\_\_\_

Date: October 18, 1990

REVIEWED:  
LAURENCE B. KRESSEL, County Counsel  
for Multnomah County

By:  \_\_\_\_\_

Date: 10.4.90

(CON002.90)

**RATIFIED**  
**Multnomah County Board**  
**of Commissioners**  
October 18, 1990

Meeting Date: OCT 18 1990

Agenda No.: C-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

Subject: Intergovernmental Agreement for Operations of Area Agency on Aging

BCC Informal \_\_\_\_\_ BCC Formal \_\_\_\_\_  
(Date) (Date)

DEPARTMENT: Human Services DIVISION: Aging Services

CONTACT: Cilla Murray/Jim McConnell TELEPHONE: 248-3646

PERSON(S) MAKING PRESENTATION: Duane Zussy/Jim McConnell

ACTION REQUESTED:

INFORMATIONAL ONLY

POLICY DIRECTION

APPROVAL

ESTIMATED TIME NEEDED ON AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: xx

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Aging Services Division requests approval of this FY 90-91 renewal agreement with the City of Portland to continue Multnomah County administrative responsibility for the area agency on aging for the County and City, and City administrative responsibility for the Portland/Multnomah Commission on Aging (PMCOA). The City will provide \$391,000 for operations of the area agency on aging (Aging Services Division) through the City Bureau of Parks and Recreation, and the County will provide \$78,938 for operations of the PMCOA.

*10/18/90 originals picked up by Jan @ 6138  
TUCKER*

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER Duane Zussy (ac)

(All accompanying documents must have required signatures)

cc/z

1/90

RECEIVED  
OCT 18 1990  
PORTLAND, OREGON



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
AGING SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
421 S.W. 5TH, 3RD FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3646  
TDD: 248-3683

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director *Duane Zussy (ac)*  
Department of Human Services

FROM: James McConnell, Director *James McConnell*  
Aging Services Division

DATE: October 3, 1990

SUBJECT: Intergovernmental Agreement for Operations of the Area Agency on Aging and Portland/Multnomah Commission on Aging, FY 90-91

Retroactive Status: This intergovernmental agreement is retroactive to July 1, 1990. Negotiations between the City and County over funding and responsibility for specialized urban and human services for the elderly delayed preparation and processing of the agreement for FY 90-91.

Recommendation: The Aging Services Division recommends Board of County Commissioner approval of the attached intergovernmental agreement with the City of Portland over the operations of the area agency on aging and Portland/Multnomah Commission on Aging, for the period July 1, 1990 through June 30, 1991.

Analysis: This renewal intergovernmental agreement with the City of Portland authorizes \$391,000 in City revenues to support the County administered area agency on aging (Aging Services Division) and \$78,938 in County revenues to support the City-administered Portland/Multnomah Commission on Aging (PMCoA). City funds are used for information and referral, case management, and operation of seven senior service centers.

Background: This FY 90-91 agreement renews an annual agreement originally executed in 1984. Funds are included in the County Budget. The agreement assigns responsibility for funding and administering services for the elderly. Changes from prior year agreements include:

1. Assignment of the City's Bureau of Parks and Recreation as the designated City Bureau in charge of the agreement.
2. Inclusion of a statement that City and County intend to jointly fund both specialized urban and human services for the elderly.
3. Updating of budgeted dollars and dates.

ccz/z



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 102941

Amendment # \_\_\_\_\_

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement  <b>RATIFIED</b> <input checked="" type="checkbox"/> Revenue <b>Multnomah County Board of Commissioners</b> C-4 <u>October 18, 1990</u>

*SMS* Contact Person Cilla Murray (Shirley Sanders) Phone 248-3646 Date 10/3/90  
 Department Human Services Division Agging Services Bldg/Room 161/3rd floor

Description of Contract Twelve month City/County Agreement for operation and funding of the Area Agency on Aging; states City/County intention to jointly fund ASD, PMCoA and to support specialized Urban and Human Services for the elderly. Designates County share of funding for operations of the PMCoA; designates the Parks Bureau to administer the City share of funding for ASD and its District Senior Centers.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_  
 ORS/AR # \_\_\_\_\_ Contractor is  MBE  WBE  QRF

Contractor Name City of Portland  
 Mailing Address City Hall  
1220 SW 5th  
Portland OR 97204  
 Phone \_\_\_\_\_  
 Employer ID # or SS # \_\_\_\_\_  
 Effective Date July 1, 1990  
 Termination Date June 30, 1991  
 Original Contract Amount \$ N/A  
 Amount of Amendment \$ \_\_\_\_\_  
 Total Amount of Agreement \$ 391,000.00 Revenues

Payment Term  
 Lump Sum \$ 78,938 from County to City  
 Monthly \$ \_\_\_\_\_  
 Other \$ Quarterly payments from City to County.  
 Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
 Requirements Not to Exceed \$ \_\_\_\_\_

### REQUIRED SIGNATURES: 78,938.00 Expenditures

Department Manager *Diane Zussy (ac)* Date 10/3/90  
 Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_  
 (Class II Contracts Only)  
 County Counsel *[Signature]* Date 10.4.90  
 County Chair/Sheriff *[Signature]* Date October 18, 1990

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	1750						2773-City	391,000	
02.	100	050	9395		XA02	6050				78,938	
03.											

INTERGOVERNMENTAL AGREEMENT FOR OPERATIONS  
OF THE AREA AGENCY ON AGING

SECTION I. INTRODUCTION

This agreement is between the City of Portland, hereinafter called CITY, and Multnomah County, hereinafter called COUNTY. This agreement, subject to execution by all parties, will renew, amend and extend the agreement originally executed on January 1, 1984 from July 1, 1990 through June 30, 1991.

SECTION II. RECITALS

- A. WHEREAS, there are over 107,348 persons over the age of 60 in the CITY and the COUNTY; and
- B. WHEREAS, CITY and COUNTY recognize the problems of those elderly persons with fixed incomes and frail health, and have demonstrated their support for services to this population; and
- C. WHEREAS, pursuant to Section 305 of the Older Americans Act of 1965, as amended, the Senior Services Division (hereinafter called the State) has designated the geographic boundaries of Multnomah County including the incorporated areas of the City of Portland, as one planning and service area; and
- D. WHEREAS, the parties by concurrent action in 1974, and in keeping with the Intergovernmental Cooperation provisions of ORS Chapter 190, agreed to serve as the Area Agency on Aging (hereinafter called the AAA) to plan, coordinate and conduct a comprehensive social service delivery system for elderly residents within the boundaries of Multnomah County (the State designated service area) for the period beginning July 1, 1974, and continuing until this agreement is terminated or replaced; and
- E. WHEREAS, the parties agreed in 1984 that the COUNTY would serve as the administrative unit for the Area Agency on Aging; and
- F. WHEREAS, the designation of an administrative unit to assume the responsibilities of the AAA is necessary to receive Federal funds under the Older American Act, State funds through Oregon Project Independence, and Federal/State funds under Title XIX of the Social Security Act; and
- G. WHEREAS, it is the intention of the CITY and COUNTY to jointly fund both the Portland/Multnomah Commission on Aging (hereinafter called the PMCoA) as the citizens advisory group, and the Multnomah County Aging Services Division; and
- H. WHEREAS, the CITY and COUNTY are both committed through Aging Policy for Portland and Multnomah County of 1982 to support specialized urban and human services to the elderly;

THEREFORE, CITY and COUNTY agree as follows.

SECTION III: AGREED/CITY AND COUNTY

- A. CITY and COUNTY will continue to jointly fund the AAA for the period of this agreement. CITY and COUNTY will continue to jointly fund the PMCoA as the citizen advisory group in equal shares for the period of this agreement. Funding for the AAA and PMCoA will not be reduced as a result of CITY and COUNTY service negotiations.
- B. COUNTY will continue to have administrative responsibility for the AAA until this agreement is terminated or replaced.
- C. The AAA shall operate as a separate division, called the Aging Services Division of the Department of Human Services.
- D. The administrative responsibility for the PMCoA will remain with CITY.

SECTION IV: AGREED/COUNTY

- A. Pursuant to ORS 190.030(1) COUNTY shall perform within the boundaries of COUNTY, all services to the elderly prescribed by the Annual Plan, as approved under the Older Americans Act, Oregon Project Independence, and Title XIX (Medicaid) SSBG/GA Program. In the event CITY fails to provide its share of local funding based on the mutually approved Annual Plan, COUNTY at its discretion may review and revise its obligation under this Section.
- B. COUNTY shall maintain sub-planning and service area districts within COUNTY boundaries and shall maintain advisory committees for each of these designated sub-planning and service area districts. The advisory committees shall have review and comment authority on all funds and services allocated to the respective sub-districts.
- C. COUNTY shall provide the following reports and documents to the PMCoA:
  - Annual Plan and any modifications thereto;
  - Copies of program performance reports.
- D. COUNTY shall provide to the CITY's Parks Bureau all billing invoices and any other program reports listed in Section IV.C as requested by the Parks Bureau designee.
- E. COUNTY will hold intact the AAA policy of contracting for services and developing and implementing a single entry system.

SECTION V: AGREED/CITY

- A. Pursuant to ORS 190.030 (1) CITY hereby assigns to COUNTY the responsibility and authority to perform for CITY, services to the elderly within the city boundaries, as prescribed in the Annual Plan and approved by State under the Older Americans Act, Oregon Project Independence, and Title XIX/SSBG/GA program.

- B. The PMCoA shall serve as the CITY's liaison with the AAA to receive program reports and documents listed in Section IV.C. CITY's Parks Bureau designee shall serve as the CITY's liaison to receive billing invoices from the COUNTY.
- C. CITY shall provide to COUNTY, within 30 days of its request, comments on reports and documents received from COUNTY under the terms of this agreement.
- D. The CITY budget allocation for the AAA and the PMCoA shall be administered by the Bureau of Parks and Recreation and shall support in addition to the PMCoA, the operation of the District Senior Service Centers.

SECTION VI: COMPENSATION - METHOD OF PAYMENT

- A. It is the policy of CITY and COUNTY together to provide the required local funding for the AAA. The provision of funding by CITY and COUNTY shall be determined through approval of respective CITY and COUNTY annual budgets for AAA.
- B. Quarterly payments to be paid by CITY in the following schedule for FY 90/91 are:

August 1, 1990	\$ 97,750
November 1, 1990	97,750
February 1, 1991	97,750
May 1, 1991	<u>97,750</u>
TOTAL	\$391,000

- C. COUNTY shall provide to CITY one-half of the required local funding for the PMCoA. COUNTY shall pay the total amount due for FY 90-91 to CITY in a single payment on or before December 31. Any portion thereof unused during the fiscal year shall be returned to COUNTY.
- D. An annual lump-sum payment for PMCoA will be paid by COUNTY to CITY on December 31, 1990, in the amount of \$78,938.
- E. PMCoA has agreed to administer the long term care ombudsman designee program. AAA has designated \$8,200 of its allocation for this Ombudsman program. These \$8,200 are included in the \$78,938 total funding in item D. for PMCoA. In the event that PMCoA will not administer the Ombudsman program, funding for the Ombudsman program will return to AAA.
- F. COUNTY will waive indirect costs for the Older Americans Act and Oregon Project Independence funds now and in the future. COUNTY will not divert these funds from services to pay indirect costs. COUNTY will charge indirect costs on Title XIX Administrative dollars and any new Federal and State dollars as allowed.

- G. COUNTY shall support the AAA policy of allocating funds and services, for non-restricted funding sources, to the designated sub-planning and service area districts through an allocation formula based on the in-need elderly population within COUNTY boundaries.

SECTION VII: PORTLAND/MULTNOMAH COMMISSION ON AGING (PMCoA)

- A. Regarding the PMCoA, the CITY and COUNTY agree to the following:
1. The Board of COUNTY Commissioners and the CITY Council agree to maintain a PMCoA.
  2. The administrative responsibility for the PMCoA will remain with the CITY.
  3. It is the policy of the CITY and COUNTY to provide one-half each of the required local funding based on the mutually approved work plan of the PMCoA.
  4. The purpose of the PMCoA shall be to provide leadership to improve the quality of living for aging persons, as well as disabled persons as set forth in ORS 410 (henceforth implied in reference to the elderly).
  5. The PMCoA shall carry out the above purpose by:
    - a. representing the interests of the elderly consumer on all matters relating to the development and administration of the Area Agency on Aging's Annual Plan of Action and the operations conducted thereunder;
    - b. meeting the basic needs of the elderly and promoting independent and dignified living for them through the processes of evaluating the service system's capacity to meet basic needs and advocating for necessary changes in services;
    - c. developing and providing ongoing review of goals, objectives and priorities for service delivery to the elderly in Portland/Multnomah County in conjunction with the CITY and COUNTY;
    - d. providing ongoing advice and guidance on policy decisions and program development, both in the planning and implementation phases, to the Area Agency on Aging, the CITY and COUNTY governments;
    - e. representing the views of older people in advising the Area Agency on Aging regarding development of a long range plan for a coordinated and comprehensive system of services and the development of an Annual Plan of Action which specifies strategies and activities to make progress toward meeting the goals of the long range plan;

- f. representing the views of older people to the general community and providing review and comment to elected officials, decision-makers, agencies and organizations regarding public issues and proposals of interest to older people;
  - g. serving an advocacy role on behalf of older persons through:
    - legislative advocacy before any legislative body, related to issues with significant impact on the elderly and aging services;
    - education of the general public concerning issues affecting older persons through dissemination of information, including public forums and conferences;
    - advocacy for needed programs and services in the public and private sector; and
    - coordination of its advocacy activities with other community groups.
  - h. conducting studies and hearings to identify, categorize, and prioritize the needs of older persons in Portland and Multnomah County;
  - i. preparing, publishing and disseminating its findings to the COUNTY and the CITY, the Area Agency on Aging and interested persons, groups and entities in the community; and
  - j. assisting appropriate agencies in identifying and securing grants to help fund programs for older persons.
6. The PMCoA shall be composed of twenty-five (25) members. Members shall serve without compensation, except they may be reimbursed for reasonable expenses incurred in the performance of their duties. Representation shall be as follows:
- a. at least fifty-one percent (51%) shall be persons over 60 years of age;
  - b. low income persons (125% federal poverty maximum) shall be represented at least in proportion to their number in Portland/Multnomah County; and
  - c. racial minority persons shall be represented at least in proportion to their numbers in Portland/Multnomah County; and
  - d. adult disabled persons, as set forth in ORS 410 shall be represented at least in proportion to their numbers in Portland/Multnomah County;
  - e. distribution of membership shall encompass all areas of Multnomah County, including rural, as well as urban.

f. In addition, membership distribution shall be as follows:

- one (1) consumer representing each of the eight (8) District Advisory Councils:
- one (1) elected official;
- six (6) members representing retired persons organizations;
- one (1) consumer representing disabled persons;
- nine (9) members-at-large.

g. Appointment of members to the PMCoA shall be made as follows:

The Mayor of the CITY of Portland shall appoint one (1) consumer each representing the North, Downtown, Northwest, and Near Northeast District Advisory Councils; four (4) members representing retired persons' organizations and four (4) members-at-large.

The Multnomah COUNTY Board Chair shall appoint one (1) consumer each representing the East County, Southwest, Northeast and Southeast District Advisory Councils; two (2) members representing retired persons organizations; five (5) members at-large and one (1) consumer representing disabled persons.

The PMCoA shall appoint one (1) elected official.

7. A regular term of appointment shall be for three (3) years, with appointments staggered so that one-third of the membership is appointed each year. Members may serve no more than two (2) consecutive full terms.
8. If the appointing authority has not filled a position within sixty (60) days of receipt of the PMCoA's nominations, the PMCoA shall be empowered to appoint members to fill vacancies.
9. The primary staff shall be selected by the PMCoA, in accordance with the CITY Civil Service process, and shall be directly responsible to the PMCoA.

B. It is agreed by CITY and COUNTY that the purpose, composition, and funding of the PMCoA be maintained.

#### SECTION VIII: SEPARABILITY

- A. Should any Section or portion thereof, of this Agreement be held unlawful and unenforceable by any court of competent jurisdiction, or any administrative agency having jurisdiction over the subject matter, such decision shall apply only to specific Section or portion thereof directly specified in the decision. All other portions of the Agreement, and the Agreement as a whole shall continue without interruption for the term hereof.

SECTION IX. TERM OF AGREEMENT

A. This continuation Agreement shall commence July 1, 1990 and continue until June 30, 1991 or until terminated or replaced. The agreement may be amended by written consent of the parties.

SECTION X. TERMINATION

A. All or part of this contract may be terminated by mutual consent by both parties, or upon 60 days written notice by either party, delivered to the designated contact person.

IN WITNESS, the parties have caused this instrument to be executed by their duly authorized officers.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1990.

CITY OF PORTLAND

COUNTY OF MULTNOMAH

By: \_\_\_\_\_  
J. E. 'Bud' Clark, Mayor  
City of Portland

By: Gladys McCoy  
Gladys McCoy, Chair  
Multnomah County

By: \_\_\_\_\_  
City of Portland Auditor

**RATIFIED**  
**Multnomah County Board**  
**of Commissioners**  
October 18, 1990

REVIEWED:

By: \_\_\_\_\_  
City of Portland Attorney

By: AA Lay  
Multnomah County Counsel

Date: \_\_\_\_\_

Date: 10.4.90

Meeting Date OCT 18 1990

Agenda No.: C-5

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: N.E. Wilkes Road/Supplemental Order of Final Vacation No. 4642

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dick Howard TELEPHONE Ext. 3599

PERSON(S) MAKING PRESENTATION Dick Howard

ACTION REQUESTED:

// INFORMATIONAL ONLY      // POLICY DIRECTION      /X/ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

This is the supplemental Order of Final Vacation for N.E. Wilkes Road No. 4642.

*10/18/90 original to Jim Czernowski  
copy to Dick Howard*

NOTE: Consent Agenda

*NOV 10 1990  
10 18 1990  
CITY OF WILKES BARRE*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *[Signature]*

Or

DEPARTMENT MANAGER *[Signature]*

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVENUE  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

September 27, 1990

Board of County Commissioners  
602 County Courthouse  
Portland, Oregon 97204

RE: N.E. Wilkes Road/Vacation No. 4642

Dear Commissioners:

In 1980 when the above referenced road was vacated, the vacation was made subject to conditions protecting certain then-existing utility facilities.

Those facilities having been removed or relocated, it is appropriate to enter a Supplemental Order of Vacation, removing all restrictions on the vacation.

It being in the public interest, we therefore recommend the the Supplemental Order of Vacation be duly adopted by the Board of Commissioners and recorded in the Deed Records of Multnomah County, Oregon.

Very truly yours,

PAUL YARBOROUGH  
Director  
Dept. of Environmental Services

PY/RTH/js  
Encl.: Supplemental Order

1784W

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Vacation of )  
a Portion of N.E. Wilkes Road )  
between N.E. 169th Avenue and ) SUPPLEMENTAL ORDER  
N.E. 181st Avenue in Multnomah ) OF FINAL VACATION NO. 4642  
County, Oregon ) 90-169

It appearing to the Board of County Commissioners that a petition of Union Pacific Land Resources Corporation for the vacation of a portion of N.E. Wilkes Road in Multnomah County, Oregon, was duly processed, according to provisions of the Oregon Revised Statutes; and

It further appearing that vacation of said N.E. Wilkes Road was granted by the Board on May 15, 1980, subject to the following conditions:

"Reserving unto the city of Gresham, the owner of sanitary facilities, unto Multnomah County, the owner of storm drainage facilities, and unto Portland General Electric Company, the owner of electric transmission facilities within the area vacated, the right to enter upon the area to maintain, repair, reconstruct, renew, replace, rebuild and/or enlarge any and all things; that no building or structure of any kind shall be built or erected within the vacated area; and that the above condition remain in full force and effect until the petitioner, Union Pacific Land Resources Corporation causes those portions of the facilities to be relocated, moved, constructed, reconstructed, enlarged and/or rebuilt, in accordance with plans approved by the Multnomah County Department of Environmental Services and the owner of the facilities;"

It further appearing that evidence has been furnished satisfactory to the County Engineer that the above conditions have been fulfilled; it is therefore

ORDERED, that this Supplemental Order of Final Vacation be entered unconditionally; and it is

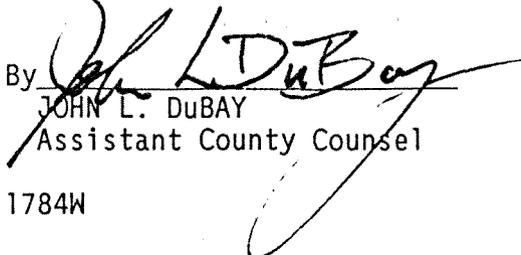
FURTHER ORDERED, that the conditions attached to the Order dated May 15, 1980, vacating a portion of N.E. Wilkes Road, have been fully satisfied, and the restrictions on use of the vacated property, as set forth in the conditions to the May 15, 1980, Order, shall have no further force or effect; and it is

FURTHER ORDERED, that the Supplemental Order of Final Vacation be recorded in the Deed Records of Multnomah County, Oregon.

DATED this 18th day of October, 1990.

REVIEWED:

LAURENCE KRESSEL  
County Counsel  
for Multnomah County, Oregon

By   
JOHN L. DuBAY  
Assistant County Counsel

1784W

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
GLADYS McCOY/Chair

Meeting Date OCT 18 1990

Agenda No.: C-6

(Above space for Clerk's Office Use)

.....

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Deed Restrictions - N.E. Chamberlain Road

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dick Howard TELEPHONE Ext. 3599

PERSON(S) MAKING PRESENTATION Dick Howard

ACTION REQUESTED:

/ INFORMATIONAL ONLY      / POLICY DIRECTION      /X APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

This proceeding would remove commitments to participate in improvements to N.E. Chamberlain Road from a parcel of land which no longer abuts that road.

*10/18/90 Original to Jim Cznowski; copy to Dick Howard*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *[Signature]*

Or

*[Signature]*  
DEPARTMENT MANAGER *Paul Yarbrough*

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

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DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVENUE  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

---

September 28, 1990

Board of County Commissioners  
602 County Courthouse  
Portland, Oregon 97204

RE: Deed Restrictions/N.E. Chamberlain Road

Dear Commissioners:

We have been requested to remove commitments for participation in future street improvements to N.E. Chamberlain Road from a portion of a parcel of land which actually takes its access from N.E. Mershon Road, and does not abut N.E. Chamberlain Road.

Since the owner of the effected property has consented to participate in the improvement of N.E. Mershon Road, we recommend that the deed restriction for improvements to N.E. Chamberlain Road, relating to his property only, be rescinded.

Very truly yours,

PAUL YARBOROUGH  
Director  
Dept. of Environmental Services

PY/RTH/js  
Encl.: Order

1835W

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Rescinding )  
Deed Restrictions Encumbering ) ORDER 90-170  
Certain Real Property. )

WHEREAS, the owner of certain real property originally known as Parcel "C" of Tax Lot 8, Sections 27 and 34, T1N, R4E, W.M., has consented to obligate himself and all future owners of said property to participate in future improvements costs for N.E. Chamberlain Road; and

WHEREAS, the above referenced parcel has been divided with a portion thereof, now identified as Tax Lot 114, Section 34, T1N, R4E, W.M., and no longer having access to said N.E. Chamberlain Road, but accessing N.E. Mershon Road; and

WHEREAS, the owner of said Tax Lot 114 has consented to obligate himself and all future owners of said Tax Lot 114 to participate in future improvement costs for N.E. Mershon Road;

IT IS THEREFORE ORDERED, that the above referenced deed restrictions recorded in Book 1742, Page 315, Deed Records of Multnomah County, Oregon, recorded April 20, 1984, be rescinded, as related to said Tax Lot 114 only; and

IT IS FURTHER ORDERED, that this Order be recorded in the Deed Records of Multnomah County, Oregon.

DATED this 18th day of October, 1990.

APPROVED:

LARRY F. NICHOLAS, P.E.  
County Engineer  
for Multnomah County, Oregon

By *L. Howard*

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

*Gladys McCoy*  
GLADYS McCOY/Chair

REVIEWED:

LAURENCE KRESSEL  
County Counsel  
for Multnomah County, Oregon

By *John L. DuBay*

JOHN L. DuBAY  
Assistant County Counsel  
1835W

Meeting date October 18, 1990

Agenda No. R-1

(Above space for Clerk's office Use)

\*\*\*\*\*

AGENDA PLACEMENT FORM  
(For Non-Budgetary items)

SUBJECT: Private Sale

BCC Informal \_\_\_\_\_ (date) BCC Formal \_\_\_\_\_ (date)

DEPARTMENT Environmental Services DIVISION Tax Title

CONTACT Larry Baxter TELEPHONE 248-3590

PERSON MAKING PRESENTATION TO BOARD Larry Baxter

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: X

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal budgetary impacts, if applicable):

Request approval of sale of a tax foreclosed property as provided by ORS 275.200 at the formal meeting to be held October 18, 1990.

1. Vacant house located at 7304 N.Lancaster it was offered at public sale Feb 23, 1990.
2. Legal description-FIRST ELECTRIC ADDITION LOTS 9 & 10, BLOCK 6.

10/18/90 - Larry advised ORDER# 90-171

(if space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER [Signature]

(All accompanying documents must have required signatures)

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution )  
of Deed D91529 for Certain Tax )  
Acquired Property to ) ORDER 90-171  
JEFF SKEETER )

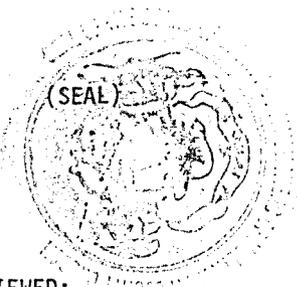
It appearing that heretofore Multnomah County acquired the real property hereinafter described through the foreclosure of liens for delinquent taxes, and thereafter, after due notice and advertisement offered said property at private sale as by law provided, and did receive from JEFF SKEETER a bid for the sum of \$1,000.00, which said sum was the highest and best bid for said property; and that at a public meeting held at 9:30 AM, OCTOBER 18, 1990, Agenda R1, the Board of County Commissioners accepted the bid;

It further appearing that the said purchaser has tendered the amount due and is entitled to a deed to said property;

NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the purchaser the following described real property, situated in the County of Multnomah, State of Oregon:

FIRST ELECTRIC ADD  
LOTS 9 & 10, BLOCK 6

Dated at Portland, Oregon this 29th day of November, 1990.



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

*Gladys McCoy*  
Gladys McCoy  
Multnomah County Chair

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By *Sandra Duffy*

Journal

Page

Entered November 29, 1990

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to JEFF SKEETER, Grantee the following described real property, situated in the County of Multnomah, State of Oregon:

FIRST ELECTRIC ADD  
LOTS 9 & 10, BLOCK 6

The true and actual consideration paid for this transfer, stated in terms of dollars is \$1,000.00.

This instrument will not allow use of the property described in this instrument in violation of applicable land use laws and regulations. Before signing or accepting this instrument, the person acquiring fee title to the property should check with the appropriate city or county planning department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address:

PO BOX 17362  
PORTLAND, OR 97217

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Chair of the Multnomah County Board of County Commissioners this 29th day of November, 1990, by authority of an Order of said Board of County Commissioners heretofore entered of record.



BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

*Gladys McCoy*  
Gladys McCoy  
Multnomah County Chair

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

DEED APPROVED:  
F. Wayne George, Director  
Facilities and Property Management Division

By *Sandra Deffy*

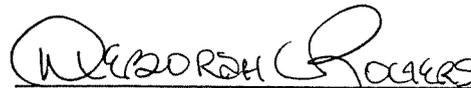
By *F. Wayne George*

STATE OF OREGON )

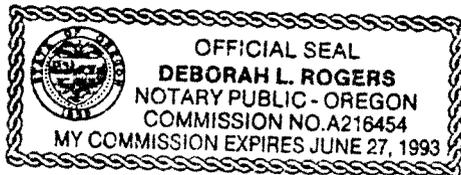
COUNTY OF MULTNOMAH )

On this 29th day of November, 1990, before me, a Notary Public in and for said County and State, personally appeared Hank Miggins, to me personally known, who being duly sworn did say that he, Hank Miggins, is authorized by Gladys McCoy, Board of Commissioners Chair - Multnomah County, Oregon to sign official County documents on behalf of the said Gladys McCoy, and that the seal affixed to said instrument is the corporate seal of said Multnomah County and that said instrument was signed and sealed on behalf of said County by authority of its Board of County Commissioners, by Hank Miggins on behalf of the said Gladys McCoy, and the said instrument to be the free act and deed of said County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate written.

  
Notary Public for Oregon

My Commission Expires 6/27/93



#1

Date 10/18/90

NAME SANDRA BENNETT

ADDRESS PRESIDENT - OREGON FEDERATION  
Street OF PARENTS FOR DRUG -  
City FREE YOUTH Zip

I wish to speak on Agenda Item # R-2  
Subject PROCLAMATION -

FOR  AGAINST RED RIBBON WEEK

PLEASE WRITE LEGIBLY!

Meeting Date: OCT 18 1990

Agenda No.: R-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Proclamation

BCC Informal \_\_\_\_\_ (date) BCC Formal 10/18/90 (date)

DEPARTMENT Nondepartmental DIVISION County Chair's Office

CONTACT Judy Boyer TELEPHONE X-3308

PERSON(S) MAKING PRESENTATION Judy Boyer, Lynn Hingson

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Proclamation for "Red Ribbon Week" *10/18/90 - original to Sandra Bennett  
copy to Judy Boyer*

1990 OCT 11 11 00 AM  
CLERK OF COUNTY  
OREGON

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Judy Boyer*

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)



*Spreading The News*

# VOLUNTEERS IN PREVENTION

18818 S.E. Mildred, Milwaukie, Oregon 97267

March - April 1990

## SPEAK UP AGAINST LEGALIZATION !!!

A few months ago, U.S. District Court JUDGE ROBERT SWEET received coast to coast media coverage when he chose to join ranks with a small but highly publicized group of individuals who advocate the legalization of drugs. Judge Robert Sweet said in a speech on December 12, 1989, that the war on drugs is being lost, and suggested it was time to abolish the prohibition and "to cease treating indulgence in mind alteration as a crime." The proponents of legalization believe that legalization is the most expedient, cheapest and least caustic way to deal with our nation's drug problem and that legalization will make the world a safer place for our children.

The vast majority of judges, scholars, and corporate leaders across America would never agree with Judge Sweet, and fortunately Oregon has a Circuit Court Judge who has publicized his views on drug legalization. STEPHEN B. HERRELL, the chief juvenile court judge in Multnomah County who writes from "the unique perspective of one who must face each day in the juvenile court the stark human tragedy of drug and alcohol addicted children and children abused and neglected by drug and alcohol addicted parents."

"We must meet head-on the notion that cocaine, heroin, methamphetamines and other street drugs should be legalized, and we must debunk the notion that marijuana use is so harmless as to warrant no more than a traffic ticket. — Solutions will not come from Washington, D.C. We must make it happen here in Oregon. If we fail our children, we lose the war on drugs. The consequences of that are simply unthinkable."

Judge Herrell's statements are taken from an article in the Oregon State Bar Bulletin, January 1988.

DR. DONALD TRUNKEY, a surgeon at Oregon Health Sciences University and an advocate of drug legalization, uses the arguments that there would not be an increase in drug use if all drugs were legalized and that drug related violence would be greatly reduced.

His arguments appear to disregard data and statistics from the countries that have attempted drug legalization. However, this aspect has been addressed by numerous scholars and researchers and includes the following excerpts.

**ENGLAND:** "England years ago experimented with legalization of heroin. The United Kingdom set up a system so heroin users could register and legally obtain heroin at local pharmacies. The result was dramatic increase in heroin use. The number of users doubled, and, of even greater significance, the increase in illegal heroin importations skyrocketed three-fold. Heroin users got legal, relatively low-purity heroin from the pharmacies where they were registered and then went out on the streets and bought more potent heroin illegally."

By Peter B. Bensinger, President of Bensinger, DuPont and Associates. Former head of the U.S. Drug Enforcement Administration, 1976-1981. in DRUG ABUSE UPDATE, September 1988

**ENGLAND:** In 1960 there were 68 heroin addicts known to the British government; by 1968 there were 2,000 in treatment and many more who refused treatment. — At a minimum, the number of British addicts increased by thirtyfold in ten years; the actual increase may have been much larger. — In the early 1980's the numbers began to rise again, and this time nobody doubted that a real epidemic was at hand. The increase was estimated to be 40 percent a year. By 1982 there were thought to be 20,000 heroin users in London alone. — The problem, again, was supply. The country was being flooded with cheap, high-quality heroin, first from Iran and then from Southeast Asia."

By James Q. Wilson, Collons Professor of Management and Public Policy at UCLA, from COMMENTARY, February 1990.

**CHINA:** "One need not look far back in history to find the ill effects of a drug that was given virtually free rein in one country. In 19th century Imperial China opium was considered fashionable and was widely available among the elite. — In 19th century China, as much as 10 percent of the population may have used opium. As the addictive nature of the drug worked to hinder the judgement and destroy the health of the imperial bureaucracy China was crippled for more than a hundred years and weakened for foreign subjugation. Legalizing drugs and increasing their availability fails to address addiction, a problem that cannot be overestimated. The easy availability and widespread use of one drug, opium has had a devastating effect on one nation."

By Margaret Y. K. Woo, a teaching fellow at the Center for Applied Legal Studies at Georgetown Law Center. DRUG ABUSE UPDATE, September 1988

**HOLLAND:** "The trouble is that our leaders like to tell the rest of the world how successful we are and that you all should follow our example because they say that drug use in Holland is diminishing. It is extremely hard to know the exact numbers of both addicts and users of a certain drug. — In 1984 the results of a survey were published according to which there were 800,000 regular cannabis users in Holland. In a population of 14 million, this would mean 6%. A paper printed by dealers estimates that today (1988) there are 1 million cannabis users, which would mean an increase of 25% within 4 years, certainly not a decrease, as our leaders tell the world. — Far more important is what any person can ascertain with his own eyes. — A young person walking through the sections of Amsterdam where drugs are sold is sure to be approached by someone trying to sell him any drug, including heroin and cocaine. You have been told that Amsterdam has been able to sever the link between cannabis and heroin. But the sale of heroin and cannabis on the streets in these sections of Amsterdam is completely open and visible."

Continued on page 2.

By Dr. Karel F. Gunning, MD, Coordinator of the Advisory Board of Europe Against Drugs, speaking at the PRIDE World Drug Conference in November 1988.

**ITALY:** Since Italy passed a national law that permits narcotics for personal use heroin addiction in that nation has skyrocketed. Police call Milan, which now has some 100,000 heroin addicts, the heroin capital of Europe.

Italy is also burdened with the largest number of drug-related deaths in Western Europe. "We find bodies in parks, in cars, in cellars, one official told the TIMES. Drug-related deaths in Italy are three times higher than they were in 1986 just three years ago. Officials estimate that more than half of the country's 300,000 heroin addicts are infected with AIDS.

Proponents insist that legalization will not increase use. Tragically Italy is proving that legalization increases use, increases addiction, increases AIDS, and increases deaths.

From the NEW YORK TIMES, October 8, 1989

**IRAN.** "We suggest the reader examine an actual case of drug decriminalization - Iran's prerevolution experience with 'controlled' opium legalization, carried out between 1968 and 1979. - Briefly, after years of being unable to prevent the steady flow of opiates from Afghanistan and Pakistan, and in order to eradicate domestic cultivation of the poppy, Iran initiated a program of limited legalization of opium. - What were the actual consequences of this policy? First there was an instant rush by the elderly to register as 'legal addicts' in order to obtain the coupons needed for purchasing low-cost legal opium. By 1976, the number of individuals officially registered as 'addicts' had swelled from 20,000 to nearly 200,000 and the government estimated that the number of individuals who

were actually purchasing 'legal' opium had reached 400,000. Corruption and fraud had permeated all production stages, including cultivation, processing, and distribution.

Meanwhile, legalization was severely undercutting the treatment programs. The younger illicit addicts who were the prime target of the expanded treatment efforts were receiving most of their opium from the legal sources. In effect many legal addicts had become 'pushers.'

Bahman Fozouni, Center for International Studies, University of Pittsburgh, and Iradj Siassi, School of Medicine, University of California, SCIENCE, Vol 246.

And finally, from Assistant Professor of Politics at Princeton University, Ethan A. Nadelman, often quoted as being the most credible proponent of legalization, we have the admission:

"There is no question that legalization is a risky business, one that may indeed lead to an increase in the number of people who abuse drugs."

Drug Prohibition in the United States: Costs, Consequences, and Alternatives, by Ethan A. Nadelmann SCIENCE, Vol. 245, September 1989.

## SOME CURRENT FIGURES ON THE ECONOMIC IMPACT OF ILLEGAL DRUGS ON OUR SOCIETY

It costs taxpayers \$30 Billion a year just to pay the criminal court costs for illicit drug trafficking	\$30,000,000,000
Hospital treatment for victims of drug dealers wars costs an estimated \$1 Billion each year	\$ 1,000,000,000
American business must shoulder additional costs totalling \$60 Billion in lost productivity, absenteeism, workplace accidents, and crime because of illegal drug use in the workplace	\$60,000,000,000
State and local governments spend a minimum of \$2 Billion in 1988 to incarcerate drug offenders	\$ 2,000,000,000
\$15 Billion per year is projected just to take care of the 375,000 babies born annually addicted to drugs. It will take another \$6 Billion to get them through high school.	\$21,000,000,000
Revenues lost or wasted in the purchase of illegal drugs which could be supporting legitimate industry.	\$50,000,000,000
Tobacco is illegal for minors yet our young adults are the target of most of the Industry's advertisements and represent the fastest growing segment of the smoking population. The hazardous effects of smoking reflects a loss of \$52 Billion in annual health care costs and lost production.	\$52,000,000,000
The Federal Government has increased anti-drug spending sixfold over the past decade to \$7.9 Billion allocated for 1990. This figure does not include alcohol abuse.	\$ 7,900,000,000

## NEW AND CONTINUING MEMBERS

### Individual & Group Members

ROSANNA CREIGHTON, Portland  
 MARGARET HAVEN, Sweet Home  
 ALDEN KRIEG, Portland  
 DR. & MRS. WALTER McDONALD, Sherwood  
 JUDY MANIATES, Sweethome  
 RANDY MILLER, State Representative, Lake Oswego  
 LAUREEN OSKOCHIL, Portland  
 JO ELLEN OSTERLIND, Portland  
 PRIDE, Omaha Parent Group, Omaha, Nebraska  
 MARY ALICE ROBERSON, Portland  
 KATHERINE SWAN, Milwaukie  
 TIGARD TURNS THE TIDE, Parent Group, Tigard  
 TOM McCALL MIDDLE SCHOOL, OSSOM, Forest Grove  
 TOM WALKER, Tigard  
 FAYE YORK, Portland  
 MEAD WINTERS, Tigard

### Contributing Members

JOHN & JANE EMRICK, Portland  
 LINDA ELLISON, Albany  
 GLEN HILL, Portland

ELAINE RITSCHARD, Mitchell  
 DR. & MRS. WILLIAM M. BENNETT, Portland  
 MR. & MRS. ROBERT VELANDER, Portland  
 JANE E. WILLIAMS, Portland  
 DR. & MRS. WILLIAM K. RIKER, Portland

### Patron Members

INTEL CORPORATION, Hillsboro  
 BENJ. FRANKLIN SAVINGS & LOAN ASSOC., Portland  
 DENNIS & JUDY RANTA, Albany

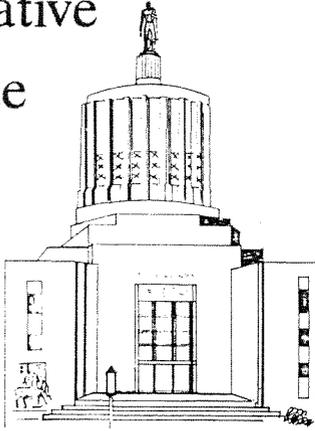
### Sustaining Members

GERALD ROTHENFLUCH & ASSOC., INSURANCE, Portland

IN APPRECIATION FOR THEIR SUPPORT, SERVICES, AND IN-KIND GIFTS, OFF WISHES TO THANK THE FOLLOWING:

I.B.M.  
 HICKORY FARMS  
 NORTH PACIFIC UNION CONFERENCE OF SEVENTH DAY ADVENTISTS  
 PORTLAND ADVENTIST MEDICAL CENTER

## Legislative Update



### NEW ANTI-DRUG LAWS FOCUS ON STUDENTS

Oregon has a number of new laws aimed at combating juvenile alcohol and drug use. Some of the bills passed by the 1989 Legislature include:

■ A requirement that Oregon school districts develop comprehensive alcohol and drug abuse policies (SB 584). In October the State Board of Education also approved new rules requiring alcohol and drug education at all grade levels and public participation in forming programs. Districts have until next year to meet the new requirements.

■ A ban on the sale of drug paraphernalia (SB 846). Oregon has been one of only ten states where such sales were permitted.

■ Establishment of a provisional driver's license for persons under age 18 and mandatory suspension for juvenile motorists caught with alcohol or drugs

in their possession (SB 1136). Oregon is the first state in the country to revoke a teenager's license for drug-related offense.

■ An increase of the penalty for selling drugs within 1,000 feet of a school to a Class A felony (HB 2369); and an increase of the fine for possession of marijuana from \$100 to \$500 minimum and a \$1,000 maximum,, plus required evaluation, education, and treatment for juvenile controlled substance abusers (HB 2479).

■ Legislation allowing the court to order alcohol/drug treatment for the parents of a child in the court's jurisdiction (HB 2691)

■ A prohibition on the retail sale of tobacco products to minors (HB 3146). All stores that sell tobacco must post notice that the sale or free distribution of tobacco products are illegal. Cigarettes must also be sold in sealed packs.

■ A statewide drug house law enables law enforcement to close down such houses as nuisances. (HB 3015)

■ A forfeiture statute that allows for and establishes procedures for seizure and forfeiture of property and cash relating to illegal drug activity and proceeds used for further drug enforcement activity. (HB 2282)

■ Police officers will now be allowed to carry listening devices in drug cases without a court order. (HB 2252)

■ Prosecutors can now join several similar offenses under one trail (joinder law). (HB 2251)

The above is reprinted from ISSUES of SUBSTANCE a publication of the Portland Public Schools.

### 1989 DRUG FREE SCHOOL AWARDS

Four Oregon schools have been selected to receive the Drug Free School Recognition Award. They are: Alameda Elementary School, Oceanlake Elementary School, Parkrose High School and Seaside High School. Glen Hill, a member of the OFP board served on the selection committee. Because OFP is a parent organization Glenn's presence on the committee enabled Oregon to select two additional schools in the statewide competition.

### ANTI-DRUG AND ALCOHOL SCHOLARSHIP CASH AWARD WINNERS

In a remarkable showing of what the business community can do to take a positive stand in the war on drugs, Elmer's Pancake and Steak House, Inc., has not only produced a Victim's Panel video, available free of charge to all schools in the Portland Metropolitan Area, but has promoted the anti-drug message within its chain of restaurants, and has established a scholarship program for high school students.

Students from area high schools winning scholarship and cash awards in the Elmer's anti-drug and alcohol abuse essay competition are: **Kristin Buell, a \$2,000 scholarship drawing for participating and Kristin Andrews, a \$500 cash award for best essay content. The two are seniors at Sunset High School.**

**Two senior students from Prairie High School in Clark County, Wash., also won. Bonnie Shultz was awarded \$2,000 in the scholarship drawing and Hether Ketcham won \$500 for best content. Other winners in the \$2,000 scholarship drawing were Megan Rich of Gresham High School, and Andrea Myers of Oregon City High School. Winners of \$500 cash awards for best essay were Rosie Le of Madison High School, and Casey McCart of Lake Oswego High School.**

#### NARANON MEETING

A unit of Naranon meets weekly at the Carver Community Church on Highway 224 in Carver, Oregon. Meetings are held on Wednesday evenings at 8:00 p.m. For more information call 659-8653.

# YOUNG TEXANS FACE UP TO THE ALCOHOL INDUSTRY

Over Labor Day Weekend, Miller Brewing Co. targeted six Texas Cities as sites for the "World's Largest Party." The brewery's \$18 million advertising campaign promoting the theme, "The only way to have a real part is with Miller's Lite Beer," culminated in free parties and concerts throughout Texas.

A coalition of organizations concerned about young people came together to fight back. They held press conferences in the cities prior to the Labor Day Weekend to call attention to Miller's marketing effort aimed at youth. Led by Texans' War on Drugs youth coordinator, Bobby Heard, and the Kids of Texas, the coalition sent the alcohol industry the following message: "Realizing that alcohol is the number one 'drug of choice,' as well as the number-one killer, among our young people, we the following organizations, hereby call upon the alcoholic beverage industry to begin acting ethically and responsibly toward our young people under age 21, and to discontinue questionable marketing and advertising practices. We call upon the industry to express to those young people under age 21 that it is harmful and illegal for them to drink and that the industry does not want their business."

A Young Texans' Bill of Rights was presented at the news conferences and reads as follows:

**AS YOUNG AMERICANS UNDER AGE 21, WE HAVE THE RIGHT TO GROW UP:**

**FREE** of alcohol and other drugs; **FREE** from alcohol industry's intense advertising and marketing pressures;

**FREE** from the alcohol industry's urging us to drink "responsibly" when it is illegal for us to drink at all until we turn 21;

**FREE** to ask the alcohol industry to quit exploiting America's young people and behave responsibly towards us;

**FREE** to conclude that even one drink can evoke devastating consequences, which we have learned from the addictions and deaths of our families and friends.

**FREE** to be provided with healthy, drug-free adult and youth role models;

**FREE** to learn the truth about alcohol, that it is addictive, illegal and unsafe and;

**FREE** to tell the alcohol industry to leave us alone.

(written by the "YOUNG TEXANS," members of TEXANS' WAR ON DRUGS)

## CLASSES PREPARE PARENTS TO HELP KIDS REMAIN DRUG-FREE

Oregon's Prevention Resource Center and the Office of Drug and Alcohol Prevention in conjunction with the Portland Public Schools are sponsoring a series of workshops called "Preparing for the Drug Free Years," designed to help parents better interact with their children in preventing use of alcohol and drugs.

Over 250 workshop leaders have been trained to take this program to the public, and thousands of Oregon parents have already participated. In

the workshops parents learn skills on how to build and strengthen family bonds, refusal skills and how to teach them to their children, and to control anger in critical family situations. The program also provides information about drugs our children are being exposed to, the physical and psychological devastation these drugs can cause, and how to recognize drug use.

For more information on "Preparing For The Drug Free Years" workshops call Oregon Prevention Resource Center at 1-800-822-6772

# STUDENT TAKES ON DRUG DEALERS

With a lot of diatribe these days on how the United States cannot win the war against drugs we must ask ourselves individually, "What are we doing to make a difference?" Well, one young man, a 17 year old high school student and former methamphetamine user who realized the devastating effects of drug use, decided he could help.

Encouraged by his mother he offered his services to the Albany Police Department. Narcotics agent, Mike Mann said they were initially leery of the youngster's offer but shortly hired him to work as an undercover informant.

According to Mann, the boy made purchases from suppliers from whom he had purchased drugs in the past, making nearly 20 such transactions, all the while wearing a hidden microphone. He was then loaned to Lebanon police and posed as a student at the local high school there enabling the police to make numerous additional arrests. Officer Mann reported that with the help of his youthful volunteer they had made a sizeable dent in the area's drug trafficking. This young man took a stand in the war against drugs and made a difference. What are you doing to make a difference?

The above is an excerpt from a Associated Press story which appeared in the 12/18/1989 Oregonian.

# ADVERTISING OF ALCOHOLIC BEVERAGES AIMED AT YOUTH

Advertising of alcoholic beverages is pervasive. It should come as no surprise that the U.S. alcoholic beverage industry spends more each year--\$2 billion in 1986--than the country devotes to treatment of alcoholism and alcohol abuse. This money is used for ads that reach children, who cannot drink legally, as well as adults.

*By the time he or she reaches the legal drinking age of 21, the average American youth has seen more than 100,000 beer commercials.*

- Studies link alcohol beverage advertising and increased alcohol consumption among youths.
- Advertising for Alcoholic beverages does more than encourage consumers to buy a particular brand; it presents drinking as indispensable to happiness, fun, success, athletic and sexual prowess and even health. The message implicit in ads that show thin, well-groomed young adults playing sports on the beach and drinking made from only the purest water, hops and barley, is that healthy people drink to stay healthy, attractive and happy.
- These ads never hint of the danger of excessive alcohol use. They destroy the distinctions between soft drinks and alcoholic drinks, between healthy and potentially unhealthy behavior.
- Especially because young people are a major audience, the alcoholic beverage industry should discontinue advertising their products on TV and radio. As an interim step, we should support:
  - ✓ the elimination of misleading and inappropriate advertising in TV, radio and print media, as well as the stricter enforcement of false advertising laws. In particular, alcohol advertising should do away with:
  - ✓ the use of young people (and young-looking people) in advertising;
  - ✓ the use of people engaging in sports activities or risky situations in association with or while drinking; and
  - ✓ the use of advertising suggesting that sexual, business, athletic, or social success follows from drinking.
  - ✓ the requirement that all alcoholic beverage advertising contain rotating health and safety warning notices.
  - ✓ the allowance of equal time for counter-advertising on the health risks of alcohol consumption when beer or wine ads appear on television.

source: National Council on Alcoholism, Michigan as reprinted in Chemical People Newsletter, September/October 1989. SAC Jan/Feb 1990

## NATIONAL "JSN" WEEK 1990 - May 6-12

The Portland "JSN" Walk will be held Thursday, May 10 in Portland, Oregon. You will receive additional information on this walk in a later addition of this newsletter. You may also call Carolyn Kruse, director of the Oregon Prevention Resource Center at 1-800-822-6772 or Patsy Ray at 503-378-2163.

Contact Gay Brown at JSN headquarters, 800-258-2766, to request your free "JSN" Week/Walk planning kit and to inform them about any of your local JSN events.

# Who's Using Drugs?

A recently release report based on a survey made by Atlanta-based PRIDE (Parents' Resource Institute for Drug Education Inc.) states that white teenage students are more apt to use drugs than their black counterparts.

The survey, done during the 1988-89 school year, included 296,180 white and 59,898 black jr. high and high school students in 38 states. Contrary to popular portrayal in the media of drugs being a problem of inner city minority groups, particularly of black neighborhoods, the survey showed that a significantly higher percentage of white students use alcohol and drugs than black students do. The difference rose sharply when reflecting the drinking habits of senior boys, and showed that 42% of the white senior boys drank to the point of being very intoxicated as opposed only 22% for the black seniors.

According to Doug Hall, vice president of PRIDE, the survey showed that the person who is least likely to use drugs and alcohol is a black female student.

## OFF-JSN CONTACTS

We wish to inform OFF/JSN membership that we, Cathy Schabell and Patricia DeVault, are the 1990-1991 Co-chairpersons of "JUST SAY NO" Clubs in Oregon and your contact for all JSN activities in the state. Please feel free to contact us at the OFF office, 18818, SE Mildred, Milwaukie, Oregon 97267, or phone 503-855-4037. Happy New Year 1990.

*Cathy and Pat*

# Write Makes Might

## All must join fight

To the Editor: Oregonians are being led into confusion by those favoring drug legalization. The rationale for legalization rests on the assumption that drug laws, not drugs themselves, cause the most damage to society.

However, people do not control drugs. Drugs control people. Drugs affect the mind, body, personality and human behavior. Whether user or addict, the individual is impaired by these strong psychoactive drugs.

If we condoned the legal sale of drugs, we would be legalizing impaired driving, unsafe and non-productive workers, drug-addicted babies, child abuse and other violent behavior, overdose and death.

The message sent to our children and grandchildren would be that the drug problem was too big, too tough and too expensive, so we gave up.

It is time to stop whining and get to work.

We have not lost the "war on drugs," we haven't had one yet. The war has not begun until every government body, every school official, every community and business leader, every church, every parent and every citizen realizes the destructive nature of psychoactive drugs and pledges to fight.

We must give our time and our money to fight the scourge of drugs from all sides, including comprehensive prevention and education programs for all, strong and consistent law-enforcement strategies, and affordable and effective treatment and rehabilitation programs.

ROSANNA CREIGHTON  
Citizens for a Drug Free Oregon

## Nicotine gateway drug

To the Editor: Columnist Richard Cohen ("Teddy Blows Smoke At The Drug Problem," Dec. 5) discusses the relationship between cigarette smoking and the use of illegal drugs. He argues that it is absurd to state that "smoking is linked to the drug problems." I beg to differ.

As a former military physician and a pathologist who has been studying the relationship between cigarette smoking and alcohol and other drug abuse, I have observed that cigarette smoking is the No. 1 predictor of alcoholism and illegal drug use in the military.

Based on routine blood tests, it is easier to distinguish between healthy non-smokers and so-called healthy cigarette smokers than it is to distinguish between the healthy cigarette smokers and drug abusers. From a medical standpoint, the threshold between no drug abuse and drug abuse is crossed when cigarette smoking is begun.

These observations are nothing new. The surgeon general's 1988 report on the health consequences of smoking and nicotine addiction discusses the relationship between cigarette smoking, alcoholism and the use of marijuana, cocaine and other psychoactive drugs. The usual progression of drug abuse goes from no use of any drugs to use of beer or wine to use of cigarettes and/or hard liquor to use of marijuana and, finally, use of other illicit drugs.

Sen. Edward M. Kennedy is correct in linking tobacco smoking and illicit drug problems. From where I sit, I do not see how we can ever convince our children that illicit drug abuse is bad if so many

of us adults are drug addicts ourselves. The fact that cigarettes and alcohol are legal is more an accident of history than a rational policy based on hard scientific and medical fact.

Cohen's conclusion is dead wrong. The war on drugs has been such a failure to date because of people like him blowing smoke in other people's eyes.

RICHARD C. KENISTON, M.D.  
Aloha, Oregon

The above letters appeared in The Oregonian's LETTERS TO THE EDITOR column in December 1989, and are reprinted here with the permission of the authors.

## OFF WORKING FOR YOU

OFF is an all volunteer organization comprised of parents, grandparents, professionals, students, and many others, all of whom have been hard at work representing you across the state as advocates for drug education and prevention. Some of OFF's 1989 efforts include:

- ♦ **JANUARY** - Napa, Oregon, OFF presentation Parents Drug and Alcohol Conference.
- ♦ **FEBRUARY** - Office of Substance Abuse Prevention regional meeting in San Francisco - Parenting as Prevention.
- ♦ **FEBRUARY** - H.E.A.D.S. Conference - Changing the Culture on Campus.
- ♦ **MARCH** - Elaine Ritschard receive KPTV's "Time to Care" citizen volunteer award for her anti-drug work.
- ♦ **APRIL** - Pendleton, Oregon, OFF Presentation to Chamber of Commerce to aid in Drug & Alcohol Fund Raising Efforts.
- ♦ **MAY** - Help coordinate JUST SAY NO Walk and Activities.
- ♦ **MAY** - Oregon State Legislature, testify at hearings on the Paraphenalia Bill.
- ♦ **JUNE** - Seaside, Oregon, Oregon Education Association Health Conference.
- ♦ **SEPTEMBER** - Portland, Children's Learning Fair.
- ♦ **OCTOBER** - Sunriver, Statewide Prevention Conference.
- ♦ **OCTOBER** - Salem, Kickoff of National Red Ribbon Campaign - MY CHOICE...Drug Free
- ♦ **NOVEMBER** - Served on Committee for Drug Free Schools Recognition Awards with Oregon State Department of Education.
- ♦ **DECEMBER** - O.S.S.O.M./SAYFTE Express.
- ♦ Governor's Council on Alcohol & Drug Problem.
- ♦ Multnomah County Prevention Team.
- ♦ Clackamas County Prevention Team.
- ♦ Washington County Prevention Team.
- ♦ Preparing For the Drug Free Years Task Force, ODAP.
- ♦ University of Oregon, COSAFE Planning Committee.
- ♦ Oregon Prevention Services Systems Team.
- ♦ Statewide coordination of National RED RIBBON Campaign.
- ♦ State Coordinator and resource center for JUST SAY NO.
- ♦ Providing consulting, speakers, literature, films, and other resources to schools, churches and communities around the state.

## INFORMATION & HELP NUMBERS

ALCOHOL AND DRUG HELPLINE for referrals. . . . . 1-800-821-4357  
COMMITTEES OF CORRESPONDENCE. . . . . 1-508-774-2641  
NATIONAL ALCOHOL HOTLINE. . . . . 1-800-ALCOHOL  
NATIONAL FEDERATION OF PARENTS. . . . . 1-417-836-3709  
OREGON DRUG AND ALCOHOL INFORMATION CENTER. . . . . 1-800-452-7032  
OREGON FEDERATION OF PARENTS. . . . . 1-503-655-4037  
OREGON CNCL. ON ALCOHOLISM AND DRUG ADDICTION . . . . . 1-800-621-1666  
PRIDE, Parents' Resource Institute for Drug Education. . . . . 1-800-241-7946

## R.E.A.C.H. TRAINING AVAILABLE TO OREGON STUDENTS

John Hewett, a charismatic young man with a tremendous capacity to work with young adults will return to Portland on April 6 and 7 to conduct a two-day REACH Training workshop. Hewett will teach the students about the health hazards of drug and alcohol use and give them skills and ideas with which to take the anti-drug message to younger students and to their communities.

"REACH America," (Responsible Education Adolescents Can Help America (stop drugs), is a project developed by the National Federation of Parents for Drug Free Youth to educate and train junior high and high school students as volunteers in the anti-drug movement.

This REACH training is being sponsored by OFP, IBM, North Pacific Union Conference of Seventh-Day Adventists, and Portland Adventist Medical Center. For more information about costs and accommodations for this training and how your student can become a REACH trained volunteer call the OFP office at 655-4037.

## PORTLAND SCHOOL BOARD ADOPTS DRUG PROGRAM

The Portland School Board adopted a new drug and alcohol program that is meant to be more consistent than the current system.

It would require special classes for first-time drug and alcohol offenders, but repeat offenders would attend a special school to be called Interchange.

Sending children to Interchange would remove "those kids who have this contagious disease as it were," from the company of other children, said board Chairman Stephen Griffith.

Under the plan, the district also would begin using dogs to sniff out drugs.

The new policy provides for more structured training than the district's current "Here's Looking at You - 2000" drug curriculum.

Members of the committee that drafted the new policy had been concerned about the gap in the district between suspected drug use and actual referral and treatment.

One method of dealing with that discrepancy is to train school personnel to recognize children at risk because of drugs and alcohol, as well as from other factors, such as child abuse.

Excerpt from The Oregonian, November 1989.

## NEWLY AVAILABLE RESOURCE MATERIAL

# WINNERS DON'T USE DRUGS!

*McGruff's new video "The No Show"*

Hi...

McGruff here, the video star ..er, Crime Dog! Welcome to The No Show -- my special message for kids 5 to 12 that saying no to drugs is more than OK -- it's cool.

The No Show doesn't pretend that saying no to drugs isn't tough. Instead, we show that kids can be winners -- and have plenty of friends and plenty of things to do. As my song says, "Winners don't use and users don't win."



*HI, MY NAME IS MARY  
WANNA. I DON'T MEAN  
TO DO BAD THINGS.  
BUT I CAN'T HELP IT. I  
HAVE BAD THINGS IN  
ME. THEY'RE CALLED  
CANNABINOIDS.*



THE MARY WANNA MINI-CURRICULUM FOR ELEMENTARY SCHOOLS

TEACHING THE HEALTH HAZARDS OF MARIJUANA USE

The Sad Story of Mary Wanna or How Marijuana Harms You (\$2.00) 1988

A 40 page (8-1/2 x 11) book shows scientist's photos of healthy vs. pot damaged brain and immune system cells, chromosomes and lungs - plus artist Naomi Lind's innovative "interpretations." It can be used as supplementary text in health, science or drug prevention classes for grades 3 through 6. There is a supplement at the end which will help answer additional questions children may have. This is also an ideal book for parents to read to or with younger children. It was the only book for elementary school students recommended in The Final Report of The White House Conference for a Drug Free America.

Mary Wanna has a remarkable "pass-on" effect. A child takes the book home; siblings and friends, parents, even grandparents read it--and they all learn about the health hazards of marijuana use.

## "DEAD END"

This is a 35 minute video produced by Elmer's Pancake and Steakhouse, Inc., and being made available to schools across the country. The film uses real students, all recovering addicts, who tell what drugs have done to their lives, and also contains graphic photographs of young people who have died in drug related incidents. The pain and suffering of these teenagers and the anguish they bring to their families and friends is tragically related by the mother of young man who lost his life to drugs. This video is available through the OFP video library.

# Calendar of Events . . . . .

- MARCH 9, 1990** . . . . . OFF/O.S.S.O.M., Dr. Arlene Seal, **CAMPUSES WITHOUT DRUGS**, OSU Campus, call Debbie Jarvis, 737-2387, OFF 655-4037
- MARCH 13, 1990** . . . . . **TIGARD DRUG-FREE JAMBOREE**, Fowler Jr. High, call Connie Raemakers, 684-2136
- MARCH 13 - 16, 1990** . . . . . **ALCOHOL POLICY CONFERENCE VII**, a National Conference, Portland Hilton Hotel, 233-1224
- MARCH - DECEMBER 1990** . . . . . **THE SATURDAY SERIES** on Chemical Dependence Providence Medical Center, 249-3564
- APRIL 6 - 7, 1990** . . . . . **REACH TRAINING** for Youth Volunteers Co-sponsored by IBM, OFF, and Adventist Medical Center. Portland, 655-4037
- APRIL 21, 1990** . . . . . **CARTOON ALL-STARS TO THE RESCUE**, Special anti-drug program simultaneously on ABC CBS and NBC.
- MAY 11, 1990** . . . . . **JUST SAY NO Walk**, Portland, Oregon OPRC 1-800-822-6772, OFF 655-4037
- JUNE 10 - 15, 1990** . . . . . **OREGON HEALTH PROMOTION CONFERENCE XIV OR.** Dept. of Education, 1-378-3569 Seaside, Oregon

**Membership Application**

I believe Oregon's children and youth should be drug free. I believe in the objectives of Oregon Federation of Parents for Drug Free Youth and I want to help solve problems related to drugs in Oregon by becoming a member of this movement. Please enroll me as:

- INDIVIDUAL MEMBER** \$15  
Newsletter subscription and resource list
- GROUP MEMBER** \$25  
Five Newsletter subscriptions and resource list.
- CONTRIBUTING MEMBER** \$100  
Includes newsletter, resource list and recognition in each publication of the newsletter.
- PATRON MEMBER** \$250  
Same as Contributing Member.
- SUSTAINING MEMBER** \$1000 or more  
Same as Contributing Member.

\_\_\_\_\_ I would like to support your efforts by making a tax-deductible donation of: \_\_\_\_\_

Individual or Group Name: \_\_\_\_\_

Contact Person (if group) \_\_\_\_\_

Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Area Code (City) Area Code  
Phone Number: \_\_\_\_\_

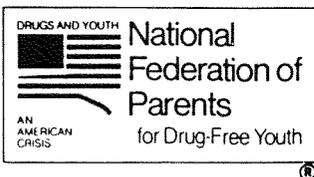
(Home) (Office)

In which area(s) would you care to assist:  
 \_\_\_\_\_ Financial \_\_\_\_\_ Legislative \_\_\_\_\_ Speakers bureau \_\_\_\_\_ Office Volunteer \_\_\_\_\_ Beginning a group in local area

**OREGON  
FEDERATION OF  
PARENTS**  
*For Drug Free Youth*  
 18818 S.E. Mildred  
 Milwaukie, Oregon 97267

Nonprofit Org.  
 U.S. POSTAGE  
 PAID  
 Portland, OR  
 Permit No.4421

**AFFILIATED WITH**



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

In the Matter of Proclaiming )  
October 20-28, 1990 as ) PROCLAMATION  
"Red Ribbon Week" in Multnomah County ) 90-172

WHEREAS, Alcohol and other drug abuse in this nation has reached epidemic stages, and the 15-24 year old age group is dying at a faster rate than any other age group; and,

WHEREAS, It is imperative that visible, unified prevention education efforts by community members be launched to reduce the demand for drugs; and,

WHEREAS, The National Federation of Parents for Drug Free Youth with the Oregon Federation of Parents for Drug Free Youth (and local affiliates) are sponsoring the National Red Ribbon Campaign offering citizens the opportunity to demonstrate their commitment to drug free lifestyles; and,

WHEREAS, The National Red Ribbon Campaign will be celebrated in every community in America during "Red Ribbon Week", October 20-28, 1990; and

WHEREAS, Business, government, law enforcement, schools, religious institutions, service organizations, youth, physicians, senior citizens, military, sports teams and individuals will demonstrate their commitment to drug free, healthy lifestyles by wearing and displaying red ribbons during this week-long campaign; and,

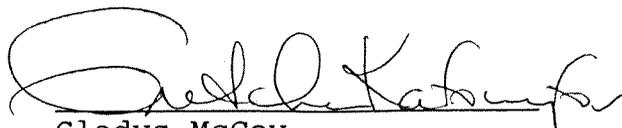
NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of the County of Multnomah does hereby proclaim October 20-28, 1990, as "Red Ribbon Week", and encourages all citizens to participate in drug prevention education activities, making a visible statement that we are strongly committed to a drug free community.

BE IT FURTHER RESOLVED, that the Board of County Commissioners of the County of Multnomah encourages all citizens to pledge; My Choice...Drug Free.

DATED this 18th day of October, 1990.

MULTNOMAH COUNTY, OREGON



  
Gladys McCoy  
Multnomah County Chair

#2

Date 10/18

NAME Lauri Aunan

ADDRESS 1536 SE 11th

Portland  
Street  
City

OR

97214  
Zip

I wish to speak on Agenda Item # R3

Subject Ballot measure 6,

X FOR

AGAINST Oregon Recycling Act

PLEASE WRITE LEGIBLY!

Meeting Date: OCT 18 1990

Agenda No.: R-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Resolution endorsing Ballot Measure #6

BCC Informal 10/16/90 BCC Formal 10/18/90  
(date) (date)

DEPARTMENT Non-Departmental DIVISION BCC

CONTACT Margaret Bax TELEPHONE 248-5239

PERSON(S) MAKING PRESENTATION 15 Minutes

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: \_\_\_\_\_

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Resolution in the matter of endorsing Ballot Measure #6

*10/18/90 copy to Margaret Bax*

1990 OCT 11 11:42  
OREGON COUNTY

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL *Pletcher Kojan*  
Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY

In the matter of endorsing )  
Ballot Measure #6 )

RESOLUTION 90-173

WHEREAS, Oregon produces more than two million tons of solid waste every year and recycles only 20%; and

WHEREAS, single-use packaging constitutes one-half, by volume, of all waste going to our landfills; and

WHEREAS, the amount of garbage produced in the Portland Metro area is rapidly increasing; and

WHEREAS, traditional "bury or burn" methods of trash disposal have contaminated groundwater supplies, polluted the air, and depleted our natural resources; and

WHEREAS, costs of landfill disposal for the Portland Metro area have increased dramatically, from \$8 per ton in 1989 to \$55 per ton in 1989; and

WHEREAS, the Oregon Legislature has established priority in methods of managing solid waste as Reduce, Reuse, Recycle, Recover, Landfill; and

WHEREAS, source reduction has been determined to be the first priority because it is the most effective method; and

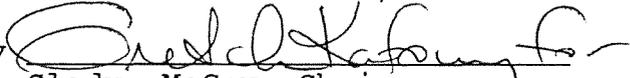
WHEREAS, Ballot Measure #6 would promote solid waste reduction and recycling by establishing reasonable recycling standards for packaging that would be phased in gradually over 12 years;

NOW, THEREFORE, BE IT RESOLVED that the Multnomah County Board of Commissioners hereby endorses Ballot Measure #6 in order to protect the quality of Oregon's water and air, preserve natural resources, and save millions of dollars on solid waste disposal.

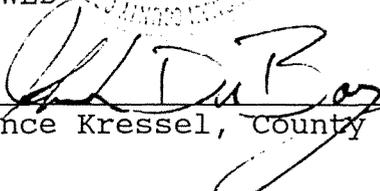
ADOPTED THIS 18th DAY OF OCTOBER, 1990



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

By   
Gladys McCoy, Chair

REVIEWED

  
Laurence Kressel, County Counsel

Meeting Date: October 18, 1990

Agenda No.: R-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: RESOLUTION: ACCEPTING THE REPORT "HISPANICS AND MULTNOMAH COUNTY SERVICES" AND DEVELOPING AN IMPLEMENTATION PLAN

BCC Informal \_\_\_\_\_ (date) BCC Formal 10-18-90 (date)

DEPARTMENT Non-Departmental DIVISION BCC (Anderson)

CONTACT Bill Farver TELEPHONE 248-5220

PERSON(S) MAKING PRESENTATION Comm. Pauline Anderson

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 30 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

On September 11 the report, "Hispanics and Multnomah County Services" was presented to the Board of County Commissioners; a work session on the report was held October 2.

This resolution calls for acceptance of the report and the development of an implementation plan to improve County services to Hispanics.

*10/18/90 copies to Commissioner Anderson and Bill Farver*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Pauline Anderson

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

1990 OCT 11 11:11:33  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF MULTNOMAH COUNTY

In the Matter of Accepting the Report            ) RESOLUTION  
"Hispanics and Multnomah County Services"    )  
and Developing an Implementation Plan         )

WHEREAS, County Commissioner Pauline Anderson commissioned Martin Winch to research Hispanic issues and County services and recommend how the County could improve services to Hispanics.

WHEREAS, the report, "Hispanics and Multnomah County Services" includes extensive information concerning how some selective Multnomah County services are provided to Hispanics. That information includes the following data:

- Hispanics are the second largest and the fastest growing minority in Multnomah County. They are the largest minority group in Oregon.

- During June, 1990, Hispanics used 19% of the total capacity of jail bed days - approximately 200 beds. Those on INS holds accounted for 12% of the total bed days.

- Most jailed Hispanics are held on charges involving distribution or possession of drugs. Approximately 85% of these people have limited previous involvement with the criminal justice system. They are among the least disruptive and dangerous of our inmates.

- County health clinics are serving 44% more Hispanics in 1989-90 than they did in 1988-89.

WHEREAS, the report listed numerous policy and administrative recommendations concerning:

- how County government can make a commitment to becoming truly multi-cultural in its makeup and expertise.

- how County jails could more appropriately serve the public safety needs of Hispanic and non-Hispanics alike.

- how County human services could more effectively serve Hispanics.

THEREFORE BE IT RESOLVED, the Board of County Commissioners accepts the report "Hispanics and Multnomah County Services".

THEREFORE BE IT FURTHER RESOLVED, the Board requests the Chair, Sheriff, and District Attorney develop plans to implement recommendations in the report as prescribed by the BCC. Those plans should indicate increased costs, if needed, and timelines.

Among the areas that should be addressed in the plans are:

- adequate social service support for inmates placed on pre or post trial supervision, including pursuit of employment waivers (DCC).

- adequate youth and juvenile services (DHS).

- adequate health services and outreach, including clinic capacity for migrants in East County (DHS).

- pre and post trial supervision programs with bilingual and culturally sensitive staff (DCC).

- billing procedures between County and INS, including numbers on who would be released but for the INS holds (Auditor /Sheriff) \*

- INS facility for pre-trial releasees on INS holds (Sheriff)

- aggressively rethink job requirements to attract more bilingual, culturally sensitive county employees (DGS).

- centralized recruiting of bilingual applicants, especially for the new correction officers and community health nurses. Consider a long term focus that will extend recruiting to high schools and community colleges (DGS).

- multi cultural training for current county employees (DGS).

- review of RFP requirements to insure that providers have bilingual, culturally sensitive employees to the extent feasible (DGS).

- impact of not using "scheme or network" charges for Old Town drug arrests on jail population (District Attorney)

- intergovernmental concerns

- sweep policy in Old Town (with Portland)

- SLEAG funding (with Congressional delegation)

- INS policies (Sheriff with INS)

- health services (with Clackamas County)

THEREFORE BE IT FURTHER RESOLVED, that the Board will review those implementation plans in December, 1990,\*prior to the development of the 1991-2 budget.

\* AMENDED

ADOPTED THIS \_\_\_\_\_ DAY OF OCTOBER, 1990.

(SEAL)

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_

Gladys McCoy, Chair

REVIEWED

\_\_\_\_\_  
Laurence Kressel, County Counsel

2099 2/4

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF MULTNOMAH COUNTY

In the Matter of Accepting the Report            ) RESOLUTION  
"Hispanics and Multnomah County Services"    )            90-174  
and Developing an Implementation Plan        )

WHEREAS, County Commissioner Pauline Anderson commissioned Martin Winch to research Hispanic issues and County services and recommend how the County could improve services to Hispanics.

WHEREAS, the report, "Hispanics and Multnomah County Services" includes extensive information concerning how some selective Multnomah County services are provided to Hispanics. That information includes the following data:

- Hispanics are the second largest and the fastest growing minority in Multnomah County. They are the largest minority group in Oregon.

- During June, 1990, Hispanics used 19% of the total capacity of jail bed days - approximately 200 beds. Those on INS holds accounted for 12% of the total bed days.

- Most jailed Hispanics are held on charges involving distribution or possession of drugs. Approximately 85% of these people have limited previous involvement with the criminal justice system. They are among the least disruptive and dangerous of our inmates.

- County health clinics are serving 44% more Hispanics in 1989-90 than they did in 1988-89.

WHEREAS, the report listed numerous policy and administrative recommendations concerning:

- how County government can make a commitment to becoming truly multi-cultural in its makeup and expertise.

- how County jails could more appropriately serve the public safety needs of Hispanic and non-Hispanics alike.

- how County human services could more effectively serve Hispanics.

THEREFORE BE IT RESOLVED, the Board of County Commissioners accepts the report "Hispanics and Multnomah County Services".

THEREFORE BE IT FURTHER RESOLVED, the Board requests the Chair, Sheriff, and District Attorney develop plans to implement recommendations in the report as prescribed by the BCC. Those plans should indicate increased costs, if needed, and timelines.

Among the areas that should be addressed in the plans are:

- adequate social service support for inmates placed on pre or post trial supervision, including pursuit of employment waivers (DCC).

- adequate youth and juvenile services (DHS).

- adequate health services and outreach, including clinic capacity for migrants in East County (DHS).

- pre and post trial supervision programs with bilingual and culturally sensitive staff (DCC).

- billing procedures between County and INS, including numbers on who would be released but for the INS holds (Auditor /Finance/Sheriff).

- INS facility for pre-trial releasees on INS holds (Sheriff)

- aggressively rethink job requirements to attract more bilingual, culturally sensitive county employees (DGS).

- centralized recruiting of bilingual applicants, especially for the new correction officers and community health nurses. Consider a long term focus that will extend recruiting to high schools and community colleges (DGS).

- multi cultural training for current county employees (DGS).

- review of RFP requirements to insure that providers have bilingual, culturally sensitive employees to the extent feasible (DGS).

- impact of not using "scheme or network" charges for Old Town drug arrests on jail population (District Attorney)

- intergovernmental concerns

- sweep policy in Old Town (with Portland)

- SLEAG funding (with Congressional delegation)

- INS policies (Sheriff with INS)

- health services (with Clackamas County)

THEREFORE BE IT FURTHER RESOLVED, that the Board will review those implementation plans in March, 1991, prior to the development of the 1991-2 budget.



ADOPTED THIS 18th DAY OF OCTOBER, 1990.

(SEAL)

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

By

  
Gladys McCoy, Chair

REVIEWED

  
for Laurence Kressel, County Counsel

2099 3/4

OCT 18 1990

Meeting Date: OCT 11 1990 R-5

Agenda No.: R-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Community Action Commission Ordinance

BCC Informal \_\_\_\_\_ BCC Formal 10/11/90  
(date) (date)

DEPARTMENT Non DIVISION BCC

CONTACT Fred Christ TELEPHONE 248-5276

PERSON(S) MAKING PRESENTATION Carole Murdock

ACTION REQUESTED:

INFORMATIONAL ONLY  POLICY DIRECTION  APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 10 min.

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

See fact sheet <sup>10/18/90</sup> copies to Fred Christ & Carole Murdock  
10/24/90 copies to Ordinance Distribution List

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL 

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

ORDINANCE FACT SHEET

Ordinance Title: Community Action Commission

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

Establishes Community Action Commission as County's community action board to address the needs of low income Multnomah County citizens, serve as the focal point for citizen involvement and advocacy in the emergency basic needs and community action service system.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

What has been the experience in other areas with this type of legislation?

What is the fiscal impact, if any?

Currently budgeted.

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: RED CHRIST

Planning & Budget Division (if fiscal impact): \_\_\_\_\_

Department Manager/Elected Official: [Signature]

1                               BEFORE THE BOARD OF COUNTY COMMISSIONERS

2                               FOR MULTNOMAH COUNTY, OREGON

3                               ORDINANCE NO. 665

4  
5               An ordinance establishing a Community Action Commission to  
6 address the needs of low income citizens in Multnomah County,  
7 to serve as the focal point for citizen involvement and  
8 advocacy in the emergency basic needs and community action  
9 service system, and to serve as the federally mandated  
10 community action board for Multnomah County.

11               Multnomah County ordains as follows:

12               Section I. Findings and Purpose

13               (A) On July 1, 1988, pursuant to County Resolution 88-25 a  
14 single, countywide community action agency was created in the  
15 Multnomah County Department of Human Services, with the Board  
16 of County Commissioners serving as the countywide governing  
17 board.

18               (B) On July 1, 1990, pursuant to County Resolutions 90-46  
19 and 90-102 the Aging Services Division assumed direct  
20 responsibility for ensuring citizen involvement, advocacy,  
21 planning, and contracting for delivery of services in the  
22 community action service system, through the division's  
23 Community Action Program Office.

24               (C) Federal and state statutes and rules require that a  
25 community action agency which is an office, division, or agency  
26 of a political subdivision be administered by a community

1 action board of at least nine but no more than 33 members,  
2 which shall provide for the operation of the agency and be  
3 directly responsible to the governing board of the subdivision.

4 (D) The Board of Directors of Metropolitan Community  
5 Action, Inc. (MCA), which has served as the county's designated  
6 community action board since July 1, 1988, has recommended that  
7 the Board of County Commissioners establish a Community Action  
8 Commission to address the needs of low income citizens in  
9 Multnomah County, to serve as the focal point for citizen  
10 involvement and advocacy in the emergency basic needs and  
11 community action service system, and to serve as the federally  
12 mandated community action board for Multnomah County.

13 (E) On June 28, 1990, the Board of County Commissioners  
14 accepted the recommendations of the MCA Board and, upon finding  
15 that it is in the interest of the county to establish such a  
16 commission pursuant to Section 3.70 of Multnomah County's Home  
17 Rule Charter, directed the Aging Services Division to prepare  
18 this ordinance for the purpose of establishing a Community  
19 Action Commission and providing for the mission, powers,  
20 duties, membership, organization and staffing thereof.

21 Section II. Definitions

22 For the purposes of this ordinance, unless the context  
23 requires otherwise, the following items are defined as follows:

24 (A) Governing Board: Board of County Commissioners of  
25 Multnomah County, Oregon.

26 (B) Administering Board: The community action board

1 established for a community action agency which is an office,  
2 division, or agency of a political subdivision, with  
3 membership, powers and duties prescribed in ORS 184.802.

4 (C) Commission: Community Action Commission established  
5 by this ordinance to serve as Multnomah County's community  
6 action board and other identified functions.

7 (D) Division: Aging Services Division of the Multnomah  
8 County Department of Human Services.

9 (E) Program: The community action program operated with  
10 federal, state and local anti-poverty funds by the Division's  
11 Community Action Program Office in its capacity as the county's  
12 community action agency.

13 Section III. Establishment of Commission

14 (A) A Community Action Commission is hereby established to  
15 serve such functions as are identified below pertaining to the  
16 needs of low income people in Multnomah County.

17 (B) The Community Action Commission shall have the  
18 mission, powers, duties, membership, organization and staffing  
19 provided to it through this ordinance.

20 (C) The mission of the Community Action Commission shall  
21 be to counteract the causes and consequences of poverty in  
22 Multnomah County:

23 1) by advocating to increase the availability of  
24 resources and opportunities for low income citizens to meet  
25 their basic needs, to empower themselves, to improve their  
26 quality of life, and to achieve self sufficiency;

1           2) by promoting a more equitable distribution of  
2 resources and access to opportunities; and

3           3) by coordinating efforts to eradicate poverty,  
4 hunger, and homelessness.

5       Section IV. General Powers and Duties

6           (A) The Community Action Commission shall serve as the  
7 focal point for citizen involvement and advocacy in the  
8 emergency basic needs and community action service system in  
9 Multnomah County, through:

10           (1) Providing citizen leadership to further policies,  
11 planning, and programs which will empower low income  
12 individuals and families and improve their quality of life, in  
13 partnership with funders, program staff, providers, and  
14 constituents in the community action service system;

15           (2) Representing the views and voicing the needs of  
16 low income individuals and families to policy makers, funders,  
17 program staff, providers, and the general community, and  
18 providing review and comment regarding public issues and  
19 proposals which impact low income citizens;

20           (3) Educating the general community regarding the  
21 extent and impact of poverty, hunger, homelessness and other  
22 issues affecting low income citizens, and their negative effect  
23 on the quality of life in our community;

24           (4) Collecting, maintaining, and providing information  
25 on low income issues, including dissemination through public  
26 forums and conferences;

1           (5) Advocating on behalf of low income citizens for  
2 resources, for policy and system changes, and for needed  
3 programs and services, both in the public and private sectors;

4           (6) Mobilizing public support for the Commission's  
5 advocacy efforts, and coordinating its advocacy activities with  
6 other community groups;

7           (7) Conducting studies and hearings to identify,  
8 assess, and prioritize the needs of low income citizens in  
9 Multnomah County and to evaluate the service system's capacity  
10 to meet those needs, and disseminating the Commission's  
11 findings to policy makers, funders, providers, and other  
12 interested persons and entities in the community;

13           (8) Participating in the formulation of system  
14 policies for meeting the basic needs of low income citizens and  
15 for promoting their self-sufficiency and independent and  
16 dignified living;

17           (9) Reviewing, monitoring, and evaluating system and  
18 program effectiveness in accomplishing established goals,  
19 objectives, and priorities for service delivery to low income  
20 citizens;

21           (10) Representing the interests of low income citizens  
22 in advising program staff regarding planning for a coordinated  
23 and comprehensive system of services, and the development of an  
24 annual plan of action which specifies strategies and activities  
25 to make progress toward meeting the goals of the plan;

1           (11) Representing the interests of low income  
2 citizens, providing citizen participation and oversight, and  
3 advising program staff and the governing board on all matters  
4 related to the development, structure and administration of the  
5 county's community action program and the operations conducted  
6 thereunder, and related to the duties delegated to the  
7 Community Action Commission by the governing board; and

8           (12) Providing ongoing advice, guidance, and  
9 recommendations to program staff and the governing board on  
10 policy decisions and program development, both in the planning  
11 and implementation phases.

12           (B) The Community Action Commission shall serve as the  
13 federally mandated community action board for Multnomah  
14 County's community action program, to administer and provide  
15 for the operation of the agency as required by federal statutes  
16 and ORS 184.802, through:

17           (1) Being directly responsible to the governing board  
18 for the operation of the community action program;

19           (2) Reviewing and approving program policies related  
20 to the expenditure of federal and state anti-poverty funds,  
21 including the Community Services Block Grant, Low Income Energy  
22 Assistance Program, Department of Energy Weatherization  
23 Program, Emergency Food and Shelter Program, State Homeless  
24 Assistance Program, and such other anti-poverty funds as may  
25 become available to the program;

1           (3) Being involved in and consulted on the hiring,  
2 evaluation, and firing of the agency director;

3           (4) Monitoring and evaluating program effectiveness;

4           (5) Insuring the effectiveness of community  
5 involvement in the planning process; and

6           (6) Assuming all duties delegated to it by the  
7 governing board.

8 Section V. Membership

9           (A) The commission shall consist of twenty-four (24)  
10 members. Members shall serve without compensation, except that  
11 members may be reimbursed for reasonable expenses involved in  
12 the performance of their duties. Representation shall be as  
13 follows:

14           (1) One-third (eight) of the members shall be elected  
15 public officials currently serving or their designees;

16           (2) At least one-third (eight) of the members shall be  
17 low income citizens of Multnomah County (maximum income of 125%  
18 of federal poverty guidelines at the time of appointment);

19           (3) The balance of members shall represent business,  
20 industry, labor, religious, welfare, education, neighborhood  
21 associations or other major groups and interests in the  
22 community; and

23           (4) Alternates may be designated for low income and  
24 private sector members.

1 (B) Composition of the commission should reflect community  
2 diversity in so much as is possible, including age, disability,  
3 economic status, ethnic backgrounds, geographic distribution,  
4 racial minorities, and sex.

5 (C) Elected officials and private sector members shall be  
6 appointed in accordance with Section 3.70 of the Multnomah  
7 County Home Rule Charter.

8 (D) Low income members shall be selected by the sitting  
9 members of the commission through democratic selection  
10 procedures adequate to insure that they are representative of  
11 the poor in Multnomah County.

12 (E) Terms of appointment and selection shall coordinate  
13 with the fiscal year, July 1 to June 30. Length of terms shall  
14 be for two (2) years, except that initial appointments and  
15 selections shall be staggered so that one half expire on June  
16 30, 1991 and one half expire on June 30, 1992. Members may  
17 serve three (3) consecutive terms. Initial terms expiring on  
18 June 30, 1991, shall not be included in this limitation.

19 Section VI. Organization

20 The commission shall adopt bylaws, with the approval of the  
21 governing board, which shall address such issues as terms of  
22 appointment, vacancies, officers, conduct of business,  
23 committees, responsibilities of membership and other such  
24 issues as the commission may deem appropriate.

25

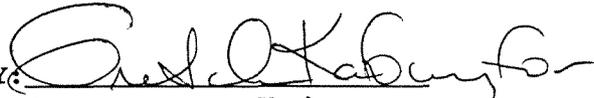
26

1 Section VII. Staffing

2 The commission shall be provided an appropriate level of  
3 staff support, communication, and technical assistance by the  
4 Division's Community Action Program Office in order to carry  
5 out its designated functions.

6  
7 Adopted this 18th day of October, 1990, being  
8 the date of its second reading before the Board of County  
9 Commissioners of Multnomah County, Oregon.



14 BY:   
15 Gladys McCoy, Chair  
Multnomah County, Oregon

16 REVIEWED:  
17   
18 LAURENCE KRESSEL, COUNTY COUNSEL  
of Multnomah County, Oregon

19  
20 10/02/90/4

21  
22 [0322f]

**BUDGET MODIFICATION NO. DCC # 3**

(For Clerk's Use) Meeting Date **OCT 18 1990**

Agenda No. R-6

**1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_**

(Date)

DEPARTMENT Community Corrections

DIVISION Program Services/Alternative Community

CONTACT Cary Harkaway

TELEPHONE 248-3980 Service

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

**SUGGESTED**

**AGENDA TITLE** (to assist in preparing a description for the printed agenda)

Budget Modification reducing Department of Community Corrections grant revenues by a net amount of \$100,405 as the result of carry-overs and reduced grant awards.

(Estimated Time Needed on the Agenda)

**2. DESCRIPTION OF MODIFICATION** (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This Budget Modification adjusts several DCC grant revenues and expenditures:

1. Eliminates the Federal DMDA grant because the grant was not continued in this fiscal year - (\$100,386);
2. Decreases the Federal Anti-Drug Abuse grant by \$155,213 because the grant award was smaller than anticipated;
3. Increases State Enhancement grant revenues by \$155,194 as a result of larger than anticipated balance in the two year grant award.

No net personal changes occur as a result of these changes.

**3. REVENUE IMPACT** (Explain revenues being changed and the reason for the change)

2013 Federal Anti-Drug Abuse Grant	(\$155,213)
2085 Federal DMDA	( 100,386)
2308 CCA Enhancement Grant	<u>155,194</u>
	(\$100,405)

**4. CONTINGENCY STATUS** (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
 (Specify Fund) (Date)  
 After this modification \$ \_\_\_\_\_

Originated By	Date	Department Manager	Date
		<i>Grants New</i>	10/8/90
Budget Analyst	Date	Personnel Analyst	Date
<i>W. W. W. W.</i>	10/9/90		
Board Approval			Date
<i>W. W. W. W.</i>			October 18, 1990

EXPENDITURE TRANSACTION EP [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING IOB \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	021	2303			6060			(156,105)		Pass Thru
							7100			( 1,093)		Indirect
				2304			6230			3,000		Supplies
							6310			7,000		Education & Training
							7100			1,789		Indirect
							7150			4,000		Telephone Services <i>GF</i>
							8400			7,614		Equipment
				2305			6310			3,000		Education & Training
							7100			383		Indirect
							8400			5,000		Equipment
				2335			6270			10,000		Food
							6310			2,000		Education & Training
							7100			1,534		Indirect
				2336			5400			4,142		Premium Pay
							5500			1,143		Fringe
TOTAL EXPENDITURE CHANGE												TOTAL EXPENDITURE CHANGE

REVENUE TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	021	2303			2013			( 56,812)		Federal - Anti-Drug
							2085			(100,386)		Federal DMDA
				2304			2308			23,403		Enhancement Grant
				2305			2308			8,383		Enhancement Grant
				2335			2308			13,534		Enhancement Grant
				2336			2013			( 98,401)		Federal Anti-Drug
TOTAL REVENUE CHANGE												TOTAL REVENUE CHANGE

100 045 7410  
401 035 5910  
156 021 2300  
402 040 7990

6609  
6600  
7601  
1600

Change 166  
228  
166  
GF - cash transk H/S for ADDL REV Fed Expend  
(3913)  
(4000)  
GF TO H/S SECU. DS  
MOTOR POOL  
SECU. REPAIR  
GF CT from GF  
SECU. REPAIR



BUDGET MODIFICATION NO.

DCC # 2

(For Clerk's Use) Meeting Date

OCT 18 1990

Agenda No.

R-7

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR October 18, 1990  
(Date)

DEPARTMENT Community Corrections DIVISION All  
CONTACT \_\_\_\_\_ TELEPHONE 248-3701

SUGGESTED AGENDA TITLE (to assist in preparing description for printed agenda)

Budget Modification adjusting the Department of Community Corrections indirect costs and allocating grant revenue freed by these adjustments.

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification reduces the Department's indirect costs by \$19,137 as a result of recalculating the indirect cost rate and reallocates the grant portion of that reduction (\$15,770). The DCC budget is reduced by the amount of the General Fund reduction (\$3,367).

This modification also reduces the General Fund contingency by \$15,770 to offset the reduction in the budgeted indirect costs.

3. REVENUE IMPACT (Explain revenues being changed and reason for the change)

Reduce Cash Transfer to Fed/State Fund - \$3,367  
Reduce Ser. Reimbursement from Fed/State to General Fund - \$19,137

4. CONTINGENCY STATUS (to be completed by Planning & Budget)

GENERAL Fund Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
After this modification \$ \_\_\_\_\_

Originated By	Date	Department Director	Date
		<i>Grant Duon</i>	10/8/90
Budget Analyst	Date	Employee Services	Date
<i>J. Mack Campbell</i>	10-5-90		
Board Approval	Date		
<i>DEBORAH ROGERS</i>	October 18, 1990		

1990 OCT 11 11 59 AM  
COMMUNITY CORRECTIONS DIVISION

EXPENDITURE

TRANSACTION EB GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_ BUDGET FY \_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	21	2113			7100			(1,411)		Indirect
							6230			1,411		Supplies
		156	21	2304			7100			(4,344)		Indirect
							8400			2,547		Equipment
		156	21	2305			7100			(4,795)		Indirect
							8400			3,225		Equipment
		156	21	2335			7100			(3,449)		Indirect
							8400			3,449		Equipment
		156	21	2336			7100			(4,958)		Indirect
							8400			4,958		Equipment
		100	45	9120			7700			(15,770)		GF Contingency
		100	21	2150			7608			(3,367)		Cash Transfer to F/S
TOTAL EXPENDITURE CHANGE										(22,504)		

REVENUE

TRANSACTION EB GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_ BUDGET FY \_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	21	2304			7601			(1,797)		Cash Transfer from GF
				2305			7601			(1,570)		Cash Transfer from GF
		100	45	7410			6602			(19,137)		Svce. Reimbursement - F/S
TOTAL REVENUE CHANGE										(22,504)		

**BUDGET MODIFICATION NO.** DA # 3

(For Clerk's Use) Meeting Date OCT 18 1990

Agenda No. R-8

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR October 18, 1990  
(Date)

DEPARTMENT District Attorney  
CONTACT Kelly Bacon

DIVISION OCN Grant  
TELEPHONE 248-3105

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Kelly Bacon

**SUGGESTED**

**AGENDA TITLE** (to assist in preparing a description for the printed agenda)

OCN Grant amendment

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This bud mod reduces the OCN grant appropriation by \$28,864 to reflect the actual award received the the DA's office for this program.

Reduces General Fund Contingency \$2,436 to offset the reduction in Indirect Costs.

CLERK OF COUNTY COMMISSIONERS  
10/18/90  
10 AM 9:38  
MULTI-COUNTY  
OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

OCN revenue is reduced by \$28,864.  
Reduce Ser. Reimbursement to GF - \$2,436.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By Lisa Moore	Date 9/28/90	Department Manager <i>Kelly Bacon</i>	Date Oct 1 90
Budget Analyst <i>J. Mark Campbell</i>	Date 10-4-90	Personnel Analyst	Date
Board Approval <i>Deborah C. Rogers</i>		Date October 18, 1990	

EXPENDITURE  
TRANSACTION EB [ ]

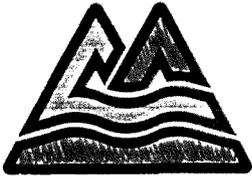
GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	023	2443			5300			(14,023)		Overtime reduction
		156	023	2443			5500			(3,806)		Fringe "
		156	023	2443			5550			(757)		Insurance "
		156	023	2443			6110			(7,842)		Professional Services
		156	023	2443			7100			(2,436)		Indirect Costs
		100	045	9120			7700			(2,436)		GF Contingency
TOTAL EXPENDITURE CHANGE										(31,300)		TOTAL EXPENDITURE CHANGE

REVENUE  
TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	023	2443			2016	198,814	170,000	(28,814)		OCN Grant
		100	045	7410			6602			(2,436)		Fed/State Fund
TOTAL REVENUE CHANGE										(31,300)		TOTAL REVENUE CHANGE



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
 GLADYS McCOY  
 PAULINE ANDERSON  
 GRETCHEN KAFOURY  
 RICK BAUMAN  
 SHARRON KELLEY

DEPARTMENT OF GENERAL SERVICES  
 PORTLAND BUILDING  
 1120 SW FIFTH, 14TH FLOOR  
 PORTLAND, OR 97204-1934

OFFICE OF THE DIRECTOR  
 EMPLOYEE SERVICES (503) 248-3303  
 FINANCE (503) 248-5015  
 LABOR RELATIONS (503) 248-3312  
 PLANNING & BUDGET (503) 248-5135  
 (503) 248-3883

AT OTHER LOCATIONS:

ADMINISTRATIVE SERVICES (503) 248-5111  
 ASSESSMENT & TAXATION (503) 248-3345  
 ELECTIONS (503) 248-3720  
 INFORMATION SERVICES (503) 248-3749

## M E M O R A N D U M

TO: BOARD OF COUNTY COMMISSIONERS

FROM: Jack Horner, Planning & Budget Director *John Horner*

DATE: October 16, 1990

SUBJECT: First Quarter Contingency Requests

### CONTINGENCY REQUESTS

On October 18, 1990 you will have before you nine requests for transfer from General Fund Contingency. They total \$236,089. A list is attached.

Based on the criteria established by the Board for Contingency use, Planning & Budget believes that five of the requests do not qualify:

MCSO 6	Shooting Range Feasibility Study	\$ 5,000
MCSO 8	OTSC/DUII Grant match	58,948
NON 2	Support for Northeast Workforce Center	5,000
NON 3	Support for Education Conference	5,000
NON 4	Continuation of Sex Offender Program	35,465
		\$126,676.

### GENERAL FUND FINANCIAL STATUS

General Fund total revenues are currently projected to be about \$1 million less than the adopted budget.

Beginning Working Capital and Business Income Tax are now thought to be lower than budgeted. On the other hand, Property Tax, Expo Revenues, and Motor Vehicle Rental Tax are expected exceed budgeted estimates.

First Quarter Contingency Requests  
October 16, 1990

The remaining sources should be close to budget, given the information we have to date.

These are very early projections based on few actual current-year receipts. Next quarter events (November property tax receipts tallied, election issues decided, and the federal budget perhaps established) will insure a more meticulous projection

First quarter spending indicates projected General Fund expenditures of 96% of budgeted appropriations by the end of the fiscal year. A department by department projection is also attached.

These projections do not take into account major construction or building acquisition projects not yet budgeted in the General Fund. No requirements at the Donald E. Long Home or Central Library and no costs associated with courtroom construction have been included in the projection.



First Quarter Contingency Requests  
October 16, 1990

cases heard in the Courthouse. If covered by existing court guards on overtime rates, the additional hours will cost about \$195,000. Neither the additional overtime nor the need for additional court coverage was known at the time the budget was put together. **The request is for an unanticipated expenditure needed to fulfill a legal mandate.**

**NON 2                      Support for Northeast Workforce Center                      (\$5,000)**

This request supports the Northeast Workforce Center, a project of the Northeast Coalition of Neighborhoods. The funds will be budgeted in the Department of Human Services Special Projects budget. **It does not meet the Board's criteria for Contingency transfers.**

**NON 3                      Support for Education Conference                      (\$5,000)**

This transfer will support the Black United Fund in underwriting the Pacific Northwest First Annual Education Conference. The conference will address those issues which affect the education process for black and other low-income children. **It does not meet the Board's criteria for Contingency transfers.**

**NON 4                      Continuation of Sex Offender Program                      (\$35,465)**

This transfer replaces the amount of decreased Juvenile Services Commission support for the Sex Offender program at the Morrison Center. It represents a General Fund assumption of a Juvenile Services Commission initiated program previously funded by the State. **It does not meet the Board's criteria for Contingency transfers.**

## FY 1990-91 GENERAL FUND EXPENDITURE FORECASTS

	Personal Services	Materials & Services	Cash Transfers	Capital Outlay	TOTAL
<b>HUMAN SERVICES</b>					
YTD 9/30	2,071,363	230,255	0	3,447	2,305,065
Adopted	9,827,335	1,612,078	24,773,069	91,158	36,303,640
Appropriation	9,827,335	1,612,078	24,773,069	91,158	36,303,640
Forecast Spending	9,498,310	1,641,570	24,773,069	91,158	36,004,107
Forecast %	96.65%	101.83%	100.00%	100.00%	99.17%
<b>COMMUNITY CORRECTIONS</b>					
YTD 9/30	646,222	55,380		3,516	705,118
Adopted	3,218,405	578,809	646,109	35,877	4,479,200
Appropriation	3,218,405	564,809	646,109	49,877	4,479,200
Forecast Spending	3,245,021	525,600	646,109	49,877	4,466,607
Forecast %	100.83%	93.06%	100.00%	100.00%	99.72%
<b>DISTRICT ATTORNEY</b>					
YTD 9/30	1,398,825	115,285	0	6,470	1,520,580
Adopted	6,638,071	678,834	369,265	35,000	7,721,170
Appropriation	6,638,071	678,834	369,552	35,000	7,721,457
Forecast Spending	6,081,145	546,501	369,552	35,000	7,032,198
Forecast %	91.61%	80.51%	100.00%	100.00%	91.07%
<b>SHERIFF</b>					
YTD 9/30	6,458,416	800,387	160	24,944	7,283,907
Adopted	28,075,726	5,717,180	50,818	288,163	34,131,887
Appropriation	28,099,180	5,694,875	50,818	288,163	34,133,036
Forecast Spending	27,665,896	5,256,722	47,635	288,163	33,258,416
Forecast %	98.46%	92.31%	93.74%	100.00%	97.44%
<b>ENVIRONMENTAL SVCS</b>					
YTD 9/30	1,512,883	1,142,303	11,403	401,645	3,068,234
Adopted	7,081,733	8,793,981	128,748	4,478,207	20,482,669
Appropriation	7,081,733	9,931,591	128,748	4,472,507	21,614,579
Forecast Spending	6,783,857	9,150,691	128,748	4,472,507	20,535,803
Forecast %	95.79%	92.14%	100.00%	100.00%	95.01%
<b>GENERAL SERVICES</b>					
YTD 9/30	2,081,251	428,492	0	20,261	2,530,004
Adopted	10,717,631	5,178,898	366,902	324,129	16,587,560
Appropriation	10,717,631	5,266,652	366,902	331,301	16,682,486
Forecast Spending	9,920,442	4,803,773	366,902	331,301	15,422,418
Forecast %	92.56%	91.21%	100.00%	100.00%	92.45%
<b>LIBRARY</b>					
YTD 9/30	0	0	0	0	0
Adopted	0	0	4,017,628	0	4,017,628
Appropriation	0	0	4,466,654	0	4,466,654
Forecast Spending	0	0	4,466,654	0	4,466,654
Forecast %	ERR	ERR	100.00%	ERR	100.00%
<b>NONDEPARTMENTAL</b>					
YTD 9/30	661,393	1,381,450	0	14,986	2,057,829
Adopted	2,997,645	9,392,977	1,250,810	38,151	13,679,583
Appropriation	3,061,205	8,712,823	1,250,810	223,564	13,248,402
Forecast Spending	2,967,358	8,460,660	1,250,810	223,614	12,902,442
Forecast %	96.93%	97.11%	100.00%	100.02%	97.39%
<b>CONTINGENCY/BALANCE</b>					
YTD 9/30			0		0
Adopted			2,502,434		2,502,434
Appropriation			2,502,434		2,502,434
Forecast Spending			1,412,434		1,412,434
Forecast %			56.44%		56.44%
<b>TOTAL GENERAL FUND</b>					
YTD 9/30	14,830,353	4,153,552	11,563	475,269	19,470,737
Adopted	68,556,546	31,952,757	34,105,783	5,290,685	139,905,771
Appropriation	68,643,560	32,461,662	34,555,096	5,491,570	141,151,888
Forecast Spending	66,162,029	30,385,517	33,461,913	5,491,620	135,501,079
Forecast %	96.38%	93.60%	96.84%	100.00%	96.00%



# GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse  
1021 S.W. Fourth Avenue  
Portland, Oregon 97204  
(503) 248-3308

## M E M O R A N D U M

TO: Commissioner Pauline Anderson  
Sheriff Bob Skipper

FROM: Gladys McCoy *G. McCoy*  
Multnomah County Chair

DATE: October 15, 1990

RE: Contingency Requests

1990 OCT 15 PM 3:07  
CLERK OF COUNTY  
OREGON

With the potential passage of Measure 5 looming up on the horizon, it would be poor fiscal policy by the Board to approve any contingency requests that do not comply with the Board contingency policy.

For this reason, I am requesting that Commissioner Anderson pull NON 4 (\$35,465) and Sheriff Skipper pull MCSO 6 and 8 (\$5,000 and \$58,948 respectively). I am pulling NON 2 and 3 (\$5,000 each).

In light of Measure 5, it is not a good time to reduce the County contingency fund by the \$109,413 for these five requests.

I appreciate your cooperation and resolve in light of the grave budget situation we may be facing in November.

cc: Hank Miggins  
Jack Horner  
Norm Monroe

PROPOSED CONTINGENCY TRANSFERS  
October 9, 1990

DHS 6 Medicaid Enhancement Project net (\$280,685)

Transfers \$685,359 to Health Services, Juvenile Justice, and Social Services, partly offset by increased Medicaid Title 19 reimbursements (\$404,674). Adds nursing staff, dental clinic staff, and a Medicaid coordinator in Health Services, eligibility workers and groupworkers in Juvenile Justice, and in Social Services. It funds a new program, mandated by Congress to be provided by State and Federal funding, and probably requires an ongoing General Fund subsidy. It does not meet the Board's criteria for Contingency transfers.

DHS 7 Front-end money for community based service providers (\$50,400)

Transfers \$50,400 to Social Services to be paid to community based service providers to enable them to prepare for additional referrals generated by the Medicaid Enhancement Project funded by DHS 6. It does not meet the Board's criteria for Contingency transfers.

DCC 2 Indirect Cost Rate Reduction (\$15,770)

This results from a recomputation of DCC indirect cost rates reducing revenue to the General Fund from DCC grants.

DA 3 Reduction to OCN Grant (\$2,436)

The OCN grant award is \$18,864 less than anticipated in the 1990-91 Budget. The reduction reduces indirect cost revenue to the General Fund.

MCSO 6 Shooting Range Feasibility Study *NO* (\$5,000)

Transfers \$5,000 to the Sheriff's Office to study a shooting range on Larch Mountain. It does not meet the Board's criteria for Contingency transfers.

MCSO 7 IRS Assessments for Officers' Guns *yes* (\$4,198)

The IRS has determined that guns bought by the Sheriff's Office for use by sworn officers cannot be exempted from Federal excise taxes. This transfer covers penalties and interest assessed against the Sheriff's Office for past purchases where the tax was not paid. The expenditure is mandated.

MCSO 8 OTSC/DUII Grant *NO* (\$58,948)

Multnomah County has been awarded an Oregon Traffic Safety Commission

PROPOSED CONTINGENCY TRANSFERS  
October 9, 1990

grant to continue the Sheriff's DUII enforcement activities. This is the third consecutive year that OTSC will partially fund this activity. The requested transfer covers the County's share of this program and will pay for a Sergeant position for nine months. Although this request is arguably to fulfill a previous public commitment, it represents an increasing and continuing General Fund subsidy of a State initiated program which could have been anticipated and dealt with in the 1990-91 budget. **It does not meet the Board's criteria for Contingency transfers.**

**MCSO 9                      Additional Court Guard Positions                      (\$104,272)**

This transfer to the Sheriff's Office covers the cost of four court guard positions. The need for the positions results from opening an additional court room in the Justice Center and increased criminal cases heard in the Courthouse. If covered by existing court guards on overtime rates, the additional hours will cost about \$195,000. Neither the additional overtime nor the need for additional court coverage was known at the time the budget was put together. **The request is for an unanticipated expenditure needed to fulfill a legal mandate.**

**NON 2                      Support for Northeast Workforce Center                      (\$5,000)**

This request supports the Northeast Workforce Center, a project of the Northeast Coalition of Neighborhoods. The funds will be budgeted in the Department of Human Services Special Projects budget. **It does not meet the Board's criteria for Contingency transfers.**

**NON 3                      Support for Education Conference                      (\$5,000)**

This transfer will support the Black United Fund in underwriting the Pacific Northwest First Annual Education Conference. The conference will address those issues which affect the education process for black and other low-income children. **It does not meet the Board's criteria for Contingency transfers.**

**NON 4                      Continuation of Sex Offender Program                      (\$35,465)**

This transfer replaces the amount of decreased Juvenile Services Commission support for the Sex Offender program at the Morrison Center. It represents a General Fund subsidy of a State initiated program. **It does not meet the Board's criteria for Contingency transfers.**



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS GLADYS McCOY PAULINE ANDERSON GRETCHEN KAFOURY RICK BAUMAN SHARRON KELLEY	DEPARTMENT OF GENERAL SERVICES PORTLAND BUILDING 1120 SW FIFTH, 14TH FLOOR PORTLAND, OR 97204-1934	OFFICE OF THE DIRECTOR EMPLOYEE SERVICES FINANCE LABOR RELATIONS PLANNING & BUDGET	(503) 248-3303 (503) 248-5015 (503) 248-3312 (503) 248-5135 (503) 248-3883
	AT OTHER LOCATIONS:	ADMINISTRATIVE SERVICES ASSESSMENT & TAXATION ELECTIONS INFORMATION SERVICES	(503) 248-5111 (503) 248-3345 (503) 248-3720 (503) 248-3749

## M E M O R A N D U M

TO: County Managers and Staff

FROM: David Warren, Budget Manager

DATE: September 12, 1990

SUBJECT: QUARTERLY CONTINGENCY REQUESTS

1990 SEP 12 11:18 AM  
 COUNTY OF MULTNOMAH  
 CLERK OF COUNTY

The first quarter General Fund Contingency requests will go to the Board of County Commissioners next month. I believe the Board will review them on October 18, 1990.

Contingency requests are due in the Planning & Budget Division by October 4, 1990. Planning & Budget will forward them to the Chair's Office for placement on the agenda by October 8, 1990. The Board will review them at the Informal Board Meeting on October 16, 1990 and vote on them at the Formal Board Meeting on October 18.

To bring a contingency request before the Board you need to complete:

- a regular Bud Mod form (as always), and
- a "Request for General Fund Contingency Transfer" form explaining why the requested transfer could not be foreseen or absorbed within existing appropriations, and the reason for the transfer. A copy of this form is attached.

By resolution, the Board has limited contingency funding to

- a) emergency situations which, if left unattended, will jeopardize the health and safety of the community,

Contingency Requests  
September 12, 1990

- b) unanticipated expenditures that are necessary to keep a previous public commitment or fulfill a legislative mandate or can be demonstrated to result in significant administrative or programmatic efficiencies,
- c) expenditures covered by unanticipated revenues not classifiable as grants.

Planning & Budget will advise the Chair's Office as to which category covers each contingency request or if the request does not seem to fit any of the required categories.

If you have any questions about this procedure, contact your budget analyst before October 4, 1990.

As a further note, I believe the following are the likely dates for the remaining quarterly contingency processes for 1990-91.

Second Quarter

- Due in Planning & Budget - January 3, 1991
- Chair's Office for Agenda Placement - January 7, 1991
- Board Informal - January 15, 1991
- Board Formal - January 17, 1991

Third Quarter

- Due in Planning & Budget - April 4, 1991
- Chair's Office for Agenda Placement - April 8, 1991
- Board Informal - April 16, 1991
- Board Formal - April 18, 1991

Fourth Quarter

- Due in Planning & Budget - June 6, 1991
- Chair's Office for Agenda Placement - June 10, 1991
- Board Informal - June 18, 1991
- Board Formal - June 20, 1991

attachment

# REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. \_\_\_\_\_ 2. Amount requested from General Fund Contingency: \$ \_\_\_\_\_
3. Summary of request:

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? \_\_\_\_ If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

8. This request is for a (Quarterly \_\_\_\_\_, Emergency \_\_\_\_\_) review.
9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

\_\_\_\_\_  
Signature of Department Head/Elected Official

\_\_\_\_\_  
Date

Chair  
McCoy  
pulled 10/11/90

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_  
(Date)

DEPARTMENT Chair McCoy DIVISION \_\_\_\_\_  
CONTACT Norm Monroe TELEPHONE 248-5464  
\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification NOND # 3 requests \$5,000 from General Fund Contingency to fund the County's support of the Pacific Northwest First Annual Education Conference.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)  
[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification adds \$5,000 in the Human Services Special Projects Professional Services budget to be passed through to the Black United Fund of Oregon to help underwrite the Pacific Northwest First Annual Education Conference.

This conference will address those issues which affect the educational process for black and other low-income children.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

RECEIVED  
HOLLAND COUNTY  
1990 OCT 10 11 59 AM  
CLERK OF COUNTY

4. CONTINGENCY STATUS (to be completed by Finance/Budget)  
\_\_\_\_\_  
(Specify Fund) Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Date) After this modification \$ \_\_\_\_\_

Originated By	Date	Department Manager	Date
Norm Monroe for Gladys McCoy	10-3-90	<i>Duane Zussy (ac)</i>	10/3/90
Budget Analyst	Date	Personnel Analyst	Date
<i>Shawn Cordwell</i>	10/5/90		
Board Approval			Date

EXPENDITURE

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		100	010	0115			6110			5,000		Professional Svcs
		100	045	9120			7700			(5,000)		Contingency

////////////////////////////////////  
 TOTAL EXPENDITURE CHANGE ////////////////////////////////////// -0- TOTAL EXPENDITURE CHANGE

REVENUE  
 TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Revenue Source	Category	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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////////////////////////////////////  
 TOTAL REVENUE CHANGE ////////////////////////////////////// -0- TOTAL REVENUE CHANGE

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. NOND # 3 2. Amount requested from General Fund Contingency: \$ 5,000

3. Summary of request:

This modification requests General Fund Contingency to fund the County's support of the Pacific Northwest First Annual Education Conference which is being coordinated by the Black United Fund of Oregon. The Conference will focus on education and other issues that affect African-American youth and their families.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The Black United Fund approached the County Chair in July, after the budget process was completed, about being a sponsor for the conference.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

NA

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

NA

8. This request is for a (Quarterly XX , Emergency ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Duane Gussing (ac)  
Signature of Department Head/Elected Official

10/3/90  
Date

**BUDGET MODIFICATION NO.** MC50 #6

(For Clerk's Use) Meeting Date OCT 18 1990  
Agenda No. R-9

**1. REQUEST FOR PLACEMENT ON THE AGENDA FOR** October 18, 1990  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_  
CONTACT Larry Aab TELEPHONE 251-2489  
\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

**SUGGESTED**

**AGENDA TITLE (to assist in preparing a description for the printed agenda)**

Budget modification requesting \$5,000 from contingency to the Sheriff's Office, to pay for the cost of doing a feasibility study for a shooting range on Larch Mountain.

**(Estimated Time Needed on the Agenda)**

**2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)**

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification will transfer \$5,000 from contingency, to the Sheriff's Office's budget, to pay for a feasibility study with the Forest Service for a shooting range on Larch Mountain.

Resubmitted  
11/15/90

1990 OCT 10 AM 9:38  
MULTICOUNTY  
OREGON  
CLERK OF COUNTY COMMISSIONER

**3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)**

None

**4. CONTINGENCY STATUS (to be completed by Finance/Budget)**

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)  
After this modification \$ \_\_\_\_\_

Originated By	Date	Department Manager	Date
Budget Analyst	Date	Personnel Analyst	Date
Board Approval			Date

*Jerry Aab* 9/25/90  
*J. Mark Campbell* 10-4-90



## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. \_\_\_\_\_ 2. Amount requested from General Fund Contingency: \$5,000

3. Summary of request:

This modification requests a \$5,000 transfer from contingency to the Sheriff's Office budget to pay for a feasibility study with the Forest Service for a shooting range on Larch Mountain.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? no If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

It was not anticipated at the time.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All Sheriff's Office units are budgeted at operating level.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

none

8. This request is for a (Quarterly X, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

\_\_\_\_\_  
Signature of Department Head/Elected Official

\_\_\_\_\_  
Date

**BUDGET MODIFICATION NO.** mc50 + 7

(For Clerk's Use) Meeting Date OCT 18 1990  
Agenda No. R-10

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR October 18, 1990  
(Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_  
CONTACT Larry Aab TELEPHONE 251-2489  
\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

**SUGGESTED**

**AGENDA TITLE** (to assist in preparing a description for the printed agenda)  
Budget modification requesting \$4,198 from contingency to pay the cost of IRS penalties and interest incurred on the Sheriff's gun stores account.

**(Estimated Time Needed on the Agenda)**

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)  
 PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification will pay for penalties and interest assessed by the Internal Revenue Service on the Sheriff's gun stores account. Sheriff's Office personnel followed rules outlined in a County ordinance in administering the account, but these rules were in violation of IRS code. As a result, penalties were assessed.

RECEIVED  
1990 OCT 10 11 53 AM  
SHERIFF'S OFFICE  
DIRECTION

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

None

4. CONTINGENCY STATUS (to be completed by Finance/Budget)  
(Specify Fund) Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Date) After this modification \$ \_\_\_\_\_

Originated By	Date	Department Manager	Date
Budget Analyst	Date	Personnel Analyst	Date
<u>J. Mark Campbell</u>	<u>10-4-90</u>	<u>[Signature]</u>	<u>9/25/90</u>
Board Approval			Date

EXPENDITURE  
TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	025	3604	SH03	6110			\$4,198		Professional Services
		100	045	9120		7700			(4,198)		GF Contingency
//////									①		TOTAL EXPENDITURE CHANGE

REVENUE  
TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
//////											TOTAL REVENUE CHANGE

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. \_\_\_\_\_ 2. Amount requested from General Fund Contingency: \$ 4,198

3. Summary of request:

This modification requests that \$4,198 be transferred from contingency, to the Sheriff's Office budget to pay penalties and interest assessed by the Internal Revenue Service because of procedures followed in operating the gun stores account.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? NO If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

It was not anticipated at the time.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All Sheriff's Office units are budgeted at operating level.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

None

8. This request is for a (Quarterly X, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

\_\_\_\_\_  
Signature of Department Head/Elected Official

\_\_\_\_\_  
Date

**BUDGET MODIFICATION NO.** meso + 8

(For Clerk's Use) Meeting Date OCT 18 1990  
 Agenda No. R-11

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR October 18, 1990  
 (Date)

DEPARTMENT Sheriff's Office DIVISION \_\_\_\_\_  
 CONTACT Larry Aab TELEPHONE 251-2489  
 \*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

**SUGGESTED**

**AGENDA TITLE (to assist in preparing a description for the printed agenda)**

Budget modification appropriating \$87,616 in Oregon Traffic Safety Commission funds and requesting \$50,633 in match funds from contingency to continue the DUII enforcement program.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

The Sheriff's Office was granted \$119,147 from the Oregon Traffic Safety Commission to continue our DUII enforcement activities. The grant period is 10-1-90 through 9-30-91. It is the third year that OTSC will be partially funding this activity.

This modification will appropriate \$87,616 of these funds to pay for DUII enforcement activities this fiscal year. This will pay for Permanent and Overtime pay for 1.5 deputy positions. This is a reduction from the 2.5 positions funded with the 1989-90 grant because federal guidelines say the County must reduce reliance on OTSC funding and still continue the project at the same level with County funding. The remainder of this \$87,616 will add funding for 16 hours of warrant processing per week. This is a new function OTSC has agreed to begin funding this year.

This modification will also transfer \$58,948 from contingency to the Sheriff's budget to pay for a sergeant position for the same time period. This will replace the funding reduced by OTSC.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

- Increase OTSC revenue \$87,616
- Increase service reimbursement to Insurance fund \$8,461
- Increase cash transfer to Federal State fund \$58,948

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) (Date)  
 (Specify Fund) \_\_\_\_\_  
 After this modification \_\_\_\_\_

RECEIVED  
 CLERK'S OFFICE  
 1990 OCT 10 AM 9:39  
 COUNTY OF CLATSOP  
 OREGON

Originated By	Date	Department Manager	Date
		<i>Larry Aab</i>	9/25/90
Budget Analyst	Date	(Personnel Analyst)	Date
<i>J. Mark Campbell</i>	10-4-90	<i>Gerald W. Bittle</i>	10-8-90
Board Approval			Date

EXPENDITURE  
TRANSACTION EB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Budget FY Change Increase (Decrease)	Sub-Total	Description
		156	025	3312	LE04		5100			73,213		Permanent
							5300			21,745		Overtime
							5500			34,830		Fringe
							5550			8,461		Insurance
											138,249	Personal Services
							7100			8,315	8,315	Indirect @ 9.49%
		400	040	7531	FS05		6580			8,461	8,461	Insurance
		100	025	3012			7608			58,948	58,948	Cash Transfer to F/S
		100	045	9120			7700			(58,948)	(58,948)	
TOTAL EXPENDITURE CHANGE											155,025	TOTAL EXPENDITURE CHANGE

REVENUE  
TRANSACTION RB [ ]

GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_

BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Budget FY Change Increase (Decrease)	Sub-Total	Description
		156	025	3312	LE04		2017			87,616		OTSC Revenue
		400	040	7040			6600			8,461		Svs. Reim. to Ins. Fu
		156	025	3312			7601			58,948		County General Fund
TOTAL REVENUE CHANGE										155,025		TOTAL REVENUE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO. \_\_\_\_\_

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
1	Sergeant	46,191	16,915 4,405	67,511
1.5	Deputy Sheriffs	51,427	18,833 5,847	76,107
TOTAL CHANGE (ANNUALIZED)		97,618	35,748 10,252	143,618

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Full Time Positions, Part-Time, Overtime, or Premium	Explanation of Change	Current FY		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
Full time	Add .75 Sergeant	34,643	12,686 3,304	50,633
Full time	Add .75 Deputy	26,150	9,576 3,327	39,053
Full time	Add .375 Deputy	12,420	4,548 1,058	18,026
Overtime	Add overtime funds	21,745	8,020 772	30,537
	Total	94,958	34,830 8,461	138,249

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. \_\_\_\_\_ 2. Amount requested from General Fund Contingency: \$50,633

3. Summary of request:

This contingency request will pay for a sergeant position for the period beginning 10/1/90, and ending 6/30/90. This is necessary due to an OTSC grant requirement that we reduce reliance on OTSC funding to 75% of the second year level. This is the third year that OTSC has funded a portion of this activity.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? no If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The grant request and match requirements were not finalized at the time.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All Sheriff's Office units are budgeted at operating level

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

none

8. This request is for a (Quarterly x, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

\_\_\_\_\_  
Signature of Department Head/Elected Official

\_\_\_\_\_  
Date

**BUDGET MODIFICATION NO.** m250 + 9

(For Clerk's Use) Meeting Date OCT 18 1990  
 Agenda No. R-12

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR October 18, 1990  
 (Date)

DEPARTMENT Sheriff's Office DIVISION Corrections  
 CONTACT Larry Aab TELEPHONE 251-2489  
 \*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD \_\_\_\_\_

**SUGGESTED AGENDA TITLE** (to assist in preparing a description for the printed agenda)

Budget modification requesting \$104,272 from contingency for 4 Court Guard positions necessary because of the opening of an additional courtroom, and because of an increase in the number of cases heard on a daily basis.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Presiding Circuit Court Judge Donald Londer has hired a full-time Pro Tem Judge to sit in Courtroom No. 1 at the Justice Center. This requires that additional court guards be available. In addition, more efficient court scheduling methods have increased the number of cases heard on a daily basis causing an additional demand for Court Service Officers.

This modification will add \$104,272 to the Court Services Unit to fund 4 FTE Deputy Sheriff positions, plus related supplies and hiring costs.

The estimated overtime costs would be \$195,455 to cover these four positions, so approval of this budget modification will provide \$91,183 in General Fund savings.

1990 OCT 18 9:58 AM  
 CLERK OF SUPERIOR COURT  
 JUDICIAL DEPARTMENT  
 PORTLAND, OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)  
 Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
 (Specify Fund) (Date)  
 After this modification \$ \_\_\_\_\_

Originated By	Date	Department Manager	Date
		<i>Robert E. Skipper Jr.</i>	<i>10/4/90</i>
Budget Analyst	Date	Personnel Analyst	Date
<i>J. Mark Campbell</i>	<i>10-5-90</i>	<i>Donald W. Bittle</i>	<i>10-8-90</i>
Board Approval			Date

EXPENDITURE TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		100	025	4015			5100			\$ 74,796		Permanent
							5500			9,340		Fringe
							5550			10,556		Insurance
											\$ 94,692	Personal Services
							6110			3,780		Professional Services
							6230			2,600		Supplies
											6,380	Material & Supplies
							8400			3,200	3,200	Equipment
		400	040	7531			6580			10,556	10,556	Insurance
		100	045	9120			7700			(104,272)		GC Contingency
TOTAL EXPENDITURE CHANGE											\$10,556	TOTAL EXPENDITURE CHANGE

REVENUE TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		400	040	7040			6600			10,556	10,556	Sys. Reim. to Ins. Fund
TOTAL REVENUE CHANGE											\$10,556	TOTAL REVENUE CHANGE

**PERSONNEL DETAIL FOR BUD MOD NO. \_\_\_\_\_**

**5. ANNUALIZED PERSONNEL CHANGES** (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized			TOTAL Increase (Decrease)
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	
4	Deputy Sheriff	\$113,672	\$41,920	\$16,040	\$171,632
TOTAL CHANGE (ANNUALIZED)					

**6. CURRENT YEAR PERSONNEL DOLLAR CHANGES** (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY			TOTAL Increase (Decrease)
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	
Permanent	Add 2.632 Deputy positions (.658 x 4 - Nov. 1 - June 30)	\$74,796	\$9,340	\$10,556	\$94,672

## REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. \_\_\_\_\_ 2. Amount requested from General Fund Contingency: \$104,272

3. Summary of request:

This request will provide funds for four FTE Deputy Sheriff positions for guarding an additional courtroom opened at the Justice Center, and for handling additional cases heard on a daily basis.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? no If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

We did not anticipate the opening of an additional courtroom.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

All Sheriff's Office Units are budgeted at operating level.

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

Overtime savings will total \$91,183.

8. This request is for a (Quarterly X, Emergency \_\_\_\_\_) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

\_\_\_\_\_  
Signature of Department Head/Elected Official

\_\_\_\_\_  
Date



# Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

ROBERT G. SKIPPER  
SHERIFF

(503) 255-3600

## MEMORANDUM

---

TO: GLADYS MC COY, Chair  
BOARD OF COUNTY COMMISSIONERS

FROM: ROBERT G. SKIPPER, Sheriff *Robert G. Skipper*

DATE: OCTOBER 5, 1990

SUBJECT: NEED FOR ADDITIONAL COURT SERVICES DEPUTIES

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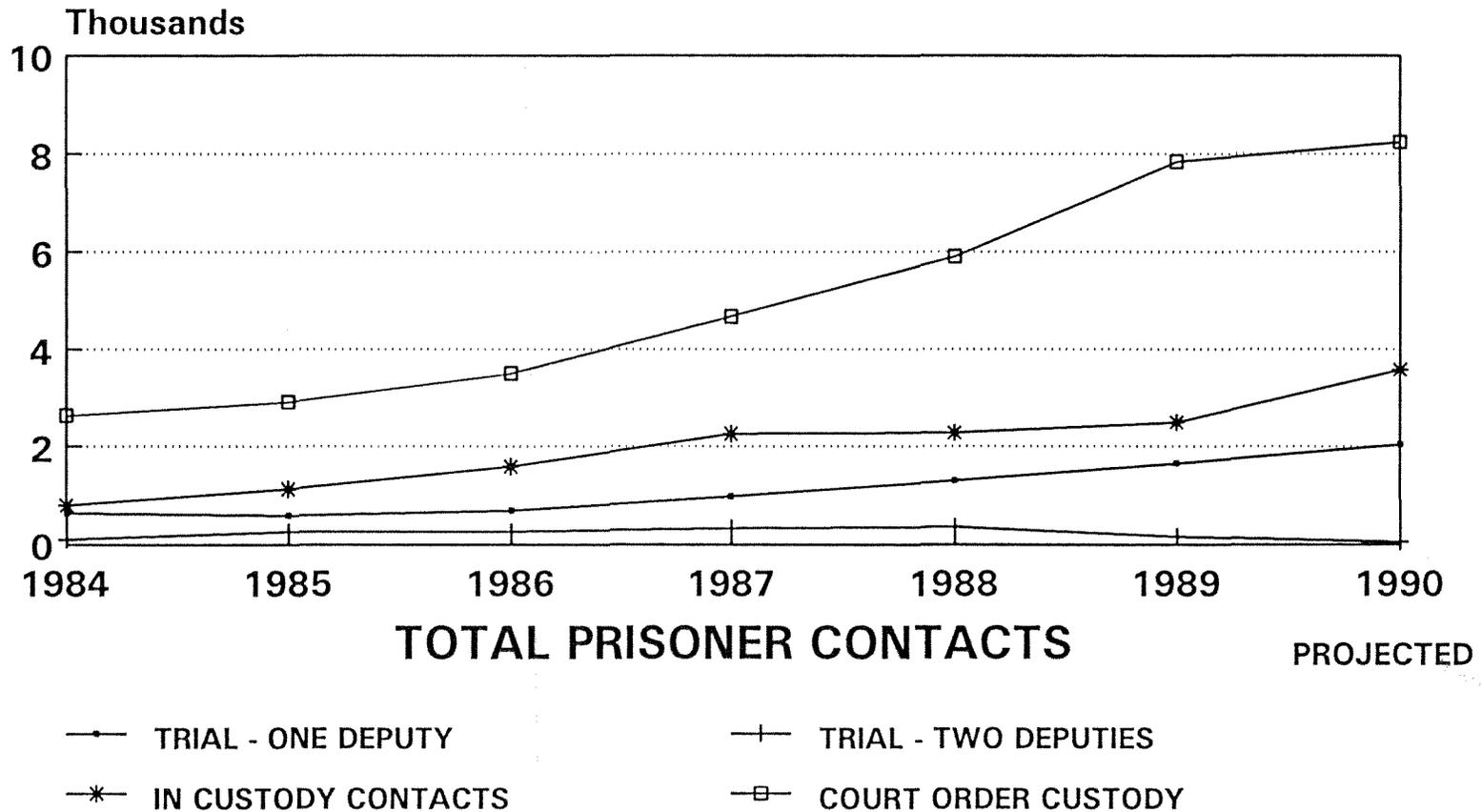
As you are aware, the state court system is in the process of expanding their courts in Multnomah County. As this expansion takes place, it places an ever increasing burden on the Sheriff's Office ability to transport, deliver and guard prisoners for the court. In an effort to deal with this situation, I am requesting that a contingency tap be made in order to create four additional Deputy Sheriff positions for the Court Services Unit.

Over the past six years, the demand for the Court Services Unit has grown much faster than our ability to assign personnel. In 1984, the unit averaged eleven FTE's and has grown to an average of fifteen in 1989. During the same time, average prisoner contacts per Deputy rose from 287 in 1984 to 595 in 1989. The use of overtime to supplement the unit has also become critical and I am currently spending as much as \$6,000 per pay period in overtime costs in Court Services alone. With the immediate opening of a new court room, scheduling efficiencies instituted in the courts, the use of pro tem judges to help clear existing dockets, and additional courts to open in the next calendar year, the demand for Court Services Deputies has extended beyond my personnel and budget limitations. The only way to cope with this continuing problem is to immediately increase the staffing level in the unit.

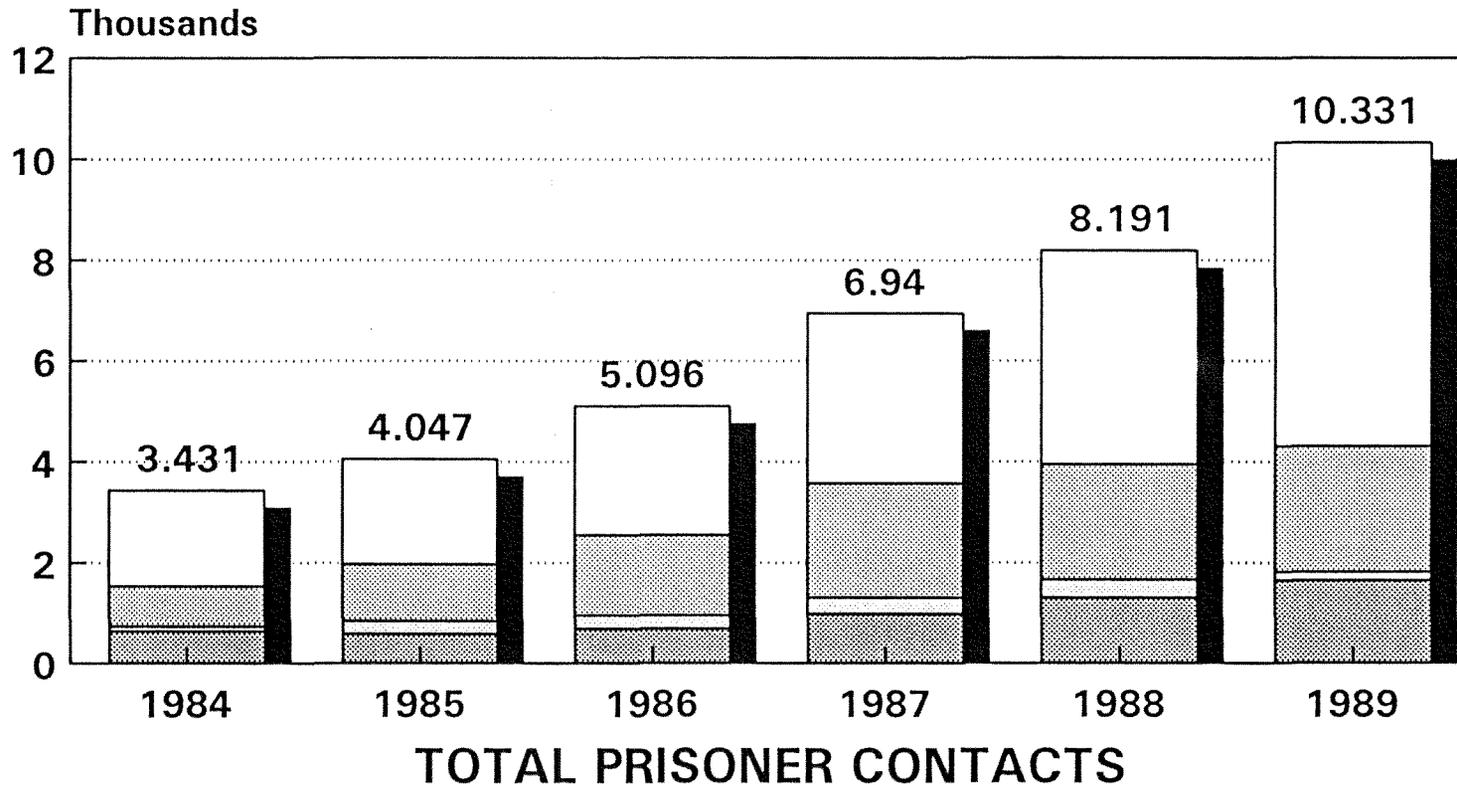
If you have any question regarding this matter, please do not hesitate to contact me.

# COURT SERVICE PRISON CONTACTS

## 1984-1990

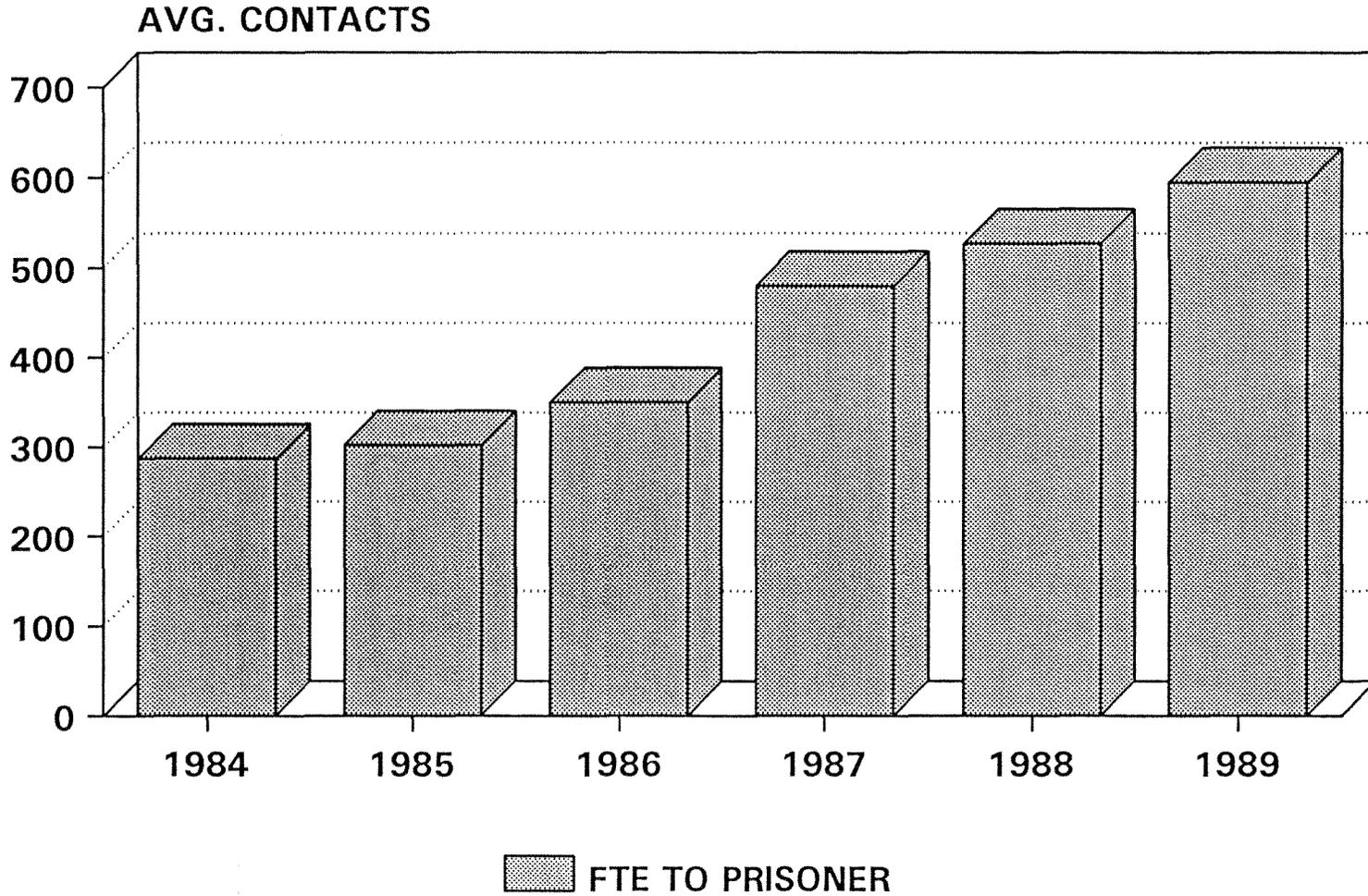


# COURT SERVICE PRISONER CONTACT



- TRIAL - ONE DEPUTY
- TRIAL - TWO DEPUTIES
- IN CUSTODY CONTACTS
- COURT ORDER CUSTODY

# RATIO PRISONER CONTACTS TO FTE





CIRCUIT COURT OF OREGON  
FOURTH JUDICIAL DISTRICT  
MULTNOMAH COUNTY COURTHOUSE  
1021 S. W. 4TH AVENUE  
PORTLAND, OREGON 97204

90 SEP 20 PM 1:09

DONALD H. LONDER  
PRESIDING JUDGE

COURTROOM 208  
(503) 248-3846

September 26, 1990

Honorable Robert Skipper  
Multnomah County Sheriff  
12240 S.E. Glisan Street  
Portland, Oregon 97230

RE: Full time assignment of Justice Center Courtroom No. 1.

Dear Bob:

This is to advise you that due to the heavy misdemeanor backlog of cases we will be hiring a full time Pro Tem Judge to sit in Courtroom No. 1 at the Justice Center. This Judge will be doing criminal trials, including jury trials, and will require the use of Room 308 for a jury room. In addition, this court may occasionally do custody trials which will require that court guards be available to bring defendants into the courtroom and to provide security during the proceeding.

Very truly yours,

DONALD H. LONDER  
Presiding Judge

cc: Sgt. Moore, Court Services, MCSO

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_ (Date) \_\_\_\_\_

DEPARTMENT Chair McCoy DIVISION \_\_\_\_\_  
 CONTACT Norm Monroe TELEPHONE 248-5464  
 \*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy

SUGGESTED  
 AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification NOND # 2 requests \$5,000 from General Fund Contingency to fund the County's support of the Northeast Workforce Center.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)  
 PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification adds \$5,000 in the Department of Human Services Special Projects Professional Services budget for the County's participation in the Northeast Workforce Center.

The Workforce Center, which is a project of the Northeast Coalition of Neighborhoods, is to actively assist residents of N/NE Portland in obtaining self-sufficiency through better utilization of existing services. The Center will connect and coordinate existing human services related to employment as well as provide information and referral services to residents and agencies.

Funding is being sought through public support and private foundation/corporate support. It is anticipated that funding in subsequent years will come more from the private sector.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)  
 None

1990 OCT 10 AM 9:39  
 CLERK OF COUNTY  
 CLERK OF COUNTY

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____)	\$ _____
(Specify Fund) _____ (Date)	
After this modification	\$ _____

Originated By	Date	Department Manager	Date
Norm Monroe for Gladys McCoy	10-3-90	<u>Duane Zussy (ac)</u>	10/3/90
Budget Analyst	Date	Personnel Analyst	Date
<u>Shawn Caldwell</u>	10/5/90		
Board Approval			Date

EXPENDITURE

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity	Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		100	010	0115			6110			5,000		Professional Svcs
		100	045	9120			7700			(5,000)		Contingency

////////////////////////////////////  
 TOTAL EXPENDITURE CHANGE ////////////////////////////////////// -0- TOTAL EXPENDITURE CHANGE

REVENUE  
 TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organi- zation	Reporting Revenue	Category	Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
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////////////////////////////////////  
 TOTAL REVENUE CHANGE ////////////////////////////////////// -0- TOTAL REVENUE CHANGE

REQUEST FOR GENERAL FUND CONTINGENCY TRANSFER

1. Attachment to Bud Mod No. NOND # 2 2. Amount requested from General Fund Contingency: \$ 5,000

3. Summary of request:

This Modification requests General Fund Contingency to fund the County's support of the Northeast Workforce Center. The Workforce Center is a project of the Northeast Coalition of Neighborhoods.

4. Has the expenditure for which this transfer is sought been included in any budget request during the past five years? No If so, when? \_\_\_\_\_  
If so, what were the circumstances of its denial?

5. Why was this expenditure not included in the annual budget process?

The Northeast Coalition of Neighborhoods approached the County Chair after the beginning of the current fiscal year about participating in the funding.

6. What efforts have been made to identify funds from another source within the Department, to cover this expenditure? Why are no other Departmental sources of funds available?

NA

7. Describe any new revenue that this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.

NA

1990 OCT 14 10 09 35  
CLERK OF COUNTY  
OREGON

8. This request is for a (Quarterly XX , Emergency ) review.

9. FOR EMERGENCY REQUESTS ONLY: Describe in detail on an additional sheet the costs or risks that would be incurred by waiting for the next quarterly review, in justification of the emergency nature of this request.

10. Attach any additional information or comments you feel helpful.

Duane Zussing (ac)  
Signature of Department Head/Elected Official

10/3/90  
Date

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_ (Date)

DEPARTMENT Commissioner Anderson DIVISION \_\_\_\_\_

CONTACT Bill Farver TELEPHONE 248-3740

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD Bill Farver

SUGGESTED  
AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget Modification NOND 4 requests a transfer of \$35,465 from General Fund Contingency to the Social Services Division YPO Contracts budget to cover the continuation of the Morrison Center sex offender program through June 30, 1991.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

An amendment to the Community and Children's Youth Service Commission (CCYSC) contract is currently being processed. This amendment will decrease the amount of money going to the Sex Offender Program at the Morrison Center.

This budget modification will make up the money that the Morrison Center will lose due to the above mentioned amendment.

The current contract, which funds the program through September 30, 1990 is for \$23,500. The State has agreed to allow a carryover from FY 89-90, one-time-only, of \$20,020 to extend the program to December of this year. There are also unobligated funds in the amount of \$15,015 from the FY 90-91 that can be used to continue the program thru February 1991.

The amount needed to continue the program at the current level through June 30, 1991 is \$35,465.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Increase County General Fund \$35,713  
Increase Service Reimbursement Federal State fund to General Fund \$248

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

_____ Contingency before this modification (as of _____)	\$ _____
(Specify Fund) (Date)	
After this modification	\$ _____

Originated By	Date	Department Manager	Date
<i>Pauline Anderson</i>	<i>9-30-90</i>		
Budget Analyst	Date	Personnel Analyst	Date
<i>Shawn McConville</i>	<i>10/5/90</i>		
Board Approval			Date

EXPENDITURE

TRANSACTION EB [ ]		GM [ ]	TRANSACTION DATE _____		ACCOUNTING PERIOD _____		BUDGET FY _____				
Document Number	Action	Fund	Agency	Organi- zation	Reporting Activity Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1505		6060			35,465		Pass-thru
		156	010	1505		7100			248		Indirect
										35,713	Org 1505 total
		100	010	0104		7608			35,713		Cash Trans to F/S Fund
		100	045	9120		7700			(35,465)		Contingency

////////////////////////////////////  
TOTAL EXPENDITURE CHANGE//////////////////////////////////// 35,916 TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB [ ]		GM [ ]	TRANSACTION DATE _____		ACCOUNTING PERIOD _____		BUDGET FY _____				
Document Number	Action	Fund	Agency	Organi- zation	Reporting Revenue Category	Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		156	010	1505		7601			35,713		General Fund
		100	040	7410		6602			248		Svcs Reim F/S to G/F

////////////////////////////////////  
TOTAL REVENUE CHANGE//////////////////////////////////// 35,916 TOTAL REVENUE CHANGE

