



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 09/23/13)

Board Clerk Use Only

Meeting Date: 3/13/14
Agenda Item #: R.6
Est. Start Time: 11:20 am
Date Submitted: 3/5/14

Agenda Title: **Board Briefing on Fuel Audit**

Note: Title should not be more than 2 lines but sufficient to describe the action requested. Title on APR must match title on Ordinance, Resolution, Order or Proclamation.

Requested

Meeting Date: March 13, 2014 **Time Needed:** 20 minutes

Department: Non Departmental **Division:** Auditor's Office

Contact(s): Judy Rosenberger

Phone: 83320 **Ext.** **I/O Address:**

Presenter Name(s) & Title(s): County Auditor Steve March Judith DeVilliers and Jennifer McGuirk of the Auditor's Office, Garret Vanderzanden, Program Manager Fleet Services and Tony Dornbusch Finance Manager Dept. of County Assets.

General Information

1. What action are you requesting from the Board?

Briefing

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

We found that the County is using the best fuel management practices based on the volume and risks associated with each system.

Improvements need to be made in systems to detect potential fraud or abuse, and to obtain accurate odometer readings and complete fuel transaction details.

Daily use of price information could help with invoice accuracy and contract management, as well as analyzing fuel purchasing options

3. Explain the fiscal impact (current year and ongoing).

n/a

4. Explain any legal and/or policy issues involved.

n/a

5. Explain any citizen and/or other government participation that has or will take place.
n/a

Required Signature

**Elected
Official or
Department
Director:**



Date:

March 5, 2014

Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.