



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(Revised: 8/18/11)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-15 DATE 11/29/12
MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 11/29/12
Agenda Item #: R.15
Est. Start Time: 10:55 am
Date Submitted: 11/16/12

**Agenda Title: BUDGET MODIFICATION: DCHS13-05 - Increasing Community Services Division
Federal/State appropriation by \$150,505 for Services for Homeless Families.**

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date: Next Available **Time Needed:** 5 minutes
Department: County Human Services **Division:** Community Services
Contact(s): Ed Jones
Phone: 988-3691 **Ext.** 29340 **I/O Address:** 167/240
Presenter Name(s) & Title(s): Mary Li, Community Services Division Manager

General Information

1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) recommends approval of budget modification DCHS13-05. This budget modification increases the Community Services Division FY13 budget to recognize \$8,334 from City of Portland and \$8,334 from Home Forward for the 10 Year Plan to End Homelessness. This budget modification also recognizes \$133,837 from a new Emergency Solutions Grant (ESG). The ESG funding is being split between two programs, \$102,889 of this funding is contributing to the Homeless Families' Shelter and Emergency Services system and \$30,948 is contributing to the Housing Stabilization for Vulnerable Populations System.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Program Offer #25111A - Homeless Families' Shelter and Emergency Services, provides year-round day and night shelter, access and referral to supportive services, housing placement and retention support, and increased winter capacity through the Family Warming Center to approximately 320 homeless households with children and 50,000 callers to 211info annually.

The \$102,889 of Emergency Services Grant funding from Oregon Housing and Community Services will be used for rental assistance for the homeless family population and provide for night to night operations of a shelter facility for 40-80 individuals per night depending on capacity. The grant expires on December 31, 2012. It is anticipated that additional and ongoing funding will be provided in calendar year 2013.

Program Offer # 25133 - Housing Stabilization for Vulnerable Populations, provides annual rent assistance, transitional housing, and homeless children's education to an estimated 759 homeless households with children. The additional funding from the City of Portland and Home Forward will be combined with currently budgeted \$8,334 in matching County funds to contract for facilitation services. The three jurisdictions have agreed that the additional funding for facilitation of small focus groups to review the 10 Year Plan to End Homelessness for current and future efforts.

The \$30,948 of Emergency Services Grant funding from Oregon Housing and Community Services will be used for rental assistance for the homeless family population and provide Short Term/Medium Term Rent Assistance to approx 7 homeless family households. The grant expires on December 31 2012. It is anticipated that additional and ongoing funding will be provided in calendar year 2013.

3. Explain the fiscal impact (current year and ongoing)

DCHS Community Services Fed/State appropriation will be increased by \$150,505. The additional funding from all three sources is anticipated to continue into FY14, but if not renewed the services provided will return to prior levels.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

DCHS-Community Services Division's, Federal/State appropriation funding for fiscal year 2013 will increase by \$150,505. \$8,334 from City of Portland; \$8,334 from Home Forward; and \$133,837 from Emergency Services Grant (ESG), CFDA number 14.231.

- **What budgets are increased/decreased?**

Program Offer #25111A - Homeless Families' Shelter and Emergency Services, will increase by \$102,889; pass thru will increase by \$100,181, Department Indirect will increase by \$1,596 and Central Indirect will increase by \$1,112.

Program Offer #25133 - Housing Stabilization Services, will increase by \$47,616; pass thru will increase by \$46,762, Department Indirect will increase by \$470 and Central Indirect will increase by \$384.

- **What do the changes accomplish?**

This budget modification will provide additional facilitation for small focus groups to review ways

to extend the project beyond the original budgeted timeline ending FY12, in the 10 Year Plan to End Homelessness. The Emergency Services Grant funding will provide Short Term/Medium Term Rent Assistance to approx 7 additional homeless family households and provide rental assistance for the homeless family population, providing night to night operations of a shelter facility for 40-80 individuals per night depending on capacity.

• **Do any personnel actions result from this budget modification? Explain.**

No personnel actions result from this budget modification.

• **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

Both the City of Portland and Home Forward grants do not allow indirect charges. The Emergency Services Grant (ESG) allows up to \$3,562 for indirect charges.

• **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The additional revenues are anticipated to be ongoing. However, if the funding is not renewed, the services will return to previous levels.

• **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The City of Portland and Home Forward each have agreed to add an additional \$8,334 into the project for FY13 to be combined with Community Service's currently programmed \$8,334. The Emergency Services Grant is for a six month period ending 12/31/12 and is expected to be renewed at that time.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

Required Signature

**Elected Official
or Dept Director:**



Date: 11/16/12

Budget Analyst:

Jennifer Unruh \s\

Date: 11/16/12

Budget Modification ID: **DCHS13-05**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP. Budget/Fiscal Year: 2013

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element						
1	22-10	27190	25133	40			SCPCSHHHS.PDX	50200	0	(8,334)	(8,334)		IG-OP Other
2	22-10	27190	25133	40			SCPCSHHHS.PDX	60160	0	8,334	8,334		Pass Thru
3									0				
4	22-10	32431	25133	40			SCPCSHHHS.HAP	50195	0	(8,334)	(8,334)		IG-OP Fed thru Other
5	22-10	32431	25133	40			SCPCSHHHS.HAP	60160	0	8,334	8,334		Pass Thru
6									0				
7	22-10	32536	25133	40			SCPCSHHHS.ESG	50190	0	(30,094)	(30,094)		IG - OP Fed Thru State
8	22-10	32536	25133	40			SCPCSHHHS.ESG	60160	0	30,094	30,094		Pass Thru
9	22-10	32536	25133	40			SCPCSHHHS.ESG.AD	50190	0	(854)	(854)		IG - OP Fed Thru State
10	22-10	32536	25133	40			SCPCSHHHS.ESG.AD	60350	0	384	384		Indirect - Central
11	22-10	32536	25133	40			SCPCSHHHS.ESG.AD	60355	0	470	470		Indirect - Dept
12													
13	22-10	32536	25111	40			SCPCHFSS.ESG.13	50190	0	(100,181)	(100,181)		IG - OP Fed Thru State
14	22-10	32536	25111	40			SCPCHFSS.ESG.13	60160	0	100,181	100,181		Pass Thru
15	22-10	32536	25111	40			SCPCHFSS.ESG.13.AD	50190	0	(2,708)	(2,708)		IG - OP Fed Thru State
16	22-10	32536	25111	40			SCPCHFSS.ESG.13.AD	60350	0	1,112	1,112		Indirect - Central
17	22-10	32536	25111	40			SCPCHFSS.ESG.13.AD	60355	0	1,596	1,596		Indirect - Dept
18									0				
19	20-80	1000	25000	40			CHSDO.IND1000	50370	(824,772)	(826,838)	(2,066)		Svs Reim F/S to General
20	20-80	1000	25000	40			CHSDO.IND1000	60240	4,037	6,103	2,066		Supplies
21									0				
22	19	1000		0020			9500001000	50310		(1,496)	(1,496)		Svs Reim F/S to General
23	19	1000		0020			9500001000	60470		1,496	1,496		Contingency
24													
25													
26													
27													
28									0				
29									0				
										0	0	0	Total - Page 1
										0	0	0	GRAND TOTAL