



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST NOTICE OF INTENT

(Revised: 9-24-15)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R.4 DATE 9/13/18  
MARINA BAKER, BOARD CLERK

## Board Clerk Use Only

Meeting Date: 9/13/18  
Agenda Item #: R.4  
Est. Start Time: 10:25 a.m.  
Date Submitted: 8/31/18

**Agenda Title:** NOTICE OF INTENT for Department of Housing and Urban  
Development (HUD) Continuum of Care (CoC) Program

*Note: This APR is for NOI's only. APRs are available for other types of submittals. Title should not be more than 2 lines but be sufficient to describe the action requested.*

Requested Meeting Date: September 13, 2018 Time Needed: 5 Minutes  
Department: Joint Office of Homeless Services Division: NOND-JOHS  
Contact(s): Christian Elkin, Marc Jolin, Erin Pidot  
Phone: 503-988-7689 Ext. 87689 I/O Address: \_\_\_\_\_  
Presenter Name(s) & Title(s): Erin Pidot, Program Specialist Sr. & Marc Jolin JOHS Director

A Notice of Intent is required to obtain approval from the Board of County Commissioners to ensure a competitive grant proposal is in alignment with the County's mission; to receive an indication from the Board of its willingness to commit the necessary County resources to support the grant. A Budget Modification is required to appropriate funds received from a successful grant proposal.

## Notice of Intent Specific Information

### Department recommendation for consent agenda placement (*must meet all criteria*):

- Proposal is under \$500,000/ year.
- Proposal does not require cash match as part of the budget.
- Proposal does not commit County to on-going programming following award.
- Proposal adheres to the County's indirect guidelines.
- Proposal is within the Department's strategic direction.
- Proposal does not have policy and/or legal implications that warrant a public dialog.

☐ To the best of my knowledge, this proposal adheres to all of the above criteria and may be placed on the Board of County Commissioner's Consent Agenda. I understand the proposal can be moved to the regular Board Agenda for any reason by Commissioners or their staff.

☒ To the best of my knowledge, this proposal does not meet criteria for placement on the Consent Agenda and should be placed on the Regular Agenda.

**Please complete for any NOI:**

<b>Granting Agency</b>	Department of Housing and Urban Development
<b>Proposal due date</b>	September 18, 2018
<b>Grant period</b>	FY 2019
<b>Approximate level of funding by year</b>	Total Application – Community Providers (not budgeted at through County) - \$22,241,088  Multnomah County specific projects - \$2,692,152 Total HUD CoC Application - \$24,933,240
<b>Program Offer(s) potentially impacted</b>	10050, 10053A-J
<b>How do you expect to spend the majority of funds? (check all that apply)</b>	<input checked="" type="checkbox"/> Personnel <input checked="" type="checkbox"/> Sub-contracts <input type="checkbox"/> Capital (including equipment)
<b>Does grant require match? If so, describe type (cash, FTE, etc) and %</b>	Yes, all HUD grants require a 25% cash or in-kind match

**1. Brief overview of grant's purpose and/or impact.**

The Department of Housing and Urban Development is making available approximately \$2.1 billion through the 2018 Continuum of Care (CoC) Program Competition. The CoC Program is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, States, and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless individuals and families; and to optimize self-sufficiency among those experiencing homelessness.

Each year, HUD awards CoC Program funding competitively to nonprofit organizations, States, and/or units of general purpose local governments, collectively known as recipients. In turn, recipients may contract or subgrant with other organizations or government entities, known as subrecipients, to carry out the grant's day-to-day program operations.

The application submitted for FY 2020 requests \$24,993,240 with 90% or \$22.2 million of the funding expected to be awarded directly to over 45 Transitional Housing, Rapid Rehousing, Permanent Supportive Housing, Support Services, and Homeless Management Information System (HMIS) projects managed by 18 agencies and their subrecipients within the community.

\$2.7 million or 10% will be awarded directly to Multnomah County. Of the funding awarded to the County, \$668,100 supports the Joint Office of Homeless Services (JOHS) for grant administration, CoC planning, and HMIS data support and evaluation, \$3 million supports the domestic violence system, and \$725,000 supports the youth system.

**2. Brief overview of how proposal is aligned with Department's strategic direction.**

The Joint Office of Homeless Services was established to lead the City-County partnership and shared agenda of preventing and ending homelessness in our community. Collectively, the

programs supported by these funds house more than 1,500 formerly homeless households throughout Multnomah County.

**3. Describe any community and/or government input considered in planning for this grant.**

In 1995, HUD established the competitive CoC funding application process to provide resources to communities to implement community-wide, coordinated efforts for assessing and addressing the housing and service needs of individuals and families that were homeless or at risk of homelessness. The CoC takes on coordination of homeless services and homelessness prevention activities across a specified geographic area. Through the CoC application process, communities submit to HUD a consolidated application to fund homelessness assistance programs. The JOHS is the designated lead, known as the collaborative applicant, for the CoC process and application.

To carry out the primary purpose of the CoC Program, HUD requires representatives of relevant organizations (e.g., nonprofit organizations, victim services providers, local governments) to form a Continuum of Care to serve a specific geographic area. HUD requires each CoC to establish a board to act on its behalf, and the CoC may appoint additional committees or workgroups to fulfill its responsibilities. The CoC must develop a governance charter to document all groups created to support the CoC and each group's relative responsibilities. In Multnomah County, the A Home for Everyone Coordinating Board serves as our community's CoC Board and is supported by the JOHS. The JOHS, as the collaborative applicant, is the only entity permitted to apply for CoC planning grant/administrative funds.

**4. What partners may be included in program activities?**

Under the CoC Program interim rule, eligible applicants consist of nonprofit organizations, State and local governments, instrumentalities of local governments, and public housing agencies. An eligible applicant must be designated by the Continuum of Care to submit an application to HUD for grant funds. This application includes 18 agencies serving as direct grantees along with their subrecipients.

**5. Generally, what are the grant's reporting requirements?**

HUD requires communities to operate, monitor and report on data submitted through the Homeless Management Information System (HMIS). Additionally, HUD requires a biennial Point in Time Count.

**Please complete for NOIs on the Regular Board Agenda ONLY:**

**6. When the grant expires, will your Department continue to fund the program? If so, how?**

Multnomah County/City of Portland have successfully submitted an annual application for CoC Program funds for over twenty years. We anticipate successfully applying for the funding in the future.

**7. Are 100% of the central and departmental indirect costs recovered? If not, please explain.**

Recipients and subrecipients may use up to 10 percent of any grant, excluding the amount for CoC planning/administration grant costs established through the CoC Program NOFA, for project administrative costs. These costs include expenses related to the overall administration of the grant (24 CFR part 578.59), such as management, coordination, monitoring, and evaluation activities and environmental review.

**8. If the proposal is not aligned with your Department's strategic direction, explain why you are pursuing it at this time.**

Not applicable

**9. If the grant requires a cash match, how will you meet that requirement?**

Nearly all of the activities and programs operated by the Joint Office to prevent and reduce homelessness meet the definition of the match requirement.

**10. Are there policy issues and/or legal implications related to this proposal that may warrant a public dialog? If so, please explain.**

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### Required Signatures

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**Elected Official  
or Department/  
Agency Director:**

Marc Jolin /s/

**Date:** 8/29/2018

**Budget Analyst:**

Jackie Arbour /s/

**Date:** 8/31/2018

*Note: Please submit electronically. We are no longer using actual signatures. Insert names of your approvers followed by /s/. Please insert date approved*