



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-5 DATE 02/18/2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date:	02/18/2010
Agenda Item #:	R-5
Est. Start Time:	10:45 AM
Date Submitted:	02/10/2010

BUDGET MODIFICATION: DCJ -16

Agenda Title:	BUD MOD DCJ-16 - Appropriating \$235,938, from the Oregon Criminal Justice Commission Re-Entry Resource Center Grant, in the Department of Community Justice's Federal/State Budget
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Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	February 18 th , 2010	Amount of Time Needed:	5 min
Department:	Dept. of Community Justice	Division:	Adult Services Division
Contact(s):	Shaun Coldwell		
Phone:	503-988-3961	Ext.:	83961
Presenter(s):	Truls Neal	I/O Address:	503 / 250

General Information

1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) requests approval of budget modification DCJ-16. This budget modification will appropriate \$235,938 from the Oregon Criminal Justice Commission (CJC) Re-Entry Resource Center Grant, to the Fiscal Year 2010 Federal/State Budget.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The purpose of the Oregon Criminal Re-Entry Resource Center Grant is to increase public safety and reduce recidivism by improving prison and jail offender re-entry in Multnomah County for offenders transitioning from Federal, State and County Correctional Facilities.

Mercy Corps Northwest receives funding from a variety of sources, including United Way, to fund the Community Based one-stop Reentry Resource Center. DCJ will pass through the Oregon

Criminal Re-Entry Resource Center Grant funds to Mercy Corps Northwest, in order to co-fund and enhance services.

Mercy Corps Northwest will use these funds to pay for case managers and sub-contract with non-profit agencies to provide mental health and alcohol & drug treatment services. Mercy Corps Northwest will utilize community providers that follow and provide evidenced based transitional services for offenders to reduce recidivism.

This grant enhances DCJ's FY 2010 program offer 50049: Re-Entry Enhancement Coordination

3. Explain the fiscal impact (current year and ongoing).

The Oregon CJC Re-Entry Resource Center grant has been awarded for a two-year grant period beginning January 1st, 2010. Of the \$943,750 award amount, \$235,938 will be added to DCJ's Fiscal Year 2010 budget, and the remaining funds will be included in the Fiscal Year 2011 and Fiscal Year 2012 Adopted budgets.

4. Explain any legal and/or policy issues involved.

The grantee (DCJ) shall meet the following requirements: comply with CJC Agreement requirements and all other federal, state, and local laws and regulations governing services purchased through this solicitation.

5. Explain any citizen and/or other government participation that has or will take place.

DCJ will work with Mercy Corps Northwest to utilize contracts with non-profits, faith-based, business, health care, education, and employment assistance in meeting the goals of this grant. Additional comprehensive planning will be completed upon approval and receipt of grant funds.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

DCJ's FY-2010 budget will be increased by \$235,938 in grant funding from the Oregon Criminal Justice Commission. These are federal funds and the CFDA # is 16.738

This grant was not available at the time that the Fiscal Year 2010 budget was submitted, and therefore this funding was not included in the Adopted budget.

The Notice of Intent to apply for this grant was approved by the Multnomah County Board of County Commissioners on December 10, 2009.

- **What budgets are increased/decreased?**

DCJ's program offer 50049: Re-Entry Enhancement Coordination will be increased by \$235,938 in the Federal/State Fund. Of this amount \$215,784 will be contracted to Mercy Corps Northwest, and the remaining \$20,154 will pay for Central and Departmental Indirect.

- **What do the changes accomplish?**

Appropriation of the Oregon Criminal Justice Commission Re-Entry Resource Center grant, to DCJ's FY 2010 budget.

- **Do any personnel actions result from this budget modification? Explain.**

There will be no personnel changes related to this grant

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

This grant will pay for Central and Departmental Indirect at 100% of the FY 2010 established rates.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This is one time funding for a two year period. When the grant expires, DCJ and Mercy Corps Northwest will continue to seek funding for the Reentry Transition Center from future government grants and private foundations.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant is for a two year duration of 1/1/2010 through 12/31/2011. There are no match requirements.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: DCJ - 16

Required Signatures

**Elected Official or
Department/
Agency Director:**

John McKinney for Scott Taylor

Date: 02/10/2010

[Signature]

02/10/2010

Budget Analyst:

James J. Opoka

Date:

02/10/2010

Department HR:

Travis Graves

Date:

02/10/2010

Countywide HR:

Date:

Budget Modification ID: DCJ-16

Budget/Fiscal Year: 2010

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
						Cost Center	WBS Element	Element						
1	50-10	21046	50049	50				50190	-	(235,938)	(235,938)		IG-OP-Fed thru State	
2	50-10	21046	50049	50				60160	-	215,784	215,784		Pass Through Payments	
3	50-10	21046	50049	50				60350	-	5,869	5,869		Central Indirect	
4	50-10	21046	50049	50				60355	-	14,285	14,285		Departmental Indirect	
5									-	0	0		0	
6	50-00	1000	50001	50		509600		50370	(1,807,358)	(1,821,643)	(14,285)		Dept Indirect Revenue	
7	50-00	1000	50001	50		509600		60240	40,392	54,677	14,285		Supplies	
8										0				
9	19	1000		20		9500001000		50310		(5,869)	(5,869)		Internal Svc Reimbursement	
10	19	1000		20		9500001000		60470		5,869	5,869		Contingency	
11										0				
12										0				
13										0				
14										0				
15										0				
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26										0				
27										0				
28										0				
29										0				
											0		0	Total - Page 1
											0		0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency							
19	1000	0020		9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
72-60	3503	0020		709525		50310	Budgets receipt of reimbursement
72-60	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
72-60	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
72-60	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
				between 709201 & 709211			
72-60	2508	0020		between 709201 & 709211		50310	Budgets receipt of PC Flat Fee
72-60	2508	0020		709201 & 709211		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.