



Multnomah County Oregon

# Board of Commissioners & Agenda

connecting citizens with information and services

## BOARD OF COMMISSIONERS

### Ted Wheeler, Chair

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-3308 FAX (503) 988-3093  
Email: [mult.chair@co.multnomah.or.us](mailto:mult.chair@co.multnomah.or.us)

### Deborah Kafoury, Commission Dist. 1

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-5220 FAX (503) 988-5440  
Email: [district1@co.multnomah.or.us](mailto:district1@co.multnomah.or.us)

### Jeff Cogen, Commission Dist. 2

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-5219 FAX (503) 988-5440  
Email: [district2@co.multnomah.or.us](mailto:district2@co.multnomah.or.us)

### Judy Shiprack, Commission Dist. 3

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-5217 FAX (503) 988-5262  
Email: [district3@co.multnomah.or.us](mailto:district3@co.multnomah.or.us)

### Diane McKeel, Commission Dist. 4

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-5213 FAX (503) 988-5262  
Email: [district4@co.multnomah.or.us](mailto:district4@co.multnomah.or.us)

Link to watch live Thursday Board meetings on-line:  
[www2.co.multnomah.or.us/cc/live\\_broadcast.shtml](http://www2.co.multnomah.or.us/cc/live_broadcast.shtml)

Link for on-line agendas and agenda info:  
[www.co.multnomah.or.us/cc/agenda.shtml](http://www.co.multnomah.or.us/cc/agenda.shtml)

Free public access to wireless internet M-F from  
6 AM to 9 PM during meetings in the Boardroom

Americans with Disabilities Act Notice: If you need  
this agenda in an alternate format or wish to attend  
a Board Meeting, please call the Board Clerk (503)  
988-3277. Call the City/County Information Center  
TDD number (503) 823-6868 for info on available  
services and accessibility.

## SEPT 29 & OCT 1, 2009 BOARD MEETINGS FASTLOOK AGENDA ITEMS

Pg 2	9:00 a.m. – 5:00 p.m. Tuesday Board Retreat
Pg 2	9:20 a.m. Thursday County Receivables and Cash Handling Audit Presentation
Pg 3	9:40 a.m. Thursday Public Comment
Pg 3	9:40 a.m. Thursday Declaring October as Community Planning Month
Pg 3	10:30 a.m. Thursday Resolution Approving Revised Project Plan for East County Courts and District Attorney Facility on Property at 185th and Stark in Rockwood and Approving Project to Proceed through Schematic Design Cost Not to Exceed \$800,000
Pg 4	<b>Thursday, October 1, 2009</b> <b>5:00 – 7:00 p.m.</b> <b>Multnomah County Charter Review</b> <b>Committee Meeting</b> <b>Multnomah Building, Boardroom</b> <b>501 SE Hawthorne Blvd., Portland</b>

Thursday meetings of the Multnomah County Board of  
Commissioners are cable-cast live and taped and may  
be seen by Cable subscribers in Multnomah County at  
the following times:

### (Portland & East County)

Thursday, 9:30 AM, (LIVE) Channel 30

Sunday, 11:00 AM Channel 30

### (East County Only)

Saturday, 10:00 AM, Channel 29

Tuesday, 8:15 PM, Channel 29

Produced through MetroEast Community Media

(503) 667-8848, ext. 332 for further info

or: <http://www.metroeast.org>

Tuesday, September 29, 2009 - 9:00 AM to 5:00 PM  
Midland Library, Large Conference Room  
805 SE 122nd Avenue, Portland

## **BOARD RETREAT**

The Multnomah County Board of Commissioners will meet for a Retreat Refresher to review work of the first nine months; identify areas for improvement and make adjustments for the next six months. Facilitated by Pam Curtis.

---

Thursday, October 1, 2009 - 9:00 AM to 12:00 PM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **REGULAR AGENDA – 9:00 AM**

#### **DEPARTMENT OF COMMUNITY JUSTICE**

R-1 NOTICE OF INTENT to Apply for the Oregon Criminal Justice Commission Drug Court Grant in the Amount of \$374,845

#### **SHERIFF'S OFFICE – 9:05 AM**

R-2 RESOLUTION Confirming the Interim Designation for Multnomah County Sheriff, in the Event of a Vacancy

#### **DEPARTMENT OF COUNTY MANAGEMENT – 9:10 AM**

R-3 RESOLUTION Adopting Multnomah County's Investment Policy and Repealing Resolution 08-151

R-4 PROCLAMATION Proclaiming October 2009 Oregon Archives Month in Multnomah County, Oregon

#### **AUDITOR'S OFFICE – 9:20 AM**

R-5 Performance Audit: County Receivables and Cash Handling. Presented by Multnomah County Auditor Steve March, Audit Staff Judith DeVilliers and Craig Hunt. 15 MINUTES REQUESTED.

**PUBLIC COMMENT - 9:40 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

**DEPARTMENT OF COMMUNITY SERVICES – 9:40 AM**

- R-6 PROCLAMATION Declaring the Month of October as COMMUNITY PLANNING MONTH in Multnomah County, Oregon and Recognizing the Contributions of All Multnomah County Land Use and Transportation Planning Employees
- R-7 RESOLUTION Vacating a Portion of a Public Easement Acquired for the Widening of the Right of Way and the Construction and Operation of a Westside Broadway Bridge Approach
- R-8 First Reading of a Proposed SPECIAL ORDINANCE Designating Disposition of Tax Foreclosed Property and Declaring an Emergency
- R-9 NOTICE OF INTENT to Apply for an Oregon Watershed Enhancement Board Monitoring Grant: Baseline Fish Species Distribution Survey of East Multnomah County Streams
- R-10 NOTICE OF INTENT to Apply for a East Multnomah Soil & Water Conservation District "Partners in Conservation" Grant application for Fish Surveys in East County
- R-11 Transportation Water Quality Program Overview. Presented by Roy Iwai. 30 MINUTES REQUESTED.

**NON-DEPARTMENTAL - 10:30 AM**

- R-12 RESOLUTION Approving the Revised Project Plan for the East County Courts and District Attorney Facility on the County Owned Property at 185th and Stark in Rockwood and Approving the Project to Proceed through Schematic Design with a Cost Not to Exceed \$800,000. Presented by Peggidy Yates, Doug Oblatz, John Lindenthal and Mark Campbell. 90 MINUTES REQUESTED.

# Multnomah County Charter Review Committee

Thursday, October 1, 2009

**5:00 p.m. to 7:00 p.m.**

Multnomah Building

501 SE Hawthorne Blvd.

Boardroom

## Agenda

Facilitators: Ted Wheeler, Multnomah County Chair  
Chair's Staff

Agnes Sowle, Multnomah County Attorney

Jacque Weber, Assistant County Attorney

5:00           **Welcome and Introductions** – Ted Wheeler

5:15           **Remarks from County Chair Ted Wheeler**

5:25           **Video: Overview of Multnomah County Services**

5:35           **Government & County Charter Structure** – Agnes Sowle, Jacque Weber

- Overview of Government Structure
- Multnomah County Charter
- Overview of Charter Review Process
- Procedural Issues for Committee
- What questions do you have about the Charter review process

5:45           **Feedback from Committee** – Chair's Office Staff

- What do you hope to accomplish as a member of this committee?

6:20           **Selection of Committee Chair & Vice Chair**

- Job description
- Nominations
- Voting

6:45           **Schedule Future Meetings**

- Next meeting date, time
- Information the committee wants prior to the next meeting

7:00           **Adjourn Meeting**

## **Legislative Agenda: Process & Protocol**

The Board of Commissioners will unanimously agree on the legislative agenda for Multnomah County, including prioritization and editing of issues. Individual commissioners may testify on issues of import, but will be clear about their role in doing so, what is included in the county's legislative agenda, and agree to confer with each other (via staff) about these opportunities.

To get an issue placed on the legislative agenda, commissioners agree to:

1. Get information and facts regarding the issue, including:
  - Conferring with other commissioners and county staff (as appropriate)
  - Coordinate "asks" of county staff through the Chair's Office
2. Vet the issue with other commissioners
  - Identify which commissioner(s) are interested in the issue
  - Have individual conversations and/or small group conversations
3. Determine whether the issue belongs on the legislative agenda
  - Re-prioritize as necessary
  - Determine the point person(s) on the issue & the process for broader discussion
4. Begin conversations with partners and advocates
5. Schedule public deliberation(s)
6. The issue of unanimity of the legislative agenda will be re-visited in preparation for the 2011 legislative session.

The issue of pre-emption is a top priority for all members of the Board of Commissioners. In order to explore legislative relief, the Commissioners agree to the following steps and point-persons:

1. Identify the "universe" of pre-emption (Rhys, Phillip, Agnes), including:
  - Amount of associated revenue
  - Past attempts at legislative relief, supporters and opponents (and their arguments for/against)
2. Ask a legislative "friend" to initiate similar research through Legislative Counsel, and to drop and introduce a bill (Commissioners Kafoury and Shiprack, Phillip)
3. Investigate and draft strategic options for the county. Craft recommendations for the full Board (Commissioners Kafoury and Shiprack, Phillip). Consider:
  - Legal and constitutional issues
  - Strategic concerns
  - Potential dove-tailing with legislative priorities
4. Discuss the issues with others in the region (to be determined)
5. Develop relationships with targeted legislators (All, at the direction of Commissioners Kafoury and Shiprack, Phillip).
6. Use individual conversations to develop a complete strategy, including strategic, publicly-noticed meetings.

## **Legislative Agenda: Process & Protocol**

The Board of Commissioners will unanimously agree on the legislative agenda for Multnomah County, including prioritization and editing of issues. Individual commissioners may testify on issues of import, but will be clear about their role in doing so, what is included in the county's legislative agenda, and agree to confer with each other (via staff) about these opportunities.

To get an issue placed on the legislative agenda, commissioners agree to:

1. Get information and facts regarding the issue, including:
  - Conferring with other commissioners and county staff (as appropriate)
  - Coordinate "asks" of county staff through the Chair's Office
2. Vet the issue with other commissioners
  - Identify which commissioner(s) are interested in the issue
  - Have individual conversations and/or small group conversations
3. Determine whether the issue belongs on the legislative agenda
  - Re-prioritize as necessary
  - Determine the point person(s) on the issue & the process for broader discussion
4. Begin conversations with partners and advocates
5. Schedule public deliberation(s)
6. The issue of unanimity of the legislative agenda will be re-visited in preparation for the 2011 legislative session.

The issue of pre-emption is a top priority for all members of the Board of Commissioners. In order to explore legislative relief, the Commissioners agree to the following steps and point-persons:

1. Identify the "universe" of pre-emption (Rhys, Phillip, Agnes), including:
  - Amount of associated revenue
  - Past attempts at legislative relief, supporters and opponents (and their arguments for/against)
2. Ask a legislative "friend" to initiate similar research through Legislative Counsel, and to drop and introduce a bill (Commissioners Kafoury and Shiprack, Phillip)
3. Investigate and draft strategic options for the county. Craft recommendations for the full Board (Commissioners Kafoury and Shiprack, Phillip). Consider:
  - Legal and constitutional issues
  - Strategic concerns
  - Potential dove-tailing with legislative priorities
4. Discuss the issues with others in the region (to be determined)
5. Develop relationships with targeted legislators (All, at the direction of Commissioners Kafoury and Shiprack, Phillip).
6. Use individual conversations to develop a complete strategy, including strategic, publicly-noticed meetings.

## **Legislative Agenda: Process & Protocol**

The Board of Commissioners will unanimously agree on the legislative agenda for Multnomah County, including prioritization and editing of issues. Individual commissioners may testify on issues of import, but will be clear about their role in doing so, what is included in the county's legislative agenda, and agree to confer with each other (via staff) about these opportunities.

To get an issue placed on the legislative agenda, commissioners agree to:

1. Get information and facts regarding the issue, including:
  - Conferring with other commissioners and county staff (as appropriate)
  - Coordinate "asks" of county staff through the Chair's Office
2. Vet the issue with other commissioners
  - Identify which commissioner(s) are interested in the issue
  - Have individual conversations and/or small group conversations
3. Determine whether the issue belongs on the legislative agenda
  - Re-prioritize as necessary
  - Determine the point person(s) on the issue & the process for broader discussion
4. Begin conversations with partners and advocates
5. Schedule public deliberation(s)
6. The issue of unanimity of the legislative agenda will be re-visited in preparation for the 2011 legislative session.

The issue of pre-emption is a top priority for all members of the Board of Commissioners. In order to explore legislative relief, the Commissioners agree to the following steps and point-persons:

1. Identify the "universe" of pre-emption (Rhys, Phillip, Agnes), including:
  - Amount of associated revenue
  - Past attempts at legislative relief, supporters and opponents (and their arguments for/against)
2. Ask a legislative "friend" to initiate similar research through Legislative Counsel, and to drop and introduce a bill (Commissioners Kafoury and Shiprack, Phillip)
3. Investigate and draft strategic options for the county. Craft recommendations for the full Board (Commissioners Kafoury and Shiprack, Phillip). Consider:
  - Legal and constitutional issues
  - Strategic concerns
  - Potential dove-tailing with legislative priorities
4. Discuss the issues with others in the region (to be determined)
5. Develop relationships with targeted legislators (All, at the direction of Commissioners Kafoury and Shiprack, Phillip).
6. Use individual conversations to develop a complete strategy, including strategic, publicly-noticed meetings.

Effective leadership for Multnomah County that is inclusive, credible, accountable, positive, innovative, builds community trust, and provides stable funding for county services.

**DRAFT Principles for Working Together**

The Board of Commissioners will:

- Communicate directly with one another, and not surprise each other, about issues, concerns and accolades.
- Be trustworthy in word and deed, and strive to earn the trust of each other and citizens of the county.
- Work as a team to improving public perception of Multnomah County and the Board of Commissioners.
- Position Multnomah County as a model for democratic governance.
- Remember the importance of the entire county.
- Honor differences in the roles and responsibilities of the district commissioners and the chair.
- Support one another in balancing family and work.

Effective leadership for Multnomah County that is inclusive, credible, accountable, positive, innovative, builds community trust, and provides stable funding for county services.

### **DRAFT Principles for Working Together**

The Board of Commissioners will:

- Communicate directly with one another, and not surprise each other, about issues, concerns and accolades.
- Be trustworthy in word and deed, and strive to earn the trust of each other and citizens of the county.
- Work as a team to improving public perception of Multnomah County and the Board of Commissioners.
- Position Multnomah County as a model for democratic governance.
- Remember the importance of the entire county.
- Honor differences in the roles and responsibilities of the district commissioners and the chair.
- Support one another in balancing family and work.

Effective leadership for Multnomah County that is inclusive, credible, accountable, positive, innovative, builds community trust, and provides stable funding for county services.

**DRAFT Principles for Working Together**

The Board of Commissioners will:

- Communicate directly with one another, and not surprise each other, about issues, concerns and accolades.
- Be trustworthy in word and deed, and strive to earn the trust of each other and citizens of the county.
- Work as a team to improving public perception of Multnomah County and the Board of Commissioners.
- Position Multnomah County as a model for democratic governance.
- Remember the importance of the entire county.
- Honor differences in the roles and responsibilities of the district commissioners and the chair.
- Support one another in balancing family and work.

# Multnomah County Board of Commissioners Retreat Refresher

Tuesday September 29, 2009

## Summary of Interview Findings<sup>1</sup>

1. In light of agreements from the December 2008 Retreat, what has gone well in the last 6-9 months?
  - Public perception of the Board and the County has improved (100%)
  - Supported each other in balancing work and family (22%)
  - Know and appreciate each others' interests and styles (22%)
  
2. What have been the biggest challenges?
  - Communication (89%)
  - Trust (55%)
  - Budget (33%)
  - Differences in roles: chair vs. commissioners (22%)
  - Establishing leadership for "board" with 5 very active commissioners (22%)
  
3. What are the two most important areas for improvement in the next six months?
  - Budget (89%)
  - Communication (78%)
  - Legislative Process (33%)
  
4. What would threaten the ability of Commissioners to make improvements in these areas?
  - Lack of information (22%)
  - Styles of communication (22%)
  
5. What advice do you have in facilitating the retreat?
  - Revisit principles from December (22%)
  - Chiefs should take a back seat and not actively participate (22%)
  - More substance, less relationship focus (22%)
  - Celebrate accomplishments (22%)

---

<sup>1</sup> Interviews were conducted with 4 Commissioners and 5 Chiefs of Staff. N=9

# Multnomah County Board of Commissioners Retreat Refresher

Tuesday September 29, 2009

## Summary of Interview Findings<sup>1</sup>

1. In light of agreements from the December 2008 Retreat, what has gone well in the last 6-9 months?
  - Public perception of the Board and the County has improved (100%)
  - Supported each other in balancing work and family (22%)
  - Know and appreciate each others' interests and styles (22%)
  
2. What have been the biggest challenges?
  - Communication (89%)
  - Trust (55%)
  - Budget (33%)
  - Differences in roles: chair vs. commissioners (22%)
  - Establishing leadership for "board" with 5 very active commissioners (22%)
  
3. What are the two most important areas for improvement in the next six months?
  - Budget (89%)
  - Communication (78%)
  - Legislative Process (33%)
  
4. What would threaten the ability of Commissioners to make improvements in these areas?
  - Lack of information (22%)
  - Styles of communication (22%)
  
5. What advice do you have in facilitating the retreat?
  - Revisit principles from December (22%)
  - Chiefs should take a back seat and not actively participate (22%)
  - More substance, less relationship focus (22%)
  - Celebrate accomplishments (22%)

---

<sup>1</sup> Interviews were conducted with 4 Commissioners and 5 Chiefs of Staff. N=9

# Multnomah County Board of Commissioners Retreat Refresher

Tuesday September 29, 2009

## Summary of Interview Findings<sup>1</sup>

1. In light of agreements from the December 2008 Retreat, what has gone well in the last 6-9 months?
  - Public perception of the Board and the County has improved (100%)
  - Supported each other in balancing work and family (22%)
  - Know and appreciate each others' interests and styles (22%)
  
2. What have been the biggest challenges?
  - Communication (89%)
  - Trust (55%)
  - Budget (33%)
  - Differences in roles: chair vs. commissioners (22%)
  - Establishing leadership for "board" with 5 very active commissioners (22%)
  
3. What are the two most important areas for improvement in the next six months?
  - Budget (89%)
  - Communication (78%)
  - Legislative Process (33%)
  
4. What would threaten the ability of Commissioners to make improvements in these areas?
  - Lack of information (22%)
  - Styles of communication (22%)
  
5. What advice do you have in facilitating the retreat?
  - Revisit principles from December (22%)
  - Chiefs should take a back seat and not actively participate (22%)
  - More substance, less relationship focus (22%)
  - Celebrate accomplishments (22%)

---

<sup>1</sup> Interviews were conducted with 4 Commissioners and 5 Chiefs of Staff. N=9

## **Multnomah County Role & Responsibilities**

The Board reached agreement that they will:

- Confer with each other regarding roles and responsibilities.
- Develop a clear legislative and budget strategy. The funnel to communicate the Board's strategy to the State will be the Chair, Commissioners and the county lobbyist.
- Acknowledge the healthy tension between the roll of the Chair and that of the District Commissioners. (The tension is greatest for the Chair.)
- Balance the desire for openness/team-ness with the need for tight management of county business.
- Approach each other with a spirit of sharing, open communication, kindness and grace.

The Board also reached agreement on the following specific roles/responsibilities:

1. Represent interests of those elected to serve, but remembers importance of entire county.
  - Chair, District Commissioners, Other elected Officials
2. Confers with Board Chair before offering formal proposals.
  - District Commissioners, County Departments Heads, Other elected officials
3. Draft & suggest county proposals (including budget, legislative concepts, departmental changes, etc.)
  - Chair, District Commissioners, Board staff, Other elected officials, County Department Heads
4. Represent interests of county to State of Oregon legislators & department heads.
  - Board Chair, County Lobbyist (County Department Heads, District Commissioners)
5. Confer with other elected officials on concepts and ideas.
  - Board Chair, District Commissioners
6. Represent interests of the elected official they work for, but coordinate with others in similar positions.
  - Board staff, County Lobbyist, County Department Heads
7. Oversee county staff.
  - Board Chair, Other elected officials, County Department Heads
8. Make proposals for budget, legislative action, etc. and vet/coordinate at the direction of the Chair.
  - County Department Heads (County lobbyist)
9. Provide input via diverse and appropriate channels.
  - Community partners, County Department Heads, Other elected officials, County lobbyist, Board staff, District Commissioners, Board Chair

## **Multnomah County Role & Responsibilities**

The Board reached agreement that they will:

- Confer with each other regarding roles and responsibilities.
- Develop a clear legislative and budget strategy. The funnel to communicate the Board's strategy to the State will be the Chair, Commissioners and the county lobbyist.
- Acknowledge the healthy tension between the roll of the Chair and that of the District Commissioners. (The tension is greatest for the Chair.)
- Balance the desire for openness/team-ness with the need for tight management of county business.
- Approach each other with a spirit of sharing, open communication, kindness and grace.

The Board also reached agreement on the following specific roles/responsibilities:

1. Represent interests of those elected to serve, but remembers importance of entire county.
  - Chair, District Commissioners, Other elected Officials
2. Confers with Board Chair before offering formal proposals.
  - District Commissioners, County Departments Heads, Other elected officials
3. Draft & suggest county proposals (including budget, legislative concepts, departmental changes, etc.)
  - Chair, District Commissioners, Board staff, Other elected officials, County Department Heads
4. Represent interests of county to State of Oregon legislators & department heads.
  - Board Chair, County Lobbyist (County Department Heads, District Commissioners)
5. Confer with other elected officials on concepts and ideas.
  - Board Chair, District Commissioners
6. Represent interests of the elected official they work for, but coordinate with others in similar positions.
  - Board staff, County Lobbyist, County Department Heads
7. Oversee county staff.
  - Board Chair, Other elected officials, County Department Heads
8. Make proposals for budget, legislative action, etc. and vet/coordinate at the direction of the Chair.
  - County Department Heads (County lobbyist)
9. Provide input via diverse and appropriate channels.
  - Community partners, County Department Heads, Other elected officials, County lobbyist, Board staff, District Commissioners, Board Chair

## **Multnomah County Role & Responsibilities**

The Board reached agreement that they will:

- Confer with each other regarding roles and responsibilities.
- Develop a clear legislative and budget strategy. The funnel to communicate the Board's strategy to the State will be the Chair, Commissioners and the county lobbyist.
- Acknowledge the healthy tension between the roll of the Chair and that of the District Commissioners. (The tension is greatest for the Chair.)
- Balance the desire for openness/team-ness with the need for tight management of county business.
- Approach each other with a spirit of sharing, open communication, kindness and grace.

The Board also reached agreement on the following specific roles/responsibilities:

1. Represent interests of those elected to serve, but remembers importance of entire county.
  - Chair, District Commissioners, Other elected Officials
2. Confers with Board Chair before offering formal proposals.
  - District Commissioners, County Departments Heads, Other elected officials
3. Draft & suggest county proposals (including budget, legislative concepts, departmental changes, etc.)
  - Chair, District Commissioners, Board staff, Other elected officials, County Department Heads
4. Represent interests of county to State of Oregon legislators & department heads.
  - Board Chair, County Lobbyist (County Department Heads, District Commissioners)
5. Confer with other elected officials on concepts and ideas.
  - Board Chair, District Commissioners
6. Represent interests of the elected official they work for, but coordinate with others in similar positions.
  - Board staff, County Lobbyist, County Department Heads
7. Oversee county staff.
  - Board Chair, Other elected officials, County Department Heads
8. Make proposals for budget, legislative action, etc. and vet/coordinate at the direction of the Chair.
  - County Department Heads (County lobbyist)
9. Provide input via diverse and appropriate channels.
  - Community partners, County Department Heads, Other elected officials, County lobbyist, Board staff, District Commissioners, Board Chair

Revised: September 25, 2009

**MULTNOMAH COUNTY COMMISSIONERS  
2009 BOARDS AND COMMISSIONS' ASSIGNMENTS**

Mandated by statute or ordinance; established by resolution; mandatory for county business

<b>ASSIGNMENT</b>	<b>2009</b>	<b>Contact</b>
<b>COUNTY POLICY BOARDS</b>		
Mt Hood Cable Regulatory Commission	Diane McKeel	David Olson
Multnomah County Library Advisory Board	Diane McKeel	Virginia Koontz
Multnomah County Audit Committee	Jeff Cogen, Ted Wheeler	
Union/labor leadership meetings	Ted Wheeler	
<b>PUBLIC SAFETY</b>		
LPSCC	Ted Wheeler	
<b>CHILDREN/EDUCATION</b>		
CCFC – (Commission on Children, Families & Community)	Deborah Kafoury	
Children’s Initiative Fund Allocation Committee	Ted Wheeler	
<b>ENVIRONMENTAL</b>		
Sustainable Development Commission	Jeff Cogen	
Food Policy Council	Judy Shiprack Jeff Cogen	Steve Cohen
<b>ECONOMIC DEVELOPMENT</b>		
Workforce Investment Board	Ted Wheeler	
<b>TRANSPORTATION</b>		
JPACT member	Ted Wheeler	
JPACT alternate	Deborah Kafoury	
Steering Committee South Corridor Portland to Milwaukie Project	Deborah Kafoury	
Lake Oswego Streetcar Steering Committee	Deborah Kafoury	
Sellwood Advisory Committee	Deborah Kafoury	Ian Cannon
EMCTC (East Multnomah County Transportation Committee)	Diane McKeel	Jane McFarland
<b>HUMAN SERVICES</b>		
Elders in Action	Judy Shiprack	Vicki Herson
Coordinating Committee to End Homelessness	Deborah Kafoury	
<b>ARTS</b>		
RACC (Regional Arts and Culture Council)	Judy Shiprack Jeff Cogen	Eloise Damrosch
Travel Portland (Portland Oregon Visitor's Association)	Diane McKeel	Jeff Miller
Visitors Development Fund	Diane McKeel Jeff Cogen	Jeff Miller

Revised: September 25, 2009

<b>ASSIGNMENT</b>	<b>2009</b>	<b>Contact</b>
<b>LOCAL/REGIONAL PARTNERSHIPS</b>		
Metro Policy Advisory Committee	Judy Shiprack Jeff Cogen, Alternate	Alice Norris cc:Kelsey Newell
Portland Multnomah Progress Board	Ted Wheeler	
Metro Bi-State Coordination Committee	Judy Shiprack	To: Rex Burkholder Cc: Mark Turpel
Urban/Rural Reserve	Jeff Cogen	
<b>Potential Central City Urban Renewal Area Evaluation Committee</b>	Ted Wheeler Deborah Kafoury	
<b>ASSOC. OF OREGON COUNTIES (AOC)</b>		
Board of Directors	Ted Wheeler	
Alternate for District 8	Jeff Cogen	
Legislative Committee	Deborah Kafoury	Cara Fischer
Justice and Public Safety Committee	Judy Shiprack	Cara Fischer

Revised: September 25, 2009

**MULTNOMAH COUNTY COMMISSIONERS  
2009 BOARDS AND COMMISSIONS' ASSIGNMENTS**

Mandated by statute or ordinance; established by resolution; mandatory for county business

ASSIGNMENT	2009	Contact
<b>COUNTY POLICY BOARDS</b>		
Mt Hood Cable Regulatory Commission	Diane McKeel	David Olson
Multnomah County Library Advisory Board	Diane McKeel	Virginia Koontz
Multnomah County Audit Committee	Jeff Cogen, Ted Wheeler	
Union/labor leadership meetings	Ted Wheeler	
<b>PUBLIC SAFETY</b>		
LPSCC	Ted Wheeler	
<b>CHILDREN/EDUCATION</b>		
CCFC – (Commission on Children, Families & Community)	Deborah Kafoury	
Children's Initiative Fund Allocation Committee	Ted Wheeler	
<b>ENVIRONMENTAL</b>		
Sustainable Development Commission	Jeff Cogen	
Food Policy Council	Judy Shiprack Jeff Cogen	Steve Cohen
<b>ECONOMIC DEVELOPMENT</b>		
Workforce Investment Board	Ted Wheeler	
<b>TRANSPORTATION</b>		
JPACT member	Ted Wheeler	
JPACT alternate	Deborah Kafoury	
Steering Committee South Corridor Portland to Milwaukie Project	Deborah Kafoury	
Lake Oswego Streetcar Steering Committee	Deborah Kafoury	
Sellwood Advisory Committee	Deborah Kafoury	Ian Cannon
EMCTC (East Multnomah County Transportation Committee)	Diane McKeel	Jane McFarland
<b>HUMAN SERVICES</b>		
Elders in Action	Judy Shiprack	Vicki Herson
Coordinating Committee to End Homelessness	Deborah Kafoury	
<b>ARTS</b>		
RACC (Regional Arts and Culture Council)	Judy Shiprack Jeff Cogen	Eloise Damrosch
Travel Portland (Portland Oregon Visitor's Association)	Diane McKeel	Jeff Miller
Visitors Development Fund	Diane McKeel Jeff Cogen	Jeff Miller

Revised: September 25, 2009

<b>ASSIGNMENT</b>	<b>2009</b>	<b>Contact</b>
<b>LOCAL/REGIONAL PARTNERSHIPS</b>		
Metro Policy Advisory Committee	Judy Shiprack Jeff Cogen, Alternate	Alice Norris cc:Kelsey Newell
Portland Multnomah Progress Board	Ted Wheeler	
Metro Bi-State Coordination Committee	Judy Shiprack	To: Rex Burkholder Cc: Mark Turpel
Urban/Rural Reserve	Jeff Cogen	
<b>Potential Central City Urban Renewal Area Evaluation Committee</b>	Ted Wheeler Deborah Kafoury	
<b>ASSOC. OF OREGON COUNTIES (AOC)</b>		
Board of Directors	Ted Wheeler	
Alternate for District 8	Jeff Cogen	
Legislative Committee	Deborah Kafoury	Cara Fischer
Justice and Public Safety Committee	Judy Shiprack	Cara Fischer

**Multnomah County Board of Commissioners Retreat Refresher**

**Tuesday September 29, 2009**

**Midland Library (805 S.E. 122nd Avenue)**

**9:30am to 5pm**

**DRAFT AGENDA**

**Objectives:**

- 1. Review work of first 9 months.**
- 2. Identify areas for improvement.**
- 3. Make adjustments for next 6 months.**

9:30	Welcome & Orientation Agenda & Introductions	Chair Wheeler Commissioner Shiprack Pam Curtis
10:00	Review First 9 Months	All, led by Pam
11:00	Break	
11:15	Next 6 Months: Mapping Areas for Development	All, led by Pam
12:00	Break to pick up lunch	
12:15	Continue with Working Lunch: Mapping Next 6 months	
2:15	Break	
2:30	Next 6 Months: (tentative) 1. Communication 2. Budget 3. Other	
4:30	Wrap Up & Next Steps	Chair Wheeler Pam Curtis
5:00	Adjourn	

**UPCOMING BOARD BRIEFINGS  
(October through December 2009 – revised 09/28/09)**

10/20/09	10:00 AM	Boardroom	“Round Table” Public Safety Policy Discussion, Collective Operational Impact of Revenue Issues, Peter Ozanne, Michael Schrunk, Sheriff Bob Skipper, Scott Taylor, Karyne Kieta, <b>2 hrs</b>
10/29/09	9:30 am	Boardroom	Briefing from the Urban League of Portland, Co. Kafoury, <b>45 mins</b> October Forecast for Fiscal Year 2011, Karyne Kieta and Mike Jaspin, <b>45 mins</b>
11/05/09	9:30 AM	Boardroom	Full Faith and Credit Bond Discussion, Sherry Swackhamer, Hagen Amen, Mel Blanchard, Chris Clancy, Ken Davidson, DeWayne Gibson, Dan Gorton, Michael Hanna, Tim Kurilo, Brig Otis, James Still, Tami Williams, <b>1 hr</b>
11/17/09	10:00 AM	Boardroom	Housing Alliance Update, Co Kafoury, Nancy Bennett, <b>30 mins</b>
12/01/09	10:00 AM	Boardroom	Work Session to Discuss the County’s 2010 Federal Legislative Priorities; final County Lobbyist Review and recommendation on any adjustments to the agenda as needed based on post-election Congressional session or activities, Phillip Kennedy-Wong and Holland Knight, <b>2 hrs</b>
12/08/09	10:00 AM	Boardroom	Employee Service Recognition Ceremony for January 1 through December 31, 2009 Anniversary Dates for Employees with 15 or More Years of Service, Travis Graves, <b>1 hr</b>
12/17/09	9:30 AM	Boardroom	Multnomah County Central Procurement and Contract Administration Annual Report, Mindy Harris, Brian Smith & Sophia Cavalli, <b>45 mins</b>

**UPCOMING BOARD BRIEFINGS  
(October through December 2009 – revised 09/28/09)**

09/29/09	9AM-5PM	Portland	Board and Chiefs of Staff Facilitated Retreat; Midland Library Large Conference Room 805 SE 122nd Avenue, Portland, <b>8 hrs</b>
10/01/09	9:00 AM	Boardroom	Performance Audit: County Receivables and Cash Handling, Steve March, <b>15 mins</b> Transportation Water Quality Program Overview, Roy Iwai, <b>30 mins</b>
<b>Commissioner Shiprack excused</b>			
10/06/09	10:00 AM	Boardroom	Briefing from METRO on Land Use and Transportation, Councilors Robert Liberty, Rod Park, Rex Burkholder and METRO CEO Michael Jordan, <b>30 mins</b>
<b>Commissioner Shiprack excused</b>			
10/08/09	9:30 AM	Boardroom	Housing Authority of Portland Hillsdale Terrace Hope VI Application, Commissioner Kafoury, <b>15 mins</b> Briefing on Sellwood Bridge Funding Motor Vehicle Registration Fee Increase, Cecilia Johnson, Karen Schilling, Jerry Elliott and Invited Guests, <b>1 hr</b>
10/13/09	10:00 AM	Conf 635	Multnomah County Attorney Annual Report, Agnes Sowle, Staff, <b>45 mins</b>
10/15/09	9:30 AM	Boardroom	Briefing on District Attorney Audit, Steve March, <b>15 mins</b> Administrative Review Update and Briefing, Jana McLellan, Chief Operating Officer, Carol M. Ford, Administrative Review Project Manager and Bob Thomas, Facilities and Property Management Director, <b>20 mins</b> First Reading of a Proposed ORDINANCE Enacting the County Vehicle Registration Fee Increase for the Sellwood Bridge, John Thomas, <b>1 hr</b> Public Hearing on Nature in Neighborhoods (PC-07-006), Kevin Cook, <b>30 mins</b> Latino Heritage Month Briefing Celebration, Commissioners Deborah Kafoury and Jeff Cogen and Invited Guests, <b>20 mins</b>

CONTACT METRO  
WASHUR

**BOGSTAD Deborah L**

**From:** ElephantsDeli.com Online Order [webboxlunch@elephantsdeli.com]  
**Sent:** Sunday, September 27, 2009 2:29 PM  
**To:** BOGSTAD Deborah L  
**Subject:** Elephants Delicatessen Order Receipt



**Elephants Delicatessen**  
 www.ElephantsDeli.com

**Sack Lunch Delivery: 503-238-8140**  
**General Information: 503-224-3955**

Thank you for your order.

Order Number: **14773**  
 Scheduled Delivery/Pickup Date & Time: **Tuesday, 9/29/2009 at 11:45 AM**

Your Credit Card Authorization Number is: **005087**  
 Order Placed: **9/27/2009 at 2:28:39 PM**

category	qty	item information	price/unit	subtotal
Sack Lunch	3	Chop Chop Salad	\$9.75	\$29.25
Sack Lunch	3	Cobb Salad	\$9.75	\$29.25
Sack Lunch	2	Elephants Chicken Caesar	\$9.75	\$19.50
Sack Lunch	3	Mango Pistachio Green Salad** (available 9.08.09 - 10.04.09)	\$9.75	\$29.25
Sack Lunch	3	Willamette Valley Salad (vegetarian)	\$9.75	\$29.25
			<b>Subtotal:</b>	<b>\$136.50</b>
			<b>Gratuity (20%):</b>	<b>\$27.30</b>
			<b>Deliver to the Shipping Address:</b>	<b>\$30.25</b>
			<b>Total:</b>	<b>\$194.05</b>

**billing information**

First Name: Deborah  
 Last Name: Bogstad  
 Company: Multnomah County

**shipping/delivery information**

First Name: **Deborah**  
 Last Name: **Bogstad**  
 Company: **Multnomah County - Midland Library Meeting Room**

Address: 501 SE Hawthorne Blvd  
Suite 600  
City: Portland  
State/Province: OR  
Zip/PostalCode: 97214  
Country: US  
Phone: 503 988-3277  
Fax: 503 988-3013  
Confirmation Email: [deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)

Address: 805 SE 122nd Avenue  
  
City: Portland  
State/Province: OR  
Zip/PostalCode: 97233  
Country: US  
Phone: 503 988-5392

**credit card information**  
Name on card: **DeborahL.Bogstad**  
Credit card type: **MC**  
Credit Card Number: **XXXXXXXXXXXX9856**  
Expiration Date: **11/10**  
CVC: **XXX**

**special instructions**

**Scheduled Delivery/Pickup Date & Time**  
**Tuesday, 9/29/2009 at 11:45 AM**

# Multnomah County Board of Commissioners Retreat Refresher

Tuesday September 29, 2009

Midland Library (805 S.E. 122nd Avenue)

9am to 5pm

## DRAFT AGENDA

### Objectives:

1. Review work of first 9 months.
2. Identify areas for improvement.
3. Make adjustments for next 6 months.

9:00	Welcome & Orientation Agenda & Introductions	Chair Wheeler Pam Curtis
9:30	Review First 9 Months	All, led by Pam
10:30	Break	
10:45	Next 6 Months: Mapping Areas for Development	All, led by Pam
12:00	Break to pick up lunch	
12:15	Continue with Working Lunch: Mapping Next 6 months	
2:15	Break	
2:30	Next 6 Months: (tentative) 1. Communication 2. Budget 3. Other	
4:30	Wrap Up & Next Steps	Chair Wheeler Pam Curtis
5:00	Adjourn	

**Multnomah County Board of Commissioners Retreat Refresher**

**Tuesday September 29, 2009**

**Midland Library (805 S.E. 122nd Avenue)**

**9:30am to 5pm**

**DRAFT AGENDA**

**Objectives:**

- 1. Review work of first 9 months.**
- 2. Identify areas for improvement.**
- 3. Make adjustments for next 6 months.**

9:30	Welcome & Orientation Agenda & Introductions	Chair Wheeler Commissioner Shiprack Pam Curtis
10:00	Review First 9 Months	All, led by Pam
11:00	Break	
11:15	Next 6 Months: Mapping Areas for Development	All, led by Pam
12:00	Break to pick up lunch	
12:15	Continue with Working Lunch: Mapping Next 6 months	
2:15	Break	
2:30	Next 6 Months: (tentative) 1. Communication 2. Budget 3. Other	
4:30	Wrap Up & Next Steps	Chair Wheeler Pam Curtis
5:00	Adjourn	

**Multnomah County Board of Commissioners Retreat Refresher**

**Tuesday September 29, 2009**

**Midland Library (805 S.E. 122nd Avenue)**

**9:30am to 5pm**

**DRAFT AGENDA**

**Objectives:**

- 1. Review work of first 9 months.**
- 2. Identify areas for improvement.**
- 3. Make adjustments for next 6 months.**

9:30	Welcome & Orientation Agenda & Introductions	Chair Wheeler Commissioner Shiprack Pam Curtis
10:00	Review First 9 Months	All, led by Pam
11:00	Break	
11:15	Next 6 Months: Mapping Areas for Development	All, led by Pam
12:00	Break to pick up lunch	
12:15	Continue with Working Lunch: Mapping Next 6 months	
2:15	Break	
2:30	Next 6 Months: (tentative) 1. Communication 2. Budget 3. Other	
4:30	Wrap Up & Next Steps	Chair Wheeler Pam Curtis
5:00	Adjourn	

**BOGSTAD Deborah L**

---

**From:** GUTHRIE Barbara  
**Sent:** Monday, August 24, 2009 4:23 PM  
**To:** #ALL DISTRICT 3; #ALL DISTRICT 1; #ALL CHAIR'S OFFICE; #ALL DISTRICT 2; #ALL DISTRICT 4  
**Subject:** FW: September 29: confirmed date of the Board Retreat  
**Importance:** High

Tom asked me to send this out to all of the Commissioners and their staff's to clarify that the board Retreat is scheduled for Sept 29. Please see the email string below. Please contact Tom if you have any questions concerning the date of the retreat.

Thanks, Barb

---

**From:** RINEHART Tom  
**Sent:** Friday, July 31, 2009 2:42 PM  
**To:** WIREN Corie; BOWEN-BIGGS Tara C; LASHUA Matthew; CERVANTES RJ; FISH Warren; OLSEN Andrew; FALKENBERG Keith E  
**Cc:** LEE Beckie; MADRIGAL Marissa D; GUTHRIE Barbara  
**Subject:** RE: September 29: one more time, with feeling

I spoke with Corie and explained that due to the following I do not want to move the retreat date:

1. As you all know, this was very difficult to schedule and I asked Pam Curtis to make Sept. 29<sup>th</sup> work if possible since it works for all of our offices. She responded by altering her scheduled vacation with her family.
2. Pam facilitated the first retreat and has the foundation with the commissioners and the issues facing the county we need to make this productive for everyone. If the board feels strongly enough that we need to move the retreat date up and go with someone else, it will take a great deal more preparation work to achieve our goals.

Please talk to me if you have strong feelings about continuing the discussion about changing the date.

Thanks.

Tom Rinehart  
 Chief of Staff  
 Office of Chair Ted Wheeler, Multnomah County  
 501 SE Hawthorne, Suite 600  
 Portland, OR 97214  
 503.988.5882 phone  
 503.988.3093 fax  
<http://www.multco.us/chair>

---

**From:** WIREN Corie  
**Sent:** Friday, July 31, 2009 9:19 AM  
**To:** BOWEN-BIGGS Tara C; LASHUA Matthew; CERVANTES RJ; FISH Warren; OLSEN Andrew; FALKENBERG Keith E  
**Cc:** LEE Beckie; MADRIGAL Marissa D; GUTHRIE Barbara; RINEHART Tom  
**Subject:** RE: September 29: one more time, with feeling

Hello everyone,

8/26/2009

I am sorry to be such a pain about this but Diane would really like to have the retreat be earlier if possible. She understands that would mean probably having to use a different facilitator.

Thanks,  
Corie

---

**From:** BOWEN-BIGGS Tara C  
**Sent:** Thursday, July 30, 2009 9:21 AM  
**To:** LASHUA Matthew; CERVANTES RJ; FISH Warren; OLSEN Andrew; FALKENBERG Keith E  
**Cc:** LEE Beckie; MADRIGAL Marissa D; WIREN Corie; GUTHRIE Barbara  
**Subject:** RE: September 29: one more time, with feeling

Thanks D3!

*Tara Bowen-Biggs*  
ph. (503)988-3953  
[tara.c.bowen-biggs@co.multnomah.or.us](mailto:tara.c.bowen-biggs@co.multnomah.or.us)

---

**From:** LASHUA Matthew  
**Sent:** Thursday, July 30, 2009 9:17 AM  
**To:** BOWEN-BIGGS Tara C; CERVANTES RJ; FISH Warren; OLSEN Andrew; FALKENBERG Keith E  
**Cc:** LEE Beckie; MADRIGAL Marissa D; WIREN Corie; GUTHRIE Barbara  
**Subject:** RE: September 29: one more time, with feeling

The day is reserved for the retreat on Commissioner Shiprack's calendar.

Thanks

Matthew Lashua  
Chief of Staff  
Office of Commissioner Judy Shiprack  
Multnomah County  
501 SE Hawthorne, Suite 600  
Portland, OR 97214  
503 988 4105  
503 988 5262 fax

-----Original Message-----

**From:** BOWEN-BIGGS Tara C  
**Sent:** Thursday, July 30, 2009 8:53 AM  
**To:** CERVANTES RJ; FISH Warren; OLSEN Andrew; FALKENBERG Keith E  
**Cc:** LEE Beckie; MADRIGAL Marissa D; LASHUA Matthew; WIREN Corie; GUTHRIE Barbara  
**Subject:** September 29: one more time, with feeling

Good morning everyone,

Please respond to confirm that September 29<sup>th</sup> works for your boss for an all day retreat: it may be right after an exec session or we may be able to reschedule the exec session that day. We'll keep you posted on that one.

Right now I just need to confirm the date so we can start looking for a location.

You will notice I have cc'd Barb on this because she will be taking over my scheduling responsibilities so when you have a scheduling request go ahead and send it to her.

Thx all!  
TBB

8/26/2009

*Tara Bowen-Biggs*

Staff Assistant

Multnomah County Chair Ted Wheeler

501 SE Hawthorne, Suite 600

Portland, OR 97214

ph. (503)988-3953

fax (503)988-3093

[tara.c.bowen-biggs@co.multnomah.or.us](mailto:tara.c.bowen-biggs@co.multnomah.or.us)