



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised 12/31/09)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-5 DATE 01/21/2010  
DEBORAH L. BOGSTAD, BOARD CLERK

## Board Clerk Use Only

Meeting Date: 01/21/2010  
Agenda Item #: R-5  
Est. Start Time: 10:05 AM  
Date Submitted: 01/13/2010

## BUDGET MODIFICATION: MCSO - 02

**Agenda Title:** **BUDGET MODIFICATION MCSO-02 Amending the TriMet Contract, an Intergovernmental Agreement, and Appropriating an Additional \$282,046 and 2.00 FTE in the Justice Services Special Operations Fund**

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

**Requested Meeting Date:** January 21, 2010 **Amount of Time Needed:** 5 Minutes  
**Department:** Sheriff's Office **Division:** Enforcement  
**Contact(s):** Wanda Yantis, Budget Manager  
**Phone:** 503-988-4455 **Ext.** 84455 **I/O Address:** 503/350  
**Presenter(s):** Captain Jason Gates, Wanda Yantis

## General Information

### 1. What action are you requesting from the Board?

The Sheriff's Office requests approval of Budget Modification MCSO-02 to amend an Intergovernmental Agreement with TriMet to increase Multnomah County Sheriff's Office presence from 4.00 FTE to 6.00 FTE, adding a Deputy Sheriff and an Enforcement Sergeant.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Sheriff's Office currently has an Intergovernmental Agreement with TriMet to provide 4.00 FTE Deputy Sheriffs to be part of the TriMet Police Division. Per mutual agreement the Sheriff's Office presence has increased to 6.00 FTE, adding a Deputy Sheriff and a Law Enforcement Sergeant. This Bud Mod is tied to FY 10 Program Offer 60071 MCSO Tri-Met.

**3. Explain the fiscal impact (current year and ongoing).**

This will increase the Enforcement Division's revenue by \$282,046 in the Dedicated Fund. The funds also cover the central indirect for administration of the funds.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

The Portland Police Bureau is also a party to the original agreement.

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## ATTACHMENT A

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### Budget Modification

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If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

This will increase the Enforcement Division's revenue by \$282,046 in the Dedicated Fund.

- **What budgets are increased/decreased?**

- The Sheriff's Office will increase their Dedicated Fund budget by \$282,046
- Increase Dept Indirect by \$14,087
- Increase Central Indirect by \$7,096
- Increase Risk Fund by \$38,949

- **What do the changes accomplish?**

This will increase the Enforcement Division's revenue by \$282,046 in the Dedicated Fund. The funds also cover the central indirect for administration of the funds.

- **Do any personnel actions result from this budget modification? Explain.**

Yes, this will increase the Sheriff's Office presence in TriMet patrol from 4.00 FTE to 6.00 FTE, adding a Law Enforcement Deputy and a Law Enforcement Sergeant.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

All overhead costs are covered.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This is an ongoing service Intergovernmental Agreement which ends on June 30, 2010 if not renewed. If this Intergovernmental Agreement is not renewed, our participation will end. This is tied to program offer 60071 MCSO Tri-Met Unit in the FY 10 Budget.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense &amp; Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>
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## ATTACHMENT B

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**BUDGET MODIFICATION: MCSO - 02**

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### Required Signatures

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**Elected Official or  
Department/  
Agency Director:**



**Date:** 01/13/2010

**Budget Analyst:**



**Date:** 01/13/2010

**Department HR:**



**Date:** 01/13/2010

**Countywide HR:**

**Date:**

December 11, 2009

Sheriff Dan Staton  
501 SE Hawthorne Blvd  
Suite 350  
Portland, OR 97214

RE: MCSO Staffing to TriMet Transit Police Division

Dear Sheriff Staton:


This letter is issued pursuant to the Intergovernmental Agreement among the Tri-County Metropolitan Transportation District of Oregon (TriMet), the Multnomah County Sheriff's Office (MCSO) and the City of Portland (Portland), for TriMet Transit Police Services, as amended, to establish or change the number of police officers assigned from the MCSO to the TriMet Transit Police Division.

Staffing as of December 9, 2009:

- One Sergeant (Greg Lange)
- Five Deputies (Rafael Cortada, Mike Heffernan, Jason Maurry, Rod Nuzum, Kerri Oman)

Any future change in the number of officers assigned from the MCSO to the TriMet Transit Police Division is subject to mutual agreement by the parties by subsequent letter in similar form.

Sincerely,

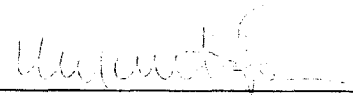
  
Executive Director, Operations  
TriMet

Agreed to by MCSO:

\_\_\_\_\_  
Sheriff of Multnomah County

\_\_\_\_\_  
Date

Agreed to by City of Portland:

  
\_\_\_\_\_  
Transit Police Commander

12-14-09  
\_\_\_\_\_  
Date

Budget Modification ID: **MCSO-02****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Cost Center	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
1	60-50	1516	60071	50		601645			50236		(282,046)	(282,046)		IG-Charges for Svcs
2	60-50	1516	60071	50		601645			60000		163,367	163,367		Permanent
3	60-50	1516	60071	50		601645			60130		58,548	58,548		Salary-Related
4	60-50	1516	60071	50		601645			60140		38,949	38,949		Insurance
5	60-50	1516	60071	50		601645			60350		7,096	7,096		Central Indirect
6	60-50	1516	60071	50		601645			60355		14,087	14,087		Dept Indirect
7											0			
8	60-20	1000		50		604020			50370		(14,087)	(14,087)		Dept Indirect
9	60-20	1000		50		604020			60240		14,087	14,087		Supplies
10											0			
11	19	1000		20		9500001000			50310		(7,096)	(7,096)		Indirect Revenue
12	19	1000		20		9500001000			60470		7,096	7,096		Contingency
13											0			
14	72-10	3500		20		705210			50316		(38,949)	(38,949)		Risk Fund
15	72-10	3500		20		705210			60330		38,949	38,949		Risk Fund
16											0			
17											0			
18											0			
19											0			
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23											0			
24											0			
25											0			
26											0			
27											0			
28											0			
29											0			
												0	0	Total - Page 1
												0	0	GRAND TOTAL

**ANNUALIZED PERSONNEL CHANGE**Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1516	2005		601645	Sergeant		1.00	91,997	33,073	20,506	145,576
1516	2025		601645	Deputy Sheriff		1.00	71,370	25,475	18,443	115,288
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										0
TOTAL ANNUALIZED CHANGES						2.00	163,367	58,548	38,949	260,864

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1516	2005		601645	Sergeant		1.00	91,997	33,073	20,506	145,576
1516	2025		601645	Deputy Sheriff		1.00	71,370	25,475	18,443	115,288
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										0
TOTAL CURRENT FY CHANGES						2.00	163,367	58,548	38,949	260,864